**REGULAR MEETING OF THE BOARD OF PUBLIC WORKS**

The Board of Public Works meeting was held on Tuesday, September 6, 2016, at 5:30 pm in the Council Chambers of City Hall at Showers, 401 N. Morton Street, Bloomington, Indiana, with Kyla Cox Deckard presiding.

**ROLL CALL**

Present: Kyla Cox Deckard
Kelly Boatman
Dana Palazzo

City Staff: Rosie Beaman– Housing and Neighborhood Development
Sean Starowitz – Economic and Sustainable Development
Adam Wason – Public Works
Neil Kopper – Planning and Transportation
Jacqui Bauer – Economic and Sustainability
Thomas Cameron – City Legal
Jackie Moore – City Legal
Julie Martindale – Office of the Controller
Christina Smith – Public Works
Valerie Hosea – Public Works

**MESSAGES FROM BOARD MEMBERS**

None

**PETITIONS & REMONSTRANCES**

Rosie Beaman, with HAND, thanked the board and Adam Wason, with Public Works, for their support with the abatement of 2611 E Roundhill Ln. The H.A.N.D. Department received positive feedback from the neighborhood regarding this property.

**CONSENT AGENDA**

1. Approval of Minutes-August 23, 2016
2. Request for Noise Permit for Harmony's School Taste of East Africa
3. Request for Noise Permit for John Hamilton Friends & Family Picnic at Bryan Park (Sunday, 9/11)
4. Resolution 2016-98: Use of Public Street for Hoosier Acres Neighborhood Block Party (Sunday, 9/11)
5. Resolution 2016-99: Use of Public Street for McDoel Fall Harvest Neighborhood Party (Saturday, 10/15)
6. Permission to Close Sidewalk and On-Street Parking at 501 N. Park Street from Indiana University for Stone Wall Repair Project
7. Approval of Payroll Register for 9/2/2016 in the amount of $369,483.22

Palazzo made a motion to approve the items on the Consent Agenda. Boatman seconded. The motion passed. Consent Agenda approved.

## NEW BUSINESS

**Resolution 2016-100: Use of Public Streets for Hoosier 5K & Half Marathon (Saturday, 4/8/17)**

Sean Starowitz, with Economic and Sustainable Development, presented Resolution 2016-100: Use of Public Streets for Hoosier 5K & Half Marathon (Saturday, 4/8/17). See meeting packet for further details.

Bill Bartley, with INTIMECO, explained this is basically the same route since 2012.

Wason, explained there have been some complaints in the past about the size of the route. Since then, there has been coordination with event organizers to get the barricades moved and roads opened back up and quickly as possible. Staff has supported the event.

Bartley explained the newspaper publishes an article the week before the event listing the closures. Event staff canvases the neighborhood providing residences and businesses with handouts about the upcoming closures. Event staff also posts signage 10 days prior to the event. The event is typically held the same weekend each year. IU Dance Marathon for Riley's will be the event beneficiary this year.

Boatman expressed concern about how difficult it was for traffic to maneuver around the parade route with so many runners participating in last year's run.

Cox Deckard asked about the effects on Bloomington Transit.

Bartley explained Bloomington Transit staff reviewed the event route and had no concerns.

Boatman asked if the 5k route will be a shorter closure than the other portion of the route.

Bartley said it will not. He explained the runners' routes and the time relation. He also commented that there are very few streets that are closed. On most of the streets, one lane will remain open.

Cox Deckard suggested that staff coordinate with Bartley to more adequately notify the public of the closures.

Palazzo made a motion to approve Resolution 2016-100: Use of Public Streets for Hoosier 5K & Half Marathon (Saturday, 4/8/17). Boatman seconded. The motion passed, 2-1-0. Resolution 2016-100 approved.

**Resolution 2016-101: Use of Public Sidewalks for Breast Cancer Awareness Walk (Saturday, 10/22)**

Starowitz presented Resolution 2016-101: Use of Public Sidewalks for Breast Cancer Awareness Walk (Saturday, 10/22). See meeting packet for further details.

Starowitz explained this is an away-game weekend. This will be the same route as it has been for the past 4 years.

Boatman made a motion to approve Resolution 2016-101: Use of Public Sidewalks for Breast Cancer Awareness Walk (Saturday, 10/22). Palazzo seconded. The motion passed. Resolution 2016-101 approved.

**Approve INDOT/LPA Project Coordination Replacement Agreement for Downtown Curb Ramp Project**

Neil Kopper, with Planning and Transportation, presented the request to approve the INDOT/LPA Project Coordination Replacement Agreement for Downtown Curb Ramp Project. See meeting packet for further details.

Boatman asked about the difference between retrofitting and reconstructing.

Kopper explained that a retrofit is a smaller update, while reconstruction is tearing it all out, but they are very similar. This project will be posted on the public website. Kopper explained there won't be a construction contract because that is managed by the state. However; there will likely be construction inspection.

Boatman asked what is considered to be the Downtown Area.

