

1st: 7/3

COMMITTEE: NONE

FINAL: 8/1 9-0

ORDINANCE 90-31

AN ORDINANCE REVIEWING AND MODIFYING THE BUDGET OF THE BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION

WHEREAS, the Bloomington Public Transportation Corporation has forwarded a proposed budget to the Common Council for the year 1991; and

WHEREAS, the Bloomington Common Council is charged with the authority to review and modify said budget pursuant to I.C. 36-9-4-51;

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION I. The Common Council of the City of Bloomington has reviewed the attached budget of the Bloomington Public Transportation Corporation which is hereby incorporated by reference and makes no modification of said budget.

SECTION II. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

PASSED and ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this 15th day of August, 1990.

IRIS KIESLING

IRIS KIESLING, President
Bloomington Common Council

ATTEST:

Patricia Williams

PATRICIA WILLIAMS, Clerk
City of Bloomington

PRESENTED by me to the Mayor on this 2nd day of August, 1990.

Patricia Williams

PATRICIA WILLIAMS, Clerk
City of Bloomington

SIGNED and APPROVED by me upon this 2nd day of August, 1990.

Tomilea Allison

TOMILEA ALLISON, Mayor
City of Bloomington

SYNOPSIS

Indiana law calls for the Common Council to review and modify the budget of the Public Transportation Corporation. This ordinance constitutes the Council's review and modifications, if any, of the PTC budget for 1991.

Signed copies to:
auditor - certified
centrally
PTC - Dave Givens

ORDINANCE 90-02

AN ORDINANCE FIXING THE SALARIES OF APPOINTED OFFICERS AND EMPLOYEES OF THE BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION, MONROE COUNTY, INDIANA FOR THE YEAR 1991.

BE IT HEREBY ORDAINED BY THE BOARD OF DIRECTORS OF THE BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION, MONROE COUNTY, INDIANA THAT:

SECTION I: From and after January, 1991 the salaries and pay schedule for the following appointed officers and employees of the Bloomington Public Transportation Corporation be fixed at maximum as follows:

* Board Members	\$1,200
** General Manager	40,000
Operations Supervisor II	23,647
** Operations supervisor I	18,350
Administrative Assistant	20,027
Dispatcher/Supervisor	16,850
Maintenance Supervisor	11.37/hr.
Master Mechanic	9.68/hr.
** Equipment Maintenance Mechanic	9.29/hr.
Bus Operator	9.16/hr.
Automotive Serviceperson	8.77/hr.
Transit Service Attendant	8.77/hr.
Information Officer	5.49/hr.
Student Intern	5.00/hr.

* Major non-tenured policy-making position.

** Currently not filled

SECTION II: The rates shown as wages and salaries for the positions listed above are the maximum rates, with the following conditions:

An employee who is transferred or promoted to a position in a pay grade higher than that of the class from which the employee is transferred shall be paid the job rate of the new classification.

An employee who is transferred to a position in a pay grade lower than that of the class from which the employee is transferred, shall be paid the job rate of the new classification.

The only exception shall be in the case of an employee hired before July 1, 1977, who previously received a job rate differential in excess of the maximum for his/her classification who shall keep such differential unless; demoted for disciplinary reasons, or at his/her election in lieu of layoff, or when upon transfer to a new job classification his/her pay rate would exceed that of the highest paid employee in the new classification.

SECTION III: In addition, BPTC employees shall be eligible for benefits as outlined in the collective bargaining agreement with AFSCME Local 2487-02.

Bus operators assigned a student trainee will receive a \$.25 per hour pay premium though the duration of that training.

Employees working between the hours of 7 p.m and 3 a.m. will be paid a premium of \$.10 per hour worked exclusive of other premiums.

All Full-time BPTC employees may be eligible for an incentive bonus program, to be funded in the calendar 1991 BPTC budget. The sum of all incentive payments distributed amongst the employees shall not exceed the fixed amount of \$7.500, and the maximum amount distributed to any one employee may not exceed \$300 for the calendar year.

Individual incentive payments will be determined using a performance evaluation system.

This ordinance shall be in full force and effect from and after its passage by the Board of Directors of the Bloomington Public Transportation Corporation.

PASSES AND ADOPTED by the Board of Directors of the Bloomington Public Transportation Corporation of the City of Bloomington, Indiana, this 31st day of July, 1990.

