

MEMORANDUM

**Community Advisory on Public Safety (CAPS) Commission
Monday, May 1, 2023, 12:30 p.m. – Allison Conference Room (#225),
401 N. Morton Street, Bloomington, Indiana**

The Regular Session meeting was called to order at 12:37 p.m.

Commission members present in person: Matthew Needler, Shelby Ford, Jason Michálek, Carolyn Leinenbach

Commission members absent: Nejla Routsong, Kamala Brown-Sparks, Tyler Shaffer

City staff present: Ash Kulak

Public present: Jim Shelton (Zoom) & Dave Askins

INTRODUCTION AND ROLL CALL

- Newly appointed Commissioner Carolyn Leinenbach was introduced.

APPROVAL OF AGENDA: Cm. Ford moved and it was seconded to approve the agenda. The motion was adopted by unanimous consent.

APPROVAL OF MINUTES: Cm. Ford moved and it was seconded to approve the minutes from 3 April 2023. The motion was adopted by unanimous consent.

REPORTS

Co-chairs:

- Cm. Needler reported watching the Alternative Public Safety Outreach Special Committee Town Hall Event and was looking forward to their report
- Cm. Ford had no report

Individuals:

- Cm. Michalek asked the Commission to consider the housing ideas from each mayoral candidate in the primary.

Committees:

- Cm. Michalek reported on the Town Hall event put on by the Alternative public Safety Outreach Special Committee.

Staff:

- Council staff welcomed new members and informed Commission about reversion requests for funding available until the end of 2023.

Co-Chair Ford suggested moving the Budget agenda item to Other Business.

Public: none.

NEW BUSINESS:

Scheduling Regular Meetings: Discussion was held regarding changing the regular schedule of meetings. Cms. discussed options for 3:00 to 4:30 p.m. or 5:30 to 7:00 p.m. on Mondays or Thursdays, based on availability of Cms. Availability was not fully known at this time in the meeting, so no vote was taken to change the schedule.

CAPS Annual Report to Council & 2-year review of Commission by Council: Discussion was held regarding what the annual report entails and what the 2-year review, pursuant to Ordinance 20-20 will look like. Cm. Michalek wants to ensure compliance with ordinance. Cm. Leinenbach volunteered to start working on draft annual report and asked about Commission's structure. Cm. Needler asked about getting more involved. Cm. Ford suggested having work session meetings as well as regular sessions. Cm. Ford asked council staff about the logistics and timeline of the report and review.

OTHER BUSINESS:

START Program Update: Cm. Michalek updated Commission on meeting with director and explained START program to new members. Cm. Ford requested someone from START program to come to a Regular Session as a guest speaker to talk for 20 minutes. Cm. Michalek suggest they attend via Zoom.

Juneteenth Event: Due to Cm. Brown-Sparks's absence, this item was tabled to the June 1, 2023 Regular Session.

TOPIC SUGGESTIONS FOR FUTURE AGENDAS:

Budget Proposals for 2024: Discussion was held about reversion requests of up to \$1,000. Cms. Ford & Leinenbach suggested a fall community event. Cm. Needler would like to use requested dollars for other town hall events. Cm. Michalek suggested using half of requested reversion dollars for Juneteenth event and the other half for fall outreach and a general research fund.

Deaf Club: Due to Cm. Brown-Sparks's absence, this item was tabled to the June 1, 2023 Regular Session.

Implicit Bias Training: Due to Cm. Brown-Sparks's absence, this item was tabled to the June 1, 2023 Regular Session.

Updating Procedures & Bylaws: Cm. Ford suggested for Cms. to review proposed and adopted bylaws for next meeting and vote on them by next meeting. Council staff differentiated the materials included in the packet, adopted bylaws from drafts and other proposals that were never formally voted on. Cm. Ford suggested working on bylaws in google drive and finalizing during work sessions. Cm. Ford suggested a one-page narrative on where Commission should keep its focus. Cm. Leinenbach suggested the deadline for

bylaws to be voted on be by the annual report. Cm. Needler requested a section in the agenda on ideas to pursue and research.

TOPICS FOR FUTURE AGENDAS:

Cm. Needler's suggestion: Cm. Needler proposed conducting research about first responders. Cm. Leinenbach also suggested nurses be part of this research.

Scheduling, continued: Discussion on scheduling resumed, as all Cms.'s availability became known. Cms. informally agreed to regularly meet on first Thursdays for Regular Sessions from 5:30 to 7:00 p.m. and third Thursdays for Work Sessions from 3:00 to 4:30 p.m. Members of Research Committee requested next meeting be changed to May 11, 2023.

Meeting adjourned.

Memorandum prepared by:
Ash Kulak, Staff