

# Board of Public Works Meeting

## May 6, 2025



The City will offer virtual options, including CATS public access television (live and tape-delayed) and

Public comments and questions will be encouraged via Zoom or [bloomington.in.gov](http://bloomington.in.gov) rather than in person

The City is committed to providing equal access to information. However, despite our efforts, at times, portions of our board and commission packets are not accessible for some individuals. If you encounter difficulties accessing material in this packet, please contact April Rosenberger at [april.rosenberger@bloomington.in.gov](mailto:april.rosenberger@bloomington.in.gov) and provide your name, contact information, and a link to or description of the document or web page you are having problems with.



## Board of Public Works Staff Report

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<b>Project/Event:</b>	2025 Granfalloon Main Stage Concert and Bloomington Handmade Market
<b>Petitioner/Representative:</b>	Gerard Pannekoek, IU Arts & Humanities Council Talia Halliday, Bloomington Handmade Market
<b>Staff Representative:</b>	Cassie Werne, Special Projects and Operations Manager
<b>Date of Event:</b>	Saturday, June 7, 2025
<b>Date of Board Meeting:</b>	Tuesday, May 6, 2025

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### Report:

Presented by the IU Arts and Humanities Council and inspired by legendary Hoosier author Kurt Vonnegut Jr., Granfalloon brings together musicians, artists, thinkers, and good people from all walks of life for a celebration of art, ideas, and community.

Granfalloon is presented concurrently and in partnership with the Bloomington Handmade Market. The Granfalloon Main Stage Concert and Bloomington Handmade Market will take place Saturday, June 7 with setup beginning Friday, June 6 at 9am and teardown continuing through Sunday, June 8 at 9am.

Requested right of way closures include:

- For Granfalloon Mainstage Concert –
  - Kirkwood closed between Walnut and Lincoln;
  - Washington closed between 100 N alley and 100 S alley;
  - parking reserved on 100 N Lincoln to alley and 200 S Lincoln;
  - parking reserved in 6th/Lincoln Parking Lot
- Bloomington Handmade Market –
  - 6th Street closed & Kirkwood closed between Walnut and College

The following plans are included in the application:

- Site plan
- Maintenance of traffic plan
- Timeline of event
- Emergency Action Plan
- Waste Management Plan
- Notification Letters

2 weeks prior to the event, event organizers will submit the following:

- Certificate of Liability Insurance
- Alcohol licenses/permits for vendors dispensing/selling



**CITY OF BLOOMINGTON  
BOARD OF PUBLIC WORKS  
RESOLUTION 2025-033  
Grandfalloon Festival and Handmade Market**

WHEREAS, the Board of Public Works is empowered by Indiana Code § 36-9-6-2 to supervise the streets, alleys, sewers, public grounds, and other property of the City of Bloomington (“City”);

WHEREAS, the Grandfalloon Mainstage Concert and Bloomington Handmade Market is organizing their events on Friday June 6, 2025 through Sunday June 8, 2025, to take place on portions of Kirkwood Avenue, Washington Street, and 6<sup>th</sup> Street; and

WHEREAS, the Granfalloon Mainstage Concert and Bloomington Handmade Market has requested that the Board of Public Works allow them to close portions of Kirkwood, Washington Street, 6<sup>th</sup> Street, and alleyways as designated on their maps; and

WHEREAS, Granfalloon Mainstage Concert and Bloomington Handmade Market has agreed to comply with the special event requirements listed in this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PUBLIC WORKS THAT:

1. The Board of Public Works declares the above-described event to be an approved Special Event for purposes of Chapters 4.16, 4.28 and 4.30 of the Bloomington Municipal Code.
2. The City of Bloomington Board of Public Works (hereinafter “City”) declares that Granfalloon Mainstage Concert and Bloomington Handmade Market may close the 100 Block of W. Kirkwood Ave. (between Walnut and College); the 100-200 block of E. Kirkwood Ave (between Walnut and Lincoln); the 100 block of N Washington to the 100 block of S Washington (from the South border of the Alleyway that passes between CVS and Baked! to the North border of the Alleyway that passes between First United Methodist Church and the Graduate Hotel); and the 100 block of W. 6<sup>th</sup> Street (between Walnut and College), all of which is included on the attached application marked as **Exhibit A**, incorporated into this Resolution by reference. These locations will be closed beginning at 9:00 a.m. Friday, June 06, 2025 until 9:00 a.m. on Sunday, June 07, 2025 for the purpose of staging the Granfalloon Mainstage Concert and Bloomington Handmade Market for the general public.
3. Granfalloon Mainstage Concert and Bloomington Handmade Market shall work with City of Bloomington Parking Enforcement regarding a requested closure of any parking spaces. Parking Enforcement shall post "No Parking" signs at appropriate parking spaces at least 24 hours in advance of their closure.
4. Granfalloon Mainstage Concert and Bloomington Handmade Market shall obtain, and place at their own expense, any security measures which are deemed prudent and necessary by the Police Department which may include, but are not limited to: anti-vehicle barriers or protection; pedestrian barriers; and other engineering controls or personnel as deemed appropriate.
5. The City of Bloomington will provide and set up barricades not before 6:00 p.m. on June 03, 2022. The barricades will be removed by 3:00 a.m. on Sunday, June 05, 2022.
6. Granfalloon Mainstage Concert and Bloomington Handmade Market shall clean up the affected area before, during and after the event. Clean-up shall include, but not be limited to, removal of all “no parking” signs posted for the event, the removal of any and all food and/or drink, picking up all trash and

**RESOLUTION 2025-33**

litter, sweeping up any and all broken glass, and collect all trash can/receptacles. Clean-up shall be completed by 9:00 a.m. on June 8, 2025.

7. By granting permission to utilize City property to facilitate this activity, the City also waives the City Noise Ordinance in accordance with Section 14.09.070 of the Bloomington Municipal Code, and therefore amplified sound and music may be played during the hours of 10:00 a.m. and 11:00 p.m. on Saturday, June 07, 2025.
8. Granfalloon Mainstage Concert and Bloomington Handmade Market shall be responsible for obtaining any and all required permits, including, but not limited to, alcohol permits, as well as being responsible for all legal and financial expenditures.
9. Granfalloon Mainstage Concert and Bloomington Handmade Market shall provide the City with a General Liability Certificate of Insurance in the amount of, at least, \$1,000,000 per occurrence and \$2,000,000 aggregate. Such Certificate shall list the City of Bloomington as an additional insured and shall be provided to the City at least two weeks prior to the event.
10. Granfalloon Mainstage Concert and Bloomington Handmade Market shall be solely responsible for any and all licenses or permissions relating to copyright or intellectual property required for any art or performance at the festival.
11. Granfalloon Mainstage Concert and Bloomington Handmade Market shall be responsible for notifying the general public, public transit and public safety agencies of the street closing in advance by notice at least 48 hours in advance.
12. On the day of the event, bollards will be blocking Kirkwood Avenue to all motor vehicles. Granfalloon Mainstage Concert and Bloomington Handmade Market must remove and replace the bollards in order to bring their festival items into certain streets. The Department of Public Works shall loan bollard tools to the event organizers on the last business day prior to the event. Granfalloon Mainstage Concert and Bloomington Handmade Market are responsible for using the tools to manage bollard removal/reinstallation throughout the course of their event, including making sure the bollards are properly seated and locked. Granfalloon Mainstage Concert and Bloomington Handmade Market organizers are responsible for returning the bollard tools to the Department of Public Works on the business day following the event. Should Granfalloon Mainstage Concert and Bloomington Handmade Market organizers fail to return the bollard tools to the Department of Public Works, they will be charged Six Hundred and Fifty Dollars (\$650.00).
13. Granfalloon Mainstage Concert and Bloomington Handmade Market shall be responsible for developing, enacting, and enforcing an Emergency Action Plan covering emergencies, including but not limited to weather related emergencies, that may arise during the course of the event, a copy of which Granfalloon Mainstage Concert and Bloomington Handmade Market agree to submit to the City at least two weeks prior to June 6<sup>th</sup>, 2025.
14. In the event Granfalloon Mainstage Concert and Bloomington Handmade Market allows mobile food vendor units, as defined by Bloomington Municipal Code Chapter 4.28, and/or pushcarts, as defined by Bloomington Municipal Code Chapter 4.30, to locate inside of their Special Event area, the following additional conditions shall specifically apply to any mobile food vendor units and/or pushcarts:
  - a. Shall obtain a permit from the Monroe County Health Department;
  - b. If a spark, flame or fire is used, an open burn permit from Bloomington Fire Department shall be obtained;
  - c. Shall not attach any portion of their unit or cart to a building, tree, telephone pole, streetlight pole, traffic signal pole or fire hydrant;
  - d. Shall not use any public electrical outlet;

- e. Shall only be permitted to utilize a private electrical outlet if a licensed electrician has provided written documentation that said outlet is capable of handling the unit or pushcart’s electrical needs;
  - f. Shall serve their food and beverages in containers that do not allow the food or beverages to fall onto the street or sidewalk.
  - g. If utilizing a grill or device that results in a spark, flame or fire shall do the following: locate at least 20 feet away from a building; provide a barrier between the grill or device and the public; not allow the spark or flame to exceed 12 inches in height; and have a fire extinguisher within reaching distance;
  - h. Shall contain an approved grease interceptor or grease trap;
  - i. If a generator is utilized, the generators shall not exceed 70dBa;
  - j. Shall maintain the food storage areas in a manner that are free from rats, mice, flies and other insects or vermin.
15. In consideration for the use of the City’s property and to the fullest extent permitted by law, Granfalloon Mainstage Concert and Bloomington Handmade Market, for itself, its officers, directors, agents, employees, members, successors and assigns, does hereby indemnify and hold harmless the City of Bloomington, the Board, and the offices, agents and employees of the City and the Board from any and all claims, demands, damages, costs, expenses or other liability arising out of bodily injury or property damage (collectively “Claims”) which may occur as a result of the use of said property, including, but not limited to, any claim or claims brought by third parties, whether or not sounding in tort or contract.
16. \_\_\_\_\_, by signing this agreement, represents that they have been fully empowered by proper action of the entity to enter into the agreement and has authority to do so.

**ADOPTED THIS THE 6th DAY OF MAY, 2025.**

**BOARD OF PUBLIC WORKS:**

\_\_\_\_\_  
Kyla Cox Deckard, President

\_\_\_\_\_  
Elizabeth Karon, Vice President

\_\_\_\_\_  
James Roach, Secretary

ALL TERMS AND CONDITIONS CONTAINED IN THIS RESOLUTION 2025-32 ARE ACCEPTABLE AND AGREED TO BY VENDOR:

**Granfalloon Mainstage Concert and  
Bloomington Handmade Market:**

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Printed Name, Title



City of Bloomington Public Works (BPW)  
bloomington.in.gov

401 N Morton ST Suite 120  
PO Box 100  
Bloomington IN 47404

City Permit #: SE2025-0004  
Application Date: 4/7/2025

Phone: (812) 349-3410  
Fax: (812) 349-3567  
public.works@bloomington.in.gov

## Application For Special Event Permit To The Board of Public Works

**Partner**  
Jordan Davis

**Event Organizer**  
Talia Halliday

**Applicant, Event Organizer**  
Gerard Pannekoek  
750 E Kirkwood Ave  
Bloomington IN 47405

### Overview

**Event Description** 2025 Granfalloon Main Stage Concert & Bloomington Handmade Market

Please check all boxes that apply. For example, if your event is a festival and also includes a public art installation, please check both boxes.

**Festival/Community Event** Checked

**Neighborhood Block Party**

**Public Art Installation**

**Run/Walk/Parade**

**Other**

**Setup - Date and Time** Friday, June 6, 2025 @ 9am

**Start - Date and Time** Saturday, June 7, 2025 @ 10am

**End - Date and Time** Saturday, June 7, 2025 @ 10pm

**Teardown - Date and Time** Sunday, June 8, 2025 @ 9am

**Expected Number of Participants** 10000

**Event Classification** Non-Profit

### Financial

**Will you be charging admission?** No

If yes, please describe admission including amount, who admission will benefit, etc.:

**Will you be collecting donations?** No

If yes, who will donations benefit?

# Right of Way

Which public rights of way are you requesting to use/close? Please check all boxes that apply.

Street(s)  Checked

Sidewalk(s)

Metered Parking Space(s)  Checked

Please describe location of public rights of way you are requesting to use/close: 2025 Granfalloon Mainstage Concert - Kirkwood closed between Walnut and Lincoln; Washington closed between 100 N alley and 100 S alley; parking reserved on 100 N Lincoln to alley and 200 S Lincoln; parking reserved in 6th/Lincoln Parking Lot /// Bloomington Handmade Market - 6th Street closed & Kirkwood closed between Walnut and College. NOTE: Granfalloon to temporarily remove bike rack on North side of 200 W Kirkwood (near Habitat for Humanity building) and will replace after concert.

Street	To Street	From Street	Closing /Opening	Date
E Kirkwood Ave	Lincoln	Walnut	Closing	6/6/2025 9 AM
Washington Ave	100 S Washington alley	100 N Washington alley	Closing	6/7/2025 10 AM
6th Street	Walnut	College	Closing	6/6/2025 6 PM
W Kirkwood Ave	Walnut	College	Closing	6/6/2025 6 PM
E Kirkwood Ave	Lincoln	Walnut	Opening	6/8/2025 9 AM
Washington Ave	100 S Washington alley	100 N Washington alley	Opening	6/7/2025 11 PM
6th Street	Walnut	College	Opening	6/7/2025 7 PM
W Kirkwood Ave	Walnut	College	Opening	6/7/2025 7 PM

Is this event on Indiana University campus?  No

If yes, has this event been approved by Will Keaton, IUPD-Bloomington Special Events Coordinator, and the IUB Office of Student Life?

## Emergency

Who is responsible for overall event safety and coordinating emergency response? Please provide contact name and phone number. Gerard Pannekoek, Arts & Humanities Council Associate Director - 812-650-2923

Please provide your plan of action for each emergency scenario below:

Medical Emergencies  See attached.

Severe Weather  See attached.

Fire/Evacuation  See attached.

Lost or Missing Persons  See attached.

Other

**Have you arranged for security at your event?** Yes  
**If yes, who will be providing security?** Contemporary Services Corporation (CSC)

## Waste

**Who is responsible for event clean-up and ensuring trash and recycling are properly disposed of? Please provide contact name and phone number.** Gerard Pannekoek, Arts & Humanities Council Associate Director - 812-650-2923

**Will you have food vendor(s)?** Yes  
**If yes, please name the food vendors:** (Exact names tbd, coordinating with Jordan Davis - Food Truck Friday, Chocolate Moose - to have 5-6 vendors on site)

**Will you have alcohol vendor(s)?** Yes  
**If yes, please name the alcohol vendors:** Upland Brewing Co., Bloomington Brewing Co., Heartwork Brewing, Cardinal Spirits, Friendly Beasts

**What types of waste will need to be collected i.e. food waste, beverage containers, etc.?** Food waste, beverage containers, miscellaneous

**What is your plan to collect and dispose of trash and recycling?** See attached.

**What vendor will provide waste bins and collection service?** IU Facility Operations

**Will you be providing portable toilets?** Yes

**If yes, how many portable toilets?** 18

**If yes, what company is providing the portable toilets?** Izzy's

## Noise & Entertainment

**Please check all sources of noise below that will be present at your event:**

**Live Music** Checked

**Recorded Music i.e. DJ, etc.** Checked

**Loudspeaker** Checked

**Other**

**Will the noise be amplified?** Yes

**Please describe event entertainment and associated infrastructure including stage, sound amplification equipment, etc.?** Courthouse (Second Stage) 10x20 Tent + PA for smaller, local acts from 10am-4pm  
200 E Kirkwood Ave (Main Stage) - Trucked-in stage approx 24"x24" with professional audio and lighting for Mavis Staples, Thee Sacred Souls, and Murder by Death from 4-10pm

**What will be the power source for equipment?** Rented generator (Sunbelt or McCallister)



**Describe any other electrical needs:**

**Have you notified  
businesses/residents impacted by  
your event?**

No

**Which businesses/residents have been  
notified?**

**When did you notify businesses/  
residents impacted by the event?**







## **Insurance**

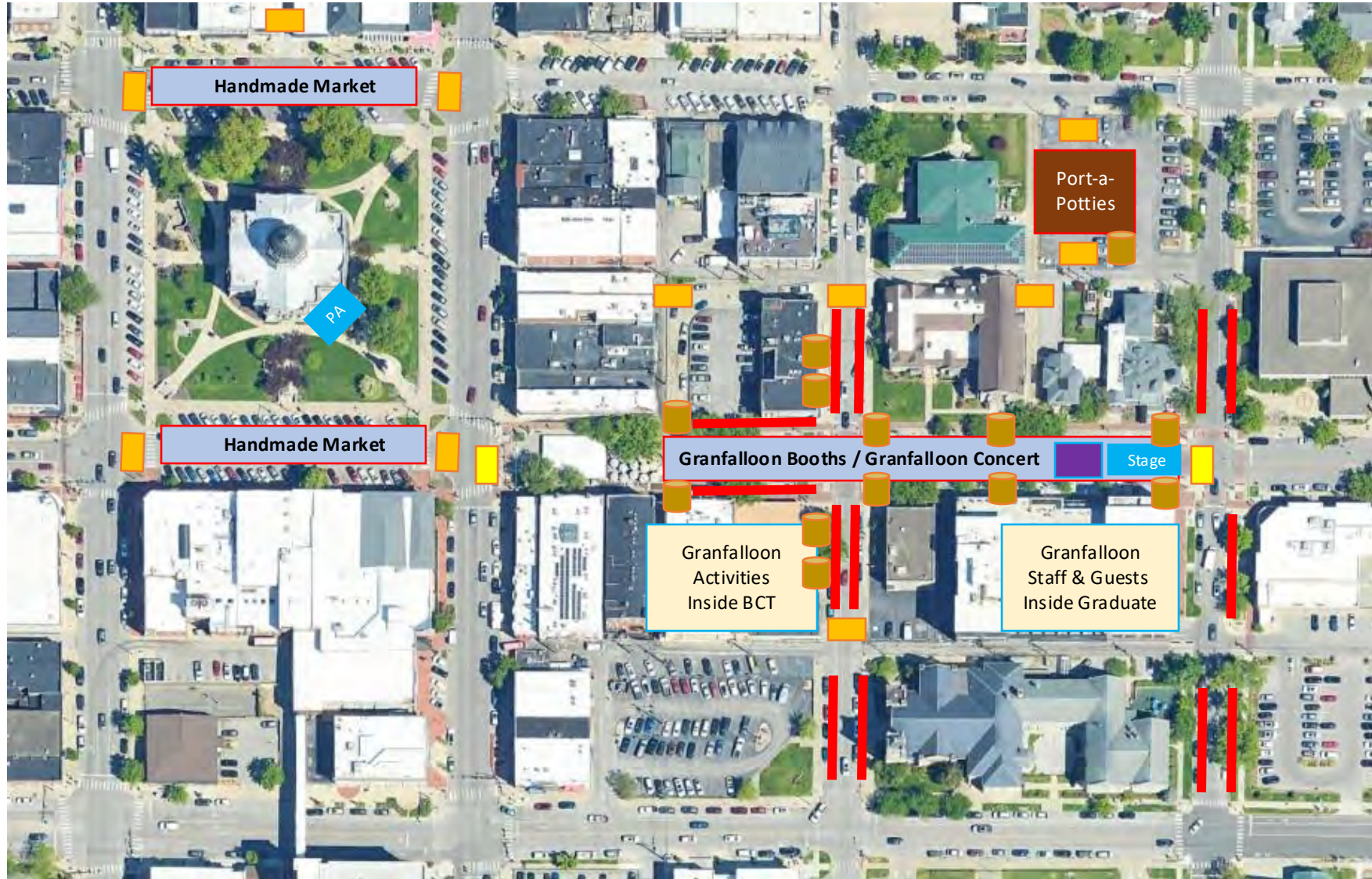
**Do you agree to submit Certificate of  
Liability Insurance listing the City of  
Bloomington as additional insured for  
an amount no less than \$1,000,000  
per occurrence and \$2,000,000 in the  
aggregate at least 2 weeks prior to  
your event or earlier?**

Yes

# GRANFALLOON + BLOOMINGTON HANDMADE MARKET

## JUNE 7, 2025 – EVENT SETUP MAP

- MAP KEY**
-  = Water Barricade
  -  = Bollard
  -  = Stage + Backstage
  -  = Waste/Recycling
  -  = Pit Area (Free)
  -  = Parking Closure



### Proposed Road Closures for Handmade Market

- 100 W Kirkwood Ave
- 100 W 6th Street + connecting alleyway
- 10'-deep tents will line each curb
- Organizers are sending separate request for Courthouse lawn

### Proposed Road Closures for Granfalloon Concert

- 100-200 E Kirkwood Ave + connecting alleyways
- 100 N Washington St + 100 S Washington St
- 10'-deep tents / trailers will line each curb
- Additional parking closures needed for event vehicles + restrooms

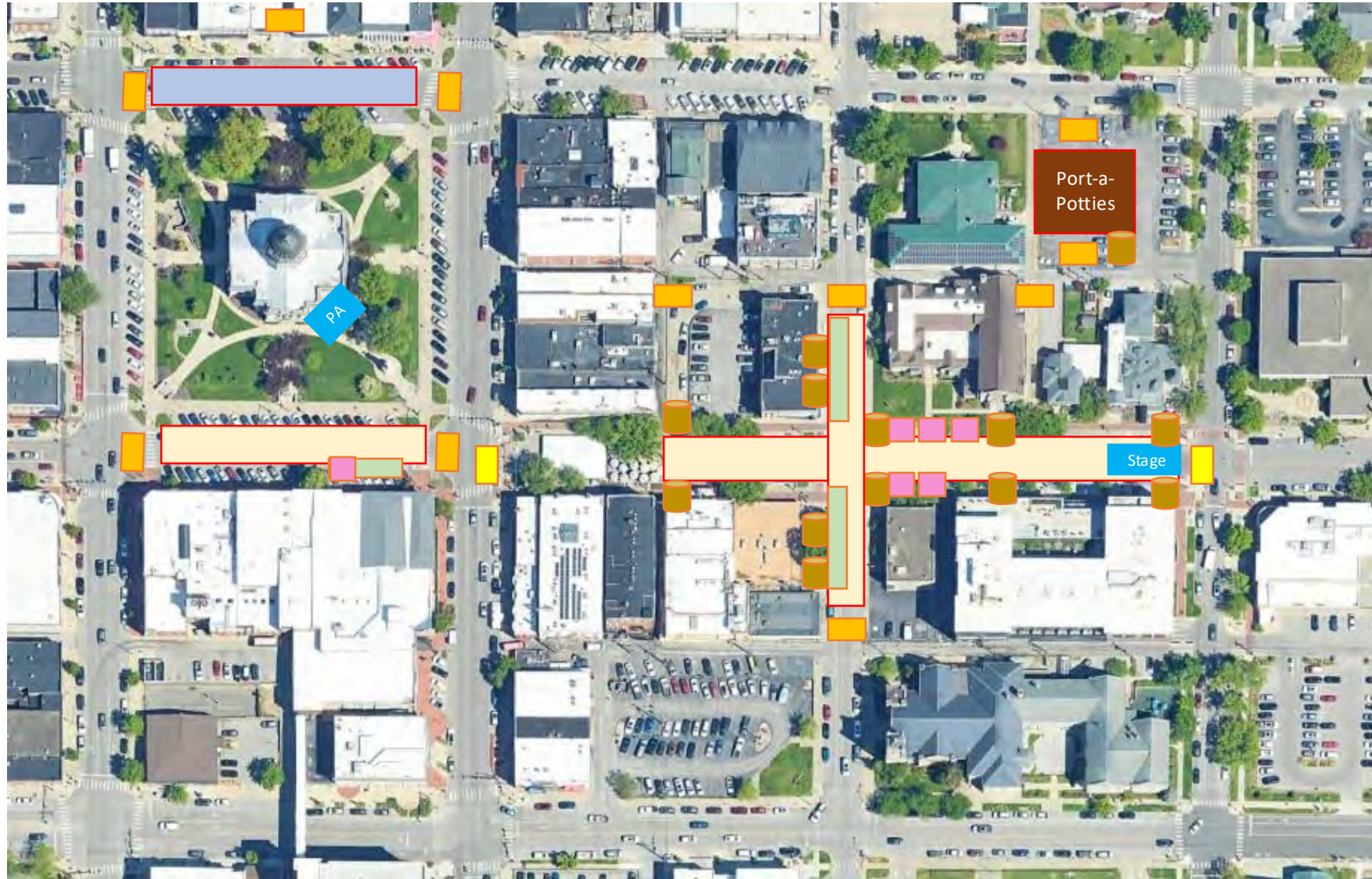


# GRANFALLOON + BLOOMINGTON HANDMADE MARKET

## JUNE 7, 2025 – FOOD & ALCOHOL VENDOR MAP

### MAP KEY

-  = Water Barricade
-  = Bollard
-  = Stage + Backstage
-  = Waste/Recycling
-  = Alcohol Vendor
-  = Defined Event Perimeter for Alcohol
-  = Food Truck Area



### Proposed Vendors for Handmade Market

- 2-3 Local Food Trucks
- 1 Local Alcohol Vendor (wine)

### Proposed Vendors for Granfalloon Concert

- 5-6 Local Food Trucks + Chocolate Moose
- 5 Local Alcohol Vendors (beer, cider, canned cocktails)



# Bollard Setup & Barricade Fill Schedule

Water Barricades  
Alleyways  
6/7 @ 9:30am

Water Barricades  
6th St + Alley  
6/6 @ 11am

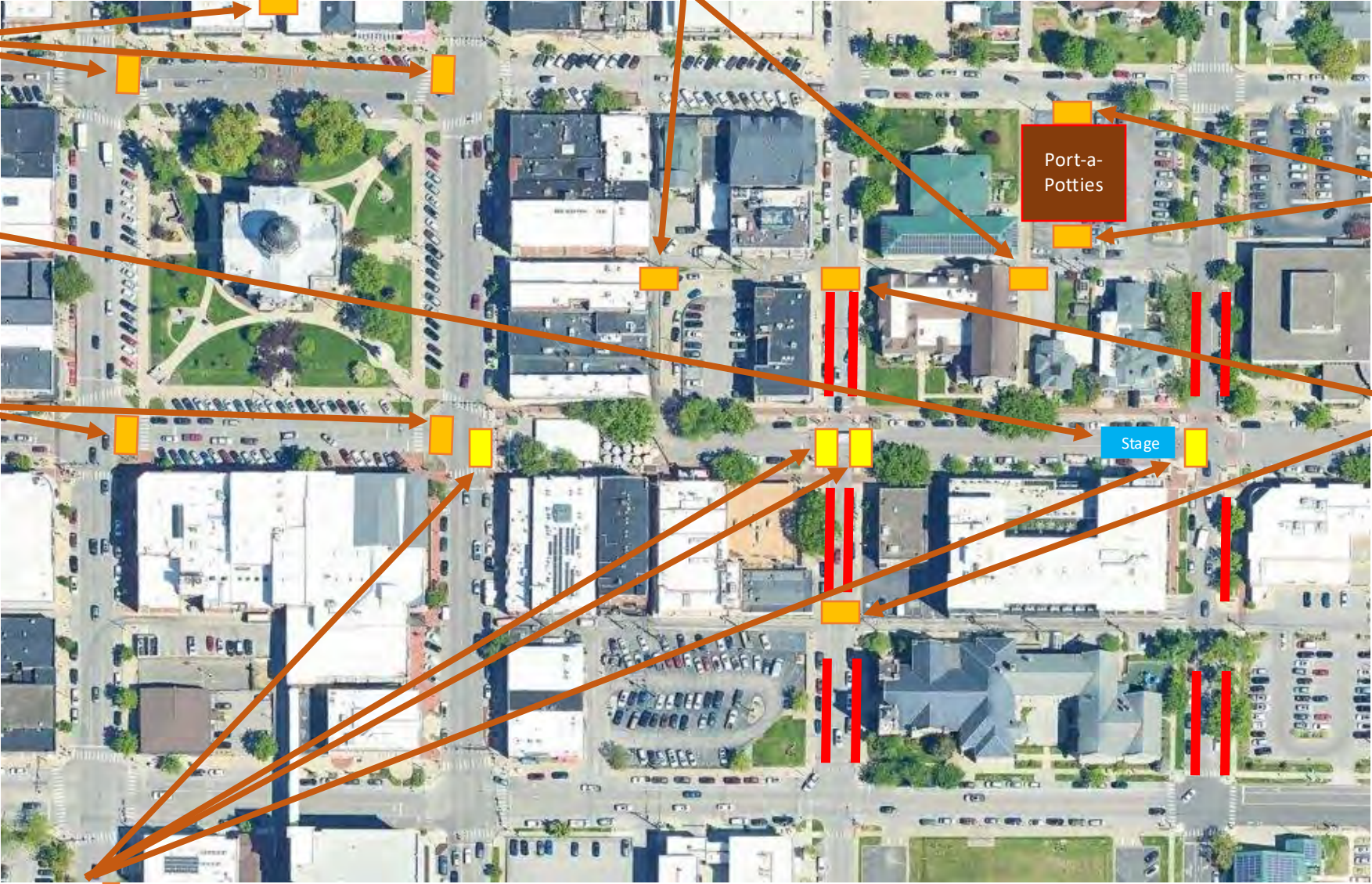
Water Ballasts  
Stage  
6/6 @ 11am  
(tentative)

Water Barricades  
100 W Kirkwood  
6/6 @ 11am\*

\*Leave 2 unfilled  
on east side and  
fill on 6/7

Water Barricades  
6th St Parking Lot  
6/7 @ 9:30am

Water Barricades  
Washington St  
6/7 @ 9:30am



Bollards (  ) on 100 & 200 block go up at 9am on June 6, if not already up

Port-a-Potties

Stage



# Parking Closure Map

No Parking  
6/6-7  
100 W 6th  
All spaces

No Parking  
6/7  
Walnut 117 A&B

No Parking  
6/6-7  
100 E Kirkwood  
All Spaces

No Parking  
6/7  
100 N Washington  
Marked spaces only

No Parking  
6/6-7  
6th St Parking Lot  
West Area Spaces

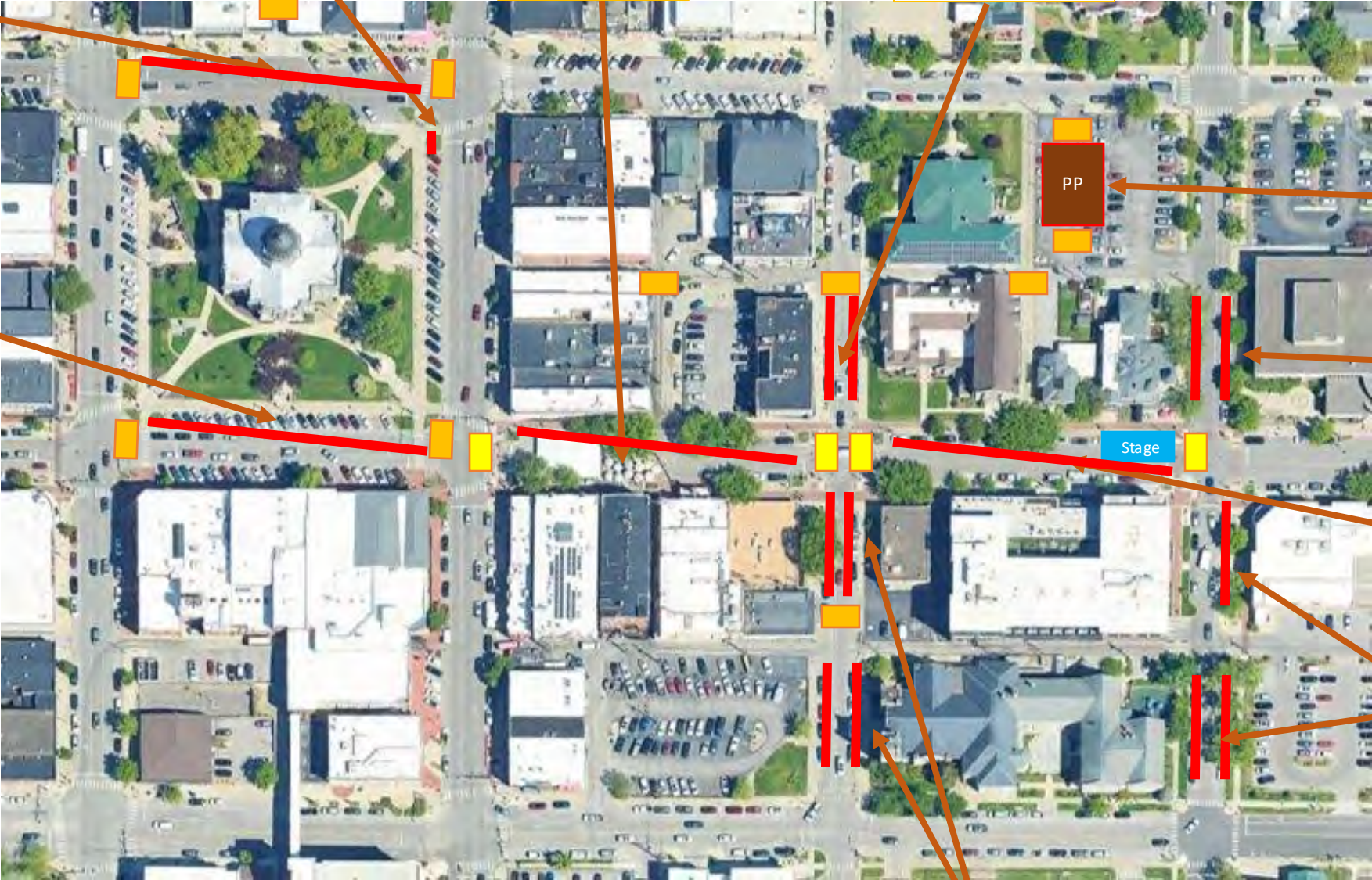
No Parking  
6/6-7  
100 W Kirkwood  
All spaces

No Parking  
6/7  
100 N Lincoln  
Spaces as Marked

No Parking  
6/6-8  
200 E Kirkwood  
All spaces

No Parking  
6/7  
100 S Lincoln  
Spaces as Marked

No Parking  
6/7  
100 S Washington  
All spaces

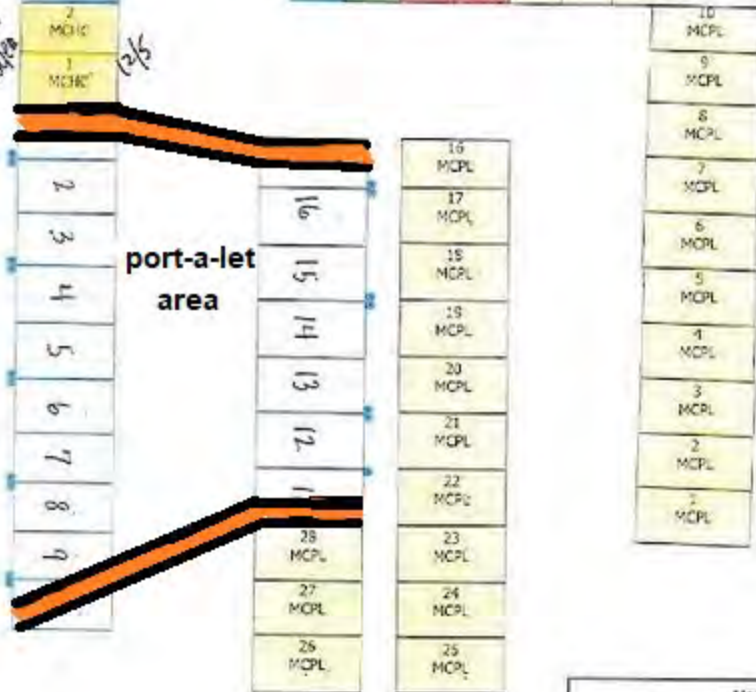


Stage

PP

E 6th ST

12/5 24/7



N Lincoln ST

Map Legend

- Parking Meter
- Metered: Mon-Fri (8:00 am to 9:00 pm)
- Handicap Metered: Mon-Fri (8:00 am to 9:00 pm)
- MCPL Reserved: Mon-Fri (8:00 am to 8:00 pm)
- MCPL Reserved: 24/7
- Private Reserved: 24/7
- History Center Permit: Mon-Fri (6:00 am to 5:00 pm)

City of Bloomington

Lot #5  
Library Lot

Produced: 3/4/2020



Parking Enforcement  
Police Department



For use as map information only, information is NOT warranted.



File: OffStreetParking



2025 Granfalloon Main Stage Concert + Bloomington Handmade Market  
Maintenance of Traffic Plan

Before Setup

- City to place “No Parking” signs on Kirkwood Ave (Blocks 100 W, 100 E, 200 E), 6<sup>th</sup> St (100 W), a few designated spaces on both Washington and Lincoln Ave, and the 6<sup>th</sup> / Lincoln parking lot.

Friday – Stage and tent setup

- 9am – City to close 100-200 E Kirkwood with bollards
  - Stage setup begins on 200 E Kirkwood
  - Tent setup begins on 100-200 E Kirkwood
- 9am – Granfalloon to close select spots in 6<sup>th</sup> / Lincoln Parking lot closed with water barricades
  - Portable restroom setup begins
- 9:30am – BHM to close 100 W Kirkwood and 100 W 6th St. (including alleyway) with water barricades
  - BHM setup begins
- **11am – First water fill**
  - All BHM water barricades except 2 on east side of 100 E Kirkwood
  - Stage ballasts (if needed)
- Temporary “No Parking” enforced

Saturday – Continued setup, festival

- 9am – Granfalloon to close 100 N and 100 S Washington St and alleyway access to 100-200 E Kirkwood Ave with water barricades; include no through traffic signage
  - Washington Ave will still allow for emergency vehicle access - no structures
- **9:30am – Second water fill**
  - All Granfalloon water barricades
  - 2 BHM water barricades on east side of 100 E Kirkwood
- 10am – Granfalloon will setup bike-rack fencing on 200 E Kirkwood
- Maintain 12 ft safety corridor from Walnut to Lincoln (west -> east)
- Temporary “No Parking” enforced

Saturday/Sunday (immediately after concert) – Stage teardown, clean-up

- 100 W Kirkwood + 100 W 6<sup>th</sup> Street open after BHM
- 100 N + 100 S Washington Street open after Main Stage Concert
- All rented equipment removed from streets and sidewalks (excluding stage)
- Granfalloon to remove “No Parking” signs

Sunday – Stage teardown

- Stage teardown

Monday

- 9am - City to open 100-200 E Kirkwood as desired

## Granfalloon 2025 Emergency Plan Considerations

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### Snapshot of Event:

Event: Granfalloon Main Stage Concert + Bloomington Handmade Market  
Location: Kirkwood Avenue (100 W, 100-200 E Block), 6<sup>th</sup> St (100 W), Washington St (100 N – 100 S)  
Date: Saturday, June 7, 2025  
Time: 10am – 11pm  
Tickets: Free and open to the public  
Attendance: 10,000

### TIMELINE

Friday, June 6

12pm-Late – close down 200 E Kirkwood; stage and equipment setup

Saturday, June 7

6am – Close down remaining streets; begin Handmade Market setup

8am – Finalize Granfalloon stage setup; continue Granfalloon equipment setup

9am – Sound Checks begin; DHS A&E Permit Check

10am – Finalize tent and fencing setup; begin Granfalloon partner booth and BHM setup

4pm – Concert “opens;” partner booths and BHM end

5pm – Performances start

10pm – Concert ends, clean up begins

11pm - Curfew

### Command/Leadership & Instructions: (During the Event)

Adrian Starnes, Arts & Humanities Council Associate Director – (812) 650-2923

Gerard Pannekoek, Arts & Humanities Program Coordinator – (219) 476-5887

Natalie Almanza, Arts & Humanities Program Coordinator – (312) 316-6293

Mike Schwandt, Lighting/Sound Director – (812) 360-1467

### Space Information

The event will take place on East Kirkwood Avenue utilizing blocks 100-200 E and Washington Street utilizing blocks 100 N - 100 S. The streets in use will be closed off to car traffic during the event and several spaces on the 200 block will be fenced off using bike rack fencing. The event space will be setup similarly to last year’s event and other large events held in that space (ie Pridefest). The Granfalloon space (200 Block) will be managed by Arts and Humanities Council staff in coordination with IU Events, CSC Security, and the City of Bloomington Police and Fire Department. The Bloomington Handmade Market space (around the Courthouse) will be managed by their own staff in coordination with Arts and Humanities Council staff. Additional Granfalloon activities will be going on inside the Buskirk-Chumley Theater, the Monroe County Public Library, and on the IU Bloomington campus near the sample gates and Dunn Woods. A few food trucks will be parked in and around the event area. Temporary restrooms and sanitation areas will be available for attendees in the 6<sup>th</sup> and Lincoln parking lot.

# Granfalloon 2025 Emergency Plan Considerations



## Safety and Security Information

- City of Bloomington will provide bollards and barricades for all closed roads and alleyway access points.
- Bike rack fencing to be set up around VIP area, Pit area, backstage area, and beer garden area. All areas will also be staffed by the Arts and Humanities Council, IU Events, and security personnel to manage access and crowding.
- IU's security partner, CSC, will be employed to manage security in the Granfalloon area before and during the concert. They will be stationed in front of the stage, backstage, in the VIP area, and in the pit area as well as making sweeps through the festival area.
- Bloomington Police Department and Fire Department will be on-standby in case of emergencies

## Granfalloon 2025 Emergency Plan Considerations

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### Medical Planning:

- IU's EMT partner, Lifeline, will be employed to be onsite during the event
- 911 will be used in the event of emergencies.

### Response Planning

All emergency responses will be coordinated through event leaders. Event leaders will communicate via walkie-talkies and communicate information as needed to broader festival staff via cell phone. The emergency planning meeting point for in-person communication will be at the Command Center, located inside the Graduate Hotel on the 3<sup>rd</sup> floor. All major decisions regarding festival safety/security to come from the A&H Council Director in coordination with IU Event Services.

Emergency instructions will be made to all concert attendees over the PA as well as through festival staff. Festival staff will check in with festival leadership once information has been relayed. Festival leadership will check-in with staff as needed during the festival and in response to emergency situations.

### Weather Planning:

Event staff and sound/lighting crew will be checking weather reports (via the weather.com mobile application and through the National Oceanic and Atmospheric Administration's website at [www.noaa.gov](http://www.noaa.gov)) and consulting with IU University Emergency Management and Continuity and IU Events about cancelling the event. If the weather report looks questionable, we will call IU Emergency Management at 8am on the day of the event to get the most up to date weather information, and a decision as to the continuation of the event will be made by 9am. In the case of sudden inclement weather, a notice will go out to all festival staff over cell phone and festival staff will instruct attendees to take shelter in the nearest building and an announcement will be made to all festival attendees over the PA to exit the premises and seek shelter. In the event of severe weather, artists and staff will take shelter in the Graduate and Buskirk-Chumley Theater. See weather guidelines below.

### Recommended Event Weather Guidance For Outdoor Events For Activities

## Granfalloon 2025 Emergency Plan Considerations

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Proposed EAS Level	Threat	Distance	Time for observed threat <i>*Note times can vary</i>	Safety Actions
<b>Extreme</b>	Forecast or observed thunderstorm/lightning/hail	Less than 10 miles from any point of venue	Less than 30 min	Event activities are suspended. Staff, participants, & volunteers are directed to proper shelters
<b>High</b>	Forecast or observed thunderstorm/lightning/hail	10-30 miles from any point of venue	30 min	Event activities are suspended. A mandatory evacuation of the venue begins
<b>Moderate</b>	Forecast or observed thunderstorm/lightning/hail	30-50 miles away from any point of venue.	45 Min	Weather is monitored event officials are notified of elevated lightning monitoring. Voluntary evacuation begins.
<b>Low</b>	Forecast or observed thunderstorm/lightning/hail	Greater than 50 miles away from any point of venue	60 Min	Weather is monitored event officials are notified of elevated lightning monitoring. Voluntary evacuation begins.

- High winds; gusts over 25 mph or sustained winds over 15 mph, will require immediate evacuation and the lowering of any high-standing equipment
  - Wind gust information would be monitored as a part of the overall weather monitoring for the event. Most online resources will report gust speeds.
  
- Equipment requiring actionable items for various conditions should be included. Sometimes warranties, University policy and/or best practices provide details to be considered.
  - All electrical equipment and connections should be covered or bagged in the event of light rain and deactivated in heavy or persistent rain.



# Waste and Recycling Management Plan

**Event name:** Granfalloon Mainstage Concert + Bloomington Handmade Market

**Number of expected attendees:** 10,000

**Number of food vendors:** 5-8 food trucks, local restaurants

**Number of other vendors:** 5-6 alcohol vendors

**Designated waste and recycling manager:** Gerard Pannekoek

**Event map:** Attached to application. We will utilize permanent current city trash containers + 15 additional waste bins and 15 additional recycling bins. IU Facility Operations will dispose of waste and recycling in additional bins.

**Targeted waste:**

Type of waste	Collection plan
Co-mingled recyclable	Collect waste in rented bins and move to larger dumpster during/after festival; festival signs and volunteers will ensure non-recyclable waste isn't put in co-mingled recyclable bins
Non-recyclable Waste	Collect waste in rented bins and move to larger dumpster during/after festival; will use festival signage to designate non-recyclable bins

**Collection and hauling system:** The festival will have non-recyclable waste and co-mingled recycling bins located along Kirkwood Avenue and Washington Street. They will be spaced intermittently for easy access by attendees in all areas of the festival. We will provide signage that will clearly indicate which bins are used for waste and which bins are used for recycling. IU Facility Operations will empty the bins as needed throughout the festival, replace the bin bags, and manage the disposal of filled bags. They will also lead the cleanup effort immediately after the festival.

**Vendor and volunteer education and training:** We are working closely with local restaurants to provide food and drink options at the festival. We will communicate directly with these restaurants about festival waste management practices. Food trucks vendors will also receive information beforehand about expectations for appropriate use of the waste and recycling bins.

We will offer volunteer training prior to the festival and on-site before each volunteer shift. Festival volunteers will be trained on festival waste management practices and best practices for informing attendees of festival waste practices.

**Materials and supplies:** In addition to the City's waste and recycling bins, we will provide 15 waste bins, 15 recycling bins, bin bags, and signage. IU Facility Operations will empty the bins as needed throughout the festival, replace the bin bags, and manage the disposal of filled bags. Festival staff and volunteers will be equipped with protective gloves and trash pickers for waste pickup as needed.

**Designation of duties:** The Waste and Recycling Manager will coordinate with IU Facility Operations to ensure that collection and hauling needs are met. The Volunteer Coordinator will work with volunteers to ensure effective communication to attendees about festival waste and recycling practices.





# INDIANA UNIVERSITY

ARTS & HUMANITIES COUNCIL

Bloomington

April 23, 2025

Dear Downtown Area Resident or Business Owner,

We are writing to let you know that the IU Arts & Humanities Council will host its annual Granfalloon Festival Main Stage Concert again in early June 2025. The festival, which celebrates Bloomington as both a wellspring of and destination for high level arts and ideas, will feature numerous events in multiple locations over the span of a few weeks and include dozens of local artists, musicians, writers, creators, and thinkers. We are excited to be working again with the Bloomington Handmade Market, the IU Writers' Conference, and many other local businesses and organizations, for this dynamic kickoff of Bloomington's summer arts season.

On Saturday, June 7<sup>th</sup>, both the Granfalloon Main Stage Concert and Bloomington Handmade Market Summer Fair will take place in downtown Bloomington from 10:00 am to roughly 10:00 pm. These events will require several road closures – 100-200 East Kirkwood Avenue, 100 West Kirkwood Avenue, and 100 West 6<sup>th</sup> Street – beginning on Friday, June 6<sup>th</sup>. We will also have a closure on the 100 N and 100 S blocks of Washington Street for pedestrian safety on the day of the events. Please see the map and public meeting notice included with this letter for more information.

Thank you for your attention to this matter. I hope we can work together to make this a successful event for our community and all nearby residents, businesses, and organizations. If you have any questions or suggestions, please reach out to us at [ahcounc@iu.edu](mailto:ahcounc@iu.edu).

Sincerely,

IU Arts and Humanities Council

## NOTICE OF PUBLIC MEETING LETTER

The Board of Public Works of Bloomington, Indiana, has been petitioned to hear a request for a Special Event in Public Right Way for the 2025 Granfalloon Main Stage Concert and Bloomington Handmade Market.

The Board of Public Works meeting to hear this request will be **Tuesday, May 6**. Board of Public Works meetings are held virtually via zoom. Zoom information can be found on the Public Works web page at <https://bloomington.in.gov/boards/public-works> or you may also call 812.349.3411 for this information.

The proposal for Granfalloon Main Stage Concert and Bloomington Handmade Market will be on file and may be examined in the Public Works Office on **Friday, May 2** prior to the **Tuesday, May 6** meeting.

All persons interested in said proposal may be heard at the time and place as herein set out. If you would rather voice your opinion by phone you may call 812.349.3410 or email [public.works@bloomington.in.gov](mailto:public.works@bloomington.in.gov). Written and verbal objections filed with the Board of Public Works prior to the hearing will be considered.

BOARD OF PUBLIC WORKS  
CITY OF BLOOMINGTON, INDIANA

PETITIONER: IU Arts and Humanities Council (ahcounc@iu.edu)

DATE: April 23, 2025



# BLOOMINGTON HANDMADE MARKET

April 28, 2025

Dear Downtown Area Resident or Business Owner,

We are writing to let you know that the Bloomington Handmade Market will hold our annual outdoor craft fair on June 7, 2025. The Market works with over 100 artists from the tri-state area, bringing in thousands of patrons of the arts to our downtown streets. We also collaborate with the IU Arts and Humanities Granfalloon concert that takes place just after the Market ends on Saturday.

On Saturday, June 7th, Bloomington Handmade Market will run from 10a-4pm with set up and tear down the three hours prior and after. The Market will take place on the Courthouse Lawn and also the adjoining blocks to the Courthouse; 6<sup>th</sup> Streets and Kirkwood Ave. between College and Walnut. Please see the map and public meeting notice included with this letter for more information, as our event does collaborate and coincide with the IU Arts and Humanities Granfalloon concert which also takes place on several blocks of Kirkwood Ave.

Thank you for your attention to this matter. I hope we can work together to make this a successful event for our community and all nearby residents, businesses, and organizations. If you have any questions or suggestions, please reach out to us at [bloomingtonhandmademarket@gmail.com](mailto:bloomingtonhandmademarket@gmail.com)

Sincerely,  
Talia Halliday  
Bloomington Handmade Market



## Board of Public Works Staff Report

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<b>Project/Event:</b>	2025 4 <sup>th</sup> & Rogers Block Party
<b>Petitioner/Representative:</b>	Lauren Kniss, Director FAR Center for Contemporary Arts
<b>Staff Representative:</b>	Cassie Werne, Special Projects and Operations Manager
<b>Date of Event:</b>	Friday, June 6, 2025
<b>Date of Board Meeting:</b>	Tuesday, May 6, 2025

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### Report:

6th Annual 4th and Rogers Block Party celebrates the neighborhoods surrounding Fourth and Rogers Streets including Gallery Walk art openings at the Pictura Gallery/FAR Center, I Fell, and BFA Supply with participation from neighbor organizations and businesses. Previous year's partners included Limestone Post, Lotus, rock paper scissors, Rhett Skateboarding, Monroe County Democrats, WFHB, Persimmon Inn, Downtown Bloomington Inc, Indiana Recovery Alliance, Satori Martial Arts, and more. These organizations had tables set up with info, giveaways, live music, and family-friendly activities. Various food truck options along with live music is planned.

The block party will take place Friday, June 6 with setup at 3pm and teardown at 10pm.

Requested right of way closures include:

- W 4<sup>th</sup> street between alley on 400 block and alley on 500 block

The following plans and Certificate of Liability are included in the application:

- Site plan
- Maintenance of traffic plan
- Timeline of event
- Emergency Action Plan
- Waste Management Plan
- Notification Letters

2 weeks prior to the event, event organizers will submit the following:

- Alcohol licenses/permits for vendors dispensing/selling

**CITY OF BLOOMINGTON  
BOARD OF PUBLIC WORKS  
RESOLUTION 2025-034  
4<sup>th</sup> and Rogers Block Party**

WHEREAS, the Board of Public Works is empowered by Indiana Code § 36-9-6-2 to supervise the streets, alleys, sewers, public grounds, and other property of the City of Bloomington (“City”);

WHEREAS, the FAR Center for Contemporary Arts is organizing the 4th and Rogers Block Party, on Friday, June 6, 2025, to take place on 4th Street; and

WHEREAS, the FAR Center for Contemporary Arts has requested that the Board of Public Works allow them to close 4th Street east of Rogers Street between Rogers and Madison, and 4th Street west of Rogers between Rogers and the alley to the west of Prospect Hill Place to vehicular traffic during the Block Party; and

WHEREAS, FAR Center for Contemporary Arts has agreed to comply with the special event requirements listed in this Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PUBLIC WORKS THAT:

1. The Board of Public Works declares the above-described event to be an approved Special Event for purposes of Chapters 4.16, 4.28 and 4.30 of the Bloomington Municipal Code.
2. The City of Bloomington Board of Public Works (hereinafter “City”) declares that FAR Center for Contemporary Arts may close W. 4<sup>th</sup> Street directly in front of the FAR center, between the alleyway and the west side of Rogers Street; and W Rogers Street directly in front of Rainbow Bakery between the alleyway and the east side of Rogers Street, as indicated on the attached application marked as **Exhibit A**, incorporated into this Resolution by reference. These locations will be closed from 3:00 p.m. on Friday June 06, 2025 until 10 p.m. on June 6, 2025 for the event.
3. FAR Center for Contemporary Arts shall work with City of Bloomington Parking Enforcement regarding a requested closure of any parking spaces. Parking Enforcement shall post "No Parking" signs at appropriate parking spaces at least 24 hours in advance of their closure.
4. FAR Center for Contemporary Arts shall obtain, and place at their own expense, any security measures which are deemed prudent and necessary by the Police Department which may include, but are not limited to: anti-vehicle barriers or protection; pedestrian barriers; and other engineering controls or personnel as deemed appropriate.
5. The City of Bloomington will provide and set up barricades not before 6:00 p.m. on June 03, 2022. The barricades will be removed by 3:00 a.m. on Sunday, June 05, 2022.
6. FAR Center for Contemporary Arts shall clean up the affected area before, during and after the event. Clean-up shall include, but not be limited to, removal of all “no parking” signs posted for the event, the removal of any and all food and/or drink, picking up all trash and litter, sweeping up any and all broken glass, and collect all trash can/receptacles. Clean-up shall be completed by 10:00 p.m. on June 6, 2025.
7. By granting permission to utilize City property to facilitate this activity, the City also waives the City Noise Ordinance in accordance with Section 14.09.070 of the Bloomington Municipal Code, and therefore amplified sound and music may be played during the hours of 5:00 and 9:00 p.m. on Friday,

**RESOLUTION 2025-34**

June 6, 2025.

8. FAR Center for Contemporary Arts shall be responsible for obtaining any and all required permits, including, but not limited to, alcohol permits, as well as being responsible for all legal and financial expenditures.
9. FAR Center for Contemporary Arts shall provide the City with a General Liability Certificate of Insurance in the amount of, at least, \$1,000,000 per occurrence and \$2,000,000 aggregate. Such Certificate shall list the City of Bloomington as an additional insured and shall be provided to the City at least two weeks prior to the event.
10. FAR Center for Contemporary Arts shall be solely responsible for any and all licenses or permissions relating to copyright or intellectual property required for any art or performance at the festival.
11. FAR Center for Contemporary Arts shall be responsible for notifying the general public, public transit and public safety agencies of the street closing in advance by notice at least 48 hours in advance.
12. FAR Center for Contemporary Arts shall be responsible for developing, enacting, and enforcing an Emergency Action Plan covering emergencies, including but not limited to weather related emergencies, that may arise during the course of the event, a copy of which Rogers Block Party event organizers agree to submit to the City at least two weeks prior to June 6<sup>th</sup>, 2025.
13. In the event FAR Center for Contemporary Arts allows mobile food vendor units, as defined by Bloomington Municipal Code Chapter 4.28, and/or pushcarts, as defined by Bloomington Municipal Code Chapter 4.30, to locate inside of their Special Event area, the following additional conditions shall specifically apply to any mobile food vendor units and/or pushcarts:
  - a. Shall obtain a permit from the Monroe County Health Department;
  - b. If a spark, flame or fire is used, an open burn permit from Bloomington Fire Department shall be obtained;
  - c. Shall not attach any portion of their unit or cart to a building, tree, telephone pole, streetlight pole, traffic signal pole or fire hydrant;
  - d. Shall not use any public electrical outlet;
  - e. Shall only be permitted to utilize a private electrical outlet if a licensed electrician has provided written documentation that said outlet is capable of handling the unit or pushcart's electrical needs;
  - f. Shall serve their food and beverages in containers that do not allow the food or beverages to fall onto the street or sidewalk.
  - g. If utilizing a grill or device that results in a spark, flame or fire shall do the following: locate at least 20 feet away from a building; provide a barrier between the grill or device and the public; not allow the spark or flame to exceed 12 inches in height; and have a fire extinguisher within reaching distance;
  - h. Shall contain an approved grease interceptor or grease trap;
  - i. If a generator is utilized, the generators shall not exceed 70dBa;
  - j. Shall maintain the food storage areas in a manner that are free from rats, mice, flies and other insects or vermin.
14. In consideration for the use of the City's property and to the fullest extent permitted by law, FAR Center for Contemporary Arts, for itself, its officers, directors, agents, employees, members, successors and assigns, does hereby indemnify and hold harmless the City of Bloomington, the Board, and the offices, agents and employees of the City and the Board from any and all claims, demands, damages, costs, expenses or other liability arising out of bodily injury or property damage (collectively "Claims") which may occur as a result of the use of said property, including, but not limited to, any claim or claims brought by third parties, whether or not sounding in tort or contract.



15. \_\_\_\_\_, by signing this agreement, represents that they have been fully empowered by proper action of the entity to enter into the agreement and has authority to do so.

**ADOPTED THIS THE 6th DAY OF MAY, 2025.**

**BOARD OF PUBLIC WORKS:**

\_\_\_\_\_  
Kyla Cox Deckard, President

\_\_\_\_\_  
Elizabeth Karon, Vice President

\_\_\_\_\_  
James Roach, Secretary

ALL TERMS AND CONDITIONS CONTAINED IN THIS RESOLUTION 2025-32 ARE ACCEPTABLE AND AGREED TO BY VENDOR:

**FAR Center for Contemporary Arts:**

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Printed Name, Title



City of Bloomington Public Works (BPW)  
bloomington.in.gov

401 N Morton ST Suite 120  
PO Box 100  
Bloomington IN 47404

City Permit #: SE2025-0007  
Application Date: 4/11/2025

Phone: (812) 349-3410  
Fax: (812) 349-3567  
public.works@bloomington.in.gov

## Application For Special Event Permit To The Board of Public Works

**Applicant**  
Heather Elise Farmer  
1509 E Dunstan Drive  
Bloomington IN 47401

**Applicant**  
Lauren Kniss  
202 S Rogers Street  
Bloomington IN 47404

### Overview

#### Event Description

6th Annual 4th and Rogers Block Party to celebrate the neighborhoods surrounding Fourth and Rogers Streets. Includes Gallery Walk art openings at the Pictura Gallery/FAR Center, I Fell, and BFA Supply with participation from neighbor organizations and businesses. Previous year's partners included Limestone Post, Lotus, rock paper scissors, Rhett Skateboarding, Monroe County Democrats, WFHB, Persimmon Inn, Downtown Bloomington Inc, Indiana Recovery Alliance, Satori Martial Arts, and more. These organizations had tables set up with info, giveaways, live music, and family-friendly activities. Various food truck options along with live music is planned.

Please check all boxes that apply. For example, if your event is a festival and also includes a public art installation, please check both boxes.

#### Festival/Community Event

Neighborhood Block Party  Checked

#### Public Art Installation

#### Run/Walk/Parade

#### Other

Setup - Date and Time 06/06/2025 3pm

Start - Date and Time 06/06/2025 5pm

End - Date and Time 06/06/2025 9pm

Teardown - Date and Time 06/06/2025 10pm

Expected Number of Participants 300

Event Classification Non-Profit

### Financial

Will you be charging admission? No

If yes, please describe admission including amount, who admission will benefit, etc.:

Will you be collecting donations? No

If yes, who will donations benefit?

## Right of Way

Which public rights of way are you requesting to use/close? Please check all boxes that apply.

Street(s)  Checked

Sidewalk(s)  Checked

Metered Parking Space(s)  Checked

Please describe location of public rights of way you are requesting to use/close: 400 & 500 blocks of West Fourth Street, on either side of Rogers

Street	To Street	From Street	Closing /Opening	Date
W 4th Street	Alley between Rogers and Madison	Alley between Jackson and Rogers	Closing	6/6/2025 3 PM
W 4th Street	Alley between Rogers and Madison	Alley between Jackson and Rogers	Opening	6/6/2025 11 PM

Is this event on Indiana University campus?  No

If yes, has this event been approved by Will Keaton, IUPD-Bloomington Special Events Coordinator, and the IUB Office of Student Life?

## Emergency

Who is responsible for overall event safety and coordinating emergency response? Please provide contact name and phone number. Lauren Kniss 703-915-5626

Please provide your plan of action for each emergency scenario below:

Medical Emergencies For any medical emergencies, organizers will contact authorities by calling 911.

Severe Weather We closely monitor weather leading up to the event since it is a outdoor event, and we would determine based upon weather reports if we need to cancel the event. If needed, event goers can seek shelter inside of FAR and inside of Bloomington Fine Art Supply and IFell Gallery.

Fire/Evacuation This is an outdoor event, but FAR Center for Contemporary Arts has a evacuation plan in place for any building issues that happen at 202 S Rogers Street, along with fire alarms to alert the fire department. Assistance would also be provided by Security Pro 24-7 security guards on site.

