

The Board of Public Works meeting was held on Tuesday, May 17, 2016 at 5:30 pm in the Council Chambers of City Hall at Showers, 401 N. Morton Street, Bloomington, Indiana with Kyla Cox Deckard presiding.

**REGULAR
MEETING OF THE
BOARD OF
PUBLIC WORKS**

Present: Kyla Cox Deckard
Kelly Boatman

ROLL CALL

City Staff: Rick Routon – Information and Technology Services
Dave Williams – Parks and Recreation
Neil Kopper– Planning and Transportation
Rick Alexander – Planning and Transportation
Adam Wason – Public Works
Barry Collins – Public Works
Christina Smith-Public Works

None

**MESSAGES FROM
BOARD MEMBERS**

None

**APPROVAL OF
MINUTES**

None

**PETITIONS &
REMONSTRANCES**

None

**BIDS ANDS
QUOTES**

None

**TITLE VI
ENFORCEMENT**

NEW BUSINESS

Neil Kopper of Planning and Transportation presented Resolution 2016-49: Confirm Public Need for Right of Way Acquisition for 3rd& Woodscrest Traffic Signal Replacement Project to the Board. See resolution for further details.

Resolution 2016-49:
Confirm Public Need
for Right of Way
Acquisition for 3rd&
Woodscrest Traffic
Signal Replacement
Project

Castillo-Cullather informed the public that the building at the southwest corner of the intersection is an IU Health building.

Boatman noted that the alignment for the project provides the best solution for the intersection.

Cox Deckard noted that this alignment requires acquiring the least amount of land from private landowners.

Boatman inquired about the impact on the large tree, which was preserved in the original development by IU Health. She also noted that this alignment opens up opportunity for more tree plots.

Boatman made a motion to approve Resolution 2016-49: Confirm Public Need for Right of Way Acquisition for 3rd & Woodcrest Traffic Signal Replacement Project. Castillo-Cullather seconded the motion. The motion passed. Resolution 2016-49 approved.

Kopper also presented the Design Services Supplement #1 Agreement with Parsons Brinckerhoff for 3rd & Woodcrest and 2nd & College Traffic Signal Replacement Project to the Board. See agreement for further details.

Approve Design Services Supplement #1 Agreement with Parsons Brinckerhoff for 3rd & Woodcrest and 2nd & College Traffic Signal Replacement Project

Castillo-Cullather asked if the consultant is an approved vendor.

Kopper said yes.

Boatman asked when the project would begin.

Kopper said next year, March of 2017.

Castillo-Cullather asked what needs to be done before then.

Kopper said there are a number of steps that need to be taken before that time, and that INDOT oversight is required because of the federal funding.

Castillo-Cullather made a motion to approve Design Services Supplement #1 Agreement with Parsons Brinckerhoff for 3rd & Woodcrest and 2nd & College Traffic Signal Replacement Project. Boatman seconded the motion. The motion passed. Agreement approved.

Christina Smith of Public Works presented the Request to Use Public Right of Way for IU Street-Crossing Decision Making in Low Vision Study to the Board. See resolution for further details. Smith stated that Dr. Shirin Hassan of Indiana University was available for questions.

Request to Use Public Right of Way for IU Street-Crossing Decision Making in Low Vision Study

Dr. Hassan provided a visual of her study and explained how the study works.

Boatman asked if the drivers were part of the study.

Dr. Hassan said no. They do have signs making drivers aware that the study is in progress.

Boatman asked about the location of the study.

Dr. Hassan confirmed the three locations of the study.

Castillo-Cullather asked how many participants are in the study.

Dr. Hassan said she hopes to have between 60 and 70 participants.

Castillo-Cullather asked if participants all cross at the same time.

Dr. Hassan said they would only cross at the beginning of the study session and only one at a time.

Castillo-Cullather asked if her study has revealed any implications in terms of traffic design.

Dr. Hassan said no, it is more about studying pedestrian behavior.

Cox Deckard asked if the study is using a designated crossing area at the roundabout.

Dr. Hassan said no, because it would not be suitable for her study to have cars always stopping. She does explain that there is a disclaimer for injury and death in the study.

Boatman asked if she keeps any of the study materials out overnight.

Dr. Hassan said everything is taken down.

Boatman made a motion to approve the Request to Use Public Right of Way for IU Street-Crossing Decision Making in Low Vision Study. Castillo-Cullather seconded the motion. The motion passed. Request approved.

