

UTILITIES SERVICE BOARD MEETING

7/15/2024

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CALL TO ORDER

Board President Parmenter called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting took place in the Utilities Service Boardroom at the City of Bloomington Utilities Service Center, 600 East Miller Drive, Bloomington, Indiana.

Board members present: Megan Parmenter, Seth Debro, Molly Stewart, Amanda Burnham, Jim Sherman, Kirk White, David Hittle

Board members absent: Jeff Ehman, Matt Flaherty

Staff present: Chris Wheeler, Dan Hudson, Matt Dabertin, Holly McLauchlin, Matt Havey, Katherine Zaiger, Jane Fleig

PETITIONS AND COMMUNICATIONS:

Customer Lily Frankland was on Zoom to appeal a bill, however, the video and audio were not working properly, so City Attorney Wheeler asked Frankland to come back to the USB meeting in 2 weeks. Frankland agreed and Parmenter assured customer that meeting details would be communicated to Frankland.

MINUTES

Board member Sherman moved, and Board Vice President Debro seconded the motion to approve the minutes of the 7/01/2024. Motion carried, six ayes.

CLAIMS

Sherman moved, and Debro seconded the motion to approve the Standard Invoices: Vendor invoices included \$237,581.45 from the Water Fund, \$6,159.17 from the Water Construction Fund, \$677,093.39 from the Wastewater Fund, \$474,915.76 from the Stormwater Fund.

Motion carried, six ayes. Total claims approved: \$1,395,749.77.

Sherman moved, and Debro seconded the motion to approve the Utility Bills:

Invoices included \$111,107.73 from the Water Fund and \$27,970.01 from the Wastewater Fund.

Motion carried, six ayes. Total claims approved: \$139,077.74.

Sherman moved, and Debro seconded the motion to approve the Wire Transfers,

Fees, and Payroll:

Parmenter asked about Chase fees. Assistant Director Havey explained that it represented the fee from customers paying bill with a credit card. Parmenter estimated that it would be approximately \$360,000 per year based on what is being reviewed today. The board would like CBU to start collecting that fee from customers at the time of bill payment instead of spreading it out amongst rate payers starting 01/01/2025. Havey will look into the requirements.

Motion carried, six ayes. Total approved: \$746,380.93.

Sherman moved, and Debro seconded the motion to approve the Customer

Refunds: Customer Refunds included \$65.73 from the Water Fund, \$2,913.65 from the Wastewater Fund. Board member White asked for clarification why these refunds occurred. Havey read the reason from each line on the spreadsheet in the Google drive folder. Most were inactive accounts with credit balance. White asked that this information be available publicly.

Motion carried, six ayes. Total refunds approved: \$3,207.63.

CONSENT AGENDA

CBU Interim Director - Zaiger presented the following items recommended by staff for approval:

- a. PEI Maintenance - \$10,000.00 - On call service Storage Tanks and Fuel Systems
- b. MacAllister - \$15,000.00 - On call service and maintenance of all CBU generators

Consent agenda was approved as presented. Total approved: \$25,000.00.

REQUEST APPROVAL OF SERVICE AGREEMENT WITH GRIPP

Environmental Coordinator Dabertin presented this agreement with Gripp. The summary on the cover memo was incorrect. This agreement is for maintenance, repairs, and website access for 20 Smart Cover Level Sensors which measure water level in manholes for sewer overflow and I&I (inflow and infiltration).

Sherman moved, and Debro seconded the motion to approve the \$57,055.85 agreement. Motion carried, six ayes.

REQUEST APPROVAL OF AMENDMENT NO.2 TO AGREEMENT WITH ETICA

Engineer Fleig presented the second amendment to the agreement with Etica for Drainage Improvements from Dunn/Kirkwood to Indiana/6th. The original change order was last year and related to the Army Corps of Engineers permit and unexpected historical requirements. The current amendment is for mitigation work also related to the historical requirements. The permit requires that CBU salvage limestone from the original culvert, mill it, and use it as veneer in the new culvert. It will not look exactly the same. This substantially changes the scope of work but the company has experience, particularly with the increased documentation and publicizing.

White asked for clarification that this was an Army Corps permit requiring historical preservation. Fleig said that there is always an Army Corps permit required when working in the waterway/watershed but with every other project on this culvert, a general permit was sufficient. Because this project is in a historic district and can be seen (other projects were fully enclosed) this project was flagged for an individual permit. CBU started the permitting process in August of 2023 but did not receive the permit with requirements specified until June 2024. White noted that the contractor Milestone could be seen stackgin the limestone neatly and noted that this is a neat project, although it comes with significant expense. White asked how the project would be publicied and recommended working with local media, IU Archives, Monroe County Historical Society, and a public sign or plaque at the site. Parmenter suggested social media posts. Fleig mentioned that Mia Williams from IU is helping to meet the publicizing requirements of the permit.

White noted that originally, Indiana Ave would be open for IU's move in date. Fleig said the delays in permitting and the added scope of work would cause a delay in reopening the road. The new date from contractor Milestone is August 29th, weather permitting. The only other option was to shut down the project until next summer; board agreed delay is the better option. Milestone is working an expedited schedule, for instance they were pouring concrete this past Saturday. There will be an amendment to the Milestone agreement at a later board meeting. White reiterated that information to the public, specifically why Indiana Ave opening was delayed, would be beneficial.

Board member Burnham State asked what entity declared this area as a historic district. Fleig responded that it was an Indiana state entity, not local City or County.