Lost or Missing Persons Organizers and partners of the event are all in close contact during the event and would quickly spread the word to alert the participants to any lost or missing persons. We would also alert any local authorities by calling 911. Assistance would also be provided by Security Pro 24-7 security guards on site.

Other

Have you arranged for security at your event? Yes  
If yes, who will be providing security? Security Pro 24-7

## Waste

Who is responsible for event clean-up and ensuring trash and recycling are properly disposed of? Please provide contact name and phone number. Montana Watson  
317-509-1633

Will you have food vendor(s)? Yes

If yes, please name the food vendors: TBD. In the past, we have had Pili's Party Tacos and Top Shotta Jerk Chicken as our food truck vendors and Rasta Pops and Bettys Hot Dogs as food cart vendors.

Will you have alcohol vendor(s)? Yes

If yes, please name the alcohol vendors: The Back Door

What types of waste will need to be collected i.e. food waste, beverage containers, etc.? Food waste, beverage containers, general trash.

What is your plan to collect and dispose of trash and recycling? Ava's Waste Removal will deliver a temporary dumpster, placed behind BFA Supply. Clearly marked Trash and Recycling Bins will be placed in pairs along 4th street. All Trash and Recycling Bins will be checked regularly throughout the duration of the Block Party by the Waste and Recycling Manager. Bags will be removed and replaced, and contents moved to the collection area behind BFA Supply for sorting and emptied into the dumpster or shared recycling bins.

What vendor will provide waste bins and collection service? Organizers of the event will provide the waste bins and Ava's Waste Removal is the collection service.

Will you be providing portable toilets? No

If yes, how many portable toilets?

If yes, what company is providing the portable toilets?

## Noise & Entertainment

Please check all sources of noise below that will be present at your event:

Live Music Checked

Recorded Music i.e. DJ, etc. Checked

Loudspeaker

Other

Will the noise be amplified? Yes

**Please describe event entertainment and associated infrastructure including stage, sound amplification equipment, etc.?**

We will have a stage set up and live DJ's playing from WFHB, and a live band, Sweet Poison Victim. They will be providing their own audio and speaker equipment.

**What will be the power source for equipment?**

FAR will provide the power for the live music.

**Describe any other electrical needs:**

**Have you notified businesses/residents impacted by your event?**

No

**Which businesses/residents have been notified?**

All neighbors with addresses that would be affected by the road closure and noise will receive the notification letter, and all neighbors in a much larger radius are invited to attend. As soon as we know the date of the Public Works meeting, we will send out the letters.

**When did you notify businesses/residents impacted by the event?**

## **Insurance**






**Do you agree to submit Certificate of Liability Insurance listing the City of Bloomington as additional insured for an amount no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate at least 2 weeks prior to your event or earlier?**

Yes

# 2025 Fourth And Rogers Block Party

Friday, June 6th, 5pm to 9pm

Waste & Recycling + Maintenance of Traffic Plan

-  Water Filled Barricades (Provided by City of Bloomington)
-  Type 3 Barricades (Master Rental)
-  Trash & Recycling Containers
-  No Parking Zones
-  Restrooms



# Fourth and Rogers 6th Annual Block Party

## Timeline of Events

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All Events take place on Friday June 6th

Prior to 3:00 pm - Barricades dropped off by the City of Bloomington. Type III Barricades with Road closed signs attached are dropped off by Master Rentals.

2:30 pm - Food trucks arrive and park in designated spots within the area of 4th Street that will be blocked off.

3:00 pm - Barricades are placed by Block Party staff then filled by the Fire Department.

3:00 pm - Once barricades are in place and filled, vendors and participants begin to set up. Stage is set up, and trash/recycling bins, along with tables and chairs are placed.

5:00 pm - Block Party begins!

5:00 pm - 8:00 pm - WFHB DJ's Live Set

6:00 pm - Trash/Recycling emptied

7:00 pm - Trash/Recycling emptied

8:00 pm - Trash/Recycling emptied

8:00 pm - 9:00 pm - Sweet Poison Victim plays live

9:00 pm - Trash/Recycling emptied

9:00 pm - Teardown begins

9:30 pm - Once it is safe, orange barricades are emptied by Block Party staff, and moved to the side to allow food trucks to leave and open the street to traffic.

10:30 pm - Tear down is completed for all activities and vendors on 4th street.

## Waste and Recycling Management Plan

Event name: 4th and Rogers Block Party 2025

Number of expected attendees: 300-400

Number of food vendors: 6+

Number of other vendors: 20+

**Designated waste and recycling manager:** Montana Watson

**Event map:** Map Attached

### **Type of waste**

Mixed paper, cans, glass, plastics

Trash and Food Waste

### **Collection plan**

5 bins provided by DBI

5 bins provided by Block Party Organizers

**Collection and hauling system:** Ava's Waste Removal will deliver a temporary dumpster, placed behind BFA Supply. Clearly marked Trash and Recycling Bins will be placed in pairs along 4th street. All Trash and Recycling Bins will be checked regularly throughout the duration of the Block Party by the Waste and Recycling Manager. Bags will be removed and replaced, and contents moved to the collection area behind BFA Supply for sorting and emptied into the dumpster or shared recycling bins

**Vendor and volunteer education and training:** The Waste and Recycling Manager will coordinate with the Block Party organizers to educate a set of volunteers with instructions on guiding participants to the appropriate bins, emptying bins, and maintaining the collection area behind I Fell Gallery.

**Materials and supplies:** 5 Bins for Recycling, and 5 Bins for Trash Collection, 1 dumpster for trash collection and a collection of shared recycling containers from Block Party Organizers. Clear signage on all bins, along with maps marking locations of bins posted throughout the Block Party.

**Designation of duties:** Waste and Recycling Manager Montana Watson, will coordinate with representatives from the Block Party Organizers, including Lauren Kniss at FAR Center for Contemporary Arts, and Heather Farmer at BFA Supply, along with a group of volunteers.





# CITY OF BLOOMINGTON

## NOTICE OF PUBLIC MEETING LETTER

The Board of Public Works of Bloomington, Indiana, has been petitioned to hear a request for a Special Event in Public Right Way for the 2025 4<sup>th</sup> and Rogers Block Party.

The Board of Public Works meeting to hear this request will be . Board of Public Works meetings are held virtually via zoom. Zoom information can be found on the Public Works web page at <https://bloomington.in.gov/boards/public-works> or you may also call 812.349.3411 for this information.

The proposal for will be on file and may be examined in the Public Works office on the Friday prior to the meeting.

All persons interested in said proposal may be heard at the time and place as herein set out. If you would rather voice your opinion by phone, you may call 812.349.3411 or email [public.works@bloomington.in.gov](mailto:public.works@bloomington.in.gov). Written and verbal objections filed with the Board of Public Works prior to the hearing will be considered.

BOARD OF PUBLIC WORKS  
CITY OF BLOOMINGTON, INDIANA

PETITIONER: FAR Center for Contemporary Arts

DATE: April 2, 2025

## NOTIFICATION OF STREET CLOSURE

Friday, June 6, 2025 | 3pm to 10 pm | 400 & 500 blocks of West Fourth Street  
CONTACT: Lauren Kniss (FAR Center for Contemporary Arts): [lauren@thefar.org](mailto:lauren@thefar.org)

Hello neighbor!

On the afternoon of Friday, June 6, 2024, we are closing parts of West Fourth Street for our neighborhood block party and we hope you will attend! We are celebrating First Friday gallery events at the FAR Center for Contemporary Arts, I Fell, and BFA Supply. There will be food, and drink, music, activities for kids, and more. West Fourth Street will be closed for one half block on either side of Rogers Street, ending at the alley next to Prospect Hill Place to the west and the alley next to Madison Downtown Apartments to the east (Rogers will remain open).

That means that all of the parking on these blocks, as well as drive-up access, will be restricted during the timeframe above. Please get in touch if we can help mitigate any inconvenience this might cause you.

We hope you will join us at the block party, and thanks in advance for your flexibility. If you are interested in participating in the organization of this or similar future events, please get in touch!

Lauren Kniss | FAR Center for Contemporary Arts / Pictura Gallery  
Heather Farmer | Bloomington Fine Art Supply





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/31/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> May Agency 223 West Grand River Ave #1 Howell MI 48843	<b>CONTACT NAME:</b> Allison England	
	<b>PHONE (A/C. No. Ext):</b> 812-353-6494	<b>FAX (A/C. No.):</b> 812-332-3646
<b>E-MAIL ADDRESS:</b> allisonengland@acrisure.com		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A :</b> Cincinnati Casualty Company		28665
<b>INSURER B :</b> Indiana Insurance Company		22659
<b>INSURER C :</b>		
<b>INSURER D :</b>		
<b>INSURER E :</b>		
<b>INSURER F :</b>		

**COVERAGES**

CERTIFICATE NUMBER: 1705644202

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		SBB00234712	1/29/2025	1/29/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	XWS58693998	3/19/2024	3/19/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Bloomington is listed as additional insured.

**CERTIFICATE HOLDER****CANCELLATION**

The City of Bloomington  
 401 N Morton Street #250  
 Bloomington IN

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# CITY OF BLOOMINGTON

ECONOMIC AND SUSTAINABLE DEVELOPMENT

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**Project/Event:** Pushcart in Right of Way  
**PW Resolution No:** 2025-32  
**Petitioner/Representative:** Cole Cochran, Owner of DTID Pizza, Inc (dba Dominos)  
**Staff Representative:** Susan Coates  
**Meeting Date:** 5/6/2025

---

**DTID Pizza, Inc (dba Dominos)**, by its owner, Cole Cochran, has applied for a Pushcart Vendor License to operate a food push cart. An applicant wanting to operate in the right of way must obtain permission from the Board of Public Works before a license may be issued. The Department of Economic & Sustainable Development has reviewed the application and will confirm that all rules and regulations have been met prior to issuing a license.

The business will be selling pre-packaged food via a mobile pushcart.

This application is for 1 year.

Staff is supportive of the request.

**CITY OF BLOOMINGTON  
BOARD OF PUBLIC WORKS  
RESOLUTION 2025-32  
Pushcart in Public Right of Way  
DTID Pizza, Inc (dba Dominos)**

WHEREAS, the Board of Public Works is empowered by Indiana Code § 36-9-6-2 to supervise the streets, alleys, sewers, public grounds, and other property of the City of Bloomington (“City”);

WHEREAS, DTID Pizza, Inc (dba Dominos) (“Vendor”), is seeking a Pushcart Vendor License under Bloomington Municipal Code 4.3;

WHEREAS, the issuance of a Pushcart Vendor License under Bloomington Municipal Code 4.3 requires Vendor to submit documentation to the City—set forth at Bloomington Municipal Code 4.30.050—including an independent safety inspection, an open burn permit issued by the City of Bloomington Fire Department, and all applicable permits required by the Monroe County Health Department;

WHEREAS, Vendor has agreed to the Standards of Conduct set forth in Bloomington Municipal Code 4.3 and signed the Release, Hold-Harmless, and Indemnification Agreement as required by Bloomington Municipal Code 4.30.150;

WHEREAS, Vendor desires to be able to use “City property” as defined in Bloomington Municipal Code 4.30.130, which includes public on-street parking, on a temporary and transient basis for the purpose of selling pre-packaged food via a mobile pushcart; and

WHEREAS, under the Bloomington Municipal Code, approval to use public on-street parking and sidewalks is provided by the Board of Public Works via resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PUBLIC WORKS THAT:

1. Vendor has permission to use on-street public parking and sidewalks, on a temporary and transient basis, for the purposes of selling pre-packaged food via a mobile pushcart for 1 year beginning 5/6/2025, and ending 5/6/2026.

2. For the avoidance of doubt, this Resolution is not the Business License referenced by Chapter 4.3 of the Bloomington Municipal Code. Thus, Vendor must ensure that all necessary documentation has been submitted to the City of Bloomington Controller and that the Business License has been issued by the City of Bloomington Controller before utilizing the permission to use on-street public parking and sidewalks granted in the paragraph above. Operating a mobile pushcart without a business license is a violation of Bloomington Municipal Code 4.30.170(a)(1), and would subject Vendor to a fine of \$2,500 for the first offense.

3. For the avoidance of doubt, the following conditions—which in some instances may mirror those that exist under Title 4.3 of the Bloomington Municipal Code—attach to this approval:

- a. Vendor agrees to maintain a clear five-foot path for pedestrians on the sidewalk at all times.
- b. Vendor will have obtained a valid Pushcart license issued by the City of Bloomington Controller prior to operation on City property, and will maintain a valid Pushcart license throughout the term of Vendor’s operation on City property.
- c. Vendor may locate his business in a public parking space within a reasonable time, no more than one hour, before the vendor begins selling food to persons. Vendor must still comply with all other restrictions regarding its location in a public parking space.

**RESOLUTION 2025-32**

- d. Vendor shall remove his business from a public parking space within a reasonable time, no more than one hour, following the time the vendor has stopped selling food to persons. Vendor must still comply with all other restrictions regarding its location in a public parking space.
- e. Vendor will comply with all other laws, ordinances, rules and regulations in effect at the time it conducts their business, including, but not limited to: (1) Bloomington Municipal Code 4.3 (Pushcarts), and (2) all City parking regulations, restrictions, and ordinances.
- f. Vendor is prohibited from operating within a one block radius of a Special Event, unless prior approval has been granted by either the operator of the Special Event or the City's Board of Public Works. The Board of Public Works is not required to provide specific notice to Vendor when it recognizes a Special Event. The following are Special Events that have been recognized by the Board of Public Works:
  - 1) City of Bloomington Farmers' Market;
  - 2) City of Bloomington Holiday Market;
  - 3) The Taste of Bloomington;
  - 4) Lotus World Music and Arts Festival;
  - 5) The Fourth Street Festival;
  - 6) Arts Fair on the Square;
  - 7) Strawberry Festival;
  - 8) Canopy of Lights;
  - 9) Fourth of July Parade; and
  - 10) Any other special events approved by the City Controller.

**ADOPTED THIS THE 6th DAY OF MAY, 2025.**

**BOARD OF PUBLIC WORKS:**

\_\_\_\_\_  
Kyla Cox Deckard, President

\_\_\_\_\_  
Elizabeth Karon, Vice President

\_\_\_\_\_  
James Roach, Secretary

ALL TERMS AND CONDITIONS CONTAINED IN THIS RESOLUTION 2025-32 ARE ACCEPTABLE AND AGREED TO BY VENDOR:

\_\_\_\_\_  
Cole Cochran  
DTID Pizza, Inc (dba Dominos)

Date: \_\_\_\_\_



# CITY OF BLOOMINGTON

ECONOMIC AND SUSTAINABLE DEVELOPMENT

## Business License Cover Sheet

<b>Business Name</b>	DTID Pizza, Inc (dba Dominos)
<b>License Type</b>	Pushcart License
<b>Contact</b>	Cole Cochran
<b>Phone</b>	219-743-9410
<b>Email</b>	cole.cochran@dtidpizza.com
<b>BPW Resolution No (if applicable)</b>	2025-32
<b>Issue Date of License</b>	5/6/2025
<b>Expiration Date of License</b>	5/6/2026
<b>Scanned?</b>	<input checked="" type="checkbox"/>
<b>Renewal Date for License</b>	5/6/2026
<b>Department Head</b>	Jane Kupersmith
<b>Record Destruction Date</b>	5/6/2029
<b>ESD Tracking No</b>	N/A
<b>Document Digital Filing Location</b>	G: ESD Shared: >SMALL BUSINESS DEVELOPMENT > LICENSING > LICENSES > PUSHCART LICENSE > Businesses

DTID PIZZA  
DOMENOS PIZZA



## **PUSHCART LICENSE APPLICATION**

City of Bloomington  
Department of Economic and Sustainable Development  
401 N. Morton St.  
Bloomington, Indiana 47404  
812-349-3418

### **1. License Length and Fee Application**

Length of License: 1 Year - \$350



### **2. Applicant Information**

Name:	Cole Cochran		
Title/Position:	District Manager		
Date of Birth:	06/23/1993		
Address:	200 N Smith Road #b		
City, State, Zip:	Bloomington, IN 47408		
E-Mail Address:	Cole.Cochran@dtidpizza.com		
Phone Number:		Mobile Phone:	2197439410

### **3. Indiana Contact Information (For non-residents only)**

If applicant is not a resident of Indiana, they must designate a resident to serve as a contact for the city.			
Name:	Viktor Belaiv		
Address:	908 N walnut St		
City, State, Zip:	Bloomington, IN 47404		
E-Mail Address:	Viktor.Belaiv@dtidpizza.com		
Phone Number:		Mobile Phone:	3177480842

Received in ESD  
APR 16 2025



#### 4. Company Information

Name of Employer:	DTID Pizza <span style="float: right; color: blue;">Dominos.</span>				
Address of Employer:	908 N walnut				
City, State, Zip:	Bloomington, IN 47404				
Employment Start Date:		End Date (If known):			
Phone Number:	3177480842				
Website / Email:					
Company is a:	<input checked="" type="checkbox"/> Limited Liability Corporation (LLC)	<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Other:

#### 5. Company Officer Information

Provide the names and addresses of all principal officers, partners, trustees, owners or other persons with controlling interests in the company.

Name	Address
Michael Harding	PO box 756, Bloomington, IN 47401
Viktor Belaiv	PO box 756, Bloomington, IN 47401

#### 6. Company Incorporation Information (For Corporations and LLC's Only)

Date of incorporation or organization:	09/22/2015
State of incorporation or organization:	Indiana
(If Not Indiana) Date qualified to transact business in state of Indiana:	

**7. Description of product or service to be sold and any equipment to be used**

10" prepackaged pizzas	
Planned hours of operation:	10pm-1am
Place or places where you will conduct business (If private property, attach written permission from property owner):	908 N walnut parking lot of our own business
Scaled site plan showing the location of the proposed pushcart and the properties' drives, parking access aisles, fire lanes, sidewalks and accessible routes.	Please Attach
Have you had a similar license, either from the city Bloomington, or a different municipality, revoked?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
(If Yes) Provide details	

DT/D PIZZA  
Dominos

**8. You are required to secure, attach, and submit the following:**

<input checked="" type="checkbox"/>	Proof of insurance in accordance with the limits described in Section 4.30.090 of the Bloomington Municipal Code: <ul style="list-style-type: none"><li>• Personal Injury: \$100,000.00 per occurrence and \$300,000 in the aggregate</li><li>• Property Damage: \$25,000.00 per occurrence and \$50,000.00 in the aggregate</li></ul>
<input checked="" type="checkbox"/>	Release of liability wherein the Applicant agrees to indemnify and hold harmless the City of Bloomington for losses or expenses arising out of the operation of his/her business.
<input type="checkbox"/>	A copy of your business's registration with the Indiana Secretary of State.
<input checked="" type="checkbox"/>	A copy of your Employer ID number [REDACTED]
<input checked="" type="checkbox"/>	A signed copy of the Prohibited Location Agreement
<input checked="" type="checkbox"/>	A signed copy of the Standards of Conduct Agreement
<input type="checkbox"/>	Fire inspection (If required) N/A
<input type="checkbox"/>	Picture of pushcart
<input type="checkbox"/>	Copy of all applicable permits required by the Monroe County Health Department, including but not limited to a Food Service Establishment License or a Certified Food Handler

**For City Of Bloomington Use Only**

Date Received: Received in ESD	Received By:	Date Approved:	Approved By:
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APR 16 2025

✓ 4/16 - sent email to Cole re - missing Docs.





DTIDPIZ-01

JGAMBRELL

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) <b>12/6/2024</b>
---------------------------------------

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<p><b>PRODUCER</b> Acisure Southeast Specialty Insurance Agency, LLC 356 Gunter Ave Guntersville, AL 35976</p>	<p><b>CONTACT NAME:</b> Jana Gambrell <b>PHONE (A/C, No, Ext):</b> (800) 251-7407 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> jgambrell@acisure.com</p>
INSURER(S) AFFORDING COVERAGE	
INSURER A : Great American Spirit Insurance Company <span style="float: right;">NAIC # 33723</span>	
INSURER B :	
INSURER C : Great American Alliance Insurance Company <span style="float: right;">26832</span>	
INSURER D : Technology Insurance Company, Inc <span style="float: right;">42376</span>	
INSURER E :	
INSURER F :	

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<b>A</b>	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>			<b>BOP42636360200</b>	<b>1/31/2024</b>	<b>1/31/2025</b>	EACH OCCURRENCE \$ <b>2,000,000</b>
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	<b>X</b>	<b>X</b>				DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>300,000</b>
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
<b>C</b>	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b>			<b>UMB F252774</b>	<b>10/9/2024</b>	<b>1/31/2025</b>	EACH OCCURRENCE \$ <b>3,000</b>
	<input type="checkbox"/> EXCESS LIAB	<input checked="" type="checkbox"/> OCCUR	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$ <b>3,000,000</b>
	DED \$						\$
<b>D</b>	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>			<b>TWC4385502</b>	<b>3/8/2024</b>	<b>3/8/2025</b>	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input type="checkbox"/> N	<b>N / A</b>				E.L. EACH ACCIDENT \$ <b>1,000,000</b>
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ <b>1,000,000</b>
							E.L. DISEASE - POLICY LIMIT \$ <b>1,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Aramark is an additional insured where their interest may appear per written contract. Waiver of Subrogation, Primary Non-Contributory. DESCRIPTION OF OPERATIONS / LOCATIONS / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS  
 ARAMARK AND ITS OFFICERS, DIRECTORS, EMPLOYEES, AGENTS and its CLIENT(S) AND THEIR AFFILIATES, RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES AND AGENTS ARE NAMED AS ADDITIONAL INSURED UNDER GENERAL LIABILITY, AND UMBRELLA LIABILITY. WAIVER OF SUBROGATION IN FAVOR OF ARAMARK AND ITS CLIENT(S) APPLIES TO ALL POLICIES."

<p><b>CERTIFICATE HOLDER</b></p> <p>Aramark Supply Chain Management 2400 Market Street, 8th Floor Philadelphia, PA 19103</p>	<p><b>CANCELLATION</b></p> <p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p>
--	---



**MAYOR KERRY THOMSON**  
CITY OF BLOOMINGTON

401 N Morton St Suite 130  
PO Box 100  
Bloomington, IN 47402

DEPARTMENT OF ECONOMIC  
& SUSTAINABLE DEVELOPMENT

P 812-349-3418  
F 812-349-3520

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**RELEASE, HOLD-HARMLESS AND INDEMNIFICATION AGREEMENT**

The undersigned, in consideration for the issuance of a license by the City of Bloomington Controller, agrees to the following:

1. The undersigned, in exchange for the issuance of a license by the City of Bloomington Controller, agrees to release, hold harmless, and forever indemnify the City of Bloomington and any and all City employees, officers, and agents from any claim or claims which may arise out of any incident connected with or in any way related to his/her issuance of a license by the City of Bloomington or his/her operation of a business which was licensed by the City of Bloomington. This includes claims for personal injury, death, property damage, and/or any other type of harm or injury.
2. The undersigned shall, and hereby does, indemnify, defend, and hold harmless the City of Bloomington and any and all City employees, officers, and agents from and against any and all actions, costs, claims, suits, losses, expenses or damages, including but not limited to attorneys' fees and court costs, arising out of the undersigned's operation of a business which has been licensed by the City of Bloomington.
3. The undersigned understands this release binds him/herself, his/her spouse, and all heirs, executors, partners, co-owners and administrators of those individuals.

The undersigned acknowledges that he/she has read this release and understands all of its terms. The undersigned signs this release voluntarily and with full knowledge of its significance.

**Cole Cochran**

\_\_\_\_\_  
Name, Printed

  
\_\_\_\_\_  
Signature

**04/15/2025**

\_\_\_\_\_  
Date Release Signed

**State of Indiana  
Office of the Secretary of State**

**CERTIFICATE OF INCORPORATION  
of  
DTID PIZZA, INC.**

I, Connie Lawson, Secretary of State of Indiana, hereby certify that Articles of Incorporation of the above For-Profit Domestic Corporation has been presented to me at my office, accompanied by the fees prescribed by law and that the documentation presented conforms to law as prescribed by the provisions of the Indiana Business Corporation Law.

NOW, THEREFORE, with this document I certify that said transaction will become effective Tuesday, September 22, 2015.

In Witness Whereof, I have caused to be affixed my signature and the seal of the State of Indiana, at the City of Indianapolis, September 22, 2015

*Connie Lawson*

CONNIE LAWSON,  
SECRETARY OF STATE



APPROVED AND FILED  
CONNIE LAWSON  
INDIANA SECRETARY OF STATE  
9/22/2015 9:28 AM

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**ARTICLES OF INCORPORATION**

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Formed pursuant to the provisions of the Indiana Business Corporation Law.

---

**ARTICLE I - NAME AND PRINCIPAL OFFICE**

---

DTID PIZZA, INC.

11081 SANDERS DR., FISHERS, IN 46038

---

**ARTICLE II - REGISTERED OFFICE AND AGENT**

---

UNITED STATES CORPORATION AGENTS, INC.  
4010 WEST 86TH STREET, SUITE D, INDIANAPOLIS, IN 46268

The Signator represents that the registered agent named in the application has consented to the appointment of registered agent.

---

**ARTICLE III – INCORPORATORS**

---

CHEYENNE MOSELEY  
101 N. BRAND BLVD., 10TH FLOOR, GLENDALE, CA 91203  
Signature: CHEYENNE MOSELEY, LEGALZOOM.COM

---

**ARTICLE IV – GENERAL INFORMATION**

---

Number of Shares: 100,000  
Effective Date: 9/22/2015

**BUSINESS INFORMATION**  
DIEGO MORALES  
INDIANA SECRETARY OF STATE  
04/17/2025 12:18 PM

**Business Details**

Business Name: **DTID PIZZA, INC.** Business ID: [REDACTED]  
Entity Type: **Domestic For-Profit Corporation** Business Status: **Active**  
Creation Date: **09/22/2015** Inactive Date:  
Principal Office Address: **7220 Windsor Drive, Allentown, PA, 18106, USA** Expiration Date: **Perpetual**  
Jurisdiction of Formation: **Indiana** Business Entity Report Due Date: **09/30/2025**  
Years Due:

**Governing Person Information**

Title	Name	Address
President	Michael Harding	2621 E Pedigo Bay Dr, Bloomington, IN, 47401, USA
OWNER	MICHAEL HARDING	P.O. Box 756, Bloomington, IN, 47402, USA

**Incorporators Information**

Name	Title	Address
CHEYENNE MOSELEY	Incorporator	101 N. BRAND BLVD., 10TH FLOOR, GLENDALE, CA, 91203, USA

**Registered Agent Information**

Type: **Business Commercial Registered Agent**  
Name: **CCHA REGISTERED AGENT LLC**  
Address: **2 N 9th St, Noblesville, IN, 46060, USA**





**MAYOR KERRY THOMSON**  
CITY OF BLOOMINGTON

401 N Morton St Suite 130  
PO Box 100  
Bloomington, IN 47402

DEPARTMENT OF ECONOMIC  
& SUSTAINABLE DEVELOPMENT

P 812-349-3418  
F 812-349-3520

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### **Prohibited Location Agreement**

Bloomington Municipal Code Section 4.30.130 prohibits Pushcarts from operating in certain locations. This Agreement provides for all of the prohibited locations. Two maps are also attached to this Agreement. All signatories to this Agreement are required to review not only this Agreement, but also the attached maps prior to signing this Agreement.

As a licensed Pushcart, I understand and agree that I cannot and will not operate my pushcart unit in a manner that would violate any of the below-listed location restrictions:

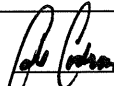
- No pushcart shall locate in any parking lot, parking space, or parking facility owned, leased or managed by the City of Bloomington unless approval has been given by the City's Board of Public Works
- No pushcart serving food or beverages shall operate within fifty feet of any façade of a ground level establishment that also sells food or beverages, or operate within fifty feet of the perimeter of such an establishment's outdoor seating area, regardless of whether or not the pushcart is currently conducting business. The distance restriction only applies from an hour before the opening time to an hour after the closing time posted by a ground level establishment on the facade of its building
- No pushcart shall locate in a street, street median strip or alleyway
- Pushcarts shall be located a reasonable distance from all posted bus stops, crosswalks, driveways, alleyways, right-of-way lines of two or more intersecting streets and building entrances or walk-up windows
- No pushcart shall locate within a one block radius of a Special Event unless prior approval has been granted by either the operator of the Special Event or the City's Board of Public Works
- No pushcart shall be located in a manner which would significantly impede or prevent the use of any City of Bloomington property, or which would endanger the safety or property of the public
- No pushcart shall be located within fifteen feet of any fire hydrant
- No pushcart shall locate within any zoning district except the following: Commercial General; Commercial Arterial; Commercial Downtown; Industrial General; Business Park; and Institutional
- Pushcarts shall only be located on private property if the private property owner has provided both the business operator and the City written permission for the pushcart to locate on said property
- No pushcart operating on private property shall displace required parking or landscaping nor block any drives, parking access aisles, fire lanes, sidewalks, or accessible routes required for the private parking by the City's zoning code
- No pushcart shall park near an intersection and in a manner that blocks the line-of-sight of drivers using adjacent roadways

- No pushcart shall locate on the B-Line Trail except in the following permitted areas:
  - Between the north side of Dodds Street and the south side of 2nd Street
  - Between the north side of 3rd Street and the south side of 4th Street
  - Between the north side of 6th Street and the south side of Fairview Street

**I, the undersigned, understand that if I locate my pushcart in any of the above-described prohibited locations or manner that I subject myself to fines and possible revocation of my Pushcart License, as so described in Chapter 4.30 of the Bloomington Municipal Code.**

**Vendor:**

Name: Cole

Signature: 

Date: 04/15/2025



**MAYOR KERRY THOMSON**  
CITY OF BLOOMINGTON

DEPARTMENT OF ECONOMIC  
& SUSTAINABLE DEVELOPMENT

401 N Morton St Suite 130  
PO Box 100  
Bloomington, IN 47402

P 812-349-3418  
F 812-349-3520

### **Standard of Conduct Agreement**

Bloomington Municipal Code Section 4.30.150 provides Standards of Conduct for all Pushcarts. This Agreement provides a list of said Standards of Conduct. All signatories to this Agreement are required to review this Agreement prior to signing this Agreement.

As a licensed Pushcart I understand and agree that I cannot and will not conduct business in a manner that would violate any of the Standards of Conduct noted below:

- Pushcart operators shall conduct themselves at all times in an orderly and lawful manner, and shall not make, or cause to be made, any unreasonable noise of such volume as to be in violation of the City of Bloomington Noise Ordinance as stated in Title 14 of the Bloomington Municipal Code
- A device may not be used which would amplify sounds nor may attention be drawn to the pushcart by an aural means or a light-producing device (examples of such devices may include, but are not meant to be limited to the following: bull horns and strobe lights)
- No pushcart may be permanently or temporarily affixed to any object, including but not limited to buildings, trees, telephone poles, streetlight poles, traffic signal poles or fire hydrants
- No pushcart may be used to advertise any product or service which is not authorized to be sold from that pushcart
- Each pushcart unit shall be limited to one sandwich board sign that meets the provisions of Section 20.05.086 of the Bloomington Municipal Code regardless of the zoning district in which it locates, provided a sign permit is obtained from the City's Planning and Transportation Department
- No pushcart may make use of any public or private electrical outlet while in operation;
- Each pushcart shall protect against littering and shall have both an adequate trash receptacle and a separate receptacle for recyclable materials:
  - The trash and recyclable receptacles shall be emptied sufficiently often to allow disposal of litter and waste by the public at any time
  - The trash and recyclable receptacles on the pushcart shall not be emptied into trash or recyclable receptacles owned by the City of Bloomington
  - Liquid from the pushcart shall not be discharged on or in a City sewer or drain or elsewhere on City property, nor on private property without the express written consent of the owner thereof
- Before leaving any location each pushcart shall first pick up, remove and dispose of all trash, refuse and/or recyclable materials, including products spilled on the ground within twenty feet of the pushcart
- No pushcart shall expose any pedestrian to any undue safety or health hazards nor shall it be maintained so as to create a public nuisance


- Each pushcart shall be maintained free and clear of dirt, and finishes shall not be chipped, faded or unduly marred
- Foods or beverages which present a substantial likelihood that liquid matter or particles will drop to the street or sidewalk during the process of carrying or consuming the food or beverage shall be sold in proper containers so as to avoid falling to the street or sidewalk
- Pushcarts which utilize a grill or device that may result in a spark, flame or fire shall adhere to the following additional standards:
  - Be placed approximately 20 feet from a building or structure
  - Provide a barrier between the grill or device and the general public
  - The spark, flame or fire shall not exceed 12 inches in height
  - A fire extinguisher shall be within reaching distance of the pushcart operator at all times
- Pushcart operators shall be required to obey the commands of law enforcement officers or fire officials with respect to activity carried out on City property, including, where possible, the removal of the pushcart and cessation of such sales
- No pushcart shall ever be left unattended
- Pushcarts shall not be stored, parked or left overnight on any City property
- All pushcarts which are food service establishments as defined by Title 10.17 of the Bloomington Municipal Code shall install an approved grease interceptor or grease trap.
- Foods, oils and greases shall never be discharged into the City's sewer or storm drains
- All pushcart operators are required to collect and pay all applicable and appropriate sales taxes
- No pushcart shall provide customer seating unless approval has been given by the City's Board of Public Works and the City's Planning and Transportation Department
- All pushcarts shall comply with the lighting standards found in Chapter 20.05 of the Bloomington Municipal Code
- All pushcarts shall comply with the vision clearance standards found in Chapter 20.05 of the Bloomington Municipal Code
- No pushcarts shall have a drive-thru
- The decibels of any generator(s) associated with a pushcart shall not exceed "70dBA".
  - Such noise measurement shall be made at a height of at least four (4) feet above the ground and at a point approximately twenty-five (25) feet away from where the noise is being emitted on a sound level meter operated on the "A" weighting network (scale).
  - No person other than the operators shall be within twenty-five (25) feet of the sound level meter during the sample period.
  - Sound measurements shall be conducted at that time of day or night when the relevant noise source is emitting sound.
  - The sound level measurement shall be determined as follows:
    - Calibrate the sound level meter within one (1) hour before use.
    - Set the sound level meter on the "A" weighted network at slow response.
    - Set the omnidirectional microphone in an approximately seventy degree position in a location which complies with subsections (1) and (2) herein.

- The operator of the sound level meter shall face the noise source and record the meter's instantaneous response.
- Recalibrate the sound level meter after use.
- It shall be unlawful for any person to interfere, through the use of sound or otherwise, with the taking of sound level measurement

**I, the undersigned, understand that if I conduct business in violation of any the above described standards of conduct that I subject myself to fines and possible revocation of my Pushcart License, as so described in Chapter 4.30 of the Bloomington Municipal Code.**

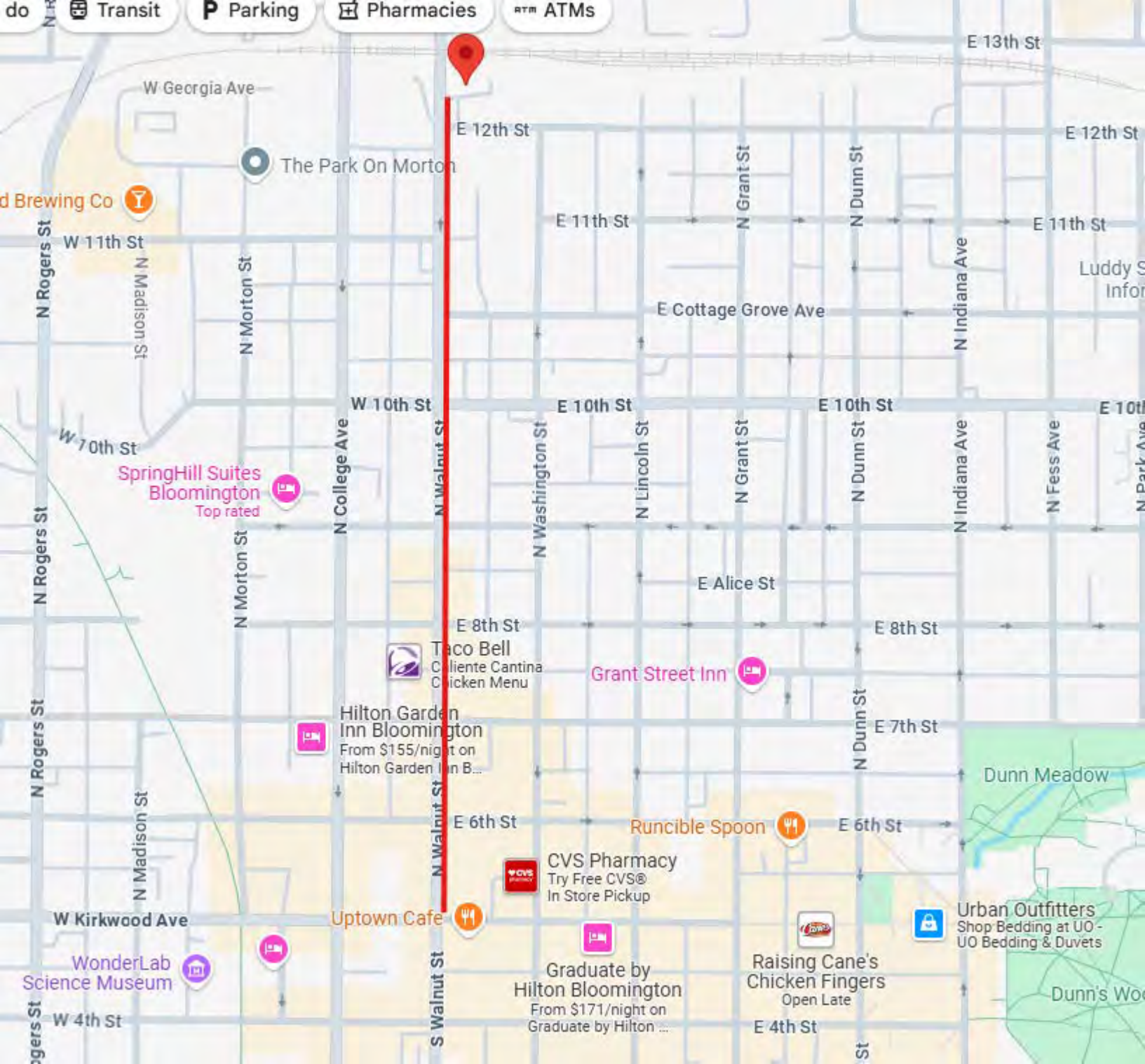
**Vendor:**

Name: Cole Cochran

Signature:  \_\_\_\_\_

Date: 04/15/2025





do

Transit

Parking

Pharmacies

ATM

ATMs

E 13th St

W Georgia Ave

E 12th St

The Park On Morton

E 12th St

and Brewing Co



W 11th St

E 11th St

E 11th St

N Madison St

N Morton St

N Grant St

N Dunn St

Luddy S  
Infor

E Cottage Grove Ave

N Indiana Ave

W 10th St

E 10th St

E 10th St

E 10th St

SpringHill Suites  
Bloomington  
Top rated



N Rogers St

N Rogers St

N Rogers St

N Rogers St

N College Ave

N Walnut St

N Washington St

N Lincoln St

N Grant St

N Dunn St

N Indiana Ave

N Fess Ave

N Park Ave

W 70th St

E 8th St

E 8th St



Taco Bell  
Cliente Cantina  
Chicken Menu

Grant Street Inn



Hilton Garden  
Inn Bloomington  
From \$155/night on  
Hilton Garden Inn B...



E 6th St

Runcible Spoon



E 6th St

Dunn Meadow

W Kirkwood Ave

Uptown Cafe



CVS Pharmacy  
Try Free CVS®  
In Store Pickup

Graduate by  
Hilton Bloomington  
From \$171/night on  
Graduate by Hilton ...



Raising Cane's  
Chicken Fingers  
Open Late



Urban Outfitters  
Shop Bedding at UO -  
UO Bedding & Duvets

Dunn's Wood

W 4th St

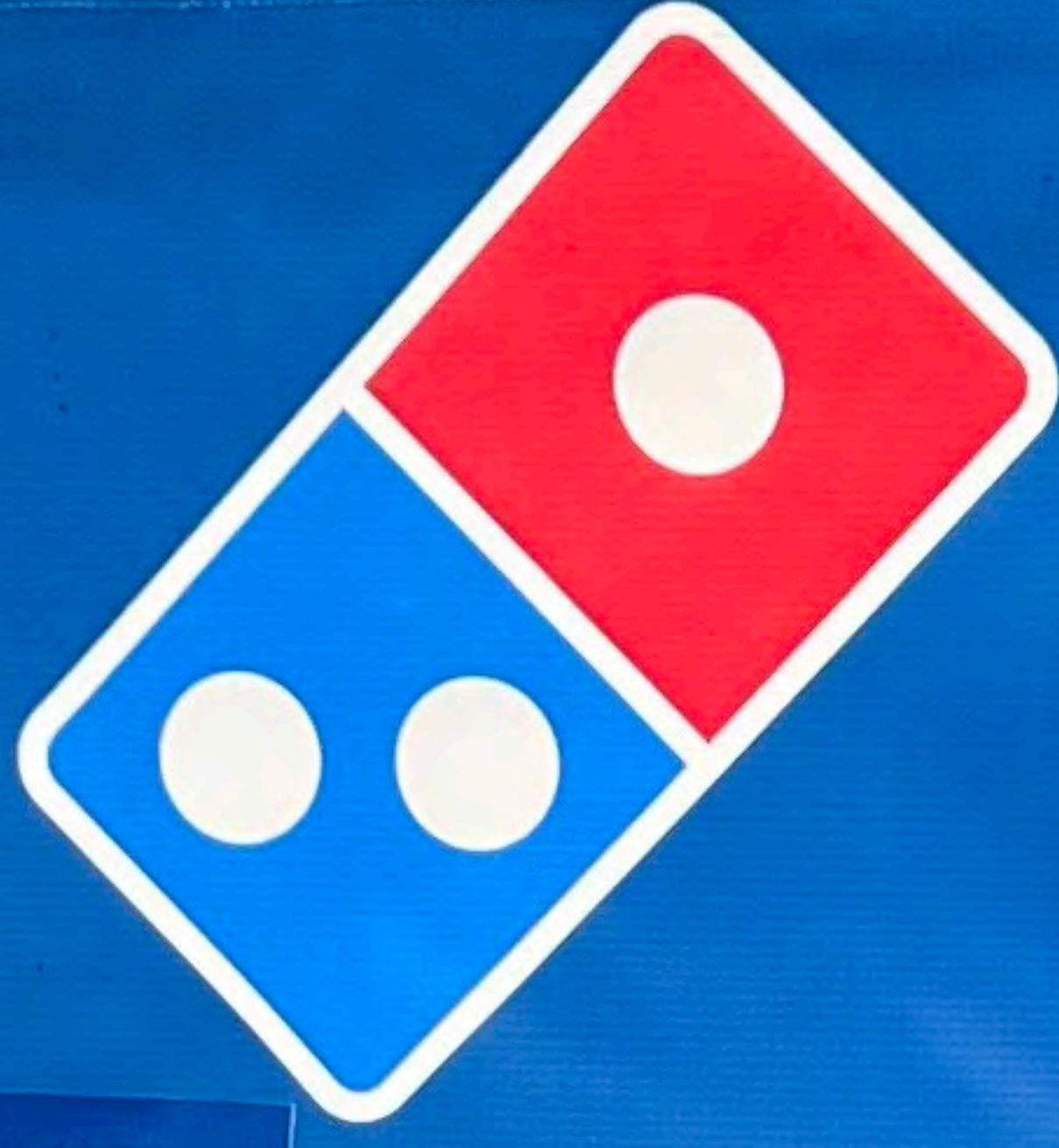
E 4th St

E 4th St

S Walnut St

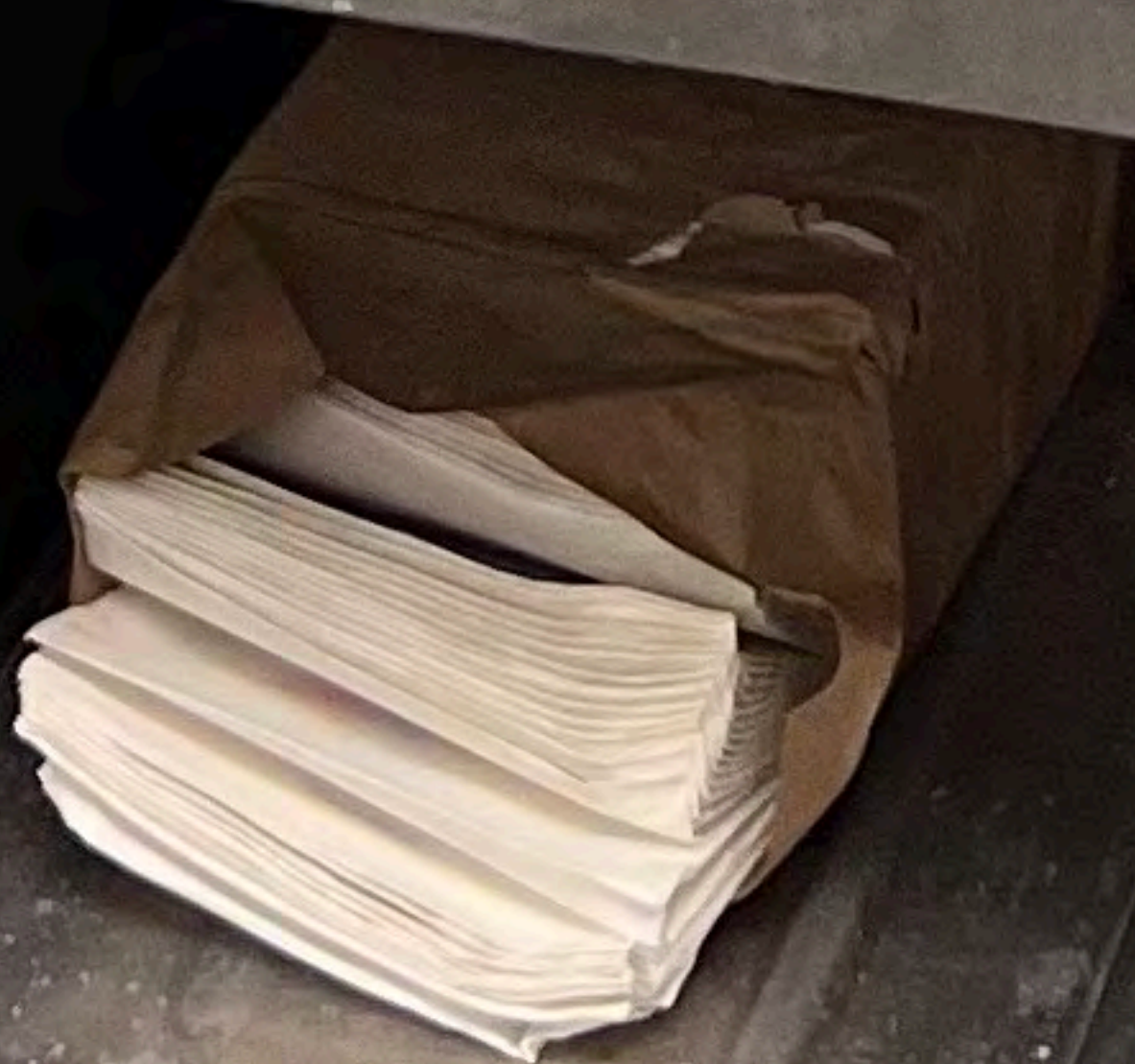
S Walnut St





**\$10 Pizza**

SECO SELECT





# ServSafe® CERTIFICATION

## JENNIFER RUSS

For successfully completing the standards set forth for the ServSafe® Food Protection Manager Certification Examination, which is accredited by the American National Standards Institute (ANSI)-Conference for Food Protection (CFP).

22459623

CERTIFICATE NUMBER

10781

EXAM FORM NUMBER

8/4/2022

DATE OF EXAMINATION

8/4/2027

DATE OF EXPIRATION

Local laws apply. Check with your local regulatory agency for recertification requirements.



#0655

Sherron Brown  
Executive Vice President, National Restaurant Association Solutions





**CITY OF  
BLOOMINGTON**  
ECONOMIC AND SUSTAINABLE DEVELOPMENT

---

**Project/Event:** Pushcart in Right of Way  
**PW Resolution No:** 2025-035  
**Petitioner/Representative:** Kate Rosenbarger, Owner of Betty's Hot Dogs  
**Staff Representative:** Susan Coates  
**Meeting Date:** 5/6/2025

---

**Betty's Hot Dogs**, by its owner, Kate Rosenbarger, has applied for a Pushcart Vendor License to operate a food push cart. An applicant wanting to operate in the right of way must obtain permission from the Board of Public Works before a license may be issued. The Department of Economic & Sustainable Development has reviewed the application and will confirm that all rules and regulations have been met prior to issuing a license.

The business will be selling food and beverage via a mobile pushcart.

This application is for 1 year.

Staff is supportive of the request.

**CITY OF BLOOMINGTON  
BOARD OF PUBLIC WORKS  
RESOLUTION 2025-035  
Pushcart in Public Right of Way  
Betty's Hot Dogs**

WHEREAS, the Board of Public Works is empowered by Indiana Code § 36-9-6-2 to supervise the streets, alleys, sewers, public grounds, and other property of the City of Bloomington (“City”);

WHEREAS, Betty's Hot Dogs (“Vendor”), is seeking a Pushcart Vendor License under Bloomington Municipal Code 4.3;

WHEREAS, the issuance of a Pushcart Vendor License under Bloomington Municipal Code 4.3 requires Vendor to submit documentation to the City—set forth at Bloomington Municipal Code 4.30.050—including an independent safety inspection, an open burn permit issued by the City of Bloomington Fire Department, and all applicable permits required by the Monroe County Health Department;

WHEREAS, Vendor has agreed to the Standards of Conduct set forth in Bloomington Municipal Code 4.3 and signed the Release, Hold-Harmless, and Indemnification Agreement as required by Bloomington Municipal Code 4.30.150;

WHEREAS, Vendor desires to be able to use “City property” as defined in Bloomington Municipal Code 4.30.130, which includes public on-street parking, on a temporary and transient basis for the purpose of selling food and beverage via a mobile pushcart; and

WHEREAS, under the Bloomington Municipal Code, approval to use public on-street parking and sidewalks is provided by the Board of Public Works via resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PUBLIC WORKS THAT:

1. Vendor has permission to use on-street public parking and sidewalks, on a temporary and transient basis, for the purposes of selling food and beverage via a mobile pushcart for 1 year beginning 5/8/2025, and ending 5/8/2026.

2. For the avoidance of doubt, this Resolution is not the Business License referenced by Chapter 4.3 of the Bloomington Municipal Code. Thus, Vendor must ensure that all necessary documentation has been submitted to the City of Bloomington Controller and that the Business License has been issued by the City of Bloomington Controller before utilizing the permission to use on-street public parking and sidewalks granted in the paragraph above. Operating a mobile pushcart without a business license is a violation of Bloomington Municipal Code 4.30.170(a)(1), and would subject Vendor to a fine of \$2,500 for the first offense.

3. For the avoidance of doubt, the following conditions—which in some instances may mirror those that exist under Title 4.3 of the Bloomington Municipal Code—attach to this approval:

- a. Vendor agrees to maintain a clear five-foot path for pedestrians on the sidewalk at all times.
- b. Vendor will have obtained a valid Pushcart license issued by the City of Bloomington Controller prior to operation on City property, and will maintain a valid Pushcart license throughout the term of Vendor’s operation on City property.
- c. Vendor may locate his business in a public parking space within a reasonable time, no more than one hour, before the vendor begins selling food to persons. Vendor must still comply with all other restrictions regarding its location in a public parking space.

**RESOLUTION 2025-035**



- d. Vendor shall remove his business from a public parking space within a reasonable time, no more than one hour, following the time the vendor has stopped selling food to persons. Vendor must still comply with all other restrictions regarding its location in a public parking space.
- e. Vendor will comply with all other laws, ordinances, rules and regulations in effect at the time it conducts their business, including, but not limited to: (1) Bloomington Municipal Code 4.3 (Pushcarts), and (2) all City parking regulations, restrictions, and ordinances.
- f. Vendor is prohibited from operating within a one block radius of a Special Event, unless prior approval has been granted by either the operator of the Special Event or the City's Board of Public Works. The Board of Public Works is not required to provide specific notice to Vendor when it recognizes a Special Event. The following are Special Events that have been recognized by the Board of Public Works:
  - 1) City of Bloomington Farmers' Market;
  - 2) City of Bloomington Holiday Market;
  - 3) The Taste of Bloomington;
  - 4) Lotus World Music and Arts Festival;
  - 5) The Fourth Street Festival;
  - 6) Arts Fair on the Square;
  - 7) Strawberry Festival;
  - 8) Canopy of Lights;
  - 9) Fourth of July Parade; and
  - 10) Any other special events approved by the City Controller.

**ADOPTED THIS THE 6th DAY OF MAY, 2025.**

**BOARD OF PUBLIC WORKS:**

\_\_\_\_\_  
Kyla Cox Deckard, President

\_\_\_\_\_  
Elizabeth Karon, Vice President

\_\_\_\_\_  
James Roach, Secretary

ALL TERMS AND CONDITIONS CONTAINED IN THIS RESOLUTION 2025-035 ARE ACCEPTABLE AND AGREED TO BY VENDOR:

\_\_\_\_\_  
Kate Rosenbarger  
Betty's Hot Dogs

Date: \_\_\_\_\_



# CITY OF BLOOMINGTON

ECONOMIC AND SUSTAINABLE DEVELOPMENT

## Business License Cover Sheet

<b>Business Name</b>	Betty's Hot Dogs
<b>License Type</b>	Pushcart License
<b>Contact</b>	Kate Rosenbarger
<b>Phone</b>	812-219-4074
<b>Email</b>	bettysbtown@gmail.com
<b>BPW Resolution No (if applicable)</b>	2025-035
<b>Issue Date of License</b>	5/8/2025
<b>Expiration Date of License</b>	5/8/2026
<b>Scanned?</b>	<input checked="" type="checkbox"/>
<b>Renewal Date for License</b>	5/8/2026
<b>Department Head</b>	Jane Kupersmith
<b>Record Destruction Date</b>	5/8/2029
<b>ESD Tracking No</b>	N/A
<b>Document Digital Filing Location</b>	G: ESD Shared: >SMALL BUSINESS DEVELOPMENT > LICENSING > LICENSES > PUSHCART LICENSE > Businesses



## **PUSHCART LICENSE APPLICATION**

**City of Bloomington**  
**Department of Economic and Sustainable Development**  
**401 N. Morton St.**  
**Bloomington, Indiana 47404**  
**812-349-3418**

### **1. License Length and Fee Application**

Length of License: 1 Year - \$350

### **2. Applicant Information**

Name:	Kate Rosenbarger		
Title/Position:	Owner		
Date of Birth:	3/6/1983		
Address:	405 S. Madison Street		
City, State, Zip:	Bloomington, IN 47403		
E-Mail Address:	bettysbtown@gmail.com		
Phone Number:	812-219-4074	Mobile Phone:	

### **3. Indiana Contact Information (For non-residents only)**

If applicant is not a resident of Indiana, they must designate a resident to serve as a contact for the city.

Name:			
Address:			
City, State, Zip:			
E-Mail Address:			
Phone Number:		Mobile Phone:	

#### 4. Company Information

Name of Employer:	Betty's Hot Dogs, LLC			
Address of Employer:	405 S. Madison Street			
City, State, Zip:	Bloomington, IN 47403			
Employment Start Date:	August 2024	End Date (If known):		
Phone Number:	812-219-4074			
Website / Email:	bettysbtown@gmail.com			
Company is a:	<input checked="" type="checkbox"/> Limited Liability Corporation (LLC)	<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Sole Proprietor
			<input type="checkbox"/> Other:	

#### 5. Company Officer Information

Provide the names and addresses of all principal officers, partners, trustees, owners or other persons with controlling interests in the company.

Name	Address
Kate Rosenbarger	

#### 6. Company Incorporation Information (For Corporations and LLC's Only)

Date of incorporation or organization:	August 23, 2023
State of incorporation or organization:	Indiana
(If Not Indiana) Date qualified to transact business in state of Indiana:	

**7. Description of product or service to be sold and any equipment to be used**

Push cart selling hot dogs, sodas, and water. Push cart has two burners, cold holding area, a sink, and a water heater.

Planned hours of operation:	<b>Varies - lunch time, evenings, events.</b>	
Place or places where you will conduct business (If private property, attach written permission from property owner):	Planning on setting up at allowable locations on Kirkwood, Morton, 4th Street. Various downtown locations.	
Scaled site plan showing the location of the proposed pushcart and the properties' drives, parking access aisles, fire lanes, sidewalks and accessible routes.	Please Attach	
Have you had a similar license, either from the city Bloomington, or a different municipality, revoked?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
(If Yes) Provide details		

**8. You are required to secure, attach, and submit the following:**

<input type="checkbox"/>	Proof of insurance in accordance with the limits described in Section 4.30.090 of the Bloomington Municipal Code: <ul style="list-style-type: none"> <li>• Personal Injury: \$100,000.00 per occurrence and \$300,000 in the aggregate</li> <li>• Property Damage: \$25,000.00 per occurrence and \$50,000.00 in the aggregate</li> </ul>
<input type="checkbox"/>	Release of liability wherein the Applicant agrees to indemnify and hold harmless the City of Bloomington for losses or expenses arising out of the operation of his/her business.
<input type="checkbox"/>	A copy of your business's registration with the Indiana Secretary of State.
<input type="checkbox"/>	A copy of your Employer ID number
<input type="checkbox"/>	A signed copy of the Prohibited Location Agreement
<input type="checkbox"/>	A signed copy of the Standards of Conduct Agreement
<input type="checkbox"/>	Fire inspection (if required)
<input type="checkbox"/>	Picture of pushcart
<input type="checkbox"/>	Copy of all applicable permits required by the Monroe County Health Department, including but not limited to a Food Service Establishment License or a Certified Food Handler

**For City Of Bloomington Use Only**

Date Received:	Received By:	Date Approved:	Approved By:
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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/29/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Mary E Bogard Goosehead Insurance Agency	<b>CONTACT NAME:</b> Mary E Bogard <b>PHONE (A/C, No, Ext):</b> <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> mary.bogard@goosehead.com
	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Spinnaker Insurance Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>
<b>INSURED</b> Betty's Hot Dogs, LLC 405 S Madison St Bloomington, IN 47403-2450	

**COVERAGES**

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CSB-00145551-01	03/22/2025	03/22/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The policy contains a Blanket Additional Insured endorsement.  
 The policy contains a Blanket Waiver of Subrogation endorsement.  
 Coverage is Primary & Non-Contributory.

**CERTIFICATE HOLDER****CANCELLATION**

PROOF OF COVERAGE	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  David McFarland

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**MAYOR KERRY THOMSON**  
CITY OF BLOOMINGTON

401 N Morton St Suite 130  
PO Box 100  
Bloomington, IN 47402

DEPARTMENT OF ECONOMIC  
& SUSTAINABLE DEVELOPMENT  
P 812-349-3418  
F 812-349-3520

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**RELEASE, HOLD-HARMLESS AND INDEMNIFICATION AGREEMENT**

The undersigned, in consideration for the issuance of a license by the City of Bloomington Controller, agrees to the following:

1. The undersigned, in exchange for the issuance of a license by the City of Bloomington Controller, agrees to release, hold harmless, and forever indemnify the City of Bloomington and any and all City employees, officers, and agents from any claim or claims which may arise out of any incident connected with or in any way related to his/her issuance of a license by the City of Bloomington or his/her operation of a business which was licensed by the City of Bloomington. This includes claims for personal injury, death, property damage, and/or any other type of harm or injury.
2. The undersigned shall, and hereby does, indemnify, defend, and hold harmless the City of Bloomington and any and all City employees, officers, and agents from and against any and all actions, costs, claims, suits, losses, expenses or damages, including but not limited to attorneys' fees and court costs, arising out of the undersigned's operation of a business which has been licensed by the City of Bloomington.
3. The undersigned understands this release binds him/herself, his/her spouse, and all heirs, executors, partners, co-owners and administrators of those individuals.

The undersigned acknowledges that he/she has read this release and understands all of its terms. The undersigned signs this release voluntarily and with full knowledge of its significance.

**Kate Rosenbarger**

\_\_\_\_\_  
Name, Printed

*Kate Rosenbarger*

\_\_\_\_\_  
Signature

**4/29/2025**

\_\_\_\_\_  
Date Release Signed

**State of Indiana  
Office of the Secretary of State**

**Certificate of Organization  
of  
BETTY'S HOT DOGS, LLC**

I, DIEGO MORALES, Secretary of State, hereby certify that Articles of Organization of the above Domestic Limited Liability Company have been presented to me at my office, accompanied by the fees prescribed by law and that the documentation presented conforms to law as prescribed by the provisions of the Indiana Code.

NOW, THEREFORE, with this document I certify that said transaction will become effective  
Wednesday, August 23, 2023.



In Witness Whereof, I have caused to be affixed my signature and the seal of the State of Indiana, at the City of Indianapolis, August 23, 2023.

*Diego Morales*

DIEGO MORALES  
SECRETARY OF STATE

202308231718890 / 9996692

To ensure the certificate's validity, go to <https://bsd.sos.in.gov/PublicBusinessSearch>

Date of this notice: 09-11-2023

Employer Identification Number:  
[REDACTED]

Form: SS-4

Number of this notice: CP 575 G

BETTYS HOT DOGS LLC  
BETTYS  
% KATHERINE ROSENBERGER SOLE MBR  
405 S MADISON ST  
BLOOMINGTON, IN 47403

For assistance you may call us at:  
1-800-829-4933

IF YOU WRITE, ATTACH THE  
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 93-3329982. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

Taxpayers request an EIN for their business. Some taxpayers receive CP575 notices when another person has stolen their identity and are opening a business using their information. If you did **not** apply for this EIN, please contact us at the phone number or address listed on the top of this notice.