Raymond L. McConn, Chairman
Bloomington Public Transportation
Corporation

ATTEST:

Edward J. Kuntz, Secretary
Bloomington Public Transportation
Corporation

Per

PROPOSED BUDGET

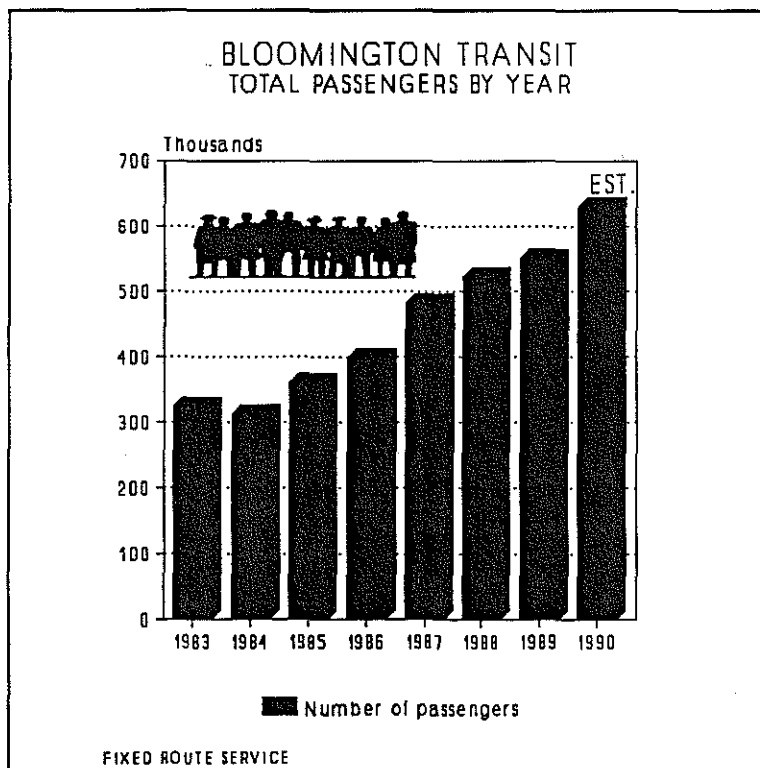
CALENDAR YEAR 1991

BLOOMINGTON PUBLIC
TRANSPORTATION CORPORATION

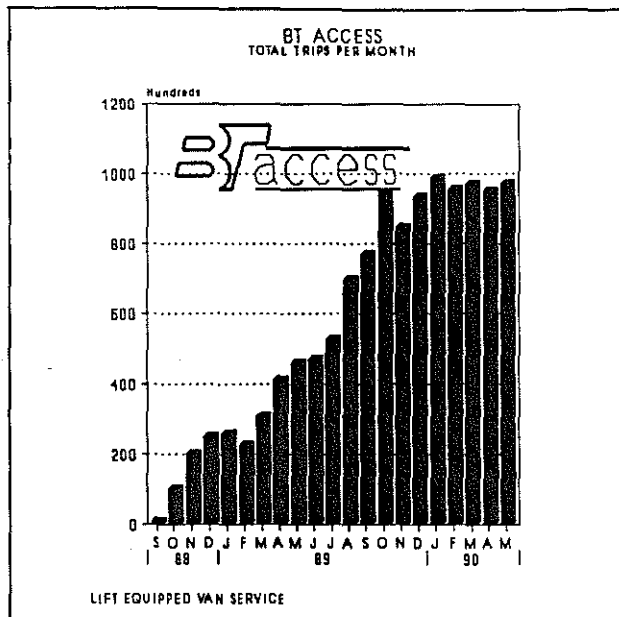
CALENDAR YEAR 1991 BUDGET
FOR THE
BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION

The Calendar Year Budget 1991 for the Bloomington Public Transportation reflects the continuing commitment of the BPTC to improve the quality of its services to the public.

Again this year, the BPTC continues to receive many requests for new services from the public. Mindful however, of the recently released national transportation policy which contemplates no additional Federal financial support for mass transit operations, the Directors of the BPTC have proceeded cautiously with additions to fixed route service. Primary emphasis has been on development of a consistency of service while seeking new economies available by becoming a more mature and stable system.



