

## UTILITIES SERVICE BOARD MEETING

July 25, 2016

***Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.***

Board President Frank called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Administrative Building in Bloomington, Indiana.

Board members present: Jeff Ehman, Sam Frank, Jim Sherman, Jim Sims, Amanda Burnham, and Tim Mayer, ex-officio. Staff members present: Vic Kelson, Efrat Feferman, Kim Alexander, Jane Fleig, John Langley, Cindy Shaw, Chris Wheeler, Mike Bengtson, Mike Hicks, Nolan Hendon, and Jon Callahan.

### MINUTES

***Board Member Sims moved and Board Member Burnham seconded the motion to approve the minutes of the July 11 meeting. Motion carried, 5 ayes, 2 members absent, (Banach, Roberts).***

### CLAIMS

***Board Member Sims moved and Board Member Burnham seconded the motion to approve the claims as follows:***

***Vendor invoices submitted to the Controller's Office on July 20 included \$103,731.13 from the Water Utility; \$66,464.16 from the Wastewater Utility; and \$11,754.84 from the Stormwater Utility. Total Claims approved, \$181,950.13.***

***Motion carried, 5 ayes, 2 members absent, (Banach, Roberts).***

***Board Member Sherman moved and Board Member Sims seconded the motion to approve the ACH payments as follows:***

***Vendor invoices that will be submitted to the Controller's Office on July 20 included \$200,071.81 from the Water Utility; \$0.00 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$200,071.81.***

***Motion carried, 5 ayes, 2 members absent, (Banach, Roberts).***

***Board Member Sherman moved and Board Member Sims seconded the motion to approve the utility claims as follows:***

***Utility invoices submitted to the Controller's Office on July 11 included \$90,412.79 from the Water Utility; \$66,223.63 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$156,636.42.***

***Motion carried, 5 ayes, 2 members absent, (Banach, Roberts).***

**Board Member Sherman moved and Board Member Burnham seconded the motion to approve the utility claims as follows:**

**Utility invoices submitted to the Controller's Office on July 21 included \$20,973.44 from the Water Utility; \$18,674.45 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$39,647.89.**

**Motion carried, 5 ayes, 2 members absent, (Banach, Roberts).**

**Wire transfers and fees for the month of June:**

**Board Member Sherman moved and Board Member Burnham seconded the motion to approve the wire transfers and fees for the month of June in the amount of \$434,713.40.**

**Motion carried, 5 ayes, 2 members absent, (Banach, Roberts).**

**Board Member Sherman moved and Board Member Burnham seconded the motion to approve the customer refunds as follows:**

**Customer refunds submitted to the Controller's Office on July 19 included \$0.00 from the Water Utility; \$1,129.28 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$1,129.28.**

**Motion carried, 5 ayes, 2 members absent, (Banach, Roberts).**

**REQUEST TO APPROVE CITY/COUNTY UTILITY REIMBURSEMENT AGREEMENT FOR FULLERTON PIKE CORRIDOR PHASE 1 – GORDON PIKE/RHORER ROAD**

**Board Member Sherman moved and Board Member Burnham seconded the motion to approve the reimbursement agreement as follows:**

**Motion carried, 5 ayes, 2 members absent, (Banach, Roberts).**

Jane Fleig, CBU engineer, gave background information on this project. The county has been designing this phase of Fullerton Pike for several years. The location is Gordon Pike/Rhorer Road. It is about 1200 feet west of the intersection with Walnut Street to about 250 feet east of the intersection with South Walnut Street Pike. The infrastructure located there is primarily water which will be substantially affected by this project. The work could not be done in advance of the project. American Structurepoint was hired in 2014 to design the required relocations to move these facilities, which included an existing 12-inch main along Rhorer Road, an existing 36-inch main along S. Walnut Street Pike, and the relocation of the RHS Meter Vault.

The county has reached the completion of its design and is ready to put the project to bid. It is set for November 2016. A good portion of it is at our expense; some is reimbursable. The 36-inch transmission main along Walnut Street Pike is reimbursable as well as the sanitary sewer work. The total cost of CBU work in the contract is \$2,304,750.21, of which it is estimated that the non-reimbursable work (CBU portion) is \$1,778,501.61.

The numbers are broken out in Exhibit B of the agreement which is included in this packet.

Board Member Ehman asked about the location of the intersection and the zoning. Ms. Fleig replied that it is the county's jurisdiction. It is about six acres, and she didn't know how it might be subdivided. The county will pay for the sewer to be extended.

