



**CITY OF BLOOMINGTON
parks and recreation**

AGENDA

City of Bloomington Board of Park Commissioners
Regular Meeting: Tuesday, July 26, 2015 4:00 – 5:30 p.m.

Council Chambers
600 E. Miller Drive

CALL TO ORDER - ROLL CALL

A. CONSENT CALENDAR

- A-1. Approval of Minutes of June 28, 2016
- A-2. Approval of Claims Submitted June 27, 2016 – July 22, 2016
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

B. PUBLIC HEARINGS/APPEARANCES

- B-1. Public Comment Period -
- B-2. Bravo Award - Rita Stephens (Nikki Wooten)
- B-3. Parks Partner Award -
- B-4. Staff Introductions -

C. OTHER BUSINESS

- C-1. Review/Approval of TIF Funded BCT Cinema System Improvement Contract with Entertainment Supply & Technology (Dave Williams)
- C-2. Review and Approval of Contract Award-Banneker Center Limestone Retaining Wall Rehabilitation (Dave Williams)
- C-3. Review/Approval of Declaration of Surplus Equipment from Buskirk-Chumley Theater (Becky Higgins)
- C-4. Review/Approval of Harris Barriers Corp. for Southeast Park Tennis and Basketball Coating (John Turnbull)
- C-5. Review/Approval of Declaration of Surplus Equipment from the Griffy Lake Boathouse (Elizabeth Tompkins)
- C-6. Review/Approval of Fee Waiver for Parks Foundation Golf Outing (John Turnbull)

D. REPORTS

- D-1. Operations Division
- D-2. Recreation Division - KaBoom Update: Playful City 2016 and Play Everywhere Challenge (Alison Miller)
- D-3. Sports Division - National Softball Tournament Update (John Turnbull)
- D-4. Administration Division -

ADJOURNMENT



Board of Park Commissioners
Regular Meeting
Minutes

Tuesday, July 26, 2016
4:00 – 5:30 p.m.

Council Chambers
401 N. Morton

CALL TO ORDER

The meeting was called to order by Ms. Kathleen Mills at 4:00 p.m.

Board Present: Joe Hoffman, Kathleen Mills and Darcie Fawcett

Staff Present: Paula McDevitt, Dave Williams, John Turnbull, Becky Higgins, Julie Ramey, Kim Clapp, Nikki Wooten, Elizabeth Tompkins, Alison Miller, Ellen Campbell, Steve Cotter and Jacob Miller

A. CONSENT CALENDAR

- A-1. Approval of Minutes of June 28, 2016 Meeting
- A-2. Approval of Claims Submitted June 25, 2016 thru July 22, 2016
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

Mr. Hoffman made a motion to approve the Consent Calendar. Ms. Darcie Fawcett seconded the motion. Motion unanimously carried.

B. PUBLIC HEARINGS/APPEARANCES

B-1. Public Comment Period – None

B-2. Bravo Award – Rita Stephens

Nikki Wooten, Special Service Coordinator, presented the July Bravo Award to Rita Stephens for her service as a volunteer. Ms. Stephens has generously given numerous hours to various programs over the course of the year. Ms. Stephens, who is originally from Carmel, Indiana, received her biology degree from Indiana University. In 2016, Ms. Stephens earned an Indiana Master Naturalist Certification and is finalizing a National Wildlife Habitat Steward Certification. Ms. Stephens is an ideal volunteer - she registers well in advance, shows up early, and has a fantastic attitude. Her passion for protecting the environment, expertise in biology, and approachability makes her an excellent advocate of our work. We are pleased to present Rita with the BRAVO award for her exceptional services to the Department's Natural Resources program.

Ms. Stephens approached the podium. Ms. Stephens stated it is great to be back in Bloomington. She enjoys the community and programs made available by Bloomington Parks and Recreation Department. She is more than happy to volunteer.

The Board thanked Ms. Stephens for her volunteer services provided to Bloomington Parks and Recreation.

B-3. Parks Partner Award – None

B-4. Staff Introduction - None

C. OTHER BUSINESS

C-1. Review/Approval of Contract Award TIF Funded Projects Buskirk-Chumley Theater Cinema Improvements

Mr. Dave Williams, Operations Director, this TIF funded contract through Entertainment Supply & Technologies will provide digital cinematic replacement and upgrades to Buskirk-Chumley Theater (BCT). These technology upgrades, at a cost of \$101,390.00, will give BCT the ability to play movies they have previous been unable to show. The updates will allow BCT to more aggressively pursue film programming: adding an estimated 50 events per year which would enhance revenue collections through admission and concessions sales.