When filing tax documents, making payments, or replying to any related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

A limited liability company (LLC) may file Form 8832, *Entity Classification Election*, and elect to be classified as an association taxable as a corporation. If the LLC is eligible to be treated as a corporation that meets certain tests and it will be electing S corporation status, it must timely file Form 2553, *Election by a Small Business Corporation*. The LLC will be treated as a corporation as of the effective date of the S corporation election and does not need to file Form 8832.

To obtain tax forms and publications, including those referenced in this notice, visit our Web site at [www.irs.gov](http://www.irs.gov). If you do not have access to the Internet, call 1-800-829-3676 (TTY/TDD 1-800-829-4059) or visit your local IRS office.

**IMPORTANT REMINDERS:**

- \* Keep a copy of this notice in your permanent records. This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you. You may give a copy of this document to anyone asking for proof of your EIN.
- \* Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.
- \* Refer to this EIN on your tax-related correspondence and documents.
- \* Provide future officers of your organization with a copy of this notice.

Your name control associated with this EIN is BETT. You will need to provide this information along with your EIN, if you file your returns electronically.

Safeguard your EIN by referring to Publication 4557, Safeguarding Taxpayer Data: A Guide for Your Business.

You can get any of the forms or publications mentioned in this letter by visiting our website at [www.irs.gov/forms-pubs](http://www.irs.gov/forms-pubs) or by calling 800-TAX-FORM (800-829-3676).

If you have questions about your EIN, you can contact us at the phone number or address listed at the top of this notice. If you write, please tear off the stub at the bottom of this notice and include it with your letter.

Thank you for your cooperation.

Keep this part for your records.

CP 575 G (Rev. 7-2007)

Return this part with any correspondence so we may identify your account. Please correct any errors in your name or address.

CP 575 G

9999999999

Your Telephone Number ( ) -	Best Time to Call	DATE OF THIS NOTICE: 09-11-2023
_____	_____	EMPLOYER IDENTIFICATION NUMBER: [REDACTED]
		FORM: SS-4 NOBOD

INTERNAL REVENUE SERVICE  
CINCINNATI OH 45999-0023  


BETTYS HOT DOGS LLC  
BETTYS  
% KATHERINE ROSENBERGER SOLE MBR  
405 S MADISON ST  
BLOOMINGTON, IN 47403



## MAYOR KERRY THOMSON

CITY OF BLOOMINGTON

401 N Morton St Suite 130  
PO Box 100  
Bloomington, IN 47402

DEPARTMENT OF ECONOMIC  
& SUSTAINABLE DEVELOPMENT

P 812-349-3418  
F 812-349-3520

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### **Prohibited Location Agreement**

Bloomington Municipal Code Section 4.30.130 prohibits Pushcarts from operating in certain locations. This Agreement provides for all of the prohibited locations. Two maps are also attached to this Agreement. All signatories to this Agreement are required to review not only this Agreement, but also the attached maps prior to signing this Agreement.

As a licensed Pushcart, I understand and agree that I cannot and will not operate my pushcart unit in a manner that would violate any of the below-listed location restrictions:

- No pushcart shall locate in any parking lot, parking space, or parking facility owned, leased or managed by the City of Bloomington unless approval has been given by the City's Board of Public Works
- No pushcart serving food or beverages shall operate within fifty feet of any façade of a ground level establishment that also sells food or beverages, or operate within fifty feet of the perimeter of such an establishment's outdoor seating area, regardless of whether or not the pushcart is currently conducting business. The distance restriction only applies from an hour before the opening time to an hour after the closing time posted by a ground level establishment on the facade of its building
- No pushcart shall locate in a street, street median strip or alleyway
- Pushcarts shall be located a reasonable distance from all posted bus stops, crosswalks, driveways, alleyways, right-of-way lines of two or more intersecting streets and building entrances or walk-up windows
- No pushcart shall locate within a one block radius of a Special Event unless prior approval has been granted by either the operator of the Special Event or the City's Board of Public Works
- No pushcart shall be located in a manner which would significantly impede or prevent the use of any City of Bloomington property, or which would endanger the safety or property of the public
- No pushcart shall be located within fifteen feet of any fire hydrant
- No pushcart shall locate within any zoning district except the following: Commercial General; Commercial Arterial; Commercial Downtown; Industrial General; Business Park; and Institutional
- Pushcarts shall only be located on private property if the private property owner has provided both the business operator and the City written permission for the pushcart to locate on said property
- No pushcart operating on private property shall displace required parking or landscaping nor block any drives, parking access aisles, fire lanes, sidewalks, or accessible routes required for the private parking by the City's zoning code
- No pushcart shall park near an intersection and in a manner that blocks the line-of-sight of drivers using adjacent roadways

- No pushcart shall locate on the B-Line Trail except in the following permitted areas:
  - Between the north side of Dodds Street and the south side of 2nd Street
  - Between the north side of 3rd Street and the south side of 4th Street
  - Between the north side of 6th Street and the south side of Fairview Street

**I, the undersigned, understand that if I locate my pushcart in any of the above-described prohibited locations or manner that I subject myself to fines and possible revocation of my Pushcart License, as so described in Chapter 4.30 of the Bloomington Municipal Code.**

**Vendor:**

Name: Kate Rosenbarger

Signature: *Kate Rosenbarger*

Date: 4/29/2025





**MAYOR KERRY THOMSON**  
CITY OF BLOOMINGTON

401 N Morton St Suite 130  
PO Box 100  
Bloomington, IN 47402

DEPARTMENT OF ECONOMIC  
& SUSTAINABLE DEVELOPMENT  
P 812-349-3418  
F 812-349-3520

### **Standard of Conduct Agreement**

Bloomington Municipal Code Section 4.30.150 provides Standards of Conduct for all Pushcarts. This Agreement provides a list of said Standards of Conduct. All signatories to this Agreement are required to review this Agreement prior to signing this Agreement.

As a licensed Pushcart I understand and agree that I cannot and will not conduct business in a manner that would violate any of the Standards of Conduct noted below:

- Pushcart operators shall conduct themselves at all times in an orderly and lawful manner, and shall not make, or cause to be made, any unreasonable noise of such volume as to be in violation of the City of Bloomington Noise Ordinance as stated in Title 14 of the Bloomington Municipal Code
- A device may not be used which would amplify sounds nor may attention be drawn to the pushcart by an aural means or a light-producing device (examples of such devices may include, but are not meant to be limited to the following: bull horns and strobe lights)
- No pushcart may be permanently or temporarily affixed to any object, including but not limited to buildings, trees, telephone poles, streetlight poles, traffic signal poles or fire hydrants
- No pushcart may be used to advertise any product or service which is not authorized to be sold from that pushcart
- Each pushcart unit shall be limited to one sandwich board sign that meets the provisions of Section 20.05.086 of the Bloomington Municipal Code regardless of the zoning district in which it locates, provided a sign permit is obtained from the City's Planning and Transportation Department
- No pushcart may make use of any public or private electrical outlet while in operation;
- Each pushcart shall protect against littering and shall have both an adequate trash receptacle and a separate receptacle for recyclable materials:
  - The trash and recyclable receptacles shall be emptied sufficiently often to allow disposal of litter and waste by the public at any time
  - The trash and recyclable receptacles on the pushcart shall not be emptied into trash or recyclable receptacles owned by the City of Bloomington
  - Liquid from the pushcart shall not be discharged on or in a City sewer or drain or elsewhere on City property, nor on private property without the express written consent of the owner thereof
- Before leaving any location each pushcart shall first pick up, remove and dispose of all trash, refuse and/or recyclable materials, including products spilled on the ground within twenty feet of the pushcart
- No pushcart shall expose any pedestrian to any undue safety or health hazards nor shall it be maintained so as to create a public nuisance

- Each pushcart shall be maintained free and clear of dirt, and finishes shall not be chipped, faded or unduly marred
- Foods or beverages which present a substantial likelihood that liquid matter or particles will drop to the street or sidewalk during the process of carrying or consuming the food or beverage shall be sold in proper containers so as to avoid falling to the street or sidewalk
- Pushcarts which utilize a grill or device that may result in a spark, flame or fire shall adhere to the following additional standards:
  - Be placed approximately 20 feet from a building or structure
  - Provide a barrier between the grill or device and the general public
  - The spark, flame or fire shall not exceed 12 inches in height
  - A fire extinguisher shall be within reaching distance of the pushcart operator at all times
- Pushcart operators shall be required to obey the commands of law enforcement officers or fire officials with respect to activity carried out on City property, including, where possible, the removal of the pushcart and cessation of such sales
- No pushcart shall ever be left unattended
- Pushcarts shall not be stored, parked or left overnight on any City property
- All pushcarts which are food service establishments as defined by Title 10.17 of the Bloomington Municipal Code shall install an approved grease interceptor or grease trap.
- Foods, oils and greases shall never be discharged into the City's sewer or storm drains
- All pushcart operators are required to collect and pay all applicable and appropriate sales taxes
- No pushcart shall provide customer seating unless approval has been given by the City's Board of Public Works and the City's Planning and Transportation Department
- All pushcarts shall comply with the lighting standards found in Chapter 20.05 of the Bloomington Municipal Code
- All pushcarts shall comply with the vision clearance standards found in Chapter 20.05 of the Bloomington Municipal Code
- No pushcarts shall have a drive-thru
- The decibels of any generator(s) associated with a pushcart shall not exceed "70dBA".
  - Such noise measurement shall be made at a height of at least four (4) feet above the ground and at a point approximately twenty-five (25) feet away from where the noise is being emitted on a sound level meter operated on the "A" weighting network (scale).
  - No person other than the operators shall be within twenty-five (25) feet of the sound level meter during the sample period.
  - Sound measurements shall be conducted at that time of day or night when the relevant noise source is emitting sound.
  - The sound level measurement shall be determined as follows:
    - Calibrate the sound level meter within one (1) hour before use.
    - Set the sound level meter on the "A" weighted network at slow response.
    - Set the omnidirectional microphone in an approximately seventy degree position in a location which complies with subsections (1) and (2) herein.

- The operator of the sound level meter shall face the noise source and record the meter's instantaneous response.
- Recalibrate the sound level meter after use.
- It shall be unlawful for any person to interfere, through the use of sound or otherwise, with the taking of sound level measurement

**I, the undersigned, understand that if I conduct business in violation of any the above described standards of conduct that I subject myself to fines and possible revocation of my Pushcart License, as so described in Chapter 4.30 of the Bloomington Municipal Code.**

**Vendor:**

Name: Kate Rosenbarger

Signature: *Kate Rosenbarger*

Date: 4/29/2025



Betty's  
HOT DOG

# Mobile Food Establishment License

## Monroe County Health Department

This is to certify that:

Betty's Hot Dogs

Kate Rosenbarger

2361 W Rappel Avenue

Bloomington, IN 47404

Having complied with the rules and regulations of the Monroe County Health Department as authorized by the Indiana Administrative Code and the Board of Commissioners of Monroe County, Indiana, is hereby authorized to operate a Food Service Establishment at the above location for the calendar year.



Issued:

3/20/2025

By

*Janek Rytterband MD*

Monroe County Health Officer

**2025**

**NON-NEGOTIABLE AND NOT TRANSFERABLE**

**PERMIT EXPIRES FEBRUARY 28, 2026**



# CERTIFICATE

of

## COMPLETION

**Kate Rosenbarger**

has successfully passed the exam required to meet the standard set forth for the

### Food Protection Manager

which is accredited by the American National Standards Institute (ANSI) - Conference for Food Protection (CFP)

Certificate Number : 3015504

Completed Date : 2023-11-10

Expired Date : 2028-11-10

Learner reference : 217042

Proctor Name : ProctorU User

Exam Form Number : 72

Exam Location : Bloomington, IN



The Always Food Safe Company  
899 Montreal Circle, St. Paul, 55102  
[www.alwaysfoodsafecompany.com](http://www.alwaysfoodsafecompany.com)



Nick Eastwood  
President  
The Always Food Safe Company



**CERTIFICATE**  
**COMPLETION**

has successfully passed the exam required to meet the standard set forth for the  
**Food Protection Manager**  
which is accredited by the American National Standards Institute (ANSI)-  
Conference for Food Protection (CFP)

Certificate Number : 3015504  
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899 Montreal Circle, St. Paul, 55102  
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President  
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## Board of Public Works Staff Report

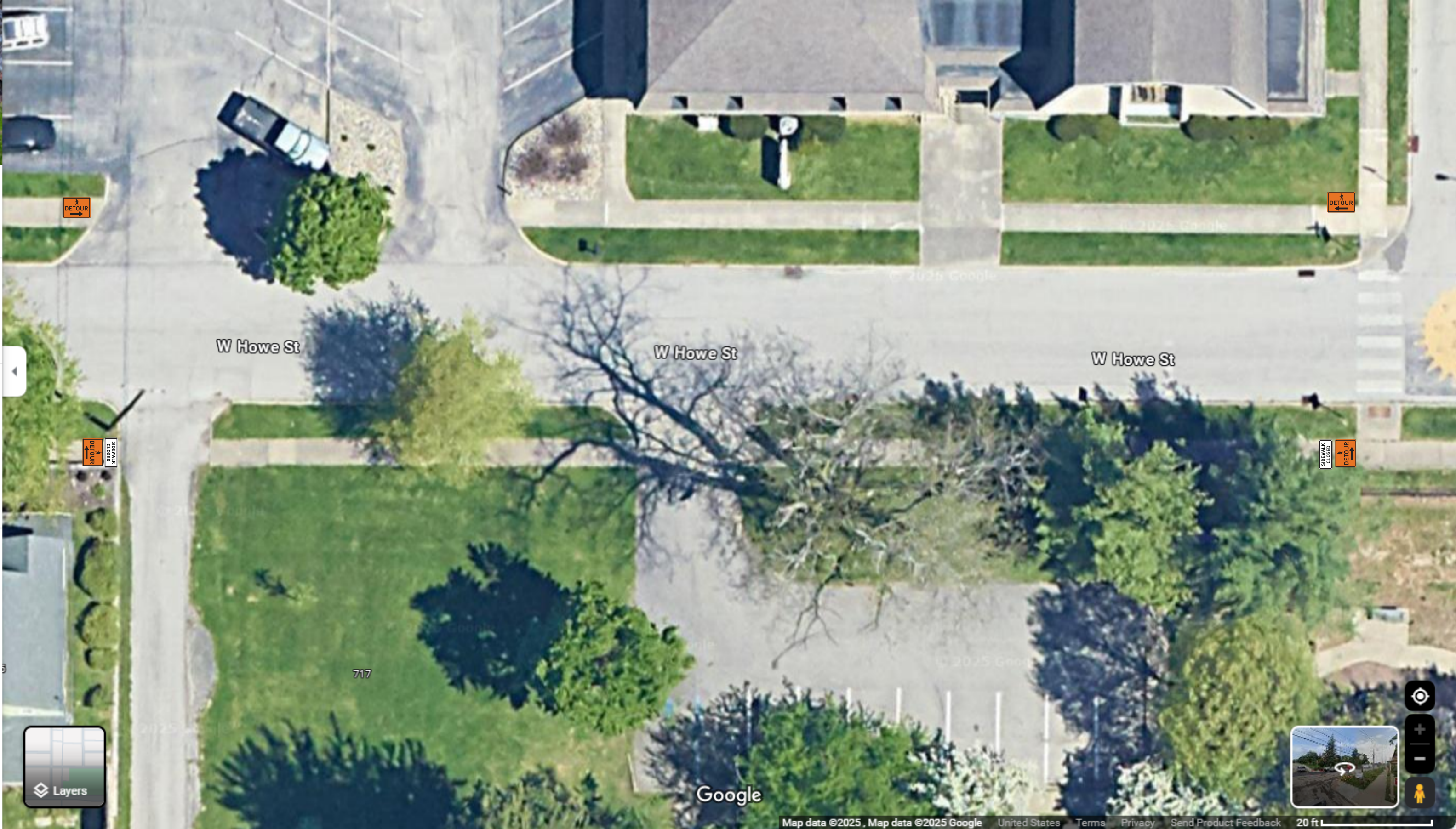
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<b>Project/Event:</b>	Schedule Update for Building Trades Park Improvements
<b>Staff Representative:</b>	Alex Gray
<b>Petitioner/Representative:</b>	Mike Brinson, Reed & Sons
<b>Date:</b>	May 6 <sup>th</sup> , 2025

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**Report:** Reed and Sons with the Parks Department were previously approved for a sidewalk closure to perform upgrades to the Building Trades Park off of W Howe St that would begin on April 1<sup>st</sup>, 2025. Unfortunately, due to grading permit delays the work has been rescheduled and began on April 28<sup>th</sup>, 2025. Due to the later start date, the project will require an extended closure deadline. The new deadline is set for July 29<sup>th</sup>, 2025, instead of the previously anticipated June 30<sup>th</sup>, 2025.





DETOUR

DETOUR

W Howe St

W Howe St

W Howe St

DETOUR

SIDEWALK CLOSED

DETOUR

SIDEWALK CLOSED

717

Google

Layers



# CONSTRUCTION PLANS FOR: Building Trades Park - Phase 1

City of Bloomington  
Permitting Documents

March 03, 2025



VICINITY MAP



LOCATION MAP



Project Rendering



**SHEET INDEX**

- G100 Cover Sheet, Location & Sheet Index
- S-1 Survey
- EC100 Erosion Control & Tree Protection Plan
- D100 Site Demolition
- L100 Site Layout
- C100 Site Grading & Drainage
- L300 Site Details
- L301 Site Details

**PROJECT TEAM**

**OWNER :**  
City of Bloomington Parks & Recreation  
401 N Morton St #250  
Bloomington, IN 47404

**LANDSCAPE ARCHITECT:**  
Mader Design LLC  
302 Main St.  
Beech Grove, Indiana 46107

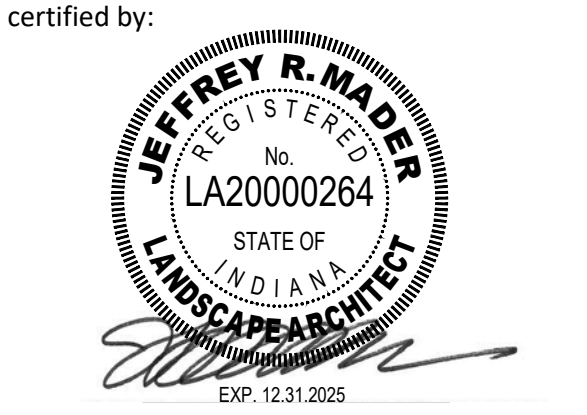


project:  
**BLOOMINGTON PARKS  
BUILDING TRADES PARK  
PHASE 1 IMPROVEMENTS**  
618 W. Howe Street  
Bloomington, IN 47403

**PERMIT SET**

revision:	date:	description:
△	11/27/24	ADDENDUM 1
△	02/03/25	Rev for Permitting
△	03/03/25	Rev for Permitting

date: 03.03.2025  
drawn by: KB/JT/NB  
checked by: JM/JT



Landscape Architect is the author and owner of these drawings and specifications. They shall be used solely for the purposes of this project and shall not be used for any other Project or Work without expressed permission of the Landscape Architect.

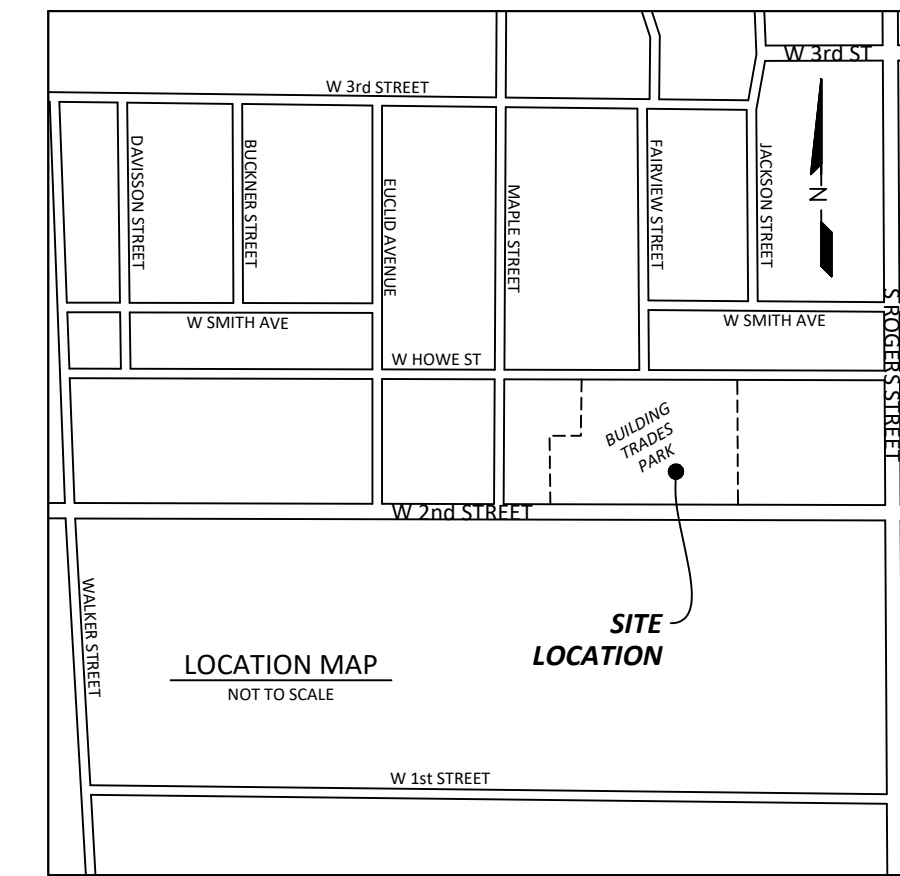
**COVER SHEET  
AND SHEET  
INDEX**



**G100**

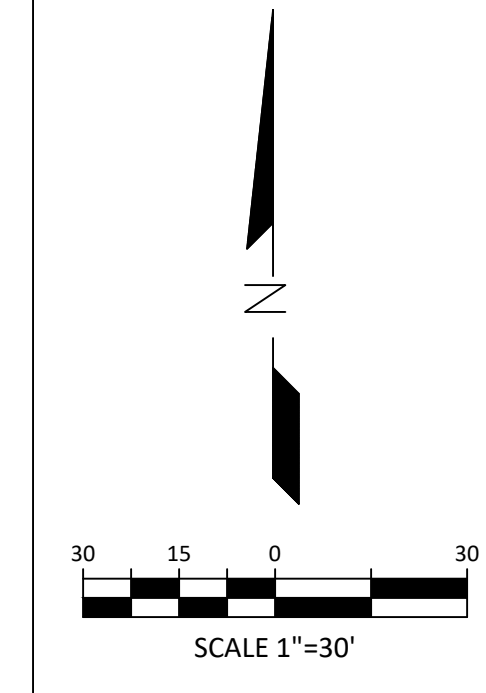


# TOPOGRAPHIC SURVEY A PART OF THE NORTHEAST QUARTER OF SECTION 5, T8N, R1W MONROE COUNTY, INDIANA.



### LEGEND:

▲ YARD LIGHT	— FENCE	⊙ FD AXLE
⊙ LIGHT POLE	— GUARDRAIL	⊙ FD BRASS DISK
⊙ SIGNAL POLE	— OVERHEAD WIRES	⊙ FD COT GIN SPDL
⊙ UTILITY POLE	— UNDER ELEC.	⊙ SET CHISELED X
⊙ GUY WIRE	— GAS LINE	⊙ SET DRILL HOLE
⊙ CATCH BASIN	— SAN SEWER LINE	⊙ FD HARRISON MON.
⊙ CURB INLET	— STORM SEWER LINE	⊙ SET HARRISON MON.
⊙ ELECTRIC MH	— UT UNDER TELEPHONE	⊙ SET HUB/TACK
⊙ MANHOLE	— EXISTING WATER LINE	⊙ FD REBAR
⊙ PHONE MH	— CHILLED WATER LINE	⊙ SET REBAR
⊙ SANITARY MH	— SIGN	⊙ FD MAG NAIL
⊙ SIGNAL MH	— R.O.W. MON.	⊙ SET MAG NAIL
⊙ STEAM MH	⊙ BOLLARD	⊙ FD NAIL
⊙ STORM MH	⊙ BORE HOLE	⊙ SET NAIL
⊙ WATER METER	⊙ DOWNSPOUT	⊙ FD PIPE
⊙ ELEC. METER	⊙ GATE POST	⊙ FD RR SPIKE
⊙ CO. (PROP)	⊙ PARKING METER	⊙ SET RR SPIKE
⊙ EM. (PROP)	⊙ SPIGOT	⊙ ELEV. B&D
⊙ G. VALVE	⊙ T-POST	⊙ MEASURED B&D
⊙ W. VALVE	⊙ WOOD POST	⊙ CALCULATED B&D
⊙ WATER MH	⊙ PARKING SPACES	⊙ PROPORTIONAL DIST.
⊙ FIRE HYDRANT	⊙ TRANSFORMER	⊙ A.G. ABOVE GROUND
⊙ SPR. HOOKUP	⊙ ELEC. VAULT	⊙ B.G. BELOW GROUND
⊙ SPRINKLER	⊙ PHONE VAULT	⊙ CONF. TREE
	⊙ STEAM VAULT	⊙ SHRUB
	⊙ AC UNIT	⊙ PHONE RISER-BOX
	⊙ WATER VALVE	⊙ TV RISER-BOX
	⊙ FIRE MAIN POST	⊙ ELEC. RISER-BOX
	⊙ MAILBOX	⊙ GAS RISER-BOX
	⊙ PROP. TANK	
	⊙ PARKING BLOCK	
	⊙ POST	



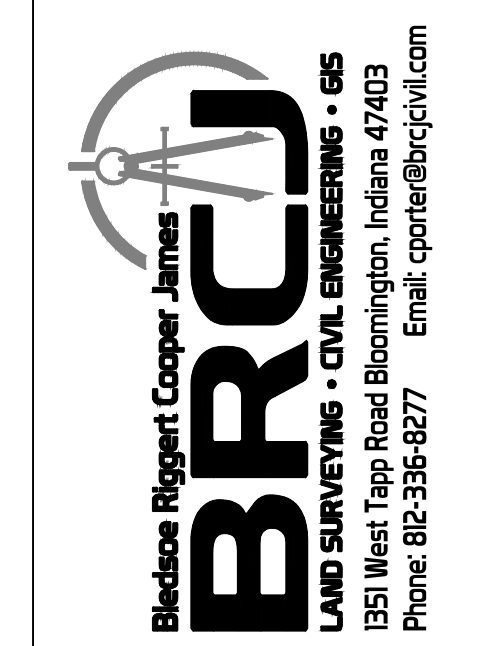
### CONTROL POINTS:

HORIZONTAL DATUM: Reference Frame NAD 83(2011) Epoch 2010.0000, Indiana State Plane Coordinates Zone West, U.S. Survey Feet.  
VERTICAL DATUM: NAVD88 (Computed using Geoid 12B), U.S. Survey Feet, based on Indiana Department of Transportation incors network RTK observations processed January 3, 2019.

CONTROL POINTS				
POINT #	NORTHING	EASTING	ELEVATION	DESCRIPTION
5	1425766.9140	3106783.7380	771.18	5/8" REBAR W/RED "WITNESS" CAP
8	1426049.4030	3106801.5810	783.17	5/8" REBAR W/RED "WITNESS" CAP
9	1425971.9860	3106501.6130	779.56	5/8" REBAR W/RED "WITNESS" CAP
18	1425993.0420	3106720.2270	782.18	MAG NAIL

### NOTES:

- FIELD WORK PERFORMED JANUARY 3, 2019 AND JANUARY 15 - FEBRUARY 7, 2024.
- SEE RETRACEMENT SURVEY RECORDED IN INSTRUMENT NUMBER 2019001853 FOR REPORT OF SURVEY AND BOUNDARY LINE INFORMATION.
- CONTOURS REPRESENT 1-FOOT INTERVALS.
- UTILITIES SHOWN HEREON ARE PER OBSERVED ABOVE GROUND EVIDENCE AND FROM UTILITY MARKINGS PLACED ON THE GROUND BY INDIANA811 MEMBER UTILITIES (SEE TICKETS BELOW). MEMBER UTILITIES DO NOT LOCATE SERVICE LINES NOR ALL UTILITIES WHEN A SURVEY IS THE PURPOSE OF THE TICKET. OVERHEAD UTILITIES ARE IDENTIFIED AS OVERHEAD WITHOUT SPECIAL INVESTIGATION AS TO THE TYPE OR NATURE. STORM AND SANITARY INVERT ELEVATIONS, PIPE SIZES, AND MATERIALS ARE ALL APPROXIMATE BASED ON LIMITED INFORMATION AVAILABLE FROM THE SURFACE. NO STRUCTURES WERE ENTERED TO ACCURATELY MEASURE PIPE SIZES OR TO VERIFY PIPE TYPE AND MATERIAL. STRUCTURE GRATES AND COVERS SHOWN SHOULD NOT BE ASSUMED TO BE THE CENTER OF THE BELOW GROUND STRUCTURE. ALL UTILITIES INCLUDING LOCATIONS AND SIZES NEED TO BE VERIFIED PRIOR TO CONSTRUCTION EFFORTS.
- THE FOLLOWING IS THE INDIANA 811 TICKET NUMBER FOR THIS PROJECT: 2401302522. UTILITIES SHOWN IN GRAY ARE PER INDIANA 811 TICKET NUMBER 2306140199 FOR BRJC JOB# 11335.
- THE FOLLOWING ARE THE MEMBER UTILITIES NOTIFIED BY INDIANA 811:  
DUKE ENERGY  
COMCAST CABLE (SOUTH)  
CENTERPOINT ENERGY (SOUTH) (FORMERLY VECTREN)  
BLOOMINGTON TRAFFIC DIVISION, CITY OF  
BLOOMINGTON ITS FIBER, CITY OF  
BLOOMINGTON UTILITIES, CITY OF  
SMITHVILLE TELEPHONE (BARTHOLOMEW COUNTY)  
AT&T - DISTRIBUTION  
ELECTRIC  
CABLE TV  
GAS  
TRAFFIC LIGHTS  
FIBER OPTIC  
SEWER, WATER  
COMMUNICATIONS, FIBER OPTIC  
COMMUNICATIONS
- The utilities shown on this survey represent Quality Level B standard of care. The American Society of Civil Engineers (ASCE) has developed an important standard of care guideline, Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data, C/ASCE 38-02. This standard guideline describes four quality levels of utility depiction: Quality Level D - Information derived from existing records or oral recollections. Quality Level C - Information obtained by surveying and plotting visible above-ground utility features and by using professional judgment in correlating this information to Quality Level D. Quality Level B - Information obtained through the application of appropriate surface geophysical methods to determine the existence and approximate horizontal position of subsurface utilities. Quality Level A - Precise horizontal and vertical location of utilities obtained by the actual exposure and subsequent measurement of subsurface utilities, usually at a specific point. To order a copy of ASCE Standard 38-02, please go to the ASCE Bookstore: <http://www.pubs.asce.org/> or call 1-800-548-2723.

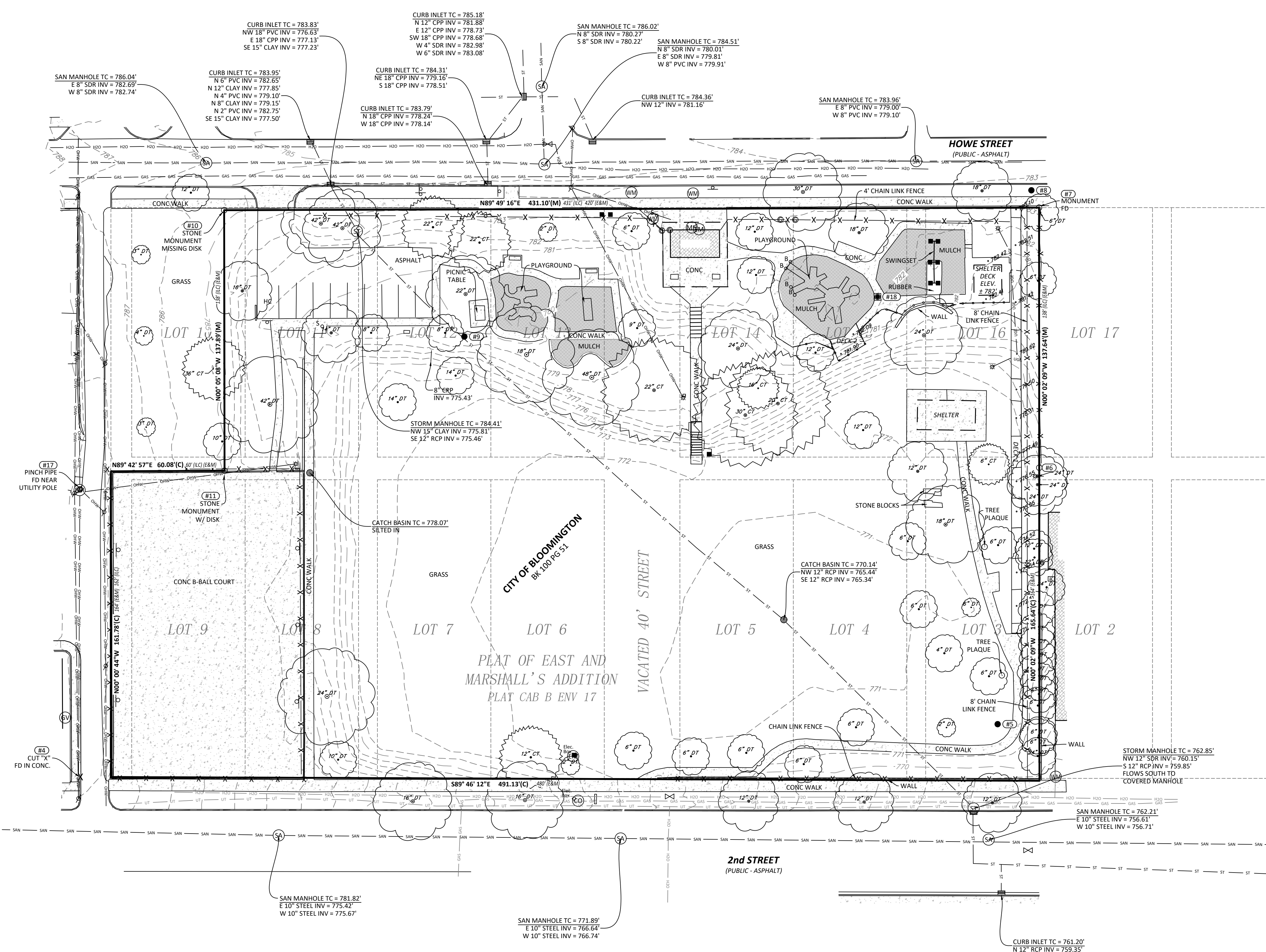


**BUILDING TRADES PARK  
BLOOMINGTON, INDIANA  
FOR  
CITY OF BLOOMINGTON PARKS & REC**

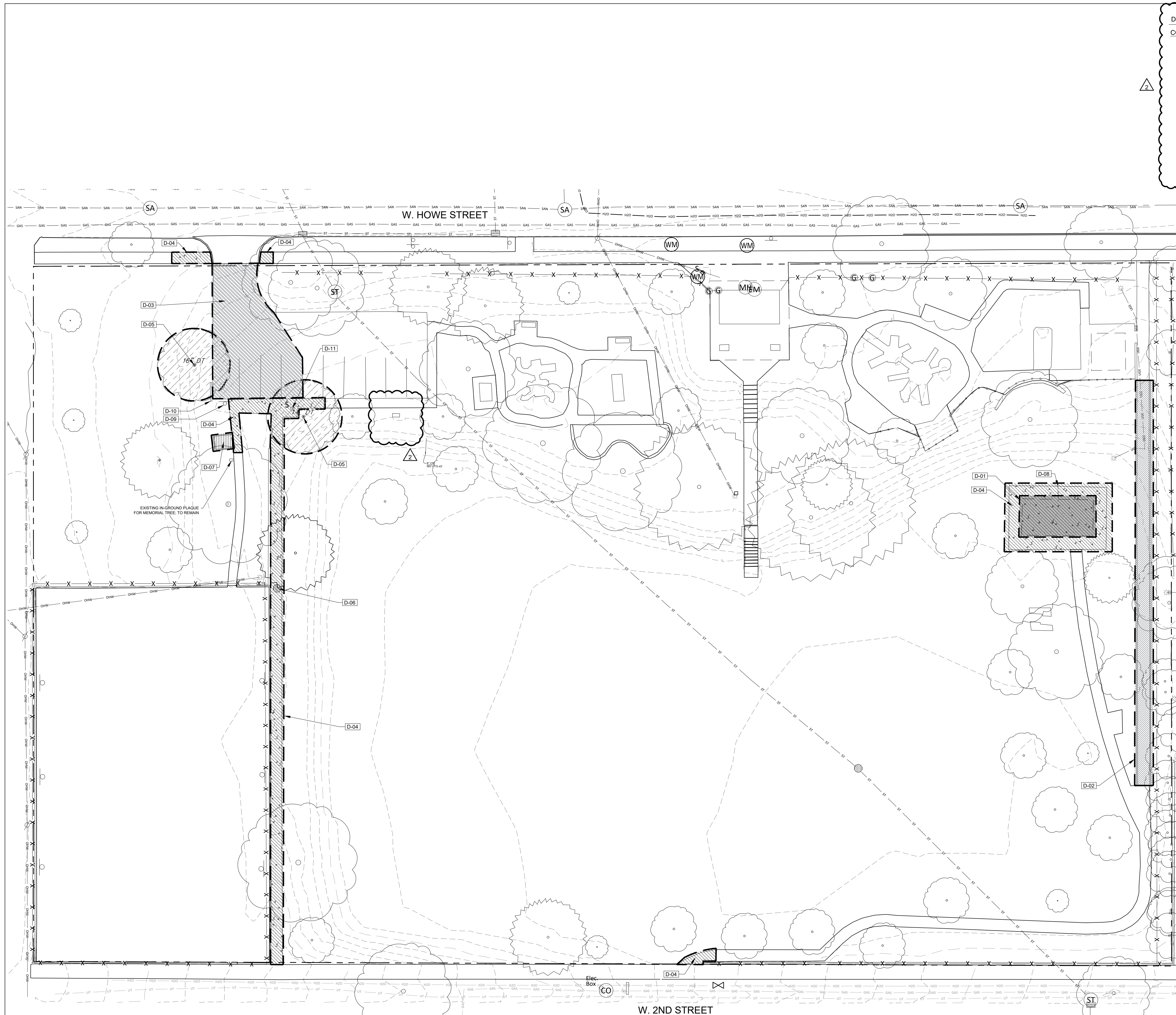
SURVEYED BY: C.M.  
DRAWN BY: R.S.I.  
CHECKED BY: C.L.P.  
DATE: JANUARY 2019

**TOPOGRAPHIC SURVEY**

SHEET **1** OF **1**  
PROJECT NO. **9987**







**DEMOLITION SCHEDULE**

CODE	DESCRIPTION	DETAIL
D-01	BY OWNER; SHELTER BUILDING TO BE REMOVED	
D-02	BY OWNER; WOOD DECK RAMP AND POSTS TO BE REMOVED	
D-03	SAW CUT AND REMOVE ASPHALT PAVEMENT.	
D-04	SAW CUT AND REMOVE CONCRETE PAVEMENT	
D-05	BY OWNER; TREE TO BE REMOVED, GRUB ROOT SYSTEM TO 18" BELOW GRADE.	
D-06	EXISTING STORM STRUCTURE TO REMAIN.	2/EC100
D-07	BIKE RACK AND TIMBERS TO BE REMOVED	
D-08	DISCONNECT POWER LINES AND REMOVE LIGHT POLE	
D-09	REMOVE PARKING SIGN	
D-10	REMOVE CONCRETE WHEELSTOP. STORE ON SITE FOR REINSTALLATION IN THIS PROJECT.	
D-11	WATER FOUNTAIN TO BE REMOVED. PRESERVE AND CAP OR OTHERWISE PREPARE WATER AND DRAIN LINES FOR NEW FOUNTAIN CONNECTION.	

**GENERAL DEMOLITION NOTES**

- A. ALL TOPOGRAPHIC AND SURVEY INFORMATION HAS BEEN OBTAINED FROM BLEDSOE RIGGERT COOPER JAMES. LANDSCAPE ARCHITECT CLAIMS NO RESPONSIBILITY FOR THE ACCURACY OF THE INFORMATION PROVIDED IN THIS SURVEY
- B. CONTRACTOR SHALL MAINTAIN UTILITY SERVICE AND PROVIDE ADA ACCESS TO THE BUILDINGS THROUGHOUT THE CONSTRUCTION TIMELINE
- C. CONTRACTOR SHALL LOCATE ALL PUBLIC AND PRIVATE UTILITIES PRIOR TO COMMENCING WORK
- D. NO MATERIALS OR STOCKPILE MATERIALS SHALL BE STORED WITHIN THE PROTECTED ROOT ZONE OF TREES
- E. DAMAGE TO TREES OR WORK WITHIN THE PROTECTED ROOT ZONE OF THE EXISTING TREES SHALL SUBJECT THE CONTRACTOR TO DAMAGES DETERMINED BY THE OWNER.
- F. REMOVE TURF TO PREPARE FOR NEW PLANTING BEDS. SEE PLANTING PLAN FOR LOCATIONS
- G. CONTRACTOR SHALL GRADE AND SEED ALL AREAS DISTURBED BY CONSTRUCTION ACTIVITIES. ANYTHING DAMAGED BY CONTRACTORS ACTIVITIES SHALL BE REPAIRED OR REPLACED AT NO ADDITIONAL CHARGE TO THE OWNER.
- H. CONTRACTOR SHALL VISIT THE SITE PRIOR TO BIDDING TO UNDERSTAND ALL SCOPE OF DEMOLITION ACTIVITIES. WHILE EFFORTS HAVE BEEN MADE TO IDENTIFY MAJOR COMPONENTS OF DEMOLITION, NO ADDITIONS TO THE CONTRACT WILL BE ALLOWED FOR VISIBLE DEMOLITION WORK REQUIRED TO ACCOMMODATE NEW CONSTRUCTION ACTIVITIES
- I. CONTRACTOR SHALL REMOVE ANY EXCESS SOIL FROM SITE AND/OR PROVIDE ANY ADDITIONAL SOILS AS REQUIRED TO MEET PROPOSED GRADES.
- J. WHERE PAVEMENT IS INDICATED TO BE DEMOLISHED OR REMOVED, CONTRACTOR SHALL SAW CUT AND/OR CLEANLY REMOVE TO NOT DAMAGE ADJACENT OR ATTACHED PAVEMENT.
- K. CONTRACTOR SHALL BE RESPONSIBLE TO REPLACE OR REPAIR TO OWNER'S SATISFACTION ANY EXISTING IMPROVEMENTS TO REMAIN.
- L. CONTRACTOR TO REMOVE AND LEGALLY DISPOSE OF ALL DEMOLISHED ITEMS. COORDINATE STORAGE OR RETURN TO OWNER ANY ITEMS TO BE SALVAGED.



project:

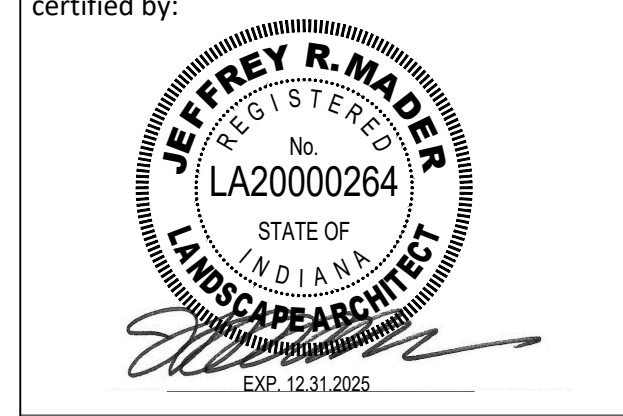
**BLOOMINGTON PARKS  
BUILDING TRADES PARK  
PHASE 1 IMPROVEMENTS**

618 W. Howe Street  
Bloomington, IN 47403

**PERMIT SET**

revision:	date:	description:
△	11/27/24	ADDENDUM 1
△	02/03/25	Rev for Permitting

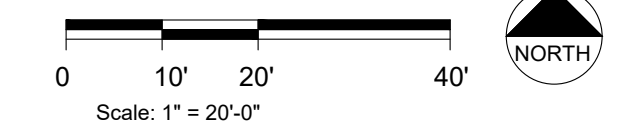
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checked by: JM/JT



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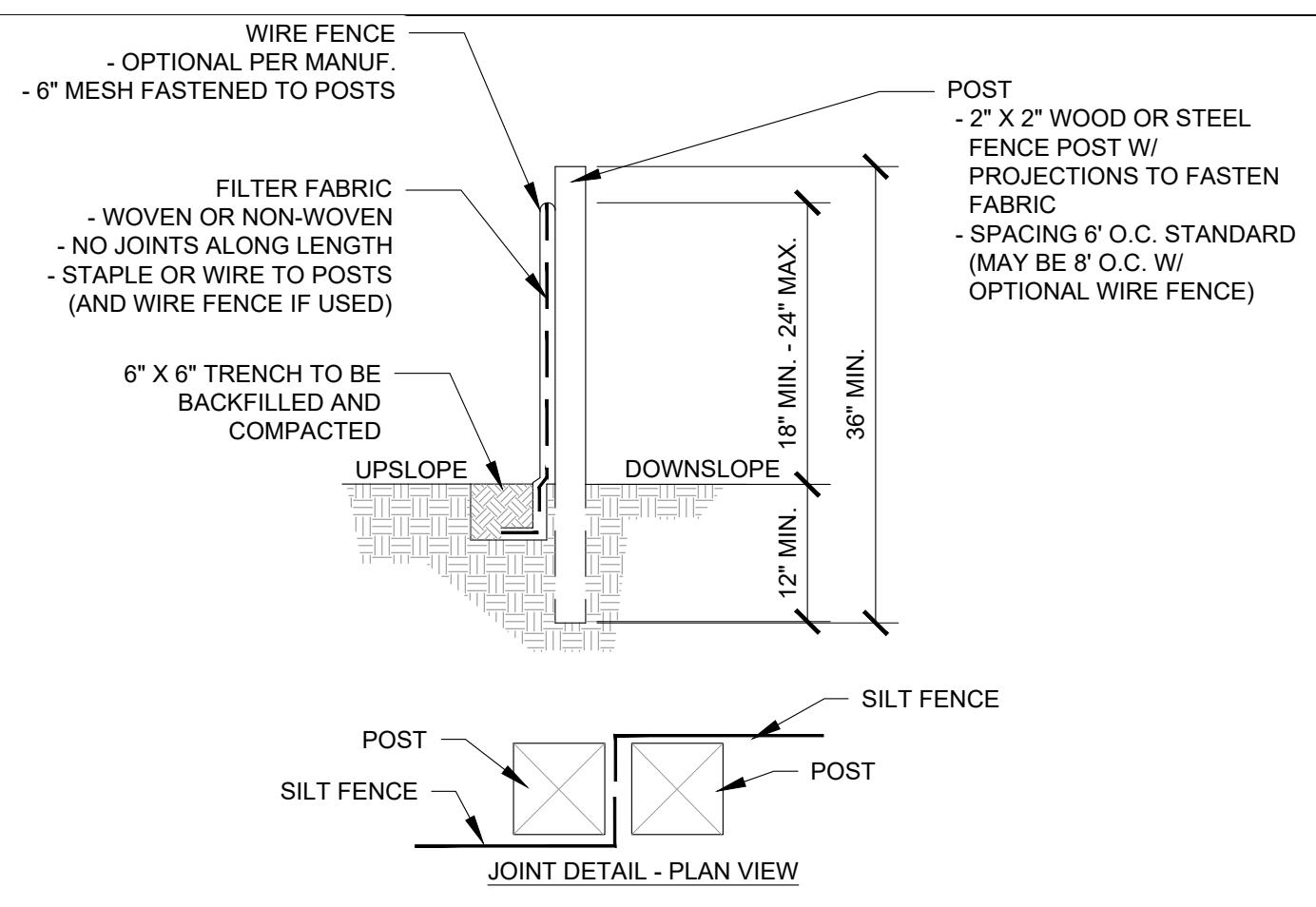
**SITE DEMOLITION PLAN**

1 SITE DEMOLITION PLAN



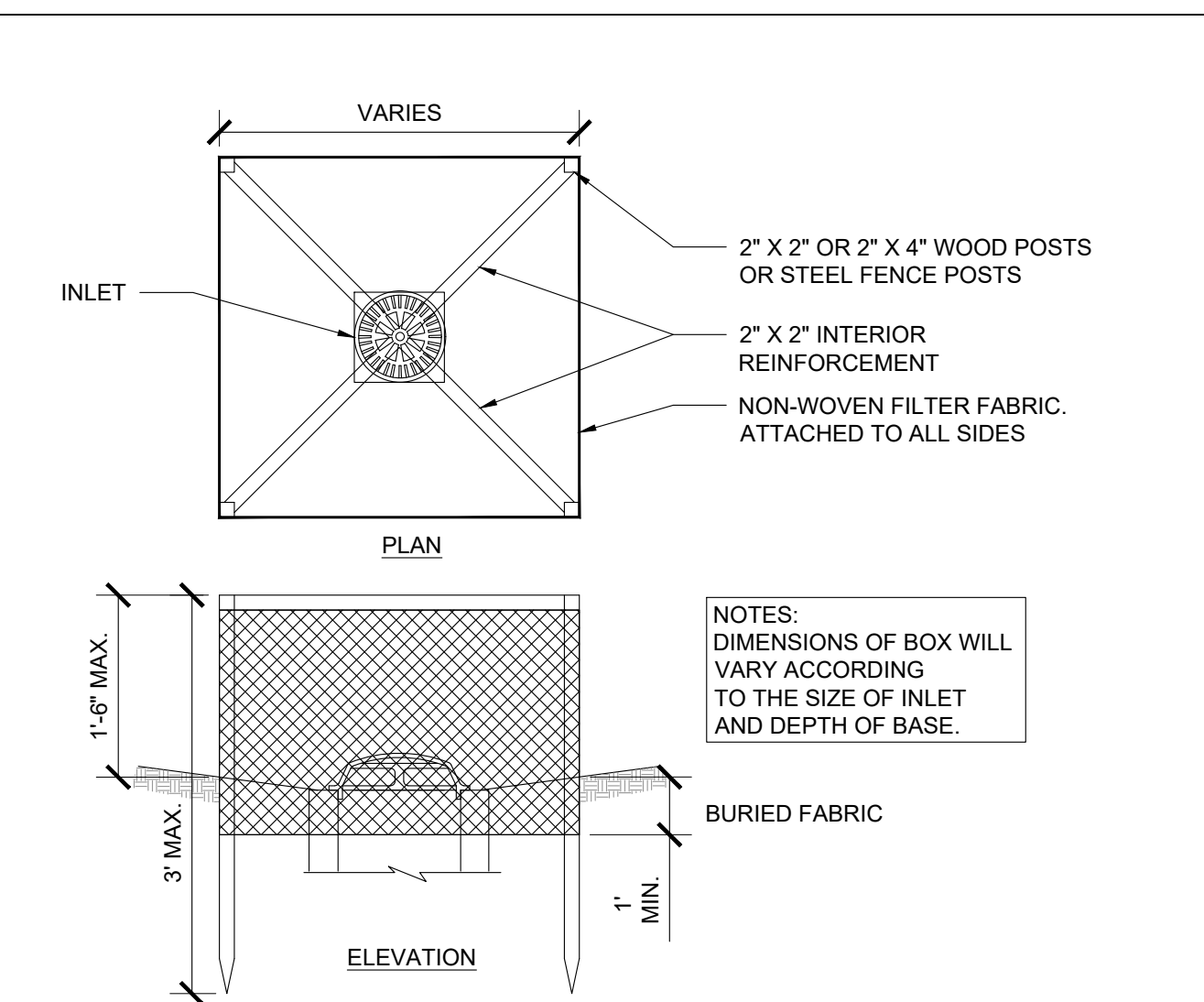
**D100**



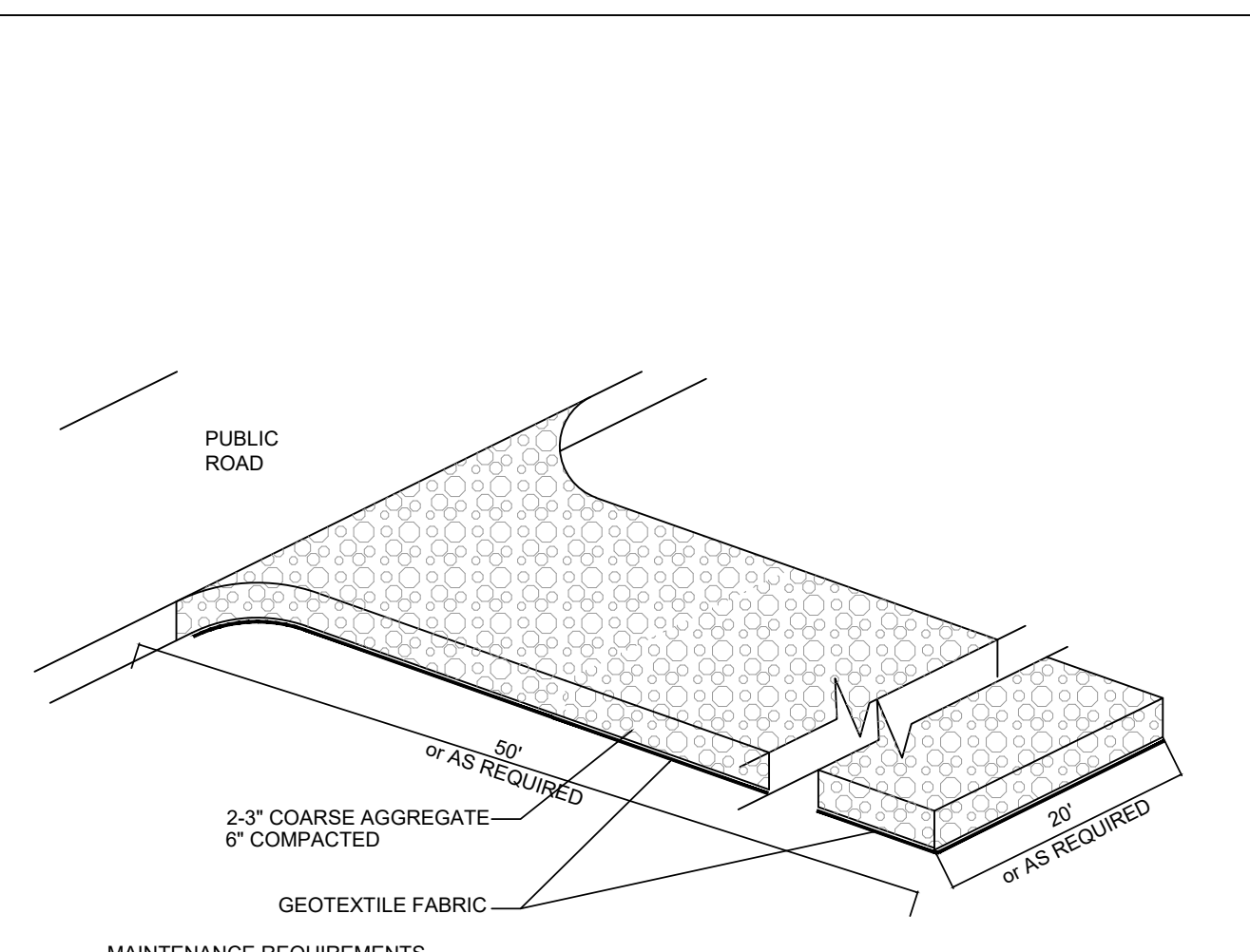


- MAINTENANCE:**
- INSPECT WITHIN 24 HOURS OF A RAIN EVENT AND AT LEAST ONCE EVERY SEVEN CALENDAR DAYS.
  - IF FABRIC IS TORN OR DAMAGED OR IN ANY WAY BECOMES INEFFECTIVE, REPLACE THE AFFECTED PORTION IMMEDIATELY.
  - REMOVE DEPOSITED SEDIMENT WHEN IT REACHES ONE QUARTER THE HEIGHT OF THE FENCE, OR IT IS CAUSING THE FABRIC TO BULGE.
  - TAKE CARE NOT TO UNDERMINE THE FENCE DURING SEDIMENT REMOVAL.
  - AFTER THE CONTRIBUTING AREA HAS BEEN STABILIZED, REMOVE THE FENCE AND REMAINING SEDIMENT, BRING THE DISTURBED AREA TO GRADE, AND STABILIZE.

**1 SILT FENCE - BLOOMINGTON**

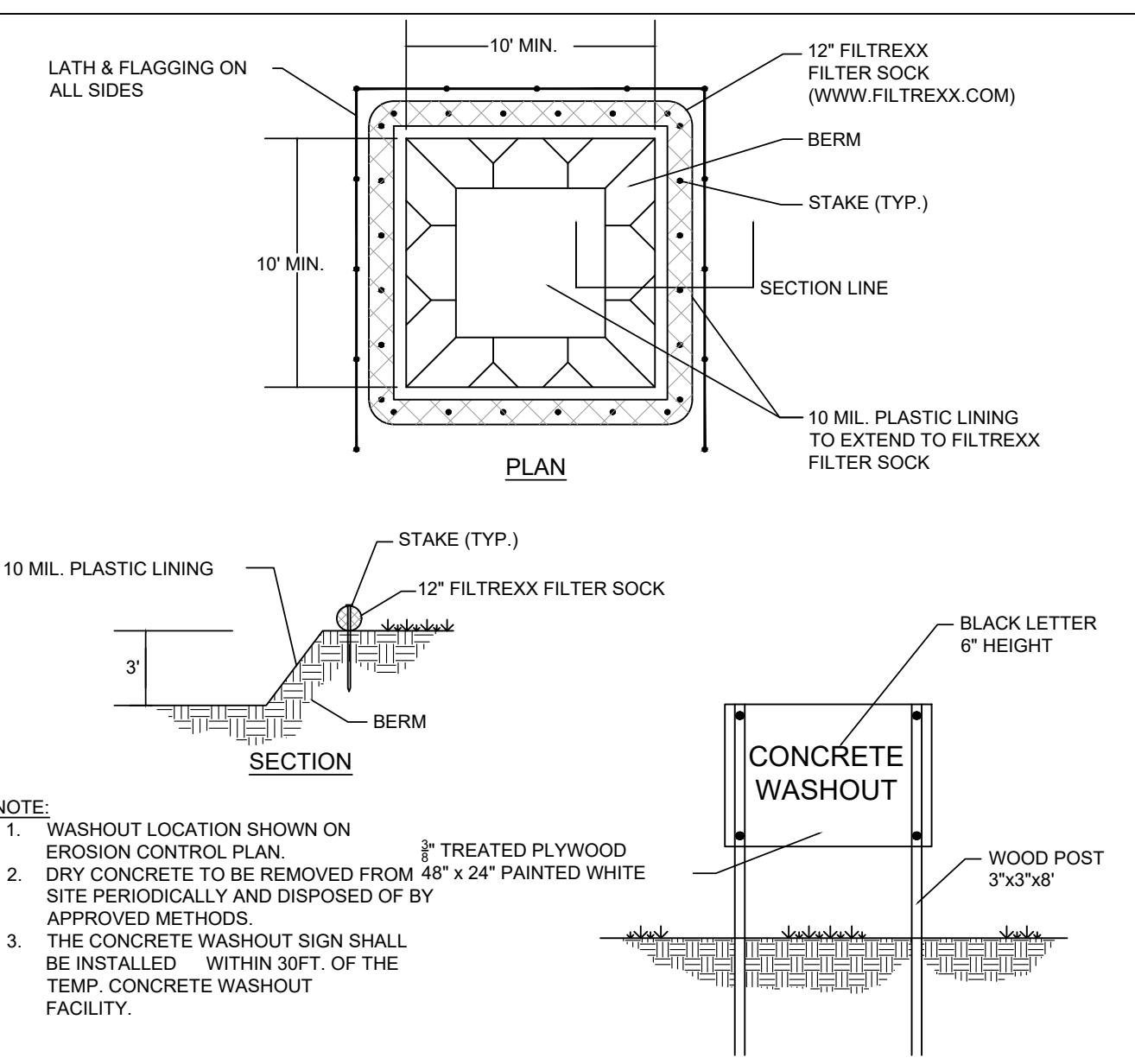


**2 FABRIC PERIMETER INLET PROTECTION**

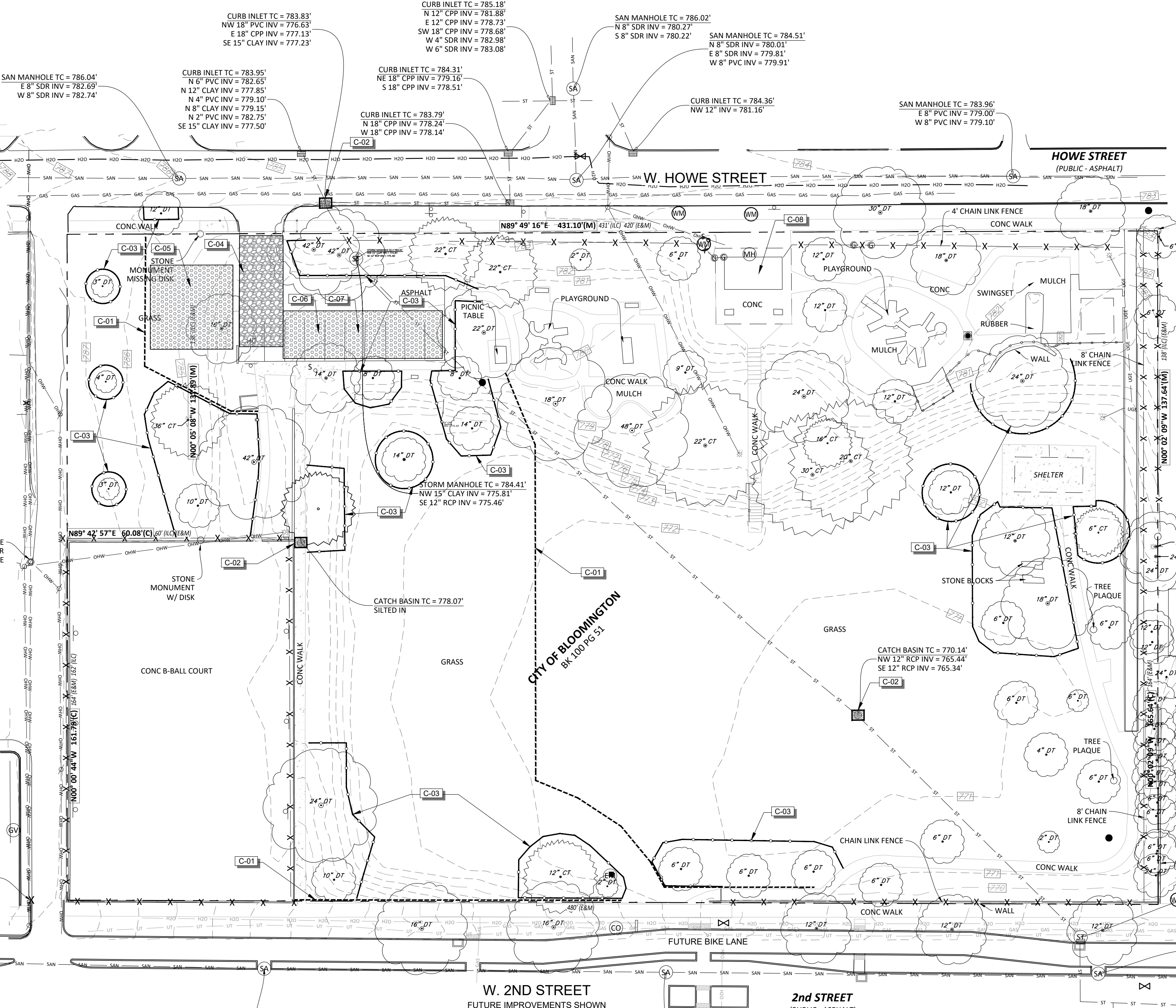


- MAINTENANCE REQUIREMENTS**
- INSPECT ENTRANCE PAD AND SEDIMENT DISPOSAL AREA WEEKLY, AFTER STORM EVENTS, AND/OR HEAVY USE.
  - RESHAPE PAD AS NEEDED FOR DRAINAGE AND RUNOFF CONTROL.
  - TOPRESS WITH CLEAN STONE AS NEEDED.
  - IMMEDIATELY REMOVE MUD AND SEDIMENT TRACKED OR WASHED ONTO PUBLIC ROADS BY BRUSHING OR SWEEPING. FLUSH ONLY IF WATER IS CONVEYED TO A SEDIMENT TRAP OR BASIN.
  - REPAIR ANY BROKEN ROAD PAVEMENT IMMEDIATELY.

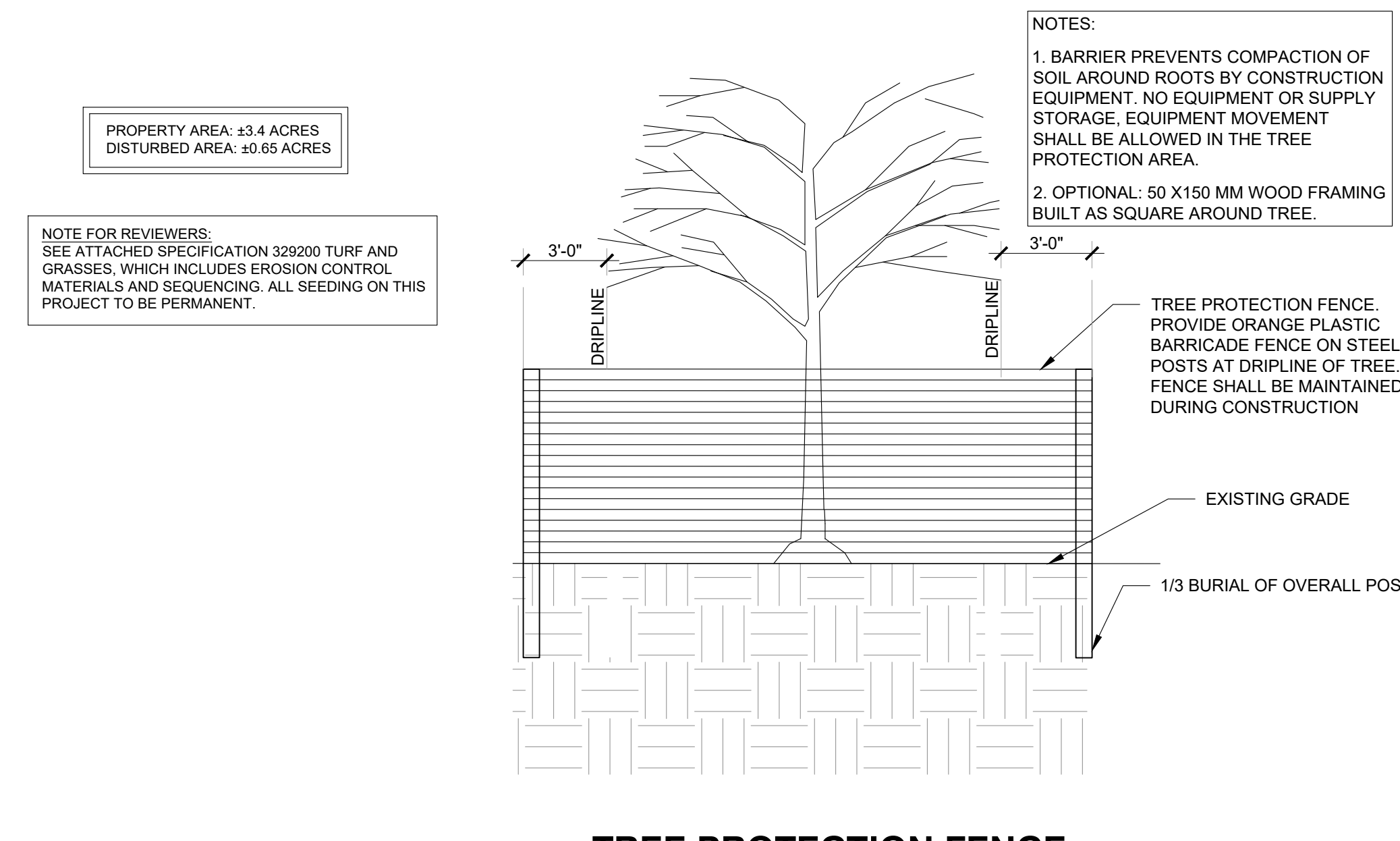
**3 TEMPORARY CONSTRUCTION ENTRANCE**



**4 CONCRETE WASHOUT**



**4 EROSION CONTROL & TREE PROTECTION PLAN**



**5 TREE PROTECTION FENCE**

**REFERENCE NOTE SCHEDULE**

CODE	DESCRIPTION	DETAIL
C-01	SILT FENCE	1/EC100
C-02	INLET PROTECTION	2/EC100
C-03	TREE PROTECTION FENCE	5/EC100
C-04	CONSTRUCTION ENTRANCE	3/EC100
C-05	CONSTRUCTION STAGING AREA - NO PARKING. TEMPORARY MATERIAL STORAGE.	
C-06	CONSTRUCTION STAGING AND CONTRACTOR PARKING AREA. TEMPORARY MATERIAL AND EQUIPMENT STORAGE. NO JOBSITE TRAILER USED FOR THIS PROJECT.	
C-07	CONCRETE WASHOUT AREA. ALL WASTE TO BE LEGALLY DISPOSED OF OFF-SITE.	4/EC100
C-08	PARK RESTROOMS AVAILABLE FOR CONTRACTOR USE. CONTRACTOR TO COMMUNICATE WITH PARKS DEPARTMENT REGARDING LOCK/UNLOCK NEEDS.	

- CONSTRUCTION SEQUENCE**
- CONTACT THE CITY OF BLOOMINGTON PLANNING AND TRANSPORTATION DEPARTMENT AND CBU TO COORDINATE A PRE-CONSTRUCTION MEETING. THIS SHOULD BE COORDINATED BY THE EARTH MOVING CONTRACTOR AND GENERAL CONTRACTOR.
  - INSTALL TEMPORARY CONSTRUCTION ACCESS DRIVE, SITE AND TREE PROTECTION FENCING, INLET PROTECTION, AND FILTER SOCK AT THE CONSTRUCTION LIMITS, OR AS OTHERWISE INDICATED, AS SOON AS WORK IS PERMITTED AND PRIOR TO EARTH DISTURBING ACTIVITIES.
  - ESTABLISH PEDESTRIAN M.O.T. MEASURES, COORDINATE WITH PARKS DEPARTMENT.
  - INSTALL PHASE 1 INLET PROTECTION
  - DEMOLISH CONCRETE AND HARDSCAPE AS INDICATED AND HAUL OFF-SITE.
  - REMOVE EXISTING WATER FOUNTAIN AND PREPARE PLUMBING, CAP LINES AT NEW LOCATION UNTIL INSTALL.
  - STRIP TOPSOIL AND IMMEDIATELY REPLACE AS PART OF EARTHWORK ACTIVITIES. TEMPORARILY STOCKPILE IF NECESSARY WITHIN PROJECT LIMITS.
  - ESTABLISH ROUGH GRADE IN MULTI-USE TRAIL AREA AND AROUND PERIMETER OF THE REQUIRED SITE IMPROVEMENTS.
  - CONSTRUCT RETAINING WALLS, SHELTER FOOTINGS, SKATE FEATURE, CURBS, AND CONCRETE FLATWORK.
  - PLACE 6" TOPSOIL AND COMPLETE FINISH GRADING. SEED AS SPECIFIED.
  - INSTALL SITE FURNISHINGS AND SHELTER.
  - INSTALL ASPHALT PAVEMENT AND STRIPING.
  - IF THE SITE IS DORMANT FOR MORE THAN 7 DAYS, TEMPORARY SEEDING WILL BE REQUIRED OVER THE AREA DISTURBED DURING THE FILL OPERATION.
  - CONTINUED MONITORING OF THE EROSION CONTROL MEASURES WILL BE REQUIRED EVEN IF THE SITE IS DORMANT TO ENSURE THAT THE MEASURES ARE MAINTAINED IN PROPER WORKING ORDER.
  - ONCE THE SITE HAS BEEN STABILIZED BY HARDSCAPE AND 70% VEGETATIVE COVER, AND INSPECTION HAS BEEN CONDUCTED BY CITY OF BLOOMINGTON, REMOVE ALL OTHER TEMPORARY EROSION CONTROL DEVICES.
  - COORDINATE ALL REQUIRED INSPECTIONS WITH CITY OF BLOOMINGTON AND CBU AS APPROPRIATE THROUGHOUT CONSTRUCTION SEQUENCING, INCLUDING FINAL REVIEW PRIOR TO REMOVAL OF EROSION CONTROL DEVICES.



prepared for:

project:

**BLOOMINGTON PARKS  
BUILDING TRADES PARK  
PHASE 1 IMPROVEMENTS**

618 W. Howe Street  
Bloomington, IN 47403

**PERMIT SET**

revision:	date:	description:
1	11/27/24	ADDENDUM 1
2	02/03/25	Rev for Permitting
3	03/03/25	Rev for Permitting

date: 03.03.2025  
drawn by: KB/IT/NB  
checked by: JM/JT

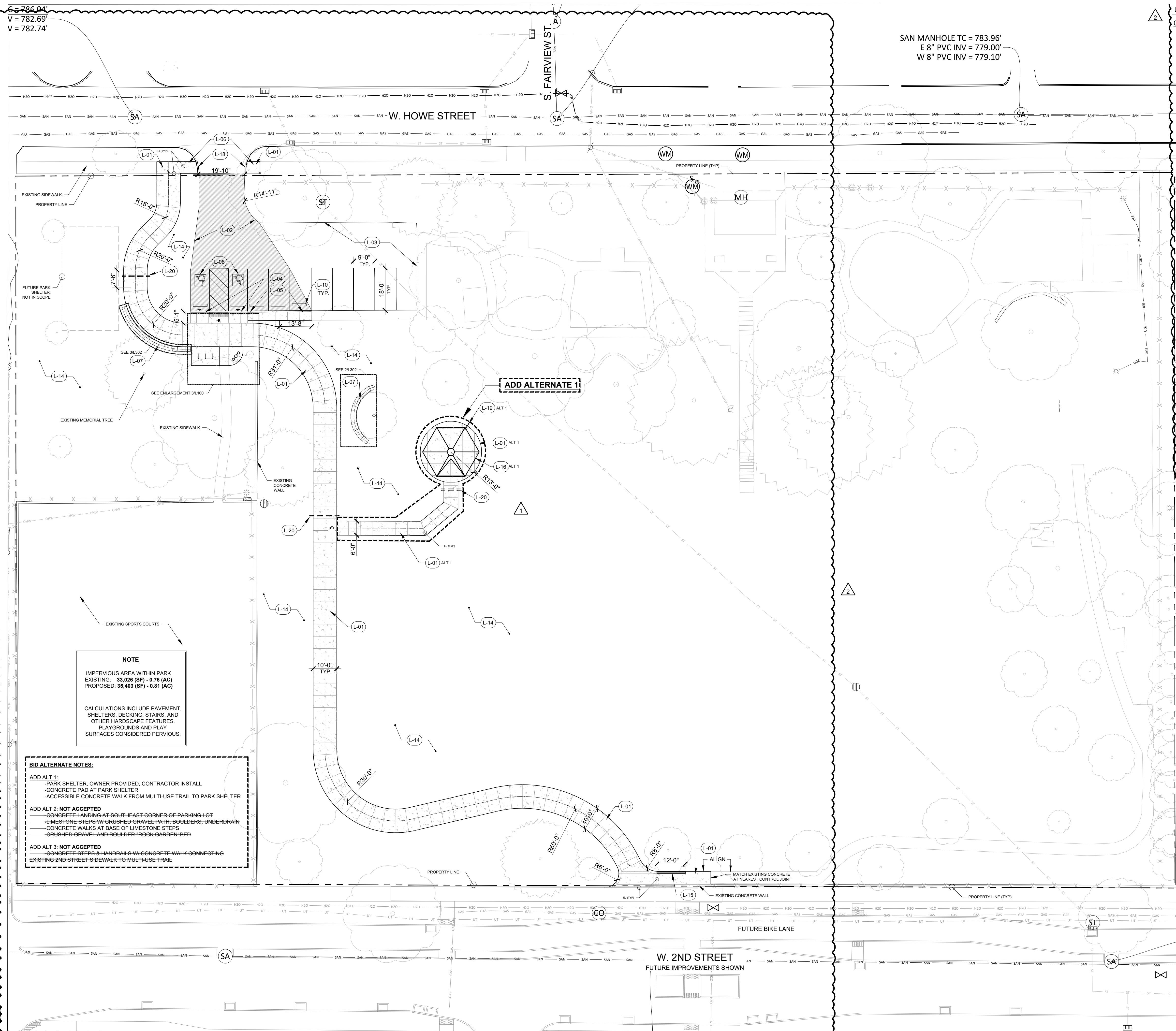


erosion control & tree protection plan

**EC100**

811  
Know what's below.  
Call before you dig.





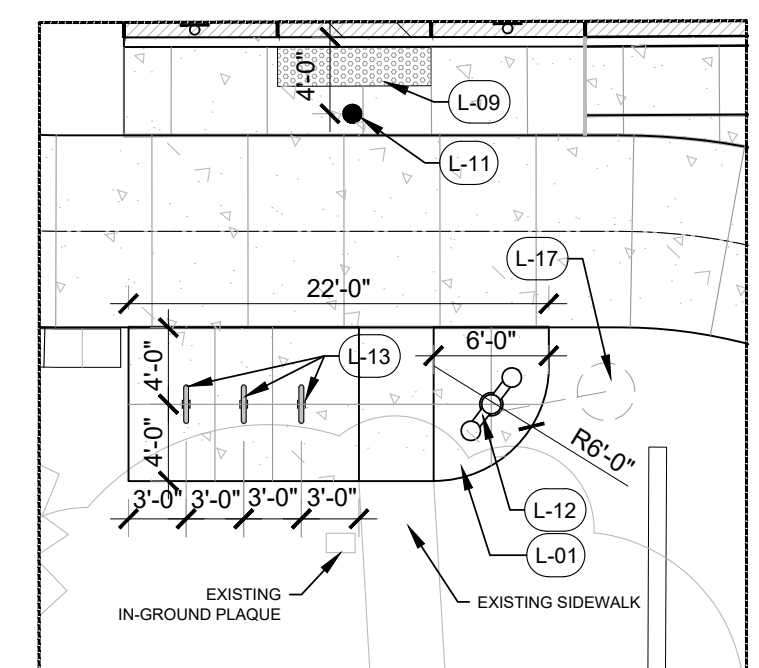
SAN MANHOLE TC = 783.96'  
 E 8" PVC INV = 779.00'  
 W 8" PVC INV = 779.10'

**LAYOUT SCHEDULE**

CODE	DESCRIPTION	DETAIL
(L-01)	STANDARD CONCRETE PAVEMENT	1/L300
(L-02)	ASPHALT PAVEMENT	2/L300
(L-03)	SEALCOAT AND RESTRIPE ASPHALT PAVEMENT	
(L-04)	FLUSH INTEGRAL CURB AND SIDEWALK	6/L300
(L-05)	INTEGRAL CURB AND SIDEWALK; TAPER CURB AND WALKS AS REQUIRED TO MATCH EXISTING OVER ENTIRE LENGTH	5/L300
(L-06)	TAPER TO GRADE OVER 6'-0". ENSURE PROWAG COMPLIANCE	
(L-07)	LIMESTONE BLOCK RETAINING, DRY-STACKED, +/- 2X2X2-4" SNAPPED QUARRY BLOCK, ANY COLOR(S)	1/301
(L-08)	ADA PARKING SPACE WITH SIGN AND WHEELSTOP	7/L300
(L-09)	DETECTABLE WARNING PLATES	
(L-10)	WHEELSTOP; REUSE ONE EXISTING, NEW WHEELSTOPS TO MATCH	4/L300
(L-11)	PIPE BOLLARD	9/L300
(L-12)	WATER FOUNTAIN; OWNER PROVIDED, CONTRACTOR INSTALLED. DRAIN TO PROPOSED DRYWELL IF NO SANITARY CONNECTION IS ASSOCIATED WITH EXISTING REMOVED DRINKING FOUNTAIN. WILLOUGHBY STAINLESS FOUNTAINS CWBF-3FR-RPB-HC-SAH. INCLUDES BOTTLE FILLER AND ADULT A.D.A. BOWL.	11/L300
(L-13)	BIKE RACK; OWNER PROVIDED, CONTRACTOR INSTALL	13/L300
(L-14)	LAWN	
(L-15)	CONCRETE SKATE FEATURE; LOW LEDGE WALL WITH EMBEDDED STEEL COPING	3/L300
(L-16)	PARK SHELTER; OWNER PROVIDED, CONTRACTOR INSTALL. BASIS FOR DESIGN: 24' GRAND HAVEN HEXAGON BY POLIGON, WITH TONGUE & GROOVE SUBROOFING AND ONE OVERHEAD LIGHT. SEE DETAIL FOR TYPICAL FOUNDATION REQUIREMENTS. ENGINEERING AND INSTALL DRAWINGS TO BE PROVIDED BY MANUFACTURER.	10/L300
(L-17)	DRYWELL	12/L300
(L-18)	CREATE FLUSH CURB CONDITION AT EXISTING CURB TO MEET ADA COMPLIANCE. ENSURE PROWAG COMPLIANCE. EXISTING CURB CAN BE CUT OR GROUND TO MEET COMPLIANT TRANSITION.	
(L-19)	ELECTRICAL CONDUIT; STUB UP ELECTRICAL CONDUIT FOR FUTURE ELECTRICAL CONNECTION TO SHELTER BY OWNER. CONDUIT WILL RUN THROUGH SHELTER POST TO ONE OVERHEAD LIGHT IN CEILING. EXACT LOCATION TO BE DETERMINED PRIOR TO CONCRETE AND FOUNDATION INSTALLATION, AND BASED UPON MANUFACTURER'S ENGINEERING AND INSTALL DRAWINGS. OWNER WILL BE RESPONSIBLE FOR FUTURE ELECTRICAL CONNECTION.	
(L-20)	(2) 4" PVC CONDUIT FOR POTENTIAL FUTURE NEEDS. EXTEND 2' BEYOND EDGE OF PAVEMENT EACH SIDE. INSTALL APPROX 18" BELOW FINISH GRADE. CAP ENDS AND PROVIDE DETECTABLE TAPE AT LAST 2' EACH SIDE.	

**GENERAL SITE LAYOUT NOTES**

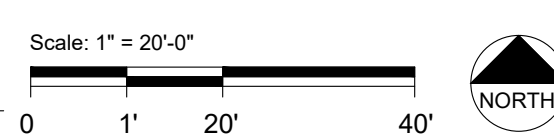
- ALL TOPOGRAPHIC AND SURVEY INFORMATION HAS BEEN OBTAINED FROM BLEDSOE RIGGERT COOPER JAMES. LANDSCAPE ARCHITECT CLAIMS NO RESPONSIBILITY FOR ACCURACY OF INFORMATION PROVIDED. VERIFY AND CONFIRM ALL EXISTING CONDITIONS PRIOR TO CONSTRUCTION.
- LOCATE AND VERIFY ALL PUBLIC AND PRIVATE UTILITIES PRIOR TO STARTING WORK.
- STAKE AND CONFIRM ALL DIMENSIONS AND GRADES PRIOR TO STARTING WORK. REPORT ANY DISCREPANCIES TO OWNERS REPRESENTATIVE IMMEDIATELY. DRAWINGS SHALL NOT BE SCALED FOR LAYOUT PURPOSES.
- PROVIDE SMOOTH TRANSITION FROM NEW AREAS TO EXISTING FEATURES AS NECESSARY.
- WHERE NEW PAVEMENT IS SHOWN TO MEET EXISTING, SAW CUT EXISTING PAVEMENT VERTICALLY, REMOVE DELETERIOUS MATERIAL, AND PREPARE FOR NEW WORK.
- ALL AREAS WERE PROPOSED ASPHALT PAVEMENT MEETS THE EXISTING PAVEMENT THE EXISTING PAVEMENT EDGE SHALL BE SAW CUT VERTICALLY AND PROPERLY SEALED WITH A TACK COAT MATERIAL.
- ALL DIMENSIONS IN CURBED AREAS SHALL BE TO FACE OF CURB. ALL DIMENSIONS IN AREAS WITHOUT CURBING SHALL BE TO EDGE OF PAVEMENT. ALL DIMENSIONS AT INTEGRAL CURB AND WALK SHALL BE TO FACE OF CURB. ALL DIMENSIONS FROM BUILDING SHALL BE FROM FACE OF BUILDING.
- ALL DIMENSIONS ARE PARALLEL AND PERPENDICULAR TO BASE LINES, PROPERTY LINES OR BUILDING LINES UNLESS OTHERWISE NOTED.
- ALL RADII INDICATED SHALL BE FORMED AS CIRCULAR ARCS. ALL CURBS AND ARCS SHALL INTERSECT OTHER CURBS AND LINES AT POINTS OF TANGENCY TO FORM SMOOTH TRANSITIONS UNLESS CLEARLY SHOWN OTHERWISE.
- RADII SHALL BE 5'-0" ON PARKING LOTS, CONCRETE WALKS AND ASPHALT TRAILS UNLESS OTHERWISE NOTED OR WHERE DRAWING APPEARS SIGNIFICANTLY DIFFERENT.
- WHERE NOT SHOWN, CONCRETE SIDEWALK AND RETAINING WALL EXPANSION JOINTS SHALL BE 30'-0" O.C. AND CONTROL JOINTS 5'-0" O.C. MAX. CURB EXPANSION JOINTS SHALL BE 50'-0" O.C. MAX AND AT ALL 90 DEGREE ANGLES. CONTROL JOINTS SHALL ALIGN WITH ADJACENT SIDEWALK WHERE APPLICABLE, OTHERWISE 10'-0" MAXIMUM SPACING SHALL BE USED.
- ACCESSIBLE RAMPS AND SIGNAGE SHALL BE IN ACCORDANCE WITH FEDERAL, STATE, COUNTY, CITY AND LOCAL CODES (WHICHEVER HAS JURISDICTION), SEE SITE PLANS FOR LOCATIONS AND SITE DETAILS FOR SPECIFICATIONS.
- SEED ALL AREAS DISTURBED BY CONSTRUCTION ACTIVITIES AND NOT CALLED OUT TO BE PAVED OR PLANTED WITH OTHER PLANT MATERIAL.
- CONTRACTOR SHALL OBTAIN ALL PERMITS AND COORDINATE WITH LOCAL REGULATORY AGENCIES AS REQUIRED BY LOCAL JURISDICTIONS.



**3 SITE LAYOUT ENLARGEMENT**  
 Scale: 1" = 10'-0"



**2 SITE LAYOUT ENLARGEMENT**  
 Alternate 2 Not Accepted - Removed



prepared for:  
 project:

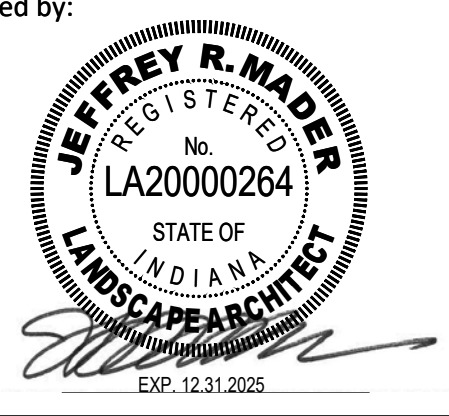
**BLOOMINGTON PARKS  
 BUILDING TRADES PARK  
 PHASE 1 IMPROVEMENTS**

618 W. Howe Street  
 Bloomington, IN 47403

**PERMIT SET**

revision:	date:	description:
1	11/27/24	ADDENDUM 1
2	02/03/25	Rev for Permitting

date: 03.03.2025  
 drawn by: KB/IT/NB  
 checked by: JM/IT



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**SITE LAYOUT PLAN**

**L100**

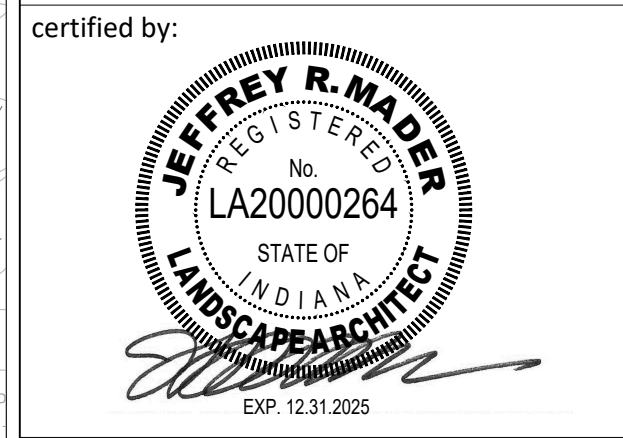




**PERMIT SET**

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△	02/03/25	Rev for Permitting

date: 03.03.2025  
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 checked by: JM/JT

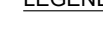
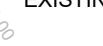




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**SITE GRADING PLAN**

**C100**

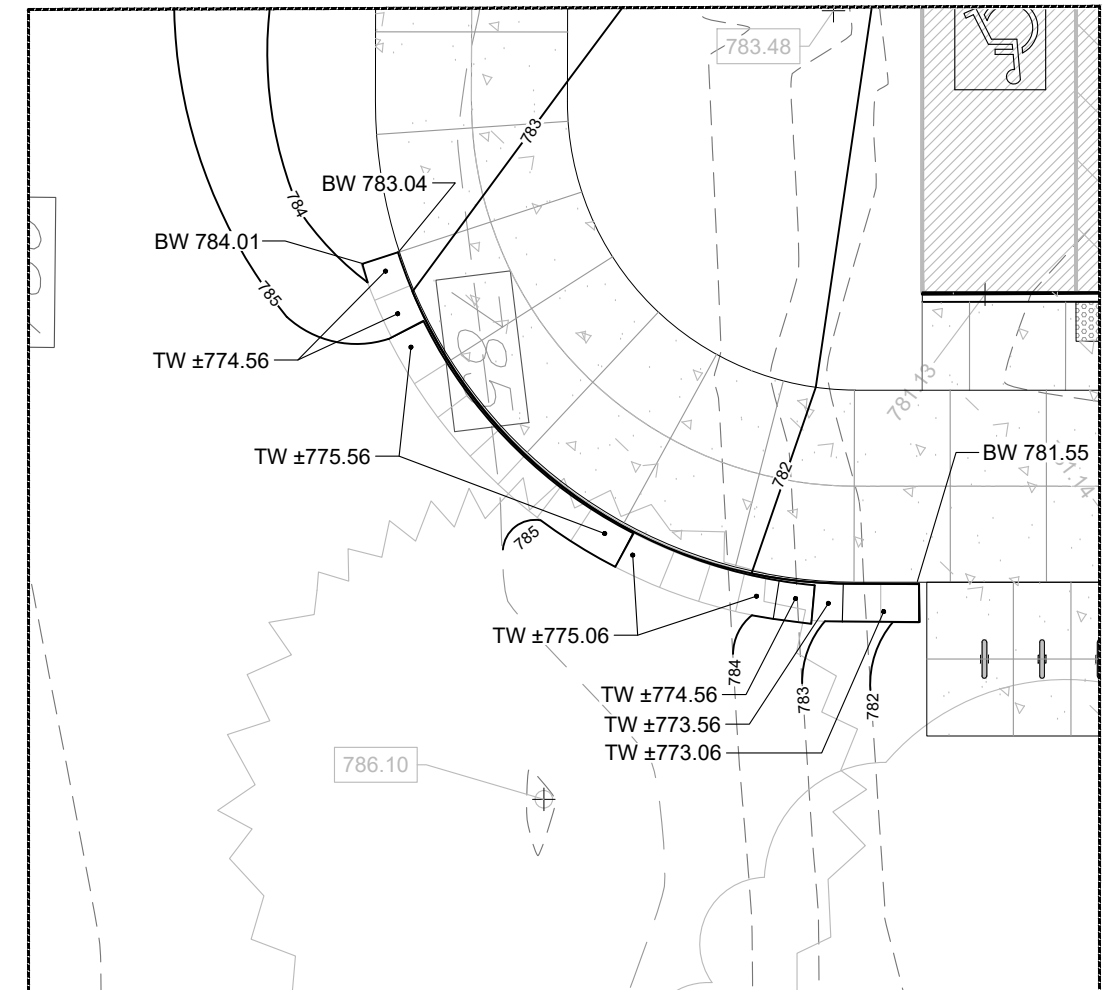
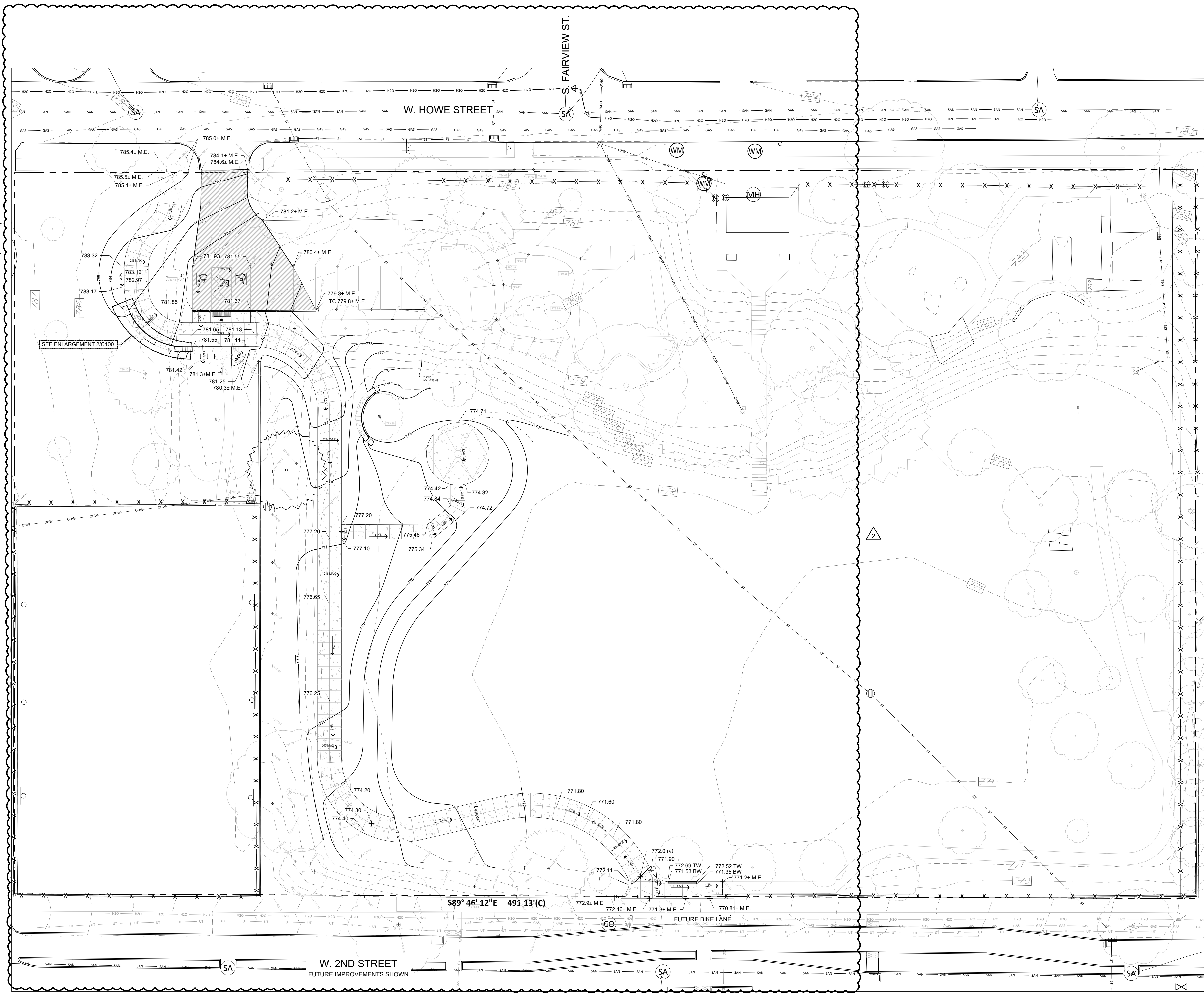
**LEGEND**

-  EXISTING SPOT ELEVATION
-  000.00 PROPOSED SPOT ELEVATION
-  EXISTING TOPOGRAPHIC CONTOUR
-  PROPOSED TOPOGRAPHIC CONTOUR

**GENERAL GRADING NOTES**

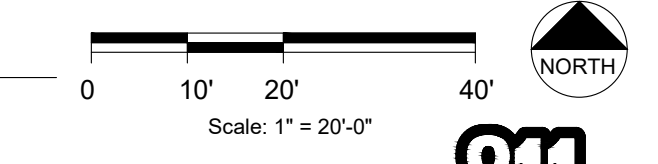
- A. GRADING AND EARTHWORK SHALL BE COMPLETED PER DESIGN INTENT SHOWN ON GRADING PLANS. IF QUANTITIES ON SITE ARE NOT SUFFICIENT CONTRACTOR SHALL COORDINATE WITH LANDSCAPE ARCHITECT AND MAY ADJUST GRADES AT A MAXIMUM OF PLUS OR MINUS 0.2 FEET, MAINTAINING CONSISTENT SLOPES AND POSITIVE DRAINAGE.
- B. GRADING WORK SHALL BE COMPLETED WITH MATERIALS AVAILABLE ON SITE. ADDITIONAL SOIL IMPORT IS REQUIRED. CONTRACTOR SHALL BE RESPONSIBLE FOR ANY IMPORT WITHIN BID.
- C. PROPOSED CONTOURS ARE SHOWN TO INDICATE DESIGN INTENT AND SHALL BE USED AS A GRAPHIC REFERENCE TO DEFINE LANDFORMS.
- D. LOCATE AND VERIFY ALL PUBLIC AND PRIVATE UTILITIES PRIOR TO STARTING WORK.
- E. STRIP 6" TOPSOIL AND STOCKPILE WITHIN GRADING LIMITS. DISTRIBUTE IN PLANTING AND LAWN AREAS TO MEET PROPOSED GRADES.
- F. PROVIDE POSITIVE DRAINAGE IN ALL AREAS.
- G. CONTRACTOR SHALL PROVIDE EROSION CONTROL MEASURES AS REQUIRED TO MAINTAIN SOIL AND DUST ON SITE. PROVIDE SILT FENCES, INLET PROTECTION AT ALL RECEIVING INLETS, AND OTHER EROSION CONTROL MEASURES AS APPROPRIATE.
- H. FILL OR COVER AND PROTECT ANY EXCAVATIONS WHENEVER CONTRACTOR'S FORCES ARE NOT ON SITE.
- I. UNLESS OTHERWISE NOTED IN DRAWINGS, ALL WALKS SHALL HAVE A MAXIMUM LONGITUDINAL SLOPE OF 5%, AND A MAXIMUM CROSS SLOPE OF 1.5%.

**NOTE FOR FUTURE PHASES OF WORK:**  
 AS THE BUILDING TRADES PARK MASTER PLAN IMPLEMENTATION PROGRESSES, WHEN PHASE 2 DESIGN BEGINS, SITE STORMWATER AND DETENTION NEEDS AND STRATEGIES SHALL BE EVALUATED, AND A STORMWATER MANAGEMENT PLAN SHALL BE COORDINATED WITH THE CITY OF BLOOMINGTON UTILITIES.

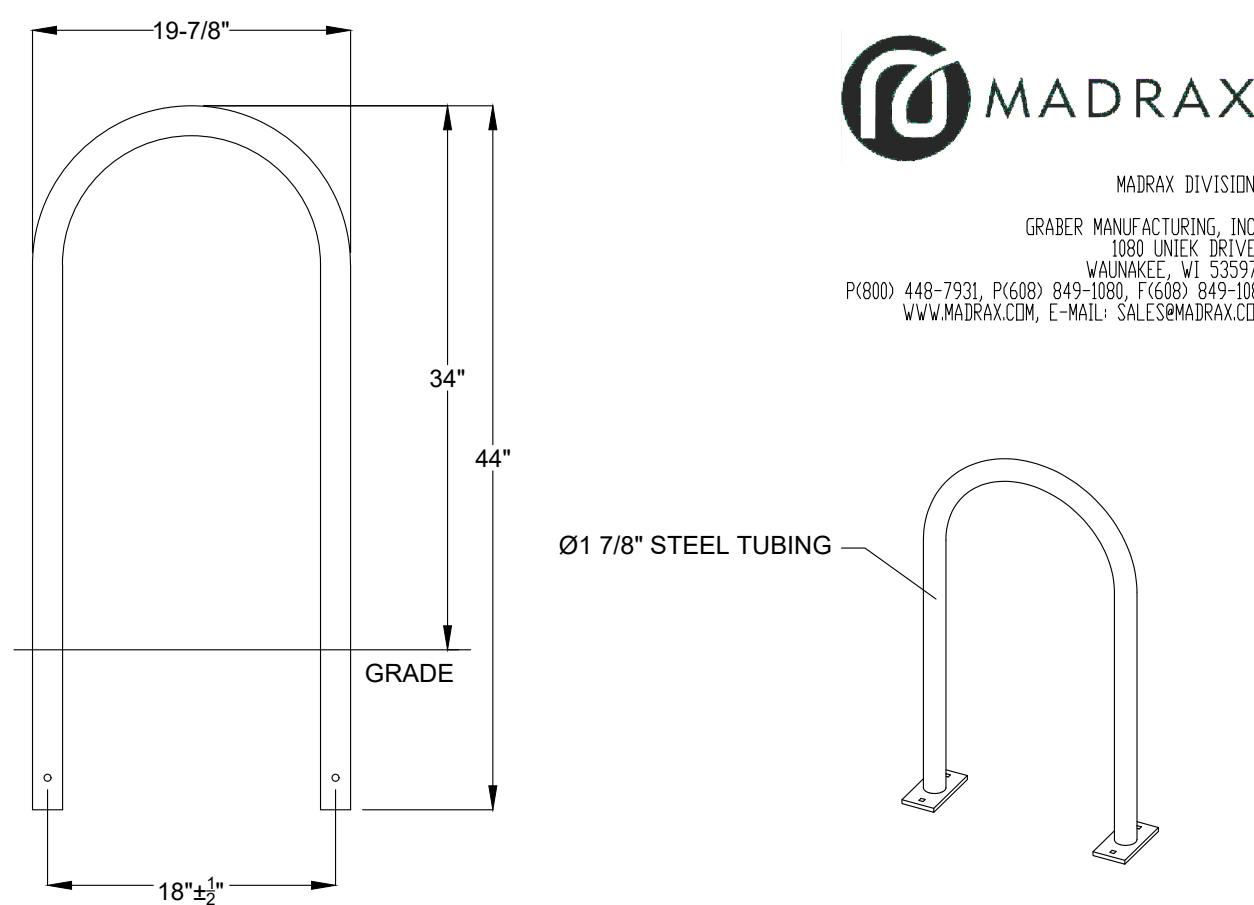


**2 SITE GRADING PLAN - ENLARGEMENT**  
 Scale: 1" = 10'-0"

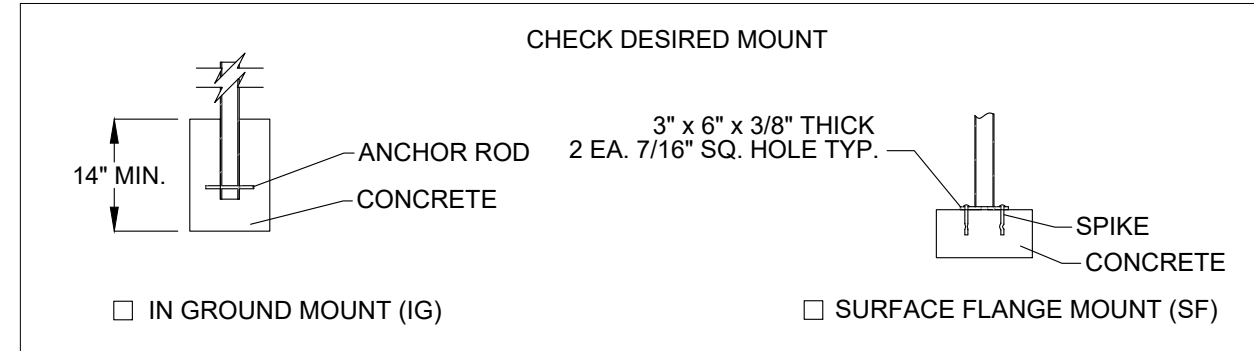
**1 SITE GRADING PLAN**  
 Scale: 1" = 20'-0"







**MADRAX**  
MADRAX DIVISION  
GRABER MANUFACTURING, INC.  
1000 UNEX DRIVE  
WILMINGTON, IN 46097  
P(800) 448-7331, P(660) 849-1080, F(660) 849-1081  
WWW.MADRAX.COM, E-MAIL: SALES@MADRAX.COM

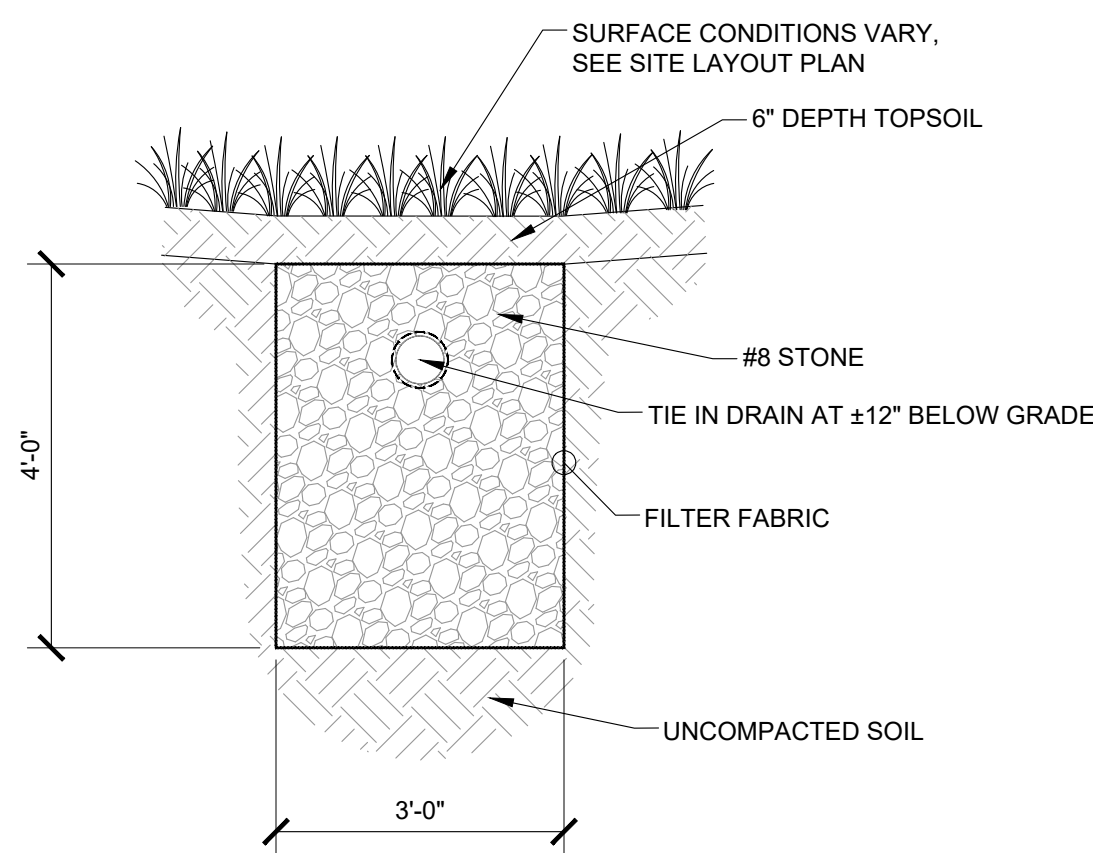


PRODUCT: U099-(IG/SF)  
DESCRIPTION: U BIKE RACK  
DATE: 10-4-19  
ENG: SMC

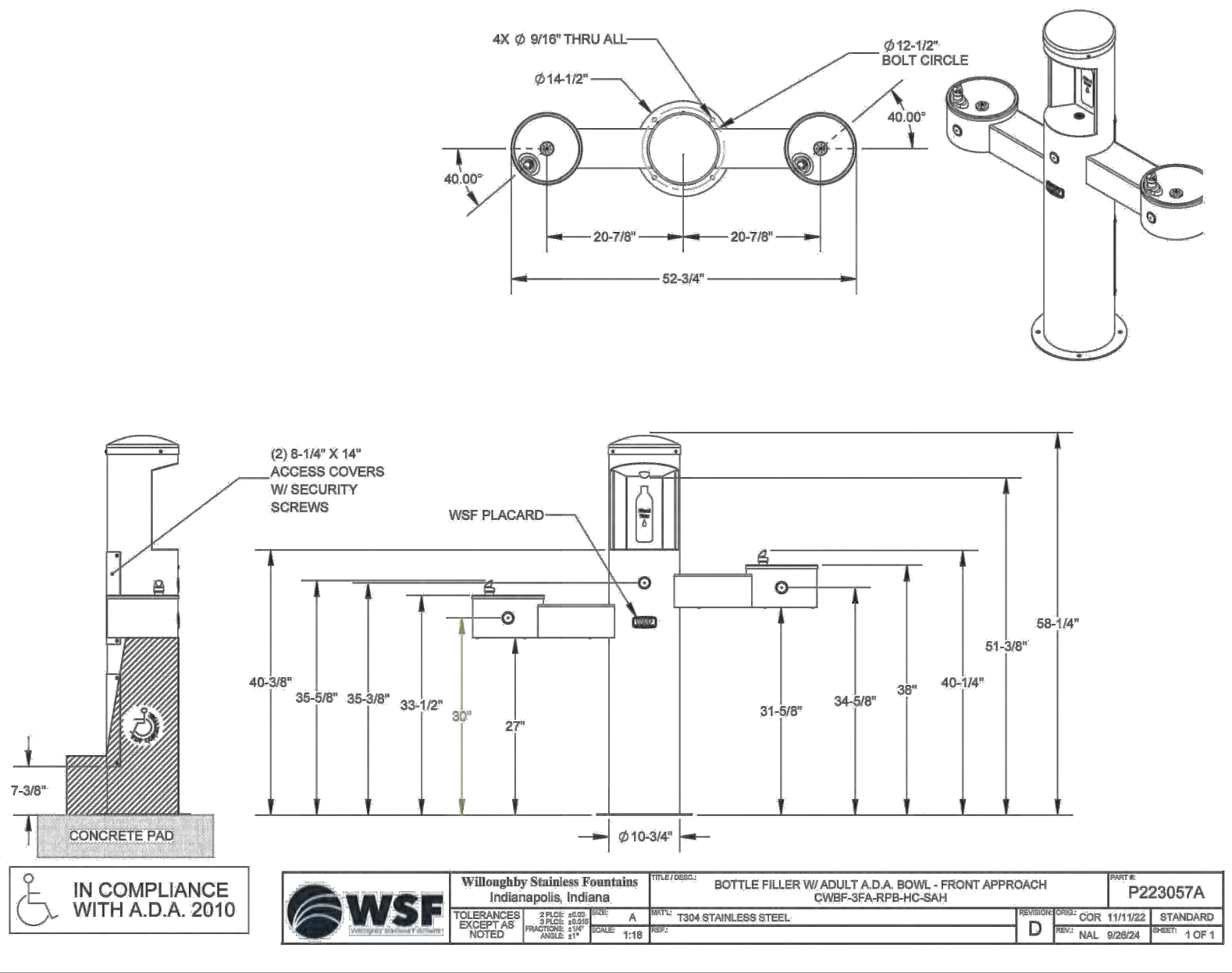
NOTES:  
1. INSTALL BIKE RACKS ACCORDING TO MANUFACTURER'S SPECIFICATIONS.  
2. CONSULTANT TO SELECT COLOR & FINISH. SEE MANUFACTURER'S SPECIFICATIONS.  
3. SEE SITE PLAN FOR LOCATION OR CONSULT OWNER.

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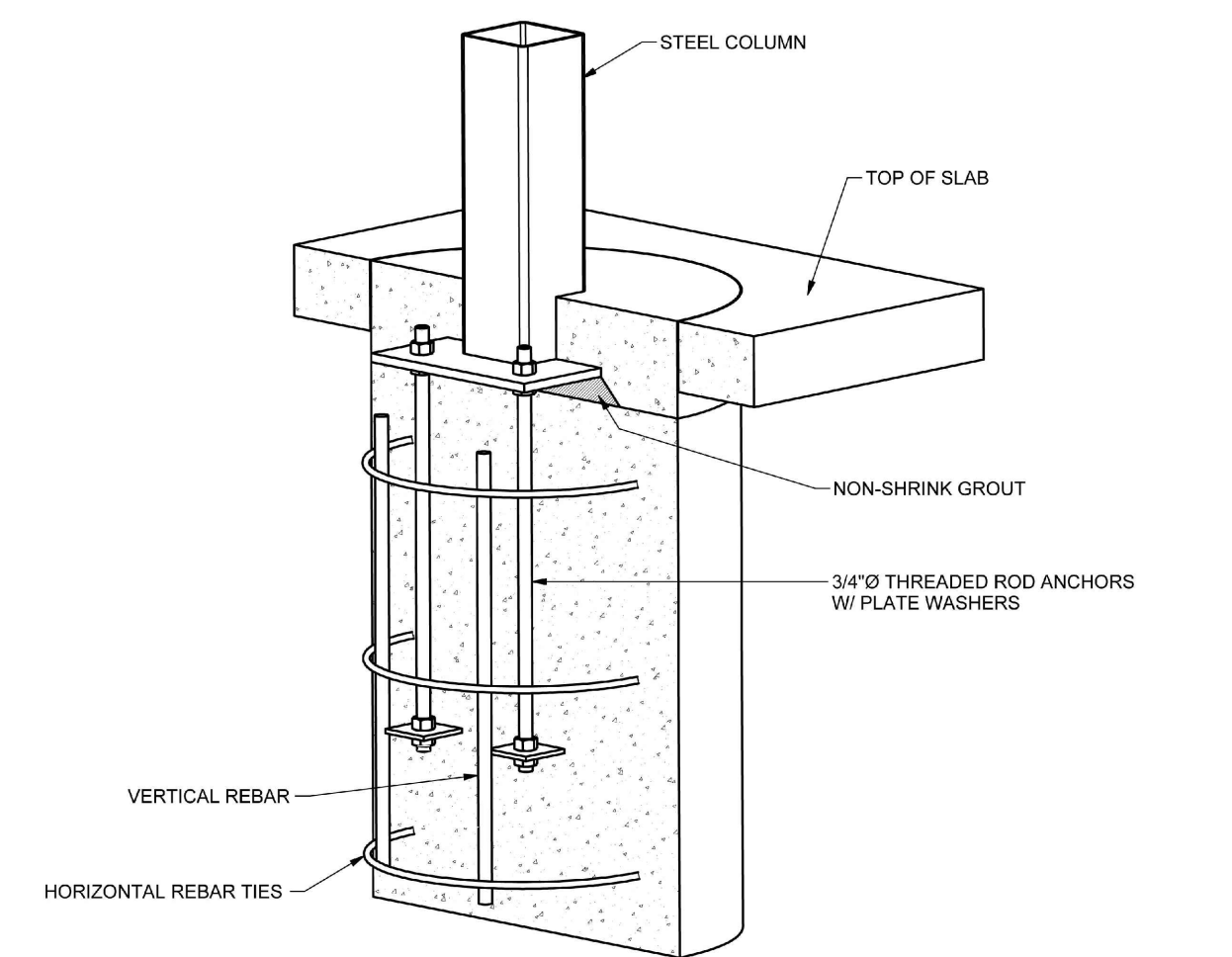
**13 U BIKE RACK - BY MADRAX**  
NTS P-BTP-07



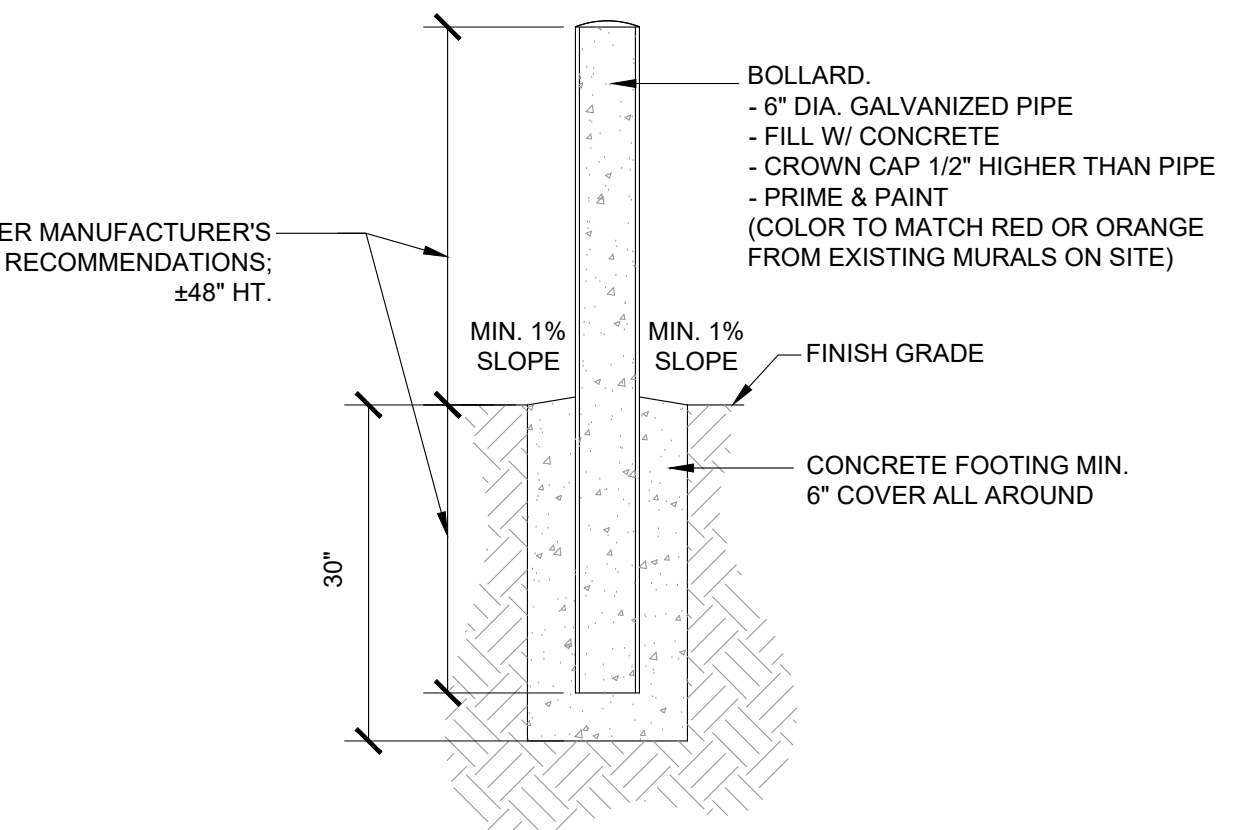
**12 DRY WELL**  
1" = 1'-0" P-BTP-29



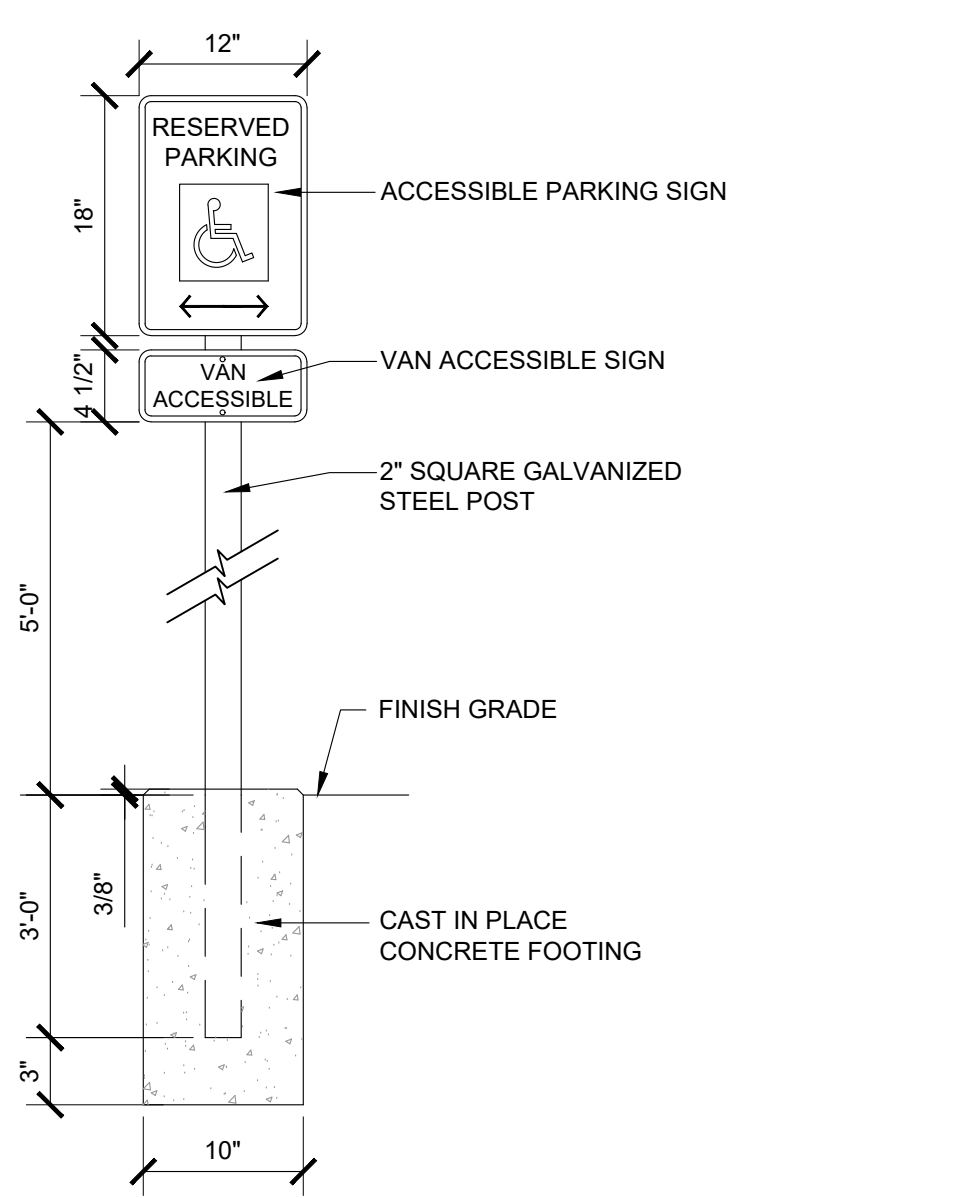
**11 WATER FOUNTAIN**  
NTS P-BTP-54



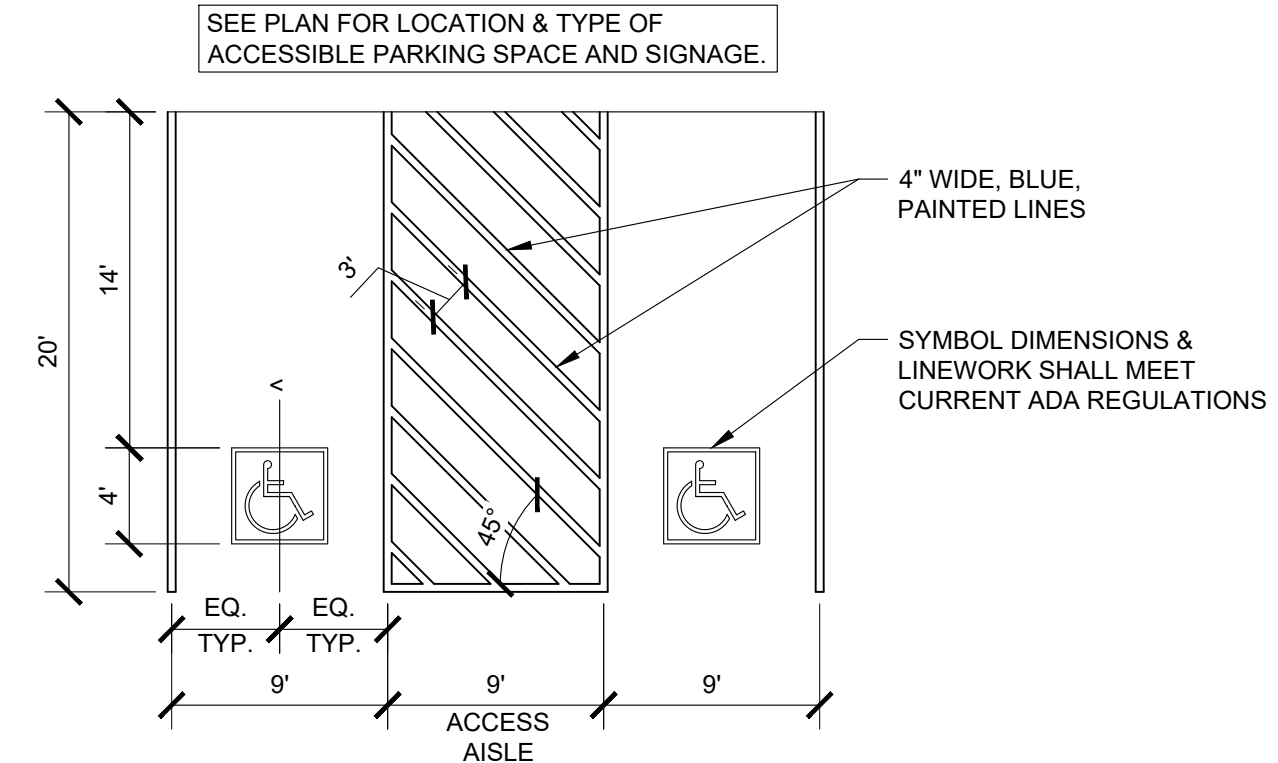
**10 TYPICAL SHELTER POST FOUNDATION**  
1" = 1'-0" P-BTP-83



