



CITY OF BLOOMINGTON
parks and recreation

AGENDA

City of Bloomington Board of Park Commissioners
Regular Meeting: Tuesday, April 19, 2016 4:00 – 5:30 p.m.

Council Chambers
401 North Morton

CALL TO ORDER - ROLL CALL

A. CONSENT CALENDAR

- A-1. Approval of Minutes of March 8, 2016
- A-2. Approval of Claims Submitted March 9, 2016 – April 18, 2016
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

B. PUBLIC HEARINGS/APPEARANCES

- B-1. Public Comment Period -
- B-2. Bravo Award - John Carter Nikki Wooten
- B-3. Parks Partner Award -
- B-4. Staff Introductions - Chelsea Burris, Aquatics Program Coordinator
Scott Pedersen, Sports Facility Coordinator

C. OTHER BUSINESS

- C-1. Review/Approval of Partnership Agreement with DBI for the 4th of July Parade (Bill Ream)
- C-2. Review/Approval of Partnership Agreement with Bloomington Junior League Baseball Association (Dee Tuttle)
- C-3. Review/Approval of Partnership Agreement with Monroe County Senior League Baseball Association (Dee Tuttle)
- C-4. Review/Approval of Winslow Sports Complex North Concessions Agreement (Dee Tuttle)
- C-5. Review/Approval of Partnership Agreement with Ivy Tech Community College (Amy Shrake)
- C-6. Review/Approval of Partnership with Lake Monroe Sailing Association (Amy Shrake)
- C-7. Review/Approval of Partnership Agreement with Special Olympics Monroe County (Amy Shrake)
- C-8. Review/Approval of Banneker Community Center Advisory Council members (Leslie Brinson)
- C-9. Review/Approval of Partnership Agreement with Jazzercise (Alison Miller)
- C-10. Review/Approval of TIF Funded BCT Audio System Improvement Contract with Mid-America Sound Company and Black Lumber Fence Installation Contract with Sunset Hill Fence Co. (Dave Williams)
- C-11. Review/Approval of Wapehani Project Design Contract with Eagle Ridge Civil Engineering (Dave Williams)
- C-12. Review/Approval of contract addendum with BFW Crane (Dave Williams)
- C-13. Review/Approval of mowing contract addendum with Green Dragon Lawn Care (Dave Williams)
- C-14. Review/Approval of Amended Roundabout Landscaping Agreement (Dave Williams)

D. REPORTS

- D-1. Operation Division -
- D-2. Recreation Division -
- D-3. Sports Division -
- D-4. Administration Division -

ADJOURNMENT



CITY OF BLOOMINGTON
parks and recreation

A-1
05-24-2016

Board of Park Commissioners
Regular Meeting
Minutes

Tuesday, April 19, 2016
4:00 – 5:30 p.m.

Council Chambers
401 N. Morton

CALL TO ORDER

The meeting was called to order by Ms. Jane St. John at 4:00 p.m.

Board Present: Jane St. John, Joe Hoffman and Kathleen Mills

Staff Present: Paula McDevitt, Dave Williams, John Turnbull, Kim Clapp, Becky Higgins, Julie Ramey, Nikki Wooten, Amy Shrake, Alison Miller, Dee Tuttle, Bill Ream, Hsiung Marler, Scott Pedersen, Chelsea Burris, Time Holt

A. CONSENT CALENDAR

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- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

Mr. Joe Hoffman made a motion to approve the Consent Calendar. Ms. Kathleen Mills seconded the motion. Motion unanimously carried.

B. PUBLIC HEARINGS/APPEARANCES

B-1. Public Comment Period - None

B-2. Bravo Award – John Carter

Nikki Wooten, Special Service Coordinator, presented the April Bravo Award to Mr. John Carter, for his years of service to the Bloomington Parks and Recreation Department. Mr. Carter served on the Bloomington Board of Park Commissioners for 6 years before retiring in December 2015. Mr. Carter is a lifelong member of the Bloomington community and has been a regular user of the city parks. Mr. Carter served as Board President in 2008-2012 and in 2014.

Mr. Carter voluntarily served as a liaison to the not-for-profit Bloomington Park Foundation. The Park Foundation raises funds for projects and scholarships for youth. Although Mr. Carter retired from the Park Board, he recently joined the Board of Directors of the Park Foundation.

Mr. Carter fulfilled a unique niche on the Park Board with insight obtained from his profession as Director of Planning for the Monroe County Community School Corporation. As an employee of MCCSC, Mr. Carter was instrumental in strengthening the Parks and Recreation Department's partnership with the school corporation to better serve youth in the community. The development of the Jackson Creek Trail was strongly supported by the Safe Routes to School Committee, another committee on which Mr. Carter served. It is due to Mr. Carter's outstanding reputation and integrity with MCCSC that the ongoing partnership has been so successful. Thanks to Mr. Carter's service, there is a precedent for future collaboration between the Parks and Recreation Department and MCCSC.

During Mr. Carter's tenure, the Parks and Recreation Department experienced tremendous growth. Significant accomplishments included the construction of new facilities, including the Twin Lakes Sports Park and the expansion of Cascades Golf Course. Mr. Carter was also instrumental in decisions leading to the construction of the B-Line Trail and was heavily involved in the planning for the upcoming Switchyard Park. Mr. Carter brought important expertise in integrated pest management.

Mr. Carter was honored last month as a nominee for the Bloomington Volunteer Network Be More Award for his outstanding service. Today, we are pleased to present Mr. Carter with the BRAVO award for his exceptional and long-term service to the Parks and Recreation Department and the Bloomington community.

Ms. Wooten called Mr. Carter to the podium. Mr. Carter received a standing ovation. Mr. Carter thank Mayor Fernandez for inviting him to be on this Board as well as Mayor Kruzan for continuing that during his tenure with MCCSC. “It is a good Board to be on. The Parks Department is not only a great department, it also has great staff, great programs and administrators who are thoughtful and provide the Board with all the information needed. The Parks Department is a huge benefit to the city. These are the things that made my time on the Board worthwhile. It’s a wonderful program that is a part of the community. I enjoyed my time on the Board and am glad that I will be part of the Parks Foundation and be able to continue in the role of serving people in the community”.

The Board thanked the Mr. Carter for all of his years of service and support that he has provided to the Parks Department and the community.

B-3. Parks Partner Award – None

B-4. Staff Introduction

Ms. Chelsea Burriss has accepted the Aquatic Program Coordinator position. Ms. Burriss is a graduated of Indiana University with a BS in Public Health with a minor in kinesiology and aquatics. Ms. Burriss is currently pursuing a masters in public health administration. Ms. Burriss worked for five years as the Waterfront Director at Mounds State Park Pool. Most recently Ms. Burriss was a pool manager and swim lesson supervisor with the City of Bloomington. Ms. Burriss is an EMT, water safety instructor, AHA Instructor and ARC Instructor.

Mr. Scott Pedersen has accepted the position of Youth Sport Coordinator. Mr. Pedersen is a graduate of Eastern Illinois University with a MS in Sports Administration. He has worked two years at Lighthouse Christian Academy as the Athletic Director. Mr. Pedersen has a passion for youth sports and has played baseball at several different levels ranging from youth travel teams to Division I college athletics.

C. OTHER BUSINESS

C-1. Review/Approval of Downtown Bloomington, Inc. (DBI) Partnership Agreement for Fourth of July Parade.

Mr. Bill Ream, Community Events Coordinator, this is the tenth year for this partnership. The goal of the partnership is to combine resources from BPRD and DBI, to provide a Fourth of July parade for the Bloomington community and a performance by the Bloomington Community Band prior to the parade. This year’s parade route is the same as last year’s. Applications for parade entries will be available May 2nd and can be obtained online, at the BPRD office or by calling the office.

Mr. Hoffman made a motion to approve the Downtown Bloomington, Inc. Partnership Agreement for the Fourth of July Parade. Ms. Mills seconded the motion. Motion unanimously carried.

C-2. Review/Approval of Partnership agreement with Bloomington Junior League Baseball Association

Ms. Dee Tuttle, Sports Coordinator, the Bloomington Junior League Baseball Association provides youth baseball for children between the ages of 5 thru 12. This program serves over 500 players. Practices and games are conducted at the Winslow Sports Complex and Bryan Park fields #1 and #2. The season begins in April and ends in October. BJLBA offers a regular season and fall season.

Mr. Hoffman made a motion to approve the partnership agreement with Bloomington Junior League Baseball Association. Ms. Mills seconded the motion. Motion unanimously carried.

C-3 Review/Approval of Monroe County Senior League Baseball Association

Ms. Dee Tuttle, Sports Coordinator, the Monroe County Senior League Baseball Association provides youth baseball for youth between the ages of 13 through 19. This program serves over 125 players. Practices and games are conducted at the Winslow Sports Complex, Monday through Thursday, from April until July. MCSLBA will host two invitational tournaments in July.

Mr. Dave Huss, President of Junior and Senior League Baseball Association approached the podium. Mr. Huss stated as an organization we are grateful we have access to the fields. Other leagues are responsible for maintaining their fields. Having fields ready when we arrive gives us the opportunity to accomplish other things. Mr. Huss stated the participation numbers for junior league is up by approximately sixty youth. At this time, the senior league is still opened for registration.

Mr. Hoffman made a motion to approve the partnership agreement with Monroe County Senior League Baseball Association. Ms. Mills seconded the motion. Motion unanimously carried.

