

ORDINANCE 89-28

An Ordinance Reviewing and Modifying the Budget of the  
Bloomington Public Transportation Corporation

WHEREAS, the Bloomington Public Transportation Corporation has forwarded a proposed budget to the Common Council for the year 1990; and

WHEREAS, the Bloomington Common Council is charged with the authority to review and modify said budget pursuant to I.C. 36-9-4-51;

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION I. The Common Council of the City of Bloomington has reviewed the attached budget of the Bloomington Public Transportation Corporation which is hereby incorporated by reference and makes no modification of said budget.

SECTION II. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

PASSED and ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this 26 day of July, 1989.

*James C. Register*  
JAMES C. REGISTER, President  
Bloomington Common Council

ATTEST:

*Patricia Williams*  
PATRICIA WILLIAMS, Clerk  
City of Bloomington

PRESENTED by me to the Mayor on this 27 day of July, 1989.

*Patricia Williams*  
PATRICIA WILLIAMS, Clerk  
City of Bloomington

SIGNED and APPROVED by me upon this 27 day of July, 1989.

*Tomilea Allison*  
TOMILEA ALLISON, Mayor  
City of Bloomington

SYNOPSIS

Indiana law calls for the Common Council to review and modify the budget of the Public Transportation Corporation. This ordinance constitutes the Council's review and modifications, if any, of the PTC budget for 1990.

Signed copies to:  
Auditor (certified)  
Controller  
PTC (Dave Gismet)  
File

**PROPOSED BUDGET**

**CALENDAR YEAR 1990**

**Bloomington Public  
Transportation Corporation**

CY1990 BUDGET  
FOR THE  
BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION

The CY1990 Budget for the Bloomington Public Transportation Corporation reflects the continuing commitment of the BPTC to improve the quality of its service to the public.

Again this year the BPTC continues to receive many requests for new services from the public. Mindful however, of the lack of certainty of Federal financial support for mass transit operations, the Directors of the BPTC have proceeded cautiously with additions to fixed route service. Primary emphasis has been on development of a consistency of service while seeking new economies available by becoming a more mature and stable system.

The CY1990 Budget does contemplate additional service hours. This month, the BPTC considers a plan for additional transit service in areas immediately adjacent to the Indiana University Campus. Continued rapid development of off-campus housing makes consideration of this service crucial, especially in light of the University's position not to extend Campus Bus services to these areas.

The Budget also counts on the continued growth of BT Access, the BPTC's specialized transportation service for the disabled. Each month, new clients are registered and new passengers continue to be added to the system. It is expected that this pattern will continue into 1990.

One of the major activities set to begin in the next few months is the forming of a Transit Development Plan for the Bloomington Urbanized Area. This Plan will measure the effectiveness of all of the community's public transportation assets, and seek to chart the development of these services for the next 10-15 years.

Some of the issues discussed will be the impact of transit service improvements on traffic and parking problems, the role of the City, University, and others in finding solutions, access to employment centers, especially in areas immediately outside of incorporated Bloomington, the BPTC's ability to react to a changing financial support system, and equipment and facility needs to support current and future services.

Added to the CY1990 Budget for the first time is Line 432 - Capital Improvement Fund. State Legislation passed this year for the first time gives Public Transportation Corporations the ability to set aside surplus amounts which result from efficiency of operation or greater than budgeted revenue generation into a non-reverting account. While not used to generate the local property tax rate, the inclusion of this item will allow the BPTC to become more self-sufficient in its Capital needs financing into the future.

As you know, the BPTC relies on many sources of income to operate the BT fixed route and BT Access demand-response systems. Over the past few years, the BPTC has increased significantly its non-tax (self generated) revenues, from less than \$100,000 in 1985 to an estimated almost \$300,000 this year. In addition, recent improvements in productivity have increased the BPTC's share of funding from the State of Indiana under the State's performance based funding program. Budgeting for the federal UMTA program is quite difficult however because the amounts of assistance available to the Bloomington Urbanized Area will not become known until this October. Although President Bush's budget did not specify cuts to the UMTA program, or for that matter any discretionary domestic program (he preferred that Congress make the choice of cuts), some reduction is expected in order to meet total expenditure limits.

Once again this situation requires that the BPTC conservatively estimate non-federal revenues from all sources. As always, if you have any questions, please call anytime.