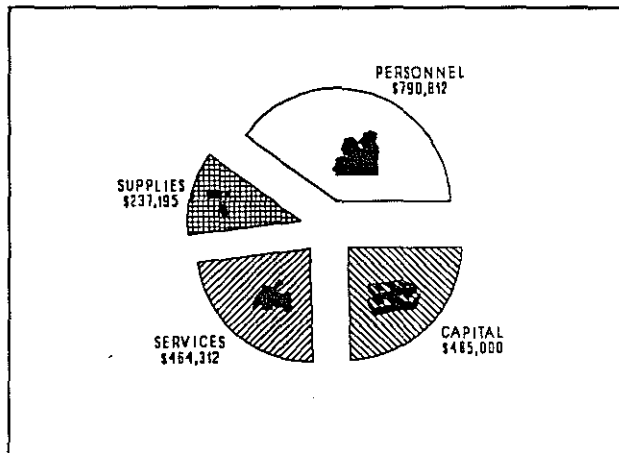
The CY1991 Budget does contemplate a small number of additional service hours for the Bloomington Transit fixed route operation. We expect next month to be presented with the final recommendations



of the Transit Development Plan for the Bloomington Urbanized area being assembled by Schimpeler Corradino Associates of Louisville. Indications are that the plan will likely recommend some additions of service in the short term.

The Budget also contemplates the need for a heavy increase in the amounts set aside for BT Access, the BPTC's specialized van service for the disabled. Each month, new clients are registered and many more trip requests are added to the system. It is expected that this pattern will continue into 1991.

The purchase of service contract that the BPTC currently has in effect with the Area 10 Agency on Aging to operate BT Access service expires in 1991. It is hoped that some economies in



the cost of operating the service can be obtained through the competitive bidding process for a new contract which will take place next summer.

This year's budget contains a major change from previous years in that we are proposing to set aside \$475,000 into a capital projects fund for future capital expenses. The mechanism to do this was established in 1989 when the Indiana General Assembly passed a law to allow Public Transportation Corporations the ability to create a non-reverting fund for surplus local revenues. The funds that we propose to transfer into

this item (Line 442 - Transfer to Capital Fund) are available to us because of savings of operating costs over the past few years and Federal grant and interest income received at rates higher than budgeted.

It has been made clear to us in the recently released National Transportation Policy, that the Bush administration is asking local and state governments to seek new ways of financing capital and operating needs for all forms of transportation. This year, the total amount of federal capital assistance available to all transit systems in Indiana cities of between 50,000 and 200,000 population is less than \$200,000.

The Transit Development Plan for the Bloomington Urbanized area will outline capital needs for Bloomington Transit and BT Access for the next five years. In addition to routine fleet replacements, the Plan considers space, equipment and design needs at the Bloomington Transit operating facility. Add these needs to the potentially considerable cost to the BPTC of adapting to the recently passed Americans with Disabilities Act which will require wheelchair lifts on all buses, and new clean air legislation which will likely require all city transit operations to use alternative fuel buses, and the setting aside of funds to avoid costly financing in the future becomes the smartest thing to do.

As in every year since it was established, the BPTC relies on many sources of income to operate BT fixed route and BT Access demand response systems. Over the past few years, the BPTC has increased significantly its non-tax (self-generated) revenues, from less than \$100,000 in 1985 to more than \$300,000 this year. In addition, recent improvements in productivity have increased the BPTC's share of funding from the State of Indiana under the State's performance based funding program. Budgeting for the Federal Urban Mass Transportation Assistance program is quite difficult however, because the amounts of assistance available to the Bloomington Urbanized Area will not be determined until October. This year's problems with the Federal Budget are of course well documented. Some reduction in UMTA assistance, like all domestic programs, is likely.

A. CY 1991 BUDGET SUMMARY

CALENDAR YEAR 1991 BUDGET SUMMARY

Operating Expenses

The following is a narrative explanation of those line items included in the proposed Bloomington Public Transportation Corporation Operating Budget for Calendar Year 1991.

BUDGET CLASS I

Line 111A - Salaries (Operators)	\$458,000
50,000 service hours x \$9.16 per hour.	
Line 111B - Salaries (Administrative)	\$76,951
2 Operations Supervisors @ \$23,647/year max. = 47,294.	
1 Administrative Assistant @ \$20,027/year max. = \$20,027.	
1 PT Dispatcher/Supervisor @ \$9,630/year max. = \$9,630.	
Line 111C - Salaries (Maintenance)	\$109,321
1 Maintenance Supervisor \$11.37 per hour x 2080 yearly hours x 1.14 overtime factor = \$26,978.	
1 Master Mechanic \$9.68 per hour x 2080 yearly hours x 1.10 overtime factor = \$22,147.	
1 Auto Serviceman \$8.77 per hour x 2080 yearly hours x 1.10 overtime factor = \$20,065.	
2 Full-Time Service Attendants \$8.77 per hour x 2080 yearly hours x 1.10 overtime factor = \$40,131.	

