CITY OF BLOOMINGTON
COMMON COUNCIL

2011
JACK HOPKINS SOCIAL SERVICES
FUNDING PROGRAM

APPLICATIONS & SUMMARIES

Memo
Indexes
Summaries
Applications

City of
Bloomington
Indiana

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To: **Jack Hopkins Social Services Funding Committee**
From: **Council Office**
Re: **Packet of Social Service Funding Applications**
Date: **April 13, 2011**

33 Applications for Jack Hopkins Social Services Funding

Thirty-Three agencies have submitted applications for 2011 Jack Hopkins Social Services Funding. This year we have $220,000 available for grants and a total request of approximately $383,367. This packet includes:

1) Two Indexes – one listing requests in alpha order, the other organized by amount requested;
2) Application summaries; and
3) Applications with background materials. *(Some of the inessential materials are not included in the interest of space.)*

Meeting – Monday, April 18, 2011, 5:00 pm, McCloskey Room to Discuss Applications

The Committee will meet on **Monday, April 18, 2011at 5:00 p.m. in the McCloskey Room** to share impressions about the applications, decide which applications merit presentation, and raise questions for agencies to address during their *Presentations* a week later, *on Thursday, April 28, 2011 at 5:00 p.m.* This meeting will also give the Committee members a chance to disclose any conflicts of interest (*see* below) and raise any other questions about the procedure to be followed over the course of the next few meetings.

Conflict of Interests

Please be prepared to disclose any special relationships that you, your spouse, or dependents may have with any of the agencies seeking funds. The term "special relationship" is vague, but is intended to include those relationships that would give the appearance of impropriety if left undisclosed. In the past, members of the Committee have disclosed those relationships at the first meeting, declared their intent to participate fairly, objectively and in the public interest given this relationship, and have participated in the relevant votes. The Committee may adopt other restrictions on participation at this meeting. Please share your thoughts.

(Schedule on Other Side - Over)

<u>Schedule</u> ***(Committee and Council Meetings and Actions are highlighted in bold)***

*** Committee Initially Discusses and Eliminates Some Applications**	Monday, April 18, 2011 at 5:00 p.m., McCloskey Room (Rm 135, City Hall)
*** Committee Hears Presentations**	Thursday, April 28, 2011 at 5:00 p.m., Council Chambers (Rm 115, City Hall)
Committee Members Submit Rating of Applications	Wednesday, May 4, 2011 by Noon, Council Office (Rm 110, City Hall)
*** Committee Discusses Funding Recommendations at a Pre-Allocation Meeting**	Tuesday, May 10, 2011, at 5:00 p.m., Council Library (Rm 110, City Hall)
*** Committee Makes Funding Recommendations**	Monday, May 16, 2010, 5:00 p.m., Council Chambers (Rm 115, City Hall)
Agencies Complete the Funding Agreements	Tuesday, May 31, 2011, Council Office (Rm 110, City Hall)
*** Committee Evaluates the Program**	Wednesday, June 8, 2011, 6:00 p.m., Council Library (Rm 110, City Hall)
Council Office Distributes Legislative Packet	Friday, June 10, 2011 *(in afternoon)*
*** Common Council Action on the Recommendations**	Wednesday, June 15, 2011, 7:30 p.m., Council Chambers (Rm 115, City Hall)
HAND Holds Technical Assistance Meeting	Tuesday, June 21, 2011, 8:30 a.m., McCloskey Room (Rm 135, City Hall)

** These are either meetings of the Committee or Common Council. The other listings are either Committee deadlines or staff meetings and actions.*

Index – Alpha Order

Agency	Request	Nature of Request	Page
1. Amethyst House Inc	$4,924.95	Equipment	1
2. Big Brothers Big Sisters of South Central Indiana	$14,100.00	Operational (Bridge)	23
3. Bloomington Community Bike Project (Center for Sustainable Living)	$5,897.00	Renovation of New Facility	31
4. Bloomington Housing Authority	$14,350.00	Operational (Bridge)	47
5. Bloomington Meals on Wheels, Inc	$3,960.00	Operational (Pilot)	59
6. Boys and Girls Clubs of Bloomington	$14,500.00	Operational (Bridge)	67
7. Community Kitchen of Monroe County, Inc	$10,448.00	Equipment and Relocation	77
8. El Centro Comunal Latino	$10,400.00	Operational (Pilot)	93
9. First Christian Church	$7,447.11	Renovation	101
10. First United Church (fiscal agent on behalf of Interfaith Winter Shelter)	$12,645.00	Equipment and Shipping	113
11. Futures Family Planning	$3,000.00	Operational (Bridge)	129
12. Genesis Church	$18,790.00	Operational (Pilot)	137
13. Girls Incorporated of Monroe County	$2,925.00	Equipment	149
14. Habitat for Humanity of Monroe County	$18,116.73	Equipment	157
15. Hoosier Hills Food Bank, Inc	$11,631.00	Operational (Pilot)	173
16. Martha's House, Inc	$25,000.00	Operational (Bridge)	183
17. Middle Way House, Inc	$21,297.00	Equipment	195
18. Monroe County CASA, Inc.	$1,605.23	Equipment	205
19. Monroe County of Mental Health America	$3,884.00	Equipment	219
20. Monroe County United Ministries, Inc	$14,435.69	Renovation & Equipment	225
21. Mother Hubbard's Cupboard	$15,000.00	Equipment	239
22. My Sister's Closet	$4,524.00	Operational (Pilot)	251
23. New Hope Family Shelter, Inc	$27,721.00	Renovation	259
24. Options, Inc	$6,000.00	Equipment	273
25. People & Animal Learning Services (PALS)	$3,000.00	Operational (Pilot)	283
26. Planned Parenthood of Indiana	$5,600.00	Scholarships/ Operational (Pilot)	293
27. Shalom Community Center	$24,500.00	Renovation	305
28. South Central Community Action Program, Inc	$24,897.00	Operational (Bridge)	317
29. Stepping Stones	$15,000.00	Operational (Bridge)	329
30. Stone Belt Arc, Inc	$15,275.00	Equipment	337
31. Susie's Place Child Advocacy Center	$10,233.40	Training/travel	353
32. Volunteers in Medicine of Monroe County	$2,700.00	Equipment	363
33. Windfall Dancers, Inc	$9,560.00	Operational (Pilot)	375
TOTAL	**$383,367.11**		

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Application Summaries

 # 1 AMETHYST HOUSE **Page # 1**
Washers and Dryers for Halfway Houses **$4.924.95**
City Residents Served by Program in 2011 **58(out of 95)**
Agency [Employees - Full-time: 15; Part-time: 7/ Volunteers: 10]

Mission
Amethyst House, Inc. (Amethyst) has been serving Bloomington since 1980. It is a Bloomington-based non-profit United Way agency that provides recovery-focused residential and outpatient services for people with drug, alcohol and gambling addictions, as well as educational and self-awareness groups for persons with signs of potential substance abuse. Its mission is to "partner with individuals, families and communities impacted by additions and substance abuse issues by providing quality recovery services and guidance for clean, sober and healthy living." It collaborates with the court and criminal justice system and a network of social services agencies to provide services to its clients, train staff, and raise money for these purposes. Amethyst has three transitional residential facilities in Bloomington that house 22 men as well as 11 women and up to a total of four dependent children and that provide 5 weekly 12-Step AA/NA meetings for about 100 persons, who include both new comers and people with long-term sobriety.

Project
Amethyst House requests $4,924.95 to purchase and install three sets of energy-efficient washers and dryers (with 5-year extended warranties). Two sets will go into the men's house and one set will go into the women's house. The machines are used frequently by the 17 men, 11 women and their dependent children, and, when needed, visiting family. This includes residents with jobs who launder their uniforms (often required at fast food restaurants) on alternate days in order to keep them clean.

Criteria
Need. The application in 2003 stated that the SPAN/MC ranked drug and alcohol abuse and affordable housing among the five highest priorities for social services in this community. It cited other local studies (by the CARES board and in the HAND's Consolidated Plan) for the need to increase the beds for men seeking treatment for substance abuse.
One-Time Investment. This is a one time request to replace old machines that were used when donated to the facilities. The new machines have warranties that assure they'll be functioning for at least five years. The application indicates that future replacement of these machines will be provided through the operating budget, fundraising and donations.
Fiscal Leveraging. Amethyst House is a non-profit that garners approximately $920,000 in funds from a variety of sources (including about $185,000 from grants, donations and other fundraising) to run all of its programs. It also lists 10 volunteers.
Broad and Long-Lasting Benefits. The investment in energy-efficient washers and dryers will allow residents to do their laundry at lower than current costs for the agency. These machines also will provide broad and long-lasting benefits by helping residents keep clean, be ready for employment, and face their addictions and improve their lives and the lives of those around them.

Cost

Amount Requested in Order of Priority	
3 Washers (@ $652.51)	$1957.53
5-year Warrantees for the Washers	$350.97
3 Dryers (@ $652.51)	$1957.53
5-year Warrantees for the Washers	$350.97
Delivery and Hook-up	$199.95
TOTAL AMOUNT REQUESTED	**$4,924.95**
Unstated discount	
Total Project Costs	**$4,924.95**

SSF Funding History

1995	Denied	Start-up funds, office equipment and furnishings	$20,000
1997	Denied	Transitional Housing for men and women	$8,557
1999	Granted	New Van	$10,000
2000-Oct.	Granted	Rebuild foundation of Women's' facilities	$7,500
2001	Denied	Phone, Voicemail, Computer networking	$5,000
2002	Granted	To help rebuild and expand the men's facility by restoring the historic façade.	$20,000
2003	Granted	To purchase and install a stairway elevator at Men's House facility	$4,521
2006	Granted	To pay for insurance, utilities, food, and salaries to operate the Men's House	$8,000
2010	Granted	To replace vinyl and carpet flooring in, and purchase three dishwashers for, the Men's and Women's houses.	$7,860

 # 2 BIG BROTHERS BIG SISTERS OF SOUTH CENTRAL INDIANA **Page # 23**
One-to-One Program **$14,100**
City Residents Served by this Project in 2011: **322 (of 350)**
Agency [Employees - Full-time: 5; Part-time: 12/Volunteers: 400]

Mission BBBS is a youth development organization with more than 38 years of service to the community. Its mission is to "provide children facing adversity with strong, enduring, professionally supported one-to-one relationships that change their lives for the better, forever." They currently serve over 850 children in their community-based 1-1, in-school 1-1, Club Bigs (with Boys and Girls Club) and First Friends (which provides group mentoring for youth on the waiting list). BBBS serves at-risk children (e.g. with a single or incarcerated parent) and high-risk children (e.g. who already involved with Child Protective or Juvenile Court services), 80% of which are living in households with income at or below the poverty level.

Project BBBS is requesting $14,100 in bridge-funding for its One-to-One Program to pay for salaries (one FT and two PT Match Support Specialists), utilities, outreach, activities, equipment and supplies and travel/training to offset a decrease in special event/activity fundraising of about $50,000 and an anticipated reduction in CDBG funding and avoid closing 40 current matches.

Criteria

Need. Previous applications have noted that the HAND *Consolidated Plan* places a high priority on youth services and acknowledges that caring adult role models and mentors make a positive and measurable difference in the lives of the at-risk youth. Those applications further note that the 2003 *SCAN Report* identifies positive youth development as one of its top ten priorities, especially the lack of appropriate consistent role models, and recommends targeting low-income families and other at-risk children in order to remove barriers to their success. The national BBBS organization has found that local organizations best serve the community when it reaches at least 10% of the at-risk youth in the community, which would require an increase of 138 matches.

One-Time Investment. This is a request for $14,100 in bridge-funding for operational costs due to a drop in fund-raising and anticipated drop in CDBG funding for this year. BBBS experienced about a $50,000 drop in fund raising and responded by reducing their workforce and hiring two staff to augment special event income, write more grants, and "putting the marketing and internet rexources available through the BBBS national office to use."

Fiscal Leveraging. The requested grant is about 13% of the budget for the One-to-One Program which does not include all the mentor volunteers.

Broad and Long-Lasting Benefits. The children matched with BBBS mentors have been shown to be less likely to skip a day of school, start using illegal drugs or drinking alcohol than their peers and are twice as likely to complete a four-year degree as their parents. Local evaluation tools echo these findings and indicate these children do better in school and in their peer relationships. As many as 40 matches may be preserved (not closed) as a result of this grant.

Cost	
Amount Requested	
Personnel (FT Match Support Specialist and 2 PT Match Support Specialists	$10,326
Utilities	$1,437
Outreach/Recognition	$840
Activities for Little Brothers and Sisters (Boys and Girls Weekend Retreat)	$691
Equipment/Supplies (food and office/household supplies)	$525
Travel/Training ($0.50/mile)	$281
TOTAL AMOUNT REQUESTED	**$14,100**
Other Funds	
United Way	*$39,758*
CDBG (Subject to Reduction)	*$14,100*
Special Events/Fundraising	*$44,575*
Total Other Funds	*$98,433*
Total Project Cost	**$112,533**

SSF Funding History

1995	Granted	Office Renovation	$4,800
1999	Denied	Capital Grant	$50,000
2000-June	Denied	Long Range Business and Growth Plan	$20,000
2000-Oct.	Granted	To expand hours and activities for children at their Crestmont Site	$9,500
2001	Granted	To purchase and install windows and doors for its facility	$8,779
2002	Granted	To purchase computer equipment for recruitment and training initiative	$3,623
2003	Granted	To pay for Manager and expenses for Girl's Inc.'s Teen Outreach LEAP Program	$11,904
2004	Granted	Purchase equipment and software to start Phase I of its long range service plan	$4,500
2005	Granted	Salary of Partnership Coordinator for a multi-year Capacity Building project	$5,000
2006	Granted	To rebuild & repair roof and replace water-damaged fiber board at 418 S. Walnut	$8,109
2007	Denied	Congregation Volunteer Recruitment Project	$5,215
2008	Denied	Bookend Bigs	$7,905
2010	Granted	To purchase BlackBaud Sphere in a Box website software and associated set up and training fee for use by agency.	$2,900

Renovation of Railroad Building **$5,897.82**

City residents served by this project in 2011: 1,216 (out of 1,280)

Participating Agencies: Bloomington Parks and Recreation Department; Center for Sustainable Living (Lead Agency)

Agency [Employees - Full-time: 0; Part-Time: 0/ Volunteers: 25]

Mission

The Bloomington Community Bike Project (BCBP) is a volunteer-run cooperative that is a member-project of the Center for Sustainable Living. It has been operating for over 10 years in the community and provides low/no-cost bicycle transportation options to city residents by teaching and offering an opportunity to build and maintain bikes, providing tools and equipment for their repair, giving or selling at low cost parts and safety equipment, and advocating for green and health life-styles.

Project

The PCBP is requesting $5,897.82 for a $21,900 renovation of the north-half of the railroad building at 245 West Grimes Lane (on the B-Line Trail at the south-end of the new bridge). This will expand its Community Bike Shop operations by reaching an additional 1,280 patrons beyond the approximately 3,000 patrons it will continue to serve at 7th and Madison. The building is owned by the City's Parks and Recreation Department and contains equipment owned by the City's Public Works Department. The project will entail relocating the equipment, cleaning up and recycling debris found in and around the building, replacing doors, locks and windows, checking and upgrading the wiring and lighting, resurfacing the floors, checking and repairing the furnace, repairing the plumbing and restoring the bathroom, and otherwise converting the interior and acquiring equipment for its new use.

Criteria

Need: The application asserts that a "large majority of its patrons fall under one or more priorities for social services funding as indicated in the SCAN Report" including youth, homeless, and persons with developmental disabilities as well as addictions. Please note that a conversation with the author confirmed that BCBP does not survey its patrons regarding these factors. It also refers to the current HAND Consolidated Plan for the need to improve infrastructure and public facilities. Lastly, it says the project "creat(es) social services synergies with" ... the Bicycle and Pedestrian Initiative and the Alternative Transportation and Greenways Plan …(,) provid(es) easy access to targeted neighborhoods" and will help the City carryout its goal of obtaining a platinum designation from the League of American Bicycle Friendly Community by 2016. In support of this application, a search of the SCAN Report also revealed that transportation is a problem for the target populations – particularly lack of public transportation to work (20%) and lack of any transportation to and from childcare services (76%).

One-Time Investment: This is a one-time investment in capital improvements.

Fiscal Leveraging: This $10,000 request is leveraged by another $11,900 of contributions from the City Parks and Recreation department ($3,000), Bloomington Bike Club ($900), various other groups ($4,100), and BCBP ($3,900), which also provides the volunteers who run this initiative. Please note that the grant would be used to improve part of a City-owned building, which the Committee has never approved in the past. In what may serve as an analogous situation, the *Elaboration of Criteria* notes that the Committee has never funded applications *submitted* by City departments on the theory that they have other avenues for garnering City funds.

Broad and Long-Lasting Effects: This project will expand the capacity of BCBP to serve its "ever-growing number of patrons" many of whom it says are "economically and socially disadvantaged people who either can't afford, don't want, or are otherwise unable to drive a car." The project will "play a synergistic and long-lasting role in continuing to reach out and provide a healthy and sustainable form of transportation for our citizens."

Cost

Amount Requested in Order of Priority	
Doors and Locks	$1,184.40
Replace Windows	$1,345
Floor Resurfacing	$1,750
Furnace Repair	$700
Renovate Restroom	$918.42
TOTAL AMOUNT REQUESTED	**$5,897.82**
** Other Funds*	
Bloomington Community Bike Project (Confirmed)	*$3,900*
Bloomington Parks and Recreation ($1,000 confirmed) (Painting, Infrastructure & Kiosk Repair)	*$3,000*
Beta Alpha Psi (for electrical and plumbing)	*$3,000*
Others (Bike Club - $900; Tweed Ride - $200; Solution Tree - $200; Clips of Faith - $700)	*$2,000*
Total Project Cost	**$ 17,797**

SSF Funding History

2005	Denied	Human Power: Service Learning on Wheels	$3,060

4 BLOOMINGTON HOUSING AUTHORITY

Bloomington Housing Authority Community Center GED/Adult Basic Education Classes **$14,350**
City Residents Served by this Project in 2011. **50 (out of 50)**
Agency [Employees - Full-time: 30; Part-time: 0/Volunteers: 5]
Partnership Agencies: Broadview Learning Center; Bloomington Housing Authority Resident Council

Mission The Bloomington Housing Authority (BHA) has been serving the community for over 40 years. Its mission is to "act as stewards of public funds and trust (to) provide safe, decent, affordable housing opportunities through partnerships, while serving all customers with respect." They offer "three affordable housing communities and provide more than 1,300 Housing Choice Vouchers, also known as Section 8, that allow income eligible families to rent in the private market. Over 65 families participate in the Family Self Sufficiency Program (FSS)." *(Per website)*

Project
BHA requests $14,350 in bridge funding to help pay for a GED/Adult Basic Education instructor and GED tests (for those who don't qualify for WorkOne funds - $350) and, thereby, continue a class that began at their Community Center in August of 2010. A collaboration between BHA, which provides funds for teachers, books, and internet access along with facilities (including computers) and staff support, Bloomington Housing Authority Resident Council (BHARC), which provides $4,000 for instruction, and the Broadview Learning Center, which also provides instructors, makes this $41,154 program possible. Thirty-two people have attended these classes. Almost all are struggling mothers and 90% attend on a regular basis. By next spring, BHA expects 18-20 students to obtain a GED and 88% of the ABE students to "gain grade levels." A letter from Sherry Dick of the BLC speaks highly of the "feeling of camaraderie and enterprise" in the program and another from the BHRAC mentions the "imperative" for these classes to reach the "lowest income, highest need area" in the City.

Criteria
Need. The application cites the SCAN Report for the proposition that the 'lack of continued education and skill development beyond high school is directly linked to low income, which … is one of the root causes of poverty" and its hardships. It also notes that education can "break the cycle (of poverty) from one generation to the next" and that partnerships between non-profits, government and the private sector are necessary to address this barrier and challenge.
One-Time Investment. This is a $14,350 request for bridge-funds for continuing this class through the spring of 2012. The grant writer emailed that the requisite significant loss of funding was loss of grants from Boys and Girls Club (($7,000) and BHRC ($4,000). Its plan for future funding relies, in part, on "the completion of two successful school-years … encourag(ing) potential funders to continue the program." This year and in the future, BHA will also "explore options for funding with Workforce Development funds, corporate sponsorships and fundraising activities."
Fiscal Leveraging. This $14,350 request is part of a collaborative effort of three agencies costing approximately $41,154 which does not include a $7,000 grant provided by the Boys and Girls Club last semester.
Broad and Long-Lasting Benefits. This program will help these students improve their employability and self-sufficiency, prepare for further education and training, give them more confidence, interact with positive role-models, and set a better example for their children and the next generation. This will improve their lives and the lives of their children and reduce the social and economic costs associated with poverty.

Cost

Amount Requested in Order of Priority	
Teacher Salary	$14,000
GED Tests	$350
TOTAL AMOUNT REQUESTED	**$14,350**
Other Funds and Contributions	
Broadview Learning Center (BLC) – GED/ABE Instructor ($750) & Teaching Asst ($6,000) – 3 semesters	*$6,750*
Bloomington Housing Resident Council (BHRC) – GED/ABE Instructor for 3 semesters .	*$4,000*
Bloomington Housing Authority (BHA) – GED/ABE Instructor for 3 semesters ($3,000); Instructional Supplies (books, calculators, etc) ($1,050); Snacks ($750)	*$4,800*
BHA In-Kind Contributions – Use of Building ($506.25); Phone and Internet ($236.25); Staff Expense to Support Classes ($10,512)	*$11,254.5*
Total Project Costs	***$ 41,154.5***

SSF Funding History

1998	Granted	Insulate 8 buildings and purchase hand held carbon monoxide detector	$5,000
1999	Granted	Roof replacements	$9,300
2000	Granted	Outdoor lighting at two facilities	$7,045
2001	Granted	To purchase and install outdoor lighting for Walnut Woods complex	$6,502
2004	Denied	Transportation and meals for Women in Sports Day	$2,730
2005	Granted	Washers, dryers, vacuum cleaners and accessories, for Lice Program	$5,000
2007	Granted	Bridge funding for Crestmont Neighborhood Nurse Project	$5,600
2008	Granted	To help renovate Boys and Girls Club facility at 1033 and 1037 N Summit	$12,481

5 BLOOMINGTON MEALS ON WHEELS, INC.

Bloomington Meals on Wheels – One Year Subsidy for Three Persons **$3,960**
City Residents Served by this Project in 2011. **81 (out of 81)**
Agency **[Employees - Full-time: 0; Part-time: 1/Volunteers: 200]**
Partnership Agency: Indiana University Health (IUH) Bloomington, Meadowood Retirement Community, Answer Indiana, Area 10 Agency on Aging

Mission: Meals on Wheels (MOW) has been serving meals to homebound persons within the City since 1973. These persons are certified by doctors to be unable to purchase or prepare nourishing meals due to medical or physical disability and pay $5.50 for one hot, medically-specific meal and a sack lunch for 10 days every two weeks ($55/two weeks). This program is a collaborative effort where the homebound persons are referred by Answer Indiana (as well as other sources) and screened for eligibility by Area 10, and meals are prepared at cost by IU Health Bloomington and Meadowood Retirement Community, and then delivered by 200 volunteers. Along with providing food to those who cannot otherwise provide for them, this program also offers a respite from the person's usual network of care-givers and daily contact with persons who are often isolated from the community. Currently 72 persons receive these services on six routes within the City. In August of 2010, MOW hired Kathy Romy as its first director and staff in order to better manage operations and expand persons served by this program.

Project In a conversation the grant writer clarified the request. MOW is requesting $3,960 for a pilot project to subsidize delivery of meals to nine persons with income at or below 150% poverty income guidelines for one year. The grant will fund meals for three persons and NAP credits worth $7,920 will fund meals for an additional six persons for the year.

Criteria

Need. The applications cites both the current HAND Consolidated Plan and updated SCAN Report for the proposition that non-profit agencies that serve low income individuals and families with their basis emergency needs (which includes food), provide a safety net for community members in need, or offer other valuable services that improve quality of life deserve funding.

One-Time Investment. As clarified by a conversation with the grant writer, this $3,960 request is for a pilot program to serve meals to low-income persons for one year. The plan for future funding includes a March fundraising letter campaign to 14,000 residents with the goal of raising $5,000 and pursuit of NAP credits. It is also searching for other grant opportunities.

Fiscal Leveraging. This is a collaborative effort (see Mission) with a large volunteer component, where a budget of approximately $75,000 in 2010 provided in-home meals to about 72 persons for the year. This $3,960 request will be leveraged with NAP credits of $7,920 to serve a total of nine new low-income clients.

Broad and Long-Lasting Benefits. This request would allow a year's worth of meals to go to nine homebound persons whose income is at or below 150% of the poverty line. This service offers an opportunity for these people to stay at home longer and, thereby, reduce health costs for the community as a whole as well as improve these persons quality of life, and give respite to the informal network of caregivers who often are essential to the person's well-being.

Cost

Amount Requested in Order of Priority	
One Dietary Specific Hot Meal and One Sack Lunch for 3 Persons (3 x 5.50/day x 5/days/week)	$3,960
TOTAL AMOUNT REQUESTED	**$3,960**
Other Funds and Contributions	
NAP credits to serve an additional six low-income homebound persons.	*$7,920*
Total Project Costs	***$ 11,880***

The budget for the service to the 72 fee-paying homebound persons amounts to $75,000. It includes assistance from Answer Indiana (for referrals valued at $2,400/person/year), Area 10 (for screening), IU Health Bloomington and Meadowood Retirement Community (for producing meals at cost), and 200 volunteers (to deliver the meals). It also includes funds for a part-time Director, who started in August and is the first staff for agency.

SSF Funding History

None

6 BOYS AND GIRLS CLUB OF BLOOMINGTON

Crestmont Boys & Girls Club ***$14,500***

City Residents Served in 2011: **125 (out of 130)**

Agency [Employees – Full-time: 7; Part-time: 47 / Volunteers: 500+]

Mission The Boys and Girls Club (B&GC) of Bloomington is a part of national "guidance" organization which fosters the physical, intellectual, emotional and social growth of boys and girls ages 6-18 with a special concern for those most in need of service. All the Boys and Girls Club programs are designed to build character and strengthen life skills while providing hope and opportunity. There is a main facility at 311 South Lincoln, a satellite facility at 1108 W. 14th Street in the Crestmont Center, another in 200 W. Association St, Ellettsville, and a camp site at Lake Lemon. Programs are staffed by trained youth development professionals, Indiana University students, and community volunteers. B&GC provides transportation services from school to its programs and programs of other youth agencies every school day. Over 1,300 youth are currently registered members of its three clubs at a charge of $5.00 per year (with scholarships available for those who need assistance).

Project B&GC is requesting $14,500 in bridge funding for part of the salary of the full-time, Director of the Crestmont site. The agency received bridge funding two years ago for this position and, before the federal cuts loomed, the agency director thought he would seek a grant for safety equipment. However, the expected loss of federal support (please see below) changed his mind. The application states "The club is accessible, provides vital tutorial aid and mentoring, serves the needs of working families and feeds its members … and serves as anchor for the youth …in the surrounding community." A call to B&GC established that approximately 60% of the youth come from single-parent households or households that qualify for free or reduced lunches at school and approximately 51% of the households had an annual income of less than $5,000.

Criteria

Need. The application cites the *SCAN* Report for the need to provide programs for youth in households experiencing socio-economic ills, who face greater life difficulties than other children. After-school programs, in particular, were identified, in part because they meet the needs of working families and provided a meal. The application also cites goals set forth in the HAND Consolidated Plan to reduce the need for emergency services and improve the living environment in low income areas.

One-Time Investment. This is $14,500 request for bridge funding to cover the salary of the Crestmont director. The application cites the expected loss of $13,891 in CDBG funding (which provides 20% of the program's funding) and AmeriCorps support, as the requisite significant loss in funding. Efforts to reduce cost, seek additional revenue, and utilize a capacity-building grant are intended to put this program a sound position for 2011/2012 and are offered as part of the necessary well-developed plan for future funding.

Fiscal Leveraging. This $14,500 request would be leveraged by over $50,000 in other funds from United Way, federal and State grants, fundraising, and other sources as well as an average of 27 volunteers who work one shift per week through the school year.

Broad and Long-Lasting Benefits. This program provides a safe, productive place for approximately 130 youth to go after school. In survey on behalf of B&GC of America, a majority of club alumni say the Club "saved their life."

Cost

Amount Requested in Order of Priority	
Salary for FT Crestmont Director *(a call confirmed a need for at least $9,500)*	$14,500
TOTAL AMOUNT REQUESTED	**$14,500**
** Other Funds*	
Fundraising ($22,880), Other funds ($17,800), Other State and Federal Funds ($15,520); United Way ($2,800)	*$59,000*
CDBG (down from $13,891)	*$0*
Total Project Cost	**** $73,500***

** Note: This assumes the $59,000 figure on the funding page is incorrect and should be $54,000 (as indicated in the budget). The $83,903 figure does not account for any reductions.*

SSF Funding History

1996	Granted	Central Air Conditioning	$3,000
1997	Denied	Van	$15,000
1998	Granted	Renovate and equip facility for a teen center and learning center	$23,000
2003	Granted	Job Development Specialist for TEENSupreme Career Prep Program	$25,000
2004	Granted	Pay for salaries, transportation, and other operating costs related to the No Kid Left Behind Program	$8,000
2006	Granted	Pay for staffing, supplies, food, and rent for the Crestmont Youth Camp.	$ 8,160
2007	Denied	Pay for improvements to summer camp facility at Lake Lemon	$ 9,370
2008	Granted	Purchase mini-bus to transport children	$17,000
2009	Granted	To help pay for salary/ benefits for Unit Director at Crestmont site.	$14, 257
2010	Granted	To purchase bicycles and equipment for its Club Riders Program	$3,567.14

7 COMMUNITY KITCHEN OF MONROE COUNTY, INC. Page # 77

Equipment Purchase and Relocation ***$10,448***

City Residents Served by this Project in 2011: 1,459 (of 1,658)

Agency [Employees – Full-time: 5; Part-time: 9/Volunteers 80+/week]

Mission

The Community Kitchen (CK) has been in this community since 1983 with the mission of "work(ing) alone and in collaboration with others, to eliminate hunger in Monroe County and surrounding areas, through direct service, education, and advocacy." They provide hot food every day except Sunday at two locations (South Rogers and West 11th Street – CK Express), prepare meals for agencies serving at-risk youth (Summer Breakfast and Feed Our Future), deliver food to children attending Arlington, Clear Creek, Fairview, Grandview, Summit and Edgewood elementary schools (Backpack Buddies), and prepare two meals per day per person to HIV+ patients through Positive Link. CK served 211,322 meals in 2010, a 14% increase over 2009 and a new record. Approximately 75% of the meals went to children under 18 and senior citizens. Please note that they do not impose an eligibility requirement on those seeking food.

Project CK is moving from 917 to 1515 S. Rogers and requesting a one-time, $10,448 grant to purchase prep tables, move existing equipment, and purchase a washer and dryer. The first priority is for the prep tables (with casters) that will now be located in the kitchen rather than dining area. The second priority is for the existing equipment to be professionally moved to their new site. Please note that all of the equipment is well within their life expectancy and working well, and some of it was purchased through previous JHSSF grants. Their third and fourth priorities are to purchase a washer and dryer to launder aprons, towels and the children's backpacks (due to a threat of bed bugs). The new equipment will be necessary because CK will no longer be able to use the ones at Martha's House.

Criteria

Need. The *SCAN Report* identified hunger as a significant issue in the community and this agency as the primary provider of free meals in the community. HAND's *Consolidated Plan* calls for funding non-profits that serve basic needs of low-income individuals and families.

One-Time Investment. This $10,448 request is to purchase or relocate equipment for CK's new site. This equipment should last for many years before needing to be replaced.

Fiscal Leveraging. The CK is an efficient organization that received all of its $787,000 revenues in 2010 in the form of donations, volunteer work, and grants.

Broad and Long-Lasting Benefits. Good food and nutrition are a cornerstone for healthy and successful individuals and families. Investment in this equipment will improve the efficiency and increase the capacity of this agency and "have a lasting impact on (their) operations and ability to meet community needs."

Cost

Amount Requested	
Purchase Prep Tables – 3 (6 foot) @ $300 and 1 (4 foot) @ $250)	$1,150
Purchase Casters – 4 sets @ $175/set	$700
Relocate walk-in cooler/freezer, 5 coolers, 2 ovens, convection oven & dishwashing machine	$7,400
Purchase 4.0 cu ft front load washer	$599
Purchase 7.3 cu ft electric dryer	$599
TOTAL AMOUNT REQUESTED	**$10,448**
Other Funds	
Total Project Costs	***$10,448***

CK received about $787,454 in revenues from donations, in-kind contributions and grants in 2010.

SSF Funding History

1995	Granted	Used vehicle to serve meals	$9,000
1997	Granted	Transport containers to provide meals to at risk youth in after school programs	$1,300
1998	Granted	Purchase upright commercial oven, mobile sheet pan rack, and mats for kitchen floor	$4,675
1999	Granted	Ice machine and freezer	$4,650
2000-June	Granted	Eight dining tables	$2,460
2001	Granted	To purchase equipment for second food preparation and distribution site	$10,721
2002	Granted	To purchase a copy machine shared with Shelter, Inc. and aprons, and hairnets	$3,639
2003	Granted	Replace fire suppression system, loading dock, and 60 chairs for the S. Rogers site	$10,104
2004	Granted	Replacing a door and dishwashing machine, purchasing a garbage disposal and kitchen grade metal shelving	$7,780
2005	Granted	Replace produce cooler and purchase food trays for free meal service	$4,100
2006	Granted	To purchase and repair a used van from Girls, Inc.	$8,402
2007	Granted	To replace and install an aged walk-in freezer with a larger one	$29,800
2008	Granted	To purchase a commercial-grade refrigerator for use at 917 South Rogers Street.	$2,350
2009	Granted	To purchase 200 (printed) backpacks for take-home food program	$1,005
2010	Granted	To purchase pallet truck, ice machine and two "trainable" trash can dollies for S. Rogers site.	$7,851

8 EL CENTRO COMUNAL LATINO

Hablamos Juntos (Speaking Together) ***$10,400***

City Residents Served by this Project in 2011 **200 (out of 220)**

Agency [Employees: Full-time; Part-time: 2/Volunteers – 60]

Mission El Centro Comunal Latino (CCL) is grassroots non-profit that began in 1999. It "seeks to provide an accessible and safe place for all Latinos, especially those who are Spanish speaking, to find information, access to resources, and a place to hold community events." It also "promotes communication and understanding (between) service agencies and Latinos in order to facilitate Latinos' integration (into) and encourage their participation (with) the (Monroe County) community." CCL's "work includes direct service, health programs, tutoring services for all ages, the Interpreter Network, the Volunteer Income Tax Assistance Program, the Legal Advice Project, the *Informate* series of presentations on community issues, and the *Bienvenidos* program that helps immigrants acculturate to life in the U.S. CCL is currently located within the Monroe County Library and logs 300 direct service visits and serves approximately 600 persons per year.

Project CCL is requesting $10,400 for part of the salary of an Agency Liaison and for interpreter services for the *Hablamos Juntos* (Speaking Together) pilot project. This project builds on past efforts to address the difficulties Latinos with Limited English Proficiency (LEP) continue to face when seeking services. In 2008, a group of 10 bilingual members of the community were trained to provide interpreter services in health care, social service, and other community settings and last summer another 10 were added to the pool. This pool of interpreters is intended to replace the informal, inexpert, and non-confidential services currently provided by family and friends. They provide professional level services for a fee to entities receiving federal funds which are, under Title VI Civil Rights Act of 1964, required to provide meaningful access to their services. The fee is $20/hour for non-profit and $25/hour for for-profit organizations. The Agency Liaison will work with agencies to develop Language Access Plans that will be formalized with a Memorandum of Understanding. The request for interpreter services will cover "emergent situations' when providers have not arranged for those services.

Criteria

Need. The application notes that the *SCAN Report* classifies Latinos as an "at-risk population" who: suffer from language and cultural barriers; are uninformed about services, laws, and rights; become caught up in legal problems; need, but don't receive medical services in a "culturally appropriate format," and often don't have adequate access to services due to the language barrier. It also notes that the Latino population has increased 80% from 2000 – 2010, when the Census listed it at 4,029.

One-Time Investment. CCL is requesting $10,400 in start-up funding for this new approach toward providing local interpreter services for LEP Latinos and the service community. According to the application, the revenue raised this year will give the staff, members of the CCL board, and the Commission on Hispanic and Latino Affairs time to seek funding for the next year.

Fiscal Leveraging. The request would be leveraged by $8,489 from the Indiana Minority Health Coalition grant, board contributions, fundraising, and the work of approximately 60 volunteers. A conversation with the grant writer clarified that the new pool of interpreters were intended to improve the quality of the service and not reduce the number of volunteers.

Broad and Long-Lasting Benefits. *Hablamos Juntos* addresses the problems of the growing population of Latinos with Limited English Proficiency face receiving necessary services and fully integrating into the community. It offers to enrich lives and help make Bloomington a more welcoming community.

Cost

Amount Requested in order of Priority	
Agency Liaison– for part of salary	$7,200
Interpreter Services	$3,200
Total Amount Requested	$10,400
Other Funds	
Stakeholder contributions for interpreter services	*$1,000*
Indiana Minority Health Coalition Grant – for Liaison salary, interpreter services, and other payroll expenses	*$8,489*
Total Project Cost	***$19,889***

Note: CCL wishes to extend the grant into 2012.

SSF Funding History

2004	Granted	Purchase software, office equipment, and furniture for a central office & meeting space	$1,500
2006	Granted	To purchase a portable DLP projector and laptop and provide stipends for speakers for the Informate Series initiative.	$2,468
2007	*Granted	To fund Outreach Program Coordinator to operate and expand existing programs.	$11,000
2008	Granted	*In 2008, the JHSSF Committee withdrew 2007 funding due to the proposed late start of this program and granted the same funds for the same project for that year.	$11,000
2010	Granted	To pay part of the salary for the Volunteer Coordinator position.	$3,500

 # 9 <u>FIRST CHRISTIAN CHURCH</u> **Page # 101**
FCC Gathering Place Breakfast Kitchen Repair Project ***$7,447.11***
City Residents Served by this Project in 2011: 250 (of 300 unduplicated persons)
Agency [Employees: Full-time - 4; Part-time - 3 /Volunteers – 200+]

Mission
The First Christian Church (FCC) strives to be a faithful, growing church that manifests true community, a deep Christian spirituality, and a passion for justice. In 2006, its leaders decided to begin a Sunday morning breakfast in its upstairs gathering room at the corner of Kirkwood and Washington Street and called it "The Gathering Place." Since then, it has been open to all, regardless of race, color, creed, national origin, religious affiliation, sex, sexual orientation, age, or disability, and does not involve religious indoctrination. FCC estimates that average of 120 plates of food are served to approximately 90 guests each Sunday of the year. Approximately 95% of these guests are also served by the Shalom Community Center, Martha's House, and/or the Interfaith Shelter. These meals are served on glass tableware and stainless steel cutlery with food largely provided by Hoosier Hills Food Bank. The food is prepared from scratch and includes eggs, pancakes, fruit, cold cereal, juice, milk, and coffee and are the only free meals offered in the downtown that day.

Project
The FCC is requesting a one-time capital grant of $7,447.11 to cover about 30% of the cost to repair and replace the kitchen floor serving the Gathering Place, which is in poor condition (with missing tiles and deteriorating subflooring) and "threatens to compromise sanitation, pose(s) danger to volunteer workers, and (might) shut down the program." Prior to serving as the prep facility for the Gathering Place, the kitchen was used only three or four times a year for pitch-in dinners. Now it is used about once a week for a few hours on Sunday night for church events (because of the dishwasher) and four times a week for about 20 hours in preparation for the Gathering Place as well as for the Interfaith Winter Shelter, Monroe County CARES (annual meeting), IVY Tech's Community Service Program and the Monroe County Pre-Trial Diversion Program.

Criteria
Need. The application cites the SCAN Report and the HAND Consolidated Plan for the need to provide food to the low-income and homeless in the community and help agencies that provide that service.
One-Time Investment. This request is for a one-time capital investment to repair the floor in the kitchen.
Fiscal Leveraging. This $7,441 request constitutes 30% of the cost of the repairs with the rest of the funds coming from the church, memorial donations and a matching grant tied to the City's grant. In addition, the project will make the area safe for the many volunteers who prepare, serve and clean up after the meals.
Broad and Long-Lasting Benefits. The Gather Place bridges a gap in a basic service by providing a hot meal to the low-income and homeless on the one day it is not offered anywhere else in the downtown.
Cost

Amount Requested in order of Priority	
Subfloor Repair and Replacement – Total Cost is $15,870	$4,435
Equipment Removal and Return – Total Cost is $5,500	$2,724.85
Floor Installation – Total Cost is $3,619.24 (per estimate)	$287.26
Total Amount Requested	$7447.11
Other Funds	
FCC Dedicated Funds	*$7,892.86*
Memorial Donations	*$2,107.24*
Anonymous Donor	*$7,500*
Total Project Cost	***$ 24,947.21***

SSF Funding History

2006	Granted	To purchase two jumbo storage cabinets, an upright freezer, and supplies for the Gathering Place.	$1,250

11 FUTURES FAMILY PLANNING – MONROE COUNTY HEALTH DEPARTMENT

Page # 129

Futures Family Planning Clinic **$3,000**

City Residents Served by this Project in 2011. **Majority (of 1,460)**

Agency [Employees - Full-time: 2; Part-time: 2/Volunteers: 0]

Partnership Agencies: Monroe County Health Department (Lead Agency)

History of Title X Funding in this Community A conversation with the grant writer helped clarify this request and provided the following background. This application is best understood in context of federal (Title X) monies which are now the primary vehicle for the provision of reproductive health services to low-income households in this community. Up until 2006, Title X monies were accepted by Bloomington Hospital for services provided at the Public Health Clinic. At that time, the hospital dropped this program largely because the revenues fell too short of the costs of running it. Then, in order to assure continuation of these services in the community, the Monroe County government, through its Health Department, accepted those funds to provide these services through the Futures Family Planning Clinic. At the time the application was due in the Council Office, the grant writer, like many others in the community, was unsure of the continuity of Title X funds, given the budget battles in Washington, D.C.

Mission The Monroe County Health Department (MCHD) is a department of Monroe County government whose mission is to "promote the best achievable scope and quality of health services for the public." As mentioned in the previous paragraph, Monroe County began accepting Title X money in 2006 to continue reproductive health services for low-income residents of the county. These services were provided by the Future Family Planning Clinic (FFPC), which operated within the MCHD. The FFPC provides gynecological exams, STD testing and treatment for men and women, birth control education and services, pregnancy testing, and referrals resulting from information discovered during those visits. It is the primary provider of reproductive health services to low-income households in the community. It treated 1,470 clients at 2,600 visits in 2010 (an increase of 31% over 2009), with 85 % of those individuals having household incomes below the poverty line and with 90% of them uninsured. Most were unable to make contributions (which are on a sliding scale) for those services. In the event federal funding is not drastically cut, the grant will allow FFPC to shift money to other priority services like STD testing.

Project The Futures Family Planning Clinic (FFPC) is requesting $3,000 to purchase birth control pills at greatly discounted prices for its clients who are all from low-income households. The request was made when the future of Title X money was in doubt. While, by mid-April, it appears that the bulk of those funds will still be available, there is still the possibility that smaller cuts will be made.

Criteria

Need. The SCAN Report recognized that the need for reproductive services was a growing. (p. 44) and serious issue. Note: The grant writer mentioned that starting next year, it will be able to give a much more accurate figure for the number of City residents served by the program.

One-Time Investment. This $3,000 request was made when the Clinic's funding was in doubt. The purchase of pills would have allowed the Clinic to provide them to clients during whatever transition would occur. In the event of a loss of funding, the application mentioned negotiating a merger with some other entity in the community. In a follow-up phone call regarding the future viability of the Clinic in the event of a severe cut in funding, the grant writer said that it could reduce its services to the very low income.

Fiscal Leveraging. The $3,000 request would be leveraged by special "340B pricing" which is only available to agencies receiving Title X money and would result in the purchase of approximately $22,600 worth of birth control pills. The fiscal agent is Monroe County, which has the power to levy property taxes. Perhaps the best rationale for using City funds here is that it is a home of last resort for an essential service that (aside from support services) is exclusively funded by federal money.

Broad and Long-Lasting Benefits. This grant will alleviate the effects of poverty by helping prevent unplanned pregnancies, improve the health of clients by encouraging earlier entry into the health care system, and reduce the medical, economic and social costs associated with lingering and unattended reproductive health problems.

Cost

Amount Requested in Order of Priority

Birth Control Pills (at special discounted 340B pricing)	$3,000
TOTAL AMOUNT REQUESTED	**$3,000**
Other Funds and Contributions	
Title X Funds	*$267,680*
Monroe County Health Department (facilities, administration,…)	
Total Project Costs	***$*** 270,680

SSF Funding History

None

12 GENESIS CHURCH

Genesis House **$18,790**

City Residents Served by this Project in 2011. **150 (out of 200)**

Agency [Employees - Full-time: 4 Part-time: 2/Volunteers: 140+]

Mission Genesis House "exists to provide a safe environment for the homeless community of Bloomington (to) … find rest every night." It was formed in the spring of 2010 by Genesis Church, which began providing a low-barrier shelter during late spring, summer, and early fall on its grounds at 801 North State Road 45/46 Bypass, in response to a call from religious leaders and social service agencies. In its first season of operation, it provided an average of 29 guests with 146 consecutive nights of accommodations. The application indicates that the guests will be bused to and from a location in the downtown area for a period in the evening and the morning. Guests must be at least 18 years of age, sign a waiver of liability, refrain from possessing or consuming drugs or alcohol, abide by the rules (that focus on the necessity of respecting others), be screened by a metal detector, and surrender all bags for their stay (with the use of medicines monitored by volunteers). They must register between 8:30 pm and 9:30 pm (when they receive a number corresponding to their bed and stored bags) and leave by 8:00 am, and are provided coffee and a snack both at night and in the morning. Other "secondary accommodations," including toiletries, clothing, a book exchange and other additional supplies are made available. The application makes clear that there is no expectation that guests will seek religious guidance, but that "guests who have expressed interest in receiving any additional spiritual or emotional provisions may seek out volunteers and Genesis Church staff, but these services will not be endorsed nor will they be considered part of Genesis House."

Project After conversing with the Council Office, GH is requesting $18,790 in a pilot project (not bridge funding) to continue a low-barrier warm-weather shelter begun last year. This includes funding shelter improvements (that will expand its capacity - $900), cots ($1,440) and sleeping bags ($250), evening and morning snacks ($6,500) and related supplies ($1,600), supplies to clean the shelter and cots ($1,600), gas for busing the guests ($3,250), and a contingency of $3,200 to cover unexpected costs as well as wear and tear. Another $18,125 will be raised to pay for a Director of Operations to recruit, train, schedule, and otherwise manage the volunteers, coordinate the 72 4-hour shifts each week (as well as fill-in when necessary), reach out to the community, and raise funds.

Criteria

Need. The application says the *SCAN Report* highlights the need for emergency housing for natural disasters and fires, family crises and homelessness. It also refers to a survey in the HAND department that identified 233 homeless individuals in the City in 2009 with 59 living outside of a shelter. Lastly, it cites *Responding to the Homeless: Policy and Practice, New York, Plenum* for the proposition that "mental illness, substance dependence, physical illness, and criminal involvement are often interconnected with homelessness, as both risk factors and consequences …(where) the lack of support from either family or social services … exacerbate these risks and effects."

One-Time Investment. After discussing this proposal with the Council Office, the grant writer agreed that the request was more like funding a pilot project in its second season than funding an established program that lost significant revenues. The plan for future funding relies on working with a Volunteer Task Force to identify grant opportunities, cultivate new and develop existing donors, and arrange for a special, funding raising event this June. It is also working with the South Central Housing Network to find a permanent facility. Last year, GH was able to generate $11,552 through donations from the community and the church.

Fiscal Leveraging. This $18,790 request will be leveraged by another $18,125 to hire an Operations Manager and over 140 volunteers who will fill 72 4-hour shifts at the shelter each week from late spring until November 1st.

Broad and Long-Lasting Benefits. Genesis House fills a gap in services by providing a low-barrier nightly shelter during the warm-weather months especially suited for persons experiencing homelessness due to substance abuse and criminal involvement. This efforts offers an opportunity to ameliorate the hardships and risks associated with homelessness and to make this a more healthy and safe environment of all the community residents.

Cost

Amount Requested in Order of Priority	
Shelter Improvements - $450 for materials and $500 for labor	$950
Cots and sleeping bags - $1440 for cots and $250 for sleeping bags	$1,690
Snack – food and coffee and paper and plastic ware	$8,100
Cleaning	$1,600
Transportation	$3,250
Miscellaneous (repairs, wear and tear, and to cover increasing costs)	$3,200
TOTAL AMOUNT REQUESTED	**$18,790**
Other Funds and Contributions	
Internal and external fund raising (pending) – towards paying Director of Operations	*$11,925*
Congregational donations (confirmed) – also towards Director of Operations	*6,200*
Total Project Costs	***$*** 36,915

SSF Funding History

None

#13 GIRLS INCORPORATED OF MONROE COUNTY

Upgraded Phone System and Voice Mail System **$2,925**

City Residents Served in 2011: **364 (of: 402)**

Agency Employees [full-time:1/ part-time: 1/ volunteers: 150+]

Mission

Girls, Inc. (GI) has been in Bloomington since 1975 with the mission of inspiring all "girls to be strong, smart, and bold." It serves girls age 6 - 18 with quality, research-based programs that "empower girls to reach their full potential and understand, value and assert their rights. GI provides girls with a safe environment where they can take risks, overcome challenges, and strive to be the best they can be." It transports and provides programs to girls after school, at summer and winter camps, and via sports leagues. This transportation along with low fees and scholarships (about $6,000 was provided in each of the last three years) allow girls of low-income household to take advantage of this program. In a follow-up email, the director noted that 38% of its girls are from single parent families and 29% are from economically disadvantaged backgrounds.

Project

GI requests $2,925 to replace a phone and email system that is almost 20 years old with one that will make their operations more efficient, effective and secure. Unlike the current system, the new one will allow calls to be transferred between their two buildings without use of an intercom and also transferred to voice mail. The Voice Mail will also be hosted internally and, thereby, avoid a monthly charge and allow staff to changes messages more easily. Along with the convenience and cost savings, these changes are also about safety of children and the confidence of their caretakers who need, for example, to know quickly that their child did or did not get on the bus.

Criteria

Need.

The application cites the SCAN Report for needs that are met by GI. First, caring adult role models and mentors make girls more likely to complete school, do better academically, make healthier life choice(s) and engage in fewer destructive behaviors. Second, "low academic attainment and a lack of life skills and competencies have a demonstrable negative impact on quality of life and future earnings potential." Third, barriers like transportation impair children's access to after-school programming.

One-Time Funding. This is a request for one-time funding to replace an aging out-of-date phone and voice mail system with a new one that will result in more efficient, effective and secure operations and for many years.

Fiscal Leveraging. Per conversation with the director, this request is leveraged by annual revenues of over $200,000 from a variety of sources and over 150 volunteers.

Broad and Long Lasting Benefits. This investment will allow GI to operate more safely, efficiently and effectively. Along with increasing performance in school, studies show that "participation in (their) activities increases self-confidence, decreases risky behaviors, and leads to an all around balanced and healthy life-style, which in the long-run improve their prospects in life.

Cost – *Amount Requested in Order of Priority*

(1) 5x9 Avaya Processor	$795
(1) large PC Voice Mail	$700
(5) 18 Button Display Telephone Set @ 179	$895
Labor	$500
Shipping	$35
	$2,925
Other Funds	
TOTAL PROJECT COST	**$2,925**

See Fiscal Leveraging (above) for more about GI's entire budget and revenues.

SSF Funding History

1996	Granted	Van Purchase	$10,000
1998	Granted	Purchase equipment to implement Operation SMART	$6,500
1999	Denied	Automatic Doors	
2000-June	Granted	For supplies and equipment for summer camp program and two car infant seats	$2,303
2000-Oct.	Granted	For the Friendly PEERsuasion Program	$2,500
2000-Oct.	Granted	For books, refreshments, and misc. equipment for after school reading (Reading Renegades) program	$620
2002	Granted	To pay for the salary of the director of the after-school and summer youth programs.	$15,000
2004	Granted	Pay a portion of the cost of one used bus	$10,000
2006	Granted	To pay for personnel expenses for a half-time Program Specialist and purchase Commit to be Fit support materials.	$1,950
2008	Denied	Teen Exploration College/Career Program	$2,500
2009	Granted	To pay for training staff.	$2,930.71
2010	Granted	To help pay for the salary of the Program Director.	$13,500.00

#14 HABITAT FOR HUMANITY

Construction Leadership Program **$18,116.73**
City Residents Served in 2011: **38 (of 45)**
Agency Employees [full-time:10/ part-time: 0/ volunteers: 2,000+]

Mission
Habitat for Humanity of Monroe County (Habitat) is a non-profit, ecumenical Christian organization (affiliated with Habitat for Humanity International) with the mission of building simple, decent homes for and with people in need. They charge no interest, sell for no profit, and work with other housing organizations to eliminate homelessness and poverty housing in Monroe County. Since their inception in 1987, they have built 109 homes resulting in the housing of 154 adults and 230 children from low-income families. In addition, Habitat provides a nationally recognized homeowner education program and operates Restore. Restore sells used building and household materials to raise money for Habitat, provide low-cost materials to the community, and recycle rather than land-fill these products.

Project
Habitat is requesting $18,116.73 in one-time funds to purchase a used Bobcat compact tractor ($16,500) and a siding brake (which bends trim) ($1,616.73) to increase its construction capacity by 50% in 2011. These labor-saving pieces of equipment will help Habitat build 15 homes in the 2011-2012 fiscal year, where as many as four sites will be under construction at the same time. The Bobcat can move heavy construction materials around sites and save as much as 60% of the volunteer time spent on landscaping by grading and spreading topsoil and mulch. The siding brake can save time spent by volunteers on bending trim from 40 hours per house to two hours per house.

Criteria
Need. SCAN identifies the need for safe and affordable housing in our community, especially opportunities for home-ownership by low-income families. It recognizes that 56.5% of the community pays a disproportionately high percentage of their income on housing and that affordable housing was a major problem for 27% and a minor problem for 54% of respondents. It also recognizes problems low-income households face obtaining conventional financing for housing, cars, and higher education. About 43% of households with income of less than $25,000 and about 28% of households with income of less than $15,000 own their own homes.
One-Time Funding. This is a request for one-time funding that will increase Habitat's capacity to build houses.
Fiscal Leveraging. Habitat will leverage this $18,116 request by providing all of the other expenses for the Bobcat including insurance, maintenance and fuel for the first year at cost of $1,200. It will also train volunteers, operate the equipment and maintain the inventory of tools at a cost of $3,672 and purchase more tools at a cost of $1,500. In addition, an estimated 1,000 construction volunteers will invest more than 8,000 hours towards constructing these homes at an estimated cost of $156,720 in labor.
Broad and Long Lasting Benefits. The purchase of the Bobcat and Siding Brake will allow Habitat to increase its capacity to build homes for this and future years and, thereby, serve a larger number of low-income families in need of affordable housing in the coming years.

Cost – *Amount Requested in Order of Priority*

Used Bobcat Mini-Tractor	$16,500
Siding Brake (which bends trim)	$1,616.73
Total Amount Requested	**$18,116.73**
Other Funds	
Habitat – Insurance, maintenance and fuel	*$1,200*
Habitat – training volunteers, operating machinery, and maintain inventory	*$3,672*
Habitat – purchasing additional tools	*$.1,500*
Volunteers – 1,000 persons for 8,000 person-hours	*$156,720*
Total Cost of the Project	***$181,208.73***

SSF Funding History

1995	Denied	Pave Habitat street	$8,550
2000	Denied	Pay for Volunteer Coordinator	$25,000
2005	Granted	Purchase items for Re-Store facility which sells donated construction materials and uses revenues for its operations.	$10,000
2008	Granted	To help pay for the renovation of Campbell House for use by agency programs and staff	$4,000
2009	Granted	To help purchase a truck with lift gate for ReStore Facility.	$20,069.93
2010	Granted	To purchase a job site trailer, tools and to help purchase a truck for the Construction Leadership Program.	$17,000.00

#14 HABITAT FOR HUMANITY

Construction Leadership Program **$18,116.73**
City Residents Served in 2011: **38 (of 45)**
Agency Employees [full-time:10/ part-time: 0/ volunteers: 2,000+]

Mission
Habitat for Humanity of Monroe County (Habitat) is a non-profit, ecumenical Christian organization (affiliated with Habitat for Humanity International) with the mission of building simple, decent homes for and with people in need. They charge no interest, sell for no profit, and work with other housing organizations to eliminate homelessness and poverty housing in Monroe County. Since their inception in 1987, they have built 109 homes resulting in the housing of 154 adults and 230 children from low-income families. In addition, Habitat provides a nationally recognized homeowner education program and operates Restore. Restore sells used building and household materials to raise money for Habitat, provide low-cost materials to the community, and recycle rather than land-fill these products.

Project
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Criteria
Need. SCAN identifies the need for safe and affordable housing in our community, especially opportunities for home-ownership by low-income families. It recognizes that 56.5% of the community pays a disproportionately high percentage of their income on housing and that affordable housing was a major problem for 27% and a minor problem for 54% of respondents. It also recognizes problems low-income households face obtaining conventional financing for housing, cars, and higher education. About 43% of households with income of less than $25,000 and about 28% of households with income of less than $15,000 own their own homes.
One-Time Funding. This is a request for one-time funding that will increase Habitat's capacity to build houses.
Fiscal Leveraging. Habitat will leverage this $18,116 request by providing all of the other expenses for the Bobcat including insurance, maintenance and fuel for the first year at cost of $1,200. It will also train volunteers, operate the equipment and maintain the inventory of tools at a cost of $3,672 and purchase more tools at a cost of $1,500. In addition, an estimated 1,000 construction volunteers will invest more than 8,000 hours towards constructing these homes at an estimated cost of $156,720 in labor.
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Cost – *Amount Requested in Order of Priority*

Used Bobcat Mini-Tractor	$16,500
Siding Brake (which bends trim)	$1,616.73
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Habitat – Insurance, maintenance and fuel	*$1,200*
Habitat – training volunteers, operating machinery, and maintain inventory	*$3,672*
Habitat – purchasing additional tools	*$.1,500*
Volunteers – 1,000 persons for 8,000 person-hours	*$156,720*
Total Cost of the Project	***$181,208.73***

SSF Funding History

1995	Denied	Pave Habitat street	$8,550
2000	Denied	Pay for Volunteer Coordinator	$25,000
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2010	Granted	To purchase a job site trailer, tools and to help purchase a truck for the Construction Leadership Program.	$17,000.00

15 HOOSIER HILLS FOOD BANK, INC. **Page # 173**
Warehouse and Driving Staff Capacity Enhancement **$11,631**
City residents served in 2011: **45 Agencies/12,900 Individuals**
(out of 96 Agencies/25,800 Individuals)
Agency [Employees - Full-time: 8; Part-time: 4/Volunteers: 1,770]

Mission Hoosier Hills Food Bank, Inc.'s (HHFB) mission is to "collect, store and distribute surplus and donated food products to non-profit organizations with feeding programs that serve ill, needy and infant individuals and work to educate the community on hunger issues." Their "parallel mission is to support resource sustainability by rescuing donated food that might otherwise be disposed of and wasted and channeling that food to programs that feed people in need." Over the last five years their distribution levels have almost doubled. In 2010, HHFB distributed about 3.24 million pounds of food to 96 member agencies in nine counties with over 50% of the food distributed to 45 agencies within the City. Since 2010, its warehouse and administrative offices have been located in the county.

Project HHFB is requesting $11,631 in start-up funds for salaries and benefits and a pallet truck to increase their capacity to address a rising need for food. Its priorities are to bring one driver from part-time to full-time ($5,178), acquire a walkie pallet truck ($4,199), and bring a second driver from part-time to full-time ($2,254). The funds for salaries will allow the Warehouse Manager to focus on maintaining the facility and inventory, prepare for new audit requirements from their national partner (Feeding America), and identify new sources of food. Those funds will also reward existing drivers (who all make a living wage even though not required by the City) and, with further training and certification, take advantage a new, grant-acquired truck – the largest in their fleet – to be even more efficient. The 4,500 lb capacity pallet truck will help move more than six tons of food distributed every day.

Criteria
Need. According to the application, the *SCAN* Report, the HAND 2010-2014 Consolidated Plan and United Way all recognize that providing food as a high community priority. In addition, HHFB provides food to other agencies that address other high priority needs in the community including youth services (Boys and Girls Crestmont Club and Stepping Stones), substance abuse (Amethyst House), domestic violence and low-income (Middle Way House), housing and homelessness (Martha's House, Shalom Community Center, the summer and winter low-barrier shelters), and other food distribution sites (Community Kitchen and Mother Hubbard's Cupboard).
One-Time Investment. This is a $11,631 request for start-up funds that will build capacity, prepare for more rigorous industry audits, and reward existing personnel. The application says HHFB will absorb the full costs of the staff hours in 2012 budget which was large enough in 2010 (over $495,000) to affirm the viability of this plan.
Fiscal Leveraging. The $11,631 request will be leveraged by over $500,000 of other revenues (2010), well over 1,700 volunteers, and the partnerships with 45 other local agencies. The director told the Council Office that the investment should not change the fact that a majority of the beneficiaries will be residents of the City.
Broad & Long-Lasting Benefits. This request for pilot project funds will increase the capacity of this agency to provide quality food (that would otherwise go to waste) to people in need, assure the food and agency operations are safe, and support its staff. Feeding the hungry improves their health and often their economic prospects.

Cost – Amount Requested in Order of Priority

Increase Drive to Full-Time	$5,178
4500lb Walkie Pallet Jack	$4,199
Bring Second Driver to 40 hours per week	$2,254
Total Amount Requested	**$11,631**
Other Funds	
Total Project Cost	*$11,631*

Note: HHFB had revenues in excess of $500,000 in 2010 and served over 45 agencies within the City.

SSF Funding History

1994	Denied	Warehouse addition, freezer, cooler, capital expenses	
1996	Granted	Refrigerated truck	$3,800
1997	Granted	Equipment for Food Repackaging Room for meal rescue program	$9,200
1999	Granted	Cooler and condensing unit	$14,394
2000-June	Granted	One low-lift pallet truck and three sets of racking	$4,549
2001	Granted	To purchase food for city residents	$3,000
2004	Granted	Pay for renovations to the facility	$13,294
2006	Granted	To install lights, replace door, reinstall floor scale, and purchase safety equipment for two trucks.	$6,670
2008	Granted	To purchase a refrigerated cargo van for use in the Meal Share prepared food rescue program	$31,414
2010	Denied	Monroe County Parks and Recreation Department and Hoosier Hills Food Bank Garden and Orchard	$39,000

#16 MARTHA'S HOUSE

Emergency Shelter Services **$25,000**

City residents served by this project in 2011: 108 (of: 325)

Agency Employees [full-time: 5/ part-time: 3/ volunteers: 30]

Mission

Martha's House (MH) is a 28-bed facility whose mission is to provide safe shelter to men and women experiencing homelessness while they work to stabilize their lives. It opened in 2002 to continue emergency housing after Shelter, Inc. closed and incorporated as a not-for-profit in 2004. MH runs two programs – Emergency Shelter, where clients can stay for as long as 120 days and Permanent & Supportive Housing (the Bridges Program), where clients can stay as long as they are meeting the requirements. MH staff work with clients in both programs to establish goals regarding employment, life skills, social services and housing and then evaluate their progress. As of the beginning of last year, it had provided food, clothing and shelter to 1,600 non-duplicated clients and provided over 38,000 nights of stay. In 2010, MH served 286 unduplicated clients for a total of over 9,000 nights with the average length of stay being 31 days.

Project

In a conversation with staff, the MH Director clarified the request. MH wants $25,000 in bridge funding for salaries for the Resident Advocates ($9,000) and Case Manager ($8,000) and Utilities ($8,000). The grant will help off-set both delays in grant cycles and actual reductions in funds. The order of priority may change as more is known about this year's revenues.

Criteria

Need. The *SCAN* Report recognized that homeless individuals and families: do not have access to enough affordable housing in this community; often have multiple problems that block their prospects for self-sufficiency; and, would benefit from more sheltering places. The SCAN Steering Committee recommended that Monroe County "expand the community capacity for providing emergency shelter to individuals and families." MH writes that its services help break the cycle and the downward spiral of poverty that threaten its clients.

One-Time Investment. This is a request for bridge funding to offset delays in funding cycles as well as possible reductions in funds in order to continue these essential services. In this time of economic uncertainty the director foresaw a delay and possible reduction in the $23,500 ESG, reductions in the FEMA grants and the need to cover utilities which had been covered by the Perry Twp. Trustee. The Director told the Council Office that she has dropped health insurance for employees because of a 40% increase and shared the following plan for future funding. First, along with other special events, MH will hold a signature funding raising event in November which will raise some money this year and more money in future years. Second, it will diversify its revenue stream by developing its donor base (via newsletters) and targeting organizations that already serve sectors of its client populations (e.g. veterans). Lastly, it will seek more grants.

Fiscal Leveraging. This $25,000 request for bridge funding will be leveraged by over $160,000 in other revenues and the work of 30 volunteers.

Broad & Long-Lasting Benefits. MH provides emergency housing and self-sufficiency services to hundreds of persons each year. This request for bridge funding will allow this agency to continue during a time of uncertainty in governmental grants.

Cost *Amount Requested – Ranked by Priority*

Amount Requested in Order of Priority

Resident Advocate Positions – Salaries and Benefits	$9,000
Case Manager – Salary and Benefits	$8,000
Utilities	$8,000
Total Amount Requested	**$ 25,000**
Other Funds	
Grants – including from Federal, State, and Local entities and NAP credits	*$105,900*
Events – including signature event in November, Homeward Bound Walk, and others	*$15,500*
Donations	*$17,552*
In-Kind Income – including material, rent, and some services	*$32,328.26*
TOTAL PROJECT COST	***$ 196,280.26***

MH provided a revised budget that includes the "Bridges" program as well (in the second-to-last column).

SSF Funding History

2004	Granted	Salaries and operational costs needed to operate 28-bed emergency shelter & facilitate a new self-sufficiency & outreach program	$17,823
2005	Granted	Salary for Assistant Director and House Managers of the Emergency Shelter program	$12,500
2006	Granted	To pay for personnel expenses for the Martha's House homeless shelter.	$8,000
2007	Granted	To pay for a commercial washer and dryer for the emergency shelter.	$2,400
2008	Granted	To cover personnel expenses as bridge-funding to operate shelter services	$16.000
2009	Granted	To pay for the salaries and benefits for Resident Advocates for the Emergency Shelter program.	$24,557.92
2010	Granted	To purchase and pay for the shipping of fourteen, two-drawer under bed storage units for the facility at 919 South Rogers Street.	$4,225

#17 MIDDLE WAY HOUSE

Page #195

A More Sustainable Future **$ 21,297**

City residents served by this project in 2011: 250 (of: 450)

Agency Employees [full-time: 26/ part-time: 48/ volunteers: 340]

Mission

To end violence, both structural and interpersonal, in the lives of women and children. From a crisis line in 1971, Middle Way House (MWH) grew in response to the identified needs of victims of abuse and now provides 24-hour crisis intervention, emergency shelter, transition and permanent housing, life skills development and personal growth activities, legal advocacy, pre-employment training, placement assistance and supported employment, comprehensive programming for children and youth, violence prevention and professional development training.

Project

MWH requests $21,297 for its *A More Sustainable Future* project – an initiative to make New Wings and The Rise more energy efficient. MWH points out that while the building was designed with sustainability in mind, its current operating costs are far higher than they anticipated. To help stem these costs, MWH request funds for 1) a heat pump/AC unit; 2) funds to shift lighting to LED and 3) a green roof module & enhancement.

Heat Pump/AC Unit ($6,387 parts & labor): The heat pump/AC unit is needed to heat and cool the Crisis Line Office on the first floor. At present, the three-story building is served by one unit. To address the high cost of temperature regulation, MWH has been turning down the unit to "maintenance level" starting at 9p. After 9p, most residents are on the third floor, and largely unaffected by the change. However, the change made conditions unbearable for staff working the Crisis Line on the first floor in the summer and winter. MWH responded by adjusting the temperature on the first floor, even though 2/3 of the floor is not in use after 6p. By putting the Crisis Office on its own heat pump, MWH expects to save $1,900/year.

LED Initiative ($14,310 parts& labor): Given the nature of its work, MWH has special security needs and lights certain parts of the building 24 hours/day. These areas include spaces such as: facility exterior, hallways, offices, reception areas and foyers. Currently, these areas are lit with florescent lights. By switching out 220 of these bulbs with LED lighting, MWH expects to save $72,000 over the life of the lamps.

Green Roof Expansion ($600): MWH also points out that the cost of feeding residents has increased. In 2011, it expects to provide 16,500 meals to women and children. MWH proposes to reduce its food costs by expanding it rooftop gardening initiative. $400 is requested for 16 green roof modules and $200 is requested for growing media, seeds and seedlings. MWH expect this expansion to increase its arable land 10 fold.

Criteria

Need. HAND's *Consolidated Plan* ranks services for battered and abused spouses as a "high priority." The *Plan* refers to MWH as part of an anti-poverty strategy, and points out that MWH provides a safety net and offers self-sufficiency programs, case management services and appropriate counseling referrals. MWH writes that it houses "women and children who need a safe place to live and have nowhere else to go. We meet their needs for housing, food, other necessities of daily living, and social services as long as they reside with us."

One-Time Investment & Leveraging. This is a request for one-time funding. MWH has 340 volunteers and writes that it has $600 in matching funds from Trinity Episcopal, and an expected $2,600 from the Bloomington Garden Club and $1,200 from Captain Planet.

Broad & Long-Lasting Benefits MWH provides safe housing, food, social services and other necessities to women and children 24 hours a day, 365 days a year, "which saves lives every season of the year."

Cost *Amount Requested – Ranked by Priority*

ton heat pump/AC Unit Mitsubishi Split Unit	*$6,387*
100 LED florescent replacement bulbs @$66/bulb	*$6,600*
120 2' LED bulbs @ $60/bulb	*$7,200*
Labor for bulbs $8.50x 60 hours	*$ 510*
160 green roof modules	*$ 400*
Green roof: growing medium, seeds, starts	*$ 200*
TOTAL AMOUNT REQUESTED	**$ 21,297**

Other funds	
Bloomington Garden Club (pending)	***$2,600***
Trinity Episcopal (confirmed)	***$ 600***
Captain Planet (pending)	***$1,200***
TOTAL PROJECT COST	***$25,697***

SSF Funding History

1993	Denied	Transitional housing project and day care center	
1994	Granted	Women's and children's transitional facility	$35,000
1996	Granted	Child care facility	$17,350
1997	Denied	Construction Fees	
1999	Denied	Interim Salary for Coordinator	
2000-June	Granted	To construct addition onto their shelter	$10,000
2000-June	Granted	To buy and install security devices for two facilities	$2,426
2000-June	Denied	Travel and Conference	
2000-Oct.	Granted	To buy an Industrial Grade document scanner for Confidential Document Destruction Program	$3,211
2001	Granted	To support pilot childcare nutrition program/enterprise by paying salaries of cook	$23,885
2003	Granted	Purchase thermal carriers; pots, pans, and food trays; and, dishwasher proof dishes and flatware in order to extend program to Area 10 Agency on Aging	$4,100
2004	Granted	Pay a portion of salary and benefits for a Housing Specialist who will develop a cooperative housing program & facility for low-income women	$7,500
2005	Granted	Steel ramp, tow bar loops, lifts for Confidential Document Destruction	$10,000
2006	Granted	To pay for the personnel expenses of the Childcare Program Coordinator.	$12,000
2007	Granted	Salaries, taxes, and benefits for House Manager & weekend staff at Emergency Shelter.	$6,500
2008	Denied	Alternative Power and Energy for New Wings Community Partnership	$55,000
2009	Granted	To purchase beds and mattresses for the Emergency Shelter.	$10,500
2010	Granted	To purchase kitchen equipment for Food Works	$10,554

#18 MONROE COUNTY CASA, INC.

Technical Equipment for Recruitment and Supervision of CASA Volunteers **$1,605.23**

City residents served by this project in 2011: 300 children served by 100 volunteers
(of: 350 children served by 115 volunteers)

Agency Employees [full-time: 2/ part-time: 6/ volunteers: 101]

Mission

Monroe County CASA (Court Appointed Special Advocates) provides advocacy services to children who are caught up in the local court system due to abuse and neglect. These services are provided by carefully selected and trained volunteers who operate with the coaching and supervision of paid staff. CASA's goal is to hold parties accountable and ensure that children attain safe, permanent homes as quickly as possible.

Project

Since the local program began in 1983, its caseload has steadily expanded. Since 2007, CASA has seen a 15% increase in children served. However, the number of children appointed by the courts exceeds the number of children CASA is able to help. For example, in 2010, courts appointed 399 children to the program, of which CASA was able to serve 311 – the remaining 88 never had a CASA due to lack of volunteers. To help recruit, train and supervise more volunteers, CASA requests $1,605.23 for technical equipment. Specifically, it requests two laptops, a portable projector screen and a table top display board.

CASA points out that it will use this technology in three ways:
1) Use for ETO Training. Last year, CASA purchased an outcome-based database system called *Efforts to Outcomes* (ETO) to better measure the efficacy of its volunteers' advocacy. It is a complex system that requires CASA volunteers to input information as they "work" their case, resulting in a greater need for training of CASA's 101 volunteers. A SPEA Service Corps graduate student conducts trainings one-on-one and in group sessions. The proposed laptops would be used in these trainings.
2) Supervision. Laptops will also be used by CASA supervisors during court hearings and Family Team meetings. CASA writes that this will allow for more effective supervision as up-to-date information will be at the immediate disposal of supervisors.
3) Recruitment. The laptop, folding screen and display board will be used to recruit more CASA volunteers. Last year, CASA gave 27 presentations in the community – the technical equipment will help CASA augment its message and communicate via powerpoint and video. The display board will be used when technology is not possible.

Criteria

Need. *SCAN* points out that "those working with children see an urgent need to streamline the system. Currently…CASA, estimates it is only serving 30% of the children who need their services. There is growing concern that allowing time to pass before addressing a problem or settling a case can be especially detrimental to children who are still developing mentally, physically and emotionally." CASA points out that while it is now serving a higher percentage of the abused and neglected children in Monroe Circuit Court since the *SCAN* report, these positive changes also encumbered the CASA program with a higher case load and minimal increase in funding. Last year, courts appointed 399 children to CASA, but CASA was able to serve 311. Of March 2010, CASA had 32 children on the waiting list for a volunteer. The staff is currently supervising 115 cases involving 205 children. Prior to 2008, CASA's maximum case load was 75.

One-Time Investment & Fiscal Leveraging.

CASA leverages 101 volunteers for its work. A SPEA graduate student is conducting the ETO training.

Broad & Long-Lasting Benefits.

CASA writes that child abuse has both immediate and long-term ramifications for the community, including significant financial burdens. According to recent research, maltreatment approximately doubles the probability of engaging in many types of crime. CASA points out that the "current financial instability of the country has a greater change to negatively impact the families and children CASAs serve which, in turn, will inevitably increase the demand from the community for child advocacy services." A U.S. Department of Justice audit of CASAs concluded that a "child with a CASA volunteer is less likely to reenter the child welfare system. The proportion of reentries is consistently reduced by half." CASA writes that their work prevents later drains on social services and prevents juvenile and adult crimes.

Cost

Amount Requested – Ranked by Priority

2 HP Laptop @ $499.99/ea. (plus ship & handle)	$ 999.98
Portable Projector Screen (plus ship & handle)	$ 394.00
Table top Display Board	$ 211.25
TOTAL AMOUNT REQUESTED	**$ 1,605.23**

SSF Funding History

1995	Denied	Renovation for office, conference room and storage	$2,500
2000	Granted	Hire staff for tracking services and measuring outcomes	$3,200
2009	Granted	To pay for rent, salary, and volunteer training for Court Appointed Special Advocates program.	$8,066.76

#19 MONROE COUNTY OF MENTAL HEALTH AMERICA

Preventing Suicide in Bloomington **$ 3,684**

City residents served by this project in 2011: 240 (of: 300)

Agency Employees [full-time:0/ part-time: 0/ volunteers: 25]

Mission

The Monroe County Suicide Prevention Coalition (MCSPC) operates as a formal committee of the Monroe County Chapter of Mental Health America. The mission of MCSPC is "to understand and prevent suicide through research, education and advocacy, and to reach out to people at risk and those impacted by suicide."

Project

MCSPC seeks $3,684 in pilot funds to grow their outreach effort. Formed in the summer of 2010, MCSPC has worked over the last nine months to coordinate broad stakeholder support to address suicide prevention, intervention and post-suicide support needs. To further this effort, it requests funds for evidence-based community suicide awareness training and education. Specifically, MCSPC requests display materials, printing, in-service resources and formal training workbooks for both formal suicide prevention trainings and for outreach.

Protocol Training These are formal ½ day trainings which follow SafeTALK and QPR models. Both are trainings intended to: recognize when a person might have thoughts of suicide; know how to ask good questions; how to listen and how to quickly connect the person with thoughts of suicide to suicide intervention resources.

Outreach These in-service efforts are intended to reach an audience not likely to attend the formal trainings. Outreach will be comprised of shorter in-service presentations of 20-30 minutes for a wide number of civic/charitable groups. Such outreach presentations may be made at youth groups, church groups or other interested stakeholder meetings. MCSPC anticipates that its outreach efforts may encourage some outreach attendees to participate in the formal trainings.

Both trainings will be offered to targeted youth-relevant audiences, including probation department employees, Department of Child Services, high school and middle school teachers, parks and recreation personnel, Planned Parenthood and local ministerial associations. MCSPC will not charge for the training to ensure optimal access to community members so they can be "suicide aware" without financial barriers.

Criteria

Need. The *SCAN* report advises that "mental health services are seen to be in a state of crisis." MCSPC points out that untreated mental health and substance use problems are primary risks for suicide. *SCAN* also points out the need for services for at-risk youth. In 1999, youth under the age of 25 accounted for 14% of all suicides in the US; Hoosiers between the ages of 10 and 24 commit suicide more often than their age cohorts in the rest of the US. The 2009 Youth Risk Behavior Survey indicated that over 17% of Indiana high school students had seriously considered suicide and over 9% had made an attempt.

One-Time Investment. This is a request for start-up funds. MCSPC will fund in the initiative in the future through a combined strategy of fund raisers, donations, and small grants. MCSPC expects that its on-going costs beyond start-up to be manageable and states that both MCSPC and the local chapter of the Mental Health Alliance have specific committees focused on fundraising to ensure the success of MCSPC.

Fiscal Leveraging. MCSPC has secured $100 in private donations and $500 from Centerstone for this project.

Broad & Long-Lasting Benefits. MCSPC writes that its evidence-based prevention programs help trainees identify signs and suicide risk. Because suicide is a leading cause of death for adolescents and adults, MCSPC writes that training many individuals and groups will help prevent citizen suicides. "Our hope is to engage community culture such that we can influence more effective community policies and strategies for minimizing loss of life due to suicide in Bloomington and Monroe County."

Cost -- *Amount Requested – Ranked by Priority*

Display Materials	
6' folding display table	$80
folding chairs	$60
Tri-fold board	$10
	$150
Printing	
Brochures	$160
Banner 6'x3'	$144
Graphic Designer	$750
	$1,054
In-service Presentation Resources	
No Kidding, You Too	$ 15
Shadow Voices: Finding Help in Mental Illness	$ 20
Cut: Teens & Self Injury	$ 125
Suicide: A Guide to Prevention & A Life Saved: The Story of a Suicide Intervention	$ 190
LCD Projector	$ 400
Laptop computer w/ internal DVD drive	$ 700
External Altec computer speakers for presentations	$ 130
	$1,500
Training Workbooks	
SafeTALK Training Workbooklets	$1,000
QPR Training Workbooklets	$ 500
	$1,500
TOTAL AMOUNT REQUESTED	**$ 3,684**
Other Funds	***$ 600***
TOTAL COST	***$4,284***

SSF Funding History – None

#20 MONROE COUNTY UNITED MINISTRIES, INC.

Food Storage for Emergency Food Pantry **$ 14,435.69**

City residents served by this project in 2011: **2,898 (of: 4,200)[individuals]**
754 (of: 1,096) [households]

Agency Employees [full-time:20/ part-time: 11/ volunteers: 205+]

Mission

MCUM, "is a nurturing organization serving working families and those in distress by assisting with emergency needs and subsidized childcare. We provide quality education and a safe place for children, basic needs assistance for the poor and community service opportunities."

Project

In 2010, MCUM's Emergency Food Pantry distributed enough food to make 44,073 meals. MCUM requests funds to replace three Food Pantry freezers and to upgrade its electrical work to accommodate the freezers and to meet building code. This will enable MCUM to connect an even larger volume of food, especially protein, to those in need

Electrical work: MCUM has to upgrade its electrical work to accommodate the new freezers and to meet current code. Specifically, it needs to replace two 100-amp electrical panels with new 200-amp panels and to replace a fuse box with a 100-amp panel. In addition to supporting the freezers, MCUM writes that the upgrade will stabilize the electrical service for the whole building. Without the upgrade, it cannot expand any of its program services.

Freezers: While most of the food distributed by MCUM last year was boxed or canned, it does have two chest freezers and two upright freezers to store frozen food. Three of these freezers have been in use for over 20 years. MCUM requests $8,936.69 to replace these freezers with three larger, more energy-efficient units. It proposes to replace its two 17-cubic feet chest freezers with a chest freezer that is 49 cubic feet and one that is 35 cubic feet. It proposes to replace an upright freezer with a 19 cubic feet upright.

Criteria

Need. HAND's *Consolidated Plan* states that the City's priority strategies include working to "[p]rovide funding to non-profit organizations that serve low income individuals/families with their basic emergency needs: food, shelter and health care" and to "[p]rovide funding to non-profit organizations that provide a safety net for community members in need." MCUM also points out that its emergency services program is both a form of intervention and of prevention. "By helping families cope with a difficult time. . . we help families regain self-sufficiency and avoid long-term struggles that might include homelessness, incarcerations, and other challenges that are difficult to recover from and are expensive for the community to address."

In 2010, MCUM saw a record number of *new* applicants for assistance – 38% of 1,096 were asking for MCUM help for the first time. This reflects a growing trend of an increasing number of first-time applicants seeking relief. All of the clients served by MCUM are at-risk citizens. Of the households served by MCUM in 2010, 73% were "extremely low income;" 17% were "low income;" 51% were households with children; 9% were households with elderly; 29% were households with disabled; 23% were single-mother households.

One-Time Investment. This is a request for one-time funding for equipment.

Fiscal Leveraging. MCUM writes that this project expands and strengthens its ability to work with other partners, including the food bank and community donors. Of the food brought to the pantry in 2010, 86% was donated from community members, 11% came from the USDA commodities program and 3% came from the Hoosier Hills Food bank.

Broad & Long-Lasting Benefits. MCUM writes that, "[b]y strengthening our ability to provide assistance during difficult time, funding this request can help prevent long-term crises and encourage self-sufficiency. The result is families with housing, children with food and clothing, adults with the resources they need to regain their stability, and a healthier community overall."

Cost -- *Amount Requested – Ranked by Priority*

Electrical upgrade	$5,499.00
19 cubic freezer ($1,745 freezer +102 installation)	$1,847.00
49 cubic freezer (3,553.04 for freezer + 204 installation)	$3,757.04
35 cubic freezer ($3,220.65 freezer + 102 installation)	$3,322.65
Service call/ flat fee (if freezers are purchased separately, fee due upon each delivery)	$10.00
TOTAL AMOUNT REQUESTED	**$ 14,435.69**

Other funds	***$0***
TOTAL PROJECT COST	***$14,435.69***

SSF Funding History

1996	Denied	Facility Addition - Daycare	$50,000
1997	Granted	Addition and renovation of child care facility	$51,000
1998	Granted	Renovate existing building to meet new building code	$9,925
1999	Granted	Equipment for food area	$11,850
2001	Granted	To pay rent and utilities for city residents at risk of being dislocated	$32,884
2003	Granted	Subsidize childcare costs for low-income households within the City	$20,000
2004	Granted	To subsidize child care services for low-income during the summer months	$15,000
2005	Granted	Caseworker salary for Emergency Services program	$16,000
2006	Granted	Expenses of an additional social worker for the Emergency Services program	$20,000
2007	Granted	To subsidize affordable childcare costs for working families residing in the City.	$28,080
2010	Granted	To purchase cots, cot carriers, cot name plates and emergency kits for the *Affordable Childcare* program	$5,540.53

#21 MOTHER HUBBARD'S CUPBOARD

Garden & Nutrition Support Vehicle **$15,000**
City residents served by this project in 2011 **3,350(of 5,875)**
Agency Employees [full-time:3/ part-time: 2/ volunteers: 140]

Mission

Mother Hubbard's Cupboard is a community food pantry whose mission is to provide wholesome, healthful food to people in need as well as nutrition and gardening education and to provide services in ways that build community while enhancing the dignity, respect and self-care of all involved. In 2010, MHC provided food to 5,875 unduplicated clients for 97,644 (duplicated) total instances of services (a bag of groceries) and redistributed 960,000 pounds of healthy food. MHC is the largest agency partner of Hoosier Hills Food Bank (HHFB), distributing 31% of HHFB's food in 2010. All of MHC's clients meet CDBG income eligibility guidelines. One-third of its clients are children under age 18, 6% of its clients are ill or disabled.

Project

MHC requests $15,000 to purchase a pre-owned cargo van for its *Garden and Nutrition Programs*. The van will be used to transport garden supplies and tools between MHC's four garden locations (all within City limits) and to move nutrition supplies to and from nutrition education sites (all within City limits) and as additional storage for both programs. Based on its investigation of comparator vehicles, it estimates the van to have a fuel efficiency between 14-18 MPG (combined city and highway). MHC advises that fuel efficiency will be an important factor in vehicle selection.

Until recently, MHC relied primarily on a staff member's personal truck, supplemented by volunteer vehicles. The staff truck is no longer available and volunteer vehicles will not sufficiently meet MHC's needs. In 2009, the JHSSF Committee granted MHC $28,650 to purchase a cargo van for its *Food Pantry Program*. MHC writes that this van cannot also be used for the Garden and Nutrition program due to concerns of possible food contamination with gardening supplies, such as straw, fertilizer and compost. MHC adds that using the van for both purposes would also be logistically challenging due to the growth of both the gardening and food pantry programs.

MHC's *Garden Program* began over 10 years ago and has distributed over 14,000 pounds of fresh produce. In 2010, the Program distributed 2,057 pounds of fresh vegetable in four gardens. MHC writes that the expansion of the Crestmont Community Garden and MHC's garden in Butler Park, MHC has almost two-and-a-half times the gardening space in 2011 and anticipates greatly increasing the fresh food produced for the pantry during the 2011 growing season.

Criteria

Need. Both *SCAN* and HAND's *Consolidated Plan* make clear that emergency food services are one of the community's urgent social service needs. MHC cites the *Plan's* priority to "provide funding to nonprofit organizations that serve low-income individuals and families with their basic emergency needs: food, shelter and health care." Under a Bloomington Housing Authority's survey, MHC as the second most utilized agency under "Public Assistance General" category. *SCAN* reports that 17% of all households and 50% of low-income households reported problems having enough money for food.
One-Time Investment This is a request for one-time funding.
Fiscal Leveraging MHC has secured $994.50 toward the purchase of this vehicle for insurance, dealer fees and vehicle registration. While MHC cannot negotiate a price until it makes an offer on a specific vehicle and cannot make an offer until it has funding in hand, the agency states that Curry Auto has worked with MHC in the past on vehicle purchases and given the agency a discount. MHC writes that "we feel confident that our relationship with them will positively affect our negotiations."
Broad and Long-Lasting Benefits. The MHC Garden program helps supply its Pantry with fresh, local, organic produce. MHC also teaches residents how to grow their own healthy food *via* programs such as *Seed Starting, Worm Composting* and *Chickens in the City*. It reaches out to area youth *via* gardening classes through the Banneker After-School Program and Summer Camp, Girls, Inc. and the Crestmont Boys & Girls Club. MHC writes that these programs have effects on health, health care costs, employment and education (better health means greater productivity) and overall quality of life.

Cost -- *Amount Requested – Ranked by Priority*

Pre-owned cargo van	$15,000
TOTAL AMOUNT REQUESTED	**$15,000**
Other funds – MHC (confirmed)	
Dealer fees	*$74.50*
Insurance – 1 year	*$820.00*
Vehicle registration	*$100.00*
TOTAL PROJECT COST	*$15,994.00*

SSF Funding History

1999	Granted	Refrigeration unit	$1,029
2000-Oct.	Granted	To establish a new Southside food pantry in concert with the Community Kitchen and the Perry Township Trustees	$9,000
2002	Granted	To fund a new nutrition education program	$5,000
2006	Granted	To pay for the purchase and installation of one two-door freezer unit and one two-door refrigeration unit.	$6,670
2008	Granted	To provide bridge-funding to pay for salaries to operate the Mother Hubbard's Cupboard community food pantry	$24,000
2009	Granted	To help purchase a cargo van for the Food Pantry program	$28,650.00

#22 MY SISTER'S CLOSET

Maximizing Impact: Addressing the Needs of Clothing Voucher Recipients with Extended Store Hours **$ 4,524**

City residents served by this project in 2011 **113 (of 125+ voucher recipients)**

Agency Employees [full-time:0/ part-time: 1/ volunteers: 25]

* Note: *After MSC submitted its application, it learned that it will be able to take advantage of a new space to relocate its store, to be located at 406 W. 2nd effective June 1, 2011. MSC advises that this move will increase its retail floor space by more than 30% and will offer greater visibility, ease of access, proximity to other social services, retail and adequate parking. Its original request for $4,524 to expand its store hours still stands; the only change is that the request attaches to expansion of store hours at its new space, not old one.*

Mission

My Sister's Closet (MSC) is an outlet for new and gently-used women's professional clothing. Its mission is to assist women of low-income to achieve self-sufficiency by providing free workforce attire for interviewing and job placement. Its long-term goal is to promote opportunities for women's economic and job stability. MSC partners with social services agencies to provide low-income and at-risk clients with vouchers for free clothing *via* its Bargain Boutique. Each voucher recipient qualifies for two outfits for interviewing and a total of five outfits once they have been hired in a job at least 30 hours a week, or a total of two outfits for part-time work. Voucher recipients also receive free haircuts and other help to prepare for interviews. The boutique is also available to other residents in need of low-cost clothing who do not qualify for vouchers.

Project

MSC requests $4,524 to expand its store hours at its new location. At present, MSC's Boutique at 1010 S. Walnut is open 22 hours/week, Wednesday-Friday, 10a-3p and Saturday 10-5p. MSC cut back its weekday hours due to its proximity to Mother Hubbard's Cupboard and the parking demands made by Cupboard clients visiting to get groceries during the week from 4-6p. Based on an informal survey of women who did not redeem vouchers, MSC's hours were not convenient given work, travel, childcare and school schedules.

To remedy this dilemma, MSC is both moving to a new space with greater accessibility and increasing its hours from 22 hours, four days a week to 49 hours, six days a week. It will relocate its store to 406 W. 2nd (in a strip mall, next to *Mary M's*). The store will be open Tuesday-Saturday, 10-7p and Sunday, 1-5p. MSC anticipates that in the first year of operation at its new location, it will see a 10% increase in voucher redemptions and a 25% increase in overall traffic for non-voucher holders.

To make this expansion possible, MSC will create a part-time position as Assistant Store Management. To date, the revenue from the MSC boutique store pays for the wages, liability insurance and taxes of its one part-time employee. Based on MSC's performance at its former location across from City Hall (circa ~2000-2004) – a location with higher traffic, better visibility and more proximate to retail – MSC projects a $10,000 increase in store sales at the new location. MSC advises that given this projection, it expects to be able to self-fund the new Assistant Store Manager position after the initial pilot provided by a JHSSF grant.

Criteria

Need. MSC points to *SCAN's* call for needed provision of services to address under- and unemployment by "removing barriers and facilitating access to gainful employment opportunities." *SCAN* states that having enough money to buy shoes and clothing was identified as a problem for 62% of provider clients.

One-Time Investment. This is a request for operational funds to help MSC expand its store hours. After the life of the grant, MSC expects the revenue from the expanded hours to sustain the enhanced operation.

Fiscal Leveraging. Expanded hours are expected to self-fund operations after the first 26 weeks. MSC will create an unpaid internship for an apparel/textile merchandising student. It will also retain its current space on S. Walnut provided by the Perry Township trustees for $1/year while researching the possibility of opening up a My Brother's Closet or some other option of expanding My Sister's Closet. In addition, MSC partners with over 20 different local agencies to collectively serve the needs of women in the community experiencing physical emergencies, domestic violence, homelessness, joblessness and displacement. (*See* application for list of MSC partners.)

Broad & Long-Lasting Benefits. MSC writes that "[n]early doubling our store hours means twice the opportunity to clothe vulnerable populations entering or re-entering the workforce who are also combating under- and unemployment, poverty and the inability to properly provide individuals and their own families."

Cost --*Amount Requested – Ranked by Priority*

Wages @ $7.25/hour x 20 hours x 26 weeks	$3,770
Employment taxes (20%x $3,770)	$ 754
TOTAL AMOUNT REQUESTED	**$ 4,524**
Other Funds (store revenue – expected after 26 weeks)	*$4,524*
TOTAL PROJECT COST (@ 52 weeks)	*$ 9,048*

SSF Funding History

1999	Denied	wages, rent, credit card processing, parking stickers & loan repayment	$25,000.00
2001	Granted	To purchase display, tagging & laundry equipment for clothing donation program	$ 1,130.00
2003	Denied	Re-open retail and service facility	$ 9,959.77
2007	Granted	To purchase equipment for resale store of women's workforce clothing and a display case to inform the public about the program.	$ 2,500.00
2008	Denied	Supporting Progress Towards Women's Economic Self-Sufficiency (VISTA volunteer)	$13,200.95
2009	Granted	To pay rent and purchase boxes for storage facility.	$1,781.88

#23 NEW HOPE FAMILY SHELTER, INC. (UNITED WAY, fiscal agent)

New Hope Start Up **$ 27,721**
City residents served by this project in 2011 **36-54 individuals (of: 84-126)/year**
Agency Employees [full-time:1/ part-time: 3/ volunteers: 300]

Mission
"To provide temporary shelter for homeless families in Bloomington and Monroe County and, in collaboration with other agencies, to help those families regain housing by addressing the problems that led to homelessness." New Hope has applied for 501(c)3 status.

Project
New Hope Family Shelter, Inc. (NH) is a proposed new day-and-night family shelter serving intact families, mothers who are not victims of domestic violence and families headed by single dads. Its main shelter house will be located at 409 W. Second Street. It hopes to open its main shelter by July 2011. Toward this end, NH requests $27,721 for rehabilitation of the main shelter. Rehabilitation includes the construction of a handicapped-accessible full bathroom and a laundry. NH writes that this rehabilitation is required by code and must be completed before the facility is used for its intended purpose.* NH expects to shelter 28-42 families a year (84-126 individuals). NH expects to serve 12-18 families (36-54 individuals) at its main shelter house each year. Of the individuals served at the main shelter, NH projects that 22-32 of those will be City residents.

Physical Location:
NH proposes to provide seven units, each of which accommodate a family. These units will be located in three different areas. Three units will be located at the main shelter house on W. Second, one will be provided at Rosie's Place and three will be rental units. The site of the three additional rental until has yet to be determined. NH is looking at areas proximate to its main shelter and near the IU stadium. Bloomington Hospital has donated the use of the main shelter on W. Second for $1/year. Rosie's Place is providing NH the space for free and NH has budgeted $450/month for each of the three additional rental units.

Case Management Focus:
NH states that its signature characteristic is case management. NH plans to hire a director by early May. The NH director will have daily contact with residents and will meet formally at least once a week with residents and will assess each family's progress toward its goals. The director will follow up with families who leave the shelter for up to a year, providing additional help with job searches, obtaining benefits, making referrals and similar services. Families will be permitted a maximum stay of 90 days. Please see NH's attached *Business Plan* for more details of its operating strategy.

* (Note: HAND completed its investigation of the main shelter site at 409 W. Second on 13 April 2011. HAND has documented the need for the structure to undergo lead remediation on its interior, exterior and its basement. The structure must pass clearance before it is inhabited.)

Criteria
Need. HAND's *Consolidated Plan* identifies the need for a family shelter in Bloomington as one of the primary gaps in the community's provision of social services. At present there are only two units in the community accommodating families in need – one at Rosie's Place (run by the Bloomington Township Trustees) and a HAND-owned house on W. Tapp road that accommodates a family in need.

NH points out that Middle Way House reports up to four families a week seek shelter outside its mission. A 2006 Shalom survey indicated that one new family/week seeks shelter. Rosie's Place provided shelter for seven families in 2009. NH writes that it estimates that up to 30 families need shelter each year. In a communication issued subsequent to its application, NH said that after an article in the Herald-Times about NH, it received inquiries from six families seeking shelter.

One-Time Investment. NH writes that the funds requested are a one-time investment to help make their facility accessible and compliant with law.

