

## AGENDA

### UTILITIES SERVICE BOARD MEETING

Utilities Service Board Room  
City of Bloomington Utilities  
600 E Miller Dr.  
Bloomington, Indiana 47402

Amanda Burnham, President  
Megan Parmenter, Vice President  
Jeff Ehman  
Seth Debro  
Jim Sherman  
Kirk White  
Molly Stewart  
Jim Sims, ex officio  
Scott Robinson, ex officio

This meeting may be attended electronically via Zoom by using the following link:

Join Zoom Meeting

<https://bloomington.zoom.us/j/87429222903?pwd=V3JHe1XofDMRXuGAXoV2pOmGiRkVaa.1>

Meeting ID: 874 2922 2903

Passcode: 871534

Monday, December 4, 2023

#### **4:45 p.m. Administrative Subcommittee**

- Burnham, Chair
- Parmenter
- Stewart
- (alternate) Debro

- I. Call to order
- II. USB Officer Selection for 2024
- III. USB Subcommittee Selection for 2024
- IV. Petitions and communications\*
- V. Adjournment

\* Public comment will be limited to 5 minutes per person

**Utilities Service Board**  
**President Amanda Burnham/Vice President Megan Parmenter**  
**2023 Subcommittees**

<b>Administrative</b>	<b>Staff</b>	<b>Responsibilities</b>
<b>Burnham</b> Parmenter Stewart (Debro)	Kelson Havey Wheeler	<ul style="list-style-type: none"> <li>● Structure and organization of the Board and committees.</li> <li>● Review of agreements with other governmental bodies.</li> <li>● Nominations, outside legal and consulting agreements.</li> <li>● Customer complaints and policy review.</li> <li>● Review of rules and regulations for water, wastewater and stormwater.</li> </ul>
<b>Engineering</b>		
<b>Debro</b> Ehman White (Burnham)	Peden Kelson Hall	<ul style="list-style-type: none"> <li>● Expansion review.</li> <li>● New equipment.</li> <li>● Day-to-day engineering of operations and maintenance.</li> </ul>
<b>Environmental</b>		
<b>Ehman</b> Debro Stewart (Sherman)	Hendon Zaiger Kelson	<ul style="list-style-type: none"> <li>● Review environmental aspects of issues and initiatives, and water and energy conservation.</li> <li>● Make implementation and other recommendations to the full board. Organize meetings as needed.</li> <li>● Pretreatment permits.</li> </ul>
<b>Finance</b>		
<b>Parmenter</b> Burnham Sherman (Ehman)	Waldon Havey Kelson	<ul style="list-style-type: none"> <li>● Review of bond issues.</li> <li>● Review of Rate increases.</li> <li>● Review of Budgets and Salaries for submission to Common Council. Review of contracts.</li> </ul>
<b>Property &amp; Planning</b>		
<b>White</b> Ehman Sherman (Stewart)	Peden Blake Hall	<ul style="list-style-type: none"> <li>● Property use acquisition and/or divestment.</li> <li>● Review of master plans. Boundary adjustments and neighbor relations.</li> <li>● Review of rebates.</li> <li>● General planning.</li> <li>● Additions to the system.</li> </ul>

**CHAIR**

( ) Alternate

Revised March 2023