

**MINUTES
BOARD OF PUBLIC WORKS
January 14, 2025**

A Regular Meeting of the Board of Public Work was held **Tuesday January 14, 2025, at 12:30 p.m.** in the Council Chambers (RM# 115) of City Hall at the Showers Building, 401 N. Morton Street, Bloomington, Indiana and via Zoom by using the following link

<https://bloomington.zoom.us/j/86422696969?pwd=Q6DJtHI7XmanNQFluYkU0Jc3XIZ09R.1>

Meeting ID: 864 2269 6969 Passcode: 867163

Members in Attendance:

Kyla Cox Deckard, President
Elizabeth Karon, Vice President
James Roach, Secretary

Employees in Attendance:

Adam Wason, Public Works
Miranda Beaver, Public Works
Aleksandrina Pratt, Legal
Chaz Mottinger, Economic & Sustainable Development

I. MESSAGES FROM BOARD MEMBERS

II. PETITIONS AND REMONSTRANCES

III. CONSENT AGENDA

- 1. Minutes 12.03.2024**
- 2. Minutes 12.17.2024**
- 3. Minutes 12.30.2024**
- 4. Resolution 2025-01 Pili's Taco Truck #3**
- 5. ~~Resolution 2025-02 Outdoor Dining Agreement 2025~~**
- 6. Approval of Payroll**

Karon requested that the Resolution 2025-02 Outdoor Dining Agreement be moved to the New Business Agenda as Item #1. Karon motioned to approve the updated Consent Agenda. Roach seconded. Cox Deckard called roll, all in favor, motion passed.

IV. NEW BUSINESS

1. Resolution 2025-02 Outdoor Dining Agreement 2025

Chaz Mottinger, ESD, presented the Resolution 2025-02 Outdoor Dining Agreement 2025 for approval. The City of Bloomington Department of Economic & Sustainable Development is requesting approval of the 2025 Parklet Program guidelines that will pertain to a new Ordinance 2025-02 that City Council will be voting on at their January 22, 2025 meeting. These guidelines outline the implementation logistics required to have a safe and cohesive parklet program for the 2025 extended outdoor dining season. Karon would like an explanation of what the Board of Public Works is approving and what the City Council is approving. Mottinger stated that the Board is approving the Resolution itself, which include all of the guidelines for the program. The only guideline that has changed from previous years is increased compliance with the Americans with Disabilities Act. Wason stated that the Council approves the program and the Board approves the guidelines. Wason expanded that the guidelines, dates and locations are the focus of the Board. Cox Deckard asked about the beautification options. Cox Deckard wanted to know if the restaurants are getting approval. Mottinger replied that the City Commission authorized the options, but that if they would like any art in the right of way, these must be approved by the Board of Public Works. Roach questioned how often this resolution will need to be approved. The last one was done in June of 2020. Wason stated that this will be more on an annual basis. Mottinger stated that the Council was reapproving the ordinance every year, because it contained dates. This new ordinance does not, this means that we can adjust the resolution's dates and guidelines through the Board every year, but the program approval will stay in place. Karon made a motion to approve Resolution 2025-02 Outdoor Dining Agreement 2025. Roach seconded. Cox Deckard called roll, all in favor, motion passed.

2. Approve Contract with Walker Consultants for Parking Rate Study

Adam Wason, Public Works, presented a Contract with Walker Consultants for Parking Rate Study for approval. This study will provide the City officials a thorough analysis and comprehensive proposal to make the necessary financial increases/adjustments of all current parking rates, fines and fees for downtown, neighborhoods and garages. This rate study also will include a proposal of why the parking services division should implement new meter technology, explore pay by phone, LPR, and the possibility of gateless garages. Focus groups and surveys will be conducted on current parking rates and fines with partners, neighborhoods, downtown businesses, and the public. Neighborhood and garage parking rates were reviewed by the Desman Design Management study in 2018. In 2021, all parking operations units were merged into the Parking Services Division, and all fines, fees and rates structures need to be reevaluated as a result. After the evaluation committee reviewed the two proposals received, it was rated through a scoring matrix, and Walker Consultants receive the highest point total. Walker Consultants are being selected to be the vendor of choice which also had the lowest cost proposal. Cox Deckard asked where this information will come back to and what the next steps in the process is. Wason responded that it will need to go to all of the appropriate commissions and Boards. After that, the gathered information and set rates will be presented to the Council for an ordinance change. Karon motioned to Approve the Contract with Walker Consultants for Parking Rate Study. Roach seconded. Cox Deckard called roll, all in favor, motion passed.

V. STAFF REPORTS & OTHER BUSINESS

Adam Wason, Public Works, presented a staff report. Wason presented on the snow efforts for the 36 hour snow fall. Wason extends his thanks for Karon's appreciative comments on the efforts. Wason reported that Street and Fleet crews were on rotating 12 hour shifts to cover the needs of the City. The City of Bloomington extends a thanks to the downtown hotels for all of their help accommodating city employees so that we could stay up and running. The street crews put in 90 to 100 hours in 8 days. Wason also thanked Public Safety and all other City work crews that remained operational during this time. Public Works would like to extend our condolences to the family of John Langley. Langley was a retired Public Servant with over 30 years in his field. His legacy will live on in Public Works.

VI. APPROVAL OF CLAIMS

Karon made a motion to approve the Claims in the amount of \$1,500,117.23. Roach seconded. Cox Deckard called roll, all in favor, motion passed.

VII. ADJOURNMENT

Accepted By:



Kyla Cox Deckard, President



Elizabeth Karon, Vice President

Not Present

James Roach, Secretary

Date: 2-25-2025

Attest to:

