Passed: 7-1 (RY)

# RESOLUTION 98-29

## TO ADOPT A WRITTEN FISCAL PLAN AND TO ESTABLISH A POLICY FOR THE PROVISION OF CITY SERVICES TO AN ANNEXED AREA
**Broadview Phase I Area**

WHEREAS, the City of Bloomington desires to annex the area known as the Broadview Phase I Area, which is more specifically described in Ordinance 98-55; and

WHEREAS, responsible planning and state law require adoption of a fiscal plan and a definite policy for the provision of City services to the annexed areas; and

WHEREAS, such a plan has been developed and presented to the Common Council, entitled, "Fiscal Plan, Annexation of the Broadview Phase I Area";

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

1. The Common Council of the City of Bloomington, Monroe County, Indiana, hereby approves and adopts the Fiscal Plan, Annexation of the Broadview Phase I Area, which Plan is attached hereto and made a part hereof, and hereby approves and adopts the specific policies for implementation of the Plan as set out therein.

2. Any monies necessary for the provision of services as described and itemized in the attached Plan shall be budgeted and appropriated from the applicable fund, pursuant to state law and the City's budget procedure.

3. It is anticipated that this annexation will not result in the elimination of jobs for employees of other governmental entities, but in the event it does, then the Director of Employee Services of the City of Bloomington is hereby directed to assist such employees in obtaining new employment, but nothing herein shall require the City to hire any such employees.

PASSED and ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this 16th day of December, 1998.

TIMOTHY MAYER, President
Bloomington Common Council

ATTEST:

PATRICIA WILLIAMS, Clerk
City of Bloomington

PRESENTED by me to the Mayor on this 17th day of December, 1998.

PATRICIA WILLIAMS, Clerk
City of Bloomington

SIGNED and APPROVED by me upon this 17 day of December, 1998.

JOHN FERNANDEZ, Mayor
City of Bloomington

SYNOPSIS

This resolution requests approval of the Fiscal Plan for the annexation of the Broadview Phase I Area. A Fiscal Plan is required by state law and sets forth a schedule for the implementation of the various services that the City will provide to the annexed area.

# BROADVIEW PHASE I

City of
Bloomington
Indiana

City Hall
401 N. Morton St.
Post Office Box 100
Bloomington, Indiana 47402

**Office of the Mayor**
(812) 349-3406
Fax: (812) 349-3455
email: mayor@city.bloomington.in.us

**John Fernandez**
**Mayor**

November 25, 1998

Dear Citizen,

Bloomington's physical boundaries continue to expand due to the growth of our residential neighborhoods and the commercial and industrial investments in our community. This growth requires a redrawing of the City's boundaries. The redrawing process, called annexation, helps to maintain an efficient service level for the Bloomington community. This letter is to inform you that your property is in an area that is being proposed for annexation.

As a City of Bloomington resident, you would be eligible to receive a number of City services once the annexation of your area takes effect. These services include but are not limited to the following:

**Police and Fire Protection:** City police and fire services provide to properties within the city limits 24-hour a day protection, including emergency response, safety inspections, fire and crime prevention and educational efforts.

**Trash and Recycling Collection:** The City's Sanitation Department provides weekly curbside trash collection and every other week curbside recycling collection to single family residences on public streets. Such residences will be provided with a complimentary red recycling bin for use in the collection of mixed office paper, newspaper, magazines, paperboard, corrugated cardboard, metal food and beverage cans, glass containers and #1 and #2 plastic bottles. In addition, the City provides weekly yard waste collection, Christmas tree collection after the holidays, and spring and fall clean-ups for free disposal of old furniture and appliances.

**Street Sweeping/Street Repair:** The City's Street Department provides regular cleaning of public streets. The Street Department also does repair work on potholes.

**Snow Removal:** While residents and property owners are responsible for clearing their sidewalks, City crews clear snow from public streets. Streets are treated with a 3:1 sand/salt mixture when they are cleared to provide traction.

**Parks and Recreation:** The City's Parks and Recreation Department offers leisure activities for all ages. City parks offer picnicking, ball fields, tennis, volleyball and playgrounds. The department also operates the Bloomington Adult Community Center, Banneker Community Center, Bryan and Mills swimming pools and the Cascades Golf Course.

**Neighborhood Development:** As an owner of property located in the city, you may receive the assistance of the Housing and Neighborhood Development (HAND) Department if you observe violations of City ordinances such as those concerning external upkeep (including weeds and trash). You may also participate in neighborhood development programs and any housing improvement programs for which you are eligible. Owners of residential rental properties in the city are required by the Bloomington Municipal Code to register their rental units with HAND.

**Ombudsman:** The City's Citizen Services Coordinator is available to provide residents and property owners with assistance when they encounter questions or concerns about City services.

Of course one of the most frequently asked questions about annexation is, "Will this cause my property taxes to go up?" Yes, your property taxes will increase in order to pay for additional services and maintain the City's infrastructure. However, if approved, the annexation of your property would not take effect until January 1, 2000 and the first property tax payment including the City rate would not be until 2001. In addition, City tax rates have not increased since 1996 as a result of practicing fiscal discipline while improving services and making capital investments. We believe that the level of service provided by the City significantly improves the quality of life for our residents.

You may examine a copy of the City's current annexation proposal at the Monroe County Public Library or the Mayor's Office beginning December 2, 1998. You are also welcome to participate in city council meetings when your area is considered. Interested parties appearing shall have a right to be heard thereon. The Council will hold a public hearing and discuss proposed annexation areas on December 9, 1998, with a final discussion and vote occurring on December 16, 1998. The meetings begin at 7:30pm and are held in the Council Chambers at City Hall, 401 North Morton Street, Bloomington. For more information on these meetings, refer to the Herald-Times, or contact the City Clerk/Council office at 349-3409.

Sincerely,

John Fernandez
Mayor

FISCAL PLAN

ANNEXATION OF

BROADVIEW PHASE I AREA

RESOLUTION 98-29

CITY OF BLOOMINGTON

FISCAL PLAN

ANNEXATION OF BROADVIEW PHASE I AREA

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CITY OF BLOOMINGTON

FISCAL PLAN

ANNEXATION OF BROADVIEW PHASE I AREA

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Exhibit 2 Maps of Comparable Areas

Exhibit 3 Map of Existing Sewer Lines in the Annexation Area

Exhibit 4 Maps of Existing Sewer Lines in the Comparable Areas

Exhibit 5 Map of Existing Water Lines in the Annexation Area

Exhibit 6 Maps of Existing Water Lines in the Comparable Areas

Exhibit 7 Map of Existing Fire Hydrants, Street Signs and Street Lights in the Annexation Area

Exhibit 8 Maps of Existing Fire Hydrants, Street Signs and Street Lights in the Comparable Areas

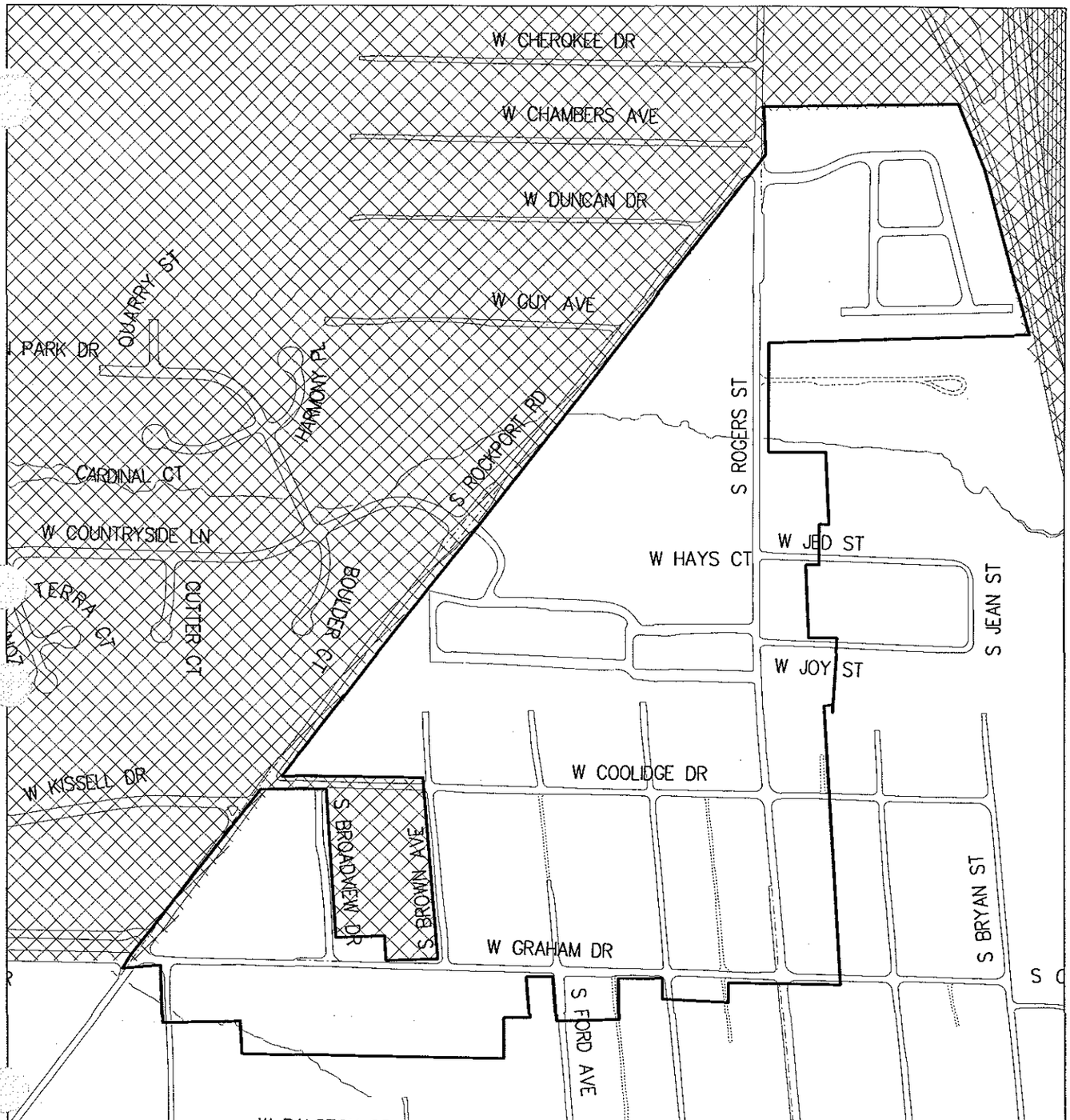


Exhibit 1. Map of Broadview Phase 1 Annexation Area

City of Bloomington
Controller's Office

By: mearsl
30 Nov 98

400 0 400 800 1200

N

Scale: 1" = 400'

For reference only; map information NOT warranted.

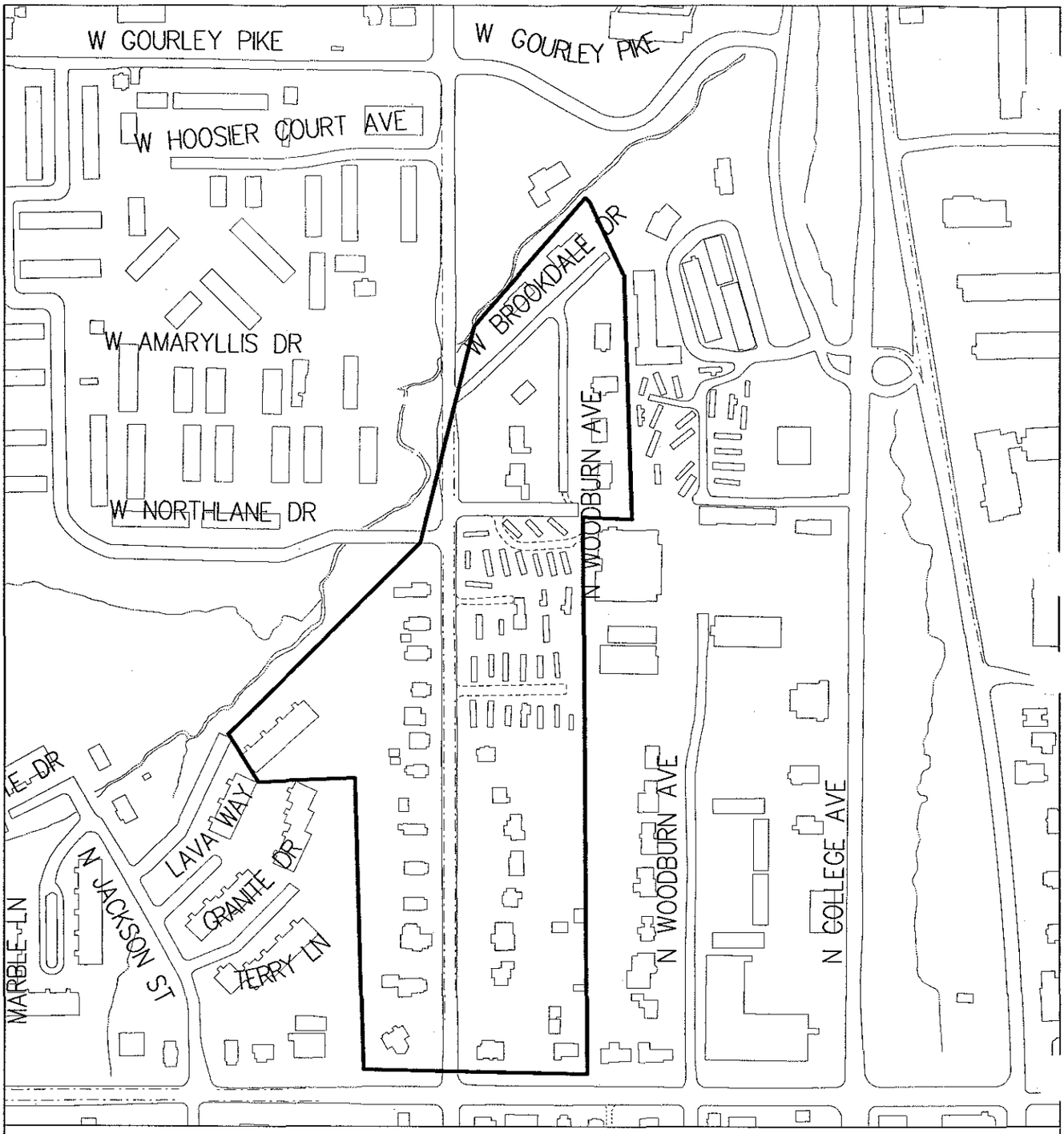


Exhibit 2-1. Map of Comparable Area 1

City of Bloomington
Controller's Office

By: mearsl
30 Nov 98

300 0 300 600 900

N

Scale: 1" = 300'

For reference only; map information NOT warranted.

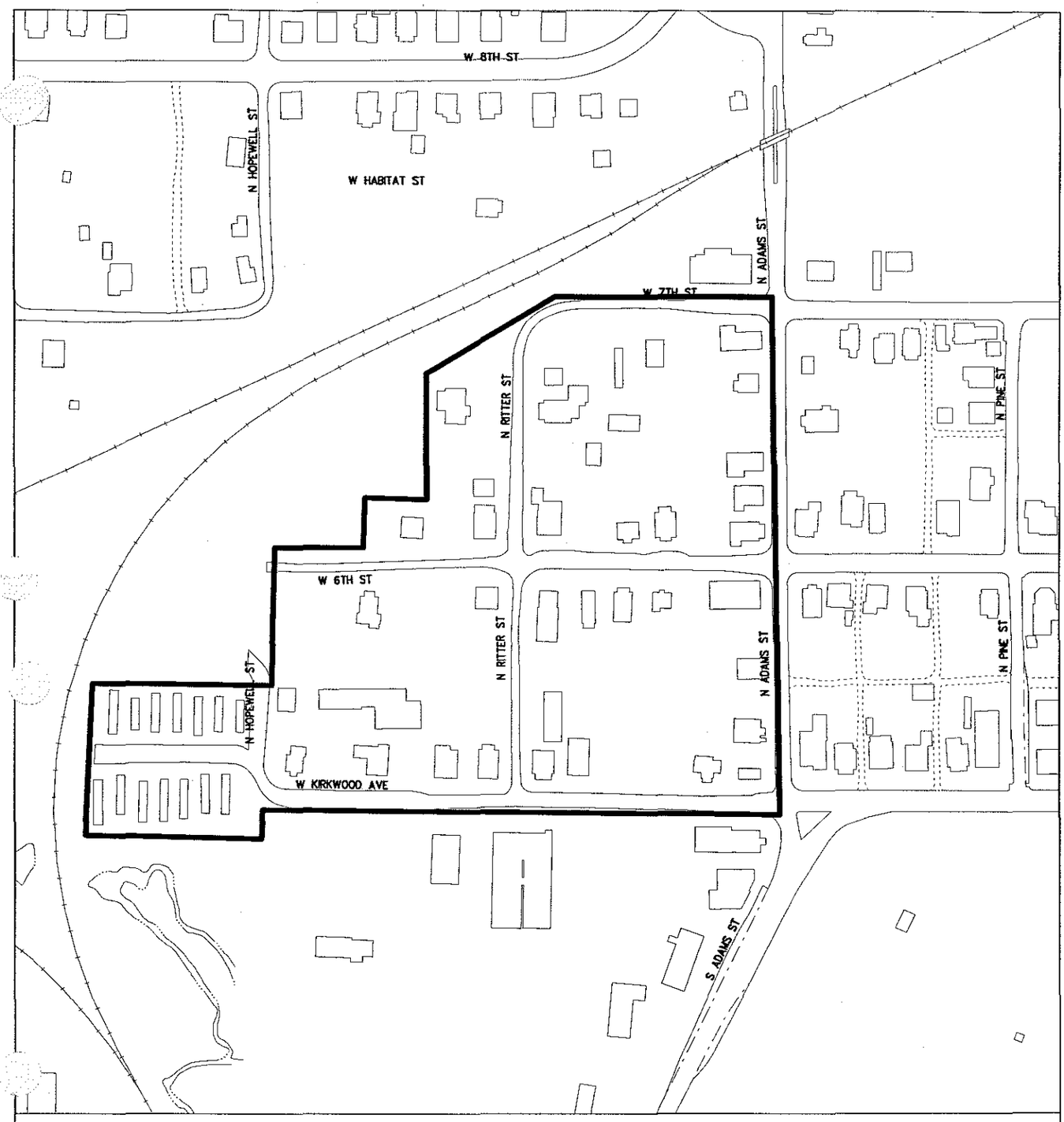


Exhibit 2-2. Map of Comparable Area 2

City of Bloomington
Controller's Office

By: mearsl
30 Nov 98

200 0 200 400 600

N

Scale: 1" = 200'

For reference only; map information NOT warranted.

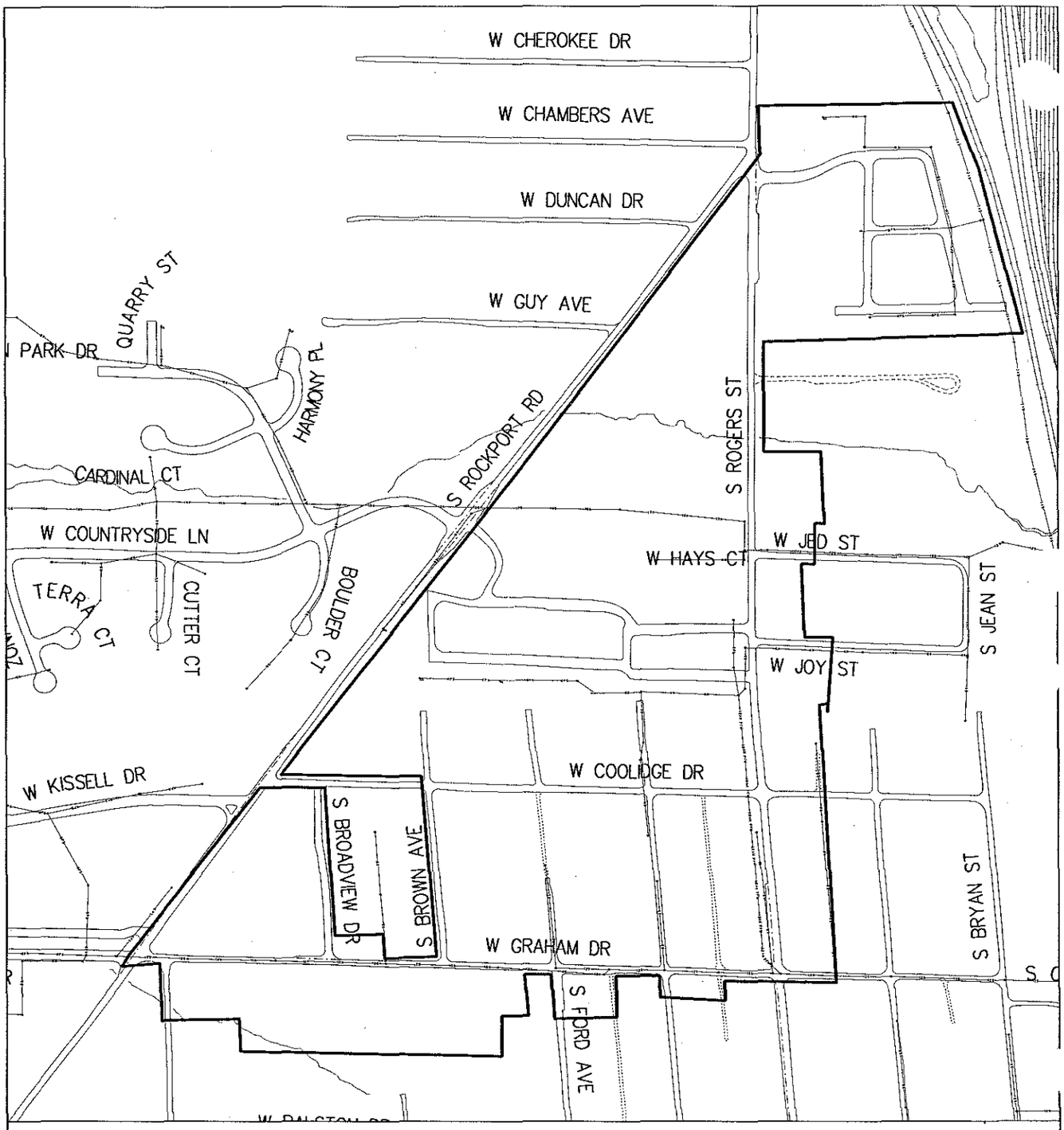


Exhibit 3. Map of Existing Sewer Lines in the Annexation Area

City of Bloomington
Controller's Office

By: mearsl
30 Nov 98

400 0 400 800 1200

N

Scale: 1" = 400'

For reference only; map information NOT warranted.

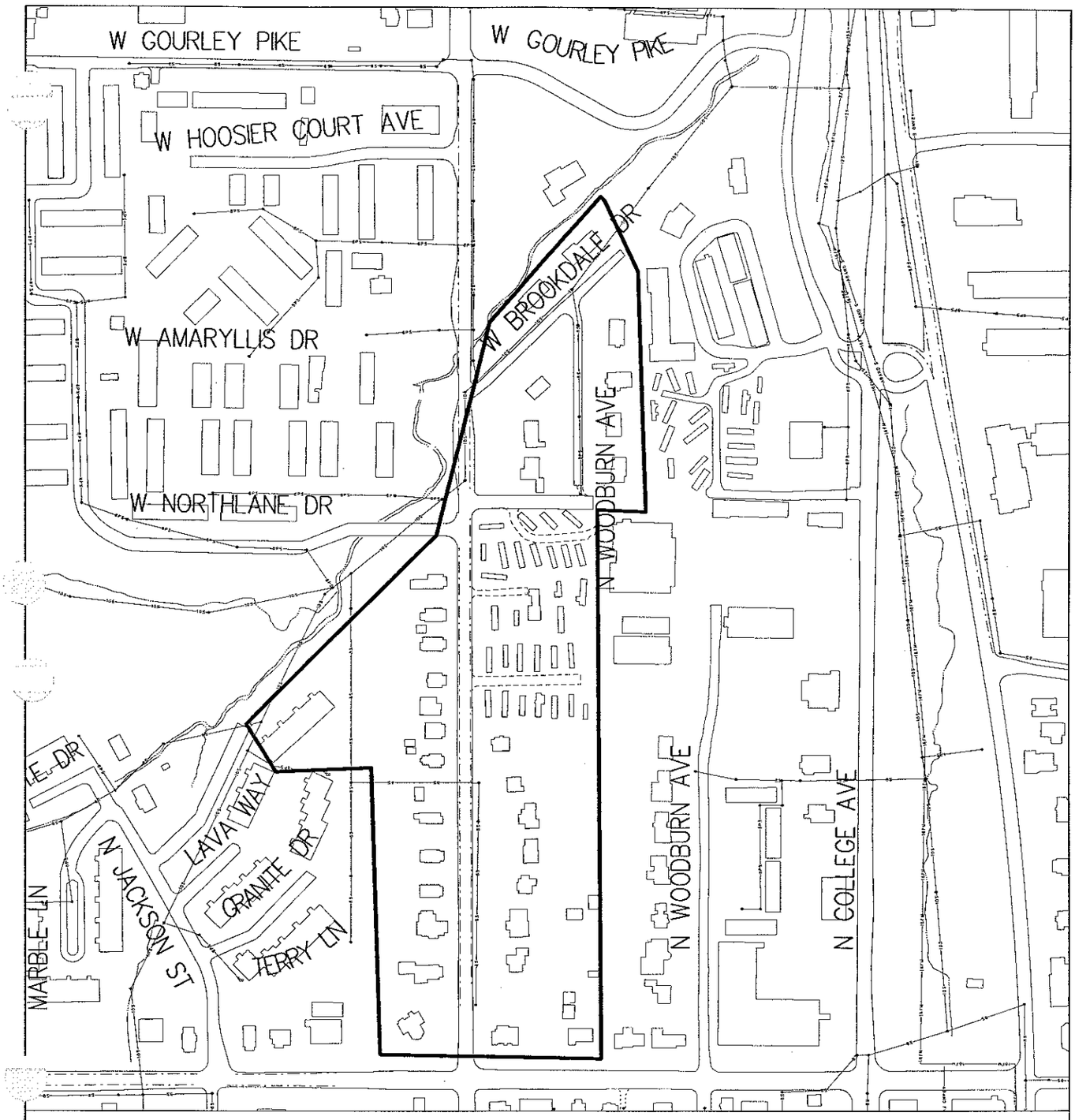


Exhibit 4-1. Map of Existing Sewer Lines in Comparable Area 1

City of Bloomington
Controller's Office

By: mearsl
30 Nov 98

300 0 300 600 900

N

Scale: 1" = 300'

For reference only; map information NOT warranted.

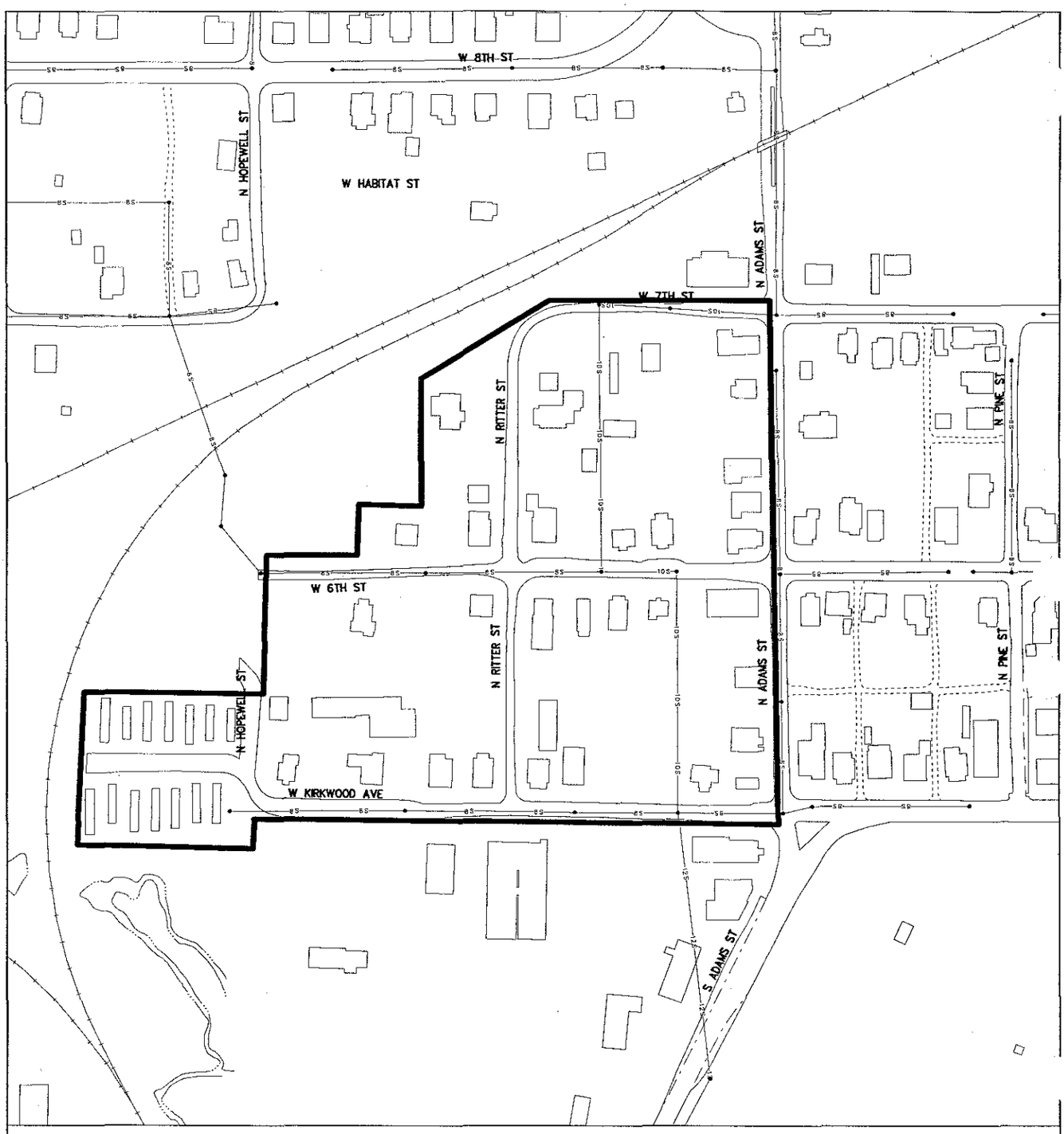


Exhibit 4–2. Map of Existing Sewer Lines in Comparable Area 2

City of Bloomington
Controller's Office

By: mearsl
30 Nov 98

200 0 200 400 600

N

Scale: 1" = 200'

For reference only; map information NOT warranted.

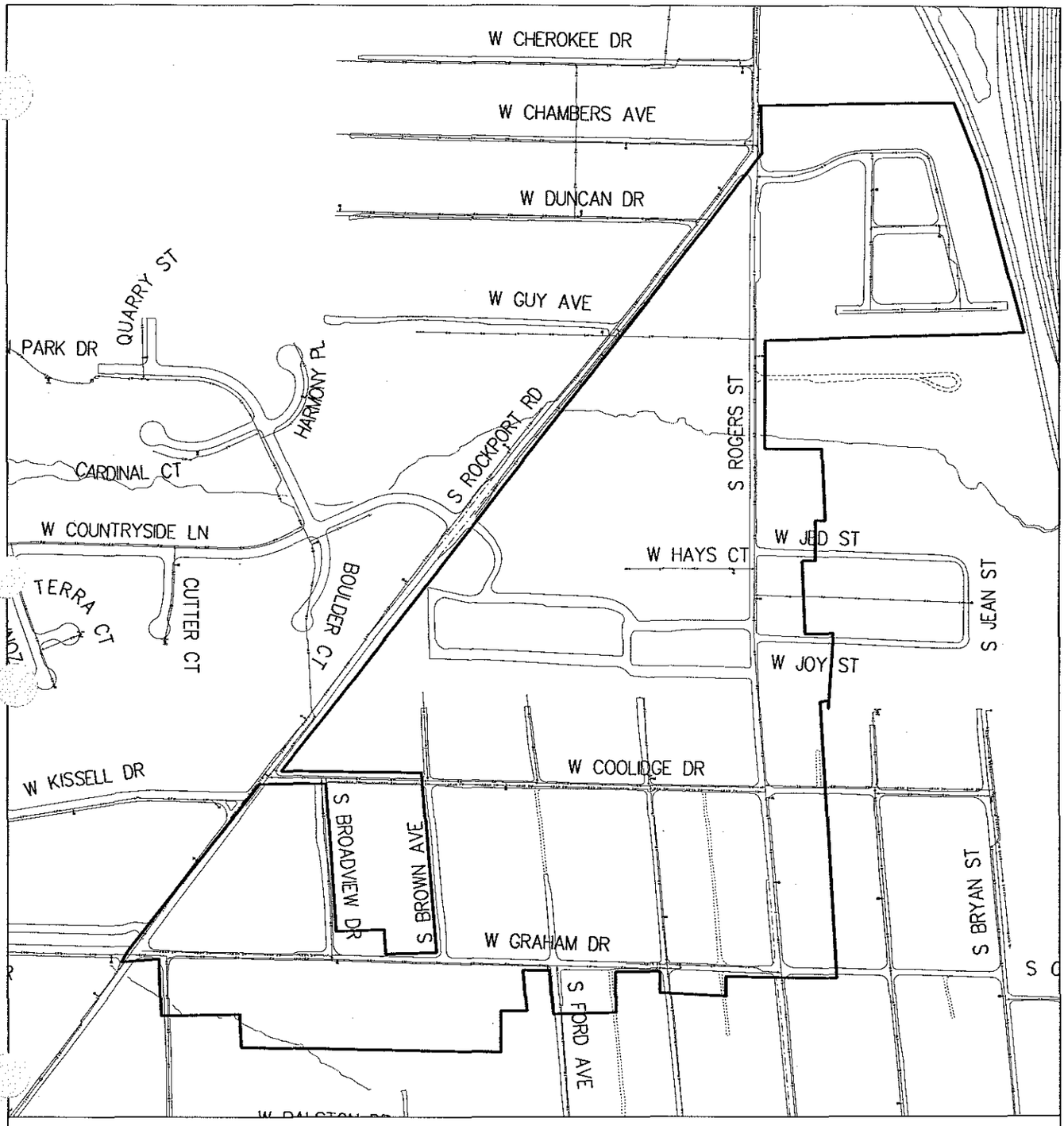


Exhibit 5. Map of Existing Water Lines in the Annexation Area

City of Bloomington
Controller's Office

By: mearsl
30 Nov 98

400 0 400 800 1200

N

Scale: 1" = 400'

For reference only; map information NOT warranted.

Exhibit 6-1. Map of Existing Water Lines in Comparable Area 1

City of Bloomington
Controller's Office

By: mearsl
30 Nov 98

300 0 300 600 900

N

Scale: 1" = 300'

For reference only; map information NOT warranted.

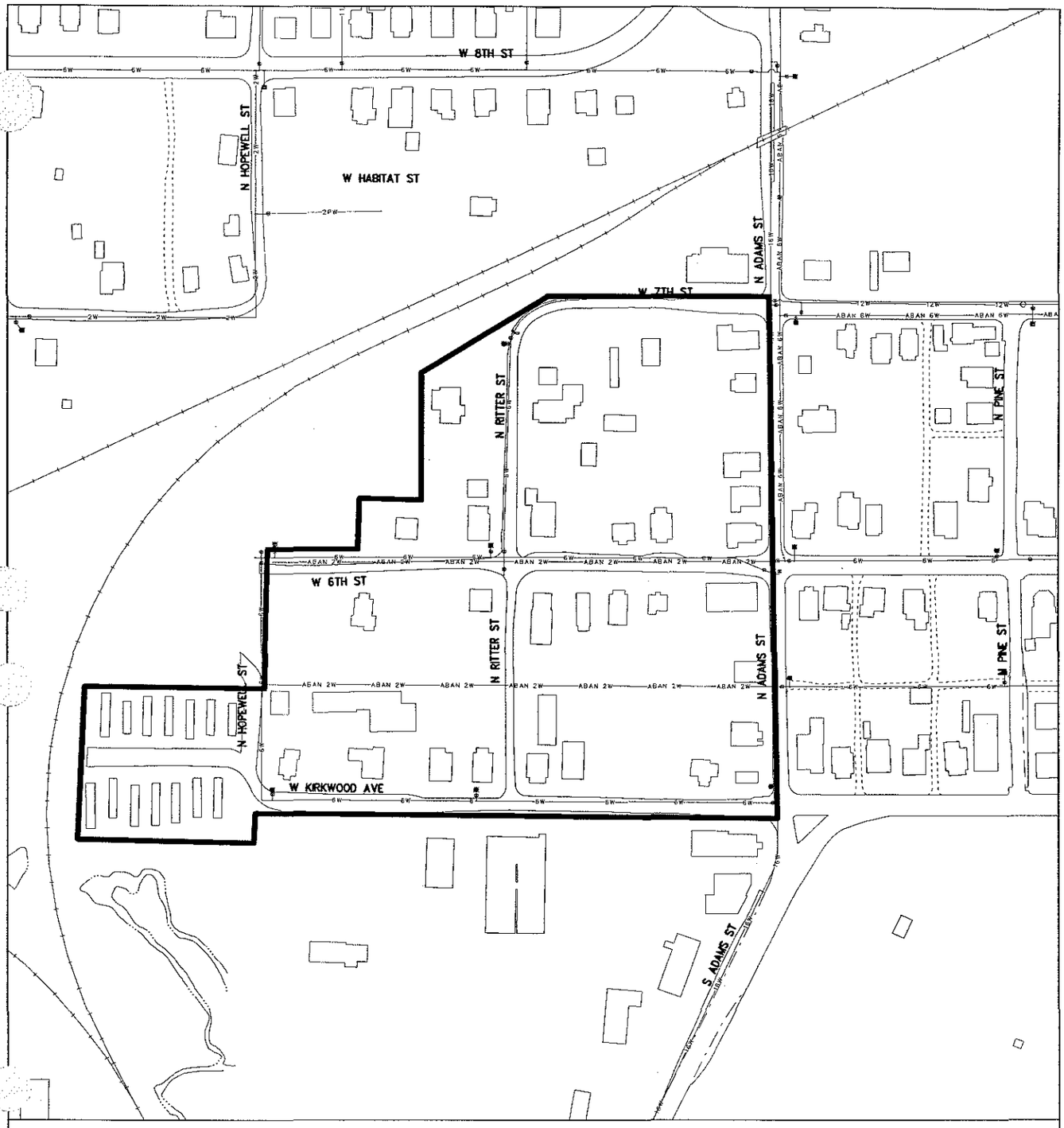


Exhibit 6-2. Map of Existing Water Lines in Comparable Area 2

City of Bloomington
Controller's Office

By: mearsl
30 Nov 98

200 0 200 400 600

N

Scale: 1" = 200'

For reference only; map information NOT warranted.