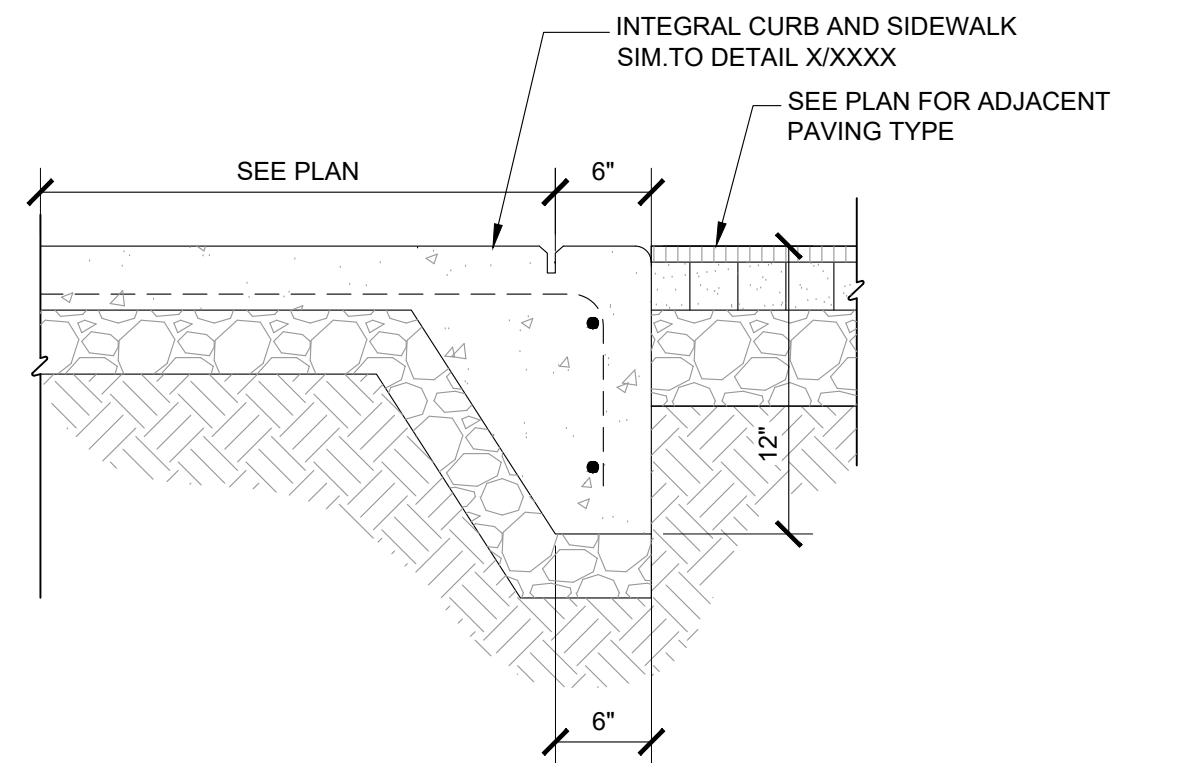
**9 PIPE BOLLARD**  
1" = 1'-0" P-BTP-05



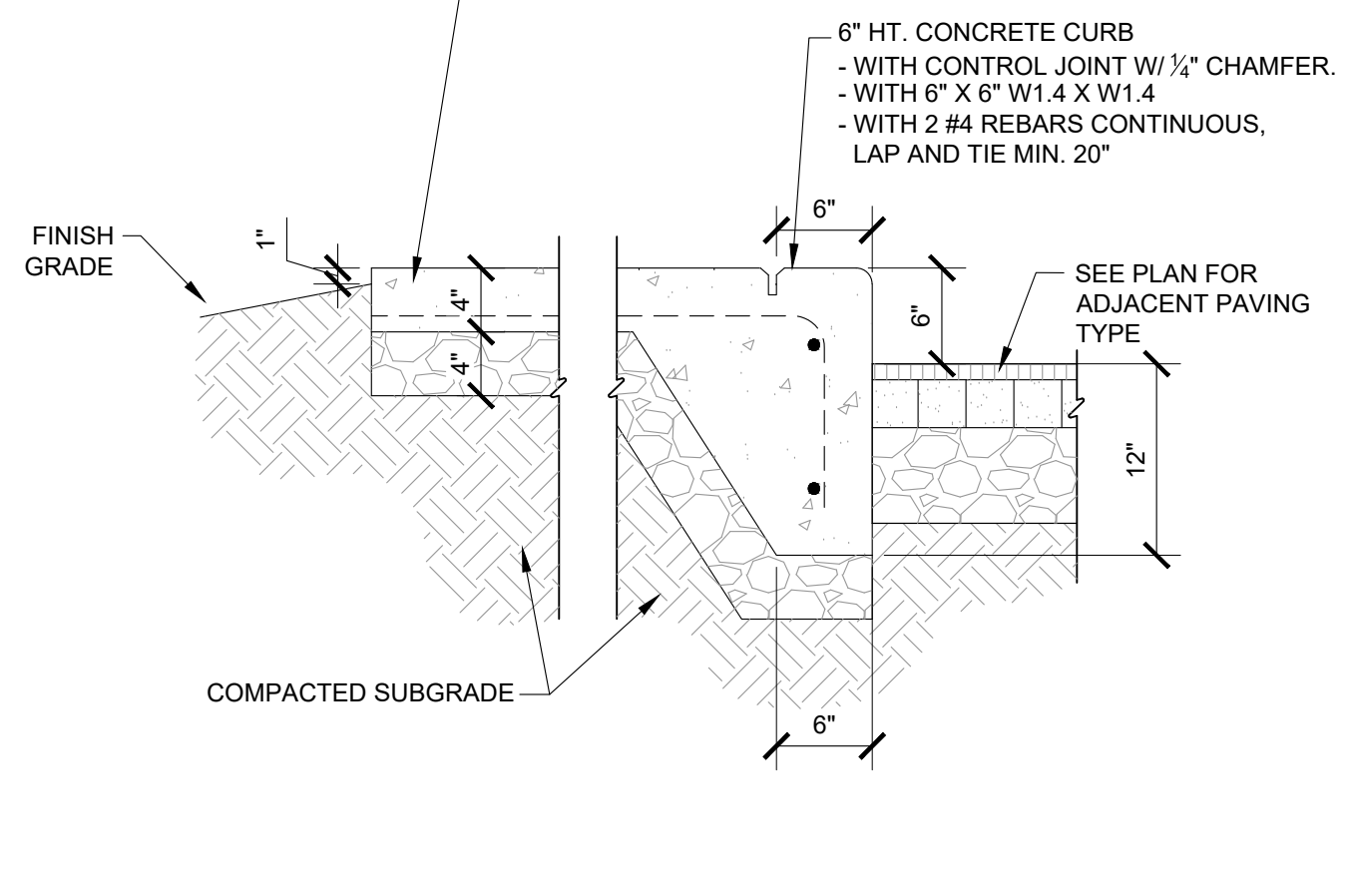
**8 ACCESSIBLE PARKING SIGN DETAIL**  
1" = 1'-0" P-BTP-04



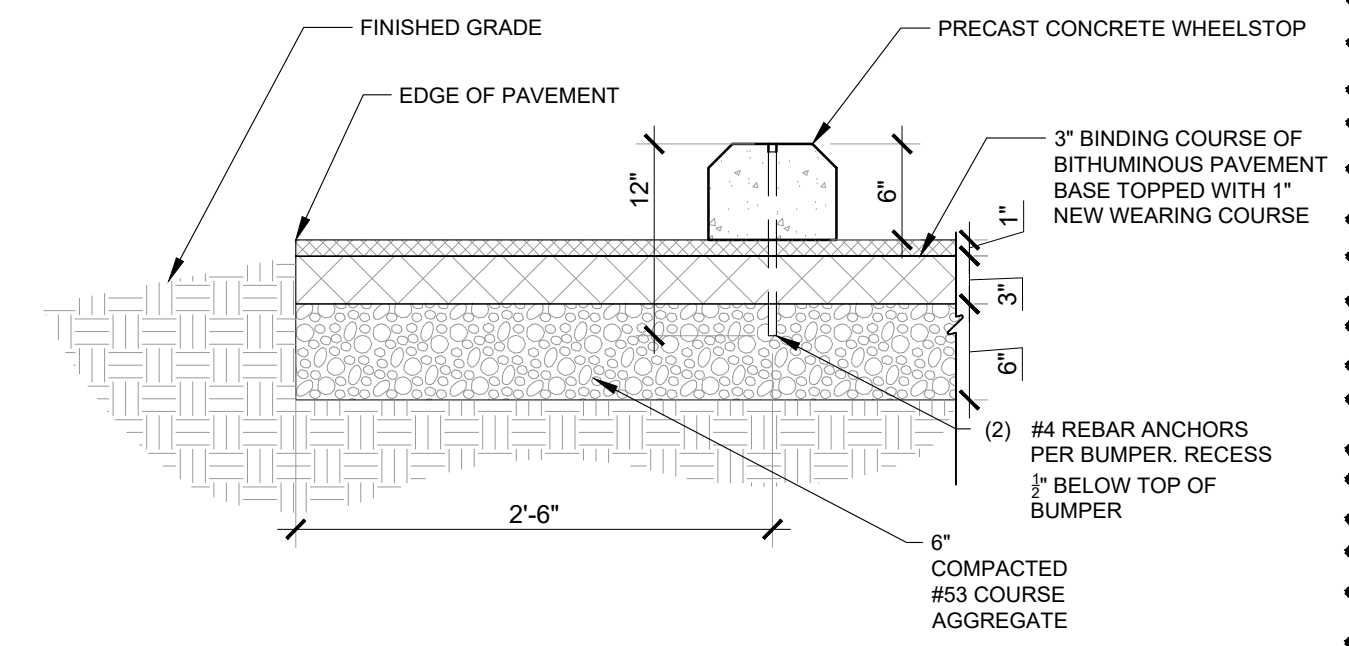
**7 ACCESSIBLE PARKING SPACE**  
1" = 1'-0" P-BTP-02



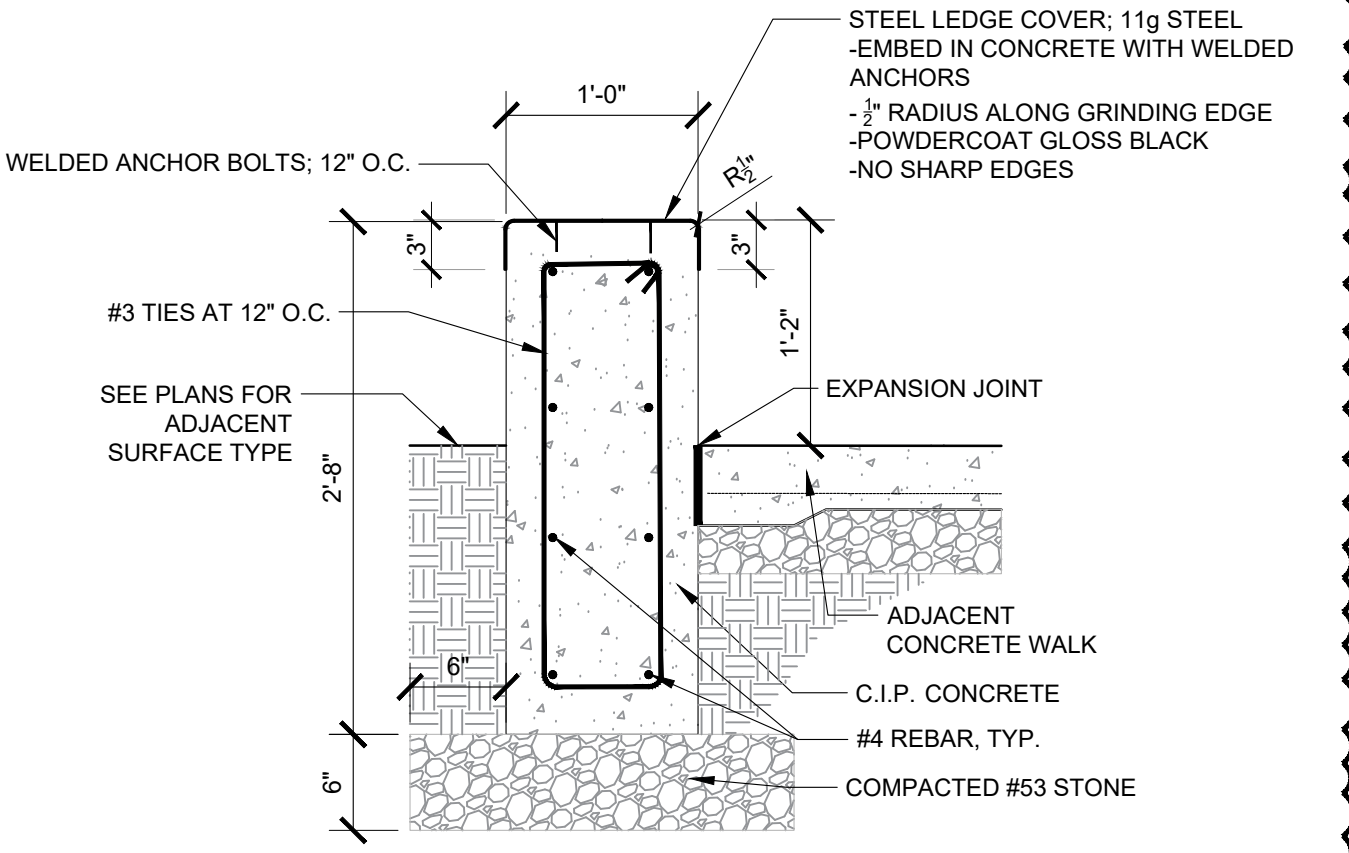
**6 FLUSH INTEGRAL CURB & SIDEWALK**  
1" = 1'-0" P-BTP-12



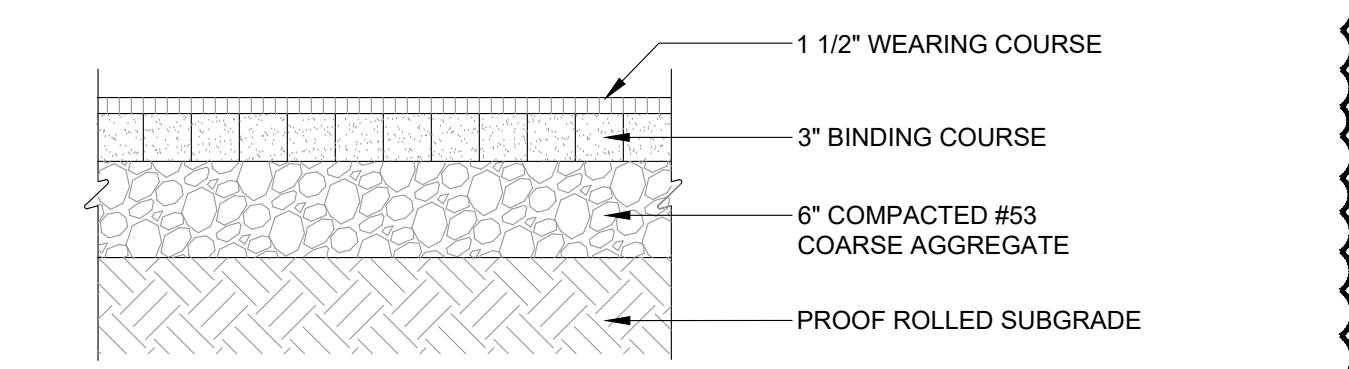
**5 INTEGRAL CURB & SIDEWALK**  
1" = 1'-0" P-BTP-11



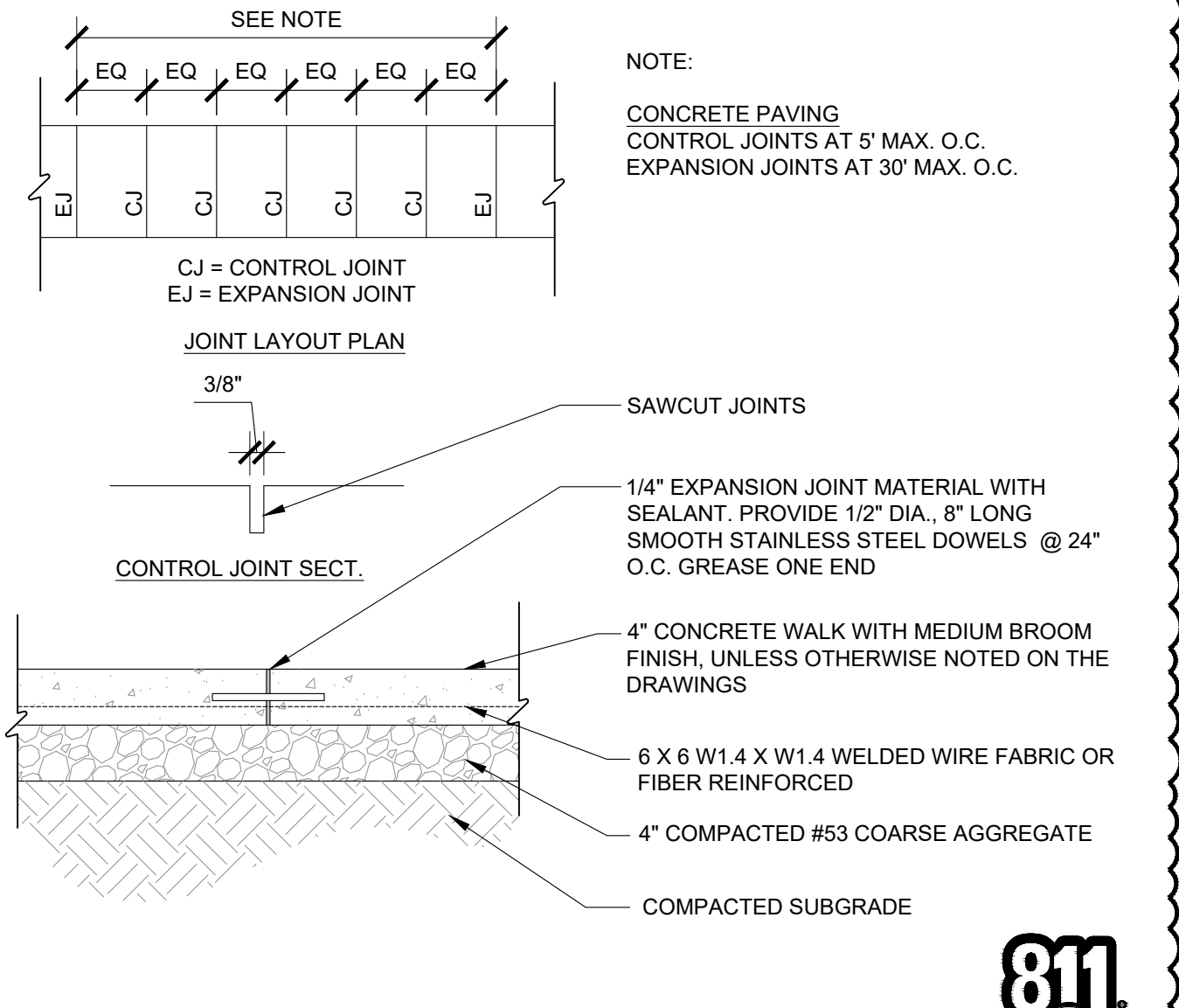
**4 WHEEL STOP**  
1" = 1'-0" P-BTP-10



**3 SKATE LEDGE**  
NTS P-BTP-80



**2 ASPHALT PAVEMENT**  
1" = 1'-0" P-BTP-03



**1 STANDARD CONCRETE PAVEMENT & JOINT**  
1" = 1'-0" P-BTP-01

prepared by:  
**mader design**  
Integrating people and nature®  
302 Main Street, Beech Grove, Indiana 46107  
p: 317-889-1775  
www.maderdesignllc.com

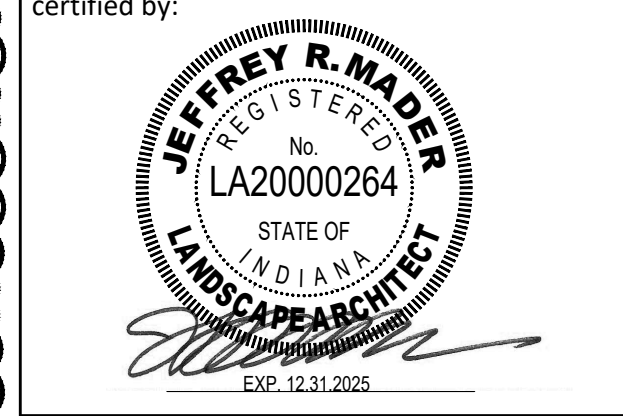
prepared for:  
**CITY OF BLOOMINGTON**  
Parks and Recreation

project:  
**BLOOMINGTON PARKS**  
**BUILDING TRADES PARK**  
**PHASE 1 IMPROVEMENTS**  
618 W. Howe Street  
Bloomington, IN 47403

PERMIT SET

revision:	date:	description:
▲	11/27/24	ADDENDUM 1
▲	02/03/25	Rev for Permitting

date: 03.03.2025  
drawn by: KB/JT/NB  
checked by: JM/JT



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**SITE DETAILS**

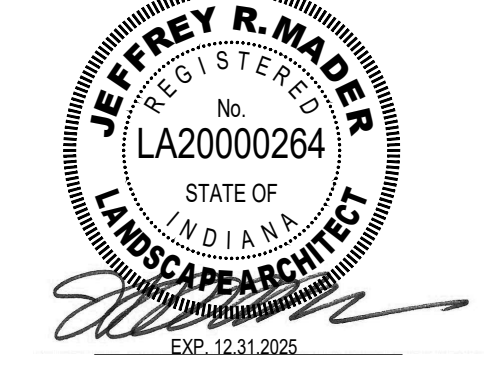
**L300**  
811 Know what's below. Call before you dig.



**PERMIT SET**

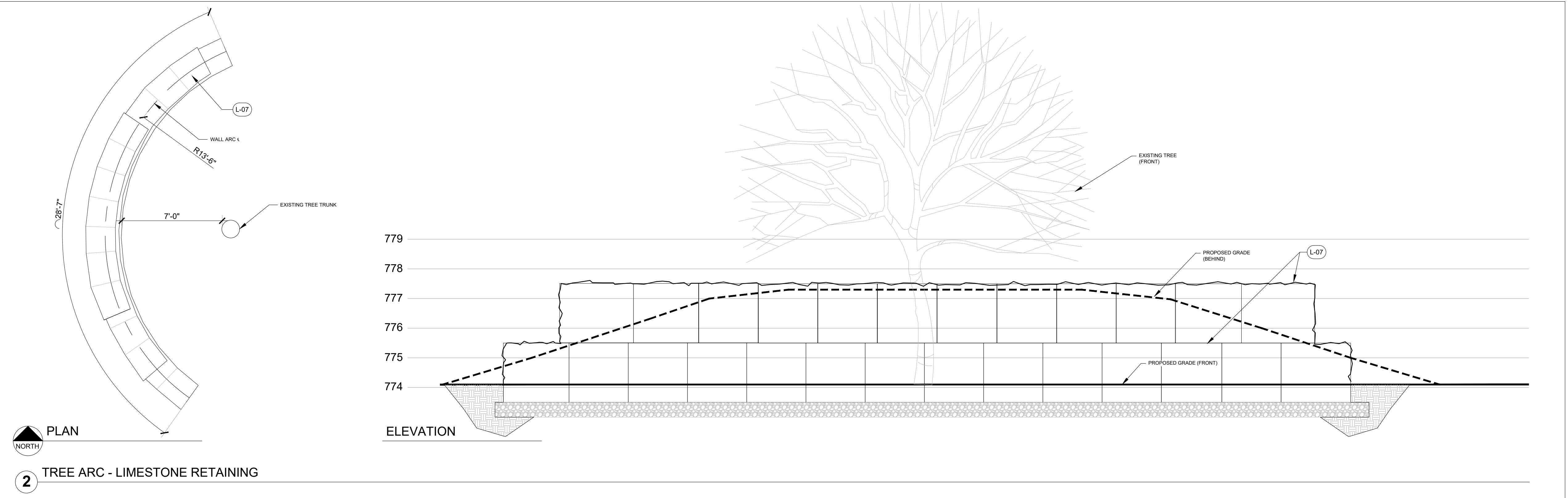
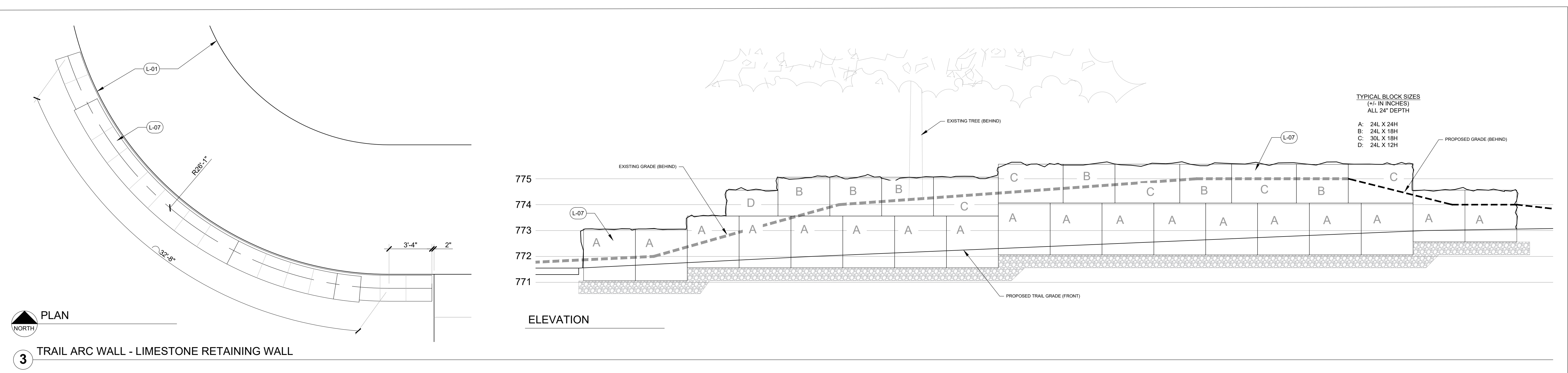
revision:	date:	description:
△	11/27/24	ADDENDUM 1
△	02/03/25	ADDENDUM 2

date: 03.03.2025  
 drawn by: KB/JT/NB  
 checked by: JM/JT

certified by:  


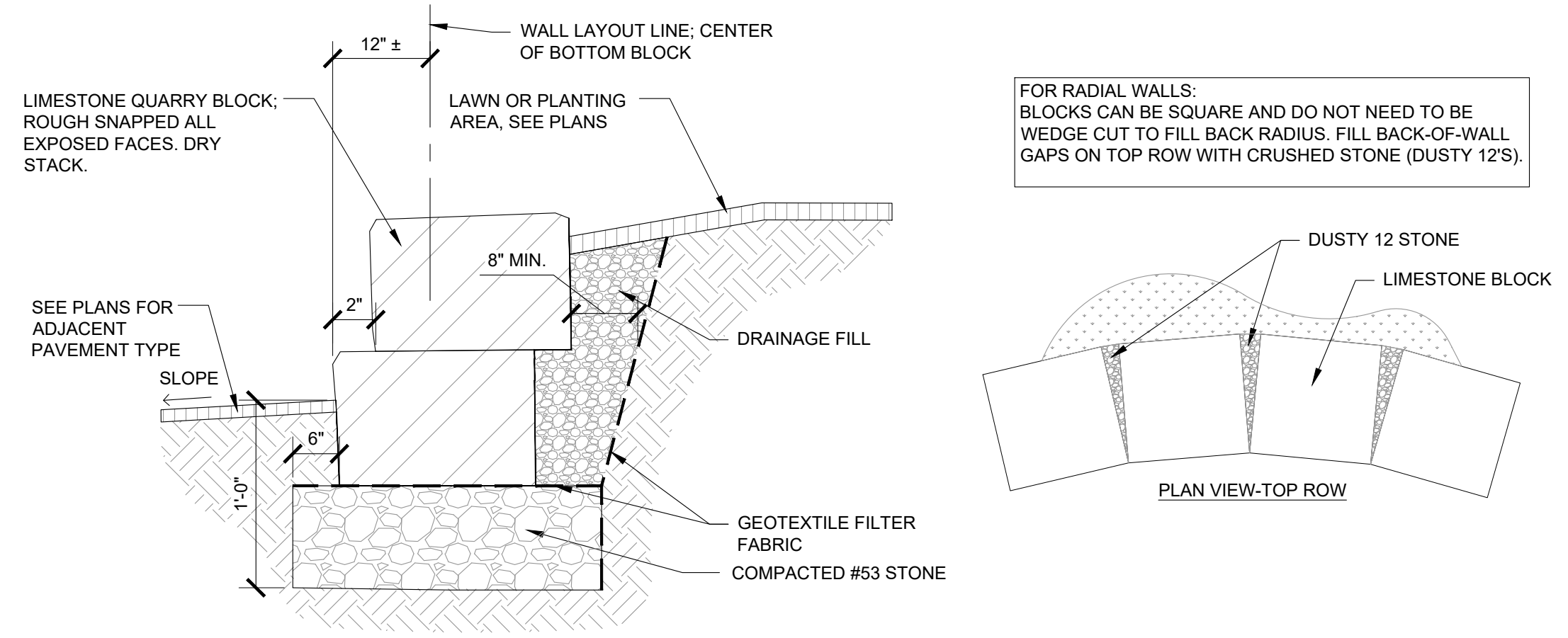
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△ **SITE DETAILS**  
**L301**



LAYOUT SCHEDULE

CODE	DESCRIPTION	DETAIL
(L-07)	LIMESTONE BLOCK RETAINING, DRY-STACKED. +/- 2X2X2-4" SNAPPED QUARRY BLOCK. ANY COLOR(S).	1/301



DESIGN INTENT:  
 LIMESTONE BLOCKS SHALL BE ROUGH SNAPPED/CUT, RAW QUARRY BLOCKS. KEEP VISIBLE ANY MARKS OR SCARS FROM QUARRYING &/OR TOOLING. ANY COLOR(S) ACCEPTABLE, WITH VARIATION DESIRED. INTENT TO DISPLAY ANY MARKS FROM STONE TRADES PROCESSES.

**1 LIMESTONE BLOCK RETAINING**  
 1" = 1'-0"





## Board of Public Works Staff Report

---

<b>Project/Event:</b>	Caritas Multifamily Development Closure Request
<b>Staff Representative:</b>	Alex Gray
<b>Petitioner/Representative:</b>	Ryan Strauser, Strauser Construction
<b>Date:</b>	May 6 <sup>th</sup> , 2025

---

**Report:** Strauser Construction is requesting a temporary lane closure at 1420 W Kirkwood Ave while they install new sidewalks, curbs, utility connections, and complete paving work for the Caritas Multifamily Development. The lane closure is primarily a precaution as most of the work is at the road edge. The lane closure is set to be in place between 7 am and 5 pm with flaggers present. The work is scheduled between 4/28/25 and 5/16/25. Staff approval was given for the first 2 weeks of closure and staff is requesting the Board to approve the final week that Strauser has requested for this work.




# CITY OF BLOOMINGTON RIGHT-OF-WAY USE PERMIT APPLICATION

401 N Morton Street, Suite 130  
P.O. Box 100  
Bloomington, IN 47402

Phone: (812) 349-3913  
Fax: (812) 349-3520  
Email: [engineering@bloomington.in.gov](mailto:engineering@bloomington.in.gov)

ROW EXCAVATION  ROW USE

ADDRESS OF ROW ACTIVITY: 1420 W. Kirkwood Avenue

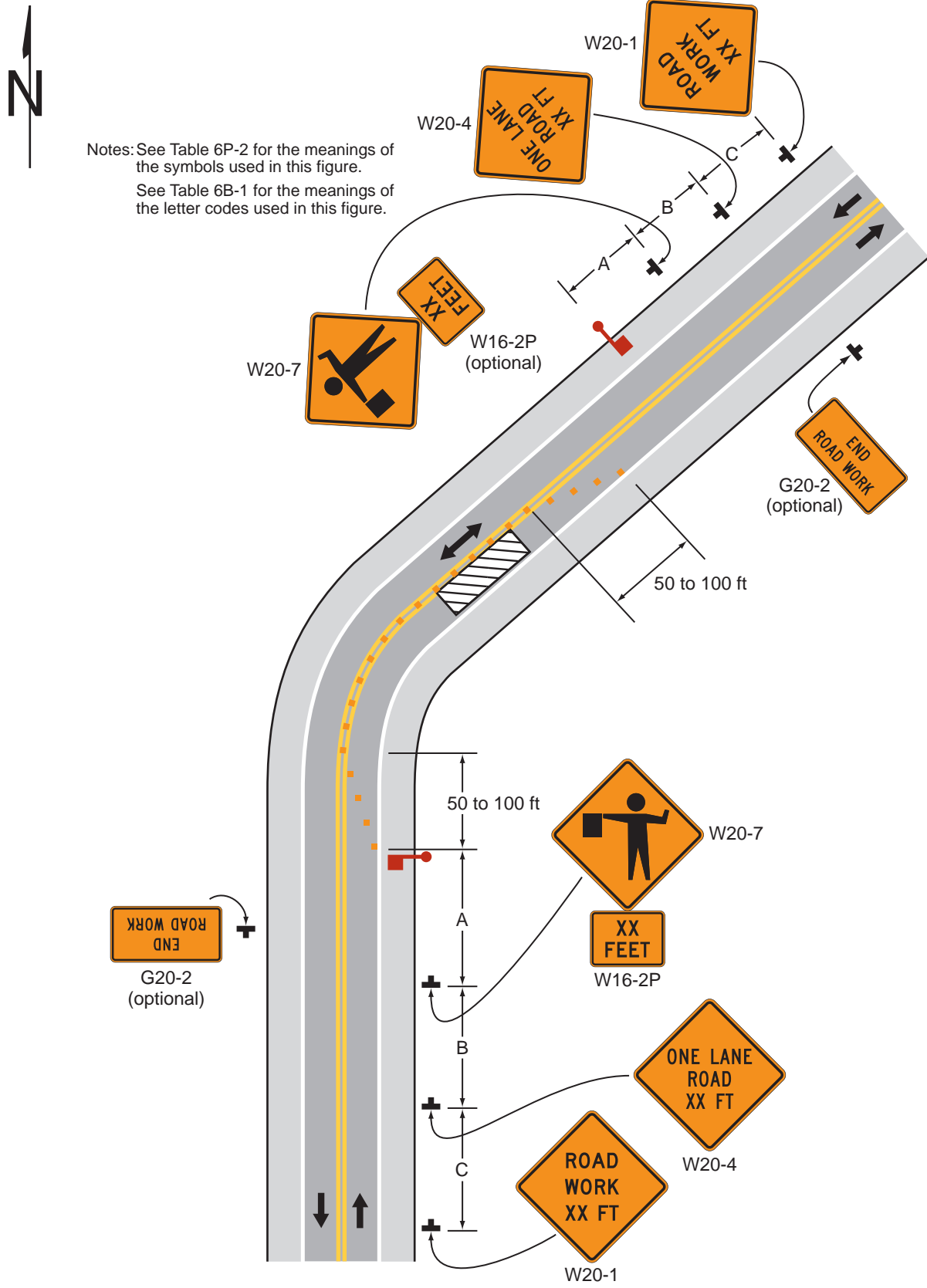
<b>A. APPLICANT/AGENT INFORMATION:</b> APPLICANT NAME: <u>Strauser Construction Co., Inc.</u> E-MAIL: <u>rmstrauser@strausercci.com</u> COMPANY: <u>Strauser Construction Co., Inc.</u> ADDRESS: <u>453 S. Clarizz Blvd.</u> CITY, STATE, ZIP: <u>Bloomington, IN 47401</u> 24-HR EMERGENCY CONTACT NAME: <u>Ryan Strauser</u> 24-HR CONTACT PHONE #: <u>812-360-1503</u> INSURANCE #*: _____ COMPANY: <u>Hylant</u> BOND#*: _____ COMPANY: <u>Hylant</u> <small>* INSURANCE &amp; BOND MUST BE ON FILE WITH THE CITY BEFORE PERMIT WILL BE ISSUED</small>	<b>D. TRAFFIC CONTROL DEVICES*:</b> <input checked="" type="checkbox"/> CONES <input type="checkbox"/> ARROWBOARD <input type="checkbox"/> LIGHTED BARRELS <input type="checkbox"/> TYPE 3 BARRICADES <input checked="" type="checkbox"/> FLAGGERS <input type="checkbox"/> BPD OFFICER <small>*PROVIDING MUTCD COMPLIANT TEMPORARY TRAFFIC CONTROL DEVICES AND MAINTENANCE OF TRAFFIC (MOT) PLAN IS YOUR RESPONSIBILITY AND REQUIRED. See page 3 for additional MOT resources; the graph paper can be used for your MOT site plan if needed or you can submit a separate sheet</small>
<b>**SUBCONTRACTOR INFORMATION**</b> <small>(LIST ALL COMPANIES WORKING UNDER PRIMARY CONTRACTOR PERMIT)</small> COMPANY NAME: <u>Jon Siscoe Excavating</u>	<b>E. METERED PARKING SPACES NEEDED:</b> <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <small>IT IS THE RESPONSIBILITY OF THE APPLICANT TO RESERVE PARKING METER(S) APPLICATION LOCATED: <a href="https://bloomington.in.gov/transportation/parking/moving">https://bloomington.in.gov/transportation/parking/moving</a> OR CONTACT PARKING SERVICES WITH QUESTIONS AT (812)349-3436</small>
<b>B. WORK DESCRIPTION:</b> <input type="checkbox"/> POD/DUMPSTER <input type="checkbox"/> CRANE <input type="checkbox"/> SCAFFOLDING <input checked="" type="checkbox"/> CONSTRUCTION USE* (EXPLAIN): <u>Connection of utilities in street. Flaggers will be utilized</u> <u>Install of curbs, sidewalks and paving in ROW along edge of street</u>	<b>F. IS THIS A</b> <input type="checkbox"/> CBU* <input type="checkbox"/> COUNTY* <input type="checkbox"/> IU* <input type="checkbox"/> NP* <b>PROJECT?</b> PROJECT NAME: _____ PROJECT #: _____ PROJECT MGR.: _____ PROJECT MGR. #: _____ <small>*CBU = CITY OF BLOOMINGTON UTILITIES *COUNTY = MONROE COUNTY          *IU = INDIANA UNIVERSITY *NP= NOT-FOR-PROFIT AGENCY</small>
<b>C. RIGHT OF WAY TO BE USED/CLOSED:</b> STREET NAME 1: <u>5th Street / W Kirkwood Avenue</u> 1ST INTERSECTING STREET NAME: _____ 2ND INTERSECTING STREET NAME: _____ <input type="checkbox"/> ROAD CLOSURE <input checked="" type="checkbox"/> LANE CLOSURE 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> <input type="checkbox"/> SIDEWALK* <input type="checkbox"/> BIKE LANE <input checked="" type="checkbox"/> OTHER TRANSIT STOP? <input type="checkbox"/> Y <input type="checkbox"/> N PARKING LANE(S)** <input type="checkbox"/> Y <input type="checkbox"/> N <small>**NON-METERED</small> START DATE: <u>4/28/25</u> END DATE: <u>5/16/25</u> # OF DAYS*: _____ <u>Restriction is between 7 AM - 5 PM</u>	<b>G. EXCAVATIONS:</b> SQ FT OF PAVEMENT* EXCAVATIONS: <u>NA</u> <small>*PAVEMENT INCLUDES: IN OR UNDER CONCRETE, OR ASPHALT INCLUDING CURBS</small> SQ FT OF NON-PAVEMENT* EXCAVATIONS: <u>1,700 sf</u> <small>*DIRT, GRASS, GRAVEL, LANDSCAPE AREA OR OTHER UNPAVED SURFACE</small> LINEAL FT OF BORE*: <u>NA</u> <small>*BORE PITS SHALL BE CALCULATED AS SQ FT EXCAVATIONS</small> # OF POLE INSTALLATIONS/REMOVAL: <u>NA</u> SQ FT OF SIDEWALK RECONSTRUCTION*: <u>NA</u> <small>*CONCRETE OR ASPHALT SIDEWALK/PATH BEING IMPROVED/REPLACED</small> SQ FT OF SIDEWALK NEW CONSTRUCTION*: <u>80 sf</u> <small>*CONCRETE OR ASPHALT SIDEWALK/PATH THAT IS NEW INFRASTRUCTURE</small> #RESIDENTIAL DRIVEWAY INSTALLATION: <u>NA</u>
STREET NAME 2: <u>Hopewell Street</u> 1ST INTERSECTING STREET NAME: _____ 2ND INTERSECTING STREET NAME: _____ <input type="checkbox"/> ROAD CLOSURE <input checked="" type="checkbox"/> LANE CLOSURE 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> <input type="checkbox"/> SIDEWALK* <input type="checkbox"/> BIKE LANE <input checked="" type="checkbox"/> OTHER TRANSIT STOP? <input type="checkbox"/> Y <input type="checkbox"/> N PARKING LANE(S)** <input type="checkbox"/> Y <input type="checkbox"/> N <small>**NON-METERED</small> START DATE: <u>4/28/25</u> END DATE: <u>5/16/25</u> # OF DAYS*: _____ <u>Restriction is between 7 AM - 5 PM</u> <small>*SIDEWALK CLOSURES FOR A PERIOD OR PERIODS TOTALING 24HRS OR MORE SHALL INSTALL A WALKAROUND UNLESS OTHERWISE APPROVED DURING REVIEW</small>	 TO SUBMIT A LOCATE REQUEST 24 HRS A DAY, 7 DAYS A WEEK CALL 811 OR 800-382-5544 CALL 2 WORKING DAYS BEFORE YOU DIG. ITS THE LAW.
<b>STANDARD CLOSURE HOURS MON-FRI*: 9:00 AM - 3:00 PM &amp; 6:00 PM - 9:00 PM</b> STANDARD CLOSURE HOURS <input type="checkbox"/> *NON-STANDARD CLOSURE HOURS <input type="checkbox"/> REQUESTED CLOSURE HOURS: <u>7</u> AM - <u>5</u> PM <small>*non-standard hours may not be allowed near schools, on arterials, or other circumstances and are subject to approval during the permitting process          BMC 14.09.040 allows work from 6 AM to 10 PM without violating the noise ordinance (7AM to 9PM for pneumatic hammers)</small>	<b>H. INDEMNIFICATION AGREEMENT:</b> The petitioner/applicant hereby agrees to hold harmless, defend and to indemnify the City of Bloomington from or against all claims, action, damages and expenses, including but not limited to reasonable attorney's fees or any alleged injury and/or death to any person or damage to any property arising, or alleged to have arisen out of any act of commission or omission on the part of the petitioner/applicant, his/her heirs, successors, or assigns regardless of whether such acts are the direct or indirect result of the public right-of-way use pursuant to this permit grant. I AFFIRM, UNDER THE PENALTIES FOR PERJURY, THAT THE FOREGOING REPRESENTATIONS ARE TRUE. PRINT NAME: <u>Ryan M. Strauser</u> SIGNATURE: <u>Ryan M. Strauser</u> DATE: <u>4/11/2025</u>

For Administration Use Only (applicable to CLOSURE approval)

Approved By: \_\_\_\_\_  BPW  City Engineer  Director Date: \_\_\_\_\_

Staff Representative: \_\_\_\_\_ Phone#: \_\_\_\_\_ Date: \_\_\_\_\_

Figure 6P-10. Lane Closure on a Two-Lane Road Using Flaggers (TA-10)



Notes: See Table 6P-2 for the meanings of the symbols used in this figure.  
See Table 6B-1 for the meanings of the letter codes used in this figure.

Typical Application 10

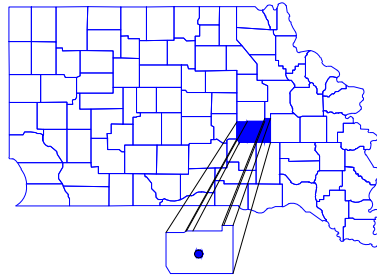
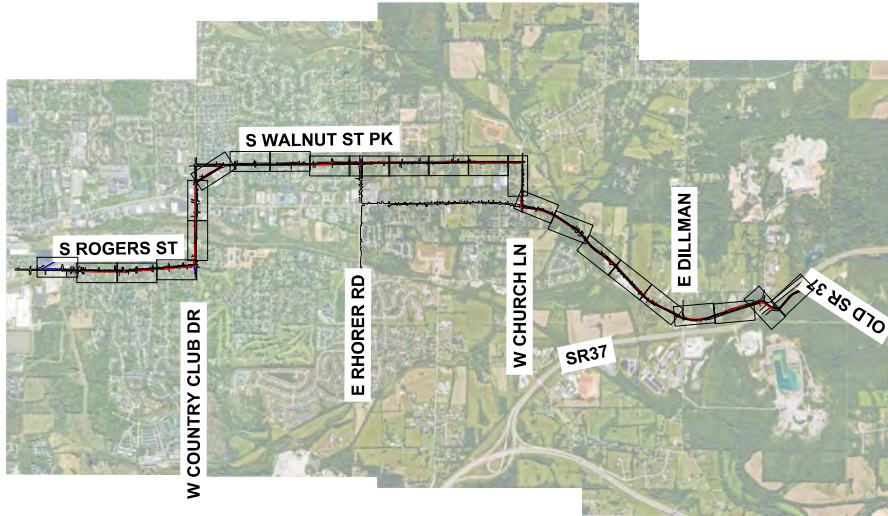


**Project Name:**

DEM-UG-39  
 Bloomington Rogers Street Substation  
 Phase 1  
 Duke Energy  
 Bloomington, IN

**Scope of Work Description:**

Place new conduit and handholes on Rogers Street to just south of SR37.



**Project Contacts**

**Project Manager**

Chris Gee  
 139 E 4th Street  
 Cincinnati, OH 45202  
 (513) 675-2055  
 Chris.Gee@duke-energy.com

**Engineer Contact**

Craig Brown  
 3921 Clarks Creek Rd  
 Plainfield, IN 46168  
 cbrown@eegosp.com  
 585-402-8342

**Site Contact**

Contact the Project Manager  
 for Site Contact Information



- Right of Way Management Agencies
1. Bloomington, IN
  2. INDOT
  - 3.
  - 4.
  - 5.

**Designed By**



Ellis Engineering Group  
 3921 Clarks Creek Rd  
 Plainfield, IN 46168  
 (317) 406-3047 - office



**Site Location:**

1604 S. Rogers Street  
 Bloomington, IN

Lat: 39° 8'59.19"N  
 Long: 86°32'19.52"W

Engineered By: CB Date: 03/28/2025

Drawn By: EJ Date: 03/28/2025

As-Built By: Date:

DES #: EEG Job # 25074

Client Job #:

1 of 19

STATE: IN

MUNICIPALITY: CITY OF BLOOMINGTON

COUNTY: MONROE

TOWNSHIP:



### Quick Reference Guide

Speed (mph)	35-40 mph	45-55 mph	Multiple Divided Freeway 50 mph or higher	Expressway/Freeway
A	100	250	500	1000
B	100	250	500	1000
C	100	250	500	2000

*Distances shown are approximate. Sign spacing should be adjusted for curves, hills, intersections, driveways, etc., to improve sign visibility.*

#### INDOT channelizing device spacing for tapers should be the distance in feet equal to the speed limit in MPH

- 20 to 40 mph: 1 cone for every 40' (every 40')
  - 40 to 55 mph: 1 cone for every 80' (every other 40')
  - 60 mph & above: 1 cone for every 120' (every 3 cones)
- Maximum channelizing device spacing for tapers should be the distance in feet equal to the speed limit in MPH

Speed (mph)	Shoulder Tapers				Shifting Tapers				Merging Tapers			
	L	RS	IC	HC	L	RS	IC	HC	L	RS	IC	HC
20	40	2	20	5	80	2	20	5	160	4	20	9
25	40	2	20	5	80	2	20	5	160	4	20	9
30	40	2	20	5	120	3	20	5	240	5	20	11
35	40	2	20	5	160	4	20	5	320	7	20	15
40	40	2	20	5	200	5	20	5	400	9	20	18
45	40	2	20	5	240	6	20	5	480	11	20	21
50	40	2	20	5	280	7	20	5	560	13	20	24
55	40	2	20	5	320	8	20	5	640	15	20	27
60	40	2	20	5	360	9	20	5	720	17	20	30
65	40	2	20	5	400	10	20	5	800	19	20	33
70	40	2	20	5	440	11	20	5	880	21	20	36

L = Length (ft); RS = Number of Slopes; IC = Curve Spacing (ft); HC = Number of Cuts; S = 5-Way & Downstream Tapers are always 120/20/20/7

Speed (mph)	MULTI-Bay Buoy Length (ft)		Single Buoy	
	Bay Length (ft)	Bay Spacing (ft)	Bay Length (ft)	Number of Buoys
20	115	120	150	3
25	155	160	200	4
30	200	200	250	5
35	250	250	300	7
40	300	300	350	8
45	350	350	400	9
50	400	400	450	11
55	450	450	500	13
60	500	500	550	15
65	550	550	600	17
70	600	600	650	19

### Flagging Procedures

#### Properly Trained Flaggers

- give clear messages to drivers as shown
- allow time and distance for drivers to react
- coordinate with other flaggers

#### Properly Equipped Flaggers

- approved sign paddles
- paddles are not to be used in a signalized intersection
- approved Personal Protective Garments (PPE)
- brightly colored hat for better visibility
- retroreflective night equipment

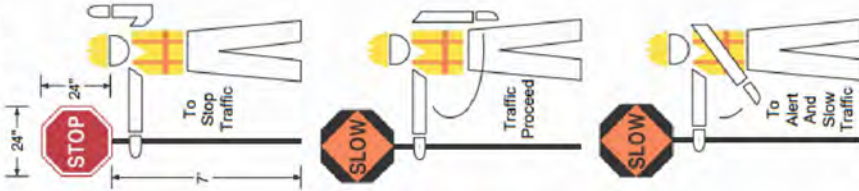
#### Proper Flagging Stations

- good approach sight distance
- highly visible to traffic
- never stand in moving traffic lane
- always have an escape route

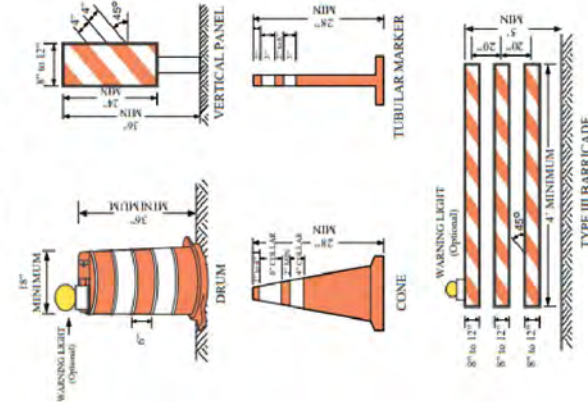
#### Proper Advance Warning Signs

- always use warning signs
- allow reaction distance from signs
- remove signs if not flagging

Flags should only be used in emergency situations or when a paddle would present a conflicting message to the motorist. Flags shall be a minimum of 24" x 24", red in color and mounted on a staff about 3' long.



### Channelizing Devices



#### Notes:

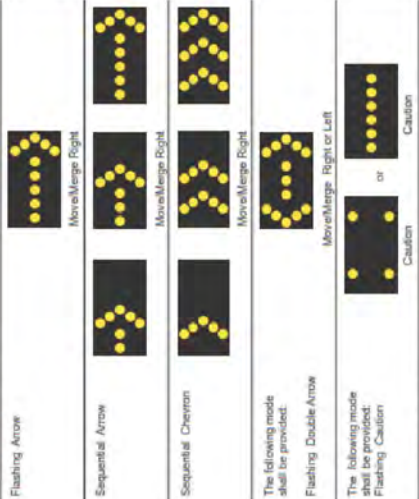
1. Stripes on barricade rails slope downward at an angle of 45 degrees toward the direction traffic is to pass.
2. Barricade rail stripe widths shall be 6 inches except where rail lengths are less than 36 inches, then 4 inch wide stripes may be used.
3. The sides of barricades facing traffic shall have retroreflective rail faces.
4. All channelizing devices shall meet AASHTO Manual for Assessing Safety Hardware (MASH) Requirements.

### Arrow Displays

An arrow board in the arrow or chevron mode may be used to supplement signs and other devices for lane closures on multilane roadways. An arrow board in the caution mode shall be used only for shoulder work, blocking the shoulder, or roadside work near the shoulder. Arrow boards shall not be used on two-lane two-way roads in arrow or chevron mode. Arrow boards may only be used in caution mode on two-lane two-way roads. Arrow boards will be equipped with a dimmer switch (manual or automatic) for night time work.

Panel Type	Roadway Speed	Min. Size	Min. # Lamps	Min. Legibility Distance
A	25-30 mph	24"x48"	12	1/2 mile
B	35-40 mph	30"x60"	13	3/4 mile
C	> 45 mph	48"x96"	15	1 mile

OPERATING MODE: At least one of the three following modes shall be provided:



\*Element layout for Type C Panel shown

## TRAFFIC CONTROL DETAILS

**Designed By**

Outside Plant Engineering  
 Ellis Engineering Group  
 3921 Clarks Creek Rd  
 Plainfield, IN 46168  
 (317) 406-3047 - office

Call before you dig

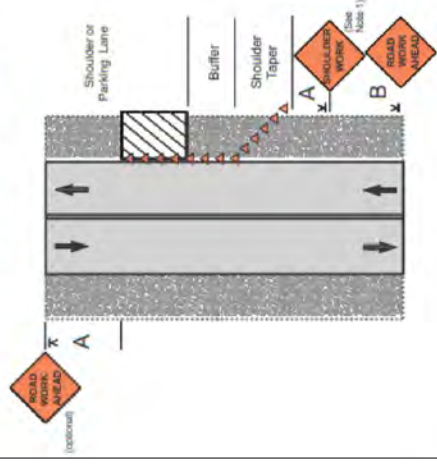
**Site Location:**  
 1604 S. Rogers Street  
 Bloomington, IN

Lat: 39° 8'59.19"N  
 Long: 86° 32'19.52"W

Revision #: .  
 Date: .  
 Engineered By: CB  
 Date: 03/28/2025  
 Drawn By: EJ  
 Date: 03/28/2025  
 As-Built By: .  
 Date: .  
 DES #: .  
 EEG Job # 25074

NO SCALE      2 of 19

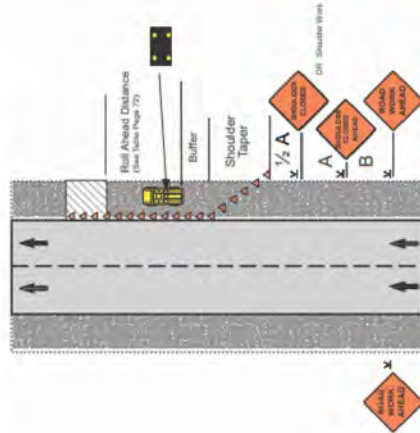
**Work on Paved Shoulders ≥8ft. or Parking Lanes**  
(Short Term Stationary – 1 to 12 hours)



**Notes:**  
1. WORKERS or UTILITY WORK AHEAD signs may be used instead of the SHOULDER WORK or ROAD WORK AHEAD signs.

Speed Limit (mph)	Sign Spacing A (ft)	Sign Spacing B (ft)	Buffer (ft)
25	100	100	100
30	100	100	200
35	350	350	280
40	350	350	320
45	500	500	360
50	500	500	440
55	500	500	520
60	1000	1000	600

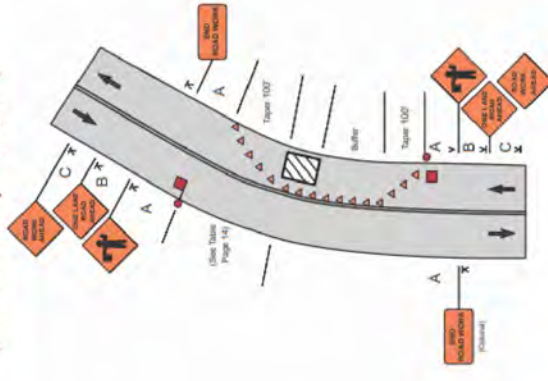
**Paved Shoulder ≥8ft. Closed on Divided Roadway**  
(Short Term Stationary – 1 to 12 hours)



**Notes:**  
1. SHOULDER CLOSED signs should be used on limited-access highways where there is no opportunity for disabled vehicles to pull off the traveled way.  
2. UTILITY WORK AHEAD or WORKERS signs may be used instead of the ROAD WORK AHEAD signs.  
3. Use of an arrow display is optional. If used, it shall be operated in the caution mode.  
4. On non-freeway multilane roads in urban areas, the sign spacing may be reduced as shown in the chart on page 2.  
5. ≤40mph speed limit, shadow vehicle optional.

Speed Limit (mph)	Sign Spacing A (ft)	Sign Spacing B (ft)	Buffer (ft)
35	350	350	280
40	350	350	320
45	500	500	360
50	1000	1600	440
55	1000	1600	520
60	1000	1600	600
65	1000	1600	680
70	1000	1600	760

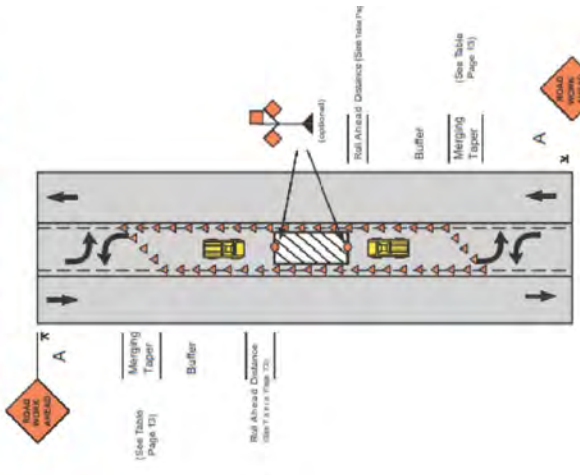
**Lane Closure on a Two-Lane Road (Two Flagger Operation)**  
(Short Term Stationary – 1 to 12 hours)



**Notes:**  
1. The flagger or flaggers shall use approved flagging procedures according to the MUTCD and as shown on page 76.  
2. If there is a side road intersection within the work area, additional traffic control, such as flaggers and appropriate signage, may be needed on the side road approaches.

Speed Limit (mph)	Sign Spacing A (ft)	Sign Spacing B (ft)	Sign Spacing C (ft)	Buffer (ft)
25	100	100	100	160
30	100	100	100	200
35	350	350	350	280
40	350	350	350	320
45	500	500	500	360
50	500	500	500	440
55	500	500	500	520
60	1000	1000	1000	600

**Center Turn Lane Closed**  
(Short Term Stationary – 1 to 12 hours)



**Notes:**  
1. LARGE ARROW sign may be used at the shift for added visibility.

Speed Limit (mph)	Sign Spacing A (ft)	Sign Spacing B (ft)	Buffer (ft)
25	100	100	160
30	100	100	200
35	350	350	280
40	350	350	320
45	500	500	360
50	500	500	440
55	500	500	520
60	1000	1000	600

**TRAFFIC CONTROL DETAILS**

**Designed By**  
**EEG**  
Outside Plant Engineering  
Ellis Engineering Group  
3921 Clarks Creek Rd  
Plainfield, IN 46168  
(317) 406-3047 - office

**Site Location:**  
1604 S. Rogers Street  
Bloomington, IN

Lat: 39° 8' 59.19"N  
Long: 86° 32' 19.52"W

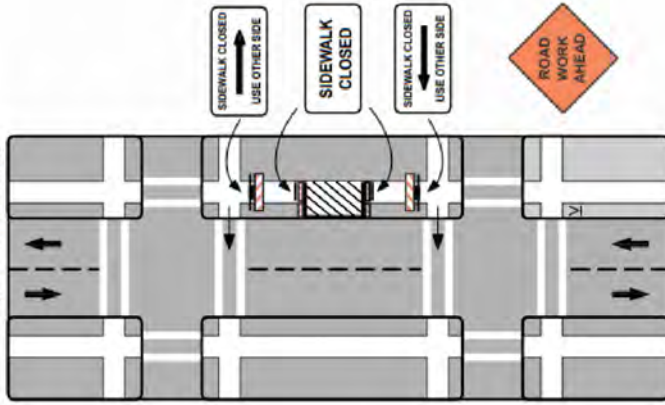
Revision #: .  
Date: .  
Engineered By: CB  
Date: 03/28/2025  
Drawn By: EJ  
Date: 03/28/2025  
As-Built By: .  
Date: .  
DES #: .  
EEG Job # 25074  
Client Job #: .

NO SCALE

3 of 19

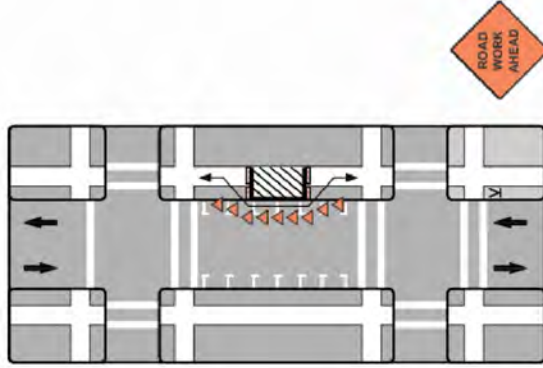


### Sidewalk Closure (Pedestrian Detour)



- Notes:**
1. Additional advance warning may be necessary.
  2. Only the traffic control devices controlling pedestrian flows are shown. Other devices may be needed to control traffic on the streets. Use lane closure signing, ROAD NARROWS or LANE NARROWS signs as needed.
  3. For nighttime closures, Type A flashing warning lights may be used on barricades supporting signs and closing walkways.

### Sidewalk Closure (Pedestrian Walkway Provided)



- Notes:**
1. Additional advance warning may be necessary.
  2. Only the traffic control devices controlling pedestrian flows are shown. Other devices may be needed to control traffic on the streets. Use lane closure signing, ROAD NARROWS or LANE NARROWS signs, as needed.
  3. For nighttime closures, Type A flashing warning lights may be used on barricades supporting signs and closing walkways. Type C steady-burn lights may be used on channelizing devices separating the temporary walkway from vehicular traffic.
  4. Where high speeds are anticipated, use a barrier to separate the temporary walkway from vehicular traffic. Refer to Section 6D-1 of Part VI of the MUTCD for information on barriers.
  5. Signs may be placed along a temporary walkway to guide or direct pedestrians; for example, KEEP RIGHT or KEEP LEFT signs.

## Pedestrian and Worker Safety

### Pedestrian Safety

If pedestrian travel paths (sidewalks or footpaths) are closed or disrupted by a construction, maintenance, or utility operation, then pedestrian traffic control is needed. This includes the use of signs, channelizing devices, flags, etc. to direct pedestrian movement through or around the work site.

The major considerations in planning for pedestrian safety in temporary traffic control zones on streets and highways are:

- Pedestrians should not be led into direct conflicts with work site vehicles, equipment, or operations.
- Pedestrians should not be led into direct conflicts with mainline traffic moving through or around the work site.
- Pedestrians should be provided with a safe, convenient travel path that replicates as nearly as possible the most desirable characteristics of sidewalks or footpaths.
- Pedestrians need protection from potential injury and a smooth, clearly defined travel path. Obstructions should be clearly marked, especially at night.

### Worker Safety

The safety of workers in a work site is just as important as the safety of the public traveling through the work zone. The best protection for both is good work zone traffic control.

All workers should be trained in how to work next to traffic in a way that minimizes their vulnerability. In addition, workers with specific traffic control responsibilities should be trained in traffic control techniques, device usage, and placement.

State of Indiana workers (excepting State Police) exposed to traffic shall be attired in Class III apparel, including, but not limited to safety shirts and hats as specified in the INDOT Worker Safety Manual. Non-Indiana workers shall wear Class II garments, or better, when on R.O.W. (For nighttime work, class III PPE is recommended for flaggers and other workers on R.O.W.)



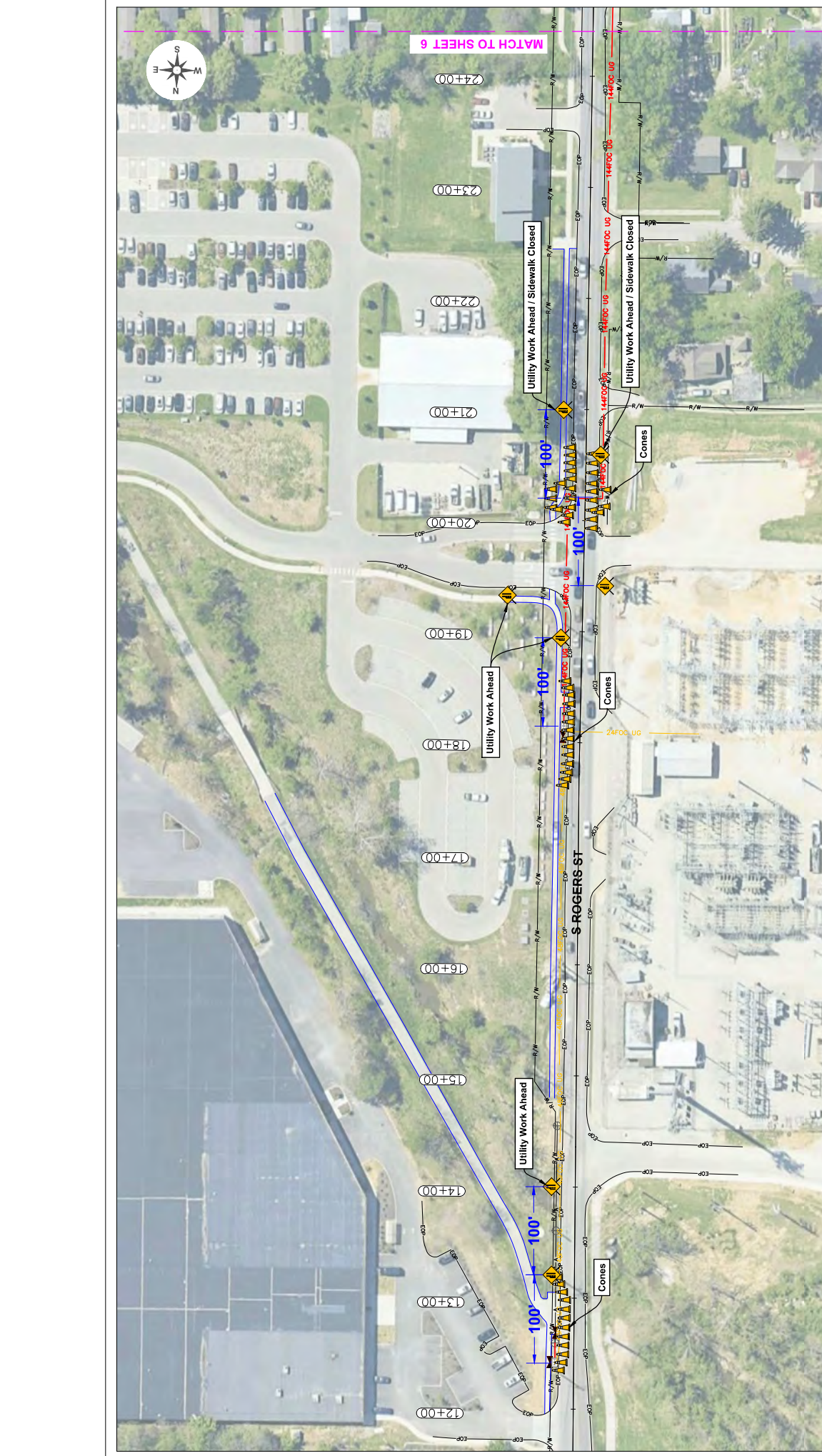
## TRAFFIC CONTROL DETAILS

**Designed By**

Outside Plant Engineering  
Ellis Engineering Group  
3921 Clarks Creek Rd  
Plainfield, IN 46168  
(317) 406-3047 - office

<b>Site Location:</b> 1604 S. Rogers Street Bloomington, IN	
Lat: 39° 8'59.19"N	Long: 86°32'19.52"W
Revision #:	Date:
Engineered By: CB	Date: 03/28/2025
Drawn By: EJ	Date: 03/28/2025
As-Built By:	Date:
DES #:	EEG Job # 25074
Client Job #:	
NO SCALE	
4 of 19	





**Site Location:**  
 1604 S. Rogers Street  
 Bloomington, IN

Lat: 39° 8'59.19"N  
 Long: 86°32'19.52"W

Revision #: \_\_\_\_\_ Date: \_\_\_\_\_  
 Engineered By: CB Date: 03/28/2025  
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 As-Built By: \_\_\_\_\_ Date: \_\_\_\_\_  
 DES #: \_\_\_\_\_ EEG Job #: 25074  
 Client Job #: \_\_\_\_\_

**Designed By**

**EEG**  
 Outside Plant Engineering

Ellis Engineering Group  
 3921 Clarks Creek Rd  
 Plainfield, IN 46168  
 (317) 406-3047 - office

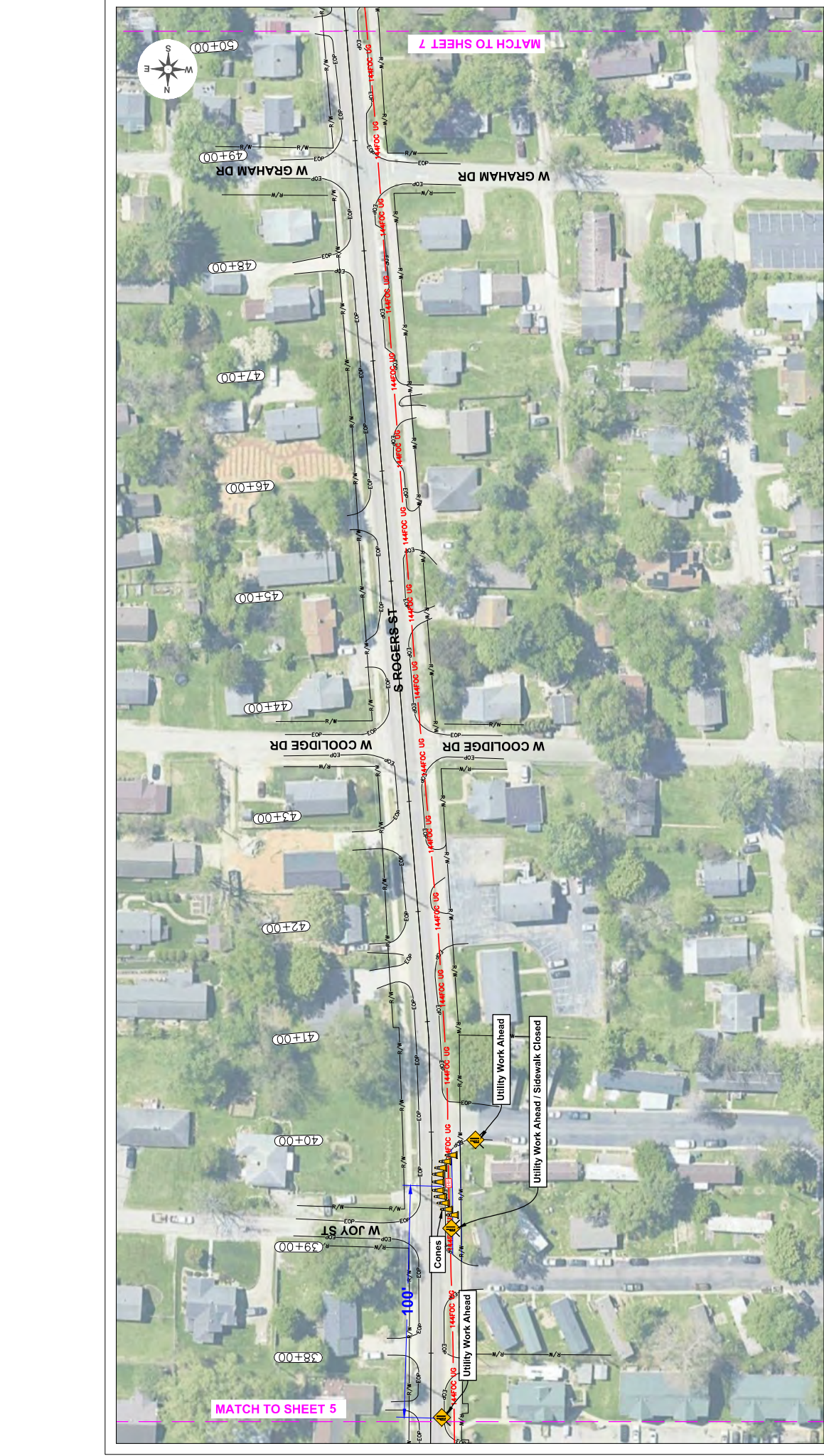
**Indiana 811**  
 Call Before You Dig



**PROJECT SHEET**

5 of 19





**Site Location:**  
 1604 S. Rogers Street  
 Bloomington, IN

Lat: 39° 8' 59.19"N  
 Long: 86° 32' 19.52"W

Revision #: .  
 Date: .  
 Engineered By: CB  
 Date: 03/28/2025  
 Drawn By: EJ  
 Date: 03/28/2025  
 As-Built By: .  
 Date: .  
 DES #: .  
 EEG Job # 25074  
 Client Job #: .

**Designed By**



EEG  
 Outside Plant Engineering

Ellis Engineering Group  
 3921 Clarks Creek Rd  
 Plainfield, IN 46168  
 (317) 406-3047 - office



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**PROJECT SHEET**





MATCH TO SHEET 8

MATCH TO SHEET 6

<b>Site Location:</b> 1604 S. Rogers Street Bloomington, IN	
Lat: 39° 8' 59.19"N	Long: 86° 32' 19.52"W
Revision #:	Date:
Engineered By: CB	Date: 03/28/2025
Drawn By: EJ	Date: 03/28/2025
As-Built By:	Date:
DES #:	EEG Job # 25074
Client Job #:	

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8 of 19	

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Scale: 1"=20'

10 of 19

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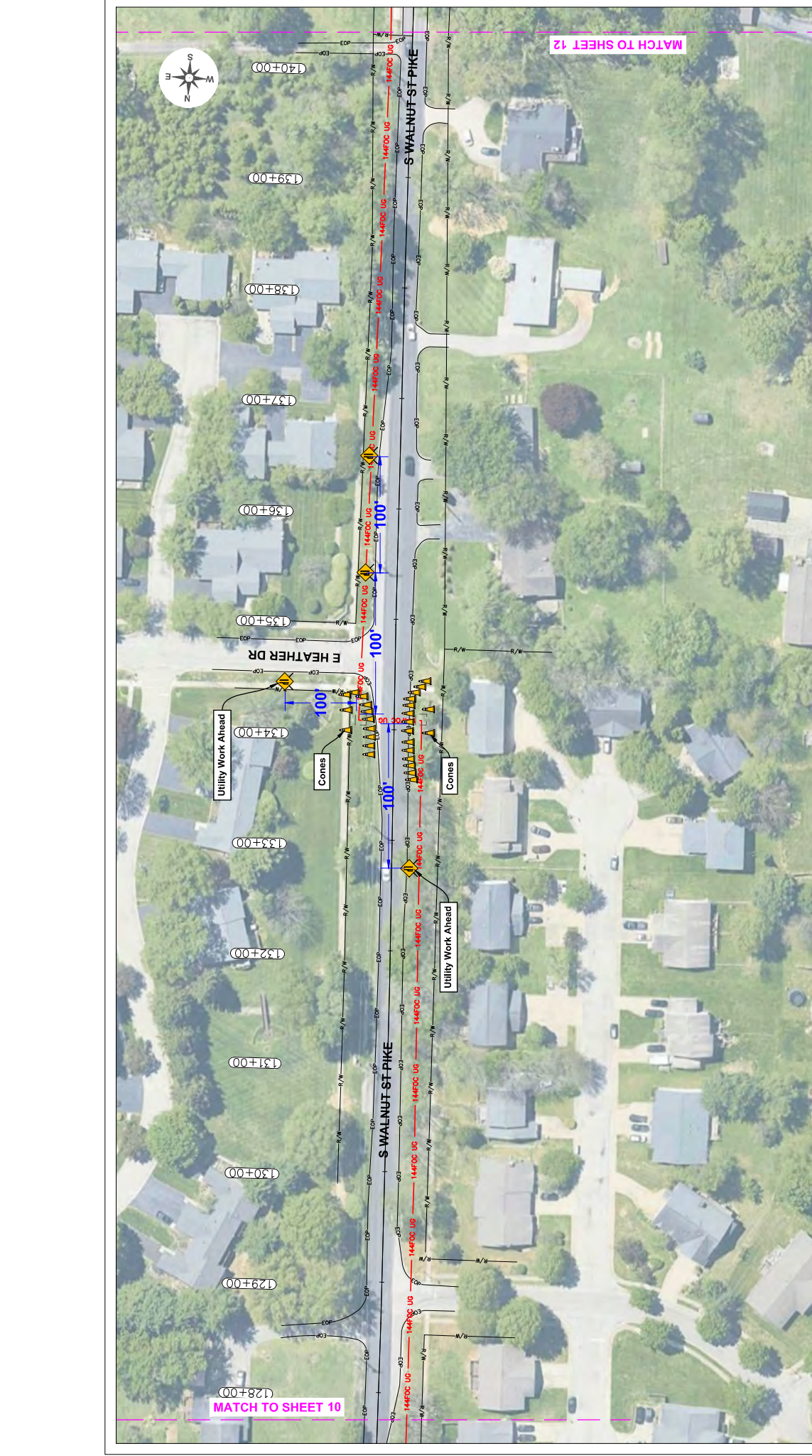
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DUKE ENERGY

PROJECT SHEET





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11 of 19	

**Designed By**



EEG  
Outside Plant Engineering

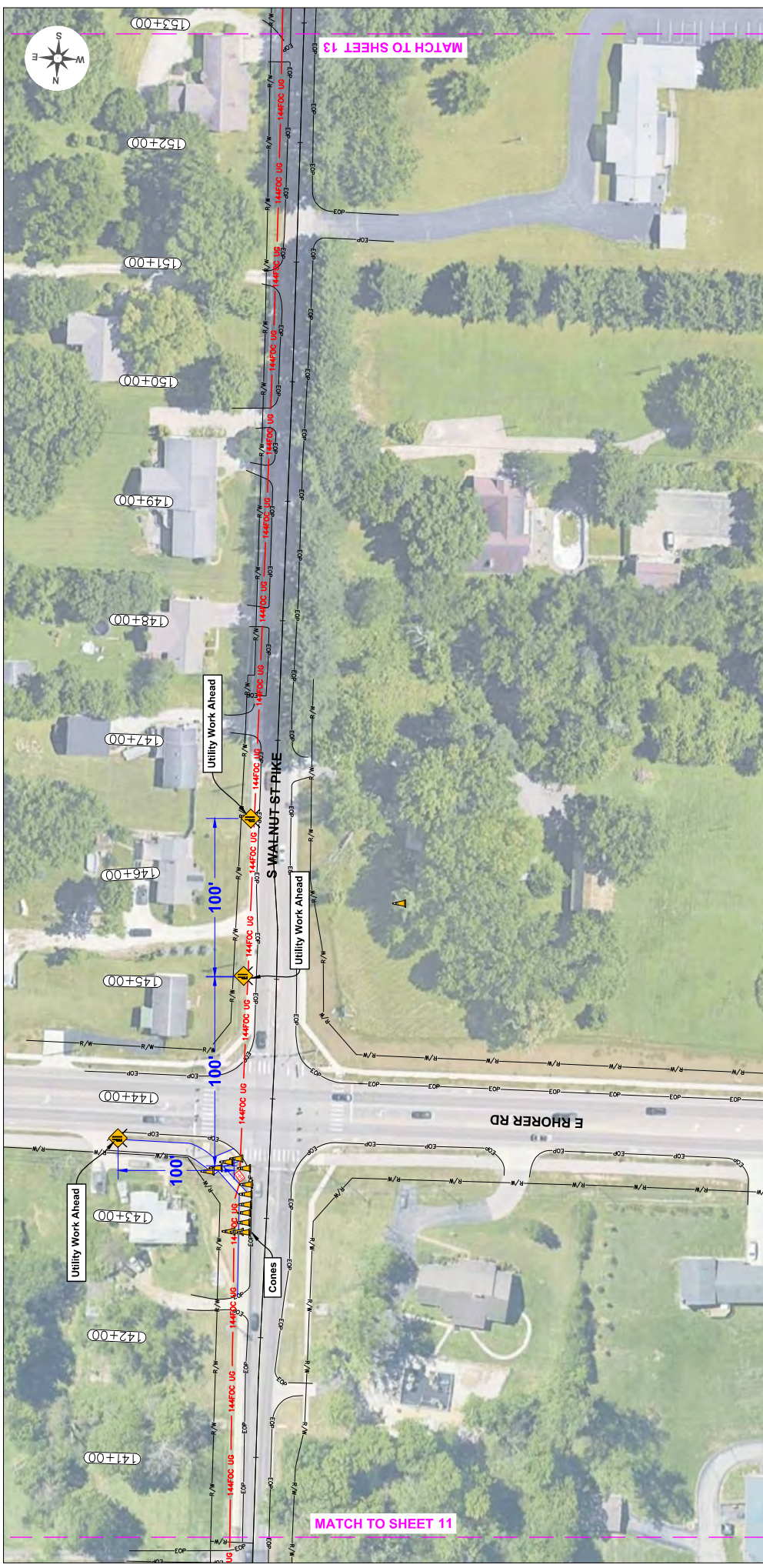
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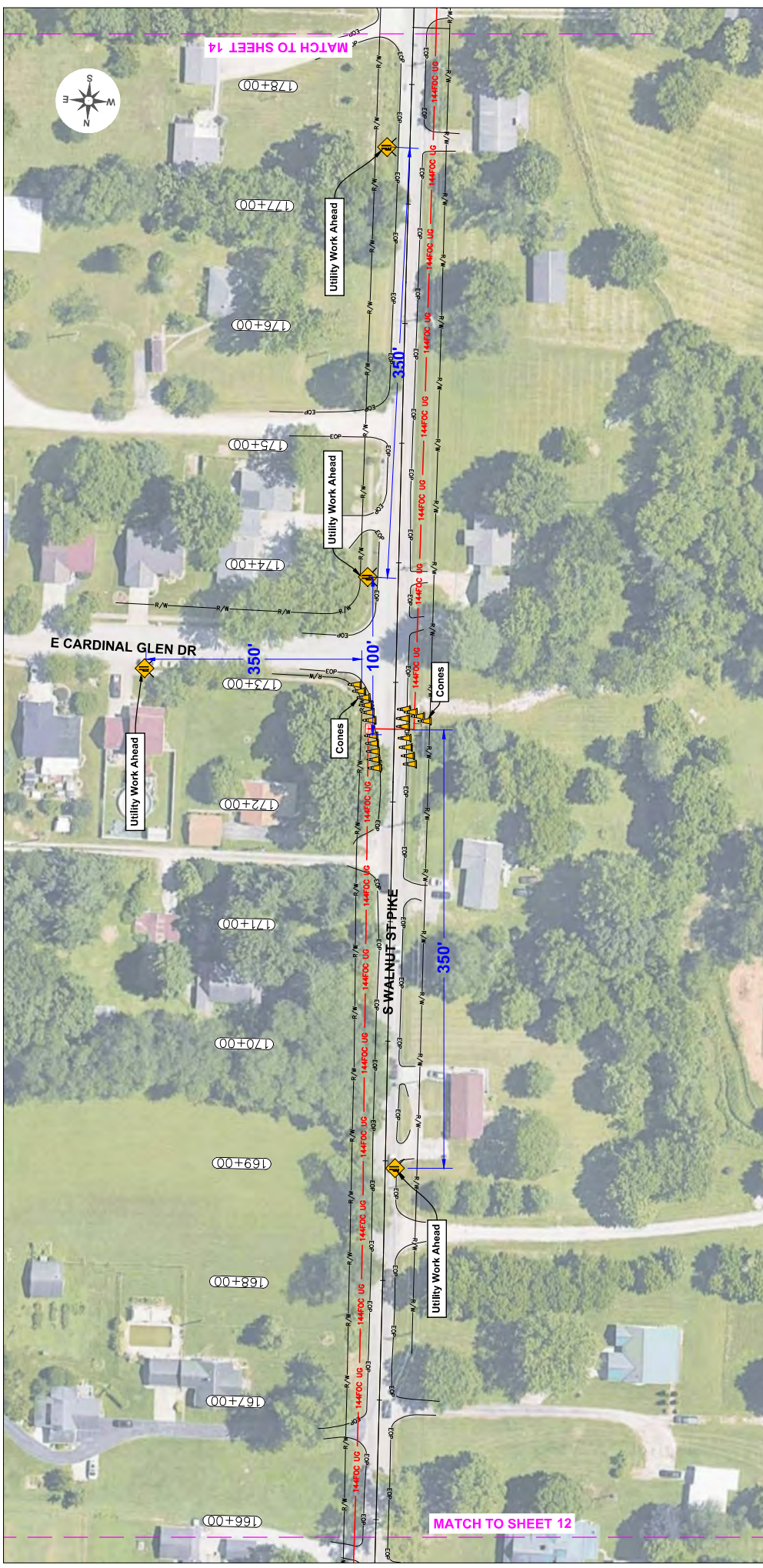
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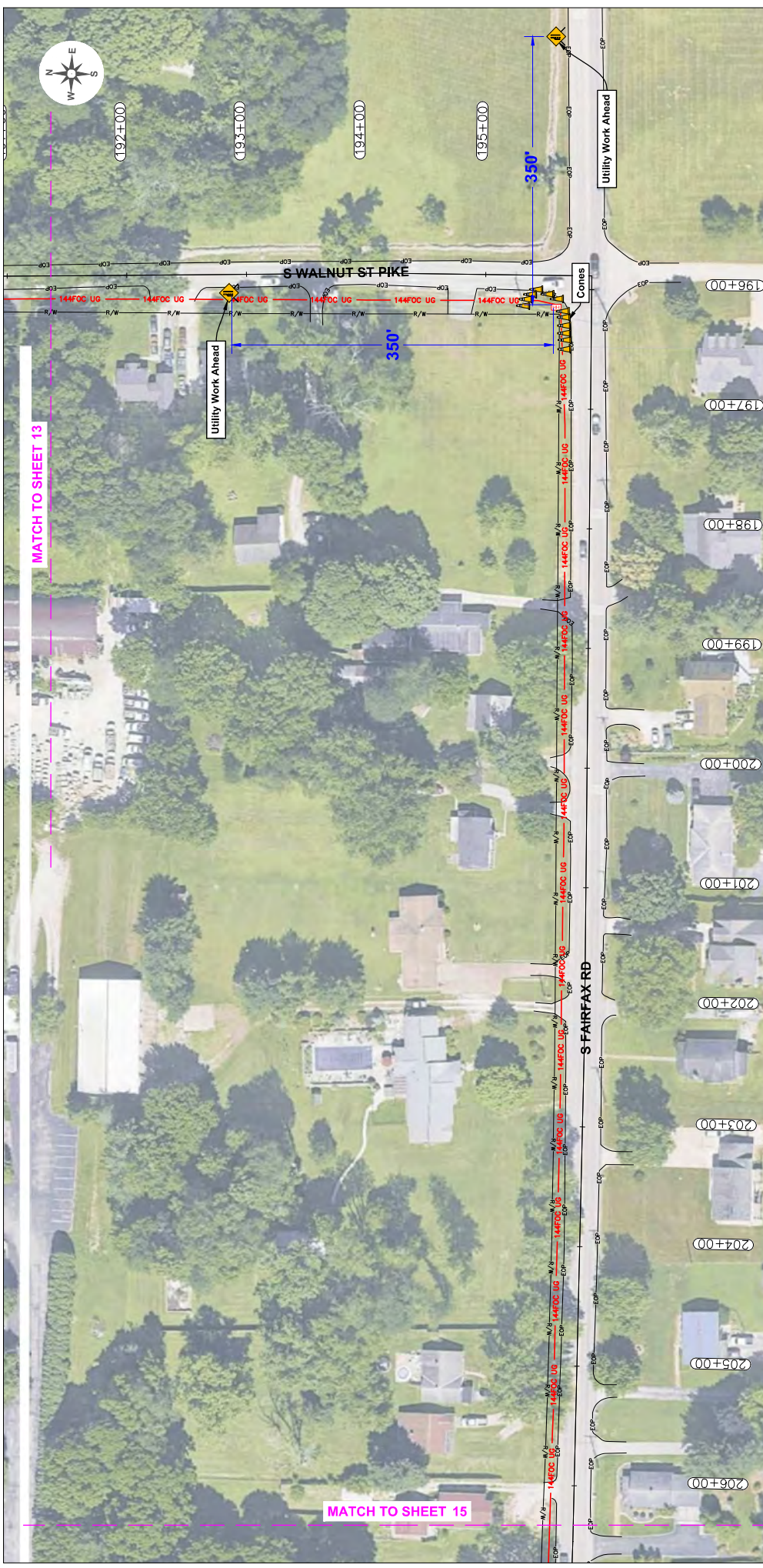


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**PROJECT SHEET**

File: P:\EEG Projects\Project Folders 2025\25074 DEM-UG-39 Bloomington Rogers St Substation to Bedford Tower - Duke - M01





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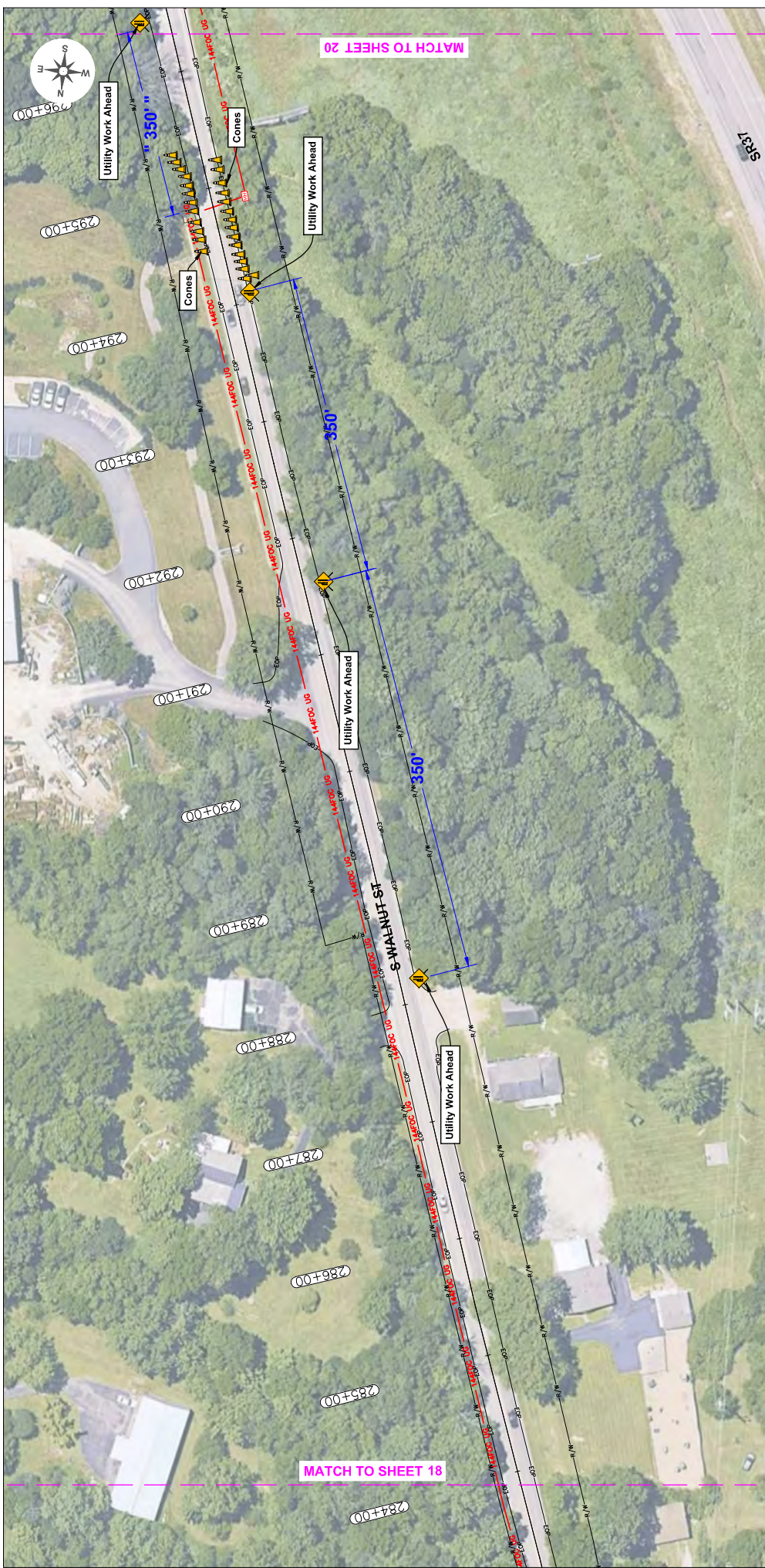


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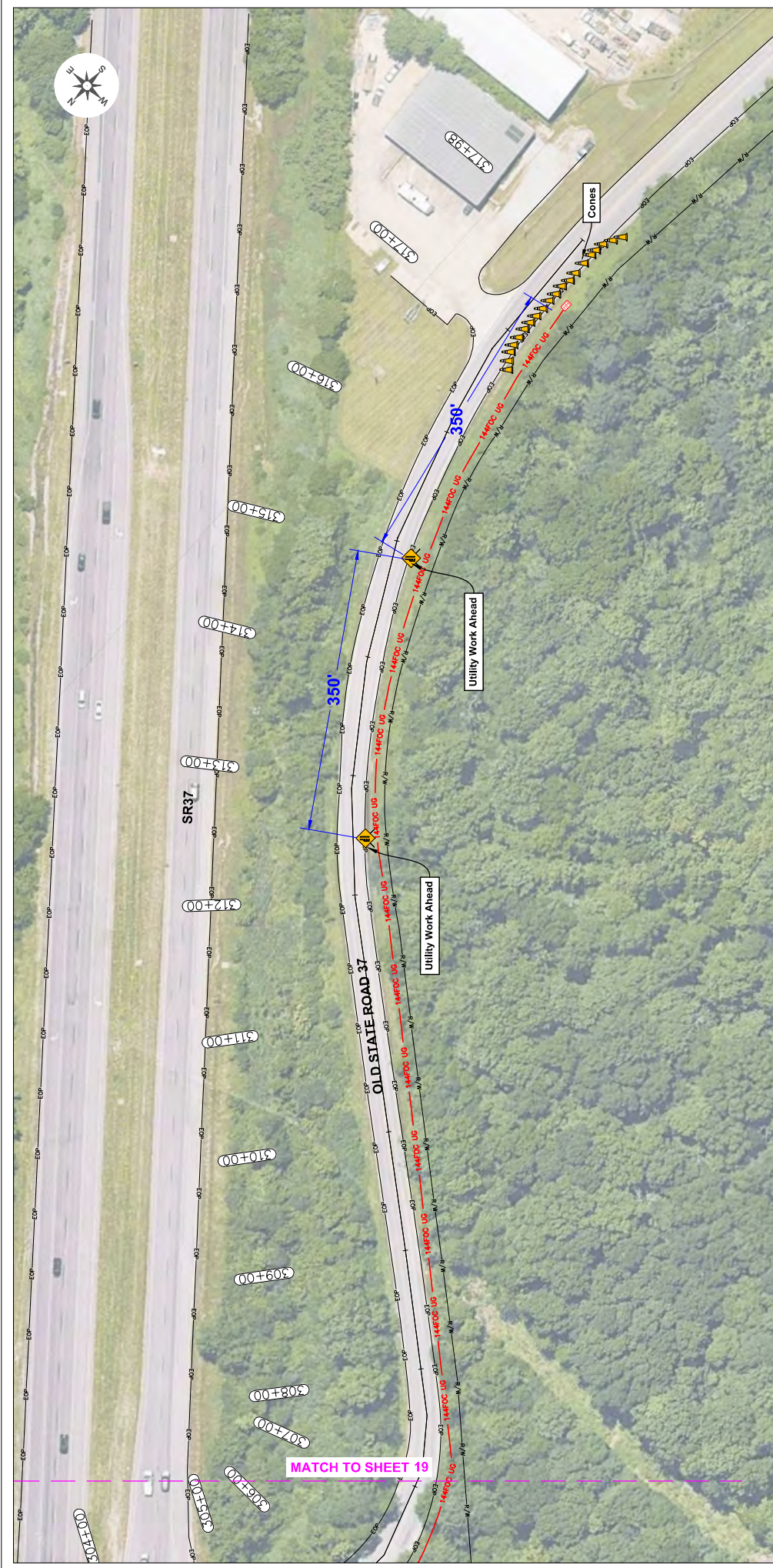


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**PROJECT SHEET**





## Board of Public Works Staff Report

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**Project/Event:** RFP: Parking Rate Study & Comprehensive Review  
**Petitioner/Representative:** Public Works Parking Services  
**Staff Representative:** Michelle L. Wahl, CAPP  
**Date:** January 14, 2025

---

**Report:** This study will provide the City officials a thorough analysis and comprehensive proposal to make the necessary financial increases/adjustments of all current parking rates, fines and fees for downtown, neighborhoods and garages.

This rate study also will include a proposal of why the parking services division should implement new meter technology, explore pay by phone, LPR, and the possibility of gateless garages.

Focus groups and surveys will be conducted on current parking rates and fines with partners, neighborhoods, downtown businesses, and the public.

Neighborhood and garage parking rates were reviewed by the Desman Design Management study in 2018. In 2021, all parking operations units were merged into the Parking Services Division, and all fines, fees and rates structures need to be reevaluated as a result.

The goal is to provide City officials the following:

- Defensible, transparent parking fee philosophy
- Increase public awareness and engagement
- Sustainable parking policies

After the evaluation committee reviewed the two proposals received, it was rated through a scoring matrix, and Walker Consultants receive the highest point total. Walker Consultants are being selected to be the vendor of choice which also had the lowest cost proposal.

---

**Recommendation and Supporting Justification:** Walker Consultants for \$65,000

**Recommend**  **Approval**  **Denial by:** *Michelle L. Wahl, CAPP*



**CONTRACT COVER MEMORANDUM**

**TO:** Adam Wason  
**FROM:** Michelle L. Wahl  
**DATE:** 01.07.2025  
**RE:** RFP Parking Rate Study and Comprehensive Review

<b>Contract Recipient/Vendor Name:</b>	Walker Consultants
<b>Department Head Initials of Approval:</b>	AW
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Michelle L. Wahl, CAPP
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Aleksandrina Pratt
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	2036
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	25-015
<b>Due Date For Signature:</b>	01/14/2025
<b>Expiration Date of Contract:</b>	12.31.2025
<b>Renewal Date for Contract:</b>	N/A
<b>Total Dollar Amount of Contract:</b>	\$65,000
<b>Funding Source:</b>	101.26.260000.54510 (CRED) 455.26-260000.53170 (Parking Meter Fund)
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Jess Goodman
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Michelle Wahl
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Michelle Wahl

**Summary of Contract:** The main purpose of this RFP is to select a vendor to review our current parking rates for downtown meter parking hourly rate, garage parking monthly and hourly rate, and neighborhood permit rates and provide a 5 to 10 year rate projection of where rates should be. This proposal should also address rates pertaining to reserving meters, all zone permits, loss ticket fees, credit card fees, pay by phone fees, citation rates, and reserved parking for both on street, neighborhood zones garages. With an engaging comprehensive review of



parking process and practice to make sure it is aligning with outline changes that need to be made to the City of Bloomington's Traffic Code: Title 15.

# City of Bloomington Contract and Purchase Justification Form

Vendor: Walker Consultants

Contract Amount: 65,000

This form should be completed and attached to the contract documents and forwarded to the Legal Department Attorney assigned to your Department. Contracts will not be approved by the Controller if a completed form is not included with the contract documents.

## PURCHASE INFORMATION

1. Check the box beside the procurement method used to initiate this procurement: (Attach a quote or bid tabulation if applicable)

<input type="checkbox"/> Request for Quote (RFQ)	<input checked="" type="checkbox"/> Request for Proposal (RFP)	<input type="checkbox"/> Sole Source	<input type="checkbox"/> Not Applicable (NA)
<input type="checkbox"/> Invitation to Bid (ITB)	<input type="checkbox"/> Request for Qualifications (RFQu)	<input type="checkbox"/> Emergency Purchase	

2. List the results of procurement process. Give further explanation where requested. Yes    No

# of Submittals:	Yes	No	Was the lowest cost selected? (If no, please state below why it was not.)	Yes	No
Met city requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Met item or need requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Was an evaluation team used?	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Was scoring grid used?	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Were vendor presentations requested?	<input type="checkbox"/>	<input checked="" type="checkbox"/>			

3. State why this vendor was selected to receive the award and contract:

This vendor was scored by an evaluation team and scored the highest in meeting experience and qualifications, methodology and approach, stakeholder engagement and fee proposal.

Michelle L. Wahl

---

Parking Services Director

---

PW/Parking Services

---

Print/Type Name

Print/Type Title

Department



## AGREEMENT FOR CONSULTING SERVICES

This Agreement, entered into by and between the City of Bloomington Public Works Department, Parking Division, through the Board of Public Works (hereinafter referred to as "Board"), and Walker Consultants, (hereinafter referred to as "Consultant") on the date last entered in the signature block below.

### WITNESSETH:

WHEREAS, the Board wishes to enhance the services it provides by engaging in efforts to receive a thorough analysis and a comprehensive proposal to make financial adjustments of all current parking rates; and,

WHEREAS, the Board requires the services of a professional consultant in order to perform tasks including a parking rate study and comprehensive review , which shall be hereinafter referred to as "Services"; and

WHEREAS, it is in the public interest that such Services be undertaken and performed; and

WHEREAS, Consultant is willing and able to provide such Services to the Board;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

**Article 1. Scope of Services:** Consultant shall provide required Services for the Board as set for in Exhibit A, Scope of Services. Exhibit A is attached hereto and incorporated herein by reference as though fully set forth.

Consultant shall diligently pursue its work under this Agreement and shall complete the Services as described in Exhibit A in a timely manner. Consultant shall perform all Services as expeditiously as is consistent with professional skill and care and the orderly progress of the work.

In the performance of Consultant's work, Consultant agrees to maintain such coordination with the Board as may be requested and desirable, including primary coordination with the Parking Services Division officials designated by the Board as project coordinator(s).

Consultant agrees that any information or documents, including digital GIS information, supplied by the Board pursuant to Article 3, below, shall be used by Consultant for this project only, and shall not be reused or reassigned for any purpose.

**Article 2. Standard of Care:** Consultant shall perform all services under this Agreement in a skillful and competent manner in accordance with normally accepted standards of the consulting professions and with that degree of care and skill which a professional consultant would exercise under the same or similar circumstance.

**Article 3. Responsibilities of the Board:** The Board shall have the following responsibilities under this Agreement and shall meet these responsibilities in a timely manner so as not to delay the orderly progress of the Services, and Consultant shall be entitled to rely upon the accuracy and completeness of information supplied by the Board:

**A. Information/Reports**

Provide Consultant with reports, studies, site characterizations, regulatory decisions and similar information relating to the Services that Consultant may rely upon without independent verification unless specifically identified as requiring such verification.

**B. Representative**

The Board hereby designates Michelle Wahl, CAPP, Parking Services Director, Parking Services Division (“Wahl”), to serve as the Board’s representative for the project. Wahl shall have the authority to transmit instructions, receive information, interpret and define the Board’s requirements and make decisions with respect to the Services.

**C. Decisions**

Provide all criteria and full information as to Board’s requirements for the Services and make timely decisions on matters relating to the Services.

**Article 4. Compensation:** The Board shall pay Consultant a fee based on the payment schedule set forth in Exhibit B – Compensation. Exhibit B is attached hereto and incorporated herein by reference as though fully set forth. The total compensation paid for the project, including fees and expenses, shall not exceed the amount of Sixty-Five Thousand Dollars (\$65,000.00). These sums include salaries, payroll taxes and insurance, employee fringe benefits, general overhead costs, profit, and project related expenses. Payments will be made according to Consultant's progress statements for each phase and shall be invoiced for the work completed only.

Additional assignments or additional services not set forth in Exhibit A, changes in work, or incurred expenses in excess of the rates set forth in Exhibit B must be authorized in writing by



the Board or the Board's designated representative prior to such work being performed, or expenses incurred. The Board shall not make payment for any unauthorized work or expenses. Claims for additional work or expenses must be submitted within thirty (30) days of the completion of the work or expenditure, and must be accompanied by a statement of itemized costs.

**1. Timing and Format for Billing:**

Invoices shall be submitted monthly for Services completed at the time of billing and are due upon receipt. Invoices shall be considered past due if not paid within forty-five (45) calendar days of the due date. Such invoices shall be prepared in a form supported by documentation as the Board may reasonably require.

Tasks shall be invoiced separately, either as separate lines on a single invoice, or on separate invoices at the Board's direction.

**2. Billing Records:**

Consultant shall maintain accounting records of its costs in accordance with generally accepted accounting practices. Access to such records will be provided during normal business hours with reasonable notice during the term of this Agreement and for 3 years after completion.

**Article 5. Appropriation of Funds:** Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by the Board are at any time not forthcoming or are insufficient, through failure of any entity, including the Board itself, to appropriate funds or otherwise, then the Board shall have the right to terminate this Agreement without penalty as set forth in Article 7 herein.

**Article 6. Schedule:** Consultant shall perform the Services according to the schedule set forth in Exhibit C, Project Schedule. Exhibit C is attached hereto and incorporated herein by reference as though fully set forth. The time limits established by this schedule shall not be exceeded, except for reasonable cause as mutually agreed by the parties.

**Article 7. Termination:** In the event of a party's substantial failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party.

The Board may terminate or suspend performance of this Agreement at the Board's prerogative at any time upon written notice to the Consultant. The Consultant shall terminate or suspend

performance of the Services on a schedule acceptable to the Board, and the Board shall pay the Consultant for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to the Consultant's compensation and the schedule of services.

Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of data and other documents generated by Consultant in connection with this Agreement shall become the property of the Board, as set forth in Article 11 herein.

**Article 8. Identity of Consultant:** Consultant acknowledges that one of the primary reasons for its selection by the Board to perform the duties described in this Agreement is the qualification and experience of the principal personnel whom Consultant has represented will be responsible there for.

**Article 9. Cost Estimates:** All estimates of construction cost to be provided by Consultant shall represent the best judgment of Consultant based upon the information currently available and upon Consultant's background and experience with respect to projects of this nature. It is recognized, however, that neither Consultant nor the Board has control over the cost of labor, materials or equipment, over contractors' method of determining costs for services, or over competitive bidding, market or negotiating conditions. Accordingly, Consultant cannot and does not warrant or represent that the proposals or construction bids received will not vary from the cost estimates provided pursuant to this Agreement.

**Article 10. Reuse of Documents:** All documents, including but not limited to, drawings, specifications and computer software prepared by Consultant pursuant to this Agreement are instruments of service in respect to this project. They are not intended or represented to be suitable for reuse by the Board or others on modifications or extensions of this project or on any other project. The Board may elect to reuse such documents; however, any reuse without prior written verification or adaptation by Consultant for the specific purpose intended will be at the Board's sole risk and without liability or legal exposure to the Consultant. The Board shall indemnify and hold harmless the Consultant against all judgments, losses, damages, injuries and expenses arising out of or resulting from such reuse. Any verification or adaptation of documents by the Consultant will entitle the Consultant to additional compensation at rates to be agreed upon by the Board and the Consultant.

**Article 11. Ownership of Documents and Intellectual Property:** All documents, drawings and specifications, including digital format files, prepared by Consultant and furnished to the Board as part of the Services shall become the property of the Board. Consultant shall retain its



ownership rights in its design, drawing details, specifications, data bases, computer software and other proprietary property. Intellectual property developed, utilized or modified in the performance of the Services shall remain the property of the Consultant.

**Article 12. Independent Contractor Status:** During the entire term of this Agreement, Consultant shall be an independent contractor, and in no event shall any of its personnel, agents or sub-contractors be construed to be, or represent themselves to be, employees of the Board.

**Article 13. Indemnification:** To the fullest extent permitted by law, Consultant shall indemnify and hold harmless the City of Bloomington, the Board, and the officers, agents and employees of the City and the Board from any and all claims, demands, damages, costs, expenses or other liability arising out of bodily injury or property damage (collectively "Claims") but only to the extent that such Claims are found on a comparative basis of fault to be caused by any negligent act or omission of Consultant or Consultant's officers, directors, partners, employees, or subconsultants in the performance of services under this Agreement.

**Article 14. Insurance:** During the performance of any and all Services under this Agreement, Consultant shall maintain the following insurance in full force and effect:

- a. General Liability Insurance, with a minimum combined single limit of \$1,000,000 for each occurrence and \$2,000,000 in the aggregate.
- b. Automobile Liability Insurance, with a minimum combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident.
- c. Professional Liability Insurance ("Errors and Omissions Insurance") with a minimum combined single limit of \$1,000,000 for each occurrence, and \$2,000,000 in the aggregate.
- d. Workers' Compensation Insurance in accordance with the statutory requirements of Title 22 of the Indiana Code.
- e. Cyber Attack and Cyber Extortion: computer attack limit (annual aggregate) of \$1,000,000; sublimit (per occurrence) for cyber extortion of \$100,000; and computer attack and cyber extortion deductible (per occurrence) of \$50,000.
- f. Network Security Liability: limit (annual aggregate) of \$1,000,000; and deductible (per occurrence) of \$50,000.

- g. Electronic Media Liability: limit (annual aggregate) of 1,000,000; and deductible (per occurrence) of \$50,000.
- h. Fraudulent Impersonator Coverage: limit (annual aggregate) of \$250,000; and deductible (per occurrence) of \$5,000.

All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. The City of Bloomington, the Board, and the officers, employees and agents of each shall be named as additional insured under both the General Liability Insurance and Automobile Liability Insurance policies, and the policies shall stipulate that the insurance will operate as primary insurance and that no other insurance effected by the City will be called upon to contribute to a loss hereunder.

Consultant shall provide evidence of each insurance policy to the Board prior to the commencement of work under the Agreement. Approval of the insurance by the Board shall not relieve or decrease the extent to which Consultant may be held responsible for payment of damages resulting from service or operations performed pursuant to this Agreement. If Consultant fails or refuses to procure or maintain the insurance required by these provisions, or fails or refuses to furnish the Board required proof that the insurance has been procured and is in force and paid for, Board shall have the right at Board's election to forthwith terminate the Agreement.

**Article 15. Conflict of Interest:** Consultant declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services required under this Agreement. The Consultant agrees that no person having any such interest shall be employed in the performance of this Agreement.

**Article 16. Waiver:** No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party's right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

**Article 17. Severability:** The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken



provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

**Article 18. Assignment:** Neither the Board nor the Consultant shall assign any rights or duties under this Agreement without the prior written consent of the other party; provided, however, Consultant may assign its rights to payment without the Board's consent. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

**Article 19. Third Party Rights:** Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Board and the Consultant.

**Article 20. Governing Law and Venue:** This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe County Circuit Court, Monroe County, Indiana.

**Article 21. Non-Discrimination:** Consultant shall comply with City of Bloomington Ordinance 2.23.110 and all other federal, state and local laws and regulations governing non-discrimination in employment.

Consultant understands that the City of Bloomington prohibits its employees from engaging in harassment or discrimination of any kind, including harassing or discriminating against independent contractors doing work for the City. If the Consultant believes that a City employee engaged in such conduct towards Consultant and/or any of its employees, Contractor or its employees may file a complaint with the City department head in charge of the Consultant's work and/or with the City human resources department or the Bloomington Human Rights Commission. The City takes all complaints of harassment and discrimination seriously and will take appropriate disciplinary action if it finds that any City employee engaged in such prohibited conduct.

**Article 22. Compliance with Laws:** In performing the Services under this Agreement, Consultant shall comply with any and all applicable federal, state and local statutes, ordinances, plans, and regulations, including any and all regulations for protection of the environment. Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction on the project are in conflict, Consultant shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the Board in a timely manner of the conflict, attempts of resolution, and planned course of action.

**Article 23. Notices:** Any notice required by this Agreement shall be made in writing to the addresses specified below:

Board:

City of Bloomington  
Parking Services Division  
Attn: Michelle Wahl  
401 N. Morton Street, Suite 130  
Bloomington, Indiana 47404

Consultant:

Walker Consultants  
Attn: Jody Todd  
6602 E. 75<sup>th</sup> St, Suite 210  
Indianapolis, IN 46250

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the Board and the Consultant.

**Article 24. Intent to be Bound:** The Board and the Consultant each bind itself and its successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, its partners to the other party to this Agreement, and to the successors, executors, administrators, permitted assigns, legal representatives and partners of such other party in respect to all provisions of this Agreement.

**Article 25. Integration and Modification:** This Agreement, including all Exhibits incorporated by reference, represents the entire and integrated agreement between the Board and the Consultant. It supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement.

**Article 26. Verification of New Employees' Employment Status:** Consultant is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists.) Consultant shall sign an affidavit, attached as Exhibit D, affirming that Consultant does not knowingly employ an unauthorized alien. "Unauthorized alien" is defined at 8 U.S. Code 1324a(h)(3) as a person who is not a U.S. citizen or U.S. national and is not lawfully admitted for permanent residence or authorized to work in the U.S. under 8U.S. Code Chapter 12 or by the U.S. Attorney General.

Consultant and any of its subconsultants may not knowingly employ or contract with an unauthorized alien, or retain an employee or contract with a person that the Consultant or any of its subconsultants learns is an unauthorized alien. If the Board obtains information that the Consultant or any of its subconsultants employs or retains an employee who is an unauthorized alien, the Board shall notify the Consultant or its subconsultants of the Agreement violation and



require that the violation be remedied within thirty (30) days of the date of notice. If the Consultant or any of its subconsultants verify the work eligibility status of the employee in question through the E-Verify program, there is a rebuttable presumption that the Consultant or its subconsultant did not knowingly employ an unauthorized alien. If the Consultant or its subconsultant fails to remedy the violation within the thirty (30) day period, the Board shall terminate the Agreement, unless the Board determines that terminating the Agreement would be detrimental to the public interest or public property, in which case the Board may allow the Agreement to remain in effect until the Board procures a new Consultant. If the Board terminated the Agreement, the Consultant or its subconsultant is liable to the Board for actual damages.

Consultant shall require any subconsultants performing work under this Agreement to certify to the Consultant that, at the time of certification, the subconsultant does not knowingly employ or contract with an unauthorized alien and the subconsultant has enrolled in and is participating in the E-Verify program. Consultant shall maintain on file all subconsultants' certifications throughout the term of this Agreement with the Board.

Exhibit D is attached hereto and incorporated herein by reference as though fully set forth.

**Article 27. No Collusion:** Consultant is required to certify that it has not, nor has any other member, representative, or agent of Consultant, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer. Consultant shall sign an affidavit, attached hereto as Exhibit E, affirming that Consultant has not engaged in any collusive conduct.

Exhibit E is attached hereto and incorporated herein by reference as though fully set forth. This Agreement may be modified only by a written amendment signed by both parties hereto.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed the day and year first written above.

Owner

City of Bloomington  
Board of Public Works

By: \_\_\_\_\_  
Kyla Cox Deckard, President

By: \_\_\_\_\_  
Elizabeth Karon, Vice President

By: \_\_\_\_\_  
James Roach, Secretary

By: \_\_\_\_\_  
Margie Rice, Corporation Counsel

Consultant

Walker Consultants

 04/18/25  
\_\_\_\_\_  
Kyle Keppner, PE  
Director of Design Services



**EXHIBIT A**  
**SCOPE OF CONSULTING SERVICES**

Refer to pages 34-38 of Consultant's proposal packet.

**EXHIBIT B  
COMPENSATION**

Refer to p. 38 of Consultant's proposal packet.



**EXHIBIT C**  
**PROJECT SCHEDULE**

The Contract shall be effective upon approval of the Board and shall remain in effect through December 31, 2025, unless either party terminates this Agreement in accordance with Article 7 of this Agreement.

**EXHIBIT D**  
**AFFIDAVIT REGARDING E-VERIFY**

STATE OF INDIANA            )  
  ) SS:  
COUNTY OF Marion        )

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the Managing Member of Walker Consultants.
2. The company named herein that employs the undersigned:
  - has contracted with or is seeking to contract with the City of Bloomington to provide services; OR
  - is a subcontractor on a contract to provide services to the City of Bloomington.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an "unauthorized alien," as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein is enrolled in and participates in the E-verify program.

Kyle Keppner  
\_\_\_\_\_  
Kyle Keppner  
Director of Design Services

STATE OF INDIANA            )  
  ) SS:  
COUNTY OF Marion        )

Before me, a Notary Public in and for said County and State, personally appeared Kyle Keppner and acknowledged the execution of the foregoing this 18<sup>th</sup> day of April, 2025.



Logan A. Mason  
\_\_\_\_\_  
Notary Public  
Logan A. Mason  
\_\_\_\_\_  
Printed name

My Commission Expires: 06/16/2030  
County of Residence: Madison

Commission Number: NP0741865

**EXHIBIT E  
NON-COLLUSION AFFIDAVIT**

STATE OF INDIANA            )  
  ) SS:  
COUNTY OF Marion        )

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

**OATH AND AFFIRMATION**

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated this 18 day of April, 2025.


Walker Consultants  
(Name of Organization)

By:   
Kyle Keppner  
Director of Design Services

STATE OF INDIANA            )  
  ) SS:  
COUNTY OF Marion        )

Subscribed and sworn to before me this 18<sup>th</sup> day of April, 2025



  
Notary Public  
Logan A. Mason  
Printed name

My Commission Expires: 06/16/2030  
County of Residence: Madison      Commission Number: NP0741865



**REGISTER OF PAYROLL CLAIMS**  
**Board: Board of Public Works Claim Register**

<b>Date:</b>	<b>Type of Claim</b>	<b>FUND</b>	<b>Description</b>	<b>Bank Transfer</b>	<b>Amount</b>
5/2/2025	Payroll				712,147.53
					<u>712,147.53</u>

**ALLOWANCE OF CLAIMS**

We have examined the claims listed on the foregoing register of claims, consisting of **1** claim, and except for the claims not allowed as shown on the register, such claims are hereby allowed in the total amount of **\$ 712,147.53**

**Dated this 6th day of May year of 2025.**

\_\_\_\_\_

Kyla Cox Deckard, President                      Elizabeth Karon, Vice-President                      James Roach, Secretary

I hereby certify that each of the above listed voucher(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Fiscal Officer \_\_\_\_\_



# Board of Public Works Staff Report

**Project/Event:** Amendment 4 to Consultant Contract with CrossRoad Engineers, PC. for Preliminary Engineering Services for the Hopewell West - Jackson Street Project

**Petitioner/Representative:** Engineering Department

**Staff Representative:** Kendall Knoke, Project Engineer

**Date:** 05/06/2025

**Report:** This project will subdivide the site of the former IU Health Bloomington Hospital and construct a new portion of S Jackson St, an alley, and improvements along S Rogers St primarily adjacent to the Kohr building. The City has an existing preliminary engineering contract with Crossroad Engineers, PC with a not-to-exceed amount of \$796,640. This amendment will add additional survey work to the design contract scope to prepare a pedestrian access easement for the existing sidewalk on private property adjacent to Rogers Street where work is occurring as part of this project. The not-to-exceed contract amount will increase by \$1,000 to a new total of \$797,640. Construction of this project is anticipated to begin in August 2025. The amended contract will be brought next to the City’s Redevelopment Commission (RDC) on May 5, 2025 for funding approval. Funding source = Adam’s Crossing Area Consolidated TIF 439-15-159001-53990.

<u>Project Approvals Timeline</u>		
<u>Approval Type</u>	<u>Status</u>	<u>Date</u>
Funding Approval	Pending – RDC Approval*	Anticipated May 5, 2025
<b>Design Services Contract**</b>	<b>Current Item</b>	<b>05/06/2025</b>
ROW Services Contract	N/A	--
Public Need Resolution	N/A	--
Construction Inspection Contract	N/A	--
Construction Contract	Future	Summer 2025

\*Funding for the original contract was approved by the RDC on 05/01/2023. Amended contract will be brought to the RDC on 05/05/2025 for approval of the additional funding

\*\*Original Design Contract Approved 04/25/2023 and Amended June 18, 2024, August 1, 2024, and November 7, 2024



## CONTRACT COVER MEMORANDUM

**TO:** Office of the Mayor  
**FROM:** Engineering Department  
**DATE:** 04/21/2025  
**RE:** Preliminary Engineering Contract with Crossroad Engineers for Hopewell West, Amendment 4

<b>Contract Recipient/Vendor Name:</b>	Crossroad Engineers
<b>Department Head Initials of Approval:</b>	Andrew Cibor
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Kendall Knoke
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Aleksandrina Pratt
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	2037
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	25-361
<b>Due Date For Signature:</b>	05/06/2025
<b>Expiration Date of Contract:</b>	Estimated December 2026
<b>Renewal Date for Contract:</b>	N/A
<b>Total Dollar Amount of Contract:</b>	\$797,640 (previously \$796,640)
<b>Funding Source:</b>	TIF funding resolution for amendment 4 is pending
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Existing Contract
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** This project will subdivide the site of the former IU Health Bloomington Hospital and construct a new portion of S Jackson St, an alley, and improvements along S Rogers St primarily adjacent to the Kohr building. The City has an existing preliminary engineering contract with Crossroad Engineers, PC with a not-to-exceed amount of \$796,640. This amendment will add additional survey work to the design contract scope to prepare a pedestrian access easement for the existing sidewalk on private property adjacent to Rogers Street where work is occurring as part of this project.