Fiscal Leveraging. Bloomington Hospital is providing the use of a house (proposed main shelter) for five years for a nominal amount ($1/month) and has agreed to provide parking and to maintain the house's exterior.
NH has secured $2,500 from the Home Modification for Accessible Living for part of accessibility modifications and requests JHSSF funds for the balance. NH points out that community members have volunteered to provide labor, skills and materials to complete the rehabilitation of the main shelter house, local merchants have donated paint and supplies, other organizations have offered use of equipment and a number of groups have offered "days of service." For operating expenses for the first year, NH writes that it has $22,790 on hand or committed but needs an additional $46,210 to meet its target for opening the shelter with half the first year's operating expenses of $69,000 in hand.

Broad & Long-Lasting Benefits. NH writes that the long-lasting benefit of this project will be "to securely launch a new social service agency to meet this community's need for a family shelter."

Cost --*Amount Requested – Ranked by Priority*

Restoration work at proposed family shelter at 409 W. 2nd	$27,721
TOTAL AMOUNT REQUESTED	**$27,721**
Other Funds	
Home Modification & Accessibility Program	*$2,500*
TOTAL PROJECT COST	*$30,000*

SSF Funding History -- None

#24 OPTIONS FOR BETTER LIVING, INC

Progress Track II: Options Electronic Records Project **$ 6,000**

City residents served by this project in 2011: 225(of: 375)

Agency Employees [full-time: 150/ part-time: 116/ volunteers: 75]

Mission

Options' mission is to partner with people with disabilities and their communities to bring about self-directed and enriched lives through education, information and support. It serves people with disabilities of all ages in the area of employment, community living, continuing education and respite. In 2010, Options served 375 individuals and families. It helped 95 individuals gain and keep employment and made 23 new placements. It supported 16 people in community living and had 69 customers enrolled in its continuing education courses.

Project

Options requests $6,000 for a high-speed scanner to help them better shift all their work to a paperless environment. In 2008, the JHSSF Committee gave *Options* funds to launch *Progress Track I* – a system that linked computer kiosks and Options staff to its electronic records while in community living homes. Since 2008, Options has added more kiosks and has been transitioning all its paper records into customer record software. As Options' work involves a great deal of paperwork, the effort to digitize its records is "daunting." While the organization writes that it has been working diligently to scan its paper records, it says that it just cannot keep up. At present it is using a small desktop scanner that does not allow for multi-page feed, color scanning or two-sided scanning.

Options says that upgrading its scanner to a high-speed, high-volume model will effect improvements in efficiency, safety and money. Efficiency: At present, staff currently spends about 15 hours per week scanning required documentation into its customer record software. Use of the requested scanner would cut that time in half. Safety: In the past, both staff and health care professionals have relied on paper records; when such records were not up-to-date, health care professions did not have full information. Transitioning these records to an electronic environment wherein all information is immediately updated in all locations will improve services. Money: In the last two years, Options has experienced a 15% cut ($2.1 million) to its budget and a 6% increase in demand for its services. In response, Options has cut many administrative staff positions while retaining as many direct service positions as possible. A high speed scanner will help Options spend less time on scanning and uploading documents and more time turning to client services and other tasks.

The scanner requested is a Fujitsu fi-6770A with high-speed real-time image processing, duplexing capability and image software and an image processing board.

Criteria

Need. *SCAN* emphasizes the challenges faced by those who serve individuals with disabilities. Because of funding losses, Options writes that improving efficiencies in the interest of improved customer service is imperative. Specifically, "by getting more information into our customer record system we will make our scattered site strategy easier and less expensive to manage continuing to allow people remain at home in their community."

One-Time Investment. This is a one-time request. Options will maintain and upgrade the scanner as needed.

Fiscal Leveraging. Options has dedicated $712.53 toward the purchase of the scanner and $240 toward scanner installation and training of staff.

Broad & Long-Lasting Benefits.

Options writes that this scanner will help them: 1) complete transfer of all existing customer files to digital format by the end of 2011; 2) reduce staff scanning time to less than 8 hours per week and free staff time for more customer service; 3) provide field staff with enhanced access to historical data; 4) access more complete information translates into improved customer care; 5) reduce costs for paper, supplies and space.

Cost *Amount Requested – Ranked by Priority*

Fujitsu FI-6670A Scanner	*$6,712.53*
TOTAL AMOUNT REQUESTED	**$ 6,000**

Other Funds	
contribution toward scanner (Options)	*$712.53*
Scanner training for staff -- $60 x 4 (Options)	*$240,00*
TOTAL PROJECT COST	*$6,952.53*

SSF Funding History

1997	Granted	Upgrading phone and voice mail system	$13,500
1998	Granted	Repair 1991 Club Wagon for client purpose	$3,000
2000-June	Granted	Materials, computer, and furniture for resource library	$5,000
2001	Granted	To purchase CPR training equipment to train staff	$4,966
2002	Granted	Materials for a program between Options and Center for Behavioral Health to address persons with dual diagnosis	$5,000
2003	Granted	Materials for resource library & speaker fees. Family Partnership	$1,725
2004	Denied	Career Exploration Day Transportation and Costs	
2005	Granted	Modify wheelchair accessible van for community participation program	$7,500
2006	Granted	To format and rebuild computers and install modems and software as part of the Equalizing with E-cycling program.	$4,000
2008	Granted	To purchase refurbished computers, modems and internet services to link between community living homes and the main office	$4,000
2010	Granted	To pay for software, training, video production and resource materials for the *Power Up* program.	$9,750.00

#25 PEOPLE & ANIMALS LEARNING SERVICES (PALS) Page # 283

T@P: Teens at PALS (Pilot) **$ 3,000**

City residents served by this T@P in 2011: **25 (of: 25)**

[Residents served by PALS overall: 160 (of 260)]

Agency Employees [full-time: 2/ part-time: 4/ volunteers: 150]

Mission

PALS provides high-quality, safe, educational, fun and therapeutic animal assisted activities such as therapeutic horseback riding, hippotherapy, animal care and pet encounter therapy to children and adults with physical, learning, cognitive or emotional disabilities. Since 2000, PALS has provided 13,900 therapeutic riding lessons. PALS averages 65 riders/week. PALS is the only therapeutic riding center in the Bloomington area accredited by the North American Riding for the Handicapped Association .

Project

PALS is requests $3,000 to launch a pilot program, *Teens at PALS* (T@P). Requested funds will be devoted to 50% of part-time coordinator pay, purchase of a computer and printer and funding for transportation on Rural Transit for participants needing help getting to the program.

The focus of the pilot is to engage 25 at-risk and disadvantaged youth volunteers in helping to provide therapeutic equine assisted activities to people with disabilities. While PALS has worked to recruit at-risk teen *riders* in the past, this is the first time PALS has worked to recruit at-risk youth as *volunteers*. PALS advises that this initiative will better help them carryout their mission to reach out to both disabled residents and at-risk youth. Due to time contraints at the riding arena, PALS finds that nearly all its therapeutic riding lessons are occupied by people with disabilities. T@P is intended to provide a meaningful experience for at-risk youth by engaging them as volunteers to help at the barn and with riders. All T@P volunteers will be City residents. PALS will partner with Stepping Stones, Bloomington High School North and the Teen Learning Class at the Broadview Learning Center to recruit T@P youth.

Criteria

Need. PALS writes that in Monroe County, "there is a lack of activities for youth ages 13-18 during the mid-to-late afternoons to encourage healthy and active lifestyles." *SCAN* points out that, "[p]articipating in these (recreation) types of activities can help develop valuable competencies and social skills while contributing to self-esteem and a sense of purpose. Research shows that youth that are involved in activities with caring adult role models and mentors are more likely to complete school, do better academically, make healthier life choices, and engage in fewer destructive activities." PALS states that the number of individuals with disabilities and those at-risk continue to grow in Indiana and that "PALS offers a unique, active, and fun program the meets the needs of the community and has numerous benefits to its participants."

One-Time Investment This is a request for start up funds to pilot T@P. PALS writes that “[t]o ensure that this effort is sustainable moving forward, PALS will pursue ongoing funding from individuals as well as foundations.” PALS ongoing fundraising includes: direct mail, special events, grants and individual and corporate donor stewardship.

Fiscal Leveraging. PALS will fund the balance ($1,995) of the volunteer coordinator’s position.

Broad and Long-Lasting Benefits. Like its rides, PALS expects T@P volunteers to learn life skills that prepare and encourage them to be a healthy and active part of their community. PALS cites skills learned as: improved communication, building positive relationship and learning to care for animals. Based on a 2009 PALS survey, 75% of riders experienced improved self-confidence, 62% developed respect for animals, 56% experienced an increase in positive relationship skill, 47% experiences a sense of responsibility and 41% experienced improved communication skills. PALS writes that it expects that the same sort of results for its T@P volunteers. PALS will measure T@P efficacy by implementing a survey to be administered before and after the program.

Cost

Volunteer Coordinator Position @ $10/hr, 3.5 hours/week x 50 weeks	$1,575
[Volunteer Coordinator works 7 hours/week. ½ of this time is projected to be devoted to T@P]	
Equipment: computer & printer (for T@P & volunteer logging of “barn hours”)	$ 980
Transportation: Rural Transit @ $1.50/round trip x 20 trips for 25 youth (less PALS contribution of $380)	$ 445
TOTAL AMOUNT REQUESTED	**$3,000**

Other Funds

PALS contribution to coordinator position	$1,575
PALS contribution toward transportation	$ 380
TOTAL PROJECT COST	***$ 4,995***

SSF Funding History

2003	Granted	Purchase and install two hydraulic mounting lifts to be used for and owned by the PALS therapeutic riding program	$3,400
2005	Denied	Leadership camp & copier	$3,300
2006	Denied	Therapeutic Arena Props and Special Horse Tack	$1,435
2007	Denied	Sponsorship for a therapy horse	$3,900
2010	Granted	To provide scholarships for at-risk and disadvantaged youth	$3,453.57

#26 PLANNED PARENTHOOD OF INDIANA, INC. Page # 293

Half Price HIV Testing **$ 5,600**

City residents served by this project in 2011: 448 (of:448)

Agency Employees [full-time: 130/ part-time: 28/ volunteers: 176]

Mission

Planned Parenthood of Indiana's (PPIN) mission is "to provide comprehensive reproductive health care – confidently, compassionately, affordable: to protect through prevention – educating honestly and confidently, compassionately, affordably; to protect through prevention – educating honestly and accurately; and to support those who need us most – without bias or judgment, without fear, without fail." In 2010, Monroe County PPIN served 5,485 unduplicated patients, 72% of which were below 150% of the federal poverty level.

Project

Planned Parenthood requests funds to implement half-price confidential HIV testing (OraQuick) at Bloomington Health Center to address increased demand for these testing services. From 2008 to 2010, requests for HIV testing in Monroe County increased from 269 to 448 – a 40% increase. In response, PPIN requests funds to provide ½ price testing to 448 City residents. As each HIV test costs $25, each patient will be required to pay $12.50 for the test. PPIN advises that a subsidized, rather than free, test is more likely to attract those who need the tests the most. In PPIN's experience, when tests are offered for free, the tests attract people those interested in getting the test for free, not those in need. By subsidizing the cost of the test, PPIN proposes to provide this service to those in need who may not be able to afford it at full price.

Criteria

Need. *SCAN* makes clear that lower income residents face substantial hardship in accessing health care. While 90% of *SCAN* 2003 respondents had health insurance, 22% had difficulty paying for health care. *SCAN* also recognized the challenges in providing services for AIDS and HIV-positive patients. The more 2007 *Report on the Status of Women in Bloomington and Monroe County* points out that, sexually-transmitted diseases are a common threat to younger women's health and the need for greater education and proper screening is critical.

Per above, the demand for HIV testing in Monroe County has increased by 40% over the last two years. PPIN also points out that while almost 90% of Indiana students have been taught about HIV and AIDS, only 58% report using a condom. According to a *Behavioral Risk Factor Surveillance System* study in 2009, approximately 38% of the people interviewed had been tested for HIV.

One-Time Investment. This is a request for one-time funding. PPIN says it intends to use the JHSSF grant to leverage other funds to build the program. In particular, PPIN will use a JHSSF grant "to advertise our services and to build upon the National *Get Yourself Tested* campaign. Based on the popularity of the IN AIDS Fund 1/2 price testing in Marion County, we are confident this will help expand our initiatives in Bloomington." (*via* e-mail communication)

Fiscal Leveraging. PPIN patients will be charged $12.50 to cover half of the HIV testing fee.

Broad & Long-Lasting Benefits. The proposed program will reach a historically-underserved population at a time when health care services are in highest demand and residents are struggling with affordable health care. Subsidized tests will encourage more people to be tested and will decrease the transmission of HIV.

Cost *Amount Requested – Ranked by Priority*

Half price 448 OraQuick Test Kits (@$12.50 each)	$5,600
TOTAL AMOUNT REQUESTED	**$ 5,600**
Other Funds	
Patient contribution	$5.600
TOTAL PROJECT COST	***$11,200***

SSF Funding History

1997	Denied	ADA Approved restrooms and waiting room expansion	
1999	Granted	Exam table for handicapped	$5,000
2000-Oct.	Denied	Offset $34,000 needed for program	
2001	Granted	To purchase equipment to test for anemia	$1,394
2002	Granted	To purchase an autoclave for the purpose of sterilizing instruments.	$1,495
2003	Granted	Purchase four computers for its 421 South College facility	$3,600
2004	Granted	To purchase 6 sets of cervical biopsy equipment	$2,923
2005	Granted	Security cameras and equipment for the facility at 421 S. College Ave.	$1,500
2006	Granted	To install cabinetry and purchase files and furniture for the front desk renovation	$2,440
2007	Granted	To pay for wellness exams for the Friend to Friend Patient Pass program which serves low-income women in the City of Bloomington.	$5,000
2008	Granted	To pay for colposcopies for women with abnormal Pap test results	$2,500
2010	Granted	Recession Rx	$5,000

#27 SHALOM COMMUNITY CENTER

Raise the Roof **$ 24,500**

City residents served by this project in 2011: 1,200 (of 1,400)

Agency Employees [full-time: 3/ part-time: 8/ volunteers: 1,457]

Mission

The Shalom Community Center is a daytime respite and resource center for residents of Bloomington who are living in poverty and experiencing its ultimate expressions: hunger, homelessness, and lack of access to health care and basic life necessities. Its principal purpose is to serve as a front door to the larger community and the institutions which can help bring stability and a greater degree of self-sufficiency to those in need. The Center employs a low-barrier outreach model, which is considered to be best practice on a national level. This model includes the delivery of a continuum of onsite social services by area agencies, the provision of basic life supports, and the utilization of an asset-based, client centered approach to employment. Shalom's overriding goal is to maximize opportunities for all people to develop their assets and talents to the fullest extend possible and to take responsibility for their own lives.

80% of the people Shalom serves at its South Walnut Street location are City of Bloomington residents.

Project

Shalom Center requests $24,500 to build a 8'x16' "dormer" on the top floor of its new building at 620 South Walnut Street. Shalom points out that with its move to the new building and the addition of its medical respite room, it needs more space for programs, community events and social service agency visits.

In 2010, Shalom held 5,135 individual meetings with over 20 different social service agencies, such as Social Security, Department of Veteran Affairs, VIM, HAND, Positive Line, Centerstone and WIC. It's Job Links program served 375 job seekers; its HELP legal clinic served 419 clients; it also introduced an adult education/GED class in January 2011 in cooperation with MCCSC and has plans to fund the program for another year. Shalom writes that between these agency visits, its hunger relief work, casework services, a medical respite center, its family room, its life skills programming, it has run out of space. To address space constraints, it proposes to build a new room to accommodate classroom, programming and meeting space.

A key component of Shalom's vision for the next year is to increase the number and frequency of visits from social services agencies and to expand its life skills programming. The creation of the dormer will allow them to expand such services.

Criteria

Need.

According to HAND's Consolidated Plan, "A significant part of the City of Bloomington's Anti-Poverty Strategy is to provide access to information and emergency assistance to the most vulnerable elements of the community**.** Shalom seeks to be a "one-stop shop" for emergency assistance and social service information, access and coordination. It offers hunger relief and many shelter services, case management, financial assistance for homeless preventions, transportation assistance, street outreach, support with identification, legal assistance, life skills training, and respite room" for people who are homeless and ill or injured or employed at night.

One-Time Investment. This is a request for one-time funding for expansion of Shalom's classroom, program and meeting space.

Fiscal Leveraging. CDBG grant will provide $7,500 toward the renovation of the room and neighboring storage areas. Shalom also writes that more that $150,000 has been raised and spent on the purchase and renovation of its new building within the last year.

Broad & Long-Lasting Benefits.

Shalom writes that the goal of this expansion is to allow the agency to "expand its life skills training and improve our clients' access to social service agencies."

Cost *Amount Requested – Ranked by Priority*

Construction of 8'x16' dormer: $25,000

(Construction includes: wood framing, drywall, painting, roofing/flashing or dormer; siding, windows, insulation, minor electrical work.)

TOTAL AMOUNT REQUESTED	**$ 24,500**

Other costs

HVAC Installation $ 7,000

Other Funds

CDBG Grant *$ 7,500*

TOTAL PROJECT COST *$32,000*

SSF Funding History

2003	Granted	Pay for six phone sets and install three new phone lines at its 219 East 4th Street facility	$ 1,900
2004	Granted	To pay for a part-time Food Service Coordinator to expand its breakfast & lunch program as well as train & provide work experience	$ 5,500
2005	Granted	Vertical lift for Shalom Center annex at 110 S. Washington St.	$ 9,000
2006	Granted	To purchase a communication system and a technology system network that includes both server and software to be installed at 110 S. Washington	$ 7,809.18
2007	Granted	To purchase and install a three-compartment deep well sink and convection oven for the Shalom Community Center currently located at 219 E. 4th Street.	$ 5,450
2008	Granted	To purchase and install food service equipment for the Shalom weekday food program	$11,080
2009	Granted	To purchase food as well as kitchen and miscellaneous supplies.	$18,000
2010	Withdrawn	Emergency Hunger Relief	$ 9,300

#28 SOUTH CENTRAL COMMUNITY ACTION

Monroe County Circles®® ***Initiative (Bridge Funding)*** **$ 24,897**

City residents served by this project in 2011: 62(of: 82)

Agency Employees [full-time: 107/ part-time: 10/ volunteers: 670]

Mission

South Central Community Action Program (SCCAP)'s mission is to provide opportunities for low-income citizens to move toward personal and economic independence. SCCAP administers the Circles®Initiative and Head Start programs in Monroe County and it also operates the Energy Assistance, Weatherization, Individual Development Account and Section 8 programs in Monroe, Morgan, Owen and Brown Counties.

Project

SCCAP requests $24,897 in bridge funding for the Circles® initiative to help it survive an expected cut in federal funding in 2011. Monroe County Circles® was launched in 2008 and is a national anti-poverty model predicated on the idea of effecting wide-spread change by pairing economically challenged residents who are seeking economic stability with middle- and upper-income residents. Teams work together on a weekly basis until the Circles® family has achieved its goals. Monthly town hall meetings are held "to address the community barriers that are discovered by the Circles® as they transition from poverty to prosperity."

The Circles® program relies in good part on funding from the Community Services Block Grant program (CSBG). At present, the US House of Representatives is proposing at 44% cut to CSBG in 2011 and the US President is proposing a 50% cut to CSBG funding for 2012. If cuts are close to proposed levels, SCCAP advises that it will lack funds to continue the Circles® initiative. SCCAP writes that the loss of the Circles® program would affect "at least 20 participating low-income families annually, as well as more than 1,200 people who received training about issues of poverty."

Of the 60 Circles® initiatives around the country, Monroe County Circles® is recognized to be one of the most successful and local Circles® staff often provide training at national conferences and to other communities. In 2010, Circles® had 29 people graduate from a 18-week training program; had 17 active participants in Circle Leaders, who had previously completed their training and were working intensively toward economic stability through partnership with 44 middle-income volunteers.

Criteria

Need. HAND's *Consolidated Plan* describes the need for programs to help low-income people in its Anti-Poverty Strategy. This strategy "for reducing the number of poverty level families" includes City revitalization activities, housing improvement programs and a network of various non-profit agencies… ." SCCAP writes that, within this network, there is not another community program analogous to Circles®.

One-Time Investment. This is a request for one-time bridge funding to allow SCCAP to pursue other funds. Because the local initiative has garnered national recognition, SCCAP believes it can attract national and regional funders such as: Walmart Fdtn., Annie E. Casey Fdtn., Charles Stewart Mott Fdtn., the May and Stanley Smith Charitable Trust, the Mellon Fdtn., among others. SCCAP has made Circles® funding a top priority for its development director and SCCAP supporters launched a direct mail campaign in late 2010.

Fiscal Leveraging. SCCAP will leverage $40,103 in additional funds for this project. These funds are anticipated from the CSBG program. SCCAP anticipates funds at this level, but notes that it will not know how much CSBG funding it will have for the rest of 2011 until the US Congress approves a 2011 budget. In 2010, Circles® had 220 volunteers who donated 2,850 hours of service.

Broad & Long-Lasting Benefits. SCCAP writes, "[i]n this time of economic despair, Bloomington needs to offer opportunities that are more promising than traditional ineffective approaches to helping citizens rise from poverty. Circles® engages people from all parts of the community to play a part in reducing poverty, which the best way to make a lasting and broad impact on this persistent problem."

Cost *Amount Requested – Ranked by Priority*

Circles® Coordinator Salary	(+ match =25% of annual)	$11,213 [expected match from CSBG per below]
Fringe Benefits		$ 2, 803 [expected match from CSBG per below]
Circle Coach Salary (+ match = 25% of annual)		$ 8,775 [expected match from CSBG per below]
Fringe benefits		$ 2,106 [expected match from CSBG per below]
TOTAL AMOUNT REQUESTED		**$ 24,897**

Other Funds

Coordinator Salary: CSBG	$11,213 (pending)
Fringe: CSBG	$ 2,803 (pending)
Circles® Coach : CSBG	$ 8,775 (pending)
Other Circles® Expenses: CSBG/other	$15,206 (pending)
[Total Leverage	*$40,103]*
TOTAL PROJECT COST	***$ 65,000***

SSF Funding History

1997	Denied	Renovation, cribs, cots, strollers and refrigerators	$28,600
2002	Granted	Establish a revolving loan program for auto repairs of clients	$ 5,000
2003	Granted	Pay for the development of computer software	$ 6,292
2005	Granted	Material & equip. for Head Start classrooms at Templeton and Summit schools	$ 8,000
2006	Granted	Children's Door project	$ 2,230.80
2007	Granted	Purchase & installation of surfacing material for playgrounds	$ 5,000
2008	Granted	To cover salaries, materials, stipends, meals, and childcare for Circles® pilot	$18,000
2010	Granted	Parking lot expansion at 1500 W. 15th.	$16,521.00

#29 STEPPING STONES, INC. Page # 329

General Operating Support – Bridge **$15,000**

City residents served by this project in 2011: 18 (of: 18)

Agency Employees [full-time: 2/ part-time: 3/ volunteers: 10+]

Mission

Stepping Stones, Inc.'s (SSI) mission is to provide a semi-supervised transitional housing and supportive services program for youth between the ages of 16-20 that are experiencing homelessness. SSI's supportive housing program provides services to its residents 24 hours/day, 7 days/week up to two years. The program has three primary components: 1) housing for nine residents; 2) educational services & vocational planning and preparation and; 3) supportive services including life skills development, case management, and assistance for current and former residents. SSI describes its program as analogous to foster care wherein residents are provided meals, mentoring and a home.

In addition, SSI provides outreach services to other at-risk youth the community, including youth on SSI's waiting list. SSI provide these youth with job coaching, tutoring and connect them with GED and vocational opportunities. SSI receives referrals from MCCSC, Monroe County Probation, Youth Services Bureau and other community programs.

Project

SSI requests $15,000 in bridge funding for its supportive housing program. SSI is anticipating cuts to both CDBG and the Emergency Food and Shelter Program (EFSP). SSI writes, "Since our initial CDBG award in 2008, we have already seen a 30% decrease in the award with a speculative 20-60% decrease from this current year's award. EFSP funds are also slated to be cut." Bridge funds are generally needed for various components of the SSI program (payroll, professional fees, communications, insurance, materials & supplies, postage and travel). SSI prioritizes the need for bridge funds to pay one staff member whose position is almost entirely funded through donations. It requests funds for payroll for this position for 25 weeks. However, due to budget cuts, SSI has many components of its housing program for which funding has not yet been identified and could apply any JHSSF to any of the below-listed components of its supportive housing program.

Criteria

Need. SSI cites a study that stated 75% of youth experiencing homelessness have dropped out or will drop out of school. In addition to providing area youth a safe, stable and supportive home, 100% of SSI youth attend school while enrolled in its supportive housing program. *SCAN* and other reports point to link between low educational attainment and quality of life. HAND's *Consolidated Plan* ranks both "homeless facilities" and "youth services" as high priorities. The *Plan's Anti-Poverty Strategy* states that there is a "need for a residential mentoring program for 'runaway' or 'throwaway' teens who are struggling to survive, having no resources to attain independence." Since November 2009, SSI has increased the number of beds to its program from 6 to 9 and states that the need for this youth housing remains strong and is possibly growing.

One-Time Investment. This is a request for bridge funds. Bridge funds will allow SSI time to seek other funding to apply toward operational costs. SSI points out that it has a good track record of raising funds. For example in 2008-2009, SSI saw a 41% increase in program awards, include 29% increase in awards from new sources. From 2009-2010, SSI saw a 32% increase in program awards outside of JHSSF.

Fiscal Leveraging. SSI has submitted applications for operational funds from the following: $15,000 Fifth Third; $8,000 from Vectren; and $4,000 from United Hope. Additionally, SSI leverages in-kind services from: Centerstone (est. $25,000), Amethyst House, IU Health, IU School of Social Work and SPEA, Promptcare, Mother Hubbards' Cupboard, Volunteers in Medicine and Youth Services Bureau.

Broad & Long-Lasting Benefits. Through housing, education encouragement and attainment, vocational planning, and other life skills training, SSI advises that it provides the most vulnerable of the economically disadvantaged population an opportunity to succeed as adults SSI states that by helping troubled youth complete high school and increasing their earning potential and by providing these young people a safe and nurturing environment and by reducing the pressure on alternative systems like foster care, juvenile and adult corrections and emergency systems yields healthier and more productive citizens and a healthier community.

Cost -- *Amount Requested – Ranked by Priority*

Payroll (administrative + taxes)	*$15,000 (of $30,777)*
($15/hr. x 40 hours/week x 25 weeks)	
Professional fees	*$ 5,000*
Communications	*$ 1,872*
Insurance	*$ 1,500*
Materials & Supplies	*$ 1,013*
Postage	*$ 1,600*
Travel	*$ 950*
TOTAL AMOUNT REQUESTED	**$ 15,000**
Other funds	
Fifth Third (pending)	*$15,000*
Vectren (pending)	*$ 8,000*
United Hope (pending)	*$ 4,000*
[Total leverage:	*$27,000]*

TOTAL PROJECT COST ***$64,813*** *(for entire Stepping Stone supportive housing program)*

SSF Funding History

2006	Denied	Incentive Project	$ 4,598.00
2007	Granted	Tutoring and back-to-school supplies for the Tutoring program.	$ 1,314.00
2008	Granted	Independent Living Project – household items, books, supplies, fees	$ 5,000.00
2009	Granted	To pay for rent, deposit, payroll and insurance to expand housing services	$20,000.00
2010	Granted	To purchase furniture and software and to pay for the rent of a storage unit.	$ 4,300.00

#30 STONE BELT ARC, INC. Page # 337

Electronic Health Record Implementation **$15,275**

City residents served by this project in 2011: 1,500(of 2,700)

Agency Employees [full-time: 360/ part-time: 130/ volunteers: 150]

Mission

In partnership with the community, the mission of Stone Belt Arc., Inc. is to prepare, empower and support persons with developmental disabilities and their families to participate fully in the life of the community. It provides educational programs as well as employment, residential, psychological & clinical health services.

Project

Stone Belt requests $15,275 for a one-time investment in equipment for the agency's full transition to an Electronic Health Record (EHR) in its Milestones Clinic. Stone Belt writes that federal law requires that all medical and mental health providers fully utilize an EHR by 2015. The total project cost is estimated to be $243,275 and the agency is working on securing funding for the most expensive component of the program – the NextGen software ($228,000). It seeks JHSSF for the other components of the initiative.

The Milestones Clinic supports people of all ages with developmental disabilities and mental illnesses by providing psychiatry, therapy, behavioral interventions, social work and nursing services. All of these services require the keeping of detailed and confidential records among and between staff and health care providers. Currently, the agency's record-keeping system consists of a combination of electronic and paper data – a hybrid that Stone Belt says is insufficient for "effectively and pro-actively recording and sharing critical and time-sensitive health data in order to provide the highest level of care." A full EHR is a complete record of patient encounters that will improve safety and care. EHR includes clinical messaging and e-prescribing.

Criteria

Need. *SCAN* points out that mental health services are seen to be in a state of crisis, with only an estimate 15% of mental health needs being met. *SCAN* also identifies service to with developmental disabilities are a priority for social services funds. Many of the Milestones clients with developmental disabilities are also dually diagnosed with mental illness.

Milestones supports more than 500 people with developmental disabilities, virtually all of whom are low income. The clinic also provides thousands of reduced-free and pro-bono mental health services each year to low-income, children, adolescents and families. Milestones psychiatrists treat adults in every developmental disabilities agency within 60+ miles of Bloomington. Approximately 1,500 City residents are served by the clinic.

One-Time Investment.

This project represents a one-time investment. Stone Belt has already initiated this digital conversion and that JHSSF will enable them to fully implement the project.

Fiscal Leveraging.

Stone Belt plans to leverage $228,000 toward the completion of this project through fund raising and its own resources. The agency is working with a *pro bono* professional grant writers versed in HER to secure leveraged funds for the costs associated with the purchase of the software suite. The agency will devote its own resources as required to implement the project. Stone Belt has negotiated a discount on much of the hardware. (Stone Belt notes that it does receive funds from a County tax levee. These taxes represent 2% of Stone Belt's overall revenue and 3% of its revenue for Monroe County residents.)

Broad & Long-Lasting Benefits.

Stone Belt writes that Milestones provide individuals with disabilities mental health services they would not otherwise be able to afford. This translates into more productive community members, reduced pressure on emergency services, reduced truancy, increased academic success and improved overall quality of life. Implementation of EHR will allow the agency to provide "even more far-reaching, extensive and effective strategies in order to create a mentally healthy community for everyone."

Cost

Amount Requested – Ranked by Priority

Dedicated Blade Server (qty: 1)	$7,000
Computer Workstations for Administration (qty: 1)	$1,600
Dragon Medical Software (qty: 1)	$1,600
Scanners – Card & Document (2@$500/ea.)	$1,600
Electronic Signature Pad (5@ $300/ea.)	$1,500
Mobile Computers (2@550/ea)	$1,100
Wireless routers (5@ $175/ea)	$ 875
TOTAL AMOUNT REQUESTED	**$ 15,275**

Other Funds

NextGen – Software (pending)	*$228,000*
TOTAL PROJECT COST	*$243,275*

SSF Funding History

1997	Primary network server for computer system	$15,000
1999	Industrial sewing machines	$ 4,000
2000	Equipment & software for "compu-play" facility	$11,500
2005	Salary - curriculum specialist for new career advancement program	$ 5,000
2007	Furniture and software and to pay for the rent of a storage unit.	$7,746.00

#31 SUSIE'S PLACE

Page # 353

Recording Technology & Training Funds **$10,233.40**

City residents served by this project in 2011: 200 (of: 800-1,000)

Agency Employees [full-time: 3/ part-time: 0/ volunteers: 3]

Mission

Susie's Place (SP) mission is "to provide a neutral, child-friendly center to investigate alleged child abuse and neglect, while keeping the comfort and safety of the child the first priority." Its advocacy center "upholds a specific goal of reducing the risk of additional trauma to alleged child victims of crime and child witnesses to violent crimes." SP started in Avon, IN and recently opened a child advocacy center in Bloomington in 2010. SP is a multidisciplinary team approach which "brings together all the professionals and agencies needed to offer comprehensive services; law enforcement, child protective services, prosecution, victim advocated, forensic interviewees, mental health and the medical community."

Project

SP requests $10,233.40 in matching funds toward its "Recording Technology and Training" initiative to help meet the needs of its new Bloomington facility. Specifically, it requests funds for travel and lodging to two conferences to send: 15 team members to attend the 23rd Annual Dallas Crimes Against Children Conference in Dallas, TX and two forensic interviewers to the Cornerhouse Advanced Forensic Interviewing School in Minneapolis, MN.

SP has received a match from the American Bar Association of $30,700 requests a 25% match from JHSSF. The total $40,933.58 project includes computers, printers and other computer equipment, in addition to the training component. The total project proposed to the ABA encompasses grant funds that support both the Avon SP location and the Bloomington location. Approximately 60-65% of the project will be designated specifically to the Bloomington location.

Note: After submitting its application, SP has advised that, "In order to ensure that 100% of Jack Hopkins Social Services Grant funds are allocated to support Bloomington residents and specifically the Bloomington child advocacy center, I am confident that the ABA will permit Susie's Place to complete a budget modification to designate matching funds that are exclusive to the Bloomington Susie's Place center. This will not change the total project cost or match amount but will simply designate line items that are exclusive to Bloomington as matching funds. This budget modification request will be completed at any time upon request of the Jack Hopkins Social Services grant committee." *For complete list of all line items, please consult the application*.

Criteria

Need. The decision to open a Bloomington location was based in part on the number of reports of child abuse and neglect – 2,348 in 2010.

One-Time Investment. SP writes that this is a request for a one-time investment. SP says that it will pursue grant opportunities, develop community partnerships to secure private and business donations/sponsorships, and conduct special event fundraisers to work towards secure sustainability.

Fiscal Leveraging. SP has leveraged $30,700.18 from the ABA.

Broad & Long-Lasting Benefits. SP writes that creating relationships with key community stakeholders has been key in Susie's Place success. The organization has interagency agreements with include local law enforcement agencies, the Department of Child Services and the Monroe County Prosecutor's Office. With adequate technology, SP writes that "technology problems will nto serve as a hindrance when dealing with crimes against children. Along with highly trained team members we hope to cover all bases when serving child victims."

Cost -- *Amount Requested – Ranked by Priority*

Travel to Dallas, TX Training	$6,000.00
Lodging for Dallas Training	$2,173.40
Travel to Minneapolis Training	$ 700.00
Lodging for Minneapolis Training	$1,360.00
TOTAL AMOUNT REQUESTED	**$10,233.40**
Other Funds (American Bar Association)	*$ 30,700.18*
TOTAL PROJECT COST	*$ 40,933.58*

SSF Funding History -- None

#32 VOLUNTEERS IN MEDICINE

Page #363

Promoting Patient Assistance Efficiency With an Eye Toward Electronic Medical Record Implementation **$ 2,700**

City residents served by this project in 2011: 2,625 (of: 3,500)

Agency Employees [full-time: 10/ part-time: 2/ volunteers: 160+]

Mission

VIM addresses the health care needs of the uninsured principally through a volunteer corps of physicians, registered nurse practitioners and other medical and non-medical volunteers. In addition, permanent clinical and administrative staff provides consistency and structure to the clinic's services and operations. In cooperation with others in the community, VIM provides the following services to the uninsured: 1) easily accessible, quality primary and preventive healthcare, 2) treatment for both acute and chronic conditions, 3) health education that empowers individuals to take responsibility for their own well being. VIM expects to complete 27,000 patient visits in 2011. Since VIM's opening in April 2007 through December 2010, it has completed 86,400 patient visits. Approximately 75% of its patients are City residents.

Project

VIM asks for $2,700 to purchase three Fujitsu advanced sheetfed scanners to help it prepare for the implementation of an electronic medical record system.

At present, VIM scans in eligibility applications and tax returns of its patients. Its pharmacy staff uses tax returns to help patients apply for assistance programs to buy medication. Interactive patient charts are also scanned. Electronic records lead to an efficient system wherein VIM staff can easily refer to up-to-date patient information internally without reliance on, and storage of, paper files. VIM writes that a key part of fully electronic medical record system is the ability to scan multiple charts quickly into the system. The Fujitsu scanners requested are highly rated, fast and mobile so they can be used in various parts of the clinic. VIM states that use of such scanners will improve efficiency which will lead to better patient care.

Criteria

Need.

Both *SCAN* and HAND's *Consolidated Plan* point out the need for "access to affordable health care." VIM writes that it "leverages and coordinates the existing resources of the health care community to provide medical, dental and behavioral health services. In order to provide high quality care to the uninsured, investments must be made to meet VIM's basic infrastructure needs and maximize return on investment."

One-Time Investment.

This is a request for one-time funding to promote patient safety and improved operational efficiency. "These benefits translate into the clinic having greater capacity to serve its clients and, therefore, make a significant contribution to VIM and the health of our community."

Fiscal Leveraging. VIM relies on 160 volunteers and leverages other community resources by virtue of its cooperative relationship with various providers and agencies in the health care community.

Broad & Long-Lasting Benefits.

VIM writes that these scanners will maximize VIM's capacity to utilize patient assistance programs and bolster office efficiency at the same time. The use of high-quality scanners will streamline the process for determining patient eligibility within the clinic as it relates to pharmaceutical medication availability. Residents will have enhanced access to high-quality primary, dental and behavioral health care, enjoy better health outcomes and create a healthier community overall. Less paper also means VIM will have more physical space for patient care.

Cost -- *Amount Requested – Ranked by Priority*

Fujitsu fi-6130 Sheetfed Scanner (3@ $860 +$40 s&h)	$ 2,700*
TOTAL AMOUNT REQUESTED	**$ 2,700**
Other Funds	*$ 0*
TOTAL PROJECT COST	*$ 2,700*

** VIM points out that if JHSSF monies are not granted to purchase three scanners, the purchase of one or two of these scanners would still be helpful.*

SSF Funding History

2007	To purchase computer equipment, commercial grade multi-function printer, subscription to messaging system, and IT network and support for a new, community health care clinic for uninsured residents of Monroe and Owen counties.	$32,250
2008	To purchase computer equipment for three clinical work stations, a monitor and software to improve delivery and lower the cost of medical services.	$10,725
2010	To purchase Kirby Lester Tablet Counter	$ 5,880

#33 WINDFALL DANCERS

Page # 375

Windfall Dancers Community Access Project: THE RISE **$9,560**

City residents served by this project in 2011: **50 (of: 50)**

Agency Employees [full-time: 1/ part-time: 1/ volunteers: 40]

Mission

Windfall Dancers, Inc. seeks to ignite a passion for dance in the community by providing quality instruction, engaging performances, innovative programming, community outreach, and a nurturing environment for creative expression. Windfall is comprised of two parts: its dance company and its dance school. Its dance school offers class to all ages in various dance styles and offers scholarships to defray the cost of tuition.

Project

Windfall requests $9,560 to pay for a year's worth of dance classes for 50 residents of Middle Way's The RISE Transitional Housing, a facility for families experiencing abuse. Described as a community access project, the goal of this initiative is to establish healthy exercise habits, increase overall well-being through increased self-esteem, fitness and a sense of community.

Each of the 50 RISE participants will be provided with one dance class of their choice for a year. Each class meets once per week for the entire school year (August-April). Class choices include: modern, ballet, jazz, tap, hip hop, musical theater and creative movement. Windfall will offer a total 30 teens/adult classes per participant (at 1.5 hours/class) and 20 child/teen/adult classes per participant (at 1 hour/class).

Windfall states that it is a priority for the organization to grow its outreach effort. Windfall has worked with staff at The RISE to craft this program and develop a process to select residents who will most benefit from these classes. To evaluate the program's efficacy, participants will be asked to complete both before and after session questionnaires to self-evaluate. Questionnaires will measure self-perception, health and well being.

Criteria

Need.

SCAN points out that youth participating in after-school activities develop competencies and social skills and greater self esteem. Youth involved in activities with adult mentors are also more likely to be academically successful, make healthier life choices and engage in fewer destructive activities. *SCAN* states that special efforts should be made to reach out to youth and families in crisis to provide such activities tor remove or mitigate barriers to participation. Windfall writes that activities such as music and dance lessons often have instructional fees and are not equally accessible to all residents.

One-Time Investment.

Windfall states that this is a one-time request for a pilot project. The agency is committed to continuing the program through additional grants and donor support. A JHSSF grant will allow Windfall to launch the program and collect the necessary data to solicit other funding.

Fiscal Leveraging. Windfall has secured $2,000 from a private donor and has submitted a grant for $1,000 to the Bloomington Arts Commission. Windfall has worked with RISE staff to develop the program and RISE staff will provide transportation to participants to and from the Windfall Studio. Windfall states that it is committed to this program and will pursue new grant opportunities each year to sustain it.

Broad & Long-Lasting Benefits.

Windfall states that this program will improve the physical and mental well being of 50 residents at The RISE. By improving the quality of life of residents, the program will help to "maximize women's and children's reintegration into the larger community."

Cost -- *Amount Requested – Ranked by Priority*

30 teen/adult classes (@$108/person/semester x 2 semesters)	$6,480
20 child/teen/adult classes (@$ 77/person/semester x 2 semesters)	$3,080
TOTAL AMOUNT REQUESTED	**$ 9,560**

Other costs	
Dancewear (shoes, tights, leotards)	$ 2,000
Administration	$ 1,000
Other Funds	
Private donor	*$ 2,000*
BCAC Grant	*$ 1,000*
TOTAL PROJECT COST	*$ 12,560*

SSF Funding History -- None

Jack Hopkins Social Services Funding Application

Funding Sheet

1

Lead Agency:

Name Amethyst House, Inc.

Is the Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Agency Employees: Full-time 15 Part-time 7 Volunteers 10

Address where Project will be facilitated or housed:
322 W. 2nd Street and 215 N. Rogers Street Bloomington, Indiana

Name of Project Administrator: Julia Dotson

Address 215 North Rogers Street Bloomington, Ind. 47404

Telephone & E-mail 812 320-9391 jdotson@bloomington.in.us

Name of other participating agencies, if different from Lead Agency: _____

Proposed Project:

Title of Project: Washers and Dryers for Halfway Houses

Total Cost of Project: $4,924.95

Requested JHSSF Amount: $4,924.95

Other Funds Expected for Project:

Amount	Source	Confirmed or Pending

Number of Clients Served by this Project in 2011: 95 (projected from past years' numbers)

Number of City Residents Served by this Project in 2011: 58 (projected)

Is this a request for operational costs? ☐ Yes ☒ No

If "yes," is the request for a pilot project or for bridge funding? ☐ Pilot ☐ Bridge

Example:	
Tables:	*5 tables @ $12.00 each*
Chairs:	*20 chairs @ $8.00 each*

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
3 Washers	$1,957.53
3 Washer warranties (5 year)	350.97
3 Electric Dryers	1,957.53
3 Dryer warranties (5 years)	458.97
Delivery and Hook-up	199.95

Claim Submission Date: *(check one)*

☒ July 2011 – September 2011 ☐ October 2011 – December 2011

☐ Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Amethyst House

Address: P.O. Box 11

Bloomington, IN 47402

Phone & E-Mail: 812-336-3570 / amethyst@bloomington.in.us

Website: www.amethysthouse.org

President of Board of Directors: Chris Frederickson

Director Information

Director of Lead Agency: Mark DeLong

Director's Address: PO Box 11, Bloomington, IN 47402

Phone & E-Mail: 812-336-3570 ext 16 / mmdelong@bloomington.in.us

Presenter Information

Name of Person to Present Application to the Committee: Mark DeLong

Address: PO Box 11, Bloomington, IN 47402

Phone & E-mail: 812-336-3570 ext 16 / mmdelong@bloomington.in.us

Grant Writer Information

Name of Grant Writer: Julia Dotson

Address: PO Box 11, Bloomington, IN 47402

Phone & E-Mail: 812-336-2812 / jdotson@bloomington.in.us

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

JACK HOPKINS GRANT APPLICATION
Submitted by Amethyst House, Inc.
Jack Hopkins Social Service Funding Committee
March 25, 2011

Agency Mission

Amethyst House, Inc. is a Bloomington-based non-profit United Way agency that provides recovery-focused residential and outpatient services for people with drug, alcohol and gambling addictions, as well as educational and self-awareness groups for persons with signs of potential substance abuse. Our Mission Statement reads "Amethyst House partners with individuals, families and communities impacted by addictions and substance abuse by providing quality recovery services and guidance for clean, sober and healthy living." Our Vision Statement is "To promote a world where recovery services are accessible to all, the stigma of addiction is eliminated, and lifelong recovery is a reality."

Amethyst House is celebrating its 30th anniversary this year, continuing to serve the above population. As residential programs have closed their doors over the years, due to funding and management issues, we continue to upgrade the services we offer and use best practice models for sobriety and long-term growth. Our long-term transitional housing with case management, group, and individual counseling supports clients to pursue employment, education, involvement in the Twelve Step community, relationship building and mending, and support to work through legal issues. Daily living skills and responsibilities are learned, often for the first time in a resident's life. Recognition of sober living accomplishments is an integral part of ongoing programming. An Individual Treatment Plan is developed with goals developed and updated/modified by the resident and case manager, focusing on each person's strengths, abilities and needs.

Amethyst provides long-term (six month, or longer if desired) residential living in two separate homes, one for 17 men and one for 10 – 11 women (and up to 4 children) located close to downtown. Family case management has become a regular part of the program, recognizing that addiction affects immediate and extended families, friends, co-workers and others in the community. Family and friends are encouraged to visit the halfway houses if the resident so desires. Children under 6 years may live at the women's house and numerous residents have "overnights" in the homes with their children. An Amethyst "Stone Ceremony" is held for each individual who successfully completes the six month program, and they are encouraged to invite family and friends.

Amethyst House partners with numerous local, regional, state and national agencies to support, coordinate, and work toward comprehensive, non-duplicated services for citizens in Monroe County and beyond. We utilize Hoosier Hills Food Bank on a weekly basis and encourage residents/clients to visit Mother Hubbard's Cupboard and Community Kitchen, if qualified, when they leave our program. Most residents benefit from Volunteers in Medicine to address healthcare needs which have been neglected,

minimizing Emergency Room visits. We work with the Department of Family and Children to coordinate benefits, childcare, child support payments and child visitation at both our Men's and Women's homes.

Amethyst House utilizes ongoing reciprocal referrals with Centerstone, other treatment facilities, Meadows Hospital, MiddleWay, Martha's House, Hannah House, Positive Link and Catholic Social Services, Family Solutions, to name a few local partnerships, to provide additional housing, mental health, parenting and counseling services. We regularly invite local representatives to share their expertise and provide education at our weekly resident house meetings. These include Positive Link, credit counseling, HAND, MiddleWay, nutrition and parenting, smoking cessation, cooking, and opportunities through Ivy Tech and Indiana University. Further, Amethyst case management staff collaborates locally through committee work with Homeward Bound, Housing Network, the annual Homeless Count, Centerstone's advisory Committee for Co-Occurring Disorders, the CARES board, Monroe County Court Foundation and the DMHA Addiction Planning Council.

We have recently begun collaboration with Indiana University toward open panels and initiatives which address ever-growing problem gambling issues among students as well as others. Amethyst House works closely with court systems, Monroe County Drug Court, probation and parole departments. We are in verbal communication to provide support throughout a resident's program here, and provide regular written reports to these entities, sharing treatment plans, progress, and critical incident information.

Amethyst House has a history of working with Indiana University to provide volunteer and internship opportunities for students. We work primarily with the Psychology, Social Work and Human Development and Family Studies programs. We currently have three interns in our halfway houses, two who have recently completed internships, and five volunteers in outpatient and recreational programs, one who has scheduled a summer internship. The Psi Chi honors organization volunteers 20 – 25 students annually for work projects, social/learning activities with clients, and agency events.

One of Amethyst's most significant community collaborations is a long-standing commitment to provide space in both halfway houses and our men's three-quarter house for Twelve Step meetings open to the general community. These meetings bring in approximately 100 community members weekly for support and fellowship. These citizens become aware of residential and treatment options as alternatives to jail, homelessness and family dysfunction, either for themselves or someone they may know.

NATURE OF PROJECT

Amethyst House is requesting $4,924.95 from the Jack Hopkins Social Service Funding Committee for three clothes washers and dryers, two sets for the men's house and one for the women's house. The men's house has 17 residents and the women's house has 11 residents. There are currently two children, one a newborn, living at the women's house with their mothers. All residents are encouraged to plan overnight visits with their

children when circumstances allow, so several children spend weekends. Laundry machines are used frequently. Many of our residents work in fast food restaurants and other jobs which require uniforms and need laundering on alternate days.

The quoted machines are priced at discount and are energy efficient (stats attached). Due to frequent use by many people, we have requested coverage for a five year warranty on all machines for any repairs or part replacements not due to abuse. We have historically received donated machines and have had to replace or work on them frequently, causing them to be inoperable for short periods of time.

SATISFACTION OF FUNDING CRITERIA

This request meets the criteria of the SCAN assessment, as well as HAND's Consolidated Plan by upgrading transitional housing for a largely homeless population and assuring sanitary living conditions while conserving energy and fuel costs.

PROVIDE A ONE-TIME INVESTMENT WITH LEVERAGED MATCHING FUNDS

The requested equipment would last, at the least, five years. Future replacement of these machines would be through the Amethyst operating budget, fundraising and donations.

BROAD AND LASTING BENEFIT TO THE COMMUNITY

As stated in our Mission, the requested improvements help to provide a safe, welcoming home, not only for residents, but for their children. Further, this improvement will be an energy cost saving benefit to Amethyst House as we face future funding cuts.

All of us at Amethyst House thank you for your generous support of our Mission and programs in the past. We appreciate your consideration of our current request.

hhgregg appliances & electronics

(812) 330-2040

Customer Qualification Worksheet

Associate: 373 Mike York Today's Date: 3.21.11

Customer Information

Sold To:		Deliver To:	
Name:	AMETHYST HOUSE	Name:	
Attn:	JULIA DOTSON	Attn:	
Address:	P.O. BOX 11	Address:	
City:	BLOOMINGTON State: IN	City:	State:
Zip Code:	47402 e-mail: JDOTSON@BLOOMINGTON.IN.US	Zip Code:	
Home Ph #		Business Ph # (812) 336.2812	Cell #

Directions: PRICE QUOTE

Qualifications

Basic Qualifiers
- ○ What are we replacing?
- ○ How long did you have it?
- ○ Why are we replacing it?
- ○ Do you have a brand preference?
- ○ When do you want it Delivered and Installed?
- ○ Are you a hhgregg's Card holder?
- ○ Have you seen something elsewhere that you liked?

Appliances
- ○ Have you considered energy efficient appliances?
- ○ What is the size of your Family?
- ○ How often or in what ways will you use the appliance?

Home Theater
- ○ Viewing Distance?
- ○ What type of source do you have? (Cable, Satellite, Antenna?)
- ○ What other components will this be hooked up to?
- ○ Are you familiar with the DTV Transition?

Product

Model Number	Qty	Price	[redacted]	Del Date	Del Type	Del Codes
DELIVERY (TO MENS HOUSE)	1	69.99	= 69.99			
DELIVERY (TO WOMENS HOUSE)	1	69.99	= 69.99			
WTW7300XW	3	652.51	= 1957.53			
(Whirlpool Cabrio 5 cu.ft. washer)						
5 yr. performance	3	116.99	= 350.97			
guarantee						
WED7300XW	3	652.51	= 1957.53			
(Whirlpool Cabrio 7.6cu.ft. dryer)						
5 yr. performance guarantee	3	152.99	= 458.97			
ELEC. DRYER KITS	3	19.99	= 59.97			

- ○ Deluxe Delivery (DS1) Up to 5 items
- ○ Same Day Delivery (SDDS1) Up to 5 items
- ○ 3-Hour Window (Must be available the day of delivery from 7 am to 9 pm)
- ○ 40 Minute Call Ahead Delivery
- ○ Level & Test Appliance
- ○ Optional Icemaker (Installed prior to delivery)
- ○ Refrigerator / Dryer door reversal (Reversed prior to delivery)
- ○ Install hhgregg purchased Semi-Rigid venting to dryer from existing outlet.*
  - * (No other Dryer Ventilation will be connected)
- ○ Hookup hhgregg purchased accessories for Gas or Electric Appliances (Where allowed by law.)
- ○ Install Anti-Tip Bracket with Ranges (Wall Mount where Required)
- ○ Connect Partial Waterline Connection to Refrigerator (1/4" shutoff valve must be present behind unit.)
- ○ Remove All Boxes & Packaging Materials with Delivery
- ○ Movement or Removal of old Appliance or Television on a One for One basis. (Additional charge for additional moves/units.)

DELIVERY CODES	
TR	Transfer from Store
FL	Floor Model
IC	Leave In Carton
CI	Customer to Install
PO	Pickup Old
Important Models:	
L HAND REFR	
L HAND DRYER	

PRICE & ADVICE GUARANTEED

hhgregg appliances & electronics

Customer Qualification Worksheet

Associate: _____ *Customer Name:* _____

Regarding Time Frames

An hhgregg Delivery Representative will call the morning of delivery between the hours of 6:30am and 8:30am to provide you with your 3-hour window as determined by hhgregg. There will not be any time changes or requests that can be honored. Delivery can start as early as 7am and end as late as 9pm. It is very important that an adult (age 18 & up) is there to sign for the delivery. Since we offer 40-minute Call Ahead Delivery it is not necessary to be at the delivery site all day. It is necessary that we are able to make contact with you 40-minutes prior to delivery. Please make sure that we have selected a day that will allow you to be available to accept the delivery.

Use as a Sketch box to plan the customers product size & or placement.

Bedding King needs 2 box springs. Size _____

- ☐ Deliver, Unpack & Set on Existing Frame.
- ☐ Assemble new frame (If purchased from hhgregg)
- ☐ Haul away old bedding (One for One basis & must be in good condition.)

Refrigerator Color _____

- ☐ Unpack, Level and Test
- ☐ Optional Icemaker installed before delivery
- ☐ Reverse Doors (L HAND REFR)
- ☐ Partial Hook up (1/4" valve must be directly behind unit).
- ☐ Run Water Line (AI2 - tap into copper pipes only Additional Charge).
- ☐ Deliver and set in place built in refrigerator (DS21 - Additional Charge).
- ☐ Removal, or movement within the home (on a one for one basis). of old appliance. DS11/DS12 (Additional Charge) per additional unit.
- ☐ We will provide a Yardstick and Measurements. (Customer needs to call if it won't fit)

Washer Color _____

- ☐ Unpack, Level and Test
- ☐ Hook up washer using manufacturer supplied hoses (When Supplied)
- ☐ Install Stack kit or pedestals if purchased with the washer at the same time.
- ☐ Install basic or upgraded washer hoses if purchased from hhgregg
- ☐ Removal, or movement within the home (on a one for one basis). of old appliance. DS11/DS12 (Additional Charge) per additional unit.

Dryer Color _____

- ☐ Unpack, Level and Test
- ☐ Hook up hhgregg purchased accessories for gas or electric
- ☐ Normal Gas Hook up (1/2" or 3/4" shut off behind dryer) Cannot hook up to Copper or Aluminum Gas lines.
- ☐ Install Stack kit or pedestals if purchased from hhgregg
- ☐ Reverse Dryer door (L HAND DRYER)
- ☐ Install Semi-Rigid Metal Venting if purchased from hhgregg
- ☐ No LP Gas connection (Customer to contact LP provider for installation).
- ☐ Install side ventilation kit prior to delivery (AI8 Additional Charge & Kit Required)
- ☐ Removal, or movement within the home (on a one for one basis). of old appliance. DS11/DS12 (Additional Charge) per additional unit.

Dishwasher Color _____

- ☐ Portable (Drop Off Only)
- ☐ Under counter (Drop Off Only)
- ☐ Install Replacement Dishwasher (AI19 Additional Charge)
- ☐ Install New Dishwasher (AI46 Additional Charge) Copper Pipe only. Requires AI Consult before scheduling installation.
- ☐ Removal, or movement within the home (on a one for one basis). of old appliance. DS11/DS12 (Additional Charge) per additional unit.

Range Color _____

- ☐ Unpack, Level and Test
- ☐ Hook up hhgregg purchased accessories for gas or electric
- ☐ No LP Gas connection (Customer to contact LP provider for installation).
- ☐ Install factory recommended Anti-Tip Bracket (Floor or Wall Mount)
- ☐ Normal Gas Hook up (1/2" or 3/4" shut off behind range) -Cannot hook up to Copper or Aluminum Gas lines.
- ☐ Removal, or movement within the home (on a one for one basis) of old appliance. DS11/DS12 (Additional Charge) per additional unit.
- ☐ Cannot disconnect direct wired appliances (AI35 to install outlet - Added Chg)

Microwave Color _____

- ☐ Countertop (unbox and set in place)
- ☐ Install Replacement O.T.R. (AI20 Additional Charge)
- ☐ Install New O.T.R. (AI38 Additional Charge)- Requires AI CONSULT

Television Color _____

- ☐ Deliver and set in place
- ☐ Auto-program standard cable channels if needed.
- ☐ Hook up Antenna/Cable/Satellite with DVD and VCR.
- ☐ Install upgraded AV wires if purchased from hhgregg
- ☐ Deliver and set up television and build stand (HTI21 Additional Charge)
- ☐ Deliver and set up television and mount to stand (HTI25 Additional Charge)
- ☐ Delivery does not program remotes (HTI18 Additional Charge)
- ☐ Removal, or movement within the home (on a one for one basis) of old appliance. DS11/DS12 per additional unit.
- ☐ No Electric lines hidden behind walls (install or delivery)

Stands

- ☐ Drop Off only - Delivery does not assemble
- ☐ Assemble stand (HTI19 Additional Charge)
- ☐ Deliver and set up television and build stand (HTI21 Additional Charge)
- ☐ Deliver and set up television and mount to stand (HTI25 Additional Charge)

We cannot disassemble old units or remove stair, banister, or door frames to remove old product. Gas appliances must already be unhooked if we are not doing a new gas hookup. Removal of old products can only be done at time of delivery. Gregg Appliances Inc. CANNOT be held responsible for any damage to property during removal of old products.

_____ ***Customer Signature***

_____ ***Sales Associates Signature***

PRICE & ADVICE GUARANTEED

hhgregg appliances & electronics

Premium Service Plan

Warrantech
An AmTrust Financial Company

Performance Guaranteed

Your product does not have to be completely inoperable to receive the benefits of the Premium Service Plan. Your product is guaranteed to perform within factory specifications during the entire life of the plan.

No Lemon Guarantee

If we can't fix it, we'll replace it. If your covered product requires more than 3 repairs for the same problem, we'll replace it or if the product is deemed uneconomical to repair.

Power Surge Protection & More!

Relax, we have it covered. Breakdowns resulting from internal & external power surges, heat, dust, pet dander and humidity are covered. Manufacturers' warranties don't cover this.

Accidental Damage from Handling

During the normal course of use, accidents happen. Rest easy knowing that accidental damage from handling is covered on eligible plans. Available on Laptops, Gaming Consoles, Digital Cameras and Camcorders.

Simple and Easy to Use

Simply call 1-877-456-9643 to receive service from Factory Trained Technicians. The days of appliance and electronics stores on every street corner are over. Our call center is open 24 hours a day 365 days a year.

No Hidden Costs or Deductibles

No surprise expenses years down the road! No more delays budgeting in the cost of repair or having to decide between repair or replacement. It's there when you need it!

Food Spoilage Allowance

Eliminate unforeseen loss from having to replace spoiled food. You will be reimbursed for food loss resulting from a covered failure of your refrigerator or freezer for up to $250 per year.

Remote Control Coverage

Repair or replacement of remote controls! If your remote control stops working, it will be replaced free of charge with the same factory remote.

Unlimited Lamp Replacement *Unlimited Service Calls* *Nationwide Service* *International Notebook Service* *Transferable Coverage*

Coverage Provider	Parts	Labor	Performance Guarantee	No Lemon Guarantee	Power Surge Protection	Food Spoilage Allowance	Additional Coverage
Manufacturer	1yr.	1yr.	—	—	—		—
hhgregg	5yr.	5yr.	✓	✓	✓		✓

Amethyst Homes, Inc. Mike York _____
Customer's Name Sales Associates Name Invoice #

Cost Per Month		
3 Year	5 Year	Major Component

Our Call Centers located in Bedford, TX are open 24 / 7 / 365. Just call 1-877-456-9643.

For Internal Use only. Please refer to official terms and conditions for full details.

Whirlpool 5 Cu. Ft. Cabrio® High-Efficiency Washer

Model No: 201974

This Energy Star® qualified, CEE Tier 3 rated washer features 6th Sense® technology, including Precision Dispense and the H2Low™ wash system with Auto Load Sensing. The EcoBoost™ option allows you to wash more efficiently, while the Eco Monitor shows your overall energy savings per cycle from good to best. 5.0 cu. ft. I.E.C. capacity lets you wash up to 3 baskets of laundry in a single load.

This item is available for **pickup** or **delivery**.

Our Price: $~~799.99~~ 652.51
SRP: $899.99
Save: $100.00

Product Features

- **5 cu. ft. stainless steel wash basket** lets you wash up to 3 baskets of laundry in a single load
- **6th Sense™ technology** measures the size of the load and determines how much water is needed to clean it. Sensors monitor the inlet temperature, gradually warming water to keep cleaning enzymes at optimal effectiveness. Plus, sensors prevent oversudsing in low-water systems
- **Eco Monitor** allows you to see the eco-friendliness of each cycle or option you choose. The display rates energy use to show your overall eco-performance
- **EcoBoost™ option** allows you to wash more efficiently. It allows you to increase your energy savings on your wash cycles. When this option is used, the wash cycle will use cooler wash water than the selected cycle and may increase the spin speed for faster drying
- **H2Low™ wash system** uses Auto Load Sensing technology to use less water per load but delivers better cleaning and gentleness than a traditional washer
- **Precision dispense** releases a concentrated burst of detergent and water
- **Care Control Temperature Management** adjusts the cold and hot water inlets to reach temperatures that are warm enough to dissolve detergents. Water is kept from overheating to help reduce shrinking and/or color bleeding
- **Automatic water settings** regulate the amount of water based on the size of the load. Only the amount needed to clean is used, increasing efficiency and helping the environment
- **CEE Tier III Qualified** - Based on the Consortium for Energy Efficiency qualified product listings -- with Tier III being the most efficient. This model features advanced water and energy savings, and may qualify for rebates from local utility companies
- **Energy Star® qualified model** - Meets government standards to help conserve natural resources and save money on utility bills
- **11 automatic cycles** including Heavy duty, Bulky items, Normal, Casual, Delicate, Whites, Colors, Sheets, Drain & Spin, Rinse & Spin, Clean washer
- **Bulky items cycle** - Ideal for cleaning bulky items like comforters, sleeping bags, down jackets or pillows, all of which fit easily into the wash basket
- **Delicate cycle** - A reduced agitation speed and low spin speed provide gentle fabric care without sacrificing cleaning performance. For models with a one speed motor, the wash cycle uses alternating periods of agitation and soak to simulate hand washing your clothes
- **Clean washer cycle with Affresh™** - Deep fills the washer to clean areas that low-water systems don't typically reach
- **Add-a-Garment indicator** - The Add-a-Garment light on the washer's control panel illuminates for the first 8 minutes of the wash cycle as a convenient reminder that forgotten items can still be added to the load in progress
- *More features*

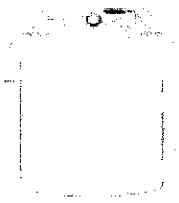
- Quiet spin technology
- 1,100 RPM maximum spin speed
- On/off extra rinse option
- Bleach and fabric softener dispensers
- Delay start - Up to 8 hours
- 3 selectable water temperatures (Hot/Cold, Warm/Cold, Cold/Cold)
- 3 spin speeds (High, Medium, Low)
- 3 soil levels (Heavy, Medium, Light)
- ***Works with***
- Matches electric dryer WED7300XW and gas dryer WGD7300XW

Product Specifications

General features	
Washer type	Top-loading
Washer capacity	5 cu. ft.
Stackable	No
Parts warranty	One year
Labor warranty	One year
Color	White
Dimensions	
Width	27-1/2"
Height	44"
Depth	27"
Cycles	
Regular or normal	Yes
Permanent press	Casual
Delicates	Yes
Other cycles	Clean washer cycle, Heavy duty cycle, Whitest white cycle
Options	
Delay start	Up to 8 hours
Extra rinse	Yes
Extended spin	1100 maximum spin speed
End of cycle signal	Yes
Wash system	
Wash/Rinse temperatures	3
Wash/Spin speed settings	3
Water levels	3
Automatic temperature control	Yes
Dispensers	
Bleach dispenser	Yes
Fabric softener dispenser	Yes
Detergent dispenser	Yes
Quality features	
Noise reduction	Yes
Drum finish	Stainless steel
Top and lid finish	Paint on galvanized steel
Energy Star® compliant	Yes
Motor	
Number of motor speeds	Infinite
Motor horsepower	1/2 horsepower
Other features	
Time remaining indicator	Yes
Add-a-garment light	Yes

Contact hhgregg

- If you would like to contact us about this product you can call or email us at: 1-866-974-7344 or



Whirlpool 7.6 Cu. Ft. Cabrio® Electric Dryer
Model No: 201975

This Resource Saver® dryer features 6th Sense® technology including the AccelerCare® drying system, which uses advanced software and sensors to provide optimal drying. The energy-saving Eco Normal dryer cycle and an Eco Monitor help you control your energy use. This model features the industry's largest dryer capacity at 7.6 cu. ft.

This item is available for **pickup** or **delivery**.

Our Price: ~~$799.99~~ 652.5
SRP: $899.99
Save: $100.00

Product Features

- **7.6 cu. ft. capacity** features the industry's largest dryer capacity
- **Eco Monitor** allows you to see the eco-friendliness of each cycle or option you choose. The display rates energy use to show your overall eco-performance
- **AccelerCare™ Drying System** - Dry Time = Wash Time. Senses how fast the load is drying, how hot the air should be and when clothes are dry. Automatically stops the cycle to save time & energy and also to prevent fabric damage and shrinking
- **9 cycles** including Delicate, Casual, Eco Normal, Normal, Bulky items, Heavy duty, Touch up, Timed dry, Quick dry
- **Eco Normal cycle** - Uses up to 40 percent less energy when paired with a Duet® washer compared to conventional top load pair
- **Quick Dry cycle** - The improved Quick Dry cycle boasts a dry time of 15 minutes
- **Interior drum light** - Illuminates the interior of the dryer to make loading and unloading easier
- **Quiet Dry Noise Reduction System** - Sound-absorbing materials are strategically placed around the dryer drum to help reduce operational noise
- ***More features***
- 4 dryness levels - More, Normal, Less, Damp
- 5 temperatures - High, Medium, Low, Extra low, Air only
- Wrinkle Shield™ option (up to 60 minutes)
- Front-mounted lint screen
- On/Off end-of-cycle signal
- Estimated time remaining display
- Painted steel drum material
- Reversible side-swing door
- ***Works with***
- Matches washer WTW7300XW and vent kit 49611

Product Specifications

General features	
Dryer power	Electric
Dryer capacity	7.6 cu. ft.
Stackable	No

Reversible door	Yes
Parts warranty	One year
Color	White
Labor warranty	One year
Dimensions	
Width	29"
Height	44"
Depth	29-1/4"
Cycles	
Cycles (number)	9
Regular or normal	Yes
Permanent press	Casual
Delicates	Yes
Other cycles	Eco Normal, Bulky items, Heavy Duty, Quick Dry, Timed dry
Drying system	
Number of temperatures	5
Dry control	AccelerCare™ drying system
Heating element (electric)	240 volts
Lint screen/filter	Front-mounted
Vent exhaust	2-way
Quality features	
Dryer rack	No
Noise reduction	Quiet Dry
Drum finish	Painted steel
Top and lid finish	Painted
Energy Star® compliant	No
Other features	
Control type	Electronic
End of cycle signal	Yes

Contact hhgregg

- If you would like to contact us about this product you can call or email us at: 1-866-974-7344 or onlinecustomercare@hhgregg.com
- To contact your local hhgregg store by phone, please see our Store Listing Page for the correct phone number at http://www.hhgregg.com/storeLocator

Amethyst House
Profit & Loss
July 2009 through June 2010

	Jul '09 - Jun 10
Ordinary Income/Expense	
Income	
6000 · DMHA FUNDS	
6010 · Hossier Assurance Plan (HAP)	282,623.68
6020 · Housing Contract	120,000.00
6040 · Gambling	41,876.00
6050 · ATR	35,668.61
Total 6000 · DMHA FUNDS	480,168.29
6075 · INTECARE	27,158.17
6100 · CLIENT FEES	
6125 · Program Participation Fees	113,217.21
6150 · Treatment Fees	109,083.36
Total 6100 · CLIENT FEES	222,300.57
6200 · DONATIONS	
6225 · Restricted	270.00
6250 · Unrestricted	9,104.36
Total 6200 · DONATIONS	9,374.36
6300 · FUNDRAISING	
Presentations	60.00
6320 · Annual Campaign	1,135.00
6330 · Carnival	3,184.75
6340 · Bricks	2,600.00
6350 · Homeless Walk	1,507.68
6360 · Gift Card Program	420.25
Total 6300 · FUNDRAISING	8,907.68
6400 · GRANTS	
Monroe County	6,000.00
6425 · HUD	86,873.00
6450 · Monroe Cnty. CARES	15,158.00
6475 · Vandeburg Co. SAC	21,875.00
6480 · WFIU	9,470.00
6400 · GRANTS - Other	1,000.00
Total 6400 · GRANTS	140,376.00
6500 · UNITED WAY	
EFSP	1,600.00
6500 · UNITED WAY - Other	26,243.41
Total 6500 · UNITED WAY	27,843.41
6600 · OTHER INCOME	
AH Foundation	290.00
6625 · Interest Income	13.31
6675 · Reimubersments	3,965.12
Total 6600 · OTHER INCOME	4,268.43
Total Income	920,396.91
Gross Profit	920,396.91

Amethyst House
Profit & Loss
July 2009 through June 2010

		Jul '09 - Jun 10
Expense		
EMPLOYEE FEES		14.00
7000 · PAYROLL		
7025 · Salaries & Wages	483,902.80	
7050 · Vacation, Holiday & Sick Pay	61,590.07	
Total 7000 · PAYROLL		545,492.87
7100 · PAYROLL TAXES		
7125 · Comp MCARE	7,385.55	
7150 · Comp SS	31,579.67	
7175 · Comp SUI	4,400.76	
Total 7100 · PAYROLL TAXES		43,365.98
7200 · EMPLOYEE BENEFITS		
7225 · Health Ins.	80,247.53	
Total 7200 · EMPLOYEE BENEFITS		80,247.53
7400 · FUNDRAISING EXPENSE		
Bricks	2,316.00	
7453 · Celebrations	80.28	
7454 · Carnival	1,686.57	
7400 · FUNDRAISING EXPENSE - Other	200.00	
Total 7400 · FUNDRAISING EXPENSE		4,282.85
7500 · OFFICE SUPPLIES		8,059.33
7550 · POSTAGE & SHIPPING		909.45
7575 · DUES & SUBSCRIPTIONS		
Financial	82.03	
7590 · Donor - eTapestry	2,160.00	
7595 · Publications	484.45	
7596 · Professional	875.00	
7575 · DUES & SUBSCRIPTIONS - Other	476.13	
Total 7575 · DUES & SUBSCRIPTIONS		4,077.61
7600 · MEDICAL FEES		
7625 · Supplies	8,864.03	
7650 · Clients	9,164.21	
7675 · Staff	45.00	
Total 7600 · MEDICAL FEES		18,073.24
7700 · FOOD & BEVERAGE COSTS		
7725 · Clients	25,787.44	
7750 · Staff/Board	4,423.85	
7700 · FOOD & BEVERAGE COSTS - O...	8.63	
Total 7700 · FOOD & BEVERAGE COSTS		30,219.92
7800 · RENT		34,528.56
7850 · TAXES		
Property	207.63	
7860 · Real Estate Taxes	3,411.08	
Total 7850 · TAXES		3,618.71
7900 · TELEPHONE		

Amethyst House
Profit & Loss
July 2009 through June 2010

	Jul '09 - Jun 10
7910 · Telephone	10,486.86
7920 · Internet Services	2,401.48
Total 7900 · TELEPHONE	12,888.34
7950 · UTILITIES	
7960 · Electric	13,700.17
7970 · Gas	4,717.00
7980 · Water	4,768.60
7990 · Cable	765.29
Total 7950 · UTILITIES	23,951.06
8000 · INSURANCE	
8010 · Umbrella	3,017.71
8020 · Commercial Package	14,927.91
8025 · Rental Property	374.70
8030 · Insurance Liab./Prop.	
8040 · Directors & Officers Liability	4,136.14
8050 · Employee Bond	500.00
8080 · Workers Comp.	6,428.66
8090 · Vehicle - Insurance	1,098.00
8095 · Off Site Insurance	411.50
Total 8000 · INSURANCE	30,894.62
8100 · MAINTENANCE & REPAIRS	
House Renovation	328.00
8100 · MAINTENANCE & REPAIRS - O...	9,818.60
Total 8100 · MAINTENANCE & REPAIRS	10,146.60
8200 · PROFESSIONAL FEES	
8225 · CPA	21,000.00
8250 · Certifications	550.00
Total 8200 · PROFESSIONAL FEES	21,550.00
8300 · INTECARE FEES	1,069.01
8400 · INTEREST EXPENSE	
LOC	7,364.41
8400 · INTEREST EXPENSE - Other	7,409.50
Total 8400 · INTEREST EXPENSE	14,773.91
8500 · CLIENT EXPENSES	
8510 · Supplies	3,677.91
8520 · Household Goods (non-consumbl.)	5,137.00
8530 · Incentives	3,143.25
8540 · Transportation	1,100.00
8560 · Client Fees - Refund	1,028.20
Total 8500 · CLIENT EXPENSES	14,086.36
8600 · ADVERTISING & PRINTING	
8610 · Printing	841.76
8620 · Copying	625.71
8640 · Job Advertising	605.74
8660 · Public Relations Exp.	15.00

Amethyst House
Profit & Loss
July 2009 through June 2010

	Jul '09 - Jun 10
Total 8600 · ADVERTISING & PRINTING	2,088.21
8700 · TRAINING	
8725 · Staff	1,025.00
8750 · Conference	1,009.02
8775 · Materials	96.55
Total 8700 · TRAINING	2,130.57
8800 · TRAVEL	
8810 · Mileage	6,104.25
8820 · Airfare	869.10
8830 · Gas	536.90
8840 · Parking	218.50
8850 · Vechicle Expenses	784.59
8860 · Lodging	5,139.44
8870 · Meals	1,529.66
Total 8800 · TRAVEL	15,182.44
8900 · EQUIPMENT RENTAL/LEASE/PU...	9,081.43
8950 · DEPRECIATION	28,235.00
9000 · OTHER EXPENSES	
Reimbursment	7,230.10
9050 · Gifts	525.64
9075 · Service Charges	3,514.86
Total 9000 · OTHER EXPENSES	11,270.60
Total Expense	970,238.20
Net Ordinary Income	-49,841.29
Net Income	**-49,841.29**

Amethyst House
Balance Sheet
As of June 30, 2010

		Jun 30, 10
ASSETS		
Current Assets		
Checking/Savings		
1000 · Monroe Bank 4026850		18,063.22
1002 · Monroe Cash Mgmt Tier - 10...		5,769.21
1005 · United Commerce 5003744		78.13
1022 · Old Nat'l Bank 396813970		2,682.11
Total Checking/Savings		26,592.67
Accounts Receivable		
DMHA		53,245.64
Reimbursments		813.00
Total Accounts Receivable		54,058.64
Other Current Assets		
1110 · Accounts Receivable		
Bloomington AR	5,186.63	
Evansville AR	9,760.50	
Residential Men's & 3/4 Way AR	1,113.90	
Residential Women's AR	-658.50	
1112 · Bad Debt Allowance	-8,000.00	
Total 1110 · Accounts Receivable		7,402.53
1120 · Inventory Asset		453.00
1345 · Petty Cash -- Admin		200.00
1352 · Petty Cash - Maintaince		100.00
1357 · Petty Cash -- Evansville		200.00
1358 · Evansville Change Fund		100.00
1360 · Outpatient Change Fund		30.00
1499 · Undeposited Funds		-324.00
Total Other Current Assets		8,161.53
Total Current Assets		88,812.84
Fixed Assets		
Property 3/4 Way House		
1537 · 416 W. 4th Street	173,500.00	
1538 · Accum Depreciation - 4th St.	-29,153.55	
Total Property 3/4 Way House		144,346.45
Vehicles & Equip		
1300 · Vehicles	10,000.00	
1305 · Accum. Depr - Vehicles	-10,000.00	
Total Vehicles & Equip		
1410 · Property Women's House		
1411 · Second St. Property	293,040.27	
1412 · Accum Depr.- 2nd St.	-73,191.38	
Total 1410 · Property Women's House		219,848.89
1415 · Furniture and Equipment		
1416 · Furniture & Equipment	74,587.13	
1417 · Accumulated depreciation	-68,043.69	

Amethyst House
Balance Sheet
As of June 30, 2010

	Jun 30, 10
Total 1415 · Furniture and Equipment	6,543.44
1430 · Land	15,000.00
1435 · Property Men's House	
1405 · Accum. Depr.- Rogers	-79,102.27
1436 · Rogers St.	431,607.95
1435 · Property Men's House - Other	698.00
Total 1435 · Property Men's House	353,203.68
1524 · Property Evansville	
1525 · L. Hold Improve. - Evansville	6,225.00
1526 · Accumulated Decp - Evansville	-6,075.36
Total 1524 · Property Evansville	149.64
Total Fixed Assets	739,092.10
Other Assets	
1800 · Gift Cards	
1801 · Marsh	950.00
1802 · Kroger	300.00
Total 1800 · Gift Cards	1,250.00
Total Other Assets	1,250.00
TOTAL ASSETS	829,154.94
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	9,361.31
Total Accounts Payable	9,361.31
Other Current Liabilities	
3030 · Accrued Vacation	24,677.91
3035 · Payroll - 403 (B)	100.00
3040 · Payroll-FEDERAL	1,632.00
3050 · Payroll-INDIANA	1,464.05
3055 · Payroll-MCARE	641.12
3060 · Payroll-County Taxes	440.03
3065 · Payroll-SOCSEC	2,741.21
3070 · Payroll-SUI	593.47
3075 · Payroll-United Way	596.00
3080 · Payroll - Flex Spendiug	450.90
3095 · Salaries & Wages Payable	5,542.06
8031 · Payroll - Supplemental Ins...	112.35
8570 · Savings Accounts - WH	264.26
8571 · Damage Deposits - 3/4way	960.00
Total Other Current Liabilities	40,215.36
Total Current Liabilities	49,576.67
Long Term Liabilities	
4014 · United Commerce-3/4 Way #...	19,927.92

Amethyst House

Balance Sheet

As of June 30, 2010

	Jun 30, 10
4015 · United Commerce -Women's ...	126,371.13
4018 · United Comm. LOC #500003...	219,487.01
4020 · Note Payable - City of Blgtn	93,500.00
Total Long Term Liabilities	459,286.06
Total Liabilities	508,862.73
Equity	
5000 · Open Bal Equity	25,302.37
5005 · Earnings	344,831.13
Net Income	-49,841.29
Total Equity	320,292.21
TOTAL LIABILITIES & EQUITY	829,154.94

Jack Hopkins Social Services Funding Application

Funding Sheet

(2)

Lead Agency:

Name Big Brothers Big Sisters of South Central Indiana

Is the Lead Agency a 501(c)(3)? ■ Yes ☐ No

Number of Agency Employees: Full-time 2 Part-time 12 Volunteers 400

Address where Project will be facilitated or housed:
418 S. Walnut St.

Name of Project Administrator: Beth Krouse

Address 418 S. Walnut St.

Telephone & E-mail 812-334-2828, bakrouse@bigsindiana.org

Name of other participating agencies, if different from Lead Agency: n/a

Proposed Project:

Title of Project: One-to-One Program

Total Cost of Project: $112,533

Requested JHSSF Amount: $14,100

Other Funds Expected for Project:

Amount	Source	Confirmed or Pending
$39,758	United Way of Monroe County	confirmed
$14,100	CDBG	pending
$44,575	Special Events/Fundraising	pending

Number of Clients Served by this Project in 2011: 350

Number of City Residents Served by this Project in 2011: 322

Is this a request for operational costs? ■ Yes ☐ No

If "yes," is the request for a pilot project or for bridge funding? ☐ Pilot ■ Bridge

Example:
Tables: *5 tables @ $12.00 each*
Chairs: *20 chairs @ $8.00 each*

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
Personnel (FT Match Support Specialist and 2 Part-time Match Support Specialists)	$10,326
Utilities	$1,437
Outreach/Recognition	$840
Activities for Little Brothers/Sisters (Boys and Girls Weekend Retreat)	$691
Equipment/Supplies (food and office/household supplies)	$525
Travel/Training ($.50/mile)	$281

Claim Submission Date: *(check one)*

☑ July 2011 – September 2011 ☐ October 2011 – December 2011

☐ Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Big Brothers Big Sisters of South Central IN

Address: 418 S. Walnut St., PO Box 2534
Bloomington, IN 47401

Phone & E-Mail: 812-334-2828, bbbs@bigsindiana.org

Website: www.bigsindiana.org

President of Board of Directors: Susan Thrasher

Director Information

Director of Lead Agency: Beth Krouse

Director's Address: 418 S. Walnut St., Bloomington, IN 47401

Phone & E-Mail: 812-334-2828, bakrouse@bigsindiana.org

Presenter Information

Name of Person to Present Application to the Committee: Mark Voland

Address: 418 S. Walnut St., Bloomington, IN 47401

Phone & E-mail: 812-334-2828, mvoland@bigsindiana.org

Grant Writer Information

Name of Grant Writer: Scott Hutchinson

Address: 418 S. Walnut St., Bloomington, IN 47401

Phone & E-Mail: 812-334-2828, shutchinson@bigsindiana.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

Big Brothers Big Sisters of South Central Indiana

Our mission is to provide children facing adversity with strong, enduring , professionally supported one-to-one relationships that change their lives for the better, forever. Some young people are not naturally gifted with a sustained, supportive relationship with a successful adult. Big Brothers Bigs Sisters matches these young people with adult volunteers for educational and fun activities. These routine activities build a valuable alliance that gives the young person a sounding board as they search for constructive, positive solutions to the challenges of growing up. We ask our volunteer Bigs to commit for a minimum of one year. Research shows this level of commitment to the child yields substantive, sustainable results.

Big Brothers and Big Sisters of South Central Indiana meet their Little Brothers and Sisters in the community (174 active matches) and in programs confined to schools and clubs such as the Boys and Girls Club (176 active matches). They meet weekly for at least eight hours each month. School-based matches meet weekly during the school year for at least one hour. Club-based matches meet weekly during the school year for at least one and a half hours. Both school- and club-based matches are encouraged to meet with their Littles during the summer to maintain their relationships.

We serve at-risk youth, defined as young people who are in one-parent families, have an incarcerated parent, or qualify for the public schools free and reduced-price lunch program, a common federal poverty guideline. Some of our youth would also fall into a high-risk category, defined by the same criteria as at-risk with the addition of current involvement with the Probation Department, the Department of Child Services, and/or the Juvenile Court.

Big Brothers Big Sisters of South Central Indiana meets the needs of a challenged population:

- 10% of our matched children are in foster care,
- 12% of our matched children are already involved with the juvenile justice system,
- 14% of our matched children have an incarcerated parent or significant household member,
- 72% of our matched children qualify for the schools' free- and reduced-price program, and
- 80% of our matched children are living at or below the poverty level or come from a single-parent household.

With 350 active matches at present (Monroe County (92%) and 28 youth in Owen County (8%)), we are at capacity in terms of the number of youth we can serve while maintaining our high standards of match support and safety. The Great Recession has increased the need for our services while simultaneously diminishing the ability of our modest contributors to support our services. Though our efforts around our annual fund remain strong, we still have seen a decrease in our events and activities donations. There is a great need to help cover the recent gaps in funding to allow us to continue to serve our current matches. A major threat looms with regard to Community Development Block Grant Funding (CDBG). We have been approved locally for $14,197 (half of a full-time position). The debate at the national level may decrease this award to less than $1,000, if we get anything at all. We need your financial support for <u>one year only</u> to ensure the integrity of our professionally supervised community and school/site based matches and keep us from having to close at least 40 current matches in response to the loss of a part time person.

It takes $1,000/year to professionally recruit, screen, train, match and then support and supervise a match for an entire year. Big Brothers and Big Sisters throughout the nation find that we best serve the community when we serve at least 10% of the at-risk populations between the ages of 5 and 18. Monroe County has a population of 16,164 in that age group with 25.9% qualifying for the free- and reduced-price school lunch program, a commonly used federal definition of poverty. Using that standard, the at-risk subpopulation is 4,186 youth. We currently serve 350 youth in these two counties through our community and school/site based programs. We are challenged to expand our services by at least 183 at-risk youth to optimize our services to young people and these communities.

On the national level, Big Brothers Big Sisters research shows that the Little Brothers and Sisters that we serve are 27% less likely to start drinking, 46% less likely to start using illegal drugs, and 52% less likely to skip school. The research done at the national level with alumni Little Brothers and Sisters shows 42% complete a four-year college degree or higher, a rate nearly double that of their parents that 62% of these alumni perceive themselves as having achieved more success than their peers who were not involved with Big Brothers Big Sisters. Our local findings are in the same vein. According to our ABC Initiative Research based mostly on the middle school-aged youth we serve, 80% of the students we served maintained or improved their reading grade level. Of those that improved, their grade point averages have risen an average of .98, almost an entire letter grade. As expected, unexcused absences by these students decreased 3.5 days.

We have three other evaluation tools: (1) a pre- and post-match evaluation done with Littles called the Youth Outcome Survey (i.e., YOS), (2) feedback from the classroom teachers of the Littles we serve called Teacher Program Outcomes Evaluations (i.e., POE), and (3) the Strength of Relationship (SoR) tool. Local YOS data show 32% of our Little Brothers and Sisters report improvement in math, 33% reported decrease in truancy issues, 41% reported improvement in their desire to attend college, 50% reported improve in their grades and attitude toward school, and 80% reported improvement in their social acceptance. Local POE data show teachers reported that our 48% of the Little Brothers and Sisters we served demonstrated improved peer relationships, 62% demonstrated higher grades (47% in at least two subjects), and 69% demonstrated improved academic performance. 79% of teachers rated the impact our services had on our Little Brothers' and Little Sisters' likelihood of graduation as high and 21% considered our impact moderate. As you can see, this totals 100%. No teachers considered Big Brothers Big Sisters to have no impact on the likelihood that the students we served would stay in school! The SoR tool measures the strength of the relationship between our volunteer Bigs and their Littles in terms of confidence, commitment, and caring.

The strategies that make Big Brothers Bigs Sisters unique include recruitment, screening, training, matching, and supervising matches between adult volunteers and vulnerable youth by degreed professionals. We also have the capacity to commit to a waiting list of youth when necessary and to work through that list in a timely fashion. Our ability to maintain this level of effort is the foundation of the integrity of our program. With your support, we can maintain the gains we have made in Bloomington/Monroe County and Spencer/Owen County. Without your support, we will be looking at the very real need to close matches we are currently serving.

Big Brothers Big Sisters of South Central Indiana			
One-to-One Program			
	Jack Hopki	Other	Total
Personnel	10326	74362	84688
FT Match Support Specialist@$33,842/year			
PT Match Support Specialist @$15,600/year			
PT Match Support Specialist @$15,226/year			
Fringe/Administration $15,586			
PT Intake Support Specialist@ $5,280/year			
PT Match Support Specialist@$2,154/year			
Activities	1437	3663	5100
Boys/Girls Retreat, 30 matches@$2,100			
Annual Audit $3,000			
Travel/Training	840	1230	2070
30mi./week@$.50/mi.			
Equipment/Supplies	691	3184	3875
Food $450			
Resource rental $2,125			
Office supplies $750			
Household supplies $50			
Facility	525	10075	10600
Occupancy and utilities $8,600			
Phone $2,000			
Other	281	5919	6200
Postage $1,400			
Volunteer recognition $500			
BBBSA dues $3,900			
Volunteer recruitment $100			
Staff training $300			
Total	14100	98433	112533

Big Brothers Big Sisters
Profit & Loss
January through December 2010

	Jan - Dec 10		
Ordinary Income/Expense			
Income			
4000 · Program Restricted Income			
4068 · Grants		34,330.75	
4091 · Jack Harlow Scholarship Fund		750.00	
4058 · Indiana Youth Institute		804.95	
4030 · MCCSC Grant		4,225.33	
4010 · CDBG		14,500.00	
4020 · Cares		4,323.08	
4040 · Gardner Mem. Tadpole Fund		400.00	
4080 · Spencer Owen County			
4087 · OC InKind	4,200.00		
4085 · Grants	500.00		
4083 · Special Events	1,445.23		
Total 4080 · Spencer Owen County		6,145.23	
Total 4000 · Program Restricted Income			65,479.34
4100 · Unrestricted Income			
4255 · Cartridge World		121.00	
4110 · United Way of Monroe Co.		39,758.37	
4200 · FundRaising			
4223 · Golf Outing	16,619.00		
4221 · Activities & Events	4,364.27		
4260 · BFKS Income			
7299 · IU Bowl 2011	500.07		
7300 · Corporate Sponsorships 2011	6,983.00		
7301 · Community Bowl 2011	2,645.00		
7296 · Community Bowl 2010	93,762.15		
7295 · Corporate Sponsorships 2010	15,522.00		
7294 · IU Bowl 2010	20,277.36		
7293 · DePauw Bowl 2010	1,656.00		
7292 · BFKS InKind 2010	31,500.00		
7285 · Community Bowl 2009	10.00		
Total 4260 · BFKS Income		172,855.58	
4215 · General Fund			
4218 · Pledges	15,000.00		
4215 · General Fund - Other	68,834.96		
Total 4215 · General Fund		83,834.96	
4220 · Fun Frolic		12,223.00	
4250 · Foundation & Misc Grants		7,780.00	
4200 · FundRaising - Other		0.00	
Total 4200 · FundRaising		297,676.81	
4301 · Investment income			
4321 · Realized/unrealized gain/losses (mixture of realized & unrealized; will adjust at Y...	6,580.54		
4310 · Interest Income	587.83		
4315 · Dividend Income -WHO/HL	17,010.92		
Total 4301 · Investment income		24,179.29	
Total 4100 · Unrestricted Income			361,735.47
Total Income			427,214.81
Expense			
5000 · Employee Expense			
5010 · Payroll		263,688.22	
5020 · Unemployment Tax		1,182.72	
5025 · Federal Unemployment Tax		280.03	
5040 · Payroll Tax - FICA		20,255.52	
5050 · Employee Health Ins.		20,772.48	
5100 · Work Study		750.00	
5110 · Contract Labor		300.00	
Total 5000 · Employee Expense			307,228.97
6100 · Agency Expense			
6112 · Bank & Credit card fees		3,854.08	
6658 · IT Development		10,941.98	

Big Brothers Big Sisters
Profit & Loss
January through December 2010

	Jan - Dec 10	
6110 · Bank Service Charges	64.81	
6120 · Office Equipment,Furniture, & F	592.54	
6140 · Household Supplies	10.04	
6155 · Lawn Care, Snow & Trash Removel	315.00	
6160 · Dues and Subscriptions	10,875.84	
6170 · Equipment Rental	4,260.19	
6175 · Miscellaneous	0.00	
Total 6100 · Agency Expense		30,914.48
6180 · Insurance		
6190 · Property & Liability Insurance	17,767.41	
Total 6180 · Insurance		17,767.41
6200 · Program Expense		
6261 · Development Expenses	48.49	
6205 · Office Supplies	1,989.80	
6210 · Postage and Delivery	2,413.77	
6215 · Printing and Reproduction	1,460.81	
6220 · Advertising	1,358.34	
6225 · Mileage & Parking Reimbursement	3,253.86	
6230 · Miscellaneous	0.00	
6245 · Prizes & Awards	125.85	
6250 · Events & Activities	29,983.33	
Total 6200 · Program Expense		40,634.25
6270 · Professional Fees		
6650 · Accounting	19,150.00	
Total 6270 · Professional Fees		19,150.00
6300 · Volunteer Expense		
6315 · Volunteer Background Checks	3,772.95	
6320 · Volunteer Recognition	878.75	
6330 · Volunteer Recruitment	155.00	
Total 6300 · Volunteer Expense		4,806.70
6400 · Repairs & Maintenance		
6410 · Building Repairs	51.88	
6420 · Computer Repairs & Support (Computer Repairs)	384.00	
6430 · Equipment Repairs & Maint.	388.66	
Total 6400 · Repairs & Maintenance		824.54
6500 · Utilities		
6526 · Building Rent	28,020.00	
6510 · Water	391.63	
6515 · Electric	2,588.13	
6520 · Telephone	4,766.62	
6525 · Gas	819.63	
Total 6500 · Utilities		36,586.01
6530 · Board & Staff Expenses		
6546 · Staff and Board Misc.	0.00	
6535 · Board Development	22.97	
6545 · Staff Development	1,712.32	
Total 6530 · Board & Staff Expenses		1,735.29
6560 · Payroll Expenses		325.04
6999 · InKind Expenses		35,700.00
Total Expense		495,672.69
Net Ordinary Income		-68,457.88
Net Income		-68,457.88

Jack Hopkins Social Services Funding Application

Funding Sheet

(3)

Lead Agency:
me / dba Bloomington Community Bike Project (Center for Sustainable Living)

Is the Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Agency Employees: Full-time _____ Part-time _____ Volunteers 25

Address where Project will be facilitated or housed:
245 W Grimes Ln, Bloomington, IN 47403

Name of Project Administrator: Michael Lindeau

Address 2403 S Childs Ct, Bloomington, IN 47401

Telephone & E-mail 812.272.5466 mlindeau@gmail.com

Name of other participating agencies, if different from Lead Agency:
Bloomington Parks and Recreation

Proposed Project:

Title of Project: Renovation of Railroad Building

Total Cost of Project: $17,797.00

Requested JHSSF Amount: $5,897.00

Other Funds Expected for Project:

Amount	Source	Confirmed or Pending
$3900.00	Bloomington Community Bike Project	confirmed
3000.00	Bloomington Parks + Rec	$1000 confirmed / $2000 pending
$3000.00	Beta Alpha Psi	pending

→ see project budget for other fund sources

Number of Clients Served by this Project in 2011: 1280

Number of City Residents Served by this Project in 2011: 1216

Is this a request for operational costs? ☐ Yes ☒ No

If "yes," is the request for a pilot project or for bridge funding? ☐ Pilot ☐ Bridge

Example:	
Tables:	5 tables @ $12.00 each
Chairs:	20 chairs @ $8.00 each

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
(1) Doors + Locks	$1184.00
(2) Windows	$1345.00
(3) Floor Resurfacing	$1750.00
(4) Furnace	$700.00
(5) Restroom	$918.00

Claim Submission Date: *(check one)*

☒ July 2011 – September 2011 ☐ October 2011 – December 2011

☐ Other

REPLACED 4/8/11

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Bloomington Community Bike Project

Address: 214 N Madison
Bloomington, IN 47404

Phone & E-Mail: 812.272.5466 ozp1@msn.com

Website: www.bloomingtonbikeproject.com

President of Board of Directors: Lucille Bertuccio

Director Information

Director of Lead Agency: Michael Lindeau

Director's Address: 2403 S Childs Ct, Bloomington, IN 47401

Phone & E-Mail: 812.272.5466 mlindeau@gmail.com

Presenter Information

Name of Person to Present Application to the Committee: Michael Lindeau

Address: 2403 S Childs Ct, Bloomington, IN 47401

Phone & E-mail: 812.272.5466 mlindeau@gmail.com

Grant Writer Information

Name of Grant Writer: Michael Lindeau

Address: 2403 S Childs Ct, Bloomington, IN 47401

Phone & E-Mail: 812.272.5466 mlindeau@gmail.com

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

Grant Application for Renovation of Railroad Building
Submitted by Bloomington Community Bike Project
Jack Hopkins Social Services Funding Committee
March 28, 2011

Agency Mission

Bloomington Community Bike Project is a volunteer-run cooperative that is a member-project of the Center for Sustainable Living. We focus on providing low/no-cost bicycle transportation options to the people of our city. We do this by empowering our fellow citizens with build and maintenance training and assistance, free tool usage (including many specialized tools unaffordable for most of our patrons), mentoring, free and/or low-cost parts and safety equipment, advocacy in promoting green transportation, recycling and reuse of bicycles, safety through proper setup, usage and upkeep, and promote healthy lifestyles derived from the joys of exercise, sustainability, self-sufficiency, social connectivity, and non-polluting urban commuting. We welcome all to bikes and biking.

Nature of the Project

Bloomington Community Bike Project is requesting $5,897.00 from the Jack Hopkins Social Services Funding Committee for the renovation of the "Railroad Building" on W Grimes Ln. next to the B-Line Trail's new bridge crossing. These funds will go specifically towards the renovation of the north half of the building to facilitate its conversion into a usable Community Bike Project shop to encourage the ongoing fulfillment of our agency's mission in better serving the needs of our community.

The building is currently used as a storage space for Bloomington Public Works' equipment and industrial materials. It is owned by Bloomington Parks & Recreation. As part of the historic McDoel Switchyard complex, it is a very visible and accessible structure directly parallel to the new B-Line trail. The plan to renovate, for which the Bike Project is seeking funding from the Jack Hopkins Social Services Funding Committee, involves replacing doors and locks, replacing broken windows, checking and upgrading the electrical system wiring, repairing and upgrading the interior/exterior lighting, resurfacing the floors, checking and repairing the furnace, repairing the plumbing, and restoring a bathroom.

