ORDINANCE 88-41

An Ordinance Reviewing and Modifying the Budget of the Bloomington Public Transportation Corporation

WHEREAS, the Bloomington Public Transportation Corporation has forwarded a proposed budget to the Common Council for the year 1989; and

WHEREAS, the Bloomington Common Council is charged with the authority to review and modify said budget pursuant to I.C. 36-9-4-51;

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION I. The Common Council of the City of Bloomington has reviewed the attached budget of the Bloomington Public Transportation Corporation which is hereby incorporated by reference and makes no modification of said budget.

SECTION II. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

PASSED and ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this 17 day of , 1988.

> PAM SERVICE, President Bloomington Common Council

ATTEST:

PRESENTED by me to the Mayor on this ${\it IS}$ 1988.

SIGNED and APPROVED by me upon this 18 1988.

> TOMILEA ALLISON, Mayor City of Bloomington

SYNOPSIS

Indiana law calls for the Common Council to review and modify the budget of the Public Transportation Corporation. This ordinance constitutes the Council's review and modifications, if any, of the PTC budget for 1989.

319 ned copies: 8/31/88 tetélétés Dave Llionet PTC

Bloomington Public Transportation Corporation

800 East Miller Drive Bloomington, Indiana 47401

(812) 332-5688

TO: City of Bloomington Common Council

DATE: August 3, 1988

FROM: David R. Gionet, General Manager

RE: BPTC CY1989 Tax Rate

At last evening's Regular Meeting, the BPTC Board of Directors conducted First Reading of the Calendar Year 1989 Budget and recommended a tax rate of \$.18. This compares to a 1988 tax rate of \$.225. The Board feels that the recommended rate will generate sufficient revenues to support the projected budget and, in addition, reduce local taxes. As usual if you have any questions, please call the office anytime.



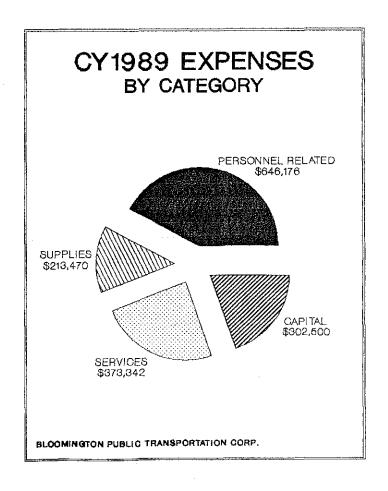
PROPOSED BUDGET

CALENDAR YEAR 1989

BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION

The CY1989 Budget for the Bloomington Public Transportation Corporation reflects the continuing commitment of the BPTC to improve the quality of its service to the public. In 1988, the BPTC received more requests for new fixed route services from the public than in any previous year. Mindful however, of the continuing uncertainty of Federal financial support for mass transit projects, the Directors of the BPTC have proceeded cautiously with additions to fixed route service. Primary emphasis has been on development of a consistency of service while continuing to seek new economies available by becoming a more mature and stable system.

Some additional hours of service have however been budgeted for. It is the consensus of the PTC that selected additional service hours will have positive effects on traffic flow and parking problems, especially near the Indiana Universuty campus. Thus, the 1989 budget contemplates slightly more than 2,200 additional hours of BT bus service or about 6% overall more than budgeted for CY1988.

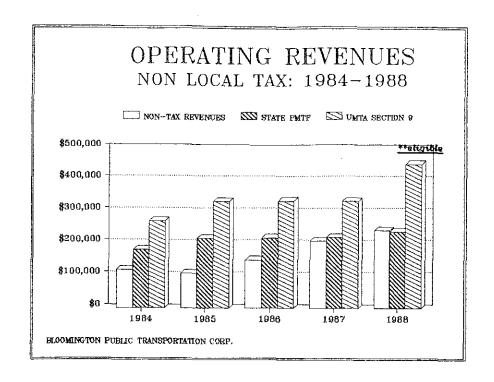


The CY1989 Budget also includes provisions for the first full year of operation for BT Access, the BPTC's specialized transportation service for the City's disabled. This service will be operated for the BPTC by a contractor and is a 24 hour advance notice, lift equipped van service. Start-up is planned for fall of 1988.

Also included under the \$1,535,488 total is \$300,000 to be devoted to the BPTC's Capital needs for the future. The average age of the BT bus fleet is advancing rapidly. Four of the fleet of fourteen buses were purchased prior to 1980. Starting with 1988 the BPTC has begun a program of phasing in replacement of the older vehicles two at a time as long as UMTA financial assistance remains available. We have received assurances that such assistance is indeed available for this coming year, and have budgeted accordingly.

The property tax rate advertised for the BPTC is set at \$.22. Be advised that this rate is a maximum; and the final local tax will likely be below this figure and also likely to be below the same figure for Calendar Year 1988. The final determination will be made at the Regular Meeting of the BPTC Board of Directors on Tuesday, August 2nd. That number will be available to you before our hearing on Thursday.

As you know, the BPTC relies on many sources of income to operate the BT bus system. In the past two years improvements have been shown in our ability to raise non-tax revenues (bus fares, advertising sales, interest income). In addition, because the BT system made marked gains in several operating performances areas; the State of Indiana has been increasing the BPTC's share of the Public Mass Transit Fund. Also, though we were expecting a large cut; UMTA Section 9 funds made available to the BPTC for operating purposes actually increased in CY1988 as a result of relaxed restrictions on these funds designated by Congress only for Urbanized Areas with populations of between 50,000 and 250,000.



While funding from these sources increased in CY1988, there is no guarantee, especially with UMTA funding, that these increases will continue or that we can even count on funding at 1988 levels. In fact, the administration's budget proposals if adopted, would result in deep cuts to UMTA Assistance at the local level. Unfortunately for us, the final outcome won't become known until the FFY 1989 federal budget is agreed upon this fall.

Though this uncertainty makes budgeting difficult, we are confident that we have put together a prudent and reasonable package for your review. As always, if you have questions, please call the office anytime.

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		A. CY 1989 EXPENSE SUMMARY
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1989 BUDGET SUMMARY

Operating Expenses

The following is a narrative explanation of those line items included in the proposed Bloomington Transit Operating Budget for calendar year 1988.

BUDGET CLASS I

Line 111A - Salaries (Operators)

\$364,995

37,980 service hours x \$8.43 per hour x 1.14 over time factor.

Line 111B - Salaries (Administrative)

\$78,098

- 2 Operations Supervisors @ \$21,449/year max. = 42,898
- 1 Administrative Assistant @ \$18,350/year max.
- = \$18,350
- 1 Dispatcher/Supervisor @ 16,850/year max.
- = \$16,850

Line 111C - Salaries (Maintenance)

\$94,243

- 1 Maintenance Supervisor \$10.66 per hour
- x 2080 yearly hours x 1.14 overtime factor
- = \$25,277
- 1 Master Mechanic \$8.91 per hour
- x 2080 yearly hours x 1.14 overtime factor
- = \$21,127
- 1 Auto Serviceman \$8.07 per hour
- x 2080 yearly hours x 1.14 overtime factor
- = \$19,136
- 2 Part-Time Service Attendants \$8.07 per hour
- x 1560 yearly hours x 1.14 overtime factor
- = \$28,703

Line 111D - Salaries (Others)

\$16,920

- 5 Directors @ \$1,200 each/year = \$6,000
- 1 PT Information Officer (for handicapped service) $$5.25 / hr \times 1040 = $5,460$
- 1 PT Information Officer (for terminal) \$5.25/hr
- x 1040 = \$5,460

Line 121 -	FICA	\$41,625
	7.51% of \$554,256 (total salaries)	•
Line 122 -	PERF	\$20,785
•	3.75% of \$554,256 (total salaries)	
Line 123 -	Health/Life Insurance	\$21,000
	35 employees x \$50.00 max. per month	
Line 124 -	Unemployment	\$3,150
	same as 1988	
Line 126 -	Uniforms	\$5,000
	same as 1988	
Line 129 -	Tool Allowance	\$360
	Established in collective bargaining agreement	
	SUBTOTAL BUDGET CLASS I	\$646,176
DIIDORM OT A	CC TT	
BUDGET CLA		
Line 21 -	Office Supplies	\$2,100
	same as 1988	
Line 23 -	Parts	\$85,000
	same as 1988	
Line 24 -	Other Supplies	\$3,675
	same as 1988	
Line 221 -	Institutional	\$4,620
	same as 1988 plus 10%	
Line 224 -	Fuel/Oil	\$116,500
	116,500 gal. @ \$1.00 average per. same as 1988	
Line 231 -	Building Supplies	\$1,575
	same as 1988	
	SUBTOTAL BUDGET CLASS II	\$213,470

HTM 7

Line 3	31 –	Professional Services	\$191,500
		NTS, Inc. (management services - fixed fee) = \$48,900	
		NTS direct (travel, etc., at cost) = \$4,000	
		City of Bloomington (comptroller and legal) = \$24,600	
		Contract E & H = \$110,000	
		ADP (payroll services) = \$4,000	
Line 3	3 -	Printing	\$12,128
		same as 1988 plus 10%	
Line 3	86	Repairs/Labor	\$17,000
		same as 1988	
Line 32	1 -	Telephone	\$6,500
		projected use including additional lines	
Line 32	2 -	Postage	\$1,508
		reflects recent increase in first class postage	
Line 32	3 -	Travel	\$4,200
•		same as 1988	
Line 33	2 -	Advertising	\$18,233
		1988 x 1.05	
Line 34	1 -	Insurance	\$94,750
		1 Mil liability = \$37,000	
		4 xs 1 (4 million excess liability @ = \$21,000 (\$1,400 per bus)	
		Property damage (2% of est. fleet valuation) = \$16,800	

	Worker's comp (1988 cost) = \$13,950	
	D/O Liability (1988 cost) = \$5,000	
	Fire/Bldg (1988 cost) = \$1,000	
Line 351 -	Electricity	\$8,756
	1988 plus 10%	
Line 353 -	Water/Sewer	\$1,666
	1988 plus 25%	
Line 354 -	Gas	\$8,100
	same as 1988	
Line 361 -	Building Maintenance	\$3,638
	1988 plus 10%	
Line 391 -	Dues and Subscriptions	\$3,413
	reflects annual dues for Indiana Transportation Association and American Public Transit Association	
Line 394 -	Work-Study	\$1,950
	30% match requirement for 1,300 hours	
	SUBTOTAL BUDGET CLASS III	\$373,342
BUDGET CLA	SS IV	
Line 442 -	Equipment	\$2,500
	same as 1988	
Line 445 -	Rolling Stock	\$300,000
	(if funding is available, fleet replacement program will continue according to schedule) Two Transit Coaches	
TOTAL OPER	ATING	\$1,535,488

B. PROPOSED SALARY ORDINANCE

ORDINANCE 88-13

AN ORDINANCE FIXING THE SALARIES OF APPOINTED OFFICERS AND EMPLOYEES OF THE BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION, MONROE COUNTY, INDIANA FOR THE YEAR 1989.

BE IT HEREBY ORDAINED BY THE BOARD OF DIRECTORS OF THE BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION, MONROE COUNTY, INDIANA, THAT:

SECTION I: From and after January, 1989, the Salaries and pay schedule for the following appointed officers and employees of the Bloomington Public Transportation Corporation be fixed at maximum as follows:

*Board Members	\$ 1,200
Operations Supervisor II	21,449
Operations Supervisor I	18,350
Administrative Assistant	18,425
Maintenance Supervisor	10.66/hr.
Dispatcher/Supervisor	16,850
Master Mechanic	8.91/hr.
Equipment Maintenance Mechanic	8.55/hr.
Bus Driver	8.43/hr.
Account Clerk III	8.20/hr.
Automotive Serviceman	8.07/hr.
Transit Service Attendant	8.07/hr.
Clerk Typist II	7.70/hr.
Information Officer	5.25/hr.

*Major non-tenured policy-making position.

SECTION II: The rates shown as wages and salaries for the positions listed above are the maximum rates, with the following conditions:

An employee who is transferred, reallocated, or promoted to a position in a pay grade higher than that of the class from which the employee is transferred shall be paid the job rate of the new classification.

An employee who is transferred to a position in a pay grade lower than that of the class from which the employee is transferred, shall be paid the job rate of the new classification.

The only exception shall be in the case of an employee hired before July 1, 1977, who previously received a job rate differential in excess of the maximum for his/her classification who shall keep such differential unless; demoted for disciplinary reasons, or at his/her election in lieu of layoff, or when upon transfer to a new job classification his/her pay rate would exceed that of the highest paid employee in the new classification.

ORDINANCE 88-13 PAGE 2

SECTION III: In addition, BPTC employees shall be eligible for benefits as outlined in the collective bargaining agreement with AFSCME, Local 2487-02.

Bus drivers assigned a student trainee will receive a \$.10 per hour pay premium through the duration of that training.

Employees working between the hours of 7 p.m. and 3 a.m. will be paid a premium of \$.10 per hour worked exclusive of other premiums.

All Full-time BPTC employees will be eligible for an incentive bonus program, to be funded in the calendar 1989 BPTC budget. The sum of all incentive payments distributed amongst the employees shall not exceed the fixed amount of \$7,500, and the maximum amount distributed to any one employee may not exceed \$300 for the calendar year.

Individual incentive payments will be determined using a performance evaluation system.

This ordinance shall be in full force and effect from and after its passage by the Board of Directors of the Bloomington Public Transportation Corporation.

PASSED AND ADOPTED by the Board of Directors of the Bloomington Public Transportation Corporation of the City of Bloomington, Indiana, this 16th day of August, 1988.

Introduced	

Raymond L. McConn, Chairman Bloomington Public Transportation Corporation

ATTEST:

Edward J. Kuntz, Secretary Bloomington Public Transportation Corporation

SYNOPSIS

This ordinance sets the maximum 1989 salary rate for all appointed officers and employees of the Bloomington Public Transportation Corporation.

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	Revenue Sharing Fund				BUDGET	ESTIMATE			·	
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		BUDGET STIMATE		PROPERTY TAX REPLACEMENT CREDIT	NET TAX RATE	F <u>UN</u> D		BUDGET ESTIMATE		PROPERTY TAX REPLACEMENT CREDIT
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Monroe

_ COUNTY, INDIANA

ESTIMATE OF MISCELLANEOUS REVENUE — <u>Transit</u> Fund FROM SOURCES OTHER THAN GENERAL PROPERTY TAXES FOR USE IN PREPARATION OF ESTIMATE OF FUNDS TO BE RAISED

	EST	MATED AMOUN	TS TO BE RECE	VED
	A. July 1, 19 <u>88</u> to Dec. 31, 19 <u>88</u>	-X- State Board of Tax Commissioners	.g. Jan. 1, †9 <u>89</u> Io Dec. 31, 19 <u>89</u>	-x- Stale Board of Tax Commissioner
OTHER TAXES: 0201 Intangibles Tax — Banks and Building and		Commissioners		Commissioner
Loan	-0-		8,000	
0202 Auto and Aircraft Excise Tax	10,241		33,000	
0203 CAGIT Certified Shares				
0204 CAGIT Property Tax Replacement Credit 0212 County Option Income Tax (COIT)	37,144		115,545	
LICENSES AND PERMITS:				
3101 Dog Licenses				
	·	<u> </u>		_ -
3201 Building Permils				
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3202 Street and Curb Cut Permits				
INTERGOVERNMENTAL REVENUE:				
1300 Federal Payments In Lieu of Taxes		ļ		
121 Federal Matching Funds	7,500		8,800	
501 Liquor Excise Tax Distributions			ļ	
1502 Alcoholic Beverage Gallonage Tax Distribution 1503 Cigarette Tax Distributions — General				
1504 Cigarette Tax to CCIF				
1506 Cigarette Tax — Police Pension Fund				
1505 Cigarette Tax — Fire Pension Fund				
1416 Motor Vehicle Highway Distributions		·		
1417 Local Road and Street			· · · · · · · · · · · · · · · · · · ·	\
CHARGES FOR SERVICES:				
2206 Fire Protection Contracts				
Milk Inspection Fees				
·				
FINES AND FORFEITURES:				
4101 Court Docket Fees				
4 TO4 Ordinance violations				
MISCELLANEOUS REVENUE:				
6100 Interest on Investments	-0-		20,000	
6200 Rental Property			ļ — — — — — — — — — — — — — — — — — — —	
OTHER FINANCING SOURCES:				
5201 Transfer From Packing Meter Fund 5202 Transfer From CCIF				
5202 Transfer From Utility				
Fares	24,560		125,000	
Advertising	1,060		5,000	
State PMTF	237,933		243,000	
Fed. Sect 9 Cap.	240,000	·	150,000	
Fed. Sect 9 Opr.	450,000		300,000	
	1 000 100		1 009 345	
9999 Total Columns A and B	1,008,438		1,008,345	

NOTE: Col. A is for the period from July 1 to December 31 of the present year.

