

The Board of Public Works meeting was held on Tuesday, July 26, 2016, at 5:30 pm in the Council Chambers of City Hall at Showers, 401 N. Morton Street, Bloomington, Indiana, with Kyla Cox Deckard presiding.

**REGULAR
MEETING OF THE
BOARD OF
PUBLIC WORKS**

Present: Kyla Cox Deckard
Kelly Boatman
Dana Palazzo

ROLL CALL

City Staff: Adam Wason – Public Works
Andrew Cibor – Planning and Transportation
Chris Wheeler – City Legal
Roy Aten – Planning and Transportation
Rick Alexander – Planning and Transportation
Sean Starowitz – Economic and Sustainable
Development
Christina Smith – Public Works
Valerie Hosea – Public Works

None

**MESSAGES FROM
BOARD MEMBERS**

None

**PETITIONS &
REMONSTRANCES**

1. APPROVAL OF MINUTES-June 28, 2016 and July 12, 2016
2. Neighborhood Watch Sign Agreement with Sunflower Gardens H.O.A.
3. Resolution 2016-85: Use of Public Street for Bryan Park Neighborhood Block Party (Saturday, 8/27)
4. APPROVAL OF PAYROLL REGISTER- for 7/22/2016 in the amount of \$381,298.58

**CONSENT
AGENDA**

Palazzo made a motion to approve the items on the Consent Agenda. Boatman seconded. The motion passed. Consent Agenda approved.

**OPEN SEALED
REQUESTS FOR
PROPOSALS**

Cox Deckard opened Sealed Quotes for Installation of Chain Link Fabric Fencing along Polly Grimshaw Pathway. Quotes were received from the following companies:

**Open Sealed Quotes
for Installation of
Chain Link Fabric
Fencing along Polly
Grimshaw Pathway**

- The Mowing Medic, LLC — \$135,000

Staff will review the statements and bring a recommendation back to the Board at a subsequent meeting.

None

TITLE VI
ENFORCEMENT

NEW BUSINESS

Andrew Cibor, with Planning and Transportation, presented the staff report for Resolution 2016-82: Approval of Public Need for Right of Way Acquisition for the Tapp/Rockport Intersection Project. See meeting packet for details.

**Resolution 2016-82:
Approval of Public
Need for Right of Way
Acquisition for the
Tapp/Rockport
Intersection Project**

Cibor announced a Public Meeting will take place hosted by City staff on August 4, from 4:30 – 6:30 p.m. at the Southern Hills Church of Christ.

Boatman asked which of the 13 owners require temporary acquisitions.

Cibor explained there are nine that will have temporary R.O.W., eight with permanent R.O.W. This means there will be four properties that have both. Permanent R.O.W. is usually closer to the intersection.

Cox Deckard asked if the neighborhood will be impacted.

Cibor explained that several parcels will be impacted. Some of the project details highlighting staff expectations are on the website bloomington.in.gov/tapprockport. Adjacent property owners have been invited to the meetings and notified of the website.

Boatman asked if most of the R.O.W. acquisition has to be done for the multi-use pathways.

Cibor said yes. Staff is also trying to realign the intersection to improve the angle for the signal equipment which will need more space.

Cox Deckard asked about the decision to change the plan from a traffic circle to a signal.

Cibor explained the decision to switch to a traffic signal was financial, due to the geography of the surrounding area. The approximate total acreage of public R.O.W. has been published in the Herald Times.

Boatman made a motion to approve Resolution 2016-82: Approval of Public Need for Right of Way Acquisition for the Tapp/Rockport

Intersection Project. Palazzo seconded. The motion passed. Resolution 2016-82 approved.

Cibor presented the request to approve the LPA Right of Way Acquisition Services Agreement with DLZ Indiana, LLC for the Tapp/Rockport Intersection Project. See meeting packet for further details.

Approve LPA Right of Way Acquisition Services Agreement with DLZ Indiana, LLC for the Tapp/Rockport Intersection Project

Cibor explained that 80 percent of the cost is expected to be reimbursed to the city. The fees are based on INDOT tables that are drawn from appraisals. They are predetermined and not negotiable. The process for selecting a consultant consists of sending a request for proposals from prequalified firms who meet INDOT standards, and selecting the one who scores the highest on their proposal. This project is set for Letting in March 2018. The R.O.W. acquisition phase can take up to a year.