In addition to the renovation of the building for use by our volunteers and patrons, the renovation/reclamation plan also calls for a cleanup/green-up of the outside surrounding area, a thorough cleanup of the interior (along with coordinated re-location of currently stored equipment and materials belonging to Bloomington Public Works), a recycling/reclamation/reuse program for all waste collected, reorganizing interior floor space by removing framed wall-sections, construction and installation of workbench space, storage shelving and bike hangers, painting of interior walls and exterior trim, acquisition and installation of tools and equipment to include specialized bicycle maintenance tools/equipment, and the preparation and installation of educational/informational signage.

Satisfaction of Funding Criteria

The Program Should Address a Previously Identified Social Service Fund Priority
Bloomington Community Bike Project provides services to youth and adults in households

RECEIVED 4/8/11

with socioeconomic hardships; to many of our homeless - both chronic and short-term; to citizens with developmental disabilities; to many folks who are suffering through alcohol and drug addictions; to many people that would otherwise have no other opportunity to "earn-a-bike". A large majority of our patrons fall under one or more priorities for social services funding as indicated in the 2003 SCAN report. Ninety five percent of our patrons reside within the city of Bloomington.

The renovation will also provide an improvement of infrastructure/public facilities per the HAND 2010-2014 Consolidated Plan, creating social service synergies with concurrent initiatives such as the *Bicycle and Pedestrian Initiative* and the *Alternative Transportation & Greenways System Plan*, as well as providing easy access for targeted neighborhoods.

The Funds Should Provide a One-Time Investment with Leveraged Matching Funds
The funds requested for this project represent a one-time investment in the renovation of the Railroad Building in Bloomington. The renovations will allow for an expansion of our services to the community by adding another shop location for our patrons with a significant and much needed increase in overall square footage. Our current shop, which we are retaining, has less than 300 square feet of space, much of which is taken up with storing bikes, parts, equipment, etc.. The *location* of the Railroad Building is also significant, potentially serving as a future crossroads for our citizens enjoying the greenest forms of transportation.

Funds have been received from *Bloomington Bicycle Club* for the purchase of tools and equipment. *Beta Alpha Psi* has pledged monies and volunteers for infrastructure improvement. Bloomington Parks and Recreation is providing a mixed contribution of funds/manpower as well as logistical support. We are hosting an event in Bryan Park in June, "*Clips of Faith*", that will generate funds earmarked for tools and equipment. Two other groups, *Tweed Ride* and *Solution Tree* are sponsoring events with proceeds to benefit the renovation. And, Bike Project is providing its own funds and knowledgeable volunteer force to clean, build, paint and maintain all remaining aspects of the project.

The Program Should Have Broad and Lasting Benefit to the Community
Bloomington Community Bike Project has provided the city with bicycle transportation alternatives and advocacy for over ten years. We are the "first go-to" for many of the economically and socially disadvantaged people in our community that need "Wheels". Many of the approx. 3000 patrons we serve every year through our "earn-a-bike" and other programs can't afford, don't want, or are otherwise unable to drive a car.

The newly renovated Railroad Building will allow the Bike Project to begin the process of significantly building its capacity to serve our ever-growing number of patrons. Once provisioned and opened to the public, we will be able to grow our volunteer base, enhance our mission objectives and increase the number of patrons that are able to participate in sharing, learning and training; riding and maintaining bicycles in Bloomington.

As the city continues on its path towards platinum designation from the League of American Bicyclists' Bicycle Friendly Community by 2016 (only three cities in the country currently hold this designation), the Bloomington Community Bike Project can play a synergistic and long-lasting role in continuing to reach out and provide a healthy and sustainable form of transportation to our citizens.

JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
Project Budget: Renovation of Railroad Building
Submitted by Bloomington Community Bike Project

BUDGET ITEM	COST	FUNDING SOURCE	TOTAL PROVIDED	CONFIRMED	PENDING
Cleanup	$300	Bike Project	$300	yes	
Re-organize Floor Space	$300	Bike Project	$300	yes	
Workbenches	$300	Bike Project	$300	yes	
Shelving	$300	Bike Project	$300	yes	
Hangers	$150	Bike Project	$150	yes	
Painting	$500	Bike Project	$250	yes	
		Parks & Rec	$250		yes
Signage	$300	Bike Project	$300	yes	
Tools & Equipment	$4,000	Bike Project	$2,000	yes	
		Bike Club	$900	yes	
		Tweed Ride	$200		yes
		Solution Tree	$200		yes
		Clips of Faith	$700		yes
Kiosk Bike Repair Station	$1,000	Parks & Rec	$1,000	yes (see note)	
Infrastucture – as needed	$1,716	Parks & Rec	$1,716		yes
Electrical & Lighting	$2,592	Beta Alpha Psi	$2,592		yes
Plumbing/Sewer	$442	Beta Alpha Psi	$408		
		Parks & Rec	$34		
Doors & Locks	$1,184	Jack Hopkins	$1,184		yes
Windows	$1,345	Jack Hopkins	$1,345		yes
Floor Resurfacing	$1,750	Jack Hopkins	$1,750		yes
Furnace/Heating	$700	Jack Hopkins	$700		yes
Restroom	$918	Jack Hopkins	$918		yes

Total Projected Cost **$17,797**

Total Leveraged Funds **$11,458**

Total Requested **$5,897**

Note: As of 28 March, Parks & Rec has received approval to install a Kiosk Bike Repair Station funded through the B-Line Backer Foundation account. Description below:
http://www.boston.com/yourtown/news/cambridge/2011/03/cambridge_installs_free_bike_m.html

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BLOOMINGTON COMMUNITY BIKE PROJECT: JHSSF - 2011

As of April 4, 2011:

Cleanup			300	
	Materials	250		recycle containers, 5 @ $25/barrel, 3mil garbage bags @ $20/100, transport fuel cost, etc.
	Support*	50		see note *
Re-org Floor Space			300	
	Materials	250		volunteer supplied: tools and materials as needed
	Support	50		*
Workbenches			300	
	Materials	250		64 sq ft workbench space @ $3.91 sq ft (3/4" pre-treat CDX) with 4" posts
	Support	50		*
Shelving			300	
	Materials	250		90 sq ft shelving space @ 2.78 sq ft (5.8" pre-treat CDX plywood) with 2x2" posts
	Support	50		*
Hangers			150	
	Materials	125		50 hangers @ $1.00, support structures @ $75, wood frame, metal, etc.)
	Support	25		*
Painting			500	
	Materials	450		Paint @ $15//gal.- 20 gal, materials as needed
	Support	50		*
Signage	Materials	250	300	Paint @ $15/gal – 5 gal: x5 gal, 1/2" plywood @ $25/8'x4' – 6 sheets, materials as needed
	Support	50		*
Tools and Equipment			4000	
	Stands	600		4 @ $150/stand
	Tool Kits	2000		4 @ 500/kit
	Specialized Tools	1400		Truing Stands (2@$120)
				Pumps (5@$30)
				Specialized tools : $1010 budget as needed

*NOTE..... Support funds address costs reflective of meals/beverages for the volunteer effort. (@$10 per 16hrs/labor)

Kiosk Bike Repair Station: 1000 Funded through B-Line Backer Foundation
(Stand-Alone Self-Serve Bicycle Repair Kiosk)

Infrastructure: Funds slated for infrastructure improvement beyond anticipated estimates:
1716

Michael Lindeau
Bloomington Community Bike Project
812-272-5466
ozp1@msn.com

Replaced 4/5/6

City of Bloomington
Parks & Recreation Department
Operations Division
PO Box 848
Bloomington, IN 47402
Phone 812-349-3498 Fax 812-349-3744

April 4, 2011

Mr. Michael Lindeau
Bloomington Bicycle Project

Re: CSX building at 245 W. Grimes Ln., Bloomington, IN

Michael,

Below I have broken down the costs to make the CSX building at 245 servicable for the Bloomington Bicycle Project to use. These costs were arrived at per discussions with several suppliers and contractors.

Electrical and Lighting

Underground cable		$ 246.25
Service entrance cable		$ 138.75
Conduit		$ 39.27
Conduit fittings	Approx.	$ 25.00
200 amp disconnect		$ 138.55
Ground rod, clamp and ground wire		$ 10.56
250' 12-2 Romex		$ 98.74
4 ft. 2 lamp T8 fixture	16 @ $ 35.43 ea.	$ 566.88
T8 lamps	32 @ $ 1.50 ea.	$ 48.00
Electrical Contractor (Installing new service)	16hrs.@ $ 80.00	$ 1,280.00
	Electrical and Lighting Total	**$ 2,592.00**

Doors & Locks

Steel Pre-hung 3-0 entry doors, metal jam (per Black Lumber)	2 @ $ 500.00	$ 1,000.00
Locksets & deadbolt (Best Lock compatible) (per J&S Locksmith)	2 @ $ 92.20	$ 184.40
	Doors and Locks Total	**$ 1,184.40**

Floor Resurfacing

Linoleum over existing flooring (per Bounds & McPike Flooring)	Approx. 1000 sq ft @ $ 1.75 =	$ 1,750.00
	Flooring Total	**$ 1,750.00**

Plumbing & Sewer

½ inch PVC schd. 40	300' at $ 1.40 per 10'	$ 42.00
PVC fittings and valves	Approx.	$ 100.00
Inspection of waste lines (Roto-Rooter)		$ 300.00
	Plumbing & Sewer Total	**$ 442.00**

Restroom

Toilet	$ 199.97
Utility Sink	$ 97.48
Faucet for utility sink	$ 68.99
Lavatory sink and base	$ 253.99
Faucet for bathroom sink	$ 29.99
19 gal. electric water heater	$ 268.00
Restroom Total	**$ 918.42**

Windows

Lexan to replace broken panes	25 @ $25.00	$ 625.00
Labor to replace broken panes	16@ $ 45.00/hr	$ 720.00
	Windows Total	**$ 1,345.00**

These prices assume that Bloomington Parks & Recreation, or the Bloomington Bicycle Project will supply labor whenever possible. If you have any questions, feel free to contact me.

Respectfully,

J. D. Boruff
Superintendent of Operations
Bloomington Parks & Recreation
boruffj@bloomington.in.gov
812-327-6119

COMMERCIAL SERVICE
1833 S. Curry Pike
Bloomington, IN 47403

April 4, 2011

Steve Cotter
Bloomington Parks and Recreation
Bloomington, IN 47404

Commercial Service is pleased to furnish you with a quote for cleaning and checking the furnace serving the proposed Bike Project building on Grimes lane. I have also included options to replace major components in the existing furnace if found to be inoperable during the inspection and cleaning, and replacement of the furnace if found too costly to repair.

OPTTION 1- Clean and check the existing Lennox furnace

- Clean the furnace, and return and supply duct plenums at the furnace
- Replace the filter
- Seal duct work with water based mastic.
- Clean return grilles
- Check gas pressures and safeties

The price for these services is not to exceed **$700.00**

OPTION 2- Replace the furnace

- Remove and dispose of the existing furnace per EPA standards
- Install a Trane XB90 furnace, 100,000 btus, 1600cfm, 92% efficiency
- Adapt to the existing duct, gas, flue, and electrical
- Start and check operation

The price of our installation, which includes all labor, equipment, materials, and tax:

$1,994.00 tax exempt

OPTION 3- A budget figure for replacing major furnace components, which include the blower motor, draft motor, gas valve, and control board:

$500.00 each

Price good for 30 days

Mike Gavin, Sales and Design 4/4/11
Accepted By: Date / /

Account Summary 12/31/2010

Code Account title			Balance		
Assets				$0.00	
	Current Assets		$0.00		
		Cash in Wallet	$30.00		
		Checking Account	$3,662.39		
		Savings Account	$11,900.47		
Liabilities					$0.00
Income				$0.00	
	Bicycle Parts & Equipment			$6,640.93	
	Bicycle Sales			$12,076.00	
	Donations Received			$3,303.34	
	Grants			$2,000.00	
	Interest Income		$0.00		
		Other Interest	$0.00		
		Savings Interest	$276.15		
	Other Income			$0.00	
	Sales Tax			$356.00	
Expenses				$0.00	
	Adjustment			$0.00	
	Bank Service Charge			$0.00	
	Books			$0.00	
	Center for Sustainable Living		$607.95		
		Coordinator	$900.00		
	Education			$100.00	
	Groceries			$403.05	
	Miscellaneous			$30.00	
	Office & Promotion		$429.80		
		Printing & Materials	$171.71		
	Shop - Rent			$4,200.00	
	Supplies		$0.00		
		Bicycle Parts & Equipment	$12,095.14		
		Shop Tools & Supplies	$1,981.75		
	Taxes		$0.00		
		Federal	$0.00		
		Indiana Department of Revenue	$1,340.93		
		Other Tax	$0.00		
Equity				$0.00	
	Opening Balances			$13,200.77	
Imbalance-USD					$0.00
Orphan-USD					$0.00

TOTAL INCOME **$24296.42**

TOTAL EXPENSES **$22260.33**

Jack Hopkins Social Services Funding Application

Funding Sheet

(4)

Lead Agency:

Name Bloomington Housing Authority

Is the Lead Agency a 501(c)(3)? ☐ Yes ☒ No

Number of Agency Employees: Full-time 30 Part-time _____ Volunteers 5

Address where Project will be facilitated or housed:
1002 N. Summit St. Bloomington, IN 47404

Name of Project Administrator: Nikki Vaught

Address 1007 N. Summit St. Bloomington, IN 47404

Telephone & E-mail 812-339-3491 x124 nvaught@biha.net

Name of other participating agencies, if different from Lead Agency: Broadview Learning Center, Bloomington Housing Authority Resident Council

Proposed Project:

Title of Project: Bloomington Housing Authority Community Center GED/Adult Basic Education Classes

Total Cost of Project: $41,154.50

Requested JHSSF Amount: $14,350

Other Funds Expected for Project:

Amount		Source	Confirmed or Pending
$4,000	$4,000	BHA Resident Council	Confirmed
$4,800	$4,800	BHA	Confirmed
$6,750	$6,750	Broadview Learning Center	Confirmed

Number of Clients Served by this Project in 2011: 50

Number of City Residents Served by this Project in 2011: 50

Is this a request for operational costs? ☒ Yes ☐ No

If "yes," is the request for a pilot project or for bridge funding? ☐ Pilot ☒ Bridge

Example:
Tables: 5 tables @ $12.00 each
Chairs: 20 chairs @ $8.00 each

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
Teacher Salary	$14,000
GED Tests	$350

Claim Submission Date: *(check one)*

☑ July 2011 – September 2011 ☐ October 2011 – December 2011

☐ Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Bloomington Housing Authority

Address: 1007 N. Summit St.

Bloomington, IN 47404

Phone & E-Mail: 812-339-3491 x124 nvaught@blha.net

Website: www.bhaindiana.net

President of Board of Directors: Kevin Cade

Director Information

Director of Lead Agency: Jennifer Osterholt

Director's Address: 1007 N. Summit St. Bloomington, IN 47404

Phone & E-Mail: 812-339-3491 x122 josterholt@blha.net

Presenter Information

Name of Person to Present Application to the Committee: Danielle Sorden

Address: 1077 N. Summit St. Bloomington, IN 47404

Phone & E-mail: 812-339-3491 x132

Grant Writer Information

Name of Grant Writer: Sylvia Wendeln and Danielle Sorden

Address: 1007 N. Summit St. Bloomington, IN 47404

Phone & E-Mail: 812-339-3491 x120 and x132 swendeln@blha.net dsorden@blha.net

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

GRANT APPLICATION FOR BHA COMMUNITY CENTER GED/ABE CLASS
SUBMITTED BY BLOOMINGTON HOUSING AUTHORITY
JACK HOPKINS SOCIAL SERVICES FUNDING COMMITTEE
MARCH 28, 2011

Our Mission

As stewards of public funds and trust, the Bloomington Housing Authority will provide safe, decent, affordable housing opportunities through partnerships, while serving all customers with respect.

Our Vision

As the BHA moves forward, it is our goal to provide services to our residents and Section 8 participants utilizing the following principals: To be a leader in the successful administration of affordable housing programs through the utilization of a broad base of federal, state, local and self generated resources to directly or indirectly assist in meeting the community's housing needs.

To create a strong community that residents are proud to call home, a community that is not isolated from surrounding neighborhoods but are linked to the social, educational, economic and religious institutions of the community-at-large. To continue to facilitate the development of equitable housing and community development through the continued renovation of our existing housing stock. To create partnerships and communicate effectively with community based organizations, non-profits, the faith community, and government entities that empower our clients. To make customer care a top priority in our day to day service and to have quality and pride in service to all.

To be a catalyst for change in the successful creation of strong communities and families through change in perception, change in communities, change in families, CHANGE!

Since August, 2010 the Bloomington Housing Authority (BHA) Community Center has hosted a GED/Adult Basic Education (ABE) class for either a. residents of Public Housing, b. participants in the Section 8 housing assistance program or c. parents of children who attend Boys and Girls Clubs.

The BHA Community Center GED/ABE Class addresses a previously-identified priority for social services.

From the City of Bloomington, Housing and Neighborhood Development Department's *2010-2014 Consolidated Plan:* Page 56 - "An integral part of the city's Anti-Poverty Strategy is leveraging funds for programming through other organizations..." "Economic Development is well-served by obtaining a more skilled and literate workforce. This is a key component in the city's plan for all its citizens to earn a living wage."

From the Service Community Assessment of Needs (SCAN): Page 15 – "A lack of continued education and skill development beyond the high school level is directly linked to lower income, which in turn, is one of the root causes of poverty and related challenges faced by individuals and families in our community. Increased education is vital to 'breaking the cycle' from one generation of a family to the next. Effective partnerships among all three sectors- nonprofit human service providers, government and business (for-profit) - will be required to address the challenges and barriers."

So far 32 people have attended the GED/ABE class, with 90% of them attending on a regular basis. By the end of Spring semester, 2012, we expect 18-20 students to have earned a GED. We expect 88% of ABE students to gain grade levels. The students began their studies with a wide range of scholastic competencies. Some were ready to take the GED immediately, while others were illiterate, requiring extended instruction. The GED/ABE class students are almost all struggling mothers. While the main focus of the class is academic, they have hosted speakers on such topics as nutrition and household budgeting. Ms Myers has facilitated a very strong support network among the students. This class has provided a space where students positively interact with other productive individuals and receive the encouragement

that they need to better their lives. The following is a quote from Sherry Dick, the director of Broadview Learning Center: "...The feeling of camaraderie and enterprise there is just what we were hoping for... It has just been one of the most successful 'upstarts' I've seen for awhile. Truly, the need there is one that has been simmering for a long time, and I am so pleased that we were able to bring all of this together." It is imperative that the GED class continues at the BHA Community Center. The neighborhood which it serves is the lowest-income, highest need area in Bloomington. Most of the students do not have reliable transportation or adequate childcare to attend classes at locations outside the neighborhood.

BHA is asking JHSSF for a one-time investment to pay part of the teacher's salary for the year of 2011 and the spring of 2012 and to pay for the GED test for students who do not qualify for WorkOne funds.
We need $14,000 for the salary and $350 for the GED tests. This would be bridge funding, as BHA intends to seek sources of permanent or long-term funding. The completion of two successful school-years will encourage potential funders to continue the program. In 2011, we will explore options for funding from Workforce Development funds, corporate sponsorships and fundraising activities.

The GED/ABE class has been made possible by leveraging matching funds and other fiscal mechanisms.
The first semester of the teacher's salary was paid by a grant from Boys and Girls Club (BGC) ($7,000). BHA paid for first semester books, supplies and food ($1,450). BGC also helped to promote the class and register students. Broadview Learning Center contributes a portion of the teacher's salary ($750), the entirety of the teaching assistant's salary ($6000) and teaching materials. Bloomington Housing Authority Resident Council has provided funding to continue the class ($4,000), and has helped promote the class within the BHA neighborhoods. WorkOne has registered every student for the Workforce Initiative Act Program and will pay for the GED test for most of the students ($70/test). BHA has provided the space in the newly renovated Community Center, which includes nine computer stations, internet access and a phone, a printer, a flat-screen TV, a projector screen, a full kitchen, two bathrooms, and a patio area with new picnic tables ($740 in-kind). BHA has also provided funding to continue the class ($3,000), future books and supplies ($1,050) and future snacks and beverages ($750). BHA's employees have coordinated the efforts of the other agencies, funding requests, promotion of the class within the community, and student registration. BHA employees also provide computer technical assistance, building and grounds maintenance and cleaning services ($10,512 in-kind salary expenses).

The BHA GED/ABE class makes a broad and long-lasting contribution to our community in many ways.
Continuing to offer the GED classes at the BHA Community Center will allow these students to increase their employability and self-sufficiency, prepare for post-secondary education and training, boost their self-esteem, increase their contact with other positive individuals and set a better example for their children. The benefits are exponential when accounting for workforce development, increased educational attainment for the children of the students, and increased financial investment in the community. All of these students are currently receiving at least one type of public assistance. Their reliance on these programs will decrease as their ability to earn increases.

Jack Hopkins Social Services Funding Committee

Program Budget for Crestmont GED/Adult Basic Education Classes

Budget Item	Cost	Funding Source	Total Provided	Confirmed	Pending
GED/ABE Instructor salary for 3 semesters	$21,750.00	Broadview Learning Center (BLC)	$750.00	yes	
GED/ABE Instructor salary for 3 semesters	$21,750.00	Resident Council (BHARC)	$4,000.00	yes	
GED/ABE Instructor salary for 3 semesters	$21,750.00	Bloomington Housing Authority (BHA)	$3,000.00	yes	
GED/ABE Instructor salary for 3 semesters	$21,750.00	Jack Hopkins	$14,000.00		yes
GED/ABE teaching assistant, 3 semesters	$6,000.00	BLC	$6,000.00	yes	
Instructional supplies (books, calculators)	$1,050.00	BHA	$1,050.00	yes	
Snacks and refreshments for 3 semesters	$750.00	BHA	$750.00	yes	
Use of building for classes	$506.25	BHA	$506.25 (in-kind)	yes	
Phone and Internet service	$236.25	BHA	236.25 (in-kind)	yes	
BHA staff expense to support classes	$10,512.00	BHA	$10,512.00 (in-kind)	yes	
5 GED tests for students who do not	$350.00	Jack Hopkins	$350.00		yes
qualify for funds through WIA/WorkOne					
TOTAL PROJECT COST	**$41,154.50**				
TOTAL LEVERAGED FUNDS	**$26,804.50**				
IN-KIND	$11,254.50				
CASH	$15,550.00				
TOTAL REQUESTED	**$14,350.00**				

MCCSC Adult Education
Broadview Learning Center
705 W. Coolidge Drive
Bloomington, Indiana 47403

Sherry D. Dick, Director
sdick@mccsc.edu

Go back to your future!

Feb. 22, 2011

FEB 25 2011

Danielle Sorden, FSS Coordinator
Bloomington Housing Authority
1007 North Summit
Bloomington, IN 47404

Dear Danielle,

It is with strong support and great hope that I endorse your application for a Dollar General grant to continue our adult education class at the Crestmont Housing Project. The class we conducted this year, which has been over 95% women, is a class that serves those the very most in need of help and educational services. Most of these women are the sole support of their families, but lack adequate educational skills and attainment to provide for them in a self-sufficient manner. As importantly, they are the first teachers and role models for their children, who may also drop out of school or suffer learning issues, if they don't see their mothers taking an active role in education and learning as a way to live life happily and successfully, or who can offer help when they bring work home from school. What a wonderful sight to see parents and children learning together, gathered around the kitchen table, each working on school lessons and having a good time doing it! The example our adult students set for their children is priceless to the children's futures and to the vitality of our community.

We are very happy to continue providing a teacher, to be paid from this grant, and a classroom aide, which we will include in our budget. We will provide assessment materials, teacher professional development costs, travel, classroom printing costs, marketing services, data management costs, and costs associated with my supervising the staff and project. Please let me know if there is any other way that I can help to assure that this class is not discontinued, and the women at Crestmont have a class to continue moving them along to self-sufficiency and strength.

Sincerely,

Sherry D. Dick

Sherry D. Dick

Phone (812) 330-7731 **www.adult.mccsc.edu** Fax (812) 330-7789

Bloomington Housing Authority Resident Council

Bloomington Housing Authority Resident Council
1002 N. Summit
Bloomington, IN 47404

To Whom This May Concern:

The Bloomington Housing Authority Resident Council (BHARC) supports the efforts of the Bloomington Housing Authority (BHA) in applying for Jack Hopkins funding from the City of Bloomington to continue GED classes in the Crestmont Community. BHARC has allocated $4,000.00 from our budget which has allowed the classes to continue for a second semester and we would like to help secure funding for the classes to continue further into the future.

Two members of BHARC are already enrolled in the Crestmont GED classes and working towards their educational and professional goals. Others from the community are participating and two people have already earned their GEDs. We take pride in being able to offer such a worthwhile program to our community and are pleased with the positive relationships that have come from this partnership.

We hope that you will award Jack Hopkins funds to the BHA so that the Crestmont GED classes can continue helping others in our community works towards higher education and a brighter future.

Signed,

Dennisha Hicks, BHARC President

Marlene Gray, Treasurer

BHARC Officers: Dennisha Hicks, President
Olinida Allen, Vice-president
Tammy Gray, Secretary
Steve Burris, Vice-Secretary
Marlene Gray, Treasurer

Housing Authority of the City of Bloomington (IN022)
BLOOMINGTON, IN

Entity Wide Balance Sheet Summary FY 2010

Submission Type: Unaudited/A-133

	Total
111 Cash - Unrestricted	$937,409
112 Cash - Restricted - Modernization and Development	$93,042
113 Cash - Other Restricted	$772,226
114 Cash - Tenant Security Deposits	$53,974
115 Cash - Restricted for Payment of Current Liabilities	$149,327
100 Total Cash	$2,005,978
121 Accounts Receivable - PHA Projects	$0
122 Accounts Receivable - HUD Other Projects	$755
124 Accounts Receivable - Other Government	$5,747
125 Accounts Receivable - Miscellaneous	$0
126 Accounts Receivable - Tenants	$16,157
126.1 Allowance for Doubtful Accounts -Tenants	-$1,011
126.2 Allowance for Doubtful Accounts - Other	$0
127 Notes, Loans, & Mortgages Receivable - Current	$0
128 Fraud Recovery	$79,121
128.1 Allowance for Doubtful Accounts - Fraud	-$31,408
129 Accrued Interest Receivable	$0
120 Total Receivables, Net of Allowances for Doubtful Accounts	$69,361
131 Investments - Unrestricted	$893,422
132 Investments - Restricted	$502,673
135 Investments - Restricted for Payment of Current Liability	$0
142 Prepaid Expenses and Other Assets	$30,533
143 Inventories	$70,264
143.1 Allowance for Obsolete Inventories	$0
144 Inter Program Due From	$0
145 Assets Held for Sale	$0
150 Total Current Assets	$3,572,231
161 Land	$934,929
162 Buildings	$11,692,943
163 Furniture, Equipment & Machinery - Dwellings	$26,235
164 Furniture, Equipment & Machinery - Administration	$327,708
165 Leasehold Improvements	$3,289,485
166 Accumulated Depreciation	-$7,183,901
167 Construction in Progress	$12,797

168 Infrastructure	$0
160 Total Capital Assets, Net of Accumulated Depreciation	$9,100,196
171 Notes, Loans and Mortgages Receivable - Non-Current	$0
172 Notes, Loans, & Mortgages Receivable - Non Current - Past Due	$0
173 Grants Receivable - Non Current	$0
174 Other Assets	$36,891
176 Investments in Joint Ventures	$0
180 Total Non-Current Assets	$9,137,087
190 Total Assets	$12,709,318
311 Bank Overdraft	$0
312 Accounts Payable <= 90 Days	$46,126
313 Accounts Payable >90 Days Past Due	$84,310
321 Accrued Wage/Payroll Taxes Payable	$0
322 Accrued Compensated Absences - Current Portion	$57,254
324 Accrued Contingency Liability	$0
325 Accrued Interest Payable	$0
331 Accounts Payable - HUD PHA Programs	$0
332 Account Payable - PHA Projects	$0
333 Accounts Payable - Other Government	$0
341 Tenant Security Deposits	$53,974
342 Deferred Revenues	$24,020
343 Current Portion of Long-term Debt - Capital Projects/Mortgage Revenue Bonds	$149,327
344 Current Portion of Long-term Debt - Operating Borrowings	$0
345 Other Current Liabilities	$112,607
346 Accrued Liabilities - Other	$0
347 Inter Program - Due To	$0
348 Loan Liability - Current	$0
310 Total Current Liabilities	$527,618
351 Long-term Debt, Net of Current - Capital Projects/Mortgage Revenue	$2,603,980
352 Long-term Debt, Net of Current - Operating Borrowings	$0
353 Non-current Liabilities - Other	$0
354 Accrued Compensated Absences - Non Current	$3,308
355 Loan Liability - Non Current	$0
356 FASB 5 Liabilities	$0
357 Accrued Pension and OPEB Liabilities	$0
350 Total Non-Current Liabilities	$2,607,288
300 Total Liabilities	$3,134,906

508.1 Invested In Capital Assets, Net of Related Debt	$6,383,780
509.2 Fund Balance Reserved	
511.2 Unreserved, Designated Fund Balance	
511.1 Restricted Net Assets	$1,277,190
512.1 Unrestricted Net Assets	$1,913,442
512.2 Unreserved, Undesignated Fund Balance	
513 Total Equity/Net Assets	$9,574,412
600 Total Liabilities and Equity/Net Assets	$12,709,318

Jack Hopkins Social Services Funding Application

Funding Sheet

(5)

Lead Agency:

Name Bloomington Meal on Wheels, Inc.

Is the Lead Agency a 501(c)(3)? ■ Yes ☐ No

Number of Agency Employees: Full-time 0 Part-time 1 Volunteers 200

Address where Project will be facilitated or housed:
727 West First Street, Bloomington, IN 47403

Name of Project Administrator: Kathy Romy

Address 727 West First Street, Bloomington, IN 47403

Telephone & E-mail 812.353.2248 & kromy@iuhealth.org

Name of other participating agencies, if different from Lead Agency: Indiana University Health (IUH) Bloomington, Meadowood Retirement Community, Answer Indiana, and Area 10 Agency on Aging.

Proposed Project:

Title of Project: Bloomington Meals on Wheels

Total Cost of Project: $1,320.00 per person for one year

Requested JHSSF Amount: $ 3,960.00

Other Funds Expected for Project:

Amount	Source	Confirmed or Pending
~~Goal~~ GOAL of $ 5,000.00	March for Meals Letter Campaign (March 2011)	Pending
NAP CREDITS	$7,920 [FOR SIX ADDITIONAL LOW-INCOME CLIENTS]	

Number of Clients Served by this Project in 2011: ~~3 clients for one year~~ 81 [w/ 9 LOW-INCOME PERSONS]

Number of City Residents Served by this Project in 2011: 100% of Meals on Wheels clients are Bloomington residents 81

Is this a request for operational costs? ☑ Yes ■ No

If "yes," is the request for a pilot project or for bridge funding? ☑ Pilot ☐ Bridge

Example:
Tables: *5 tables @ $12.00 each*
Chairs: *20 chairs @ $8.00 each*

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
Delivery of one dietary specific hot meal & one sack lunch once per day	$ 5.50 per person per day with a 2 week minimum (or 10 days)

Claim Submission Date: *(check one)*

☑ July 2011 – September 2011 ☐ October 2011 – December 2011

☐ Other

PER CONVERSATION W/ GRANT WRITER

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Bloomington Meals on Wheels, Inc.

Address: 727 West First Street
Bloomington, IN 47403

Phone & E-Mail: 812.353.2248 & mow@iuhealth.org

Website: Pending

President of Board of Directors: Kathleen Boggess

Director Information

Director of Lead Agency: Kathy Romy

Director's Address: 727 West First Street, Bloomington, IN 47403

Phone & E-Mail: 812.323.2248 & kromy@iuhealth.org

Presenter Information

Name of Person to Present Application to the Committee: Kathy Romy

Address: 727 West First Street, Bloomington, IN 47403

Phone & E-mail: 812.323.2248 & kromy@iuhealth.org

Grant Writer Information

Name of Grant Writer: Dawn Volungis, Bloomington Hospital Foundation

Address: PO Box 1149, Bloomington, IN 47402

Phone & E-Mail: 812.353.5873 & dvolungis@iuhealth.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

P.O. Box 1149
Bloomington, IN 47402

812-353-9528
812-353-5828 FAX

bhfoundation.org

March 24, 2011

Ms. Isabel Piedmont-Smith, Chair
Jack Hopkins Social Services Funding Committee
401 North Morton, Suite 110
Bloomington, IN 47402

Dear Ms. Piedmont-Smith,

On behalf of Bloomington Meals on Wheels, Inc. (MOW), it is my pleasure to submit this application for funding to the Jack Hopkins Social Services Funding Program Committee. If funded, our project will provide essential meal delivery and daily human contact to three homebound people who otherwise could not afford to eat.

If you have any questions or would like additional information, please contact me (812) 353-5873 or dvolungis@iuhealth.org or Kathy Romy, MOW's Director, at (812) 353-2248 or kromy@iuhealth.org.

Thank you again for your support and consideration of MOW's request for 2011 Jack Hopkins Social Services Funding Program.

Best Regards,

Dawn Volungis
Manager of Grant Development and Research
Bloomington Hospital Foundation

405 North Rogers Street
P.O. Box 1149
Bloomington, IN 47402
t 812.353.5873
f 812.353.5828

Jack Hopkins Social Services Funding Application for 2011:

Bloomington Meals on Wheels, Inc. Narrative

Agency Mission:

The mission of Bloomington Meals on Wheels, Inc. (MOW), a 501(c)(3) agency, is to provide nutritious meals to homebound persons within the city of Bloomington who are unable to purchase and prepare nourishing meals through medical or physical disability, pursuant to certification by a licensed medical doctor. The service is provided to the ill, disabled or elderly without distinction as to race, color, creed, national origin or gender.

Nature of the Project:

MOW has been a reliable resource for residents of the city of Bloomington since 1973. Up to 200 volunteers donate one hour of their time once a month to deliver meals to those who are most vulnerable. Since its inception, MOW has been operating on 100% volunteer power. It was only recently, in August 2010, that MOW hired their first paid position, director Kathy Romy, for 20 hours per week. Kathy was hired by the MOW's Board of Directors to help manage the day-to-day operations, as well as to take the organization to the next step of expanding routes and serving more clients in need. In addition, MOW continues to leverage collaborative community partnerships with Answer Indiana, Meadowood Retirement Community, Area 10 Agency on Aging, and Indiana University Health (IUH) Bloomington (formerly Bloomington Hospital).

Currently MOW has the capacity to serve 72 people across six routes. Every route is strictly within the city limits of Bloomington. At this time, MOW has only been able to serve people who are able to afford the $ 5.50 per day rate for meal delivery. With a minimum two week commitment (or 10 meals), clients must be able to afford $ 55.00 every two weeks. While this may not seem like a lot of money, it can mean the difference between affording to eat or not to some who don't have money to spare. At a cost of $5.50 per day two meals are provided at a very reasonable rate, however, if you cannot afford this service any cost may seem unreasonable.

MOW is respectfully requesting $ 3,960.00 to subsidize delivery service for residents within the city of Bloomington. With a full award MOW can provide weekly meals for a year for three (3) people who otherwise could not afford it. Those eligible for free meals must be at or below 150% of poverty income guidelines set by the Department of Health and Human Services. In addition, each client is referred to MOW via the hospital healthcare system or through Area 10 Agency on Aging services.

Identified Priority for Funding:

According to the City of Bloomington, Housing and Neighborhood Development Department's *2010-2014 Consolidated Plan*, based on the *Service Community Assessment of Needs* (SCAN) from 2003 (updated in 2009), Strategy 5 is targeted for Public Service Assistance (page 19). In particular, the interventions for this strategy are to provide funding to non-profit organizations that serve low income individuals/families with their basic emergency needs: food, shelter and health care; to provide funding to non-profit organizations that provide a safety net for community members in need; and to provide funding to non-profit organizations that provide valuable services to improve quality of life.

The services that MOW provides within the city of Bloomington do meet the designated priorities for funding, as previously identified. More specifically, MOW helps people who are recovering from an accident or illness; who are experiencing either a temporary or permanent disability; or who are unable to prepare food independently. By the very nature of the current MOW clientele, it is absolutely true that many of the people served are in need of emergency services for food – a fundamental human need. The people we have targeted for this project cannot afford MOW currently because they are low to moderate income, many are elderly, and as mentioned above, many are affected by disability or disadvantaged otherwise.

As noted in the "Vulnerable Populations" section of the SCAN report, under the "Places to Start" subheading, it is essential that we provide services to meet people where they are. Oftentimes they are homebound and any services that can be brought to them, allow the elderly, the ill and the disabled to continue to stay in their homes and not need institutional intervention. In addition, MOW service provides much needed respite for family members or friends who may be burdened by caregiving already. MOW also allows clients to benefit from daily contact with another person. Oftentimes people who are homebound can be isolated from human contact. To be able to check-in with their MOW delivery driver daily is almost as important to their quality of life as the food that is being delivered.

One-time Investment for this Initiative with Leveraging Matching Funds:

Currently MOW does not subsidize services for any of their clientele; however, this need has been revealed and is of utmost importance to both the Director and the MOW Board of Directors. This funding request is an effort to offer program subsidies and will be a one-time investment. Other grant funding is being considered at this time. Also, a March fundraising letter campaign, with a goal of $5,000 raised, has been sent to 14,000 residents and any monies raised will also support future subsidies for clients in need. In 2011, NAP credits have been designated for 6 people to receive MOW deliveries, a value of $7,920 annually.

MOW operates in partnership with several community-based agencies. Answer Indiana provides their services as in-kind but this cost would amount to $200/person per month (or $2,400 annually for one person). Both Meadowood Retirement Community and IUH Bloomington prepare and package food on-site at cost that is dietary specific (low sodium, low cholesterol, high protein, diabetic, etc.). No additional money is charged by these agencies for this service. IUH Bloomington houses the office for MOW and does not charge rent or utilities. Area 10 Agency on Aging pre-screens clients to determine their eligibility. MOW provides dietary-specific meals not currently met by Area 10. In all, these partnerships function with mutual respect and rely on each other to improve the quality of life of residents within Bloomington.

Broad, Long-Lasting Community Contribution:

MOW aims to serve the homebound that are unable to cook for themselves. This is essential because it allows those who are ill or are in recovery to stay home and not rely on institutional support. Over time, health care costs are reduced because they do not have to access a higher level of care simply based on their need for meals. Oftentimes, the ill or disabled have family, friends, or other caregivers who provide support. MOW supplements this support providing respite for caregivers and reducing lost time from work absences. MOW offers service to meet an essential, fundamentally basic human need – food, with profound, long-term spillover effects. We respectfully thank you for considering this request.

Jack Hopkins Social Services Funding Application for 2011:

Bloomington Meals on Wheels, Inc. Project Budget

Bloomington Meals on Wheels, Inc. Contents of One Day's Meals	Cost Per Day	Cost Per Week	Cost Per Month	Cost Annually
One Hot Meal (Lunch) & One Sack Meal (Dinner)*	$ 5.50	$ 27.50	$ 110.00	$ 1,320.00
* Milk is included with each meal				

Budget Justification:

Bloomington Meals on Wheels, Inc. (MOW) delivers two meals per day to clients on each of their six routes. Those they serve are required to sign up for a minimum of 2 weeks of delivery (or 10 meals). MOW is requesting $ 3,960.00 to subsidize the cost of service for clients who will be deemed ineligible to receive delivery of food based on their inability to pay the daily fee of $ 5.50 per day.

If awarded monies from Jack Hopkins, MOW can service 3 people for an entire year ($ 1,320.00 x 3 = $ 3,960.00).

Income/Expense by Category_2010 - Last year:2

1/1/2010 through 12/31/2010 (Cash Basis)

Category Description	1/1/2010-12/31/2010	OVERALL TOTAL
INCOME		
Div Income	35.00	35.00
Donation	868.25	868.25
Grant	4,000.00	4,000.00
Interest Inc	99.10	99.10
Meals	63,693.00	63,693.00
TOTAL INCOME	**68,695.35**	**68,695.35**
EXPENSES		
Biz Insurance	744.00	744.00
Client Credit	202.50	202.50
Dues and Subscriptions	150.00	150.00
Education	30.00	30.00
Meal Prep	63,800.60	63,800.60
Meals & Entertainment	840.00	840.00
MOW solutions	900.00	900.00
Office	1,625.84	1,625.84
Payroll	6,500.00	6,500.00
Postage and Delivery	45.99	45.99
Prof and Legal Fees	306.00	306.00
Tax	68.35	68.35
TOTAL EXPENSES	**75,213.28**	**75,213.28**
OVERALL TOTAL	[illegible]	[illegible]

Jack Hopkins Social Services Funding Application

Funding Sheet

(6)

Lead Agency:

Name Boys & Girls Clubs of Bloomington

Is the Lead Agency a 501(c)(3)? ■ Yes ☐ No

Number of Agency Employees: Full-time 7 Part-time 47 Volunteers 500/yr.

Address where Project will be facilitated or housed:
1037 N. Summit Street/P.O. Box 1716, Bloomington, IN 47402

Name of Project Administrator: Shawna Meyer-Niederman

Address 1037 N. Summit Street/P.O Box 1716, Bloomington, IN 47402

Telephone & E-mail (812) 336-6501 smeyern@bgcbloomington.org

Name of other participating agencies, if different from Lead Agency:

Proposed Project:

Title of Project: Crestmont Boys & Girls Club

Total Cost of Project: ~~$83,903.00~~ $73,500

Requested JHSSF Amount: $14,500

Other Funds Expected for Project:

Amount		Source	Confirmed or Pending
$59,000.00	$59,000	See Attached Budget	Pending
~~$5,000.00~~	$5,000	Peyback Foundation	Pending
~~$5,000.00~~	$5,000	~~Boys & Girls Clubs of America~~	Pending

Number of Clients Served by this Project in 2011: 130 Children+

Number of City Residents Served by this Project in 2011: 125 Children+

Is this a request for operational costs? ■ Yes ☐ No

If "yes," is the request for a pilot project or for bridge funding? ☐ Pilot ■ Bridge

Example:	
Tables:	*5 tables @ $12.00 each*
Chairs:	*20 chairs @ $8.00 each*

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
~~The $14,500 added to our adjusted budget will allow us to retain a full-time Unit Director. $9,500 of Jack Hopkins funding in conjunction with one of the above listed "pending" sources would allow us to retain our full time unit director.~~	
RETAIN FT UNIT DIRECTOR	$14,500

Claim Submission Date: *(check one)*

☐ July 2011 – September 2011

☐ Other

☑ October 2011 – December 2011

PER CONVERSATION w/ DIRECTOR 4/13/11

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Boys and Girls Clubs of Bloomington

Address: 311 South Lincoln/P.O. Box 1716

Bloomington, IN 47402

Phone & E-Mail: 812-332-5311 jbaldwin@bgcbloomington.org

Website: www.bgcbloomington.org

President of Board of Directors: Whitney Gates

Director Information

Director of Lead Agency: Jeff Baldwin

Director's Address: Same as above

Phone & E-Mail: Same as above

Presenter Information

Name of Person to Present Application to the Committee: Jeff Baldwin

Address: Same as above

Phone & E-mail: Same as above

Grant Writer Information

Name of Grant Writer: Jeff Baldwin

Address: Same as above

Phone & E-Mail: Same as above

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

Agency Mission

The Boys & Girls Clubs of Bloomington is a guidance organization whose mission is to enable all young people, especially those who need us most, to reach their full potential as productive, caring and responsible citizens. Our programs and services are designed to build character and strengthen life skills while providing hope and opportunity. The Club is unique among other local youth organizations for a number of exceptional reasons. It is a community-centered program with both Clubs being conveniently located near those members who need us most. It provides bus transportation to members, offering a seamless connection from school to the Club. It is facility-based, staffed with full time trained youth professionals and caring adult volunteers. It maintains and develops partnerships with other youth service organizations and programs such as Girl's Inc., Big Brothers Big Sisters, Rhino's and the Banneker Center. It boasts specialized creative programs, low annual dues, and scholarship opportunities to welcome ALL children. The Boys and Girls Clubs of Bloomington currently reach over 1,300 youth in the community who are registered members of our three Clubs.

Nature of the Project

The Boys and Girls Clubs of Bloomington is requesting $14,500 from the Jack Hopkins Social Services Funding Committee to serve as bridge funding for the Crestmont Boys and Girls Club. The funds received from the Jack Hopkins grant will be used to support the salary of the full time Unit Director.

The Clubs had planned on asking for funds to support "Safety and Risk Management" efforts. The purchase of items such an AED, two-way radios, fire extinguishers, and hard-wired smoke detectors would allow the Clubs to more effectively deliver a safe environment for our members. However, in November, the Crestmont Club applied for Community Development Block Grant funds for fiscal year 2011/2012. Due to current proposed federal budget cuts, the Clubs will likely lose vital CDBG funding. Additionally, the Clubs anticipate a cut to the AmeriCorps program--this program provides significant support to Crestmont Club programming. The loss of CDBG funding represents 20% of our annual operating budget. Plans to reduce costs have been implemented, additional resources have been sought, and capacity building initiatives have been utilized. Other funding sources have been sought such as those listed on the Program Funding Sheet. Most important however, the current Board of Directors, professional staff, and other key club volunteers, have been actively utilizing a capacity building grant provided through the Lilly Foundation. This 2.5 million dollar three year grant, awarded to Indiana Boys and Girls Clubs, is designed to strengthen our Club's ability to improve resource development efforts through strategic planning, board development, and marketing and resource development plans. *Through these efforts, the Club will be able to adjust to the reduction in funding, utilize Jack Hopkins funding, and soundly position itself for fiscal year 2011/2012..*

Satisfaction of the Funding Criteria

The Program Should Address a Previously Identified Social Service Fund Priority

The Service Community Assessment of Needs (SCAN) of 2003 highlights the needs of youth in Monroe County. SCAN addresses the point that youth in households "experiencing socioeconomic ills" may suffer from a lack of basic necessities or be subject to the effects of anxiety, stress, and other unhealthy behaviors and choices. According to American Academy of Pediatrics, youth living in poverty are 100% more likely to experience grade retention, 98% more likely to be expelled or suspended from school, and 119% more likely to drop out of school. 74% of the Crestmont Club members come from families that live at or below the "extremely low" poverty level. Club programs such as the Power Hour tutoring program have increased Club member reading and math skills by 89% and 73% respectfully, strengthening our youth's ability to be successful in school. An additional finding from SCAN, in reference to after-school programming, found that, "not all youth are able to access these opportunities equally". In Monroe County, 22% of families below the poverty level, reported that it was a problem for them to find after-school programs. The Boys and Girls Clubs' mission addresses these specific findings, working in a way so that anyone who comes to the Club to become a member is not turned away. An annual Club membership costs only $5.00, with scholarships for those who need assistance. Additionally, the club is accessible, located within the BHA, within walking distance for our community's residents who are most in need of service. Further SCAN findings point to challenges and barriers to learning opportunities for the "working poor". Many parents need accessible and affordable after-school care, allowing them to attend adult education programs, necessary for their upward mobility.

The same is true for those that have work schedules that require them to find accessible after-school care. The Crestmont Club provides this care for adults of the Crestmont Neighborhood and surrounding communities. Lastly, in regards to SCAN findings per Youth Development, key informants sited the following challenge, "basic needs, like hunger and family disruption, need to be addressed for youth to maximize their learning opportunities in school and elsewhere. For some students, the free and reduced lunch programs available during the school year may be their only daytime meal." Again, the Crestmont Club addresses this need. Members are provided with a meal each day of the school week, with Thursday's meal being prepared by members in the "Cooking" Club. Our organization fits into the **community's long-range planning**, as outlined in the 3-5 Year Consolidated Plan, by specifically addressing Community Development Needs (91.215 (e) pg. 50). The Crestmont Club acts in a preventative capacity- funds invested result in fewer dollars spent on emergency services. The Crestmont Club programming focuses on education and career development, serving to release youth from this poverty cycle, and furnish youth with tools and resources to live healthy, thriving, and productive lives as successful adults and community contributors. It is our intent to reduce the community need for emergency services by equipping youth with the resources and motivation for change. Our organization also addresses the Public Housing Strategy (91.210 (h) pg. 38). Our organization improves living environments in low-income areas. The Crestmont Club also encourages stability in the transient neighborhood of the BHA and surrounding Crestmont Neighborhood. Furthermore, the Club supports families by partnering with the BHA to bring GED classes to the Bloomington Housing Authority.

The Club is accessible, provides vital tutorial aid and mentoring, serves the needs of working parents and feeds its members. On a daily basis, this program serves as an anchor for the youth of the Crestmont Neighborhood and surrounding community.

The Funds Should Provide a One-Time Investment with Leveraged Matching Funds

The funds requested for this program would provide a one-time "bridge" funding investment. As outlined in the project description, necessary cost saving measures will be taken to lower operational costs. Most importantly, the Clubs will continue to implement resource and board development plans resulting from the work developed through the Lilly Foundation grant, resulting in lasting growth and stability.

The Boys and Girls Clubs of Bloomington does not receive a significant percentage of its budget from county property taxes. County funding accounts for less than 1% of our organizational budget. Clearly this is not a primary source of revenue.

The Program Should Have Broad and Lasting Benefit to the Community

Without the Crestmont Club, many youth within the Crestmont Neighborhood and surrounding communities would not have a safe, productive place to go after-school. Of the 124 current members, 115 are City residents. Total membership numbers will rise to more than 130 by the end of the program year and an additional 225 youth will benefit from outreach services.

The Crestmont Club feeds, mentors, tutors, and protects its members. The program provides emergency and preventative service to this community's most vulnerable and yet most promising citizens. Without the Club's programming, these children face a most certain future riddled with devastating costs that are felt both personally and community-wide. Lack of educational attainment, teen pregnancy, hunger, disease, emotional disorders, crime, and abuse and neglect follow these children of poverty unless someone steps in to provide hope and opportunity. Nothing represents the Club's impact more profoundly: In an independent survey, conducted by the Boys and Girls Clubs of America, 57% of Club Alumni agree or strongly agree that, "the Club saved their life."

Crestmont Boys and Girls Clubs: Fiscal Year 2010-2011

Income	2010/2011 Budget	Adjusted 2010/2011 Budget	Anticipated Income
CDBG	$ 25,000.00	*$ 13,891.00*	0
United Way	$ 2,800.00	$ 2,800.00	$ 2,800.00
County	0	0	0
Fundraising	$ 22,880.00	$ 22,880.00	$ 22,880.00
Other Federal or State Funds	$ 15,520.00	$ 15,520.00	$ 15,520.00
Other (list)	$ 17,800.00	$ 17,800.00	$ 17,800.00
Total Budget Items	**$ 84,000.00**	**$ 72,891.00**	**$ 59,000.00**

Expenses	2010/2011 Budget	2010/2011 Budget	Proposed Ajustments
Salaries	$ 53,487.00	$ 53,487.00	$ 45,487.00
Employee Benefits/Tax	$ 9,469.00	$ 9,469.00	$ 8,051.20
Consultant Services	0	0	0
Office Supplies	$ 235.00	$ 235.00	$ 235.00
Postage	$ 250.00	$ 250.00	$ 200.00
Printing/Publications	$ 775.00	$ 775.00	$ 600.00
Travel	$ 145.00	$ 145.00	0
Conferences/Conventions	$ 475.00	$ 475.00	$ 250.00
Membership Dues	$ 2,528.00	$ 2,528.00	$ 2,528.00
Utilities	0	0	0
Rent	$ 4,320.00	$ 4,320.00	$ 4,320.00
Equipment Rental/Maint.	$ 370.00	$ 370.00	$ 370.00
Equipment Purchases	$ 1,250.00	$ 1,250.00	$ 900.00
Specific Assistance to Individuals	$ 1,000.00	$ 1,000.00	$ 750.00
Other (see attached)	$ 9,599.00	$ 9,599.00	$ 9,000.00
Total Budget Expenditures	**$ 83,903.00**	**$ 83,903.00**	**$ 72,691.20**

Of the cuts that we propose, 84% will come from the reduction of two part-time youth workers.

"Other"

	2010/11	2011/12
Cleaning Supplies	310.00	310.00
Kid Trax Software Program	449.00	649
Food	325.00	325.00
Misc.	125.00	125.00
Insurance	2810.00	2810.00
Transportation	1300.00	1300.00
Professional Fees	1425.00	1425.00
Fire/Security Protection	335.00	335.00
Program Expenses	1750.00	1750.00
Facility/Maintenance Improvements	150.00	150.00
Advertising/Marketing	220.00	220.00
Special Events Expense	200.00	200.00
Total Budget	**9399.00**	**9599.00**

12:51 PM

03/25/11

Cash Basis

Boys & Girls Club of Bloomington
Profit & Loss
January through December 2010

		Jan - Dec 10
Ordinary Income/Expense		
Income		
Auxiliary Funding		41,250.00
Special Events		77,366.24
Contributions		
Bequests/Memorials	3,825.00	
Foundations	20,637.90	
Civic Groups	21,992.24	
Individual Donations	180,961.58	
Corporate Donations	73,649.14	
Total Contributions		301,065.86
Fees		
Alumni Club	20.00	
Program/Registrations	3,364.00	
Camps	116,178.06	
Facility Rental	13,995.00	
Memberships	15,521.09	
Total Fees		149,078.15
Grants		
State	88,875.93	
Local - City/County	87,107.46	
Federal	66,900.00	
Total Grants		242,883.39
Other Income		
Interest	167.84	
Transportation Fee	55,526.62	
Reimbursements	3,028.45	
Volleyball Tournament	1,060.35	
Clothing Sales	773.00	
Vending Commission	139.00	
Total Other Income		60,695.26
Total Income		872,338.90
Expense		
Fundraising Special Events		31,359.70
Equipment		10,210.48
Program Fees		20,908.04
Financial Expenses		
Misc.	1,140.20	
Credit Card Machine Fees	2,383.21	
Finance Charge	545.68	
Line of Credit Interest	201.77	
Total Financial Expenses		4,270.86
Insurance		
Business Auto	2,768.00	
Commercial Umbrella	3,116.50	
Workers' Comp	3,201.00	
Commercial Package	8,916.50	
Liability Insurance	1,135.00	
Total Insurance		19,137.00
Vehicle		
Loan Payment	4,125.41	
Fuel	9,124.15	
License/Permits	286.50	
Maintenance	131.13	
Repairs	7,822.12	
Total Vehicle		21,489.31

Boys & Girls Club of Bloomington
Profit & Loss
January through December 2010

			Jan - Dec 10
Utilities			
Electricity		13,051.37	
Gas		1,891.02	
Water/Sewer		1,635.00	
Total Utilities			16,577.39
Rent			25,433.00
Professional Fees			
IT Consultant		1,788.33	
Misc.		7,195.36	
Development Fees		2,193.75	
Accountant		6,000.00	
Total Professional Fees			17,177.44
General Expenses			
Food		2,371.71	
Printing			
Printing Outsourced	10,523.69		
Supplies	887.80		
Copier Maintenance Fees	1,100.00		
Total Printing		12,511.49	
Misc.			
Misc.	4.25		
Club Gear	4,333.26		
Awards/Recognition	1,492.50		
Travel & Entertainment	580.90		
Total Misc.		6,410.91	
Postage		4,089.97	
Supplies			
Misc. Supplies	8,031.41		
Office Supplies	4,522.78		
Art Supplies	4,130.36		
Total Supplies		16,684.55	
Total General Expenses			42,068.63
Maintenance, Facility			
Service		7,540.63	
Supplies/Hardware		2,228.27	
Fire & Security		1,079.90	
Trash		1,055.92	
Cleaning Supplies		4,555.07	
Total Maintenance, Facility			16,459.79
Dues			
State		2,007.14	
Local		416.50	
National		4,208.69	
Total Dues			6,632.33
Communications			
Computer Technology		8,832.83	
Advertising		1,139.23	
Telephone		4,389.27	
Total Communications			14,361.33
Payroll Taxes			
FUTA		60.55	
Penalty		112.05	
Medicare		5,328.89	
Social Security		22,785.53	
Payroll Taxes - Other		0.00	
Total Payroll Taxes			28,287.02

Boys & Girls Club of Bloomington
Profit & Loss
January through December 2010

		Jan - Dec 10
Staffing Expenses		
Payroll		
Program Staff	96,958.61	
Summer Staff	0.00	
Support Staff	63,794.33	
Work Study	2,585.32	
Other Payroll Staff	1,995.00	
Professional Staff	235,160.19	
Total Payroll		400,493.45
Misc.		179.28
Training		
Misc. Expense	779.50	
Travel	30.72	
Registration	3,085.00	
Hotel & Meals	2,519.11	
Total Training		6,414.33
Criminal History Checks		2,787.30
Benefits		
Health & Life Insurance	28,642.78	
Retirement	16,421.90	
Total Benefits		45,064.68
Unemployment Claims		876.55
Total Staffing Expenses		455,815.59
Total Expense		730,187.91
Net Ordinary Income		142,150.99
Net Income		142,150.99

Jack Hopkins Social Services Funding Application

Funding Sheet

(7)

Lead Agency:

Name Community Kitchen of Monroe County, Inc.

Is the Lead Agency a 501(c)(3)? ■ Yes ☐ No

Number of Agency Employees: Full-time 5 Part-time 9 Volunteers avg 80/wk

Address where Project will be facilitated or housed:
1515 S Rogers St Bloomington IN 47403

Name of Project Administrator: Vicki Pierce

Address PO Box 3286 Bloomington IN 47402

Telephone & E-mail 812-332-0999 director@monroecommunitykitchen.com

Name of other participating agencies, if different from Lead Agency:

Proposed Project:

Title of Project: Equipment Purchase & Relocation

Total Cost of Project: $10,448

Requested JHSSF Amount: $10,448

Other Funds Expected for Project:

Amount	Source	Confirmed or Pending

Number of Clients Served by this Project in 2011: 1,658

Number of City Residents Served by this Project in 2011: 1,459

Is this a request for operational costs? ☐ Yes ■ No

If "yes," is the request for a pilot project or for bridge funding? ☐ Pilot ☐ Bridge

Example:	
Tables:	*5 tables @ $12.00 each*
Chairs:	*20 chairs @ $8.00 each*

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
Prep tables: 3 (6') @ $300 ea. and 1(4') @ $250 ea	$1,150
-casters 4 sets @ $175/set	$700
Relocating: Walk-in cooler/freezer, 5 coolers, 2 ovens, convection over, dish machine	$7,400
Samsung 4.0 cu ft front load washer	$599
Samsung 7.3 cu ft electric dryer	$599

Claim Submission Date: *(check one)*

☑ July 2011 – September 2011 ☐ October 2011 – December 2011

☐ Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Community Kitchen of Monroe County, Inc.

Address: PO Box 3286 (917 S Rogers St)
Bloomington IN 47402-3286

Phone & E-Mail: 812-332-0999 director@monroecommunitykitchen.com

Website: www.monroecommunitykitchen.com

President of Board of Directors: Laurie Eynon

Director Information

Director of Lead Agency: Vicki Pierce

Director's Address: PO Box 3286 Bloomington IN 47402-3286

Phone & E-Mail: 812-332-0999 director@monroecommunitykitchen.com

Presenter Information

Name of Person to Present Application to the Committee: Vicki Pierce

Address: PO Box 3286 Bloomington IN 47402-3286

Phone & E-mail: 812-332-0999 director@monroecommunitykitchen.com

Grant Writer Information

Name of Grant Writer: Vicki Pierce

Address: PO Box 3286 Bloomington IN 47402-3286

Phone & E-Mail: 812-332-0999 director@monroecommunitykitchen.com

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

Common Council Social Services Funding Application 2011
Community Kitchen of Monroe County, Inc.

Community Kitchen (CK/the Kitchen) respectfully requests a one-time grant of $10,448 to purchase prep tables, move existing equipment from 917 S Rogers St to 1515 S Rogers St, and purchase a washer & dryer.

The mission of Community Kitchen is "to work alone and in collaboration with others, to eliminate hunger in Monroe County and surrounding areas, through direct service, education and advocacy." Community Kitchen has provided warm, nutritious meals to anyone in need since 1983. In 2010 the Kitchen served a 211,322 to such individuals. Of our patrons, 61% were children under the age of eighteen; another 14% were seniors. Hot meals are served on site at 917 S. Rogers Street and for carryout at 1100 W. 11th Street (CK Express) from 4-6pm each Monday through Saturday. Meals are also provided to at-risk children through the Summer Breakfast Program (13,597 last summer) and the Feed Our Future program for youth serving agencies. Feed Our Future provides approximately 2,000 meal and snacks to children at Broadview Teen Learning Center, all three Boys & Girls Clubs, the childcare program at Middle Way's transitional facility, Girls Inc., and Rhino's Youth Center. Additionally, backpacks of food are provided to selected families of Fairview, Summit, Arlington, Grandview, Clear Creek and Edgewood Elementary School students each weekend of the school year through our Backpack Buddies Program. Finally, two nutritious meals are provided to area HIV+ patients through a partnership of free home delivery with Bloomington Hospital's Positive Link.

Addressing a previously identified priority: The 2003 Service Community Assessment of Needs (SCAN) identified hunger as a significant issue in our community. SCAN results indicate that many low-income families report a problem paying for food (39% of families with household income less than $25,000; and 43% of families with household income less than $15,000) and report having sought emergency supplemental food assistance in the previous twelve months (23% of families with less than $25,000 household income and 34% of families with less than $15,000 household income). The 211,322 meals served by the Kitchen in 2010 represent a 14% increase over the previous year and a new record number of meals served. 75% of the patrons served by Community Kitchen in 2010 were children and seniors, both populations identified vulnerable by the 2003 SCAN report. The Kitchen's hunger relief programs have also met funding priorities as determined by United Way of Monroe County and the City of Bloomington Community Development Block Grant process.

Community Kitchen addresses Strategy #5 (Public Services Assistance) of the Consolidated Plan 2010-2014 for the City of Bloomington. Strategy 5 states "Provide funding to non-profit organizations that serve low-income individuals/families with their basic emergency needs: food, shelter and health care" (p. 19). By providing emergency food assistance to anyone in need from two locations within the city, Community Kitchen addresses this strategy.

According to the Bloomington Housing Authority survey, Community Kitchen was among the top four most highly utilized agencies among the general public services category (Consolidated Plan, p. 50). And not only is Community Kitchen a vital agency functioning in line with the City's Consolidated Plan, CK also fits into the City of Bloomington's Anti-Poverty Strategy. According to page 55 of the Consolidated Plan, a significant part of the Strategy is to "provide access to information and emergency assistance to the most vulnerable elements of the community." Community Kitchen's emergency free meals service is directly addressing that part of the Strategy by providing access to warm nutritious meals. CK also provides referral services on site three days/week.

One-time investment: The Kitchen is requesting funding for a one-time investment to purchase four new prep tables for our new facility, as well as, the expense of moving our existing kitchen equipment, including our large walk-in freezer & cooler. The following requests are explained in priority order:

1. **Purchase four prep tables for the new facility - $1,850**
   While we are taking some of the prep surfaces from 917 S Rogers, they are not adequate work surfaces for that location. At 1515 S Rogers all of the prep work, which now happens on dining room tables, will be conducted in the Kitchen. Therefore, we request funding for four prep tables (three – 6' tables and one 4' table) with casters.

2. **Moving our current equipment from 917 S Rogers St to the new facility at 1515 S Rogers St - $7,400**
   All of our current kitchen equipment from 917 S Rogers St will be moved to 1515 S Rogers St. All equipment is well within its life expectancy and working well. Instead of purchasing new equipment, we want to move all of our current equipment to the new location. Because of the amount, size and complexity of the equipment, we feel it best to have it professionally moved by kitchen equipment specialists. This cost includes the tear down, removal and reassembly of a large walk-in cooler/freezer unit. It also includes the cost of moving 5 other cooling units, 2 ovens, a convection oven and a commercial dish machine.

3. **Purchase a washer & dryer for our new facility - $1,198**
   We have to purchase a washer and dryer for 1515 S Rogers St. We have aprons and bar towels that must be washed daily. In addition, we have backpacks for the Backpack Buddies program that must be regularly washed. We began washing backpacks this school year due to the threat of bed bugs. Therefore, it is essential for us to have a washer and dryer at the new location.

Fiscal leveraging and contribution to program: With the continual need for our services and the importance of access to basic food resources for all, CK has worked to minimize operating costs and provide our services in the most efficient manner possible. Community Kitchen is currently in the renovation phase of new Kitchen facility at 1515 S Rogers St. The items requested are necessary equipment that are currently and will continue to be used daily in the new facility. These are necessary costs of setting up the new space for Kitchen operations.

By purchasing equipment and services from Gooldy & Sons Inc. we are making the best use of our resources and leveraging local support for this project. The items and services we receive from Gooldy are always near cost and drastically below retail cost. We pulled the equipment relocation out of the overall project for the renovation project for two reasons: to minimize the cost of the relocation and to maximize the life of our equipment. Since our equipment has all been purchased from and maintained by Gooldy & Sons, we know that they are most qualified to move it and set it back up again.

The purchase of the washer and dryer will allow Community Kitchen to do our own laundry. At our current location, our laundry is done at Martha's House. At the new location, that will no longer be possible. By purchasing high efficiency units we know that we will incur lower energy costs.

Provide broad and long-lasting community benefits: Community Kitchen's ability to provide meals in a larger facility will meet an important need in Bloomington for many years to come. Access to food and nutrition are commonly accepted necessities for healthy individuals and families. Proper nutrition helps ensure success in school and work, and better physical and mental health. As the need for Kitchen services continues to grow and we continue to reach out to more and more children, the benefits to the community are long lasting and take the form of more healthy children, better learners, lower drop out rates, lower incarceration rates and more productive citizens.

The items requested for Common Council Social Services funding would provide a long-term investment in equipment at CK. Our existing equipment is in good shape and has much life left. We are pleased to be able to take all of this equipment to the new location and continue its productivity. These investments for the capacity and efficiency of the agency in our new location will have a lasting impact on our operations and ability to meet community needs.

Community Kitchen appreciates the Committee and the Council's past support and consideration of its request for 2011 Social Service funding. Thank you.

Attachments:
- ✓ Simple Program Budget
- ✓ 2010 Profit & Loss Statement
- ✓ Estimate for 4 Stainless Prep tables w/casters (Eagle "B" Series work table #T3072B 3@ $475 & T3072B – 1@ $425) -$1,850
- ✓ Estimate for moving CK equipment (cooling units, ovens, walk-in cooler/freezer, dish machine) - $7,600
- ✓ Estimate for Samsung Front-load Washer & Dryer @ Lowe's ($599 each) - $1,198

Community Kitchen
Equipment Purchase Relocation Budget 2011

Equipment Purchase	Cost	Quantity	Total
Prep table - 6'	$300	3	$900
Prep Table - 4'	$250	1	$250
Casters	$175	4	$700
Samsung Washer	$599	1	$599
Samsung Dryer	$599	1	$599
Equipment Relocation			
Walkin Cooler/Freezer	$6,000	1	$6,000
Euipment from 917 S Rogers St		7	$1,200
Double range oven (from Express)	$200	1	$200
Total Cost			**$10,448**

Proposal

GOOLDY & SONS, INC.
926 West 17th Street
BLOOMINGTON, INDIANA 47404
(812) 332-1682
FAX (812) 332-2610

Page #1 1113

PROPOSAL SUBMITTED TO: County Auditor	PHONE: 335-7215 / DATE: 3-9-2011
STREET	JOB NAME: Office Vitel
CITY, STATE and ZIP CODE	JOB LOCATION: Fax: 337-1937
ARCHITECT / DATE OF PLANS	JOB PHONE

We hereby submit specifications and estimates for:

* "Estimate" of labor charges to move equipment from old location to new location per your request:

- Labor charges to remove existing cooking equipment from old location to new location = 1,700.00

- Labor charges to remove double range hoods from 11th St. location to new location = 200.00

- Labor charges to supply labor, & handle and move existing W.I. & W.I. Cooks combination from old location to new location and vent hood & hook up at new location = 6,000.00 + "extras"

We Propose hereby to furnish material and labor complete in accordance with above specifications, for the sum of: _____ dollars ($ _____).

Payment to be made as follows: Net 30 days

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature: Tim Gooldy

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

To Reorder:

Proposal

Page No.

GOOLDY & SONS, INC.
926 West 17th Street
BLOOMINGTON, INDIANA 47404
(812) 332-1682
FAX (812) 332-2610

Page #1 1113

PROPOSAL SUBMITTED TO: Community Hot Line
PHONE: 275-2245
DATE: 3-9-2011
STREET:
JOB NAME: Attn: Vicki C.
CITY, STATE and ZIP CODE:
JOB LOCATION: Fax # 332-1937
ARCHITECT:
DATE OF PLANS:
JOB PHONE:

We hereby submit specifications and estimates for:

1 - # T3078B Eagle Stainless Steel wh table (30"x78") = 250.00 ea (1)

(V3)

~~1 - # T3060B Eagle Stainless Steel wh table (30"x60") = 215.00 ea~~ (5)

(V3)

1 - # T3072B Eagle Stainless Steel wh table (30"x72") = 300.00 ea (3)

1 - # CA8-FB Eagle cantilever at 8' (4" diameter, 2 round, 2 with brackets) = 175.00 per set (4)

(V3)

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Payment to be made as follows: Net 30 days dollars ($).

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature: [signature]

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal -- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Date of Acceptance:

Signature

NOTE: To Reorder:

GOOLDY & SONS, INC.
826 W. 17th Pl. 332-1682
Bloomington, Indiana 47401

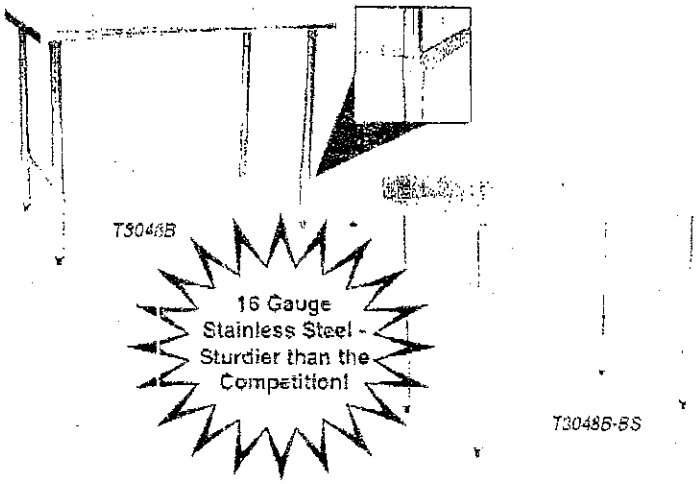
TABLES

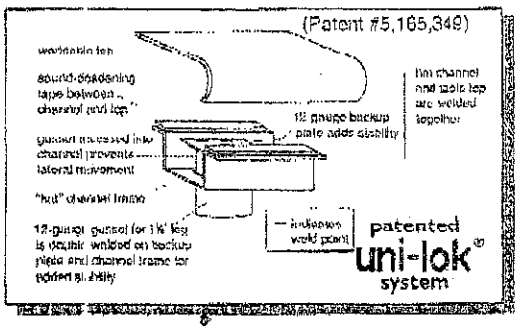
Eagle "B" Series Worktables

- All 430 stainless steel top.
- Galvanized legs and adjustable undershelf.
- Exclusive patented uni-lok® design for superior strength.
- All worktables 60" and longer feature three hat channels.
- All tables prepunched including attachment bolts for installation of drawer assemblies.

"B" Series Worktables are available with a 1½" upturn at no extra charge (same sizes & prices as shown on this page). To specify, add prefix "U" to model number.

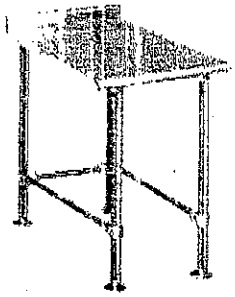
NEW!
ALL "B" SERIES WORKTABLES FEATURE ADJUSTABLE UNDERSHELF WITH NEW WELDED GUSSET DESIGN





Filler Tables

- 16 gauge type 304 stainless steel top.
- 1½" upturn.



NOTE: Filler Tables are not designed to stand alone or to hold heavy equipment loads.

w x l	model #	list
24" x 15"	UT2415STEB	703
30" x 15"	UT3015STEB	758
24" x 18"	UT2418STEB	734
30" x 18"	UT3018STEB	800

Tables with Flat Top

SPECIAL ORDER

w x l	model #	list price 1-11	list price Qty Break
24" x 24"	T2424B	464	441
24" x 30"	T2430B	475	451
24" x 36"	T2436B	483	459
24" x 48"	T2448B	513	487
24" x 60"	T2460B	562	534
24" x 72"	T2472B	606	576
24" x 84"	T2484B	666	633
24" x 96"	T2496B	868	825
30" x 30"	T3030B	483	459
30" x 36"	T3036B	486	462
30" x 48"	T3048B	518	492
30" x 60"	T3060B	571	542
30" x 72"	T3072B	611	580
30" x 84"	T3084B	782	743
30" x 96"	T3096B	894	849

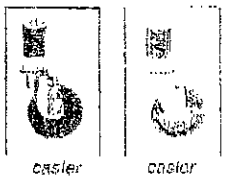
Tables with 4½" Backsplash

SPECIAL ORDER

w x l	model #	list price 1-11	list price Qty Break
24" x 24"	T2424B-BS	525	499
24" x 30"	T2430B-BS	555	527
24" x 36"	T2436B-BS	573	544
24" x 48"	T2448B-BS	640	608
24" x 60"	T2460B-BS	694	659
24" x 72"	T2472B-BS	757	719
24" x 84"	T2484B-BS	855	812
24" x 96"	T2496B-BS	980	931
30" x 30"	T3030B-BS	585	556
30" x 36"	T3036B-BS	603	573
30" x 48"	T3048B-BS	674	640
30" x 60"	T3060B-BS	754	716
30" x 72"	T3072B-BS	834	792
30" x 84"	T3084B-BS	981	932
30" x 96"	T3096B-BS	1067	1014

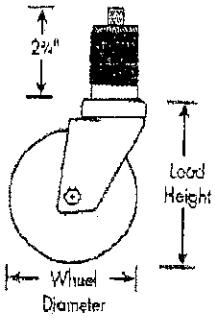
Table Casters

- Swivel casters sold as sets.
- Tables 84" and shorter utilize set of four casters.
- Tables 96" and longer utilize set of six casters.



description	wt. capacity per caster	model #	list
4"-dia., set of 4 (2 swivel, 2 w/brake)	115 lb.	CA4-SB	349
4"-dia., set of 6 (3 swivel, 3 w/brake)	115 lb.	CA6-SB	522
5"-dia., set of 4 (2 swivel, 2 w/brake)	200 lb.	CA14-SB	415
5"-dia., set of 6 (3 swivel, 3 w/brake)	200 lb.	CA16-SB	622

SWIVEL STEM CASTERS



STANDARD-DUTY CASTERS WITH PLAIN BEARINGS

- 1⅜" wheel width
- ⅜" axle bolt diameter
- Non-marking wheels

ITEM No.	WHEEL DIAMETER	LOAD HEIGHT	BRAKE	LOAD CAPACITY*	FOR TUBING OD
BLACK RUBBER WHEEL WITH PLASTIC HUB					
120-1058	4"	4¾"	no	460 lb	1"
120-1059	4"	4¾"	yes	460 lb	1"
120-1066	4"	4¾"	no	460 lb	1½"†
120-1067	4"	4¾"	yes	460 lb	1½"†
120-1075	4"	4¾"	no	460 lb	1¼"
120-1076	4"	4¾"	yes	460 lb	1¼"
120-1117	5"	5¾"	no	500 lb	1"
120-1118	5"	5¾"	yes	500 lb	1"
120-1130	5"	5¾"	no	500 lb	1½"†
120-1131	5"	5¾"	yes	500 lb	1½"†
120-1147	5"	5¾"	no	500 lb	1⅜"
120-1148	5"	5¾"	yes	500 lb	1⅜"
GRAY RUBBER WHEEL WITH PLASTIC HUB					
120-1070	4"	4¾"	no	460 lb	1¼"
120-1071	4"	4¾"	yes	460 lb	1¼"
120-1079	5"	5¾"	no	500 lb	1"
120-1132	5"	5¾"	no	500 lb	1⅜"
120-1133	5"	5¾"	yes	500 lb	1⅜"
POLYURETHANE WHEEL WITH PLASTIC HUB					
120-1062	4"	4¾"	no	600 lb	1½"†
120-1045	4"	4¾"	yes	600 lb	1"
120-1063	4"	4¾"	yes	600 lb	1½"†
120-1072	4"	4¾"	no	600 lb	1¼"
120-1073	4"	4¾"	yes	600 lb	1¼"
120-1044	4"	4¾"	no	600 lb	1"
120-1181	5"	5¾"	yes	640 lb	1½"†
120-1182	5"	5¾"	no	640 lb	1½"†
120-1142	5"	5¾"	no	640 lb	1⅜"
120-1143	5"	5¾"	yes	640 lb	1⅜"

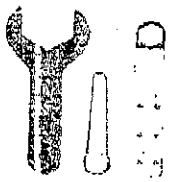
*Load capacity per set of 4
† Casters for 1½" OD tubing can be used for 1¼" pipe.

MEDIUM-DUTY CASTERS

- 1¾" wheel width
- ⅜" axle bolt diameter
- Non-marking wheels

ITEM No.	WHEEL DIAMETER	LOAD HEIGHT	BRAKE	LOAD CAPACITY*	FOR TUBING OD
BLACK RUBBER WHEEL WITH PLASTIC HUB					
• Delrin bearing					
120-1005	3½"	4⅛"	no	900 lb	1"
120-1006	3½"	4⅛"	yes	900 lb	1"
120-1024	3½"	4⅛"	no	900 lb	1½"†
120-1025	3½"	4⅛"	yes	900 lb	1½"†
120-1033	3½"	4⅛"	no	900 lb	1⅜"
120-1034	3½"	4⅛"	yes	900 lb	1⅜"
120-1088	5"	6⅛"	no	1000 lb	1"
120-1089	5"	6⅛"	yes	1000 lb	1"
120-1122	5"	6⅛"	no	1000 lb	1½"†
120-1123	5"	6⅛"	yes	1000 lb	1½"†
120-1134	5"	6⅛"	no	1000 lb	1⅜"
120-1135	5"	6⅛"	yes	1000 lb	1⅜"
GRAY RUBBER WHEEL WITH PLASTIC HUB					
• Ball bearing					
120-1026	3½"	4⅛"	no	900 lb	1½"†
120-1027	3½"	4⅛"	yes	900 lb	1½"†
120-1035	3½"	4⅛"	no	900 lb	1⅜"
120-1036	3½"	4⅛"	yes	900 lb	1⅜"
120-1090	5"	6⅛"	no	1000 lb	1"
120-1091	5"	6⅛"	yes	1000 lb	1"
120-1124	5"	6⅛"	no	1000 lb	1½"†
120-1125	5"	6⅛"	yes	1000 lb	1½"†
120-1136	5"	6⅛"	no	1000 lb	1⅜"
120-1137	5"	6⅛"	yes	1000 lb	1⅜"
POLYURETHANE WHEEL WITH PLASTIC HUB					
• Ball bearing					
120-1009	3½"	4⅛"	no	1000 lb	1"
120-1010	3½"	4⅛"	yes	1000 lb	1"
120-1028	3½"	4⅛"	no	1000 lb	1½"†
120-1029	3½"	4⅛"	yes	1000 lb	1½"†
120-1037	3½"	4⅛"	no	1000 lb	1⅜"
120-1038	3½"	4⅛"	yes	1000 lb	1⅜"
197-1136	5"	6⅛"	no	1000 lb	1⅜"
197-1137	5"	6⅛"	yes	1000 lb	1⅜"
120-1092	5"	6⅛"	no	1200 lb	1"
120-1093	5"	6⅛"	yes	1200 lb	1"
120-1126	5"	6⅛"	no	1200 lb	1½"†
120-1127	5"	6⅛"	yes	1200 lb	1½"†
120-1138	5"	6⅛"	no	1200 lb	1⅜"
120-1139	5"	6⅛"	yes	1200 lb	1⅜"

*Load capacity per set of 4
† Casters for 1½" OD tubing can be used for 1¼" pipe.



CASTER WRENCH KIT

No. 142-1506

- For attaching and tightening stem casters to equipment
- Kit includes: 3 "flat" steel wrenches: 1 3/16" open, 13/16" hexhead, and ¾" hexhead

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Samsung 4.0 Cu. Ft. Front-Load Washer (White) ENERGY STAR

Item #: 326990 | Model #: WF210ANW

Overall Rating:

110 reviews | Write a review

$599.00

4.0 Cu. Ft. Front-Load Washer (White) ENERGY STAR

- ENERGY STAR® qualified
- VRT™ - Vibration Reduction Technology provides quiet operation and flexibility to install on a second floor or near a bedroom
- Direct Drive Motor - Enjoy quiet, reliable operation - with no belts or pulleys to cause vibration and noise
- Stainless steel drum is easier on clothes and prevents rusting and discoloration

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Lowe's Exclusive	No	Sound Reduction	No
Silk Cycle	No	Rinse Garment	No
Wool Cycle	No	Cycle Status Lights	Yes
Handwashable Cycle	No	Estimated Time Remaining Display	Yes
Quick/Express Wash Cycle	Yes		
Bulky/Large Items Cycle	Yes		
Steam Cycle	No	End-of-Cycle Signal	Yes
Allergen/Sanitary Cycle	No	Tub Material	Stainless
Programmable Wash Cycles	No	Window in Door	Yes
Unique/Exclusive Cycle(s)	N/A	Height (Inches)	38.25
Whites Cycle	No	Width (Inches)	27.0
Manufacturer Color/Finish	White	Depth with Door Closed (Inches)	31.75
Soak Cycle	No	Depth with Door Open (Inches)	45.25
Delicate Cycle	Yes	Item Weight (lbs.)	125.0
Delay Start	Yes	Power Cord Included	Yes
Prewash Cycle	No	Automatic Load Balancing	Yes
Extra Rinse Cycle	Yes	Fill and Drain Hoses Included	Yes
Maximum Spin Speed (RPM)	1100.0	Built-In Water Heater	No

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Stain Treatment	No	Manufacturer's Warranty (Labor)	Full 1-year
Water Levels	Auto-sensing	Manufacturer's Warranty (Parts)	Full 1-year
Number of Rinse Cycles	6.0	Color/Finish Family	White
Number of Rinse Temperatures	4.0	Automatic Temperature Control	No
Washer Capacity (Cu. Feet)	4.0	CSA Safety Listing	Yes
Number of Wash Cycles	6.0	Matching Pedestal (Model #)	WE357A0W
ENERGY STAR Qualified	Yes	ETL Safety Listing	Yes
CEE Tier Qualified	CEE Tier III	UL Safety Listing	Yes
Stackable	Yes	Matching Electric Dryer (Model #)	DV210AEW
Dispensers	Prewash detergent, detergent, bleach, fabric softener	Matching Gas Dryer (Model #)	DV210AGW
Control Lockout	No		

Summary of Customer Ratings & Reviews

Overall Rating:

4.4 110 reviews

90 out of 107 (84%) customers would recommend this product to a friend.

Write a review

Share this product:

Pros

Durable
Inexpensive
Bright display
High quality
quiet
+ see more Pros

Cons

Did not meet expectations
Low quality
Not durable
add more water to loads
bad service
+ see more Cons

1 2 3 4 5... 11

Choose a sort order

Rich
Location: Zephyrhills, Fl

Level of Expertise: Expert
March 12, 2011

So far so good. This machine is very quiet and smooth. I did however not read the set up instructions and remove the shipping bolts. When it went into spin cycle it jumed around violently. That was my fault after removing the shipping bolts there was no problem. This is a good machine.

Pros
High quality

I would not recommend this to a friend

Features: 5 / 5
Value: 5 / 5
Design: 4 / 5
Quality: 4 / 5
Ease of use: 5 / 5

Was this review helpful? 0 0 Flag

Share

Comment

Amazing washer.

Lolli
Location: Utah

Level of Expertise: Intermediate
March 10, 2011

We bought this washer about 6 months ago after our last one broke and figured it would probably cost more to fix than to replace it. I am so glad we replaced our last one! This washer takes quite a beating. I use cloth diapers and even with the low amount of water it uses they come out clean every time. The vibration reduction technology is so nice after having a top-load washer that would practically jump across the room when it became unbalanced. I LOVE this washer. The only thing that bothered me when I first got it was that it didn't have a soak cycle (since I was used to using this on the last washer to clean diapers) but since it cleaned everything so well I realized

Features: 4 / 5
Value: 5 / 5
Design: 5 / 5
Quality: 5 / 5

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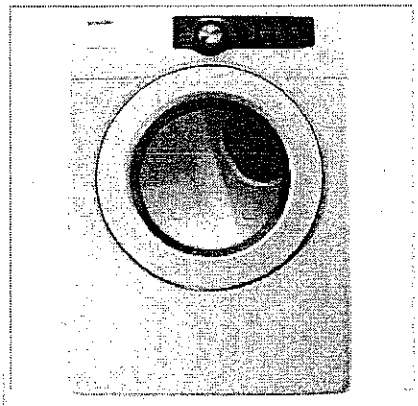

Samsung 7.3 Cu. Ft. Electric Dryer (White)

Item #: 326992 | Model #: DV210AEW

Overall Rating:

★★★★★ 30 reviews | Write a review

$599.00

7.3 Cu. Ft. Electric Dryer (White)

- Wrinkle prevent option intermittently tumbles clothes at the end of the drying cycle to help prevent wrinkles from setting in
- 7.3 cu. ft. dryer easily accommodates a king size comforter
- Lint filter indicator
- Optional pedestals or stacking kit sold separately

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Lowe's Exclusive	No
Quick Express Cycle	No
Wrinkle Free Cycle	Yes
Energy Efficient Cycle	No
Air Dry/Air Fluff Cycle	Yes
Delicate Cycle	Yes
Heavy Duty Cycle	Yes
Permanent Press Cycle	Yes
Timed Dry Cycle	Yes
Touch-Up Cycle	No
Towels Cycle	No
Manufacturer Color/Finish	White
Custom Program Cycle	No
NSF Certified Sanitary Dry	No
Cycle Status Lights	Yes
Time Remaining Display	Yes
End-of-Cycle Signal	Yes
Sound Reduction	Yes

Self-Cleaning Lint Filter	No
Window/In Door	Yes
Door Type	Reversible side swing
Height (Inches)	38.0
Depth with Door Open (Inches)	45.875
Stackable	Yes
Number of Cycle Selections	7.0
Item Weight (lbs.)	125.0
Four-Way Venting	Yes
Power Cord and Venting Sold Separately	Yes
Color/Finish Family	White
Manufacturer's Warranty (Labor)	Full 1-year
Manufacturer's Warranty (Parts)	Full 1-year
CSA Safety Listing	Yes
ETL Safety Listing	Yes

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Eco Monitor	No	UL Safety Listing	Yes
Drum Material	Powder Coat	Number of Temperature Selections	4.0
Dryer Rack	No	Matching Pedestal (Model #)	WE357A0W
Control Type	Electro-Mechanical	Matching Washer (Model #)	WF210AAW
Dryer Capacity (Cu. Feet)	7.3	Steam Cycles	No
Interior Light	Yes	Sensor Dry Cycle	Yes
Check Lint Screen Light	Yes		

Summary of Customer Ratings & Reviews

Overall Rating:

4.6 30 reviews

25 out of 29 (86%) customers would recommend this product to a friend.

Write a review

Share this product:

Pros

Bright display
Durable
Inexpensive
Realistic color
Built-in speakers
+ see more Pros

Cons

no cons!
nothing so far

1 2 3

Choose a sort order

Great Dryer!

zoesrealm
March 3, 2011

I bought a washer and dryer set and unfortunately the first dryer died within 12 hours, it wouldn't heat up anymore. Had to wait a week for a technician to come out due to my schedule, but when he did come out he said that it had a blown thermostat. I requested a new dryer from the store and they brought it out the next day. Haven't had a problem since! Heats up very quickly and the sensor dry is awesome!

Pros
Bright display, Inexpensive, Durabla, Realistic color

I would recommend this to a friend

Written by a customer while visiting Samsung.com

Samsung Dryer

Anonymous
Location: Kingsport, TN

Level of Expertise: Expert
February 28, 2011

Great Machine! I would recommend this dryer to anyone.

Pros
Bright display, Inexpensive, Lightweight, efficient

I would recommend this to a friend

Written by a customer while visiting Samsung.com

LOVE THIS DRYER

jewels

3:37 PM
03/03/11
Cash Basis

Community Kitchen of Monroe County, Inc.
Profit & Loss by Class
January through December 2010

	Building Fund	General	TOTAL
Income			
INCOME			
Capital Contrib	126,633.71	0.00	126,633.71
Business/Professional	28.80	16,230.84	16,259.64
Church	0.00	13,355.52	13,355.52
Civic	0.00	3,819.00	3,819.00
Collection Cans	0.00	3,671.82	3,671.82
Individual Contributions	5,935.96	148,495.32	154,431.28
Interest	237.24	291.29	528.53
Special Events Income			
Chef's Challenge	0.00	13,592.75	13,592.75
Taste of Bloomington	0.00	8,500.00	8,500.00
Homeward Bound	0.00	1,679.13	1,679.13
Palette to Palate	0.00	26,666.69	26,666.69
Special Events Income - Other	0.00	563.07	563.07
Total Special Events Income	0.00	51,001.64	51,001.64
Total INCOME	132,835.71	236,865.43	369,701.14
Grant Income			
CDBG Grant	0.00	22,473.72	22,473.72
EFSP Grant	0.00	6,500.00	6,500.00
Local Govt./Townships	0.00	11,351.00	11,351.00
SFSP	0.00	38,753.36	38,753.36
CACFP	0.00	45,561.17	45,561.17
United Way Grant	0.00	51,925.45	51,925.45
Misc. Grants/Other	0.00	5,445.00	5,445.00
Total Grant Income	0.00	182,009.70	182,009.70
CK Express Pantry-Blmtn Twp.	0.00	1,732.74	1,732.74
In-Kind Income			
Food Donations			
Food Bank In-Kind	0.00	48,791.99	48,791.99
Food Donations - Other	0.00	52,821.48	52,821.48
Total Food Donations	0.00	101,613.47	101,613.47
Labor	0.00	73,220.53	73,220.53
Non-Food Donations	0.00	31,028.59	31,028.59
Rent & Utilities	0.00	27,903.00	27,903.00
In-Kind Income - Other	245.00	0.00	245.00
Total In-Kind Income	245.00	233,765.59	234,010.59
Total Income	133,080.71	654,373.46	787,454.17
Expense			
Prop Taxes	-170.50	0.00	-170.50
EXPENSES			
New Building Costs	42,774.60	0.00	42,774.60
CK Express Pantry-Blmtn. Twp.	0.00	1,301.72	1,301.72
Automobile Expense			
Gas Expense	0.00	2,461.50	2,461.50
Registration & Plates	0.00	139.10	139.10
Van Repairs	0.00	934.85	934.85
Vehicle Insurance	0.00	1,748.88	1,748.88
Total Automobile Expense	0.00	5,284.33	5,284.33
Food & Beverage Expense			
Backpack Buddies	0.00	1,979.95	1,979.95
Summer Breakfast Program	0.00	8,607.32	8,607.32
Feed Our Future	0.00	26,828.31	26,828.31
CACFP	0.00	3,868.56	3,868.56
Food & Beverage Expense - Other	0.00	11,639.90	11,639.90
Total Food & Beverage Expense	0.00	52,924.04	52,924.04
Fundraising	7,904.44	11,033.03	18,937.47
Gen. Repairs/Maint. Svcs.			
Building Repairs	162.16	304.18	466.34
Equipment Repairs	0.00	936.27	936.27
Trash	0.00	1,961.26	1,961.26
Gen. Repairs/Maint. Svcs. - Other	256.25	2,786.68	3,042.93
Total Gen. Repairs/Maint. Svcs.	418.41	5,988.39	6,406.80

Community Kitchen of Monroe County, Inc.
Profit & Loss by Class
January through December 2010

	Building Fund	General	TOTAL
Insurance			
Directors & Officers	0.00	1,181.00	1,181.00
Liability & Worker's Comp	0.00	4,989.00	4,989.00
Health Insurance	0.00	19,842.54	19,842.54
Life Insurance	0.00	1,227.40	1,227.40
Total Insurance	0.00	27,239.94	27,239.94
Kitchen			
Physical Plant Equipment	29.12	9,261.21	9,290.33
Physical Plant Supplies	0.00	21,202.44	21,202.44
Total Kitchen	29.12	30,463.65	30,492.77
Printing	1,015.45	3,788.57	4,804.02
Office Equipment			
Computer & Software	0.00	410.19	410.19
Office Equipment - Other	0.00	970.60	970.60
Total Office Equipment	0.00	1,380.79	1,380.79
Office Supplies	0.00	1,051.93	1,051.93
Organiz. Memberships/Filing Fee	0.00	670.14	670.14
Other/Contingency	0.00	345.44	345.44
Payroll Expenses	0.00	219,895.18	219,895.18
Payroll Taxes			
FICA-Company	0.00	13,115.86	13,115.86
Medicare-Company	0.00	3,067.42	3,067.42
SUTA	0.00	857.99	857.99
FUTA	0.00	-55.56	-55.56
Total Payroll Taxes	0.00	16,985.71	16,985.71
Postage	0.00	4,045.55	4,045.55
Professional Audit	0.00	5,300.00	5,300.00
Staff Training	0.00	150.00	150.00
Subscriptions	0.00	155.40	155.40
Telephone & internet	0.00	2,823.02	2,823.02
Utilities	0.00	5,829.07	5,829.07
Volunteer Recognition	0.00	1,271.12	1,271.12
Total EXPENSES	52,142.02	397,927.02	450,069.04
In-Kind Expenses			
Food Donations			
Food Bank In-Kind	0.00	48,791.99	48,791.99
Food Donations - Other	0.00	52,821.48	52,821.48
Total Food Donations	0.00	101,613.47	101,613.47
Labor	0.00	73,220.53	73,220.53
Non-Food Donations	0.00	31,028.59	31,028.59
Rent & Utilities	0.00	27,903.00	27,903.00
Total In-Kind Expenses	0.00	233,765.59	233,765.59
Total Expense	51,971.52	631,692.61	683,664.13
Net Income	**81,109.19**	**22,680.85**	**103,790.04**

Jack Hopkins Social Services Funding Application

Funding Sheet

(8)

Lead Agency:

Name El Centro Comunal Latino

Is the Lead Agency a 501(c)(3)? ■ Yes ☐ No

Number of Agency Employees: Full-time _____ Part-time 2 Volunteers 60

Address where Project will be facilitated or housed:
303 East Kirkwood Avenue, Bloomington, IN 47408

Name of Project Administrator: Lillian Casillas

Address El Centro Comunal Latino, PO Box 3462, Bloomington, IN 47401

Telephone & E-mail 812-855--0174 ; mlcasill@indiana.edu

Name of other participating agencies, if different from Lead Agency: _____

Proposed Project:

Title of Project: Hablamos Juntos

Total Cost of Project: $19,889

Requested JHSSF Amount: $10,400

Other Funds Expected for Project:

Amount	Source	Confirmed or Pending
~~$1,000~~ $1,000	Stakeholder donations	confirmed
$8,489	Indiana Minority Health Coalition	pending

Number of Clients Served by this Project in 2011: estimated 15 agencies; 20 interpreters; 200 LEP Latinos

Number of City Residents Served by this Project in 2011: 220

Is this a request for operational costs? ■ Yes ☐ No

If "yes," is the request for a pilot project or for bridge funding? ■ Pilot ☐ Bridge

Example:
Tables: *5 tables @ $12.00 each*
Chairs: *20 chairs @ $8.00 each*

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
Agency Liaison	$7,200
Interpreter Services	$3,200

Claim Submission Date: *(check one)*

☐ July 2011 – September 2011 ☐ October 2011 – December 2011

☑ Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: El Centro Comunal Latino

Address: 303 E Kirkwood, Blmgtn, IN 47408

PO Box 3462, Blmgtn, IN 47401

Phone & E-Mail: 812-355-7513 elcentro@elcentrocomunal.com

Website: www.elcentrocomunal.com

President of Board of Directors: Lillian Casillas

Director Information

Director of Lead Agency: Lillian Casillas

Director's Address: PO Box 3462, Blmgtn, IN 47401

Phone & E-Mail: 812.855.0174 ; mlcasill@indiana.edu

Presenter Information

Name of Person to Present Application to the Committee: Lillian Casillas

Address: same as above

Phone & E-mail: same as above

Grant Writer Information

Name of Grant Writer: Melissa Britton

Address: PO Box 3462, Blmgtn, IN 47401

Phone & E-Mail: 812.320. 7698 ; melissabritton99@yahoo.com

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

Agency Mission:
Established in 1999, El Centro Comunal Latino (CCL) is a grassroots, 501c3 nonprofit organization that seeks to provide an accessible and safe space for all Latinos, especially those who are Spanish-speaking, to find information, access to resources and a place to hold community events. The CCL also seeks to promote communication and understanding among service agencies and Latinos in order to facilitate Latinos' integration and encourage their participation in the wider community (Monroe County). The CCL's work includes direct service, health programs, tutoring services for all ages, the Interpreter Network, the Volunteer Income Tax Assistance program, the Legal Advice Project, the *Infórmate* series of presentations on community issues, and the *Bienvenidos* program that helps immigrants acculturate to life in the United States. CCL logs approximately 300 direct service visits annually and serves approximately 600 participants through programming.