**A. CY 1990 Expense Summary**

CALENDAR YEAR 1990 BUDGET SUMMARY

Operating Expenses

The following is a narrative explanation of those line items included in the proposed Bloomington Public Transportation Corporation Operating Budget for Calendar Year 1990.

BUDGET CLASS I

Line 111A - Salaries (Operators) \$ 431,320

48,958 service hours x \$8.81 per hour.

Line 111B - Salaries (Administrative) \$ 72,724

2 Operations Supervisors @ \$22,521/year max.  
= 45,042

1 Administrative Assistant @ \$19,257/year max.  
= \$19,257

1 PT Dispatcher/Supervisor @ \$8,425/year max.  
= \$8,425

Line 111C - Salaries (Maintenance) \$ 95,459

1 Maintenance Supervisor \$10.94 per hour  
x 2080 yearly hours x 1.14 overtime factor  
= \$25,940

1 Master Mechanic \$9.31 per hour  
x 2080 yearly hours x 1.10 overtime factor  
= \$21,301

1 Auto Serviceman \$8.43 per hour  
x 2080 yearly hours x 1.10 overtime factor  
= \$19,287

2 Part-Time Service Attendants \$8.43 per hour  
x 1560 yearly hours x 1.10 overtime factor  
= \$28,931

Line 111D - Salaries (Others) \$ 11,460

5 Directors @ \$1,200 each/year = \$6,000

1 PT Information Officer (for terminal) \$5.25/hr  
x 1040 = \$5,460

Line 121 - FICA	\$ 45,883
7.51% of \$610,963 (total salaries)	
Line 122 - PERF	\$ 41,240
6.75% of \$610,963 (total salaries)	
Line 123 - Health/Life Insurance	\$ 21,000
35 employees x \$50.00 max. per month	
Line 124 - Unemployment	\$ 3,150
same as 1989	
Line 126 - Uniforms	\$ 5,000
same as 1989	
Line 129 - Tool Allowance	\$ 540
Established in collective bargaining agreement	
SUBTOTAL BUDGET CLASS I	\$ 727,776
BUDGET CLASS II	
Line 21 - Office Supplies	\$ 1,800
1989 less 10%	
Line 23 - Parts	\$ 84,000
1989 plus 20%	
Line 231 - Tires	\$ 14,000
new line taken from parts	
Line 24 - Other Supplies	\$ 3,400
1989 less 10%	
Line 221 - Institutional	\$ 4,620
same as 1989	
Line 224 - Fuel/Oil	\$ 116,000
145,000 gal. @ \$.80 average per.	

Line 231 - Building Supplies \$ 1,575

same as 1989

SUBTOTAL BUDGET CLASS II \$ 225,395

BUDGET CLASS III

Line 31 - Professional Services \$ 180,000

Management services - fixed fee  
= \$65,000

Management services direct (travel, etc., at cost)  
= \$3,000

City of Bloomington (comptroller and legal)  
= \$28,000

BT Access contracted services  
= \$80,000

ADP (payroll services)  
= \$4,000

Line 33 - Printing \$ 12,128

same as 1989

Line 36 - Repairs/Labor \$ 20,300

1989 plus 20%

Line 321 - Telephone \$ 6,500

same as 1989

Line 322 - Postage \$ 1,508

same as 1989

Line 323 - Travel \$ 4,200

same as 1989

Line 332 - Advertising \$ 18,233

same as 1989

Line 341 - Insurance	\$ 95,400
1 million primary liability = \$29,000	
4 million excess liability = \$17,600	
Property damage = \$21,800	
Worker's Compensation = \$21,000	
Directors/officers liability = \$5,000	
Fire/Building = \$1,000	
Line 351 - Electricity	\$ 9,631
1989 plus 10%	
Line 353 - Water/Sewer	\$ 1,666
same as 1989	
Line 354 - Gas	\$ 8,100
same as 1989	
Line 361 - Building Maintenance	\$ 3,638
same as 1989	
Line 391 - Dues and Subscriptions	\$ 2,896
reflects annual dues for Indiana Transportation Association and American Public Transit Association	
Line 394 - Work-Study	\$ 1,950
30% match requirement for 1,300 hours	
SUBTOTAL BUDGET CLASS III	\$ 366,150