Line 111D - Salaries (Others)	\$21,860
5 Directors @ \$1,200 each/year = \$6,000.	
1 PT Information Officer (for terminal) \$5.25/hr x 1040 = \$5,460.	
2 Part-Time Interns 1040 hrs. ea. @ \$5.00 per = \$10,400.	
Line 121 - FICA	\$50,026
7.51% of \$666,132 (total salaries).	
Line 122 - PERF	\$44,964
6.75% of \$666,132 (total salaries).	
Line 123 - Health/Life Insurance	\$21,000
35 employees x \$50.00 max. per month.	
Line 124 - Unemployment	\$3,150
Same as 1990.	
Line 126 - Uniforms	\$5,000
Same as 1990.	
Line 129 - Tool Allowance	\$540
Established in collective bargaining agreement.	
SUBTOTAL BUDGET CLASS I	\$790,812
BUDGET CLASS II	
Line 21 - Office Supplies	\$1,800
Same as 1990.	
Line 23 - Parts	\$84,000
Same as 1990.	
Line 231 - Tires	\$14,000
Same as 1990.	
Line 24 - Other Supplies	\$3,400
Same as 1990.	

Line 221 - Institutional	\$4,620
Same as 1990.	
Line 224 - Fuel/Oil	\$127,800
135,000 gal. diesel fuel @ \$.90 per = \$117,000.	
3,000 gal. oil @ \$.90 per qt. = \$10,800.	
Line 231 - Building Supplies	\$1,575
Same as 1990.	
SUBTOTAL BUDGET CLASS II	\$237,195
 BUDGET CLASS III	
Line 31 - Professional Services	\$279,712
Management services - fixed fee = \$52,512.	
Management services direct (travel, etc., at cost) = \$3,000.	
City of Bloomington (comptroller and legal) = \$30,000.	
BT Access contracted services = \$190,000.	
ADP (payroll services) = \$4,200.	
Line 33 - Printing	\$12,128
Same as 1990.	
Line 36 - Repairs/Labor	\$20,300
Same as 1990.	
Line 321 - Telephone	\$6,500
Same as 1990.	
Line 322 - Postage	\$1,508
Same as 1990.	

Line 323 - Travel	\$4,200
Same as 1990.	
Line 332 - Advertising	\$18,233
Same as 1990.	
Line 341 - Insurance	\$95,400
1 million primary liability = \$29,000.	
4 million excess liability = \$17,600.	
Property damage = \$21,800.	
Worker's Compensation = \$21,000.	
Directors/Officers liability = \$5,000.	
Fire/Building = \$1,000.	
Line 351 - Electricity	\$9,631
Same as 1990.	
Line 353 - Water/Sewer	\$1,666
Same as 1990.	
Line 354 - Gas	\$8,100
Same as 1990.	
Line 361 - Building Maintenance	\$3,638
Same as 1990.	
Line 391 - Dues and Subscriptions	\$3,296
Reflects annual dues for Indiana Transportation Association and American Public Transit Association.	
 SUBTOTAL BUDGET CLASS III	 \$464,312

BUDGET CLASS IV

Line 442 - Equipment

\$10,000

Line 443 - Transfer to Capital Fund

\$475,000

SUBTOTAL BUDGET CLASS IV

\$485,000

TOTAL OPERATING EXPENSES

\$1,977,319

Operating Revenue

Line 313 - License Excise Tax 1990 minus 30%	\$23,100
Line 315 - Property Tax	\$498,960
Line 317 - Advertising Receipts	\$10,000
Line 318 - Other Revenue	\$0
Line 381 - Intangible Building & Loan same as 1990	\$8,000
Line 385 - Refunds	\$0
Line 320 - COIT same as 1990	\$115,545
Line 388 - Interest same as 1990	\$20,000
Line 390 - Fares	\$185,000
Line 392 - Federal Operating	\$300,000
Line 393 - Federal Capital No Capital Anticipated	\$0
Line 395 - State PMTF	\$250,000
Line 396 - Section 8 Federal Per Section 8 Pass Through Agreement	\$8,000

TOTAL OPERATING REVENUE

\$1,418,605

**B. STATE BOARD OF ACCOUNTS
BUDGET FORMS**

NOTICE TO TAXPAYERS OF BUDGET ESTIMATES AND TAX RATES

Notice is hereby given the taxpayers of County, City, or Town of Bloomington, Indiana, that the County Council, Common Council or Town Board of Trustees of the Bloomington Public Transportation Corp., Indiana, at 1969 S. Henderson Street on July 17, 1990, at 5:30 ~~a.m.~~ p.m. will conduct a public hearing on the budget. Following this meeting, the aforementioned Council, Board of Trustees will meet at 1969 S. Henderson Street on July 31, 1990, at 5:30 ~~a.m.~~ p.m. to adopt the following budget.