The Board inquired what type of events this upgrade would allow BCT to pursue. The Board questioned if the equipment being provided would be current and protect us from obsolescence in the near future.

Mr. Williams stated this will launch BCT into a competitive environment for programing. Allowing them to pursue a variety of events from mini-film festivals to local groups as well as giving the ability to project current films. BPRD has been working closely with the technical director of BCT, who has guided us through the purchase of this equipment. It is anticipated the equipment will hold up well into the future.

Mr. Joe Hoffman made a motion to approve the TIF Funded BCT Cinema System Improvement Contract with Entertainment Supply & Technology. Ms. Fawcett seconded the motion. Motion was unanimously carried.

C-2. Review/Approval of Contract Award-Banneker Center Limestone Retaining Wall Rehabilitation

Mr. Dave Williams, Operations Director the contract with Cusak's Masonry Restoration, Inc., at a cost of \$123,250.00, will provide rehabilitation to the historic limestone retaining walls at Banneker Center. Two *Community Development Block Grants* through the City Housing and Neighborhood Development department were awarded for this project and will provide \$146,780 in total funding. This phase will include the west wall, north wall and alley wall and complete the Banneker's rehabilitation wall project. The south wall was repaired in 2008. Three bids were obtained for this project, with Cusak's Masonry Restoration, Inc. having the lowest acceptable bid. The bid includes allowance for additional stone if conditions are discovered during demolition. It is anticipated the project will be completed by early fall.

The Board questioned the ability and references of this company. The Board inquired on the expected life span of a limestone wall.

Mr. Williams stated the pre-bid meetings were very productive and informative. Cusak's Masonry Restoration appears to be a very competent company. John Crane with BFW Crane, a local engineer and expert of limestone construction, has been guiding us through this project. In 2008, we learned how do this type of project in a more efficient and cost effective way. The damage of the wall has occurred over a 100 year time span with the weight, height, and age of the wall along with the use of rock salt contributing to the deterioration of the wall. The wall is remarkable intact for being over 100 years old and shows the fine craftsmanship of that era. BPRD is very proud of this historic and prominent facility feature and we are anxious to see the completion of this project.

Mr. Joe Hoffman made a motion to approve the Contact Award – Banneker Center Limestone Retaining Wall Rehabilitation. Ms. Fawcett seconded the motion. The motion was unanimously carried.

C-3 Review/Approval of Declaration of Surplus Equipment from Buskirk-Chumley Theater

Ms. Becky Barrack-Higgins, Community Events Manager, with the recent upgrades at Buskirk-Chumley Theater, staff has deemed some of the sound, stage and theater equipment surplus. This equipment is no longer functional, has reached its maturity, or has been upgraded and is no longer useful to the theater. Once declared surplus by the Board, City Legal has advised us of the following options; the equipment can be sold individually on an internet auctions site such as E-bay, donated to a local non-profit organization, used for trade-in value, or entered into the City auction. BCT has given some of the equipment to the BPRD to be included in BPRD sound equipment inventory. BCT intends for

some equipment to be used for trade-in value to aid in purchasing new equipment at reduced cost. If BCT cannot find a vendor to trade in, they would like to be able to sell the equipment and in turn, purchase new equipment.

Mr. Joe Hoffman made a motion to approve the Declaration of Surplus Equipment from Buskirk-Chumley Theater. Ms. Fawcett seconded the motion. The motion was unanimously carried.

C-4. Review/Approval of Contract with Harris Barriers Corporation for Southeast Park Tennis and Basketball Coating.

Mr. Turnbull, Sports Division Director, top coating and painting of lines is the final phase of the Southeast Park tennis courts and basketball court resurfacing project. Quotes were solicited from the two coating vendors located in central Indiana. Leslie Coatings did not submit a bid as their production scheduled is full. Harris Barriers has submitted a bid for \$11,314 to apply the Laykold Colorcoat System and line the courts. Harris Barriers has been our vendor of choice over the years with excellent references and solid work.

Mr. Hoffman made a motion to approve the Contract with Harris Barriers Corporation for Southeast Park Tennis and Basketball Coating. Ms. Fawcett seconded the motion. The motion was unanimously carried.