# City of Bloomington Contract and Purchase Justification Form

Vendor: Crossroad Engineers, PC

Contract Amount: \$797,640

This form should be completed and attached to the contract documents and forwarded to the Legal Department Attorney assigned to your Department. Contracts will not be approved by the Controller if a completed form is not included with the contract documents.

## PURCHASE INFORMATION

1. Check the box beside the procurement method used to initiate this procurement: (Attach a quote or bid tabulation if applicable)

<input type="checkbox"/> Request for Quote (RFQ)	<input checked="" type="checkbox"/> Request for Proposal (RFP)	<input type="checkbox"/> Sole Source	<input type="checkbox"/> Not Applicable (NA)
<input type="checkbox"/> Invitation to Bid (ITB)	<input type="checkbox"/> Request for Qualifications (RFQu)	<input type="checkbox"/> Emergency Purchase	

2. List the results of procurement process. Give further explanation where requested.

	Yes	No	
# of Submittals: 3			Was the lowest cost selected? (If no, please state below why it was not.)
Met city requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The design firm was selected based upon the most qualified for the job not cost. It is standard practice for contracts of this type that cost is not considered in selection. Typically the most qualified firm will design the most cost effective project for the City.
Met item or need requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Was an evaluation team used?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Was scoring grid used?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Were vendor presentations requested?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

3. State why this vendor was selected to receive the award and contract:

Crossroad Engineers were selected to design this project from a competitive RFI process in which their response received the highest score out of three proposals.

Kendall Knoke  


---

  
 Print/Type Name

Project Engineer  


---

  
 Print/Type Title

Engineering  


---

  
 Department

**FOURTH ADDENDUM TO AGREEMENT FOR CONSULTING SERVICES  
FOR HOPEWELL WEST – JACKSON STREET  
WITH CROSSROAD ENGINEERS, PC**

This Fourth Addendum supplements the Agreement for Consulting Services with CrossRoad Engineers, PC (“Agreement”) for the Hopewell West – Jackson Street Project which was entered into on May 8, 2023 and amended on June 18, 2024, August 1, 2024, and November 7, 2024 as follows:

1. See **Article 1. Scope of Service, Article 4. Compensation, Exhibit A Scope of Work** and **Exhibit B Compensation**: The City shall pay CrossRoad Engineers, PC an amount not to exceed \$1,000.00 for the additional Engineering Services as described in Attachments 1 and 2. The not to exceed amount for the entire project shall be \$797,640. Exhibits A and B are hereby amended to add Attachments 1 and 2.
  
2. In all other aspects, the Agreement shall remain in effect as originally written.

IN WITNESS WHEREOF, the parties have caused this Fourth Addendum to be executed on the day and year last written below.

OWNER

CONSULTANT

\_\_\_\_\_  
Kyla Cox Deckard  
President, Board of Public Works

\_\_\_\_\_  
Trent Newport, PE, LS  
President

\_\_\_\_\_  
Elizabeth Karon  
Vice President, Board of Public Works

Date: \_\_\_\_\_

\_\_\_\_\_  
James Roach  
Secretary, Board of Public Works

Date: \_\_\_\_\_

\_\_\_\_\_  
Margie Rice  
Corporation Counsel, Office of the Mayor

Date: \_\_\_\_\_

## Attachment 1

### **SCOPE OF SERVICES SUPPLEMENT NO. 3**

The CONSULTANT shall be responsible for performing the following additional activities:

- A. Topographic Survey, Boundary, and Platting** – CONSULTANT shall utilize a subconsultant, BRCJ, to perform these services. BRCJ will prepare an exhibit and legal description for a pedestrian access easement a portion of sidewalk on private property along the Centerstone property on S. Rogers St.



## Attachment 2

### COMPENSATION SUPPLEMENT NO. 3

The CONSULTANT shall be paid for the following additional work performed under this Agreement on a lump sum basis in accordance with the following schedules:

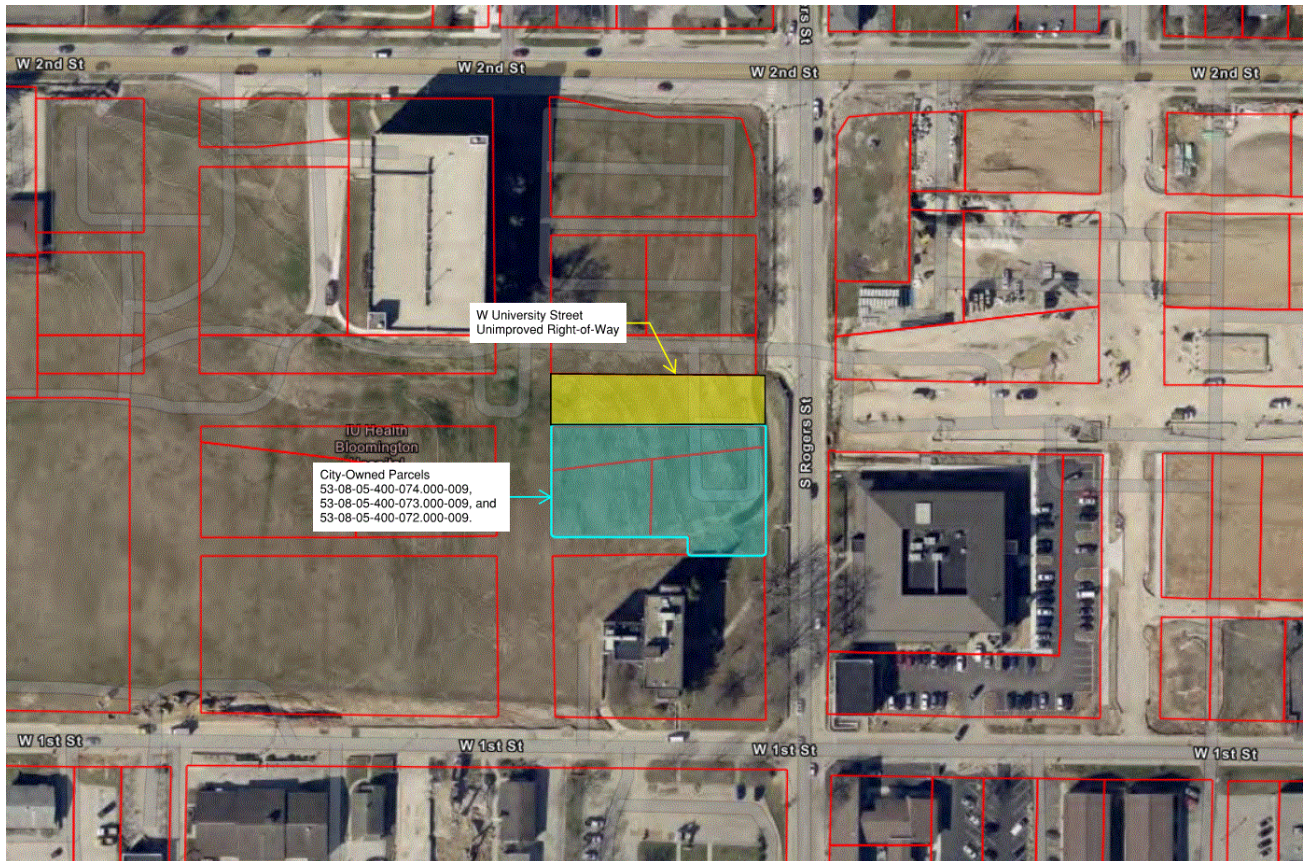
A. Topographic Survey, Boundary, and Platting	
a. BRCJ Exhibit and Legal Description – Centerstone Property	<u>\$1,000</u>
<b>Total Section</b>	<b>\$1,000</b>



# Board of Public Works Staff Report

**Project/Event:** Use of W University Street Unimproved R/W for Construction  
**Petitioner/Representative:** Kelby Cumpston – BCM, LLC  
**Staff Representative:** Kendall Knoke, Project Engineer  
**Date:** 05/06/2025

**Report:** BCM, LLC is requesting to utilize the Unimproved Platted R/W for W University Street for construction staging/access as part of the Kohr Community Flats project. The closure is requested from 05/06/2025 until 06/01/2026. This area is included in the project’s Stormwater Pollution Prevention Plan (SWPPP) and must be revegetated to the City’s MS4 Coordinator’s standards prior to being released. If this space is needed by the City or their contractors to perform routine maintenance or construct capital projects BCM, LLC must vacate the area needed within 24 hours. The City can terminate this approval at any time.



Requested location shown in yellow above. N.T.S., North is up

# AGREEMENT

For  
**RIGHT OF ENTRY**

The City of Bloomington, Indiana, needs to perform the following work:

The City of Bloomington, or its appointed contractors, will undertake modifications to the east building sidewalk. The work will be conducted at the property located at 667 S Jackson Street.

The planned modifications will necessitate the removal of the existing east building sidewalk, lighting/electric, tree stumps, and landscaping. Additionally, the project scope includes the installation of sod, landscaping, and any required grading work or incidental activities necessary for the completion of the modifications and work in the public right of way adjacent to the property as outlined in Exhibit 'A'.

This work will require a grant of Right of Entry upon and across certain land owned by:

Housing Authority of City of Bloomington Indiana in Monroe County, Indiana, described as 667 S Jackson Street, Bloomington, IN 47403, Parcel number 53-08-05-400-075.000-009.

NOW, THEREFORE, it is agreed by and between Housing Authority of City of Bloomington Indiana and the City of Bloomington, Indiana, in consideration of the agreements contained herein, that Housing Authority of City of Bloomington Indiana hereby grant(s) a Right of Entry upon and across the land affected by the work, as described above; furthermore:

1. This Right of Entry hereby grants to the City of Bloomington, Indiana, its employees, agents, and contractors the right to enter upon Housing Authority of City of Bloomington Indiana's property to perform the work only in the area described above and then to restore the property in accordance with paragraph 3 below.
2. This right of entry shall expire upon the completion of the work described above. The estimated date for completion of the work is 12/31/2025.
3. The City of Bloomington, Indiana, agrees to repair or cause to be repaired any and all damage incurred on Housing Authority of City of Bloomington Indiana's land, fences, sidewalks, etc., as a result of the work performed and to restore such property to as good a condition as it was prior to the execution of this Right of Entry and prior to the commencement of the work described above.

IN WITNESS WHEREOF, the undersigned has/have set his/her/their hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_.

City of Bloomington, Indiana:

Housing Authority of City of Bloomington Indiana:

\_\_\_\_\_  
Andrew Cibor, City Engineer

\_\_\_\_\_



STATE OF INDIANA            )  
  ) SS:  
COUNTY OF MONROE        )

Before me, the undersigned, a Notary Public in and for said county and state, personally appeared \_\_\_\_\_, who executed the above and foregoing instrument as his/her/their voluntary act and deed for the purposes therein stated.

Witness my hand and notarial seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

My Commission Expires: \_\_\_\_\_ Signed: \_\_\_\_\_  
My Commission Number: \_\_\_\_\_ Notary Printed Name: \_\_\_\_\_  
Residing in \_\_\_\_\_ County, Indiana

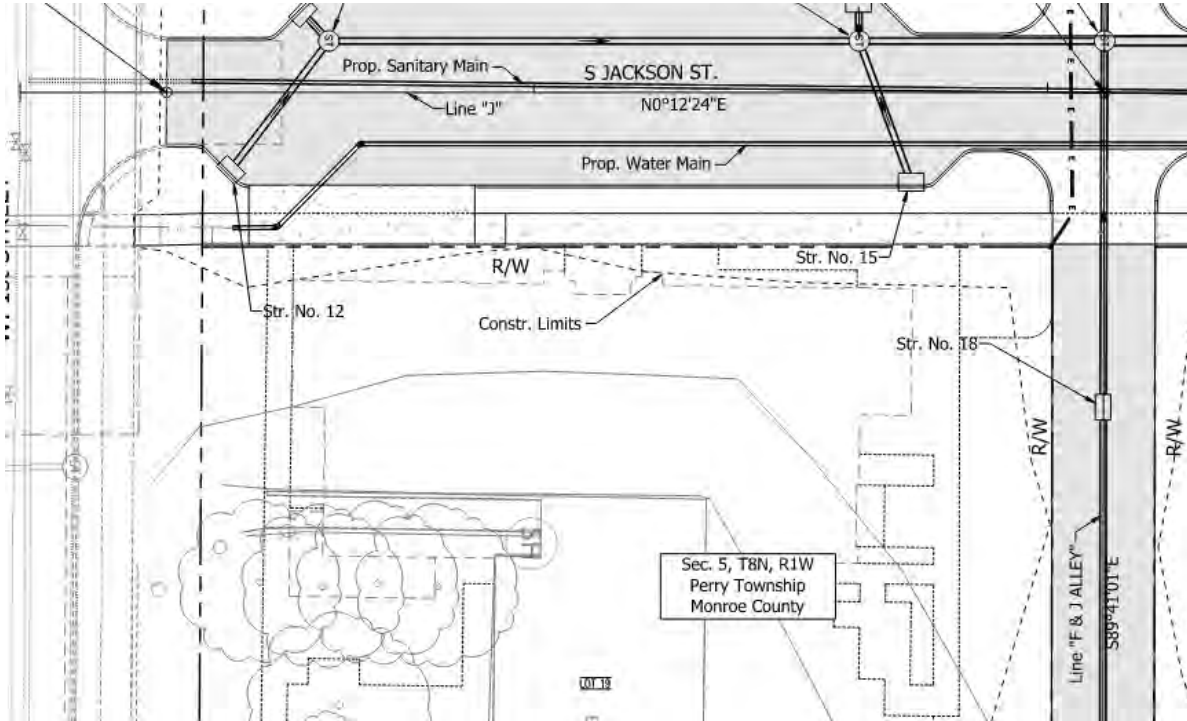
STATE OF INDIANA            )  
  ) SS:  
COUNTY OF MONROE        )

Before me, the undersigned, a Notary Public in and for said county and state, personally appeared \_\_\_\_\_, who executed the above and foregoing instrument as his/her/their voluntary act and deed for the purposes therein stated.

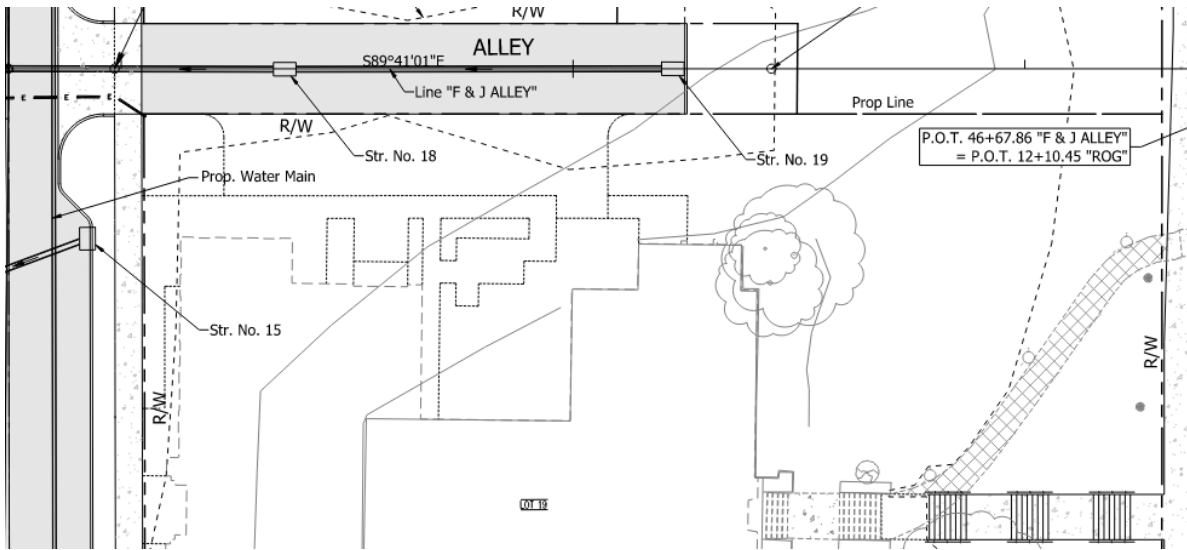
Witness my hand and notarial seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

My Commission Expires: \_\_\_\_\_ Signed: \_\_\_\_\_  
My Commission Number: \_\_\_\_\_ Notary Printed Name: \_\_\_\_\_  
Residing in \_\_\_\_\_ County, Indiana

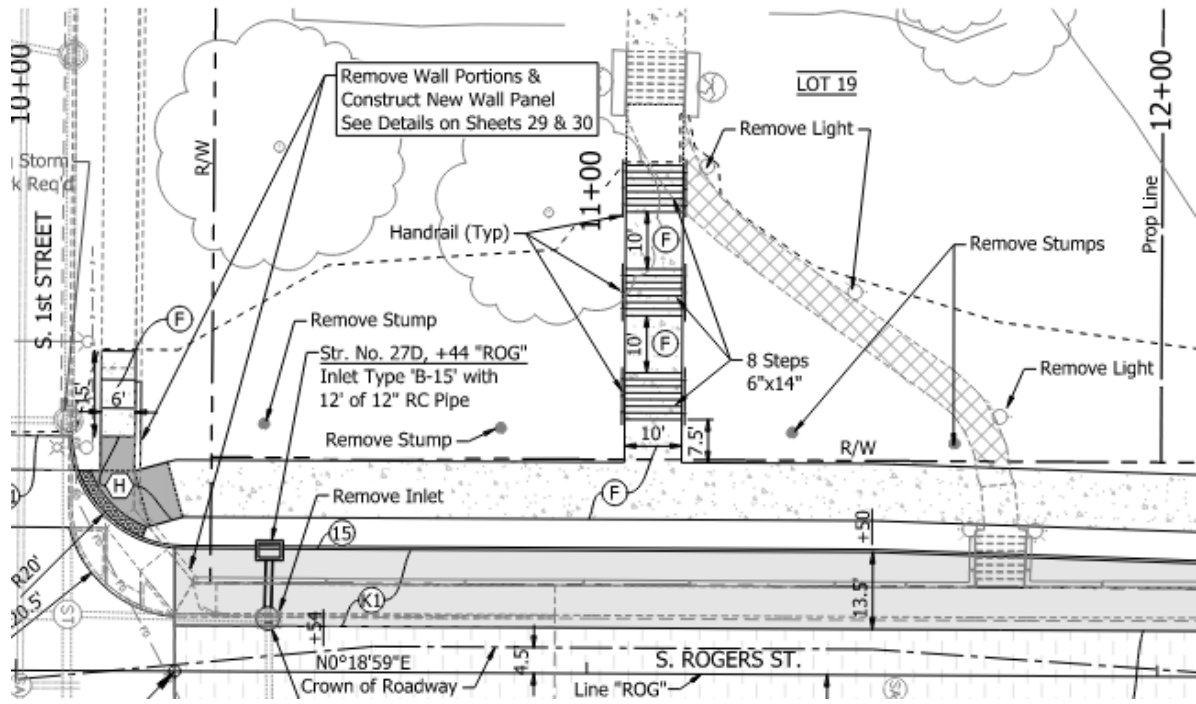
# Exhibit 'A'



N.T.S., North is right



N.T.S., North is up



N.T.S., North is right



**AGREEMENT FOR TEMPORARY USE OF CITY-OWNED PROPERTY  
AT HOPEWELL DEVELOPMENT**

This Agreement, entered into on this **3rd day of March 2025**, by and between the City of Bloomington and the City of Bloomington Redevelopment Commission (collectively the “City”) and BCM, LLC (“BCM”)

**WITNESSETH:**

**WHEREAS**, the City purchased property, which was formerly, the site of Bloomington Hospital and is in the process of working with BCM to develop a portion of the City property as part of the Hopewell Development; and

**WHEREAS**, BCM, LLC, which is the construction arm of Brinshore Development, will need construction access, staging, and materials storage on the City’s property, during the construction period; and

**WHEREAS**, the City wishes to provide construction access, staging, and materials storage for BCM and its employees and subcontractors during the term of construction, which will begin on or before **April 1, 2025, and will continue to an undetermined time**.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS, TERMS AND CONDITIONS IN THIS AGREEMENT, THE CITY, RDC, AND BCM AGREE TO THE FOLLOWING:

1. BCM employees and subcontractors may utilize for construction access, staging, and materials storage the City-owned parcels 53-08-05-400-074.000-009, 53-08-05-400-073.000-009, and 53-08-05-400-072.000-009 (approximately shown on the attached Exhibit “A”), based on BCM’s needs and availability. City staff and BCM staff agree to communicate so that BCM’s needs and the City’s availability is clearly understood between the parties. To the extent there is a conflict, the City shall determine what portion of the properties is eligible for BCM’s use.
  
2. **BCM shall coordinate with City staff and their contractors to allow for the construction of the Hopewell West – Jackson Street Project. Both parties shall operate in good faith to provide adequate space for one another on the City properties. To the extent there is a conflict, the City’s project shall have precedence over the BCM project. BCM shall vacate any or all portions of the properties as requested by the City or their contractors within 24 hours.**
  
2. BCM shall pay the City no fee for the use of the property.

3. During the term of this Agreement, BCM shall name the City and the City of Bloomington Redevelopment Commission as additional insureds on its insurance policies, so that the City, collectively, is provided with additional layers of insurance protection. During the term of this Agreement, the following limits shall be maintained by BCM:
  - General Liability Insurance shall have a minimum combined single limit of \$1,000,000 for each occurrence and \$2,000,000 in the aggregate.
  - Automobile Liability Insurance shall have a combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident.
  - Professional Liability Insurance shall have a minimum limit of \$1,000,000 annual aggregate.
  - Worker's Compensation Insurance in accordance with the statutory requirements of Title 22 of the Indiana Code.
4. BCM and its employees and subcontractors shall exercise due care and shall, at all times, act in a professional manner and with safe and civil standards in mind in order to protect the Parties and their employees and subcontractors. BCM shall report to the City any concerning behaviors or concerns about the areas used for construction access, staging, and materials storage immediately.
5. BCM shall indemnify and hold harmless the City of Bloomington, the Department, and the officers, agents and employees of the City and the Redevelopment Commission from any and all claims, demands, damages, costs, expenses or other liability arising out of the Agreement or occasioned by the reckless or negligent performance of any provision thereof, including, but not limited to, any reckless or negligent act or failure to act or any misconduct on the part of the BCM, its employees, subcontractors, or its agents or employees, or any independent contractors directly responsible to BCM (collectively "Claims").
6. This Agreement may be terminated by either party and for any reason by providing written notice of termination thirty (30) days in advance.
7. Notices to the City shall be delivered in writing to the City of Bloomington Legal Department at 401 N. Morton, IN 47404.
8. Notices to BCM shall be delivered in writing to 1603 Orrington, Suite 450, Evanston, IL 60201.

9. The parties signing below, hereby, certify that they have full authority to sign this Agreement and to bind their agency.

BCM, LLC

\_\_\_\_\_  
Michael Cornell, President

\_\_\_\_\_  
Date

CITY OF BLOOMINGTON

\_\_\_\_\_  
Margie Rice, Corporation Counsel

\_\_\_\_\_  
Date

BLOOMINGTON REDEVELOPMENT COMMISSION

\_\_\_\_\_  
Deborah Myerson  
President of the Bloomington Redevelopment Commission

\_\_\_\_\_  
Date

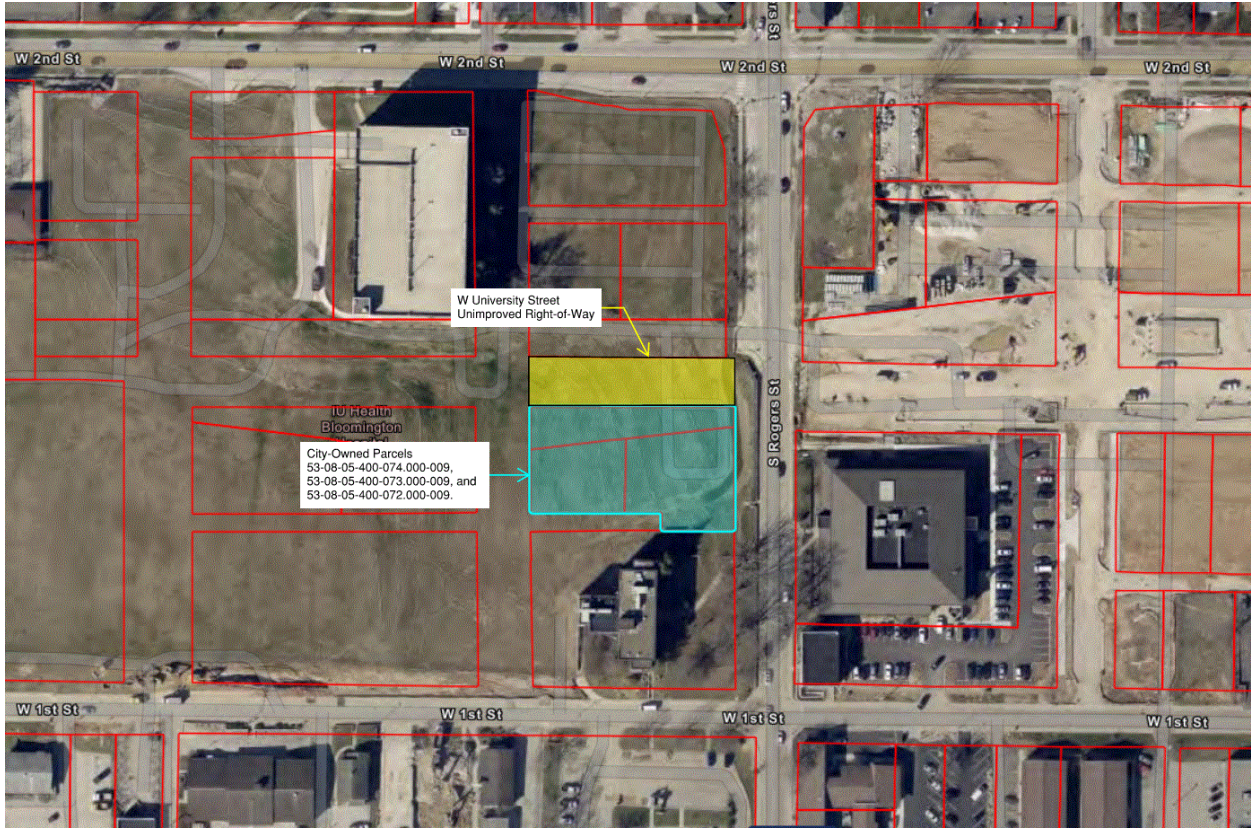
ATTEST:

\_\_\_\_\_  
John West  
Secretary of the Bloomington Redevelopment Commission

\_\_\_\_\_  
Date



# EXHIBIT "A"



Requested properties shown in blue above. N.T.S., North is up

## REAL ESTATE CONVEYANCE AGREEMENT

This Real Estate Conveyance Agreement (“Agreement”) is entered into this \_\_\_\_\_ day of December, 2024 (the “Effective Date”), by and between the City of Bloomington Redevelopment Commission (“RDC”) and the Housing Authority of the City of Bloomington, Indiana (“Purchaser”).

### RECITALS

- A. The RDC owns real property and improvements (hereinafter referred to as “Real Estate”) of historic and architectural significance in Bloomington, Indiana, commonly known as the Kohr Building and located at 601 West Second Street, in Monroe County, Indiana, which is depicted in **Exhibit A**, and more particularly described as follows:

*Lot 19 in Hopewell West Subdivision – Secondary Plat, which is anticipated to be recorded in the Office of the Recorder of Monroe County, Indiana prior to Closing.*

- B. Purchaser recognizes that the Real Estate includes a historic structure.
- C. Pursuant to Indiana Code Section 36-7-14-22.2, the RDC desires to convey the Real Estate to Purchaser and, pursuant to its governing authority, Purchaser desires to accept the Real Estate and any and all improvements located on the Real Estate, subject and according to the terms and conditions of this Agreement.

**NOW, THEREFORE**, in consideration of the mutual representations, benefits and covenants contained in this Agreement and subject to the warranty deed executed in connection with this Agreement, the RDC and Purchaser covenant and agree as follows:

### TERMS AND CONDITIONS

1. **Agreement to Convey and Purchase Price:** The RDC agrees to convey the Real Estate to Purchaser for Ten Dollars (\$10.00) and for other valuable consideration described in this Agreement. Purchaser agrees to accept the Real Estate from the RDC. The Purchase Price shall be paid by Purchaser to RDC at the Closing in immediately available cash proceeds.
2. **Closing:** The purchase and sale of the Real Estate shall be closed on within thirty (30) days following the expiration or Purchaser’s waiver of the Conditions Precedent to Closing as set forth in Section 3, subject to the terms and conditions set forth in this Agreement, unless the parties mutually agree to a different date and/or time. The purchase and sale of the Real Estate shall be closed at a time, date, and location mutually agreed to by the parties. The date and event of the consummation of the purchase and sale of the Real Estate as contemplated hereby is referred to herein, respectively, as the “Closing Date” and the “Closing.”

3. **Conditions Precedent to Closing:** Purchaser's obligations hereunder shall be subject to the condition that as of the Closing Date there is no breach of any of RDC's representations or warranties hereunder and to the satisfaction of the following additional conditions precedent:

A. **Title Insurance.** Title to the Real Estate shall be good and merchantable and shall be conveyed to Purchaser free and clear of any and all liens, encumbrances, claims and interests of any kind or nature whatsoever except the following:

- (1) current real estate taxes not delinquent; and
- (2) such other leases, liens, rights, and encumbrances as may be approved by Purchaser in writing (collectively, "Permitted Exceptions").

As evidence of such title, Purchaser shall, at Purchaser's sole cost and expense, obtain a commitment ("Commitment") for an ALTA owner's policy of title insurance issued by the Title Company, together with legible copies of all instruments identified as exceptions in the Commitment, in which Commitment the Title Insurer shall agree to insure in an amount equal to the Purchase Price that upon delivery of a general warranty deed from RDC to Purchaser, Purchaser shall have fee simple title to the Real Estate free and clear of all matters normally excluded by the preprinted exceptions and of all liens, encumbrances, claims, and interests except for Permitted Exceptions. Permitted Exceptions shall be determined by Purchaser, in its sole and absolute discretion, within **thirty (30)** days after receipt of the Commitment. If any exceptions, other than Permitted Exceptions, are not able to be cured by RDC within **thirty (30)** days after receipt of notice thereof from Purchaser, or are not waived by Purchaser, Purchaser shall have the right to terminate this Agreement by written notice to RDC, in which event, neither party shall have any further obligation hereunder. If Purchaser does not give timely notice of its election to terminate as described above, this Agreement shall continue in full force and affect. Any closing fee charged by Title Company shall be paid by Purchaser.

B. **Approval by the Redevelopment Commission.** Purchaser's obligation to close on the purchase of the Real Estate is contingent upon Purchaser receiving any and all necessary approvals from the RDC on or before December 31, 2024. If such approval is not received by Purchaser on or before such date then Purchaser may terminate this Agreement by written notice to RDC.

C. **Feasibility Period.** Purchaser shall have **sixty (60)** days after the Effective Date to determine whether the Property is suitable for Purchaser's Intended Use ("Feasibility Period"). During the Feasibility Period, the Purchaser may pursue examination of all matters relating to the property, including but not limited to the following:



- i. **Survey.** Purchaser may, at Purchaser's sole cost and expense, cause an ALTA survey of the Real Estate to be prepared (the "Survey"). The Survey must be acceptable to Purchaser in all respects. The Survey shall be ordered by Purchaser. Any objection to the results of the Survey shall be communicated to RDC not later than **thirty (30)** days following the Effective Date or this condition shall be deemed withdrawn by Purchaser, unless the parties agree to an extension of time. If any objections raised by Purchaser are not able to be cured by RDC within **thirty (30)** days after receipt of notice thereof from Purchaser, or are not waived by Purchaser, Purchaser shall have the right to terminate this Agreement by written notice to RDC, in which event, neither party shall have any further obligation hereunder. If Purchaser does not give timely notice of its election to terminate as described above, this Agreement shall continue in full force and affect.
- ii. **Condition of Real Estate and Assessments.** At RDC's sole cost and expense and prior to April 1, 2025, RDC shall remove or cause the removal of the remaining trees and any tree-related debris on the eastern portion of the Real Estate, adjacent to Rogers Street. RDC and Purchaser shall cooperate in good faith to enter into any easements necessary to permit RDC to perform such removal, which obligation to enter into such easement shall survive Closing. The RDC has, as of the Effective Date, provided any appraisals, environmental reports or studies in its possession to Purchaser. Purchaser may inspect the property and obtain any environmental site assessment it deems necessary.
- iii. **Government and Land Use Approvals** Purchaser, at its expense, shall secure zoning, historic preservation, building plan, plat (the "Plat"), change of address, and any such other governmental approval and permits as may be required for Purchaser to utilize the Property for Purchaser's intended use before Closing (collectively, the "Approvals"). Purchaser's obligation to close on the purchase of the Real Estate is contingent upon Purchaser receiving all Approvals.
- iv. **Financing.** Purchaser shall secure a letter of intent from a financial institution to financing in an amount and terms acceptable to Purchaser, no later than **December 16, 2024**. Seller acknowledges that Purchaser has delivered this letter of intention to Seller as of the date hereof.
- v. **Economic Incentives.** Purchaser's obligation to close on the purchase of the Real Estate is contingent upon Purchaser receiving such federal, state, and local economic incentives to help offset the development costs of the Property (collectively, the "Economic Incentives") as Purchaser determines necessary for Purchaser's intended use. Notwithstanding the foregoing, other than the commitments made separately by the City of Bloomington's Department of Housing and Neighborhood

Development, this transaction is not contingent upon Purchaser receiving any form of economic incentives from the City of Bloomington, such as tax abatement, tax increment financing, etc. However, Purchaser is free to pursue local incentives. Negotiations will be the Purchaser's responsibility, and are not guaranteed by Seller although Seller pledges its cooperation and assistance in Purchaser's efforts to gain economic incentives to support this project.

4. **Retention Requirements:** The RDC's conveyance is subject to the following restrictions:
- A. **Renovation Schedule.** Purchaser agrees to begin renovation of the Kohr Building no later than March 1, 2025, except due to circumstances beyond Purchaser's control.
  - B. **Historic Preservation.** Purchaser acknowledges the historic district designation of the Kohr Administrative Building. All alterations to the exterior of the Kohr Building on the Real Estate shall be approved by the Bloomington Historic Preservation Commission and any other applicable governmental body. Purchaser has also pledged to seek national historic designation for the Real Estate as part of its development project, but failure to obtain such designation despite Purchaser's good faith efforts shall not be a default hereunder.
  - C. **Intended Use; Use Restriction.**
    - i. The Tax Credit Partnership (defined below) intends to use the Real Estate as an affordable housing project pursuant to an award of a Low Income Housing Tax Credits from the Indiana Housing and Community Development Agency. Purchaser or the Tax Credit Partnership shall develop the Real Estate in accordance with the proposal attached to this Agreement as **Exhibit B**.
    - ii. Purchaser agrees to maintain the Real Estate as permanent affordable housing in accordance with its LIHTC award. During the term of the initial "compliance period," as that term is defined in Section 42 of the Internal Revenue Code, after the Effective Date, at least nine (9) of the units shall be leased to tenants who's household income is 30% of Area Median Income (AMI) or below. The remaining units shall be for those earning 50% or below of AMI. After the initial compliance period, Purchaser acknowledges and agrees that 100% of the Real Estate shall be leased to low or very low income tenants (households with income no greater than 80% of AMI). At Closing, Purchaser shall record the Restrictive Covenant attached hereto as **Exhibit D** putting these affordability restrictions of record.
  - D. **Lease.** Upon Closing, Purchaser shall execute a 99-year lease with Kohr BHA, LP (the "**Tax Credit Partnership**"), which shall develop and manage the Kohr

affordable housing development. The Lease shall be substantially in the form as the one attached to this Agreement as **Exhibit C**.

5. **Transfer Back to RDC:** As part of the consideration for this conveyance, Purchaser and RDC, for themselves, and for their successors and assigns, agree to be bound by and shall fully comply with all terms of this Real Estate Conveyance Agreement. If at any time during the term of the Lease referenced in Article 4D, Purchaser materially fails to comply with the Retention Requirements, as defined in Article 4, above, and such breach continues for ninety (90) days after written notice from the RDC, or if Purchaser or the Tax Credit Partnership ceases to operate, or otherwise becomes insolvent, then the Real Estate herein conveyed together with any improvements, shall be conveyed back to the RDC subject to the Lease; provided, however, that for so long as the Investor (as defined in the Lease) is a partner in the Tax Credit Partnership, RDC will not cancel, accept a surrender of, terminate or modify the Lease without the prior consent of the Investor (the "RDC's Right of Reversion").

This Article 5 shall survive the Closing and remain in effect for a period of ninety-nine (99) years from the Closing Date. Purchaser shall record a memorandum of RDC's Right of Reversion at Closing, which may be included in a memorandum of the Lease.

6. **Intentionally omitted.**

7. **Warranty Deed and Other Documents:** The RDC agrees to deliver a warranty deed to the Purchaser at Closing using a final legal description determined by the Survey or the Plat. The RDC and Purchaser also agree, on or before Closing, to execute or exchange, or both, any and all documents reasonably required to close the transaction provided for under this Agreement, including, without limitation, an agreement granting Purchaser or the Tax Credit Partnership access to property adjacent to the Real Estate to construct certain right of way improvements.

A. **As-Is, Where Is and No Warranty or Other Representation.** Purchaser understands and acknowledges that, upon the Closing, the Real Estate shall be transferred by Seller "as is, where is, and with all faults" and, other than the express representations made by Seller in this Agreement, Seller makes no other representations or warranties regarding the Real Estate, its feasibility for Purchaser's intended use, or condition of the Real Estate. Purchaser relies solely on its own evaluation and determination regarding matters relating to the Real Estate.

B. **Environmental Laws and Hazardous Materials.** The RDC makes no warranty with respect to the presence of Hazardous Materials on, above, or beneath the Real Estate (or any parcel in proximity thereto) or in any water on or under the Property. The Closing under this Agreement shall be deemed to constitute an express waiver of Purchaser's right to cause the RDC or the City of Bloomington to be joined in any action brought under any Environmental Laws. As used



herein, the term "Hazardous Materials" shall mean: (a) those substances included within the definitions of any one or more of the terms "hazardous materials," "hazardous wastes," "hazardous substances," "industrial wastes," and "toxic pollutants," as such terms are defined under the Environmental Laws, or any of them; (b) petroleum and petroleum products, including, without limitation, crude oil and any fractions thereof; (c) natural gas, synthetic gas, and any mixtures thereof; (d) asbestos and or any material which contains any hydrated mineral silicate, including, without limitation, chrysotile, amosite, crocidolite, tremolite, anthophyllite, and/or actinolite, whether friable or non-friable; (e) polychlorinated biphenyl ("PCBs") or PCB-containing materials or fluids; (f) radon; (g) any other hazardous or radioactive substance, material, pollutant, contaminant, or waste; and (h) any other substance with respect to which any Environmental Law or governmental authority requires environmental investigation, monitoring, or remediation. As used herein, the term "Environmental Laws" shall mean all federal, state, and local laws, statutes, ordinances, and regulations, now or hereafter in effect, in each case as amended or supplemented from time to time, including, without limitation, all applicable judicial or administrative orders, applicable consent decrees, and binding judgments relating to the regulation and protection of human health, safety, the environment, and natural resources (including, without limitation, ambient air, surface water, groundwater, wetlands, land surface or subsurface strata, wildlife, aquatic species and vegetation).

C. **SELLER RELEASE.** EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, BEGINNING NINETY (90) DAYS AFTER CLOSING, PURCHASER RELEASES THE RDC, ITS DIRECTORS, OFFICERS, EMPLOYEES, CITY STAFF, AGENTS, RDC-RELATED PARTIES, AND ANY SUCCESSORS AND ASSIGNS ("RELEASED PARTIES") FROM AND AGAINST ANY AND ALL CLAIMS WHICH PURCHASER OR ANY PARTY RELATED TO OR AFFILIATED WITH PURCHASER HAS OR MAY HAVE ARISING FROM OR RELATED TO ANY MATTER RELATED TO OR IN CONNECTION WITH THE PROPERTY OTHER THAN THOSE CLAIMS ARISING OUT OF FRAUDULENT ACTIONS OR INTENTIONAL MISREPRESENTATION BY THE RELEASED PARTIES. THIS RELEASE SHALL BE GIVEN FULL FORCE AND EFFECT ACCORDING TO ITS EXPRESS TERMS AND PROVISION, INCLUDING THOSE RELATING TO UNKNOWN AND UNSUSPECTED CLAIMS, DAMAGES, AND CAUSES OF ACTION.

D. **Survival.** The provisions of this Article 7 shall survive the Closing or the earlier termination of this Agreement and shall not be deemed to have merged into any of the documents executed or delivered at Closing.

8. **Closing Adjustments and Prorations:**

A. **Taxes:** RDC acknowledges that the Real Estate is currently exempt from property taxation. Purchaser shall notify the County Assessor of any change in status and

shall be responsible for all property taxation after the Real Estate is transferred from the RDC to Purchaser.

- B. **Recording Fees:** RDC shall pay all recording costs related to the conveyance of the Property to Purchaser.
- C. **Insurance Contracts:** All insurance maintained by RDC in respect of the Property, if any, shall be canceled as of the Closing Date.
- D. **Other Closing Costs:** The Purchaser shall be responsible for any other ordinary and customary closing costs.

9. **Covenants and Assurances:**

- i. The RDC and Purchaser acknowledge and assure that, prior to execution of this Agreement, each secured the necessary authorizations required by law or its governing authority, and that, in the event a deficiency in process is determined, each will take any and all steps necessary to immediately cure such deficiency in order to fully implement and ratify the terms of this Agreement.
- ii. The RDC owns good, marketable and indefeasible fee simple title to the Real Estate free and clear of any and all liens, mortgages, pledges, security interests, conditional sales agreements, charges and other claims, interests or encumbrances except the Permitted Exceptions and those encumbrances that shall be removed at Closing.
- iii. There are no mechanic's or materialmen's liens against the Property, and no unpaid claims for labor performed, materials furnished or services rendered in connection with constructing, improving or repairing the Property in respect of which liens may or could be filed against the Property.
- iv. To the best of the RDC's knowledge, the Real Estate is free and clear of all hazardous materials, except for asbestos, chemical irritants in the vault/safe, and possible residue from underground storage tanks that were removed from the Real Estate in compliance with Environmental Laws.
- v. Purchaser shall at all times use and maintain the Real Estate in accordance with the laws, codes, ordinances and regulations of the United States of America, the State of Indiana, County of Monroe and the City of Bloomington, Indiana, that apply to Purchaser.
- vi. Purchaser agrees to renovate the Kohr Building consistent with the Development Proposal attached hereto as Exhibit B. Purchaser anticipates the total costs to complete such renovation is Eighteen Million Dollars (\$18,000,000.00).
- vii. Purchaser agrees to facilitate the RDC and City of Bloomington's completion of adjacent right of way improvements, including a new portion of Jackson Street,

widening of Rogers Street, and construction of alleyways by December 31, 2025 ("Street Project"). The City of Bloomington shall seek, and the Purchaser shall grant, a temporary easement for completion of all work related to the Street Project, including the tree removal referenced in Article 3(C)(ii) of this Agreement. The temporary easement necessary for the Street Project shall be granted at no cost to the RDC or the City of Bloomington. The City of Bloomington shall coordinate all work with Purchaser and Purchaser's site representatives. The terms and provisions of this Section shall survive Closing.

- viii. This Agreement constitutes the sole and only agreement between the RDC and Purchaser and supersedes any prior understanding or written or oral agreements between the RDC and Purchaser respecting the transaction.
- ix. This Agreement shall be construed according to the laws of the State of Indiana.

**Purchaser's Site Access.** Purchaser, may enter the Real Estate and improvements (Kohr Building) for the limited purpose of performing due diligence during the Feasibility Period, as detained in Article 3(C), including, if necessary, providing temporary utility service, to assess the improvements or to condition the space and/or maintenance.

- 10. **Risk of Loss.** The RDC shall bear the risk of loss until Closing. In the event of any loss or damage to the Real Estate, improvements, or any portion thereof (or in the event any governmental authority issues notice of its intent to take the Real Estate or any portion thereof through its power of eminent domain), Purchaser may elect to terminate this Agreement by written notice to Seller, in which event the parties shall have no further right or obligation under this Agreement. If Purchaser does not elect to terminate this Agreement, then Purchaser may elect to proceed with the transactions contemplated by this Agreement, in which event Seller shall assign to Purchaser all of Seller's right, title and interest to any claims and proceeds Seller may have with respect to any casualty insurance policies or condemnation awards relating to the premises in question at the Closing and there shall not be any reduction to the Purchase Price except for the cost of the deductible payment associated with recovering under such insurance policies. Upon Closing, full risk of loss with respect to the Property shall pass to Purchaser.
- 11. **Site Security.** Immediately effective upon Closing, Purchaser shall assume responsibility for securing the Real Estate through whatever means Purchaser deems acceptable. In addition to the Real Estate conveyed in this Agreement, the RDC agrees to convey the 8' high chain link fence, including any lockable access gates that exist within the Real Estate boundaries. The fence shall remain in place during the construction of the project. Purchaser bears sole responsibility for maintaining the fence after Closing.
- 12. **Default.** In the event the purchase and sale contemplated by this Agreement is not consummated due to the breach hereof or default hereunder by a party, or if any representation or warranty made herein is untrue or breached as of the Closing Date,



then the non-breaching may avail itself of any and all remedies at law or in equity, including, but not limited to, a suit for specific performance of this Agreement or for damages for the breach of this Agreement or any of the representations or warranties set forth herein, and shall further be entitled to recover attorneys' fees incurred in connection with any such action.

13. **Notices.** All notices, requests, demands, consents and other communications required or permitted under this Agreement shall be in writing and shall be deemed to have been duly and properly given on the date of service if delivered personally or on the date of mailing if deposited in a receptacle of the United States mail, first class postage prepaid, addressed appropriately as follows:

If to Purchaser: Housing Authority of the City of Bloomington, Indiana  
1007 N. Summit St.  
Bloomington, IN 47404  
Attn: Executive Director

Copy to: Fox Rothschild LLP  
BNY Mellon Center  
500 Grant Street, Suite 2500  
Pittsburgh, PA 15219  
Attn: Michael H. Syme

Copy to: Kohr BHA, LP  
c/o Brinshore Development, L.L.C.  
1603 Orrington Avenue, Suite 450  
Evanston, IL 60201  
Attn: Richard Sciortino

If to RDC: The Redevelopment Commission of Bloomington, Indiana  
Attn.: Larry Allen  
City of Bloomington Legal Department  
401 N. Morton St, Ste. 220  
Bloomington, IN 47404

Either party may change its address for purposes of this Paragraph by giving the other party written notice of the new address in the manner set forth above.

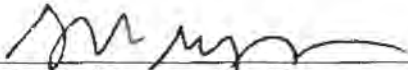
14. **Assignment.** Neither party may assign its interest in this Agreement without the prior written consent of the other party.
15. **Survival of Provisions:** Except for those terms, covenants and conditions which are to be fully performed at or prior to the Closing, the terms, covenants, conditions, and representations contained in this Agreement survive the Closing and delivery of the warranty deed for the time periods provided herein.

16. **Severability:** In case any provision contained in this Agreement is held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision of this Agreement.
17. **Binding on Successors.** This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective heirs, representatives, successors and permitted assigns.
18. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original for all purposes, but all of which, when taken together, shall constitute one and the same agreement.
19. **Modification.** This agreement may not be changed or modified except by an agreement in writing signed by the party sought to be charged with such modification.
20. **Waiver.** No failure on the part of either party to exercise any power or right given hereunder or to insist upon strict compliance with any obligations specified herein, and no custom or practice at variance with the terms hereof, shall constitute a waiver of either party's right to demand exact compliance with the terms hereof; provided, however, that either party may, at its sole option, waive in writing any requirement, covenant or condition herein established for the benefit of such party without affecting any of the other terms or provisions of this Agreement. No delay on the part of either party in the exercise of any power or right hereunder shall operate as a waiver thereof nor shall any single or partial exercise of any power or right preclude other or further exercise thereof or the exercise of any power or right. All rights and remedies existing under this Agreement shall be cumulative and shall be in addition to those otherwise provided by law.
21. **Entire Agreement.** This Agreement constitutes the entire agreement among the parties hereto and supersedes all prior discussions, letters of intent, agreements, writings and representations between RDC and Purchaser with respect to the Property and the transaction contemplated herein.
22. **Governing Law.** This Agreement shall be governed by the laws of the State of Indiana.

IN WITNESS WHEREOF, the RDC and Purchaser have executed this Agreement as of the dates set forth below.

**CITY OF BLOOMINGTON  
THE CITY OF  
REDEVELOPMENT COMMISSION**

**HOUSING AUTHORITY OF  
BLOOMINGTON, INDIANA**

By:   
Deborah Myerson, President

Date: 12/16/24

ATTEST:

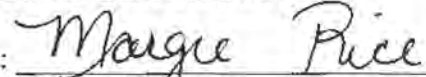
By:   
John West, Secretary

Date: 12/16/24

By: \_\_\_\_\_  
Katherine Gazunis, Executive Director

Date: \_\_\_\_\_

**CITY OF BLOOMINGTON**

By:   
Margie Rice, Corporation Counsel

Date: 12.23.24



IN WITNESS WHEREOF, the RDC and Purchaser have executed this Agreement as of the dates set forth below.

**CITY OF BLOOMINGTON  
THE CITY OF  
REDEVELOPMENT COMMISSION**

**HOUSING AUTHORITY OF  
BLOOMINGTON, INDIANA**

By: \_\_\_\_\_  
Deborah Myerson, President

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
John West, Secretary

Date: \_\_\_\_\_

By: V. Kazanidis  
Katherine Kazanidis, Executive Director

Date: 12/18/2024

**CITY OF BLOOMINGTON**

By: \_\_\_\_\_  
Margie Rice, Corporation Counsel

Date: \_\_\_\_\_

**EXHIBIT A**  
**REAL ESTATE DESCRIPTION**

LOT 19 IN THE HOPEWELL WEST SUBDIVISION PER PLAT THEREOF RECORDED ON OCTOBER 14, 2024 WITH THE MONROE COUNTY RECORDER AS INSTRUMENT NO. 2024010984.

162178709.2

165722760.2

**EXHIBIT B**  
**DEVELOPMENT PROPOSAL**

**[SEE ATTACHED]**



**EXHIBIT C**  
**GROUND LEASE**  
**GROUND LEASE**  
**KOHR COMMUNITY FLATS**  
**BASIC LEASE INFORMATION**

**EFFECTIVE DATE:** As of [closing date]

**LANDLORD:** Housing Authority of the City of Bloomington, Indiana  
1007 N Summit St.  
Bloomington, IN 47404  
Attn: Katherine Gazunis, Executive Director

**TENANT:** Kohr BHA, LP  
c/o Summit Hill Kohr, LLC  
1007 N. Summit Street  
Bloomington, IN 47404

and, for so long as Brinshore Development, L.L.C., is a member of Kohr BHA Manager, LLC:

c/o Brinshore Development, L.L.C.  
1603 Orrington Avenue, Suite 450  
Evanston, IL 60201  
Attn: Richard Sciortino

**PREMISES:** The Land, situated in Bloomington, Indiana, as more particularly described in Exhibit A, together with the Improvements thereon.

**RENT:** Capitalized Lease Payment: \$99.00

**PURCHASE PRICE:** \$1,600,000.00

**TERM:** The period beginning on the Effective Date and ending on December 31, 2123 unless sooner terminated pursuant to the terms of this Ground Lease.

**LIST OF EXHIBITS** The exhibits attached to this Ground Lease are part of this Ground Lease.

- A. Legal Description
- B. Definitions
- C. List of Plans and Specifications
- D. Construction Budget
- E. Permitted Encumbrances

## NONFOREIGN PERSON CERTIFICATION

Section 1445 of the Internal Revenue Code provides that a transferee of a U.S. real property interest must withhold tax if the transferor is a foreign person. To inform Housing authority of the City of Bloomington, Indiana ("Transferee") that withholding of tax is not required upon the disposition of a U.S. real property interest by City of Bloomington, Indiana, by and through the Bloomington Redevelopment Commission ("Transferor"), the undersigned hereby certifies the following on behalf of Transferor as follows:

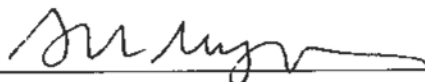
1. Transferor is not a foreign corporation, foreign partnership, foreign trust, or foreign estate (as those terms are defined in the Internal Revenue Code and income tax regulations);
2. Transferor is not a disregarded entity as defined in Section 1.1445-2(b)(2)(iii);
3. The correct U.S. taxpayer identification number for Transferor is 35-6000954;
4. The correct address for Transferor is: 401 N. MORTON STREET, BLOOMINGTON, IN 47404.

Transferor understands that this certification may be disclosed to the Internal Revenue Service by the transferee and that any false statement contained herein could be punished by fine, imprisonment, or both.

Dated as of December 16, 2024.

"Transferor"

City of Bloomington, Indiana, by and through the  
Bloomington Redevelopment Commission

By: 

Name: DEBORAH MYERSON

Its: PRESIDENT

**EXHIBIT D**  
**RESTRICTIVE COVENANT FORM**

Cross Reference to \_\_\_\_\_ (insert deed).

**RESTRICTIVE COVENANT**

THIS RESTRICTIVE COVENANT (the "**Covenant**") is made this \_\_\_\_ day of January, 2025 (the "**Effective Date**"), by the Housing Authority of City of Bloomington, Indiana, its successors and assigns ("**Owner**") and the City of Bloomington Redevelopment Commission ("**RDC**").

WITNESSES THAT:

WHEREAS, simultaneously herewith, RDC is conveying to Owner that certain property located in Monroe County, Indiana, such property being more particularly described on Exhibit A attached hereto and incorporated herein by this reference (the "**Property**");

WHEREAS, Owner intends to develop a low income housing tax credit residential community on the Property and anticipates recording a Notice of Lien and Extended Use Agreement by and between Owner and the Indiana Housing and Community Development Authority (the "**LURA**");

WHEREAS, Owner and RC desire to subject the Property to certain use restrictions and to fix and establish such restrictions set forth in this Covenant, upon and subject to which all of the Property, or any part thereof, can only be developed, improved, held, leased, sold, used and/or conveyed.

NOW, THEREFORE, in consideration of the conveyance and the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Owner and RDC hereby covenant and agree as follows:

1. Restriction. The Owner, its successors and assigns, shall maintain the Property as permanent affordable housing in accordance with the LURA. After the expiration of the Compliance Period (as used in the LURA and Section 42 of the Internal Revenue Code), 100% of the Property shall be leased to low or very low income tenants (households with income no greater than 80% of AMI). This Covenant and the restrictions set forth herein shall expire on the date that is ninety-nine (99) years after the Effective Date.

2. Amendment. This Covenant may not be released and/or amended except in writing signed by the RDC, its successor or assigns.

3. Covenants Run With the Land. The restrictions contained herein shall be appurtenant to and for the benefit of RDC, and its respective successors and assigns, and shall be a burden on all portions of the Property and shall run with the land. This Covenant and the restrictions created hereby shall inure to the benefit of and be binding upon Owner and their successors in title to all or any portion of the Property.



4. Enforcement/Assignment. This Declaration may be enforced by RDC or any of its respective successors and assigns. Any such party, in the event of a breach of this Covenant, shall have all rights available at law and/or equity, including the right to bring a suit for injunctive relief or specific enforcement of the Covenant.

5. Governing Law. This Declaration shall be governed by and construed under the laws of the State of Indiana.

[SIGNATURES PAGES TO FOLLOW IN COUNTERPART]

IN WITNESS WHEREOF, the undersigned has caused the execution of this Covenant to be effective as of the day, year first above written.

Housing Authority of City of Bloomington, Indiana

By: Katherine Gazunis  
(Signature)

Its: Katherine Gazunis, Executive Director

STATE OF INDIANA )  
 ) SS:  
COUNTY OF MONROE )

Before me, a Notary Public in and for said County and State, personally appeared Katherine Gazunis, the Executive Director of Housing Authority of City of Bloomington, Indiana, who acknowledged execution of the foregoing Covenant as such officer acting for and on behalf of Housing Authority of City of Bloomington, Indiana

Witness my hand and Notarial Seal this 18 day of December, 2024.

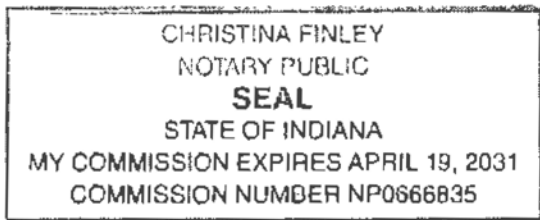
Lisa Hasler  
(signature)

Lisa Hasler  
(printed name) Notary Public

My Commission Expires: Sept 25, 2031 County of Residence: GREENE



City of Bloomington Redevelopment Commission



By: [Signature]  
(Signature)

Its: DEBORAH MYERSON, PRESIDENT  
(Printed Name and Title)

STATE OF Indiana )  
 ) SS:  
COUNTY OF Monroe )

Before me, a Notary Public in and for said County and State, personally appeared DEBORAH MYERSON, the PRESIDENT of City of Bloomington Redevelopment Commission, who acknowledged execution of the foregoing Covenant as such officer acting for and on behalf of City of Bloomington Redevelopment Commission.

Witness my hand and Notarial Seal this 16<sup>th</sup> day of December, 2024.

Christina Finley  
(signature)

Christina Finley  
(printed name) Notary Public

My Commission Expires: 4-19-31 County of Residence: Monroe

This instrument prepared by and when recorded return to: Katie Marschke, Ice Miller I.P., One American Square, Suite 2900, Indianapolis, IN 46282.

I affirm, under the penalties for perjury, that I have taken reasonable care to redact each Social Security number in this document, unless required by law. Katie Marschke.



**EXHIBIT A**

Legal Description

LOT 19 IN THE HOPEWELL WEST SUBDIVISION PER PLAT THEREOF RECORDED ON OCTOBER 14, 2024 WITH THE MONROE COUNTY RECORDER AS INSTRUMENT NO. 2024010984.



## Board of Public Works Staff Report

---

**Project/Event:** Request of acceptance of the Public Improvement Bond estimate for Subdivision of Seminary Lot 102 1225 E. Maxwell St.

**Petitioner/Representative:** Robert Lee

**Staff Representative:** Maria McCormick

**Date:** May 6, 2025

---

### Report:

Robert Lee is requesting approval of the Public Improvement Bond estimate for the Subdivision of Seminary Lot 102 1225 E. Maxwell Ln. This property was recently subdivided into two lots. This bond covers the costs for all public improvements for this lot subdivision – sidewalks, a drive cut and street trees. This bond estimate has been reviewed and approved by Engineering Department staff at a value of \$36,100.00

# 1225 E MAXWELL SIDEWALK

4/15/2024 Rev 12/23/2024

Quantity    Unit            Unit Price    Total Price

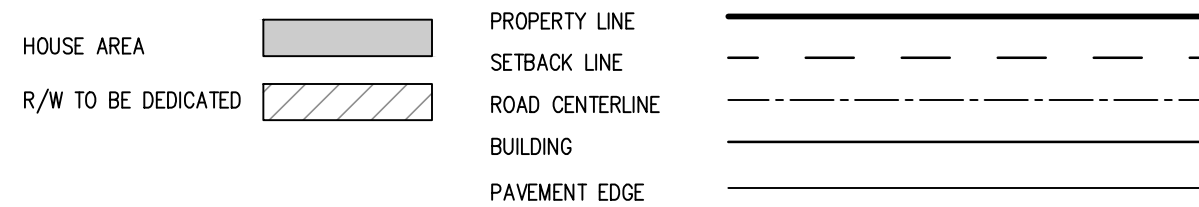
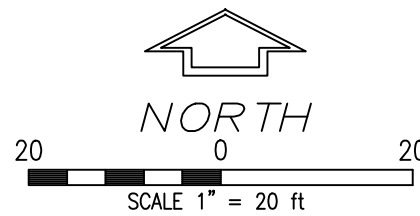
DEMOLISH EXISTING WALK, CR STONE, MULCH SEED DISTURBED AREAS	80.5	SYS	\$38.00	\$3,059.00
4.5' WIDE CONCRETE SIDEWALK (4")	67.5	SYS	\$101.00	\$6,817.50
3.5' WIDE CONCRETE SIDEWALK (4")	3.8	SYS	\$125.00	\$475.00
CONCRETE SIDEWALK COMPACTED AGGREGATE SIZE NO. 53 BASE (4")	65	TON	\$170.00	\$11,050.00
4.5' WIDE INDOT ACCESSIBLE CURB RAMP (WITH DETECTABLE WARNINGS)	1	EA	\$923.00	\$923.00
LANDSCAPING - STREET TREE PLANTING	7	EA	\$500.00	\$3,500.00
DRIVEWAY APRON (REINFORCED CONCRETE)	32	SYS	\$192	\$6,151.68
			<u>SUB-TOTAL=</u>	<u>\$28,917.18</u>
			25% CONTINGENCY=	\$7,229.30
			TOTAL=	\$36,146.48
			ESTIMATED COSTS=	\$36,100.00



RECORDER  
STAMP

# ESMAIL

A SUBDIVISION OF A PART OF SEMINARY LOT 102  
BLOOMINGTON, INDIANA  
SECONDARY PLAT



## CERTIFICATE OF APPROVAL OF PLAN COMMISSION

UNDER THE AUTHORITY OF INDIANA CODE 36-7-4 700 SERIES, ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF INDIANA AND ORDINANCE ADOPTED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, INDIANA, THIS PLAT WAS GIVEN APPROVAL BY THE CITY OF BLOOMINGTON AS FOLLOWS:

"Pursuant to Bloomington Municipal Code 20.06.060(C)(3)(i)(1), approval authority was delegated to the Planning and Transportation Department by the Plan Commission at its hearing on March 6, 2023.