BUDGET CLASS IV

Line 442 - Equipment

\$ 4,980

anticipates purchase of new computer equipment

Line 443 - Building Fund

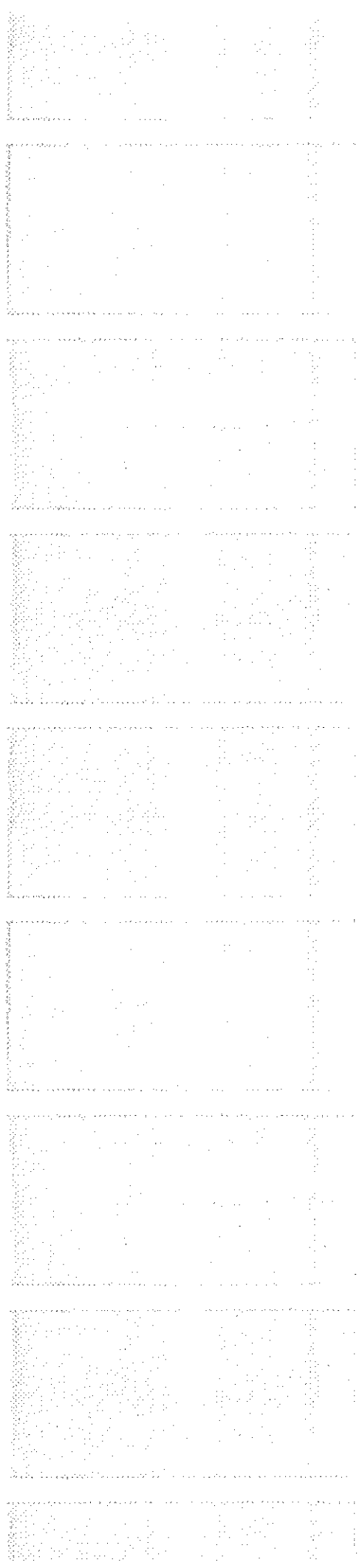
\$ 0

SUBTOTAL BUDGET CLASS IV

\$ 4,980

TOTAL OPERATING

\$1,324,301



**B. State Board of Accounts  
Budget Forms**

ORDINANCE FOR APPROPRIATIONS AND TAX RATES

Be it Ordained by the ~~County Council~~ BPTC Board of Directors, Indiana: That for the expenses of the ~~County~~ BPTC government and its institutions for the year ending December 31, 1990, the sums of money shown on Budget Form 4-A are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition for the purposes of raising revenue to meet the necessary expense of county, city or town government, tax rates are shown on Budget Form 4-B and included herein. Two (2) copies of Budget Forms 4-A and 4-B for all funds and departments are made a part of the budget report and submitted herewith.

BPTC Board of Directors

APPROVED BY:

COMMON COUNCIL

TOWN BOARD OF TRUSTEES

Presented to the County Council of \_\_\_\_\_ County, Indiana, and read in full for the first time this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

This ordinance shall be in full force and effect from and after its passage and approval by the Common Council and Mayor. Adopted by the following vote on \_\_\_\_\_, 19\_\_\_\_.

This ordinance shall be in full force and effect from and after its passage and approval by the Town Board of Trustees. Adopted with the following vote on \_\_\_\_\_, 19\_\_\_\_.

Attest: \_\_\_\_\_ President County Council

County Auditor and/or Clerk of County Council

Presented to the County Council of \_\_\_\_\_ County, Indiana, and read in full for the second time, and adopted, this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_, by the following vote:

Table with 2 columns: Yea, Nay. Rows for Council Members.

Attest: \_\_\_\_\_ County Auditor and/or Clerk of County Council

Table with 2 columns: Yea, Nay. Rows for Council Members.

Approved by the Mayor, \_\_\_\_\_, 19\_\_\_\_.

Attest: \_\_\_\_\_ Mayor City Clerk or Clerk-Treasurer

Table with 2 columns: Yea, Nay. Rows for Town Board Members.

