

**UTILITIES SERVICE BOARD MEETING
10/21/2024**

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CALL TO ORDER

Board President Parmenter called the regular meeting of the Utilities Service Board to order at 5:01 p.m. The meeting took place in the Utilities Service Boardroom at the City of Bloomington Utilities Service Center, 600 East Miller Drive, Bloomington, Indiana.

Board members present: Megan Parmenter, Kirk White, Seth Debro, Molly Stewart, Jeff Ehman, Amanda Burnham, Jim Sherman, David Hittle, Matt Flaherty

Board members absent: None

Staff present: Matt Havey, Kat Zaiger, Steven Stanford, Chris Wheeler, Hector Ortez Sanchez, Mark Menefee, Phil Peden, Jane Fleig, Daniel Frank

Guests present: None

PETITIONS AND COMMUNICATIONS: None

APPEAL OF DENIAL FOR SANITARY WILL SERVE REQUEST: 5510 W STATE ROAD 48

No representative was present so the item was not addressed.

MINUTES

Board Vice President Debro moved, and Board member White seconded the motion to approve the minutes of the 10/7/2024. Motion carried, six ayes

CLAIMS

Board member Sherman moved, and Debro seconded the motion to approve the

Standard Invoices: Vendor invoices included \$454,622.65 from the Water Fund, \$6,485.00 from the Water Construction Fund, \$1,328,379.64 from the Wastewater Fund, \$5,254.63 from the Stormwater Fund.

Motion carried, six ayes. Total claims approved: \$1,794,741.92.

Sherman moved, and Debro seconded the motion to approve the Utility Bills:

Invoices included \$122,048.51 from the Water Fund and \$89,909.63 from the Wastewater Fund.

Motion carried, six ayes. Total claims approved: \$211,958.14.

Sherrman moved, and Debro seconded the motion to approve the Wire Transfers, Fees, and Payroll for \$467,604.89. Motion carried, six ayes.

Sherman moved, and Debro seconded the motion to approve the Customer

Refunds: Customer Refunds included \$1,162.24 from the Wastewater Funds, and \$61.04 from Sanitation

Motion carried, six ayes. Total refunds approved: \$1,223.25

Board member Stewart arrived at 5:04

CONSENT AGENDA

CBU Director - Zaiger presented the following items recommended by staff for approval:

- a. Harrell-Fish, Inc., \$10,000.00, On-call services for HVAC, plumbing, and pump services
- b. Brehob Corporation, \$9,195.00, Annual inspections of cranes at all CBU plants

Consent agenda was approved pending Controller approval. Total approved: \$19,195.00

REQUEST APPROVAL OF AMENDMENT TO MOU BETWEEN ITS AND CBU FOR UPGRADES TO BLUCHER POOLE WASTEWATER TREATMENT PLANT

Assistant City Attorney - Wheeler presented the amendment, noting that there was an increase in the price of the original Memorandum of Understanding (MOU) that was signed at the prior meeting. The increase was due to additional parts and labor charges that were not included in the initial quote, which led to an increase in the total for the MOU. Sherman noted the statement "Whereas since the approval of this MOU, the parties have been advised of additional expenditures that are necessary in an additional amount not to exceed \$49,177.90" and questioned if the wording was correct. Wheeler clarified that the "additional" should be struck and advised Parmenter should initial and date next to the change before signing the amendment.

Sherman moved, and Debroy seconded the motion to approve Amendment No.1 to the MOU between CBU and ITS with the addition of striking the word 'additional' from the second to last Whereas. Motion carried, seven ayes.

REQUEST APPROVAL OF CHANGE ORDER NO.2 WITH MILESTONE CONTRACTORS, LP FOR THE CLEAR CREEK CULVERT RECONSTRUCTION, DUNN STREET TO INDIANA AVENUE

CBU Utilities Engineer - Fleig presented the change order noting that the project was nearing completion, and that it adds an additional \$12,232.32 that will cover additional sewer work in the Dunn Meadow area. During construction it was discovered that a prior project in the area installed a splitter manhole in the sewer line to split sewer flow between 6th St. and the new Clear Creek Culvert infrastructure that has been installed. The initial project was side tracked by the three large power lines that supply Indiana University campus and previously ran through that area. Fleig advised that adjustments have been made to the elevation of the sewer line and the current 12" temporary pipe has been replaced with 24" permanent line, which will help split the flow as was originally designed. Fleig advised that the new total of the contract will be \$3,941,871.37. Ehman questioned the difference in numbers on the change order that was included in the packet. Wheeler advised that the memo page Ehman is referencing was from a previous change order and was included in the packet in error. Ehman questioned how a sewer splitter works. Fleig advised that it is an 8' manhole that is fed by a 24" pipe coming from upstream. Inside the manhole is a weir that splits the flow between the two pipes that feed towards Indiana Ave. and the Clear Creek Culvert. Fleig noted that she has never observed the flow when it was high enough to truly split the flow 50/50, but that is the intention. When the

splitter was initially installed, there were concerns at the time about splitting too much flow to the existing culvert at that time. Board member White noted that the splitter was likely installed during the initial “Big Dig” project around 2000 as a temporary solution until subsequent work on the Clear Creek Culvert could be completed.

Debro moved, and White seconded the motion to approve Change Order No.2 with Milestone Contractors, LP. Motion carried, seven ayes.

OLD BUSINESS: None

NEW BUSINESS: None

SUBCOMMITTEE REPORT: None

STAFF REPORTS: Zaiger advised the Reverse Auction for the 2025 chemical purchases will take place in the Service Center Boardroom on October 30th, from 10:30am to 2:30pm. Parmenter requested a reminder of the process. Havey advised that CBU uses E-Bridge to source chemical suppliers who present their products at the auction. The vendors bid their chemicals and the clock resets every time a bid is received, and once no other bids are received the auction is completed in that way for each chemical.

PETITIONS AND COMMUNICATIONS: None

ADJOURNMENT: Parmenter adjourned the meeting at 5:18 pm

Megan Parmenter, President

Date