Nature of the *Hablamos Juntos* Initiative:
Hablamos Juntos (Speaking Together) aims to connect trained, bilingual interpreters with the service providers and Latino clients or patients who very much need their assistance to be able to communicate effectively with each other. The CCL has collected anecdotal data from its clients about the difficulties that Latinos with limited English proficiency (LEP) have in trying to communicate with healthcare and social service providers. Likewise, area agencies have documented similar struggles in serving their Latino clientele. (Commission on Hispanic and Latino Affairs Agency Survey, 2009)

The CCL is requesting funds to pay for a part-time Agency Liaison to work with partner agencies that have a sizable Latino clientele. The CCL Agency Liaison will work with each of these agencies to develop a Language Access Plan for using professionally trained language proficient interpreters in that setting. Moreover, this grant will subsidize the cost of interpreter services for the first year while these partner agencies are developing their language access plans. *This grant will also enable the CCL to provide an interpreter in emergent situations when the provider has made no accommodations for their LEP Latino client/patient.* The relationship between the CCL and each partner agency will be formalized through a Memorandum of Understanding. Now that we have achieved a strong, competent pool of interpreters in Bloomington, it is time to work with area social service and healthcare agencies to develop resources for incorporating interpreting into everyday protocols. The CCL will require partner agencies to pay a yearly member fee and implement a language access policy. These monies will be held as savings to be used for the following year's expenses and so on into the future. Through this method, we will sustain the Agency Liaison position, provide contract employment for interpreters, and continue to increase the number of partner agencies.

Background: In 2008 CCL received a grant from the Community Foundation to start the Interpreter Network. Ten bilingual community members received professional training through the Bridging the Gap Medical Interpreter course. In 2010 the City of Bloomington Commission on Hispanic and Latino Affairs announced that a group of local interpreters has been trained and tested as Community Interpreters through a 40-hour program held over the summer. Successful completion of these or other similar 40-hour training programs is considered a minimum requirement for ensuring interpreter quality in health care, social services and other community settings. Many of the participants are now freelance interpreters who serve our community. Even though this pool of interpreters exists, they are not being tapped into as a community resource. As a result, LEP Latinos are falling through the cracks due to a language barrier that is entirely preventable.

Today: The CCL has been working alongside the Commission on Hispanic and Latino Affairs and the COB Latino Outreach Program to encourage agencies in our community to use interpreters when serving Latinos with limited English proficiency. Unfortunately, many agencies are still using volunteers and/or IU students who are often not proficient enough in Spanish and are not professionally trained to interpret. Poor interpretation can carry many liability issues for the

provider and ultimately harm the LEP Latino patient/client. Can you imagine the potential damage of poor interpretation for a medical prognosis or an eligibility interview for childcare vouchers? Agencies often tell LEP Latino clients that it is *their* responsibility to find an interpreter. As a result we have parents pulling their kids out of class to interpret for them or using family members who aren't proficient enough in English to interpret accurately. Another worrisome scenario we see is when a spouse interprets for his or her partner. How can a woman confide in her doctor about domestic/private issues if her husband is in the room interpreting for her and possibly filtering information? Or worse, a patient shows up for an appointment and neither party can communicate so that patient is turned away.

This grant will enable the CCL to provide an interpreter in emergent situations when the provider has made no accommodations for them. Our urgent goal is to help those providers that have many Latino LEP clients create and implement a Language Access Plan and pay for trained, proficient interpreters. Due to the economic recession and lack of knowledge about their obligations under Title VI of the Civil Rights Act of 1964 to provide meaningful access to their services for limited English proficient individuals, many agencies have not prioritized interpreter services in their budget. We believe that after a year of working with professionally trained interpreters, they will see how necessary this service is to their own operations.

How our project satisfies the JHSSF program criteria:

Address a previously-identified priority for social services funding:

The findings of the local 2003 SCAN Report, which classifies Latinos as an "at-risk population" of Monroe County, identifies several issues which coincide with the CCL's own observations and experience in directly serving this population. In response to these findings, the CCL will implement the *Hablamos Juntos* program to address all of the following SCAN identified issues: language barriers, health services presented in a culturally-appropriate format, legal challenges, understanding of rights, lack of outreach and services for low income populations, and lack of multilingual staff in organizations that want to reach out. Demographic information on Latinos in Indiana underscores the need for interpreters for this growing population. Many Latinos are recent immigrants to the country. As recently as 2008, the Pew Hispanic Research Center found that 37% of Latinos in Indiana are foreign born and as a result have limited English skills. (http://pewhispanic.org/states/?stateid=IN) Monroe County has seen rapid growth in its immigrant Latino population. This is readily ascertained by the rapid changes in the number of Latinos residing in Monroe County within the last 10 years. For example between 2000 and 2010, an 80% increase in Latinos was reported in the county. Monroe County now has a population of 4029 Latinos. (United States Census State Profile, 2010).

Ask for JHSSF as a one-time investment in social service initiative and leverage matching funds:

The CCL is requesting $10,400 as a one-time investment in the *Hablamos Juntos* (Speaking Together) program. The monies we collect through JHSSF funds and from other stakeholders will provide start-up funds to cover the expenses for the first year (July 2011-June 2012). The Agency Liaison staff person and CCL Board Members will be responsible for bringing in enough revenue from *partner agencies* to pay for all expenses the following year. That is to say, by July of 2012, the CCL will have already brought in enough revenue to pay for the expenses July 2012-June 2013 and so on. Other funds will be collected from key stakeholders in the community who understand the importance of this initiative such as the CCL Board Members, the City of Bloomington Community and Family Resources Department and the Commission on Hispanic and Latino Affairs. In addition, the CCL and the COB Latino Outreach Program intend to work with United Way of Monroe County to locate potential leverage funding for this program.

Make a broad and long-lasting contribution to our community:

Step by step the CCL and other stakeholders are working to bring language access issues to the forefront. By raising awareness of the interpreter resources available to agencies and LEP Latinos, we are helping to raise the bar for service provision to this disadvantaged population. *Hablamos Juntos* will ultimately help agencies and empower LEP Latinos by giving them a voice and a meaningful way to communicate.

PROGRAM BUDGET

	JHSSF Request	Matching Funds	Indiana Minority Health Coalition Grant	Total
Agency Liaison Salary	$7,200		$4,500	$11,700
Interpreter Services	$3,200	$1,000	$1,000	$5,200
Payroll Exp. And Benefits			$2,989	$2,989
Total	$10,400	$1,000	$8,489	$19,889

Total Project Cost: $19,889

Total Leveraged Funds: $9,489

Total Requested: $10,400

El Centro Comunal, Inc. Budget 2010
Starting balance for 2010 - $6788.65
Ending balance for 2010 - $2958.93

Income		
Indiana Minority Health Coalition	$	33,459.96
State Assessment Project	$	2,000.00
Jack Hopkins Grant	$	3,500.00
CARES Grant	$	2,471.04
COPA - Registration Fees	$	2,432.08
Reimbursement Bienveniudo Curriculum for Expansion Site	$	177.60
City Support Census Outreach	$	200.00
Donation from Doris Zepeda (honor Daniel Soto)	$	400.00
United Way of Monroe County Donation	$	21.06
Subtotal	$	44,040.68

Salary		
Evelia Kohlman	$	13,766.21
Elizabeth Perez-Medina	$	8,706.30
Juan Soto	$	120.00
Sonia Velazquez	$	250.00
Aimee Light	$	2,075.83
Tiffany Guridy	$	2,050.50
Maria F Garcia	$	210.32
Payment for work with IMHC research project - Susan Johnson	$	700.00
Payment for work with IMHC research project - Adrienne Garcia	$	140.00
Payment for work with IMHC research project - Jose Quiroz	$	150.00
Payment for work with IMHC research project - Lillian Casillas	$	10.00
Subtotal	$	28,179.16

Services		
Stampfi Associates - Payroll, Audit and State Tax returns	$	3,645.00
Time Plus - Payroll	$	667.16
Subtotal	$	4,312.16

Travel/Training		
Registration and Mileage for Melissa Britton to take Grant class	$	311.38
Registration and Mileage Susan J and Adrinne G for Conf on Cul Competency	$	247.12
Reinbursement for Melissa Britton for mileage to/from IMHC Summit	$	60.28
Story Insights - Board Development Workshop Fee	$	40.00
Indigenous Health & Asset-Base Programming Workshop	$	40.00
Reimbursement Evelia Kohlman - AA materials, Mileage IMHC Summit, Smile Prog	$	98.37
Registration to outreach events	$	224.88
Subtotal	$	698.78

Programs		
Vital Tax Program	$	46.91
Copa expenses	$	1,124.08
Bienvenidos Program	$	3,521.40
Health Fair	$	199.92
Mujeres Unidas program	$	24.27
Platicando con Amigas	$	63.09
Hoosier Hills Food Bank	$	49.14

Employment Workshop snacks	$	17.31
Interpreter Network Meeting	$	40.35
Women's Health Program	$	203.78
Crimes against Immigrants Program	$	174.93
Food for Annual meeting 7/18 and Open House 7/19	$	143.60
Refreshments for Cultural Gap Assessment focus group	$	81.81
Fall 2010 Volunteer appreciation reception	$	129.92
Dream IU Activity	$	17.10
Girl Scouts Program	$	28.46
Amigos Program	$	57.10
Subtotal	$	5,820.51

Office Expense		
Rent	$	3,600.00
PO Box Rental (12 months)	$	28.00
Business Entity Report	$	7.14
Insurance	$	255.00
Postage	$	147.95
Supplies	$	2,159.81
Publicity	$	989.00
Taxes	$	658.50
Subtotal	$	7,845.40

Jack Hopkins Social Services Funding Application

Funding Sheet

(9)

Lead Agency:

Name First Christian Church

Is the Lead Agency a 501(c)(3)? ☑ Yes ☐ No

Number of Agency Employees: Full-time 4 Part-time 3 Volunteers 250+

Address where Project will be facilitated or housed:
205 E. Kirkwood Ave. Bloomington IN 47408

Name of Project Administrator: Helen Hempfling Enari

Address 205 E. Kirkwood Ave Bloomington, IN 47408

Telephone & E-mail (812) 332-4459

Name of other participating agencies, if different from Lead Agency:

Proposed Project:

Title of Project: FCC Gathering Place Breakfast Kitchen Repair Project

Total Cost of Project: ~~$24,894.24~~ 24,947.21

Requested JHSSF Amount: ~~[illegible]~~ 7447.11

Other Funds Expected for Project:

Amount	Source	Confirmed or Pending
7892.86	FCC designated funds	confirmed
2107.24	memorial donations (FCC members)	confirmed
7500.00	anonymous donor	pending finding a matching community grant from non-church resource

Number of Clients Served by this Project in 2011: 300 (unduplicated est.)

Number of City Residents Served by this Project in 2011: 250

Is this a request for operational costs? ☐ Yes ☑ No

If "yes," is the request for a pilot project or for bridge funding? ☐ Pilot ☐ Bridge

Example:	
Tables:	*5 tables @ $12.00 each*
Chairs:	*20 chairs @ $8.00 each*

Funding Information:

~~*Please note:* Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping~~ the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	Total Cost	Jack Hopkins Request COST
Subfloor Repair & Replacement	(15,870.00)	$ 4,435.00 (from Jack Hopkins)
Equipment Removal & Return	(5500.00)	$ 2,742.85 "
Floor Installation	(~~3524.24~~) 3619.24	$ 287.26 "

Claim Submission Date: *(check one)*

☑ July 2011 – September 2011 ☐ October 2011 – December 2011

☐ Other

REVISIONS PER CONVERSATION WITH GRANTS WRITER

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: First Christian Church (FCC)

Address: 205 E. Kirkwood Ave
Bloomington IN

Phone & E-Mail: 812 332-4459 helenenari@yahoo.com

Website:

President of Board of Directors: Linda S. Abe

Director Information

Director of Lead Agency: Helen H. Enari, co-pastor, FCC

Director's Address: 205 E. Kirkwood Ave

Phone & E-Mail: same as above helenenari@yahoo.com

Presenter Information

Name of Person to Present Application to the Committee: Mark Calvert-Rosenberger, co-pastor, FCC

Address: same

Phone & E-mail: same mscrbloom@hotmail.com

~~Grant Writer Information~~

Name of Grant Writer: Helen H. Enari

Address: same

Phone & E-Mail: same

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

The Gathering Place Breakfast Kitchen Repair Project

Mission of the Program

The mission of the Gathering Place Breakfast is to meet the needs of those who are living in poverty by providing food and shelter on Sunday mornings between the hours of 7:00 and 10:00 am. The program is part of First Christian Church's (FCC) mission priority to "reach out and serve those living in poverty." Operated entirely by volunteers, this program serves a full (hot) breakfast each Sunday morning to those living in poverty, including many who are experiencing homelessness. Initiated in February 2006 by FCC, the Gathering Place Breakfast is the only place in Bloomington that offers a free breakfast and day shelter on Sunday mornings to those living in poverty, regardless of regardless of race, color, creed, national origin, religious affiliation, gender, sexual orientation, age, or disability. The program does not involve religious indoctrination or proselytizing. An average 120 plates of food are served to approximately 90 guests each Sunday morning, 52 weeks per year. Approximately 95% of these guests are also served by the Shalom Community Center, Martha's House, and/or the Interfaith Winter Shelter.

All meals are prepared "from scratch" with food purchased from the Hoosier Hills Food Bank and/or donated by church members. In addition to a full continental breakfast bar, the menu includes eggs served in a variety of ways plus whatever hot menu items our imaginative cooks create from food bank purchases: hash browns, cheesy casseroles, fried polenta, blueberry or apple muffins, specialty pancakes, french toast, soups, etc. Also, in an effort to be ecologically responsible and to give dignity to the guests, all meals are served using glass tableware and stainless steel cutlery.

Housed in the Great Hall of FCC in downtown Bloomington, the Gathering Place Breakfast Program receives support from FCC's operating budget ($1,000 per year) and from designated donations given by individuals FCC members ($3,000 per year). *All financial support is used to purchase food and supplies for the program.*

Nature of the Project

The FCC Gathering Place Breakfast Program is requesting a one-time investment of $7447.11 from the Jack Hopkins Social Service Funding Committee to help repair and replace FCC's kitchen floor. The floor's current condition (crumbling/missing tiles and deteriorating subfloor) threatens to compromise sanitation, pose danger to our volunteer workers, and shut down the program.

The project involves repairing, partially replacing, and prepping the subfloor in order to install an industrial strength commercial vinyl floor. It also involves moving out the industrial kitchen equipment (connected to four drains) so that the floor can be properly installed, and then returning/reinstalling the equipment once the floor is completed.

In the five years since this program has been in operation, the FCC kitchen has received more use than it had in the previous 20 years combined. Non-commercial vinyl tiles were installed 10 years ago at a time when the kitchen was being lightly used (3-4 times per year for "in house" FCC pitch-in dinners). However, since its inception in February 2006, the Gathering Place Breakfast has used the kitchen 3-4 days *per week* (for prep work that includes sorting produce, cooking, storing, and freezing menu items made from perishable food purchased at Hoosier Hills Food Bank) in addition to Sunday morning activities that include set up, cooking, serving, and clean-up.

Floor repair/replacement will also allow other community programs that use the kitchen to continue to provide service. These programs include the Interfaith Winter Shelter, Monroe County CARES (annual community meetings), Ivy Tech's Community Service Program, and the Monroe County Pre-trial Diversion Program.

Satisfaction of Funding Criteria

The Program Should Address a Previously identified Social Service Fund Priority: The Gathering Place Breakfast serves this community's most vulnerable population, people living in poverty, including people experiencing homelessness and people who are hungry. This population has been identified in both the SCAN Report and the City of Bloomington's Consolidated Plan. SCAN reports that approximately 25% of Monroe County residents live in poverty or at serious economic risk. The Consolidated Plan acknowledges the community's need for services that meet the emergency needs (food and shelter) of those who are homeless or at risk of experiencing homelessness. The Gathering Place Breakfast Program is this community's sole provider of free breakfast and day shelter on Sunday mornings—times when the Community Kitchen, the Shalom Community Center, and the Monroe County Public Library are closed. The majority of those served are residents of Bloomington and guests of the Shalom Center and/or the Interfaith Winter Shelter or Martha's House.

The Funds Should Provide a One-Time Investment with Leverage from Matching Funds: The funds requested for this project represent a one-time investment in the renovation of the kitchen used by the Gathering Place Breakfast and other community groups that benefit the community (listed above). The replacement of the floor will enable the Gathering Place Breakfast Program to continue in its mission to serve those living in poverty and experiencing homelessness.

As outlined in the attached budget, First Christian Church, the program's lead agency, is seeking funds from the Jack Hopkins Social Services Funding Committee toward completion of the project. First Christian Church has identified and secured funding to cover 70% of the project's estimated costs. A portion of this funding (up to $7500) depends upon the ability of FCC to leverage matching dollars from non-church related community resources, thus our application to the Jack Hopkins Social Services Fund.

The Program Should Make a Broad and Lasting Benefit to the Community: People living in poverty and/or experiencing homelessness need food and shelter every day, not just Monday through Saturday. Because this program meets the basic needs of Bloomington's most vulnerable citizens on Sunday mornings, and because this community claims to place a high priority on meeting the needs of its most vulnerable citizens, and because there is no other agency that provides breakfast and day shelter on Sunday mornings, *the Gathering Place Breakfast offers an important service that "bridges" people until Monday, when the Shalom Community Center and the Community Kitchen are open.*

FCC Gathering Place Kitchen Repair Project Budget

Budgeted Line Items	Estimated Expenses	FCC Secured Income	FCC Matching Income	Requested Leaveraging Income from Jack Hopkins Fund
Subfloor Repair & Replacement	$15,870.00	$ 7,000.00	$ 4,435.00	$4,435.00
Floor Installation				
Industrial Vinyl	$1,157.53	$ 1,000.00	$ 78.76	$78.76
Heat Weld seams	$449.71	$ 449.71		
Labor	$1,917.00	$ 1,500.00	$ 208.50	$208.50
Equipment Removal & Return	$5,500.00	$50.29	$ 2,724.85	$2,724.85
TOTAL	**$24,894.24**	**$ 10,000.00**	**$ 7,447.11**	**$7,447.11**

Budget Narrative: The total estimated cost of this project is $24,894.24. The Gathering Place Breakfast Program has secured $10,000 from donations from individual members of First Christian Church and from FCC's ministers' descretionary funds. In addition, an anonymous FCC donor has pledged matching funds of up to $7500, pending the receipt of matching funding from from community resources (non-FCC) for up to $7500. Thus, the request for Jack Hopkins Funding is for $7447.11

FOX CONSTRUCTION COMPANY
GENERAL CONTRACTORS - CONSTRUCTION MANAGEMENT
FOX CONSTRUCTION COMPANY, INC
207 W. 10TH STREET • BLOOMINGTON, IN 47404

March 15, 2011

Mr. Charlie Sinn
First Christian Church

RE: Kitchen Subfloor Repair

Proposal

Fox Construction Company, Inc. proposes to furnish the necessary material, labor and equipment to complete the following:

- Strip existing subfloor down to sound, solid substrate
- Prep subfloor with plywood and underlayment
- Haul off debris
- Replace damaged milling tile downstairs
- Remove and install 4 new floor drain sinks

Total Proposed Cost $15,870.00 (Fifteen thousand eight hundred seventy and 00/100 dollars)

Work provided by Owner:

- Kitchen equipment removal
- Kitchen equipment replacement
- Floor covering

Items not included:

- Cost for any asbestos abatement

Payment is to be made in full upon job completion.

Respectfully submitted: Fox Construction Company, Inc.

Per _____
Anthony J. Fox, President

Note – This proposal may be withdrawn by us if not accepted within 30 days.

PHONE (812) 323-4342 • FAX (812) 323-1271 • WWW.FOXCONSTRUCTIONCO.COM

BTY, Inc. DBA

Bounds & McPike Flooring

2903 West Third Street
Bloomington, Indiana 47404
Phone (812) 332-6555
Fax (812) 331-9037

Proposal 3-11-201

PLEASE REFER TO THIS NUMBER ON ALL CORRESPONDENCE CONCERNING THIS ORDER

PICKUP DATE	DELIVERY DATE	INSTALLATION DATE	MEASURE DATE	ORDER DATE

SOLD TO: First Christain Church

DELIVER TO:

ADDRESS:

CITY/STATE:

HOME PHONE: BUS. PHONE:

DESCRIPTION	SQ. YDS./FT.	PRICE	AMOUNT
Materials + labor to install commercial vinyl			
in Kitchen.			
"Contract Plus"			$1157.53
Heat-weld coils, manufacturer recommended adhesive,			449.71
Cove stick, cove cap, feather finish, stair nose metal,			
flash cove adhesive,			
Labor to install vinyl, heat-weld seams, cove			1917.00
Vinyl 6" up walls, minor prep for customer			
installed underlayment, freight			
- Floors to be cleared and ready to go. Existing cove			
base, appliances etc. to have been removed. New			
underlayment to be down			

ANY UNFORESEEN FLOOR PREPARATION WILL BE BILLED AT ADDITIONAL TIME + MATERIAL.

ANY BALANCE DUE TO BE PAID TO INSTALLER UPON COMPLETION. IF NOT INSTALLED, BALANCE DUE AT PICKUP.

SUBJECT TO MEASURE - CUSTOMER RESPONSIBLE FOR REMOVAL OF PREVIOUS FLOOR COVERINGS AND FURNITURE UNLESS OTHERWISE INDICATED.

Must have permanent heat and electricity. Special order items are nonreturnable/nonrefundable.

SUB TOTAL	3619.24
TAX	exempt
CASH PRICE	
CASH DOWN PAYMENT	
C.O.D.	

☐ VISA/MAC ☐ DISCOVER ☐ ALT. FIN.
☐ CHECK ☐ CASH

AUTHORIZATION NO. _____

PAYMENT TO BE MADE IN FULL ON DELIVERY UNLESS STATED BELOW
SERVICE CHARGE OF 1 1/2% PER MONTH ADDED AFTER TERMS. (1 1/2% PER MONTH EQUAL TO 18% PER YEAR)
IF NOT PAID IN TERMS ALL WARRANTIES VOID

SELLER Rick B

TITLE

ALL MATERIAL AND LABOR ARE GUARANTEED TO MEET THE SPECIFICATIONS PRESCRIBED IN THIS CUSTOMER SALES CONTRACT. ALL WORK WILL BE COMPLETED IN A PROFESSIONAL AND WORKMANLIKE MANNER ACCORDING TO STANDARD INDUSTRIES PRACTICES.

NOTICE OF INTENT TO HOLD MECHANICS LIEN: IF PAYMENT IS NOT RECEIVED WITHIN THIRTY (30) DAYS OF DATE OF BILLING, BTY, INC., D/B/A BOUNDS & McPIKE FLOORING, RESERVES THE RIGHT TO RECORD A MECHANIC'S LIEN AGAINST THE REAL ESTATE UPON WHICH IMPROVEMENTS WERE MADE FOR THE VALUE OF LABOR AND MATERIALS PROVIDED, PURSUANT TO THE INDIANA MECHANIC'S LIEN STATUTE, I.C. 32-8-3-1. THE MECHANIC'S LIEN WILL NOT BE RELEASED UNTIL PAYMENT IN FULL IS TENDERED. IN THE EVENT BTY INC., D/B/A BOUNDS & McPIKE FLOORING, EMPLOYS AN ATTORNEY TO COLLECT THIS ACCOUNT, CUSTOMER AGREES TO PAY ALL COSTS OF COLLECTION, INCLUDING ALL REASONABLE ATTORNEY FEES.

TERMS & CONDITIONS OF CONTRACT ACCEPTED BY:

BUYER _____

DATE

Proposal

GOOLDY & SONS, INC.
926 West 17th Street
BLOOMINGTON, INDIANA 47404
(812) 332-1682
FAX (812) 332-2610

1113

PROPOSAL SUBMITTED TO: First Christian Church		PHONE: 332-3650	DATE: 3-11-2011
STREET: 205 East Kirkwood Avenue		JOB NAME: Attn: Christie Fell	
CITY, STATE and ZIP CODE:		JOB LOCATION: Fax# 339-3636	
ARCHITECT:	DATE OF PLANS:		JOB PHONE:

We hereby submit specifications and estimates for:

x Estimate to remove kitchen equipment so you can have new floor put in per your request.

Q Labor charge to disconnect existing kitchen equipment (kitchen area, cooking equipment & cooling) and move them out of kitchen area so new floor can be laid down. This reasonable/reinstall same equipment back into place and hook everything back up. (Not to exceed amount of = 5,000.00

Q Cost minus materials removal + install 500.00 (estimated)

(x Note: If we end up having to cut doors and remodel the existing chef's table there would be an additional labor charge of ~1,000.00)

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

_____ dollars ($ _____).

Payment to be made as follows: Net 30 days

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature: [signature]

Note: This proposal may be withdrawn by us if not accepted within 60 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

To Reorder:

FIRST CHRISTIAN CHURCH
Summary Statement of Activities

	December 2010	Percent	Jan. - Dec. 2010	Percent	Jan. - Dec. 2010 2010 Budget	Percent Year to date
Revenues						
Pledges	51,993.44	92.9%	424,823.25	83.8%	444,082.04	95.7%
Prepaid pledges	1,700.79	3.0%	14,926.29	2.7%	14,417.96	103.5%
Loose offering	224.75	1.5%	3,591.51	0.8%	4,000.00	89.8%
Building use and rental	859.00	1.5%	4,893.25	1.1%	6,000.00	81.6%
Shalom Center revenue	1,000.00	1.8%	3,240.00	0.6%	3,360.00	96.4%
Fund raising	-		4,677.50		49,640.00	9.4%
Interest income	39.24	0.1%	2,862.68	0.9%	5,000.00	57.3%
Expense reimbursement	131.75		1,593.24		3,700.00	43.1%
Total Revenues	55,948.97	100.0%	460,607.72	100.0%	530,200.00	86.9%
Operating Expenses						
Staff expense	32,710.45	64.2%	314,699.68	67.1%	344,456.62	91.4%
Office expense	2,148.66	4.2%	12,257.01	2.6%	16,200.00	75.7%
Administration	4,559.76	8.9%	35,204.45	7.5%	32,500.00	108.3%
Fundraising expenses	-		1,285.00		-	
Adult Education	23.99	0.0%	1,575.66	0.3%	1,500.00	105.0%
Children and family ministries	121.59	0.2%	5,221.36	1.1%	5,250.00	99.5%
Music ministry	1,350.00	2.6%	12,275.40	2.6%	10,560.00	116.2%
Worship	42.16	0.1%	1,336.98	0.3%	1,700.00	78.6%
Church growth	-	0.0%	142.95	0.0%	200.00	71.5%
Fellowship ministries	-	0.0%	1,023.37	0.2%	2,000.00	51.2%
Assemblies	-	0.0%	285.00	0.1%	2,000.00	14.3%
Communications	24.00	0.0%	833.05	0.2%	3,000.00	27.8%
Library/Archives	19.98	0.0%	237.69	0.1%	300.00	79.2%
Outreach and mission	3,905.84	7.7%	29,951.79	6.4%	31,250.00	95.8%
Youth/campus ministries	629.61	1.2%	2,585.26	0.6%	1,800.00	143.6%
Leadership training	42.25	0.1%	1,416.21	0.3%	3,100.00	45.7%
Stewardship	636.51	1.2%	1,071.97	0.2%	2,750.00	39.0%
Property	4,742.12	9.3%	47,291.89	10.1%	56,000.00	84.4%
Total expenses	50,956.92	100.0%	468,694.72	100.0%	514,566.62	91.1%
Net Operating Income	4,992.05	(NA)	(8,087.00)	(NA)	15,633.38	-51.7%
Other Income and Expenses						
Designated funds receipts	22,569.50	(NA)	105,392.73	(NA)		
Designated funds disbursements	16,181.13	(NA)	104,419.25	(NA)		
Endowment income	2,696.11	-	9,964.74	-		
Endowment income - change in value	13,295.48	-	15,829.06	-		
Net other income	22,379.96	(NA)	26,767.28	(NA)		
Net Income	27,372.01	(NA)	18,680.28	(NA)		

First Christian Church
Supplemental Information
Designated Funds Statement
December 31, 2010

Fund Name	November 30, 2010	Period Change	December 31, 2010
Anderson scholarship	50.00	-	50.00
Board meeting luncheon	93.85	-	93.85
Capital building fund	6,049.12	520.00	6,569.12
Christmas offering		5.00	5.00
Chi Rho	400.41	10.00	410.41
College group	200.00	-	200.00
Concert Fund	1,642.63	-	1,642.63
CYF	1,185.47	10.00	1,195.47
Disciples Women	41.00	-	41.00
Facilities Assessment	2,860.66	-	2,860.66
Faith Leaders	350.00	-	350.00
Funeral Receptions	895.49	-	895.49
Hymnal fund	460.65	-	460.65
Internship	3,917.92	(3,917.92)	-
Landscape fund	(111.34)	-	(111.34)
Library	689.14	-	689.14
Memorials*	14,316.67	9,795.93	24,112.60
Minister's discretionary fund	27,632.86	2,470.10	30,102.96
Miscellaneous mission	25.00	-	25.00
Miscellaneous offering	626.60	1,661.00	2,287.60
Mission trip	961.00	-	961.00
Monroe Co. United Ministry	-	-	-
New Worship Service	8,123.20	3,917.92	12,041.12
Outreach seed fund	2,713.42	-	2,713.42
Pentecost	-	-	-
Permanent fund	2,564.50	136.00	2,700.50
Piano fund	10,500.00	(9,000.00)	1,500.00
Piano maintenance	35.00	-	35.00
Stewardship	219.00	-	219.00
Sunday school	3,416.22	(1,315.34)	2,100.88
The Gathering Place	2,972.48	(117.67)	2,854.81
W&M-Capital	2,676.00	(19.98)	2,656.02
W&M-World Outreach	3,000.00	-	3,000.00
Week of Compassion	-	-	-
Winter Shelter	6,867.90	(178.74)	6,689.16
TOTAL	**105,374.85**	**3,976.30**	**109,351.15**
Permanent fund-Endowment	204,271.49	-	204,271.49
Permanent fund-Sr. Ministers	20,000.00	-	20,000.00
Children's Library	388.68	(388.68)	-
Designated Fund Balance	**330,035.02**	**3,587.62**	**333,622.64**

Note move 2,775 from Misc offering to operating budget (ie reserve funds)

Jack Hopkins Social Services Funding Application

Funding Sheet

(10)

Lead Agency:

Name First United Church, fiscal agant on behalf of Interfaith Winter Shelter

Is the Lead Agency a 501(c)(3)? ■ Yes ☐ No

Number of Agency Employees: Full-time _____ Part-time 2 of IWS Volunteers 500

Address where Project will be facilitated or housed:
in2010-2011 it was housed in the following churches: First United, First Christian, Trinity Episcopal, First United Methodist; 2011-2012, not yet determined

Name of Project Administrator: Ken Rogers

Address First Christian Church, 205 E. Kirkwood, Bloomington IN 47402

Telephone & E-mail 330-0115 interfaithwintershelter@gmail.com

Name of other participating agencies, if different from Lead Agency: See attached narrative pp, listing 25 churches, several government agencies and business partners.

Proposed Project:

Title of Project: Interfaith Winter Shelter

Total Cost of Project: ~~$68,900~~ $70,645 [ADDING JHSSF + OTHER FUNDS]

Requested JHSSF Amount: ~~$13,245.00~~ 12,645

Other Funds Expected for Project:

Amount		Source	Confirmed or Pending
25,000	$25,000	participating faith communities	pending
25,000	$25,000	grants	pending
8,000	$8,000	Contributions to United Way from individuals and businesses	pending

Number of Clients Served by this Project in 2011: 2050; for IWS season, 2010-2011: 6750 night beds, averaging 45/night

Number of City Residents Served by this Project in 2011: clients without homes reside nowhere; overwhelming majority are from Monroe County

Is this a request for operational costs? ☐ Yes ■ No

If "yes," is the request for a pilot project or for bridge funding? ☐ Pilot ☐ Bridge

Example	
Tables:	*5 tables @ $12.00 each*
Chairs:	*20 chairs @ $8.00 each*

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
200 shelter mats	10,990.00
shipping in 17 cases	1,655.00
~~mat cleansing soap, sponges, rags~~	~~600.00~~
Total	~~13,245.00~~ $ 12,645

Claim Submission Date: *(check one)*

☐ July 2011 – September 2011 ☐ October 2011 – December 2011

☑ Other REVISIONS PER EXCHANGES W/ GRANT MAKER [EXCEPT TOTAL PROJECT COST] CORRECTION

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: First United Church, fiscal agent for Interfaith Winter Shelter

Address: 2420 E. 3rd St.

Bloomington IN 47401

Phone & E-Mail: For IWS: 335-0115

Website: interfaithwintershelter@gmail.com

President of Board of Directors: Rev. Virginia Hall, Trinity Church

Director Information

Director of Lead Agency: Rev. Jack Skiles of First United, Fiscal Agent

Director's Address: Executive Director of IWS, Ken Rogers, First Christian Church, 205 E. Kirkwood, 47402

Phone & E-Mail: 335-0115, interfaithwintershelter@gmail.com

Presenter Information

Name of Person to Present Application to the Committee: James G. Hart, Board Member and Volunteer, IWS

Address: 2641 N. Dunn, Bloomington IN 47408

Phone & E-mail: hart@indiana.edu

Grant Writer Information

Name of Grant Writer: same as Presenter Information

Address:

Phone & E-Mail:

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

INTERFAITH WINTER SHELTER

(United Way expected to act as fiscal agent; First United Church is the Lead Agency)

***Interfaith Winter Shelter, 2011-2012 Winter Season (Sleeping Mats)* $20,000**

City residents served by this project in 2011: 4,410; (Nov-Dec., 2010 had 2940 guests).

Agency Employees [full-time:0; part-time: 2; volunteers: 500]

Mission

To provide a low-barrier Emergency Winter Shelter for homeless men and women, not families, in Bloomington, Indiana from Nov. 1. 2011-March 31, 2012 The hours of operation will be from 9 PM to 7 AM. Volunteers will work at 7:30 PM until 8:00 AM.

In January 2009, Trinity Episcopal Church started to respond to the need for winter shelter for area homeless residents by providing the facility, beds, staff and volunteers for a low-barrier emergency winter shelter in Bloomington. In the first three months of operation, it served 124 different individuals for a total of 1,882 bed nights. For the 2009-2010 winter season, the church started to recruit partners to help share the load of the emergency winter shelter. In the 2009-2010 season, over 20 local faith communities and 13 governmental, social service and business partners worked together to provide a total of 4,400 bed nights to people in need. The vast majority of these nights were used by Monroe County residents. The Shelter was housed in 2009-2010 at Allison-Jukebox, First United Church, Trinity Episcopal and First Christian Church.

In the 2010-2011 (November to March) the Shelter was housed at First United Church, Trinity Episcopal Church, First Christian Church, and First United Methodist Church. There were around twenty-five local faith communities* and around 13 governmental, social service, and business partners.** About 500 volunteers worked together to provide an approximate total of 6,750 night beds for Bloomington and Monroe County persons without a place to sleep. There was approximately a fifty percent increase in women guests and twenty-five percent increase in male guests.

The Interfaith Winter Shelter (IWS) is a low barrier shelter and only requires a simple screening and that guests conduct themselves in safe, respectful manner. Its primary mission is to provide a safe, sound place to sleep. Services are not tied to any sort of religious instruction, nor any other requirement. At the March 2011 IWS Board meeting, the Board voted to move forward continuing a lowbarrier emergency winter shelter from November 1, 2011 to March 31, 2012. The sites for 2011-2012 have not yet been completely determined. Furthermore, the Board is deliberating over the proposal to continue the Shelter through April. This will extend operating costs and take some of the burden off Genesis Church who has taken on the challenge of a seven-month Summer Shelter.

Project

Presently the one site uses mats but the other four use predominantly cots. For reasons listed below, we wish to phase out the cots, the longevity of which is seriously undermined by the repeated taking down and setting up. The IWS requests funds for the purchase of new robust, comfortable, high-density foam sleeping mats. The main physical labor by the volunteers is setting up that upon which guests sleep; given our mission the main service we provide is a safe and sound sleep. With the funds we would replace and phase out the presently used cots and mats. Whereas we would maintain some cots on hands for guests with special needs, we

plan to donate the extra unneeded cots to other sites such as Genesis, Salvation Army, and Red Cross. The mats we envisage are produced by Stone Proof, cf. www.stoneproof.com and are used in hundreds of shelters throughout North American from Vancouver to Florida, e.g., the Wheeler in Indianapolis. The shelter mats are 3" x 26" x 76", with a special cover made of water-resistant polyurethane. The special cover insures that they will have greater protection from any sullying from bodily fluids and the foam insulation protects the body from the cold of the floor or ground. No mat or mattress is "forever" but these seem to promise the best under the circumstances. The discount shelter price is $54.95 each.

In the course of our three years of experience we have found distinct advantages to the mats over cots. These mats are more comfortable; easier to set up by the volunteers; can accommodate our very large guests (400 lbs.); are easily washable; fewer volunteers are needed to set them up than is the case with cots; whereas the cots have caused numerous injuries (pinched fingers, injured legs and feet by dropping them), the mats will not offer such dangers; whereas the cots have bolts that come loose and protrude like knives, there is no such danger with the mats; the mats are easer to store and stack than the cots; the mats are easer to transport.

Criteria

Need. Emergency shelter is a need cited in both the SCAN and HAND *2005-2010 Consolidated Plan*. Specifically, the *Plan* lists "emergency housing for homeless individuals a "high priority" (p. 108). According to the Plan, one of the principal needs is operating expenses for emergency housing. (p.116). HAND's updated *2010-2015 Consolidated Plan* specifically points out the Interfaith Winter Shelter and concludes that "the churches need more support to continue." (p. 59)

One-Time Investment. This is a request for onetime funding.

Fiscal Leveraging. The request for funding for the IWS mat initiative is an integral part of its overall Winter Shelter. The IWS aims to leverage approximately $46,000 in other funds to run the shelter in the 2011- 2012 winter season. The project is a collaborative effort of about 25 local faith communities and 13 governmental, social service and business partners. IWS relies on about 500 volunteers.

Broad & Long-Lasting Benefits This request responds to a growing need for a swarm, safe place for adult men and women to sleep during the cold winter months.

Cost *Amount Requested – Ranked by Priority*

200 sleeping mats	10, 990
Shipping	1, 655
Cleaning materials	600
Total:	$13,245

Other funds
Grants $25,000 (pending)
Contributions for partner faith communities $20,000 (pending)
United Way $ 8,000 (pending)
***TOTAL PROJECT COST* $68,900**

* Faith Community Partners: Bahai's; Beth Shalom: Catholic Worker Community; Clear Creek Christian Church; Exodus Congregation: Fairview United Methodist Church; First Christian Church (shelter site); First Presbyterian; First United (shelter site); First United Methodist; Islamic Center; Mennonite Fellowship; Second Baptist; Sherwood Oaks; St. Charles; St. Mark's; St. Paul Catholic Center; St. Thomas; Saint Vincent DePaul; Tibetan Mongolian Buddhist Center; Sherwood Oaks; Trinity Episcopal Church (shelter site); Unitarian Universalists; Unity Bloomington and University Baptist. Woodmont Christian Church;.
** Other Partners: BPD; Bloomington Parks and Recreation; City of Bloomington; Community Foundation of Bloomington and Monroe County; Monroe County; Monroe County Sheriff's Dept.; Perry Twp.; Martha's House; Shalom Community Center; St. Vincent DePaul; The Catholic Worker Community; United Way; Bloomington Bagel Co; Crosstown Cleaners and the Pour House Café.

Interfaith Winter Shelter
Proposed Simple Budget for 2011-2012
(Estimations based on possible extension through April, 2012)

Revenue Sources

Donations	$25,000
Grants	$45.000
	$70,000

Expenses

Executive Director (Oct-May)	$24,000
Bookkeeping	$1,000
Administrative Assistant	$1,000
Mats, blankets, pillows (5-6 sites)	$14,000*
Laundry	$18,000
Cleaning supplies, carpet cleaning	$3000
Food	$6000
Printing	$500
Office Supplies	$400
Miscellaneous	$1,000
Total Expenses	$68,900

*Jack Hopkins, $13,245 for 200 mats, cleaning materials and shipping

Here are the IWS records for the year-end financial statement with total revenue and expenditures.

United Way was the fiscal agent and handled the day to day operating expenses.

Unfortunately the Church records for Jan.-April (or the end of the IWS season) are not in the records and I, Jim Hart, will do my best to have them available if we make the cut and at the presentation.

Sincerely,

James G. Hart
IWS Board Member and Volunteer.

Detail Postings for Period 01 Thru 12 Ending 12/31/2010

Account Number/Description Period	Date	Journal	Comments	Beginning Balance	Debit	Credit	Net Change	Ending Balance
2107-0			Interfaith Shelter	24,633.17-				
01	1/15/2010	AP-000133	Crosstown Cleaners /IN: 20100115		3,228.40			21,404.77-
01	1/29/2010	AP-000137	City of Bloomington Parks Rec. /IN: 2010		775.08			20,629.69-
01	1/31/2010	CR-000029	Doc: 0105 01/05/10			75.00		20,704.69-
01	1/31/2010	CR-000029	Doc: 0111 01/11/10			100.00		20,804.69-
01	1/31/2010	CR-000029	Doc: 0120 01/20/10			1,433.02		22,237.71-
02	2/15/2010	AP-000147	Crosstown Cleaners /IN: 20100215		2,912.90			19,324.81-
02	2/15/2010	AP-000147	City of Bloomington Parks Rec. /IN: 2010		968.85			18,355.96-
02	2/28/2010	CR-000031	Doc: 0202 02/02/10			1,000.00		19,355.96-
02	2/28/2010	CR-000031	Doc: 0209 02/09/10			1,922.00		21,277.96-
02	2/28/2010	CR-000031	Doc: 0222 02/22/10			525.00		21,802.96-
02	2/28/2010	CR-000031	Doc: 0226 02/26/10			1,100.00		22,902.96-
03	3/15/2010	AP-000155	Crosstown Cleaners /IN: 20100315		5,046.80			17,856.16-
03	3/15/2010	AP-000155	City of Bloomington Parks Rec. /IN: 2010		775.08			17,081.08-
03	3/15/2010	AP-000155	Innerspark /IN: 20100315		144.99			16,936.09-
03	3/31/2010	AP-000169	Interfaith Winter Shelter /IN: 20100331		495.00			16,441.09-
03	3/31/2010	CR-000033	Doc: 0331 03/31/10			495.00		16,936.09-
04	4/15/2010	AP-000185	Crosstown Cleaners /IN: 20100415		4,374.40			12,561.69-
04	4/15/2010	AP-000185	City of Bloomington Parks Rec. /IN: 2010		775.00			11,786.69-
04	4/15/2010	AP-000185	Story Insights, LLC /IN: 20100415		80.00			11,706.69-
04	4/30/2010	AP-000190	Innerspark /IN: 20100430		254.00			11,452.69-
04	4/30/2010	AP-000190	MIDDLE WAY FOOD WORKS /IN: 20100430		910.00			10,542.69-
06	6/30/2010	CR-000045	Doc: 0609 06/09/10			295.50		10,838.19-
06	6/30/2010	CR-000045	Doc: 0614 06/14/10			2,250.00		13,088.19-
07	7/31/2010	CR-000047	Doc: 0708 07/08/10			129.00		13,217.19-
08	8/31/2010	AP-000219	Indiana University /IN: 20100831		10.00			13,207.19-
08	8/31/2010	CR-000049	Doc: 0805 08/05/10			110.00		13,317.19-
08	8/31/2010	JE-000225	adj deposit		10.00			13,307.19-
09	9/30/2010	AP-000009	White Rabbit Corporation /IN: 20100930		20.00			13,287.19-
09	9/30/2010	CR-000002	Doc: 0909 09/09/10			5,000.00		18,287.19-
10	10/15/2010	AP-000012	White Rabbit Corporation /IN: 20101015B		165.00			18,122.19-
10	10/29/2010	AP-000014	Jacob Farmer /IN: 20101029		119.99			18,002.20-
10	10/29/2010	AP-000014	First Christian Church /IN: 20101029		17.00			17,985.20-
10	10/29/2010	AP-000014	First Christian Church /IN: 20101029B		3,309.75			14,675.45-
10	10/29/2010	AP-000014	Ken Rogers /IN: 20101029		183.95			14,491.50-
10	10/31/2010	CR-000004	Doc: 1004 10/04/10			713.50		15,205.00-
10	10/31/2010	CR-000004	Doc: 1011 10/11/10			50.00		15,255.00-
10	10/31/2010	CR-000004	Doc: 1015 10/15/10			250.00		15,505.00-
10	10/31/2010	CR-000004	Doc: 1025 10/25/10			2,808.00		18,313.00-
11	11/15/2010	AP-000018	First Christian Church /IN: 20101115		299.04			18,013.96-
11	11/15/2010	AP-000018	Blair Johnson /IN: 20101115		122.72			17,891.24-
11	11/15/2010	AP-000018	Mr. Copy, Inc. /IN: 20101115		704.61			17,186.63-
11	11/15/2010	AP-000018	Ken Rogers /IN: 20101115		23.41			17,163.22-
11	11/30/2010	AP-000020	Anna McGlaughlin /IN: 20101130		1,000.00			16,163.22-
11	11/30/2010	AP-000020	Boys & Girls Club of Bldgn /IN: 20101130		225.00			15,938.22-
11	11/30/2010	AP-000020	Blair Johnson /IN: 20101130		1,500.00			14,438.22-
11	11/30/2010	AP-000020	Ken Rogers /IN: 20101130A		35.00			14,403.22-
11	11/30/2010	AP-000020	Ken Rogers /IN: 20101130B		1,500.00			12,903.22-
11	11/30/2010	AP-000020	Thomas Thompson /IN: 20101130		1,000.00			11,903.22-
11	11/30/2010	CR-000006	Doc: 1102 11/02/10			99.50		12,002.72-
11	11/30/2010	CR-000006	Doc: 111210 11/12/10			250.00		12,252.72-
11	11/30/2010	CR-000006	Doc: 1115 11/12/10			100.00		12,352.72-
11	11/30/2010	CR-000006	Doc: 1118 11/18/10			3,309.75		15,662.47-
11	11/30/2010	CR-000006	Doc: 102211 11/22/10			100.00		15,762.47-
12	12/15/2010	AP-000025	Express Services, Inc. /IN: 20101215		340.80			15,421.67-
12	12/15/2010	AP-000025	Mr. Copy, Inc. /IN: 20101215		435.74			14,985.93-
12	12/15/2010	AP-000025	Shalom Community Center /IN: 20101215		1,571.89			13,414.04-
12	12/30/2010	AP-000028	Express Services, Inc. /IN: 20101230		340.80			13,073.24-
12	12/30/2010	AP-000028	Express Services, Inc. /IN: 20101230B		319.93			12,753.31-
12	12/31/2010	CR-000008	Doc: 120710 12/07/10			427.50		13,180.81-
12	12/31/2010	CR-000008	Doc: 122810 12/28/10			1,646.89		14,827.70-
12	12/31/2010	CR-000008	Doc: 123110 12/31/10			1,000.00		15,827.70-
				24,633.17-	33,995.13	25,189.66	8,805.47	15,827.70-
			Report Total:	24,633.17-	33,995.13	25,189.66	8,805.47	15,827.70-

	UW	TRINITY	FUM	FCC	FUC	TOTAL ALL SITES
BEG. CASH BAL 7/1	$13,583	$4,835	$1,114	$1,821	$1,074	$22,427
RECEIPTS:						
GRANTS -						
Hopkins-laundry	$15,000					$15,000
Brabson-education	$5,000					$5,000
Monroe County Council	$4,000					$4,000
Comm. Foundation-wages		$15,000				$15,000
						$0
INDIVIDUAL DONATIONS	$239					$239
						$0
PARISHNERS DONATIONS		$2,310	$600			$2,910
						$0
						$0
						$0
TOTAL RECEIPTS	$24,239	$17,310	$600	$0	$0	$42,149
EXPENSES:						
Misc	$40	$1,130				$1,170
TOTAL EXPENSES	$40	$1,130	$0	$0	$0	$1,170
CASH BAL 9/30/10	$37,782	$21,015	$1,714	$1,821	$1,074	$63,406

NOTE: Cash bal @ 9/30 is beg bal + total receipts - total expenses

Correct One.

	UW	TRINITY	FUM	FCC	FUC	TOTAL ALL SITES
BEG. CASH BAL 9/30	$37,782	$21,015	$1,714	$1,821	$1,074	$63,406
RECEIPTS:						
INDIVIDUAL DONATIONS	$1,214					$1,214
TRANSFER FROM FUC	$2,608					$2,608
PARISHNERS DONATIONS		$340	$1,040		$1,935	$3,315
BRASS ROOTS FUND RAISER					$5,287	$5,287
TOTAL RECEIPTS	$3,822	$340	$1,040	$0	$7,222	$12,424
EXPENSES:						
White Rabbit Corp	$165					$165
Jacob Farmer	$120					$120
Washer & Dryer	$3,310					$3,310
Ken Rogers	$184	$3,000				$3,184
Food & Kitchen Supplies			$63			$63
Cleaning Supplies			$128			$128
Site Supervisor Wages			$105		$273	$378
Misc.			$206	$17	$500	$723
INFWS Fund Raiser					$1,200	$1,200
Brass Roots Exp					$346	$346
Transfer UW(Brass Roots)					$2,608	$2,608
Shalom Center(Brass Roots)					$2,608	$2,608
TOTAL EXPENSES	$3,779	$3,000	$502	$17	$7,535	$14,833
CASH BAL 10/31/10	$37,825	$18,355	$2,252	$1,804	$761	$60,997

NOTE: Cash bal @ 10/31 is beg bal + total receipts - total expenses

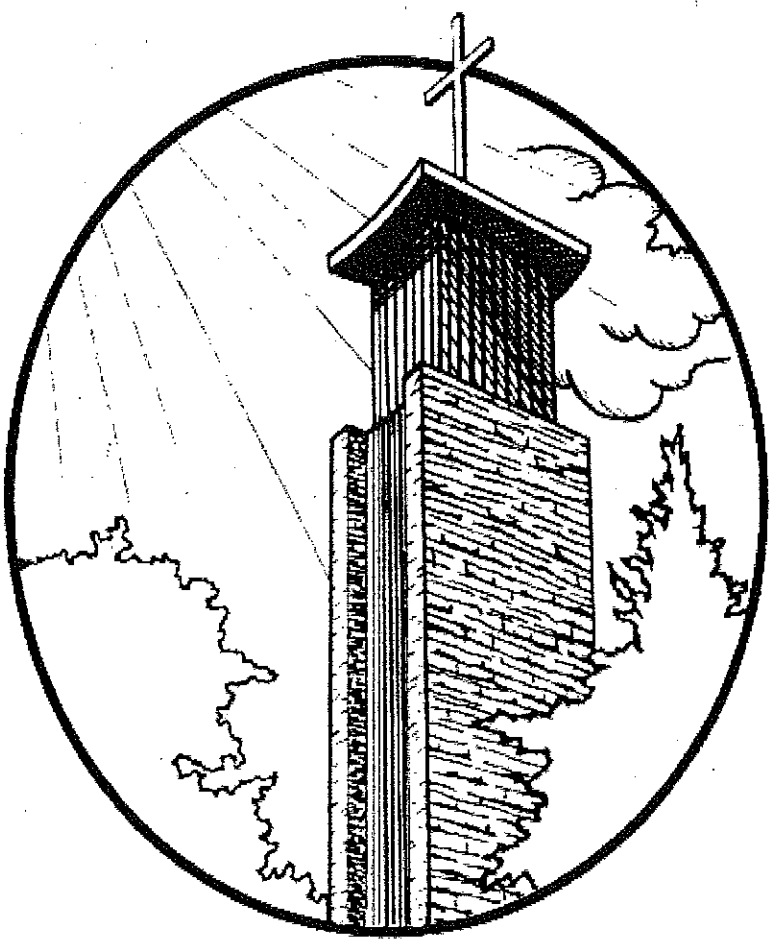
	UW	TRINITY	FUM	FCC	FUC	TOTAL ALL SITES	
BEG. CASH BAL 10/31	$37,825	$18,355	$2,252	$1,804	$761	$60,997	
RECEIPTS:							
INDIVIDUAL DONATIONS	$550					$550	
PARISHNERS DONATIONS		$235	$416	$65		$716	
DESIGNATED DONATIONS:						$0	
St.Pauls Snacks				$300		$300	
Sherwood Oaks Bus Tickets				$750		$750	
FCC Cleaning				$1,000		$1,000	
Monroe CC Grant-Salary				$4,000		$4,000	
TOTAL RECEIPTS	$550	$235	$416	$6,115	$0	$7,316	$7,316
EXPENSES:							
Blair Johnson	$123					$123	
Mr. Copy	$705					$705	
Laundry Bags	$299					$299	
Ken Rogers	$58	$3,000				$3,058	
Food & Kitchen Supplies			$419		$268	$687	
Cleaning Supplies			$79	$296		$375	
Site Supervisor Wages			$180			$180	
Misc.		$361	$202	$22		$585	
Cots & Bedding			$604			$604	
Clean Up Group					$300	$300	
Boys & Girls Club	$225					$225	
Brabson Grant Monies	$5,000					$5,000	
Bloomington Transit				$750		$750	
Transfer Monroe CC Grant to FCC	$4,000					$4,000	
TOTAL EXPENSES	$10,410	$3,361	$1,484	$1,068	$568	$16,891	$16,891
CASH BAL 11/30/10	$27,965	$15,229	$1,184	$6,851	$193	$51,422	
NOTE: Cash bal @ 11/30 is beg bal + total receipts - total expenses							

	UW	TRINITY	FUM	FCC	FUC	TOTAL ALL SITES	
BEG. CASH BAL 11/30	$27,965	$15,229	$1,184	$6,851	$193	$51,422	
RECEIPTS:							
INDIVIDUAL DONATIONS	$1,503					$1,503	
PARISHNERS DONATIONS		$690	$2,035	$50	$1,050	$3,825	
TOTAL RECEIPTS	$1,503	$690	$2,035	$50	$1,050	$5,328	$5,328
EXPENSES:							
Express Services	$1,002					$1,002	
Mr. Copy	$436					$436	
Shalom/Laundry Exp	$1,572					$1,572	
Ken Rogers		$3,000				$3,000	
Food & Kitchen Supplies			$201	$86	$671	$958	
Cleaning Supplies			$68	$30		$98	
Site Supervisor Wages			$371			$371	
Misc.		$582	$46	$114	$35	$777	
Cots & Bedding			$127			$127	
Clean Up Group						$0	
Insurance Exp			$134			$134	
TOTAL EXPENSES	$3,010	$3,582	$947	$230	$706	$8,475	$8,475
CASH BAL 12/31/10	$26,458	$12,337	$2,272	$6,671	$537	$48,275	

NOTE: Cash bal @ 12/31 is beg bal + total receipts - total expenses

IWS Fiscal Agent

First United Church
Bloomington, Indiana



Annual Report
2009 -2010

[EXCERPTS]

First United Church
Financial Status Report
December 31, 2009

Operating Budget

Carryover Balance 12/31/08	Income 2009	Disbursements 2009	Carryover Balance 12/31/09
$31,532	$343,552	$349,134	$25,950
Revolving Fund			
$47,111	$53,924	$57,075	$43,960

Memorial Endowment

Market Value, 12/31/08	$335,653
Market Value, 12/31/09	$405,819
Trust Expenses	$3,499
2009 Contributions	$10,065
Disbursements to the Church	$17,318
2009 Increase in Value	$70,166

Derek Ping Memorial Scholarship Fund

Market Value, 12/31/08	$5,545
Market Value, 12/31/09	$5,634
Scholarship Given	$300

Anonymous Donor Income Generating Account

Market Value 12/31/08	$155,691
Market Value 12/31/09	$198,396
Disbursements to the Church	$8,000
2009 Increase in Value	$42,705

Cornerstone Fund

Market Value 12/31/08	$8,121
Market Value 12/31/09	$10,766
2009 Increase in Value	$2,645

First United Church 2010 Income/Expense Budget

Income	Acct. No.	2009 Budget		2009 Actual		2010 Budget	
Building Use	201	5,900		5,574		7,000	
Misc	202					1,669	
Giving & Pledges	203	304,980		302,158		345,423	
Loose Offerings	204	5,200		5,291		5,200	
Endowment Income	205	17,000		17,318		17,500	
Anon Giver Income	206	12,000		8,000		8,000	
Hilliard Lyons Dividends	209	750		104		0	
Total Income		345,830		338,445		384,792	
From Contingency Fund		5,108		5,108		0	
From 2008/2009 Carryover		16,220		5,582		25,950	
Total Available Funds		367,158		349,134		410,742	
Total Proposed Budget		367,158				410,742	

Expense	Acct. No.	2009 Budget		2009 Actual		2010 Budget	
Senior Minister Salary	0.0	51,349		51,349		52,633	
Housing	1.0	28,527		28,527		28,527	
Social Security & Medicare	2.0	6,111		6,111		6,723	
Pension	3.0	12,780		12,780		14,061	
Medical	4.0	15,940		16,375		17,688	
Book Allowance	5.0	700		637		700	
Mileage	6.0	2,575		2,575		2,575	
Continuing Education	7.0	2,300		350		2,300	
Cellular Phone Expense	8.0	840		840		840	
Other Expenses	9.0	3,000	124,122	1,767	121,312	3,000	129,047
Administrative Assistant Salary	10.0	25,707		25,815		25,707	
Social Security & Medicare for Staff	11.0	5,302		5,464		3,530	
Office Supplies - General	13.0	6,767		6,162		7,000	
Publicity	14.0	4,300		1,476		4,300	
Admin. Assist. Training	15.0					650	
Professional Services	16.0	500		130		500	
Administrative Assistant Medical Benefits	17.0	7,450		7,544		8,463	
Lay Leaders' Travel	18.0	600	50,626	410	47,000	600	50,750
Associate Minister Salary	20.0	22,500		22,608		25,461	
Housing	21.0			0		13,950	
Pension	22.0			0		5,975	
Social Security Offset	23.0	0				3,265	
Other Expenses	24.0	1,000		801		1,500	
Continuing Education	25.0					750	
Medical/Dent/Vision'	26.0					12,833	
Life/DI	27.0					640	
Mileage	28.0					1,931	
Cellular Phone Expense	29.0		23,500		23,409	315	66,620
Cleaning Service	30.0	27,300		27,300		27,300	
Utilities	32.0	29,000		27,976		30,000	
Insurance	33.0	11,000		8,891		9,011	
Bldg. Maintenance & Supplies	34.0	3,900		3,781		2,600	
Bldg. Equip & Maintenance	34.1	2,200		1,114		1,500	
Heating/Cooling Maintenance & Repairs	35.0	6,000		7,301		6,000	
Lawn & Grounds Maintenance	36.0	2,000		3,637		2,000	
Grounds Equipment	37.0	1,000		0		1,000	
Shared Areas Maintenance	38.0	5,200	87,600	3,493	83,493	4,500	83,911
Choir Director	40.0	8,222		8,222		8,428	
Organist	41.0	9,278		9,278		9,506	
Literature & Supplies	42.0	700		962		800	
Tuning & Repairs	43.0	1,300		983		1,000	
Special Music	44.0	1,300		837		800	
Substitute Expense	45.0	960		320		960	
Continuing Education	46.0					400	
Section Leaders Compensation	47.0	7,680		6,650		7,000	
Bells	48.0	350		77		100	
Children's Choir	49.0	100	29,890		27,329	100	29,094

Expense	Acct. No.	2009 Budget		2009 Actual		2010 Budget	
Nursery Care	51.0	3,600		3,673		3,600	
College Student Programming	52.0	700		395		700	
Sunday School Ciriculum – Adults	53.1	1,000		752		1,000	
Sunday School Ciriculum – Children/Youth	53.2	1,000		710		1,000	
VBS Curriculum/Marketing	53.3	800		518		800	
Supplies & Equipment	54.0	1,000		620		1,000	
Youth Program	55.1	700		383		700	
Bibles	55.2	100		211		200	
Pre-Sunday School Treats	56.0	0				0	
Continuing Ed for Laity	57.0	1,500		251		1,500	
Fellowship/Community Events	58.0	1,200		222		1,200	
Library	59.0	100	11,700	274	8,008	100	11,800
ABC Support	60.0	10,296		10,296		10,296	
UCC Support	61.0	10,296		10,296		10,296	
GLBT	62.0	500		500		500	
MCUM	64.0	11,328		11,328		11,328	
Habitat for Humanity	65.0	500		500		500	
Hoosier Hills Food Bank	67.0	500		500		500	
Community Kitchen	68.0	500		500		500	
Middle Way House	69.0	500		500		500	
Amethyst House	70.0	500		500		500	
pARTners	73.0	800		800		800	
Outreach Supplies	74.0	100	35,820	0	35,720	100	35,820
Fellowship Meals & Supplies	80.0	1,400		1,392		1,200	
Remembrance Flowers	81.0	100		0		50	
Pulpit Supply	82.0	500		178		150	
Special Worship Service Exp	84.0	400	2,400	955	2,525	600	2,000
Denomination Identity	90.0	500		0		500	
Welcoming Materials	91.0	200		214		200	
Affinity Groups Support & Outreach	92.0	300		75		300	
Supplies	93.0	500		49		500	
Social Cares	94.0	0	1,500		338	200	1,700
Total			367,158		349,134		410,742

Jack Hopkins Social Services Funding Application

Funding Sheet

(11)

Lead Agency:

Name: Futures Family Planning

Is the Lead Agency a 501(c)(3)? ☐ Yes ☒ No

Number of Agency Employees: Full-time 2 Part-time 2 Volunteers ____

Address where Project will be facilitated or housed: 338 S. Walnut St Bloomington In 47401

Name of Project Administrator: Penny Caudill

Address: 119 W. 7th St

Telephone & E-mail: 812 349-2068 pcaudill@co.monroe.in.us

Name of other participating agencies, if different from Lead Agency: ____

Proposed Project:

Title of Project: Futures Family Planning

Total Cost of Project: ~~$308236~~ 270,680

Requested JHSSF Amount: $3000.00

Other Funds Expected for Project:

Amount	Source	Confirmed or Pending
$267,680.00	Title X	pending

Number of Clients Served by this Project in 2011: 1469

Number of City Residents Served by this Project in 2011: MAJORITY

Is this a request for operational costs? ☑ Yes ☒ No

If "yes," is the request for a pilot project or for bridge funding? ☐ Pilot ☑ Bridge

Example:	
Tables:	5 tables @ $12.00 each
Chairs:	20 chairs @ $8.00 each

Funding Information:

~~Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping~~ the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
see grant document	

Claim Submission Date: *(check one)*

☒ July 2011 – September 2011 ☐ October 2011 – December 2011

☐ Other

PER CONVERSATION w/ GRANT WRITER 4/11/11

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Futures Family Planning Clinic

Address: 338 S. Walnut St
Bloomington IN 47401

Phone & E-Mail: 812 349-7343 bsturbaum@co.monroe.in.us

Website:

President of Board of Directors: Dr. S. Pritchard

Director Information

Director of Lead Agency: Penny Caudill

Director's Address: 119 W. 7th St

Phone & E-Mail: 812 349 2068 pcaudill@co.monroe.in.us

Presenter Information

Name of Person to Present Application to the Committee: Penny Caudill

Address: 119 W. 7th St

Phone & E-mail: 812 349 2068 pcaudill@co.monroe.in.us

Grant Writer Information

Name of Grant Writer: Barb Sturbaum

Address: 338 S Walnut St

Phone & E-Mail: 812 349-7343 bsturbaum@co.monroe.in.us

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

Narrative

The mission of the Monroe County Health Department is to "promote the best achievable scope and quality of health services for the public. The health of every citizen is fundamental to their personal happiness and well-being, and is essential to the security and prosperity of the community, state, and nation."

Speaking to this mission, the Health Department sponsors the Futures Family Planning Clinic. The Futures Clinic is totally funded with federal Title X Family Planning dollars. The clinic's purpose is to provide gynecological exams, STD testing and treatment for women and men, birth control education and provision, and pregnancy testing and referrals. Related health issues are discussed and referrals are made to, and received from, an extensive social service and medical network throughout Monroe County.

Family planning services are widely acknowledged to prevent unintended pregnancies (especially to teenagers), prevent low birth-weight babies with a resulting drain on limited public funds in the form of Medicaid and other social service needs. Adolescents who have early pregnancies are more likely to drop out of school, perpetuating the cycle of poverty. In a recent report, the Alan Guttmacher Insitute reported that "women's ability to rely on contraception enables them to invest in higher education and to be full participants in the nation's workforce". This report goes on to state that without statewide Title X funds in Indiana in 2008 there would be 34% more abortions; in 2006 the level of teen pregnancy would have been 21% higher; and again, in 2008, $32,013,000 were saved in public funds. For every dollar invested in family planning in Indiana, $4.68 is saved.

The need for the Futures' services has been growing. Although county wide uninsured residents are 24% of the total population, the clinic has an uninsured patient rate of 90%. In 2010, 85% of patients were below 100% of poverty, which was an increase of 3% from the prior year. Because of the sliding fee scale, most patients pay nothing for their exams and/or supplies. Donations from patients help defray the cost of services to an extent, but they don't come close to paying the cost of services.

The clinic is still relatively small – 2600 visits made by 1,470 patients in 2010- but the number of users grew 31% compared to the prior year. The needs of the patients are more varied- more patients need a wider variety of related health referrals, whether to Volunteers in Medicine, homeless shelters, mental health facilities, or other medical care.

In addition, at the writing of this request, we are unsure of the level of federal funding, or even of the continuation of our grant. Our administrator has been in negotiations with other agencies in the county in hopes that a merger with another entity will ensure continuation of these vital services.

To that end, we are requesting assistance in purchasing our most basic pharmaceutical need- birth control pills. We offer other birth control methods -DepoProvera- the Shot, IUDs, diaphragms, the Ortho Evra patch, and of course condoms. We are asking for birth control pills because they are the most cost effective type of contraceptive that we offer for the widest variety of patients.

At the present time, we stock ten (10) different kinds of oral contraceptives. All of the pills contain low doses of hormones, and the type and amount of the hormones vary according to the needs of the patient. We stock both name brand and generic birth control pills depending on pricing that changes quarterly, keeping in mind that we consistent use of pills is best when the brand stays the same for a patient.

Because we are funded by Title X, we are eligible for 340B pricing. This pricing dramatically reduces our cost of birth control. I have listed our most popular brands below with a comparison of 340B and regular pricing:

BRAND OF PILL	340 B PRICING Per cycle price	REGULAR PRICING
Reclipsen	$4.68	$16.25
Micronor	$3.62	$30.16
Orthocyclen	$3.15	$27.57
Levora	$6.57	$21.87
Lo Ovral	$6.17	$51.45
Sronyx	$0.72	$15.62

As you can see, it is much more advantageous to purchase these pharmaceuticals using 340B pricing. Expiration dates for these items are most often 2 years in the future, so purchasing large quantities is not problematic.

If we continue to be funded by Title X (in whole or with a reduced amount) any extra monies we can raise off-set our grant amount. That leaves monies free to spend on STI tests, other pharmaceuticals, office supplies and other patient related items.

We are asking for $3,000 to enable us to purchase one case of each of the above named pharmaceuticals. This will purchase 672 individual pill cycles to be provided to Futures Family Planning patients. This type of grant will alleviate the effects of poverty by encouraging child-spacing, less dependence on public funding, and earlier entry into the health care system.

Budget

BRAND OF PILL	COST OF CASE
Reclipsen	$ 329.76
Micronor	$ 217.60
Ortho Cyclen	$ 454.08
Levora	$ 473.16
Lo Ovral	$ 1,555.68
Sronyx	$ 52.08
TOTAL COST	**$3,082.36**

MONTHLY REPORT TO DEPARTMENTS

Fund 0804 FUTURES Clinic
Department

MONROE COUNTY GOVERNMENT
Period Ending Date: December 31, 2010

Account	2010 Appropriated Budget	Net Budget Amendments	2010 Total Amended Budget	Month-to-date Actual	2010 Year-to-date Actual	2010 Budget Balance	Percentage Spent/Received
Fund 0804 FUTURES Clinic							
Department 000							
Category Not Assigned							
Revenues							
000-6500 Misc. Receipts	0.00	0.00	0.00	0.00	7,479.58	-7,479.58	100.00%
000-6501 Title X Contract	0.00	0.00	0.00	31,172.35	122,731.81	-122,731.81	100.00%
000-6502 Collections	0.00	0.00	0.00	1,488.70	15,532.05	-15,532.05	100.00%
000-6503 Auditor of the State	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
000-6504 Anthem Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
000-6505 Title XX	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
000-6506 Other IFHC Money	0.00	0.00	0.00	0.00	31,260.00	-31,260.00	100.00%
000-9199 TRANSFER FUNDS INTO FUND	0.00	0.00	0.00	0.00	35,768.13	-35,768.13	100.00%
Revenues Total	**0.00**	**0.00**	**0.00**	**32,661.05**	**212,771.57**	**-212,771.57**	**100.00%**
Not Assigned Acct Cat Total	**0.00**	**0.00**	**0.00**	**32,661.05**	**212,771.57**	**-212,771.57**	**100.00%**
Category 1 1 PERSONAL SERVICES							
Expenses							
000-10.0001 Advanced Practice Nurse	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
000-10.0002 Licensed Practical Nurse (LPN)	0.00	31,318.00	31,318.00	3,845.10	29,492.83	1,825.17	94.17%
000-10.0003 Unit Coordinator	0.00	23,358.00	23,358.00	2,851.80	21,778.86	1,579.14	93.24%
000-10.8401 Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
000-11.7601 Longevity	0.00	400.00	400.00	0.00	400.00	0.00	100.00%
000-11.8001 FT Health/Dental/Life	0.00	9,202.00	9,202.00	640.20	5,794.27	3,407.73	62.97%
000-11.8003 FT Unemployment	0.00	1,354.00	1,354.00	0.00	1,160.03	193.97	85.67%
000-11.8101 FICA	0.00	9,320.00	9,320.00	955.47	7,664.93	1,655.07	82.24%
000-11.8201 Perf	0.00	5,613.00	5,613.00	355.68	3,000.09	2,612.91	53.45%

Fund 0804 FUTURES Clinic

Department

MONROE COUNTY GOVERNMENT

Period Ending Date: December 31, 2010

Account	2010 Appropriated Budget	Net Budget Amendments	2010 Total Amended Budget	Month-to-date Actual	2010 Year-to-date Actual	2010 Budget Balance	Percentage Spent/Received
000-12.0001 Advanced Practice Nurse	0.00	54,155.00	54,155.00	5,837.98	49,112.49	5,042.51	90.69%
000-13.8002 PT Unemployment	0.00	54.00	54.00	0.00	0.00	54.00	0.00%
Expenses Total	**0.00**	**134,774.00**	**134,774.00**	**14,486.23**	**118,403.50**	**16,370.50**	**87.85%**
1 PERSONAL SERVICES Acct Cat Total	**0.00**	**134,774.00**	**134,774.00**	**14,486.23**	**118,403.50**	**16,370.50**	**87.85%**
Category 2 2 SUPPLIES							
Expenses							
000-20.0001 Supplies	0.00	2,992.62	2,992.62	459.77	2,992.62	0.00	100.00%
000-20.0005 Uniforms	0.00	19,000.00	19,000.00	0.00	0.00	19,000.00	0.00%
000-20.0008 Personal Health Supplies (Medical)	0.00	5,521.00	5,521.00	1,645.86	4,620.52	900.48	83.69%
000-20.0009 Medications	0.00	3,023.58	3,023.58	1,737.43	3,023.58	0.00	100.00%
000-20.0010 Public Information Material	0.00	435.38	435.38	322.00	449.23	-13.85	103.18%
000-20.0011 Contraceptives	0.00	30,049.42	30,049.42	4,338.84	28,173.90	1,875.52	93.76%
Expenses Total	**0.00**	**61,022.00**	**61,022.00**	**8,503.90**	**39,259.85**	**21,762.15**	**64.34%**
2 SUPPLIES Acct Cat Total	**0.00**	**61,022.00**	**61,022.00**	**8,503.90**	**39,259.85**	**21,762.15**	**64.34%**
Category 3 3 OTHER SERVICES & CHARGES							
Expenses							
000-30.0002 Enviromental Health (Lab)	0.00	9,600.00	9,600.00	393.00	6,721.35	2,878.65	70.01%
000-30.0003 Postage	0.00	700.00	700.00	0.00	0.00	700.00	0.00%
000-30.0004 Travel Expense	0.00	500.00	500.00	0.00	44.80	455.20	8.96%
000-30.0005 Telephone	0.00	3,326.00	3,326.00	325.76	1,791.90	1,534.10	53.88%
000-30.0006 Registration/Conf Fees	0.00	270.00	270.00	0.00	105.00	165.00	38.89%
000-30.0007 Insurance (Medical Malpractice)	0.00	9,804.00	9,804.00	8,276.25	8,276.25	1,527.75	84.42%
000-30.0008 STD Tests	0.00	7,425.00	7,425.00	0.00	0.00	7,425.00	0.00%
000-30.0009 Contractual Services	0.00	18,223.00	18,223.00	2,489.84	15,520.22	2,702.78	85.17%
000-30.0015 Rent and Utilities	0.00	26,274.00	26,274.00	3,182.61	14,318.59	11,955.41	54.50%

MONTHLY REPORT TO DEPARTMENTS

Fund 0804 FUTURES Clinic
Department

MONROE COUNTY GOVERNMENT
Period Ending Date: December 31, 2010

Account	2010 Appropriated Budget	Net Budget Amendments	2010 Total Amended Budget	Month-to-date Actual	2010 Year-to-date Actual	2010 Budget Balance	Percentage Spent/Received
000-30.0016							
Clinic Utilities	0.00	3,187.00	3,187.00	192.66	2,578.29	608.71	80.90%
Expenses Total	**0.00**	**79,309.00**	**79,309.00**	**14,860.12**	**49,356.40**	**29,952.60**	**62.23%**
3 OTHER SERVICES & CHARGES Acct Cat Total	**0.00**	**79,309.00**	**79,309.00**	**14,860.12**	**49,356.40**	**29,952.60**	**62.23%**
Category 4 4 CAPITAL OUTLAY							
Expenses							
000-40.0002							
Office Machines	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
000-40.0041							
Furniture	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Expenses Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
4 CAPITAL OUTLAY Acct Cat Total	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00%**
Dept Total	**0.00**	**-275,105.00**	**-275,105.00**	**-5,189.20**	**5,751.82**	**-280,856.82**	**-2.09%**
Revenues Total	**0.00**	**0.00**	**0.00**	**32,661.05**	**212,771.57**	**-212,771.57**	**100.00%**
Expenses Fund Total	**0.00**	**275,105.00**	**275,105.00**	**37,850.25**	**207,019.75**	**68,085.25**	**75.25%**
Net (Rev/Exp)	**0.00**	**-275,105.00**	**-275,105.00**	**-5,189.20**	**5,751.82**	**-280,856.82**	

Beginning/Adjusted Balance		YTD Revenues		YTD Expenses		Current Fund Balance
0.00	+	212,771.57	-	207,019.75	=	5,751.82

Grand Total for Revenues	**0.00**	**0.00**	**0.00**	**32,661.05**	**212,771.57**	**-212,771.57**	**100.00%**
Grand Total for Expenses	**0.00**	**275,105.00**	**275,105.00**	**37,850.25**	**207,019.75**	**68,085.25**	**75.25%**
Grand Total Net Rev/Exp	**0.00**	**-275,105.00**	**-275,105.00**	**-5,189.20**	**5,751.82**	**-280,856.82**	

Parameters:
Operator: JENN *Period Ending Date: December 31, 2010* *Fund Range: 0804 - 0804*

Jack Hopkins Social Services Funding Application

Funding Sheet

(12)

Lead Agency:

Name Genesis Church

Is the Lead Agency a 501(c)(3)? [X] Yes [ ] No

Number of Agency Employees: Full-time 4 Part-time 2 Volunteers 140+

Address where Project will be facilitated or housed:
801 E State Road 45 46 Bypass, Bloomington, Indiana 47408-1413

Name of Project Administrator: Rev. N. David Woodcock

Address 801 E State Road 45 46 Bypass, Bloomington, Indiana 47408-1413

Telephone & E-mail 812-336-5757, david@igenesischurch.com

Name of other participating agencies, if different from Lead Agency:

Proposed Project:

Title of Project: Genesis House

Total Cost of Project: $36,915

Requested JHSSF Amount: ~~$18,970~~ $18,790

Other Funds Expected for Project:

Amount	Source	Confirmed or Pending
$11, 925	Fund raising (internal and external)	Pending
$6,200	Congregational donations	Confirmed

Number of Clients Served by this Project in 2011: approximately 200 based on the 168 served in 2010

Number of City Residents Served by this Project in 2011: ~150 (we did not track this statistic last year)

Is this a request for operational costs? [X] Yes [ ] No

If "yes," is the request for a pilot project or for bridge funding? [ ] Pilot [X] Bridge

Example:	
Tables:	5 tables @ $12.00 each
Chairs:	20 chairs @ $8.00 each

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
Shelter improvements	$950
Cots and sleeping bags	$1690
Food/Beverage and related supplies	$8100
Cleaning	$1600
Transportation	$3250
Miscellaneous (bus maintenance, property maintenance, etc)	$3200

Claim Submission Date: *(check one)*

[X] July 2011 – September 2011 [ ] October 2011 – December 2011

[ ] Other

REVISIONS PER CAC TO COMMIT WITH PER 4/13/11

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Genesis Church

Address: 801 N State Road 45 46 Bypass

Bloomington, IN 47408-1413

Phone & E-Mail: 812-336-5757, david@igenesischurch.com

Website: http://www.igenesischurch.com

President of Board of Directors: Rev. N. David Woodcock

Director Information

Director of Lead Agency: Rev. N. David Woodcock

Director's Address: 801 N State Road 45 46 Bypass, Bloomington, IN 47408-1413

Phone & E-Mail: 812-336-5757, david@igenesischurch.com

Presenter Information

Name of Person to Present Application to the Committee: Kurt Buehler

Address: 1580 E Whisnand Rd, Bloomington, IN 47408

Phone & E-mail: 812-320-1423, kurtbuehler@comcast.net

Grant Writer Information

Name of Grant Writer: Sarah Michelle Conley

Address: 814 N. Jackson Street, Bloomington, IN 47404

Phone & E-Mail: 812-322-8452, sarahmconley@gmail.com

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

801 N State Road 45 46 Bypass
Bloomington, IN 47408-1413

Genesis CHURCH

March 28, 2011

Jack Hopkins Social Services Funding Committee
Bloomington Common Council
401 N. Morton, Suite 110
Bloomington, IN 47401

Dear Committee Members,

On behalf of the Board of Directors of Genesis Church, I want to thank you for the opportunity to apply for Jack Hopkins Social Services Funding. We have generated a funding proposal that we feel addresses a major community need with a small amount of leveraged funding. The Genesis House project will provide a safe night's sleep for approximately 200 individuals experiencing homelessness over a seven month period from April 1 to October 31, 2011.

If you have any questions or require additional information, please contact me at 812-320-1423 or email me at kurtbuehler@comcast.net or call the church at the number below.

Sincerely,

Kurt Buehler
Treasurer of the Board

Attachments:

1. Two page statement
2. Funding Sheet
3. Agency Contact Sheet
4. Simple Program Budget
5. Statement of Financial Income and Expense, Fiscal Year 2010

Grant Application for Genesis House project
Submitted by Genesis Church
Jack Hopkins Social Services Funding Committee
March 28, 2011

PROJECT MISSION

Within the past few years, the leadership of Genesis Church has become increasingly aware of the issue of homelessness in the city of Bloomington. At the request of various religious leaders and service providers in the community, the Genesis House project was formed in the spring of 2010 in response to the city's need for a low-barrier homeless shelter during the late spring, summer, and early fall months. In that year, the shelter housed an average of 29 guests a night for 146 consecutive nights. Genesis House exists to provide a safe environment for the homeless community of Bloomington that they may find rest every night.

ADDRESSED NEED

The Service Community Assessment of Needs (SCAN) report highlights the city's need for an emergency shelter for reasons including natural disaster or fire, family crisis, and homelessness. The Genesis house is specifically designed as a low-barrier emergency shelter for those experiencing homelessness. In the city of Bloomington, the Interfaith Winter Shelter is the only low-barrier shelter, operating from November through March, and in 2010, Genesis House was the only operating low-barrier shelter in existence from June 7 through November 1st. In 2009, it was found that there were 233 homeless individuals in the city and 59 of which were living outside of the context of a shelter (Bloomington Department of Housing and Neighborhood Development, 2010). Mental illness, substance dependence, physical illness, and criminal involvement are all often interconnected with homelessness, as both risk factors and consequences, and the lack of support from either family or social services has been shown to exacerbate these risks and effects (Schutt, 1992, p. 6, 20). In order to provide support for the homeless population experiencing substance dependence and criminal involvement, Genesis House guests will not be screened for daily use of drugs and alcohol nor will background checks be conducted as requirements for nightly stay. The defined low-barrier provisions have been put in place by Genesis House with the intent of relieving the current stressors caused by these particular risks and consequences associated homelessness.

Works Cited

Bloomington Department of Housing and Neighborhood Development. (2010). *Consolidated Five Year Plan.* Bloomington, IN: U.S. Department of Housing and Urban Development.

Schutt, R. K. (1992). *Responding to the Homeless: Policy and Practice.* New York: Plenum.

PROJECT DESCRIPTION

The Genesis House is located on the grounds of Genesis Church, at 801 E. State Road 45/46 Bypass. Possession and/or consumption of all drugs and alcohol are explicitly prohibited on the shelter grounds. All guest medications and prescriptions must be turned in upon arrival and shelter volunteer staff will monitor access to all medicine to ensure guest safety. Tobacco use will be permitted on the grounds, but only in the designated space away from the guest resting area. Guests of the shelter must be 18 years or older. For first stay at the shelter, guests must sign a liability waiver at registration. Upon check-in each evening, guests will be scanned by a metal detector and will be required to check all bags; to be stored out of reach for safe keeping and returned to respective guests the following morning.

During each open day of operation, guest registration at the Genesis House will begin at 8:30pm and will remain open until 9:30pm. At registration, each guest will be assigned a number which will designate their respective checked bags and also their bed for the evening. A light snack and coffee will be provided for the guests upon arrival. Light's out will begin at 10:30pm and all guests will be awakened at 7am the following morning. Coffee and another light snack will be provided to guests in the morning before departure. All guests must leave the grounds by 8am.

Bus transportation between Genesis House and a to-be-defined downtown location will take place twice in the evening and twice on the following morning. Shelter staff will seek the advice of city and police officials to determine the best location for bus pick-up. Evening pick-up hours are 8:30pm and 8:45pm and morning drop-off hours are 7:30am and 7:45am.

In addition to a bed for the night and transportation, each guest will also be welcome to receive any secondary accommodation of the Genesis House as they are made available. These amenities may include necessary toiletries, clothing, book exchange, and any additional supplies that may be needed in order to support living. Absolutely no expectations will be placed upon guests besides resting in their assigned bed and following the rules which clearly state the necessity of showing respect to others. The Genesis House project was created with the simple goal of providing basic physical needs for designated community of individual living in homelessness. Guests who have expressed interest in receiving any additional spiritual or emotional provisions may seek out

volunteers and Genesis Church staff, but these services will not be endorsed nor will they be considered a part of the Genesis House project.

BUDGET JUSTIFICATION

The following needs for the continuation of the Genesis House project were derived from 146 consecutive nights of operation in 2010. The Genesis House is requesting **$18,790** in order to operate from April 1st through October 31st.

Building: Due to space and weather issues, it was determined that it would be best to partially enclose the current shelter structure. This improvement will create more space within the shelter itself which will allow for a significant guest capacity increase. The total cost of materials for this partial enclosure is $900 and Bender Lumber has already provided an in-kind donation of $450 towards this venture. The cost of labor for this project will be approximately $500.

Sleeping Provision: Due to wear and tear and an increase guest capacity from 2010, the Genesis House is in need of more sleeping bags and cots. Additional sleeping bags will cost a total $250, and the cost of supplementary cots is $1,440.

Snack: In the 2010 operation, nightly meals were provided. This venture proved to be too time-consuming and costly, so in 2011, coffee and light snacks are all that will be provided. Paper and plastic wear are essential for snack provisions to the guests each night and their total costs from April to November are $1,600. The total cost of snacks and coffee for each morning and night are $6,500.

Cleaning: Each cot's bedding is washed once a week and the entire shelter is deep cleaned multiple times a week in order to keep a healthy environment for guests. The total cost all laundry and cleaning supplies is $1600.

Transportation: Genesis Church has designated its bus to this project. The approximate cost of gas is $3,250.

Miscellaneous Costs: Last year, many unexpected costs occurred, mainly involving repairs on the Genesis Church bus. With factored in wear and tear on Genesis Church property, and increasing food, supplies, and gas costs, an additional $3,200 in miscellaneous costs is expected to occur throughout the duration of the 2011 season of operation.

Additional Project Needs: Volunteer shifts are 4 hours in duration and 72 of these shifts need to be filled each week in order for the Genesis House to be fully operational. In order to ensure that the shelter is operating in a safe and healthy manner, there exists a great need for an operations director who will obtain, retain, schedule, and instruct volunteers as well as oversee all elements of the shelter project. This position will be full-time and will cost $18,125 for the duration of the project. Responsibilities of the operations director include but will not be limited to overseeing, scheduling, managing, and recruiting volunteers, overseeing all elements of operation, regularly training new volunteers, outreach to community, fundraising, and regularly taking on evening coordination shifts. Genesis Church is intends to pay for the cost of this position through fund-raising both inside and outside of our congregation.

IN-KIND & MONETARY DONATIONS

In 2010, Genesis House received a commercial washer and dryer, cots, and sleeping bags valued at approximately $2,500 from various religious organizations, social services, and individuals. Other amenities that were donated include snack provisions, toiletries, and cleaning supplies. The total dollar amount of monetary donations was $7,500 and Genesis Church provided an additional $3,750 towards the direct costs of project. The total direct cost of the project was $11,252, however, some additional supply and utilities costs were not tracked separately from regular church operations.

For 2011, the Genesis House project has already received $6,200 in monetary donations. A 5k run/walk and a dinner banquet fundraiser have been planned to help raise funds for the project and community awareness of the issue of homelessness in Bloomington. Through additional funds received from fundraisers, outside donations, and Genesis Church, the total amount needed to pay for a full-time volunteer coordinator is expected to be raised.

CONCLUSION

The Genesis House project meets the defined need of the City of Bloomington by providing nightly shelter for those who are homeless and especially for those individuals experiencing homelessness due to substance dependence and criminal involvement. The project was created with the intent of helping the city through service. By meeting the physical need of shelter for unsheltered individuals, the Genesis Project has joined with the vision of the city of Bloomington to see the community's continued growth in being a healthy and safe environment for all of its residents.

Budget Request for Genesis House project
Submitted by Genesis Church
Jack Hopkins Social Services Funding Committee
March 28, 2011

Genesis House Budget Request for 2011		
Area of Need	**Specifications**	**Cost**
Building	Materials	**$450**
	Labor	**$500**
Sleeping Provision	Cots	**$1,440**
	Sleeping Bags	**$250**
Snack	Food and Coffee	**$6,500**
	Supplies	**$1,600**
Cleaning	All Supplies	**$1,600**
Transportation	Gas	**$3,250**
Miscellaneous		**$3,200**
Total Requested		**$18,790**

Genesis Church
Statement of Financial Income and Expense
January through December 2010

	Unclassified		TOTAL	
Ordinary Income/Expense				
Income				
3510 · Tithes				
3512 · Employee Direct Donations	12,235.70		12,235.70	
3510 · Tithes - Other	223,497.13		223,497.13	
Total 3510 · Tithes		235,732.83		235,732.83
3520 · Offerings - General Fund				
3522 · Employee Direct Donations	755.00		755.00	
3520 · Offerings - General Fund - Other	165,528.78		165,528.78	
Total 3520 · Offerings - General Fund		166,283.78		166,283.78
3580 · Cell Tower Rental				
3581 · Verizon	29,600.00		29,600.00	
3582 · T-Mobile	6,000.00		6,000.00	
3583 · Sprint-Nextel	6,244.36		6,244.36	
Total 3580 · Cell Tower Rental		41,844.36		41,844.36
3590 · Bank Account Interest Income		197.00		197.00
3595 · Misc. Income				
3596 · Investment Income - Alanar	2,990.96		2,990.96	
3595 · Misc. Income - Other	0.11		0.11	
Total 3595 · Misc. Income		2,991.07		2,991.07
Total Income		447,049.04		447,049.04
Expense				
3525 · Offerings Paid Out		10,971.65		10,971.65
4000 · Missions				
4020 · Genesis-Network Missionaries				
4021 · Back Street Missions	600.00		600.00	
4022 · Kuehn, Craig & Sandra - Asia	600.00		600.00	
4023 · Stogdill, Jeff & Tonya- Ukraine	1,099.91		1,099.91	
4024 · Young, Don & Mary Eve - China	2,700.00		2,700.00	
4025 · Horizons Foundation - Klaus, C.	2,080.00		2,080.00	
4026 · Hanna House	330.00		330.00	
4020 · Genesis-Network Missionaries - Other	2,132.00		2,132.00	
Total 4020 · Genesis-Network Missionaries		9,541.91		9,541.91
4040 · AG General Council Missionaries				
4042 · Cockrum, Russell, Chaplaincy	600.00		600.00	
4043 · Covert, Jay - Urban Ministry	1,200.00		1,200.00	
4044 · Ellison, Gary - Vanuatu	1,920.61		1,920.61	
4045 · Ferguson, Rich & Wanda - Peru	1,200.00		1,200.00	
4046 · Martin, Chris & Carol- Morrocco	1,200.00		1,200.00	
4047 · Shewmaker, Donna - Wycliffe	600.00		600.00	
4048 · Shipley, Tanya Jo - Indonesia	1,800.00		1,800.00	
4049 · Weil, David & Nancy, Teens	2,950.00		2,950.00	
4051 · Delp, Kelly - France	825.00		825.00	
4052 · Careins, Sarah - S. Africa	825.00		825.00	
Total 4040 · AG General Council Missionaries		13,120.61		13,120.61
4050 · AG Indiana District Support	2,806.81		2,806.81	
4000 · Missions - Other	0.00		0.00	
Total 4000 · Missions		25,469.33		25,469.33
4060 · Coffee Bar Operations		-404.31		-404.31
4100 · Genesis Church-Based Ministries				
4130 · Children's Ministry	344.99		344.99	

Genesis Church
Statement of Financial Income and Expense
January through December 2010

	Unclassified		TOTAL	
4160 · Bloomington Community Outreach				
4162 · Easter Outreach	-60.00		-60.00	
4166 · Harvest Party	134.21		134.21	
4168 · Light the Night Outreach	35.42		35.42	
4170 · Meals for B-town Homeless	1,389.95		1,389.95	
4171 · Genesis Garden	498.68		498.68	
4172 · Genesis Shelter Operations	11,252.43		11,252.43	
4160 · Bloomington Community Outreach - Other	120.00		120.00	
Total 4160 · Bloomington Community Outreach		13,370.69		13,370.69
4300 · Benevolence-Related Expenses		4,166.06		4,166.06
4100 · Genesis Church-Based Ministries - Other		186.63		186.63
Total 4100 · Genesis Church-Based Ministries		18,068.37		18,068.37
4500 · Payroll Expenses				
4510 · Pastorial Staff Salaries				
4511 · Wages	98,136.81		98,136.81	
4512 · Housing	52,188.46		52,188.46	
Total 4510 · Pastorial Staff Salaries		150,325.27		150,325.27
4530 · Secretary Salary		27,749.08		27,749.08
4541 · Bookkeeper Salary		230.76		230.76
4550 · Custodian Hourly Wages		4,097.50		4,097.50
4555 · Maintenance Worker Hourly Wages		3,160.17		3,160.17
4900 · Employers FICA - HI		9,860.04		9,860.04
4920 · Workers Comp Insurance		1,067.50		1,067.50
4930 · Payroll & Direct Deposit Fees		808.23		808.23
4500 · Payroll Expenses - Other		843.07		843.07
Total 4500 · Payroll Expenses		198,141.62		198,141.62
5000 · Church - Office Expenses				
5010 · Advertising		433.95		433.95
5040 · Misc. Equipment & Furniture		628.56		628.56
5050 · Photocopier Lease & Maintenance		2,699.36		2,699.36
5060 · Misc. Fees & Subscriptions				
5061 · Late Fees and Finance Charges	254.46		254.46	
5065 · PayPal Transaction Fees	53.96		53.96	
5060 · Misc. Fees & Subscriptions - Other	967.64		967.64	
Total 5060 · Misc. Fees & Subscriptions		1,276.06		1,276.06
5130 · Postage		541.97		541.97
5160 · Church / Office Supplies		1,720.93		1,720.93
5170 · Computer Equip. & Software		1,741.88		1,741.88
5000 · Church - Office Expenses - Other		321.54		321.54
Total 5000 · Church - Office Expenses		9,364.25		9,364.25
5300 · Sr. Pastor Administrations				
5305 · AG License renewal		480.00		480.00
5315 · Pastorial Office supplies		765.70		765.70
5320 · Meals		4,623.89		4,623.89
5300 · Sr. Pastor Administrations - Other		1,090.09		1,090.09
Total 5300 · Sr. Pastor Administrations		6,959.68		6,959.68
5400 · Pastoral Care/ Counseling		159.27		159.27
5500 · Sanctuary - Worship Expenses				
5520 · Musical Instrument Expenses		826.66		826.66
5530 · AV Equipment Expenses		1,297.57		1,297.57
5540 · Supplies		241.13		241.13
5550 · Misc. Expenses		157.93		157.93
5500 · Sanctuary - Worship Expenses - Other		525.26		525.26
Total 5500 · Sanctuary - Worship Expenses		3,048.55		3,048.55
5700 · Worship Team Travel		855.22		855.22

Genesis Church
Statement of Financial Income and Expense
January through December 2010

	Unclassified		TOTAL	
6000 · Special Events / Guest Ministry				
6005 · Supplies & Misc. Expenses		20.38		20.38
6010 · Advertising		85.53		85.53
6020 · Air Fare		2,498.40		2,498.40
6030 · Honorarium		8,682.00		8,682.00
6060 · Fees		90.00		90.00
6080 · Hotel - Lodging		1,460.48		1,460.48
6120 · Meals - Entertainment		775.02		775.02
6130 · Registration		-770.00		-770.00
6000 · Special Events / Guest Ministry - Other		198.52		198.52
Total 6000 · Special Events / Guest Ministry		13,040.33		13,040.33
6500 · Building - Grounds Expenses				
6520 · Snow Removal		1,746.25		1,746.25
6530 · Equipment Rental & Acquisition		127.33		127.33
6540 · Equipment Maintenance		615.99		615.99
6590 · Multi-Peril/Liability Insurance		6,265.25		6,265.25
6610 · Building Maintenance & Repairs		2,244.82		2,244.82
6615 · Lawn Care Expenses		1,347.88		1,347.88
6640 · Property Improvements		173.12		173.12
6650 · Remodeling/Improvement Projects		1,495.28		1,495.28
6660 · Janitorial Supplies & Expenses		1,368.93		1,368.93
6670 · Utilities & Services				
6671 · Electric Bill	7,486.71		7,486.71	
6672 · Natural Gas Bill	5,160.24		5,160.24	
6673 · Telephone Bill	3,337.05		3,337.05	
6674 · Garbage Disposal Bill	1,570.42		1,570.42	
6675 · Water Bill	1,680.25		1,680.25	
6676 · Cable Television Bill	611.74		611.74	
6677 · High-Speed Internet Bill	649.00		649.00	
6678 · Fire & Security Alarm Service	411.88		411.88	
Total 6670 · Utilities & Services		20,907.29		20,907.29
6680 · Interest on Building Renovation		18,509.26		18,509.26
6500 · Building - Grounds Expenses - Other		975.40		975.40
Total 6500 · Building - Grounds Expenses		55,776.80		55,776.80
7000 · Food & Fellowship Expenses				
7120 · Groceries & Meals		7.69		7.69
7130 · Kitchen Equip./Serving Supplies		594.29		594.29
7150 · Gifts/Special Fellowship		1,821.65		1,821.65
7180 · Christmas Banquet		-507.23		-507.23
7000 · Food & Fellowship Expenses - Other		287.84		287.84
Total 7000 · Food & Fellowship Expenses		2,204.24		2,204.24
7500 · Staff/Eldership Travel Expenses				
7510 · Registration Fees		95.00		95.00
7560 · Parking and Other Misc. Fees		59.51		59.51
7570 · Fuel		2,306.14		2,306.14
7580 · Hotels - Lodging		371.22		371.22
7620 · Meals		355.62		355.62
7640 · Rental Car		2,619.45		2,619.45
7500 · Staff/Eldership Travel Expenses - Other		51.35		51.35
Total 7500 · Staff/Eldership Travel Expenses		5,858.29		5,858.29
7700 · Staff Professional Development		5,635.28		5,635.28

Genesis Church
Statement of Financial Income and Expense
January through December 2010

	Unclassified	TOTAL
8000 · Church Vehicles		
8010 · Fuel	1,434.33	1,434.33
8020 · Insurance & Registration Fees	653.78	653.78
8030 · Maintenance & Repairs	1,324.09	1,324.09
8040 · Rental Car	703.20	703.20
8000 · Church Vehicles - Other	64.75	64.75
Total 8000 · Church Vehicles	4,180.15	4,180.15
Total Expense	359,328.72	359,328.72
Net Ordinary Income	87,720.32	87,720.32
Net Income	**87,720.32**	**87,720.32**

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Jack Hopkins Social Services Funding Application

Funding Sheet

Lead Agency:

Name: Girls Incorporated of Monroe County

Is the Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Agency Employees: Full-time 3 Part-time 1 Volunteers 150+

Address where Project will be facilitated or housed:
1108 W. 8th Street, Bloomington, IN 47404

Name of Project Administrator: Lee Ann Jourdan

Address: 1108 W. 8th Street, Bloomington, IN 47404

Telephone & E-mail: 812-336-7313; ljourdan@monroe.girls-inc.org

Name of other participating agencies, if different from Lead Agency:

Proposed Project:

Title of Project: Upgraded Phone System and Voice Mail System

Total Cost of Project: $2,925

Requested JHSSF Amount: $2,925

Other Funds Expected for Project:

Amount	Source	Confirmed or Pending

Number of Clients Served by this Project in 2011: 402

Number of City Residents Served by this Project in 2011: 364

Is this a request for operational costs? ☒ Yes ☑ No

If "yes," is the request for a pilot project or for bridge funding? ☒ Pilot ☐ Bridge

Example:	
Tables:	*5 tables @ $12.00 each*
Chairs:	*20 chairs @ $8.00 each*

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
(1) 5x9 Avaya Processor	$795
(1) Large PC Voice Mail	$700
(5) 18 Button Display Telephone Set @ $179 each	$895
Labor	$500
Shipping	$35

Claim Submission Date: *(check one)*

☑ July 2011 – September 2011 ☐ October 2011 – December 2011

☐ Other

REVISIONS PER CONVERSATION WITH GRANT WRITER 4/13/11

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Girls Incorporated of Monroe County

Address: 1108 W. 8th Street, Bloomington, IN 47404

Phone & E-Mail: 812/336-7313; ljourdan@monroe.girls-inc.org

Website: www.girlsinc-monroe.org

President of Board of Directors: Dana Cummings

Director Information

Director of Lead Agency: Lee Ann Jourdan

Director's Address: 1108 W. 8th Street, Bloomington, IN 47404

Phone & E-Mail: 812/336-7313; ljourdan@monroe.girls-inc.org

Presenter Information

Name of Person to Present Application to the Committee: Lee Ann Jourdan

Address: 1108 W. 8th Street, Bloomington, IN 47404

Phone & E-mail: 812/336-7313; ljourdan@monroe.girls-inc.org

Grant Writer Information

Name of Grant Writer: Lee Ann Jourdan

Address: 1108 W. 8th Street, Bloomington, IN 47404

Phone & E-Mail: 812/336-7313; ljourdan@monroe.girls-inc.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

Agency Mission

The mission of Girls Incorporated of Monroe County (Girls Inc.) is to inspire all girls to be strong, smart, and bold. Since 1975, Girls Inc. has responded to the changing needs of girls in our community through research-based programs. We are advocates that empower girls to reach their full potential and understand, value, and assert their rights. We provide girls with a safe environment where they can take risks, overcome challenges, and strive to be the best they can be. We accomplish our mission by facilitating innovative and educational after-school programming, winter and summer day camps, and organized sports leagues.