Palazzo made a motion to approve the LPA Right of Way Acquisition Services Agreement with DLZ Indiana, LLC for the Tapp/Rockport Intersection Project. Cox Deckard seconded the motion. The motion passed. Contract approved.

Cibor presented the request to approve the Memorandum of Understanding (MOU) for Design Services Agreement in the Trades District. See meeting packet for further details.

Approve Memorandum of Understanding for Design Services Agreement in the Trades District

Palazzo recused herself from the discussion based on her employment with the Bloomington Economic Development Corporation, which has property interest in the trades District Development.

Boatman asked if normal processes for construction bids will resume once the design phase is completed.

Cibor confirmed. This MOU is only for the design services that take place before any construction.

Cox Deckard asked if the R.O.W. will be rededicated once the project is done.

Cibor confirmed. A portion of the previous contract covers the rededications.

Boatman made a motion to approve the Memorandum of Understanding for Design Services Agreement in the Trades District. Cox Deckard seconded the motion. Palazzo abstained. The motion passed. Memorandum approved.

Roy Aten, with Planning and Transportation, presented the request Closure of Sidewalk, Vehicle and Bike Lane of N. Walnut Street During Construction for High Point Development. The development

Approve Closure of Sidewalk, Vehicle and Bike Lane of N.

goes from E. Cottage Grove to E. 12th St. on N. Walnut St. See meeting packet further details.

Walnut Street During Construction for High Point Development

Adam Wason, with Public Works, noted that staff has the authority to approve lane closures for up to two weeks. Staff will limit the closures to a two-week closure per project instead of a two-week closure per contractor for the project.

Cox Deckard asked if the lane is closed currently.

Aten confirmed.

Palazzo asked about the span of the lane closure.

Aten explained the developer does not need to run the closure all the way to 12th St. as the developer has requested. The language will be adjusted to reflect the actual need. The development has move-in dates as early as August 8th.

Wason announced City sidewalk and curb replacement projects will follow the completion of the development.

Palazzo made a motion to approve the Closure of Sidewalk, Vehicle and Bike Lane of N. Walnut Street During Construction for High Point Development. Boatman seconded the motion. The motion passed. Street closure approved.

Rick Alexander, with Planning and Transportation, presented the Memorandum of Understanding with HHI Properties, LLC for Use of Public Right of Way During Construction at 115 N. Washington Street. See meeting packet for further details. Staff recommends approval.

Approve Memorandum of Understanding with HHI Properties, LLC for Use of Public Right of Way During Construction at 115 N. Washington Street

Cox Deckard asked if there are any set parameters for sidewalk closures.

Alexander explained there is not, so long as a pedestrian walkway is provided.

Boatman asked if this conflicts with other Public ROW requests.

Alexander said it does not. There are no changes that need to be made.

Palazzo made a motion to approve the Memorandum of Understanding with HHI Properties, LLC for Use of Public Right of Way During Construction at 115 N. Washington Street. Boatman seconded the motion. The motion passed. Memorandum approved.

Alexander presented the request to approve Final Plat for Summit Woods Phase 1, Section 1 at 2400 S. Adams Street. See meeting packet for further details.

Approve Final Plat for Summit Woods Phase 1, Section 1 at 2400 S. Adams Street

Boatman asked if the public alley will be paved.

Alexander confirmed.

Steve Brehob, with Smith Brehob and Associates, explained the other portions with the Sudbury have been platted. This project is almost identical to the development on the south. There will be other phases of this type of product. This overall parcel is about 22 acres in size.

Boatman made a motion to approve the Final Plat for Summit Woods Phase 1, Section 1 at 2400 S. Adams Street. Palazzo seconded the motion. The motion passed. Plat approved.

Chris Wheeler, with City Legal, presented the request to approve the 2nd Addendum to Purchase Parking Meter Equipment and Related Services with IPS Group, Inc. See meeting packet for further details.