Col. B is for the period from January 1 to December 31 of the incoming year.

Cols. X are reserved for the State Board of Tax Commissioners adjustments.

(CAGIT) means County Adjusted Gross Income Tax.

Prescribed by State Board of Accounts 503 1D YEAR CO TYPE KEY FUND	Hudget Form 4 B (Rev. 1985)
BUDGET ESTIMA UNIT ON APPEAL TAXING UNIT Bloomington Public FUND_Transit Operating	ATE - FINANCIAL STATEMENT - PROPOSED TAX RATE ic Transportation Corp. COUNTY Monroe NET ASSESSED VALUATION \$202,780,226 [0 5] prepared for each fund that requires either a tax rate or an appropriation.)
FUNDS REQUIRED FOR EXPENSES TO DECEMBER 31st OF INCOMING YEAR: 1. Total budget estimate for incoming year	AMOUNTS USED TO COMPUTE PUBLISHED BUDGET APPROPRIATING BODY ADJUSTMENT BOARD 1,535,488 1,119,948 0 0 2,655,436 1,155,212 225,659 1,008,438 1,008,345 3,397,654 (742,218) XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Prescribed by State Board of Accounts BUDGET REPORT FOR Bloomington Public Transportation Corporation TAXING UNIT 504 ID YEAR CO TYPE Monroe ____ ORIGINAL PUBLISHED BUDGET APPROPRIATION FINAL BUDGET AFTER REDUCTION ORDERED BY STATE BOARD OF TAX COMMISSIONERS AMOUNT APPROVED BY LOCAL COUNCIL OR BOARD TAX ADJUSTMENT BOARD FUND: Transit Operating DEPARTMENT: FUNCTION: 100000 PERSONAL SERVICES 646,176 200000 SUPPLIES 231,470 300000 OTHER SERVICES AND CHARGES 373,342 400000 CAPITAL OUTLAY 302,500 9999 TOTAL 1,535,488 FUND: DEPARTMENT; FUNCTION: 100000 PERSONAL SERVICES 200000 SUPPLIES 300000 OTHER SERVICES AND CHARGES 400000 CAPITAL OUTLAY 9999 TOTAL FUND: _ DEPARTMENT: 100000 PERSONAL SERVICES 200000 SUPPLIES 300000 OTHER SERVICES AND CHARGES 400000 CAPITAL OUTLAY 9999 TOTAL

FUND_____(ONLY IF DEPARTMENTALIZED)

BUDGET ESTIMATE FOR

Bloomington Public Transportation Corporation (Office, Board, Commission, Department, Institution or Fund)

(If City or Town Budget, Enter City or Town Name)

(If County Budget, Enter County Name)

For Calendar Year 19 89

	 1	Tatal	
	Hamp	Total	A
	Items	Estimate	Approved
PERSONAL SERVICES	Ì		1
Salaries and Wages			
Bus Operators	 364,995]	•
Administration	 78,098	_	ì
Maintenance	 94,243	_)
Other	 16,920	-	
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Employee Benefits			
FICA	 41,625		i
PERF	 20,785	-	j
Health/Life		- [
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Unemployment	 3,150	-	
Uniforms	 5.000	91,920	
Tool Allowance	360	1	!
Other Personal Services		İ	Ì
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Total Personal Services	 		
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Office Supplies Office	 2,100	-	
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Operating Supplies	114		
Fuel/Oil	 116,500		
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Repair and Maintenance Supplies		ļ	
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Bldg. Materials	 1,575		
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Other Supplies Institutional Other	 4,620 3,675		
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		8,295	
Total Supplies		213,470	

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Professional Services		į		
Management		48,900	_	1
Paratransit		110,000	_	
Other COB		24,600	_	
ADP		4,000	_	
NTS Direct		4,000	191,500	
Communication and Transportation			ļ	
Communication and Transportation Telephone		6,500		į i
Postage		1,508	_	
Travel		4,200	-	1
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Printing and Advertising			į	
Printing		12,128		
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nsurance		1	1	•
Casualty Insurance		94.750	_	V
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D. SUPPORT GRAPHS

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