

**MEMORANDUM**

**Bloomington Common Council – Hiring Committee**

**Bloomington City Hall, Hooker Conference Room, 401 N. Morton Street, Bloomington, Indiana**

**Wednesday, June 26, 2024**

NOTE: Formal minutes are not produced for committee meetings; however the following summarizes actions taken at the following meeting of the Hiring Committee.

Meeting called to order: 10:00am

**Chair:** Hopi Stosberg

**Councilmembers present:** Hopi Stosberg, Andy Ruff

**Councilmembers present via Zoom:** none

**Councilmembers absent:** Isabel Piedmont-Smith

**City staff, officials, and guests present:** Stephen Lucas, Deputy Clerk Susan Stoll

**Topics Discussed:**

The committee met for the purpose of discussing and preparing for the hiring process in order to fill the position of Council Attorney/Administrator in the Council Office.

MOTION: Stosberg moved and Ruff seconded to approve the job description for Human Resources to publish.

ACTION: The motion was approved by voice vote.

ACTION: Stosberg adjourned the meeting.

**Adjournment:** 10:39am

Memorandum prepared by:

Clerk Nicole Bolden

City of Bloomington

*Note: this memo was revised and reposted on July 15, 2024.*