Nature of the Project

Girls Inc. is requesting a total of $2,925 for a pilot project to upgrade our phone system, including our voice mail system. As you know, telephones are indispensable when it comes to day to day operations of Girls Inc. Our current phone system was originally installed with the completion of our gym building nearly 20 years ago. We are in need of a more effective phone system and voice mail system to facilitate proper communication among the staff, as well as with our clients (members, families, volunteers, etc.), which becomes even more critical when our members are present on our campus.

We have two buildings and utilize them both daily for programming. There are times when our members are on campus, and their guardian needs to talk with them directly. Due to our antiquated phone (intercom) system, there can be long delays of connecting the member to their guardian. There are also times that a member misses the bus after school and therefore never arrives at Girls Inc. When a parent calls Girls Inc. in this situation, we need to move at our fastest to gather all of the information necessary for the parent; a more efficient phone system can help us with this emergency situation.

Our current system is an external (not hosted internally) voice mail system, so we pay an additional charge each month to our phone carrier for this service. Hosting an internal voice mail system will not only save the agency a monthly fee, but it would also allow for easy access to the system in case of a closing (such as in the case of extreme weather). We would be able to easily change our messages and maintain our systems without unnecessary charges.

In addition, our current system does not allow for some basic features that most are used to when calling a business, another reason an update is desperately needed. One example where our system lacks efficiency is transferring to voice mail, a feat so small yet we cannot accomplish it. When someone calls to talk with a member of our staff who is not present, we politely ask to take a message; however, not everyone wants to leave one outside of a private voice mail system. We then offer another solution – for the caller to hang up, and call right back, and we will try to quickly warn everyone not to answer the phone. Inevitably, either the caller doesn't want to go this route either, or we are unsuccessful warning everyone in the two buildings not to answer the phone, and the caller's call gets answered, creating frustration.

We do not want to lose the assurance of our constituencies, and this update is crucial to streamlining the operations of Girls Inc. After speaking to Jimmy Carter, a highly recommended, local telephone and voice/data wiring specialist and owner of C.M.C.R., I am confident that he can solve our problems, save us money, and allow growth by installing a new phone and voice mail system that better suits our needs. Growth would include adding additional lines and phones should the agency hire additional staff.

Satisfaction of Funding Criteria
A more efficient phone system would create system wide improvements and allow us to better serve our members in all programs. It would also allow for confidence and peace of mind for our families. Our after school program **addresses previously-identified priorities for social services funds**. As noted in the 2003 SCAN, "Participating in these types of activities can help develop valuable competencies and social skills while contributing to self-esteem and a sense of purpose. Research shows that youth who are involved in activities with caring adult role models and mentors are more likely to complete school, do better academically, make healthier life choices, and engage in fewer destructive activities."

One challenge noted by SCAN, is that "low academic attainment and a lack of life skills and competencies have a demonstrable, negative impact on quality of life and future earnings potential." At Girls Inc. we offer research-based programming and homework help daily in our after school program. Our full day programs and camps strive to teach girls life skills in a safe and empowering atmosphere with the goal that each camper is able to transfer what she has learned at camp back to her everyday life. Our organized sports leagues promote self-esteem, healthy relationships, and physical activity and healthy lifestyles, helping girls grow up to be self-sustaining women.

Another challenge noted by SCAN, is that "not all youth are able to access...opportunities because of associated costs, transportation problems, or parents who do not have time to take them to classes, lessons, or sports." Some of our members are only able to come because of the low membership fees (often by scholarship), and the included transportation (in collaboration with MCCSC and Boys and Girls Club). However, parents and guardians also want to know that Girls Inc. is a safe place to send their daughter, and that supports are in place and will be updated as necessary; an updated phone system would help us better serve our members, and create peace of mind for our families.

Girls Inc. programs are preventative, educational, and oriented toward intervention. Girls Inc. reduces long-term societal cost by focusing on prevention. At the core of our mission is the belief that all children, regardless of socio-economic class or gender, have the right to have opportunities to grow and prosper, including earning a quality education (both formally and informally), preparing for interesting work and becoming economically literate, and making safe and healthy life choices.

We are requesting funds from Jack Hopkins as a **one-time investment** that will make a significant contribution to the program by allowing system wide improvements in communication technologies.

This investment will lead to broad and long-lasting benefits to the community. We know that attendance in after school programs prepares students for school and increases their likelihood to succeed in school. Participation in our other activities increases self-confidence, decreases risky behaviors, and leads to an all around balanced and healthy lifestyle - things that will in turn increase a child's chances for success in school.

Girls Inc. programming creates measurable improvements in girls' lives and community conditions. At Girls Inc., girls are empowered in an environment that has high expectations of them and high levels of support. They are the leaders. Breaking down barriers to participation, including transportation and cost barriers, makes Girls Inc. accessible – girls are not at home alone after school, with unstructured time and no supervision. Instead, girls participate in constructive programs and are discouraged from making dangerous decisions and participating in harmful activities. With your help, we can continue to grow the confidence in our constituencies, and inspire all girls to be strong, smart, and bold.

Budget Item	Cost	Quantity	Funding Source	Total
5x9 Avaya Processor	$795	1	Jack Hopkins	$795
Large PC Voice Mail	$700	1	Jack Hopkins	$700
18 Button Display Telephone Set	$179	5	Jack Hopkins	$895
Labor	$500	1	Jack Hopkins	$500
Shipping	$35	1	Jack Hopkins	$35
			Total Project Cost	**$2,925**

C.M.C.R.

Jim Carter
Telephone Specialist/Voice & Data Wiring
(812) 825-9667 (phone & fax)
jimcartercmcr@yahoo.com

QUOTE

QUANTITY	DESCRIPTION	AMOUNT
1	5x9 Avaya Processor	795.00
1	Large PC Voice Mail	700.00
5	18 button display tel set	895.00
	Shipping	35.00
	Labor	500.00
TOTAL		2,925.00

Girls Incorporated of Monroe Co
Balance Sheet
As of December 31, 2010

	Accrual Basis Dec 31, 10
ASSETS	
Current Assets	
Checking/Savings	
1011 · Checking	517.28
1012 · General Savings	729.24
1990 · Temporarily Restricted Savings	19,919.44
1030 · Petty Cash	8.91
Total Checking/Savings	21,174.87
Accounts Receivable	
1110 · Accounts Receivable	15,232.02
Total Accounts Receivable	15,232.02
Other Current Assets	
12000 · Undeposited Funds	975.00
1450 · ----Prepaid Expenses----	
1451 · Prepaid Insurance	3,898.80
Total 1450 · ----Prepaid Expenses----	3,898.80
Total Other Current Assets	4,873.80
Total Current Assets	41,280.69
Fixed Assets	
1650 · Land/Buildings/Equip--Basis	
1651 · Land, Operating-Basis	2,000.00
1652 · Building,Center-Basis	118,293.12
1653 · Building,Gym-Basis	386,418.00
1654 · Equipment-Basis	66,078.37
1655 · Vehicles-Basis	31,849.92
Total 1650 · Land/Buildings/Equip--Basis	604,639.41
1750 · Land/Buildings/Equip--Accum Dep	
1752 · Building,Center-Accum Dep	(118,093.00)
1753 · Building,Gym-Accum Dep	(171,166.70)
1754 · Equipment-Accum Dep	(60,081.68)
1755 · Vehicles-Accum Dep	(21,773.58)
Total 1750 · Land/Buildings/Equip--Accum Dep	(371,114.96)
Total Fixed Assets	233,524.45
Other Assets	
1965 · Joan Scully Carmack Endowment	10,100.00
1960 · H Lyons Endowment	
1962 · H Lyons Endowment Contributions	31,450.00
1963 · H Lyons Endowment Gain/Loss	5,203.02
Total 1960 · H Lyons Endowment	36,653.02
Total Other Assets	46,753.02
TOTAL ASSETS	**321,558.16**
LIABILITIES & EQUITY	

Liabilities	
Current Liabilities	
Accounts Payable	
2010 · ----Accounts Payable----	
2011 · Accounts Payable	3,905.00
Total 2010 · ----Accounts Payable----	3,905.00
Total Accounts Payable	3,905.00
Other Current Liabilities	
2120 · --Other Current Liabilities--	
2125 · Payroll Liabilities	
2135 · United Way Payable (Pd Qtrly)	119.00
2131 · FedWH/FICA/Medicare Payable	2,863.61
2132 · State & Co. Payable	590.18
2134 · Retirement (Company Pd)	2,436.00
Total 2125 · Payroll Liabilities	6,008.79
Total 2120 · --Other Current Liabilities--	6,008.79
2110 · Accrued Payroll	1,250.12
2140 · ---Unearned/Deferred Revenue---	
5210 · Membership Dues, *Deferred* Rev	6,888.54
Total 2140 · ---Unearned/Deferred Revenue---	6,888.54
Total Other Current Liabilities	14,147.45
Total Current Liabilities	18,052.45
Long Term Liabilities	
2900 · ----Long Term Liabilities-----	
2910 · First Financial Line of Credit	12,549.60
Total 2900 · -----Long Term Liabilities-----	12,549.60
Total Long Term Liabilities	12,549.60
Total Liabilities	30,602.05
Equity	
3000 · ----Equity Accounts----	
3002 · Unrestricted NetAssets/Opening	259,301.88
3010 · Temp Restricted Net Assets	41,638.59
3030 · Perm Restricted Net Assets	30,673.93
Total 3000 · -----Equity Accounts----	331,614.40
3050 · Retained Earnings	(45,557.42)
Net Income	4,899.13
Total Equity	290,956.11
TOTAL LIABILITIES & EQUITY	321,558.16

Jack Hopkins Social Services Funding Application

Funding Sheet

(14)

Lead Agency:

Name Habitat For Humanity of Monroe County

Is the Lead Agency a 501(c)(3)? [X] Yes [ ] No

Number of Agency Employees: Full-time 10 Part-time ____ Volunteers 2,000+

Address where Project will be facilitated or housed:
213 E Kirkwood Ave Bloomington IN 47408.

Name of Project Administrator: Kerry Thomson

Address 213 E Kirkwood Ave

Telephone & E-mail (812) 331-4069 (812) thomson@monroecountyhabitat.org

Name of other participating agencies, if different from Lead Agency: ____

Proposed Project:

Title of Project: Capacity Building in Affordable Housing

Total Cost of Project: $187,208.70

Requested JHSSF Amount: $18,116.73

Other Funds Expected for Project:

Amount		Source	Confirmed or Pending
~~$156,720~~	$156,720	Volunteers - Labor	confirmed
$6,372	$6,372	Individual Donors	confirmed.

Number of Clients Served by this Project in 2011: 45

Number of City Residents Served by this Project in 2011: 38

Is this a request for operational costs? [ ] Yes [X] No

If "yes," is the request for a pilot project or for bridge funding? [ ] Pilot [ ] Bridge

Example:	
Tables:	*5 tables @ $12.00 each*
Chairs:	*20 chairs @ $8.00 each*

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
Used Bobcat mini-tractor	$16,500
siding brake	1,616.73

Claim Submission Date: *(check one)*

[X] July 2011 – September 2011 [ ] October 2011 – December 2011

[ ] Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Habitat For Humanity

Address: 213 E. Kirkwood Ave

47408

Phone & E-Mail: (812) 331-4069 thomson@monroecountyhabitat.org

Website: www.monroecountyhabitat.org

President of Board of Directors: Beth Ellis

Director Information

Director of Lead Agency: Kerry Thomson

Director's Address: see above

Phone & E-Mail: see above

Presenter Information

Name of Person to Present Application to the Committee: Kerry Thomson

Address: 213 E Kirkwood Ave 47408

Phone & E-mail: (812) 331-4069 thomson@monroecountyhabitat.org

Grant Writer Information

Name of Grant Writer: Kerry Thomson

Address: same as above

Phone & E-Mail:

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

Jacks Hopkins Social Services Grant Application
for Construction Leadership Program

Submitted by Habitat for Humanity of Monroe County

Mission Statement

Habitat for Humanity of Monroe County, an affiliate of Habitat for Humanity International, is a nonprofit, ecumenical Christian organization that partners with families and volunteers of all faiths to build simple, decent, and affordable houses. Habitat sells the homes to low income families with a 0% interest loan and at no profit, which keeps the payments for the homes low. Through this work and partnerships with other housing organizations, Habitat's vision is to eliminate poverty housing and homelessness in Monroe County. From the inception of the affiliate in 1987 to March 2011, Habitat for Humanity of Monroe County has built 109 homes resulting in the housing of 154 adults and 230 children from low income families.

The Proposed Project

Habitat for Humanity of Monroe County is seeking funding in the amount of **$18,116.73** through the Jack Hopkins Social Services Funding in order to increase service capacity 50% in the coming year. Funds will be used for the purchase a Bobcat compact tractor, and siding brake. These items will be specifically used to increase the affiliate's building capacity and provide equipment for our Construction program. In order to achieve our goal of housing fifteen (15) more families in fiscal year 2011-2012, Habitat has committed to building fifteen (15) houses and will have up to four (4) build sites under construction at any one time. While Habitat employs more volunteers than any other community agency, the capacity of community volunteers to meet the growing housing need would be greatly assisted with two labor-saving devices. The Bobcat compact tractor will enable Habitat staff to move heavy construction materials around the jobsites, complete the rough-grade on each lot prior to engaging volunteers in the landscaping process, and can spread topsoil and mulch reducing total landscaping volunteer hours by an estimated 60%. The addition of a siding brake to Habitat's equipment would enable volunteers to bend aluminum for trimming the exterior of the homes. Currently, Habitat uses a hand-bending technique which requires the labor of 5 volunteers per house for an entire day. The addition of a siding brake would reduce labor needed to 1 volunteer for approximately 2 hours per home.

Satisfaction of Funding Criteria

The Program Should Address a Previously Identified Social Service Fund Priority

Habitat for Humanity of Monroe County serves families in need of affordable housing. One of Bloomington's most pressing needs, as identified in the Service Community Assessment of Needs (SCAN 2010), is affordable housing. As of March, 2011 Habitat has housed 109 families in Monroe County, and is currently on pace to serve another 18 families between April, 2011 and July 1, 2012. The Household Survey cited in SCAN 2010 states that 56.5% of our community pays a disproportionately high percentage of their income to housing. (Page 30) All clients served by Habitat for Humanity of Monroe County and this proposed project are, by definition, low income families whose annual total income is between 25-70% of the median income for Bloomington, and whose housing payments will become less than 30% of their gross income. Habitat is the only entity providing homeownership opportunities to this income population, and provides an interest free mortgage to make homes extremely affordable. Habitat serves families who are unable to obtain conventional loans and is more forgiving of poor credit history, especially in regards to medical debt. Thus Habitat serves a population identified by SCAN 2010

which states, "Individuals and families with incomes between 40-50% of the median income have difficulty meeting eligibility requirements for many services, yet they are not earning enough to afford housing and other essentials." (page 33)
Habitat is a permanent housing solution for these families. Providing this one-time support for this equipment will enable Habitat to increase its housing capacity by investing wisely in equipment that can make better use of our volunteers' time.

The Funds Should Provide a One-Time Investment with Leveraged Matching Funds
Habitat of Monroe County has budgeted $14,000 in fiscal year 2009-2010 for the purchase of a truck with a dump bed. Additionally, Habitat will provide all other vehicle expenses beyond the purchase price of the bobcat—insurance, maintenance and fuel at an estimated $1,200 in the first year after purchase. Habitat will provide staff members to train the volunteers, operate the machinery and maintain the inventory of tools at a cost of $3,672 per year. Habitat has budgeted $1,500 for tool purchases for the remainder of our fiscal year 2010-2011 to further support our volunteers work. Further, an estimated 1000 construction volunteers will invest more than 8,000 volunteer hours as a result of this program. The value of this labor totals $156,720 per year as figured with Points of Light volunteer calculator.

The Program Should Have a Broad and Lasting Benefit to the Community
For over 22 years, Habitat for Humanity of Monroe County has done much to improve the lives of low income residents through its home building program, partner family education program and its successful ReStore. Habitat's building program continues to build quality, affordable housing for families making 25 to 70% of the area median income, a need clearly addressed in the SCAN report. As cited on page 31 of the 2010 SCAN report, many of our community's residents are struggling to have enough money to pay rent or mortgage and are living in housing in need of major repairs. Due to its truly affordable mortgage payments (typically less than $500/month) once a family moves into a Habitat home their payments frequently decrease compared to what they paid for dilapidated rentals or even Section 8 subsidized rental. Additionally, page 34 of SCAN cites a need for more affordable housing on public transit routes. Habitat develops only in areas accessible to public transit further meeting the needs of the community. Habitat's home owner classes prepare low income families to be responsible, informed home owners. Expansion of home owner education is identified as a need on page 35 of the 2010 SCAN report. Habitat's homeowner education classes in Monroe County have become so exemplary they are being used as a national model for other Habitat affiliates throughout the country. Additionally, Habitat's ReStore has complemented Habitat's building program with seven (7) successful years of providing funds for Habitat's building programs while providing a source of affordable building and household materials to all Bloomington residents. The cost of maintaining a home can be a factor in low income households having less money for essential needs. In addition to keeping these items out of landfills, this ReStore's selection of goods provides a real alternative for Bloomington residents on extremely tight budgets, thus helping many who otherwise would not have the means to maintain their home. ReStore customers regularly report that the ReStore has enabled them to make affordable home repairs.

By the continuance of these established programs and the capacity building potential of investing in equipment to leverage our volunteers time, Habitat will continue to benefit the citizens of Bloomington and the surrounding community.

Capacity Building Project Budget
Jack Hopkins Social Services Funding Committee
Submitted By Habitat for Humanity of Monroe County

Budget Item	Cost	Funding	Confirmed	Pending
Used Bobcat mini-tractor*	$16,500.00	JHSS		Yes
Bobcat expense, insurance, fuel	$1,200.00	Habitat	Yes	
Staff Expense for operation and training	$3,672.00	Habitat	Yes	
Siding Brake	$1,616.73	JHSS		Yes
Additional tools	$1,500.00	Habitat	Yes	
**Construction Leaders & Volunteers (1,000 total in 2010)	$156,720.00	Habitat	Yes	

Total Project Cost	**$181,208.73**
Total Leveraged Funds	**TBD**
Total Habitat Contribution	**$163,092.00**
Total Funds Requested	**$18,116.73**

*Estimate included from on-line sale of Bobcat, but actual price may vary slightly depending on available inventory
**1000 volunteers x 8 hrs/day x $19.59 hr (construction laborer) = $156,720

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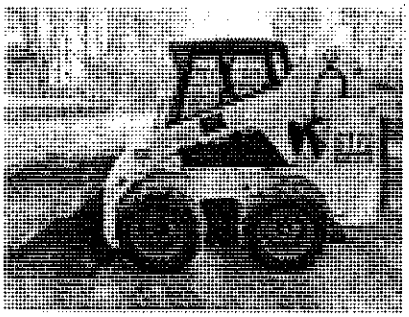
Add to Watch list



Zoom Enlarge

BOBCAT S175, NEW TIRES, SKID STEER LOADER ---------VIDEO

Item condition: Used

Time left: 27d 08h (Apr 21, 2011 13:32:03 PDT)

Price: US $16,500.00 Buy It Now

or

Best Offer: Make Offer

Add to Watch list

Shipping: Freight - See shipping details | See all details

Delivery: Varies for freight shipping

Returns: No Returns Accepted

Coverage: This item is eligible for up to $20,000 in Business Equipment Purchase Protection. (Not eligible for eBay Buyer Protection)

Seller info

2007durden (35 ☆)

100% Positive feedback

Save this seller

See other items

Visit store: bdequipmentinc.2007durden

Other item info

Item number: 170619201619

Item location: Alpharetta, Georgia, United States

Ships to: Worldwide

Payments: Money order/Cashiers check, Personal check

See details

Print | Report item

Share:

Description | Shipping and payments

Seller assumes all responsibility for this listing.

Last updated on 01:42:40 PM PDT, Mar 22, 2011 View all revisions

Item specifics

Condition:	Used: An item that has been used previously. The item may have some signs of cosmetic wear, but is fully ... Read more	Make:	Bobcat
Serial Number:	53011240	Model:	S175
Operating Load:	1,701 - 1,800 lbs	Model Year:	2006
Operating Weight:	5,501 - 6,000 lbs	Hours:	2959
Net Horsepower (HP):	46		

bdequipmentinc.2007durden

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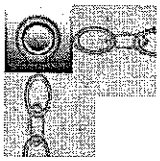
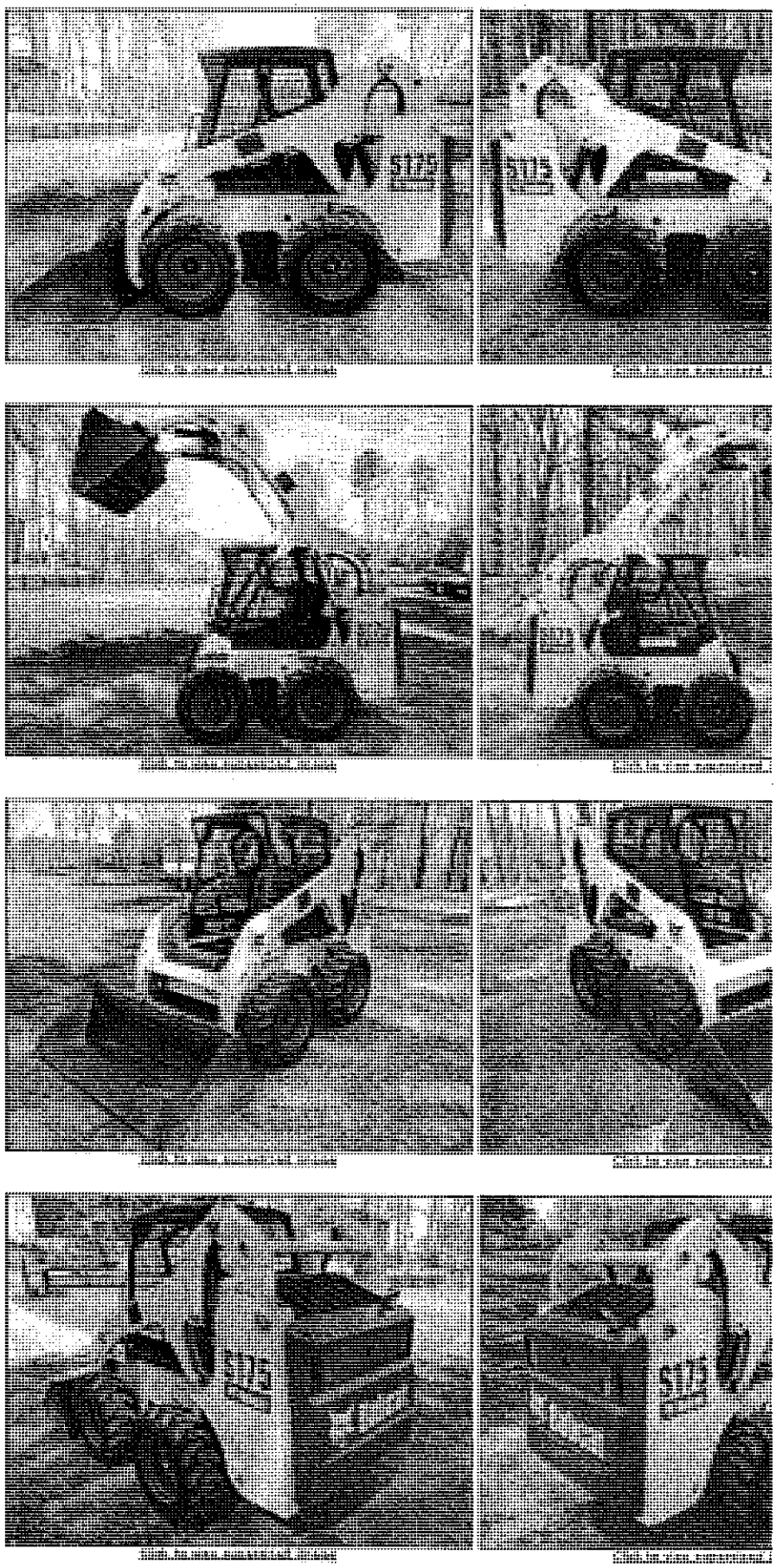
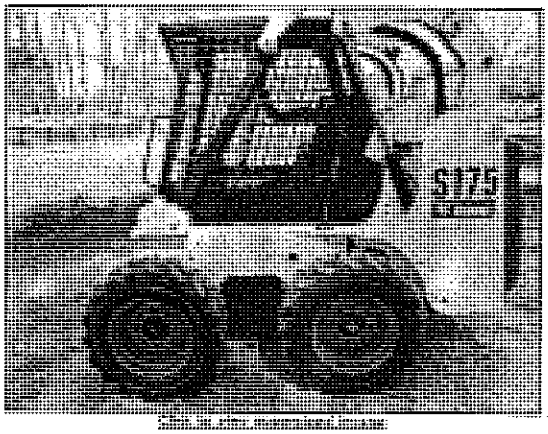
Compact Track Loaders



2006 BOBCAT S175

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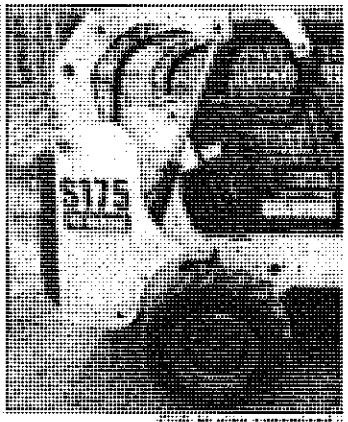
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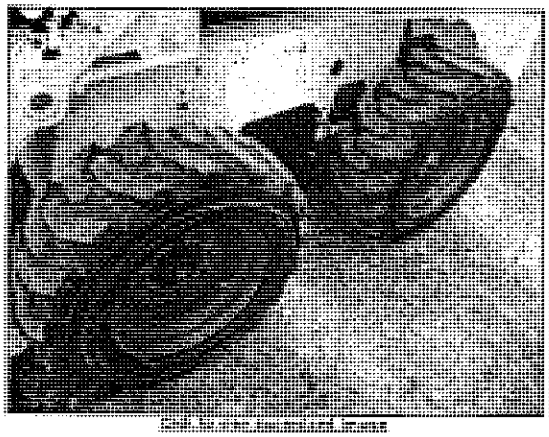
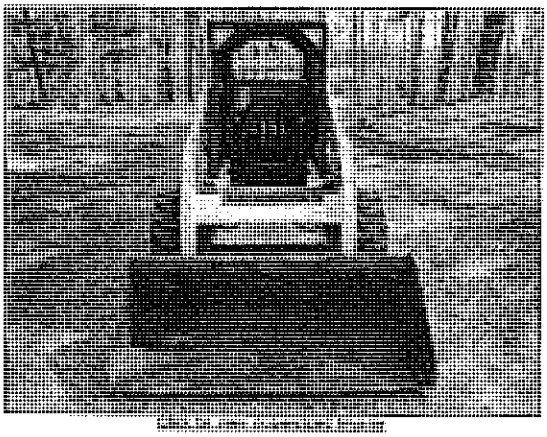
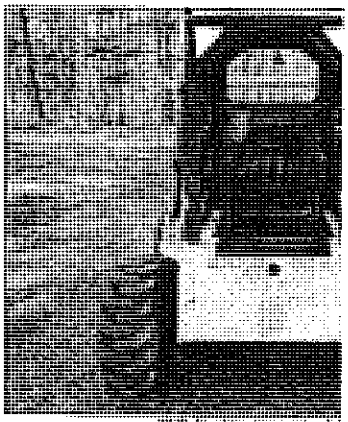






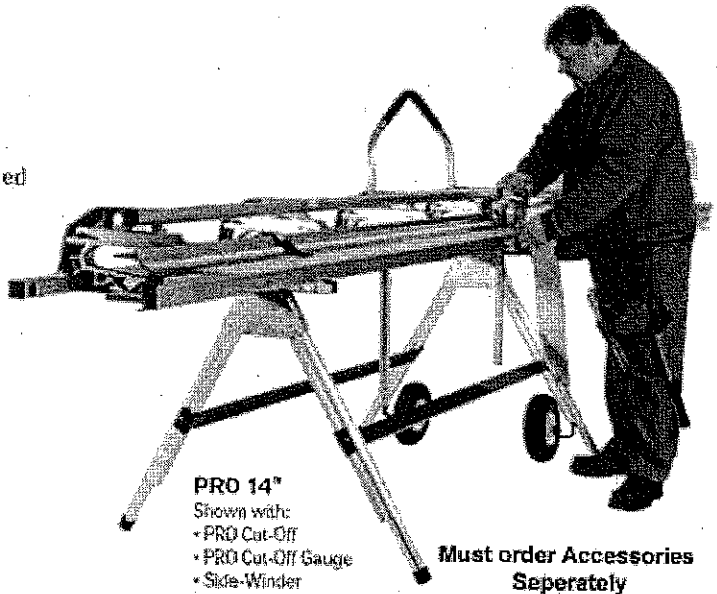
PRO 14™

Bends and manufactures trim work on the job site.

- Tapco's exclusive Unilink technology! You'll never have to adjust your brake again.
- 14" (35,6 cm) throat depth with patented large inside working pockets and a 2⅜" (6 cm) mouth opening.
- Lightweight, high tech anodized alloys and computer designed die castings for strong, durable performance.
- Patented "Moving Pivot Hinge", the world's most advanced hinge design, for unparalleled bending performance.
- Fast, strong, positive clamping.
- 180° hemming capability for making more rigid panels.
- Available in 8'6", 10'6" and 12'6" lengths.

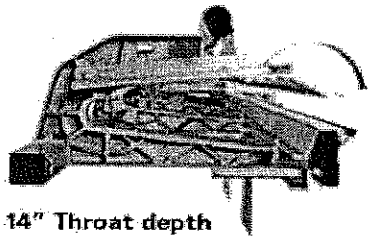
Tapco PRO14™

Shown With Optional Accessories



PRO 14™
Shown with:
- PRO Cut-Off
- PRO Cut-Off Gauge
- Side-Winder
- Snap Stand
- Wheel Kit

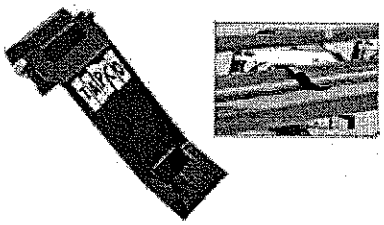
Must order Accessories Seperately



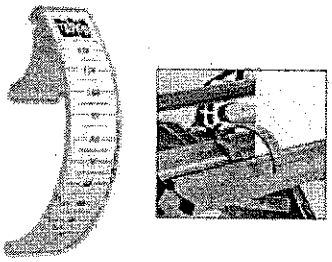
14" Throat depth

10565	PRO 14 Brake	8' 6"	2,59 m	87 lbs.	39,3 kg	Soft Aluminum: Up to .030 Galvanized steel: Up to 28 ga. Copper sheet & coil: Up to 16 oz. HEAVY DUTY Soft Aluminum: Up to .040 Galvanized steel: Up to 26 ga. Copper sheet & coil: Up to 20 oz.
10567	PRO 14 Brake	10' 6"	3,20 m	106 lbs.	48,1 kg	
10569	PRO 14 Brake	12' 6"	3,81 m	129 lbs.	58,4 kg	

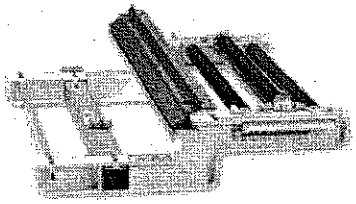
NOW WITH OPTIONAL ACCESSORIES:



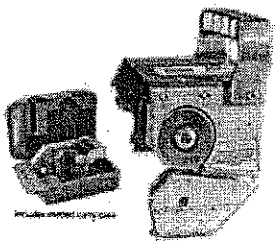
Pro Cut-Off Gauge



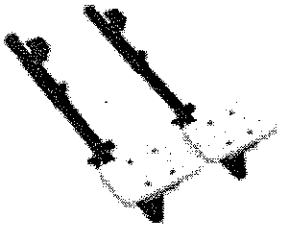
Angle Gauge



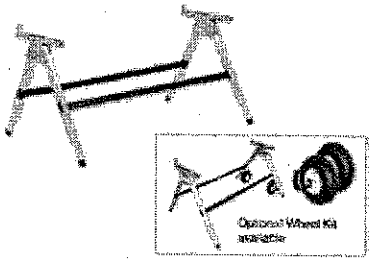
SideWinder



Pro Cut-Off w/ Case



Port-O-Bender Table



Snap Stand w/
Optional Wheel Kit

☒ Special

Click for more details

Tapco's exclusive Unilink technology! Never adjust your brake again. 14" (35,6 cm) throat depth with patented large inside working pockets and a 2 3/8" (6 cm) mouth opening. Lightweight, high tech anodized alloys and computer designed die castings for strong long lasting service.

Instruction Manual for PRO14 Brake

Parts List for PRO14 Brake

NATIONWIDE FREE DELIVERY ZONES - CLICK HERE FOR DETAILS

Tapco Brakes and Accessories Rebates
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$25 to $75 Rebate

Offer Valid Feb. 1st 2011 to Sept. 1st 2011

Tapco Rebate Form- CLICK HERE FOR DETAILS

Item #	Item Name	Our Price	Qty	Weight
10148	Tapco Siding Tools Folding Legs for PRO-III #10148-- (DOES NOT WORK WITH PRO 19)	$69.04 Each	1	16.00 lbs
10379	Tapco Siding Tools Pro Cutoff #10379	$270.87 Each	0	10.00 lbs
10565	Tapco Aluminum Siding Brake "Pro-14" 8'6" #10565	$1,113.20 Each	0	87.00 lbs
10567	Tapco Aluminum Siding Brake "Pro-14" 10'6" #10567	$1,142.84 Each	0	106.00 lbs
10569	Tapco Aluminum Siding Brake "Pro-14" 12'6" #10569	$1,226.60 Each	1	129.00 lbs
10776	Tapco Siding Tools SideWinder #10776	$270.87 Each	1	27.00 lbs
11663	Angle Gauge	$31.28 Each	0	1.00 lbs
11720	Tapco Snap Stand #11720	$223.19 Each	0	40.00 lbs
11989	Tapco Wheel Kit/Pair	$50.22 Each	1	10.00 lbs
12250	Pro Cut-Off Gauge #12250	$31.75 Each	0	1.00 lbs

ADD TO CART

AMERICAN CONTRACTORS FAVORITE BRANDS

Werner, ladders, painting roofing, climbing

Knaack Job Box, Knack Box, job box, job site box

Weatherguard, pickup truck equipment, storage

Adrian, Van Equipment Shelving, cabinets

Tapco, van mark, brakes, siding, tools, aluminum

Alum-A-Poles are made from a special structural

Bil-Jax, scaffolds, scaffold accessories, aerial lift

VanMark, Brakes, Hand Tools, Saw Tables

safety hoist, roofers tools, roof brackets, ladders

Baker Scaffold, Safway, Safway Services Inc.

jobox, Jobsite storage, storage box, tool storage

guardian, fall protection, rope grab, body harness

crosstread, cargo rack, van rack, truck rack, trailer

sumner manufacturing, pipe tools, material lifts

Delta, truck box, gang box, Delta Consolidated

tracrac, TracRac, T-Rac, T-RecPro, T-Rac Pro

Malco, tools, products, hand, hvac, sheet, metal

little, giant, little giant ladder, ladder system

Chapin concrete sprayers, pump sprayers

Reimann & Georger roofing hoist, ladder hoists, roofing material lifts

Rainbow attic ladders, wall access ladders, loft access stairs

ecco warning lights, back-up alarms, rear view

No-Drill Laptop Computer Mounts and Accessories

Vermette material lifts and hoists

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QUESTIONS

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NATIONWIDE DELIVERY Free Delivery Zones

Your Shopping Cart

Here are the items currently in your Order:

Item#	Product Description	Price	Quantity	Item Total	Del
10569	Tapco Aluminum Siding Brake "Pro-14" 12'6" #10569	$1,226.60 Each	1	$1,226.60	X
10148	Tapco Siding Tools Folding Legs for PRO-III #10148-- (DOES NOT WORK WITH PRO 19)	$69.04 Each	1	$69.04	X
10776	Tapco Siding Tools SideWinder #10776	$270.87 Each	1	$270.87	X
11989	Tapco Wheel Kit/Pair	$50.22 Each	1	$50.22	X
	Subtotal *(Shipping & Handling added at checkout)*			**$1,616.73**	
	Enter your zip code for a shipping estimate:				

CHECK OUT

CONTINUE SHOPPING

Enter new quantity and click to update

Click to remove an item

Merchant Services

AMERICAN CONTRACTORS FAVORITE BRANDS

Werner, ladders, painting roofing, climbing

Knaack Job Box, Knack Box, job box, job site box

Weatherguard, pickup truck equipment, storage

Adrian, Van Equipment Shelving, cabinets

Tapco, van mark, brakes, siding, tools, aluminum

Alum-A-Poles are made from a special structural

Bil-Jax, scaffolds, scaffold accessories, aerial lift

VanMark, Brakes, Hand Tools, Saw Tables

safety hoist, roofers tools, roof brackets, ladders

Baker Scaffold, Safway, Safway Services Inc.

jobox, Jobsite storage, storage box, tool storage

guardian, fall protection, rope grab, body harnass

crosstread, cergo rack, van rack, truck rack, trailer

sumner manufacturing, pipe tools, material lifts

Delta, truck box, gang box, Delta Consolidated

tracrac, TracRac, T-Rac, T-RacPro, T-Rac Pro

Malco, tools, products, hand, hvac, sheet, metal

little, giant, little giant ladder, ladder system

Chapin concrete sprayers, pump sprayers

Reimann & Georger roofing hoist, ladder hoists, roofing material lifts

Rainbow attic ladders, wall access ladders, loft access stairs

ecco warning lights, back-up alarms, raar view

No-Drill Laptop Computer Mounts and Accessories

Vermette material lifts and hoists

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Habitat for Humanity of Monroe County, Inc.
Statements of Financial Position
As of June 30, 2010 and 2009

Assets	2010	2009
Current Assets		
Cash and Equivalents	$ 487,878	$ 493,931
Mortgages Receivable, Current	2,097,178	1,720,765
Grocery Coupons Unsold	1,672	2,923
Construction Supplies Inventory	4,361	5,000
Prepaid Expenses	4,579	21,412
Total Current Assets	$ 2,595,668	$ 2,244,031
Non-Current Assets		
Land Held for Development	$ 503,388	$ 589,715
Plant & Equipment, net of accumulated depreciation of $64,507 and $45,685, respectively	$ 260,267	$ 278,563
Total Non-Current Assets	763,655	868,278
Total Assets	$ 3,359,323	$ 3,112,309
Liabilities and Net Assets		
Current Liabilities		
Accounts Payable	$ 8,917	$ 54,535
Accrued Expenses	34,874	35,647
Home Deposits	8,775	5,436
Current Portion of Long-term Debt	45,091	82,868
Total Current Liabilities	$ 97,657	$ 178,486
Non-Current Liabilities		
Flexcap Note Payable	$ 155,089	$ 176,500
HUD Shop Notes Payable	48,759	42,131
AAR Notes Payable	7,285	29,289
Less: Current Portion of Long-term Debt	(45,091)	(82,868)
Total Non-Current Liabilities	166,042	165,052
Total Liabilities	$ 263,699	$ 343,538
Net Assets		
Unrestricted	$ 3,095,624	$ 2,768,771
Total Net Assets	3,095,624	2,768,771
Total Liabilities and Net Assets	$ 3,359,323	$ 3,112,309

See notes to financial statements

Habitat for Humanity of Monroe County, Inc.
Statements of Activities
For the Years Ended June 30, 2010 and 2009

	2010 Unrestricted	2009 Unrestricted
Revenue and Other Support		
Contributions	$ 567,931	$ 552,870
Grant Revenue	536,939	234,888
Home Sales (net of imputed interest)	657,888	367,781
Partner Family Income	-	13,522
Merchandise Sales	221,629	191,052
Utility/Credit Card Rebates	2,796	3,362
Rental Income	2,872	3,360
Interest Income	2,995	3,310
Grocery Coupons	205	2,930
Miscellaneous Income	17,019	18,544
Total Revenues and Other Support	$ 2,010,274	$ 1,391,619
Expenses		
Program Services	$ 1,560,414	$ 999,518
Management and Administrative	60,508	55,816
Fund Raising	62,541	63,463
Total Expenses	1,683,463	1,118,797
Changes in Net Assets	$ 326,811	$ 272,822
Net Assets, Beginning of Year	$ 2,768,771	$ 2,495,949
Prior period adjustment	42	-
Net Assets, Beginning of Year- Restated	2,768,813	2,495,949
Net Assets, End of Year	$ 3,095,624	$ 2,768,771

See notes to financial statements

Habitat for Humanity of Monroe County, Inc.
Statements of Cash Flows
For the Years Ending June 2010 and 2009

	2010	2009
Cash flows from operating activities		
Changes in net assets	$ 326,811	$ 272,822
Adjustments to reconcile changes in net assets to changes in net cash:		
Gain on sale of equipment	1,510	377
Depreciation Expense	18,822	7,043
Change in prepaid expenses	16,833	(11,238)
Change in property held for sale	86,327	(209,733)
Change in grocery coupons	1,251	
Change in construction supplies	596	-
Change in homes for sale	-	107,424
Change in construction in progress	-	4,036
Change in mortgages receivable	(376,413)	(133,462)
Change in accounts payable	(45,618)	(45,325)
Change in accrued expenses	(773)	35,647
Change home deposits	3,339	642
Change in other liabilities	85	(30,097)
Prior period adjustment	-	(10,122)
Net cash flow provided from (used by) operating activities	$ 32,770	$ (11,986)
Investing Activities		
Purchase of Property and Equipment	(2,036)	(100,791)
Net cash flow provided from (used by) investing activities	$ (2,036)	$ (100,791)
Financing Activities		
Principal payments long term debt	(54,287)	(40,180)
Borrowing long-term debt	17,500	199,250
Net cash provided/(used by) financing activities	$ (36,787)	$ 159,070
Change in Cash	(6,053)	46,293
Cash Beginning of Period	$ 493,931	$ 447,638
Cash End of Period	$ 487,878	$ 493,931

See notes to financial statements

Jack Hopkins Social Services Funding Application

Funding Sheet

15

Lead Agency:

Name HOOSIER HILLS FOOD BANK, INC.

Is the Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Agency Employees: Full-time 8 Part-time 4 Volunteers 1,770

Address where Project will be facilitated or housed:
2333 W. INDUSTRIAL PARK DR. BLOOMINGTON IN 47404

Name of Project Administrator: JULIO ALONSO

Address PO BOX 697 BLOOMINGTON IN 47402

Telephone & E-mail 812-334-8374 julio@hhfoodbank.org

Name of other participating agencies, if different from Lead Agency: HHFB serves 45 agencies within COB limits.

Proposed Project:

Title of Project: WAREHOUSE & DRIVING STAFF CAPACITY ENHANCEMENT

Total Cost of Project: $11,631.00

Requested JHSSF Amount: $11,631.00

Other Funds Expected for Project:

Amount	Source	Confirmed or Pending
STAFF WILL USE A VEHICLE VALUED AT $112,199		OBTAINED THROUGH A USDA GRANT.

Number of Clients Served by this Project in 2011: 96 agencies, 25,800 individuals

Number of City Residents Served by this Project in 2011: 45 agencies, 12,900 individuals

Is this a request for operational costs? ☐ Yes ☑ No

If "yes," is the request for a pilot project or for bridge funding? ☑ Pilot ☐ Bridge

Example:	
Tables:	*5 tables @ $12.00 each*
Chairs:	*20 chairs @ $8.00 each*

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
1 INCREASE DRIVER TO FULL-TIME	$5178.00
2 ACQUIRE WALKIE PALLET TRUCK	$4199.00
3 BRING 2ND DRIVER TO 40 HRS.	$2254.00

Claim Submission Date: *(check one)* ☐ July 2011 – September 2011 ☑ October 2011 – December 2011 ☐ Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: HOOSIER HILLS FOOD BANK, INC.

Address: MAIL: PO BOX 697, BLOOMINGTON IN 47402
PHYSICAL: 2333 W. INDUSTRIAL PARK DR. 47404

Phone & E-Mail: 334-8374 julio@hhfoodbank.org

Website: hhfoodbank.org

President of Board of Directors: Kevin R. Robling

Director Information

Director of Lead Agency: JULIO ALONSO

Director's Address: Same

Phone & E-Mail: Same

Presenter Information

Name of Person to Present Application to the Committee: Same

Address: Same

Phone & E-mail: Same

Grant Writer Information

Name of Grant Writer: Same

Address: Same

Phone & E-Mail: Same

GRANT WRITER
JMC5

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

Jack Hopkins 2011 Social Services Funding Application
Hoosier Hills Food Bank

The mission of the Hoosier Hills Food Bank is to collect, store and distribute food to other non-profit agencies with programs that feed people with low incomes, children, and the ill. Our parallel mission is to support resource sustainability by rescuing donated food that might otherwise be disposed of and wasted and channeling that food to programs that feed people in need as indicated above.

Our mission to provide food to those in need is consistent with previously-identified priorities for social services funding. Jack Hopkins Funding Criteria, the Service Community Assessment of Need (SCAN) (p. 56-57) and the City of Bloomington HAND 2010-2014 Consolidated Plan (p. 19) all recognize providing food as a high community priority. Further, HHFB supports and strengthens many other identified community priorities by providing food to agencies addressing them: youth services at the Crestmont Boys & Girls Club; substance abuse recovery services at Amethyst House; domestic violence services at Middle Way House; residential mentoring services for runaway youth at Stepping Stones; homeless services at Martha's House, Shalom Community Center and the summer and winter low-barrier shelters; and meal and grocery distribution through Community Kitchen and Mother Hubbard's Cupboard.

These efforts in and of themselves make a broad and long-lasting contribution to our community by reducing health problems, school and work absences, lack of concentration among school children and other concerns by ensuring access to food and nutrition. However, HHFB's unique efforts to serve as a central collection and distribution agency serving other programs also ensures that a strong emergency food assistance network will remain in place through ebbs and flows in need and available resources over time.

HHFB has experienced dramatic increases in demand for services during the economic recession as more and more people turn to food pantries and soup kitchens as a source of food. In the past five years, our distribution levels have risen 97%. 2010 marked our fourth record year in a row and 3,239,967 pounds of food were distributed to 96 agencies in nine counties. Despite serving a large geographic area, however, <u>over 50% of the total food we provided was distributed to 45 agencies in the City of Bloomington</u>, serving over 12,000 clients.

HHFB is respectfully seeking Jack Hopkins funding to increase our capacity to continue meeting this extraordinary level of need. The safe, effective and efficient collection and distribution of over 6 tons of food each day requires a great deal of coordination, and increasing regulation requires that we invest additional resources in the maintenance of our facility and in our ability to collect and deliver large quantities of food.

We are requesting a total of $11,631.00 in one-time funding for the purchase of a 4500# capacity Walkie Pallet Truck ($4,199.00) and for the start-up (pilot) costs (remainder of 2011) to increase the hours of two existing staff members to 40 hours per week ($7,432.00). HHFB will absorb the full-year costs of the staffing changes into our 2012 budget.

The pallet truck will replace an aging but critical piece of equipment used to load and unload pallets of food from trucks and to move food around the warehouse. It is safer and bears a larger capacity than a manual pallet jack.

The staff hour additions will enable us to reprioritize warehouse and driver staff duties, add additional driver hours and bring a part-time employee to full-time status with health insurance benefits. Currently, our Warehouse Manager spends over one-fourth of his time as a driver, making several regular weekly and unscheduled pick-ups that will not fit the schedules of our three other drivers. The size of our facility, the increased volume of food we are moving and pending additional regulatory requirements demand that our Warehouse Manager spend his full 40 hours in the warehouse in order to provide greater attention to facility and inventory maintenance.

In order to allow this, we will increase the hours of two currently underutilized drivers, allowing us to keep the warehouse manager in the warehouse, and distribute his regular food pickups to other staff. In addition, we will train all existing staff with driving responsibilities to obtain CDL Class B drivers licenses to operate a new grant-purchased vehicle that arrives this spring. This vehicle was obtained through a TEFAP Infrastructure Grant of $112,199.00 from the US Department of Agriculture Food and Nutrition Service. It will be the largest in our fleet and increases our capacity to collect and deliver larger amounts of food. Current staff are in various stages of training to obtain the license required to operate it. Currently, the only driver with the appropriate license is our Warehouse Manager.

Our current part-time Food Rescue Driver will increase his hours from 27 to 40, attaining full-time status and adding health insurance benefits. Our current Food Rescue Coordinator/Driver, who already holds full-time status, but is only scheduled (and budgeted) 33 hours per week, will increase his hours to 40. This arrangement rewards existing staff by providing full employment and benefits as opposed to hiring a new half-time driver who would not receive health insurance benefits. All positions (and all other existing HHFB staff positions) would meet Living Wage Ordinance requirements, although HHFB remains technically exempt from them.

In addition to accommodating the need to coordinate logistics for an increasing amount of food and the acquisition of new equipment, these capacity enhancements are necessary to prepare for additional future regulatory scrutiny. Our national partner, Feeding America is preparing to institute greatly increased food safety standards which will require substantially more attention to facility and inventory maintenance. A food safety task force is likely to require that all Feeding America food banks conduct and expensive new annual food safety audit and meet all standards required of private industry. We are working to improve our capacity in anticipation of this so that we will be able to remain in compliance with our contract requirements. More attention to warehouse management now will bring us closer to that goal.

HHFB will absorb the full costs of these additional staff hours in our 2012 budget (estimated cost $15,114). Jack Hopkins funding will allow us to implement them immediately and to provide our existing staff with the opportunity for full employment and benefits. It also frees us to pursue establishing additional retail food donations from stores that do not currently participate which we have been unable to pursue because our vehicle and driver capacity is maxed out at current levels. JHSSF support leverages our ability to take maximum advantage of new equipment provided through the federal grant and to bring additional food resources into the community's effort to alleviate hunger.

Program Budget

Salaries & Payroll Taxes (20 additional hours for 28 weeks)	$6,417.00
Health Insurance (5 months at current rates-rates will change in July*)	$1,015.00
Walkie Pallet Jack	$4,199.00
TOTAL	$11,631.00

*Pending grant approval the employee could be enrolled August 1. We anticipate that insurance rates will increase on renewal in July but would absorb any additional cost. The cost is based on current rates.

CROWN lift trucks
2495 East Perry Road
Plainfield, IN 46168
all
Tel 317/875-7233
Fax 317/876-4923
www.crown.com

Quotation

Please refer to this quotation by number and date in correspondence.

To Hoosier Hills Food Bank
2333 W. Industrial Pk Dr.
Bloomington, IN 47404
Attn: Dan Taylor
Phone: (812)334-8374

Date
March 14, 2011

Quotation No.
31411sb1

Crown WP2335-45 4500# Capacity, 24 Volt, Walkie Pallet Truck

Fork Length	45.6"
Fork Spread	27"
Batteries	Wet Swing Out
Battery Charger	120 Volt/30 AMP Automatic Charger
Battery Charger Settings	Set for Wet Cell Batteries
Battery Compartment	7.90" W x 25.83" L x 26.0" H
Drive Tires	Rubber - 10" x 4" Wide
Casters	Skid Bars
Gauges	Curtis Unigage- Hr. Meter/BDI w/ intrupt
Language	U.S. English
Warranty	Standard - One Year/Unlimited Hours

The Following Standard Features may be Optional on Competitive Equipment:
24 Volt Fused Electrical System; Sepex Traction Control System
Single Polyurethane Load Wheels
Electric Regenerative Brake with Override
Horn; Key Switch; Heavy-Duty Drive Unit
Stamped Steel Power Unit Cover
Raise / Lower / Safety Reversing Buttons and Speed Selector Switch in the Control Handle
InfoPoint; Color-coded Wiring; Two Pre-programmed Performance Levels
Paper Retainer on Battery Cover
Roll Formed Forks with Pull Rod Height Adjustment

Optional Equipment Included in Price
Battery Straps - Recommended with Packs
Service Manual

Crown WP2335-45 4500# Capacity, 24 Volt, Walkie Pallet Truck
Unit Price, Special Program with delivery included **$ 4,199.00**

Subject to acceptance by buyer and seller within 30 days from the date hereof and only in accordance with the terms and conditions printed on the reverse, which form a part of this quotation.

Prices quoted are based upon quantities specified above. If above customer cannot accept merchandise at time of shipment from our supplier, above customer will be invoiced and normal terms will apply.

Above prices subject to all state and local taxes.
All orders are subject to acceptance by Crown.
FOB: Delivered Terms: NET 10 DAYS
Thank You. We hope we can be of service to you.

Crown Lift Trucks

_____
Scott Burton
Account Manager

Hoosier Hills Food Bank

By: _____

Title: _____ Date:

Note on Financial Statements

HHFB's 2010 year-end financial statement is attached as requested. Please note that while the 2009 statement includes audited figures, the 2010 figures will not be audited until later this year.

Because an audit results in accounting adjustments and the application of accounting principles, a year-to-year accurate comparison is not possible. Audited statements include the value of donated food and depreciation which substantially alter the numbers.

Please note also that statements are not necessarily an accurate reflection of cash flow. For example, HHFB's 2010 income statement includes the value of a donated vehicle ($87,533.03) as cash income, significantly skewing the level of grant dollars received but not showing a corresponding expense because the vehicle becomes an asset.

Stampfli Associates, CPAs, P.C.

ACCOUNTANTS' COMPILATION REPORT

To the Board of Directors
Hoosier Hills Food Bank, Inc.
Bloomington, Indiana

We have compiled the accompanying balance sheet of Hoosier Hills Food Bank, Inc. (a non-profit corporation), as of December 31, 2010 and 2009, and the related statement of activity for the one and twelve months then ended, and the accompanying supplementary information. We have not audited or reviewed the accompanying financial statements and supplementary information and accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements. During our compilation, we did become aware of certain departures from accounting principles generally accepted in the United States of America that are described in the following paragraph.

The value of in-kind donations of food and supplies and the value of such materials distributed have not been included in these financial statements. This data has been omitted because the amounts have not been determined. If accounting principles generally accepted in the United States of America had been followed, in-kind revenue and expenses would be different by an amount undetermined. Management has also declined to record depreciation for the current year. If accounting principles generally accepted in the United States of America had been followed, depreciation would be recorded at approximately $58,320 for the entire year of 2010. A statement of cash flows and a statement of functional expenses for the period ended has not been presented. Accounting principles generally accepted in the United States of America require that such statements be presented when financial statements purport to present financial position and results of operations.

Management has elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures and statements were included in the financial statements, they might influence the user's conclusions about the company's financial position, changes in net assets, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Stampfli Associates

January 19, 2011

200 South College Avenue, PO Box 2628, Bloomington, IN 47402 - t 812.339.0450 - f 812.339.3380 - stampfli@stampflicpa.com

Hoosier Hills Food Bank, Inc.

Balance Sheet
December 31, 2010 and 2009

	Year	
	2010	2009
Assets		
Current Assets		
Petty Cash	$50.00	$50.00
Monroe Bank Checking	109,263.74	111,130.93
Monroe Bank Savings	21,844.91	21,821.27
United Commerce Checking	70.06	25.31
United Commerce Savings	90,052.70	62,642.56
Certificates of Deposit	46,937.92	46,450.24
Certificates of Deposit - Unrestricted	18,276.52	18,025.10
Accounts Receivable	9,993.50	14,097.39
Contribution Receivable	3,014.57	3,291.93
Grant Receivable - Unrestricted	17,500.00	0.00
Grant Receivable - Unrestricted	23,568.41	9,684.00
Pledge Receivable	10,500.00	6,000.00
Allowance for Uncollectible account	(2,000.00)	(2,000.00)
Inventory	327,584.00	327,584.00
Prepaid Expense	6,991.71	6,991.71
Total Current Assets	**683,648.04**	**625,794.44**
Land	83,500.00	83,500.00
Buildings	788,445.98	783,644.99
Equipment	62,938.99	58,739.99
Vehicles	292,971.91	205,438.88
	1,227,856.88	1,131,323.86
Less Accumulated Depreciation	(271,180.40)	(271,180.40)
	956,676.48	**860,143.46**
Total Assets	**$1,640,324.52**	**$1,485,937.90**
Liabilities and Net Assets		
Current Liabilities		
Accounts Payable	$0.00	$11,312.19
Accrued Wages	5,677.10	4,037.09
Accrued Paid Time Off	21,744.85	20,244.02
Payroll Taxes Payable	4,631.08	4,558.76
Accrued 401K Withholding	270.53	0.00
United Way Contributions Payable	88.00	0.00
Mortgage	8,870.51	0.00
Total Current Liabilities	**41,282.07**	**40,152.06**
Long-Term Liabilities		
Mortgage	392,885.68	442,122.03
Total Long-Term Liabilities	**392,885.68**	**442,122.03**
Net Assets - Unrestricted	**1,206,156.77**	**1,003,663.81**
Total Liabilities and Net Assets	**$1,640,324.52**	**$1,485,937.90**

(See Accountants' Compilation Report)

Hoosier Hills Food Bank, Inc.

Statement of Activity
For the One and Twelve Months Ended December 31, 2010 and 2009

	Period			Year		
	2010	2009	Budget	2010	2009	Budget
Support and Revenue:						
Support						
Contributions	$48,278.17	$20,433.85	$7,083.37	$140,194.70	$109,026.06	$85,000.00
In-Kind Contributions of Inventory	0.00	2,918,297.60	0.00	0.00	2,918,297.60	0.00
United Way Allocations	4,519.86	3,563.50	4,500.00	55,872.06	51,878.69	54,000.00
Donated Inventory	0.00	0.00	0.00	0.00	0.00	0.00
Grants - Other	9,556.00	(3,884.41)	4,166.74	163,704.31	8,921.22	50,000.00
Other Income	0.00	0.00	0.00	0.00	0.00	0.00
Total Support	**62,354.03**	**2,938,410.54**	**15,750.11**	**359,771.07**	**3,088,123.57**	**189,000.00**
Revenue						
Share Maintenance Fees	9,941.08	14,878.93	12,500.00	136,871.51	157,677.04	149,999.79
Grants - Federal Government Funds	0.00	277.36	2,966.74	27,004.64	43,406.36	35,600.00
USDA Program Fees	11,631.00	6,354.50	8,579.75	142,549.25	99,913.59	102,957.00
Fund-Raising Events	39,170.35	45,580.99	15,333.59	189,907.20	223,205.45	184,000.00
Local Government Grants	6,000.00	6,000.00	1,733.37	17,800.00	33,680.00	20,800.00
Capital/Restricted Income	0.00	0.00	0.00	2,000.00	836.00	0.00
Restricted Grants-Mortgage	0.00	0.00	0.00	0.00	0.00	0.00
Investment Income	107.03	149.22	166.74	1,355.38	2,067.84	2,000.00
Total Revenue	**66,849.46**	**73,241.00**	**41,280.19**	**517,487.98**	**560,786.28**	**495,356.79**
Total Revenue, Gains and Other Sup	**129,203.49**	**2,984,699.34**	**57,030.30**	**877,259.05**	**3,621,957.65**	**684,356.79**
Expenses						
Wages	34,032.25	27,926.21	26,500.00	324,372.14	315,288.10	318,000.00
Payroll Taxes	3,133.74	2,934.55	2,083.37	24,574.29	22,512.00	25,000.00
Employee Benefits	3,006.66	3,271.55	3,631.25	37,059.45	38,150.45	43,575.00
Retirement Benefits	617.85	(1,130.30)	791.74	5,088.58	7,875.04	9,500.00
IU Work Study	0.00	0.00	125.00	915.20	643.00	1,500.00
Food Share Purchases	734.02	2,931,202.42	7,916.74	103,814.67	3,026,857.39	95,000.00
Food Donated	0.00	0.00	0.00	0.00	0.00	0.00
Food Rescue Supplies	742.52	0.00	791.74	9,055.50	7,325.86	9,500.00
Fundraising Expense	4,752.04	3,738.87	1,500.00	19,473.87	18,130.92	18,000.00
Trash	1,190.04	1,213.13	350.00	5,085.12	5,352.96	4,200.00
Electric	948.27	896.29	1,166.74	11,539.66	13,008.63	14,000.00
Water	65.31	68.86	53.37	689.90	683.04	640.00
Gas	52.95	8.57	108.37	653.25	1,050.37	1,300.00
Telephone	190.53	234.10	250.00	2,678.28	3,124.59	3,000.00
Office Supplies	86.79	5,114.33	250.00	(3,685.90)	7,129.55	3,000.00
General Office Fund	304.67	790.64	333.37	1,462.21	3,527.28	4,000.00
Postage	342.68	1,350.73	375.00	2,132.60	5,124.63	4,500.00
Copy and Printing	2,820.82	917.10	916.74	12,004.60	11,019.82	11,000.00
Computer Supplies and Expense	80.00	80.00	125.00	2,083.90	1,982.17	1,500.00
Legal and Accounting	1,660.00	445.00	1,520.87	18,825.00	17,823.00	18,250.00
Harvest Membership	0.00	2,886.00	500.00	4,722.82	6,833.57	6,000.00
Subscriptions and Publications	0.00	0.00	33.37	606.00	314.45	400.00
Supplies and Maintenance	284.20	99.64	416.74	3,463.53	3,706.27	5,000.00
Volunteer Supplies	118.24	0.00	375.00	3,981.22	4,371.31	4,500.00
Pest Control	150.00	150.00	75.00	1,136.00	900.00	900.00
Repairs and Maintenance	418.34	1,011.24	333.37	3,589.79	4,313.29	4,000.00
Equipment Repairs and Maintenance	683.00	256.45	333.37	1,791.18	1,808.70	4,000.00
Vehicle Gas	1,588.26	1,781.41	1,000.00	14,328.26	11,434.16	12,000.00
Vehicle Repair	539.95	3,358.46	832.50	14,546.71	12,958.90	9,990.00
Vehicle Registration	0.00	0.00	175.00	2,495.61	2,130.48	2,100.00
Employee Mileage	106.00	363.85	166.74	636.20	1,631.44	2,000.00
Travel Expense	0.00	0.00	208.37	0.00	2,307.09	2,500.00
Gifts	0.00	0.00	0.00	0.00	150.00	0.00
Insurance	0.00	804.29	1,583.37	18,574.50	11,767.54	19,000.00
Rent	0.00	0.00	0.00	0.00	0.00	0.00
Interest Expense	4,574.70	1,678.14	2,000.00	26,375.46	25,808.41	24,000.00
Depreciation	0.00	(34,477.33)	0.00	0.00	56,192.95	0.00
Miscellaneous	73.38	84.83	208.50	696.20	2,247.27	2,502.00
Gain(loss) on Sale of Assets	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenses	**63,321.52**	**2,957,059.23**	**57,030.63**	**674,766.09**	**3,655,484.63**	**684,357.00**
Changes in Unrestricted Net	**65,881.97**	**27,640.11**	**(0.33)**	**202,492.96**	**(33,526.98)**	**(0.21)**
Net Assets - January 1				**1,003,663.81**	**1,037,190.79**	**0.00**
Net Assets - August 31				**$1,206,156.77**	**$1,003,663.81**	**($0.21)**

(See Accountants' Compilation Report)

Jack Hopkins Social Services Funding Application

Funding Sheet

(16)

Lead Agency:

Name Martha's House, Inc.

Is the Lead Agency a 501(c)(3)? ■ Yes ☐ No

Number of Agency Employees: Full-time 5 Part-time 3 Volunteers 30

Address where Project will be facilitated or housed:
919 South Rogers Bloomington, Indiana 47403

Name of Project Administrator: Bobbie Summers

Address same

Telephone & E-mail (812) 332-1444 bsummers409@hotmail.com

Name of other participating agencies, if different from Lead Agency:

Proposed Project:

Title of Project: Emergency Shelter Services

Total Cost of Project: ~~$205,180.53~~ $196,280.26

Requested JHSSF Amount: $25,000.00

Other Funds Expected for Project:

Amount		Source	Confirmed or Pending
~~$10,000.00~~	$10,000	Bloomington Township Trustee	Confirmed
~~$7,000.00~~	$7,000	Perry Township Trustee	confirmed
$19925.00		fund raising (NAP Credits)	confirmed

Number of Clients Served by this Project in 2011: 325

Number of City Residents Served by this Project in 2011: 108

Is this a request for operational costs? ■ Yes ☐ No

If "yes," is the request for a pilot project or for bridge funding? ☐ Pilot ■ Bridge

Example:	
Tables:	*5 tables @ $12.00 each*
Chairs:	*20 chairs @ $8.00 each*

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST	
Resident Advocate Positions	~~$50,800.00~~	$9,000
Case manager	~~25,000.00~~	$5,000
utilities	8,000.00	$9,000

Claim Submission Date: *(check one)*

☑ July 2011 – September 2011 ☐ October 2011 – December 2011

☐ Other

REVISED PER CONVERSATION WITH DIRECTOR 4/13/11

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Martha's House, Inc.

Address: P.O. box 2115

Bloomington, Indiana 47402

Phone & E-Mail: (812)332-1444 bsummers409@hotmail.com

Website:

President of Board of Directors: Robert Miller

Director Information

Director of Lead Agency: Bobbie Summers

Director's Address: same as above

Phone & E-Mail: same as above

Presenter Information

Name of Person to Present Application to the Committee: Bobbie Summers

Address: same as above

Phone & E-mail: same as above

Grant Writer Information

Name of Grant Writer: Bobbie Summers/ Jon Dauterman

Address: same as above

Phone & E-Mail: same as above

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

Martha's House, Inc.
Jack Hopkins Grant Application Narrative

Organization Description and Mission Statement:

Martha's House, Inc. is a 28-bed facility that serves individuals living in Monroe, Lawrence, and Owen counties. The ***mission*** of Martha's House is to provide safe shelter for men and women experiencing homelessness while they work to stabilize their lives. The organization's vision is one of a community where everyone has a home. Martha's House is a 501(c) (3) nonprofit corporation located adjacent to the Community Kitchen and located at 919 South Rogers.

The circumstances leading to a stay at Martha's House are unique to each person served. Those experiencing homelessness come from varying circumstances and include individuals who are: 1) recovering from substance abuse; 2) on probation; 3) recovering from serious illnesses; 4) facing a physical or mental disability; 5) experiencing a chronic health condition; 6) veterans; and 7) women. In addition, many of the residents of Martha's House face multiple issues that make stabilizing their lives and moving to self-sufficiency more difficult. Because of the diversity of clients and the issues they face Martha's House frequently works closely with other local social service agencies to guarantee successful outcomes for each individual. These agencies include: Middle Way House; Amethyst House; Back Street Mission; Work One; CASCI; Agape House; Shalom Center; American Legion and other veterans' groups; Centerstone; Stepping Stones; and Community Kitchen.

The Cycle of Poverty:

Martha's House recognizes that individuals experiencing homelessness can easily find themselves trapped in the cycle of poverty. According to a study by the Children's Defense Fund, one third of all individuals leaving the welfare system will find themselves in need of services once again within four years. This cycle is caused by the system too quickly removing support before those striving for self-determination and self-sufficiency can stabilize their lives. When a crisis strikes, the individual lacks the financial resources to navigate the crisis and maintain self-sufficiency and ultimately can find they again needing support from social service agencies.

Martha's House is able to address the cycle of poverty and chronic homelessness through simple program adjustments that have increased support for former residents while not creating additional costs to operating the shelter. The organization's case manager sets aside one afternoon a week to meet with any former client needing assistance. In addition, the case manager works with local property managers to create shared housing opportunities for residents moving from shelter to self-sufficiency. The reduced monthly living costs make sustaining independent living possible even with current employment options restricted in many cases to only low paying jobs. This additional support is offered up to a two years, the time frame recognized by HUD as needed to define an individual as stably housed.

These attempts to address chronic homelessness and poverty will make a long-lasting contribution to the community as individuals overcome the obstacles that can lead to chronic homelessness and stabilize their lives. As former clients are able to sustain their independent living community resources are then freed up to serve other individuals and fund other programs. In this way, the programs of Martha's house achieve a long-lasting effect for individuals experiencing homelessness, as well as for the community as a whole.

Nature of Project and Amount Requested:

Martha's House is requesting $25,000 in funding from the Jack Hopkins Social Services committee. These funds will be allocated to the emergency shelter program. The emergency shelter program allows clients to stay in the shelter for a period of 120 days. As a part of this program, clients also receive case management services and benefit from other Martha's House programs that teach skills such as job training and healthy living.

The requested funds will be used to offset the funding delays in federal and state grants that Martha's House is currently experiencing. The organization is also facing reductions in funding from these sources. As these federal and state funding sources are critical for supporting the operational costs of the agency, Martha's House is in need of additional funding to maintain its emergency shelter program until other sources of support are established.

Shelter Salaries &related Expenses	**7200 total**		**salaries Bridges**	**total**
Executive Director		$17,760.00	17,760.00	$35,520.00
Case Manager (Bridges			25,520.00	$25,520.00
Case Manager Emergency shelter		$25,000.00		$25,000.00
Resident Advocates		$59,800.00		$59,800.00
substittute		$2,000.00		$2,000.00
Salary total	**7220**	**$104,560.00**	**$43,280.00**	**$147,840.00**
Employee Benefits/taxes				$0.00
workers comp Insuarance	**7235**	$2,000.00	600	$2,600.00
health insurance	**7240**	$6,000.00		$6,000.00
payroll taxes	**7250**	$10,089.94	3,898.92	$13,988.86
benefits total		**$18,089.94**	**$4,498.92**	**$22,588.86**
Operational Expenses				$0.00
Accounting fees	**7520**	2,000.00	640	$2,640.00
Audit	**7520**	$5,000.00		$5,000.00
Phone Office	**8131**	1,703.10		$1,703.10
Bridges cell	**8131**		780	$780.00
resident phone	**8132**	1,678.26		$1,678.26
P.O. Box rental	**8140**	80.00		$80.00
postage	**8140**	$225.00		$225.00
Bulk Mailing	**8140**	200.00		$200.00
equipment purchase and rental	**8160**	$5,000.00		$5,000.00
printing and coping	**8170**	$325.00		$325.00
Subcriptions	**8180**	$188.37		$188.37
rent and utilities (Bridges)	**8211**		$98,551.60	$98,551.60
Bus tickets	**8212**	$1,500.00	$500.00	$2,000.00
Shelter Utilities	**8214**	$8,000.00		$8,000.00
contracted services (trash removal/security)	**8215**	$1,188.60		$1,188.60
supplies (office & shelter)	**8222**	$9,233.00		$9,233.00
resident food	**8222**	$300.00		$300.00
repairs and maintenance	**8225**	$650.00		$650.00
travel/gas/meeting expenses	**8310**	$125.00	$1,300.00	$1,425.00
staff training	**8311**	$200.00		$200.00
Insurance	**8530**	3,000.00		$3,000.00
membership dues	**8530**	$250.00		$250.00
bank fees checks	**8575**	$200.00		$200.00
Total operational expenses		**$ 41,046.33**	**$ 101,771.60**	**$142,817.93**
In-kind Expenses				$0.00
rent	**8210**	$23,688.26		$23,688.26
space for bridges group meetings	**8210**		420	$420.00
storage for household items	**8210**	600	600	$1,200.00
donated materials and supplies	**8210**	7,500.00	2,500.00	$10,000.00
food for monthly Bridges meetings	**8210**		300	$300.00
pest control/comcast	**8220**	696		$696.00
total In-kind		**$32,484.26**	**$3,820.00**	**$36,304.26**
total expenses		**$196,180.53**	**$ 153,370.52**	**$349,551.05**

REPLACED BUDGET 4/12/2011

Income				
Grants		**Emergency shelter**	**Bridges**	**total**
HUD			$134,750.52	$134,750.52
ESG	**4031**	$23,500.00		$23,500.00
Indiana Corrections	**4032**	$1,400.00		$1,400.00
EFSP/FEMA Monroe County	**4076**	$3,500.00		$3,500.00
EFSP/FEMA Owen County	**4077**	$500.00		$500.00
EFSP/FEMA Lawrence County	**4078**	$1,000.00		$1,000.00
				$0.00
Jack Hopkins	**4080**	$25,000.00		$25,000.00
CDBG	**4081**	$14,000.00		$14,000.00
Perry Township Trustee	**4082**	$7,000.00		$7,000.00
Bloomington Township Trustee	**4083**	$10,000.00		$10,000.00
Other townships Trustees	**4085**	$4,000.00		$4,000.00
Monroe County	**4086**	$2,500.00	1,000.00	$3,500.00
Indiana American Legion	**4125**	$500.00		$500.00
Community Foundation	**4127**	$4,000.00	1,000.00	$5,000.00
Psi Iota XI	**4129**	$1,500.00	$500.00	$2,000.00
Other Grants	**4129**	$2,500.00		$2,500.00
NAP Credits	**4033**	$30,000.00		$30,000.00
Total		**$130,900.00**	**$137,250.52**	**$268,150.52**
Events				
Signature Event		$2,500.00	$2,500.00	$5,000.00
Grassroots Partnership	**4302**	$2,000.00		$2,000.00
Hunger & Homeless Awareness Week	**4303**	$3,000.00		$3,000.00
Homeward Bound Walk	**4304**	$3,000.00		$3,000.00
American Legion	**4306**	$2,500.00	300	$2,800.00
community organized events	**4307**	$2,500.00	2,500.00	$5,000.00
Total		**$15,500.00**	**$5,300.00**	**$20,800.00**
Annual Donations				$0.00
Adopt-a-bed	**4301**	$6,200.00		$6,200.00
United Way Designated	**4126**	$827.00		$827.00
Unsolicited Donations	**4201**	$5,000.00	$5,000.00	$10,000.00
Community Kitchen reinmbursements		$525.00		$525.00
mailing	**4302**	$5,000.00	2,500.00	$7,500.00
Total		**$17,552.00**	**$7,500.00**	**$25,052.00**
Total cash income		**$163,952.00**	**$150,050.52**	**$314,002.52**
In-Kind Income				$0.00
donated material	**4503**	$7,500.00	$2,500.00	$10,000.00
storeage space for household Items	**4503**	600	600	$1,200.00
rent for emergency shelter	**4503**	$23,688.26		$23,688.26
pest control	**4504**	$540.00		$540.00
Bridges meeting space	**4503**		$420	$420.00
Bridges food for meetings	**4503**		$300.00	$300.00
Total In-kind donations		**$32,328.26**	**$3,820.00**	**$36,148.26**
Total Income		**$196,280.26**	**$ 153,870.52**	**$350,150.78**

Martha's House, Inc
Profit & Loss
January through December 2010

	Jan - Dec 10		Jan - Dec 09	
Ordinary Income/Expense				
Income				
4313 · Special events - gift revenue		0.00		70.00
4000 · Grant Income				
4001 · Federal Grants				
4002 · HUD	135,458.36		136,830.02	
4001 · Federal Grants - Other	313.71		0.00	
Total 4001 · Federal Grants		135,772.07		136,830.02
4030 · State Grants				
4031 · ESG	26,627.88		25,705.19	
4032 · State auditor/payables	1,600.00		1,040.00	
4033 · NAP Credits	38,470.00		8,022.00	
4030 · State Grants - Other	0.00		0.00	
Total 4030 · State Grants		66,697.88		34,767.19
4075 · Local government grants				
4076 · EFSP/FEMA via UW Monroe Co	6,500.00		10,750.00	
4077 · EFSP/FEMA via UW Owen Co	728.00		1,140.00	
4078 · EFSP/FEMA via UW Lawrence Co	2,090.00		1,500.00	
4079 · MLK Commission	0.00		225.00	
4080 · Jack Hopkins	0.00		24,557.92	
4081 · City of Bloomington	16,115.00		2,500.00	
4082 · Perry Township Trustee	7,000.00		5,000.00	
4083 · Bloomington Twnship Trustee	10,000.00		10,000.00	
4084 · VanBuren Township	2,000.00		1,500.00	
4085 · Other Township Trustees	1,000.00		1,000.00	
4086 · Monroe Cty Commissioners	0.00		5,000.00	
4075 · Local government grants - Other	2,500.00		0.00	
Total 4075 · Local government grants		47,933.00		63,172.92
4125 · Nonprofit organization grants				
4126 · United Way Designations	1,968.60		2,092.16	
4127 · Blgtn/Monroe Cty Foundation	2,940.49		2,792.18	
4128 · Psi Iota Xi	0.00		2,000.00	
4125 · Nonprofit organization grants - Other	6,050.00		50.00	
Total 4125 · Nonprofit organization grants		10,959.09		6,934.34
Total 4000 · Grant Income		261,362.04		241,704.47
4200 · Contributed support				
4201 · Indiv/business contribution		12,827.99		23,341.72
Total 4200 · Contributed support		12,827.99		23,341.72
4300 · Fundraising revenue				
4301 · adopt-a-bed		855.00		8,310.00
4302 · Direct Mail/Newsletters		8,265.00		2,500.00

Martha's House, Inc
Profit & Loss
January through December 2010

	Jan - Dec 10		Jan - Dec 09	
4303 · Nat'l Homeless & Hunger Week		2,819.44		5,585.20
4304 · Homeward Bound Walk		3,458.07		1,822.23
4305 · Roberta Mccloskey Memorial		0.00		370.00
4306 · Am Legion		1,000.00		3,163.00
4310 · Recycling Project		14.69		59.41
4311 · Special events		16,018.00		0.00
4314 · Martha Regester Memorial		0.00		6,830.00
4399 · Misc. Fundraising		0.00		111.42
4300 · Fundraising revenue - Other		0.00		950.00
Total 4300 · Fundraising revenue		32,430.20		29,701.26
4500 · Donated Services and Assets				
4503 · Donated use of facilities		25,320.00		25,320.00
4504 · Donated other serv - non-GAAP		0.00		0.00
4505 · Donated Utilities		8,664.00		8,664.00
Total 4500 · Donated Services and Assets		33,984.00		33,984.00
4800 · Earned revenues				
4801 · Rent Income		252.00		2,425.00
4802 · Interest Income		2.78		59.76
Total 4800 · Earned revenues		254.78		2,484.76
4999 · Misc Income		2,641.99		726.26
Total Income		343,501.00		332,012.47
Expense				
7200 · Salaries & related expenses				
7220 · Salaries & wages - other		154,315.23		166,614.45
7230 · Pension plan contributions		0.00		0.00
7235 · Workers comp		1,676.00		1,211.00
7240 · Employee benefits - not pension		17,400.53		17,992.16
7250 · Payroll taxes				
7251 · FICA Expense	11,756.66		12,745.89	
7252 · FUTA Expense	0.00		0.00	
7253 · SUTA Expense	2,722.80		3,402.41	
Total 7250 · Payroll taxes		14,479.46		16,148.30
Total 7200 · Salaries & related expenses		187,871.22		201,965.91
7500 · Other personnel expenses				
7520 · Accounting fees		7,975.00		7,955.00
Total 7500 · Other personnel expenses		7,975.00		7,955.00
8100 · Non-personnel expenses				
8110 · Supplies		1,957.63		361.67
8115 · Dues and fees		0.00		17.14
8130 · Telephone				

Martha's House, Inc
Profit & Loss
January through December 2010

	Jan - Dec 10		Jan - Dec 09	
8131 · Office Telephones	3,373.48		3,297.37	
8132 · Resident Telephones	1,033.19		218.81	
8130 · Telephone - Other	-50.00		-58.13	
Total 8130 · Telephone		4,356.67		3,458.05
8140 · Postage, shipping, delivery		646.45		504.34
8150 · Mailing services		22.00		0.00
8160 · Equip rental & maintenance		704.56		1,009.19
8170 · Printing & copying		207.28		322.16
8180 · Books, subscriptions, reference		89.70		342.03
8185 · Fundraising Direct Expenses		192.50		350.00
Total 8100 · Non-personnel expenses		8,176.79		6,364.58
8200 · Occupancy expenses				
8210 · Donated Rent, parking, other		25,320.00		25,320.00
8211 · SHP #1 - rent & utilities		104,256.50		96,520.40
8212 · Bus Tickets		1,300.00		1,775.00
8215 · Contracted services		2,855.89		3,286.65
8119 · Utilities		0.00		68.82
8220 · Donated Utilities		8,664.00		8,664.00
8221 · Food, Residents		394.08		0.00
8222 · Supplies, office & shelter		4,570.47		6,335.81
8225 · Repairs and maintenance		169.00		64.56
8235 · Misc occupancy		30.00		0.00
8240 · Personal property taxes		0.00		25.00
Total 8200 · Occupancy expenses		147,559.94		142,060.24
8300 · Travel & meetings expenses				
8310 · Travel		1,578.82		169.86
8300 · Travel & meetings expenses - Other		0.00		43.65
Total 8300 · Travel & meetings expenses		1,578.82		213.51
8500 · Misc expenses				
8510 · Interest expense - general		318.98		10.50
8520 · Insurance - non-employee		1,646.92		2,188.18
8530 · Membership dues - organization		250.00		0.00
8570 · Advertising expenses		0.00		75.00
8575 · Bank charges		40.00		410.90
8590 · Other expenses		349.58		23.60
8500 · Misc expenses - Other		70.45		29.00
Total 8500 · Misc expenses		2,675.93		2,737.18
8600 · Business expenses				
8650 · Taxes - other		47.89		0.00
Total 8600 · Business expenses		47.89		0.00

Martha's House, Inc
Profit & Loss
January through December 2010

	Jan - Dec 10	Jan - Dec 09
Total Expense	355,885.59	361,296.42
Net Ordinary Income	-12,384.59	-29,283.95
Other Income/Expense		
Other Expense		
99999 · voided checks	0.00	0.00
Total Other Expense	0.00	0.00
Net Other Income	0.00	0.00
Net Income	**-12,384.59**	**-29,283.95**

Martha's House, Inc
Balance Sheet
As of December 31, 2010

		Dec 31, 10
ASSETS		
Current Assets		
Checking/Savings		
1010 · Cash in bank - operating		2,983.28
1040 · Petty cash		54.67
1070 · Savings & short-term investment		
1071 · Monroe Bank - Prime	72.65	
Total 1070 · Savings & short-term investment		72.65
Total Checking/Savings		3,110.60
Accounts Receivable		
1210 · Pledges receivable		19,535.48
Total Accounts Receivable		19,535.48
Other Current Assets		
1450 · Prepaid expenses		497.00
Total Other Current Assets		497.00
Total Current Assets		23,143.08
Fixed Assets		
1640 · Furniture, fixtures, & equip		14,644.00
1745 · Accum deprec- furn,fix,equip		-7,714.00
Total Fixed Assets		6,930.00
TOTAL ASSETS		**30,073.08**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2010 · Accounts payable		6,455.00
Total Accounts Payable		6,455.00
Other Current Liabilities		
2130 · Accrued payroll taxes		
2131 · FIT/FICA Payable	8,292.17	
2132 · State & Co WH	454.63	
2133 · SUTA Payable	422.84	
2130 · Accrued payroll taxes - Other	3,763.05	
Total 2130 · Accrued payroll taxes		12,932.69
Total Other Current Liabilities		12,932.69
Total Current Liabilities		19,387.69

Martha's House, Inc
Balance Sheet
As of December 31, 2010

	Dec 31, 10
Total Liabilities	19,387.69
Equity	
3010 · Unrestrict (retained earnings)	23,069.98
Net Income	-12,384.59
Total Equity	10,685.39
TOTAL LIABILITIES & EQUITY	30,073.08

Jack Hopkins Social Services Funding Application

Funding Sheet

(17)

Lead Agency:

Name Middle Way House, Inc.

Is the Lead Agency a 501(c)(3)? ■ Yes ☐ No

Number of Agency Employees: Full-time 26 Part-time 48 Volunteers 340

Address where Project will be facilitated or housed:
338 S. Washington St. Bloomington, IN 47401

Name of Project Administrator: Toby Strout

Address P.O. Box 95 Bloomington, IN 47402-0095

Telephone & E-mail 812-333-7404 tobystrout@middlewayhouse.org

Name of other participating agencies, if different from Lead Agency:

Proposed Project:

Title of Project: A More Sustainable Future

Total Cost of Project: ~~$25,110~~ $25,267

Requested JHSSF Amount: ~~$21,110~~ $21,297

Other Funds Expected for Project:

Amount		Source	Confirmed or Pending
~~$2,600~~	$2,600	Bloomington Garden Club	Pending
~~$600~~	$600	Trinity Episcopal Church	Confirmed
~~$1,200~~	$1,200	Captain Planet	Pending

Number of Clients Served by this Project in 2011: 450

Number of City Residents Served by this Project in 2011: 250

Is this a request for operational costs? ☐ Yes ■ No

If "yes," is the request for a pilot project or for bridge funding? ☐ Pilot ☐ Bridge

Example:
Tables: 5 tables @ $12.00 each
Chairs: 20 chairs @ $8.00 each

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
1.5 Ton Heat Pump/AC Unit Mitsubishi Split Unit	~~$6,800~~ $6,778
100 4' LED Fluorescent Replacement Bulbs @ $60/bulb	~~$6,000~~ $6,600
120 2' LED Fluorescent Replacement Bulbs @ $60/bulb	$7,200
Labor $8.50 X 60 Hours	$510
160 Green Roof System Modules + growing medium, seeds & seedlings	$600

Claim Submission Date: *(check one)*

☑ July 2011 – September 2011 ☐ October 2011 – December 2011

☐ Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Agency:

	Middle Way House, Inc.
ss:	PO Box 95
	Bloomington, IN 47402-0095
& E-Mail:	812-333-7404 tobystrout@middlewayhouse.org
ite:	www.middlewayhouse.org
ent of Board of Directors:	Michael DeNunzio

:tor Information

or of Lead Agency:	Toby Strout
or's Address:	P.O. Box 95 Bloomington, IN 47402-0095
& E-Mail:	812-333-7404 tobystrout@middlewayhouse.org

:nter Information

of Person to Present :ation to the Committee	Toby Strout
Address	P.O. Box 95 Bloomington, IN 47402-0095
Phone & E-mail	812-333-7404 tobystrout@middlewayhouse.org

t Writer Information

of Grant Writer:	Toby Strout
ss:	P.O. Box 95 Bloomington, IN 47402-0095
& E-Mail:	812-333-7404 tobystrout@middlewayhouse.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

Jack Hopkins Social Service Funding 2011

Title of Project: A More Sustainable Future

Middle Way House's mission is *to end violence, both structural and interpersonal, in the lives of women and children.*

Middle Way House seeks a Jack Hopkins Social Services Funding grant to render its operations more sustainable. Although the buildings associated with the New Wings project were designed with sustainability in mind, current costs for operation are far higher than anticipated. A recent analysis of costs at New Wings and The Rise demonstrated two areas where significant savings could be realized. We are asking for support to make two changes.

1. At present, the first and second floors of the shelter building are heated and cooled by one system. We initially addressed the high cost of temperature regulation by turning the systems down to maintenance level starting at 9:00PM. As it took a few hours for the building temperature to rise or fall to the maintenance level, the change did not cause undue discomfort for shelter residents who tend to be on the third floor after 9:00 PM. However, by 10:00 PM, the 24-hour Crisis Line Office on the first floor became unbearable in the summer and winter. The only response was to adjust the temperature to both floors – even though more than two-thirds of the first floor is not in use after 6:00 PM. The solution suggested, for which we request funding, is to remove the Crisis Line Office from the heating/cooling apparatus and furnish it with its own heat pump. The cost for the unit selected is $6,800, inclusive of installation. The change is expected to yield a minimum savings of $1,900 annually.

2. The second change is to swap out fluorescent lamps for LEDs. Middle Way House facilities have special security needs. The Crisis Line office and Reception areas, entrance foyer and some hallway lights are on 24 hours a day, and outside the facilities, lights illuminate entrances and the areas covered by security cameras. We will purchase the same LEDs the City of Bloomington is installing. The cost for swapping out 220 bulbs is $13,200. Installation is expected to cost $510 ($8.50 X 60 hours). The change is expected to yield a savings of $72,000 over the life of the lamps.

3. Our third response to high operational costs is to grow as much of the fresh food we serve as possible. We will provide 16,500 meals for women and children who have had to flee their homes because of the violence they endure there. The productivity of a small garden started late in the growing season in 2010 has convinced us we can reduce our residential food costs substantially. We will expand the arable space ten-fold for an investment of $4,800 to be spent on surface materials, pots, growing medium, seeds and seedlings.

Our facilities respond to City of Bloomington priorities for housing as enumerated in the Comprehensive Plan. Specifically, we house women and children who need a safe place to live and have nowhere else to go. We meet their needs for housing, food, other necessities of daily living, and social services as long as they reside with us. We are required to be staffed 24 hours a day, 365 days a year. As such, the work we do, which saves lives every season of the year, is very expensive.

Jack Hopkins Social Service Funding Budget

Budget Item	Cost	
1.5 ton Heat Pump/AC Unit Mitsubishi Split Unit	~~$6,800~~	6,387
100 4' LED Fluorescent Replacement Bulbs @ $60/bulb	~~$6,000~~	6,600
120 2' LED Fluorescent Replacement Bulbs @ $60/bulb	$7,200	
Labor $8.50 X 60 Hours	$510	
160 Green Roof System Modules + growing medium	$600	
seeds: starts		
Total	**$21,110**	

PROPOSAL
1/17/2011

Middle Way House
401 S. Washington St.
Bloomington, IN 47401
Contact Eric Wainwright
Phone 812-337-4510
Cell 740-953-0826
Fax
Email

submitted by:
WEST END LIGHTING
9600 Escarpment Blvd
STE 745-141
Austin, Texas 78749
John Holliday
Phone (317) 694-8803
Fax (317) 816-9954
johnholliday@indy.rr.com

Qty	MFG.	Model #	Description	COLOR	Sell Price	Extended Sell
					$ -	$ -
120	WEL	WEL-T8-60T-144CW	2' SMD LED T8 Tube Light, 8 watts	COOL	$ 60.00	$ 7,200.00
100	WEL	WEL-T8-120T-252CW	4' SMD LED T8 Tube Light, 15 watts	COOL	$ 66.00	$ 6,600.00
					$ -	$ -
					$ -	$ -
					$ -	$ -
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					$ -	$ -
					$ -	$ -
				Installation and Delivery		$ -
					Freight	$ -
					Subtotal	$ 13,800.00
					Tax	N/A
					Project Total	$ 13,800.00

Approval Signature: _____ Date: _____

Allow 3-4 weeks for delivery. A 50% deposit is required to release order along with signed Quote.
Prices quoted are firm for a period of thirty days after quotation.

Payment (unless otherwise noted in writing) for all merchandise and services is due within 15 days of the date of invoice.
Thank you for choosing West End Lighting for your lighting needs.

FYFFE HEATING & COOLING

654 West Main Street, Ellettsville, Indiana 47429
Office: (812) 876-4168 Fax: (812) 876-4740
Email: fhchvac@bluemarble.net

PROPOSAL

DATE	PROPOSAL NO.
3/29/2011	37879drf

Middleway House
P.O. Box# 95
Bloomington IN. 47402

Thank you for your business.

ITEM	DESCRIPTION	QTY	TOTAL
Fujitsu	Mini Splits, AOU18RLX Outdoor Heatpump, 18000 Btu, R410a	1	2,872.00T
Fujitsu	Mini Splits, AUU18RML, Indoor Ceiling Cassette	1	1,992.00T
Fujitsu	Mini Splits, UTG-CCG, Cassette Ceiling Grille	1	315.00T
Fujitsu	Mini Splits, Line Set 3/8" x 1/4"	1	325.00T
Fujitsu	Mini Splits, WBB-300 Wall Bracket	1	83.00T
LaHPA	Labor		800.00
	Location; CRISIS CENTER		
	Install mini split heat pump system in ceiling of Crisis Center, includes electrical, materials, & labor.		
	Materials must be ordered.		

65% down upon acceptance, balance due 10 days on completions. A 1.75% intereset charge will be applied to unpaid balances after 30 days as will as a $10 account maintenance fee per month. Attorney and Collection fees will be added to unpaid balances.
We accept Visa, Mastercard and Discover.