Approve 2nd Addendum to Purchase Parking Meter Equipment and Related Services with IPS Group, Inc.

Cox Deckard asked if IPS will be held to the 2% failure rate after the warranty ends.

Wheeler explained the 2% benchmark is not expected to extend beyond the warranty period. He will research whether IPS must achieve the 2% benchmark before the City moves on to any additional period of usage.

Boatman asked if there is a maintenance agreement after the warranty ends.

Wheeler explained there are service package options to purchase or the City can pay for repairs individually as they occur.

Boatman asked if the service package purchase can be done before May 31st.

Wheeler confirmed.

Palazzo asked when the City will pay the remaining balance.

Wheeler explained with each batch of the replacement housing installations, the City pays one-fourth of the remaining balance.

Cox Deckard asked what the experience has been with other cities.

Wheeler explained the City could not find information an industry standard to contribute to the 2% benchmark. However, the Police Chief did communicate with other cities about their experiences with IPS.

Cox Deckard commented that deadline is based upon the reinstallation of the housing. However, there is no set deadline to meet the 2% benchmark. There is no timeframe for when IPS has to reach the 2% mark, or how long it has to be attained.

Wason added the City has other solutions to implement, should the meters begin to experience high failure rates again.

Wheeler explained the meters can report a malfunction, parking enforcement reports malfunctions and the public will notify parking enforcement. There have been monthly teleconferences with IPS to discuss the current status of the meters. IPS has been extraordinarily helpful and responsive. The City has not incurred any costs from the meter repairs, other than staff time spent assessing damages.

Boatman asked about the duration of the warranty.

Wheeler explained the internal parts of the meters were reinstalled between Sept. and Dec. of 2015. These reinstallations would have been in-place for more than a year when the warranty ends.

Boatman made a motion to approve the 2nd Addendum to Purchase Parking Meter Equipment and Related Services with IPS Group, Inc. Palazzo seconded the motion. The motion passed. Addendum approved.

Wason presented the request to approve the Mobile Application Renewal Agreement for Parking Meter Fees with ParkMobile USA, Inc. See meeting packet for further details.

**Approve Mobile
Application Renewal
Agreement for Parking
Meter Fees with
ParkMobile USA, Inc**

Wason explained that due to the newly implemented "Pay-As-You-Go" system for the app, the convenience fee will change. There will be a \$.05 increase per transaction.

Cox Deckard asked if there is an automatic cut-off for the meter charges.

Wason said it will stop at 9 p.m. each night.

Cox Deckard asked if users are charged the fee each time they use the app.

Wason explained users will be charged each time a transaction occurs.

Boatman asked who is responsible for the zone coding of the meters.

Wason said City staff is responsible for maintaining that.

Palazzo made a motion to approve the Mobile Application Renewal Agreement for Parking Meter Fees with ParkMobile USA, Inc. Boatman seconded the motion. The motion passed. Contract approved.

Adam Wason, with Public Works, presented the request to Award Vehicle and Equipment Bid Phase 1. See meeting packet for further details.

**Award Vehicle and
Equipment Bid Phase 1**

Staff recommends awarding the following bids:

- Three-Quarter ton Pick-up truck to Bloomington Ford for a total price of \$35,504.
- One ton Utility truck with plow to Curry Buick for a total price of \$ 56,913.70.
- Fire Pumper to Fire Service, Inc. for a total price of \$400,428.
- Aerial Truck with Chipper Box to Altech Industries, Inc. for the total price of \$168,491.
- Three-Wheel Mechanical Sweeper to Jack Doheny Co. for a total price of \$185,500.
- Truck Mounted Regenative Air Street Sweeper to Jack Doheny Co. for a total price of \$217,400.
- Front End Loader to West Side Tractor for a total price of \$163,700.
- Backhoe Loader to West Side Tractor for a total price of \$121,300.

Wason explained the Phase-1 of capital replacements process is focusing on the highest priority vehicles. Money left from the 2015 reversion will be used for Phase-2.

Boatman asked why there are certain selections where the bid was not the lowest.

