



TECHNICAL ADVISORY COMMITTEE

April 27, 2011

10:00 – 11:30 a.m.

McCloskey Room (#135)

- I. Call to Order
- II. Approval of Minutes:
 - A. March 23, 2011
- II. Communications from the Chair
- IV. Reports from Officers and/or Committees
 - A. Updates on BMCMPPO funded projects
 - B. Citizens Advisory Committee
 - C. ADA Transition Plans
- V. Reports from the MPO Staff
 - A. Second Quarter Progress Report
 - B. FY 2012-2015 Transportation Improvement Program
- VI. Old Business
- VII. New Business
 - A. INDOT TIP Amendment – SR 45 @ Garrison Chapel Road
- VIII. Communications from Committee Members (*non-agenda items*)
 - A. Topic Suggestions for future agendas
- IX. Upcoming Meetings
 - A. Policy Committee – May 13, 2011 at 1:30 p.m. (McCloskey Room)
 - B. Technical Advisory Committee – May 25, 2011 at 10:00 a.m. (McCloskey Room)
 - C. Citizens Advisory Committee – May 25, 2011 at 6:30 p.m. (McCloskey Room)

Adjournment



**Technical Advisory Committee Meeting Minutes
March 23, 2011 McCloskey Conference Room 135, City Hall**

Technical Advisory Committee minutes are transcribed in a summarized outline manner. Audio recordings are on file with the City of Bloomington Planning Department.

Attendance

Technical Advisory Committee: Jane Fleig (City Utilities), Connie Griffin (Town of Ellettsville), Laura Haley (City GIS), Perry Maull (IU Campus Bus), Lew May (Bloomington Transit), Doug Norton (Rural Transit), Barbara Purdom-Phipps (County Auditor), Adrian Reid (City Engineering), Andrea Roberts (City Public Works), Mike Trexler (Controller), Toby Turner (County Highway), Steve Walls (INDOT), and Dave Williams (City Parks).

MPO Staff: Josh Desmond, Raymond Hess, Scott Robinson and Jane Weiser.

- I. Call to Order—Adrian Reid
- II. Approval of Minutes:
 - A. March 23, 2011—Perry Maull moved approval. Andrea Roberts seconded. There was unanimous approval by voice vote.
- II. Communications from the Chair—None
- IV. Reports from Officers and/or Committees
 - A. Updates on BMCMPO funded projects—Mr. Williams reported on progress on Phase II construction of the B-Line Trail. They expect a late August/early September completion. Mr. May reported that the draft final report on the Grimes Lane expansion is finished. They have received approval from the State (SHIPO) for the 2nd story on their planned downtown facility. After the final Federal Concurrence, they will be able to move ahead with the project. Mr. Reid reported that the 4th St. signal project will start soon. The Sare and Rogers roundabout and the S. Rogers St. projects are in right-of-way acquisition.
 - B. Citizens Advisory Committee—Mr. Hess said that their agenda is the same as the TAC agenda. The CAC has used their scoring matrix for the first time. The committee has noted that they will have to make some adjustments to the scoring system. Everyone who has a project in this TIP should attend both the upcoming CAC and PC meetings to represent their projects and answer questions.
 - C. ADA Transition Plans—Mr. Hess said he would like the LPAs to start giving reports at the TAC meetings regarding their progress with their Transition Plans. FHWA might freeze federal funding if no Transition Plan is in place. Staff offered assistance. Time working on Transition Plans can be billed against the MPO.
 - D. LRTP Task Force (http://bloomington.in.gov/Long_Range_Transportation_Plan_Task_Force)—Mr. Hess reported that there are 4 members from each MPO committee working on this. Check the website for updates.
- V. Reports from the MPO Staff

Bloomington/Monroe County Metropolitan Planning Organization
Technical Advisory Committee

- A. Second Quarter Progress Report—Next month's packet
- B. Quarterly Project Tracking—Next month's packet

VI. Old Business

A. FY 2012-2015 Transportation Improvement Program—Mr. Hess said staff has a project list of fiscally constrained projects for the TIP. We have a draft TIP that has been advertised for public comment until March 30. After that period, staff will present the TIP to all 3 MPO committees. The draft TIP is in the packet. Mr. Hess presented some of the changes to the TIP. He noted that the Allen St. Bike Boulevard is proposed to be removed from the TIP since the Mayor has announced that he wishes to fast track the project by using local funds. Two new proposed projects include the Black Lumber trail spur and the College Mall area pedestrian improvement preliminary engineering phase. There was discussion of funding details. Mr. Hess detailed errors that will be corrected in the final TIP. Staff is looking for a recommendation to move the TIP forward to the April 8th PC meeting. Ms. Fleig asked if there was a construction time on the Karst Farm Greenway. Mr. Hess wasn't sure. Ms. Fleig wanted to put on record that CBU has had issues with this project from the start relative to their existing water and sanitary infrastructure. They have not had any response from the engineer on that project. There was more discussion about the Greenway project.

Mr. Reid said that the projects programmed by Engineering would include two roundabouts that would be fully funded. Tapp/Rockport is not fully funded yet.

Mr. May listed what BT has in the TIP including hybrid buses, Next Bus technology, improved fare collecting equipment, transfer generation equipment, etc. There was discussion on the House bill concerning cutting transportation support from the State by 18%. Mr. May said that if the bill is passed it would likely result in reduction in service levels. He pointed out how the other budget cuts and higher gas prices are affecting BT.