Subtotal	$6,387.00
Sales Tax (7.0...	$391.09
Total	$6,778.09

SIGNATURE OF ACCEPTANCE

Middle Way House, Inc.
Consolidated Statements of Assets, Liabilities and Net Assets
December 31, 2010 and 2009

	December 31	
Assets	**2010**	**2009**
Current Assets		
Cash and Equivalents	$ 117,323	$ 869,471
Accounts Receivable, Net	665,892	1,887,699
Other Current Assets	20,334	23,826
Total Current Assets	803,549	2,780,996
Non-Current Assets		
Property Plant and Equipment, Net	6,414,910	4,165,568
Investments	7,975	7,975
Investment in Subsidiaries	702,734	702,734
Loan Acquisition Costs	12,292	12,292
Total Non-Current Assets	7,137,911	4,888,569
Total Assets	$ 7,941,460	$ 7,669,565
Liabilities and Net Assets		
Current Liabilities		
Accounts Payable	$ 319,474	$ 1,287,083
Accrued Expenses	53,080	63,715
Unearned Revenue	3,447	34,053
Total Current Liabilities	376,001	1,384,851
Non-Current Liabilities		
Notes Payable	1,989,689	626,061
Total Non-Current Liabilities	1,989,689	626,061
Total Liabilities	2,365,690	2,010,912
Net Assets		
Unrestricted	3,923,019	2,378,775
Temporarily Restricted	1,734,634	2,038,855
Permanently Restricted	1,000	1,000
Net Income	(82,883)	1,240,023
Total Net Assets	5,575,770	5,658,653
Total Liabilities and Net Assets	$ 7,941,460	$ 7,669,565

See accompanying accountants' report

Middle Way House Inc

Consolidated Statements of Activities

For the Months and Years Ending December 31, 2010 and 2009

	December 31,				Years Ending December 31			
	2010	%	2009	%	2010	%	2009	%
Income								
Grants	$ 56,179	23.53%	$ 228,177	28.49%	$ 636,709	29.75%	$ 1,545,979	42.86%
Contribution Income								
Donated Services & Assets	17,310	7.25%	26,580	3.32%	295,226	13.80%	260,580	7.22%
Restricted								
Foundations & Awards	-	0.00%	411,097	51.32%	70,600	3.30%	580,315	16.09%
NAP Credits	100	0.04%	-	0.00%	22,470	1.05%	31,380	0.87%
United Way	196	0.08%	6,902	0.86%	67,530	3.16%	60,561	1.68%
New Wings Campaign	33,704	14.12%	24,796	3.10%	211,930	9.90%	279,319	7.74%
Unrestricted	92,474	38.73%	47,081	5.88%	212,915	9.95%	131,343	3.64%
Program Fees	28,706	12.02%	50,625	6.32%	482,430	22.54%	666,329	18.47%
Fundraising	5,624	2.36%	2,689	0.34%	19,804	0.93%	35,357	0.98%
Investment Income	84	0.04%	2,396	0.30%	1,224	0.06%	8,165	0.23%
Forgiveness of Debt	-	0.00%	-	0.00%	100,000	4.67%	-	0.00%
Other	4,363	1.83%	678	0.08%	19,140	0.89%	7,447	0.21%
Total Income	238,740	100.00%	801,021	100.00%	2,139,978	100.00%	3,606,775	100.00%
Cost of Goods Sold	11,860	4.97%	21,077	2.63%	172,571	8.06%	277,419	7.69%
Gross Profit	226,880	95.03%	779,944	97.37%	1,967,407	91.94%	3,329,356	92.31%
Expense								
Advertising	914	0.38%	294	0.04%	3,894	0.18%	4,795	0.13%
Automobile Expense	1,409	0.59%	1,914	0.24%	29,509	1.38%	24,138	0.67%
Bad Debts	-	0.00%	52,010	6.49%	2,480	0.12%	52,556	1.46%
Bank Service Charges	294	0.12%	213	0.03%	1,743	0.08%	1,954	0.05%
Client Direct Assistance	490	0.21%	2,165	0.27%	4,083	0.19%	14,341	0.40%
Compensation	139,710	58.52%	109,163	13.63%	1,256,575	58.72%	1,386,734	38.45%
Conferences	-	0.00%	-	0.00%	-	0.00%	716	0.02%
Contract Labor	2,192	0.92%	(27,860)	-3.48%	5,298	0.25%	17,744	0.49%
Contributions and Donations	-	0.00%	-	0.00%	140	0.01%	702	0.02%
Depreciation Expense	69,567	29.14%	9,430	1.18%	134,492	6.28%	36,930	1.02%
Donated Services	17,310	7.25%	26,580	3.32%	295,226	13.80%	260,580	7.22%
Dues and Fees	601	0.25%	756	0.09%	5,390	0.25%	9,092	0.25%
Equipment Rent and Maint	50	0.02%	1,383	0.17%	7,532	0.35%	9,720	0.27%
FDE Fundraising Expense	-	0.00%	593	0.07%	693	0.03%	9,002	0.25%
Insurance	2,787	1.17%	15,952	1.99%	43,012	2.01%	54,252	1.50%
Interest Expense	7,177	3.01%	5,042	0.63%	64,998	3.04%	5,042	0.14%
Miscellaneous Expense	177	0.07%	(223)	-0.03%	546	0.03%	(416)	-0.01%
Occupancy	7,007	2.93%	8,252	1.03%	100,612	4.70%	91,537	2.54%
Postage and Delivery	664	0.28%	523	0.07%	4,209	0.20%	4,969	0.14%
Printing and Reproduction	1,608	0.67%	1,835	0.23%	15,382	0.72%	21,203	0.59%
Professional Fees	-	0.00%	(4,067)	-0.51%	28,060	1.31%	33,581	0.93%
Subscriptions and Publications	-	0.00%	-	0.00%	671	0.03%	2,022	0.06%
Supplies	1,465	0.61%	620	0.08%	15,270	0.71%	15,790	0.44%
Telephone	1,783	0.75%	1,814	0.23%	22,799	1.07%	23,315	0.65%
Training		0.00%	-	0.00%	795	0.04%	1,903	0.05%
Travel & Ent	265	0.11%	144	0.02%	6,881	0.32%	7,131	0.20%
Total Expense	255,470	107.01%	206,533	25.78%	2,050,290	95.81%	2,089,333	57.93%
Net Operating Income (Loss)	$ (28,590)	-11.98%	$ 573,411	71.59%	$ (82,883)	-3.87%	$ 1,240,023	34.38%

Jack Hopkins Social Services Funding Application

Funding Sheet

(18)

Lead Agency:

Name Monroe County CASA, Inc.

Is the Lead Agency a 501(c)(3)? ☒ Yes ☐ No

Number of Agency Employees: Full-time 2 Part-time 6 Volunteers 101

Address where Project will be facilitated or housed:
120 West 7th Street Suite 110 Bloomington IN 47404

Name of Project Administrator: Kristin Bishay

Address 120 West 7th Street Suite 110 Bloomington IN 47404

Telephone & E-mail 812-333-2272 ext 12 kristin.bishay@monroecountycasa.org

Name of other participating agencies, if different from Lead Agency: N/A

Proposed Project:

Title of Project: Technical Equipment for Recruitment and Supervision of CASA Volunteers

Total Cost of Project: $1605.23

Requested JHSSF Amount: $1605.23

Other Funds Expected for Project:

Amount	Source	Confirmed or Pending
N/A		

Number of Clients Served by this Project in 2011: 115 volunteers who advocate for approximately 350 children

Number of City Residents Served by this Project in 2011: 100 volunteers who advocate for approximately 300

Is this a request for operational costs? ☐ Yes ☒ No

If "yes," is the request for a pilot project or for bridge funding? ☐ Pilot ☐ Bridge

Example:	
Tables:	*5 tables @ $12.00 each*
Chairs:	*20 chairs @ $8.00 each*

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
HP Laptop Computer + shipping and handling	$499.99
2nd HP Laptop Computer + shipping and handling	$499.99
Portable Projector Screen + shipping and handling	$394.00
Table Top Display Board + shipping and handling	$211.25

Claim Submission Date: *(check one)*

☑ July 2011 – September 2011 ☐ October 2011 – December 2011

☐ Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Monroe County CASA, Inc.

Address: 120 West 7th Street Suite 110
Bloomington IN 47404

Phone & E-Mail: 812-333-2272 info@monroecountycasa.org

Website: monroecountycasa.org

President of Board of Directors: Lyndsay Miller

Director Information

Director of Lead Agency: Kristin Bishay

Director's Address: 120 West 7th Street Suite 110 Bloomington IN 47404

Phone & E-Mail: 812-333-2272 ext 12 kristin.bishay@monroecountycasa.org

Presenter Information

Name of Person to Present Application to the Committee: Kristin Bishay

Address: 120 West 7th Street Suite 110 Bloomington IN 47404

Phone & E-mail: 812-333-2272 ext 12 kristin.bishay@monroecountycasa.org

Grant Writer Information

Name of Grant Writer: Kristin Bishay

Address: 120 West 7th Street Suite 110 Bloomington IN 47404

Phone & E-Mail: 812-333-2272 ext 12 kristin.bishay@monroecountycasa.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

MONROE COUNTY CASA

COURT APPOINTED SPECIAL ADVOCATES *for* CHILDREN

CASA
Court Appointed Special Advocates
FOR CHILDREN

March 25, 2011

Isabel Piedmont
Chair of the Jack Hopkins Social Services Funding Committee
401 N. Morton Street, Suite 110
Bloomington IN 47404

Dear Councilwoman Piedmont,

Thank you for the opportunity to submit an application for the Jack Hopkins Social Service Funding. There are so many worthwhile agencies and projects to fund this year, I understand this will be a difficult decision for you and your committee. Monroe County CASA is very appreciative of all the support we have received in the past years and is confident we will be able to meet the challenges we face as child advocates in the future.

Sincerely,

Kristin Bishay
Executive Director
Monroe County CASA, Inc.

Monroe County CASA

Description and Mission

Monroe County CASA (Court Appointed Special Advocates) has been a long-standing program within a larger agency. The CASA program has recently incorporated and become an independent agency in its own right --Monroe County CASA, Inc. Our mission has been and will continue to be the provision of advocacy services to children who are caught up in the local court system due to abuse and neglect. These services are provided by carefully selected and trained volunteers who operate with the coaching and supervision of paid staff. Our goal is to hold the parties accountable and ensure that children attain safe, permanent homes as quickly as possible. The CASA concept has been in existence since 1977, and efforts to establish our local program began in 1983, with the first group of volunteers trained in early 1984. Now, twenty six years later, to meet the needs of abused children in our community, Monroe County CASA must maintain a constantly expanding case load. In 2010, the courts appointed 399 children to the CASA program; this is up from 270 in 2009.

CASA volunteers independently assess the child's situation, monitor compliance by the parents and the Department of Child Services with court orders, report to the judge on changes and developments in the case, advocate for effective and coordinated services for the child and family, and make recommendations to the judge for further action. We serve only cases in the Monroe Circuit Court. Since CASA services are required by law, local government would be required to budget for attorney services at a rate of at least $60 per hour. CASA volunteers contribute more than 10,000 hours of service per year to the court and Bloomington's most vulnerable children, creating an estimated savings to the community of $479,000.

The stakes are high and the systems complex. In order to fulfill the mission effectively, volunteers have the guidance, support and supervision of experienced and qualified staff. Volunteers are lay people who rarely have any experience in the child welfare, child development, or legal arenas. Therefore, they work closely with staff who help guide them through their cases, answer questions, provide information, and offer encouragement and support.

The Project

Monroe County CASA is in need of technical equipment to better supervise current CASAs as well as to recruit additional volunteers. Since 2007, Monroe County CASA has had a steady annual increase of 15% in the number of children served. This continuous increase in demand for services has created larger case loads for the CASA staff to supervise as well as a need for a steady increase in volunteers. We are requesting funds for two laptop computers, a portable folding screen and a display board.

In 2010 with the award of a National CASA grant, Monroe County CASA was able to purchase an outcome focused data base system, ETO (Efforts to Outcomes) to better measure the effectiveness of the CASA volunteer's advocacy. This is a complex data base that requires the CASA volunteers to learn to input information as they "work" their case. This has resulted in the need of additional, one-on-one, training for each of the 101 volunteers. We have a graduate student from the SPEA Service Corps to go into the homes of volunteers as well as to conduct group sessions to do the additional require training. What the program is in need of is a few laptop computers to use during these trainings.

In addition to training, the laptops will be used by CASA Supervisors during court hearings and Family Team meetings they attend with volunteers. Supervision will be more effective with direct information at their immediate disposal.

Finally the laptop computers, the folding screen and display board will be used for volunteer recruitment. The CASA Director and staff give presentations throughout the community, 27 in 2010. The technical equipment is needed to augment the CASA message with PowerPoint and video during the presentations as well as a visual display board to use when electronics are not possible.

Identified Need

The need for Monroe County CASA to continue and expand its services in Bloomington is indicated in the *Service Community Assessment of Needs* (SCAN 2003), page 79. It states, "Those working with children see an urgent need to streamline the system. Currently ...CASA estimates it is only serving 30% of the children who need their services. There is growing concern that allowing time to pass before addressing a problem or settling a case can be especially detrimental to children who are still developing mentally, physically and emotionally. Barriers include need for additional resources and changes in state policies for family law." Monroe County CASA has joined forces with other CASA programs and the State GAL/CASA office to effectively advocate for changes in state laws in the past few years. Although Monroe County CASA is now serving a higher percentage of the abused and neglected children in Monroe Circuit Court since the SCAN report, these positive changes also encumbered the CASA program with a higher case load and minimal increase in funding. As this application is being written, Monroe County CASA has 32 children on the waiting list for a volunteer. The staff is currently supervising 115 cases involving 205 children; before 2008, the maximum case load was 75.

Lasting Benefits

Child abuse and neglect are critical issues for all communities, and Bloomington is no exception. Few people are aware of the reality, severity, and pervasiveness of abuse and neglect, yet the effects for all of us are profound. Child abuse has both immediate and long-term ramifications for the community, including significant financial burdens. The conclusion in the *Andrew Young School of Policy Studies Research Paper No. 06-31*, states, "We find that maltreatment approximately doubles the probability of engaging in many types of crime...Finally, the probability of engaging in crime increases with the experience of multiple forms of maltreatment." The current financial instability of the country has a greater chance to negatively impact the families and children CASAs serve which in turn will inevitably increase the demand from the community for our child advocacy services. The US Department of Justice Office of the Inspector General (OIG) conducted an andit of the National CASA Association, of which Monroe County CASA is a member. Their report states, "A child with a CASA volunteer is less likely to reenter the child welfare system. The proportion of reentries is consistently reduced by half." (8,11,12). The effects this has on our community is measured positively through both social and fiscal measures, preventing later drain on social services and prevention of both juvenile and adult crimes.

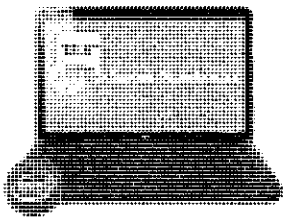
Monroe County CASA, Inc.

2011 Project Budget

Technical equipment for recruitment and supervision of CASA volunteers:

2 HP Laptop Computers @ $499.99 per	$999.98
Portable projector screen	$ 394.00
Table top display board	$ 211.25

Total:	**$1605.23**



Demo

HP G62m series

★★★★ **3.9 out of 5 stars** (10 reviews)

A laptop that won't break the bank. This 15.6" system is great for both casual use and/or your everyday tasks. Available in Blue color.

Genuine Windows 7 Home Premium 64-bit

Intel(R) Celeron(R) Processor 900 (2.20 GHZ, 800MHz FSB, 1M Cache)

FREE Upgrade to 3GB DDR3 System Memory (2 Dimm)

FREE Upgrade to 320GB 5400RPM Hard Drive

Wireless-N Card

Up to 5.5 hours of battery life (6 cell)+++

From: $399.99* *(after savings)*

No Payments + No Interest if paid in full in 6 months with Bill Me Later
Subject to credit approval. See Terms »

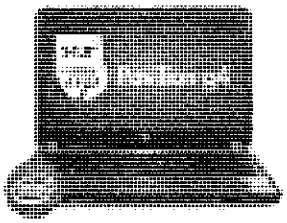
Free standard shipping on this item

Save up to $180 instantly (on customizable models). Offer includes:
- $100 instant rebate
- FREE 320GB hard drive upgrade ($25 savings)
- FREE 3GB memory upgrade ($30 savings)
- FREE webcam ($25 savings)

Save up to 57% on a wireless HP Printer
starting from only $29.99 with your PC purchase

Customizable PCs

Compare



HP Pavilion g4t series

Be the first to review this product

Small (14" diagonal) ultraportable in new design. Powered by Intel dual-core and optional core processors. Includes webcam. Available in charcoal, pewter, red, purple or pink (exclusive)

Genuine Windows 7 Home Premium 64-bit

Intel(R) Pentium(R) Dual Core Processor P6200 (2.13 GHz, 3MB L3 Cache)

FREE Upgrade to 3GB DDR3 System Memory (2 Dimm)

FREE Upgrade to 320GB 5400RPM Hard Drive

HP Webcam with Integrated Digital Microphone

802.11b/g/n WLAN

Up to 4.25 hours of battery life (6 cell)+++

From: $449.99*

No Payments + No Interest if paid in full in 6 months with Bill Me Later
Subject to credit approval. See Terms »

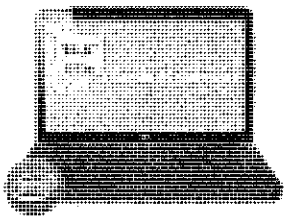
Free standard shipping on this item

Save up to $165 instantly (on customizable models). Offer includes:
- $100 instant rebate
- FREE 320GB hard drive upgrade ($25 savings)
- FREE upgrade to 3GB ($30 savings)
- $10 off on Roxio Roxio BackOn Track

Save up to 57% on a wireless HP Printer
starting from only $29.99 with your PC purchase

Customizable & Quick-ship PCs

Compare



Demo

HP G62x series

★★★★½ **4.3 out of 5 stars** (26 reviews)

One of our most popular G-series laptops; serious computing power with an Intel core processor; great price. Available in charcoal .

Genuine Windows 7 Home Premium 64-bit

Intel(R) Core(TM) i3-370M Processor (2.40 GHz, 3MB L3 Cache) + Intel(R) HD Graphics

FREE Upgrade to 4GB DDR3 System Memory (2 Dimm)

FREE Upgrade to 500GB 5400RPM Hard Drive

802.11b/g/n WLAN

Up to 5.5 hours of battery life (6 cell)+++

From: $499.99* *(after savings)*

No Payments + No Interest if paid in full in 6 months with Bill Me Later
Subject to credit approval. See Terms »

Free standard shipping on this item

Save up to $260 instantly (on customizable models). Offer includes:
- $100 instant rebate
- FREE 500GB hard drive upgrade ($65 savings)
- FREE 4GB memory upgrade ($60 savings)
- FREE webcam ($25 savings)
- $10 off on Roxio BackOn Track software

Save up to 57% on a wireless HP Printer
starting from only $29.99 with your PC purchase

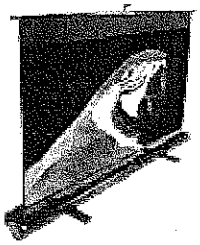
Customizable PCs

Compare

HP Pavilion g7t series

Projector Discount Stor
Projector Screens For Business And Home Theater
1-88

Portable Screens



larger image

Elite Portable Screen 60" x 80"

$319.00

Main Features

- Manufacturer: Elite Screens, Inc
- Manufacturer Part Number: F100NWV
- Manufacturer Website Address: www.elitescreens.com
- Product Line: ezCinema
- Product Name: ezCinema Portable Projection Screen
- Product Type: Portable Projection Screen
- Diagonal Image Size: 100"
- Screen Size: 60 " Height x 80 " Width
- Screen Fabric: Matte White
- Product Weight: 19.8 lbs
- Aspect Ratio: 4:3
- MaxWhite 1.1 Gain material with standard black backing
- Easy to transport and set up for traveling
- Features a simple telescoping support mechanism for variable height settings
- Solid rotating floor support feet provides added stability
- Wide projection viewing angle with 160° diffusion uniformity
- Built-in carrying handle for enhanced mobility
- Rugged aluminum casing protects the screen
- 3/4" black top/side masking with adjustable bottom rise masking
- Available in diagonal sizes ranging from 60" - 150" in 4:3 and 16:9 aspect ratios
- Includes nylon carrying case with shoulder strap on models up to 100" diag.

Free Shipping Included

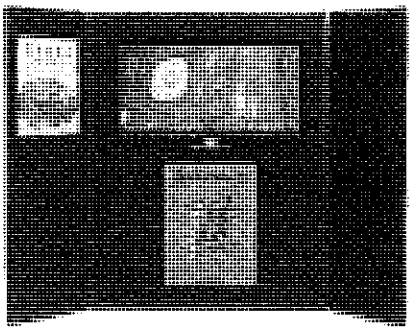
$20.00 off after Checkout

$299.00 after Checkout

Brochure

Black Frame Tabletop Board - Choice of Fabric Colors

Related Items:



(Mouse Over Image To See Inner Zoom)

Click here for color chart

- Black Anodized Aluminum Frame
- 30" high x 48" wide (24"w middle section with 2 - 12"w side panels)
- Designed for displaying science projects, presentations or information
- Light-weight, portable and foldable for ease of portability
- Joined with piano hinges that allow easy folding
- Panels are 1/2" thick
- Choose from 5 colors of textured fabric

ALLEN DISPLAY
Call Toll Free 1-800-999-2373

Sale Price: $186.25

Fabric Color (b2)

Quantity: 1

SKU: BR-716B

Ships Via: UPS/FedEx 15 lbs.

Usually Ships Out In:
4 Weeks

Want to use a purchase order?
Click Here to request a purchase order

Monroe County CASA, Inc.
Profit & Loss
January through December 2010

		Jan - Dec 10
Ordinary Income/Expense		
Income		
Community Foundation Endowment		3,474.00
Donations		
Government	1,000.00	
Businesses	50.00	
Individuals	2,421.72	
Organizations	20,268.10	
Recurring Gift	5,291.02	
Donations - Other	30.00	
Total Donations		29,060.84
Fundraising		
Direct Mail		
Direct Mail Expenses	-3,033.59	
Direct Mail - Other	33,848.00	
Total Direct Mail	30,814.41	
Playhouse		
Ticket Sales	6,099.77	
Donation	100.00	
Playhouse expenses	-3,045.12	
Sponsor	14,200.00	
Total Playhouse	17,354.65	
Total Fundraising		48,169.06
Grants		
CAPTA	15,000.00	
ICJI	36,046.00	
IYI	2,250.00	
Miscellaneous Grants	3,260.00	
State CASA	26,715.32	
United Way	952.24	
Grants - Other	1,100.00	
Total Grants		85,323.56
Monroe County Courts		117,166.00
Total Income		283,193.46
Expense		
Contract Services		
Workstudy	1,675.19	
Total Contract Services		1,675.19
Operations		
Bulk mailing	204.23	
Staff Recognition	28.81	
BOD Development	182.44	
Books, Subscriptions, Reference	23.98	
Staff Development		
Retreats	124.47	
Food & Lodging	2,382.90	
Registration	4,445.00	
Transportation	1,318.34	
Misc. Activities	82.31	
Total Staff Development	8,353.02	

Monroe County CASA, Inc.
Profit & Loss
January through December 2010

		Jan - Dec 10
Credit card & Paypal fees		585.10
Donor Cultivation		63.50
Equipment Rental		754.18
Insurance		4,158.84
Licenses, Fees, Registration		766.57
Maintenance		1,540.94
Office Supplies		2,767.86
Postage		2,339.15
Printing and Copying		2,489.22
Rent & Utilities		19,814.24
Telephone & Internet		4,223.23
Travel & Parking		351.31
Volunteer expense		
Background Checks	2,244.75	
Recognition	2,275.65	
Recruitment	2,512.71	
Training	1,971.74	
Total Volunteer expense		9,004.85
Total Operations		57,651.47
Payroll Expenses		
Penalties & Interest		349.60
FICA (CASA)		8,968.39
Gross Wages		
Administrative	56,016.58	
Paid Time Off	7,136.07	
Professional	94,791.37	
Vacation	9,246.54	
Total Gross Wages		167,190.56
Health Insurance		11,379.45
Medicare (CASA)		2,424.25
SUTA		3,385.87
Total Payroll Expenses		193,698.12
Total Expense		253,024.78
Net Ordinary Income		30,168.68
Other Income/Expense		
Other Income		
Other Income		
Interest	361.33	
Total Other Income		361.33
Total Other Income		361.33
Other Expense		
Miscellaneous Expense		150.00
Total Other Expense		150.00
Net Other Income		211.33
Net Income		30,380.01

Jack Hopkins Social Services Funding Application

Funding Sheet

(19)

Lead Agency:

Name Monroe County of Mental Health America

Is the Lead Agency a 501(c)(3)? [X] Yes [ ] No

Number of Agency Employees: Full-time _____ Part-time _____ Volunteers 25

Address where Project will be facilitated or housed:
MC-MHA attn Jane Mebeard, Dept of Sociology, IUB, Ballantine Hall 744, 1020 E. Kirkwood Ave Bloomington, IN 47405

Name of Project Administrator: Matt Oliver, MC-MHA Vice President & MCSPC co-chair

Address Centerstone, 645 S. Rogers Street, Bloomington, IN 47403

Telephone & E-mail 812-337-2284 matt.oliver@centerstone.org

Name of other participating agencies, if different from Lead Agency: NA

Proposed Project:

Title of Project: Preventing Suicide in Bloomington & Monroe County

Total Cost of Project: $4,284

Requested JHSSF Amount: $3,684

Other Funds Expected for Project:

Amount		Source	Confirmed or Pending
~~$100~~	$100	Private Donations	Confirmed
~~$500~~	$500	Centerstone Project Donation	Confirmed

Number of Clients Served by this Project in 2011: 300

Number of City Residents Served by this Project in 2011: 240

Is this a request for operational costs? [X] Yes [ ] No

If "yes," is the request for a pilot project or for bridge funding? [X] Pilot [ ] Bridge

Example:	
Tables:	5 tables @ $12.00 each
Chairs:	20 chairs @ $8.00 each

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
Display Materials	$150
Printing	$1,054
In-service Presentation Resources	$1,580
Training Workbooks	$1,500

Claim Submission Date: *(check one)*

[X] July 2011 – September 2011 [X] October 2011 – December 2011

[ ] Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Monroe County chapter of Mental Health America

Address: Attn: Jane McLeod, Dept. of Sociology, Indiana University, Ballantine Hall 744, 1020 E. Kirkwood Ave Bloomington IN 47405

Phone & E-Mail: 812-856-4583 / jmcleod@indiana.edu

Website: www.facebook.com/mha monroe

President of Board of Directors: Jane D. McLeod

Director Information

Director of Lead Agency: Jane D. McLeod

Director's Address: MC-MHA, Dept. of Sociology IU, Ballantine Hall 744 1020 E Kirkwood Ave. Bloomington IN 47405

Phone & E-Mail: 812-856-4583

Presenter Information

Name of Person to Present Application to the Committee: Matt Oliver MCSPC co-chair MC-MHA Vice-President

Address: Centerstone 645 S. Rogers St. Bloomington, IN 47403

Phone & E-mail: 812-337-2284 matt.oliver@centerstone.org

Grant Writer Information

Name of Grant Writer: Matt Oliver

Address: Centerstone, 645 S. Rogers Street, Bloomington IN 47403

Phone & E-Mail: 812-337-2284 matt.oliver@centerstone.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

Mental Health America of Monroe County/ Monroe County Suicide Prevention Coalition Building Suicide Prevention Awareness and Competence in Bloomington

Mission:

The Monroe County Suicide Prevention Coalition (MCSPC) operates as a formal committee of the Monroe County chapter of Mental Health America (MC-MHA). Consistent with the tradition of Mental Health America, the MCSPC has been newly established over the past 9 months as a vibrant collaborative initiative to coordinate broad community stakeholder support to address suicide prevention, intervention, and post-suicide support needs. The specific mission of the Coalition is to understand and prevent suicide through research, education and advocacy, and to reach out to people at risk and those impacted by suicide. To this end, within the past year MC-MHA and MCSPC have reached out to several Bloomington stakeholders and schools to provide suicide prevention trainings and related materials. Coalition membership includes clinical service and hospital providers, educators, law enforcement, consumer advocates, city government officials, and other interested parties.

The MC-MHA is one of 60 plus local branch chapters of Mental Health America of Indiana. The MC-MHA is a not-for-profit 501c(3) dedicated to promoting mental health and supporting mental health consumers and their families through education, referral, and service. We achieve our mission by educating the public about ways to preserve and strengthen mental health; by serving as a clearinghouse for information about mental health promotion, prevention, and treatment resources in our community; and by fostering innovation in policy, research, practice, and services.

Project:

As the MCSPC has been newly established under the umbrella of MHA-MC, we are seeking $3,684 to assist us in further establishing the MCSPC—specifically in four areas: display materials, printing, in-service resources, and formal training workbooklets. In order to coordinate a community focus on suicide prevention, MC-MHA and the numerous community stakeholders participating on the MCSPC recognize that we must better educate our community now and we have made strides to get key coalition members trained on evidence based protocols (i.e., SafeTALK & QPR) so we can provide effective, credible no-cost trainings to as many community groups as possible. We know that suicide can occur across all walks of life and throughout the lifespan and therefore our community strategy rests on being visible, accessible, and helpful. Moreover, because the coalition includes so many local experts, we have developed a volunteer speakers panel and believe that through local (largely Bloomington) in-services on topics ranging from mental health to suicide, we can improve the awareness of mental illness and help our community be aware of best practices on mental health and suicide prevention related topics.

With respect to the SafeTALK and QPR trainings, both of these are half day workshops (2.5 to 3 hour trainings) that provide trainings with slightly different emphases for different audiences. However, both are carefully designed trainings that are geared to help training participants be better able to:

- Recognize when a person might be having thoughts of suicide
- Engage a person with thoughts in direct and open talk about suicide
- Listen to a person's feelings about suicide to demonstrate the recognition that the thoughts are serious
- Move quickly to connect the person with thoughts to suicide intervention resources

Criteria

Need:
According to the most recent Monroe County United Way SCAN report, mental health and substance use are persistent points of concern facing our community. More specifically, from the 2003-2009 SCAN report, it was said that "mental health services are seen to be in a state of crisis." Unfortunately, untreated mental health and substance use problems are primary risks for suicide. Further, the SCAN report indicated that there is a reported lack of services for at-risk adolescents and providers are concerned about the growing numbers of individuals who need help. In particular, suicide among adolescents and young adults is a serious community concern and as a national health problem, it is often referred to as a "silent epidemic." In 1999, persons under the age of 25 accounted for 14% of all suicides in the United States and Hoosiers between the ages of 10 and 24 commit suicide more often when compared to 10-24 year olds in the United States (Centers for Disease Control and Prevention, 2002). In fact, the Youth Risk Behavior Survey of 2009 indicated that over 17% of Indiana high school students have seriously considered suicide at sometime and that over 9% have made an attempt; both of these statistics were above the national average. While the MCSPC offers less formal in-services and SafeTALK/QPR trainings to audiences relevant across the lifespan, targeted youth-relevant audiences include county probation department workers, department of children services workers, high school and middle school teachers, parks and recreation personnel, planned parenthood, and local ministerial associations. Many of these agencies or groups already have an established, collaborative relationship with the MCSPC.

One-Time Investment:
This is a onetime $3,684 request for start up funds for a series of outreach initiatives that together aim to promote the awareness of suicide risk factors, resources for intervention and post-suicide support, as well as community training materials so that the MCSPC is able to immediately make a community impact thereby priming the financial pump for sustaining donation funds.

Fiscal Leveraging:
Funds obtained through the John Hopkins grant would be leveraged with a Centerstone project sponsorship and by previously received donations from individuals and the MC-MHA. Additionally, as a non-paid charitable organization, our volunteer members will be providing numerous hours in donated time to follow through on this project and better our Bloomington and county community.

Broad and Long-Lasting Benefits:
Suicide prevention programs used by the MCSPC are developed through research to ensure they are successful in making a difference in helping assist trainees recognize signs of suicide risk and have practical and effective ideas for knowing how they can refer an identified person to an appropriate care provider for further assessment. Given that suicide is a leading cause of death for adolescents as well as for adults, by training as many individuals and groups in our community we are better connected as a community in our efforts to keeping our citizens safe. Our hope is to engage community culture such that we can influence more effective community policies and strategies for minimizing loss of life due to suicide in Bloomington and our county.

To learn more about the MCSPC, please feel free to check us out on Facebook at http://www.facebook.com/preventsuicide or on the Bloomington City's website at http://bloomington.in.gov/sections/viewSection.php?section_id=593. To learn more about the MC-MHA, please visit us on Facebook at http://www.facebook.com/mhamonroe.

Budget:

	Budget Item	Item Cost (Quantity)	Totals		
	Display Materials:				
	6' Plastic Folding Display Table	$80 (1)	$80		
	Folding Chairs	$20 (3)	$60		
	Tri Fold Board	$10 (1)	$10		
	Subtotal:		*$150*		
	Printing:				
	Brochures	$ .08 (2000)	$160		
	Banner 6' x 3'	$144 (1)	$144		
	Graphic Designer	75/hr (10)	$750		
	Subtotal:		*$1,054*		
	In-service Presentation Resources:				
	No Kidding, You Too	$15 (1)	$15		
	Shadow Voices: Finding Help in Mental Illness	$20 (1)	$20		
	Cut: Teens and Self Injury	$125 (1)	$125		
	Suicide: A Guide to Prevention & A Life Saved: The Story of a Suicide Intervention	$190 (1)	$190		
	LCD Projector	$400 (1)	$400		
	Laptop computer w/ internal DVD drive	$700 (1)	$700		
	External Altec computer speakers for presentations	$130	$130		
	Subtotal:		*$1,580*		
	Training Workbooks:				
	SafeTALK Training Workbooklets	$5.00 (200)	$1,000		
	QPR Training Workbooklets	$2.50 (200)	$500		
	Subtotal:		*$1,500*		
	Total Cost:		**$4,284**		
	Other Leveraged Funds:				
	Private Donations		*$100*		
	Centerstone Donation		*$500*		
	Total Funds Requested:		**$3,684**		

12:58 PM
03/25/11
Accrual Basis

Mental Health America
Profit & Loss
January through December 2010

	Jan - Dec 10
Income	
Donation	
Miscellaneous	475.00
Recurring	600.00
Donation - Other	4,525.91
Total Donation	5,600.91
Fundraising	
Folk City	2,366.03
Woody Guthrie	6,063.51
Total Fundraising	8,429.54
Grants	5,000.00
Sponsorships	
Art of Mental Health	4,120.00
Folk City	500.00
Total Sponsorships	4,620.00
Total Income	23,650.45
Expense	
Contract Services	
Accounting Fees	354.50
Total Contract Services	354.50
Fundraising Expenses	
Folk City	1,262.81
Woody Guthrie	4,333.33
Total Fundraising Expenses	5,596.14
Operations	
Advertising	81.35
Bank fees	103.00
Insurance	918.00
Licenses, Fees & Permits	46.00
Supplies	900.00
Total Operations	2,048.35
Programming Expenses	
Art of Mental Health	2,549.55
Suicide Prevention Coalition	174.00
Total Programming Expenses	2,723.55
Total Expense	10,722.54
Net Income	**12,927.91**

CENTERSTONE

Matthew Oliver, PhD, MBA, HSPP
REGIONAL DIRECTOR, CORE SERVICES

645 S. Rogers St.
Bloomington
Indiana
47403
matt.oliver@centerstone.org

(812) 339-1691 Main
(812) 337-2284 Direct
(812) 339-8109 Fax

Jack Hopkins Social Services Funding Application

Funding Sheet

20

Lead Agency:

Name Monroe County United Ministries, Inc.

Is the Lead Agency a 501(c)(3)? ■ Yes ☐ No

Number of Agency Employees: Full-time 20 Part-time 11 Volunteers 205+

Address where Project will be facilitated or housed:
827 W. 14th Court Bloomington 47404

Name of Project Administrator: Meri Reinhold, Executive Director

Address same

Telephone & E-mail 812.339.3429 mcum@mcum.org

Name of other participating agencies, if different from Lead Agency: n/a

Proposed Project:

Title of Project: Food Storage for Emergency Food Pantry

Total Cost of Project: $14,435.69

Requested JHSSF Amount: $14,435.69

Other Funds Expected for Project:

Amount	Source	Confirmed or Pending
This program is funded through a variety of sources, including donations from individuals, the federal Emergency Food and Shelter Program, support from local faith congregations, United Way of Monroe County, and various grants. However no funds are available from these sources to make a purchase of this type.		

Number of Clients Served by this Project in 2011: 4200, based on 2010 service numbers

Number of City Residents Served by this Project in 2011: 2898, based on 2010 service numbers

Is this a request for operational costs? ☐ Yes ■ No

If "yes," is the request for a pilot project or for bridge funding? ☐ Pilot ☐ Bridge

Example:	
Tables:	*5 tables @ $12.00 each*
Chairs:	*20 chairs @ $8.00 each*

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
electrical problems addressed - $5,499	
19 cubic foot freezer and installation - $1,847	
49 cubic foot freezer and installation - $3,757.04	
35 cubic foot freezer and installation - $3,322.65	

Claim Submission Date: *(check one)* ☑ July 2011 – September 2011 ☐ October 2011 – December 2011

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

.ead Agency:

Iame:	Monroe County United Ministries
.ddress:	827 W. 14th Court
	Bloomington, Indiana 47404
hone & E-Mail:	812.339.3429 mcum@mcum.org
Vebsite:	www.mcum.org
resident of Board of Directors:	Tom Bunger

)irector Information

)irector of Lead Agency:	Meri Reinhold, Executive Director
)irector's Address:	same
hone & E-Mail:	same

'resenter Information

Iame of Person to Present .pplication to the Committee	Rebecca Stanze, Development Coordinator
Address	same
Phone & E-mail	812.339.3429 development@mcum.org

;rant Writer Information

Iame of Grant Writer:	Rebecca Stanze, Development Coordinator
.ddress:	same
hone & E-Mail:	812.339.3429 development@mcum.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

Jack Hopkins Social Service Funding Program - Monroe County United Ministries

Agency Overview: Monroe County United Ministries (MCUM) has been a social service institution in Monroe County since 1939. MCUM provides basic needs assistance to low-income families who are experiencing financial crisis through the Emergency Services Program. This assistance includes emergency food, cleaning supplies, hygiene items, rent/mortgage/utility assistance, clothing, household items, bus tickets, and referrals to other services. The goal of this program is to address an immediate crisis and support clients in their efforts to regain self-sufficiency. MCUM also provides full-time, high-quality, affordable childcare for children ages 2-6 in a licensed and accredited center and nine weeks of summer care for school-aged children. Our mission statement reads: "Monroe County United Ministries is a nurturing organization serving working families and those in distress by assisting with emergency needs and subsidized childcare. We provide quality education and a safe place for children, basic needs assistance for the poor and community service opportunities."

Previously Identified Priority: Page 19 of the 2010-2014 Consolidated Plan states that the city's priority strategies include working to "Provide funding to non-profit organizations that serve low income individuals/families with their basic emergency needs: food, shelter and health care." and to "Provide funding to non-profit organizations that provide a safety net for community members in need." MCUM's Emergency Services Program also ties into the plan's objective of addressing homelessness. While the services this program provides are in reaction to a household level emergency, they are also preventative in nature. By helping families cope with a difficult time (unemployment, divorce, illness, etc.), we help families regain self-sufficiency and avoid long-term struggles that might include homelessness, incarceration, and other challenges that are difficult to recover from and are expensive for the community to address.

Of the 1,096 households served in 2010, 38% were seeking assistance from MCUM for the first time in our history. This percentage of first-time applicants is one that we have seen slowly increase over recent years. All of the households served included at-risk citizens:

City Residents	*Low-Moderate Income*	*Low Income*	*Extremely Low Income*	*Household with Children*	*Household with Elderly*	*Household with Disabled*	*Single Mother Household*
754	102	184	802	556	100	320	250
69%	9%	17%	73%	51%	9%	29%	23%

One Time Investment: MCUM's Emergency Food Pantry distributed enough food to make 44,073 meals in 2010. While the majority of this food was boxed or canned, we currently have two chest freezers and two upright freezers that hold frozen food. One upright freezer recently replaced an old chest freezer, but the other three have been in use for more than twenty years.

We seek funding to replace those three freezers and to do the necessary electrical work in our pantry to handle the new equipment and allow us to meet current code. This involves replacing two 100-amp electrical panels with new 200-amp panels and replacing a fuse box with a 100-amp panel. In addition to supporting the necessary freezers, this upgrade will stabilize the electrical service for the entire building. At this time, we cannot expand any program services without upgrading the electrical service.

Long-Lasting Contribution: The purchase of these freezers would make a long-lasting contribution to our program and our agency. The requested freezers have a larger storage capacity than our current appliances. Our current chest freezers have a storage capacity of 17 cubic feet each and we hope to replace these with 49 and 35 cubic feet freezers. Although our pantry focuses on distributing boxed and canned items, we use the freezers in a variety of ways. We freeze bread before its expiration date, store a large number of hams and turkeys to distribute during the holiday season, receive frozen USDA commodities, and take advantage of occasional special opportunities through the Hoosier Hills Food Bank that require freezer capacity. Having the freezers also means that we have the option to participate in the food bank's Meal Share program or take advantage of special sales at grocery stores. For a variety of reasons, we do not receive sufficient donations of protein to our pantry and the availability of freezers helps us to supplement cans of tuna and SPAM with frozen poultry, ground beef, and chicken.

Anytime these freezers are not filled to capacity, our Childcare Program takes advantage of available space by storing items that will eventually become breakfast, lunch or snack for low-income children. Sharing the freezer space helps the childcare kitchen take advantage of bulk purchasing opportunities or special items at the food bank.

In addition to providing additional space, these new freezers will also significantly reduce our utility expenses. Without knowing the exact age of the old freezers it is difficult to know exactly how much we will benefit, but we estimate that the new 49 cubic foot freezer alone will save us at least $215 per year in utility bills, while providing significant additional storage space. The total annual savings with all three new freezers could be as high as $600. The new freezers are also frost-free, which saves staff and volunteer time in maintenance and are upright with adjustable shelves (replacing chest freezers), which allows easier access to the contents. The freezers are on castors, which allow for easier cleaning. In general, new freezers will strengthen and streamline our pantry operations in a variety of ways.

Although Jack Hopkins funding will not allow us to leverage additional funds for this particular project, it does expand and strengthen the pantry's ability to work with other partners, including the food bank, and community donors. Of the food brought in by the pantry in 2010, 86% was donated directly from community members (an additional 11% came though the USDA commodities program and 3% came from the Hoosier Hills Food Bank). In addition, the program works in partnership with Opportunity House, a resale shop that is likewise dependent on donations from the community. With lots of volunteer support, limited staff, and basic infrastructure (such as freezers), we are able to connect a large volume of donations to those in need.

This program makes a long-lasting contribution to local citizens and the community. By strengthening our ability to provide assistance during difficult times, funding this request can help prevent long-term crises and encourage self-sufficiency. The result is families with housing, children with food and clothing, adults with the resources they need to regain their stability, and a healthier community overall.

Jack Hopkins Social Service Funding Program - Monroe County United Ministries
JHSSF Project and Program Budget

Project Budget:

Item	Price	Installation	Total
49 Cubic Food Freezer	$3,553.04	$204.00	$3,757.04
35 Cubic Food Freezer	$3,220.65	$102.00	$3,322.65
19 Cubic Food Freezer	$1,745.00	$102.00	$1,847.00
Installation Flat Fee		$10.00	$10.00
Electrical Upgrade	$5,499.00		$5,499.00
		Total Request:	**$14,435.69**

2011 Program Budget:

Revenue Restricted to this Program*	
4010 · Contributions	$ 7,700.00
4050 · Special Events Revenue	$ 6,250.00
4070 · Rent	$ 4,620.00
4080 · Federal Government Funds	$ 18,000.00
4170 · Interest Income	$ 1,000.00
	$ 37,570.00
Expenses	
5000 · Salaries	$ 69,455.00
5010 · Fringe	$ 15,180.00
5020 · Misc. Personnel Expense	$ 500.00
5026 · Miscellaneous Grant Expense	$ 1,250.00
5030 · Food and Paper	$ 3,385.00
5040 · Special Events Expense	$ 2,750.00
5060 · Office Supplies	$ 2,034.00
5065 · Advertising	$ 270.00
5070 · Printing	$ 124.00
5075 · Memberships	$ 250.00
5080 · Postage and Shipping	$ 917.00
5090 · Equipment & Repairs & Supplies	$ 1,577.00
5100 · Utilities	$ 667.00
5120 · Communications	$ 484.00
5140 · Commercial Pkg Insurance	$ 882.00
5160 · Vehicle Fuel & Maintenance	$ 183.00
5200 · Emergency Grants	$ 27,000.00
5220 · Custodial Supply	$ 131.00
5230 · Custodial Maintenance Contracts	$ 1,044.00
5240 · Building and Grounds	$ 290.00
5250 · Professional Fees	$ 346.00
5310 · Rental Expense	$ 1,500.00
5350 · Miscellaneous	$ 78.00
	$130,297.00

*The difference between the expenses and the restricted revenue is made up with revenue not restricted to a particular program. Funding sources include United Way of Monroe County, Opportunity House, contributions from individuals, contributions from faith communities and endowment interest income.

PROPOSAL

Bloomington Heating, Cooling, & Electrical
1801 E. Smithville Rd.
Bloomington, IN 47401
812-824-4850, fax 824-6217

No. 1
Date 3/28/2011
Sheet no. 1

Submitted to:
Name :Monroe County United Ministries
Street :827 W. 14th St. Court.
City: Bloomington, IN 47404
Phone 339-3429

Work to be performed at:
Name :Administration Bldg
Street : 827 W. 14th St Ct.
City : Bloomington, IN 47404
email: mcum@mcum.org

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

Option#1: Replace electrical panels in main office area with a single 200Amp Cutler hammer panel; furnace room panel(s) with a single 200Amp panel and pantry with a 100Amp panel. Includes; 49 single pole breakers, 5 double pole breakers, one 100Amp breaker for subfeed to 100Amp panel in pantry, 1-½" PVC conduit to feed 100A sub panel, #2THHN wire for subpanel, 200A main lug for feed to 200Amp panel in furnace room. All circuits to be labeled and all work to comply with current NEC rerquirements.

Installed price $5,499.00

NOTE: Discounted price for cash or check..... $4,989.00

With payments as follows: Total due within 21 days of completion, 5% penalty and loss of discount for late payment.

Any alteration or deviation from above specifications involving extra labor or materials Will be executed only upon written orders, and will become an extra charge over and Above the estimate. All agreements contingent upon strikes, accidents or delays beyond Beyond our control. Owner to carry fire, tornado and other necessary insurance upon above Work. Workers compensation and public liability insurance on above work to be taken

Out by Bloomington Heating & Cooling.

Submitted by Bloomington Heating & Cooling

Kevin J. Merriman (Owner/ Manager)

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be as outlined above. Unless stated otherwise all balances 21 days past invoice date will be subject to 21% APR. You agree to be responsible for billing costs, court costs , lien filing fees and any other costs associated with attempts to collect unpaid balances on contract..

DATE _____ Signature_____

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- Contract Sales

Speak with a Sales Representative Today!

True T-19F - Solid Door Freezer, 1 Door, 19 Cu. Ft., S/S

$1,744.97 Each

Click Here For Price! WEB SPECIAL
or Call us at
800-319-0690

STOCK ITEM Details
This Item Usually Ships Within 24 Business Hrs. Details

Quantity in Basket: *None*
Our Item # T-19F
Brand: True
Note:

Need Help?
Phone: 1-800-319-0690
Email: Contact Us
Chat: Chat With Us
Monday - Friday 7 a.m. - 7 p.m. CST

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Product in Categories:
Solid Door Reach-In Freezers

How Much is Shipping?
Add a product to your basket to calculate shipping.

Factory Spec Sheet:

See Product Specs:
Product Specs for True T-19F

*** FREE SHIPPING** and FREE Lift-Gate service on this item when shipped to a commercial address within the contiguous U.S. - Curbside delivery only. Inside Delivery NOT Available!
* Please choose correct shipping option. Choosing the wrong shipping option will delay your order and may result in additional charges!

- Commercial - FREE Shipping
- Residential - Shipping $100

Quantity: 1

Add to Cart + Add to Favorites

Question About This Product? Ask Us

Description of True T-19F - Solid Door Freezer, 1 Door, 19 Cu. Ft., S/S

Solid Door Freezer, 1 Door, 19 Cu. Ft. 300 series stainless steel (the finest stainless available) front grill, shroud, and door. Anodized quality aluminum exteriot ends and back. Interior - attractive, NSF approved, white vinyl coated aluminum and 300 series stainless floor. Positive seal self-closing doors with factory tested (over 1,000,000 times) lifetime guaranteed door hinges and torsion type closure system. Foamed-in-place polyurethane high density cell insulation (CFC Free). Recessed door handles standard. Large evaporator and coil heater permit short defrost cycle. Defrost system time initiated, temperature terminated. Automatic evaporator fan motor delay during defrost cycle. Comes complete with 3 adjustable, heavy duty, vinyl coated wire shelves, 4" diameter swivel casters, and a 9' cord. Bottom mount compressor for easy maintenance. Maintains a -10F interior cabinet temperature. Dimensions: 27" Length X 24-1/2" Deep X 78" Height. 1/3 H.P. 115Volt/60 Hertz/1Phase. Backed by True Manufacturing's 1 year parts and labor and 5 year compressor warranty!

Product Specs

- Manufacturer: True
- Manufacturer Part Number: T-19F
- See All Products Listed on Our Website from: True
- Visit True Online at True
- Shipping Weight: 268 Pounds
- Factory Warranty: 1 Year Parts and Labor and 5 years on the Compressor/Condensing Unit

Featuers and Benefits

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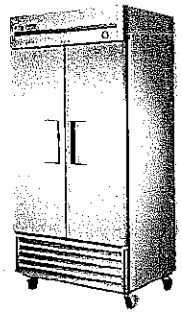

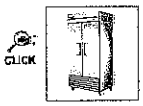

True T-35F - Solid Door Freezer, 2 Door, 35 Cu. Ft., S/S

$3,220.65 Each

Click Here For Price!

or Call us at
800-319-0690

STOCK ITEM Details
This Item Usually Ships Within 24 Business Hrs. Details

Quantity in Basket: *None*
Our Item # T-35F
Brand: True
Note:

Need Help?
Phone: 1-800-319-0690
Email: Contact Us
Chat: Chat With Us
Monday - Friday 7 a.m. - 7 p.m. CST

Be the first to
Write a Review

Product in Categories:
Solid Door Reach-In Freezers

How Much is Shipping?
Add a product to your basket to calculate shipping.

Factory Spec Sheet:

See Product Specs:
Product Specs for True T-35F

FREE SHIPPING
and FREE Lift-Gate service on this item when shipped to a commercial address within the contiguous U.S. - Curbside delivery only. Inside Delivery NOT Available!
* Please choose correct shipping option. Choosing the wrong shipping option will delay your order and may result in additional charges!

- Commercial - FREE Shipping
- Residential - Shipping $100

Quantity: 1

+ Add to Favorites

Question About This Product? Ask Us

Description of True T-35F - Solid Door Freezer, 2 Door, 35 Cu. Ft., S/S

Solid Door Freezer, 2 Door, 35 Cu. Ft. 300 series stainless steel (the finest stainless available) front grill, shroud, and doors. Anodized quality aluminum exteriot ends and back. Interior - attractive, NSF approved, white vinyl coated aluminum and 300 series stainless floor. Positive seal self-closing doors with factory tested (over 1,000,000 times) lifetime guaranteed door hinges and torsion type closure system. Foamed-in-place polyurethane high density cell insulation (CFC Free). Recessed door handles standard. Large evaporator and coil heater permit short defrost cycle. Defrost system time initiated, temperature terminated. Automatic evaporator fan motor delay during defrost cycle. Comes complete with 6 adjustable, heavy duty, vinyl coated wire shelves, 4" diameter swivel casters, and a 9' cord. Bottom mount compressor for easy maintenance. Maintains a -10F interior cabinet temperature. Dimensions: 39-1/2" Length X 29-1/2" Deep X 78-1/4" Height. 3/4 H.P. 115Volt/60 Hertz/1Phase. Backed by True Manufacturing's 1 year parts and labor and 5 year compressor warranty!

Product Specs

- Manufacturer: True
- Manufacturer Part Number: T-35F
- See All Products Listed on Our Website from: True
- Visit True Online at True
- Shipping Weight: 425 Pounds
- Factory Warranty: 1 Year Parts and Labor and 5 years on the Compressor/Condensing Unit

Featuers and Benefits

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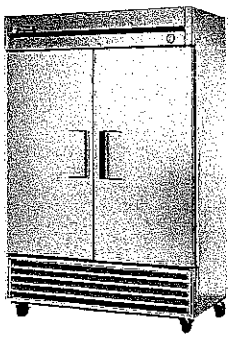

CLICK

True T-49F - Solid 2 Door Reach-In Commercial Freezer, 49 Cu. Ft., S/S Front

$3,553.04 Each

Click Here For Price! WEB SPECIAL
or Call us at
800-319-0690

STOCK ITEM Details
This Item Usually Ships Within 24 Business Hrs. Details

Quantity in Basket: *None*
Our Item # T-49F
Brand: True
Note:

Need Help?
Phone: 1-800-319-0690
Email: Contact Us
Chat: Chat With Us
Monday - Friday 7 a.m. - 7 p.m. CST

Be the first to
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Product in Categories:
Solid Door Reach-In Freezers

How Much is Shipping?
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Factory Spec Sheet:

See Product Specs:
Product Specs for True T-49F

*** FREE SHIPPING** and FREE Lift-Gate service on this item when shipped to a commercial address within the contiguous U.S. - Curbside delivery only. Inside Delivery NOT Available!
* Please choose correct shipping option. Choosing the wrong shipping option will delay your order and may result in additional charges!

- Commercial - FREE Shipping
- Residential - Shipping $100

Quantity: 1

ADD TO CART + Add to Favorites

Question About This Product? Ask Us

Description of True T-49F - Solid 2 Door Reach-In Commercial Freezer, 49 Cu. Ft., S/S Front

True Manufacturing Solid Door Freezers are some of the best commercial freezers available to date. The T-49F is a 2-door freezer with 49 cubic feet of interior space, 6 adjustable vinyl-coated wire shelves, and has 300 series stainless steel parts (front grill, shroud, and door). The exterior back and ends are made of anodized quality aluminum. The interior of the T-49F freezer is incredibly sleek, coated in white aluminum, and was approved by the National Sanitation Foundation (NSF). Includes a torsion type closure system and its positive seal self-closing door hinges have a lifetime guarantee (factory tested over one million times). This model has a bottom mount compressor for easy maintenance and to minimize dust collection. Freezer maintains temperature of -10 F, and has a large evaporator and coil heaters to permit for short defrost cycle. Defrost system is time initiated, temperature terminated. Automatic evaporator fan motor delay during defrost cycle. Model includes foamed-in-place polyurethane, high-density cell insulation that is completely free of CFC (chlorofluorocarbons). Other standard features include door locks, recessed door handles, nine foot (9') cord, and four inch (4") diameter swivel castors. Standard one (1) year parts and labor warranty, as well as a five (5) year warranty on the compressor unit (both by True Manufacturing). Product dimensions: 54 1/8" long X 29 1/2" deep X 79 3/8" tall. Power features: 3/4 H.P. 115Volt/60 Hertz/1Phase.

Product Specs

- Manufacturer: True
- Manufacturer Part Number: T-49F
- See All Products Listed on Our Website from: True
- Visit True Online at True
- Shipping Weight: 515 Pounds

Proposal

GOOLDY & SONS, INC.
926 West 17th Street
BLOOMINGTON, INDIANA 47404
(812) 332-1682
FAX (812) 332-2610

1113

PROPOSAL SUBMITTED TO: Monroe County Util	PHONE: 339-3929	DATE: 3-23-2011
STREET: Mirkwood 827 West 14th St.	JOB NAME: Attn: Mary Thomas	
CITY, STATE and ZIP CODE: Bloomington Indiana 47404	JOB LOCATION: Fax 339-2917	
ARCHITECT	DATE OF PLANS	JOB PHONE

We hereby submit specifications and estimates for:

* Estimate" of labor charges involved in installing your new Tree Mt. A.C. Coolers per location (Mt # T-49, Mt # T-35 & Mt # T-19) price includes receiving the units at our dock delivering them to your location uncrate them and set in place in desired location and start them up.

1 - In County trip charge (fee) = 10.00
1 Labor for Mt # T-49 2 flow coolers = 204.00
1 - Additional labor for Mt # T35 2 flow coolers = 102.00
1 - Additional labor for Mt # T19 2 flow coolers = 102.00
"Estimated" Total = 418.00
(Tax exempt)

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

_____ dollars ($ _____).

Payment to be made as follows: Net 30 days

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature: [signature]

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

unaudited report
2010 audit in progress

Monroe County United Ministries, Inc.
MCUM Monthly Budget Performance
December 2010

	Dec 10	Budget	Jan - Dec 10	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense						
Income						
4010 · Contributions	33,185.01	21,773.36	360,254.95	245,800.00	146.56%	245,800.00
4030 · MCUM Fund Distributions - CF		18,500.00	11,700.00	18,500.00	63.24%	18,500.00
4040 · Endowment Gifts			1,200.00			
4050 · Special Events Revenue	3,577.10	1,487.51	27,385.48	34,400.00	79.61%	34,400.00
4070 · Rent	790.00	385.00	3,701.79	4,620.00	80.13%	4,620.00
4080 · Federal Government Funds	38,178.46	25,425.01	429,673.67	382,500.00	112.33%	382,500.00
4100 · State and Local Government Fund	2,000.00	1,000.00	11,540.53	10,600.00	108.87%	10,600.00
4120 · NAP			22,200.00	30,000.00	74.0%	30,000.00
4130 · Childcare Fees	9,559.86	12,083.34	150,457.50	161,500.00	93.16%	161,500.00
4140 · United Way	3,150.66	4,166.67	40,515.42	50,000.00	81.03%	50,000.00
4150 · Grants	114.55	700.01	2,229.84	17,000.00	13.12%	17,000.00
4170 · Interest Income	240.62	583.34	15,835.91	7,000.00	226.23%	7,000.00
4180 · Investments			12,403.26			
4190 · Miscellaneous Income	65.00	16.67	190.87	200.00	95.44%	200.00
Total Income	90,861.26	86,120.91	1,089,289.22	962,120.00	113.22%	962,120.00
Gross Profit	90,861.26	86,120.91	1,089,289.22	962,120.00	113.22%	962,120.00
Expense						
5000 · Salaries	52,427.77	69,932.95	620,476.37	665,484.00	93.24%	665,484.00
5010 · Fringe	10,164.09	11,472.90	125,041.61	125,868.00	99.34%	125,868.00
5020 · Misc. Personnel Expense			1,423.97	2,200.00	64.73%	2,200.00
5025 · Precision Health Expense			1,143.46	4,500.00	25.41%	4,500.00
5026 · Miscellaneous Grant Expense		216.68		2,600.00		2,600.00
5030 · Food and Paper	3,026.42	3,755.48	45,795.69	50,000.00	91.59%	50,000.00
5035 · Arts and Crafts			916.52	1,150.00	79.7%	1,150.00
5040 · Special Events Expense		41.66	7,578.16	9,750.00	77.73%	9,750.00
5055 · Field Trips			1,259.00	1,400.00	89.93%	1,400.00
5060 · Office Supplies	541.51	583.43	6,028.93	7,000.00	86.13%	7,000.00
5065 · Advertising		166.66	190.00	2,000.00	9.5%	2,000.00
5070 · Printing		180.34	642.30	2,500.00	25.69%	2,500.00
5075 · Memberships		353.00	1,188.80	560.00	212.29%	560.00
5080 · Postage and Shipping	508.79	475.01	5,554.12	5,700.00	97.44%	5,700.00
5090 · Equipment & Repairs & Supplies	99.19	1,704.77	12,569.71	17,800.00	70.62%	17,800.00
5100 · Utilities	1,732.24	2,166.68	20,151.31	26,000.00	77.51%	26,000.00
5120 · Communications	741.54	225.02	3,244.11	2,700.00	120.15%	2,700.00
5140 · Commercial Pkg Insurance	1,151.32	1,113.91	13,871.44	13,400.00	103.52%	13,400.00
5160 · Vehicle Fuel & Maintenance		23.75	106.46	275.00	38.71%	275.00
5170 · Staff Mileage	127.00	58.34	814.85	700.00	116.41%	700.00
5180 · Training and Staff Development		250.01	1,759.04	3,000.00	58.64%	3,000.00
5190 · TEACH Expense		41.67	189.41	500.00	37.88%	500.00
5200 · Emergency Grants	1,370.01	2,250.00	31,506.52	27,000.00	116.69%	27,000.00
5220 · Custodial Supply	300.25	375.79	3,740.04	4,500.00	83.11%	4,500.00
5230 · Custodial Maintenance Contracts	2,423.66	2,916.68	35,331.36	35,000.00	100.95%	35,000.00
5240 · Building and Grounds	581.62	1,083.34	8,870.07	13,000.00	68.23%	13,000.00
5250 · Professional Fees		3,100.00	15,952.72	14,600.00	109.27%	14,600.00
5280 · Bad Debts				300.00		300.00
5310 · Rental Expense	73.68	125.00	1,729.12	1,500.00	115.28%	1,500.00
5350 · Miscellaneous	6.99	62.26	615.90	750.00	82.12%	750.00
Total Expense	75,276.08	102,675.33	967,690.99	1,041,737.00	92.89%	1,041,737.00
Net Income w/o Depreciation	15,585.18	(16,554.42)	121,598.23	(79,617.00)	(152.73%)	(79,617.00)
Net Income w/o Depreciaton	15,585.18		121,598.23			
5270 · Depreciation	5,415.27		55,225.35			
Net Income	10,169.91		66,372.88			

Monroe County United Ministries, Inc.
MCUM Balance Sheet
As of December 31, 2010

	Dec 31, 10
ASSETS	
Current Assets	
Checking/Savings	
1005 · MB-General Chk (operating fund)	59,196.11
1015 · MB-ES Chk (restricted funds)	20,840.41
1019 · MB-Online Account	0.31
1030 · MB-Market (operating funds)	88,476.11
1035 · Un Commerce- (cash reserve)	102,547.50
1036 · Key - (cash reserve)	91,983.79
1037 · Regions- (Money M cash reserve)	92,388.44
1040 · IUCU- (cash reserve)	83,000.29
1050 · HL -Strategic Fd. (Board rst.)	303,189.61
1051 · HL-Priority (board restricted)	343,640.94
1057 · United Commerce- CD'S (es)	50,367.88
1058 · HL - Priority(donor restricted)	4,851.45
1060 · Petty Cash	50.00
1061 · Gift Cards	125.00
Total Checking/Savings	1,240,657.84
Accounts Receivable	
1100 · Accounts receivable	37,265.99
Total Accounts Receivable	37,265.99
Other Current Assets	
1150 · Prepaid Insurance	2,192.01
1170 · Prepaid Pest Control	310.40
1180 · Prepaid Koorsen Fire & Security	529.54
1190 · Prepaid Web Hosting Accounts	45.83
Total Other Current Assets	3,077.78
Total Current Assets	1,281,001.61
Fixed Assets	
1200 · Land	10,000.00
1210 · Buildings	1,716,850.28
1250 · Land Improvements	16,510.67
1260 · Equipment	339,695.24
1290 · Vehicles	16,268.00
1300 · Accumulated depreciation	(1,038,454.60)
Total Fixed Assets	1,060,869.59
Other Assets	
1054 · MCUM Fund-Community Foundation	188,954.98
Total Other Assets	188,954.98
TOTAL ASSETS	**2,530,826.18**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2070 · Accounts Payable	7,363.53
Total Accounts Payable	7,363.53
Other Current Liabilities	
2000 · Taxes Payable	1,789.06

Jack Hopkins Social Services Funding Application

Funding Sheet

21

Lead Agency:

Name Mother Hubbard's Cupboard

Is the Lead Agency a 501(c)(3)? ■ Yes ☐ No

Number of Agency Employees: Full-time 3 Part-time 2 Volunteers 140

Address where Project will be facilitated or housed:
1010 S. Walnut St. Suite G, Bloomington, IN 47401

Name of Project Administrator: Amanda Nickey

Address 1010 S. Walnut St. Suite G, Bloomington, IN 47401

Telephone & E-mail 812-355-6843 amanda@mhcfoodpantry.org

Name of other participating agencies, if different from Lead Agency:

Proposed Project:

Title of Project: Garden and Nutrition Support Vehicle

Total Cost of Project: $15,994.50

Requested JHSSF Amount: $15,000

Other Funds Expected for Project:

Amount	Source	Confirmed or Pending
$994.50	Mother Hubbard's Cupboard	Confirmed

Number of Clients Served by this Project in 2011: 5,875

Number of City Residents Served by this Project in 2011: 3,350

Is this a request for operational costs? ☐ Yes ■ No

If "yes," is the request for a pilot project or for bridge funding? ☐ Pilot ☐ Bridge

Example:
Tables: *5 tables @ $12.00 each*
Chairs: *20 chairs @ $8.00 each*

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
Pre-owned cargo van	$15,000

Claim Submission Date: *(check one)*

☑ July 2011 – September 2011 ☐ October 2011 – December 2011

☐ Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Mother Hubbard's Cupboard

Address: 1010 S. Walnut St. Suite G

Bloomington, IN 47401

Phone & E-Mail: mhc@mhcfoodpantry.org

Website: www.mhcfoodpantry.org

President of Board of Directors: David Lyman

Director Information

Director of Lead Agency: Amanda Nickey

Director's Address: 1010 S. Walnut St. Suite G

Phone & E-Mail: 812-355-6843 amanda@mhcfoodpantry.org

Presenter Information

Name of Person to Present Application to the Committee: Mary Beth Wendelin

Address: 1010 S. Walnut St. Suite G

Phone & E-mail: 812-355-6843 marybeth@mhcfoodpantry.org

Grant Writer Information

Name of Grant Writer: Mary Beth Wendelin

Address: 1010 S. Walnut St. Suite G

Phone & E-Mail: 812-355-6843 marybeth@mhcfoodpantry.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

Jack Hopkins Social Services Funding Committee 2009
Grant Application Submitted by Mother Hubbard's Cupboard, Inc.

Mission and Agency Overview:

Mother Hubbard's Cupboard (MHC) is a community food pantry whose mission is to provide wholesome, healthful food to people in need along with nutrition and gardening education. MHC strives to provide services in ways that build community while enhancing the dignity, respect, and self-care of all involved. Mother Hubbard's Cupboard has operated in Bloomington, IN since 1998. MHC is staffed by three full time employees, two part-time employees and 140 regular volunteers.

Programs and Clients:

In 2010, MHC's Food Pantry program provided groceries to 5,875 unduplicated clients for 97,644 total (duplicated) instances of service (a bag of groceries is an instance of service), redistributing a record 960,000 pounds of healthy food to our neighbors in need. MHC is the largest agency partner of the Hoosier Hills Food Bank (HHFB), distributing 31% of the HHFB's food in 2010. Clients are eligible to use MHC's services when their household meets at least one of MHC's guidelines. All MHC's clients meet CDBG income eligibility guidelines (100%). One-third of clients served are children under 18; 6% of our clients are ill or disabled; and 57% of our clients are Bloomington city residents.

Providing healthy, wholesome food through our Food Pantry is supported in large part by our Garden and Nutrition Programs. In 2010, MHC's Garden Program produced approximately 2,057 pounds of fresh vegetables for the food pantry in our four gardens, all within the city limits. Since the Garden Program began over ten years ago, it has produced more than 14,000 pounds of fresh produce. With the expansion of our Crestmont Community Garden and MHC's new garden in Butler Park, MHC has nearly 2 and half times the gardening space this year and anticipates greatly increasing the pounds of fresh food produced for the pantry during the 2011growing season. MHC also receives fresh food through HHFB's Plant-A-Row Program, which provided MHC with 45,000 lbs. of produce last year. The MHC's Nutrition Program supports the Food Pantry with sample tables, in-pantry resources, and educational classes which include bread baking, soup making, canning and preserving, healthy eating on a budget and an upcoming baby food making class.

Request and Proposed Use of Funds:

MHC respectfully requests $15,000 in Jack Hopkins funding for the purchase a pre-owned cargo van for use in our Garden and Nutrition Programs. The van will be used for the transport of gardening supplies and tools between our four garden locations, the transport of nutrition supplies to and from nutrition education sites, and as additional storage for both of these programs. Since we plan to purchase a pre-owned vehicle, the availability of specific vehicles will vary. However, we found a 2006 GMC Savanna 1500 Cargo Van with a 4.3L 6-cylinder engine with 58,000 miles for $15,000.

Addressing a Previously Identified Priority:

Mother Hubbard's Cupboard's food pantry, garden, and nutrition programs address community needs identified in both HAND's Consolidated Plan 2010-2014 and Monroe County's 2003 Service Community Assessment of Needs. Specifically, MHC aligns with Strategy 5 from HAND's 2010-2014 Consolidated Plan which states HAND's priority to "provide funding to nonprofit organizations that serve low-income individnals and families with their basic emergency needs: food, shelter, and health care" (19). Additionally, HAND's 2010-2014 Consolidated Plan identifies Mother Hubbard's Cupboard as the second most utilized agency under Public Assistance General (50).

The Service Community Assessment of Needs (SCAN) Report for Monroe County states that "food is a fundamental human need," (56) and reports that 17% of all households and 50% of low-income households reported problems having enough money for food. Additionally it reports that 7% of all households and 31% of low-income households needed emergency or supplemental food assistance (57).

One-time Investment:

Our request to purchase a pre-owned cargo van for our Garden and Nutrition Programs represents a critical one-time investment to our mission. MHC is an organization constantly on the move with gardens at four locations and educational classes around the city. In the past, gardening and nutrition supplies and tools were primarily transported in a staff member's personal truck, supplemented by volunteers' vehicles as needed. This staff member's vehicle is no longer available and due to the expansion of both the garden and nutrition programs relying on volunteers' vehicles will not sufficiently meet the needs of these programs.

In 2009, Jack Hopkins generously funded MHC's purchase of a cargo vehicle for the transport of food for our pantry program. The needs of our Garden and Nutrition Programs cannot be satisfied by this vehicle due to concerns of possible food contamination with gardening supplies (straw, compost, fertilizer, etc.). In addition to these food safety concerns, because of the growth in our programs it would be logistically challenging for the Food Pantry Program to share MHC's current cargo van with the Gardening and Nutrition Programs.

Leveraging Matching Funds and Other Community Support:

MHC's programs benefit from wide community support. MHC's Garden Program relies on a strong partnership with Bloomington's Parks and Recreation Department. Parks and Recreation provides the space from three of MHC's gardens as well as infrastructure support (building compost bins, maintaining fencing and landscaping, providing shed space, and acquiring organic materials). The Garden Program also received over $9,000 of in-kind donations of seeds, plants, and supplies from businesses and community members in 2010. During the 2010 growing season, 239 community and patron volunteers worked over 1,700 hours to maintain and harvest our gardens. The Nutrition Program also receives space free of charge from Middle Way House Food Works, Banneker Community Center, Bloomington Cooking School, and Perry Township for cooking and nutritional education classes.

Making a Broad, Long Lasting Impact:

MHC programs make a long lasting impact for our clients by providing them with food and education for them to make healthy choices. The Garden Program supplies MHC's Food Pantry with local, organically-grown, fresh food. The availability of fresh food for low-income families helps to make long-term impact on their health through good nutrition. In addition to providing food, the Garden Program teaches patrons and community members how to garden sustainably through our educational classes (Seed Starting, Worm Composting, Chickens in the City and many more!). Our summer youth garden program with the Banneker After-School Program and Summer Camp, Girls, Inc., and the Crestmont Boys and Girls Club uses gardening to teach children, ages 6-12, about nutrition which promotes lifelong healthy eating habits. The success of MHC's programs produces long-term positive spill-over effects that impact health (people with good nutrition have lower health care costs), employment and education (a balanced diet offers energy and allows increased productivity), and overall quality of life of people in need by working to alleviate the effects of hunger.

In addition to these long-term health benefits, MHC's programs focus on environmental sustainability. Our Pantry Program minimizes waste by distributing food that would otherwise be disposed of if we did not supply it to our neighbors in need. Food that does not make it out the pantry door is composted for our Garden Program and used to enrich our community gardens. Last year, through distributing food and composting the excess, we saved approximately 900,000 pounds from the waste stream.

By investing in Mother Hubbard's Cupboard with funds for a cargo van, the Jack Hopkins Social Service Fund would improve staff efficiency, expand program capacity to reach our clients and provide essential infrastructure to the organization. We appreciate your consideration of our request!

Simple Program Budget

Amount	Description	Funding Source
$15,000.00	Pre-owned cargo van	JHSSF
$74.50	Dealer fees	MHC
$820.00	Insurance for 1 yr.	MHC
$100.00	Registration	MHC

Grand Total : $15,994.50

CURRY AUTO CENTER INC

2906 Buick Cadillac Boulevard
(812) 336-2227 Fax (812) 332-8203
BLOOMINGTON, IN 47401-5444

BUICK Cadillac CHEVROLET GMC TRUCK

STOCK # Example - Revised
DATE April - 2011
HOME (812) 355-6843
FAX (812) 332-6406

PURCHASER Mother Hubbard's Cupboard
ADDRESS 1010 South Walnut Street CITY Bloomington STATE IN ZIP
YEAR 2006 MAKE GMC/Chevy MODEL Savana/Express TYPE Cargo Van
SERIAL NO. COLOR White TRIM
E-MAIL ADDRESS: marybeth@MHCFoodpantry.org

DEALER INSTALLED EQUIPMENT	FACTORY INSTALLED EQUIPMENT	LIST PRICE OF VEHICLE	$
$	$		
TOTAL $	TOTAL $		

TRADE-IN CERTIFICATION: THE CUSTOMER CERTIFIES HIS/HER TRADE-IN VEHICLE HAS NEVER BEEN TITLED UNDER A STATE OR FEDERAL "BRAND" SUCH AS "DEFECTIVE", "REBUILT", "SALVAGE", "FLOOD", ETC. AND VEHICLE HAS HAD NO PREVIOUS FRAME DAMAGE. _____ (INITIAL)

DESCRIPTION OF TRADE

YEAR MAKE MODEL
COLOR SERIAL NO.
PAYOFF $
OWED TO
ADDRESS

DISCLAIMER OF WARRANTIES

Any warranties on the products sold hereby are those made by the manufacturer. The seller, Curry Auto Center, Inc., hereby expressly disclaims all warranties, either expressed or implied including any implied warranty of merchantability or fitness for a particular purpose, and Curry Auto Center, Inc. neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products.

SPECIAL CONDITIONS

THERE ARE NO PROMISES FOR ACCESSORIES OR REPAIR WORK, ORAL OR WRITTEN WITH THIS PURCHASE, UNLESS STATED BELOW

X BUYERS SIGNATURE X SALESMAN SIGNATURE

TOTAL FACTORY PRICE	
DEALER INSTALLED EQUIPMENT	
TOTAL RETAIL PRICE	15,000.00
TRADE IN ALLOWANCE / DISCOUNT	
DIFFERENCE	
Doc Fee	74.50
SALES TAX Tax Exempt	—
SUB TOTAL	
LIEN PAY - OFF ON TRADE IN	
SUBTOTAL	
DOWN PAYMENT	
BALANCE DUE ON DELIVERY	15,074.50

FINANCE COMPANY

NAME
ADDRESS

PURCHASER'S STATEMENT

With my signature below I, the purchaser, agree that this order includes all of the terms and conditions on both the face and reverse side hereof. That this order cancels and supersedes any prior agreement and as of this date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby. I, the purchaser certify that: 1. I have read the matter printed on the back hereof and agree to it as a part of this order the same as if it were printed above my signature. 2. I am 18 years of age or older. 3. At the time of delivery all safety and emission equipment on this vehicle was in proper working order. 4. At the time of delivery, the factory window sticker was properly affixed to the vehicle. 5. I have read and understand and accept all provisions of the warranty statement covering the vehicle described above. 6. I agree to pay the difference in the amount stated above for Lien Pay-Off On Trade In and the actual amount of payoff due if a discrepancy occurs.
I hereby acknowledge receipt of a complete copy of this order.

SALESMAN X BRAUDEN
MANAGER X
(THIS ORDER IS NOT BINDING UNTIL ACCEPTED BY AUTHORIZED REPRESENTATIVE)

X PURCHASER'S SIGNATURE DATE

THIS ORDER IS SUBJECT TO TERMS AND CONDITIONS PRINTED ON REVERSE SIDE

04/08/2011 11:15 FAX 812 332 8203 CURRY BUICK 006/006

Mother Hubbard's Cupboard, Inc.
Statement of Activity
January - December 2010

		Jan - Dec 2010
Income		
Contributions Income	$	114,259.90
Grants	$	57,933.94
In-kind Income	$	128,417.66
Interest Income	$	1,012.42
Special Events	$	82,511.14
Total Income	**$**	**384,135.06**
Gross Profit	**$**	**384,135.06**
Expenses		
Advertising	$	204.38
Automobile Expense	$	1,665.41
Building R&M	$	716.00
Conferences/Trainings	$	1,153.63
Depreciation	$	2,532.45
Dues & Fees	$	957.23
Equipment R&M	$	901.00
FDE Fundraising Direct Expense	$	5,687.02
HHFB SMC	$	36,913.87
In-Kind Donated Services/Assets	$	128,417.66
Insurance	$	4,397.52
Licenses and Permits	$	28.56
Mileage Reimbursements	$	305.40
Misc. Expenses	$	-
Total Payroll Expenses	$	116,979.37
Postage and Delivery	$	1,071.02
Printing and Reproduction	$	515.50
Professional fees	$	10,035.00
Rent	$	99.00
Supplies	$	7,568.21
Utilities	$	8,378.16
Total Expense	**$**	**328,526.39**
Net Operating Income	**$**	**55,608.67**
Net Income	**$**	**55,608.67**

Mother Hubbard's Cupboard, Inc.
Balance Sheet
As of December 31, 2010

		As of Dec 31, 2010
ASSETS		
Current Assets		
Checking/Savings		
Checking	$	75,311.47
PayPal Bank Acct	$	3,861.67
Petty Cash	$	104.80
Total Checking/Savings	**$**	**79,277.94**
Accounts Receivable		
Grant Receivable	$	5,575.91
Total Pledges Rec	$	72,688.60
Total Accounts Receivable	**$**	**78,264.51**
Other Current Assets		
Certificates of Deposit	$	101,952.10
Prepaid Ins -Auto	$	390.64
Prepaid Ins - D&O	$	248.00
Prepaid Ins - Wkrs Comp	$	602.39
Undeposited Funds	$	9,446.76
Total Other Current Assets	**$**	**112,639.89**
Total Current Assets	**$**	**270,182.34**
Fixed Assets		
Accumulated Depreciation	$	(9,365.45)
Equipment	$	22,549.97
Equipment-VAN	$	30,324.50
Total Fixed Assets	**$**	**43,509.02**
TOTAL ASSETS	**$**	**313,691.36**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	$	3,325.28
Total Accounts Payable	**$**	**3,325.28**
Credit Cards		
Maxwell's on account	$	28.81
Mr. Copy on account	$	91.13
Total Credit Cards	**$**	**119.94**
Other Current Liabilities		
Payroll Liabilities	$	3,098.08

Total Other Current Liabilities	**$**	**3,098.08**
Total Current Liabilities	**$**	**6,543.30**
Total Liabilities	**$**	**6,543.30**
Equity		
Opening Bal Equity	$	8,375.58
Retained Earnings	$	243,163.81
Net Income	$	55,608.67
Total Equity	**$**	**307,148.06**
TOTAL LIABILITIES & EQUITY	**$**	**313,691.36**

Jack Hopkins Social Services Funding Application

Funding Sheet

22

Lead Agency:

Name My Sister's Closet

Is the Lead Agency a 501(c)(3)? ■ Yes ☐ No

Number of Agency Employees: Full-time 0 Part-time 1 Volunteers 25

Address where Project will be facilitated or housed:
1010 S. Walnut Ste F, Bloomington, IN 47403

Name of Project Administrator: Sandy Keller

Address 403 S. Walnut St., Bloomington, IN 47401

Telephone & E-mail 812-330-0066, skeller@absoluteresearch.net

Name of other participating agencies, if different from Lead Agency: none

Proposed Project:

Title of Project: Maximized Impact: Addressing the Needs of Clothing Voucher Recipients with Extended Store Hours

Total Cost of Project: $9048

Requested JHSSF Amount: $4524

Other Funds Expected for Project:

Amount	Source	Confirmed or Pending
$4524	Store Revenue pays store staff wages	Pending

Number of Clients Served by this Project in 2011: 125+

Number of City Residents Served by this Project in 2011: Unverifiable

Is this a request for operational costs? ■ Yes ☐ No

If "yes," is the request for a pilot project or for bridge funding? ■ Pilot ☐ Bridge

Example	
Tables:	*5 tables @ $120.00 each*
Chairs:	*20 chairs @ $8.00 each*

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
Rank 1: Wages at $7.25/hour x 20 hours x 26 weeks = $3,770	
Rank 2: Employment taxes = 20% x $3,770 = $754.	
(wages will become self-generating after initial 26 weeks to complete total 2011 (52 weeks) project cost of $9,048)	

Claim Submission Date: *(check one)*

☐ July 2011 – September 2011 ☑ October 2011 – December 2011

☐ Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: My Sister's Closet

Address: 1010 S. Walnut St. Ste F.
Bloomington, IN 47401

Phone & E-Mail: 812-355-6842, info@sisterscloset.org

Website: www.SistersCloset.org

President of Board of Directors: Sandy Keller

Director Information

Director of Lead Agency: Sandy Keller

Director's Address: 403 S. Walnut St, Bloomington, 47401

Phone & E-Mail: 812-330-0066, skeller@absoluteresearch.net

Presenter Information

Name of Person to Present Application to the Committee: Jacquelyn Carnes

Address: 920 S. Ransom Lane, Bloomington, 47403

Phone & E-mail: 812-340-8021, jacquelyn1212@gmail.com

Grant Writer Information

Name of Grant Writer: Jacquelyn Carnes

Address: 920 S. Ransom Lane, Bloomington, 47403

Phone & E-Mail: 812-340-8021, jacquelyn1212@gmail.com

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

"Maximized Impact: Addressing the Need of Clothing Voucher Recipients with Extended Store Hours"
Jack Hopkins Social Service Funding Program Grant application
Respectfully submitted by My Sister's Closet

Mission Statement and Description of Service

My Sister's Closet provides gently-used workforce attire to women seeking self-sufficiency through gainful employment. This clothing allows individuals to interview successfully and fit into a competitive work environment. My Sister's Closet provides for the basic human need of clothing for individuals in pursuit of gainful employment, which in turn enables better provision of needs for their families. We partner with Bloomington referral agencies that determine individual need who use the voucher program to obtain free clothing for low income and at-risk clients. Partnering agencies assist women experiencing physical emergencies, domestic violence, homelessness, joblessness, displacement due to fires, floods, etc.

Each voucher recipient (age 16 and up) qualifies for 2 outfits to interview and a total of 5 outfits once they have been hired in a position of at least 30 hours/week (may be cumulative), or a total of 2 outfits for any amount of part-time employment. Besides clothing, clients receive all items completing an outfit including: purses, shoes, accessories and outerwear. Through partnerships with salons and for-profit retailers, voucher recipients also receive free haircuts & styles, manicures & makeovers, cleansing products and makeup. For all other women shopping at My Sister's Closet, the clothing is available in a Bargain Boutique setting and is affordable to anyone living on a low cost budget or those at-risk individuals who choose to not qualify for vouchers. For those individuals not redeeming vouchers and choosing the low-cost option to shop in our store, their identification is not required and thus we are unable to verify the exact number of city residents that we have served. All items are donated by other community women, making it a very green, grassroots agency.

Request for Funding

My Sister's Closet's Bargain Boutique is currently open 22 hours/week, Wednesday through Friday, 10 am-3 pm, Saturday 10 am-5 pm, and staffed by one part-time employee at minimum wage. The revenues from store sales pay her wages, liability insurance, and taxes. The entire voucher clothing program is operated through our Boutique within these limited hours. We face particular environmental challenges that prevent us from being open for evening hours. Mother Hubbard's Cupboard, the adjacent food pantry, gives away free groceries Monday – Friday, 4-6 pm. During these times, all parking spaces within a 2 block area are taken and long lines form blocking the sidewalks and our store entrance. This has forced MSC to scale back on the hours we are available to our customers and voucher recipients.

Additionally, job candidates needing clothing are often notified with very limited windows of time to get prepared for their interviews. They rely on us to get them dressed within the confines of bus schedules, rides, baby sitters, and other jobs, etc. While it would be advantageous to be open during times when our clients are more likely to shop, i.e., 3 pm and after, it is simply not reasonable to expect clients to shop at times when there is no parking or expect them to walk through blocked entrances. **Thus, we seek JHSSF funds to hire an additional staff person which would enable us to open an additional 20 hours, offering evening hours on Saturday, and opening Sunday-Tuesday.** The measurable goals and expected outcomes for the expansion of our store hours for 2011 are: increase above our average 125+/year voucher recipients who will be clothed with

workforce attire; increase above and beyond the average 800+ patrons annually who will be able to interview successfully and retain their current jobs with the use of our low-cost workforce attire; and the creation of 1 -2 part-time jobs for the City of Bloomington.

Meeting the Criteria for Qualification

This application meets the funding criteria for JHSSFP in the following ways:

1. Extended store hours to support our Clothing Voucher Program specifically addresses two of the five areas of urgent needs identified in the SCAN report, namely providing for services to combat under-and unemployment as well as specifically servicing vulnerable and at-risk populations by:
    a. collaborating with other businesses, faith-based groups, and local non-profits (5),
    b. "removing employment barriers, and facilitating access" (29) to gainful employment opportunities with the provision of appropriate workforce attire.
    c. meeting the need for clothing where 62% of provider clients reported clothing provision a major or minor problem (58-9).
    d. Responding to and proactively defending against the effects of under or un-employment for those "victims of an unfortunate series of events with economic consequences – catastrophic illness not covered by insurance leading to the loss of a home and economic ruin; the dissolution of a family and loss of income through divorce, abandonment or death of a spouse; or losing childcare vouchers due to state cutbacks and no longer being able to work without affordable childcare" (61).
2. This request satisfies the requirement of a one-time investment for operational costs because we will use the funds to expand the already successful, efficient and self-funding template of our store. These funds, when awarded, will enable us to hire an additional store staff person(s) for a period of six months, during which time MSC will make additional investments in advertising to drive new shoppers to our extended store hours. After the grant period, store revenues will easily continue to fund a new staff person(s), which means that the JHSSFP one-time investment will become completely self-generating and multiply in the coming years. Additionally, those voucher recipients previously unable to redeem vouchers due to our limited store hours will have increased opportunities to acquire their workforce attire, being mindful that "it is important to help any qualified individuals who have lost their jobs due to company downsizing or other economic reasons find suitable employment as quickly as possible" (18).
3. To use the words of John Hopkins, this investment "will have a positive, long-term spillover effect" in the following ways:
    a. Nearly doubling our store hours means twice the opportunity to clothe vulnerable populations entering or re-entering the workforce who are also combating under- and unemployment, poverty, and the inability to properly provide individuals and their own families, and additional "destabilizing effects" as outlined in the SCAN report (13).
    b. Increased effectiveness of those referral agencies who are already "have to further stretch already limited staff and resources" (22) with regards to employment services given recent national unemployment rates.
    c. Proper clothing for gainful employment for at-risk or low-income individuals significantly increases a woman's ability to become self-sufficient, to provide for her family, and to become stable, contributing members to our community.
    d. Create 1 or 2 part time employment opportunities within the City of Bloomington.
    e. Enable My Sister's Closet to take a meaningful step toward growing and expanding our services, with a vision of moving to a larger space and potentially expanding to have a "My Brother's Closet" to meet the workforce attire needs of the men in our community.

My Sister's Closet Partner Agencies - 2011

Partner Agencies

American Red Cross
Amethyst House
Area 10 Agency on Aging
Binkley House Emergency Youth Shelter
Bloomington Housing Authority
Bloomington Parole Board
Bloomington Township
Catholic Charities
Centerstone
Circles (SCCAP)
Community Employment Options
Community Kitchen
Experience Works
Family & Children Services, Vincennes
Family Services Asso/Mental Health
Family Solutions
Genesis Summer Shelter
Hannah House
Housing And Neighborhood Development (HAND)
IMPACT
Ivy Tech College
Martha's House
Middle Way House
Monroe County Division of Child Services
Monroe County United Ministries
Mother Hubbard's Cupbord
Options for Better Living
Perry Township
Planned Parenthood
Salvation Army
SCCAP Head Start
Shalom Center
South Central Community Action Program, Family Development
Stepping Stones
Stonebelt
The Rise
United Way office
Voc Rehab (FSSA)
White River Central Neighbor Council
Work One

My Sister's Closet
Statement of Cash Flows
January through December 2010

	Jan - Dec 10
OPERATING ACTIVITIES	
Net Income	7,830.84
Adjustments to reconcile Net Income to net cash provided by operations:	
Payroll Taxes Payable	-3,614.31
Sales Tax Payable	-60.91
Net cash provided by Operating Activities	4,155.62
Net cash increase for period	4,155.62
Cash at beginning of period	20,945.76
Cash at end of period	25,101.38

7:11 PM
03/28/11
Cash Basis

My Sister's Closet
Profit & Loss
January through December 2010

		Jan - Dec 10
Ordinary Income/Expense		
Income		
'10 Night Extraordinary Women		7,601.00
Contributions		320.05
Contributions Income		1,218.23
E-Bay Sales		450.00
Flower Sale 2010		4,167.00
Fundraising Income		110.32
Grants		7,476.00
Miscellaneous Income		107.15
Reimbursed Expenses		32.85
Store Sales		17,669.10
Total Income		39,151.70
Expense		
Advertising		1,224.66
Bank Service Charges		552.87
Bank transfer		0.00
Donations		-6.00
Flower Sale 2010 expense		3,418.16
Fundraising Expense		44.00
Insurance		
Liability Insurance	716.00	
Insurance - Other	1,181.00	
Total Insurance		1,897.00
Night Extraordinary Women '10		4,973.95
Office Supplies		291.38
Payroll Expenses		12,322.20
Professional Fees		
Accounting	717.50	
Total Professional Fees		717.50
Rent		1,544.40
Success Institute		20.32
Supplies		
Marketing	260.22	
Office	1,433.39	
Total Supplies		1,693.61
Utilities		2,011.77
Total Expense		30,705.82
Net Ordinary Income		8,445.88
Other Income/Expense		
Other Income		
Interest Income		20.33
Total Other Income		20.33
Other Expense		
Other Expenses		635.37
Total Other Expense		635.37
Net Other Income		-615.04
Net Income		7,830.84

Jack Hopkins Social Services Funding Application

Funding Sheet

(23)

Lead Agency:

Name New Hope Family Shelter, Inc

Is the Lead Agency a 501(c)(3)? ☐ Yes ☐ No pending as of Mar. 9, 2011

Number of Agency Employees: Full-time 1 Part-time 5 Volunteers 300

Address where Project will be facilitated or housed:
409 W. Second St.

Name of Project Administrator: Jim Riley

Address P.O. Box 154 Bloomington, IN 47402

Telephone & E-mail 812-340-3052 nhfsinc@gmail.com

Name of other participating agencies, if different from Lead Agency: United Way providing fiscal services

Proposed Project:

Title of Project: New Hope Start-up

Total Cost of Project: $169,455

Requested JHSSF Amount: $27,721

Other Funds Expected for Project:

Amount		Source	Confirmed or Pending
$11,255		board members	confirmed
$42,395	$42,345	grants applied for	pending
130,500	$130,500	fundraising plan for 4/1 - 12/31/11	

Number of Clients Served by this Project in 2011: this is a new project

Number of City Residents Served by this Project in 2011:

Is this a request for operational costs? ☐ Yes ■ No

If "yes," is the request for a pilot project or for bridge funding? ☐ Pilot ☐ Bridge

Example:
Tables: *5 tables @ $12.00 each*
Chairs: *20 chairs @ $8.00 each*

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
rehabilitation of shelter house	$30,221 of which $27,721 is requested from Jack Hopkins SSF

This entire amount is required by city, county, and state building codes to make the shelter house ready for accommodation. Community members and organizations are donating the house itself, plus labor and supplies for all other elements of rehabilitation.

Claim Submission Date: *(check one)*

☑ July 2011 – September 2011 ☐ October 2011 – December 2011

☐ Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: New Hope Family Shelter, Inc.

Address: P.O. Box 154
Bloomington, IN 47402

Phone & E-Mail: 812-340-3052 nhfsinc@gmail.com

Website: www.newhopefamilyshelter.org

President of Board of Directors: Jim Riley

Director Information

Director of Lead Agency: will be hired in May

Director's Address:

Phone & E-Mail:

Presenter Information

Name of Person to Present Application to the Committee: Jim Riley

Address: 2722 E. Brigs Bend Bloomington, IN 47401

Phone & E-mail: 334-2996 rileyj@indiana.edu

Grant Writer Information

Name of Grant Writer: Jim Riley and Kerry Greer

Address: 2722 E. Brigs Bend Bloomington, IN 47401

Phone & E-Mail: 334-2996 rileyj@indiana.edu

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

Agency Mission. New Hope Family Shelter's mission is to provide temporary shelter for homeless families in Bloomington and Monroe County and, in collaboration with other agencies, to help those families regain housing by addressing the problems that led to homelessness.

Nature of the Project. This application respectfully requests Jack Hopkins Social Services Funding for $27,721 to pay rehabilitation costs for our main shelter house, the largest part of that being the cost of a handicap-accessible full bathroom and laundry to prepare the shelter house for overnight accommodation. (See appendix for the estimate.) This plus volunteer labor; donated supplies, furnishings and office equipment; and fundraising will allow New Hope to open by July 1, 2011.

Case management, meaning daily contact between our professional case manager/director and sheltered families, and weekly formal assessments of each family's progress toward its goals, is the hallmark of the New Hope plan. The director/case manager, part-time staff, and volunteers will work together and partner with other agencies in our community to:

- assess each family's problems and potential, and draft a contract for each family stating the family's goals for self sufficiency or permanent supportive living;
- guide shelter residents toward housing, using New Hope's new affordable rental housing inventory;
- encourage residents to pursue employment opportunities and address barriers to stable employment;
- advocate for community-wide improved pay levels and a bigger inventory of affordable housing;
- promote addictions recovery by working with Centerstone's Recovery Engagement Center, Amethyst, Volunteers in Medicine's tobacco cessation program, and the hospital's tobacco cessation clinic;
- develop and implement formal programs on household finances, mentoring plans for children in the shelter, homework help for children, and job interview and retention skills;

These programs prepare families to leave New Hope within 90 days, which is the limit of the emergency shelter services this agency will offer.

New Hope has three units at its main shelter, supervised 24/7, is negotiating for a fourth at Rosie's Place in Bloomington township, and will add three rental units. This will make it possible to shelter 7 families at a time and at least 42 families a year.

We are ready to hire a director/case manager. Ads will appear on 4/8-4/10 with a deadline of 4/22 and interviews 4/29-4/30 and a hire date of 5/5. The new director will immediately hire part-time staff, adopt policies and procedures, finalize the negotiated use of Rosie's Place and local rental units with part-year lease periods, and assess and admit residents.

Satisfaction of Funding Criteria

The Program Should Address a Previously Identified Social Service Priority. The City's Consolidated Plan for 2010-2014 identifies family shelter as the leading gap in the current social services system: "the need for a homeless family shelter was discussed repeatedly during the community focus groups and key informant sessions," which provided input for the Consolidated Plan. New Hope will serve intact families, moms who are not victims of domestic violence, and families headed by single dads.

Reports from other, non-family, shelters confirm the need for a family shelter. Middle Way reports up to 4 families a week seek shelter outside its mission. Shalom's 2006 survey showed 1 new family a week seeking day shelter. Bloomington township's Rosie's Place provided shelter for 7 families in

2009. MCCSC identified 12 students whose families reported them as homeless in 2009-2010. Some homeless families present at more than one agency. Some need only a few nights shelter, while others need longer to regain their footing. Many homeless families prefer to remain invisible while living in cars and motel rooms in order to escape DCS involvement. It is difficult to translate piecemeal facts into hard numbers for how many families need shelter on an average night or during a year. Our best estimate, based on interviewing key informants working with this population, is that up to 7 families need shelter on a given night and 30 a year, the latter being probably conservative. Homeless families are by definition low income. New Hope will limit its services to residents of Monroe County, of whom more than 60 per cent live in Bloomington.

The Funds Should Provide a One-Time Investment with Leveraged Matching Funds.
New Hope requests a one-time investment to prepare its main shelter to accommodate homeless families. Bloomington Hospital has donated the use of a house for 5 years for a nominal lease, and agreed to provide parking and to maintain the house's exterior. Modifying the house to provide handicap-accessible bedroom and bath, as required by city, county, and state building codes, is estimated to cost $30,221 which we propose to fund with $27,721 from Jack Hopkins and $2,500 from the Home Modification for Accessible Living program. This is far less than the cost of renting equivalent space for 5 years, and the 5 years may be extended.

Community members and IU students have stepped forward to provide the labor, skills, and materials that will complete rehabilitation of the main shelter house, which has been vacant since 2002. Local merchants have donated paint and supplies, non-profits have offered use of equipment, and several organizations are providing "days of labor" through the spring. Some volunteers are now removing carpeting and restoring hardwood floors with the aim of mitigating the threat that bedbugs pose to public accommodations of all types. Others are planning a vegetable garden, landscaping, and a play area for young children.

United Way of Monroe County is providing fiscal services. This allows New Hope to receive grants from the city and other organizations with UW disbursing those grants to New Hope under the terms set by the granting agency. New Hope applied for 501(c)3 status on March 9, 2011, which allows us to accept contributions from individuals as tax deductable pending IRS approval. The board of directors put up $11,255, some of which has now been spent on insurance, supplies, and our 501(c)3 application. Our fundraising effort for the period to 12/31/11 is directed at people in the community known to be interested in family sheltering, churches, civic clubs, selected residents, local and regional granting agencies and foundations, corporations, and other groups with the aim of gaining organizational support and contributions. We have several fundraising events planned for April and May, starting with an Open House on April 10. We are pursuing grant opportunities to support our garden, a bike program, and an early education program.

The Program Should Have a Broad and Lasting Benefit to the Community. The key role of JHSSF support will be to securely launch a new social service agency to meet this community's need for a family shelter.

New Hope Family Shelter

Financial Outlook

Assets

		Cash	*In-Kind*
cash and pledges		9,255	
house lease 5 yrs	IU Health Blooming Hospital		72,000
exterior maintenance	IU Health Blooming Hospital		15,000
5 parking spaces	IU Health Blooming Hospital		6,250
Pledged construction labor	volunteers		14,418
Lead testing	City of Bloomington		300
Professional Services	architect, legal, accounting, pr		4,250
Other donations/supplies	various	300	2,525
Officers and directors ins. prepd	ISU The May Agency	850	
Total		*10,405*	*114,743*

Liabilities

accounts payable	Rehabilitation and renovation expense	30,221	
Lease 5 yrs		5	
Total		*30,226*	-
Net Assets		*94,922*	

Grant/Fundraising Plan	**4/1/11-12/31/11**	***Received***	***Pending***
Psi Iota Xi			3,000
MC cares			11,674
Jack Hopkins			27,721
projected from other grant applications			59,500
projected direct mail/email solicitations	selected households and supporters		40,000
projected church and civic club outreac	94 churches/30 civic orgs contacted		25,000
projected from events			6,000
Total		-	*172,895*

Operating budget

Revenue	Description	Amount
cash and pledges	from board of directors	9,255
grants pending	Psi Iota Xi, MC CARES, Jack Hopkins	42,395
grants projected	Com. Found., MC, township trustees, & others	59,500
direct mail/email colicitations	550 selected households and 130 "friends"	40,000
church and civic club outreach	94 churches/30 civic orgs contacted	25,000
fundraisers		6,000
Total		*182,150*
Expenses		
salaries and benefits	director/case manager	37,129
wages for part-time staff	5 or 6 part-time staff	57,930
direct expenses	rent & util for additional units	28,400
house operations & ins.	utilities, insurance	10,800
other	bus passes, background checks, etc.	4,975
Total		*139,234*
Net Operating surplus		42,916

March 25, 2011

Mr. Jim Riley
Family Center
rileyj@indiana.edu

RE: Remodeling work at proposed family center at West Second Street

Proposal

Fox Construction Company, Inc. proposes to furnish the necessary material, labor and equipment to complete the following:

- Construct a new handicapped accessible restroom consisting of lavatory, toilet, handicapped shower, grab bars, mirror and vinyl flooring
- Install new childs tub within existing restroom
- Construct washer/dryer closet with hook-up
- Construct wood frame partition to create additional bedroom at front entry area
- Close existing french door opening
- Complete drywall and painting work associated with new restroom, bedroom, laundry utility
- Miscellaneous demolition as necessary to complete work listed above
- Clean up of debris created by above work
- Minor electrical associated with restroom, bedroom and laundry utility only

Total Proposed Cost $30,221.00 (Thirty thousand two hundred twenty one and 00/100 dollars)

207 W. 10th Street • Bloomington, IN 47404
Phone (812) 323-4342 • Fax (812) 323-1271

New Hope Family Shelter, Inc.

