

UTILITIES SERVICE BOARD MEETING

July 11, 2016

Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.

Board President Frank called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Administrative Building in Bloomington, Indiana.

Board members present: Jim Sims, Jason Banach, Jim Sherman, Sam Frank, Jeff Ehman, Amanda Burnham, and Tim Mayer, ex-officio. Staff members present: Vic Kelson, Efrat Feferman, Kim Alexander, Cindy Shaw, Chris Wheeler, John Langley, Tony Eads, Jon Callahan, Tom Axsom, Mike Carter, Missy Waldon, Rachel Atz, Nolan Hendon, Mike Hicks, and Phil Peden.

MINUTES

Board Member Sherman moved and Board Member Ehman seconded the motion to approve the minutes of the June 27 meeting. Motion carried, 6 ayes, 1 member absent, (Roberts).

CLAIMS

Board Member Sherman moved and Board Member Ehman seconded the motion to approve the claims as follows:

Vendor invoices submitted to the Controller's Office on July 7, 2016 included \$77,308.16 from the Water Utility; \$172,724.63 from the Wastewater Utility; and \$5,483.76 from the Stormwater Utility. Total Claims approved, \$255,516.55.

Motion carried, 6 ayes, 1 member absent, (Roberts).

Board Member Ehman had a question about Invoice Number 01-207941-01 for Southside Rental in the amount of \$90.48. He wanted to know why the entire charge was to water only, and not divided between water and wastewater. Later in the meeting, Assistant Director of Finance Efrat Feferman replied that, after examining the claim, she did not have a good sense as to why it was charged to water. She will speak with the accounts payable staff.

Board Member Sherman moved and Board Member Ehman seconded the motion to approve the utility claims as follows:

Utility invoices submitted to the Controller's Office on June 28, 2016 included \$6,800.65 from the Water Utility; \$17,076.51 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$23,877.16.

Motion carried, 6 ayes, 1 member absent, (Roberts).

Wire transfers and fees for the month of June:

Board Member Sherman moved and Board Member Ehman seconded the motion to approve the wire transfers and fees for the month of June in the amount of \$309,310.67.

Motion carried, 6 ayes, 1 member absent, (Roberts).

Board Member Sherman moved and Board Member Ehman seconded the motion to approve the customer refunds as follows:

Customer refunds submitted to the Controller's Office on July 5, 2016 included \$0.00 from the Water Utility; \$197.52 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$197.52.

Motion carried, 6 ayes, 1 member absent, (Roberts).

OPENING OF BIDS FOR SEWER VACUUM TRUCK

Cindy Shaw, CBU Purchasing Manager, received two bid packets for a new PD combination sewer machine. One bid was received from Southeastern Equipment Company (representing the brand Vacall), and Jack Doheny (representing the brand Vactor) submitted four separate bids. She noted that these were invitational bids sourced through NJPA (National Joint Powers Alliance), a purchasing cooperative available to all governmental agencies, rather than through the open bidding process.

CBU requested a base bid for a 2016 PD combination sewer vacuum machine mounted on a Freightliner 112SD chassis with tandem axle. Bidders were asked to provide a trade-in value for a 2000 Vaccon Sewer Cleaning Machine as part of the base bid. Bidders were also asked to include the following optional add-ons in their proposals:

- option for a Freightliner 114SD chassis
- option for an International chassis
- option for a Peterbilt chassis
- option for a 5-year additional warranty on the vacuum module
- option for a galvanized debris body

Assistant Director of Finance Efrat Feferman stated that these bids will be summarized, analyzed, and brought back to the Board for final review and approval. The following is a summary of the bids received:

	VACALL	VACTOR 2110 - FAN	VACTOR 2112 - FAN	VACTOR 2110 - PD	VACTOR 2112 - PD
	12 cu yd/1500 gallons	10 cu yd/1000 gallons	12 cu yd/1500 gallons	10 cu yd/1000 gallons	12 cu yd/1500 gallons
Axle - Tandem was specified	Tandem	Single	Tandem	Single	Tandem
Vacuum Module (Machine & Attachments):	\$ 235,365.57	\$ 223,625.00	\$ 232,406.00	\$ 237,370.00	\$ 246,310.00
Chassis:	\$ 98,697.00	\$ 91,000.00	\$ 99,000.00	\$ 91,000.00	\$ 99,000.00
PDI:	\$ 1,200.00	-	-	-	-
Additional Municipal Discounts:	\$ (4,000.00)	-	-	-	-
Less Trade-In:	\$ (28,000.00)	-	-	-	-
Freight:	\$ 1,500.00	-	-	-	-
Net Total:	\$ 304,762.57	\$ 314,624.00	\$ 331,405.00	\$ 328,368.00	\$ 345,309.00
ADD-ON OPTIONS:					
Add for Freightliner 114 Chassis	\$ 15,878.00	N/A	N/A	N/A	N/A
Add for International Chassis	\$ 24,003.00	included	included	included	included
Add for Peterbilt Chassis	\$ 38,999.00	included	included	included	included
Add for 5-year Vacuum Module Warranty	\$ 5,000.00	N/A	N/A	N/A	N/A
Add for Aluminum Water Tank	Standard	Standard	Standard	Standard	Standard
Add for Galvanized Debris body	\$ 4,399.94	N/A	N/A	N/A	N/A
MEETS SPEC	YES	NO	NO	NO	YES

AT&T PERMANENT UTILITY EASEMENT

Chris Wheeler, city legal, presented this item to the Board. After Mr. Wheeler reviewed the history of the request, Board Member Banach questioned why we would not be charging AT&T for the encumbrance of CBU owned property. Mr. Wheeler agreed, but did not know the specifics of the discussions that had taken place in the past which led to this request. Mr. Wheeler noted that the city is interested in maintaining a good relationship with AT&T, and that they do not always charge the city for the services they provide. After a lengthy discussion regarding the permanency of the easement, the item was tabled so that Mr. Wheeler can do more research on the history of the request. No vote was taken.

17TH STREET FUNDING AGREEMENT WITH PLANNING & TRANSPORTATION

Board Member Sherman moved and Board Member Ehman seconded the motion to approve the funding agreement with Planning & Transportation as follows:

Motion carried, 6 ayes, 1 member absent, (Roberts).

Chris Wheeler, city legal, presented this Agreement. He stated that CBU and the City of Bloomington Planning & Transportation Department (Planning) have reached an interdepartmental agreement wherein CBU will pay to Planning the sum of \$33,500 for storm and sanitary sewer infrastructure to

be installed at 17th Street between Maple Street and Madison Street. The City has undertaken to make several improvements to 17th Street including new sidewalks which should improve foot and vehicular traffic safety during game days. The total cost to the City for this project is \$505,505. CBU is only responsible for \$33,500 with the rest coming from the Consolidated TIF. Board Member Ehman asked why the TIF wasn't covering that small portion. Mr. Wheeler did not know the answer, but said he would ask those who had been working on the project before he became involved.

Mr. Wheeler stated that this MOU was approved by the Redevelopment Committee on Tuesday, July 5, 2016, and will go before the Board of Public Works for review and approval on Tuesday, July 12, 2016.

OLD BUSINESS:

N/A

NEW BUSINESS:

N/A

SUBCOMMITTEE REPORTS:

N/A

STAFF REPORTS:

Director Vic Kelson reported on the latest DBP testing. The concentrations were higher than the month before, but still below the numbers from last summer. After these results were received, Mr. Kelson stated that discussions with plant staff led to reducing the amount of chlorine which may help reduce the DBPs. Staff has also been doing some jar testing to see if there are adjustments that can be made to reduce the organic carbon which is a precursor for DBPs. He noted that adjustments have been made following the new numbers.

Mr. Kelson also reported that the 2017 budget has been submitted, and staff will be discussing it with the administration next Tuesday. He outlined the timetable for the budget process as follows: the finance subcommittee will meet July 18, with full board review and approval on July 25. The presentation to the city council will be the last week of August.

Finally, Mr. Kelson reported that efforts to reduce work related injuries have been made a priority. There have been injuries related to lifting sewer covers; as a result, Jane Flieg, CBU engineer, suggested purchasing magnetic sewer cover lifters. The crews are currently testing one of the lifters.

Mr. Kelson also reminded the board that the final vote for the water rate increase will be tomorrow night, July 12, at a special session of the City Council.

PETITIONS AND COMMUNICATIONS:

N/A

ADJOURNMENT:

The meeting was adjourned at 5:43 p.m.

Samuel K. Frank, President