C-5 Review/Approval of Declaration of Surplus Equipment for the Griffy Lake Boathouse

Ms. Elizabeth Tompkins, Natural Resources Coordinator, six kayaks in the rental fleet at Griffy Lake Boathouse are no longer functional. These kayaks have been replaced and staff recommends the removal of the damaged boats from inventory. The Board must declare this equipment surplus for it to be removed. After equipment is declared surplus, City Legal had advised us of the following options: equipment can be entered into the City auction or disposed of. Due to the failed attempts of repair and for safety reasons, BPR plans to dispose of the kayaks by recycling the plastic. If a recycling facility cannot be found who will accept them, they will be disposed of in the landfill.

Mr. Hoffman made a motion to approve the Declaration of Surplus Equipment for the Griffy Lake Boathouse. Ms. Fawcett seconded the motion. The motion was unanimously carried.

C-6 Review/Approval of Bloomington Community Park and Recreation Foundation/Don Brineman Memorial Golf Scramble: Waiving Fees

Mr. John Turnbull, Sports Division Director, Wednesday, August 31st is the 21st Annual Parks Foundation Don Brineman Golf Scramble. The waiving of the green fees increases the amount collected by Bloomington Community Park Foundation, which supports the Lloyd Olcott Youth Endowment Fund for scholarships. The tournament generally raises between \$7,000 and \$10,000.

Mr. Hoffman made a motion to approve the Bloomington Community Park and Recreation Foundation/Don Brineman Memorial Golf Scramble: Waiving of Fees. Ms. Fawcett seconded the motion. Motion was unanimously carried.

REPORTS

D-1. Operations

Dave Williams, Operations and Development Director presented capital project updates from any and all sources of funding.

- Meeting with architect on conclusion of plans and specifications of the renovations of existing restrooms at Allison Juke Box and Building and Trade Parks. Renovations will include cosmetic and mechanical updates. Work is anticipated to begin in October and be completed quickly.
- The B-Line Trail from 2nd Street to Rogers Street, the metal halide lighting fixtures were updated to the more energy efficient LED. The cost of \$12,645 was from TIF funds. This completes the lighting upgrades of the B-Line Trail.
- Buskirk-Chumley Theater, will receive \$190,000 worth of cinematic and audio equipment upgrades from TIF funds.
- Working to secure CBG funding, if awarded this would be added to TIF allocations and used for Crestmont Park upgrades. BPR has reached out to the Housing Authority to discuss playground improvements.

- Millers Showers Park has been upgraded to LED lighting. This project was funded by TIF allocations and a State energy efficiency grant.
- The Waldron, Hill and Buskirk Park lighting has been updated in the parking lot. This project was completed at a cost of \$14,386.
- The B-Link Trail is under construction. This 1/3 mile trail, runs from the west side of Henderson to the east side of Walnut. This project received TIF funding and Federal Funding. The project is 28% completed and is anticipated to be completed the end of November.
- The commitment to replace the boundary fence at the Black Lumber Company has been completed. This project was TIF funded.
- The signal light has been installed at the Twin Lake Recreation Center. Currently side paths construction is still underway, the project is anticipated to be completed in late September.
- The Switchyard project is still in the schematic design phase, with anticipation of breaking ground in 2017.
- Approval for a consulting contract for Cascade Trail Phase IV will be presented to the Board at the September meeting. Phase IV will construct the trail from Kinser Pike to the entrance of Northwood subdivision. Phase I ran through lower Cascade Park from Club House Drive to Stone Mill Road to Ferguson Dog Park. Phase II took Clubhouse Drive trail around the golf course to Kinser Pike. Phase III, to be constructed at a later date, will be affiliated with a utility project. Phase III will realign the intersection of Dunn Street and Old 37 and will include extending the trail from Stone Mill Road to the site of the old City Utility Plant.
- A small fraction of an acre of the Wapehani Mt. Bike Park was sold to the Federal Highway for the expansion of the I-69. Due to a section of the mountain bike boardwalk being taken out there was a mitigation agreement. BPRD is working with INDOT to construct a replacement trail connection. This project will be funded by INDOT, up to the limits of the agreement.
- BPRD entered into a lease agreement with Verizon for the installation of a mono-pole cell tower. The tower will be located at the operations center on Adams Street.
- A main circulation pump was replaced at Mills Pool.
- The basketball courts at Twin Lakes Recreation Center will be repaired through reversionary funding.
- The basketball court at Southeast Park was resurfaced.

