



Technical Advisory Committee Meeting Minutes
Sept. 22, 2010 McCloskey Conference Room 135, City Hall

Technical Advisory Committee minutes are transcribed in a summarized outline manner. Audio recordings are on file with the City of Bloomington Planning Department.

Attendance

Technical Advisory Committee: John Collisson (County Highway), Brandi Fischvogt (INDOT), Jane Fleig (City of Bloomington Utilities), Russ Goodman (City GIS), Lew May (BT), Doug Norton (Rural Transit), Adrian Reid (City Engineering), Andrea Roberts (City Public Works), Mike Trexler (City Controller), Dave Williams (City Parks), and Barbara Purdom Phipps (Monroe County Auditor).

MPO Staff: Josh Desmond, Raymond Hess, Scott Robinson, and Jane Weiser.

- I. **Call to Order**—Mr. Reid called the meeting to order.
- II. **Approval of Minutes:**
 - A. **August 25, 2010**—Ms. Fleig moved approval. Mr. Williams seconded. The minutes were approved by unanimous voice vote.
- III. **Communications from the Chair**—There were none.
- IV. **Reports from Officers and/or Committees**
 - A. **Updates on BMCMPO & ARRA funded projects**—Mr. Williams reported that Jackson Creek Trail has a ribbon cutting on October 5. Tree planting will take place in October and November. For the B-Line Trail, the bridge over Grimes Lane will be later than planned. Mr. May reported on the studies underway for the expansion of their Grimes Lane facility. BT will meet with the Planning Department to work out issues such as flood plains, ingress/egress and potential locations of alternative sites. Mr. Collisson said that work on Vernal Pike continues.

 - B. **Citizens Advisory Committee**—Mr. Hess said they continue to work on their performance based vision score prioritization system. After a couple of dry runs against some existing projects, they had some difficulties with it which they are trying to address. They have been trying to develop a policy statement for their ADA and Accessibility Subcommittee that would apply to the MPO as a whole. They want to make sure that ADA concerns are incorporated into projects early on in the process. Mr. Hess explained more about the scoring system for the prioritization system. They expect that this system could be used to determine which projects fulfill the goals of the LRTP vision statement better.
- V. **Reports from the MPO Staff**
 - A. **CY 2011 Meeting Schedule**—Mr. Hess presented the proposed meeting schedule for CY 2011. Mr. Reid asked if the committee was still happy with this meeting time. The consensus seemed to be positive.

B. 2009 Crash Report—Mr. Hess noted that staff is caught up with the annual Crash Reports. He presented the 2007-2009 Crash Report. The number of crashes across the country and in Monroe is decreasing. He reviewed the information collected in this report. This report helps identify projects eligible for HSIP funding. A few locations had to be removed since they were actually state highways. The updated report will be posted online.

C. Annual Completion Report—Mr. Hess presented the Annual Completion Report and said that the 4th Quarter Progress Report is available for reviewing. He explained the fluctuations in different spending lines. Mr. Desmond and Mr. Hess discussed how much of the remaining balances from this year might be available to the MPO during the next fiscal year.

Mr. Desmond reported that he and Mr. Hess attended the 27th Annual Indiana MPO Conference. They presented a session about the Complete Streets Policy in conjunction with the other 2 MPOs that now also have Complete Streets Policy (Northwest Indiana and the Madison County Council of Governments in Anderson). The session was well-received and well-attended. They brought home an award for the Parks and Recreation Department for the Outstanding Local Transportation project for the B-Line Trail. The 2012 Conference will be hosted in Bloomington. He announced that Joe Fish (Bike & Pedestrian Coordinator) has left the City and that staff is busy evaluating applications for his replacement.

Mr. Hess said that INDOT requested that I-69 TIP amendment be postponed to the Nov. 5 Policy meeting. All other TIP amendments were approved. Staff is in the process of updating the TIP and getting it into the STIP. Also, there was some concern over the public participation plan. There seemed to be some hesitation about the administrative modification that was proposed. The Policy Committee requested to have a sort of “right of first refusal” so that if a TIP amendment were to be administratively approved, the Policy Committee would be notified and able to request that the amendment be heard by the Policy Committee. The second recommendation was that there would be a ceiling or cap on the total amount allowed by an administrative modification. Since these are considered substantial changes, the MPO will have to restart the hearing and notification process on this policy change. This will require a 45-day public comment period and review of the amended policy by all 3 committees. Mr. Reid noted that there had been no negative feedback until that Policy Committee meeting.

VI. Old Business

VII. New Business

A. Highway Safety Improvement Program Application Review & TIP

Amendment—Mr. Hess said that the MPO has been given an allocation of Highway and Safety Improvement Program from INDOT. This year is important since there is some concern about what happens to money that is not spent. Currently the only project using



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HSIP funds is the Atwater and Henderson intersection improvement. \$564,000 was programmed toward that. The MPO needs to make sure all of the HSIP funding is spent up through FY 2009. There is FY 2010 money to pull from, too. The applications for these funds are for mandated sign upgrades. Many signs in the city and county need to be upgraded. FHWA has determined a positive cost/benefit ratio for upgrading signs and is an eligible HSIP project. Monroe County is requesting \$58,500 in HSIP funds to upgrade signs (total project cost = \$65,000). The City of Bloomington is requesting \$162,000 in HSIP funds to upgrade signs (total project cost = \$180,000). The State has already determined that the county project is eligible. Mr. Hess expected the State to determine that the City project is eligible. There was more discussion about the City's project cost and local match.

*****Ms. Fleig moved approval of these two requests and to forward a TIP amendment to the Policy Committee. Andrea Roberts seconded. The motion was approved by unanimous voice vote.**

VIII. Communications from Committee Members (*non-agenda items*)
A. Topic Suggestions for future agendas

IX. Upcoming Meetings

- A. Technical Advisory Committee – October 27, 2010 at 10:00 a.m. (McCloskey Room)**
- B. Citizens Advisory Committee – October 27, 2010 at 6:30 p.m. (McCloskey Room)**
- C. Policy Committee – November 5, 2010 at 1:30 p.m. (Council Chambers)**

Adjournment

These minutes were approved by the TAC at their regular meeting held on Oct.27, 2010 (RCH).