BUDGET ESTIMATE

Complete detail of the budget estimates by fund and/or department may be seen at the County Auditor, City Controller, Clerk-Treasurer's Office. The proposed use of Federal Revenue Sharing Funds will be considered at the proposed budget hearing. The general public is encouraged to attend and participate at this hearing discussing proposed uses of Federal Revenue Sharing Funds.

NET ASSESSED VALUATION 252,000,000

FUND	BUDGET ESTIMATE	ESTIMATE OF FUNDS TO BE RAISED	PROPERTY TAX REPLACEMENT CREDIT	NET TAX RATE	FUND	BUDGET ESTIMATE	ESTIMATE OF FUNDS TO BE RAISED	PROPERTY TAX REPLACEMENT CREDIT	NET TAX RATE
Transit Operating	\$ 1,977,319	\$ 498,960	\$ --	.198	FUND	\$	\$	\$	
FUND					FUND				
FUND					FUND				
FUND					FUND				
FUND					Totals - County, City Town Local Funds				
FUND					Federal Revenue Sharing Trust Fund				
FUND					TOTALS	<u>\$1,977,319</u>	<u>\$ 498,960</u>	<u>\$ --</u>	<u>.198</u>

Taxpayers appearing shall have a right to be heard thereon. After the tax rates have been determined and presented to the county auditor not later than two days prior to the second Monday in September, and the rate fixed by the county tax adjustment board, or on their failure so to do, by the county auditor, ten or more taxpayers feeling themselves aggrieved by such rates, may appeal to the state board of tax commissioners for further and final hearing thereon by filing a petition with the county auditor on or before the tenth day after publication of the county auditor of tax rates charged, and the state board of tax commissioners will fix a date for hearing in this county.

_____, 19____

 (County Auditor, City Controller, Clerk-Treasurer)
 Charles H. Ruckman
 Comptroller

506

ID YEAR CO TYPE KEY

BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION

MONROE COUNTY, INDIANA

ESTIMATE OF MISCELLANEOUS REVENUE-TRANSIT OPERATING FUND
 FROM SOURCES OTHER THAN GENERAL PROPERTY TAXES
 FOR USE IN PREPARATION OF ESTIMATE OF FUNDS TO BE RAISED

ESTIMATED AMOUNTS TO BE RECEIVED

	A	X	B	X
	JULY 1, 1990 TO DEC. 31, 1990	STATE BOARD OF TAX COMM- SSIONERS	JAN. 1, 1991 TO DEC. 31, 1991	STATE BOARD OF TAX COMM- SSIONERS
OTHER TAXES:				
201 BANKS BLDG. AND LOAN	<u>\$8,000</u>		<u>\$8,000</u>	
202 AUTO/AIRCRAFT EXCISE	<u>\$33,000</u>		<u>\$23,100</u>	
203 CAGIT CERT. SHARES				
204 CAGIT PROP TAX REP CREDIT				
212 COIT	<u>\$39,293</u>		<u>\$115,545</u>	
LICENSES AND PERMITS				
3101 DOG LICENSES				
3201 BUILDING PERMITS				
3202 STREET AND CURB PERMITS				
INTERGOVERNMENTAL REVENUE				
1300 FED PMTS IN LIEU OF TAXES				
1121 FEDERAL MATCHING FUNDS				
1501 LIQUOR EXCISE				
1502 GALLONAGE DIST.				
1503 CIGARETTE TAX-GENERAL				
1504 CIGARETTE TAX TO CCIF				
1506 CIGARETTE TAX POLICE PENS				
1505 CIGARETTE TAX FIRE PENS				
1416 MOTOR VEH HWY DIST				
1417 LOCAL ROAD AND STREET				
1600 STATE PMTS/LIEU OF TAXES				
CHARGES FOR SERVICES				
2206 FIRE PROTECTION				
2501 DOG POUND				
MILK INSPECT FEES				
FINES AND FORFEITURES				
4101 COURT DOCKET				
4104 ORDINANCE VIOLATIONS				
MISCELLANEOUS REVENUE				
6100 INTEREST ON INVESTMENTS	<u>\$0</u>		<u>\$20,000</u>	
6200 RENTAL PROPERTY				
OTHER FINANCING SOURCES				
5201 TRANSFER/PKNG METER FUND				
5202 TRANSFER FROM CCIF				
5205 TRANSFER FROM UTILITY				
UMTA SECTION 9	<u>\$444,038</u>		<u>\$300,000</u>	
FARES	<u>\$40,402</u>		<u>\$185,000</u>	
ADVERTISING	<u>\$0</u>		<u>\$10,000</u>	
STATE PMTF	<u>\$338,522</u>		<u>\$250,000</u>	
UMTA SECTION 8	<u>\$27,624</u>		<u>\$8,000</u>	
9999 TOTAL COLUMNS A AND B	<u>\$930,879</u>		<u>\$919,645</u>	