Julie Martindale, with the Office of the Controller, explained there will be some deviation when it comes to customized vehicles. One of the most important components to consider is "Specifications not met". Staff will provide a generic list of specifications when requesting bids. Selections will be based on price while also comparing each of the desired specifications versus what was submitted in the bid. Multiple City departments and divisions weighed in on this decision.

Boatman made a motion to approve the request to Award Vehicle and Equipment Bid Phase 1. Palazzo seconded the motion. The motion passed. Contract approved.

Sean Starowitz, with Economic and Sustainable Development, presented Resolution 2016-83: Use of Public Streets for Blue Ace BPW 7-26-16

**Resolution 2016-83:
Use of Public Streets**

Media 5K Run and Walk (Saturday, 9/10). See meeting packet for further details.

**for Blue Ace Media 5K
Run and Walk
(Saturday, 9/10)**

Jo Throckmorton, explained this will not be used as a Community Kitchen Fundraiser. Proceeds will be donated to a different charity. This is a Village Deli and Soma sponsored event. They are anticipating approximately 300 participants. This year's course is almost identical to the Thanksgiving run hosted by Bloomington Bagel. All runners are instructed to run on the sidewalks and not in the street. Surrounding business owners have been notified. The event is open to public. Registration is \$20. This race has not been promoted at all.

Discussion about the resolution language ensued.

Boatman asked that the resolution be amended to reflect the street closures, and the charity update. The amended resolution will be added to the consent agenda for the next meeting.

Starowitz presented Resolution 2016-84: Use of Public Streets for IU Homecoming Parade (Friday, 10/14). See meeting packet for further details.

**Resolution 2016-84:
Use of Public Streets
for IU Homecoming
Parade (Friday, 10/14)**

Amy Oakley, with the Indiana University Alumni Association, noted that event organizers have coordinated with the IU Police Department.

Wason added this is the first year the route has been moved to this location. The Indiana Railroad construction is scheduled to be completed by this date. Trains don't regularly run through Woodlawn Avenue at that time of the event. Staff will contact IU regarding coordination with the railroad.

Boatman asked how the floats will disperse.

Oakley explained parade participants have the option to disperse in either direction, or cross 17th St to park in the Athletics Complex and attend the Pep Rally following the Parade. IU has worked to notify the private residences and rentals along Woodlawn Ave.

Cox Deckard noted there are parking options in the IU lots at Dunn St. and 6th St. that are used for community purposes, in addition to the general downtown parking options.

Palazzo made a motion to approve Resolution 2016-84: Use of Public Streets for IU Homecoming Parade (Friday, 10/14). Boatman seconded the motion. The motion passed. Resolution 2016-84 approved.

Wason commended the divisions of Public Works for all of their efforts in the extreme heat. He notified the public that the intersection of 2nd and High St will be treated as a 4-way stop, due a signal-pole that is down. Winslow Road, between Walnut St and Rogers Ave, will be reopened this evening.

**STAFF REPORTS &
OTHER BUSINESS**

Wason noted the Clear-the-Shelter event was successful with a total of 81 adoptions. He thanked the Criterion Bike Race organizers for their efforts in the extreme heat.

Wason clarified the claims that appear to be duplicates are claims that were split among two budget lines.

**APPROVAL OF
CLAIMS**

Boatman asked about the payment to Duke Energy for the Streetlights.

Chris Smith, with Public Works, explained the streetlights use about \$35,000- \$37,000 of energy per month. Traffic signals cost use \$2,300 - \$2,500 a month.

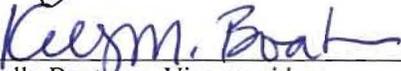
Boatman moved to approve the Claims Register 7/18/16 – 7/29/16 in the amount of \$478,411.80. Palazzo seconded the motion. The motion passed. Claims approved.

Cox Deckard called for adjournment. Meeting adjourned at 7:31 p.m.

ADJOURNMENT

Accepted by:


Kyla Cox Deckard, President


Kelly Boatman, Vice-president


Dana Palazzo, Secretary

Date: August 9, 2016

Attest to: 