Attest: \_\_\_\_\_ Town Clerk-Treasurer

NOTICE TO TAXPAYERS OF BUDGET ESTIMATES AND TAX RATES

Notice is hereby given the taxpayers of County, City, or Town of Bloomington, Indiana, that the BPTC Board of Directors Bloomington, Indiana, at 1969 S. Henderson on July 18, 1989, at 5:30 ~~XX~~ p.m. will conduct a public hearing on the budget. Following this meeting, the aforementioned Council, Board of Trustees will meet at 800 E. Miller Dr. on July 25, 1989, at 5:30 ~~XX~~ p.m. to adopt the following budget.

BUDGET ESTIMATE

Complete detail of the budget estimates by fund and/or department may be seen at the County Auditor, City Controller, Clerk-Treasurer's Office. The proposed use of Federal Revenue Sharing Funds will be considered at the proposed budget hearing. The general public is encouraged to attend and participate at this hearing discussing proposed uses of Federal Revenue Sharing Funds.

NET ASSESSED VALUATION

FUND	BUDGET ESTIMATE	ESTIMATE OF FUNDS TO BE RAISED	PROPERTY TAX REPLACEMENT CREDIT	NET TAX RATE	FUND	BUDGET ESTIMATE	ESTIMATE OF FUNDS TO BE RAISED	PROPERTY TAX REPLACEMENT CREDIT	NET TAX RATE
Transit Operating FUND	\$ 1,324,301	\$ 471,431	\$ --	.23	FUND	\$	\$	\$	
FUND					FUND				
FUND					FUND				
FUND					FUND				
FUND					Totals - County, City Town Local Funds				
FUND					Federal Revenue Sharing Trust Fund				
FUND					TOTALS	\$ 1,324,301	\$	\$	

Taxpayers appearing shall have a right to be heard thereon. After the tax rates have been determined and presented to the county auditor not later than two days prior to the second Monday in September, and the rate fixed by the county tax adjustment board, or on their failure so to do, by the county auditor, ten or more taxpayers feeling themselves aggrieved by such rates, may appeal to the state board of tax commissioners for further and final hearing thereon by filing a petition with the county auditor on or before the tenth day after publication of the county auditor of tax rates charged, and the state board of tax commissioners will fix a date for hearing in this county.

506 3  
 ID YEAR CO TYPE KEY

CITY OR TOWN OF Bloomington PTC Monroe COUNTY, INDIANA

ESTIMATE OF MISCELLANEOUS REVENUE - Transit OperatinFUND  
 FROM SOURCES OTHER THAN GENERAL PROPERTY TAXES  
 FOR USE IN PREPARATION OF ESTIMATE OF FUNDS TO BE RAISED

	ESTIMATED AMOUNTS TO BE RECEIVED			
	-A- July 1, 19 <u>89</u> to Dec. 31, 19 <u>89</u>	-X- State Board of Tax Commissioners	-B- Jan. 1, 19 <u>90</u> to Dec. 31, 19 <u>90</u>	-X- State Board of Tax Commissioners
<b>OTHER TAXES:</b>				
0201 Intangibles Tax -- Banks and Building and Loan .....	6,476		8,000	
0202 Auto and Aircraft Excise Tax .....	28,016		33,000	
0203 CAGIT Certified Shares .....	-		-	
0204 CAGIT Property Tax Replacement Credit .....	-		XXXXXXXXXX	
0212 County Option Income Tax (COIT) .....	68,526		115,545	
<b>LICENSES AND PERMITS:</b>				
3101 Dog Licenses .....				
3201 Building Permits .....				
3202 Street and Curb Cut Permits .....				
<b>INTERGOVERNMENTAL REVENUE:</b>				
1300 Federal Payments in Lieu of Taxes .....				
1121 Federal Matching Funds .....				
1501 Liquor Excise Tax Distributions .....				
1502 Alcoholic Beverage Gallonage Tax Distribution .....				
1503 Cigarette Tax Distributions -- General .....				
1504 Cigarette Tax to CCIF .....				
1506 Cigarette Tax -- Police Pension Fund .....				
1505 Cigarette Tax -- Fire Pension Fund .....				
1416 Motor Vehicle Highway Distributions .....				
1417 Local Road and Street .....				
1600 State Payments in Lieu of Taxes .....				
<b>CHARGES FOR SERVICES:</b>				
2206 Fire Protection Contracts .....				
2501 Dog Pound Receipts .....				
Milk Inspection Fees .....				
<b>FINES AND FORFEITURES:</b>				
4101 Court Docket Fees .....				
4104 Ordinance Violations .....				
<b>MISCELLANEOUS REVENUE:</b>				
6100 Interest on Investments .....	-		20,000	
6200 Rental Property .....				
<b>OTHER FINANCING SOURCES:</b>				
5201 Transfer From Parking Meter Fund .....				
5202 Transfer From CCIF .....				
5205 Transfer From _____ Utility .....				
Federal Operating .....	300,000		300,000	
Fares .....	53,000		125,000	
Advertising .....	-		5,000	
State PMTF .....	243,000		243,000	
Federal Planning .....	8,800		8,800	
9999 Total Columns A and B .....	707,818		858,345	