**REQUEST TO APPROVE AMENDMENT TO OWNER-CONSULTANT AGREEMENT WITH AMERICAN STRUCTUREPOINT, INC. FOR FULLERTON PIKE CORRIDOR PHASE 1 – GORDON PIKE/RHORER ROAD**

***Board Member Sherman moved and Board Member Burnham seconded the motion to approve the amendment as follows:***

***Motion carried, 5 ayes, 2 members absent, (Banach, Roberts).***

Jane Fleig, CBU engineer, presented this amendment which is for the same project discussed above. This is an amendment to the agreement entered into in December 2014 with American Structurepoint. Since that time, a few additional expenses have been incurred by the consultant. These expenses are fully reimbursable. The two items that were added were the RHS Water Meter Relocation Design and Coordination (\$11,250) and the sanitary sewer replacement design (\$12,250), totaling an increase of \$23,500. These costs added to the original agreement will total a not-to-exceed fee of \$138,500.

**REQUEST FOR APPROVAL OF AGREEMENT FOR CONSULTING SERVICES FOR MONROE WATER TREATMENT PLANT LOW SERVICE PUMP NO. 4 VARIABLE FREQUENCY DRIVE REPLACEMENT**

***Board Member Sherman moved and Board Member Burnham seconded the motion to approve the agreement for consulting services as follows:***

***Motion carried, 5 ayes, 2 members absent, (Banach, Roberts).***

Mike Hicks, Capital Projects Manager, requested approval for consulting services for the low service pump no. 4 at the west intake facility at the water plant. This has been out of service for over two years. It is the only pump at that facility that can vary the speed of the motor which in turn varies the speed of the pump and thus the output. To get it back into service, CBU needs to enlist the services of a reputable engineer. HNTB was chosen because CBU has worked successfully with them in the past.

Board Member Sherman asked why it has taken so long to fix the machine. Mr. Hicks replied that it is expensive, and that staff has been attempting to fix it themselves.

Board Member Ehman asked if the fee was for time and materials. Mr. Hicks replied that no, it is a lump sum of \$22,200. Mr. Ehman asked if this was typical to pay a lump sum, and Mr. Hicks answered yes.

Board Member Sims asked what the expense will be to fix the machine. Mr. Hicks replied that it is premature, but the number CBU is anticipating is \$450,000. Assistant Director of Finance Feferman stated that \$400,000 has been budgeted. It will be coming out of the Extension and Replacements

contingency funds for this year. Mr. Hicks agreed with the \$400,000. Director Vic Kelson pointed out that part of the reason this is a priority is that this pump can make up to nine million gallons per day, and without it, the firm capacity is only 21. Therefore, it is necessary that this machine be returned to service so that the 30 million gallons per day capacity can be achieved.

**REQUEST TO APPROVE PURCHASE OF NEW PD COMBINATION SEWER VACUUM TRUCK**

***Board Member Sherman moved and Board Member Burnham seconded the motion to approve the purchase of new combination sewer vacuum truck as follows:***

***Motion carried, 5 ayes, 2 members absent, (Banach, Roberts).***

Cindy Shaw, CBU Purchasing Manager, requested approval to purchase a new PD combination sewer vacuum truck. She reviewed the bids that were received from Jack Doheny (representing the brand Vactor) and Southeastern Equipment Company (representing the brand Vacall) on July 11. After analyzing the bids, she requested approval to purchase the 2016 Vacall PD Combination Sewer Machine with the added galvanized debris body from Southeastern Equipment Company for \$309,162.51. A deduction of \$1,146.79 was credited due to the galvanizing option versus the painted option. The final price was \$308,015.72. The board approved the purchase.

**OLD BUSINESS:**

N/A

**NEW BUSINESS:**

N/A

**SUBCOMMITTEE REPORTS:**

President Frank reported that the finance subcommittee met on July 18 to review the 2017 budget. It will be brought to the full board on August 8. Staff is waiting on personnel numbers to complete the budget before the final review. Mr. Frank thought the meeting went well with back up on all the costs and the explanations of line items were complete.

**STAFF REPORTS:**

N/A

**PETITIONS AND COMMUNICATIONS:**

N/A

**ADJOURNMENT:**

The meeting was adjourned at 5:25 p.m.

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**Samuel K. Frank, President**