Business Plan, March 29, 2011

contents:

1. *Mission*
2. *Agency structure*
3. *Statement of Policies*
4. *Development Plan for 2011*
5. *Plan for hiring director*
6. *Budges for rehabilitation the house and operating expenses for year 1*

1. Mission:

New Hope Family Shelter's mission is to provide temporary shelter for homeless families in Bloomington and Monroe County and, in collaboration with other agencies, to help those families regain housing by addressing the problems that led to homelessness.

2. Agency structure

Board:

Hailey Butchart, Secretary
Mike Gentile, Treasurer
Fr. Robert Keller, O.P.
Bud Kohr, Vice President
Thomas Pearson
Jim Riley, President
Becky Rose
Sue Shindell

committees:
procedures, policies, and personnel
development
publicity and communications
IU students
house rehabilitation and maintenance
furnishings, appliances, and office equipment
kitchen and pantry
finance
church relations
volunteer coordination

website: www.newhopefamilyshelter.org
email: nhfsinc@gmail.com
tel.: 812-340-3052

3. Statement of Policies

New Hope Family Shelter, Inc. will shelter families from Bloomington and Monroe County who are homeless and have no friends or relatives able to provide housing. Initial contacts by families seeking shelter should be by telephone only. Applicants will be required to supply information about their housing and employment history, criminal record if any, drug and alcohol problems, and the circumstances that led them to homelessness. The director/case manager will then conduct background checks on the applicants, verify the information they have provided, and in personal conversations probe social and mental health issues that may be factors in the family's circumstances. Families admitted to New Hope will sign formal agreements detailing the issues they agree to work on under the director's supervision. Families may stay up to 90 days, depending on the nature and severity of the problems they face. New Hope will not be able to provide transitional housing services, the phrase ordinarily used for longer term stays.

New Hope's signature characteristic is case management. The director/case manager will have daily contact with residents, adults and children, will meet formally at least once a week with residents, and will assess each family's progress toward its goals. The direct/case manager will also follow up with families that leave the shelter for up to a year, providing additional help with job searches, obtaining benefits, making referrals to service providers (e.g., child care, alcohol treatment), filing for the earned income tax credit, and similar services.

The director/case manager will work with each family each week on progress toward their goals, and make a weekly assessment of the family's cooperation with shelter rules and procedures. Families may earn both merits and demerits, awarded on the basis of progress toward goals, performing assigned tasks at the shelter (such as keeping the house clean), and behavior. Families that fail to make reasonable progress toward their goals, act disruptively, or accumulate excessive demerits will be required to leave.

The shelter will be a non-smoking facility, by requirement of IU Health Bloomington Hospital, which is providing the house. It will be a clean facility, using random drug and alcohol screens to see that residents are drug- and alcohol-free. Applicants will need to show a current prescription for any prescription medications they are taking. New Hope will not admit persons convicted of a sexual offense under any circumstances, and will not admit persons convicted of a recent offense involving violence.

New Hope will serve married couples with children, single moms or dads with children, and unmarried couples with a longstanding relationship and their children. Admissions requirements will not discriminate on the basis of age, race, sex, national

origin, or sexual orientation. New Hope will not allow boy- or girl-friends of a parent with children to live at the shelter, and will not admit couples without children.

Parents needing child care services will be referred to local providers that offer low or no fee services for low- and very low-income households. New Hope's fenced-in back yard will have a picnic table, playground equipment, a garden, and other facilities for children to play and adults to relax.

At 409 W. 2nd St., the shelter house is located in close proximity to many service providers in this community, a short distance from Centerstone (our backyard neighbor), VIM, Shalom, Bloomington Hospital's smoking cessation clinic, Community Kitchen, Amethyst House, Mother Hubbard's Cupboard, and others, and on a Bloomington Transit line. We have made arrangements with Shalom to refer our residents to many services provided there, including job searches and legal aid. We have budgeted to provide monthly bus passes to families that need transport. IU Health Bloomington Hospital has agreed to dedicate parking spaces, including handicap spaces, for use by New Hope staff and residents.

New Hope may be able to admit some applicants the same day they apply, but we have budgeted for motel stays for cases where verification and background check take longer or the application is made on a week-end.

Residents will have access to a common kitchen, laundry, living room, and back yard. The kitchen will be stocked with some basic food items, such as milk, coffee, and tea, and each family will have a lockable space to store foods that do not have to be refrigerated. Churches and other groups will occasionally come in to fix a meal for all residents. We will also stock the laundry with soap.

Our needs assessment, based on data from a survey conducted by Shalom, MCCSC data on the number of school children reported as homeless in 2009-2010, and reports from social workers at Middle Way, Shalom, the offices of township trustees in Monroe County, and others, indicates that at least 20 to 30 families will require shelter during the course of a year. New Hope will be able to accommodate at least 12 families at the main shelter house if the average stay is 90 days or 18 if the average stay is 60 days.

The main shelter, at 409 W. 2nd St., will accommodate three families at a time. We are negotiating with Linda Sievers of Bloomington Township to provide case management services in return for using Rosie's Place, located behind the township offices, as a fourth unit. And we have budgeted to rent three additional apartments. Thus New Hope's plan is to accommodate up to seven families at a time.

(These policies have been adapted for our use from the operating documents of a nationally recognized best-practice shelter in Alexandria, Va., New Hope Housing, Inc., Wellspring in Martinsville, and Holy Family and Dayspring in Indianapolis.)

4. Development Plan for 2011

Cash contributions

Outreach to	**date**	**amount**
Psi Iota Xi grant	2/28/11	$ 3,000 pending
New Hope Board cash and pledges	3/4/11	11,155
Fundraising letter to 94 churches	3/11/11	
Fundraising letters to 56 board friends	3/21/11 and following	1,130 in initial week
Fundraising email to 137 people interested in family sheltering		
Township trustees of Monroe County	March	4,000 so far
Monroe County CARES	3/25/11	11,674.47 pending
Jack Hopkins	3/28/11	27,721 pending
Open House, Bloomington Expo	Early Apr.	
Direct mail to 500 selected households	Apr. 7 and 11	
Bloomington Board of Realtors	4/15/11	500 projected
Private and corporate foundations, most in Bloomington, no deadlines	Apr and May	
Wine and food fundraiser	Early May	
Emergency Food and Shelter Program (if funded by Congress)	Not clear	$5,000 projected
Civic clubs, fraternals, and similar orgs.	Apr.	
SCI REMC	May	
IHCDA's NAP	May	Can request $15,000 in credits
Farmer's Market		
ONB Foundation	June	
Community Foundation	July	
Monroe County Community Service Grants	Sept.	
Picnic in the park, to benefit all shelters		
CDBG	Oct.	
Christmas letters	Nov.	

5. Plan for hiring director

We are ready to hire a director/case manager. Ads will appear on 4/8-4/10 with an applications deadline of 5/2 and a hire date of mid May. The new director will immediately hire part-time staff, adopt policies and procedures, finalize the negotiated

use of Rosie's Place and of local rental units with lease periods of less than a year, and assess and admit residents.

6. Budgets (as of Mar. 28, 2011)

a. 409 W. 2nd St. and New Hope's financial standing
b. Operating budget for first full year

a. Financial Outlook

Assets

		Cash	*In-Kind*
cash and pledges		9,255	
house lease 5 yrs	IU Health Blooming Hospital		72,000
exterior maintenance	IU Health Blooming Hospital		15,000
5 parking spaces	IU Health Blooming Hospital		6,250
Pledged construction labor	Volunteers		14,418
Lead testing	City of Bloomington		300
Professional Services	architect, legal, accounting, pr		4,250
Other donations/supplies	Various	300	2,525
Officers and directors ins. prepd	ISU The May Agency	850	
Total		*10,405*	*114,743*

Liabilities

accounts payable	Rehabilitation and renovation expense	30,221
Lease 5 yrs		5
Total		*30,226*
Net Assets		*94,922*

b. Operating budget

Revenue	Description	Amount
cash and pledges	from board of directors	9,255
grants pending	Psi Iota Xi, MC CARES, Jack Hopkins	42,395
grants projected	Com. Found., MC, township trustees, & others	59,500
direct mail/email solicitations	550 selected households and 130 "friends"	40,000
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fundraisers		6,000
Total		*182,150*
Expenses		
salaries and benefits	director/case manager	37,129
wages for part-time staff	5 or 6 part-time staff	57,930
direct expenses	rent & util for additional units	28,400
house operations & ins.	utilities, insurance	10,800
other	bus passes, background checks, etc.	4,975
Total		*139,234*
Net Operating surplus		42,916

NEW AGENCY

NO FINANCIAL STATEMENTS

Jack Hopkins Social Services Funding Application

Funding Sheet

(24)

Lead Agency:

Name Options, Inc.

Is the Lead Agency a 501(c)(3)? ■ Yes ☐ No

Number of Agency Employees: Full-time 150 Part-time 116 Volunteers 75

Address where Project will be facilitated or housed:
200 East Winslow Road, PO Box 1732, Bloomington, Indiana 47402

Name of Project Administrator: Susan Rinne

Address 200 East Winslow Road, PO Box 1732, Bloomington, Indiana 47402

Telephone & E-mail 812-332-9615 srinne@optionsfbl.com

Name of other participating agencies, if different from Lead Agency:

Proposed Project:

Title of Project: Progress Track II: Options Electronic Records Project

Total Cost of Project: $6,952.53

Requested JHSSF Amount: $6,000

Other Funds Expected for Project:

Amount		Source	Confirmed or Pending
$952.53	*$952.53	Options	Confirmed

Number of Clients Served by this Project in 2011: 375

Number of City Residents Served by this Project in 2011: 225

Is this a request for operational costs? ☐ Yes ■ No

If "yes," is the request for a pilot project or for bridge funding? ☐ Pilot ☐ Bridge

Example:	
Tables:	*5 tables @ $12.00 each*
Chairs:	*20 chairs @ $8.00 each*

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
1. Fujitsu FI-6670A Scanner	$6, 712.53

In the event the Committee is unable to fully fund the equipment, Options would seek donations to complete the project or determine if it could support an additional contribution. We are committed to completing this project and have demonstrated in the past our ability to do that.

Claim Submission Date: *(check one)*

☑ July 2011 – September 2011 ☐ October 2011 – December 2011

☐ Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Options, Inc.

Address: 200 East Winslow Rd, PO Box 1732
Bloomington, Indiana 47402

Phone & E-Mail: 812-332-9615 srinne@optionsfbl.com

Website: www.optionsfbl.com

President of Board of Directors: Amy Ripberger

Director Information

Director of Lead Agency: Susan Rinne

Director's Address: 200 East Winslow Rd, PO Box 1732

Phone & E-Mail: 812-332-9615 srinne@optionsfbl.com

Presenter Information

Name of Person to Present Application to the Committee: Susan Rinne

Address: 200 East Winslow Rd, PO Box 1732

Phone & E-mail: 812-332-9615 srinne@optionfbl.com

Grant Writer Information

Name of Grant Writer: Susan Rinne

Address: 200 East Winslow Rd, PO Box 1732

Phone & E-Mail: 812-332-9615 srinne@optionsfbl.com

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

Jack Hopkins Social Service Funding 2011
Progress Track II: Options Electronic Records Project

Mission: Established in 1982, Options is a non-profit organization whose mission is to partner with people with disabilities and their communities to bring about self-directed and enriched lives through education, information and support. Options serves people with disabilities of all ages in Bloomington and South-central Indiana with employment, community living, continuing education and respite services. In 2010 Options served 375 individuals and families, 225 of whom lived in Bloomington. We supported 95 individuals to get and keep employment in the past year with 23 new placements during these rough economic times. We provided 3000 hours of respite for families that are not now receiving any other service. We supported 168 people in community living and had 69 customers enrolled in our continuing education courses.

Project: Over the past several years, Options has been working on improving access to information to our staff working remotely by implementing electronic records. In 2008, the City of Bloomington Jack Hopkins grant gave Options assistance with its innovative program called, ***Progress Track.*** Options built a system that used computer kiosks to connect our staff to our electronic records in community living homes serving people in the Bloomington city limits. ***Progress Track*** uses donated/recycled computers with Linux operating systems to create home-based tracking and information systems. Since 2008, Options has continued to expand the availability of those kiosks and has been slowly moving all paper records into the software we use for the customer record. This has been a daunting task given the large number of settings we serve and all the required documentation. While we have worked diligently to make as many reports as possible electronic, there is still a substantial amount of information that is in a paper format that must be scanned and uploaded into the customer electronic file. After 2 plus years we still have not been able to keep up. We own only one small, desktop scanner that while fast, does not allow for multi-page feed, color scanning, or two sided scanning. With Progress Track II, Options will finally have all the necessary equipment to keep this project moving forward. Support for the high speed scanner requested will enable Options to get all records into our software this year and keep pace with current paper flow.

Need: Just like any other record keeping, moving customer records from paper and physical filing systems to computers and their super storage capabilities creates great efficiencies for our customers and staff. But efficiency isn't the only benefit. For our customers, access to good care becomes easier and safer when records can easily be shared. Important information can be accounted for and updated much more quickly. An existing electronic record system can save time gathering necessary information and can be lifesaving if an emergency occurs and answers to those questions are needed during the emergency decision-making process.

Earlier this year, Options conducted a survey of our staff to determine how long it takes to scan necessary documents. That study determined that staff, who are also responsible for quality assurance and supervision of direct service staff, spend 15 hours per week total scanning required documentation into our customer record software. This is valuable time that could be spent in training and supporting staff in their homes, on jobs, and in the community. ***Progress Track II*** is estimated to cut that time in half.

Another benefit is safety. In the past, our staff had to rely on paper documentation when they took someone to a health care professional. If that information had not been updated, then the doctor didn't have that piece of your medical puzzle to work with. However, when everyone can get to the information electronically and it is updated immediately in all locations, services improve.

Money is saved by using electronic records; not just the cost of paper and file folders, but the cost of labor and space, too. Because of the significant funding issues in our field this is especially critical. In the past two years, Options has seen a 15% reduction in funding or $1.2 million. At the same time we have seen a 6% increase in the customers we see day to day. Because of this we have had to cut several administrative staff while avoiding direct service staff reductions, as much as possible. Options is committed to moving to paperless systems for the potential savings and improvements in communication. We have had to prioritize salaries and benefits over other investments to ensure we maintain a quality staff so our ability to make major capital purchase has been limited. City support is essential so that we can make our systems work for our customers, staff and the environment.

Previously-identified priority: In the Scan Report 2003, the section addressing the needs of individuals with disabilities emphasizes the struggles many service providers have in maintaining quality services on ever tightening budgets. Certainly in the past two years, the funding cuts we have seen have been unprecedented. Because of that finding ways to improve staff efficiency which in turn will improve the overall communication for that customer is not only cost-effective but resourceful. The report goes on to say there is a need to "investigate the benefits and drawbacks of providing more services under one roof or other mechanisms for making service delivery more streamlined." By getting more information into our customer record system we will make our scattered site strategy easier and less expensive to manage continuing to allow people remain at home in their community.

Options has noted in its annual planning that one of the best ways of dealing with the cuts is technology. By reducing the time it takes to scan and upload documents we are able to make the best use of the talents of our staff. When you have a stack of documents waiting to be turned into digital format you do not want to spend hours with a scanner when there are a myriad of other tasks waiting for attention.

One-Time Investment: With the ***Progress Track II*** project, Options is proposing the purchase of a high speed scanner. The Fujitsu fi-6770A is a high-end high-speed real-time image processing function armed duplex ADF scanner that comes loaded with the industry's leading image processing software and image processing board. As a result, it supports real-time auto-rotation, auto-color recognition and other powerful features that enable it to scan at an impressive class leading 90ppm / 180ipm for ultra-efficient scanning operations. Once purchased, this scanner would add to the Options equipment and software arsenal allowing us to realize our dream of a paperless customer record system much sooner than we anticipated. It is a one-time investment that Options would maintain and upgrade as needed.

Broad and Long-lasting Effects: With this second phase of ***Progress Track***, Options will meet the following goals:

- Complete transfer of all existing customer files to digital format by the end of 2011
- Reduce scanning time to less than 8 hours per week and free staff up to provide more customer service activities
- Provide field staff with additional access to historical data from existing customer files
- Allow for improved care for our customers as a result of more complete information available on site and more supervisory time on site.
- Reduce costs for paper and related supplies.

Options is grateful for the opportunities that the City of Bloomington has provided us in the past and is hopeful that the Jack Hopkins Committee will see the value in continuing our efforts.

Progress Track II: Options Electronic Records Project						
Priority	*Item*	*Quantity*	*Cost per*	*Request*	*Contributed*	*Total*
1	*Fujitsu FI-6670A Scanner*	*1*	*$ 6,712.53*	$ 6,000.00	$ 712.53	$ 6,712.53
2	*Staff time for install and training in hours*	*4*	*$ 60.00*	$ -	$ 240.00	$ 240.00
	Total			**$ 6,000.00**	**$ 952.53**	**$ 6,952.53**

RICOH

8415 Allison Pointe Blvd Suite 100, Indianapolis, IN 46250 | 317-915-2010 | www.ricoh-usa.com

Quote/Estimate

Quote For: Options
Account Executive: Jamie Coon
Solutions Engineer: Scott Sweitzer
Date Prepared: 3-23-2011

Description	Qty	Price
Fujitsu FI-6670A http://www.fujitsu.com/global/services/computing/peripheral/scanners/product/fi6770a/	1	6712.53
Total Price	$	6712.53
Estimated Monthly Lease 3 Year / $1 Buy-out end-term	$/Month	n/a

Note: This quote is good for 30 days.
Note: If customer wishes to purchase quoted solution, a signable Statement of Work and Purchase Agreement will be provided that clearly states the deliverables, scope of work, and the services to complete the solution at the quoted price above. Any changes to the configuration, scope, prior to the signed Statement of Work will be reflected in the Statement of Work Document.. Any changes after will be considered a change of Scope and a Change of Scope form will be provided.
Note: Price does not include any applicable sales tax.
Note: Prices subject to change without warning.

Options For Better Living, Inc.

Statement of Financial Position

For the Twelve Months Ending December 31, 2010

ASSETS

Current Assets:	
Cash and Cash Equivalents	$1,747,023
Cash - Internet Sales	318
Cash - Covey Lane Deposits	4,606
Certificates of Deposit - Monroe Bank	77,433
Certificates of Deposit - Hilliard Lyons	2,243
Certificates of Deposit - Raymond James	190,563
Accounts Receivable	616,081
Less: Allowance for Doubtful Accounts	(36,480)
Accounts Receivable Net	***579,601***
Other Current Assets	80,545
Total Current Assets	***2,682,332***
Investments:	
Endowment Fund	301,397
Property and Equipment	1,952,645
Less: Accumulated Depreciation	(839,820)
Net Property and Equipment	***1,112,825***
TOTAL ASSETS	***4,096,554***

LIABILITIES AND NET ASSETS

Current Liabilities:	
Current Maturities of Long-term Debt	45,083
Accounts Payable	129,102
Accrued Salaries	356,474
Payroll Taxes	27,270
Rental Deposits - Covey Lane	4,606
Deferred Revenue Week of Chocolate	1,840
Total Current Liabilities	***564,375***
Non-Current Liabilities:	
Long-term Debt, Less Current Maturities	301,273
Total Liabilities	***865,648***
Net Assets:	
Fund Balance	2,986,599
YTD Net Income (Loss)	244,307
Total Net Assets	***3,230,906***
TOTAL LIABILITIES AND NET ASSETS	***4,096,554***

Financial Ratios

Quick Ratio (Cash & Cash Equiv/Current Liabilities)	3.58
Current Ratio (Current Assets/Current Liabilities)	4.75
Working Capital (Current Assets-Current Liabilities)	2,117,957
Long-Term Debt to Equity	0.09
Average Collection Period (Days)	30.67

Options For Better Living, Inc.

Statement of Revenue & Expense

For the Twelve Months Ending December 31, 2010

	December				Year To Date			
	Actual	Budget	% Variance	% Revenue	Actual	Budget	% Variance	% Revenue
Service Revenue								
Medicaid Revenue:								
Medicaid (Group Homes)	$70,967	$87,400	-18.8%	11.2%	$934,999	$1,031,710	-9.4%	12.0%
Medicaid Waiver	473,899	521,060	-9.1%	75.1%	5,965,997	6,240,079	-4.4%	76.3%
Total Medicaid Revenue	544,867	608,460	-10.5%	86.3%	6,900,996	7,271,789	-5.1%	88.2%
Other Services Revenue:								
VRS	19,257	13,750	40.1%	3.1%	142,888	165,000	-13.4%	1.8%
DDARS	3,999	21,493	-81.4%	0.6%	178,098	255,994	-30.4%	2.3%
Private Pay	7,653	1,280	497.9%	1.2%	18,407	15,437	19.2%	0.2%
Rental & Utility Income	7,961	6,780	17.4%	1.3%	89,385	81,415	9.8%	1.1%
Choice	0	0	0.0%	0.0%	1,370	0	0.0%	0.0%
Prior Year Income	(16,327)	0	0.0%	-2.6%	(39,661)	0	0.0%	-0.5%
Total Other Services Revenue	22,543	43,303	-47.9%	3.6%	390,487	517,846	-24.6%	5.0%
Total Service Revenue	567,410	651,763	-12.9%	89.9%	7,291,483	7,789,635	-6.4%	93.2%
Other Revenue:								
Donations & Grants	16,223	22,303	-27.3%	2.6%	184,157	260,585	-29.3%	2.4%
Interest Income	554	625	-11.3%	0.1%	3,648	7,500	-51.4%	0.0%
County Funding	25,000	25,000	0.0%	4.0%	300,000	300,000	0.0%	3.8%
Unrealized Gain on Endowment Fund	13,694	0	0.0%	2.2%	24,872	0	0.0%	0.3%
Dividend Income	4,840	0	0.0%	0.8%	8,502	0	0.0%	0.1%
Misc Revenue	3,511	0	0.0%	0.6%	10,842	0	0.0%	0.1%
Total Other Revenue	63,822	47,928	33.2%	10.1%	532,122	568,085	-6.3%	6.8%
Total Revenue	***631,232***	***699,691***	***-9.8%***	***100.0%***	***7,823,605***	***8,357,720***	***-6.4%***	***100.0%***
Expenses								
Variable Expenses:								
DDARS Related	220	1,464	-84.9%	0.0%	14,048	17,579	-20.1%	0.2%
Householders/Indep Contractors	15,850	19,047	-16.8%	2.5%	215,893	228,608	-5.6%	2.8%
Grant Expenses, NAP, County Vouchars	0	2,622	-100.0%	0.0%	18,118	31,431	-42.4%	0.2%
Nursing	2,856	2,810	1.6%	0.5%	21,674	33,720	-35.7%	0.3%
Food & Dietary	3,476	3,692	-5.8%	0.6%	41,307	44,260	-6.7%	0.5%
Housekeeping & Laundry	1,688	1,185	42.4%	0.3%	13,866	14,110	-1.7%	0.2%
Repairs & Maintenance; Small Equip	3,669	4,207	-12.8%	0.6%	43,185	50,693	-14.8%	0.6%
Common Area Maintenance	(532)	3,000	-117.7%	-0.1%	8,324	12,000	-30.6%	0.1%
Legal & Accounting	(19,290)	4,682	-512.0%	-3.1%	35,919	56,250	-36.1%	0.5%
Advertising, Promotions, Help Wanted Ad	1,122	4,631	-75.8%	0.2%	27,497	37,400	-26.5%	0.4%
Travel	22,430	18,991	18.1%	3.6%	215,709	228,266	-5.5%	2.8%
Licenses, Dues, Subscriptions	2,548	1,447	76.1%	0.4%	22,602	17,210	31.3%	0.3%
Supplies, Postage, Copies	1,661	2,410	-31.1%	0.3%	20,794	28,941	-28.2%	0.3%
Activities & Recreation	1,091	1,194	-8.6%	0.2%	10,303	14,636	-29.6%	0.1%
Day Service	6,055	5,663	6.9%	1.0%	67,707	67,901	-0.3%	0.9%
Pharmacy	759	431	76.1%	0.1%	5,305	5,238	1.3%	0.1%
PT, ST, OT	0	240	-100.0%	0.0%	0	2,880	-100.0%	0.0%
Salaries	399,310	442,108	-9.7%	63.3%	5,011,677	5,279,625	-5.1%	64.1%
Benefits	114,931	112,678	2.0%	18.2%	1,205,575	1,298,338	-7.1%	15.4%
Conf, Inservices, & Training Matl	78	1,958	-96.0%	0.0%	9,372	23,540	-60.2%	0.1%
Bad Debt Expense	12,092	0	0.0%	1.9%	12,092	0	0.0%	0.2%
Background Checks	288	432	-33.4%	0.0%	2,147	5,217	-58.8%	0.0%
Miscellaneous	1,208	3,011	-59.9%	0.2%	29,909	36,165	-17.3%	0.4%
Total Variable Expenses	571,511	637,903	-10.4%	90.5%	7,053,021	7,534,008	-6.4%	90.2%
Fixed Expenses:								
Depreciation & Amortization	11,655	11,026	5.7%	1.8%	136,569	132,400	3.1%	1.7%
Utilities & Phone	7,566	9,584	-21.1%	1.2%	83,686	115,030	-27.2%	1.1%
Office Lease	10,339	11,012	-6.1%	1.6%	113,616	123,707	-8.2%	1.5%
Van Lease	2,094	3,002	-30.3%	0.3%	25,603	36,156	-29.2%	0.3%
Copier Lease	3,048	2,468	23.5%	0.5%	11,433	9,878	15.7%	0.1%
Insurance	10,311	12,772	-19.3%	1.6%	134,003	153,407	-12.6%	1.7%
Provider Assessment	4,552	4,807	-5.3%	0.7%	56,383	57,640	-2.2%	0.7%
Interest	1,958	2,058	-4.9%	0.3%	24,985	24,817	0.7%	0.3%
Total Fixed Expenses	51,523	56,729	-9.2%	8.2%	586,278	653,035	-10.2%	7.5%
Total Expenses	***623,034***	***694,632***	***-10.3%***	***98.7%***	***7,639,299***	***8,187,043***	***-6.7%***	***97.6%***
Results of Current Operations	***8,198***	***5,059***	***62.0%***	***1.3%***	***184,306***	***170,677***	***8.0%***	***2.4%***
Gain From Land Donation	***0***	***0***	***0.0%***	***0.0%***	***60,000***	***0***	***0.0%***	***0.8%***
Net Income (Loss)	***8,198***	***5,059***	***62.0%***	***1.3%***	***244,306***	***170,677***	***43.1%***	***3.1%***

Options For Better Living, Inc.

Statement of Cash Flows

For the Twelve Months Ending December 31, 2010

	December	*Year to Date*
Cash flows from operating activities		
Changes in net assets	$8,198	$244,306
cash from operating activities		
adjustments to reconcile change in net assets to net cash from operating activities		
Provision for bad debt	12,092	12,092
Depreciation and amortization	11,655	136,569
Change in assets and liabilities		
Accounts receivable	21,692	180,543
Prepaid expenses	(17,859)	(26,406)
Accounts payable and accrued expenses	14,604	(44,125)
Accrued salaries and related liabilities	(184,046)	(61,341)
Deferred revenue	(24,410)	(3,160)
Net cash from operating activities	(158,074)	438,478
Cash flows from investing activities		
Cash invested in assets limited as to use	(18,291)	(36,428)
Capital expenditures		(79,965)
Net cash from investing activities	(18,291)	(116,393)
Cash flows from financing activities		
Principal payments of long-term debt	(5,030)	(45,077)
Net cash from financing activities	(5,030)	(45,077)
Net change in cash and cash equivalents	(181,396)	277,008
Cash at Beginning of Period	2,214,495	1,756,091
Cash and cash equivalents at end of period	$2,033,099	$2,033,099

Jack Hopkins Social Services Funding Application

Funding Sheet

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Lead Agency:

Name People & Animal Learning Services, Inc. (PALS)

Is the Lead Agency a 501(c)(3)? ■ Yes ☐ No

Number of Agency Employees: Full-time 2 Part-time 3 Volunteers 150

Address where Project will be facilitated or housed:
680 West That Road Bloomington, IN 47403

Name of Project Administrator: Taryn Lyman

Address P.O. Box 1033 Bloomington, IN 47402

Telephone & E-mail 812.336.2798 ext. 5

Name of other participating agencies, if different from Lead Agency: Stepping Stones, Inc., Monroe County Community School Corporation (MCCSC): Teen Learning Class at Broadview Learning Center and Bloomington High School North.

Proposed Project:

Title of Project: T@P: Teens At PALS

Total Cost of Project: $4,955

Requested JHSSF Amount: $3,000

Other Funds Expected for Project:

Amount	Source	Confirmed or Pending
~~$1,955~~ $1955	People & Animal Learning Services, Inc. (PALS)	confirmed

Number of Clients Served by this Project in 2011: 260

Number of City Residents Served by this Project in 2011: 160

Is this a request for operational costs? ■ Yes ☐ No

If "yes," is the request for a pilot project or for bridge funding? ■ Pilot ☐ Bridge

Example:
Tables: 5 tables @ $12.00 each
Chairs: 20 chairs @ $8.00 each

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
Volunteer coordinator salary (3.5 hours/week x 50 weeks @ $10/hr)	$1,575.00
Computer & printer for volunteer coordinator and volunteer use	$980.00
Rural Transit transportation support	$445.00

Claim Submission Date: *(check one)*

☑ July 2011 – September 2011 ☐ October 2011 – December 2011

☐ Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: People & Animal Learning Services, Inc.

Address: P.O. Box 1033
Bloomington, IN 47402

Phone & E-Mail: 812.336.2798 info@palstherapy.org

Website: www.palstherapy.org

President of Board of Directors: Susie Carter

Director Information

Director of Lead Agency: Fern Bonchek

Director's Address: P.O. Box 1033

Phone & E-Mail: 812.336.2798 ext. 2 fern@palstherapy.org

Presenter Information

Name of Person to Present Application to the Committee: Fern Bonchek

Address: P.O. Box 1033

Phone & E-mail: 812.336.2798 ext. 2 fern@palstherapy.org

Grant Writer Information

Name of Grant Writer: Hannah Day

Address: P.O. Box 1033

Phone & E-Mail: 812.336.2798 ext. 4 hannah@palstherapy.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

People & Animal Learning Services (PALS)

ORGANIZATION OVERVIEW:

People and Animal Learning Services, Inc. (PALS) is an Equine Assisted Program providing therapeutic riding for children and adults with disabilities and at-risk youth. PALS is dedicated to providing high-quality, safe, educational, fun and therapeutic animal-assisted activities such as therapeutic horseback riding, hippotherapy and animal care to children and adults with physical, learning, cognitive, or emotional disabilities. Since 2000, PALS has provided more than 13,900 therapeutic riding lessons, improving the lives of hundreds of children, adults and seniors in our community. Each week PALS averages 65 riders who are supported by two full-time and four part-time staff members, and 150 volunteers.

PROJECT REQUEST:

PALS respectfully requests a grant of $3,000 from the Jack Hopkins Social Services Funding (JHSSF) Committee to support a pilot program, Teens At PALS (T@P), whose focus will be to engage at-risk and disadvantaged youth volunteers in helping to provide therapeutic equine assisted activities to people with disabilities. These funds will be used to partially underwrite a part-time volunteer coordinator who will serve as the project administrator, purchase a computer & printer for volunteer and project administrator use and additional funding to cover transportation, via Rural Transit, for participants needing transportation. PALS'T@P program will partner with fellow youth serving organizations including: Stepping Stones, a local non-profit providing transitional housing and supportive services to youth between the ages of 16-20 experiencing homelessness, as well as Bloomington High School North and the Teen Learning Class at Broadview Learning Center, to recruit teen volunteers. Additionally, we will be utilizing Rural Transit, which operates under the umbrella of a fellow social service agency and United Way member agency, Area 10 Agency on Aging.

SATISFACTION OF FUNDING CRITERIA:

I. ADDRESS A PREVIOUSLY-IDENTIFIED PRIORITY FOR SOCIAL SERVICES FUNDING :

In Monroe County, there is a lack of activities for youth ages 13–18 during the mid-to-late afternoons to encourage healthy and active lifestyles. The results of the 2003 Service Community Assessment of Needs (SCAN) suggested, "Participating in these (recreation) types of activities can help develop valuable competencies and social skills while contributing to self-esteem and a sense of purpose. Research shows that youth that are involved in activities with caring adult role models and mentors are more likely to complete school, do better academically, make healthier life choices, and engage in fewer destructive activities," further indicating the need for innovative recreation programs (www.bloomington.in.us/~scan, pages 72 and 74).

Additionally, there are no local programs that include animals, or more specifically horses, for either population. Statistics show a continued increase in the number of individuals with disabilities and youth considered to be at-risk in the state of Indiana and populations that will require an increased number of therapeutic services throughout their lifetime. PALS offers a unique, active, and fun program that is primed to meet the needs of the community and has numerous benefits to both its riders and program volunteers. PALS is the only NARHA Premier Accredited therapeutic riding center in the Bloomington area. The goal of the T@P program will be to serve 100% at-risk and disadvantaged youth from the city of Bloomington.

PALS is able to offer a unique, active, and fun program that meets the needs of the community and has numerous benefits to its participants, both riders and volunteers. Our organization conducts routine surveys of our riders to monitor the therapeutic impact of programming and services. A survey conducted in 2009 revealed the following:

~75% of the riders experienced self-confidence
~62% developed respect for animals
~56% experienced an increase in positive relationship skills
~47% of riders experienced an increased sense of responsibility
~41% experienced improved communication skills

Though we do not currently conduct such surveys of our volunteers, we expect we would see similar results as our volunteers play such an integral role in the therapeutic services to our riders. Here's what one of our current volunteers has to say about her experience:

> *"It is difficult to imagine our clients have learned more from this program and experience than I have. It changes for the better the way you see all people." -Melinda*

In an effort to measure the impact of PALS T@P program, our volunteer coordinator would implement a survey of new youth volunteers to be given at their initial PALS orientation as well as after completion of each session. We are confident that our equine assisted programming is positioned to provide a meaningful and enriching experience for the teen population identified as underserved in the SCAN report.

II. ONE-TIME INVESTMENT IN A SOCIAL SERVICE INITIATIVE:

PALS request for T@P program funding is a one-time investment, specifically of the 'start-up funding' variety. To ensure that this effort is sustainable moving forward, PALS will pursue ongoing funding from individuals as well as foundations, when appropriate, to support a part-time volunteer coordinator and T@P program maintenance. PALS ongoing fundraising practices include: direct mail, special events, grant writing and personal solicitations to individual & corporate donors.

III. LEVERAGE MATCHING FUNDS OR OTHER FISCAL MECHANISMS:

In addition to funding requested from JHSSF, PALS has committed to providing matching support for the remaining portion of our volunteer coordinator's salary as well as a portion of funding to provide transportation via Rural Transit.

IV: MAKE A BROAD AND LONG-LASTING CONTRIBUTION TO OUR COMMUNITY:

When PALS was established in 2000, 250 lessons were given that year supported by 20 volunteers and one instructor. As community need and demand for PALS services has grown in the past 10 years, PALS services to meet these needs have also grown. At PALS, riders learn life skills that prepare and encourage then to be a healthy and active part of their community; we believe there is an untapped opportunity for program volunteers to experience these same benefits. Kathy Rillo, guidance counselor at BHSN and PALS T@P supporter, said this of her expectations for T@P:

> *"Teen volunteers will gain valuable knowledge, experience vicariously through the special needs riders the benefit of riding and controlling such a large animal, and subsequently experience the emotional growth that comes from giving back to the community."*

PALS provides a unique service in the community, does it very well, and is a positive force in the lives of our riders and volunteers. We recognize an opportunity to expand the reach and impact of our services to benefit teens in Bloomington and we appreciate the consideration of this request by the Jack Hopkins Social Services Funding committee.

Jack Hopkins Social Services Funding 2011

PEOPLE AND ANIMAL LEARNING SERVICES, INC. (PALS)
Teens At PALS (T@P) pilot program support

Projected Expenses	
Personnel: Volunteer Coordinator @ $10/hr, 3.5 hours/week x 50 weeks	$1,575
Equipment: computer & printer	$980
Transportation: Rural Transit @ $1.50/round trip x 20 trips (summer & fall sessions) for 25 volunteers less PALS portion of $380.00	$445
Total Projected Expenses	**$3,000**

PEOPLE & ANIMAL LEARNING SERVICES (PALS)
Profit & Loss
January through December 2010

		Jan - Dec 10
Ordinary Income/Expense		
Income		
400 · Earned Income		
401 · TR Lesson Fees		43,687.28
402 · Rec Lesson Fees		10,290.00
404 · Show Fees		135.00
405 · In-Kind Income		4,840.00
406 · Miscellaneous Income		
406.1 · PALS Attire	154.00	
Total 406 · Miscellaneous Income		154.00
Total 400 · Earned Income		59,106.28
420 · Restricted		
421 · Consultants		1,200.00
422 · Rider Scholarship Designations		1,085.00
423 · United Way Grant		8,553.15
424 · Horse Sponsorship		7,920.00
425 · Rider Scholarships		2,035.00
426 · NAP Donations		21,310.00
427 · Program/Operating Grants		
427.8 · Jack Hopkins SS Funding	3,000.00	
Total 427 · Program/Operating Grants		3,000.00
Total 420 · Restricted		45,103.15
430 · Unrestricted		
437 · United Way Donor Designations		3,364.98
430 · Unrestricted - Other		37,586.53
Total 430 · Unrestricted		40,951.51
440 · Special Events Income		
441 · Fun Show		
441.1 · Fun Show - Sponsor	3,550.00	
441.2 · Fun Show - NAP Sponsor	950.00	
441.3 · Fun Show - Concessions	558.36	
441.4 · Fun Show - Rider Pledges	80.00	
Total 441 · Fun Show		5,138.36
442 · Mane Event		
442.1 · Mane Event - Tickets	10,101.55	
442.2 · Mane Event - Auction	26,751.89	
442.3 · Mane Event - Sponsorship	2,500.00	
442.5 · Heads or Tails	391.00	
442.6 · Fund A Need	10,600.00	
Total 442 · Mane Event		50,344.44
Total 440 · Special Events Income		55,482.80
Total Income		200,643.74
Gross Profit		200,643.74
Expense		
500 · Horse		
501 · Board		25,466.29
502 · Farrier		
502.11 · Farrier In Kind	1,175.00	
502 · Farrier - Other	2,325.00	
Total 502 · Farrier		3,500.00
503 · Hay		
503.1 · Hay In Kind	500.00	
503 · Hay - Other	1,270.00	
Total 503 · Hay		1,770.00

PEOPLE & ANIMAL LEARNING SERVICES (PALS)
Profit & Loss
January through December 2010

		Jan - Dec 10
505 · Maintenance	3,020.31	
506 · Medical	3,447.00	
Total 500 · Horse		37,203.60
600 · Personnel		
607 · Consultants	39,000.00	
608 · Work Study/Interns	350.00	
610 · Health	6,698.87	
611 · Workers Compensation	3,189.00	
612 · 125 Plan Fee	140.00	
613 · Payroll Taxes	5,085.23	
614 · Unemployment	237.42	
600 · Wages	68,461.02	
Total 600 · Personnel		123,161.54
700 · Program Support		
701 · Rent		
701.1 · Arena	10,522.80	
701.4 · Office	1,361.61	
Total 701 · Rent		11,884.41
702 · Program Equipment		
702.1 · Tack	-43.46	
702.3 · Program In Kind	915.00	
702 · Program Equipment - Other	1,487.20	
Total 702 · Program Equipment		2,358.74
703 · Continuing Education		217.00
705 · Computer/Software		1,004.06
707 · Insurance		
707.2 · Casualty & Property	1,815.00	
707.4 · D & O	310.00	
Total 707 · Insurance		2,125.00
708 · Phone		2,820.64
709 · Office Supplies		1,472.98
710 · Postage		
710.1 · Newsletter	382.50	
710.5 · Fundraising Letters	561.98	
710.6 · Misc	174.89	
710 · Postage - Other	268.60	
Total 710 · Postage		1,387.97
711 · Printing		
711.1 · Printing In Kind	1,150.00	
711 · Printing - Other	1,247.68	
Total 711 · Printing		2,397.68
712 · Advertising		275.00
713 · Awards and T-Shirts		
713.2 · Vol / T-Shirts	914.18	
Total 713 · Awards and T-Shirts		914.18
714 · Appreciation		
714.2 · Volunteer	1,479.73	
Total 714 · Appreciation		1,479.73
715 · Licenses and Fees		49.42
716 · Membership Fees		
716.2 · Chamber	308.00	
716.3 · NARHA Instructor	60.00	
716.4 · Misc	35.00	
716.5 · NARHA Program	925.00	
Total 716 · Membership Fees		1,328.00

PEOPLE & ANIMAL LEARNING SERVICES (PALS)
Profit & Loss
January through December 2010

				Jan - Dec 10
717 · Etapestry			6,834.69	
718 · Accounting			2,045.00	
719 · Miscellaneous			3,684.00	
721 · Earnest			0.00	
735 · Bank Service Charge			-3.00	
738 · Mileage & Hauling			230.93	
799 · Petty Cash			0.00	
Total 700 · Program Support				42,506.43
780 · Special Events				
781 · Fun Show Expense				
781.2 · Awards				
781.25 · Awards In Kind	400.00			
Total 781.2 · Awards		400.00		
781.5 · Printing		317.90		
Total 781 · Fun Show Expense			717.90	
782 · Mane Event				
782.1 · Mailings		252.89		
782.2 · Food & Service		4,063.60		
782.4 · Insurance/Permit		50.00		
782.5 · Music		100.00		
782.6 · Printing				
782.65 · ME Printing In Kind	200.00			
782.6 · Printing - Other	1,160.75			
Total 782.6 · Printing		1,360.75		
782.7 · Facility Rental		1,300.00		
782.8 · Decorations		433.14		
Total 782 · Mane Event			7,560.38	
Total 780 · Special Events				8,278.28
Total Expense				211,149.85
Net Ordinary Income				-10,506.11
Other Income/Expense				
Other Income				
800 · Interest Income				7.88
Total Other Income				7.88
Other Expense				
900 · Gain/Loss on Asset Sales				1,665.00
Total Other Expense				1,665.00
Net Other Income				-1,657.12
Net Income				**-12,163.23**

Jack Hopkins Social Services Funding Application

Funding Sheet

(26)

Lead Agency:

Name Planned Parenthood of Indiana

Is the Lead Agency a 501(c)(3)? ■ Yes ☐ No

Number of Agency Employees: Full-time 130 Part-time 28 Volunteers 176

Address where Project will be facilitated or housed:
421 South College Avenue, Bloomington, Indiana 47403-1514

Name of Project Administrator: Forest King

Address 421 South College Avenue, Bloomington, Indiana 47403-1514

Telephone & E-mail (812)-336-0219 forest.king@ppin.org

Name of other participating agencies, if different from Lead Agency: Not Applicable

Proposed Project:

Title of Project: Half Price HIV Testing

Total Cost of Project: $11,200

Requested JHSSF Amount: $5,600

Other Funds Expected for Project:

Amount	Source	Confirmed or Pending
$5,600	Patient Fees	Confirmed

Number of Clients Served by this Project in 2011: 448

Number of City Residents Served by this Project in 2011: 448

Is this a request for operational costs? ☐ Yes ■ No

If "yes," is the request for a pilot project or for bridge funding? ■ Pilot ☐ Bridge

Example:	
Tables:	*5 tables @ $12.00 each*
Chairs:	*20 chairs @ $8.00 each*

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
Half-Price 448 OraQuick Test Kits ($12.50 each)	$5,600

Claim Submission Date: *(check one)*

☐ July 2011 – September 2011 ☑ October 2011 – December 2011

☐ Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Planned Parenthood of Indiana

Address: 200 South Meridian Street, Suite 400
Indianapolis, Indiana 46225-1055

Phone & E-Mail: (317) 637-4343 grants@ppin.org

Website: www.ppin.org

President of Board of Directors: Deborah Simon

Director Information

Director of Lead Agency: Betty Cockrum, President & CEO

Director's Address: 200 South Meridian Street, Suite 400, Indianapolis, IN 46225

Phone & E-Mail: (317) 637-4332 betty.cockrum@ppin.org

Presenter Information

Name of Person to Present Application to the Committee: Forest King

Address: 421 South College Avenue, Bloomington, Indiana 47403-1514

Phone & E-mail: (812) 336-0219 forest.king@ppin.org

Grant Writer Information

Name of Grant Writer: Gurinder Hohl

Address: 200 South Meridian Street, Suite 400, Indianapolis, IN 46225

Phone & E-Mail: (317) 637-4320 gurinder.hohl@ppin.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

Planned Parenthood® of Indiana

March 24, 2011

Isabel Piedmont-Smith
Chair, Jack Hopkins Social Services Funding Committee
Bloomington Common Council
401 N. Morton Street, Suite 110
Bloomington, Indiana

Dear Ms. Piedmont-Smith:

Please find enclosed Planned Parenthood of Indiana's (PPIN) 2011 application to the Jack Hopkins Social Services Funding Committee. Thank you for your previous support. As outlined in our application, your continued support is fundamental to our ability to provide high-quality, affordable reproductive health care and education to the women and men of Indiana.

Should you have any questions, please do not hesitate to contact Gurinder Hohl at gurinder.hohl@ppin.org or 317-637-4320. Thank you for your consideration.

Sincerely,

Chrystal Struben
VP of Development and Communications

200 South Meridian Street, Suite 400 • Indianapolis, Indiana 46225 • Main 317.637.4343 • Fax 317.637.4344 • www.ppin.org
Mailing Address: P.O. Box 397 • Indianapolis, IN 46206-0397

Planned Parenthood® of Indiana

For almost 80 years, Planned Parenthood of Indiana (PPIN) has provided quality, affordable reproductive health care and education services, regardless of ability to pay. Most of the women and men who visit PPIN either lack health insurance or have inadequate coverage. In fact, 82% of PPIN patients have no form of health insurance, and 72% of the Bloomington health center patients are below 150% of the federal poverty level. PPIN's mission is to provide comprehensive reproductive health care—confidentially, compassionately, affordably; to protect through prevention—educating honestly and accurately; and to support those who need us most—without bias or judgment, without fear, without fail. PPIN is the fifth largest affiliate in the nation, and in fiscal year 2010 served nearly 85,030 unduplicated patients statewide, resulting in 244,483 visits. Almost 60% of these patients had incomes at or below the federal poverty level, with 74% at or below 150% of the federal poverty level. Most of our patients lack health insurance, or have inadequate coverage for basic health care needs, such as contraception, preventive screenings and annual exams. For many of our patients, we are the only health care provider they see.

In Monroe County, PPIN served 5,485 unduplicated patients in calendar year 2010, through a total of 14,247 visits. Eighty-eight percent of our patients are Caucasian, 6% African-American and 6% other. We also provided 876 Pap tests, 1,056 Chlamydia tests, 1,053 Gonorrhea tests, 906 pregnancy tests, and **448 HIV tests** at our Bloomington health center. Of note, 2,361 patients who received services at this health center are ages 20-24 years. More than 5,195 condoms (a 6% increase) were also provided to residents of Monroe County. **From 2008 to 2010, HIV testing increased from 269 to 448, a dramatic 40% increase.**

Thanks to your generous support, in 2010 through *Recession Rx/Women's Health,* PPIN paid for a variety of health services for low-income patients at the Bloomington health center. From June 16, 2010 through September 30, 2010, a total of $5,152 was expended in subsidies for 107 patients unable to pay for services. This high demand for *Recession Rx/WHF* services also speaks to the very timely and needed nature of your grant award. Through all of our services, PPIN seeks to increase detection and early treatment of cervical cancer, decrease incidence of sexually transmitted diseases and prevent unintended pregnancies. No other organization in Indiana provides such comprehensive reproductive health services.

Recent data from the Indiana State Department of Health (ISDH) demonstrate the need for more comprehensive health services, better health education, and more supportive policies for healthy behaviors. The Youth Risk Behavior Survey (2010) reveals that three-quarters of Hoosier adolescents have used alcohol and over a third had used marijuana. Almost half of adolescents in Indiana (49.2%) have had sexual intercourse, while about a third is currently sexually active. An encouraging 89.6% of Indiana adolescents have been taught about HIV and AIDS infection in school, yet only 58.0% used a condom during the last sexual intercourse. According to the Behavioral Risk Factor Surveillance System (2009), 37.9% of all interviewees have been tested for HIV and the majority of tests were done in a hospital or a drug treatment facility. The 2010 ISDH HIV/AIDS Epidemiologic report shows a steady increase in cases of Chlamydia (from 20,578 in 2007 to 21,759 reported cases in 2009) and Primary and Secondary Syphilis (53 in 2007 to 152 in 2009).

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Mailing Address: P.O. Box 397 • Indianapolis, IN 46206-0397

According to the *Service Community Assessment of Needs* (2003), respondents in lower income categories faced greater burden with regards to health care. Respondents identified that: (1) paying for *health care* is a major problem for 26% of those earning $25,000 annually and 38% of those earning $15,000 annually; (2) paying for *prescription medications* is a major problem for 26% of those earning $25,000 annually and 43% of those earning $15,000 annually and (3) although 90% of respondents have some type of insurance, 22% have difficulty paying for medical visits. This report also recognized challenges in providing services for AIDS and HIV-positive patients, many of whom are reluctant to seek services due to the stigma associated with the disease. This is aligned with the findings of the *Report on the Status of Women in Bloomington and Monroe County* (2007) which stated, "*sexually transmitted disease are a common threat to a younger women's health, and that the need for greater education, awareness and proper screening is critical.*"

In the current economy, PPIN anticipates that many women and men will forgo their reproductive health care needs, especially to get tested for HIV and other STDs, in favor of paying rent or putting food on the table. To address the growing need for HIV and STD testing and to ensure that young and low-income residents of Monroe County have adequate access to HIV and STD testing, PPIN is requesting $5,600 from the Jack Hopkins Social Services Funding (JHSSF) program to offer subsidized (half price) HIV testing at our Bloomington health center. Currently, patients facing financial barriers can request assistance for subsidized care through PPIN's Women's Health Fund (WHF); however these funds are limited. JHSSF program's support will enable PPIN to dedicate funds specifically for half-priced HIV testing. We believe that by offering HIV testing at a reduced cost, PPIN can reduce the barriers to access faced by low-income and young patients alike.

All of PPIN's family planning centers, including the Bloomington health center, now provide HIV rapid testing, as well as confirmatory blood testing. We believe that offering partial payment assistance with the testing, rather than entirely free tests, helps to work as an incentive for our most at-risk populations— those who need the test, yet are financially unable to pay the full fee. Offering free tests does not necessarily attract patients with the greatest need. Funds from JHSSF will be used to subsidize the cost of OraQuick test kits, allowing patients access to half-price confidential HIV testing. Tests will be charged toward the grant funds at a rate of $12.50 each (half of the $25 testing and clinic fee). Your support will allow PPIN to offer subsidized testing to 448 patients at its Bloomington health center. All testing will be done in a confidential setting, and all PPIN staff are trained in privacy policies annually.

During a time when Hoosiers are struggling with affordable health care options, your support of our organization is imperative to ensure that our patients have access to life-saving testing and comprehensive reproductive services. According to the Indiana Daily Student (February 21, 2011; Our crazy statehouse: Defunding Planned Parenthood) "*Denying further funds to Planned Parenthood will only harm the persons of low income who can benefit from PPIN's basic reproductive health services.*" We are confident in our ability to successfully provide the proposed services in Monroe County, underserved population at a time when health care services are in highest demand. Should you have any questions about this proposal, please contact Gurinder Hohl, Grants Officer, at (317) 637-4320 or gurinder.hohl@ppin.org. Thank you for your consideration of this proposal.

Program Budget

Item	Cost	Funding Source	Requested Amount	Confirmed/Pending
• OraQuick Test Kits	$11,200 ($25 each for 448 patients)	JHSSF	$5,600	Pending
• OraQuick Test Kits	$11,200 ($25 each for 448 patients)	Patient Fees	$5,600	Confirmed (as part of health center fee structure)
Total Cost	$11,200		$11,200	
Total Request from JHSSF	$5,600.00			

Planned Parenthood of Indiana
Income and Expense Statement
Total Agency Detail
For The Month Ended 01/31/2011

	Current Month Budget	Current Month Actual	Current Month $ Variance	Year To Date Budget	Year To Date Actual	Year To Date $ Variance	Total Annual Budget
REVENUE							
CONTRIBUTIONS							
Individual Contributions	36,216	54,381	18,165	253,511	299,164	45,653	434,591
Foundation Contributions					2,275	2,275	
PPFA Contributions	1,250		-1,250	8,750	14,495	5,745	15,000
Bequests	8,333		-8,333	58,333	1,156	-57,177	100,000
Special Events	333	50	-283	2,333	13,759	11,426	4,000
United Way Designations	3,583	2,851	-732	25,083	27,367	2,284	43,000
Workplace Giving (Fed/St)	1,250	164	-1,086	8,750	10,056	1,306	15,000
Total Contributions	50,965	57,446	6,481	356,760	368,272	11,512	611,591
GRANTS							
Corp/Bus Grants	500		-500	3,500	1,525	-1,975	6,000
Foundation Grants	21,254	8,125	-13,129	148,779	62,785	-85,994	255,050
PPFA Grants	542	7,641	7,099	3,792	43,370	39,578	6,500
Total Grants	22,296	15,766	-6,530	156,071	107,680	-48,391	267,550
GOVERNMENT CONTRACTS & GRANTS							
Title V	28,083	59,879	31,796	196,579	210,055	13,476	336,992
Title X	70,577	53,312	-17,265	494,040	454,949	-39,091	846,924
Title XX	21,958	20,647	-1,311	153,707	92,205	-61,502	263,497
HIV Integration	6,500	7,084	584	45,500	51,456	5,956	78,000
State Board of Health-STD	12,500	10,960	-1,540	87,500	95,001	7,501	150,000
Total Govnmt Contracts/Grants	139,618	151,882	12,264	977,326	903,666	-73,660	1,675,413
PATIENT SERVICES REVENUE							
Patient Services Fees	739,927	752,282	12,355	5,179,487	5,202,429	22,942	8,879,117
Patient Contributions	10,010	6,323	-3,687	70,072	45,053	-25,019	120,124
Medicaid	113,457	87,613	-25,844	794,200	873,235	79,035	1,361,486
Insurance	31,732	47,854	16,122	222,107	360,817	138,710	380,752
Clinic Over (Short)		236	236		593	593	
Clinic Grants	1,351		-1,351	9,443	2,500	-6,943	16,188
Total Patient Services Revenue	896,477	894,308	-2,169	6,275,309	6,484,627	209,318	10,757,667
EDUCATION REVENUE							
Program Fees	520		-520	3,639	5,549	1,910	6,239
Total Education Revenue	520		-520	3,639	5,549	1,910	6,239
IN-KIND CONTRIBUTIONS							
Contraceptives/Therapeutics		8,577	8,577		30,495	30,495	80,100
Lab Fees		26	26		120	120	191,355
Total In-Kind Contributions		8,603	8,603		30,615	30,615	271,455
MISCELLANEOUS INCOME							
Interest Income	2,713	8,721	6,008	18,992	20,972	1,980	32,557
Investments Income	4,797	9,530	4,733	33,577	77,255	43,678	57,561
Rental Income	3,921	3,916	-5	27,447	27,098	-349	47,052
Miscellaneous Income	917	140	-777	6,417	883	-5,534	11,000
Discounts Taken		7,854	7,854		19,246	19,246	
Total Miscellaneous Income	12,348	30,161	17,813	86,433	145,454	59,021	148,170

Planned Parenthood of Indiana
Income and Expense Statement
Total Agency Detail
For The Month Ended 01/31/2011

	Current Month			Year To Date			Total
	Budget	Actual	$ Variance	Budget	Actual	$ Variance	Annual Budget
INTER-FUND TRANSFER Mgmt	446		-446	3,123		-3,123	5,354
INTER-FUND TRANSFER Education	6,667	6,667		46,667	46,667		80,000
INTER-FUND TRANSFER-WHF	24,596	13,624	-10,972	172,163	96,706	-75,457	295,136
INTER-FUND TRANSFER-AB FUNDS	37,420	34,974	-2,446	261,939	243,782	-18,157	449,037
Total Inter-Fund Transfers	69,129	55,265	-13,864	483,892	387,155	-96,737	829,527
Total Operating Revenue	1,191,353	1,213,431	22,078	8,339,430	8,433,018	93,588	14,567,612

Planned Parenthood of Indiana
Income and Expense Statement
Total Agency Detail
For The Month Ended 01/31/2011

EXPENSES	Current Month Budget	Current Month Actual	Current Month $ Variance	Year To Date Budget	Year To Date Actual	Year To Date $ Variance	Total Annual Budget
SALARIES & BENEFITS							
Salaries & Wages	482,565	447,286	-35,279	3,377,957	3,322,305	-55,652	5,790,784
Fringe Benefits	111,436	86,093	-25,343	780,018	618,849	-161,169	1,337,167
Total Salaries & Benefits	594,001	533,379	-60,622	4,157,975	3,941,154	-216,821	7,127,951
OCCUPANCY							
Rent	70,200	81,121	10,921	491,401	527,783	36,382	842,400
Grounds, Janitorial, & Maint.	8,362	12,556	4,194	58,535	67,585	9,050	100,344
Utilities	11,277	16,305	5,028	78,926	79,727	801	135,302
Telephone Services	15,268	14,223	-1,045	106,885	107,604	719	183,224
Security Services	6,938	6,850	-88	48,556	54,965	6,409	83,237
Medical Waste Removal	1,481	1,333	-148	10,359	10,278	-81	17,754
Property Insurance	5,346	2,806	-2,540	37,422	43,892	6,470	64,152
Equipment Leasing	7,176	5,622	-1,554	50,226	45,372	-4,854	86,100
Equipment Repairs	1,961	2,637	676	13,693	6,424	-7,269	23,464
Small Equipment Purchases	1,436	987	-449	10,060	3,574	-6,486	17,247
Small Equipment Purchases - IT	177	71	-106	1,237	6,390	5,153	2,120
Total Occupancy	129,622	144,511	14,889	907,300	953,594	46,294	1,555,344
CONTRACT & PROFESSIONAL FEES							
Contract Labor	7,205	5,655	-1,550	50,439	73,548	23,109	86,468
Contract Labor-IT	4,489	2,640	-1,849	31,429	24,612	-6,817	53,879
Employment Ads	281	391	110	1,969	916	-1,053	3,375
Dues & Memberships	1,370	3,230	1,860	9,596	9,180	-416	16,449
PPFA Dues	16,996	16,489	-507	118,971	118,464	-507	203,950
Payroll Processing/Audit Fees	4,944	2,347	-2,597	34,609	56,979	22,370	59,330
Legal	63		-63	438	4,519	4,081	750
Total Contract Fees	35,348	30,752	-4,596	247,451	288,218	40,767	424,201
MILEAGE, TRAVEL, CONFERENCES							
Mileage	4,403	2,947	-1,456	30,801	31,782	981	52,798
Lodging	628	515	-113	4,385	6,019	1,634	7,514
Parking	195	88	-107	1,365	1,114	-251	2,340
Meals	238	38	-200	1,667	2,267	600	2,857
Airfare, Taxi, Shuttle, Tolls	668	1,928	1,260	4,671	12,673	8,002	8,006
Conferences Fees	1,630	120	-1,510	11,395	3,302	-8,093	19,529
Educational Workshops	290	802	512	2,025	6,925	4,900	3,470
Staff Continued Education					20	20	
Stipends	229		-229	1,604	100	-1,504	2,750
Annual Staff & Regional Meetgs	166		-166	1,166	516	-650	2,000
Board/Committee Meetings	11		-11	76	637	561	131
Total Mileage, Travel, Conf	8,458	6,438	-2,020	59,155	65,355	6,200	101,395
CLINIC MEDICAL EXPENSES							
Malpractice Insurance	14,098	14,859	761	98,702	106,068	7,366	169,204
Physician Fees	17,936	15,902	-2,034	125,556	111,122	-14,434	215,240
Lab Fees	25,491	17,199	-8,292	178,427	146,204	-32,223	497,227
Contraceptives & Therapeutics	233,745	241,694	7,949	1,636,220	1,813,567	177,347	2,885,050
Expired & Unusable Goods	1,982	520	-1,462	13,882	15,188	1,306	23,800
Clinic Supplies	32,233	29,115	-3,118	225,616	262,374	36,758	386,765
Total Clinic Medical Expenses	325,485	319,289	-6,196	2,278,403	2,454,523	176,120	4,177,286

Planned Parenthood of Indiana
Income and Expense Statement
Total Agency Detail
For The Month Ended 01/31/2011

	Current Month Budget	Current Month Actual	Current Month $ Variance	Year To Date Budget	Year To Date Actual	Year To Date $ Variance	Total Annual Budget
GENERAL							
Patient Recruitment Ads	16,667		-16,667	116,667	73,844	-42,823	200,000
Donor Recruitment	67		-67	467	631	164	800
Printing	3,715		-3,715	25,976	11,985	-13,991	44,523
Brochures & Pamphlet	1,480	1,312	-168	10,334	8,069	-2,265	17,705
Promotional Items	654	5,357	4,703	4,579	10,415	5,836	7,850
Special Events Expenses	306	181	-125	2,144	6,008	3,864	3,675
Exhibit Fees					-168	-168	
Subscriptions & News Clipping	208	472	264	1,458	1,115	-343	2,500
Educational Materials	217		-217	1,517	955	-562	2,600
Office Supplies	8,558	4,897	-3,661	59,834	42,617	-17,217	102,547
Postage, Shipping, Storage	9,015	4,891	-4,124	63,070	56,217	-6,853	108,111
License & fees		7	7		7	7	
Bank Service Charges	3,344	268	-3,076	23,422	11,642	-11,780	40,141
Bank Merchant Credit Card Fees	7,122	7,588	466	49,853	56,222	6,369	85,462
Investment Admin Fees					3,118	3,118	
Sales Tax	1,915	1,268	-647	13,404	10,673	-2,731	36,670
Taxes					18,520	18,520	
Miscellaneous Other	277		-277	1,938	1,031	-907	3,322
Contributions	64		-64	449	250	-199	770
Advocates Grant	12,458	12,458		87,205	87,363	158	149,495
Bad Debts Expense	5,684	14,714	9,030	39,799	42,489	2,690	68,230
Total General Expenses	71,751	53,413	-18,338	502,116	443,003	-59,113	874,401
Total Operating Expenses	1,164,665	1,087,782	-76,883	8,152,400	8,145,847	-6,553	14,260,578
Incr (Decr) in Operations	26,688	125,649	98,961	187,030	287,171	100,141	307,034
Non Operating Income(Expenses)							
Realized Gains/Losses	-5,719	-13	-5,706	-40,032	85	-40,117	-68,626
Unrealized Gains/Losses	18,688	-24,304	42,992	130,813	197,405	-66,592	224,250
Sale of Equipment	266		266	1,861		1,861	3,190
Depreciation	-15,605	-16,052	447	-109,234	-108,724	-510	-187,258
Total Non Operating Inc(Exp)	-2,370	-40,369	37,999	-16,592	88,766	-105,358	-28,444
Incr (Decr) in Fund Assets	24,318	85,280	60,962	170,438	375,937	205,499	278,590

Jack Hopkins Social Services Funding Application

Funding Sheet

27

Lead Agency:

Name Shalom Community Center

Is the Lead Agency a 501(c)(3)? ■ Yes ☐ No

Number of Agency Employees: Full-time 3 Part-time 6 Volunteers 1457

Address where Project will be facilitated or housed:
620 S Walnut Street, Bloomington, IN 47401

Name of Project Administrator: Forrest Gilmore

Address P.O. Box 451, Bloomington, IN 47402

Telephone & E-mail (812) 334-5734, ext. 34, forrest@shalomcommunitycenter.org

Name of other participating agencies, if different from Lead Agency:

Proposed Project:

Title of Project: Raise the Roof

Total Cost of Project: $32,000

Requested JHSSF Amount: $24,500

Other Funds Expected for Project:

Amount	Source	Confirmed or Pending
~~$7500~~ $7,500	Community Development Block Grant	Confirmed

Number of Clients Served by this Project in 2011: 1500

Number of City Residents Served by this Project in 2011: 1200

Is this a request for operational costs? ☐ Yes ■ No

If "yes," is the request for a pilot project or for bridge funding? ☐ Pilot ☐ Bridge

Example:	
Tables:	*5 tables @ $12.00 each*
Chairs:	*20 chairs @ $8.00 each*

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
Build 8' x 16' room into roof on south side of top floor	$32,000

Claim Submission Date: *(check one)*

☑ July 2011 – September 2011 ☐ October 2011 – December 2011

☐ Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Shalom Community Center

Address: 620 S Walnut Street
Bloomington, IN 47402

Phone & E-Mail: (812) 334-5734, admin@shalomcommunitycenter.org

Website: www.shalomcommunitycenter.org

President of Board of Directors: Joe Emerson

Director Information

Director of Lead Agency: Forrest Gilmore

Director's Address: P.O. Box 451, Bloomington, IN 47402

Phone & E-Mail: (812) 334-5734, ext. 34, forrest@shalomcommunitycenter.org

Presenter Information

Name of Person to Present Application to the Committee: Forrest Gilmore

Address: P.O. Box 451, Bloomington, IN 47402

Phone & E-mail: (812) 334-5734, ext. 34, forrest@shalomcommunitycenter.org

Grant Writer Information

Name of Grant Writer: Forrest Gilmore

Address: P.O. Box 451, Bloomington, IN 47402

Phone & E-Mail: (812) 334-5734, ext. 34, forrest@shalomcommunitycenter.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

TWO PAGE STATEMENT ACCOMPANYING THE FUNDING REQUEST OF SHALOM COMMUNITY CENTER FOR THE EXPANSION OF OUR CLASSROOM, PROGRAM AND VISITING AGENCY SPACE

Agency's Mission

The Shalom Community Center is a daytime respite and resource center for residents of Bloomington who are living in poverty and experiencing its ultimate expressions: hunger, homelessness, and lack of access to health care and basic life necessities. Its principal purpose is to serve as a front door to the larger community and the institutions, which can help bring stability and a greater degree of self-sufficiency to those in need. The Center employs a low-barrier outreach model, which is considered to be best practice on a national level. This model includes the delivery of a continuum of onsite social services by area agencies, the provision of basic life supports, and the utilization of an assets-based, client-centered approach to empowerment. Our overriding goal is to maximize opportunities for all people to develop their assets and talents to the fullest extent possible, and to take responsibility for their own lives.

How Much Is Being Requested And What Will It Be Used For?

We are requesting $24,500 to create an 8' x 16' "dormer" on the top floor of our new building. With our recent move to our new building and the addition of our medical respite room, we have found the need for additional space for programs, community events and social service agency visits. The total cost of the project is $32,000, $7,500 of which will be funded by a portion of a community development block grant. This room is the first phase of our long-term plan to create 2-8'x16' rooms along the south side of our building.

Relation of Request to Three Funding Criteria

1. Address a previously identified priority for social service funding.

According to the 2010-2014 Consolidated Plan, "A significant part of the City of Bloomington's Anti-Poverty Strategy is to provide access to information and emergency assistance to the most vulnerable elements of the community."

As a daytime resource center for people experiencing homelessness and extreme poverty, Shalom Community Center strives to do just that. We seek to be a "one-stop shop" for emergency assistance and social service information, access and coordination. We offer hunger relief and day shelter services, case management, financial assistance for homeless prevention, transportation assistance, street outreach, support with identification, legal assistance, life skills training, a daytime "respite room" for people who are homeless and ill or injured or employed at night, and a gateway to many of the community's social service agencies.

Shalom Community Center serves several populations (people experiencing homelessness and poverty, including the chronically homeless and homeless families with children, people with physical and mental disabilities, and the elderly), which have been identified as priorities for social service funding by the Consolidated Plan.

Our center is located in the heart of Bloomington at 620 South Walnut Street, just a few blocks south of the city center. Over 80% of the people we serve are Bloomington residents.

2. Provide a one-time investment that, through matching funds or other fiscal leveraging, makes a significant contribution to the program.
The funds requested represent a one-time investment for the expansion of our classroom, program and meeting space. A Community Development Block Grant will provide $7,500 towards the renovation of the room and neighboring storage areas. In addition, more than $150,000 has been raised and spent on the purchase and renovation of our new building within the last year.

3. Make a broad and long-lasting contribution to our community.
The purpose of our proposed project is to allow Shalom to expand its life skills training and improve our clients' access to social service agencies.

In 2010, we had 5,135 individual meetings with over 20 different social service agencies, including Social Security, the Department of Veterans Affairs, Volunteers in Medicine, HAND, Positive Link, Centerstone, and WIC.

Our Job Links program served 375 job seekers, providing resume support, interview training, transportation assistance, and job counseling.

Our HELP Legal clinic served 419 clients on issues including Medicaid & Social Security applications, bankruptcy issues, family law and tenant rights.

In partnership with MCCSC, we introduced in January an adult basic education/GED class to Shalom. We have sought financial assistance to extend that class for an additional year and have already received a grant to help up to 12 students pay for their GED exams.

Between our hunger relief program, our casework services, our medical respite center, our family room, our life skills programming and our agency visits, we have simply run out of space.

A significant aspect of our agency's vision for the next year is to increase the number of and frequency of visits of social service agencies that visit Shalom and to expand our life skills programming. The creation of this room and a second room in the future will allow us to do so.

Simple Program Budget & Signed Estimates Detailing Use of Funds
A simple program budget is attached as Appendix A. Signed estimates for the construction are attached as Appendix B & C.

Audited Financial Statement
The Shalom Center's last audited income statement is for the twelve months, ending December 31, 2009. The attachment (Appendix D) also includes our 2008 audit.

SIMPLE PROGRAM BUDGET FOk
DORMER ADDITION AT SHALOM COMMUNITY CENTER

Projected Expenses of Construction Project

Construction of an 8'x16' dormer, which includes:	$25,000
Wood Framing	
Drywall	
Painting	
Roofing/flashing of dormers	
Siding of dormers	
2-32" x 48" windows	
Insulation	
Minor electrical	
HVAC Installation	$7,000
Total Expenses	$32,000

Projected Revenues

Funds requested from the Jack Hopkins Grant	$24,500
CDBG Grant Confirmed	$7,500

March 24, 2011

Mr. Forrest Gilmore
Shalom Community Center
forrest@shalomcommunitycenter.org

RE: Construction of Dormer

Proposal

Fox Construction Company, Inc. proposes to furnish the necessary material, labor and equipment to complete the construction of a 8' x 16' dormer on the south side of the roof at the second floor level. This proposal will include the following:

- Wood framing
- Drywall
- Painting
- Roofing/flashing of dormer
- Siding of dormer
- 2-32" x 48" windows
- Insulation
- Minor electrical

Total Proposed Cost $25,000.00 (Twenty five thousand and 00/100 dollars)

Please note: This proposal does not include HVAC

Payment is to be made in full upon job completion.

Respectfully submitted: Fox Construction Company, Inc.

Per _____
Anthony J. Fox, President

207 W. 10th Street • Bloomington, IN 47404
Phone (812) 323-4342 • Fax (812) 323-1271

Commercial Service
Of Bloomington, Inc.

1833 South Curry Pike
Post Office Box 91
Bloomington, IN 47402
Phone (812) 339-9114
FAX (812) 339-4897
E-mail: tdoades@commsrv.com

From: Tyler Doades
Project: Shalom Center
Site: Bloomington Indiana
Architect: Kirkwood Design
Date: 3-28-11

Commercial Service of Bloomington, Inc. is pleased to provide a Budget Estimate for the Shalom Center New Upstairs Meeting Room:

Option Number 1 – Install a separate heat pump for each Meeting Room

- Install one New Mitsubishi heat pump for one meeting room
  - The future meeting will not be conditioned at this time
- Flexible lineset connection between indoor and outdoor unit
- Outdoor unit will be installed on roof or outside wall
- High voltage electrical service including disconnects for indoor and outdoor unit

➢ **Total Budget Estimate:** **$5,500.00 tax exempt**

Option Number 2 – Install One Outdoor Heat Pump with the capability of adding another indoor unit for the future meeting room

- Install one New Mitsubishi heat pump on the exterior of the building
- Install two New Mitsubishi indoor air handlers
  - One for each meeting room
- Flexible lineset connections between indoor and outdoor unit
- Outdoor unit will be installed on roof or outside wall
- High voltage electrical service including disconnects for indoor and outdoor unit

➢ **Total Budget Estimate:** **$7,000.00 tax exempt**

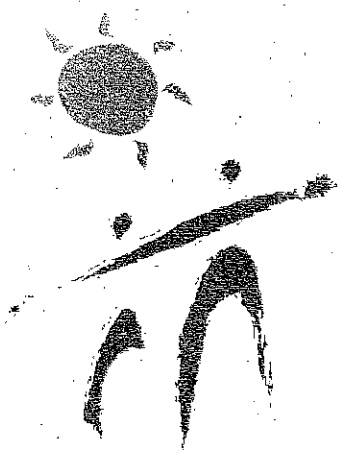
➢ **The installed price does not include:**
- Domestic plumbing
- Fire suppression system
- Structural support or modification
- Any Hole Cutting and Patching
- Sales Tax

Prepared by: TD
Date: 3-28-11

SHALOM COMMUNITY CENTER, INC

Financial Statements
DECEMBER 31, 2009 and 2008

[EXCERPTS]



SHALOM COMMUNITY CENTER, INC.

Statement of Assets, Liabilities and Net Assets - Cash Basis
December 31, 2009 and 2008

	2009	2008
ASSETS		
CURRENT ASSETS:		
Cash and cash equivalents	$ 102,538	$ 88,084
PROPERTY AND EQUIPMENT		
Furniture and fixtures	13,370	13,370
Equipment	27,703	27,703
Leasehold improvements	14,829	14,829
Less accumulated depreciation	(25,069)	(16,084)
	30,833	39,818
DEPOSITS	1,000	1,000
TOTAL ASSETS	$ 134,371	$ 128,902
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES:		
Payroll liabilities	$ 3,659	$ 3,069
NET ASSETS:		
Unrestricted	130,712	125,833
TOTAL LIABILITIES AND NET ASSETS	$ 134,371	$ 128,902

See accompanying notes to financial statements

SHALOM COMMUNITY CENTER, INC.

Statement of Support, Revenue, Expenses and Changes in Net Assets - Cash Basis
Year Ended December 31, 2009 and 2008

	2009	2008
SUPPORT AND REVENUE:		
Contributions - Direct	$ 212,467	$ 194,425
Contributions - Direct - In Kind	134,065	136,129
Contributions - Indirect	111,232	92,043
Contributions - Indirect - In Kind	252,742	201,006
Total support	710,506	623,603
Government grants	30,976	21,086
Special events	30,478	-
Interest Income	517	1,632
Other revenue	3,263	2,450
Total Revenue	65,234	25,168
Total Support and revenue	775,740	648,771
EXPENSES		
Program services	695,995	600,624
Supporting services:		
Management and general	46,992	40,552
Fund raising	27,874	20,449
Total expenses	770,861	661,625
CHANGES IN UNRESTRICTED NET ASSETS	4,879	(12,854)
NET ASSETS - January 1	125,833	138,687
NET ASSETS - December 31	$ 130,712	$ 125,833

See accompanying notes to financial statements

SHALOM COMMUNITY CENTER, INC.

Statement of Functional Expenses - Cash Basis
Year Ended December 31, 2009 and 2008

	Program Services		Management and General		Fund Raising		Total	
	2009	2008	2009	2008	2009	2008	2009	2008
Payroll	$ 206,574	$ 163,667	$ 21,548	$ 20,823	$ 10,333	$ 8,318	$ 238,455	$ 192,808
Payroll taxes	17,077	13,658	1,781	1,738	854	694	19,712	16,090
Other employee expense	4,160	2,972	434	378	208	151	4,802	3,501
Total payroll expense	227,811	180,297	23,763	22,939	11,395	9,163	262,969	212,399
Food	258,079	218,618	-	-	-	-	258,079	218,618
Other program expenses	78,901	98,560	-	-	-	-	78,901	98,560
Occupancy	60,366	57,973	1,838	1,755	1,838	1,756	64,042	61,484
Professional fees	32,647	12,777	11,104	6,459	-	-	43,751	19,236
Fund raising	-	-	-	-	11,728	7,319	11,728	7,319
Insurance	9,768	4,751	297	137	297	137	10,362	5,025
Communications	9,068	8,409	276	243	276	242	9,620	8,894
Supplies	2,649	2,186	2,418	2,245	982	913	6,049	5,344
Equipment expense	5,335	5,644	160	162	165	163	5,660	5,969
Travel	5,550	6,135	-	-	-	-	5,550	6,135
Postage	688	976	1,147	1,626	459	650	2,294	3,252
Miscellaneous	640	159	1,193	434	427	106	2,260	699
Advertising and promotion	-	-	-	-	307	-	307	-
Education and seminars	-	-	304	395	-	-	304	395
Interest Expense	-	-	-	19	-	-	-	19
Total expenses before depreciation	691,502	596,485	42,500	36,414	27,874	20,449	761,876	653,348
Depreciation	4,493	4,139	4,492	4,138	-	-	8,985	8,277
Total expenses	$ 695,995	$ 600,624	$ 46,992	$ 40,552	$ 27,874	$ 20,449	$ 770,861	$ 661,625

See accompanying notes to financial statements

Jack Hopkins Social Services Funding Application

Funding Sheet

(28)

Lead Agency:

Name South Central Community Action Program, Inc.

Is the Lead Agency a 501(c)(3)? ■ Yes ☐ No

Number of Agency Employees: Full-time 107 Part-time 10 Volunteers 670

Address where Project will be facilitated or housed:
1500 W. 15th Street, Bloomington, IN 47404

Name of Project Administrator: Todd Lare

Address 1500 W. 15th Street, Bloomington, IN 47404

Telephone & E-mail 339-3447, ext. 233

Name of other participating agencies, if different from Lead Agency:

Proposed Project:

Title of Project: Monroe County Circles Initiative

Total Cost of Project: $65,000

Requested JHSSF Amount: $24,897

Other Funds Expected for Project:

Amount	Source	Confirmed or Pending
~~$40,103~~ $40,103	Community Services Block Grant	Pending

Number of Clients Served by this Project in 2011: 82

Number of City Residents Served by this Project in 2011: 62

Is this a request for operational costs? ■ Yes ☐ No

If "yes," is the request for a pilot project or for bridge funding? ☐ Pilot ■ Bridge

Example:
Tables: *5 tables @ $12.00 each*
Chairs: *20 chairs @ $8.00 each*

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
Circles Coordinator Salary	$11,213
Circles Coordinator Fringe Benefits	2,803
Circles Coach Salary	8,775
Circles Coach Fringe Benefits	2,106

Claim Submission Date: *(check one)*

☑ July 2011 – September 2011 ☑ October 2011 – December 2011

☐ Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: South Central Community Action, Inc.

Address: 1500 W. 15th Street
Bloomington, IN 47404

Phone & E-Mail: 339-3447, todd@insccap.org

Website: www.insccap.org

President of Board of Directors: Diane Poteet

Director Information

Director of Lead Agency: Todd Lare

Director's Address: 1500 W. 15th Street, Bloomington, IN 47404

Phone & E-Mail: 339-3447, ext. 233, todd@insccap.org

Presenter Information

Name of Person to Present Application to the Committee: Todd Lare

Address: 1500 W. 15th Street, Bloomington, IN 47404

Phone & E-mail: 339-3447, ext. 233, todd@insccap.org

Grant Writer Information

Name of Grant Writer: Doug Wilson

Address: 1500 W. 15th Street, Bloomington, IN 47404

Phone & E-Mail: 339-3447, ext. 262, doug@insccap.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

South Central Community Action Program - Jack Hopkins Social Services Fund Application

Agency Mission

The South Central Community Action Program (SCCAP) is a nonprofit organization based in Bloomington that has served low-income people for 46 years. Our mission is to provide opportunities for low-income citizens to move toward personal and economic independence. SCCAP administers the Circles® Initiative and Head Start programs in Monroe County, and, it also operates the Energy Assistance, Weatherization, Individual Development Account and Section 8 programs in Monroe, Morgan, Owen and Brown counties. We serve more than 13,000 individuals annually. We work in partnership with more than a dozen other agencies and organizations in providing our services.

Nature of the Project

The South Central Community Action Program is requesting $25,000 from the Jack Hopkins Social Service Funding Committee to provide bridge funding for the Monroe County Circles® Initiative to help it survive an expected significant reduction in federal funding for the rest of 2011.

The Circles® Initiative, which got its start in Bloomington in 2008, has become a crucial resource for citizens who are working to escape poverty. As dozens of Circles® supporters came to a Bloomington City Council Public Hearing to explain in February 2011, Circles ® has brought new hope, possibilities and direction to the families and garnered wide-spread community support and involvement in doing so.

Circles® is an approach designed in the late 90's to bring middle and upper-income volunteers from the community into relationship with people who want to establish economic stability. The Circle works together until the family has achieved their financial and social goals. Weekly meetings provide an opportunity to build community across socio-economic class lines while providing children with programs that support their own future stories. Monthly town hall meetings are convened to address the community barriers that are discovered by the Circles as they transition from poverty to prosperity.

The Monroe County Circles® Initiative has become recognized as one of the most advanced and promising of more than 60 Circles® Initiatives around the country. Because of this, staff from our local initiative at SCCAP has been asked to provide training at several national conferences, to hold a national and at project sites, and to hold a national conference in Bloomington, to help other communities launch and build their Circles® communities.

In 2010, Circles had 29 people graduate from an 18-week "Getting Ahead in a Just Getting-By World" course that sets the foundation as participant make plans and begin taking steps to achieve economic stability. In addition, Circles® had 17 active participants, called Circle Leaders, who had previously completed their "Getting Ahead" training and were working intensively toward economic stability through partnership with 44 middle- and upper-income volunteers called Allies. Circles® had 220 volunteers who donated 2,850 hours of service to support goal attainment, networking, programming, community service projects, meals, transportation and youth activities.

This loss of the Monroe County Circles Initiative would directly affect at least 30 participating low-income families annually, as well as more than 1,200 people who receive training about issues of poverty. Among this initiative's currently employed participants, 71.4 percent now have a job they've maintained for at least 90 days and 61.9 percent achieved an increase in their income from employment during the past year.

"Before coming to Circles, I had no budget, I had no checking account and I had no family. I now have been working on my budget, I am in the Individual Development Account Program (to develop savings), I have a checking account and I have an extended family who I love very much even though we started as strangers. I am now taking classes at Ivy Tech Community College in the Early Childhood Education Program."

- **Circles Leader Michelle Hunsicker iu statement to City Council at February Public Hearing**

Satisfaction of Funding Criteria

The Program Should Address a Previously Identified Social Service Priority
The City of Bloomington addresses poverty as a priority in the City of Bloomington 2005-2010 Consolidated Plan with its Anti-poverty Strategy on page 124. This strategy "for reducing the number of poverty level families" includes City revitalization activities, housing improvement programs and a network of various nonprofit agencies, including Habitat for Humanity, Center for Behavioral Health, Middle Way House, SCCAP, Amethyst House and Indiana Legal Services. In this network, there is no other similar resource as the Circles® Initiative, which directly focuses upon providing comprehensive support and training to empower families to get out of poverty. Its loss would be a major setback for families seeking to escape poverty and for the community's efforts to reduce poverty.

The Funds Should Provide a One-Time Investment with Leveraged Matching Funds
SCCAP is requesting one-time bridge funds to support operation of the Circles® Initiative due to an impending funding crisis for community action agencies like SCCAP around the country. For almost 20 years, Community Service Block Grant (CSBG) funds have been the only flexible federal funding source that community action agencies have had to support innovative local programs like Circles®. CSBG is under attack with the U.S. House of Representatives proposing a 44% cut in these funds for 2011 and President Barack Obama proposing a 50% cut in 2012. Supporters of community action agencies around the country are opposing these cuts, but with House Republicans and President Obama supporting cuts, it is likely that communities around the country will face significant reductions in CSBG funds during 2011 and 2012. If these cuts are anywhere close to the proposed levels, the Circles Initiative will lack sufficient funding to support its operation unless local short-term funding can help it weather the immediate storm.

SCCAP is requesting Jack Hopkins funds to support the Circles® Initiative to allow the agency time to generate resources from other federal and private sources. SCCAP leadership and the national leaders of the Circles® movement believe the Circles® concept, along with success experienced in Bloomington, will allow the Monroe County Circles® Initiative to attract funds from a number of national and regional funders interested in novel community-based initiatives designed to reduce poverty more effectively than traditional piecemeal approaches. SCCAP has recently submitted an application to the Walmart Foundation, for instance, and this year expects to apply to the following foundations that have focus areas in poverty-reduction: Annie E. Casey Foundation, the Charles Stewart Mott Foundation, the May and Stanley Smith Charitable Trust, Mellon Foundation, Staples Foundation, the Unitarian Universalist Social Justice Grant fund, among others. The national Circles® organization, Move the Mountain, has recently hired a grant researcher and writer who will help in this effort and SCCAP has made this a top priority for its director of communications and development. There are also several federal demonstration grant programs that SCCAP will examine for possible Circles® support. In addition, local Circles supporters' also sent out their first fundraising letter in late 2010 and will continue that effort with additional appeals to local supporters.

SCCAP is confident that some level of CSBG will still be available to help support Circles after the federal cuts if the City's Jack Hopkins committee can help offset those cuts in 2011, and then other grant funds and donors will be able to replace the Jack Hopkins funds in 2012 and beyond.

The Program Should Have Broad and Lasting Benefit to the Community
As explained previously, Circles® is designed to empower participants to make lasting positive changes in their economic circumstances and stability. In this time of record numbers of people falling into economic despair, Bloomington needs to offer opportunities that are more promising than traditional ineffective approaches to helping citizens rise from poverty. Circles® engages people from all parts of the community to play a part in reducing poverty, which is the best way to make a lasting and broad impact on this persistent problem.

Program Budget for Use of Requested Funds

Budget item	Funding Sources	Cost	Confirmed
Circles Coordinator Salary (25% of annual)	CSBG	11,213	No*
	Jack Hopkins	11,213	No
Fringe benefits	CSBG	2,803	No*
	Jack Hopkins	2,803	
Circles Coach Salary (25% of annual salary)	CSBG	8,775	No*
	Jack Hopkins	8,775	No
Fringe benefits	CSBG	2,106	No*
	Jack Hopkins	2,106	No
Other Circles expenses	CSBG/other	15,206	No*

Total Jack Hopkins request: $24,897
Total leveraged funds: $40,103
Total project cost 7/1-12/31: $65,000

***Note:** SCCAP expects to have CSBG funding at a level to cover this part of the Circles Initiative, but won't know how much CSBG it will have for the rest of 2011 until the U.S. Congress approves a 2011 budget.

SOUTH CENTRAL COMMUNITY
ACTION PROGRAM, INC.
Bloomington, Indiana

FINANCIAL STATEMENTS
For the Years Ended
December 31, 2009 and 2008

[EXCERPTS]

SOUTH CENTRAL COMMUNITY ACTION PROGRAM, INC.
Bloomington, Indiana

EXHIBIT A

STATEMENTS OF FINANCIAL POSITION

ASSETS

	December 31,	
	2009	2008
Current Assets		
Cash in bank	$1,180,917	$758,242
Grants receivable	728,931	437,346
Other receivables	32,996	405,228
Inventory	3,468	0
Total current assets	1,946,312	1,600,816
Long-term Assets		
Mortgage receivable	44,600	48,140
Property and equipment, net	1,421,114	1,422,534
Other long-term assets	4,504	7,332
Total long-term assets	1,470,218	1,478,006
Total assets	$3,416,530	$3,078,822

LIABILITIES AND NET ASSETS

Current Liabilities		
Accounts payable	$1,108,426	$984,356
Accruals	138,007	106,986
Note payable	89,000	0
Current portion of long-term debt	59,903	60,240
Total current liabilities	1,395,336	1,151,582
Long-term liabilities		
Long-term debt net of current portion	249,641	389,363
Bonds payable net of current portion	245,346	279,286
Total long-term liabilities	494,987	668,649
Net Assets		
Temporarily restricted	268,769	153,601
Permanently restricted	10,023	15,370
Unrestricted	1,247,415	1,089,620
Total Net Assets	1,526,207	1,258,591
TOTAL LIABILITIES AND NET ASSETS	$3,416,530	$3,078,822

The accompanying notes are an integral part of the financial statements

SOUTH CENTRAL COMMUNITY ACTION PROGRAM, INC.
Bloomington, Indiana

EXHIBIT B

STATEMENT OF ACTIVITIES
For the Year Ended December 31, 2009

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Support and Revenue:				
Current year awards	$0	$9,244,905	$0	$9,244,905
Program income	84,843	0	0	84,843
Interest income	1,854	0	0	1,854
Other	688,487	0	0	688,487
Net assets released from restriction through satisfaction of program restrictions	9,129,737	(9,129,737)	0	0
Total Revenue	9,904,921	115,168	0	10,020,089
Expenses:				
Personnel	2,765,555	0	0	2,765,555
Occupancy	193,015	0	0	193,015
Contractual	51,079	0	0	51,079
Materials and supplies	280,558	0	0	280,558
Equipment purchases and maintenance	347,577	0	0	347,577
Travel	105,114	0	0	105,114
Insurance	52,366	0	0	52,366
Interest	41,526	0	0	41,526
Client support	5,436,346	0	0	5,436,346
In kind support	418,604	0	0	418,604
Other	55,386	0	0	55,386
Total Expenses	9,747,126	0	0	9,747,126
Increase (Decrease) in Net Assets	157,795	115,168	0	272,963
Return of permanently restricted net assets	0	0	(5,347)	(5,347)
Net assets - Beginning of year	1,089,620	153,601	15,370	1,258,591
Net assets - End of year	$1,247,415	$268,769	$10,023	$1,526,207

The accompanying notes are an integral part of the financial statements

SOUTH CENTRAL COMMUNITY ACTION PROGRAM, INC.
Bloomington, Indiana

EXHIBIT B

STATEMENT OF ACTIVITIES
For the Year Ended December 31, 2008

	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Support and Revenue:				
Current year awards	$0	$7,775,912	$0	$7,775,912
Program income	84,357	0	0	84,357
Interest income	7,089	0	0	7,089
Other	478,312	0	0	478,312
Net assets released from restriction through satisfaction of program restrictions	7,806,971	(7,791,971)	(15,000)	0
Total Revenue	8,376,729	(16,059)	(15,000)	8,345,670
Expenses:				
Personnel	2,372,983	0	0	2,372,983
Occupancy	200,461	0	0	200,461
Contractual	41,876	0	0	41,876
Materials and supplies	182,375	0	0	182,375
Equipment purchases and maintenance	255,723	0	0	255,723
Travel	118,471	0	0	118,471
Insurance	69,180	0	0	69,180
Interest	50,341	0	0	50,341
Client support	4,533,746	0	0	4,533,746
In kind support	391,502	0	0	391,502
Other	18,113	0	0	18,113
Total Expenses	8,234,771	0	0	8,234,771
Increase (Decrease) in Net Assets	141,958	(16,059)	(15,000)	110,899
Net assets - Beginning of year	947,662	169,660	30,370	1,147,692
Net assets - End of year	$1,089,620	$153,601	$15,370	$1,258,591

The accompanying notes are an integral part of the financial statements

SOUTH CENTRAL COMMUNITY ACTION PROGRAM, INC.
Bloomington, Indiana

EXHIBIT C

STATEMENTS OF CASH FLOWS
For the Years Ended

	December 31,	
	2009	2008
CASH PROVIDED FROM (USED FOR) OPERATING ACTIVITIES:		
Net increase (decrease) in net assets	$272,963	$110,899
Depreciation and amortization	124,294	117,532
(Increase) decrease in:		
Grants receivable	(291,585)	1,603
Other receivables	372,232	(10,521)
Inventory	(3,468)	0
Increase (decrease) in:		
Accounts payable	124,070	104,743
Accruals	31,021	(43,043)
Net cash provided from(used for) operating activities:	629,527	281,213
CASH PROVIDED FROM (USED FOR) INVESTING ACTIVITIES:		
Mortgage receivable payments	3,540	2,480
New mortgage receivable	0	(4,000)
Purchase of fixed assets	(151,859)	(36,407)
Proceeds from sale of assets	19,267	24,422
Gain on sale of assets	12,546	16,044
Net cash provided from (used for) investing activities	(116,506)	2,539
CASH PROVIDED FROM (USED FOR) FINANCING ACTIVITIES:		
Proceeds from additional borrowings	89,000	0
Return of permanently restricted net assets	(5,347)	0
Payments on long-term debt	(173,999)	(58,194)
Net cash used in financing activities	(90,346)	(58,194)
Net increase (decrease) in Cash	422,675	225,558
Cash - Beginning of Year	758,242	532,684
Cash - End of Year	$1,180,917	$758,242
Cash paid for interest	$41,526	$50,341

The accompanying notes are an integral part of the financial statements.

Jack Hopkins Social Services Funding Application

Funding Sheet

29

Lead Agency:

Name Stepping Stones

Is the Lead Agency a 501(c)(3)? ■ Yes ☐ No

Number of Agency Employees: Full-time 2 Part-time 3 Volunteers 10+

Address where Project will be facilitated or housed:
2615 E. 2nd St. Apt #4 Bloomington, IN 47401

Name of Project Administrator: Warren Wade

Address PO Box 1366 Bloomington, IN 47402

Telephone & E-mail (812) 339-9771 & wwade@steppingstones-inc.org

Name of other participating agencies, if different from Lead Agency: n/a

Proposed Project:

Title of Project: General Operating Support - Bridge

Total Cost of Project: $64,813

Requested JHSSF Amount: $15,000

Other Funds Expected for Project:

Amount		Source	Confirmed or Pending
~~$15,000~~	$15,000	Fifth Third Bank	Pending
$8,000	$8,000	Vectren Foundation	Pending
$4,000	$4,000	United Hope Foundation	Pending

Number of Clients Served by this Project in 2011: 18

Number of City Residents Served by this Project in 2011: 18

Is this a request for operational costs? ■ Yes ☐ No

If "yes," is the request for a pilot project or for bridge funding? ☐ Pilot ■ Bridge

Example:
Tables: *5 tables @ $12.00 each*
Chairs: *20 chairs @ $8.00 each*

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
Total Request (items below are components of request)	$15,000
1. Payroll (administrative payroll + taxes)	$30,777
2. Professional Fees	$5,000
3. Communications	$1,872
4. Insurance	$1,500
5. Materials & Supplies	$1,013
6. Postage	$1,600
7. Travel	$950

Claim Submission Date: *(check one)*

☑ July 2011 – September 2011 ☐ October 2011 – December 2011

☐ Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Stepping Stones, Inc.

Address: PO Box 1366
Bloomington, IN 47402

Phone & E-Mail: (812) 339-9771 & wwade@steppingstones-inc.org

Website: www.steppingstones-inc.org

President of Board of Directors: Dustin Plummer

Director Information

Director of Lead Agency: Sheri Benham

Director's Address: PO Box 1366 Bloomington, IN 47402

Phone & E-Mail: (812) 339-9771 & sbenham@steppingstones-inc.org

Presenter Information

Name of Person to Present Application to the Committee: Warren Wade

Address: P.O. Box 1366 Bloomington, IN 47402

Phone & E-mail: (812) 339-9771 & wwade@steppingstones-inc.org

Grant Writer Information

Name of Grant Writer: Warren Wade

Address: P.O. Box 1366 Bloomington, IN 47402

Phone & E-Mail: (812) 339-9771 & wwade@steppingstones-inc.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

AGENCY MISSION

Stepping Stones, Inc.'s mission is to provide a semi-supervised transitional housing and supportive services program for youth between the ages of 16-20 that are experiencing homelessness. They become homeless due to some type of domestic abuse (physical, sexual or substance abuse); family dysfunction and breakdown; inadequate housing that cannot accommodate them; or they have been abandoned, kicked out of or have left and are not allowed to return to their home of origin. Our supportive housing program provides services to our residents 24 hours a day, 7 days a week for up to two years and has three primary components which effectively address the immediate, emergency need of our youth and aid in preparation for the future: 1) housing for nine residents; and 2) educational encouragement and attainment and vocational planning and preparation and 3) supportive services including life skills development, case management, and assistance for future and former residents, as well. In a living situation analogous to foster care or group home living, we provide meals multiple times a week, mentoring, and case management; plus, they are given a *home*. We provide these essential emergency services to primarily Bloomington and Monroe County residents who have little to no income.