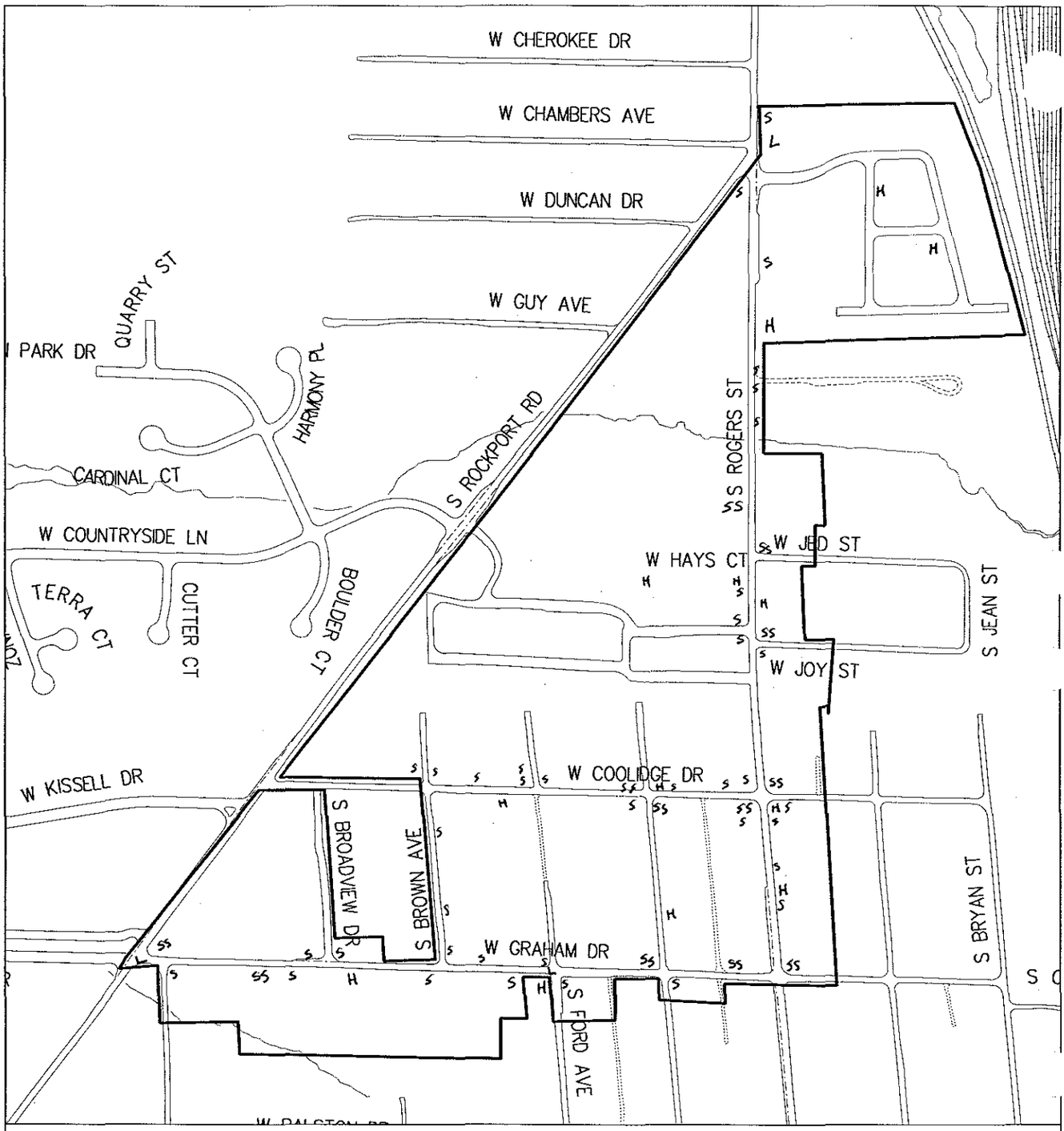


Exhibit 7. Map of Existing Fire Hydrants (H), Street Signs (S) and Street Lights (L) in the Annexation Area

City of Bloomington
Controller's Office

By: mearsl
30 Nov 98

400 0 400 800 1200

N

Scale: 1" = 400'

For reference only; map information NOT warranted.

Exhibit 8-1. Map of Existing Fire Hydrants (H), Street Signs (S), and Street Lights (L) in Comparable Area 1

City of Bloomington
Controller's Office

By: mearsl
30 Nov 98

300 0 300 600 900

N

Scale: 1" = 300'

For reference only; map information NOT warranted.

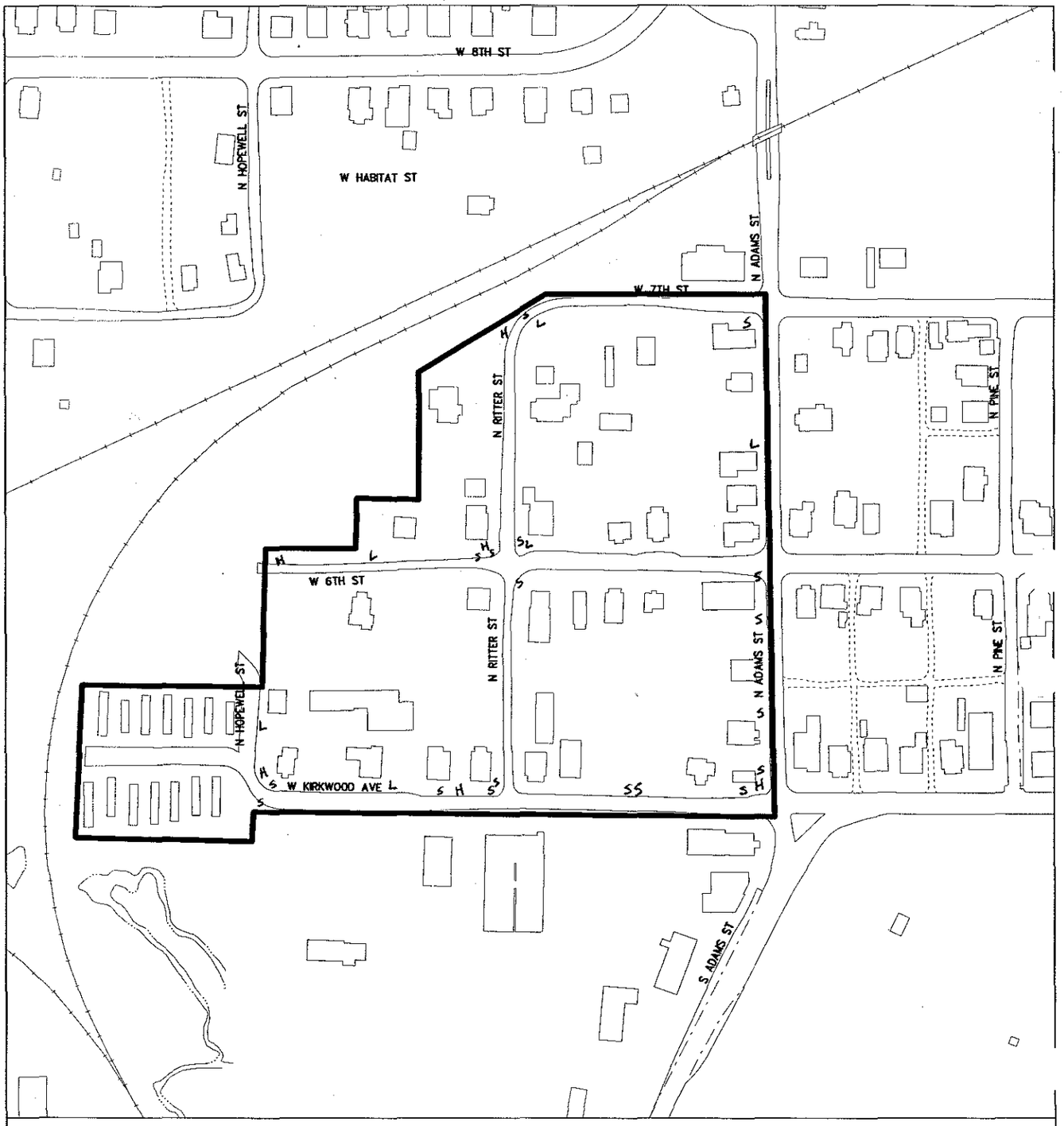


Exhibit 8–2. Map of Existing Fire Hydrants (H), Street Signs (S) and Street Lights (L) in Comparable Area 2

City of Bloomington
Controller's Office

By: mearsl
30 Nov 98

200 0 200 400 600

N

Scale: 1" = 200'

For reference only; map information NOT warranted.

**List of Reference Materials Cited:**

References are available for public inspection in the Controller's Office in City Hall


Certified Copies of City Ordinances Documenting City Boundaries, Clerk's Office, City of Bloomington.

Soil Survey of Monroe County, US Department of Agriculture. 1977.

Bloomington Municipal Code, Clerk's Office, City of Bloomington.

Utilities Service Board Rules, Regulations and Standards of Service for the City of Bloomington Utilities. City of Bloomington Utilities.

Census Data for Monroe County, Indiana. Indiana University Center for Population Research and the U.S. Census Bureau. 1991.

Indiana Manual on Uniform Traffic Control Devices, Engineering Department, City of Bloomington.

Master Thoroughfare Plan. 1983. Planning Department, City of Bloomington.

Standards of Utility Dept., Insurance Services Office, Ten States Standards, City of Bloomington Utilities.

Map of Refuse Collection Routes. Public Works Department. City of Bloomington.

Map Showing Parks & Recreation Site Locations and Facilities. Parks & Recreation Department, City of Bloomington.

Map Showing Municipal Boundary and Areas Intended for Annexation. Controller's Office, City of Bloomington.

## ANNEXATION OF THE BROADVIEW PHASE I AREA

### INTRODUCTION

The following Fiscal Plan, developed through the cooperative efforts of the City of Bloomington Controller's Office, Planning Department, Engineering Department, Legal Department, Fire Department, Police Department, Street Department, Sanitation Department, Department of Public Works, Housing and Neighborhood Development Department, Utilities Department, Animal Shelter, Parks and Recreation Department, Community and Family Resources Department, and Employee Services Department represents the City's policy and procedure for the annexation of the following property: BROADVIEW PHASE I AREA.

The cost estimates of the planned services to be furnished, methods of financing, and plan for the organization and extension of services to the Annexation Area are fully discussed. In addition, information is provided to compare the services proposed for the Annexation Area with other areas within the City's corporate boundaries with similar topography, patterns of land use and population density.

**Effective Date**

Indiana Code 36-4-3-7(d) provides that whenever a municipality annexes territory, all or part of which lies within a fire protection district, the annexation ordinance takes effect on the second January 1 that follows the date the ordinance is adopted. Because the Annexation Area lies within the Perry-Clear Creek Fire District, the effective date of this ordinance will be January 1, 2000. Accordingly, subsequent sections of this Fiscal Plan stating that the City will provide services "upon annexation" refer to the effective date, January 1, 2000.

### 1.00 DESCRIPTION OF THE ANNEXATION AREA

LOCATION: The Annexation Area is shown in Exhibit 1. This area is located in the southwestern part of the city in Perry Township section 8. There are approximately 67.2 acres of land within the boundaries of the Annexation Area.

