Passed 9-0

ORDINANCE 10-13

TO AMEND TITLE 2 ENTITLED "ADMINISTRATION AND PERSONNEL" (Changing the Name of Chapter 2.22 from "Employee Services Department" to "Human Resources Department" and Reflecting this Change in Various Other Sections of that Title)

WHEREAS, the City of Bloomington deems it desirable to rename its "Employee Services Department" in order to make the Department's purpose and functions more clear and transparent to audiences outside of city-government; and,

WHEREAS, the title "Human Resources Department" is a common and widely-recognized professional name and will facilitate that goal; and,

WHEREAS, the change is not substantive and will not alter the purpose or any functions of the Department.

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY INDIANA THAT:

SECTION 1. Title 2 of the Bloomington Municipal Code entitled "Administration and Personnel" shall be amended to change the title of Chapter 2.22 "Employee Services Department" to "Human Resources Department." The new title of this Chapter shall appear in the table of contents for Title 2 as well as for Chapter 2.22.

SECTION 2. Section 2.22.000 Establishment shall be amended by deleting the words "Employee Services" and replacing them with the words "human resources" wherever they appear in the section, so that it shall now read:

2.22.000 Establishment

The human resources department shall have responsibility for establishment and administration of a comprehensive employee development, assistance, and training system applicable to all city departments, boards, commission, and councils. The department shall promulgate rules and regulations for all aspects of employee administration. The department shall also provide for employee development and training, benefits and compensation management, labor relations, implement the city's equal employment and affirmative action programs and maintain the human resource information system.

SECTION 3. Section 2.22.010 Appointment of Director shall be amended by deleting the words "Employee Services" and replacing them with the words "human resources" wherever they appear in the section, so that it shall now read:

2.22.010 Appointment of Director

The human resources department shall be administered by the director of human resources, who shall, with the approval of the mayor, establish job descriptions, classifications, and administrative regulations governing all aspects of human resources administration.

SECTION 4. Section 2.22.020 Employee Services Policies shall be renamed "Human Resource Policies" and this new title shall also appear in the table of contents for that chapter. In addition, the section shall be amended by deleting the words "Employee Services" and replacing them with the words "human resources" wherever they appear in the section, so that it shall now read:

2.22.020 Human resources policies

The human resources department shall maintain policies and practices that allow the strategic management of the city's human resources, allow the city to recruit and develop the highest quality individuals from a diversity of backgrounds, motivate employees to achieve their fullest potential in performing the public's business, and help employees to lead healthy, complete lives.

SECTION 5. Section 2.22.030 Employee Policies shall be amended by deleting the words "Employee Services" and replacing them with the words "human resources" wherever they appear in the section. In particular, those changes shall be made to the:

(a) First sentence of the section;
(b) Second paragraph of part (1) regarding Mileage and Travel Allowance;
(c) First sentence of sub-part (c) of part (2) regarding Vacations – Union-Eligible Employees;
(d) The second full sentence as well as the last sentence in sub-part (b) of part (3) regarding Sick Leave and Sick Bank;
(e) one full sentence in sub-part (d) of part (4) regarding Paid Time Off – Non-Union Eligible Employees – where the change must be made twice; and
(f) First full sentence in part (5) regarding Other Paid Benefit Time.

SECTION 6. Chapter 2.21 Department of Law, Section 2.21.110 Establishment -- Risk Management Committee shall be amended by deleting the words "director of employee services" and replacing them with "director of human resources."

SECTION 7. Chapter 2.24 Utilities, Section 2.24.110 Employee -- Rules shall be amended by deleting the words "director of employee services and replacing them with "director of human resources."

SECTION 8. Chapter 2.32 Police Collective Bargaining, Section 2.32.060 – Representatives shall be amended by deleting the words "director of employee services" and replacing them with "director of human resources."

SECTION 9. Chapter 2.34 Firefighters Collective Bargaining, Section 2.34.060 – Representatives shall be amended by deleting the words "director of employee services" and replacing them with "director of human resources."

SECTION 10. If any section, sentence, or provision of this ordinance, or the application thereof to any person or circumstances shall be declared invalid, such invalidity shall not affect any of the other sections, sentences, provisions, or applications of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

SECTION 11. This ordinance shall be in full force and effect from and after its passage by the Common Council of the City of Bloomington, and approval of the Mayor.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this 15th day of SEPTEMBER, 2010.

Isabel Piedmont-Smith

ISABEL PIEDMONT-SMITH, President
Bloomington Common Council

ATTEST:

Regina Moore

REGINA MOORE, Clerk
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this 15th day of September, 2010.

Regina Moore

REGINA MOORE, Clerk
City of Bloomington

SIGNED and APPROVED by me upon this 15TH day of SEPTEMBER, 2010.

MARK KRUZAN, Mayor
City of Bloomington

SYNOPSIS

This ordinance amends Title 2 of the Bloomington Municipal Code entitled "Administration and Personnel" by changing the name of Chapter 2.22 from the "Employee Services Department" to the "Human Resources Department." This change is being made in order to make the department's purpose and functions more clear to audiences outside of city-government. Along with amending Chapter 2.22 and the Table of Contents for Title 2, this ordinance also makes changes to a few other sections of this title where references to the director of this department are made.

Signed copies to:

legal	BMC (2)
Human Resources	Clerk (2)
Controller	CA/CA (2)
electronic	paper