

UTILITIES SERVICE BOARD MEETING

March 2, 2009

Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.

Board Vice President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Department Administrative Building in Bloomington, Indiana.

Board members present: Julie Roberts, Sam Frank, John Whikehart, Pedro Roman, Jeff Ehman, Jason Banach and ex-officio members Tim Mayer and Tom Micuda. Staff members present: Patrick Murphy, John Langley, Michael Horstman, Missy Walden, Mike Bengtson, Jon Callahan, Phil Peden, Mike Hicks, Jane Fleig and Tom Staley. Others present: Mark Menefee representing Indiana University, ? representing Beam, Longest & Neff and Sue Mayer.

MINUTES

Board member Ehman moved and Board member Roman seconded the motion to approve the minutes of the February 17th meeting. Motion carried, 6 ayes, 1 member absent, (Swafford).

CLAIMS

Board member Frank moved and Board member Ehman seconded the motion to approve the claims as follows:

Claims 0990252 through 0990328 including \$202,503.87 from the Water Operations & Maintenance fund for a total of \$202,503.87 from the Water Utility; Claims 0930136 through 0930159 including \$73,561.14 from the Wastewater Operations & Maintenance fund for a total of \$73,561.14 from the Wastewater Utility; and claims 0970013 through 0970014 for a total of \$12,585.93 from the Wastewater/Storm water Utility. Total claims approved – \$288,650.94.

Board member Ehman asked about the claim for Paul Young Plumbing for retrieving a camera from a drain. Superintendent of Operations Staley explained the large camera had become stuck in a drain and the little camera wouldn't fit in the drain to see what it was stuck on. Rather than digging up the street he called in Paul Young Plumbing who have an even smaller camera. It managed to dislodge the stuck camera.

Motion carried, 6 ayes, 1 member absent, (Swafford).

Wire transfers and fees for the month of January 2009:

Board member Frank moved and Board member Ehman seconded the motion to approve the wire transfers and fees for the month of January 2009 in the amount of \$923,020.88.

Motion carried, 6 Ayes, 6 members absent, (Swafford).

REQUEST FOR APPROVAL OF AN INTER-FUND LOAN:

Assistant Director of Finance Horstman read the memo that had been sent to the USB with the packet. He explained that the expenses for the month are normally estimated. Any funds beyond the estimate are invested. In December the expenses exceeded the estimate. The extra funds that had been invested didn't mature until January so some additional funds were needed to close out the year of 2008. When the State Board of Accounts does their audit they review all transactions, especially transfers or loans of funds to make sure the USB has approved them. This is a loan between wastewater and water.

Board member Frank informed the USB the Finance Committee had met just before the regular session and had unanimously recommended approval of this loan.

Board member Roman moved and board member Banach seconded the motion to approve the inter-fund loan. Motion carried, 6 ayes, 1 member absent, (Whikehart).

OLD BUSINESS:

Utilities Director Murphy said Assistant Director of Engineering Bengtson had a request similar to one at the previous meeting. The USB needs to sign off on an engineering document.

Mr. Bengtson said the plans for the relocation of the water line at the 45/46 By-pass are at a stage where they need to be approved by the USB. The plans have been initialed by the legal department indicating they have no problems with it.

Board Vice President Roberts suggested they wait until after the meeting to sign the plans since they are big and cumbersome.

NEW BUSINESS:

Utilities Director Murphy said a work session with Jack Wittman from WHPA is planned for March 30th. The session had to be postponed because Mr. Wittman is out of the country. If the agenda for the USB meeting on that date is short the work session will be right after the regular meeting. Mr. Murphy said he expects the work session to last an hour to an hour and a half.

SUBCOMMITTEE REPORTS:

The Finance Subcommittee met at 4:30 before this meeting. It was reported on earlier.

STAFF REPORTS:

Utilities Director Murphy asked Utilities Engineer Fleig to give an update on the work that is being done on Henderson. Ms. Fleig said there are two things going on, one is a planned project and the other is being done to take advantage of the road already being closed. From Allen St. going south sewer lines are being relocated in preparation for a

public works project. This project is using a Safe-Routes-to-School grant to put sidewalks along the west side of Henderson. It will probably be bid in June. The project will be run storm sewers along the west side of the road right where the sanitary sewers are so the sanitary sewers are being moved.

The road already being closed allowed a project that had been planned for a couple of years. North of the Allen St. project are 3 homes that are all on a combined lateral. A new sanitary main is being installed from Maxwell St. south to pick up these 3 houses and get them onto separate laterals. Both projects should be finished by the end of the week.

PETITIONS AND COMMUNICATIONS:

There were no petitions or communications.

ADJOURNMENT:

The meeting was adjourned at 5:08 p.m.

L. Thomas Swafford, President