NOTE: Col. A is for the period from July 1 to December 31 of the present year.  
 Col. B is for the period from January 1 to December 31 of the incoming year.  
 Cols. X are reserved for the State Board of Tax Commissioners adjustments.  
 (CAGIT) means County Adjusted Gross Income Tax.

503  
 ID YEAR CO TYPE KEY FUND

BUDGET ESTIMATE - FINANCIAL STATEMENT - PROPOSED TAX RATE

UNIT ON APPEAL  TAXING UNIT Bloomington PTC COUNTY Monroe  
 FUND Transit Operating NET ASSESSED VALUATION 203,330,415

(This form is to be prepared for each fund that requires either a tax rate or an appropriation.)

(NOT TO BE PUBLISHED)

FUNDS REQUIRED FOR EXPENSES TO DECEMBER 31st OF INCOMING YEAR:	AMOUNTS USED TO COMPUTE PUBLISHED BUDGET	APPROPRIATING BODY	TAX ADJUSTMENT BOARD	CONTROL BOARD AND STATE TAX BOARD FINAL ACTION
1. Total budget estimate for incoming year	1,324,301			<input type="checkbox"/>
2. Necessary expenditures, July 1 to December 31 of present year, to be made from appropriation unexpended	1,240,183			<input type="checkbox"/>
3. Additional appropriation necessary to be made July 1 to December 31 of present year	177,000			
4. Outstanding temporary loans to be paid not included in lines 2 or 3	-0-			
5. Total funds required (add lines 1, 2, 3 and 4)	2,741,484			
FUNDS ON HAND AND TO BE RECEIVED FROM SOURCES OTHER THAN PROPOSED TAX LEVY:				
6. Actual balance, June 30 of present year	1,482,913			
7. Taxes to be collected, present year (December Settlement)	173,834			
8. Miscellaneous revenue to be received July 1 of present year to December 31 of incoming year (Schedule on File):				
a. Total Column A Budget Form 2	707,818			
b. Total Column B Budget Form 2	858,345			
9. Total Funds (add lines 6, 7, 8a and 8b)	3,222,910			
10. Net amount to be raised for expenses to December 31st of incoming year (deduct line 9 from line 5)	(481,426)			
11. Operating balance (not in excess of expense January 1st to June 30, less miscellaneous revenue for same period)	1,000,000			
12. Amount to be raised by tax levy (add lines 10 and 11)	471,431			
13. Property Tax Replacement Credit from Local Option Tax	-0-			
14. NET AMOUNT TO BE RAISED BY TAX LEVY (deduct line 13 from line 12)	471,431			
15. Levy Excess Fund Applied to Current Budget	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	<input type="checkbox"/>
16. Net Amount to be Raised	471,431			<input type="checkbox"/>
17. Net Tax Rate on Each One Hundred Dollars of Taxable Property	.2319			<input type="checkbox"/>

Note: Please be sure total of amounts in line 2, 3 and 4 do not exceed total amounts in lines 6, 7 and 8a.