BUDGET ESTIMATE - FINANCIAL STATEMENT - PROPOSED TAX RATE

Unit on Appeal:

BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION
 TRANSIT OPERATING FUND

MONROE COUNTY
 NET ASSESSED VALUATION: \$252,000,000

FUNDS REQUIRED FOR EXPENSES TO DECEMBER 31ST OF INCOMING YEAR	AMOUNTS USED TO COMPLETE PUBLISHED BUDGET	APPROPRIATING BODY	TAX ADJUSTMENT BOARD	CONTROL BOARD AND STATE TAX BOARD FINAL ACTION
1. TOTAL BUDGET ESTIMATE FOR INCOMING YEAR	<u>\$1,977,319</u>			
2. NECESSARY EXPENDITURES, JULY 1 TO DECEMBER 31 OF PRESENT YEAR, TO BE MADE FROM APPROPRIATION UNEXPENDED	<u>\$1,194,790</u>			
3. ADDITIONAL APPROPRIATION NECESSARY TO BE MADE JULY 1 TO DECEMBER 31 OF PRESENT YEAR	<u>\$55,000</u>			
4. OUTSTANDING TEMPORARY LOANS TO BE PAID NOT INCLUDED IN LINES 2 OR 3				
5. TOTAL FUNDS REQUIRED (ADD LINES 1,2,3,AND 4)	<u>\$3,227,109</u>			
FUNDS ON HAND AND TO BE RECEIVED FROM SOURCES OTHER THAN THE PROPOSED TAX LEVY				
6. ACTUAL BALANCE, JUNE 30 OF PRESENT YEAR	<u>\$1,754,595</u>			
7. TAXES TO BE COLLECTED, PRESENT YEAR (DECEMBER SETTLEMENT)	<u>\$340,000</u>			
8. MISCELLANEOUS REVENUE TO BE RECEIVED JULY 1 OF PRESENT YEAR TO DECEMBER 31 OF INCOMING YEAR (SCHEDULE ON FILE):				
A. TOTAL COLUMN A BUDGET FORM 2	<u>\$930,879</u>			
B. TOTAL COLUMN B BUDGET FORM 2	<u>\$919,645</u>			
9. TOTAL FUNDS (ADD LINES 6,7,8A, AND 8B)	<u>\$3,945,119</u>			
10. NET AMOUNT TO BE RAISED FOR EXPENSES TO DECEMBER 31 OF INCOMING YEAR (DEDUCT LINE 9 FROM LINE 5)	<u>(\$718,010)</u>			
11. OPERATING BALANCE (NOT IN EXCESS OF EXPENSE JANUARY 1 TO JUNE 30, LESS MISCELLANEOUS REVENUE FOR THE SAME PERIOD)				
12. AMOUNT TO BE RAISED BY TAX LEVY (ADD LINES 10 AND 11)				
13. PROPERTY TAX REPLACEMENT CREDIT FROM LOCAL OPTION INCOME TAX				
14. NET AMOUNT TO BE RAISED BY TAX LEVY (DEDUCT LINE 13 FROM LINE 12)				
15. LEVY EXCESS FUND APPLIED TO CURRENT BUDGET				
16. NET AMOUNT TO BE RAISED				
17. NET TAX RATE ON EACH ONE HUNDRED DOLLARS OF TAXABLE PROPERTY				

C. PROPOSED SALARY ORDINANCE

(FOR INFORMATION PURPOSES - CITY
COUNCIL ACTION NOT NECESSARY)