Kopper presented Resolution 2016-52: Use of Public Street for 2016 National Bike to Work Block Party (Friday, 5/20) to the Board. See resolution for further details.

Resolution 2016-52:
Use of Public Street
for 2016 National
Bike to Work Block
Party (Friday, 5/20)

Adam Wason of Public Works added that during the organization of this event, other street closures were considered and the time of the event was adjusted.

Boatman commented that there is no parking or moving vehicles in the Chocolate Moose parking lot as it is Food Truck Friday.

Castillo-Cullather asked if the event would be advertised. ✓

Kopper said yes.

Castillo-Cullather made a motion to approve the Resolution 2016-52: Use of Public Street for 2016 National Bike to Work Block Party (Friday, 5/20). Boatman seconded the motion. The motion passed. Resolution 2016-52 approved.

Wason presented Resolution 2016-53: Use of Public Street for 3rd Annual Summerfest (Saturday, 8/27) to the Board. See resolution for further details. Wason stated that Sarah Perfetti was present for questions.

Resolution 2016-53:
Use of Public Street
for 3rd Annual
Summerfest (Saturday,
8/27)

Wason added that he did obtain support for the event from the Peoples State Bank which is located within the street closure. Old National Bank will no longer be at the location of the street closure by the time of the event and support from them is not needed.

Castillo-Cullather asked why the location of the event changed.

Perfetti said it is because of the large growth in attendance.

Cox Deckard inquired why the same site was not being used as in years past.

Wason and Perfetti agreed that growing in that same location was not a feasible option.

Castillo-Cullather questioned the street closure time and wondered why there was such a large time allotted for setup.

Perfetti said that the stages take a long time to set up.

Wason said that access through the event area will be maintained as much as possible during setup.

Boatman asked why this particular location on Kirkwood was chosen.

Perfetti said that originally, they wanted to remain on 4th street, but with the hotel parking garage exiting to 4th Street, it wasn't feasible. They wanted to remain in a very visible location to properly represent the open and accepting community that Bloomington is.

Cox Deckard asked if there were tickets needed for entrance.

Perfetti said no, it is entirely free. The community could pass through the event freely without attendance being expected.

Csatillo- Cullather asked if there was a film screening as well.

Perfetti said no, that is a separate event held in January.

Cox Deckard asked if the adjacent restaurants had responded to the event notice.

Perfetti said she hasn't heard anything, positive or negative.

Cox Deckard reviewed approval from other adjacent businesses that only express concern of access for customers, but does not foresee that being an issue.

Boatman raised concern of the nearby churches having any events such as weddings occurring at the same time.

Perfetti said she has not contacted them yet.

Boatman said she feels it would be wise to check with these churches.

Perfetti said she was planning on sending letters to all businesses nearby informing them of the event after gaining approval from the Board so they can express any concerns. She would be happy to reach out to these businesses before approval if requested.

Boatman said she would like to see that these businesses are reached out to so that they all have an opportunity to attend the Board meeting and make a public comment to express concerns about the event.

Cox Deckard opened the floor to public comment.

Andrew Weissert of the Public commented that he has attended the event in previous years as a vendor, and found the event to be very well received and that the new location would be very suitable because previous locations were crowded.

Boatman asked if all adjacent properties received notice of this meeting to have an opportunity to attend.

Perfetti said that all adjacent properties were informed and reached out to but they did not reach out to the two churches.

Boatman requested that the Board motion to table the event until the churches are reached out to.

Boatman made a motion to table the Resolution 2016-53: Use of Public Street for 3rd Annual Summerfest (Saturday, 8/27). Castillo-Cullather seconded the motion. The motion passed. Resolution 2016-53 tabled for the following meeting on May 31, 2016.

Wason presented Resolution 2016-54: Use of Public Street for Open Streets (Sunday, 6/26) to the Board. See resolution for further details. Wason stated that Matt Flaherty of Open Street Bloomington Central Organizing Team was present for questions.

Resolution 2016-54:
Use of Public Street
for Open Streets
(Sunday, 6/26)

Cox Deckard asked for an explanation of the purpose of the event.

Flaherty explained the goals and importance of Open Streets Bloomington, and explained past successes with a variety of events they have held in Bloomington.

Castillo-Cullather asked about the location of street closure.

Flaherty explained the reroute and the street closure that will be in place during the event.