C-4. Review/Approval of the Partnership Agreement with Winslow Sports Complex North Concessions

Ms. Dee Tuttle, Sports Coordinator, the Bloomington Junior League Baseball Association wishes to operate the Winslow North concessions building owned by The City of Bloomington Parks and Recreation Department.. BJLBA uses profits generated from sales to offset program costs and other related expenditures.

Mr. Hoffman made a motion to approve the partnership agreement with Winslow Sports Complex North Concessions. Ms. Mills seconded the motion. Motion unanimously carried.

C-5 Review/Approval of the Partnership Agreement with the IVY Tech/College for Kids

Ms. Amy Shrake, Facility/Program Coordinator, this is the ninth summer that Ivy Tech and BPRD have been partners, offering the College for Kids summer program in conjunction with Kid City camps. The program offers morning classes through Ivy Tech and afternoon camp activates through Kid City. In addition, the partnership expanded in 2014 to include the Ivy Arts for Kids program. The duration of this partnership is April 2106 – March 2017. The partnership was extended to a full year is to cover marketing deadlines for both agencies. The partnership with Ivy Tech has been successful and beneficial to both organization and the expansion will offer greater opportunity for community members.

Ms. Mills made a motion to approve the partnership agreement with IVY Tech/College for Kids. Mr. Hoffman seconded the motion. Motion unanimously carried.

C-6 Review/Approval of Lake Monroe Sailing Association Partnership Agreement

Ms. Amy Shrake, Facility/Program Coordinator, the goal of the partnership is to provide an opportunity for the Bloomington community to participate in a diverse sailing program. This program is designed to introduce beginner participation to the sport, as well as to provide for skill advancement. The youth Sailing Camp will run 9 weeks of summer, Monday through Friday, 9 a.m. to 3 p.m., under the direction of Walt Johnson. Adult sailing is offering classes both through the week as well as on the weekends. Adult sailing will have multiple instructors due to the additional available times.

The Board inquired on participation numbers.

Ms. Shrake stated camp numbers maxed out last year. Adult numbers vary, this has driven the offering of additional options to the community.

Mr. Hoffman made a motion to approve the partnership agreement with Lake Monroe Sailing Association. Ms. Mills seconded the motion. Motion unanimously carried.

C-7 Review/Approval of Special Olympics Indiana – Monroe County

Ms. Amy Shrake, Inclusive Recreation Coordinator, this is the 10th year for this partnership which allows BPRD to continue supporting sports for individuals with disabilities and offers SOIMC flexibility with their programming. The department will continue to facilities SOIMC's request for fields and facilities as well as assisting with marketing programs. The duration of the partnership is April 19, 2016 thru March 31, 2017. There are no changes to the agreement from last year. Ms. Shrake will continue to facilitate the partnership and be a liaison between SOIMC and BPRD.

Mr. Hoffman made a motion to approve the partnership agreement with Special Olympics Indiana- Monroe County. Ms. Mills seconded the motion. Motion unanimously carried.

C-8 of Banneker Community Center Advisory Council Members

This item will be moved to the May agenda.

C-9 Review/Approval of Jazzercise Partnership Agreement

Ms. Allison Miller, Health and Wellness Coordinator, this partnership agreement has been in existence since 1997 with Kris Heeter, Jazzercise franchise owner. BPRD provides facility space and marketing for 20% of the monthly gross. Jazzercise is responsible for the collection of fees and the running of the classes. Three classes are offered per week with an average of 75 to 100 participates per month. The fees have increased and have been noted in the partnership agreement. This partnership offers the community a fun way to be fit.

Mr. Hoffman made a motion to approve the partnership agreement with Jazzercise. Ms. Mills seconded the motion. Motion unanimously carried.

C-10 Review/Approval of TIF Funded BCT Audio System Improvement Contract with Mid-America Sound Company and Black Lumber Fence Installation Contract with Sunset Hill Fence Co.

Mr. Dave Williams, Operations Director, staff is seeking the Board's approval for the Buskirk Chumly Theater TIF Bond project. This improvement will lower the operating cost due to the elimination of annual fees for renting sound equipment and speakers as well as upgrading the theater's sound quality for performances and movies. The decision to use Mid-America Sound Equipment was made as the result of a competitive bidding process. Total of this bid is \$88,577.28 and will include equipment, labor, and materials required for installation of new theater audio sound system components.

Mr. Hoffman made a motion to approve the TIF funded contract with Mid-America Sound Equipment for updating the audio equipment at Buskirk Chumly Theater. Ms. Mills seconded the motion. Motion unanimously carried.

Mr. Williams, staff is seeking the Board's approval for the Black Lumber Co TIF Bond project. The decision to use Sunset Hill Fence was made as the result of a competitive bidding process. Total of this bid is \$11,272 and will include the labor and materials to install a new boundary fence section on the Black Lumber Co. property per land purchase agreement of the B-Link Trail Corridor.

Mr. Hoffman made a motion to approve the TIF funded contract with Sunset Hill Fence for replacement of boundary fence at the B-Link Trail. Ms. Mills seconded the motion. Motion unanimously carried.

C-11 Review/Approval of Contact Wapehani Mountain Bike Park Trail

Mr. Dave Williams, Operations Director, the Interstate 69 project resulted in the sale of a strip of property along the west boundary of Wapehani Mountain Bike Park, that effectively removed a mountain bike trail boardwalk connection on this property. A written agreement with the State of Indiana/INDOT provides up to \$460,172 to reimburse expense related to the replacement of this trail structure and tree planting. Eagle Ridge Engineering is intimately aware of the site conditions and has worked successfully in a consultant role with the department and City of Bloomington on numerous projects. The proposed contract fee of \$35,000 would provide project design, permit approval, bidding services and assistance with contraction inspection.

Mr. Hoffman made a motion to approve the contract with Eagle Ridge Engineering to provide project design of the Wapehani Mountain Bike Trail. Ms. Mills seconded the motion. Motion unanimously carried.

C-12 Review/Approval of the Contract Addendum Baneker Center Limestone Wall Rehab

Mr. Dave Williams, Director of Operations, the staff is seeking the approval of a consultant contract addendum with BFW Crane for additional designs services. The department has received an additional \$68,000 in funding through Community Development Block Grant for the Baneker Center historic limestone retaining wall. This additional funding may allow the department to design and rehabilitate the west, north, and alley limestone wall section. The contract addendum increases compensation paid to BFW Crane from \$7,040 (west side wall only) to \$15,040 (west, north and alley walls) and is funded by the department's 2016 general fund.

Mr. Hoffman made a motion to approve the addendum with BFW Crain for the limestone wall rehab design at Baneker Center. Ms. Mills seconded the motion. Motion unanimously carried.

C-13 Review/Approval of Contract Addendum Mowing Services

Mr. Dave Williams, Operations Director, the department would like to continue the contract mowing service with Green Dragon Lawn Care in 2016. There have been minor changes made to the 2106 contract that include updating the mowing location list, duration of the contract period and confirmation of no price increase.

Mr. Hoffman made a motion to approve the addendum with Green Dragon Lawn Care for mowing services. Ms. Mills seconded the motion. Motion unanimously carried.

C-14 Review/Approval of Amended Partnership Agreement Adopt a Roundabout Landscaping Mother Nature’s Landscaping.

Mr. Dave Williams, Operations Director, minor changes were made to the Adopt a Roundabout Landscaping Partnership Agreement that received unanimous approval from the Board at the March 8th meeting. This slight change was to clarify the installation and purchase of “public signs”.

Mr. Hoffman made a motion to approve the addendum with Mother Nature’s Landscaping Partnership Agreement to adopt a roundabout. Ms. Mills seconded the motion. Motion unanimously carried.

REPORTS

D-1. Operations Division – None

D-2. Recreations Division – None

D-3. Sports Division – None

D-4. Administration Division – None

Ms. Julie Ramey, Community Relations Manager, approached the podium. Ms. Ramey stated Abor Day is always the last Friday of April in Indiana. We are celebrating trees in Bloomington with a tree planting ceremony at Seminary Park on Friday, April 29th at noon. There are five different trees that Urban Forestry Staff will be working to plant. There will be brief remarks by our tree VIP’s, Mayor John Hamilton and some Tree Commission members. Ms. Ramey invited to Board to attend the ceremony. Ms. Ramey presented a keepsake to the Board members, compliments of the Urban Forestry Staff. This memento, for Abor Day 2016, was created from the Seminary White Oak tree that was removed in January 2016.

Ms. Ramey informed the Board the Summer 2016 Program Guide had been placed at their desks. Those households on our mailing list, should receive a catalog in the mail this week. Anyone wishing to receive a copy, can pick one up at the Monroe County Public Library and other various distribution locations in town. Those interested in being added to our mailing list may do so by contacting our office.

Ms. Ramey reviewed a few of the items that can be found in the catalog. The Performing Arts Series schedule, the free concerts in city parks. The schedule for swim lessons that has been expanded from three sessions to five. Providing the community lots of opportunities to learn the lifelong skill of swimming. Information can be found about Griffy Lake, including the stand-up paddle boards that are now available for rent. The other fun surprises inside are there for the discovery, we welcome everyone to have a look at the summer program guide.

Ms. Jane St. John reminded everyone the next Board of Park Commissioners Meeting will be held on Tuesday, May 24th.

ADJOURNMENT

Meeting adjourned at 4:39 p.m.

Respectfully Submitted,



Kim Clapp, Secretary Board of Park Commissioners