Sherman moved, and Debroy seconded the motion to approve the NTE \$23,835.00 amendment (agreement total NTE \$401,285.00). Motion carried, six ayes.

REQUEST APPROVAL OF AMENDMENT NO.3 TO AGREEMENT WITH DONOHUE

Capital project Manager Hudson presented the third amendment to the agreement with Donohue for the design of chemical feed lines at the Monroe Water Treatment Plant. This amendment is for changing from overhead bridge to a shallow trench, the related slope protection, and adding 2 chemical day tanks.

Sherman moved, and Debroy seconded the motion to approve the \$26,100.00 amendment (agreement total NTE \$230,200.00). Motion carried, six ayes.

REQUEST APPROVAL OF CHANGE ORDER NO.1 TO AGREEMENT WITH MERRELL

Zaiger presented the first change order to agreement with Merrell Bros for dredging Miller-Showers Park. The sludge is more dense with a higher percent solids than anticipated. The estimated dry tons for the project has moved from 150 to 500. The cost for each dry ton beyond 150 was reduced from \$2,696 to \$1,728 due to needing a less intensive dewatering.

Burnham asked if the other bids came in closer to the new total. Zaiger responded that there was only one other bidder; their bid was lower, but they were non-responsive. Alos, there is perhaps not much interest in doing a difficult and highly visible public dredging project. Burnham noted that this is the first time CBU is dredging Miller-Showers and that it may be easier next time. Zaiger agreed and added that the hydrodynamic separators were full and allowing sediment to get into ponds. Those are now on a regular maintenance schedule so it should be a very long time before Miller-Showers will need to be re-dredged.

Sherman moved, and Debroy seconded the motion to approve the \$604,800.00 change order (agreement total NTE \$1,024,150.00). Motion carried, six ayes.

REQUEST APPROVAL OF STREET SWEEPING MOU BETWEEN CBU AND PUBLIC WORKS

Zaiger presented the Memorandum of Understanding between CBU and Public works regarding street sweeping operations, transfer of assets, and where spoils are deposited. Parmenter read the majority of the MOU out loud. Stewart asked if CBU staff was happy with the MOU; Zaiger affirmed. White asked if this was in the 2024 budget; Zaiger affirmed. Burnham asked for

clarification on cleaning up after events. Zaiger said CBU's goal with street sweeping was to keep waterways clean and therefore any planned events could be handled by CBU. Call outs, such as after an auto accident, and paving projects would be handled by Public works as those are more about the safety of City streets.

White asked if CBU will have the equipment and staff to clean inlets after storms; right now many inlets are full of debris from the June storm event. Zaiger responded that CBU is already the City department that gets customer requests to clean out inlets and that a clogged inlet is more likely to be served with shovels rather than the sweeper. Generally, CBU had enough staff and equipment, although a severe storm like Monroe County experienced in June may overwhelm current resources. The goal is that regular sweeping routes that are based on leaves, particulates, trash, etc will result in less clogged inlets. Parmenter reminded City and County residents that they can help by clearing drains also.

Sherman moved, and Debro seconded the motion to approve the MOU. Motion carried, six ayes.

OLD BUSINESS: None.

NEW BUSINESS: White noted that the generator maintenance contract is timely and asked if the June storm event disrupted power at the plants and how CBU responded. Zaiger said that yes, all 3 plants had power disruptions and ran on generators for a time. Blucher was back to grid power about 12 hours after the storm and had no issues. Dillman was on generator power for less than 24 hours, pumped wastewater to the EQ basin, and moved that water into treatment after grid power was restored. Monroe was the most challenging. Some pumps were discovered to work off generator power, but staff was able to switch to another pump. Getting to the plant was impossible for some, including an electrician, due to trees in the road. CBU was able to maintain water services the entire time and monitor pressure through the system. There were pressure fluctuations which have consequences such as potential main breaks. The South Central Booster Station and Service Center both run off one generator; although it is well maintained, it overheated and had to be shut down for a period of time.

Zaiger extended kudos to CBU plant operators, staff, and everyone in T&D. Many worked hard, including long hours and overnight work. It was obvious in this stressful time that the staff cares about the utility.

White reiterated that appreciation and asked how the board can help CBU for future emergencies. He said it was remarkable that it was many hours before the plants got power, particularly as the MWTP is the only water source for the County. White expressed gratitude that a message about not having enough water to put out a fire was unnecessary. White encouraged CBU to act on lessons learned during this emergency. Does the board need to bring in Duke Energy, buy more generators, build bigger tanks, or add infrastructure? He suggested a subcommittee meeting to dive deeper.

SUBCOMMITTEE REPORTS: Parmenter said the Finance subcommittee looked at a draft 2025 budget. Staff tried to simplify the format to help all customers and other stakeholders understand CBU's proposed budget. The board is encouraged to send feedback to Frank in the

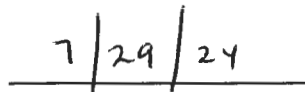
next 1-2 weeks. A budget will be presented to the full board at the 07/29/2024 meeting and to the City Council the week of 08/26/2024.

STAFF REPORTS: Zaiger welcomed Hanna Bretz and Joshua Farmer to the CBU staff. Also, congratulations to Zach Burnworth for passing the test for the Wastewater Operator Class 4 certification.

PETITIONS AND COMMUNICATIONS: Parmenter asked staff to request credit card fee reimbursement from Sanitation which is billed using the CBU bill.

ADJOURNMENT: Parmenter adjourned the meeting at 6:03 p.m.


Megan Parmenter, President


Date