

UTILITIES SERVICE BOARD MEETING

November 24, 2008

Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Department Administrative Building in Bloomington, Indiana.

Board members present: Tom Swafford, Sam Frank, Jeff Ehman, John Whitehart, Julie Roberts, Jason Banach and ex-officio member Tom Micuda. Staff members present: Patrick Murphy, John Langley, Tom Staley, Missy Waldon, Michael Horstman, Jon Callahan, Jane Fleig, Mike Hicks, and Mike Bengtson. Others present: Jaysan Watt and Jim Trachtman representing ms consultants and Jack Wittman, Dan Haddock and Sherry Mitchel-Brooker representing Wittman Hydrologic Planning Association.

MINUTES

Board member Roberts moved and Board member Ehman seconded the motion to approve the minutes of the November 10th meeting with corrections. Motion carried, 6 ayes, 1 member absent, (Roman).

CLAIMS

Board member Roberts moved and Board member Banach seconded the motion to approve the claims as follows:

Claims 0891611 through 0891687 including \$574,468.42 from the Water Operations & Maintenance fund and \$23,450.00 from the Water Construction fund for a total of \$597,918.42 from the Water Utility; Claims 0830191 through 0831106 including \$170,550.58 from the Wastewater Operations & Maintenance fund for a total of \$170,550.58 from the Wastewater Utility; and claims 0870124 through 0870129 including \$56,841.96 from the Wastewater/Storm water Utility and \$2,292.94 from the Storm water Construction fund for a total of \$59,134.90 from the Wastewater/Storm water Utility. Total claims approved – \$827,603.90.

Board member Ehman asked about the claim for Apparatus Service Corporation. He asked to be reminded what the cost sharing arrangement is for the confined space apparatus. He thought he remembered an arrangement with the Fire Department and Indiana University. Superintendent of Operations Staley said he wasn't sure about a cost sharing arrangement. Utilities buys gas and maintains the equipment because the calibration is done by Utilities. Mr. Ehman asked if Utilities is the sole provider of the operations and maintenance of the equipment. Mr. Staley agreed. Mr. Ehman asked if the cost sharing had to do with the purchase of the vehicle. He remembered that other entities would be using it and thought that might have been where the cost sharing took place. Mr. Staley said he would check into the matter. Utilities is responsible for the maintenance of the confined space entry equipment but not any vehicles. Mr. Swafford informed the newer members of the USB the reason this equipment had been bought was because previously it had been necessary to bring a company from Indianapolis to perform these operations. That had been very expensive. Mr. Ehman asked if the Fire Department maintains the vehicle. Mr. Staley said they do since it is their vehicle.

Mr. Ehman also asked about a payment to City of Bloomington Utilities. He questioned why so much is being paid for wastewater, not very much for water and none for storm water. Assistant Director of Finance Horstman said this breakdown doesn't make much sense so he will check into it.

Wire transfers and fees for the month of October 2008:

Board member Roberts moved and Board member Frank seconded the motion to approve the wire transfers and fees for the month of October 2008 in the amount of \$605,883.47.

Motion carried, 6 Ayes, 1 member absent, (Roman).

Investments for the month of October 2008:

Board member Roberts moved and board member Whikehart seconded the motion to approve the investments for the month of October 2008 in the amount of \$26,170,000.00.

Motion carried, 6 ayes, 1 member absent, (Roman).

REQUEST FOR APPROVAL OF CHANGE ORDER NO. 1 WITH CRIDER & CRIDER:

Capital Projects Coordinator Hicks said this is the first and final change order for the Dunn St. Emergency Culvert Replacement Project. The change order will allow for the reconciliation of the contract amount and the closing of the project. There were three changes made in the field during this project that resolve five different matters. Four of these were additions to the contract amount and one was a deduction to it. The net is an increase of \$5,715.80 to the original contract amount of \$145,400. Mr. Hicks introduced Jayson Watt, and Jim Tractman of ms consultants. Mr. Watt explained the items in this Change Order.

Mr. Watt said Change No. 1 was a modification to the footings due to the high ground water levels. The decision was made to go with a concrete instead of a stone base for the footings. The additional cost for that was \$2,148.49.

Change No. 2 was because the fiber optic utilities depth was higher than indicated which caused additional costs in concrete and steel. Those costs were \$2,456.48.

Change No. 3 has 3 separate items one of which is a credit to the project. That was for \$1,018.45. The footers had to be saw-cut to allow the anchors to set which was a cost of \$807.50. There was also some existing asphalt that needed to be removed and replaced at a cost of \$1,321.78.

Mr. Hicks reminded the USB that this project is to be reimbursed 100% by the Federal Highway Administration Emergency Relief Program. The culvert was damaged during the floods that occurred in June of 2008. The reimbursement includes the construction done by Crider & Crider, the engineering services by ms consultants and the geo-technical surveys by CTL Engineering.

Board President Swafford asked if Utilities' staff time would be reimbursed. Mr. Hicks said it would not.

Mr. Hicks said a bill for \$10,000 for the relocation of Vectren's 10" high pressure gas main had also been included.

Board member Roberts moved and board member Banach seconded the motion to approve Change Order No. 1 with Crider & Crider. Motion carried, 6 ayes, 1 member absent, (Roman).

Mr. Hicks thanked ms consultants for their assistance with this project.

OLD BUSINESS:

No old business was presented.

NEW BUSINESS:

Utilities Director Murphy informed the USB that the December 22nd meeting will probably be a "claims only" meeting. He also said there would be a public hearing on November 25th for Preliminary Engineering Report for the Wet Weather Improvements Project.

SUBCOMMITTEE REPORTS:

There were no subcommittee meetings.

STAFF REPORTS:

Jack Wittman of WHPA gave an update on the Water Conservation Plan. He presented graphs showing statistics about water pumping and consumption data. The graphs are attached to these minutes.

Board member Banach asked Mr. Wittman if the data used in creating these graphs had been acquired by going through customer's bills and records. He wanted to know if it is empirical data and not guess work. Mr. Wittman said they are the actual numbers that came out of Utilities' records.

Mr. Wittman said they had been interviewing and meeting with various different interest groups in the community to get their input for this plan. It will be necessary to have a work session with the USB to get input from them as well. It will also allow the USB to see what other people have been saying.

Eventually there will be an entire report based on the data that has been gathered.

Board member Ehman said he has been interested in short term conservation measures. He has been frustrated that no one has proved, or shown to him, that short term conservation measures would not be able to address the supply problem by reducing demand. He hopes the report will discuss this. Mr. Wittman said the report will make estimates of what they believe short term and long term measures will be able to achieve. Mr. Ehman said he wants someone to show him that building a new plant is something that must be done. No one has shown him, on paper, that it wouldn't be possible to just use conservation measures.

Utilities Director Murphy said it has been beneficial for Utilities to look at data in this way. It allows for planning about how to keep data in such a way as to give useful information.

PETITIONS AND COMMUNICATIONS:

There were no petitions or communications.

ADJOURNMENT:

The meeting was adjourned at 6:10 p.m.

L. Thomas Swafford, President