Stepping Stones also provides outreach services to other at-risk youth in the community, including those on our waiting list. Our staff provide life skills education such as job coaching to help them obtain and maintain a job; teach essential life and social skills like money management, cooking, shopping, and tutoring; or connect them with GED, vocational training programs, and postsecondary educational opportunities. Service provision is customized to the needs of the youth who come to us through references from the school corporation, Probation, the Youth Services Bureau, and other community programs.

SATISFACTION OF FUNDING CRITERIA

THE PROGRAM SHOULD ADDRESS A PREVIOUSLY IDENTIFIED PRIORITY FOR SOCIAL SERVICES FUNDS

Every community needs their youth to possess the skills to be successful, to graduate high school, and, thus, to become contributing adults. As noted in the Service Community Assessment of Needs (SCAN) report, "low academic attainment and a lack of life skills and competencies have a demonstrable, negative impact on quality of life and future earnings potential" (72) which affects the youth and, ultimately, the community. The Census Bureau issued a report that details the relationship that exists between educational attainment and earnings. Between the years 1997-1999, the average person who dropped out of high school earned $18,900, while the average high school graduate earned $25,900. The difference in earnings between the two is about $350,000 over a person's normal work life (U.S. Census Bureau, 2002). Given that 100% of our youth attended school while in our program, Stepping Stones' mission increases our youths' potential earnings which are contributed back into our community.

One essential component to a youth's success is to have a safe, stable and supportive place in which to live. As evidenced by the statistic that "75% of youth that are experiencing homelessness have dropped out or will drop out of school" (www.homelessyouthamongus.org), it is imperative that a youth have stability and safety in shelter in order to successfully complete high school and, thus, set their path for success in life.

As evidenced by the addition of three beds to our program (and the counseling, case management and life skills education that goes hand-in-hand with them), the need is still present and possibly growing in the community for housing opportunities for youth.

As part of the 2010-2014 Consolidated Plan, the City of Bloomington identified both "03C - Homeless Facilities" and "05D - Youth Services" as a "high" priority in the *Community Development of Needs 91.215(e)* (48-50). As a supportive housing program for youth experiencing homelessness, Stepping Stones has and continues to fit concisely with the community's long-range planning efforts by providing youth that are homeless both services and housing. In the 2005-2010 Consolidated Plan, the City of Bloomington identified the lack of these services within the community as a "critical problem" (115). Stepping Stones was formed shortly thereafter through a partnership with the Youth Services Bureau of Monroe County (125-126).

Stepping Stones also shares the goals and strategies of the City of Bloomington's *Anti-Poverty Strategy*. We serve low-income, homeless youth with "emergency assistance" like food and shelter and provide them with the "access to information" (55) they need to break the cycles of persistent poverty and homelessness and improve their quality of their life. The *Anti-Poverty Strategy* states that there is a "need for a residential mentoring program

for 'runaway' or 'throwaway' teens who are struggling to survive, having no resources to atteain independence." We provide them with both counseling and case management services on-site. In addition to our services being necessary for these youth, they also positively contribute to our community in two important ways: reducing the potential costs associated with underage youth and chronically homeless adults and increasing potential earnings contributable back to the community.

REQUEST & USE OF FUNDS

Stepping Stones is requesting $15,000 to cover pending cuts to various funding streams, only recently acquired: the Community Development Block Grant (CDBG) and the Emergency Food and Shelter Program (EFSP). Since our initial CDBG award in 2008, we have already seen a 30% decrease in the award with a speculative 20-60% decrease from this current year's award. EFSP funds are also slated to be cut.

ONE-TIME INVESTMENT WITH LEVERAGED MATCHING FUNDS

While our request is for operational costs, it will be leveraged towards support for our Supportive Housing Program. From 2008 to 2009, Stepping Stones saw a 41% increase in *program* grant awards including a 29% increase in awards from new annual, competitive funding sources like Emergency Solutions Grant, PeyBack Foundation, and more Neighborhood Assistance Program (NAP) credits. These awards sustain the programs funded in part by the generosity of the Jack Hopkins Social Services Fund in 2009 for the additional beds, services and staff. From 2009 to 2010, Stepping Stones saw an additional 32% in *program* grant awards from sources outside of the JHSSF. Of those awards, we saw a 2% increase from the competitive sources even with a 16% decrease in CDBG award and a 40% decrease in EFSP award.

We also leverage significant in-kind services for our clients. For example, Centerstone leverages over $25,000/yr towards outpatient mental health services to our youth. We also work closely with partner agencies like Amethyst House, Indiana University Health, IU Schools of Social Work, Counseling and Public and Environmental Affairs, Promptcare, Mother Hubbard's Cupboard, Volunteers in Medicine, the Youth Services Bureau and more.

These newly acquired funding sources and in-kind partnerships will be the leverage towards any JHSSF award.

MAKE A SIGNIFICANT CONTRIBUTION TO THE PROGRAM

In five years, our organization has undergone significant changes and growth. From a vision and concept to a successful partnership with the Youth Services Bureau (with a predetermined date of separation) in 2005, to a lone, independent agency by 2008, to a responsive and growing agency in 2010 – Stepping Stones has been able to utilize various community resources, leverage community contributions towards additional federal and state grants, and build a reputation within the community of being capable and successful at meeting the needs of youth that are experiencing homelessness.

With new, permanent program staff, our program can maintain structural and informational permanence. And, with bolstered marketing and development techniques sponsored in part through the JHSSF last year, the board, staff, and volunteers at Stepping Stones are poised to continue to respond to the needs of youth within our community.

We anticipate that this award will serve as a similar catalyst for sustainability and growth as the 2009 award was for our service delivery and staffing.

BROAD AND LONG LASTING BENEFITS TO THE COMMUNITY

Stepping Stones continues to reach out to more youth through housing and services which produces long lasting benefits for the Bloomington community. Whether it is being able and encouraged to complete high school and, thus, increase their potential earnings income or being housed in a safe, nurturing environment which fosters productivity, creativity and ability or reducing costs on alternative systems like foster care, juvenile and adult corrections, and emergency care, systems which homeless youth tend to affect – Stepping Stones mission is to affect life-long changes and provide long-last benefits to our youth. An investment from the Jack Hopkins Social Services Fund will sustain and bolster the efforts already in place to reach out to more youth in our community which, in turn, will yield more productive citizens willing and able to give to their fullest potential.

Stepping Stones, Inc.
Jack Hopkins Proposal
January - December 2011

	Admin + Fundraising
Expenses	0.00
Activities	0.00
Communications	1,872.00
Contingency	1,000.00
Contractual Fees	1,800.00
Food	285.00
In-Kind	670.00
Insurance	3,190.00
Materials & Supplies	1,013.00
Membs, Pubs, & Subs	333.00
Occupancy expenses	0.00
Payroll	46,570.00
Postage	1,600.00
Professional Fees	5,000.00
Resident Expenses	0.00
Technology	530.00
Travel	950.00
*Total Project Expenses	$ 64,813.00
Total Leveraged Program Expenses	$ 200,620.00
Total Agency Costs	$ 265,433.00
Total Requested	$ 15,000.00

* all "Project Expenses" are funding by "pending" sources like fundraisers, donor solicitations and grants

Stepping Stones, Inc.
Balance Sheet
As of December 31, 2010

	Total
ASSETS	
Current Assets	
Bank Accounts	
Checking	39,293.03
Money Market Savings	19,117.33
Petty cash	49.00
Resident Savings	3,297.89
Total Bank Accounts	$ 61,757.25
Accounts Receivable	
Grants Receivable	3,376.67
Total Accounts Receivable	$ 3,376.67
Other Current Assets	
Prepaid expenses	3.84
Total Other Current Assets	$ 3.84
Total Current Assets	$ 65,137.76
Fixed Assets	
Accum deprec- furn,fix,equip	(3,599.00)
Furniture, fixtures, & equip	5,575.00
Total Fixed Assets	$ 1,976.00
TOTAL ASSETS	$ 67,113.76
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts payable	411.14
Total Accounts Payable	$ 411.14
Credit Cards	
Capital One	1,949.28
Total Credit Cards	$ 1,949.28
Other Current Liabilities	
Direct Deposit Payable	(1.10)
Payroll Clearing	372.15
Payroll Liabilities	4,829.72
Payroll Tax Payable	(1,176.38)
Resident Deposits	3,195.17
Total Other Current Liabilities	$ 7,219.56
Total Current Liabilities	$ 9,579.98
Total Liabilities	$ 9,579.98
Equity	
Opening Bal Equity	4,009.82
Reclassifications In	(9,616.94)
Reclassifications Out	9,616.94
Unrestricted Net Assets	22,223.71
Net Income	31,300.25
Total Equity	$ 57,533.78
TOTAL LIABILITIES AND EQUITY	$ 67,113.76

Monday, Jan 10, 2011 10:57:45 AM GMT-5 - Accrual Basis

Stepping Stones, Inc.
Profit & Loss
January - December 2010

	Total
Income	
Billable Expense Income	1,420.11
Contributions	64,152.52
Earned revenues	39.35
Gifts in kind	69,524.04
Grants	179,275.11
Resident Contributions	12,560.05
Services	104.82
Total Income	$ 327,076.00
Gross Profit	$ 327,076.00
Expenses	
Activities	2,078.65
Communications	5,793.13
Contractual Fees	5,665.79
Equipment/Furniture	4,182.17
Food	5,352.83
In-Kind	69,524.04
In/Out	(318.75)
Insurance	13,073.23
Materials & Supplies	12,181.50
Memberships, Publications & Subscriptions	755.00
Misc expenses	118.14
Occupancy expenses	52,023.33
Payroll	104,932.15
Payroll Expenses	0.00
Postage	1,698.23
Professional Fees	7,618.00
Resident Expenses	4,015.11
Technology	2,552.20
Travel	4,531.00
Total Expenses	$ 295,775.75
Net Operating Income	$ 31,300.25
Net Income	$ 31,300.25

Monday, Jan 10, 2011 10:53:21 AM GMT-5 - Accrual Basis

Jack Hopkins Social Services Funding Application

Funding Sheet

30

Lead Agency:

Name Stone Belt Arc, Inc.

Is the Lead Agency a 501(c)(3)? ■ Yes ☐ No

Number of Agency Employees: Full-time 360 Part-time 130 Volunteers 150

Address where Project will be facilitated or housed:
2815 East 10th Street / Bloomington, IN / 47408

Name of Project Administrator: Susan Hoard, Director of Information Technology

Address 2815 East 10th Street / Bloomington, IN / 47408

Telephone & E-mail 812.332.2168 ext. 257 / shoard@stonebelt.org

Name of other participating agencies, if different from Lead Agency: N/A

Proposed Project:

Title of Project: Electronic Health Record Implementation

Total Cost of Project: $243, 275.00

Requested JHSSF Amount: $15,275.00

Other Funds Expected for Project:

Amount	Source	Confirmed or Pending
~~$228,000~~ $223,000	Grants and Organization Funds	pending

We are partnering with a (free) professional grant service to prepare grants specific to electronic health records.

All additional costs (above the requested amount) will be covered through grants received and through organizational funds. The agency is committed to making this essential transition.

Number of Clients Served by this Project in 2011: 2700

Number of City Residents Served by this Project in 2011: 1500

Is this a request for operational costs? ☐ Yes ■ No

If "yes," is the request for a pilot project or for bridge funding? ☐ Pilot ☐ Bridge

Example:
Tables: 5 tables @ $12.00 each
Chairs: 20 chairs @ $8.00 each

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
Dedicated Blade Server	1 @ $7,000 ea = $7,000
Computer Workstations for Administration	2 @ $800 ea = $1,600
Dragon Medical Software	1 @ $1,600 ea = $1,600
Scanners - Card & Document	2 @ $500 ea & 2 @ $300 ea = $1,600
Electronic Signature Pads	5 @ $300 ea = $1,500
Mobile Computers (Think Pads)	2 @ $550 ea = $1,100
Wireless Routers	5 @ $175 ea = $875

Claim Submission Date: *(check one)*

☐ July 2011 – September 2011 ☑ October 2011 – December 2011

☐ Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Stone Belt Arc, Inc.

Address: 2815 East 10th Street
Bloomington, IN 47408

Phone & E-Mail: 812.332.2168 / info@stonebelt.org

Website: www.stonebelt.org

President of Board of Directors: Margaret Gilbride

Director Information

Director of Lead Agency: Leslie Green, CEO

Director's Address: 2815 East 10th Street / Bloomington, IN / 47408

Phone & E-Mail: 812.332.2168 ext. 249 / lgreen@stonebelt.org

Presenter Information

Name of Person to Present Application to the Committee: Amy Jackson, Community Engagement Director

Address: 2815 East 10th Street / Bloomington, IN / 47408

Phone & E-mail: 812.332.2168, ext 314 / ajackson@stonebelt.org

Grant Writer Information

Name of Grant Writer: Amy Jackson, Community Engagement Director

Address: 2815 East 10th Street / Bloomington, IN / 47408

Phone & E-Mail: 812.332.2168 ext. 314 / ajackson@stonebelt.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

Grant Application for the Electronic Health Record Implementation
Submitted by Stone Belt / Milestones Clinic (a division of Stone Belt)

Jack Hopkins Social Services Funding Committee
March, 2011

Agency Mission

Stone Belt provides resources and supports to individuals with disabilities and their families. We believe in the uniqueness, worth and right to self-determination of every individual. It is our mission, in partnership with the community, to prepare, empower and support individuals with developmental disabilities and their families to participate fully in the life of the community. Stone Belt's work includes educational programs, employment services (job coaching, placement, and on-site manufacturing), residential programs (group homes and supported living sites), and psychological and clinical health services (through our Milestones Clinic). Stone Belt serves close to three thousand clients in Monroe and surrounding counties.

Nature of the Project

Stone Belt is requesting **$15,275** from the Jack Hopkins Social Services Funding Committee for the one time investment purchase of required equipment for the agency's full transition to an **Electronic Health Record (also known as an EHR)** in our Milestones Clinic. This project represents a system-wide improvement for information and communication technologies, with the purchase of specialized equipment. The requested funds will enable the agency to fully implement and finalize a project already being undertaken.

Through the Milestones Clinic, Stone Belt supports close to 3000 individuals with developmental disabilities and mental illnesses, providing resources including psychiatry, therapy, behavioral interventions, social work, and nursing serves to children, adolescents and adults. All of these services require the keeping of detailed medical records, as well as the confidential transmission of information both among agency staff and between the clinic and other healthcare providers (such as other mental health providers, regional hospitals, independent doctors). The current record utilized by the agency – a combination of stored data and paper copy transmission – is insufficient for effectively and pro-actively recording and sharing critical and time-sensitive health data in order to provide the highest level of care. Therefore, the agency is now looking to implement a full EHR.

An EHR is a complete record of patient encounters that allows the automation and streamlining of the workflow within a health care setting and between health care settings, in order to increase safety and positive supports through evidence-based decisions, quality management and outcomes reporting. The EHR also includes clinical messaging and e-prescribing.

With full utilization of an EHR, the agency will actualize a significant number of exciting expected outcomes, including: improve the quality of care; reduce the risk of medication errors and allergic reactions; reduce staff to provider ratio; improve use of clinicians' time; create rapid access to patient information; centralize, standardize and streamline medical records; reduce transcription costs; reduce patient waiting time; reduce medical records supply and prescribing supply costs; increase efficiency of administrative staff; improve patients' access to their own information; increase workflow efficiency; create easier compliance with state and federal regulations; improve billing efficiency and revenue management; enable better reporting; and establish record recovery in the event of disaster.

By 2015, all medical and mental health providers will be required, by federal law, to fully utilize an EHR. Stone Belt and Milestones are eager to get ahead of the curve, by beginning to fully utilize an EHR in our mental health practice as quickly as possible. We recognize the tremendous benefit both to our agency and most certainly to the individuals and families whom we support.

Satisfaction of Funding Criteria

The Program Should Address a Previously Identified Social Service Fund Priority
As stated in the most recent SCAN report, mental health services are seen to be in a state of crisis in our community, with only an estimated 15% of the mental health needs being met. The largest gaps in mental health services include prescribing psychiatrists who will serve low-income individuals.

Stone Belt and Milestones serve a population - individuals with developmental disabilities - previously identified as a priority for social service funds as indicated in the most recent SCAN report. A large percentage of individuals with developmental disabilities are dually diagnosed with mental illness across the spectrum, and therefore require on-going psychiatric and behavioral supports in order to experience successful life in the community. Stone Belt's Milestones Clinic provides psychiatric and behavioral resources for more than 500 adults with developmental disabilities, virtually all of whom are categorized as low-income.

Through our Milestones Clinic, Stone Belt also supports young children and adolescents, along with their families, who are experiencing mental health challenges. Many of these children come from low-income families who utilize Medicaid to fund their mental health supports. The Milestones Clinic provides thousands of reduced-fee and pro-bono mental health hours each year to children, adults and families in mental health crisis who do not have the resources to pay for imperative services. The clinic supports one of the largest populations of children and adults with Autism Spectrum Disorders and intellectual/developmental disabilities in the southern part of the state.

Our primary referral sources for children are pediatricians, family physicians, teachers, school social workers, child welfare organizations, and probation and youth service organizations. The Milestones psychiatrists treat adults in every developmental disabilities agency within 60+ miles, and also receive referrals from a large percentage of regional case managers and behavior providers. Because a significant number of fragile and/or volatile adults live quite a distance from Bloomington, both psychiatrists travel several times a month to see dually diagnosed adults in other Stone Belt regional offices and/or in the offices of other service providers.

The Funds Should Provide a One-Time Investment with Leveraged Matching Funds
The funds requested for this project represent a one-time capital investment in technology equipment required to fully implement the EHR in our Milestones Clinic. This project represents a system-wide improvement for information and communication technologies, with the purchase of specialized equipment. The requested funds will enable the agency to fully implement a project already initiated.

As outlined in the attached budget, Stone Belt is seeking funds from the Jack Hopkins Social Services Funding Committee toward completion of this project. Stone Belt is partnering with pro bono professional grant writers well-versed in the language of EHR, in order to secure leveraged funds for the costs associated with the purchase of the EHR software suite; the agency is committed to finding the funding necessary for this significant purchase, and will utilize agency resources as required in order to bring this project to fruition.

Stone Belt receives a small percentage of its budget from a county tax levee. However, this amount does not represent a significant amount of annual revenue in comparison to the total budget associated with programming in Bloomington. County taxes represent 2.05% of Stone Belt's overall revenue, and 3.1% of its revenue for Monroe County services.

The Program Should Have Broad and Lasting Benefit to the Community
Through effective mental health supports, Stone Belt and its Milestones Clinic create a broad and lasting benefit to the entire community. Individuals with disabilities – who do not have access to mental health services from any other community resource – avoid crisis, therefore living more successfully in the community, and also alleviating pressures on hospital emergency rooms and other emergency-response services; children and families are provided with critical early interventions and supports which lead to a reduction in truancy, parent lost-work time, increased academic success, and healthier home environments. Implementation of the EHR will now allow Stone Belt and the Milestones Clinic to provide even more far-reaching, extensive and effective strategies in order to create a mentally healthy community for everyone.

Jack Hopkins Social Services Funding Committee
Project Budget
Submitted By Stone Belt Arc

Product	Description	Quantity	Price	Ext Price
NextGen Software	Software required to produce the electronic health record	1	228,000.00	228,000.00
Dedicated Blade Server	Dedicated server for EHR, 64 GB RAM, 500 GB HDD, Dual Quad Core Processors	1	7,000.00	7,000.00
Computer Workstations	Workstations for administrative staff	2	800.00	1,600.00
Dragon Medical Software	Software to enable Voice to Text transcription of patient notes	1	1,600.00	1,600.00
Electronic Signature Pads	LCD signature pad for signing electronic documents and forms	5	300.00	1,500.00
Mobile Computers	Think Pad laptops for Doctors to input notes, prescriptions	2	550.00	1,100.00
Document Scanner	Document scanners for each facility that allow scanning of external documents to charts	2	500.00	1,000.00
Wireless Routers	High Performance, Dual Band Secure Wireless Router	5	175.00	875.00
Card Scanner	Duplex Color Scanner to scan in insurance cards	2	300.00	600.00

Total Project Cost	**243,275.00**
Total Leveraged Funds	**228,000.00**
Total Requested Funds	**15,275.00**

Jack Hopkins Social Services Funding Committee
Addendum to Budget
Submitted By Stone Belt Arc

Listed below is product information (taken from vendor websites) for the items that will be required to fully implement the Electronic Health Record for our Agency. Stone Belt has been able to negotiate discounted prices for some products through our on-going relationships with these vendors; therefore, the amounts being requested in our grant application budget for some items may reflect a discount in comparison to the prices listed on the vendor websites.

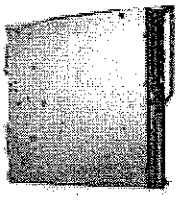
Product	Quantity	Price	Ext Price
NextGen Software	1	$228,000.00	$228,000.00
Blade Server	1	$7000.00	$7000.00
Computer Workstations	2	$800.00	$1600.00
Dragon Medical Software	1	$1600.00	$1600.00
Electronic Signature Pad	5	$300.00	$1500.00
Mobile Computers	2	$550.00	$1100.00
Document Scanner	2	$500.00	$1000.00
Wireless Router	5	$175.00	$875.00
Card Scanner	2	$300.00	$600.00
		Total Project Cost	**$243,275.00**
		Total Leveraged Funds	**$228,000.00**
		Total Requested Funds	**$15,275.00**

Product Details:

NextGen Software - Software required to produce the electronic health record. **Total: $228,000**
www.NextGen.com

Summary			
	Software	$	127,500
	Conversion	$	5,000
	Third Party Software	$	16,537
	Services	$	89,475
Total System Investment:		**$**	**238,512**

Dedicated Blade Server - Blade server for EHR, 64 GB RAM, 500 GB HDD, Dual Quad Core Processors - **$7000** – www.dell.com



PowerEdge M905

Starting Price $8,492.00
Instant Savings $1,304.00

Subtotal **$7,188.00**

Finance at a fixed rate of 3.25% on select PowerEdge

As low as $180.00/mo.

Dell Business Credit | Apply

Discount Details

Preliminary Ship Date: 4/12/2011

Print Summary

Computer Workstations – Workstations for administrative staff at the front desk. 2 @ $800.00 each. Total: **$1600.00** www.dell.com

OptiPlex 380 Mini Tower

Starting Price $1,099.00
Instant Savings $297.00

Subtotal **$802.00**

Finance at a fixed rate of 2.25% on select OptiPlex

As low as $20.00/mo.

Dell Business Credit | Apply

Discount Details

Preliminary Ship Date: 4/6/2011

My Selections

- OptiPlex 380 Mini Tower

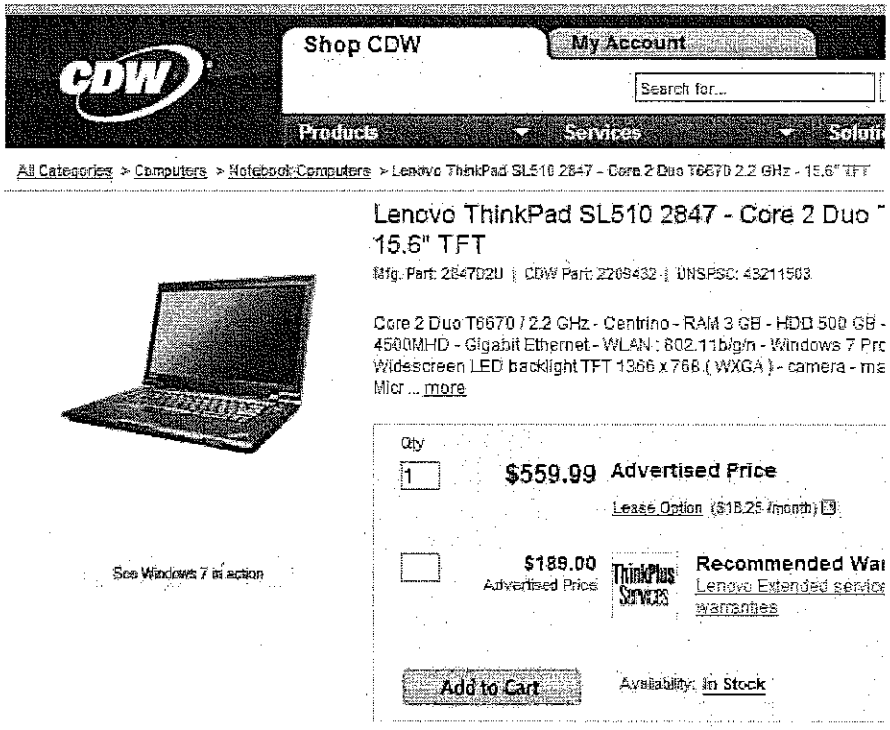
Date	3/29/2011 10:44:58 AM Central Standard Time
Catalog Number	4 Retail 04

Catalog Number / Description	Product Code	Qty	SKU	Id
OptiPlex 380 MT: OptiPlex 380 Minitower for Standard PSU	380MT	1	[224-7554]	1
Operating System (s): Genuine Windows® 7 Professional, No Media, 32-bit, English	FW7PN3E	1	[330-6228][468-4327][468-4876]	11
Processors: Intel® Core™ 2 Duo E8400 with VT (3.0GHz, 6M, 1333MHz FSB)	E8400	1	[317-3256]	2

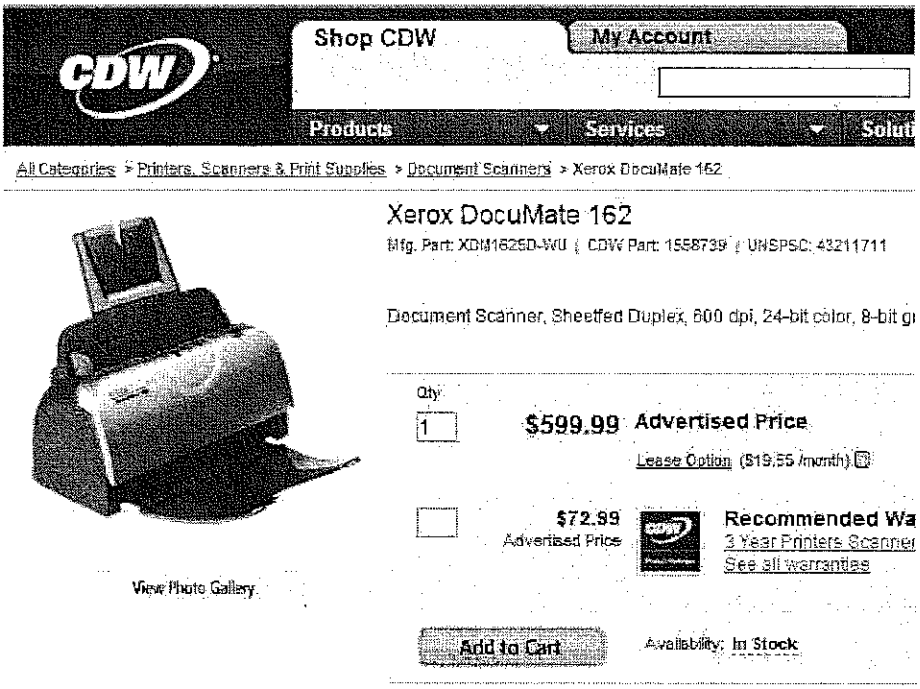
Dragon Medical Software - Software to enable Voice to Text transcription of patient notes. **$1600.00.** www.cdw.com

Electronic Signature Pad - LCD signature pad for signing electronic documents and forms. 5 @ $300 each. **Total: $1500.00** www.cdw.com

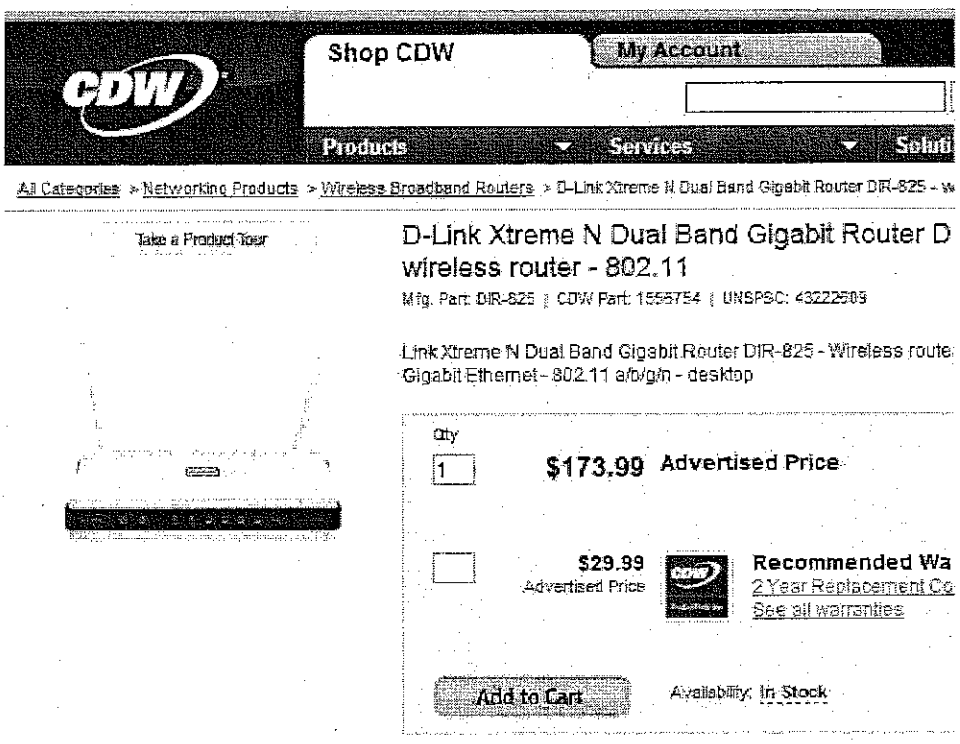
Mobile Computers: Think Pad laptops for Doctors to input notes, prescriptions. 2 @ $550 each. **Total: $1100.00** www.cdw.com



Document Scanner: Document scanners for each facility that allow scanning of external documents to charts. 2 @ $500.00 each. **Total: $1000.00.** www.cdw.com



Wireless Routers: High Performance, Dual Band Secure Wireless Router. 5 @ $175.00 each. **Total: $875.00.** www.cdw.com



Card Scanner: Duplex Color Scanner to scan in insurance cards. 2 @ $300.00 each. **Total: $600.00.** www.cdw.com

STONE BELT ARC, INC.

FINANCIAL STATEMENTS WITH ACCOMPANYING INFORMATION

YEARS ENDED JUNE 30, 2010 AND 2009

AND

INDEPENDENT AUDITORS' REPORT

- EXCERPTS -

STONE BELT ARC, INC.

STATEMENTS OF FINANCIAL POSITION

JUNE 30, 2010 AND 2009

ASSETS

	2010	2009
Current assets:		
Cash and cash equivalents	$1,276,060	$1,895,967
Medicaid accounts receivable	740,083	936,498
Government services receivable net of allowance for doubtful accounts of $0 and $9,232, respectively	69,129	70,539
Accounts receivable net of allowance for doubtful accounts of $1,018 and $0, respectively	58,577	47,173
Other accounts receivable net of allowance for doubtful accounts of $0 and $16,097, respectively	133,398	169,111
Milestones health clinic receivable net of allowance for doubtful accounts of $37,811 and $39,125, respectively	55,108	53,380
Inventory	57,991	70,341
Prepaid expenses	152,875	151,133
Total current assets	2,543,221	3,394,142
Assets whose use is limited:		
Prepaid pension	134,205	143,457
Funds held by Trustee pursuant to bond indenture	105,956	77,615
Board designated funds	219,453	206,893
	459,614	427,965
Property and equipment	9,928,280	9,519,063
Less accumulated depreciation	(6,076,278)	(5,571,323)
	3,852,002	3,947,740
Other assets:		
Funds held in endowment	141,958	132,102
Other intangible assets	82,838	88,534
	224,796	220,636
Total assets	$7,079,633	$7,990,483

The accompanying notes are an integral part of these financial statements.

LIABILITIES AND NET ASSETS

	2010	2009
Current liabilities:		
Current maturities of long-term debt and capital lease obligations	$ 178,092	$ 142,527
Accounts payable	203,041	172,217
Accrued expenses	600,514	1,202,294
Total current liabilities	981,647	1,517,038
Long-term liabilities:		
Long-term debt less current maturities	2,585,340	2,693,435
Capital lease obligations, net of current maturities	87,390	45,105
Total long-term liabilities	2,672,730	2,738,540
Total liabilities	3,654,377	4,255,578
Net assets:		
Unrestricted	3,280,531	3,590,180
Permanently restricted	144,725	144,725
Total net assets	3,425,256	3,734,905
Total liabilities and net assets	$7,079,633	$7,990,483

STONE BELT ARC, INC.

STATEMENTS OF ACTIVITIES

YEARS ENDED JUNE 30, 2010 AND 2009

	2010	2009
Change in unrestricted net assets:		
Public support:		
County funds	$ 400,000	$ 400,000
United Way	37,166	38,139
Contributions and other support	131,889	175,614
In-kind contributions	116,176	194,920
Total public support	685,231	808,673
Service revenue:		
Day program	995,423	1,169,241
Residential program	14,862,589	15,820,204
Contract income	439,409	815,355
Psychological services	861,232	673,860
Other service revenue	38,638	32,013
Total service revenue	17,197,291	18,510,673
Other income:		
Interest income	8,564	18,782
Other income	20,615	46,617
Total other gains	29,179	65,399
Total unrestricted support, revenue and gains	17,911,701	19,384,745
Expenses:		
Salaries, wages and benefits	14,545,881	15,362,600
Depreciation and amortization	510,651	477,247
Interest	34,155	57,941
Leases	276,948	346,282
Bad debt	385,426	276,111
Loss on sale of assets		455
Other	2,490,041	2,864,319
Total expenses	18,243,102	19,384,955
Changes in unrestricted net assets from operations	(331,401)	(210)

The accompanying notes are an integral part of these financial statements.

STONE BELT ARC, INC.

STATEMENTS OF ACTIVITIES

YEARS ENDED JUNE 30, 2010 AND 2009
(CONTINUED)

	2010	2009
Change in net unrealized gain (loss) on other than trading securities	21,752	(32,222)
Changes in unrestricted net assets	(309,649)	(32,432)
Changes in temporarily restricted net assets:		
Endowment fund support		(7,940)
Change in temporarily restricted net assets		(7,940)
Changes in permanently restricted net assets:		
Endowment fund support		8,661
Change in permanently restricted net assets		8,661
Change in net assets	(309,649)	(31,711)
Net assets, beginning of year	3,734,905	3,766,616
Net assets, end of year	$ 3,425,256	$ 3,734,905

The accompanying notes are an integral part of these financial statements.

Jack Hopkins Social Services Funding Application

Funding Sheet

31

Lead Agency:

Name Susie's Place Child Advocacy Center

Is the Lead Agency a 501(c)(3)? ■ Yes ☐ No

Number of Agency Employees: Full-time 3 Part-time _____ Volunteers 3

Address where Project will be facilitated or housed:
451 S. Parkridge Drive, Suite 102 Bloomington, Indiana 47401

Name of Project Administrator: Emily Perry

Address 451 S. Parkridge Drive, Suite 102 Bloomington, Indiana 47401

Telephone & E-mail 317-522-6202 - emily@susiesplace.org

Name of other participating agencies, if different from Lead Agency: _____

Proposed Project:

Title of Project: Recording Technology and Training Funds

Total Cost of Project: $40,933.58

Requested JHSSF Amount: $10,233.40

Other Funds Expected for Project:

Amount		Source	Confirmed or Pending
~~$30,700~~.18	$30,700.18	American Bar Association (ABA)	Confirmed

Number of Clients Served by this Project in 2011: Approximately 800-1000

Number of City Residents Served by this Project in 2011: Approximately 200

Is this a request for operational costs? ☐ Yes ■ No

If "yes," is the request for a pilot project or for bridge funding? ☐ Pilot ☐ Bridge

Example:	
Tables:	*5 tables @ $12.00 each*
Chairs:	*20 chairs @ $8.00 each*

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
Travel to Dallas, TX Conference	$6000.00
Lodging for Dallas, TX Training	$2173.40
Travel to Minneapolis, MN Training	$700.00
Lodging for Minneapolis, MN Training	$1360.00

Claim Submission Date: *(check one)*

☑ July 2011 – September 2011 ☐ October 2011 – December 2011

☐ Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Susie's Place Child Advocacy Center

Address: 451 S. Parkridge Drive Suite 102
Bloomington, IN 47401

Phone & E-Mail: (812) 822-1570

Website: www.susiesplace.org

President of Board of Directors: Jennifer Dawson

Director Information

Director of Lead Agency: Emily E. Perry

Director's Address: 451 S. Parkridge Dr. Suite 102, Bloomington IN 47401

Phone & E-Mail: (317) 522-6202 - emily@susiesplace.org

Presenter Information

Name of Person to Present Application to the Committee: Emily E. Perry

Address: 451 S. Parkridge Dr. Suite 102 Bloomington, IN 47401

Phone & E-mail: (317) 522-6202 - emily@susiesplace.org

Grant Writer Information

Name of Grant Writer: Whitney Mallow

Address: 451 S. Parkridge Dr. Suite 102 Bloomington, IN 47401

Phone & E-Mail: (317) 557-4139 - whitney@susiesplace.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

GRANT APPLICATION FOR RECORDING TECHNOLGY AND TRAINING FUNDS

Submitted by Susie's Place Child Advocacy Center
Jack Hopkins Social Services Funding Committee
March 28, 2011

Agency Mission

Susie's Place mission is to provide a neutral, child-friendly center to investigate alleged child abuse and neglect, while keeping the comfort and safety of the child the first priority. Susie's Place, a 501 (c)(3) non-profit organization founded in 2008, seeks support from the Jack Hopkins Social Service Fund to enhance technology at the child advocacy center and provide training to multidisciplinary team members. The advocacy center upholds a specific goal of reducing the risk of additional trauma to alleged child victims of crime and child witnesses to violent crimes.

The multidisciplinary team approach brings together all the professionals and agencies needed to offer comprehensive services; law enforcement, child protective services, prosecution, victim advocates, forensic interviewers, mental health and the medical community. Attention to the needs and abilities of children is the hallmark of a Child Advocacy Center. Designed as a safe and welcoming place for children to be heard, CAC's ensure that children are not further victimized by the interventions intended to protect them

Susie's Place opened its doors at the Avon location in April, 2009. Susie's Place has conducted over 750 child forensic interviews in collaboration with multidisciplinary teams from 16 Indiana counties and 8 other states. Currently, some multidisciplinary teams travel upwards of 2 hours to access services. As a direct result of the successful outreach, the demand for services outgrew the center and staff's ability to provide services timely and effectively. With a specific goal of not turning away any cases in need of child advocacy center services, Susie's Place made the decision to open a second child advocacy center approximately one hour south of the original location in Bloomington, Indiana.

Nature of the Project

Susie's Place respectfully requests support from the Jack Hopkins Social Service Fund to provide matching funds for multidisciplinary team training and technology. The total project cost is $40,933.58. Susie's Place is requesting twenty-five percent of the total project cost. Specifically, Susie's Place will be utilizing grant funds to secure necessary technology equipment to appropriately record and document child forensic interviews, create and maintain a database of case information, conduct business operations, and provide advanced level training opportunities to multidisciplinary team members. It is anticipated that the investment in improved technology and training will maximize the efficiency of the multidisciplinary team process, while minimizing the potential risk of trauma to alleged child victims of crime.

The two trainings attended this year will include team members traveling to Dallas, TX to attend the 27th National Crimes Against Children Conference. This nationally recognized training is designed specifically for investigating and prosecuting crimes against children. Additionally, two Susie's Place interviewers will attend an Advanced Forensic Interviewing school in Minneapolis, MN. Expert and advanced level training for Child Forensic Interviewers is imperative in not only conducting competent interviews but also in defending those interviews in a court of law.

A feasibility study was completed in early 2010 to assess which community had the greatest capacity to sustain a child advocacy center. It was determined that Bloomington, Indiana provided the most resources to develop and grow a non-profit organization. Part of the feasibility process was a comparison of the number of reports of child abuse and neglect in Hendricks County and Monroe County. In SFY 2009 Hendricks County yielded 1,274 reports of child abuse and neglect while Monroe County yielded 2,348 reports of child abuse and neglect. As evidenced by the numbers, Monroe and surrounding counties were in great need of a child advocacy center.

Satisfaction of Funding Criteria

One- Time Investment

This one time financial request will match funds for equipment and training that will be utilized on a frequent and regular basis. The training provided will allow vital team members to understand the importance of each role

along with learning new and effective ways to investigate and prosecute crimes against children. When teams are familiar and work well together, it increases the safety of children.

Fiscal Leveraging

Susie's Place actively applies for grants and receives donations in order to maintain financial stability. Susie's Place has secured funding from the ABA Foundation which will cover the remaining $30,700.18 cost of training and other technology required to run an effective and efficient child advocacy center. Susie's Place has no history with the Jack Hopkins Social Service Fund, but looks forward to building a meaningful relationship within the Bloomington Community.

Broad and Long Lasting Benefit

Creating and maintaining relationships with key community stakeholders has been instrumental in the rapid success of Susie's Place. Currently, Susie's Place has signed Interagency Agreements with five Indiana Counties which include local LEA's, the DCS, and the County Prosecutors Offices, which support the Child Advocacy Center, including this technology project. Letters of support have been received from the Monroe County Prosecutor and Bloomington Police Department. Based on the continued success of Susie's Place at our Avon location, we want to ensure success at our Bloomington office by providing the team and community with the best outcomes for children possible. With the best equipment provided, technology problems will not serve as a hindrance when dealing with crimes against children. Along with highly trained team members we hope to cover all bases when serving child victims.

Cost

Project Budget

Item	Computation	Cost	Funding Source	Confirmed	Pending
iRecord 3-year Maintenance Agreement	$8,364.00	$8,364.00	ABA	Yes	
3 Laptop Computers	$1499.99 x 3	$4,499.97	ABA	Yes	
3 Desktop Computers	$999.98 x 3	$2,999.94	ABA	Yes	
Computer Optimizers	$999.98 x 3	$900.00	ABA	Yes	
3 Wireless All-in-One Printers	$199.99 x 3	$599.97	ABA	Yes	
3 External Hard Drives	$130.00 x 3	$390.00	ABA	Yes	
3 Sets of External Speakers	$75.00 x 3	$225.00	ABA	Yes	
1 Sony Bravia Soundbar Speaker Set	$325.00	$325.00	ABA	Yes	
1 Sony Digital Handycam Camcorder	$350.00	$350.00	ABA	Yes	
Pan Tilt Zoom Camera & Controller (Boline)	$550.00	$550.00	ABA	Yes	
3 Laptop Bags	$50 x 3	$150.00	ABA	Yes	
6 Flash Drives	$25 x 6	$150.00	ABA	Yes	
20 Packs DVD Sleeves	$8.99 x 20	$179.80	ABA	Yes	
10 Packs DVD Markers	$9.99 x 10	$99.90	ABA	Yes	
15 MDT Members Conference Registration	$450 x 15	$6,750.00	ABA	Yes	
2 MDT Members Advanced Interviewing Registration	$850 x 2	$1,700.00	ABA	Yes	
Lodging for Dallas	$2466.60	$2466.6	ABA	Yes	
Lodging for Dallas	$2173.4	$2173.4	Jack Hopkins		Yes
Lodging for Minneapolis	$1360.00	$1360.00	Jack Hopkins		Yes
Flights for Dallas	$6000.00	$6000.00	Jack Hopkins		Yes
Flights for Minneapolis	$700.00	$700.00	Jack Hopkins		Yes

TOTAL PROJECT COST	$ 40,933.58
2011 - FUNDS SECURED FROM ABA	$ 30,700.18
TOTAL AMOUNT REQUESTED (25% cash match)	**$ 10, 233.40**

Susie's Place will select 15 multidisciplinary team members to register and attend the 23rd Annual Dallas Crimes Against Children Conference in Dallas, TX. Funds will also be utilized for two forensic interviewers to register and attend the Cornerhouse Advanced Forensic Interviewing school in Minneapolis, MN. Costs are estimated and within federal per diem rates. Funds are requested to cover a portion of the travel, and lodging fees ($10,233.40).

What is Susie's Place?

Utilizing a joint investigative team approach, Children's Advocacy Centers are facility-based community partnerships dedicated to pursuing the truth in child abuse investigations. Professionals work as a multidisciplinary team to investigate and intervene in cases of suspected child abuse, primarily sexual abuse.

This multidisciplinary team approach brings together all the professionals and agencies needed to offer comprehensive services: law enforcement, child protective services, prosecution, victim advocates, forensic interviewers, mental-health and the medical community.

Attention to the needs and abilities of children is the hallmark of a Children's Advocacy Center. Designed as a safe and welcoming place for children to be heard, CACs ensure that children are not further victimized by the interventions intended to protect them.

By the numbers

In SFY 2009, there were 110,431 reports of Child Abuse and Neglect in Indiana.

Hendricks County yielded 1,274 reports of child abuse and neglect in SFY 2009.

"Every child is a story yet to be told"

In SFY 2009, Monroe County received 2,348 reports of child abuse and neglect.

Since opening in April, 2009, Susie's Place has served 16 Indiana Counties and 8 other states.

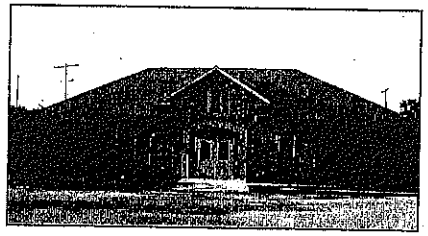
Department of Child Services Demographics and Trending Report SFY 2009

How you can help

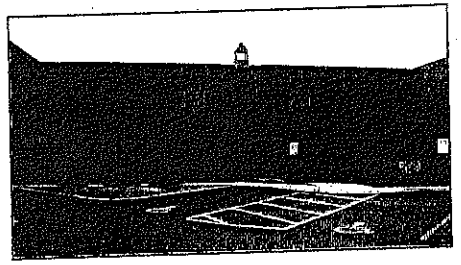
Susie's Place is a private, 501(C)(3) non-profit organization that relies on the generosity of individuals, businesses, foundations, and communities to provide it's high quality services. Susie's Place has an ongoing Wish List that can be located on our website.

Our greatest need is monetary support. Susie's Place offers a wide variety of event sponsorship and donation opportunities. For more information or to make a donation, please visit a website at www.susiesplace.org. Donations may also be mailed to either one of the locations listed in this brochure.

Where to find us



7386 Business Center Drive, Suite B
Avon, IN 46123

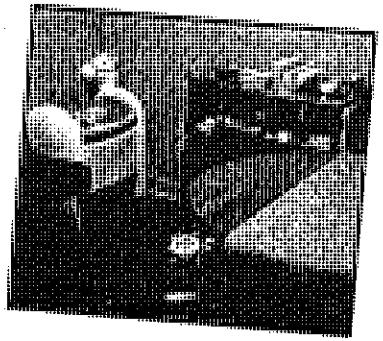


451 S. Parkridge Drive, Suite 102
Bloomington, IN 47404

Visit susiesplace.org to donate online or call 317-522-6202 or email emily@susiesplace.org

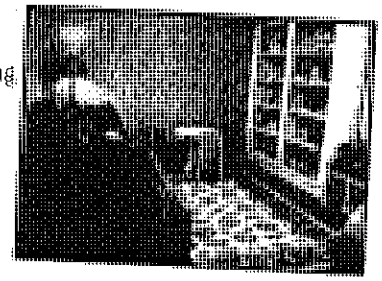
What will you find at Susie's Place?

Why we do what we do



Our mission at Susie's Place is to provide a neutral, child-friendly center for the investigation of alleged child abuse and neglect, while maintaining the comfort and safety of the child. At Susie's Place, we hope to effect positive change in the communities we serve and have a vision of strengthening communities' abilities to nurture and protect children.

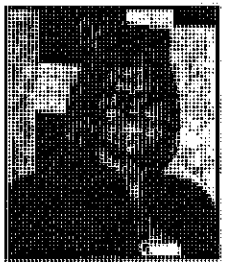
Forensic Interviews



Forensic interviews are designed to be neutral and fact-finding interviews to gather information about allegations of child abuse or neglect or information about an alleged crime. At Susie's Place, specially trained child forensic interviewers conduct age and developmentally sensitive interviews. With a goal of reducing the number of times a child has to be interviewed, every forensic interview at Susie's Place is audio and video recorded.

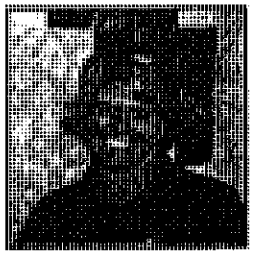
Meet Emily, Allison & Whitney

Emily Perry



Emily E. Perry MSW, LSW is the Founder and Executive Director of Susie's Place Child Advocacy Center. As a Licensed Social Worker and trained Child Forensic Interviewer, Emily has dedicated her career to the protection of children and the development of effective intervention programs to minimize the effects of child abuse and crimes against children.

Allison Creekmore

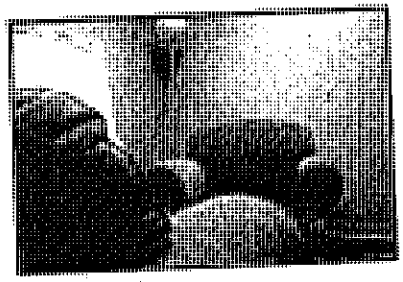


Allison Creekmore, BSW is a Forensic Interviewer with Susie's Place. While Allison's career in the social work field has allowed her the opportunity to work within several areas of social services, she has found that her work with Susie's Place is the most challenging, yet meaningful, of her career.

A team approach

Susie's Place embraces a multidisciplinary team approach to investigating alleged crimes against children and interviewing child witnesses to violent crimes. Our team consists of representatives from law enforcement, the Department of Child Services, prosecutor's, child advocacy center staff, victim advocates, and mental health and medical personnel. Utilizing a joint investigative team approach allows Susie's Place to limit the number of times a child/youth has to share their experiences, as well as, reduces the risk of traumatization during an investigation.

Comfort & safety



Creating an environment that feels comfortable and safe for children, youth and families is the goal of Susie's Place. Each center was designed to meet the specific and unique needs of all children and youth. Both the Susie's Place Avon location and the Susie's Place Bloomington location offer privacy and confidentiality for children, youth and families.

Whitney Mallow

Whitney Mallow, BSW is a Forensic Interviewer at the Susie's Place Child Advocacy Center in Bloomington, IN. A proud graduate of Indiana University, Whitney brings years of experience in investigating and assessing allegations of child abuse and neglect and providing effective intervention services. Whitney's skills and knowledge are an asset to Susie's Place and the multidisciplinary teams.

Allison and Emily's photos are courtesy of the Hendricks Co. ICON.

Susie's Place - HCCAC
Profit & Loss
January through December 2010

		Jan - Dec 10
Income		
43300 · Direct Public Grants		
43310 · Corporate and Business Grants	50,000.00	
43330 · Foundation and Trust Grants	11,500.00	
43340 · Nonprofit Organization Grants	12,461.65	
Total 43300 · Direct Public Grants		73,961.65
43400 · Direct Public Support		
43410 · Corporate Contributions	8,000.00	
43420 · Board of Directors Support	5,040.70	
43450 · Individ, Business Contributions	8,257.45	
Total 43400 · Direct Public Support		21,298.15
44400 · Government Contracts		
44410 · Agency (Government) Contracts	68,835.69	
44400 · Government Contracts - Other	212.08	
Total 44400 · Government Contracts		69,047.77
44500 · Government Grants		
44510 · Agency (Government) Grants	16,161.17	
44520 · Federal Grants	893.82	
44530 · Local Government Grants	7,500.00	
44540 · State Grants	2,048.35	
Total 44500 · Government Grants		26,603.34
46400 · Other Types of Income		
46430 · Miscellaneous Revenue	3,345.93	
Total 46400 · Other Types of Income		3,345.93
49000 · Special Events Income		
49010 · Special Events Contributions	2,953.61	
49000 · Special Events Income - Other	1,986.97	
Total 49000 · Special Events Income		4,940.58
49900 · Uncategorized Income		4,030.91
Total Income		203,228.33
Expense		
50000 · INTERVIEW EXPENSES - OPERATIONS		
50020 · Copy Costs - Interview	35.20	
50030 · Equipment Maint. - Interview	307.95	
50050 · Dues & Fees	400.00	
50000 · INTERVIEW EXPENSES - OPERATIONS - Other	229.05	
Total 50000 · INTERVIEW EXPENSES - OPERATIONS		972.20
60000 · OFFICE		
60010 · Postage - Office	157.57	
60020 · Copy Costs - Office		
60021 · Paper	14.48	
60022 · Toner	600.68	
Total 60020 · Copy Costs - Office		615.16
60030 · Equipment - Office		
60031 · Maintenance Equipment - Office	13,882.00	
60030 · Equipment - Office - Other	450.97	
Total 60030 · Equipment - Office		14,332.97
60040 · Contract Services		
60041 · Accounting Fees	930.00	
Total 60040 · Contract Services		930.00

Susie's Place - HCCAC
Profit & Loss
January through December 2010

			Jan - Dec 10
60050 · Dues & Fees - Office			
60051 · Business Registration Fees		7.14	
60052 · Bank Fees and Charges		163.30	
60050 · Dues & Fees - Office - Other		2.00	
Total 60050 · Dues & Fees - Office			172.44
60060 · Utilities			
60061 · Electricity		2,157.47	
60062 · Communication		419.00	
60063 · Gas		441.04	
60065 · Internet/website		737.32	
60066 · Trash		494.34	
Total 60060 · Utilities			4,249.17
60070 · Facility Expense			
60071 · Rent - Facility		18,000.00	
60072 · Insurance - Facility		3,859.00	
60073 · Maintenance - Facility		27.26	
60070 · Facility Expense - Other		351.60	
Total 60070 · Facility Expense			22,237.86
60080 · Board & Committee Expenses			854.82
60090 · Supplies			
60091 · Subscriptions		78.96	
60092 · Food, Drinks and Snacks		2,197.04	
60090 · Supplies - Other		280.00	
Total 60090 · Supplies			2,556.00
60100 · Miscellaneous			1,112.50
Total 60000 · OFFICE			47,218.49
65000 · Fund Raising			
65030 · Printing - Fund Raising			98.92
65050 · Event expenses			3,108.59
Total 65000 · Fund Raising			3,207.51
67000 · Marketing			
67020 · Copying - Marketing			126.00
67030 · Printing - Marketing			290.03
67040 · Promotional Items			2,967.84
67000 · Marketing - Other			2,249.18
Total 67000 · Marketing			5,633.05
68000 · Training - MDT			
68010 · Conferences - MDT			1,895.00
68020 · Travel - MDT			1,877.70
68030 · Hotel - MDT			507.12
Total 68000 · Training - MDT			4,279.82
69800 · Uncategorized Expenses			21,796.23
70000 · Staff			
70010 · Payroll Expenses			7,921.62
70050 · Employee Search			162.51
70100 · Payroll - Director			
70110 · Payroll Taxes - Director		13,227.24	
70120 · Training - Director			
70121 · Conference - Director	899.00		
70122 · Travel - Director	917.60		
70123 · Hotel - Director	885.36		
70120 · Training - Director - Other	500.00		
Total 70120 · Training - Director		3,201.96	
70130 · Membership Dues - Director		54.57	
70100 · Payroll - Director - Other		44,872.80	
Total 70100 · Payroll - Director			61,356.57

Susie's Place - HCCAC
Profit & Loss
January through December 2010

	Jan - Dec 10	
70200 · Payroll - Staff		
70210 · Payroll Taxes - Staff	14,629.43	
70220 · Training - Staff		
70221 · Conference - Staff	900.00	
70222 · Travel - Staff	1,543.10	
70223 · Hotel - Staff	1,171.67	
70224 · Meals - Staff	52.04	
Total 70220 · Training - Staff	3,666.81	
70230 · Membership dues - Staff	200.00	
70200 · Payroll - Staff - Other	17,200.01	
Total 70200 · Payroll - Staff		35,696.25
70000 · Staff - Other		884.98
Total 70000 · Staff		106,021.93
Total Expense		189,129.23
Net Income		**14,099.10**

Jack Hopkins Social Services Funding Application

Funding Sheet

32

Lead Agency:

Name Volunteers in Medicine (VIM) of Monroe County

Is the Lead Agency a 501(c)(3)? ■ Yes ☐ No

Number of Agency Employees: Full-time 10 Part-time 2 Volunteers 160

Address where Project will be facilitated or housed:
811 West 2nd Street, Bloomington, IN 47402

Name of Project Administrator: Elizabeth Thompson

Address 811 West 2nd Street, PO Box 2568, Bloomington, IN 47402

Telephone & E-mail 812.333.4032 & ethompson@vimmonroecounty.org

Name of other participating agencies, if different from Lead Agency: The Bloomington Hospital Foundation is the fiscal agent for VIM. Dawn Volungis, Manager of Grant Development & Research is the staff contact for the Foundation.

Proposed Project:

Title of Project: Promoting Patient Assistance Efficiency With an Eye Toward Electronic Medical Record Implementation

Total Cost of Project: $ 2,700.00

Requested JHSSF Amount: $ 2,700.00

Other Funds Expected for Project:

Amount	Source	Confirmed or Pending
Not Applicable		

Number of Clients Served by this Project in 2011: 3,500

Number of City Residents Served by this Project in 2011: 2,625 (approximately 75% of VIM clients)

Is this a request for operational costs? ☐ Yes ■ No

If "yes," is the request for a pilot project or for bridge funding? ☐ Pilot ☐ Bridge

Example:
Tables: 5 tables @ $12.00 each
Chairs: 20 chairs @ $8.00 each

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
*One (1) Fujitsu fi-6130 Sheetfed Scanner	**$ 860.00 each plus $40/unit for Shipping and Handling

* We are requesting three (3) scanners. If monies are not granted to fund three, we will only buy one or two, depending on the awarded amount.

** We have located a vendor online (www.compbargains.com) from which to purchase. The additional $40/unit will cover shipping/handling plus any possible price increases between now and July (when funding is awarded).

Claim Submission Date: *(check one)*

☑ July 2011 – September 2011 ☐ October 2011 – December 2011

☐ Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Volunteers in Medicine of Monroe County

Address: 811 West 2nd Street, PO Box 2568
Bloomington, IN 47402

Phone & E-Mail: 812.333.4001 & info@vimmonroecounty.org

Website: http://www.vimmonroecounty.org/

President of Board of Directors: Linda Simon

Director Information

Director of Lead Agency: Elizabeth Thompson

Director's Address: 811 West 2nd Street, PO Box 2568, Bloomington, IN 47402

Phone & E-Mail: 812.333.4032 & ethompson@vimmonroecounty.org

Presenter Information

Name of Person to Present Application to the Committee: Elizabeth Thompson

Address: 811 West 2nd Street, PO Box 2568, Bloomington, IN 47402

Phone & E-mail: 812.333.4032 & ethompson@vimmonroecounty.org

Grant Writer Information

Name of Grant Writer: Dawn Volungis, Bloomington Hospital Foundation

Address: PO Box 1149, Bloomington, IN 47402

Phone & E-Mail: 812.353.5873 & dvolungis@iuhealth.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

P.O. Box 1149
Bloomington, IN 47402

812-353-9528
812-353-5828 FAX

bhfoundation.org

March 24, 2011

Ms. Isabel Piedmont-Smith, Chair
Jack Hopkins Social Services Funding Committee
401 North Morton, Suite 110
Bloomington, IN 47402

Dear Ms. Piedmont-Smith,

On behalf of Volunteers in Medicine of Monroe County (VIM), it is my pleasure to submit this application for funding to the Jack Hopkins Social Services Funding Program Committee. If funded, our project, *Promoting Patient Assistance Efficiency with an Eye towards Electronic Medical Record Implementation* will provide the necessary funding to better improve the quality of the clinic's health information technology infrastructure.

If you have any questions or would like additional information, please contact me (812) 353-5873 or dvolungis@iuhealth.org or Elizabeth Thompson, VIM's Executive Director, at (812) 333-4032 or ethompson@vimmonroecounty.org.

Thank you again for your support and consideration of VIM's request for 2011 Jack Hopkins Social Services Funding Program.

Best regards,

Dawn Volungis

Dawn Volungis
Manager of Grant Development and Research
Bloomington Hospital Foundation

405 North Rogers Street
P.O. Box 1149
Bloomington, IN 47402
t 812.353.5873
f 812.353.5828

Jack Hopkins Social Services Funding Application

Volunteers in Medicine of Monroe County Narrative

Agency Mission:

Volunteers in Medicine of Monroe County (VIM) is a non-profit, 501(c)(3) community-owned, community-operated, and community-financed free health care clinic for the uninsured in Monroe and Owen Counties. VIM prides itself on collaborative public-private partnerships that continuously leverage the rich resources within Bloomington and Monroe County to address the urgent needs of the uninsured. VIM addresses health care needs primarily through a volunteer corps of physicians, registered nurse practitioners and other medical/non-medical volunteers. In addition, permanent clinical and administrative staff provides consistency and structure to the clinic's services and operations. In cooperation with others in the community, VIM provides the following services to the uninsured: 1) easily accessible, quality primary and preventive healthcare, 2) treatment for both acute and chronic conditions, 3) health education that empowers individuals to take responsibility for their own well-being. VIM is anticipating completing approximately 27,000 patient visits in 2011 alone. Since VIM became operational in April 2007 through December 2010, 86,400 patient visits overall have been completed.

Nature of the Project:

Forward thinking health care agencies today are engaged in implementing robust information technology systems that will eventually lead to a paperless patient experience. VIM has been on the frontlines of this movement and some of this progress has been made possible through generous awards from Jack Hopkins Social Service funding. We respectfully ask for your consideration of this request for $ 2,700.00 towards our project, "Promoting Patient Assistance Efficiency With an Eye Toward Electronic Medical Record Implementation." This project will allow VIM to add three Fujitsu advanced sheetfed scanners.

VIM currently scans in eligibility applications and the tax returns of their patients. This process leads to an efficient system where VIM staff can easily refer to the patient information internally if needed, and they don't have to store an excess of paper records. Also, VIM pharmacy staff use the tax returns to help patients apply for patient assistance programs which helps them acquire medication. Inactive patient charts are also scanned and patient charts overall have become smaller over time. VIM is actively preparing for the implementation of an electronic medical record system in the near future. A big part of a successful implementation is the ability to scan multiple charts quickly into the system. Elizabeth Thompson, Executive Director for VIM, can attest to the fact that these specific scanners have a small footprint, are easily mobile around the clinic, and scan at a decent resolution, very quickly. In addition, these scanners have a good reputation for holding up over time. At a price of only $860 each, this is a small price to pay for increased efficiency, which will allow for better patient outcomes in the long run.

Relationship between Proposal and Jack Hopkins Criteria:

Priority for Social Service Funding. According to SCAN (from 2003 and updated in 2009) and the City of Bloomington HAND's 2010-2014 Consolidated Plan, providing high quality, affordable health care for low-income individuals without health insurance has been indicated as a priority for social service funding in our community and across the country. The VIM model (in Bloomington and nationally) is an innovative response to the growing problem of the uninsured because it leverages and coordinates the existing resources of the health care community to provide medical, dental and behavioral health services. In order to provide high quality care to the uninsured, incremental

investments must be made to meet VIM's basic infrastructure needs and maximize the community's return on investment. VIM consistently meets the needs of Bloomington's most vulnerable populations who have no other options in order to access health care services.

One Time Investment. VIM seeks a one-time investment from the Jack Hopkins Social Services Funding to purchase necessary scanning equipment to significantly enhance clinical operations, quality of care, and maximize cost savings over the long term. These benefits directly translate into the clinic having greater capacity to serve its clients, which in turn, makes a larger contribution to the health of our community. The costs associated with system-wide improvement for information and communication technologies are considered a one-time investment.

Broad and long lasting benefits to the community. Promoting efficiency and maximizing cost savings are primary goals in all health care settings, including VIM. An investment from Jack Hopkins Social Services Funding now will have a positive, long-term effect on the quality and continuum of care VIM provides to vulnerable low-income, uninsured individuals in Bloomington. Funding for this project will maximize VIM's capacity to utilize patient assistance programs and bolster office efficiency at the same time. Specifically, the use of high-quality scanners will streamline the process for determining patient eligibility within the clinic and as it relates to pharmaceutical medication availability. In an environment where space is at a premium, less paper storage means more dedicated clinical space. At the very least, more City of Bloomington residents will have enhanced access to high-quality primary, dental and behavioral health care, enjoy better health outcomes and create a healthier community overall. Respectfully, we thank you for consideration of this request.

Jack Hopkins Social Services Funding Application for 2011: Volunteer in Medicine Project Budget

Item Description	Cost Per Unit	S/H & Price ↑	Units Requested	Cost (Total)
Fujitsu fi-6130 Sheetfed Scanner	$ 860.00	$ 40.00	3	$2,700.00

Budget Justification:

Volunteers in Medicine (VIM) is requesting funding to purchase updated, more efficient scanners for assist with the patient eligibility process.

If awarded monies from Jack Hopkins, VIM can purchase 3 scanners for the clinic:
[$ 860.00 (plus $40/each) x 3 = $ 2,700.00]. Each unit weighs about 9 pounds. The additional $40 per unit will cover shipping, handling, and any possible price increases. The units will be purchased from www.compbargains.com.

http://www.compbargains.com/ssproduct.asp?pf_id=1011654412

VeriSign Trusted VERIFY

ABOUT TRUST ONLINE

Asus | Belkin
Brother | Cables to Go
Canon | Cisco System
Dell | Eizo
Epson | Fujitsu
Hp | IBM
Samsung | Kingston
Konica Minolta | Lenovo
Lexmark | Microsoft
Sony | Netgear
Okidata | Panasonic
Toshiba | San Disk
Viewsonic | Tripp-Lite
Nec | Xerox

CompBargains 9.4 / 10

I was so impressed by the prices and the customer service! It was easy to order and my product came very promptly.

Fujitsu fi-6130 Sheetfed Scanner

24 bit Color - 8 bit Grayscale - USB

SKU: 1011654412
Manufacturer: Fujitsu
Mfg. Part number: PA03540-B055
Retail Price: ~~$1106.00~~
Our Price: $857.00

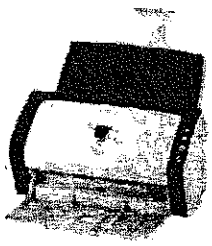
ADD TO CART

Add to Wishlist | Email a Friend

Upgrade your warranty

3 Year Extended Warranty
MORE INFO

- 3 years OnSite Coverage ($169.00)
- 4 years Standard Coverage ($109.99)
- No Thanks



Enlarge image

The Fujitsu fi-6130 scanner offers outstanding price/performance value in a compact footprint, conserving both space and budget. With duplex scanning performance of up to 80 images per minute in monochrome and grayscale, the fi-6130 also delivers uncompromised high-resolution performance of up to 60 images per minute in color at an astounding 300 dpi. Additionally, the fi-6130 harmoniously combines the security of Ultrasonic Double Feed Detection with the efficiency of Intelligent MultiFeed Function (iMFF) so that intentional double-feeds, such as a taped receipt or sticky note, can be manually bypassed while double-feed detection is enabled.

Basic Specs | Detailed Specs | Options & Accessories

General Information	
Manufacturer	Fujitsu
Manufacturer Part Number	PA03540-B055
Manufacturer Website Address	us.fujitsu.com
Brand Name	Fujitsu
Product Model	fi-6130
Product Name	fi-6130 Sheetfed Scanner
Product Type	Sheetfed Scanner
Technical Information	
Image Sensor	CCD
Bit Depth	24 bit Color / 8 bit Grayscale / 1 bit Monochrome
Media Type	• Card • Plain Paper
Media Size	• 8.50" x 14" • 8.40" x 10.17 ft
Interfaces/Ports	
Ports	4-pin Type B USB 2.0 USB
Physical Characteristics	
Dimensions	6.20" Height x 11.80" Width x 6.40" Depth
Weight (Approximate)	9.24 lb
Miscellaneous	
Package Contents	• fi-6130 Sheetfed Scanner • USB Cable • AC Adapter
Warranty	
Standard Warranty	1 Year Limited

Volunteers in Medicine Clinic of Monroe County, Inc.
Statement of Assets, Liabilities and Net Assets
December 31, 2010

ASSETS

CURRENT ASSETS		
Monroe Bank Checking		18,328.71
Bloomington Hospital Foundation		1,033,307.94
Employee Advance		843.95
Total Current Assets	$	1,052,480.60
PROPERTY AND EQUIPMENT		
Building Improvements		48,455.43
Equipment		157,421.52
Software		32,820.00
Accum Deprec - Software		-85,841.33
Total Property and Equipment	$	152,855.62
OTHER ASSETS		
Bloomington Foundation Restricted		82,655.00
Total Other Assets	$	82,655.00
TOTAL ASSETS	$	1,287,991.22

LIABILITIES AND STOCKHOLDERS' EQUITY

CURRENT LIABILITIES		
Payroll Liabilities		1,292.00
Total Current Liabilities	$	1,292.00
LONG-TERM LIABILITIES		
Total Long-Term Liabilities		
Total Liabilities	$	1,292.00
STOCKHOLDERS' EQUITY		
Unrestricted and Temp. Restricted	$	1,204,044.22
Permanent Restricted		82,655.00
Total Stockholders' Equity	$	1,286,699.22
TOTAL LIABILITIES AND STOCKHOLDERS' EQUITY	$	1,287,991.22

DRAFT

See Accountants' Compilation Report

Volunteers in Medicine Clinic of Monroe County, Inc.
Supporting Statement of Revenues
Cash Basis
For the One and Twelve Months Ending December 31, 2010

	Dec 2010	Budget	YTD	YTD Budget	Annual Budget
Inkind Contributions					
6300 · In-Kind - Supplies Income	0.00	0.00	113.94	0.00	0.00
6325 · In-Kind - Rent Income	5250.00	5250.00	63000.00	63000.00	63000.00
6350 · In-Kind - Medical Services Inc	12333.00	21500.00	189998.70	258000.00	258000.00
6351 · In-Kind - Other Services Income	210.00	280.00	1890.00	3360.00	3360.00
6352 · In-Kind - Hospital Services Inc	76873.00	78000.00	1106626.00	936000.00	936000.00
6360 · In-Kind - Equipment	0.00	0.00	0.00	0.00	0.00
6361 · In-Kind - Other Income	0.00	525.00	0.00	6300.00	6300.00
Total Inkind	94666.00	105555.00	1361628.64	1266660.00	1266660.00
Investment Income					
*Interest & Dividends	1940	2000	12412	24000	24000
Checking Interest	0	4	25	48	48
*Realized Gain/Loss	5819	0	5518	0	0
*Unrealized Gain/Loss	40731	5000	106180	60000	60000
	48490	7004	124135	84048	84048
Less Portion Allocated to Endowment	0	0	0	0	0
	48490	7004	124135	84048	84048

DRAFT

See Accountants' Compilation Report

Volunteersin Medicine Clinic of Monroe County, Inc.

Statement of Support, Revenue, Expenses and Change in Net Assets

Cash Basis

For the One and Twelve Months Ending December 31, 2010

	Dec 2010	Budget	YTD	YTD Budget	Annual Budget
Support & Revenue					
6000 · Grants	0.00	19583.00	259992.00	555748.00	555748.00
6100 · Receipts - Pharmacy	3189.61	2200.00	19652.96	26400.00	26400.00
6150 · Endowment Gifts	0.00	1000.00	0.00	12000.00	12000.00
6200 · Gifts / Donations	32198.13	11250.00	266545.39	135000.00	135000.00
6250 · Other Agency Gifts	0.00	0.00	121417.00	0.00	0.00
6400 · Miscellaneous Income	84.00	4.00	1980.04	48.00	48.00
6401 · Unrealized G/L	40731.00	5000.00	106180.00	60000.00	60000.00
6402 · Realized G/L	5819.00	0.00	5518.00	0.00	0.00
6450 · Investment Income	1940.00	2000.00	12412.00	24000.00	24000.00
6500 · Interest Income	0.11	0.00	16.87	0.00	0.00
9990 · Gain/Loss on Sale of Assets	0.00	0.00	3928.34	0.00	0.00
	83961.85	41037.00	797642.60	813196.00	813196.00
In-Kind Income	94666.00	105555.00	1361628.64	1266660.00	1266660.00
Total Income	178627.85	146592.00	2159271.24	2079856.00	2079856.00
9699 · Reclassifications	0.00	0.00	0.00	0.00	0.00
Expenses	163,408.12	236,684.00	2,077,313.39	2,104,565.00	2,104,565.00
Change in Unrestricted and Temporarily Restricted Net Assets	15219.73	(90092.00)	81957.85	(24709.00)	(24709.00)
Permanently Restricted Net Assets					
6475 · Contributions	0.00	0.00	0.00	0.00	0.00
6450 · Investment Income	0.00	0.00	0.00	0.00	0.00
6501 · Reclassifications	0.00	0.00	0.00	0.00	0.00
Change in Permanently Restricted Net Assets	0.00	0.00	0.00	0.00	0.00
Change in Net Assets	15219.73	(90092.00)	81957.85	(24709.00)	(24709.00)

DRAFT

See Accountants' Compilation Report

Volunteers in Medicine Clinic of Monroe County, Inc.
Supporting Statement of Expenses
Cash Basis
For the One and Twelve Months Ending December 31, 2010

	Dec 2010	Budget	YTD	YTD Budget	Annual Budget
Expense					
7775 · Insurance- Director/Officer	0.00	170.00	2,000.00	2,040.00	2,040.00
7750 · Insurance- Business Owners	0.00	100.00	1,502.64	1,200.00	1,200.00
7950 - Computer Support	25.00	250.00	1,250.00	3,000.00	3,000.00
9855 - Community Needs	0.00	35.00	0.00	420.00	420.00
9750 · Travel Expense	0.00	100.00	33.13	1200.00	1200.00
9800 · Volunteer Expense	174.72	250.00	3289.56	3000.00	3000.00
7130 · Pension Expense	0.00	100.00	9682.91	13100.00	13100.00
9660 · Fees	0.00	30.00	47.00	360.00	360.00
9650 · Professional Education	275.00	175.00	876.13	2100.00	2100.00
9550 · Management Fees	14280.56	72205.00	15759.12	74460.00	74460.00
7000 · Payroll Expenses	12969.24	11274.00	164420.11	148359.00	148359.00
7050 · Salaries	17722.50	19936.00	233846.12	259168.00	259168.00
7100 · FICA	2246.69	2388.00	29253.67	31026.00	31026.00
7120 · Health Insurance	2295.60	1350.00	25200.95	15880.00	15880.00
7200 · Contract Labor	0.00	15.00	3722.04	180.00	180.00
7300 · Drugs & Medication	4215.32	4000.00	50894.16	48000.00	48000.00
7400 · Medical Supplies	3438.77	1430.00	20293.36	17160.00	17160.00
7450 · Medical Expense	1205.00	6250.00	47065.66	75000.00	75000.00
7700 · Insurance - Liability	0.00	42.00	631.40	504.00	504.00
7800 · Insurance - Workers Comp	0.00	60.00	710.00	720.00	720.00
7900 · Office Supplies	1400.59	1100.00	18791.85	13200.00	13200.00
8200 · Utilities	0.00	0.00	0.00	0.00	0.00
8250 · Equipment Expense	0.00	35.00	0.00	420.00	420.00
8260 · Telephone Expenses	682.53	700.00	8256.70	8400.00	8400.00
9000 · Postage	359.54	575.00	4670.39	6900.00	6900.00
9655 · Business Property Tax	0.00	0.00	0.00	0.00	0.00
8225 · Mileage Reimbursement	0.00	0.00	0.00	0.00	0.00
9100 · Bank Charges	3.00	0.00	13.00	0.00	0.00
9200 · Repairs and Maintenance	351.00	100.00	1683.29	1200.00	1200.00
9300 · Depreciation Expense	2563.11	5064.00	32571.13	60168.00	60168.00
9400 · Marketing Expenses	193.95	325.00	2321.97	3900.00	3900.00
9500 · Accounting Fees	4190.00	3025.00	34630.00	48300.00	48300.00
9700 · Miscellaneous Expenses	150.00	45.00	2268.46	540.00	540.00
	68742.12	131129.00	715684.75	837905.00	837905.00
7205 · In-Kind - Medical Services Exp	12333.00	21500.00	189998.70	258000.00	258000.00
7210 · In-Kind - Other Services Exp	210.00	280.00	1890.00	3360.00	3360.00
7212 · In-Kind - Hospital Services	76873.00	78000.00	1106626.00	936000.00	936000.00
7910 · In-Kind - Supplies	0.00	0.00	113.94	0.00	0.00
8000 · In-Kind - Rent Expense	5250.00	5250.00	63000.00	63000.00	63000.00
8005 · In-Kind - Other Expense	0.00	525.00	0.00	6300.00	6300.00
	94666.00	105555.00	1361628.64	1266660.00	1266660.00
Total Expense	$ 163,408.12	$ 236,684.00	$ 2,077,313.39	$ 2,104,565.00	$ 2,104,565.00

DRAFT

See Accountants' Compilation Report

Jack Hopkins Social Services Funding Application

Funding Sheet

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Lead Agency:

Name Windfall Dancers, Inc

Is the Lead Agency a 501(c)(3)? ■ Yes ☐ No

Number of Agency Employees: Full-time 1 Part-time 1 Volunteers 40

Address where Project will be facilitated or housed:
Windfall Dancers Studio, 1101 North Dunn St, Bloomington, IN 47408

Name of Project Administrator: Amy Morwick

Address 1101 N Dunn St, Bloomington, IN 47408

Telephone & E-mail 812-334-0506 windfall@windfalldancers.org

Name of other participating agencies, if different from Lead Agency:
The RISE; A program of Middle Way House

Proposed Project:

Title of Project: Windfall Dancers Community Access Project: The RISE

Total Cost of Project: $12,560

Requested JHSSF Amount: $9,560

Other Funds Expected for Project:

Amount		Source	Confirmed or Pending
~~$2000~~	$2,000	Private Donor	Confirmed
~~$1000~~	$1,000	BCAC Grant	Pending

Number of Clients Served by this Project in 2011: 50

Number of City Residents Served by this Project in 2011: 50

Is this a request for operational costs? ■ Yes ☐ No

If "yes," is the request for a pilot project or for bridge funding? ■ Pilot ☐ Bridge

Example:
Tables: 5 tables @ $12.00 each
Chairs: 20 chairs @ $8.00 each

Funding Information:

Please note: Due to limited funds, the Committee often recommends partial funding for a program. In the interest of helping the Committee best decide how to distribute funds, please provide an itemized list of program elements, ranked by priority and their costs.

ITEM	COST
30 Teen/Adult Classes (1.5 hr each)	$216 per person for two semesters=$6480
20 Child/Teen/Adult Classes (1.0 hr each)	$154 per person for two semesters=$3080
Dancewear (shoes, tights, leotards)	$2000
Administration	$1000

Claim Submission Date: *(check one)*

☑ July 2011 – September 2011 ☐ October 2011 – December 2011

☐ Other

Jack Hopkins Social Services Funding Application

Agency Contact Sheet

Lead Agency:

Name: Windfall Dancers, Inc

Address: 1101 N Dunn St

Bloomington, IN 47408

Phone & E-Mail: 812-34-0506 windfall@windfalldancers.org

Website: www.windfalldancers.org

President of Board of Directors: Kay Olges

Director Information

Director of Lead Agency: Amy Morwick

Director's Address: 1101 N Dunn St, Bloomington, IN 47408

Phone & E-Mail: 812-334-0506, windfall@windfalldancers.org

Presenter Information

Name of Person to Present Application to the Committee: Kay Olges

Address: 1101 N Dunn St, Bloomington, IN 47408

Phone & E-mail: 812-334-0506

Grant Writer Information

Name of Grant Writer: Amy Morwick

Address: 1101 N. Dunn St, Bloomington, IN 47408

Phone & E-Mail: 812-334-0506 windfall@windfalldancers.org

Please also include:

- The Agency's Mission Statement in Two-Page Application Narrative
- A Simple Program Budget for use of requested funds (please check your math)
- A year-end financial statement that includes fund balances and total revenue & expenditures

Grant Application for Windfall Dancer's Community Access Project: The RISE
Submitted by Windfall Dancers, Inc
Jack Hopkins Social Services Funding Committee
March 28th, 2011

Agency Mission

Windfall Dancers, Inc. seeks to ignite a passion for dance in the community by providing quality instruction, engaging performances, innovative programming, community outreach, and a nurturing environment for creative expression.

Windfall Dancers, Inc. is a community resource providing the art of dance to citizens of all ages. It is comprised of two main components, the Windfall School of Dance, and the Windfall Dance Company. **The Windfall School of Dance** offers classes to children as young as three years of age and to adults of all ages. Scholarships to defray the cost of tuition are available for qualifying students. Classes are given in the following dance styles: Modern, Ballet, Jazz, Tap, Hip Hop, Musical Theatre, and Creative Movement. Windfall students have the opportunity to perform at an informal student showcase at the end of the spring semester and some advanced classes perform at local events.

The Windfall Dancers Community Access Project: The Rise will help to fulfill this mission on nearly every level. Windfall Dancers continues to seek new and exciting ways to engage the community and provide opportunities for all members of the community to experience the art of dance. Receiving funding for this project would allow Windfall to expand a major outreach effort.

Nature of the Project

Windfall Dancers, Inc. is requesting $9,560 from the Jack Hopkins Social Services Committee for a program that was developed to provide residents of Middle Way's The Rise Transitional Housing access to dance classes at Windfall's dance studio. The program seeks to establish healthy exercise habits, increase overall well-being through increased self-esteem, fitness and sense of community for the women, teens and children residing at The Rise. This is a collaborative effort between Windfall Dancers, Inc. and Middle Way's The Rise Transitional Housing residential facility for families of abuse. Staff members of The Rise Transitional Housing have agreed to provide transportation for participating residents to and from Windfall's studio.

The initial idea for this program was developed at an informal meeting with Windfall's board members and staff. The discussion was concerned with finding new ways to expand outreach programming. Windfall has a history of outreach through programs like the Reading Through Movement Literacy Project and Dance in the Schools. The partnering with Middle Way House and The Rise seemed such a natural fit, as Windfall has long believed in the healing power of dance and creative expression. After meeting with key personnel at The Rise, the program was agreed to be an excellent fit for both organizations. Staff members at The Rise have developed a process to select residents who will most benefit from the program. Members of both Windfall and The Rise have met on various occasions to discuss aspects of the program and to coordinate details to better meet the needs of all concerned.

Participants of the program will be asked to complete both before and after session questionnaires to self-evaluate. The questionnaire will be developed by staff from both The Rise and Windfall and will focus on participants' views of themselves, their health, and well-being.

Satisfaction of Funding Criteria

The program should address a previously-identified priority for social services funding

Through a partnership with Middle Way House's The RISE, this project will directly impact poor and very poor homeless families headed by women who have experienced life-threatening violence.

This population has been identified as a priority for social service funds in the 2003 SCAN report. Under the section for youth development, the report specifically states;

Participating in these types af activities (programs outside of school) can help develop valuable competencies and social skills while contributing to self-esteem and a sense of purpose. Research shows that youth who are involved in activities with caring adult role models and mentors are mare likely to complete school, do better academically, make healthier life choices, and engage in fewer destructive activities.

Yet not all youth are able to occess these opportunities equally. Dance, music lessons and other classes often have instructional fees. Some youth may live in outlying areas and hove difficulty getting transportation to activities. Working parents may not have the time or means to take youth to classes, lessons or sports. While some parents and peers may not encourage youth from participating in educational activities, others are simply often not aware of existing opportunities.

Youth development in our community should encourage and support all youth in their efforts to succeed academicolly and to take advantage of the many opportunities for engaging in productive activities outside of school. Low academic attainment and a lack of life skills and competencies have a demonstrable, negative impact on quality of life and future earnings potential. Education and participation in productive activities can help "break the cycle" of persistent poverty. Special efforts should be made to reach out to youth and families in crisis, to those who are underserved, to those who are at-risk, and to remove or mitigate barriers to participation.

This program specifically targets the mothers and the children of The Rise as an underserved population and offers high quality dance classes for individuals of all ages.

The project will use JHSSF funds as a one-time investment in a social services initiative
The funds requested for this program will be a one-time request in hopes of getting the program to expand to its full potential. Windfall is committed to continue this program in some form after the grant has expired through budget allotments, additional secured grants, and donor support. With the financial ability to secure the program for this fiscal year, Windfall will then be able to collect the appropriate data necessary to present for potential financial ventures to ensure its continued success.

The project utilizes matching funds or other fiscal mechanisms
This program launched with a small amount of funding from a private donor last year. The Community Access project: The RISE has been guaranteed an annual monetary match from a private donor in order to sustain the program. As also outlined in the budget, another grant is also being submitted specifically for this program. Windfall Dancers will aggressively continue to seek out new grant opportunities each year for the new residents we will serve.

The program will make a broad and long-lasting contribution to our community
This program will directly serve a projected fifty individuals, who will be residents of The Rise Transitional Housing. Dance requires both physical and psychological commitment to movement. As Windfall provides the appropriate, nurturing environment for participants to move, it will improve their physical health and mental outlook. With the anticipated improved quality of life these individuals will experience, they will have the potential to then indirectly benefit many others around them through their enhanced quality of life. Therefore, programming will be sensitive to the needs of the growing capacity of residents and this supportive service will continue to strive to maximize women's and children's reintegration into the larger community.

Program Budget
Windfall Dancers Community Access Project: The Rise

Expenses	
30 Teen/Adult Classes (1.5 hr each)	$ 6,480.00
20 Child/Teen/Adult Classes (1.0 hr each)	$ 3,080.00
Dancewear (shoes, tights, leotards)	$ 2,000.00
Administration	$ 1,000.00
Total	$ 12,560.00
Revenue	
JHSSF Grant	$ 9,560.00
Grant Match	$ 2000.00
BCAC Grant	$ 1000.00
Total	$ 12,560.00

Class Registration Per Person

Teen/Adult Classes	$108 per semester = $216 per 2 semesters (1.5 hr)
Child/Teen/Adult	$77 per semester = $154 per 2 semesters (1.0 hr)

12:56 PM
03/10/11
Accrual Basis

Windfall Dancers, Inc
Profit & Loss Budget vs. Actual
January through December 2010

	Jan - Dec 10	Budget	% of Budget
Ordinary Income/Expense			
Income			
4230 · GRANT INCOME			
4250 · BAAC Grant	0.00	2,000.00	0.0%
4510 · Other Grants (non-performance)	300.00	5,000.00	6.0%
4230 · GRANT INCOME - Other	3,974.75		
Total 4230 · GRANT INCOME	4,274.75	7,000.00	61.07%
5112 · PERFORMANCE INCOME			
5222 · Company Performances			
5113 · Spring Performance			
5113c · Spring Show ticket sales	734.00	950.00	77.26%
5113B · Spring Show Ads	0.00	350.00	0.0%
5113A · Spring Show Donations	325.00		
5113 · Spring Performance - Other	50.00		
Total 5113 · Spring Performance	1,109.00	1,300.00	85.31%
Total 5222 · Company Performances	1,109.00	1,300.00	85.31%
5010 · Evnts/Open Hse/Stdnt Shwcases	1,480.00	250.00	592.0%
5117 · Youth Performances			
5117D · Youth Show Donations	300.00	150.00	200.0%
5117C · Youth Performance Ads	0.00	1,000.00	0.0%
5117B · Youth Performance Ticket Sales	50.00	700.00	7.14%
5117 · Youth Performances - Other	541.00		
Total 5117 · Youth Performances	891.00	1,850.00	48.16%
5118 · Studio Performances (Company)			
5118d · Studio Performance other	0.00	300.00	0.0%
5118 · Studio Performances (Company) - Other	1,555.00		
Total 5118 · Studio Performances (Company)	1,555.00	300.00	518.33%
5120 · Outreach performances	0.00	300.00	0.0%
Total 5112 · PERFORMANCE INCOME	5,035.00	4,000.00	125.88%
5 · PROGRAM RELATED INCOME			
5101 · Tuition Winter	320.00		
5031 · Windfall Workshops	0.00	750.00	0.0%
5115 · Tuition Fees Summer	7,475.00	7,700.00	97.08%
5111 · Tuition Fees Spring	13,599.25	21,000.00	64.76%
5110 · Tuition Fall	11,922.00	19,000.00	62.75%
5020 · Dance Parties	0.00	600.00	0.0%
5 · PROGRAM RELATED INCOME - Other	198.00		
Total 5 · PROGRAM RELATED INCOME	33,514.25	49,050.00	68.33%

Windfall Dancers, Inc
Profit & Loss Budget vs. Actual
January through December 2010

	Jan - Dec 10	Budget	% of Budget
5330 · RENTAL INCOME			
5334 · Office Renter's lease	2,700.00	5,000.00	54.0%
5332 · Studio rentals	3,555.00	5,100.00	69.71%
Total 5330 · RENTAL INCOME	6,255.00	10,100.00	61.93%
5320 · SALES INCOME			
5365 · Apparel sales	109.00	1,300.00	8.39%
5320 · SALES INCOME - Other	820.00		
Total 5320 · SALES INCOME	929.00	1,300.00	71.46%
4 · DONATED INCOME			
4011 · Scholarship Fund	10.00	100.00	10.0%
4070 · Annual Fund			
4111 · Board donations	8,175.00	550.00	1,486.36%
4085 · Individual Donations	1,685.09	2,500.00	67.4%
4110 · Corporate Donations	212.70	4,000.00	5.32%
4070 · Annual Fund - Other	413.19		
Total 4070 · Annual Fund	10,485.98	7,050.00	148.74%
4130 · Membership Fund	150.00	1,200.00	12.5%
Total 4 · DONATED INCOME	10,645.98	8,350.00	127.5%
4540 · OTHER INCOME			
5360 · Kroger Cares Program	0.00	500.00	0.0%
5800 · Renter's share of utilities	200.00		
5310 · Interest received	0.00	20.00	0.0%
5340 · Concessions Income	4,295.70	4,000.00	107.39%
4214 · Fund Development Events	2,773.00	3,000.00	92.43%
Total 4540 · OTHER INCOME	7,268.70	7,520.00	96.66%
Total Income	67,922.68	87,320.00	77.79%
Expense			
8501 · PROGRAM RELATED EXPENSE			
8502 · Windfall Wkshops	0.00	480.00	0.0%
8633 · Dance Party Expenses	0.00	230.00	0.0%
Total 8501 · PROGRAM RELATED EXPENSE	0.00	710.00	0.0%
66900 · Reconciliation Discrepancies	6.00		
8570 · MARKETING			
8574 · Youth Company			
8574C · Yth Company advertising	0.00	50.00	0.0%
8574B · Yth Company performce flyr prod	0.00	100.00	0.0%

Windfall Dancers, Inc
Profit & Loss Budget vs. Actual
January through December 2010

	Jan - Dec 10	Budget	% of Budget
Total 8574 · Youth Company	0.00	150.00	0.0%
8646 · Facility Rental			
8646C · Fac Rental advertising	0.00	50.00	0.0%
8646B · Facility Rental flyer prod	0.00	200.00	0.0%
Total 8646 · Facility Rental	0.00	250.00	0.0%
8504 · Apparel	6.96	1,000.00	0.7%
8641 · Promotional Events (branding)			
8641C · Promotional advertising	0.00	50.00	0.0%
8641B · Promotional piece production	0.00	200.00	0.0%
8641 · Promotional Events (branding) - Other	75.00		
Total 8641 · Promotional Events (branding)	75.00	250.00	30.0%
8609 · Fund Development Expenses			
8609C · Donor Solicitation			
8609CD · Donor Solic Entertainment	770.32	200.00	385.16%
8609CC · Donor Solic Mailings	228.50	50.00	457.0%
Total 8609C · Donor Solicitation	998.82	250.00	399.53%
8609 · Fund Development Expenses - Other	572.13		
Total 8609 · Fund Development Expenses	1,570.95	250.00	628.38%
8573A · Constant Contact email	14.00	252.00	5.56%
8571 · School			
8571F · Flyer Production	0.00	200.00	0.0%
8571G · Advertising	0.00	50.00	0.0%
Total 8571 · School	0.00	250.00	0.0%
8572 · Company			
8572f · advertising	0.00	200.00	0.0%
8572e · Flyer production	0.00	50.00	0.0%
Total 8572 · Company	0.00	250.00	0.0%
8573 · Outreach			
8573G · advertising	0.00	200.00	0.0%
8573F · Marketing piece production	0.00	50.00	0.0%
8573 · Outreach - Other	250.00		
Total 8573 · Outreach	250.00	250.00	100.0%
Total 8570 · MARKETING	1,916.91	2,902.00	66.06%
8200 · OCCUPANCY EXPENSES			
8230 · Credit Line Interest	222.54	700.00	31.79%

Windfall Dancers, Inc
Profit & Loss Budget vs. Actual
January through December 2010

	Jan - Dec 10	Budget	% of Budget
8250 · Mortgage interest- IUCU	12,933.56	13,400.00	96.52%
8251 · Mortgage Interest - Potts	1,512.50	1,650.00	91.67%
8280 · Repair/replacement expenditure	775.00	1,200.00	64.58%
Total 8200 · OCCUPANCY EXPENSES	15,443.60	16,950.00	91.11%
8220 · UTILITIES			
8224 · City of Bloomington (water)	416.02	450.00	92.45%
8223 · AT&T (phone/internet)	1,153.18	1,300.00	88.71%
8222 · Vectren (gas)	686.16	900.00	76.24%
8221 · Duke Energy (elec)	1,592.76	1,400.00	113.77%
Total 8220 · UTILITIES	3,848.12	4,050.00	95.02%
8656 · MAINTENANCE - PROPERTY			
8630 · Termite/Pest Control	80.00	80.00	100.0%
8650 · Consumables	0.00	150.00	0.0%
8658 · Snow removal	90.00	550.00	16.36%
8659 · Lawncare & landscaping	0.00	200.00	0.0%
8660 · Facility Maintnce (intn/extnl)	95.62	1,000.00	9.56%
Total 8656 · MAINTENANCE - PROPERTY	265.62	1,980.00	13.42%
8500 · PERFORMANCE EXPENSES			
8596 · Other performance expenses	175.00	200.00	87.5%
8597A · Company Spring Show	57.85	1,200.00	4.82%
8595 · Youth Shows	1,224.00	1,760.00	69.55%
Total 8500 · PERFORMANCE EXPENSES	1,456.85	3,160.00	46.1%
8591 · BOARD DEVELOPMENT EXPENSES			
8593 · Board Expenses/board develpmt	0.00	75.00	0.0%
8591 · BOARD DEVELOPMENT EXPENSES - Other	0.00	50.00	0.0%
Total 8591 · BOARD DEVELOPMENT EXPENSES	0.00	125.00	0.0%
8600 · BUSINESS/SCHOOL EXPENSES			
8100 · Copying for school	554.09	700.00	79.16%
8601 · CONTRACTORS/EMPLOYEES			
6560 · Payroll Expenses (salary)			
6560A · Payroll taxes	575.91	3,500.00	16.46%
6560 · Payroll Expenses (salary) - Other	4,545.00		
Total 6560 · Payroll Expenses (salary)	5,120.91	3,500.00	146.31%
8608 · Work Study	0.00	1,000.00	0.0%
8606 · School Director	0.00	6,000.00	0.0%
8604 · Instructors (contracted)	9,144.11	15,000.00	60.96%
8605 · Managing Director	27,000.00	27,000.00	100.0%
Total 8601 · CONTRACTORS/EMPLOYEES	41,265.02	52,500.00	78.6%

Windfall Dancers, Inc
Profit & Loss Budget vs. Actual
January through December 2010

	Jan - Dec 10	Budget	% of Budget
8621 · FEES/CHARGES			
8520 · Insurance	1,476.00	1,500.00	98.4%
8530 · Membership dues	50.00	100.00	50.0%
8640 · Licenses, Permits	245.63	250.00	98.25%
8639 · Bank Service Charges	0.00	50.00	0.0%
8670 · First Direct Credit card fees	903.17	800.00	112.9%
Total 8621 · FEES/CHARGES	2,674.80	2,700.00	99.07%
8610 · PROFESSIONAL FEES			
8611 · CPA - annual fees	575.00	680.00	84.56%
Total 8610 · PROFESSIONAL FEES	575.00	680.00	84.56%
8638 · OFFICE EXPENSES			
8647 · Technology Upgrades	604.53	100.00	604.53%
8632 · Office Supplies/Items	459.68	400.00	114.92%
8644 · Toner	0.00	100.00	0.0%
Total 8638 · OFFICE EXPENSES	1,064.21	600.00	177.37%
8635 · POSTAGE, SHIPPING, DELIVERY			
8635E · Outreach Mailings	0.00	20.00	0.0%
8635D · Youth Company Mailings	0.00	20.00	0.0%
8635C · Company Mailings	0.00	20.00	0.0%
8635B · Promotional event mailings	0.00	20.00	0.0%
8661 · Stamps	0.00	120.00	0.0%
8636 · School mailings	166.06	400.00	41.52%
Total 8635 · POSTAGE, SHIPPING, DELIVERY	166.06	600.00	27.68%
Total 8600 · BUSINESS/SCHOOL EXPENSES	46,299.18	57,780.00	80.13%
8620 · OTHER EXPENSES			
8615 · Project RISE	58.45		
5601 · Anniversary Events	65.58		
Total 8620 · OTHER EXPENSES	124.03		
7000 · COMPANY EXPENSES			
7010 · Continuing Education	0.00	100.00	0.0%
Total 7000 · COMPANY EXPENSES	0.00	100.00	0.0%
Total Expense	69,360.31	87,757.00	79.04%
Net Ordinary Income	-1,437.63	-437.00	328.98%
Net Income	-1,437.63	-437.00	328.98%