Mr. Hess noted that the Heritage Trail, Phase II, is not yet reflected in the TIP since Ellettsville hadn't received their matching funds by the time this TIP was drafted. Staff also has to wait to receive a certificate of eligibility from FHWA and INDOT. The funding has local approval and will be included in the TIP as soon as possible.

*****Perry Maull moved approval. Lew May seconded. There was unanimous approval.**

VII. New Business

A. FY 2011-2012 Unified Planning Work Program Amendment—Mr. Desmond said that we are currently operating under the 2011-2012 Unified Planning Work Program (UPWP). The first year's dollars are a fixed amount provided by INDOT. We estimate the 2nd year's budget while we wait for the final numbers to come in. Now we need to amend in the additional funding from INDOT. He explained how much more funding the BMCMPPO has received and the areas of emphasis from FHWA. We will need to address quarterly MPO-funded project tracking that we are doing already. FHWA wants every MPO provide a formal report and document what their process is. Staff has allocated some of the additional funding to help cover staff time for doing that report. The second new element that we are adding is called "Planning and Environmental Linkages." FHWA will provide NEPA training to staff. This is to help get



Bloomington/Monroe County Metropolitan Planning Organization
Technical Advisory Committee

projects through the State and Federal process. Funding has been added for this element. We've added additional consultant funding for the Long Range Plan Update. Also funding has been added to ADA Transition Plans. Staff is requesting a recommendation today.

*****Dave Williams moved approval. Perry Maull seconded. There was unanimous approval.**

Mr. Reid asked about changes to the TIP after it was already advertised for public comment. Mr. Hess said that we have not substantially changed the draft TIP as it was originally proposed in March. We are trying to make the document clear by adding memos to the TIP. If PC doesn't feel comfortable, they can always adopt the TIP as advertised and we can readvertise and amend the changes into the TIP.

B. Highway Safety Improvement Program Application Review—Mr. Hess said that the State had issued a call for projects for HSIP funds around January of 2011. We run our call concurrent with them since we receive an allocation from the State. We had one project submittal. The City of Bloomington would like to continue with the next phase of upgrading signage. The HSIP funds were awarded to the City and County. The City of Ellettsville has expressed interest in receiving HSIP funds for a similar project in the future. He suggested that LPAs could have work done in house if the cost is under \$100,000. Time and labor would have to be documented. Mr. Hess asked for a recommendation to the PC. Mr. Desmond noted that any HSIP funds received for projects up through 2009 need to be spent. Those funds need to be obligated by the end of September. As long as this project is approved we should be in good shape.

*****Perry Maull moved approval. Jane Fleig seconded. There was unanimous approval.**

VIII. Communications from Committee Members (*non-agenda items*)

A. Topic Suggestions for future agendas

IX. Upcoming Meetings

A. Policy Committee – April 8, 2011 at 1:30 p.m. (McCloskey Room)

B. Technical Advisory Committee – April 27, 2011 at 10:00 a.m. (McCloskey Room)

C. Citizens Advisory Committee – April 27, 2011 at 6:30 p.m. (McCloskey Room)

Adjournment



U.S. Department of Transportation
Federal Highway Administration

Indiana Division

575 North Pennsylvania Street, Room 254
Indianapolis, Indiana 46204

March 24, 2011

HDA-IN

Mr. Jim Stark
Deputy Commissioner
Indiana Department of Transportation
100 North Senate Avenue
Indianapolis, IN 46204

DRAFT

Dear Mr. Stark:

The Indiana Division Office of FHWA is amending its March 10, 2011 letter to add the following planning emphasis area (PEA):

ADA Transition Plans – MPOs and INDOT are requested to attend two workshops on ADA Transition Plans. FHWA will host spring workshops with each MPO (as possible) to provide the ADA Training module and an overview of the NCHRP ADA Transition Plan Report (2009). The afternoon of that workshop will be used by the MPO's member cities/towns/counties to outline their strategies to implement Transition Plan development. A second set of workshops should take place in the fall where progress and successful strategies can be shared among MPO communities as a means to help create better transition plans.

The goal of these workshops is to have an interim Transition Plan adopted by the MPOs' policy boards by the end of CY 2011. This will enable FHWA to address concerns over funding projects with subgrantees without any transition plans. During the 2012 calendar year, the various towns/cities/counties should be working on refining their interim transition plans to reflect meaningful community/stakeholder involvement entity priorities, budget and program access by December 2012.

MEMBERS!

If you have any questions, please contact Joyce Newland, Planning Program Manager, at (317) 226-5353 or joyce.newland@dot.gov.

Sincerely,

Joyce E. Newland
Robert F. Tally Jr., P.E.
Division Administrator



cc:

Indiana MPO Council

Audra Blasdel, INDOT

Tiffany Mulligan, INDOT

Latosha Higgins, INDOT

JDD, LMH, MBA, DK, KJW

L:\Program\Planning\MPOs (Metropolitan Planning Organizations)\2011-3-24_PEA_FY2012

F.Y. 2011 Unified Planning Work Program Second Quarter Progress Report October 1, 2010 – December 31, 2010

Executive Summary

The Bloomington/Monroe County Metropolitan Planning Organization (BMCMPPO) is charged with implementation of the Fiscal Year 2011-2012 Unified Planning Work Program (UPWP). The UPWP describes all planning activities that are anticipated in the BMCMPPO study area over two programming years, and documents the work that will be performed with federal highway and transit planning funds. This progress report is for the second quarter of the 2011 fiscal year and covers activities accomplished between October 1 and December 31, 2010.

The Bloomington/Monroe County Metropolitan Planning Organization had several notable accomplishments this quarter. Particularly, the BMCMPPO hosted its third annual Open House which allows Committee members to interact in a relaxed atmosphere (Element 101). The Open House is also an opportunity for the public to learn more about the BMCMPPO, its duties, and the documents it maintains. The BMCMPPO also awarded Highway Safety Improvement Program funds to two projects to upgrade signage along local roads to meet federal requirements (Element #102). Additionally, the BMCMPPO issued a call for projects for Transportation Enhancement funds (Element #102). The BMCMPPO will award TE funds to eligible active transportation project(s) in the beginning of 2011.

The BMCMPPO continued its commitment to a comprehensive, cooperative and continuous transportation planning and programming process (Element #101). The BMCMPPO facilitated communication between all levels of government, including local public agencies (LPAs), the Indiana Department of Transportation (INDOT), and the Federal Highway Administration (FHWA). Additionally, the BMCMPPO engaged the community through various committees and through the dissemination of information. BMCMPPO staff coordinated meetings of the Policy Committee, the Technical Advisory Committee, the Citizens Advisory Committee, and the Safe Routes to School Task Force. Additionally, BMCMPPO staff regularly participated in meetings of the Bloomington Bicycle and Pedestrian Safety Committee, City of Bloomington Projects Team meetings, and various other committees that are concerned with transportation planning in the BMCMPPO urbanized area. BMCMPPO staff also performed core functions to ensure the continued operation of the BMCMPPO. Such tasks involved preparing quarterly billings for the first quarter of FY 2011.

Contract service agencies of the BMCMPPO provided invaluable services as well. Bloomington's Engineering Department conducted routine traffic counts, analyzed and recorded road pavement conditions, and conducted work on the City's 10 year pavement schedule (Element #203). Monroe County also input data and performed analysis for the infrastructure management plan. Bloomington Transit and a consultant completed 86% of the Grimes Lane Facility Study (Element #301).

F.Y. 2011 Unified Planning Work Program Second Quarter Progress Report October 1, 2010 – December 31, 2010

Work Program Elements

#101 – Transportation Planning Coordination

This element includes activities associated with administering the BMCMPPO Policy Committee, the BMCMPPO Technical Advisory Committee, the Citizens Advisory Committee, and daily BMCMPPO administrative activities with the Federal Highway Administration (FHWA) and the Indiana Department of Transportation (INDOT). Additionally, the BMCMPPO must develop and administer the Unified Planning Work Program (UPWP) which describes all planning activities and documents work that will be performed with federal planning monies and local matching funds over the course of the fiscal year. The BMCMPPO and its staff must also administer FHWA and Federal Transit Administration (FTA) planning grants associated with the FY 2011-2012 UPWP. BMCMPPO staff participates in monthly meetings of the statewide Indiana MPO Council. BMCMPPO staff is also expected to attend regular trainings and conferences to develop staff expertise. The BMCMPPO will also foster dissemination of information through the upkeep of its website. Lastly, the BMCMPPO will ensure that the public participation process is followed and improved upon.

During this quarter, the BMCMPPO accomplished the following tasks:

A. Intergovernmental Coordination:

- BMCMPPO staff coordinated Policy Committee meetings (minutes, packets, staff support at meetings):
 - November 5, 2010
- BMCMPPO staff coordinated Technical Advisory Committees (TAC) meetings (minutes, packets, staff support at meetings):
 - October 27, 2010
- BMCMPPO staff coordinated Citizens Advisory Committees (CAC) meetings (minutes, packets, staff support at meetings):
 - October 27, 2010
 - Coordinated the ADA Subcommittee of the CAC (10/28/10)
 - BMCMPPO staff participated in a transportation and accessibility workshop hosted by the Council on Community Accessibility (11/5/10)
- The BMCMPPO administered and managed BMCMPPO staff
 - BMCMPPO management reviewed resumes, conducted interviews, and hired a new bike/pedestrian coordinator.
- BMCMPPO staff fostered interagency coordination with FHWA, INDOT, and local project partners
 - Continued coordination with INDOT concerning State projects (SR45/46, I-69)
 - I-69 Sections 4 & 5 (10/1/10, 10/5/10, 11/4/10, 11/17/10, 12/20/10)
 - Submitted comments on the Section 4 I-69 Draft Environmental Impact Statement
- The BMCMPPO hosted its third annual Open House which provides a relaxed atmosphere for Committees to interact with one another and the public.

B. Unified Planning Work Program:

- BMCMPPO staff prepared for the certification review by FHWA and FTA to be conducted in early 2011.

C. Planning Grant Administration

- BMCMPPO staff tracked the BMCMPPO's fiscal activities:
 - Tracked expenditures and receipts for the 1st and 2nd quarters of F.Y. 2011
 - Produced F.Y. 2011 1st Quarter Billings

D. Indiana Metropolitan Planning Organization Council

- BMCMPPO staff attended Indiana MPO Council Meetings:
 - October 28, 2010
 - December 6, 2010
- E. Staff Training and Education
 - Staff attended the Ohio/Kentucky/Indiana regional planning conference (9/30-10/1/10)
 - Staff attended a Robert Woods Johnson Foundation (RWJF) webinar on Complete Streets (10/7/10)
 - Staff attended an American Institute of Certified Planner (AICP) webinar on planning for signs and billboards (10/13/10)
 - Staff attended a RWJF webinar on alternatives to motorized transportation (10/21/10)
 - Staff attended an Indiana Dept. of Transportation Travel Demand Model Forum (10/29/10)
 - Staff attended and AICP webinar on regulating controversial uses (11/10/10)
- F. Web Site Administration
 - BMCMPPO staff managed web pages
 - Posted materials related to BMCMPPO Committees (PC, TAC, CAC) meetings, agendas, and packets
 - Maintained the BMCMPPO , Policy/Advisory Committees , transportation planning, and bicycle & pedestrian planning webpages
 - Posted plans and documents on the BMCMPPO's webpage as well as the documents clearinghouse webpage
- G. Public Participation Process
 - BMCMPPO staff continued to usher an amendment to the Public Participation Plan through each of the BMCMPPO Committees
 - The BMCMPPO issued a 30 day written public comment period
 - Amendment to the Transportation Improvement Program to include Section 4 of I-69 (10/2/10)

#102 – Transportation Improvement Program

This element includes activities to develop a Transportation Improvement Program (TIP), pursuant to U.S. Department of Transportation requirements, which details all federal-aid projects. This task includes on-going project coordination, federal aid grant coordination and assistance, quarterly project tracking, and attendance of project development meetings. The BMCMPPO is responsible for administering a local Highway Safety Improvement Program (HSIP) which awards funds to projects which address safety issues. The BMCMPPO is also responsible for administering a local allocation of Transportation Enhancement (TE) funds used for eligible projects focused on the expansion of transportation choices and the enhancement of the transportation experience. Lastly, the BMCMPPO has taken a lead role in the program administration of a Safe Routes to School (SRTS) initiative and the management of the associated SRTS Task Force.

During this quarter, the BMCMPPO accomplished the following tasks:

- A. Transportation Improvement Program
 - The BMCMPPO amended the FY2010-2013 Transportation Improvement Program as follows:
 - Added Highway Safety Improvement Program (HSIP) projects for the City of Bloomington and Monroe County to upgrade signs (11/5/10)
 - Awarded additional HSIP funds to Bloomington's Atwater/Henderson intersection improvement project (11/5/10)
 - Added preliminary engineering and right-of-way for INDOT's I-69 Section 4 project (11/5/10)
 - Grant coordination
 - i. Surface Transportation Program (STP)
 - ii. FTA grants
 - Updated the TIP to reflect amendments
 - Updated the TIP Call for projects form and strategized on the development of the FY2012-2015 TIP

- BMCMPO attended meetings of the City's Projects Team
 - October 21, 2010
 - November 18, 2010
 - December 16, 2010
- B. Highway Safety Improvement Program Administration
 - BMCMPO staff locally coordinated the State's call for projects for HSIP funds. BMCMPO staff fostered the submittal of two HSIP applications to INDOT. Awards were made by the Policy Committee, pending eligibility determinations from INDOT (11/5/10).
- C. TE Program Administration
 - BMCMPO staff issued a call for projects for TE funds (12/27/10).
- D. Safe Routes to School Program Administration
 - No tasks were accomplished by the BMCMPO this quarter with the Safe Routes to School Program administration. Refer to element #302 on tasks associated with other SRTS efforts.

#201 – Long Range Transportation Plan

This element includes activities to embark upon a multi-year process to update the Long Range Transportation Plan and the associated Travel Demand Model. The update will include public participation and support for technical expertise provided by a consultant. This element also includes licensing fees for TransCAD, the computer program used to create the Travel Demand Model.

During this quarter, the BMCMPO accomplished the following tasks:

- A. 2035 Long Range Transportation Plan
 - BMCMPO staff coordinated the Long Range Transportation Plan Task Force (staff recaps, packets, staff support at meetings):
 - Researched data available to the BMCMPO as well as began network with other MPOs (11/8/10).
 - Maintained a webpage dedicated to the LRTP Task Force.

#202 – Short Term Transportation Studies and Activities

This element includes special studies to be conducted by the BMCMPO and its project partners, often with the assistance of a consultant. Specifically, the BMCMPO will work with the Citizens Advisory Committee to submit project ideas to a student design team from Rose-Hulman Institute of Technology or Ball State University to address a transportation issue. Additionally, the BMCMPO will provide a support role to local public agencies in the development or update to their American with Disabilities Act Transition Plans.

During this quarter, the BMCMPO accomplished the following tasks:

- A. CAC/Student Assisted Study
 - No tasks were accomplished by the BMCMPO this quarter with the Student Assisted study.
- B. ADA Transition Plans
 - No tasks were accomplished by the BMCMPO this quarter with ADA Transition Plans. Refer to element #101 on tasks associated with the CAC's ADA subcommittee.

#203 – Data Collection and Analysis

This element includes activities to conduct vehicular volume counts within the Metropolitan Planning Area for arterial and collector streets on a rotational cycle. Traffic counts will be conducted with assistance from the Bloomington Public Works Department, and the Town of Ellettsville Planning Department so that the BMCMPO's functionally classified roadway network is covered. The Bloomington Public Works Department, the Town of Ellettsville, and Monroe County Highway Department will continue to develop and maintain a comprehensive infrastructure management plan, with emphasis on pavement management. This element includes activities to develop and maintain a Regional Intelligent Transportation Systems (ITS) Architecture in order to identify technological solutions to improve the safety and efficiency of the transportation network. Additionally, the BMCMPO will produce an annual crash report in an effort to identify potentially hazardous intersections and corridors.

During this quarter, the BMCMPPO with the help of its contract service agencies accomplished the following tasks:

- A. Traffic Volume Counting
 - The City of Bloomington Engineering Department conducted twenty-seven traffic counts and three turning movement counts in addition to support work for these counts.
 - The BMCMPPO and City of Bloomington began to transfer responsibility of utility costs of four INDOT permanent traffic volume counting stations back to INDOT.
- B. Infrastructure Management Plan
 - The City of Bloomington performed work on the three year and ten year pavement schedule and entered data into Cartegraph.
 - Monroe County Highways Department entered data and analyzed segments as part of infrastructure management
- C. Intelligent Transportation System Architecture Maintenance
 - No tasks were accomplished by the BMCMPPO this quarter with the ITS Architecture
- D. Annual Crash Report
 - There were no tasks accomplished by the BMCMPPO on the annual crash report for this quarter.

#301 – Long Range Alternative Transportation Planning

This element includes activities to study long term bicycle, pedestrian, and transit investments. Specifically, Bloomington Transit will study, with the help of a consultant, the expansion of the Grimes Lane Operations facility which serves Bloomington Transit and IU Campus Transit.

During this quarter, the BMCMPPO with the help of its contract service agencies accomplished the following tasks:

- A. Grimes Lane Operations Facility Study
 - Bloomington Transit, with the help of a consultant, completed 86% of the Grimes Lane Operations Facility Study.
 - BMCMPPO provided coordination and comments on the Grimes Lane Operations Facility Study.

#302 – Short Range Alternative Transportation Studies and Activities

This element includes activities to maintain the locally developed Coordinated Human Services Public Transportation Plan which evaluates how transit projects serve the needs of the elderly, persons with disabilities, and persons with low income. Additionally, the BMCMPPO will promote and encourage bicycle and pedestrian activities as viable modes of transportation through continued cooperation with the Bicycle and Pedestrian Safety Commission. BMCMPPO staff will also host bicycle skills and safety training seminars and other outreach on alternative forms of transportation.

During this quarter, the BMCMPPO accomplished the following tasks:

- A. Coordinated Human Services Public Transit Plan
 - No tasks were accomplished by the BMCMPPO this quarter with the Coordinated Human Services Public Transit Plan.
- B. Bicycle and Pedestrian Safety and Project Coordination
 - Attended and provided staff support to the Bicycle and Pedestrian Safety Commission
 - October 18, 2010
 - November 15, 2010
 - December 20, 2010
 - BMCMPPO staff made a presentation at a Healthy Community Forum in Evansville (10/19/10)
 - BMCMPPO attended the Monroe County Alternative Transportation and Greenways System Plan Technical Committee meeting (10/4/10).
 - BMCMPPO staff assisted the Bloomington Platinum Biking Task Force (10/14/10, 10/28/10, 11/10/10, 11/18/10, 12/9/10)
 - BMCMPPO staff assisted with the International Walk to School Day event (10/6/10)

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- BMCMPPO staff was involved in the City of Bloomington's Allen Street Bicycle Blvd. team meetings (10/7/10, 11/4/10)
 - BMCMPPO staff participated in Safe Routes to School discussions at the Project School (11/5/10)
 - BMCMPPO staff participated in the statewide Safe Routes to School partnership, organized by Health by Design (12/2/10)

#303 – Transit, Bicycle, and Pedestrian Data Collection

This element includes activities to prepare transit ridership data and bicycle and pedestrian volume counts. This information will aid in establishing annual passenger mile estimates for mass transit, will aid in estimating facilities that are under- or over-utilized, and will aid in the prioritization of capital improvements.

During this quarter, the BMCMPPO with the help of its contract service agencies accomplished the following tasks:

A. Transit Ridership and Bicycle/Pedestrian Data Collection

- BMCMPPO staff conducted bicycle pedestrian counts and organized a significant volunteer community bicycle count, made up of 18 volunteers who volunteered for over 86 hours (9/28-10/9/10).
- Transit ridership data collection is anticipated to commence in January 2011.

Prepared by:
Bloomington/Monroe County Metropolitan Planning Organization Staff
March 2011

The preparation of this report has been financed in part through grant[s] from the Federal Highway Administration and Federal Transit Administration, U.S. Department of Transportation, under the Metropolitan Planning Program, Section 104(f) of Title 23, U.S. Code. The contents of this report do not necessarily reflect the official views or policy of the U.S. Dept. of Transportation.



Financial Status Report: Fiscal Year 2011

Quarterly Spending Summary												
Quarter	Q1 / FY 2011			Q2 / FY 2011			Q3 / FY 2011			Q4 / FY 2011		
Period	07/01/2010 - 09/30/2010			10/01/2010 - 12/31/2010			01/01/2011 - 03/31/2011			04/01/2011 - 06/30/2011		
Element #	Local	PL/FTA	Total	Local	PL/FTA	Total	Local	PL/FTA	Total	Local	PL/FTA	Total
101	\$ 6,316.01	\$ 25,264.02	\$ 31,580.03	\$ 5,877.82	\$ 23,511.28	\$ 29,389.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
102	\$ 292.41	\$ 1,169.65	\$ 1,462.07	\$ 447.89	\$ 1,791.55	\$ 2,239.43	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
201	\$ 426.49	\$ 1,705.96	\$ 2,132.45	\$ 497.33	\$ 1,989.30	\$ 2,486.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
202	\$ 25.81	\$ 103.23	\$ 129.04	\$ 0.13	\$ 0.51	\$ 0.64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
203	\$ 3,307.86	\$ 13,231.45	\$ 16,539.31	\$ 2,849.37	\$ 11,397.49	\$ 14,246.86	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
301	\$ 2,868.22	\$ 11,472.89	\$ 14,341.11	\$ 1,979.43	\$ 7,917.73	\$ 9,897.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
302	\$ 884.38	\$ 3,537.52	\$ 4,421.90	\$ 766.28	\$ 3,065.11	\$ 3,831.39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
303	\$ 210.65	\$ 842.58	\$ 1,053.23	\$ 111.95	\$ 447.79	\$ 559.74	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 14,331.83	\$ 57,327.31	\$ 71,659.13	\$ 12,530.19	\$ 50,120.76	\$ 62,650.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Fiscal Year Budget Summary											
Element #	Programmed Funds			Funds Expended To Date			Unspent Funds			Total Expenditures Ratio	
	Local	PL/FTA	Total	Local	PL/FTA	Total	Local	PL/FTA	Total	Expended	Unspent
101	\$ 57,276.00	\$ 229,104.00	\$ 286,380.00	\$ 12,193.83	\$ 48,775.30	\$ 60,969.13	\$ 45,082.17	\$ 180,328.70	\$ 225,410.87	21.3%	78.7%
102	\$ 16,400.00	\$ 65,600.00	\$ 82,000.00	\$ 740.30	\$ 2,961.20	\$ 3,701.50	\$ 15,659.70	\$ 62,638.80	\$ 78,298.50	4.5%	95.5%
201	\$ 12,800.00	\$ 51,200.00	\$ 64,000.00	\$ 923.81	\$ 3,695.26	\$ 4,619.07	\$ 11,876.19	\$ 47,504.74	\$ 59,380.93	7.2%	92.8%
202	\$ 6,300.00	\$ 25,200.00	\$ 31,500.00	\$ 25.94	\$ 103.74	\$ 129.68	\$ 6,274.06	\$ 25,096.26	\$ 31,370.32	0.4%	99.6%
203	\$ 27,600.00	\$ 110,400.00	\$ 138,000.00	\$ 6,157.23	\$ 24,628.94	\$ 30,786.17	\$ 21,442.77	\$ 85,771.06	\$ 107,213.83	22.3%	77.7%
301	\$ 6,200.00	\$ 24,800.00	\$ 31,000.00	\$ 4,847.65	\$ 19,390.61	\$ 24,238.27	\$ 1,352.35	\$ 5,409.39	\$ 6,761.73	78.2%	21.8%
302	\$ 3,880.00	\$ 15,520.00	\$ 19,400.00	\$ 1,650.66	\$ 6,602.63	\$ 8,253.29	\$ 2,229.34	\$ 8,917.37	\$ 11,146.71	42.5%	57.5%
303	\$ 2,800.00	\$ 11,200.00	\$ 14,000.00	\$ 322.59	\$ 1,290.37	\$ 1,612.97	\$ 2,477.41	\$ 9,909.63	\$ 12,387.03	11.5%	88.5%
Total	\$ 133,256.00	\$ 533,024.00	\$ 666,280.00	\$ 26,862.02	\$ 107,448.06	\$ 134,310.08	\$ 106,393.98	\$ 425,575.94	\$ 531,969.92	20.2%	79.8%

Monroe County

WORK ELEMENT	PROGRAMMED AMOUNT (2011&2012)			SPENT AMOUNT (YTD)			REMAINING BALANCE			EXPENDITURES	
	PL/FTA	Local	Total	PL/FTA	Local	Total	PL/FTA	Local	Total	Spent	Unspent
202	\$ 6,000.00	\$ 1,500.00	\$ 7,500.00	\$ -	\$ -	\$ -	\$ 6,000.00	\$ 1,500.00	\$ 7,500.00	0.0%	100.0%
203	\$ 17,600.00	\$ 4,400.00	\$ 22,000.00	\$ 3,078.69	\$ 769.67	\$ 3,848.36	\$ 14,521.31	\$ 3,630.33	\$ 18,151.64	17.5%	82.5%
TOTALS	\$ 6,000.00	\$ 1,500.00	\$ 7,500.00	\$ 3,078.69	\$ 769.67	\$ 3,848.36	\$ 6,000.00	\$ 1,500.00	\$ 7,500.00	51.3%	100.0%

Bloomington

WORK ELEMENT	PROGRAMMED AMOUNT (2011&2012)			SPENT AMOUNT (YTD)			REMAINING BALANCE			EXPENDITURES	
	PL/FTA	Local	Total	PL/FTA	Local	Total	PL/FTA	Local	Total	Spent	Unspent
202	\$ 6,000.00	\$ 1,500.00	\$ 7,500.00	\$ -	\$ -	\$ -	\$ 6,000.00	\$ 1,500.00	\$ 7,500.00	0.0%	100.0%
203	\$ 70,400.00	\$ 17,600.00	\$ 88,000.00	\$ 14,078.83	\$ 3,519.71	\$ 17,598.54	\$ 56,321.17	\$ 14,080.29	\$ 70,401.46	20.0%	80.0%
TOTALS	\$ 76,400.00	\$ 19,100.00	\$ 95,500.00	\$ 14,078.83	\$ 3,519.71	\$ 17,598.54	\$ 62,321.17	\$ 15,580.29	\$ 77,901.46	18.4%	81.6%

Ellettsville

WORK ELEMENT	PROGRAMMED AMOUNT (2011&2012)			SPENT AMOUNT (YTD)			REMAINING BALANCE			EXPENDITURES	
	PL/FTA	Local	Total	PL/FTA	Local	Total	PL/FTA	Local	Total	Spent	Unspent
202	\$ 6,000.00	\$ 1,500.00	\$ 7,500.00	\$ -	\$ -	\$ -	\$ 6,000.00	\$ 1,500.00	\$ 7,500.00	0.0%	100.0%
203	\$ 12,800.00	\$ 3,200.00	\$ 16,000.00	\$ -	\$ -	\$ -	\$ 12,800.00	\$ 3,200.00	\$ 16,000.00	0.0%	100.0%
TOTALS	\$ 18,800.00	\$ 4,700.00	\$ 23,500.00	\$ -	\$ -	\$ -	\$ 18,800.00	\$ 4,700.00	\$ 23,500.00	0.0%	100.0%

Bloomington Transit

WORK ELEMENT	PROGRAMMED AMOUNT (2011&2012)			SPENT AMOUNT (YTD)			REMAINING BALANCE			EXPENDITURES	
	PL/FTA	Local	Total	PL/FTA	Local	Total	PL/FTA	Local	Total	Spent	Unspent
301	\$ 24,000.00	\$ 6,000.00	\$ 30,000.00	\$ 18,957.71	\$ 4,739.43	\$ 23,697.14	\$ 5,042.29	\$ 1,260.57	\$ 6,302.86	79.0%	21.0%
303	\$ 32,000.00	\$ 8,000.00	\$ 40,000.00	\$ -	\$ -	\$ -	\$ 32,000.00	\$ 8,000.00	\$ 40,000.00	0.0%	100.0%
TOTALS	\$ 56,000.00	\$ 14,000.00	\$ 70,000.00	\$ 18,957.71	\$ 4,739.43	\$ 23,697.14	\$ 37,042.29	\$ 9,260.57	\$ 46,302.86	33.9%	66.1%

MEMORANDUM



To: BMCMPO Technical & Citizens Advisory Committees
 From: Raymond Hess, Transportation Planner
 Date: April 21, 2011
 Re: Transportation Improvement Program (TIP) Amendment – INDOT

Intersection Improvement at SR45 and Garrison Chapel Road

The Indiana Department of Transportation has requested a TIP amendment to include an intersection improvement project at SR45 and Garrison Chapel Road. The project is on the border of the Metropolitan Planning Area and needs to be reflected in the TIP before federal funds can be spent on the project. It also needs to be noted that the project should be reflected in both the existing adopted TIP (FY2010-2013) and the proposed draft TIP (FY2012-2015). The following project table would be added to the TIPs if the amendment is approved:

State of Indiana Projects	Funding Source	Fiscal Year				
		2012	2013	2014	2015	
Project: State Road 45	PE	STP				
Location: Intersections of SR 45 and Garrison Chapel/Harmony Road Intersection		State				
Description: Intersection improvement with added turn lanes 200 feet long. Harmony & Garrison Chapel Roads to be reconstructed approximately 500' from SR 45.	ROW	NHS	\$ 200,000			
		State	\$ 50,000			
DES#: 0710011	CON	NHS	\$ 1,320,000			
Support: Non-Interstate Preservation		State	\$ 330,000			
Allied Projects: n/a	TOTAL		\$ 1,900,000	\$ -	\$ -	\$ -

Action Requested

The Technical Advisory Committee and Citizens Advisory Committee are requested to make a recommendation on the proposed TIP amendment to include INDOT's SR45 intersection improvement project at Garrison Chapel Road (total project cost = \$1,900,000). The Policy Committee is expected to take action on the TIP amendment at their meeting on June 10, 2011.



Transportation Improvement Program Project Form

INSTRUCTIONS: This form must be completed in order for a new project to be considered for inclusion in the Transportation Improvement Program (TIP) **OR** to make changes to an existing project already programmed in the TIP. Please complete the applicable sections, attach support materials, and return to BMCMPPO staff at the address listed below.

Mail: Bloomington/Monroe County MPO
401 N. Morton Street Suite 160
PO Box 100
Bloomington, IN 47402

-OR- email: mpo@bloomington.in.gov
fax: (812)349-3535

I. PUBLIC AGENCY INFORMATION (Fill in all applicable fields):

- | | | | |
|---|--|---|--------------------------------|
| <input checked="" type="checkbox"/> Monroe County | <input type="checkbox"/> City of Bloomington | <input type="checkbox"/> Town of Ellettsville | <input type="checkbox"/> INDOT |
| <input type="checkbox"/> Rural Transit | <input type="checkbox"/> Indiana University | <input type="checkbox"/> Bloomington Transit | <input type="checkbox"/> _____ |

Contact Name (ERC): Robin Bolte **Phone:** 812-524-3734 **Fax:** 812-522-7658

Address: INDOT - Seymour District, 185 Agrico Lane, Seymour, IN 47274

Email: rbolte@indot.in.gov

II. PROJECT INFORMATION (Fill in all applicable fields):

Project Name: SR 45 **DES Number:** # 0710011

Is this project already in the TIP? Yes No

Project Location (detailed description of project termini or attach an illustration): SR 45 and Garrison Chapel/Harmony Road Intersection

Brief Project Description: Intersection Improvement at SR 45 and Harmony/Garrison Chapel Road with added Opposing Turn Lanes on SR 45, Turn Lanes are 200 feet Long, Harmony and Garrison Chapel Roads to each be reconstructed approximately 500 Feet from SR 45 Intersections

Support for the Project (e.g. Local plans, LRTP, TDP, etc.): _____

Allied Projects (other projects related to this one): _____

ITS: Does the project have an Intelligent Transportation Systems component? No If so, is the project included in the MPO's ITS architecture? _____

Project Cost: Identify *ALL* anticipated project costs for all phases, including total anticipated project costs beyond the four years to be programmed in the TIP (i.e. outlying years). Please identify any illustrative phases or costs in *italics*. Note: FY runs from July 1 to June 30; so FY2012 starts 7/1/11 and ends 6/30/12.

Phase	Funding Source	FY 2012	FY 2013	FY 2014	FY 2015	Outlying Years
		\$	\$	\$	\$	\$
RW	NHS	\$ 200,000	\$	\$	\$	\$
	State	\$ 50,000	\$	\$	\$	\$
		\$	\$	\$	\$	\$
UT	NHS	\$ 120,000	\$	\$	\$	\$
	State	\$ 30,000	\$	\$	\$	\$
		\$	\$	\$	\$	\$
CN	NHS	\$ 1,200,000	\$	\$	\$	\$
	State	\$ 300,000	\$	\$	\$	\$
	Totals:	\$ 1,900,000	\$	\$	\$	\$

Construction Engineering/Inspection: Does the project include an acceptable percentage of construction costs set aside for construction engineering or inspections? Yes No N/A

Year of Implementation Cost: Has a four percent (4%) inflation factor been applied to all future costs? Yes No

III. COMPLETE STREETS - Complete the fields below as follows (refer to the [Complete Streets Policy](#) for more information):

New Projects – If a public agency wishes to request a new project to be included in the TIP, then section III **MUST** be completed.

Existing Projects – If a project is already included in the current, adopted TIP (compliant or exempt) and changes have occurred or will occur to the project which would have bearing on the Complete Streets Policy information on file, then all of section III must be updated and resubmitted for consideration.

Applicability and Compliance – Check one of the following:

Compliant - The project will accommodate all users of the corridor. The project is new construction or reconstruction of local roadways that will use federal funds through the BMCMPO for **any** phase of project implementation. *Additional Information items 1-8 (below) must be submitted for compliant projects.*

Exempt - The project is unable to accommodate all users of the corridor due to certain circumstances or special constraints, as detailed in Section IV of the CS Policy. *Additional Information items 1, 4-8 (below) must be submitted for exempt projects.*

Reason for exemption: _____

Not Applicable - The project is not subject to the Complete Streets Policy because it is a transit project, a non-road project, a resurfacing activity that does not alter the current/existing geometric designs of the roadway, a ‘grandfathered’ local roadway project included in the TIP before the adoption of the policy, or is a project that uses federal funds which the BMCMPO does NOT have programming authority. *No Additional Information items (below) have to be provided for projects to which the Complete Streets Policy does not apply.*

Additional Information – Attach to this application form the following information as required by the Complete Streets Policy. If any fields are unknown at the time of application, the applicant may indicate that “specific information has not yet been determined.”

- 1) **Detailed Scope of Work** – Provide relevant details about the project that would be sufficient to use when seeking consulting services (detailed project description, vehicular elements, non-vehicular elements, new construction/reconstruction).
- 2) **Performance Standards** – list specific performance standards for transportation, ADA/Universal Design, environmental, utilities, land use, right of way, historic preservation, maintenance of services plan, and any other pertinent design component in relation to current conditions, during implementation, and/or upon project completion.
- 3) **Measurable Outcomes** – identify measurable outcomes the project is seeking to attain (e.g. safety, congestion and/or access management, level-of-service, capacity expansion, utility services, etc.)
- 4) **Project Timeline** – identify anticipated timelines for consultant selection, public participation, design, right-of-way acquisition, construction period, and completion date.
- 5) **Key Milestones** – identify key milestones (approvals, permits, agreements, design status, etc.)
- 6) **Project Cost** – identify any anticipated cost limitations, additional funding sources, project timing, and other important cost considerations not included in the table above.
- 7) **Public Participation Process** – describe the public participation process (types of outreach, number and type of meetings, etc.), and the benchmark goals for the project (participation rates, levels of outreach, levels of accountability and corresponding response methods to input received, etc.).
- 8) **Stakeholder List** – identify the key parties/agencies/stakeholders/interest groups anticipated to be engaged during project development and their respective purpose and roll for being on the list.

IV. VERIFICATION

I hereby certify that the information submitted as part of this form is accurate. Furthermore, if applicable, I certify the project follows the Complete Streets Policy.

Signature

Date