

**MEMORANDUM**  
**Bloomington Common Council - Special Committee on Council Processes**  
**Bloomington City Hall, Allison Conference Room #225, Bloomington, Indiana**  
**Monday, March 10, 2025**

NOTE: Formal minutes are not produced for committee meetings; however, the following summarizes actions taken at the meeting of the Special Committee on Council Processes.

Meeting called to order: 12:15 pm

**Chair:** Isabel Piedmont-Smith

**Councilmembers present:** Isabel Piedmont-Smith, Sydney Zulich

**Councilmembers present via Zoom:** Matt Flaherty, Courtney Daily (arrived at 1:05 p.m.)

**Councilmembers absent:** None

**City staff, officials, and guests present:** Lisa Lehner, Deputy Clerk Jennifer Crossley

**Topics Discussed:**

1. Agenda review and approval
2. Proposal: Councilmember liaisons to boards and commissions (Zulich, Piedmont-Smith)  
*See draft proposal in packet*
  - a. Discussion and possible revisions
  - b. Public comment
  - c. Vote on forwarding proposal to full Council
3. Discussion: Allowing presentation and discussion of legislation at first reading
  - a. Problem we are trying to solve  
Draft problem statement: *Currently, ordinances only receive one guaranteed time between initial discussion (which may raise legitimate points) and final vote. Such time may be necessary to consult with staff, further study an issue, and/or consult with constituents.*
  - b. Discussion
  - c. Public comment
  - d. Next steps
4. Deliberation sessions with the public
  - a. Propose topic and format to Council President?
  - b. Committee to help with meeting preparations?
5. Planning to tackle other priorities
  - a. Internal Council procedures:
    - Who is allowed to put what in Council packets
    - Process of working on legislation with staff and colleagues
    - Guidelines for working with staff in general
  - b. Boards and Commissions
    - Code of conduct
    - Annual report templates
  - c. Equity in city government
  - d. Other?
6. General public comment
7. Adjournment

ACTION: Piedmont-Smith adjourned the meeting.

**Meeting ended:** 1:46pm

Memorandum prepared by:  
Deputy Clerk Jennifer Crossley  
City of Bloomington