Prescribed by State Board of Accounts

BUDGET REPORT FOR

Budget Form 4-A (1981)

Record Unit Year  
014

CITY: \_\_\_\_\_, OR TOWN: \_\_\_\_\_, OR COUNTY: BPTC

YEAR 1990

	PRIOR YEAR ACTUAL DISBURSEMENTS	ORIGINAL PUBLISHED BUDGET APPROPRIATION	AMOUNT APPROVED BY		FINAL BUDGET AFTER REDUCTION ORDERED BY STATE BOARD OF TAX COMMISSIONERS
			LOCAL COUNCIL OR BOARD	TAX ADJUSTMENT BOARD	
[ ] FUND: <u>Transit Operating</u> [ ] DEPT: _____ 100000 PERSONAL SERVICES 200000 SUPPLIES 300000 OTHER SERVICES & CHARGES 400000 CAPITAL OUTLAY TOTAL		727,776			
		200,000			
		366,150			
		5,000			
		1,324,301			
[ ] FUND: _____      [ ] DEPT: _____ 100000 PERSONAL SERVICES 200000 SUPPLIES 300000 OTHER SERVICES & CHARGES 400000 CAPITAL OUTLAY TOTAL					
[ ] FUND: _____      [ ] DEPT: _____ 100000 PERSONAL SERVICES 200000 SUPPLIES 300000 OTHER SERVICES & CHARGES 400000 CAPITAL OUTLAY TOTAL					
TOTALS THIS PAGE		1,324,301			

Bloomington PTC

(Office, Board, Commission, Department, Institution or Fund)

(If City or Town Budget, Enter City or Town Name)

(If County Budget, Enter County Name)

For Calendar Year 19 90

	Items	Total Estimate	Approved
<b>1 PERSONAL SERVICES</b>			
Salaries and Wages			
111	Operators	431,320	
	Administrative	72,724	
	Maintenance	95,459	
	Others	11,460	
		610,963	
Employee Benefits			
121	FICA	45,883	
122	PERF	41,240	
123	Health/Life	21,000	
124	Unemployment	3,150	
126	Uniforms	5,000	
129	Tool Allowance	540	
		116,813	
Other Personal Services			
		-0-	
		727,776	
<b>2 SUPPLIES</b>			
Office Supplies			
021	Office Supplies	1,800	
		1,800	
Operating Supplies			
232	Parts	84,000	
231	Tires/Tubes	14,000	
<del>231</del>	<del>XXXX</del>	<del>XXXX</del>	
221	Institutional	4,620	
224	Fuel/Oil	116,000	
		218,620	
Repair and Maintenance Supplies			
231	Building	1,575	
		1,575	
Other Supplies			
024	Other	3,400	
		3,400	
		225,395	



		Items	Total Estimate	Approved
<b>3 OTHER SERVICES AND CHARGES</b>				
Professional Services				
031	Professional Serv.	180,000		
	Management 65,000			
	Management direct 3,000			
	COB 28,000		180,000	
	BT ACCESS 80,000			
	ADP 4,000			
Communication and Transportation				
321	Telephone	6,500		
323	Travel	4,200		
322	Postage	1,508		
			12,208	
Printing and Advertising				
331	Printing	12,128		
332	Advertising	18,233		
			30,361	
Insurance				
341	Casualty Insurance	95,400		
			95,400	
Utility Services				
351	Electricity	9,631		
353	Water/Sewer	1,666		
354	Gas	8,100		
			19,379	
Repairs and Maintenance				
362	Repairs/Labor	20,300		
361	Building Maintenance	3,638		
			23,938	
Rentals				
Debt Service				
Other Services and Charges				
391	Dues & Subscriptions	2,896		
394	Work-Study	1,950		
			4,846	
	Total Other Services and Charges		366,150	