TOPOGRAPHY: According to the Soil Survey of Monroe County Indiana, the Annexation Area has slopes in the range of 0-12 %.

ZONING: Pursuant to Title 20 of the Bloomington Municipal Code, the Annexation Area is zoned as PUD, CL, RM7, RS4.5, RS3.5, and I.

PROPERTY OWNERS: There are currently 173 owners of 242 properties in the Annexation Area according to County tax records.

## 2.00 ANNEXATION CRITERIA

Indiana Code 36-4-3-1.5 provides that a proposed annexation area must have at least one-eighth (1/8) of its external boundary coincident with the boundary of the annexing municipality. In addition, Indiana Code 36-4-3-13 provides that the court shall order a proposed annexation to take place if the annexation meets the contiguity requirement and one of the following criteria: population density of the territory is at least 3 persons per acre; sixty percent (60%) of the territory is subdivided; or the territory is zoned for commercial, business, or industrial use.

CONTIGUITY: The Annexation Area is contiguous to the existing City boundary along 6,050 feet of its total 11,814 foot perimeter which equals 51.2% contiguity. Indiana Code 36-4-3-1.5 provides that a strip of land less than one hundred fifty (150) feet wide which connects the annexing municipality to the territory is not considered a part of the boundaries of either the municipality or the territory. Excluding the area consisting of a portion of Coolidge Drive already in the City which measures approximately 40 feet across, the Annexation Area is contiguous to the existing City boundary along 5,744 feet of the remaining 11,508 perimeter which equals 49.9% contiguity. Using either method, this Annexation Area clearly meets the 1/8$^{th}$ contiguity requirement. These measurements were derived from the legal description of the Annexation Area and certified copies of City Ordinances documenting the City corporate boundaries.

POPULATION DENSITY: According to 1991 data from the Indiana University Center for Population Research and the U.S. Census Bureau, Monroe County has an average of 2.39 persons per household. The 280 dwelling units in the Annexation Area, times 2.39 equals an estimated population of 669. With the area's 67.2 acres this results in a population density of approximately 10.0 persons per acre. This Annexation Area clearly meets the population density criterion of at least 3 persons per acre.

## 3.00 COMPARABLE AREAS

Two areas (hereinafter, "Comparable Areas") within the City's corporate boundaries were selected in accordance with IC 36-4-3-13 (d)(4-5) which requires that capital and non-capital services be provided to the Annexation Area in a manner equivalent in standard and scope to those services provided to areas within the corporate boundaries that have similar topography, patterns of land use, and population density. Maps showing the locations of the Comparable Areas are incorporated herein as Exhibit 2.

The purpose of this comparison is to ensure that non-capital services, such as police and fire protection and maintenance of public streets and roads, will be provided within one year after the date of annexation to the Annexation Area in a manner equivalent in standard and scope to those non-capital services provided in the Comparable Areas. In addition, the purpose of the comparison is to ensure that capital services, such as street construction, sewer facilities, water facilities, and storm water drainage facilities are provided to the Annexation Area within 3 years after the effective date of annexation in the same manner as those services are provided to the Comparable Areas.

Broadview Phase 1 Annexation Area:

a. Location: The Annexation Area is bordered on the north and west by S. Rockport Rd, on the south by residential properties south of W. Graham Dr and on the east by residential properties east of S. Rogers St.

b. Topography: The Annexation Area has slopes of 0% to 12%.

c. Patterns of Land Use: The Annexation is used for single-family residential, multi-family residential and commercial purposes. It is zoned PUD, CL, RM7, RS4.5, RS3.5, and I.

d. Population Density: The Annexation Area has approximately 669 people living on 67.2 acres for a density of 10.0 persons per acre.

Comparable Area 1: N. Kinser Pk. Neighborhood

a. Location: Comparable Area 1 is located on N. Kinser Pk. and is bordered by apartment complexes on the north and west, W 17th St. on the south, and residential properties and the Cascades Shopping Center on the east.

b. Topography: Comparable Area 1 has slopes of 0% to 12%.

c. Patterns of land use: Comparable Area is used for single-family residential, multi-family residential and commercial purposes. It is zoned RS4.5, RM15, and CA.

d. Population Density: Comparable Area 1 has approximately 184 people living on 19 acres for a density of 9.7 persons per acre.

Comparable Area 2: W. Kirkwood Ave. & N. Ritter St. Neighborhood

a. Location: Comparable Area 2 is bordered by the Indiana Railroad right-of-way and private parcels on the north and west, W. Kirkwood Ave. on the south and N. Adams St. on the east.

b. Topography: Comparable Area 2 has slopes of 2-12%.

c. Patterns of land use: Comparable Area 2 is used for single-family residential, multi-family residential and commercial purposes. It is zoned RS4.5, RM15, CA, PUD, and IL.

d. Population Density: Comparable Area 2 has 127 people living on 11.7 acres for a density of approximately 10.8 persons per acre.

**4.00 GENERAL RELATIONSHIP TO CITY SERVICES**

The relationship between the Annexation Area and existing incorporated city territory is shown on the map previously incorporated as Exhibit 1. City services are currently being provided to the City areas that border the Annexation Area.

The Annexation Area currently receives fire protection from the Perry-Clear Creek Fire District. Upon annexation, the City will provide this service. City parks are already easily accessible to the Annexation Area. The Annexation Area already has access to the City's planning and zoning services and to the City's recreational and social service programs. For the reasons stated above and the reasons elaborated upon below, annexation of this area is a logical extension of the City's corporate boundaries.

## 5.00 COST OF SERVICES METHODOLOGY

The capital services within the Annexation Area were evaluated to determine what, if any, new infrastructure is needed to provide services to the area in the same manner as those services are provided to comparable areas within the City's corporate boundaries. Each capital service was assessed and, where required, specific improvements have been programmed. The findings and proposed improvements for each capital service are detailed in the following sections.

Non-capital services, which are delivered to the area without requiring installation of capital infrastructure in the area, were assessed in consultation with the administrator in charge of the service. Some services are already available to the Annexation Area, while other services will have to be initiated. Such findings are detailed below. The requirements and cost of these new services were determined by the Controller's Office in consultation with the administrator in charge of each service based upon factors explained below. In each case, it is shown below that service is being or will be provided to the area to be annexed in a manner equivalent in standard and scope to the services being provided to Comparable Areas.

## 6.00 PROVISION OF SERVICES

### 6.01 SANITARY SEWER SERVICE

City Sanitary Sewer facilities are available in the adjacent public right-of-way to approximately two-thirds of the properties in the Annexation Area. The map indicating the locations of the sewer mains currently in place is incorporated herein as Exhibit 3.

Maps showing sewer mains in the Comparable Areas are incorporated herein as Exhibit 4. Sewer service in the Annexation Area and Comparable Areas is described as follows:

| | |
|---|---|
| Annexation Area: | Sanitary sewer facilities are available in the adjacent public right of way to approximately two-thirds of the properties in the Area. Sewer service is provided via publicly owned minimum 8" lines and privately owned minimum 8" lines. Property owners will be responsible for the cost of extending sewer lines to remaining properties and for the cost of hooking up to the public sanitary sewer mains in accordance with Title 10 of the Bloomington Municipal Code and the Utilities Service Board Rules, Regulations and Standards of Service for the City of Bloomington Utilities. No General Fund money will be used for sanitary sewer hookup in the Annexation Area. |
| Comparable Area 1: | Sanitary sewer facilities are available in the adjacent public right-of-way to most of the properties in this Area. Sewer service is provided by publicly owned minimum 8" lines and a privately owned 8" line. Property owners will be responsible for the cost of extending sewer lines to remaining properties and for the cost of hooking up to the public sanitary sewer mains in accordance with Title 10 of the Bloomington Municipal Code and the Utilities Service Board Rules, Regulations and Standards of Service for the City of Bloomington Utilities. |
| Comparable Area 2: | Sanitary sewer facilities are available in the adjacent public right-of-way to most properties in this Area. Sewer service is provided by publicly |

owned minimum 8" lines. Property owners will be responsible for the cost of extending sewer lines to remaining properties and for the cost of hooking up to the public sanitary sewer mains in accordance with Title 10 of the Bloomington Municipal Code and the Utilities Service Board Rules, Regulations and Standards of Service for the City of Bloomington Utilities.

SUMMARY OF SANITARY SEWER SERVICES

COST ESTIMATE FOR PROVISION OF SERVICE: $0

METHOD OF FINANCING: Not Applicable.

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: The City will incur no capital cost for sanitary sewer facilities as a result of this annexation. Sanitary sewer facilities are available in the adjacent public right-of-way to approximately two-thirds of the properties in the Annexation Area. Sewer facilities will be extended to the remaining properties in a similar manner as any other unserved properties in the Waste Water Utility service area, specifically, that City of Bloomington Utilities will make itself available, pursuant to Title 10 of the Bloomington Municipal Code and the Utilities Service Board Rules, Regulations and Standards of Service for the City of Bloomington Utilities, to enter into neighborhood-funded projects to construct sewers. Owners or developers of properties not connected to public sanitary sewer mains will be responsible for the cost of hooking up to public sanitary sewer mains in accordance with Title 10 of the Bloomington Municipal Code and the Utilities Service Board Rules, Regulations and Standards of Service for the City of Bloomington Utilities.

**6.02 WATER DISTRIBUTION**

The City Water Utility is serving all existing buildings in the Annexation Area in accordance with Title 10 of the Bloomington Municipal Code and the Utilities Service Board Rules, Regulations and Standards of Service for the City of Bloomington Utilities. The map indicating the locations of the water lines currently in place in the Annexation Area is incorporated herein as Exhibit 5.

Maps showing the water lines in the Comparable Areas are incorporated herein as Exhibit 6. Water service in the Annexation Area and Comparable Areas is described as follows:

| | |
|---|---|
| Annexation Area: | The water lines serving the area are publicly owned ductile iron and C-900 pipes of minimum 2" diameter. |
| Comparable Area 1: | The water lines serving this area are publicly owned ductile iron pipes of minimum 2" diameter. Internal water lines to individual apartment buildings are privately owned cast iron lines of minimum 2" diameter. |
| Comparable Area 2: | The water lines serving this area are publicly owned ductile iron pipes of minimum 6" diameter. |

SUMMARY OF WATER FACILITIES

COST ESTIMATE OF PLANNED SERVICE: $0

METHOD OF FINANCING: Not Applicable.

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICE: Water service facilities are provided to the Annexation Area at an equivalent level to the service facilities in the Comparable Areas. The City will not incur any additional costs for water facilities as a result of this annexation.

### 6.03 FIRE HYDRANTS

There are currently 12 publicly owned fire hydrants in the Annexation Area. Comparable Area 1 has 4 publicly owned hydrants. Comparable Area 2 has 6 publicly owned hydrants. Public fire hydrants are installed according to the Utilities Service Board Rules, Regulations and Standards of Service for the City of Bloomington Utilities and spacing varies between 350 and 600 feet, with closer spacing required for industrial, commercial, and densely populated areas. The fire hydrant locations in the Annexation Area are shown on the map incorporated herein as Exhibit 7. The fire hydrant locations in the Comparable Areas are shown on the map incorporated herein as Exhibit 8.

Any privately owned hydrants remain privately owned and maintained after annexation. Rental charges for publicly owned hydrants are incorporated into the existing billing structure for water users within the City's corporate boundaries, as approved by Ordinance of the Bloomington Common Council and the Utilities Regulatory Commission.

SUMMARY OF FIRE HYDRANTS

COST ESTIMATE OF PLANNED SERVICE: $ 0

METHOD OF FINANCING: Not Applicable.

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Fire hydrant coverage is provided to the Annexation Area in a manner equivalent to the Comparable Areas.

### 6.04 STORM WATER DRAINAGE

Storm water drainage within the Annexation Area consists of curbed roadways, inlets and enclosed pipes, and natural (run-off) drainage. Storm water drainage in Comparable Area 1 consists of curbed roadways and natural (run-off) drainage. Storm water drainage in Comparable Area 2 consists of curbed roadways, inlets and enclosed pipes, and natural (run-off) drainage. Storm water Utility staff evaluated the storm water drainage in each area and determined that existing drainage in the Annexation Area is at least equivalent in standard and scope to the drainage in the Comparable Areas.

Within the city, storm water inlets in public roads are cleaned out on an as-needed basis approximately one time a year. Service to the 6 inlets in the Annexation Area will be provided in an equivalent manner.