Boatman asked if adjacent property owners have been notified.

Flaherty said not yet, but they have been through neighborhood engagement through the Bryan Park Neighborhood Association and that the feedback was positive on the location.

Boatman asked staff if they are requiring petitioners to contact affected property owners and residents prior to meetings in order to allow for public comment.

Wason said that is a requirement, however in this case there may have been a misunderstanding.

Jon Lawrence of the Bryan Park Neighborhood Association explained the method of informing the public that is part of the association of the event via email. He cannot verify that all the twelve houses directly on the street closure have reviewed that email.

Lawrence explained the method of choosing the street closure through the neighborhood association. He said his neighborhood wanted to have the event on a more significant location to make it a larger event than a block party. This location was selected via a calculated survey.

Castillo-Cullather asked if the rerouting plan was included in the packet.

Flaherty said it was not included but they have done advanced warning signs in the past. The organizers stated they will work with staff regarding what signage will be necessary.

Castillo-Cullather said they would need to inform the alternative routes of the increase in traffic.

Flaherty said he would be happy to do so, and would be happy to work with Alexander.

Lawrence commented that traffic on a Sunday on these roads is significantly reduced.

Cox Deckard asked staff if they would require petitioners to provide a reroute.

Wason said that an advanced warning sign for this event would be sufficient for staff's standards.

Lawrence said the street closure would not block access to Bryan Park parking.

Boatman asked what the attendance is expected to be.

Flaherty estimated about 1,000.

Boatman asked what the noise waiver is addressing.

Flaherty said there is no amplified sound, just a general increase in sound due to crowd and acoustic musicians.

Castillo-Cullather made a motion to approve Resolution 2016-54: Use of Public Street for Open Streets (Sunday, 6/26). Boatman abstained.

Boatman expressed concern that residents directly affected by the closure have not been made adequately aware of the closure.

Cox Deckard asked staff what their recommendation would be in revisiting this item.

Flaherty commented that to his understanding, informing the residents was not a requirement.

Cox Deckard commented that she agrees the community needs to be given an adequate opportunity to express concerns about the closure and would like to table this event.

Boatman apologized for any confusion involved in the process.

Cox Deckard commended the work that has been done in selecting a route and the efforts made to work with neighborhood associations.

Castillo-Cullather made a motion to table Resolution 2016-54: Use of Public Street for Open Streets (Sunday, 6/26). Boatman seconded. The motion passed. Resolution 2016-54 tabled for the next meeting on May 31, 2016.

Jason Carnes of Economic and Sustainable Development presented Resolution 2016-55-57: Allow Pushcart Vendor to Operate in Public Right of Way (Jordan Davis-Chocolate Moose-Cart #1-3) to the Board. See resolution for further details. Carnes stated that Andrew Weissert of the Chocolate Moose was available for questions.

Resolution 2016-55-57: Allow Pushcart Vendor to Operate in Public Right of Way (Jordan Davis-Chocolate Moose-Cart #1-3)

Weissert explained the Chocolate Moose's expansion into pushcart vending.

Weissert explains the functioning of the pushcart.

Castillo-Cullather expressed concern of the freezer's ability to maintain temperature on an electric push cart.

Weissert said the charge lasts for about 8 hours and the freezers are very effective.

Castillo-Cullather asked what places they will be selling.

Weissert said many IU events and along Kirkwood.

Wason explains that this item does contain three resolutions, one for each pushcart to be used by the Chocolate Moose.

Boatman made a motion to approve Resolution 2016-55-57: Allow Pushcart Vendor to Operate in Public Right of Way (Jordan Davis-Chocolate Moose-Cart #1-3). Castillo-Cullather seconded the motion. The motion passed. Resolution 2016-55-57 approved.

Carnes presented Resolution 2016-58: Allow Pushcart Vendor to Operate in Public Right of Way (James Ricker-inBloom Juicery) to the Board. See resolution for further details. Carnes stated that James Ricker of inBloom Juicery was available for comment.

Resolution 2016-58: Allow Pushcart Vendor to Operate in Public Right of Way (James Ricker-inBloom Juicery)

Ricker explained the purpose for vending from a pushcart.

Cox Deckard asked what cold press means.

Ricker explained the process and ensured that everything is prepackaged and expiration is made very clear. He added he is hoping to operate an allowable distance outside of the farmer's market on Saturdays.

