

UTILITIES SERVICE BOARD MEETING

May 26, 2009

Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:03 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Department Administrative Building in Bloomington, Indiana.

Board members present: Tom Swafford, Julie Roberts, Sam Frank, Jason Banach, Pedro Roman and ex-officio members Tim Mayer and Tom Micuda. Staff members present: John Langley, Michael Horstman, Chris Clothier, Jon Callahan, Tom Staley, Phil Peden and Jane Fleig. Others present: Sue Mayer.

MINUTES

Board member Roberts moved and Board member Roman seconded the motion to approve the minutes of the May 11th meeting. Motion carried, 5 ayes, 2 members absent, (Ehman and Whikehart).

CLAIMS

Board member Roberts moved and Board member Roman seconded the motion to approve the claims as follows:

Claims 0990654 through 0990724 including \$179,578.67 from the Water Operations & Maintenance fund and \$6,300.00 from the Water Construction fund for a total of \$185,878.67 from the Water Utility; Claims 0930368 through 0930403 including \$200,312.23 from the Wastewater Operations & Maintenance fund for a total of \$200,312.23 from the Wastewater Utility; and claims 0970028 through 0970033 including \$7,238.84 from the Wastewater/Storm water Utility and \$507.50 from the Storm water Construction fund for a total of \$7,746.34. Total claims approved – \$393,937.24.

Board President Swafford asked that the USB be given an update on the ADS project. They maintain the flow meters that detect where problems are and where they have been fixed. He also asked for an update from Greeley and Hansen on the Agreed Order.

Motion carried, 5 ayes, 2 members absent, (Ehman and Whikehart).

REQUEST FOR APPROVAL OF THE CONTRACT WITH M.E. SIMPSON FOR THE FIRE HYDRANT FLOW TESTING PROGRAM:

Utilities Engineer Fleig passed out an updated contract. She explained that M.E. Simpson has been doing this work for CBU for several years and their contract is due to be renewed. The previous contract was signed in 2005 for 4 years. There are new prices in the updated contract. For 2009 the price will remain unchanged at \$38.00 per hydrant. In 2010 it will go up to \$40.00 per hydrant and will be the same for 2011 and in 2012 it will go to \$42.00 per hydrant.

This is necessary project. M.E. Simpson will test about half of the hydrants per year which is about 1,200. All the hydrants get tested, lubricated and have flow tests done every couple years. The flow tests provide the information needed by fire designers.

Board member Banach asked how long it takes to test a hydrant. Ms. Fleig said they do several in a day. GIS Coordinator Clothier said it is hard to say how many can be tested in a day because they test several hydrants at once to be able to determine the flow.

Board member Roberts said it looks like there will be a savings of about \$4,800 over the amount originally proposed. She asked if they had been asked to change their prices or if they had done it voluntarily. Ms. Fleig said Corporation Counsel Robling had asked Utilities staff to talk to M.E. Simpson to see if there was any way they could revise their proposed costs. They were willing to do so. Mr. Robling had some concerns about the expenses already incurred by the Water Utility. M.E. Simpson recognized the importance of this project and were willing to adjust their prices.

Board President Swafford asked Utilities Engineer Fleig to explain why this project is important. Ms. Fleig explained that the tops of the hydrants are painted different colors to indicate the rate of flow. That is important to the Fire Department. The Fire Department has indicated they are very pleased with Utilities' program for installing and maintaining hydrants. They pay attention to the colors of the hydrants to determine which one it will be best to hook to. Basically, Utilities wants to insure there is adequate flow for fire protection. The hydrants are tested to find out what the residual pressure would be once the flow is going. They make sure the hydrants to not fall below the number of gallons per minute that will allow for domestic service while fighting a fire. They also make sure the valves and ports are working and they oil everything. If bushes or vegetation have grown up around the hydrant they remove them so the fire department can easily find the hydrant when necessary. Any issue with a hydrant is reported to Utilities' staff so they can take care of the maintenance. This also provides the flow information needed by any new project coming on line that requires sprinkler systems or fire protection in their design. The fire line designer uses the flow information to design the system to ensure it works correctly.

Board President Swafford asked what the meaning is of the various colors of the hydrants. Ms. Fleig said this is based on the National Fire Protection Association's classes. The class double A is blue and is the highest at 1,500 gallons per minute or greater. Green is class A which is 1,000 to 1,499 gallons per minute, class B is 500 to 999 and is yellow. Lower than that is red.

Board member Micuda asked if the contract signed in 2005 was for the previous 4 year cycle or if it had been the beginning of the next 4 year cycle. Ms. Fleig said it was the contract year for the most recent cycle. CBU is no longer under contract with M.E. Simpson so a new contract is needed.

Board member Roberts moved and board member Roman seconded the movement to approve the contract with M.E. Simpson for the fire hydrant flow testing program. Motion carried, 5 ayes, 2 members absent, (Ehman and Whikehart).

OLD BUSINESS:

No old business was presented.

NEW BUSINESS:

Deputy Director Langley said a Finance Subcommittee meeting needs to be scheduled. June 22nd had originally been suggested but Board President Swafford would not be able to attend. Mr. Langley asked Mr. Swafford if he wanted to move the date or schedule the meeting for when he wouldn't be there. Mr. Swafford said if he had any questions about the budget he could ask another member of the Subcommittee. Mr. Langley said it couldn't be moved back and moving it forward wouldn't give the committee members much time to study the budget. Mr. Swafford asked when the budget information would be available. Assistant Director of Finance Horstman said it would be ready on the Thursday preceding the meeting. Mr. Swafford said the sooner it was available the better. Board

member Roman said getting the budget 3 days before the meeting would not give him enough time. Mr. Horstman said they would get it to the USB as soon as they can. The Controller is still looking at it and making adjustments.

SUBCOMMITTEE REPORTS:

There were no subcommittee meetings.

STAFF REPORTS:

Utilities Engineer Fleig gave an update on the 24" water main being installed on Grant St between Third St. and Smith Ave. Most of the work in that location has been completed. The work is now moving out into Third St. The main will run all the way to Dunn St. Third St. will be reduced to one lane and on June 1st and 2nd work will be done during the night because the intersection at Third and Grant will be completely closed. After that the work will be done during daytime hours. Capital Projects Manager Hicks is attending the Board of Public Works to ask for a noise permit for the night work. The work on Third St. will probably last for about a month. Once the water line installation is done some storm water work will be needed. Board President Swafford asked if the Herald Times will be publishing a notice about this work. Ms. Fleig said Public Affairs Specialist Callahan takes care of getting notices out. He has also met and talked with all the businesses that will be affected. Board member Roberts asked if the line is being enlarged or just replaced. Ms. Fleig said it is a new transmission main. It has been needed for many years. Installing a 24" main takes time and money. This installation will complete the North end of an ongoing project. There is still a little bit missing on the South end. There was a push to get it done this year because Public Works wants to mill and resurface Third St. in this location. They have agreed to wait until the 24" main is installed and the storm sewer has been upgraded.

PETITIONS AND COMMUNICATIONS:

There were no petitions or communications.

ADJOURNMENT:

The meeting was adjourned at 5:19 p.m.

L. Thomas Swafford, President