Kopper explained the original Downtown Area was defined as Rogers to Indiana, and 11th to 2nd. With the addition of the TIF definition of Downtown Area, the boundary has narrowed. The area covered in this project is the overlap between the original boundary and the TIF boundary.

Palazzo made a motion to approve the INDOT/LPA Project Coordination Replacement Agreement for Downtown Curb Ramp Project. Boatman seconded. The motion passed. Contract approved.

**Permission to Seek Proposals from Johnson Controls, Inc. and Energy Systems Group**

Jacqui Bauer, with Economics and Sustainability, presented the request for Permission to Seek Proposals from Johnson Controls, Inc. and Energy Systems Group Inc. for Guaranteed

Energy Savings Contract. See meeting packet for further details.

**Inc. for Guaranteed Energy Savings Contract**

Boatman asked about the official "Noticing" procedures.

Thomas Cameron, with City Legal, read the Statute on Guaranteed Energy Savings Contract Subsection C, outlining Noticing procedures. There is a minimum of 30 days for Request for Proposals (RFP) response.

Discussion ensued about the stages of the proposals.

Cameron explained Bauer is currently seeking responses from state certified contractors. In order to get to the formal guaranteed energy savings contract, this has been done as a RFP. This will help determine what the next step will be, and if an Energy Saving Contract should be the next step.

Boatman asked if contractors understand that the audit they will undergo is not the actual noticed intent to enter into a Guaranteed Savings Contract.

Palazzo suggested changing the language from "proposal" to "audit."

Boatman made a motion to give Permission for Audits from Johnson Controls, Inc. and Energy Systems Group Inc. of City Facilities in Support of Future Interests of the City in Energy Savings Contract. Palazzo seconded. The motion passed. Request approved.

Wason presented the request to Award Enhanced Road Salt Materials Contract to Cargill, Inc.-Deicing Technology Business. See meeting packet for further details.

**Award Enhanced Road Salt Materials Contract to Cargill, Inc.-Deicing Technology Business**

Palazzo made a motion to approve the request to Award Enhanced Road Salt Materials Contract to Cargill, Inc.-Deicing Technology Business. Boatman seconded. The motion passed. Contract approved.

Wason presented the request to Award Vacuum Leaf and Yard Waste Removal Service Agreements to Green Earth Recycling & Composting. See meeting packet for further details.

**Award Vacuum Leaf and Yard Waste Removal Service Agreements to Green Earth Recycling & Composting**

Wason explained the department is currently using Good Earth. This offer is less than what the City currently pays.

Boatman made a motion to approve the request to Award

Vacuum Leaf and Yard Waste Removal Service Agreements to Green Earth Recycling & Composting. Palazzo seconded. The motion passed. Contract approved.

**Award Purchase of Specialty Vehicles and Trucks Bids**

Wason presented the request to Award Purchase of Specialty Vehicles and Trucks Bids. See meeting packet for further details.

Palazzo made a motion to approve the request Award Purchase of Specialty Vehicles and Trucks Bids. Boatman seconded. The motion passed. Contract approved.

**Resolution 2016-102: Approve Special Purchase Determination, and Authorize Staff to Acquire Utility Work Machine Tool Cat from Bright Equipment Bobcat of Indy**

Wason presented Resolution 2016-102: Approve Special Purchase Determination, and Authorize Staff to Acquire Utility Work Machine Tool Cat from Bright Equipment Bobcat of Indy. See meeting packet for further details.

Cox Deckard asked for a definition of a bid bond.

Jackie Moore, with City Legal, explained a bid bond (in this case) is received with the initial documentation, and it is five-percent protection of the overall equipment or services.

Boatman asked if the City has purchased a lot of equipment from Bright-Bobcat of Indy, or is this the first time the City has run into the fact that they don't do bid bonds.

Julie Martindale, with the Office of the Controller, explained the City has been doing business with them for more than 20 years. This was an oversight.

Boatman made a motion to approve Resolution 2016-102: Approve Special Purchase Determination, and Authorize Staff to Acquire Utility Work Machine Tool Cat from Bright Equipment Bobcat of Indy. Palazzo seconded. The motion passed. Resolution 2016-102 approved.

**STAFF REPORTS & OTHER BUSINESS**

None

**APPROVAL OF CLAIMS**

Wason addressed several claims, including: Five new Police interceptors, and five SUV interceptors. Any vehicles to be retired will go through the City's proper disposal routes. There were also several copier purchases throughout the City.

Palazzo moved to approve the Claims Register 8/24/16-9/9/16 in the amount of $1,498,648.47; and SIHO Claims in the amount of $899,948.81. Boatman seconded the motion. The motion passed. Claims approved.

Cox Deckard called for adjournment. Meeting adjourned at 6:54 p.m.

**ADJOURNMENT**

Accepted by:

Kyla Cox Deckard, President

Kelly Boatman, Vice-president

Dana Palazzo, Secretary

Date: September 20, 2016 Attest to: Valerie Hosea