The distance traveled to each service area is no more than 3 miles from the Utilities Service Center. Utilities cleaning equipment is operated approximately 2 hours to clean a service area, with gasoline usage of about 5 gallons per hour per vehicle. The cost to clean out 6 inlets once per year is therefore estimated as follows:

Vehicle Cost: 1 round trip of 6 miles, at 32 cents per mile cost = $1.92
Fuel Cost: 10 gallons of fuel per cleaning, at $1.10 per gallon = $11.00

Personnel Cost: 2 MEO I drivers, for 2 hours, at $12.15 hourly = $48.60

Total Cost per Clean out = $61.52
Total Cost for Annexation Area: 6 inlets x one cleaning at $61.52 = $369

SUMMARY OF STORM WATER DRAINAGE

COST ESTIMATE FOR PROVISION OF SERVICES: $ 369

METHOD OF FINANCING: Storm Water Utility Budget.

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: No capital expenditures for drainage are required as a result of this annexation. Within one year of the effective date of this annexation, the City Stormwater Utility will begin preventative maintenance of inlet(s) in public streets in the Annexation Area. Funding for one clean-out per year for each of 6 inlets in the annexation area is included in this Plan.

**6.05 STREET AND ROAD CONSTRUCTION AND CAPITAL MAINTENANCE**

Upon Annexation, roads in dedicated public rights-of-way within the Annexation Area that have met all conditions of plan approval and City street construction standards and have been inspected by the Engineering Department and approved by the Board of Public Works shall be known as "public streets" as will any roads already approved and accepted into the public trust by the County Highway Engineer. Any other roads in the Annexation Area will remain private and will be privately maintained after annexation.

The City Street Department provides capital improvements (roadbuilding and resurfacing) and ongoing infrastructure maintenance (patching) to public streets in the City in order to provide a sound transportation infrastructure to the community. The Public Works Department evaluated the public streets in the Annexation Area to determine what, if any, new capital road improvements are needed to provide infrastructure services to the area in the same manner as those services are provided to the Comparable Areas. Some of the public streets in the Annexation Area either already or by the effective date of the annexation are expected to be in need of resurfacing in order to be functionally equivalent to similar streets in the Comparable Areas. City Engineering and Street personnel estimate that the capital improvement cost to provide needed street resurfacing will be approximately $110,000. This resurfacing will be completed within three years after the effective date of this annexation.

Within one year after the effective date of this annexation, the public streets in the annexation area will receive appropriate infrastructure maintenance services through the City's preventive street maintenance program to a level consistent with similar roads in the Comparable Areas. The extension of these services to the Annexation Area will result in increased operational expenses for materials. The cost estimate of these expenses is derived by dividing the budgeted materials expenses by the miles of city streets maintained. For the 1998 budget, materials expenses are as follows:

Line 233: Street, Alley, & Sewer Materials - $595,000.
Line 431: Improvements Other Than Building - $200,000.
These two items total $795,000.

$795,000 divided by 196.26 miles of city streets equals a yearly cost of $4050.75 per mile of street maintained. This $4050.75 multiplied by 1.7 miles (not lane miles) of public roadway in the Annexation Area equals a yearly infrastructure investment and maintenance cost of $6,886.

SUMMARY OF STREET AND ROAD CONSTRUCTION AND MAINTENANCE

COST ESTIMATE OF CAPITAL IMPROVEMENTS: $110,000

COST ESTIMATE OF MAINTENANCE: $ 6,886

METHOD OF FINANCING: MVH (Motor Vehicle-Highway), LRS (Local Road & Street), and CUM CAP (Cumulative Capital) funds

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Some of the public streets in the Annexation Area either already or by the effective date of the annexation are expected to be in need of resurfacing in order to be functionally equivalent to similar streets in the Comparable Areas. This resurfacing will be completed within three years after the effective date of this annexation. Public streets in the Annexation Area will be repaired and maintained by the City in accordance with established policies to a level at least equivalent to similar streets in the Comparable Areas. Funding will be provided for by the City's street capital, repair and maintenance funds.

## 6.06 NON-INFRASTRUCTURE STREET AND ROAD SERVICES

Upon Annexation, roads in dedicated public rights-of-way within the Annexation Area that have met all conditions of plan approval and City street construction standards and have been inspected by the Engineering Department and approved by the Board of Public Works shall be known as "public streets" as will any roads already approved and accepted into the public trust by the County Highway Engineer. Any other roads in the Annexation Area will remain private and will be privately maintained after annexation.

Within one year of the effective date of this annexation, the City Street Department will extend non-infrastructure services to public streets in the Annexation Area. These service activities include routine pavement sweeping, routine leaf collection in residential areas, and snow and ice removal as needed. Snow and ice removal includes plowing and distribution of sand and/or salt. Providing non-infrastructure street and road services to the public streets in the Annexation Area will result in the need for increased operational expenses for materials, services and labor.

The Annexation Area has been evaluated by the City Street Commissioner to estimate the resources needed for routine street sweeping, routine leaf collection in residential areas, and as-needed snow and ice removal. These estimates were made in terms of the materials, repairs and overtime needed to provide these services at the same standard and scope as provided in the Comparable Areas. The time and cost estimates made by the City Street Commissioner are based on street configuration and conditions in the Annexation Area, operating expense estimates for 1998 and the 1998 pay rates of the AFSCME work and wage agreement in effect within the City of Bloomington.

1. To Sweep each mile of public street in the Annexation Area:

| | |
|---|---|
| Time | 6 hrs |
| Personnel | 3 Equipment Operators = each @ $12.15/hr (avg) = $218.70 |
| Fuel | 17 gal. @ $1.10 / gal (avg) = $18.70 |
| Equipment | Dump Truck @ $32/hr, Sweepers (2) @ $50/hr = $792 |

Total: $1,029 per sweeping per mile

For Annexation Area: Three times per year for 1.7 miles = 3 X 1.7 X 1,029 = $5,248

2. To Collect Leaves on each mile of residential public streets in the Annexation Area:

| | |
|---|---|
| Time | 4 hrs |
| Personnel | 6 man crew = each @ $10.35/hr (avg) = $248.40 |
| Fuel | 12 gal. @ 1.10 (avg) = $13.20 |
| Equipment | Truck @ $32/hr, Leafer @ $40/hr, Pickup @ $10/hr = $328 |

Total: $590 per collection per mile residential street

For Annexation Area: Twice per year for 1.7 miles = 2 X 1.7 X 590 = $2,006

3. To Provide Snow and Ice Removal on each mile of public street in the Annexation Area:

| | |
|---|---|
| Time | 4 hrs |
| Personnel | 1 Equipment Operator @ $11/hr (avg) = $44 |
| Fuel | 4 gal. @ 1.10 (average) = $4.40 |
| Supplies | 5 tons/mile @ $20/ton (avg) = $100 |
| Equipment | Truck @ $32/hr = $128 |

Total: $276 per storm event per mile

For Annexation Area: Twenty times per year for 1.7 miles = 20 x 276 x 1.7 = $9,384

The total cost for Annexation Area street services is $ 16,638

SUMMARY OF NON-INFRASTRUCTURE STREET AND ROAD SERVICES

COST ESTIMATE OF SERVICE: $ 16,638

METHOD OF FINANCING: Motor Vehicle Highway Fund.

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Regular non-infrastructure street and road services will begin on public streets within one year after the effective date of this annexation on an as-needed basis, due to factors such as weather and public safety and in a manner consistent with the delivery of these services in the comparable areas. Non-infrastructure service activities for public streets include street sweeping, residential leaf collection, and snow and ice removal.

**6.07 STREET SIGNS, PAVEMENT MARKINGS AND TRAFFIC SIGNALS**

Street signs, pavement markings and traffic signals in the City, including those in the Comparable Areas, are installed according to City policy regarding the location and installation of traffic control and street signs. The City policy on street signs fulfills the requirements contained in the "Indiana Manual on Uniform Traffic Control Devices" and in the Bloomington Municipal Code Book. Both of these volumes describe conditions under which each type of sign is to be installed and city engineering staff recommend sign placement to the Traffic Control Commission accordingly.

Within one year of the effective date of this annexation, street sign, pavement marking and traffic signal maintenance and replacement services will be extended to public streets in the Annexation Area to a level at least equivalent with the Comparable Areas. Existing street signs and signals in the Annexation Area are recorded on the map that was previously incorporated as Exhibit 7. Street signs and signals in the Comparable Areas are recorded on the maps that were previously incorporated as Exhibit 8. Street sign, pavement marking and traffic signal services in the Annexation Area and the Comparable Areas are described below:

| | |
|---|---|
| Annexation Area: | Public Works recommends that street signs and pavement markings totaling a one-time cost of $4,861 be installed in the Annexation Area. Yearly maintenance of the signs in the area on the City's standard 8-year replacement cycle will cost $608 per year. No traffic signals are required as a result of this annexation. |
| Comparable Area 1: | Has all necessary street signs and pavement markings. |
| Comparable Area 2: | Has all necessary street signs and pavement markings. |

SUMMARY OF STREET SIGNS, PAVEMENT MARKINGS AND TRAFFIC SIGNALS

ONE-TIME COST OF INSTALLING SIGNS/MARKINGS/SIGNALS: $ 4,861
COST ESTIMATE OF PLANNED MAINTENANCE/REPLACEMENT SERVICES: $ 608

METHOD OF FINANCING: Local Road and Street Fund.

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Street sign and pavement marking services will begin within one year of the effective date of this annexation and continue on an as-needed basis. Maintenance of the existing signage and markings within the Annexation Area will become part of the City's sign maintenance program. Funding will be provided for by the appropriate Traffic Division Funds.

**6.08 STREET LIGHTS**

The Board of Public Works of the City of Bloomington is responsible for the installation of public street lights. Street lights are installed by petition, consistent with the requirements set forth in IC 36-9-9-1, et seq. The petition shall be evaluated in relation to traffic, crime statistics, illumination levels, and availability of funds in a manner consistent with all areas within the corporate limits.

Existing street lights in the Annexation Area are recorded on the map that was previously incorporated as Exhibit 7. The street lights in the Comparable Areas are recorded on the maps that were previously incorporated as Exhibit 8.

Within one year of the effective date of this annexation, the Public Works Department will assume rental charges for 3 existing streetlights in the same manner as other streetlights elsewhere in the city.

Annual rental charges for each street light are estimated at $180. Total annual cost for 3 street lights is estimated to be $540.

SUMMARY OF STREET LIGHTS

COST ESTIMATE FOR PLANNED SERVICE: $ 540

METHOD OF FINANCING: Street Capital Fund

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Within one year from the effective date of this annexation, the Public Works Department will assume maintenance charges for existing street lights. Additional street lights will be installed in the Annexation Area by petition. Cost to be determined in the future as needed.

**6.09 SIDEWALKS**

In general, the construction and maintenance of sidewalks is not the responsibility of the City, but that of the property owner. The curbs are generally constructed for a life of 20+ years, and require little if any maintenance. Sidewalks and curbs are available in approximately 35% of the Annexation Area. Comparable Area 1 has curbs along approximately 55% of the roadway but has no sidewalks. Comparable Area 2 has curbs along approximately 20% of the roadway and has sidewalks along approximately 5% of the roadway.

SUMMARY OF SIDEWALKS

COST ESTIMATE OF SERVICE: $0

METHOD OF FINANCING: Not Applicable.

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Construction and maintenance of sidewalks is not the responsibility of the City, although occasionally the City will install sidewalks in areas of high pedestrian use. Sidewalks are already provided in the Annexation Area on a level equivalent to the Comparable Areas. The Annexation Area will be monitored for pedestrian traffic and evaluated for publicly funded sidewalk construction in the same manner as the rest of the City.

**6.10 RESIDENTIAL RENTAL INSPECTION**

Owners and agents of rental properties within the City's corporate limits are required to register their properties with the City's Housing and Neighborhood Development Department. These properties are then scheduled for housing code inspections on a three, four or five year cycle.

The Annexation Area currently contains an estimated 116 residential rental units that will be added to the City's total registered rental units of approximately 15,500. Within one year of the effective date of this annexation, the additional rental units will be absorbed into existing inspection cycles. Housing and Neighborhood Development Department staff estimate that the cost to inspect a single rental unit, including supplies and staff time, is approximately $50. This cost multiplied by the 116 residential units in the Annexation Area results in a total projected cost of $5,800.

SUMMARY OF RESIDENTIAL RENTAL INSPECTION

COST ESTIMATE OF SERVICE: $ 5,800

METHOD OF FINANCING: General Fund.

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Within one year of the effective date of this annexation, the rental units in the Annexation Area will be registered and incorporated

into the existing rental inspection cycles. Rental properties will be inspected to the same standard and scope as those inspections performed in the rest of the city.

### 6.11 HOUSING DEVELOPMENT SERVICES

The Housing and Neighborhood Development Department administers programs for the implementation of Community Development Block Grants available to the City through the Federal Department of Housing and Urban Development. The annual grant amount is determined by the Federal Government and may be disbursed at the City's discretion among various eligible activities.

During fiscal year 1997 (June 1, 1997 through May 31, 1998), the City received Community Development Block Grants totaling $1,105,000 which will be allocated to various projects including rehabilitation of housing for low-moderate income families on a city-wide basis, small scale drainage projects and site improvements in targeted low-income areas, economic development activities, various public service programs, and a utility service program for low-moderate income families.

The amount of funds allocated to each Community Development Block Grant program is fixed and is disbursed as eligible applicants and projects utilize the funds. For this reason, annexation will not result in any additional costs to these programs.

SUMMARY OF HOUSING DEVELOPMENT SERVICES

COST ESTIMATE OF SERVICE: $0

METHOD OF FINANCING: Not Applicable.

PLAN FOR PROVISION OF SERVICES: Property Owners will be able to apply for any of the other Community Development Block Grant Programs for which they may be eligible under program rules.

### 6.12 ORDINANCE AND NUISANCE ENFORCEMENT SERVICES

The Housing and Neighborhood Development Department provides ordinance enforcement to the area on a complaint basis. Also, nuisance enforcement will be provided for things like weeds, trash and other types of nuisances on both a regular patrol and complaint basis. Salaried staff perform this service and extension of service to the Annexation Area will not result in any additional expenditures.

SUMMARY OF ORDINANCE AND NUISANCE ENFORCEMENT SERVICES

COST ESTIMATE OF SERVICE: $0

METHOD OF FINANCING: Not Applicable.

PLAN FOR PROVISION OF SERVICES: Within one year of the effective date of this annexation, the Housing and Neighborhood Development Department will extend ordinance and nuisance enforcement in a manner consistent with all areas within the corporate limits.

## 6.13 NEIGHBORHOOD DEVELOPMENT SERVICES

The Housing and Neighborhood Development Department offers to the city's neighborhoods services which include providing a liaison and resources to Neighborhood Associations, conducting clean-ups, and coordinating plans for improving the neighborhood.

Within one year of the effective date of this annexation, Neighborhood Development services will be extended to the Annexation Area in a manner equivalent to the Comparable Areas. These services are performed by salaried staff and extension of service to the Annexation Area will not result in any additional expenditures.

SUMMARY OF NEIGHBORHOOD DEVELOPMENT SERVICES

COST ESTIMATE OF SERVICE: $0

METHOD OF FINANCING: Not Applicable.

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Within one year of the effective date of this annexation, Neighborhood Development services will be extended to the Annexation Area in a manner equivalent to the Comparable Areas.

## 6.14 POLICE PROTECTION

Within one year of the effective date of this annexation, Police Department services will be extended to the Annexation Area in the same standard and scope as provided to other residential areas in the City, including the Comparable Areas.

The City is divided into six police beats or districts. Each has officers assigned to answer calls for service within the district. Calls from the Annexation Area will be handled by the officers assigned to the Western Beat. If officers of that district are unavailable in an emergency situation, then those of the Southern Beat will respond.

Due to previous annexations by the City, as well as an increasing desire for a greater Police presence, the City has made a commitment to hire 3 more patrol officers in 1999.

Additional funds for officer overtime and vehicle costs are being budgeted to enable response to the additional calls anticipated from the Annexation Area. Uniformed police officers are assigned to the Patrol Unit, which operates 3 shifts per day. Officers work 6 days and then are off-duty 3 days. Additional days off are scheduled for holidays and vacation and are allowed for illness. In 1997, 51 officers were assigned to the Patrol Unit, and the average number on duty per 24 hours was 30. An average 8 hour shift for the Patrol Unit in 1997 is expended as follows:

PATROL UNIT

| | | |
|---|---|---|
| Roll Call | 5% | (26 minutes) |
| Equipment Maintenance | 2% | (11 minutes) |
| Paperwork | 12% | (55 minutes) |
| Traffic Enforcement | 13% | (1 hour 4 minutes) |
| Accident Investigation | 11% | (50 minutes) |

| | | |
|---|---|---|
| Criminal Investigation | 12% | (59 minutes) |
| Pro-active Patrol | 45% | (3 hours 35 minutes) |

Pro-active patrol serves several purposes. The primary purpose of patrol is to prevent crime. The function of detection and apprehension of offenders is closely related to the crime prevention function of patrol. Also, patrol promotes safe movement of vehicular and pedestrian traffic by enforcing traffic and parking laws. In addition, the general well-being of the community is enhanced by officers on patrol doing the following: reporting traffic control devices out of service, icy road conditions, location of water or power outages, and fires; rendering aid to the injured; and directing citizens in need to the services of other agencies such as the welfare department, ambulance, or other departments within the city.

In order to be effective, pro-active patrol must be random. To patrol on a set schedule would result in officers' movements becoming predictable, reducing their effectiveness. While engaged in pro-active patrol, officers are available for immediate dispatch to a call for service. In this way, officers would be able to respond to the additional calls anticipated by the Annexation Area. However, responding to additional calls will reduce the percentage of time spent in pro-active patrol, unless additional time is provided either through additional staff or through overtime.

It is a City priority not to decrease pro-active patrol time. So that this annexation will not diminish time for pro-active patrol by increasing the work load within the same number of work hours, additional funds for overtime are included in this Plan.

The service demands expected from the Annexation Area have been estimated by a review of calls from the Comparable Areas in the following chart:

COMPARABLE AREAS POLICE CALL RESPONSE CHART 1997

| Area | 1997 Calls | Est Population | Calls per Person |
|---|---|---|---|
| Comparable 1 | 44 | 184 | 0.24 |
| Comparable 2 | 40 | 127 | 0.32 |
| Total: | 84 | 311 | 0.27 |

The Annexation Area will have an estimated population of 669. Using the average number of calls per person in each of the Comparable Areas, the number of calls anticipated for the Annexation Area is 181.

The Police Department estimates that each call uses approximately 48 minutes of an officer's time. Therefore, the total additional time needed to respond to calls from the Annexation Area is 8,688 minutes, or 145 hours.

The additional time needed for calls from the Annexation Area can be provided for in any one of 3 ways. The time could be subtracted from pro-active patrol. Since the City has as a priority that pro-active patrol time not be reduced, this option is not applied in this Plan. The second option would be to hire an additional officer.

The third and selected option is to provide for overtime for current officers to respond to the increase in calls. According to the Fraternal Order of Police (FOP) contract in effect with the City, overtime must be paid in 1/4-hour increments when an on-duty officer works longer than his/her shift. Any officer called in to work while off-duty will be paid for a minimum of one and one-half hour of overtime. The 1998 overtime pay rate in the FOP contract is $22 per hour. Additional funds of $3,190 ($22 X 145 hours) for officer overtime are included for the Annexation Area.

The cost of materials that are needed for the annexation is estimated by using the 1997 budgeted amount of $207,699 for operational expenses. This is composed of the following line items: Line 224 - Fuel & Oil: Line 242 - Other Supplies: and Line 362 - Motor.

That amount divided by the total number of service calls in 1997 is:

$207,699 divided by 65,812 calls = $3.16 cost per service call
$3.16 x 181 additional service calls = $572 additional materials cost

SUMMARY OF POLICE PROTECTION

COST ESTIMATE OF SERVICES: $ 3,762

METHOD OF FINANCING: General Fund.

PLAN FOR PROVISION OF SERVICES: Routine police service will be provided using personnel assigned to the primary responding district within one year of the effective date of this annexation. Response to calls, traffic-related activities, investigation, pro-active patrol and all other services will be provided to the same standard and scope provided to the Comparable Areas.

**6.15 FIRE PROTECTION**

Immediately upon annexation, the City Fire Department will begin first call response to the Annexation Area, providing service to the same standard and scope as provided to all Comparable Areas within the City. Personnel for the responses to the Annexation Area will be provided from two fire stations. Normally, the number 2 Station will be the primary station responding and the number 5 Station will be the secondary station responding.

Average response time to the area is 3.5 minutes from both stations. The number of calls from the Comparable Areas are noted on the chart below:

COMPARABLE AREAS FIRE CALL RESPONSE CHART 1997

| Area | 1997 Calls | Est Population | Calls per Person |
|---|---|---|---|
| Comparable 1 | 4 | 184 | 0.02 |
| Comparable 2 | 3 | 127 | 0.02 |
| Total: | 7 | 311 | 0.02 |

The Annexation Area will have an estimated population of 669. Using the average number of calls per person in each of the Comparable Areas, the number of calls anticipated for the Annexation Area is 15.

The cost of materials that are needed to provide Fire Protection for the Annexation Area is estimated by using the 1997 budgeted amount of $77,292 for operational expenses. This is composed of the following line items: Line 223 - Garage & Motor Supplies, Line 224 - Fuel & Oil, Line 232 - Motor Vehicle Repair, Line 242 - Other Supplies, Line 362 - Motor: and Line 365 - Other Repairs.

That amount divided by the total number of fire runs made in 1997 is:

$77,292 divided by 1,621 runs = $48 cost per run
$48 x 15 additional runs = $720 additional cost for Fire Department services

There is ample time for the Fire Department staff to respond to 15 additional runs per year. When added to the 1,621 runs in 1997, this is still less than one run per day for the primary responding station (and less than 1 additional run for the secondary responding station):

365 days x 5 stations = 1,825 station response days
1,621 runs in 1997 + 15 runs anticipated from the Annexation Area = 1,636
1,636 runs divided by 1,825 days = 0.90 runs per day per station

Staff is already on payroll with time available to operate the 5 stations for 24 hours a day, 365 days per year. Thus, service will be provided using existing staff and equipment, and with additional funds to make the runs anticipated in serving the Annexation Area to the same standard and scope as the Comparable Areas are served.

SUMMARY OF FIRE PROTECTION

COST ESTIMATE OF SERVICE: $720

METHOD OF FINANCING: General Fund.

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICE: Immediately upon annexation, full fire protection service on a first call basis will be provided to the Annexation Area.

### 6.16 ANIMAL SHELTER/ANIMAL CONTROL

The City of Bloomington provides two types of services related to animals. The Animal Shelter function involves a facility where animals are sheltered, cared for and, if necessary, humanely euthanized. The Animal Control function involves serving the community with regular patrol, investigation of complaints, education, and emergency services.

Animal Control services are provided only within the corporate City limits at the present time. Within one year of the effective date of this annexation, the following animal control services will be provided to the Annexation Area:

- Three full time animal control officers will be available 8 AM to 8 PM Monday through Friday and from 8 AM to 5 PM on Saturday. These officers provide service contacts including pickup of stray, injured or dead animals; investigation of complaints, assistance with bite cases; and issuance of citations for violations of animal control ordinances.

- Twenty-four hour emergency service will be available at all other times for such emergencies as animal bite incidents, injured animals, and police assistance calls.

- The area will be patrolled on a regular basis at least twice weekly.

The above services are the same as those provided to the City as a whole, including the Comparable Areas. The 1997 experience in the Comparable Areas is listed below:

COMPARABLE AREAS SERVICE CONTACTS AND EMERGENCY CALL-OUTS, 1997

| Area | Est Population | Service Contacts | Ratio | Emergency Call-outs | Ratio |
|---|---|---|---|---|---|
| Comparable 1 | 184 | 27 | 0.15 | 2 | 0.011 |
| Comparable 2 | 127 | 5 | 0.04 | 0 | 0.000 |
| Total: | 311 | 32 | 0.10 | 0 | 0.005 |

The Annexation Area will have an estimated population of 669. Using the average number of service contacts per person in each of the Comparable Areas, the number of calls anticipated for the Annexation Area is 69. Using the average number of emergency call-outs per person in each of the Comparable Areas, the number of emergency call-outs anticipated for the Annexation Area is 4.

This plan provides funds for these contacts and call-outs in the following manner:

**Service Contacts**
Operating expenses for the Animal Shelter program total $21,966 in the 1997 budget. These expenses include Line 224-Fuel & Oil, Line 242-Other Supplies, Line 362-Motor, and Line 372-Building Rental. Additional funds for operating expenses needed to make the additional service contacts anticipated by the Annexation Area are calculated as follows:

> $21,966 in operating expenses divided by 2,477 City-wide service contacts in 1997 equals a $8.87 operating cost per service contact. This per-call cost multiplied by 69 anticipated service contacts in the Annexation Area, equals $612

**Emergency Call-outs**
Under AFSCME union regulations, a minimum of two hours of overtime is paid for each emergency overtime call-out. The 1998 pay rate for an Animal Control Officer, averages $11.82 per hour, for an overtime rate of $17.74. Two hours of overtime per emergency call-out equals $35.47. This amount multiplied by 4 projected emergency call-out for the Annexation Area equals $142.

SUMMARY OF ANIMAL CONTROL

COST ESTIMATE OF SERVICE: $ 754

METHOD OF FINANCING: General Fund.

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: . Within one year of the effective date of this annexation, Animal Shelter services will be extended to the Annexation Area to a standard and scope equivalent to those provided to comparable areas of the City.

## 6.17 REFUSE COLLECTION

Within one year of the effective date of this annexation, the City will begin curbside refuse collection and recycling collection to the Annexation Area to the same standard and scope of service provided to all comparable areas within the City including the Comparable Areas. Sanitation services are provided to all single-family houses on public streets in the City. There are 113 households in the Annexation Area expected to be eligible for this service.

Sanitation services that will be extended to the Annexation Area include refuse collection, yard waste collection, and recycling pickup.

Refuse and recycling collection services to the Annexation Area will be incorporated into existing collection areas. The Sanitation Department plans to add the Annexation Area to the F-B area.

Additional costs incurred resulting from the annexation will be in personnel, operating supplies, services, and landfill fees. The Director of Public Works estimates the annual cost of sanitation services in the city to be $101 per household. This cost multiplied by the 113 households anticipated in the Annexation Area comes to $11,413 per year for sanitation services.

In addition, a one-time cost for recycling bins at $6 per bin per household equals $678.

SUMMARY OF REFUSE COLLECTION

ONE-TIME COST ESTIMATE: $ 678
COST ESTIMATE OF SERVICE: $ 11,413

METHOD OF FINANCING: General Fund, Sanitation Fund.

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Within one year of the effective date of this annexation, Sanitation Services will be extended to the Annexation Area to the same standard and scope provided to all comparable areas within the City.

### 6.18 PARKS AND RECREATION

The City's Parks and Recreation Department offers a wide variety of organized activities including, but not limited to, passive recreation, recreational sports, competitive sports, sports instruction, holiday and seasonal celebrations, special events, seasonal playground programs, community programs, fitness training, and Older American programs. Some activities are free, and some involve a fee.

The Annexation Area is located within 2 miles of several City Parks and Recreation sites which together offer a wide range of recreation opportunities as described by the Parks & Recreation Department publication "Where to do Parks and Recreation in Bloomington!." These distances are similar to those of the Comparable Areas from similar sites. A summary of City parks in relation to the Annexation Area and the Comparable Areas is given below:

> Annexation Area: Located within a one mile radius is Bryan Park, Frank Southern Arena, Winslow Woods, Clear Creek Trail, and Thomson Park. In addition, located within a two mile radius are the following parks: Winslow Sports Complex, Sherwood Oaks Park, Wapehani Park, Twin Lakes Center, Building Trades Park, West Ninth Street Park, Banneker Center, Showers Commons, Seminary Square Park, Third Street Park, Adult Community Center, Peoples Park and Southeast Park.
>
> Comparable Area 1: Located within a one mile radius are: Miller Showers Park, Banneker Center, West Ninth Street Park, Mills Pool, Lower Cascades Park and Lake Griffy Nature Preserve. In addition, located within a two mile radius are: Cascades Golf Course, Peoples Park, Third Street Park, Bloomington Adult Community Center, Seminary Square Park, Showers Commons and Building Trades Park.
>
> Comparable Area 2: Located within a one mile radius is West Ninth Street Park, Banneker Center, Showers Commons, Building Trades Park and Seminary Square Park. In addition, located within a two mile radius are: Bryan Park, Thomson Park,

Wapenahi Park, Twin Lakes Center, Lower Cascades Park, Miller Showers Park, Peoples Park, Adult Community Center, and Third Street Park.

At present, all Parks and Recreation Department activities are open to residents of unincorporated areas. However, a secondary priority registration status and a higher out-of-City fee is applied to most of the recreation and facility programs. There is no City residency requirement or higher fee for utilization of park areas with the exception of fee-supported facilities, such as Winslow ballfields and Bryan Park pool.

SUMMARY OF PARKS AND RECREATION

COST ESTIMATE OF SERVICE: $0

METHOD OF FINANCING: Not Applicable.

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: All services are organized and in place for the Annexation Area residents, to the same standard and scope offered to residents of the Comparable Areas. No additional expenses for City Parks and Recreation services are anticipated as a result of this annexation.

### 6.19 COMMUNITY AND FAMILY RESOURCES

The City Community and Family Resources Department administers a wide variety of programs for residents of the City and surrounding areas. Current programs and scopes of citizen eligibility are as follows:

| Program | Scope |
|---|---|
| 1. Child Care and Development Fund | Monroe County |
| 2. Child and Adult Care Food Program | No Restrictions |
| 3. Bloomington Volunteer Network | Monroe County and vicinity |
| 4. Child Care Resource and Referral | Monroe County |
| 5. Council for Community Accessibility | No Restrictions |
| 6. Commission on the Status of Women | City Residents Only |
| 7. Dr. Martin Luther King, Jr., Birthday Commission | City Residents Only |
| 8. Bloomington Teen Council, Co-sponsor | Monroe County |
| 9. Short-term, topic-specific task forces | Monroe County |
| 10. Social Services Block Grant | Monroe County |

Nearly all Community and Family Resources Department programs are already available to the Annexation Area on the same basis as they are available to other areas in the City, including the Comparable Areas. Certain programs require specific client qualifications having to do with income, age, family circumstances, etc. Access to these programs for the Annexation Area residents is determined on the same basis as access for residents of other areas, including the Comparable Areas.

The two programs that are available only to city residents will be extended to the Annexation Area within one year of the effective date of this annexation. Because these programs are supported by salaried staff, no new costs will be associated with extending these programs to the Annexation Area. Since the Annexation Area is otherwise already served to an equivalent standard and scope as the Comparable Areas, no other new service is proposed.

SUMMARY OF COMMUNITY AND FAMILY RESOURCES SERVICES

COST ESTIMATE OF SERVICE: $0

METHOD OF FINANCING: Not Applicable.

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Most services are organized and in place for the Annexation Area to the same standard and scope offered to the Comparable Areas. Remaining services will be extended to the Annexation Area within one year of the effective date of this annexation with no additional cost.

## 6.20 PLANNING, ZONING, PLAN REVIEW AND PLAN COMPLIANCE

Planning, zoning, plan review, and plan compliance enforcement are performed by the Planning Department, and are currently being provided to all residents of the City of Bloomington and to the Areas Intended for Annexation. The Annexation Area is included within the Areas Intended for Annexation.

The Planning Department reviews and approves site plans of proposed new construction to insure compliance with applicable regulations. Specific proposals such as variance requests, special exceptions, conditional use, rezoning requests, and public right-of-way vacations are reviewed and recommendations are forwarded to the Plan Commission, Board of Zoning Appeals and Common Council for their consideration. Additionally, the Planning Department conducts comprehensive planning and transportation studies.

As a portion of the unincorporated area within the municipal planning jurisdiction, the Annexation Area presently receives these services to the same standard and scope provided to all other areas of the City, including the Comparable Areas.

SUMMARY OF PLANNING , ZONING, PLAN REVIEW
AND PLAN COMPLIANCE ENFORCEMENT SERVICES

COST ESTIMATE OF PLANNED SERVICE: $0

METHOD OF FINANCING: Not Applicable.

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Since the Annexation Area is presently within the Areas Intended for Annexation for planning and zoning jurisdiction, it currently receives planning, zoning, plan review, and plan compliance enforcement services to the same standard and scope provided to all other areas of the City including the Comparable Areas.

## 6.21 ADMINISTRATIVE SERVICES

City administration and operations include departments that are not directly involved in the provision of the capital and non-capital services discussed previously. The City of Bloomington departments which provide administration services to the City at large are the Mayor's Office, City Clerk's Office, City Council Office, Controller's Office, Legal Department and Employee Services Department.

The Mayor's Office provides, in addition to its primary function as chief executive, information to residents, economic development efforts, and a referral service to other City departments, government agencies and private organizations.

The City Clerk's and City Council Offices are responsible for organizing City Council meetings and official record-keeping and provides a forum for City legislation.

The Controller's Office oversees the municipal budgetary and financial systems. The office also issues bicycle licenses and itinerant merchants' licenses.

The Legal Department initiates punitive action for ordinance violations, responds to requests for legal opinions from other departments, represents the City of Bloomington in legal matters and addresses human rights and affirmative action compliance matters. In addition, the Legal Department investigates complaints filed pursuant to the Human Rights Ordinance, and represents complainants upon a finding of probable cause.

The Employee Services Department is responsible for City job listings and board and commission vacancies.

The Annexation Area, with an estimated population of 669 people, represents only a 1.1% increase in the City's population of 60,633 according to 1990 U.S. Census figures. The Mayor's Office, Council Office, Controller's Office, Legal Department and Employee Services Department are staffed by salaried personnel, so they will not require additional staff resources to serve any increase in demand for service through the annexation of the Annexation Area. These departments will provide relevant services upon request to the same standard and scope as these are provided to comparable areas, including the Comparable Areas, with their existing resources.

SUMMARY OF ADMINISTRATIVE SERVICES

COST ESTIMATE OF PLANNED SERVICE: $0

METHOD OF FINANCING: Not Applicable.

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Within one year of the effective date of this annexation, the City's administrative services provided by the Mayor's Office, City Council Office, Controller's Office, Legal Department and Employee Services Department will be provided to the Annexation Area in the same manner and scope that these services are provided to the Comparable Areas. Because the Annexation Area does not represent a significant increase in the City's population, these services will be extended without hardship to these administrative offices and departments and without increased cost.

### 6.22 OTHER CITY FUNCTIONS

This Plan outlines all City services that will be impacted by the inclusion of the Annexation Area within the City's corporate boundaries.

Because the Annexation Area represents only a 1.1% increase in population, the effect of inclusion of this Area within the City limits will have minimal impact upon services not previously mentioned, such as Municipal Building maintenance.

Any services not specifically addressed in this report have not been omitted for lack of consideration. Rather, their absence indicates that provision of these services to the Annexation Area will be

provided in the same manner that such services are provided to the Comparable Areas without the expenditure of additional funds.

In conclusion, therefore, it must be noted that any services currently available to the Comparable Areas which were not previously discussed in this Plan will be made available in the same manner to the Annexation Area within one year of the effective date of this annexation.

OTHER CITY FUNCTIONS SUMMARY

COST ESTIMATE FOR PROVISION OF SERVICES: $0

METHOD OF FINANCING: Not Applicable.

PLAN FOR ORGANIZATION AND EXTENSION OF SERVICES: Within one year of the effective date of this annexation, any municipal services not previously discussed in this plan will be made available in the same manner to the Annexation Area as it is currently available to comparable areas of the City, including the Comparable Areas.

## 7.00 HIRING PLAN

It is not anticipated that this annexation will result in the elimination of jobs for employees of other governmental entities, but, in the event it does, the Director of Employee Services is directed to assist these employees in obtaining new employment. However, the City will not be required to hire any of these employees.

In the event of unforeseen elimination of jobs, the Employee Services Director will take the application of any such employee and maintain a special file of these applications. Each application will be forwarded to major employers in the area, and to any City department having a job opportunity for which the individual is qualified. Each individual will also be referred to the Indiana State Employment Security Division.

## 8.00 SUMMARY OF COSTS

The following summary of costs includes any one-time capital costs that will be incurred, as well as the annual maintenance costs beginning in the first year of annexation.

| | |
|---|---|
| Annual Maintenance Costs: | |
| Sanitary Sewer Service | $ 0 |
| Water Distribution | 0 |
| Fire Hydrants | 0 |
| Storm Water Drainage Facilities | 369 |
| Street and Road Construction and Maintenance | 6,886 |
| Street and Road Services | 16,638 |
| Street Signs and Traffic Signals | 608 |
| Street Lights | 540 |
| Sidewalks | 0 |
| Residential Rental Inspection | 5,800 |
| Housing Development Services | 0 |
| Ordinance and Nuisance Enforcement Services | 0 |
| Neighborhood Development Services | 0 |
| Police Protection | 3,762 |
| Fire Protection | 720 |
| Animal Shelter/Animal Control | 754 |
| Refuse Collection | 11,413 |
| Parks and Recreation | 0 |
| Community and Family Resources | 0 |
| Planning, Zoning, Plan Review and Plan Compliance | 0 |
| Administrative Services | 0 |
| Other City Functions | 0 |
| **Total Annual Maintenance Costs:** | **$ 47,490** |

| | |
|---|---|
| The One Time Costs are as follows: | |
| Street Sign Replacement | $ 4,861 |
| Recycle Bins | 678 |
| **One Time Cost Total:** | **$ 5,539** |

| | |
|---|---|
| The Capital Infrastructure Costs are as follows: | |
| Street Resurfacing | $ 110,000 |
| **Capital Infrastructure Cost Total:** | **$ 110,000** |