



## TECHINICAL ADVISORY COMMITTEE

March 23, 2016

10:00am

McCloskey Room (#135)

- I. Call to Order and Introductions
- II. Approval of Minutes:
  - a. February 24, 2016
- III. Communications from the Chair and Vice-Chair
- IV. Reports from Officers and/or Committees
- V. Reports from Staff
  - a. Purdue Road School
- VI. Old Business
- VII. New Business
  - a. FY 2017-2018 Unified Planning Work Program Outline
- VIII. Communications from Committee Members (*non-agenda items*)
  - a. Topic suggestions for future agendas
- IX. Upcoming Meetings
  - a. Policy Committee – April 8, 2016 at 1:30 p.m. (Council Chambers)
  - b. Technical Advisory Committee – April 27, 2016 at 10:00 a.m. (McCloskey Room)
  - c. Citizens Advisory Committee – April 27, 2016 at 6:30 p.m. (McCloskey Room)
- X. Topic Suggestions Under Consideration for Future Discussion

Adjournment

*(\*Recommendations Requested / \*Public comment prior to vote – limited to five minutes per speaker)*

**Auxiliary aids for people with disabilities are available upon request with adequate notice.  
Please call [812-349-3429](tel:812-349-3429) or e-mail [human.rights@bloomington.in.gov](mailto:human.rights@bloomington.in.gov)**



## Bloomington/Monroe County Metropolitan Planning Organization

Technical Advisory Committee Meeting Minutes  
February 24, 2016 McCloskey Room 135, City Hall

Technical Advisory Committee Minutes are transcribed in a summarized outline manner. Audio recordings of the meeting are available in the Planning & Transportation Department for reference.

Technical Advisory Committee: Andrew Cibor, Jane Fleig, Lew May, Paul Satterly, John Collisson, Steve Cotter, Jim Ude, Russ Goodman, Kurt Babcock, Jason Eakin, Kevin Tolloty

MPO Staff: Anna Dragovich, Josh Desmond

- I. Call to Order and Introductions
- II. Approval of Minutes
  - a. January 27, 2016 – **Mr. May motioned to approve, Ms. Fleig seconded. Motion approved.**
- IV. Communications from the Chair
- V. Reports from Officers and/or Committees
- VI. Reports from Staff
  - a. Administrative Amendments to the TIP
  - b. Quarterly Tracking Report
  - c. Planning Emphasis Areas
- VII. Old Business
- VIII. New Business
  - a. Transportation Improvement Program Amendments\*
    1. Des# 1593249 HMA overlay, Preventative Maintenance on SR 48
    2. Des# 1600125 Raised Pavement Markings on SR 446
    3. Des# 0901730 Tapp Rd. and Rockport Rd. Intersection Improvement
    4. Des# 1500380 Woodlawn Ave. Railroad Crossing
    5. Des# 0801059 Fullerton Pike Phase 1
    6. Des# 1500375 17th St. Reconstruction
    7. Des# 1500400 40 Foot Diesel Bus Replacement
- IX. Communications from Committee Members (non-agenda items)
  - a. Topic suggestions for future agendas
- X. Upcoming Meetings
  - a. Policy Committee – March 11, 2016 at 1:30 p.m. (Council Chambers)
  - b. Technical Advisory Committee – March 23, 2016 at 10:00 a.m. (McCloskey Room)
  - c. Citizens Advisory Committee – March 23, 2016 at 6:30 p.m. (McCloskey Room)

Adjournment

*\*Action Requested / Public comment prior to vote (limited to five minutes per speaker)*

These minutes were adopted by the Technical Advisory Committee at their meeting held on

## MEMORANDUM

---

To: MPO Technical Advisory & Citizens Advisory Committees  
From: Joshua Desmond, AICP  
MPO Director  
Date: March 16, 2016  
Re: FY 2017-2018 Unified Planning Work Program

---

### Background

The MPO is in the process of developing its Fiscal Years 2017 through 2018 Unified Planning Work Program (UPWP). While a draft document is not ready for review in time for the March 23 meeting, staff wishes to present a proposed outline for Committee feedback. There are some required structural changes to the document that will change its appearance from the previous version. In addition, a brief preview of the UPWP budget is provided.

### Budget

The budget for the FY 2017-2018 UPWP is as follows:

	<b>Federal (PL)</b>	<b>Local</b>	<b>Total</b>
<b>FY 2017</b>	\$262,252	\$65,563	\$327,815
<b>FY 2018</b>	\$262,252	\$65,563	\$327,815
<b>Total</b>	\$524,504	\$131,126	\$655,630

The yearly budget represents an approximate decrease of 13% from the initial budget of the FY 2015-2016 UPWP. In that work program, there was a “payback” of funds from INDOT to the MPOs for funds that were mistakenly held back in a previous year, which resulted in slightly higher than normal budgets. In addition, Federal apportionments are slightly lower at this time. These two factors result in the overall budget decrease for the new UPWP. There should be some additional funding returned to the MPO prior to FY 2018 which will be amended in to the UPWP for use in that year.

### Structure & Organization

MPO staff spent a significant amount of time developing a totally new format and organization for the UPWP when the FY 2015-2016 document was created. This new format consolidated and streamlined the UPWP into four main activity areas:

- 1.0 Administration
- 2.0 Programming
- 3.0 Planning
- 4.0 Data Collection & Analysis

Since that time, INDOT has requested that the fourteen Indiana MPOs work together to develop a general UPWP organizational structure that all MPOs can utilize. This would make INDOT’s job easier as the reviewer of these documents, allowing them to more easily find the content they need to see in order to confirm that each MPO is meeting its obligations under Federal requirements. After some discussion, the MPOs agreed on the following organizational structure for all UPWPs going forward:

- 100 Administration/Public Participation
- 200 Data Collection/Analysis
- 300 Short Range Planning/Management Systems
- 400 Long Range Planning
- 500 Transit and Active Transportation
- 600 Other Planning Initiatives/Special Projects

The following is a general outline of proposed tasks for the FY 2017-2018 UPWP:

- 100 Administration/Public Participation**
  - 101 Intergovernmental Coordination
  - 102 Unified Planning Work Program
  - 103 Staff Training & Education
  - 104 Public Participation
  
- 200 Data Collection/Analysis**
  - 201 Traffic Volume Counting
  - 222 Annual Crash Report
  
- 300 Short Range Planning/Management Systems**
  - 301 Transportation Improvement Program
  - 302 Highway Safety Improvement Program (HSIP)
  - 303 Transportation Alternatives Program (TAP)
  - 304 Infrastructure Management Systems
  - 305 ITS Architecture Maintenance
  
- 400 Long Range Planning**
  - 401 2040 Metropolitan Transportation Plan (MTP)
  
- 500 Transit and Active Transportation**
  - 501 Bicycle & Pedestrian Coordination
  - 502 Bicycle & Pedestrian Counts
  - 502 Bloomington Transit Studies
  - 503 Transit Ridership Counts
  
- 600 Other Planning Initiatives/Special Projects**
  - 601 Title VI Plans
  - 602 Coordinated Human Services Public Transit Plan

**Requested Action**

No action is required at this time. Comments and questions from the Committees are welcomed.