Cox Deckard asked what the rules were with establishing a distance from other pushcart vendors.

Wason said it is first come, first serve, and partnering with other vendors has proven to be advantageous in the past.

Boatman asked how many pushcarts are in Bloomington.

Carnes said about ten.

Castillo-Cullather asked if this is the first time this product will be available.

Ricker said no, they have been selling online for three weeks, and the pushcart will serve as a way of increasing traffic.

Castillo-Cullather made a motion to approve Resolution 2016-58: Allow Pushcart Vendor to Operate in Public Right of Way (James Ricker-inBloom Juicery). Boatman seconded the motion. The motion passed. Resolution 2016-58 approved.

Carnes presented Resolution 2016-59: Use of Public Right of Way for Lemonade Day (Saturday, 5/21) to the Board. See resolution for further details. Carnes stated that Leslie Abshier of the Boys' and Girls' Club was available for questions.

Resolution 2016-59:
Use of Public Right of
Way for Lemonade
Day (Saturday, 5/21)

Carnes presented a brief video about the event.

Abshier explained the benefits this event has for children.

Boatman asked if there have been any issues in the past.

Abshier said the only issue has been participating groups wanting the same location, but it serves as a great experience in negotiating amongst each other.

Boatman asked if the kids are the ones to ask property owners to sell.

Abshier said yes, but they provide a lot of information and are in contact with every property owner and business involved in the event.

Boatman asked how the public would know where all the locations are.

Abshier said there is a map online of all approved stands.

Castillo-Cullather asked if the children are given a goal to meet.

Abshier said they are given a workbook that helps them set their own goals, including evaluating revenues, expenses, and loans.

Cox Deckard asked if there is an adult mentor at each stand.

Abshier said yes, there is an adult who works with each group of kids after signing up as a mentor for the kids at that stand.

Boatman asked if there is a health code exemption for this event.

Abshier explained that they do receive an exemption, but they do review safety standards with the kids.

Wason thanked a number of individuals and organizations who make this event such a great success.

Boatman made a motion to approve Resolution 2016-59: Use of Public Right of Way for Lemonade Day (Saturday, 5/21). Castillo-Cullather seconded the motion. The motion passed. Resolution 2016-59 approved.

Wason made the Board aware of the agenda item for the 31st concerning Duke Energy that will receive a considerable amount of attention. He stated staff will try to prioritize appropriately, and create an additional public work session to discuss the Duke Energy project to facilitate the meeting.

**STAFF REPORTS &
OTHER BUSINESS**

Cox Deckard notes that with the holiday on Monday, the work session will be immediately prior to the May 31st meeting, and the public should look for a notice of a second work session in order to express concerns with ample time prior to the meeting.

Wason makes note that it is National Public Works Week and thanks the Public Works staff for all of their hard work.

Cox Deckard and Wason review a number of projects and closures that are taking place, and Wason said staff is working to mitigate traffic concerns as much as possible, but that summer construction is often the best time with IU out for the summer.

Boatman asked if the radio networks gets informed of the street closures.

Wason said yes, they get informed through the INRoads system. The City's website has an interactive map as well.

Wason explains that only the civil city employees are included in the payroll, which does not include Parks, Police or Fire.

PAYROLL CLAIMS

Castillo-Cullather moved to approve payroll claims for 5/13/16 in the amount of \$367,152.67 on May 17, 2016. Boatman seconded the motion. The motion passed. Payroll claims approved.

Wason explained the claims are for 5/10/2016-5/20/2016 in the amount of \$285,355.57. Claims are lower for this session. The larger expenses include the benefits program and Fleet Department.

APPROVAL OF CLAIMS

Wason noted expenditures for safety programs that allow the purchase of proper footwear for employees in order to comply with OSHA.

Boatman asked Wason to send her the amounts for fees for Hoosier trash disposal and tonnage of waste.

Cox Deckard said that there was an additional sheet that was removed from the packet that included the errors caught in the work session.

Castillo-Cullather moved to approve payroll claims for 5/10/2016-5/20/2016 in the amount of \$285,355.57 on May 17, 2016. Boatman seconded the motion. The motion passed. Payroll claims approved.

Cox Deckard called for adjournment. Meeting adjourned at 7:46 p.m.

ADJOURNMENT

Accepted by:



Kyle Cox Deckard, President



Kelly Boatman, Vice-president

Melanie Castillo-Cullather, Secretary

Date:

Attest to: