



**Citizens Advisory Committee Meeting Minutes**  
**April 27, 2011 McCloskey Conference Room 135, City Hall**

*Citizens Advisory Committee (CAC) Minutes are transcribed in a summarized outline manner.  
Audio recordings of the meeting are available in the Planning Department for reference.*

**Attendance**

Citizens Advisory Committee (Voting Members): Chair Patrick Murray (Prospect Hill NA), Vice Chair Laurel Cornell (Prospect Hill NA), Jack Baker (McDoel Gardens NA), Ted Miller (citizen), John Kehrberg (citizen), Paul Ash (McDoel Gardens NA), Elizabeth Cox-Ash (McDoel Gardens NA), David Walter (6<sup>th</sup> and Ritter NA), and Sarah Ryterband (Prospect Hill NA).

Others In Attendance (including Non-Voting CAC Members): Scott Robinson (BMCMPPO), Raymond Hess (BMCMPPO), Vince Caristo (BMCMPPO), Buff Brown (B-TOP), Marc Cornett (citizen), and Sandra Flum (INDOT).

- I. Call to Order and Introductions (~6:34 PM)**
- II. Approval of Minutes** - The March 23, 2011 minutes were accepted.
- III. Communications from the Chair** – Mr. Murray reported on the April 8<sup>th</sup> Policy Committee meeting: the FY2011-2012 Unified Planning Work Program amendment passed, the Highway Safety Improvement Program award determination passed, and the FY 2012-2015 Transportation Improvement Program (TIP) action was postponed to their May 13<sup>th</sup>, 2011 meeting to allow time for legal review of letter received from opponents of I-69. He said the CAC will need to look for ways to improve the timing of public comment and the thirty day public notice period.
- IV. Reports from Officers and/or Committees** – None.
- V. Reports from MPO Staff** – Mr. Caristo announced a bike planning workshop will be held May 10 at City Hall and the cost is only \$25 and free for City Staff. Mr. Hess announced that the BMCMPPO Complete Streets Policy received national recognition as one of the best policies in the country. Mr. Robinson reminded everyone the Platinum Bike Summit is on April 28<sup>th</sup> at the Convention Center.
  - A. Second Quarter Progress Report** – Mr. Hess reviewed the progress report and there were no questions or further comments from the CAC members.
  - B. FY2012-2015 Transportation Improvement Program** - Mr. Hess, reiterated what Mr. Murray said under Communications from the Chair and gave additional information on the letter that was submitted to the Policy Committee just prior to their meeting. A copy of the letter is available upon request and was not included in the Policy Committee packet.
- VI. Old Business** - None.
- VII. New Business**
  - A. INDOT TIP Amendment – SR. 45 @ Garrison Chapel Road** - Mr. Hess gave an overview of the \$1,900,000 intersection improvement TIP request. He illustrated the project's location at the request of several CAC who were unfamiliar with the area. Mr.

Cornett suggested INDOT follow the Complete Streets Policy and Mr. Hess said INDOT is considering a Context Sensitive Solution (CSS) policy. Mr. Murray asked about the timing of the CSS policy, but staff was not aware of any timelines. Mr. Baker motioned to approve the amendment request to the current FY2010-2013 TIP and the FY2012-2015 TIP. Mrs. Cox-Ash seconded the motion, there was no further discussion, and the motion passed unanimously.

- B. ADA and Accessibility Policy** – Mr. Robinson presented the draft policy which is the result of CAC’s ADA Subcommittee and their efforts over the past year. It is time for the CAC as a whole to review the draft policy for further refinement. He said the policy started with a very broad and comprehensive approach, but has evolved to focus on transportation and tied closely with ADA Transition Plans. Mr. Miller asked how the policy might require review processes and if the BMCMPPO would have to approve ADA transition plans. Mr. Robinson said the ADA Transition Plans would be reviewed by state and federal agencies for compliance, but they probably would not review for implementation and progress reports. This would more likely fall under the Local Public Agencies responsibilities to ensure strategies for implementation are adequately followed. Ms. Cornell likes how the policy is forward looking and tied to education and participation by people with disabilities. Mr. Murray said the policy will create opportunities for interested citizens to participate and would like feedback at the next meeting on changes and next steps for adoption.

### **VIII. Communications from Committee Members**

- A. Topic Suggestions for future agendas** – Mr. Brown said the CAC project scoring system is a way to deal with project selection and used the 17<sup>th</sup>/Arlington/Monroe Roundabout project as an example. He said there are few crashes at this location and question the how the project selection process works for the TIP. Mr. Baker said the CAC should revisit the scoring system. Mr. Cornett suggested the BMCMPPO hold a Complete Streets Workshop and use this as an approach and use the Policy. Mr. Miller said there are limited amounts of information available/presented for projects. He would like a better sense of what projects are about before being asked to vote on TIP requests. Mr. Murray would like a discussion on public input/comments on ways to improve the process.

### **IX. Upcoming Meetings**

- A. Policy Committee – May 13, 2011 at 1:30pm (Council Chambers)
- B. Technical Advisory Committee – May 25, 2011 at 10:00am (McCloskey Room)
- C. Citizens Advisory Committee – May 25, 2011 at 6:30pm (McCloskey Room)

### **Adjournment (~8:00 PM)**

*These minutes were accepted by the CAC at their regular meeting held on May 25, 2011.  
(SR: 5/25/2011)*