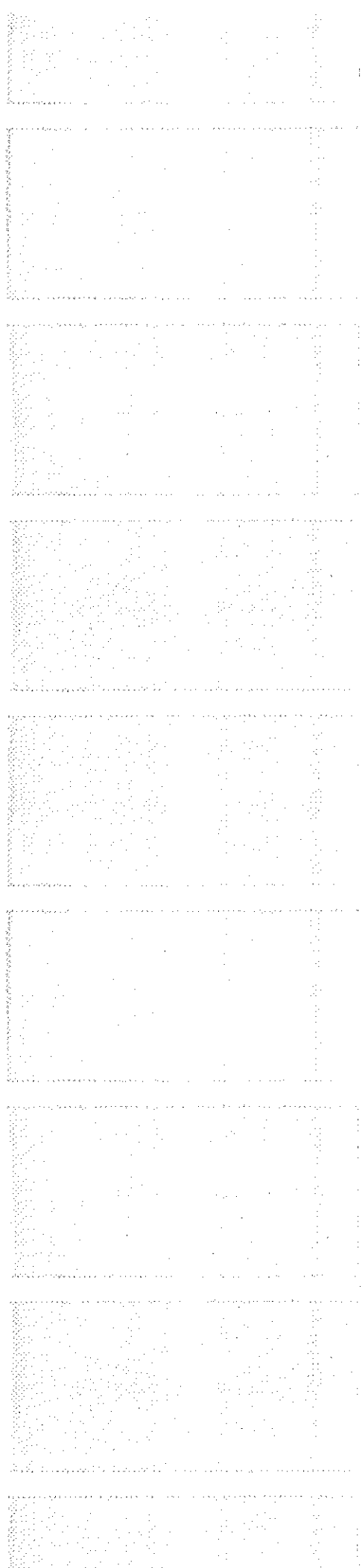
		Items	Total Estimate	Approved
4	CAPITAL OUTLAYS			
	Land			
	-----			
	-----			
	-----			
	-----			
	Buildings			
	443 Building Fund			
	-----			
	-----			
	-----			
	Improvements Other Than Building			
	-----			
	-----			
	-----			
	Machinery and Equipment			
	442 Equipment	2,500		
	-----			
	-----			
	-----		2,500	
	Other Capital Outlays			
	445 Office Equipment	2,480		
	-----			
	-----			
	-----		2,480	
	Total Capital Outlays		4,980	
	Total Budget Estimate		1,324,301	

(I) (We) hereby certify that the foregoing is a true and fair estimate of the necessary expense of the  
Bloomington Public Transportation Corporation  
(Name of Office, Board, Commission, Department, Institution or Fund)  
for the calendar year 1990 for the purposes therein specified.

Date this 25th day of July, 1989

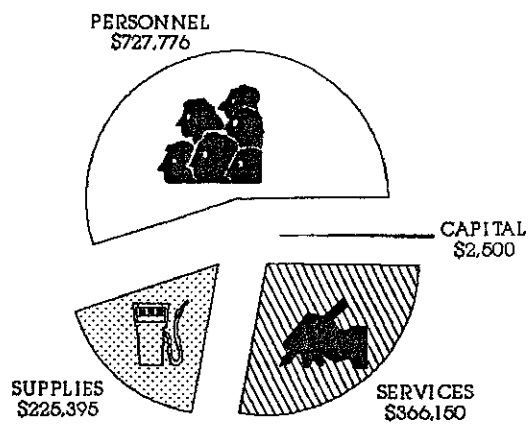
\_\_\_\_\_  
Chairman  
\_\_\_\_\_  
Vice Chairman  
\_\_\_\_\_  
Secretary  
\_\_\_\_\_  
Treasurer  
\_\_\_\_\_  
(Signature and Title of Officer(s) Director

**C. Proposed Salary Ordinance**



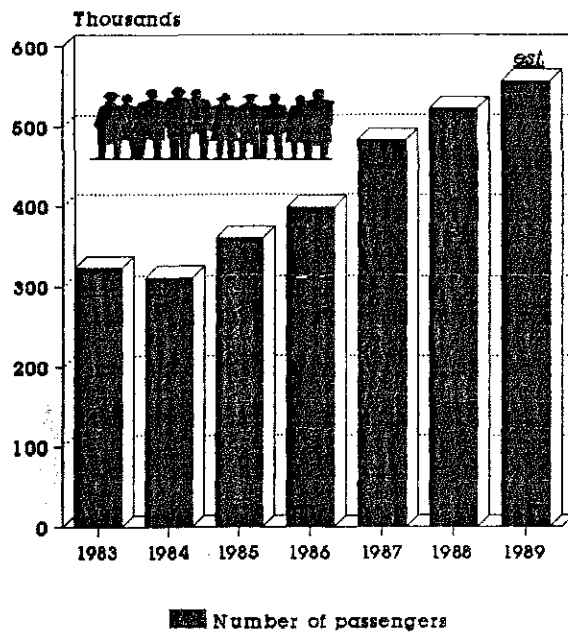
#### D. Support Graphs

CY 1990 EXPENSES  
BY CATEGORY



BLOOMINGTON PUBLIC TRANSPORTATION CORP.

**BLOOMINGTON TRANSIT  
TOTAL PASSENGERS BY YEAR**



**BT ACCESS  
TOTAL TRIPS BY MONTH**

