

UTILITIES SERVICE BOARD MEETING

04/11/2022

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CALL TO ORDER

Board President Ehman called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Boardroom at the City of Bloomington Utilities Service Center, 600 East Miller Drive, Bloomington, Indiana.

Board members present: Amanda Burnham, Jean Capler, Seth Debro, Jeff Ehman, Megan Parmenter, Jim Sherman, Scott Robinson (ex officio)

Board members absent: Kirk White

Staff present: Tom Axsom, Jane Fleig, James Hall, Vic Kelson, Holly McLaughlin, Phil Peden, Brad Schroeder, LaTreana Teague, Michelle Waldon, Chris Wheeler

Guests present: Bob Cummins, Chuck Cooksey

MINUTES

Board member Burnham moved, and Board Member Debro seconded the motion to approve the minutes of the March 28 meeting. Motion carried, six ayes.

CLAIMS

Burnham moved, and Debro seconded the motion to approve the Standard Invoices: Vendor invoices submitted included \$861,611.51 from the Water Utility, \$1,794,416.89 from the Wastewater Utility, \$500.00 from the Water Sinking Fund, \$117,058.35 from the Stormwater Utility, and \$722,504.09 from the Stormwater Construction Fund.

Motion carried, six ayes. Total claims approved, \$3,496,090.84.

Burnham moved, and Debro seconded the motion to approve the Utility Bills:

Utility invoices submitted included \$106,083.43 from the Water Utility and \$88,639.63 from the Wastewater Utility.

Motion carried, six ayes. Total claims approved: \$195,443.06.

Burnham moved, and Debro seconded the motion to approve the Wire Transfers, Fees, and Payroll in the amount of \$485,955.73. Motion carried, six ayes.

Burnham moved, and Debro seconded the motion to approve the Customer Refunds: Customer refunds submitted included \$335.53 from the Water Fund and \$413.12 from the Wastewater Fund.

Motion carried, six ayes. Total claims approved: \$748.65.

CONSENT AGENDA

CBU Director Kelson presented the following items recommended by staff for approval:

- a. Holsapple Communications, LLC., \$6,000.00, PR consulting services for the Lead Service Line Inventory Program.
- b. Thieneman Construction, Inc., No change to nte: \$499,000.00, Extend expiration date of contract for Chemical Feed System Improvements at Blucher Poole WWTP.
- c. Mid-Valley Supply Co., \$4,460.00, Perform spill and overflow testing on three underground storage tanks at Dillman WWTP.
- d. Mitchell & Stark Construction, Inc., (\$3,733.00): new nte \$605,767.00, First amendment includes a credit for reducing the circuit breaker and wire of the chemical feed system at Monroe WWTP.
- e. Arcadis U.S., Inc., No change to nte: \$32,000.00, First amendment to extend the expiration date of the agreement for cybersecurity planning.

As no items were removed from the Consent Agenda by the Board, the agreements were approved. Total contracts approved: \$6,727.00.

REQUEST FOR APPROVAL OF AGREEMENT WITH DONOHUE & ASSOCIATES, INC.

Assistant Director - Engineering Schroeder presented the agreement for professional services for culvert inspection and repair at E. Kirkwood Ave. and N. Dunn St. The amount of the contract is not to exceed \$28,800.00.

Burnham moved, and Debroy seconded the motion to approve the agreement with Donohue & Associates, Inc. Motion carried, six ayes.

REQUEST FOR APPROVAL OF AGREEMENT WITH SMITH DESIGN GROUP, INC.

Assistant Director - Environmental Programs Hall presented the agreement for engineering services to review and design modifications to Residential Storm Grant applications. The amount of the contract is not to exceed \$30,000.00.

Burnham moved, and Debroy seconded the motion to approve the agreement with Smith Design Group, Inc. Motion carried, six ayes.

REQUEST FOR APPROVAL OF AGREEMENT WITH WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS, INC.

Hall presented the agreement for street sweeping analysis for Municipal Separate Storm Sewer System (MS4) compliance. The amount of the contract is not to exceed \$39,580.00.

Burnham moved, and Debroy seconded the motion to approve the agreement with Wood Environment & Infrastructure Solutions, Inc. Motion carried, six ayes.

REQUEST FOR APPROVAL OF RESOLUTION 2022-03

Schroeder presented the Resolution for a bid acceptance and contract award for the Monroe WTP Residuals Dewatering Improvements Project. Two bids were received and opened at the March 28 USB meeting. The lowest responsive and responsible bid submitted was Mitchell and Stark Construction Co., Inc., with a base bid amount of \$2,200,000.00.

Burnham moved, and Debro seconded the motion to approve Resolution 2022-03. Motion carried, six ayes.

REQUEST FOR APPROVAL OF AGREEMENT WITH WESSLER ENGINEERING, INC.

Schroeder presented the agreement for phase two of the SCADA asset management and master planning at Monroe WTP. Phase one was for wastewater. The amount of the contract is not to exceed \$29,500.00.

Burnham moved, and Debro seconded the motion to approve the agreement with Wessler Engineering, Inc. Motion carried, six ayes.

REQUEST FOR APPROVAL OF AGREEMENT WITH GRIPP, INC.

CBU Engineer Peden presented the agreement for the purchase of 20 Smart Cover meters for the wastewater system and installation and professional services. Smart Covers are meters that provide real-time data and alerts for wastewater levels in the sanitary sewer system. The amount of the contract is not to exceed \$127,885.00.

Burnham moved, and Debro seconded the motion to approve the agreement with Gripp, Inc. Motion carried, six ayes.

OLD BUSINESS: None

NEW BUSINESS: None

SUBCOMMITTEE REPORTS: Burnham reported that the Property and Planning Subcommittee reviewed two items before the regular USB meeting.

REQUEST APPROVAL FOR EASEMENT AT TUNNEL ROAD

City Attorney Wheeler presented a roadway and maintenance easement agreement that expands the existing easements on Tunnel Road at Lake Lemon. It expands the dominant landowners' rights to pave the gravel road crossing CBU property and expands the number of residents located on Tunnel Road who may use this easement and who, in turn, shall maintain the easement.

Burnham moved, and Debro seconded the motion to approve the easement. Motion carried, six ayes.

REQUEST APPROVAL OF MOU FOR SWITCHYARD PARK SEWER MAIN AND BERM AGREEMENT

Wheeler presented an MOU between CBU and the City of Bloomington Parks Department. The MOU is to delineate the rights and responsibilities between the two Departments for ongoing maintenance and operation of the sewer main running south along the east side of Switchyard park. Parks placed a large coal ash pile on the east side of Switchyard park on the property where the old Wee Willies restaurant was located. The coal ash is capped in accordance with IDEM requirements, creating a mound or “berm.” The westernmost portion of this berm sits on top of a CBU sewer main. The MOU discusses that Parks will be responsible for any and all additional expenses that CBU may incur as a result of the berm being located where it is whenever CBU needs to perform work on the sewer main.

Burnham moved, and Debro seconded the motion to approve the MOU with the Parks Dept. Motion carried, six ayes.

STAFF REPORTS:

Schroeder introduced Bryan Blake, Property Coordinator, in the Engineering Department.

Kelson introduced Michelle Waldon as interim Assistant Director - Finance.

Kelson reported that several CBU staff members would attend the Indiana Chapter of the American Water Works Association conference in Indianapolis on April 11-14.

PETITIONS AND COMMUNICATIONS: None

ADJOURNMENT: Burnham moved to adjourn; the meeting adjourned at 5:54 p.m.

Jeff Ehman, President

Date