

UTILITIES SERVICE BOARD MEETING

April 18, 2016

Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.

Board President Frank called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Administrative Building in Bloomington, Indiana.

Board members present: Sam Frank, Julie Roberts, Jim Sherman, Jeff Ehman, Jim Sims, Amanda Burnham, Tim Mayer, and Ex-Officio. Staff members present: Tom Axsom, Efrat Feferman, Kim Alexander, John Langley, Chris Wheeler, Mike Bengtson, Phil Peden, Jane Fleig, Rachel Atz, Nolan Hendon, and Jon Callahan.

MINUTES

Board Member Sims moved and Board Member Ehman seconded the motion to approve the minutes of the April 4th meeting. Motion carried, 6 ayes, 1 member absent, (Banach).

CLAIMS

Board Member Sims moved and Board Member Sherman seconded the motion to approve the claims as follows:

Vendor invoices submitted to the Controller's Office on April 13 included \$202,241.02 from the Water Utility; \$302,519.16 from the Wastewater Utility; and \$2,861.06 from the Stormwater Utility. Total Claims approved, \$507,621.24.

Motion carried, 6 ayes, 1 member absent, (Banach).

Board Member Sims asked a question about Gripp, Inc. He had not seen this vendor previously. He also pointed out a credit that was received in the amount of \$6,840 from HD Supply Waterworks. Assistant Director of Finance Efrat Feferman explained that this may happen when a wrong size is received. Mr. Sims also asked about a claim for J&S Locksmith Shop, Inc. for a charge to look at a pipe saw, and wanted to know if a new pipe saw was purchased. Tom Axsom, Superintendent of Transmission and Distribution, replied that a new pipe was not purchased. Mr. Sims also asked about a payment for reimbursement for an emergency water line repair to Millennium Property Management. He asked if Millennium did the repair. Mr. Axsom replied that they had a contractor do the repair after it was determined that the leak was on their side. Subsequently, it was determined by CBU staff that the leak was on the side of the utility's, and it was necessary to reimburse Millennium.

Board Member Sims moved and Board Member Sherman seconded the motion to approve the ACH payments as follows:

Vendor invoices that will be submitted to the Controller's Office on April 12 included \$200,720.81 from the Water Utility; \$0.00 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$200,720.81.

Motion carried, 6 ayes, 1 member absent, (Banach).

Board Member Sims moved and Board Member Sherman seconded the motion to approve the utility claims as follows:

Utility invoices submitted to the Controller's Office on March 30 included \$1,995.21 from the Water Utility; \$6,175.75 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$8,170.96.

Motion carried, 6 ayes, 1 member absent, (Banach).

Board Member Sims moved and Board Member Sherman seconded the motion to approve the utility claims as follows:

Utility invoices submitted to the Controller's Office on April 13 included \$88,788.76 from the Water Utility; \$85,226.01 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$174,014.77.

Motion carried, 6 ayes, 1 member absent, (Banach).

Wire transfers and fees for the month of March:

Board Member Sims moved and Board Member Sherman seconded the motion to approve the wire transfers and fees for the month of March in the amount of \$374,012.61.

Motion carried, 6 ayes, 1 member absent, (Banach).

Board Member Sims moved and Board Member Sherman seconded the motion to approve the customer refunds as follows:

Customer refunds submitted to the Controller's Office on April 13 included \$2.81 from the Water Utility; \$279.47 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$282.28.

Motion carried, 6 ayes, 1 member absent, (Banach).

OLD BUSINESS:

Board Member Ehman moved and Board Member Burnham seconded the motion to approve the letter in support of the IU Grand Challenge Proposal as follows:

Motion carried, 5 ayes, 1 recusal (Sherman), 1 member absent (Banach).

The letter in support of the IU Grand Challenge Proposal, titled "Shaping Our Future: Knowledge, Science, and Governance for Sustainable Water Resources" was approved and signed by President Frank. Board Member Sherman stated that he has a conflict of interest through his work and research with one of the principal researchers on the grant proposal, and may work with her again. He recused

himself from the vote. President Frank and Board Member Roberts plan to attend the formal presentation at IU on May 2.

Board Member Sims mentioned the news surrounding the deterioration of the credit rating of ISOLUX Corsan. He was concerned about how that would affect CBU. Staff was not aware of anything at this time except for an outstanding invoice. The invoice was for staff review time which had been negotiated in a prior contract.

NEW BUSINESS:

N/A

SUBCOMMITTEE REPORTS:

N/A

STAFF REPORTS:

John Langley, Deputy Director, reported that DBP samples had been pulled earlier today and expects to have results in two weeks.

Board Member Roberts asked about the start date for the new director. Mr. Langley reported that it is April 25. President Frank thanked Mr. Langley for his interim service. He also commended the staff for supporting Mr. Langley during this period.

Assistant Finance Director Feferman updated the board on the work group for the rate analysis. She reported that the group met on April 2. Board President Frank was present and will be the liaison. They are taking input for the second revision of the draft, and will be setting up another meeting once the new director is here.

She has been working with the city controller on the 2016 Interdepartmental Agreement, and would like to hold a finance subcommittee meeting May 16 before the full board meeting at 5:00 that day. She indicated she will send out an email regarding that meeting.

Ms. Feferman reported on the Video Surveillance Upgrades and Expansions project that was underway at the end of 2015. She stated that work is being done this week both here at the Service Building and at the Monroe WTP.

PETITIONS AND COMMUNICATIONS:

Board Member Mayer commented on channel 13's WTHR report on CBU's water system, and did not believe they reported the story accurately. In his opinion, the reporter did not know what they were talking about.

ADJOURNMENT:

The meeting was adjourned at 5:16 p.m.

Samuel K. Frank, President