The Board inquired if Mills Showers Park trail was marked for distance.

Mr. Williams stated there was a limestone marker at the head of the pier and will confirm that it is still in place.

D-2. Recreation Division

Alison Miller – Health and Wellness Coordinator, for the 9th year in a row, the City of Bloomington is receiving the Playful City USA recognition from KaBoom. KaBoom is a non-profit organization focused on play equity and how we can incorporate play along the way and play every day in our communities. We will be celebrating this designation with a play day on Friday, August 26th from 6:00 p.m. – 8:00 p.m. at Bryan Park. There will be opportunities to participate in a variety of play activities. The City is a finalist for a “Community Dream Chalkboard” in the KaBoom Play Everywhere Challenge. The Play Committee is working on this application (due July 31, 2016). We will be notified by late August 2016.

The Board requested clarification on the term “play equity”.

Ms. Miller stated the goal is to provide fair balanced active play to all children and families in the community.

D-3. Sports

John Turnbull, Sports Division Director gave an overview of the upcoming 2016 ASA/USA Girls’ Class A 18-u National Softball tournament.

- Eighty (80) teams from 22 states will be participating
- A total of 242 games will be played at
 - Twin Lakes Sports Park

- Winslow Sports Park
 - Lower Cascades
- Schedule
 - Monday, August 1, 2016 – Luncheon, opening ceremonies, umpire gathering
 - Tuesday, August 2, 2016 – Pool play begins at 8:00 a.m.
 - Wednesday, August 3 – Wednesday- Sunday Double Elimination
- Staff
 - All Bloomington Parks and Recreation Staff
 - Visit Bloomington
 - 46 Umpires
 - 1 ASA representative
 - 2 Umpire in Chiefs
 - 45 part time employees
- Economic Impact
 - Team entries \$52,000
 - Gate admissions \$40,000
 - Souvenir sales \$37,000
 - Concessions sales \$20,000
 - Hotels are sold out in Bloomington and surrounding areas.

Mr. Turnbull invited Mike McAfee and Pete Nelson representative of Visit Bloomington to the podium.

Mr. McAfee, Director of Visit Bloomington, tourism is a large industry in Monroe County, with 1.8 million visitors per year, spending approximately \$300,000,000, with 7,000 employees working in the industry. There are three types of visitors, meetings and conferences groups, sports groups and leisure visitors. Visit Bloomington has numerous community partnerships and is involved in approximately sixty (60) events per year. Bloomington will be going to the ASA National Convention in November and applying to host the girls' 10-u 2018 ASA tournament. The city has been hosting tournaments for 25 years and has held at least 30 tournaments. We appreciate Bloomington Parks and Recreation Department contributions to these events.

Mr. Pete Nelson, Sports Marketing and Sales with Visit Bloomington, hospitality will be provided for the umpires at the tournament. Arrangements have been made for food and drinks at the umpire gathering, providing an opportunity for the umpires to become acquainted. Visit Bloomington will provide the umpires with two meals per day at each site. The meals will be catered in from local restaurants. A total of 4,100 room nights have been contracted with local hotels, with most of the rooms taken. We are excited and lucky to have this event and to partner with Bloomington Parks and Recreation.

John Turnbull approached the podium and expressed his appreciation to the entire staff of BPD, everyone works together to make these events successful. Lesilyn Neely does a fantastic job with registration. In 2014, this event was awarded to BPR at the Amateur Softball Association convention in Reno, Nevada. The bid finalist were Moline, IL and Sioux Falls, SD with Bloomington winning by a very slim margin. Mr. Mick Renneisen's involvement has been a contributing factor in BPD being awarded these tournaments.

The Board inquired if Mr. Renneisen will continue to be part of our delegation at the ASA National Convention.

Mr. Turnbull state Mr. Renneisen is still involved at the state level.

The Board inquired if Twin Lakes was a Pokémon Go Stop and encouraged the department to promote the Park's facilities through this activity.

Mr. Turnbull stated a stop is located at Twin Lakes.

Ms. Paula McDevitt, Acting Director invited and encouraged everyone to come out to a game. Ms. McDevitt stated the next Board of Park Commissioners will be held August 23, 2016, with the primary focus being the 2017 General Fund and Non-Reverting Budget presentation.

D-4. Administration Division – None

ADJOURNMENT

Meeting adjourned at 4:52 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Kim Clapp".

Kim Clapp, Secretary Board of Park Commissioners