"The Planning and Transportation Department approved this plat on:

### OWNER CERTIFICATION:

THE UNDERSIGNED, ROBERT C. LEE AND MARIAM EHTESHAMI, BEING THE OWNER(S) OF THE ABOVE DESCRIBED REAL ESTATE, DOES HEREBY LAYOFF, PLAT AND SUBDIVIDE THE SAME INTO LOTS AND STREETS IN ACCORDANCE WITH THIS PLAT. THIS WITHIN PLAT SHALL BE KNOWN AND DESIGNATED AS ESMail SUBDIVISION,

ALL ADDITIONAL ROAD RIGHT-OF-WAYS SHOWN AND NOT PREVIOUSLY DEDICATED ARE HEREBY DEDICATED TO THE PUBLIC.

IN WITNESS WHEREOF, ROBERT C. LEE AND MARIAM EHTESHAMI, HAS HEREUNTO EXECUTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

BY: \_\_\_\_\_  
NAME: ROBERT C. LEE

BY: \_\_\_\_\_  
NAME: MARIAM EHTESHAMI

### NOTARY CERTIFICATION:

BEFORE ME, A NOTARY PUBLIC IN AND FOR THE STATE OF INDIANA AND MONROE COUNTY, PRESONALLY APPEARED ROBERT C. LEE AND MARIAM EHTESHAMI, BEING THE OWNER OF THE DESCRIBED REAL ESTATE AND WHO ACKNOWLEDGED THE EXECUTION OF THE FOREGOING PLAT FOR THE REAL ESTATE KNOWN AS ESMail SUBDIVISION, AS THEIR VOLUNTARY ACT AND DEED FOR THE USES AND PURPOSES THEREIN EXPRESSED.

WITNESS MY HAND AND NOTARIAL SEAL

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

NOTARY PUBLIC (SIGNATURE)

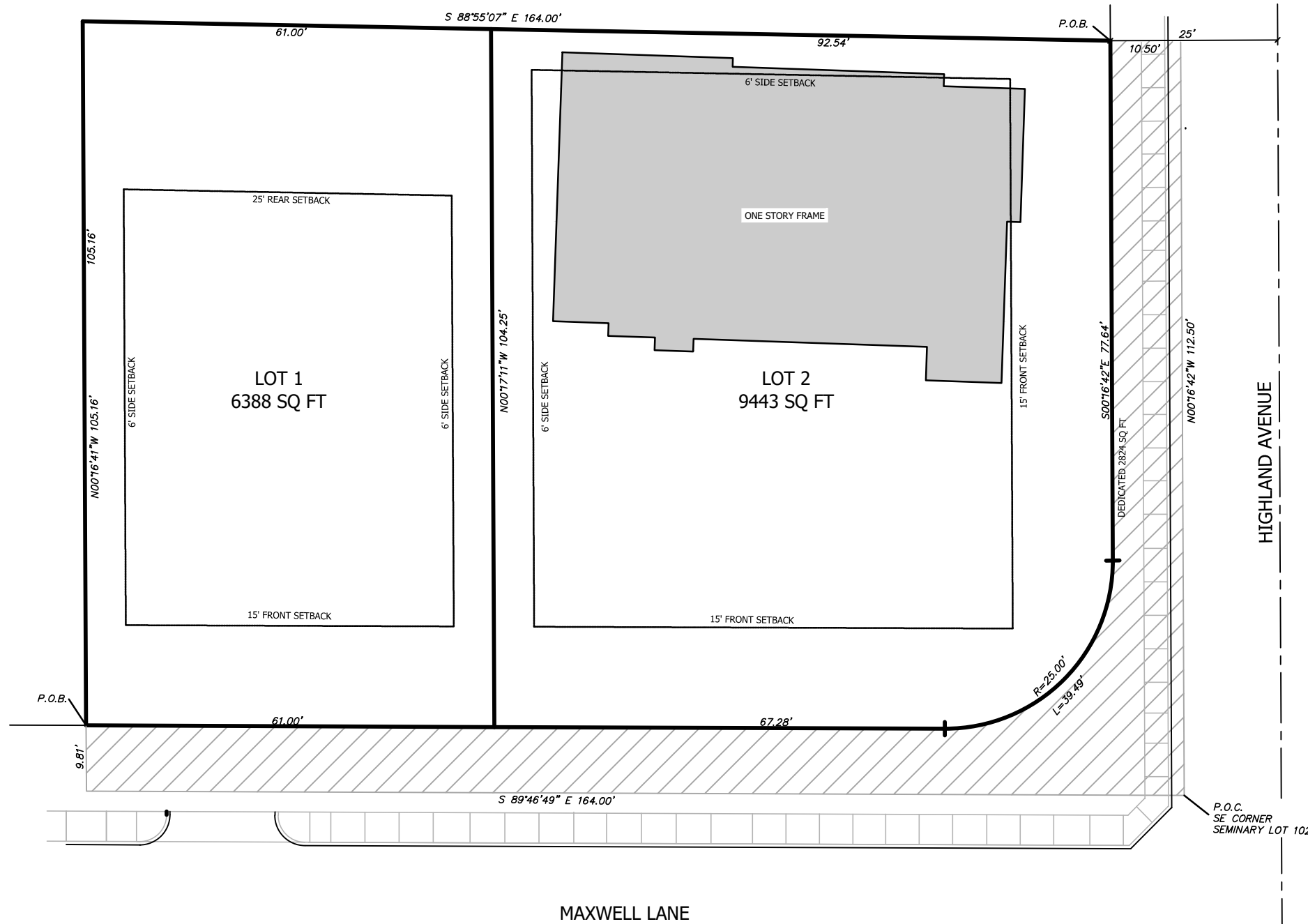
NOTARY PUBLIC (PRINTED NAME)

COUNTY OF \_\_\_\_\_  
RESIDENCE: \_\_\_\_\_

MY COMMISSION  
EXPIRES: \_\_\_\_\_

### DESCRIPTION: DEDICATED R/W

A part of Seminary Lot 102 in the City of Bloomington, Indiana as shown on the plat of survey by C.D. Graham, PS 9500014, dated ??, 2022 as job number 5022071 for Bynum Fanyo & Associates, more particularly described as follows: Beginning at the southeast corner of said Lot 102, also being the intersection of the West right of way of Highland Avenue and the North right of way of Maxwell Lane; thence North 89 degrees 46 minutes 49 seconds West 164.00 feet along the said North right of way and south line of said Lot 102 to the southwest corner of a tract of land described in Deed Record 412, Page 512 in the Office of the Recorder of Monroe County, Indiana; thence along the West line of said tract North 00 degrees 16 minutes 41 seconds West 9.81 feet to the point of beginning; thence continuing along said West line North 00 degrees 16 minutes 41 seconds West 105.16 feet to the northwest corner of said tract; thence South 88 degrees 55 minutes 07 seconds East 61.00 feet along the North line of said tract; thence South 00 degrees 17 minutes 11 seconds East parallel with said West line 104.25 feet; thence North 89 degrees 46 minutes 49 seconds West 61.00 feet to the point of beginning. Containing 2824 square feet (0.065 acres), more or less.



DESCRIPTION: (Source of Title: Instrument 311128, Deed Record 412, Page 452)

The South half of the following described real estate in Monroe County, Indiana, to-wit: A part of Seminary Lot One Hundred Two (102) in the City of Bloomington, Indiana, bounded and described as follows: Beginning at the Southeast corner of said Seminary Lot 102 and running thence North along the East line of said Seminary Lot (which is the West line of Highland Avenue), 225 feet to the South line of Wylie Street in the City of Bloomington; thence West along the south line of said Wylie Street 164 feet, more or less; thence South 225 feet to the South line of said Seminary Lot (which is the North line of Maxwell Lane); thence East along said South line of said Seminary Lot 164 feet, more or less, to the place of beginning.

### DESCRIPTION: LOT 1

A part of Seminary Lot 102 in the City of Bloomington, Indiana as shown on the plat of survey by C.D. Graham, PS 9500014, dated November 10, 2022 as job number 5022071 for Bynum Fanyo & Associates, more particularly described as follows: Commencing at the southeast corner of said Lot 102, also being the intersection of the West right of way of Highland Avenue and the North right of way of Maxwell Lane; thence North 89 degrees 46 minutes 49 seconds West 164.00 feet along the said North right of way and south line of said Lot 102 to the southwest corner of a tract of land described in Deed Record 412, Page 452 in the Office of the Recorder of Monroe County, Indiana; thence along the West line of said tract North 00 degrees 16 minutes 41 seconds West 9.81 feet to the point of beginning; thence continuing along said West line North 00 degrees 16 minutes 41 seconds West 105.16 feet to the northwest corner of said tract; thence South 88 degrees 55 minutes 07 seconds East 61.00 feet along the North line of said tract; thence South 00 degrees 17 minutes 11 seconds East parallel with said West line 104.25 feet; thence North 89 degrees 46 minutes 49 seconds West 61.00 feet to the point of beginning. Containing 6388 square feet (0.147 acres), more or less.

### DESCRIPTION: LOT 2

A part of Seminary Lot 102 in the City of Bloomington, Indiana as shown on the plat of survey by C.D. Graham, PS 9500014, dated November 10, 2022 as Job Number 5022071 for Bynum Fanyo & Associates, more particularly described as follows: Commencing at the southeast corner of said Lot 102, also being the intersection of the West right of way of Highland Avenue and the North right of way of Maxwell Lane; thence North 00 degrees 16 minutes 42 seconds West 112.50 feet along said West right of way to the Northeast corner of a tract of land described in Deed Record 412, Page 452 in the Office of the Recorder of Monroe County, Indiana; thence North 88 degrees 55 minutes 07 seconds West 10.50 feet along the North line of said tract to the point of beginning; thence South 00 degrees 16 minutes 42 seconds East parallel to said West right of way 77.64 feet to a curve concave Northwest with a Radius of 25.00 feet for a distance of 39.49 feet; thence North 89 degrees 46 minutes 49 seconds West 67.28 feet; thence North 00 degrees 17 minutes 11 seconds East parallel with said West line 104.25 feet to the North line of said tract; thence North 88 degrees 55 minutes 07 seconds East 92.54 feet to the point of beginning. Containing 9443 square feet (0.217 acres), more or less.

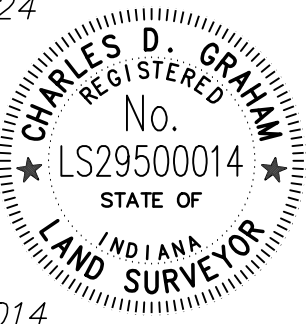
TWO LOT SUBDIVISION OF PARCEL #53-08-04-100-071.000-009  
PART OF SEMINARY LOT 102  
1225 E MAXWELL LN  
OWNER: ROBERT C. LEE & MARIAM EHTESHAMI

Date: 08/12/2024

DATED THIS 12 DAY OF AUGUST, 2024

*C.D. Graham*

C. D. GRAHAM  
REGISTERED LAND SURVEYOR 29500014  
STATE OF INDIANA



I, C. D. GRAHAM, AFFIRM, UNDER THE PENALTIES FOR PERJURY, THAT I HAVE TAKEN REASONABLE CARE TO REDACT EACH SOCIAL SECURITY NUMBER IN THIS DOCUMENT, UNLESS REQUIRED BY LAW.

SHEET 1 OF 1

**BFA**  
BYNUM FANYO & ASSOCIATES, INC.  
528 North Walnut Street  
Bloomington, Indiana 47404  
Phone (812)332-8030 Fax (812)339-2990

Project No: 5022071



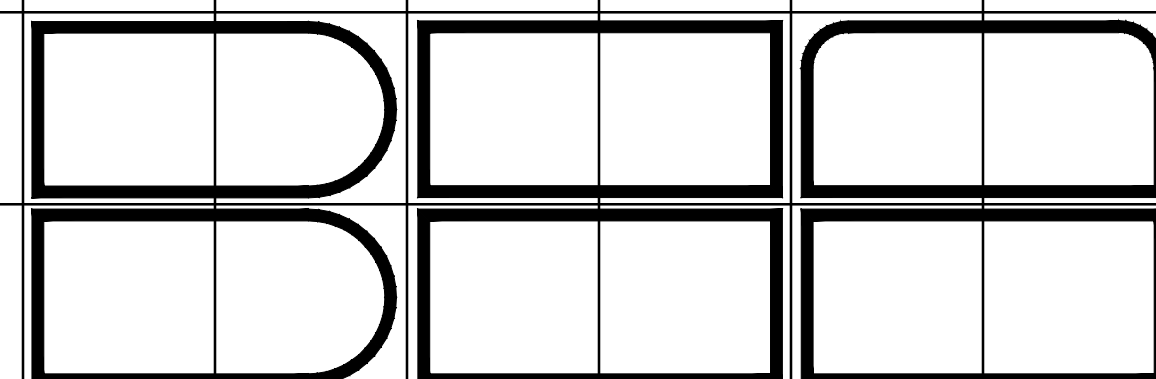
# PROPOSED: SIDEWALK REHABILITATION

PART OF SEMINARY LOT 102 MONROE  
COUNTY, INDIANA

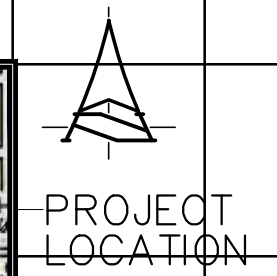
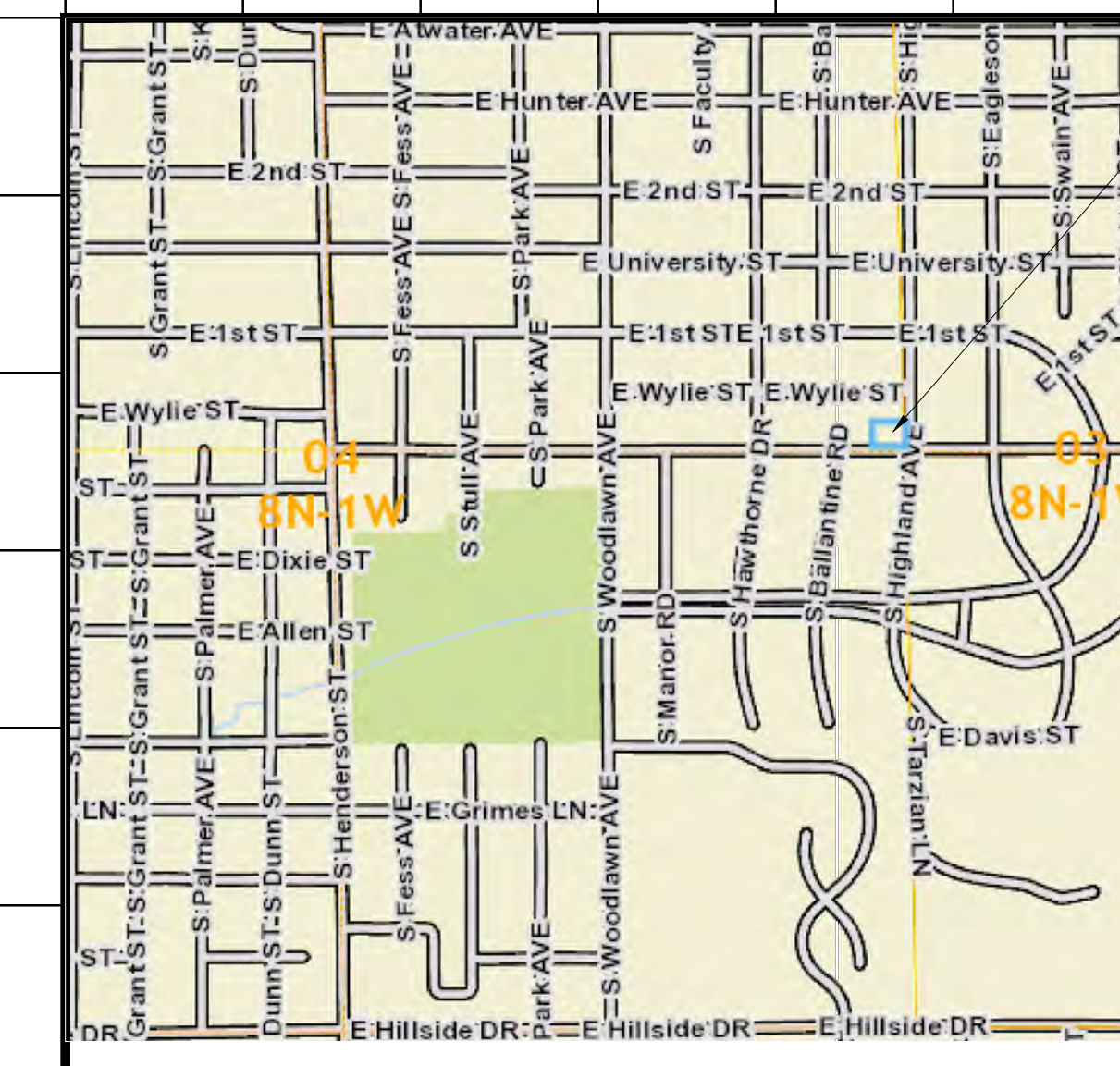
1225 1/2 E Maxwell LN  
BLOOMINGTON, IN. 47401

**UTILITY CONTACT INFORMATION**

<b>GAS</b> CENTERPOINT ENERGY P.O. BOX 4583 HOUSTON, TX 77210-4583	<b>SEWER AND WATER</b> CITY OF BLOOMINGTON UTILITIES 600 E MILLER DR. BLOOMINGTON, IN 47402 NANCY AXSOM (812)349-3689	<b>ELECTRIC</b> DUKE ENERGY 1619 W. DEFFENBAUGH ROAD KOKOMO, INDIANA 46902 JIM SHIELDS (317)375-2071
<b>TELEPHONE</b> AT&T P.O. BOX 56 BLOOMINGTON, IN 47402 BRENT McCABE (812)334-4521	<b>CABLE TELEVISION</b> COMCAST 2450 SOUTH HENDERSON STREET BLOOMINGTON, IN 47404 SCOTT TEMPLETON (812)355-7822	<b>UNDERGROUND UTILITY LOCATION</b> INDIANA UNDERGROUND PLANT PROTECTION 1-(800)382-5544



**BYNUM FANYO & ASSOCIATES, INC.**  
528 North Walnut Street  
Bloomington, Indiana 47404 (812) 332-8030



VICINITY/LOCATION MAP  
NOT TO SCALE

SHEET INDEX	
SHEET NO.	SHEET NO.
C101	EXISTING SITE PLAN
C201	DEMOLITION PLAN
C301	PROPOSED SITE PLAN
C401	PROPOSED SITE PLAN DETAIL
C501	LANDSCAPE PLAN
C601	SITE DETAILS

**DIAL '811' BEFORE YOU DIG**  
PER INDIANA STATE LAW IC8-1-26.  
IT IS AGAINST THE LAW TO EXCAVATE WITHOUT NOTIFYING THE UNDERGROUND LOCATION SERVICE TWO (2) WORKING DAYS BEFORE COMMENCING WORK.

architecture  
civil engineering  
planning

OWNER/DEVELOPER:  
ROBERT C. LEE & MARIAM EHTESHAMI  
1225 E MAXWELL LN  
BLOOMINGTON IN 47401

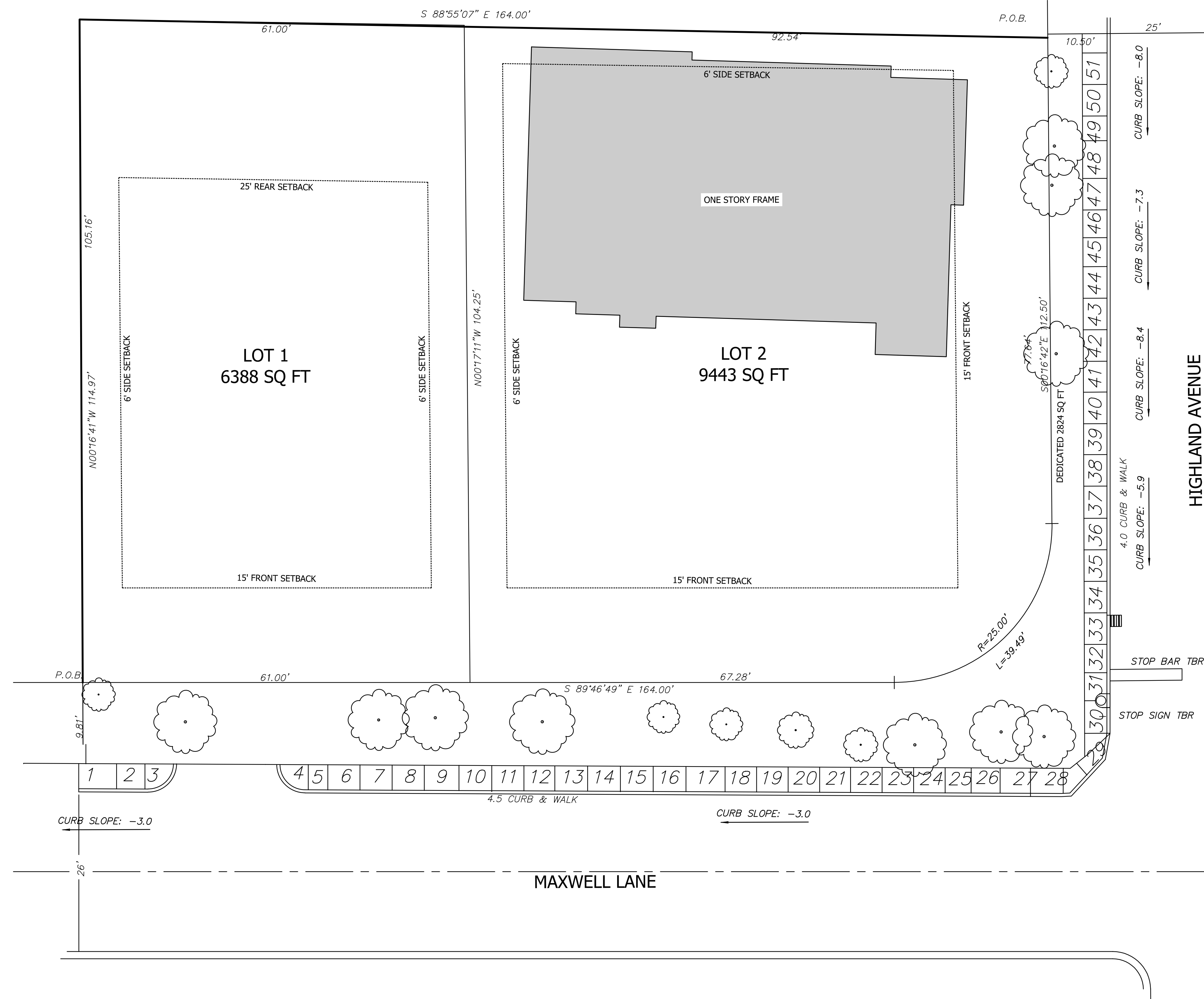
THE CURRENT EDITION OF THE INDIANA DEPARTMENT OF TRANSPORTATION, MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES & CITY OF BLOOMINGTON UTILITIES STANDARD SPECIFICATIONS IS TO BE USED WITH THESE PLANS



Certified By:  
*C.D. Graham* 01/27/2025  
C.D. GRAHAM  
IND. PS 9500014

Revisions  
02/03/2025 - PAGINATION CORRECTIONS - SCALE FACTOR C301 CORRECTION  
MAXWELL & HIGHLAND SIDEWALK  
PROJECT NO. 5023070





No.	WIDTH	CROSS SLOPE
1	6.0	1.2
2	4.6	0.7
3	5.0	1.0
4	5.2	4.5
5	5.1	3.5
6	5.1	3.7
7	5.2	3.0
8	5.1	3.3
9	5.2	4.9
10	5.1	3.7
11	5.1	3.7
12	5.2	3.0
13	4.9	3.8
14	5.2	4.2
15	5.2	3.3
16	5.2	2.3
17	6.2	2.8
18	5.0	1.4
19	5.0	1.2
20	5.0	2.8
21	4.9	2.3
22	5.0	2.3
23	5.0	2.1
24	5.1	1.7
25	5.0	2.4
26	5.0	2.8
27	5.4	4.4
28	5.0	5.2
29	INTERSECTION	SEE DETAIL
30	5.0	0.3
31	4.5	1.6
32	4.6	0.2
33	5.0	1.0
34	5.0	1.0
35	5.0	1.2
36	5.0	2.1
37	5.1	1.0
38	5.0	1.0
39	4.9	1.0
40	5.0	1.6
41	4.9	1.4
42	5.0	1.6
43	5.0	1.6
44	5.0	1.7
45	4.6	1.4
46	4.4	2.1
47	5.0	3.5
48	5.0	4.4
49	4.9	1.0
50	5.0	1.2
51	5.0	1.2

\* SLOPES NEGATIVE (DOWN) FROM BACK OF WALK TO STREET

revisions:  
11/19/2024  
02/03/2025  
04/03/2025

ARCHITECTURE  
CIVIL ENGINEERING  
PLANNING

BYNUM FANYO & ASSOCIATES, INC.

528 north walnut street  
(812) 332-8030

bloomington, Indiana  
(812) 339-2890 (Fax)

Professional Engineer Seal: No. LS29500014, State of Indiana, Land Surveyor

certified by: [Signature]

PROPOSED  
SIDEWALK REHABILITATION - MAXWELL  
& HIGHLAND

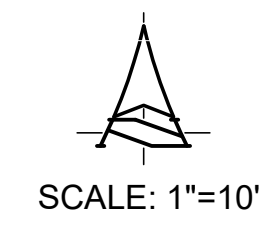
1225 E MAXWELL LN  
BLOOMINGTON, IN 47401

title: EXISTING SITE PLAN

NOTE TO CONTRACTOR

CONTRACTOR SHALL VERIFY ALL UTILITY LOCATIONS & DEPTHS AND NOTIFY ENGINEER OF ANY INACCURACIES IN LOCATION OR ELEVATION OR ANY CONFLICTS PRIOR TO & AFTER ANY EXCAVATION. NO PAYMENT SHALL BE MADE TO CONTRACTOR FOR UTILITY DESTRUCTION OR UNDERGROUND CHANGES REQUIRED DUE TO CONFLICTING ELEVATIONS.

designed by: CDG  
drawn by: CDG  
checked by:  
sheet no: C101  
project no.: 5023070





revisions:  
 11/19/2024  
 02/03/2025  
 04/03/2025

ARCHITECTURE  
 CIVIL ENGINEERING  
 PLANNING

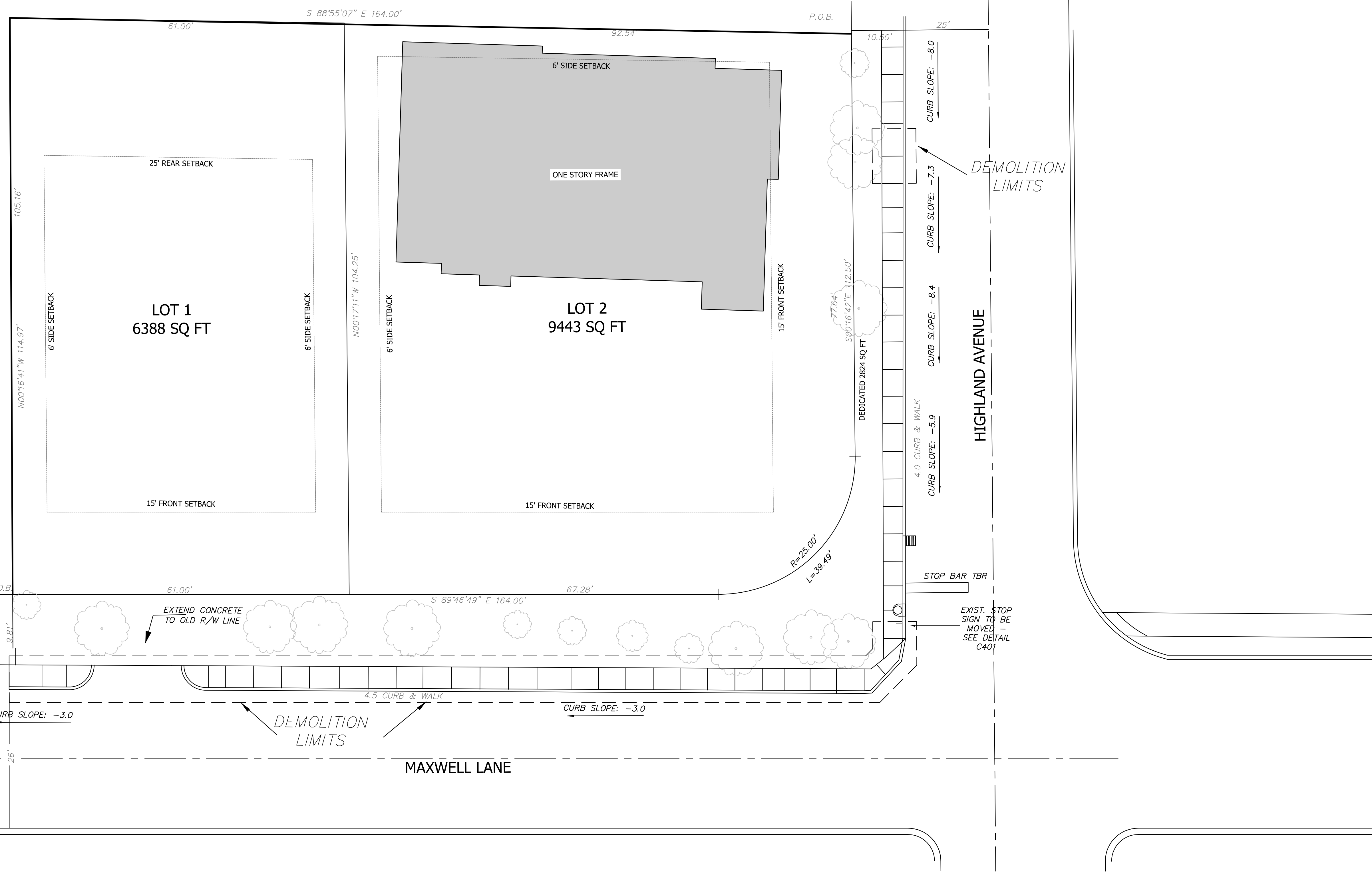
**BBB**  
 BYNUM FANYO & ASSOCIATES, INC.  
 528 north walnut street  
 (812) 332-8030



**PROPOSED  
 SIDEWALK REHABILITATION - MAXWELL  
 & HIGHLAND**  
 1225 E MAXWELL LN  
 BLOOMINGTON, IN 47401

title: DEMOLITION PLAN

designed by: CDG  
 drawn by: CDG  
 checked by:  
 sheet no: C201  
 project no.: 5023070



**DEMOLITION NOTES**

REMOVE EXISTING SIDEWALK WITHIN LIMITS SHOWN. EXISTING CURB TO REMAIN.

REMOVE EXISTING STOP BAR. TO BE REPLACED. SEE SHEET C501

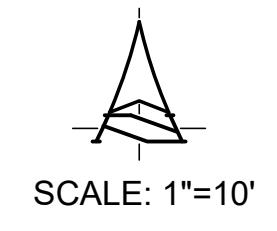
REMOVE EXISTING STOP SIGN. TO BE REPLACED. SEE SHEET C501

**NOTE TO CONTRACTOR:**

CONTRACTOR SHALL OBTAIN A CITY OF BLOOMINGTON RIGHT-OF-WAY ACTIVITY PERMIT PRIOR TO BEGINNING ANY WORK LOCATED WITHIN THE CITY OF BLOOMINGTON RIGHT-OF-WAY.

**NOTE TO CONTRACTOR**

CONTRACTOR SHALL VERIFY ALL UTILITY LOCATIONS & DEPTHS AND NOTIFY ENGINEER OF ANY INACCURACIES IN LOCATION OR ELEVATION OR ANY CONFLICTS PRIOR TO & AFTER ANY EXCAVATION. NO PAYMENT SHALL BE MADE TO CONTRACTOR FOR UTILITY DESTRUCTION OR UNDERGROUND CHANGES REQUIRED DUE TO CONFLICTING ELEVATIONS.



SCALE: 1"=10'

revisions:  
 11/19/2024  
 02/03/2025  
 04/03/2025

ARCHITECTURE  
 CIVIL ENGINEERING  
 PLANNING

**BBB**  
 BYNUM FANYO & ASSOCIATES, INC.

528 north walnut street  
 (812) 332-8030

bloomington, indiana  
 (812) 339-2990 (Fax)

CHARLES D. ...  
 No. LS29500014  
 STATE OF INDIANA  
 LAND SURVEYOR

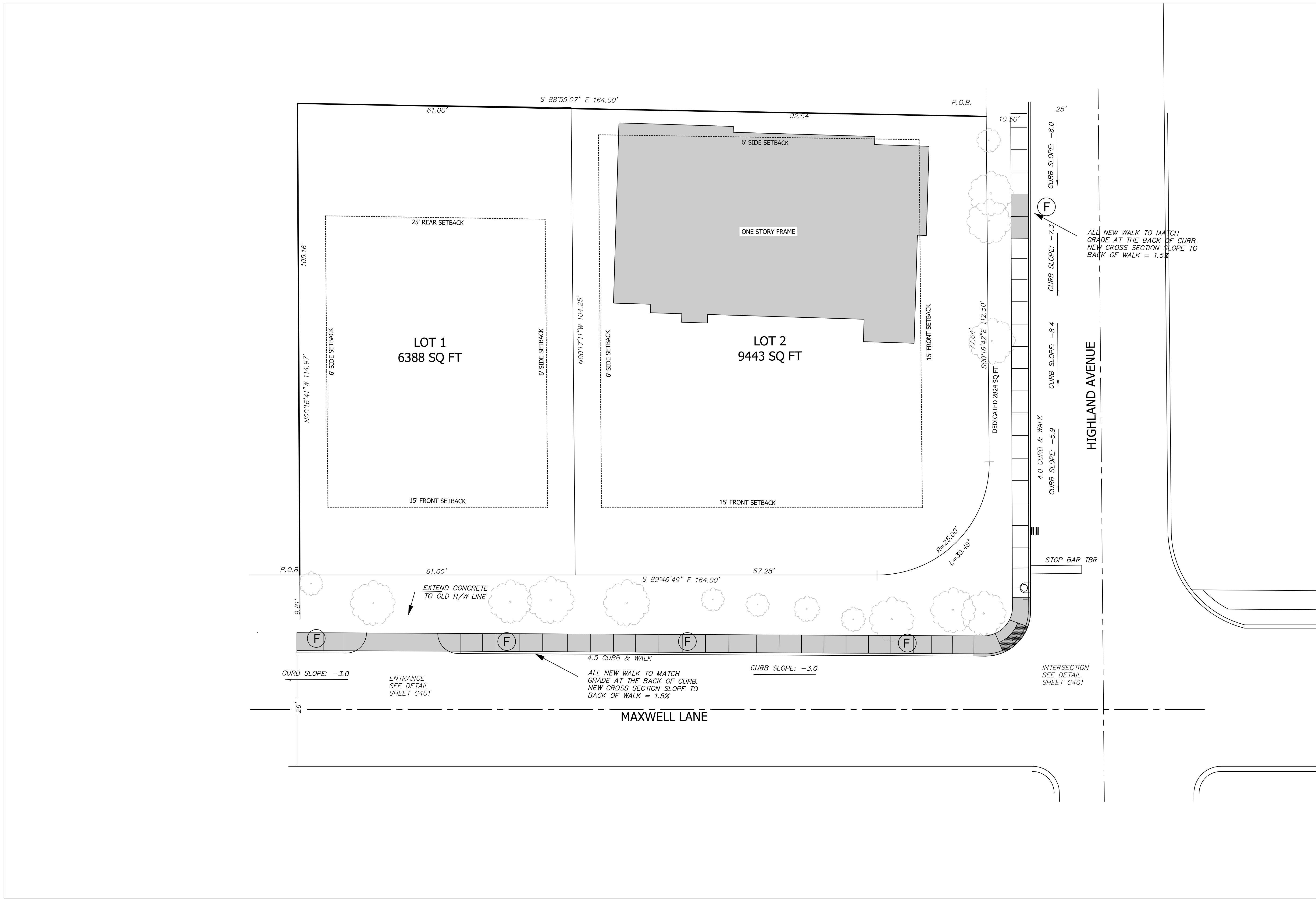
*C.D. ...*  
 certified by:

**PROPOSED  
 SIDEWALK REHABILITATION - MAXWELL  
 & HIGHLAND**

1225 E MAXWELL LN  
 BLOOMINGTON, IN 47401

title: PROPOSED SITE PLAN

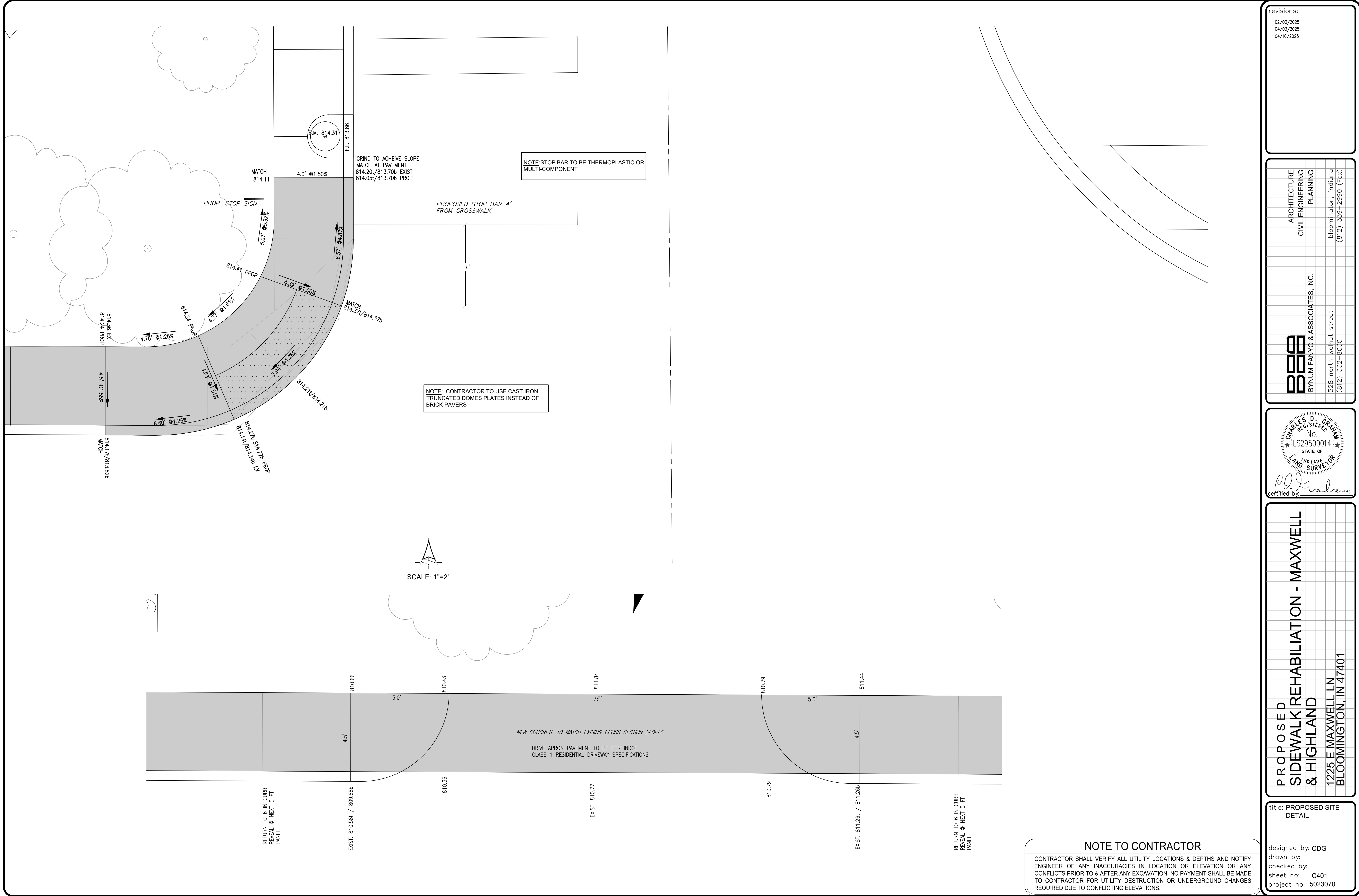
designed by: CDG  
 drawn by: CDG  
 checked by:  
 sheet no: C301  
 project no.: 5023070



**NOTE TO CONTRACTOR**

CONTRACTOR SHALL VERIFY ALL UTILITY LOCATIONS & DEPTHS AND NOTIFY ENGINEER OF ANY INACCURACIES IN LOCATION OR ELEVATION OR ANY CONFLICTS PRIOR TO & AFTER ANY EXCAVATION. NO PAYMENT SHALL BE MADE TO CONTRACTOR FOR UTILITY DESTRUCTION OR UNDERGROUND CHANGES REQUIRED DUE TO CONFLICTING ELEVATIONS.

SCALE: 1"=10'



revisions:  
 02/03/2025  
 04/03/2025  
 04/16/2025

**BBB**  
 ARCHITECTURE  
 CIVIL ENGINEERING  
 PLANNING  
 BYNUM FANYO & ASSOCIATES, INC.  
 52B north walnut street  
 (812) 332-8030  
 bloomington, indiana  
 (812) 359-2990 (Fax)

CHARLES D. GRIFFIN  
 REGISTERED  
 No. LS29500014  
 STATE OF INDIANA  
 LAND SURVEYOR  
 Certified by: *[Signature]*

**PROPOSED  
 SIDEWALK REHABILITATION - MAXWELL  
 & HIGHLAND**  
 1225 E MAXWELL LN  
 BLOOMINGTON, IN 47401

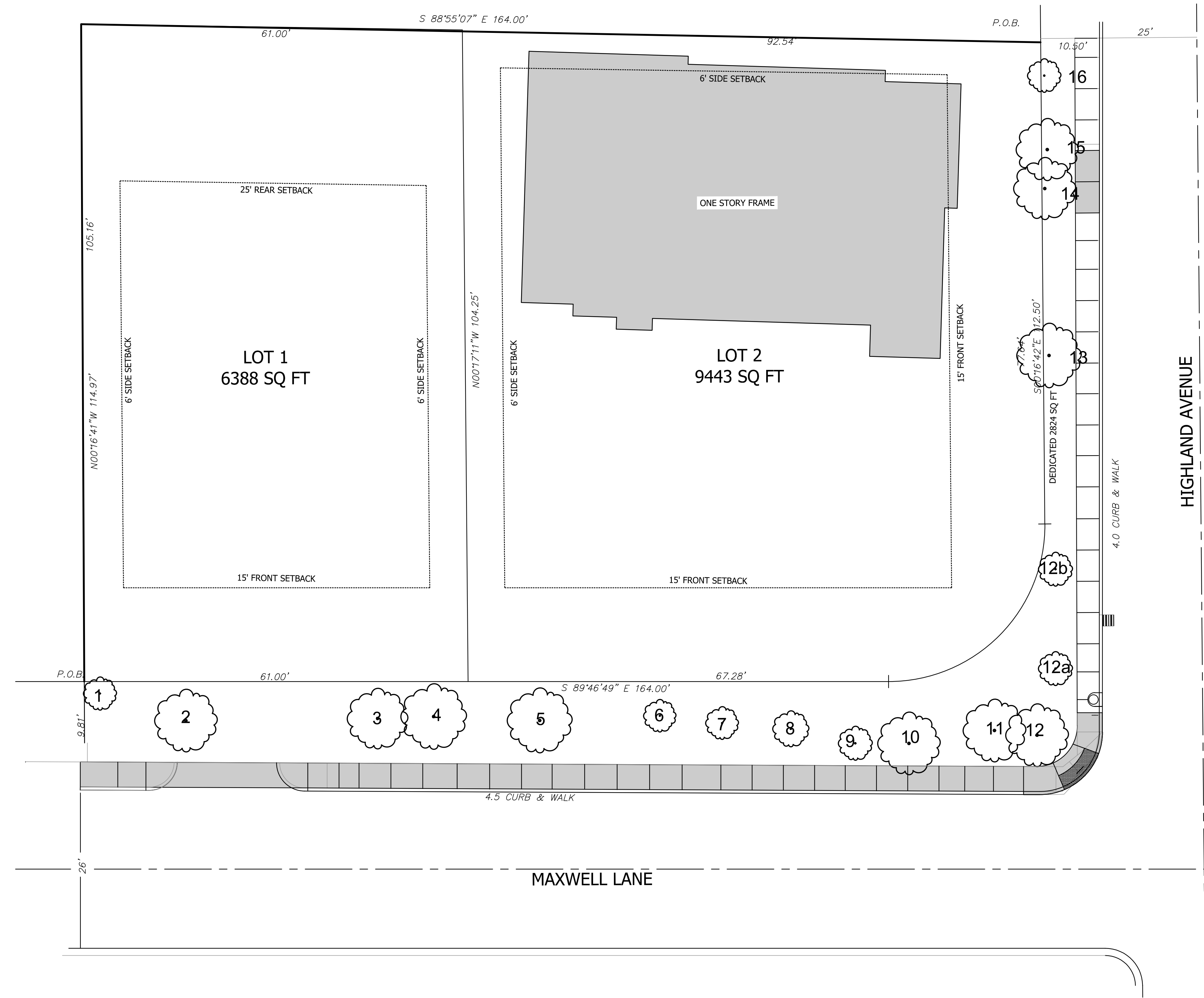
title: PROPOSED SITE  
 DETAIL

**NOTE TO CONTRACTOR**  
 CONTRACTOR SHALL VERIFY ALL UTILITY LOCATIONS & DEPTHS AND NOTIFY ENGINEER OF ANY INACCURACIES IN LOCATION OR ELEVATION OR ANY CONFLICTS PRIOR TO & AFTER ANY EXCAVATION. NO PAYMENT SHALL BE MADE TO CONTRACTOR FOR UTILITY DESTRUCTION OR UNDERGROUND CHANGES REQUIRED DUE TO CONFLICTING ELEVATIONS.

designed by: CDG  
 drawn by:  
 checked by:  
 sheet no.: C401  
 project no.: 5023070



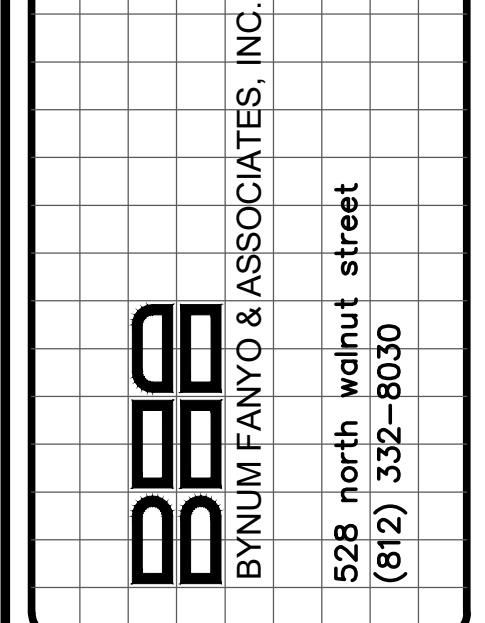
revisions:  
 11/19/2024  
 02/03/2025  
 04/03/2025  
 04/16/2025



No.	Common Name	Botanical Name
1	Red Maple	<i>Acer rubrum</i>
2	American Beech	<i>Fagus grandifolia</i>
3	Thornless Honey Locust	<i>Gleditsia triacanthos</i>
4	American Elm	<i>Ulmus Americana</i>
5	Sycamore	<i>Platanus occidentalis</i>
6	Persimmon	<i>Diospyros virginiana</i>
7	Apple*	<i>Malus domestica</i>
8	Bartlett Pear*	<i>Pyrus communis</i>
9	Eastern Redbud	<i>Cercis canadensis</i>
10	White Oak	<i>Quercus alba</i>
11	Red Maple	<i>Acer rubrum</i>
12	White Oak	<i>Quercus alba</i>
12a	Sugar Maple	<i>Acer saccharum</i>
12b	Red Oak	<i>Quercus rubra</i>
13	Red Maple	<i>Acer rubrum</i>
14	Red Maple	<i>Acer rubrum</i>
15	White Pine	<i>Pinus strobus</i>
16	Apricot*	<i>Prunus armeniaca</i>

\* Not on Table 04-14 or 04-15 Unified Development Ordinance

ARCHITECTURE  
 CIVIL ENGINEERING  
 PLANNING  
 BYNUM FANYO & ASSOCIATES, INC.  
 528 north walnut street  
 (812) 332-8030  
 Bloomington, Indiana  
 (812) 339-2990 (Fax)



certified by: *Charles D. Galt*

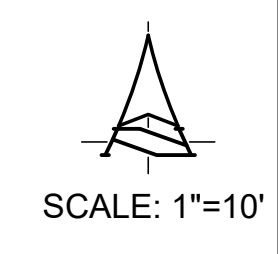
**PROPOSED  
 SIDEWALK REHABILITATION - MAXWELL  
 & HIGHLAND**  
 1225 E MAXWELL LN  
 BLOOMINGTON, IN 47401

title: PROPOSED  
 LANDSCAPE PLAN

designed by: CDG  
 drawn by: CDG  
 checked by:  
 sheet no: C501  
 project no.: 5023070

**NOTE TO CONTRACTOR**

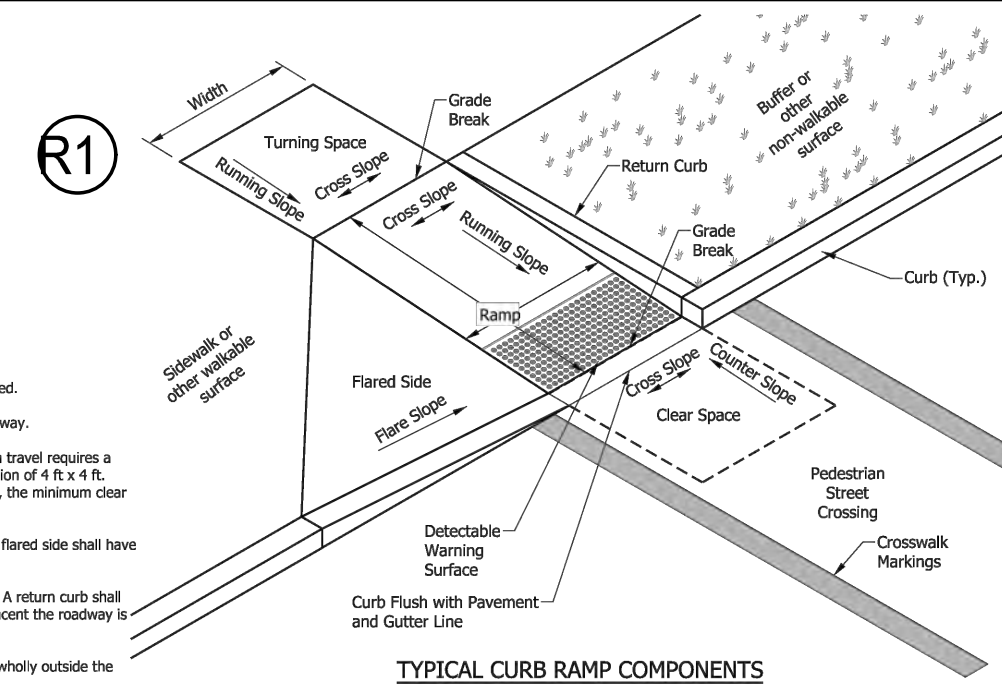
CONTRACTOR SHALL VERIFY ALL UTILITY LOCATIONS & DEPTHS AND NOTIFY ENGINEER OF ANY INACCURACIES IN LOCATION OR ELEVATION OR ANY CONFLICTS PRIOR TO & AFTER ANY EXCAVATION. NO PAYMENT SHALL BE MADE TO CONTRACTOR FOR UTILITY DESTRUCTION OR UNDERGROUND CHANGES REQUIRED DUE TO CONFLICTING ELEVATIONS.



SHEET NO.	INDEX	SUBJECT
1	1	Curb Ramp Drawing Index and General Notes
2	2	Perpendicular Curb Ramp Typical Placement
3	3	Perpendicular Curb Ramp Component Details
4	4	One-Way Directional Perpendicular Curb Ramp Typical Placement
5	5	One-Way Directional Perpendicular Curb Ramp Component Details
6	6	Parallel Curb Ramps Typical Placement
7	7	Parallel Curb Ramp Component Details
8	8	Blended Transition Curb Ramp, Depressed Curb Ramp and Diagonal Curb Ramp Typical Placement
9	9	Blended Transition Curb Ramp Component Details
10	10	Blended Transition Curb Ramp Component Details
11	11	Median Curb Through and Over Perpendicular Curb Ramp Typical Placement
12-13	12-13	Detectable Warning Surface Placement and Configuration
14	14	Detectable Warning Surface Details

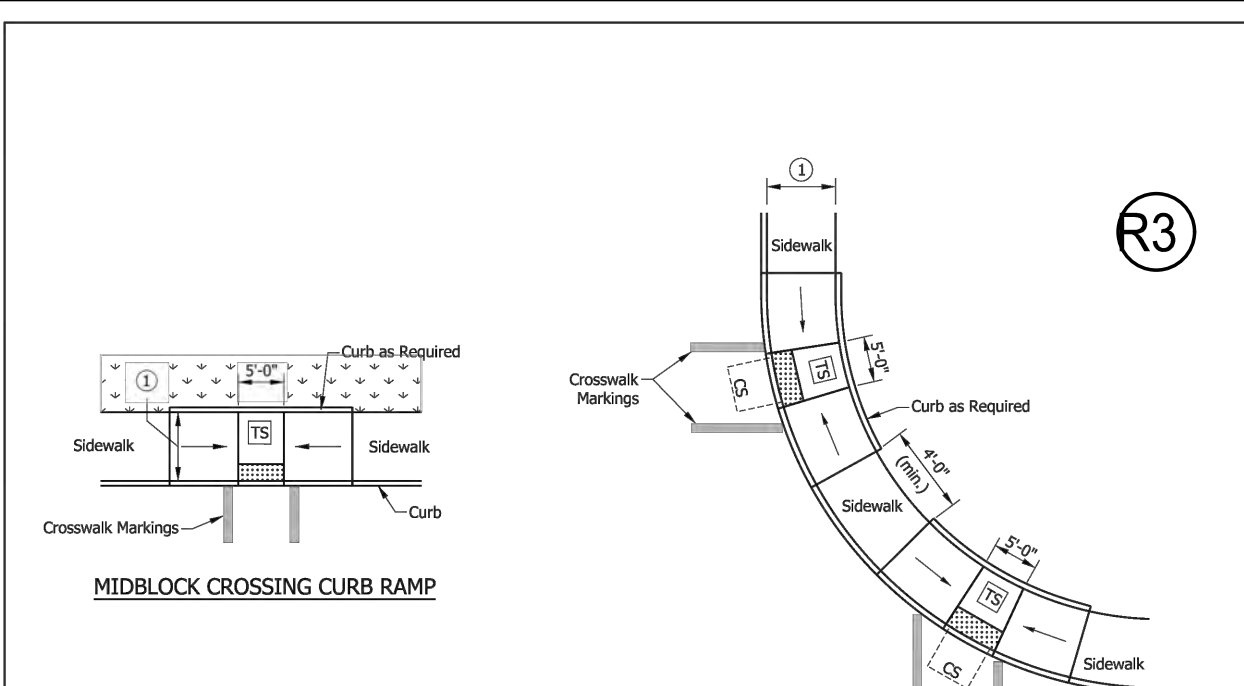
**GENERAL NOTES:**

- All slopes are steeper than that relative to the sidewalk or roadway grade. Slopes at least 0.50% less than the maximum are preferred.
- Ramp or Blended Transition. A ramp or blended transition shall be used to raise the sidewalk to the street or highway.
- Turning Space. A turning space shall be provided at the top of a perpendicular ramp, bottom of a parallel ramp, or where the pedestrian travel requires a change in direction. A common turning space may be shared by adjacent ramps. The turning space shall have a minimum clear dimension of 4 ft x 4 ft. Where the turning space is controlled at the back of the sidewalk by a curb, retaining wall, building, or feature over 2 inches in height, the minimum clear dimension shall be 4 ft x 3 ft, with the 3 ft dimension in the direction of the ramp running slope.
- Flared Side. A flared side shall be used adjacent to a walkable surface. A flared side may be used adjacent to a non-walkable surface. A flared side shall have a maximum slope of 10.00% measured parallel to the back of the curb.
- Return Curb. A return curb shall be placed perpendicular to the roadway curb. A return curb may be used adjacent to a non-walkable surface. A return curb shall not be used adjacent to a walkable surface. The return curb may be omitted where the non-walkable surface is flared and the curb adjacent to the roadway is tapered to meet the flush curb at the bottom of the ramp.
- Clear Space. A clear space shall be provided beyond the bottom grade break of a curb ramp wholly contained within the crosswalk and wholly outside the parallel vehicular travel path. The clear space shall have a minimum clear dimension of 4 ft x 4 ft.
- Detectable Warning Surface. A detectable warning surface shall consist of truncated domes and be placed at each street, highway, or railroad crossing. The detectable warning surface shall extend a minimum of 2 ft in the direction of pedestrian travel and be placed the entire width of a ramp, blended transition, or turning space.
- Running Slope. The running slope of a ramp, blended transition, or turning space shall be measured parallel to the direction of pedestrian travel.
  - A running slope of 0.20% or less is considered level.
  - A ramp shall have a maximum running slope of 8.33% but shall not require a ramp length to exceed 15 ft.
  - A blended transition shall have a maximum running slope of 5.00%.
  - A turning space shall have a maximum running slope of 2.00%.
- Width. Unless otherwise noted, minimum width of a ramp, blended transition, or turning space, including flared sides or return curbs, shall be 4 ft.
- Grade Break. A grade break at the top and bottom of a ramp, blended transition, or turning space shall be perpendicular to the running slope. Grade breaks shall not be within the ramp, blended transition, turning space, or detectable warning surface. Grade breaks shall flush. Vertical discontinuities shall not be greater than 1/2 in. When a discontinuity is greater than 1/2 in., the surface shall be finished with a slope not steeper than 1V:3H.
- Cross Slope Exceptions. The cross slope of a ramp, blended transition, or turning space shall be measured perpendicular to the direction of pedestrian travel.
  - The maximum cross slope at a pedestrian street crossing without yield or stop control shall be 5.00%.
  - The maximum cross slope at a pedestrian street crossing with yield or stop control shall be 2.00%.
  - The maximum cross slope at a midblock crossing shall be the established grade of the adjacent roadway.
- Counter Slope. A counter slope is the cross slope of the gutter or street adjacent to the running slope of the ramp, blended transition, or turning space. See Standard Drawing E 604-SWCR-14 for counter slope details.
- Objects such as a utility cover, vault frame, and grating shall be placed outside the curb ramp.
- Curb ramps shall be placed within the marked crosswalk area.
- Drainage V-hits should be located uphill from a curb ramp to prevent ponding in the path of pedestrian travel.



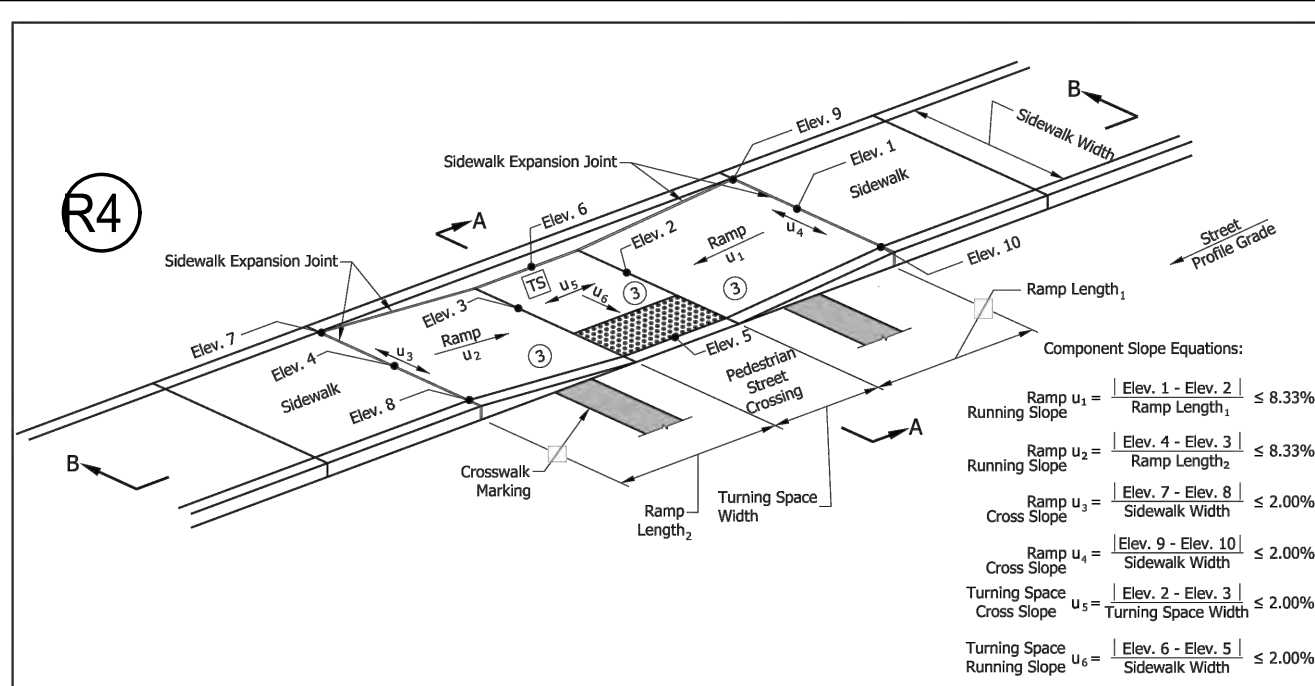
TYPICAL CURB RAMP COMPONENTS

INDIANA DEPARTMENT OF TRANSPORTATION			
CURB RAMP DRAWING INDEX AND GENERAL NOTES			
SEPTEMBER 2018			
STANDARD DRAWING NO. E 604-SWCR-01			
	/s/ Elizabeth W. Phillips	03/29/18	DATE
	DESIGN STANDARDS ENGINEER		
	/s/ John Leckie	04/25/18	DATE
	CHIEF ENGINEER		

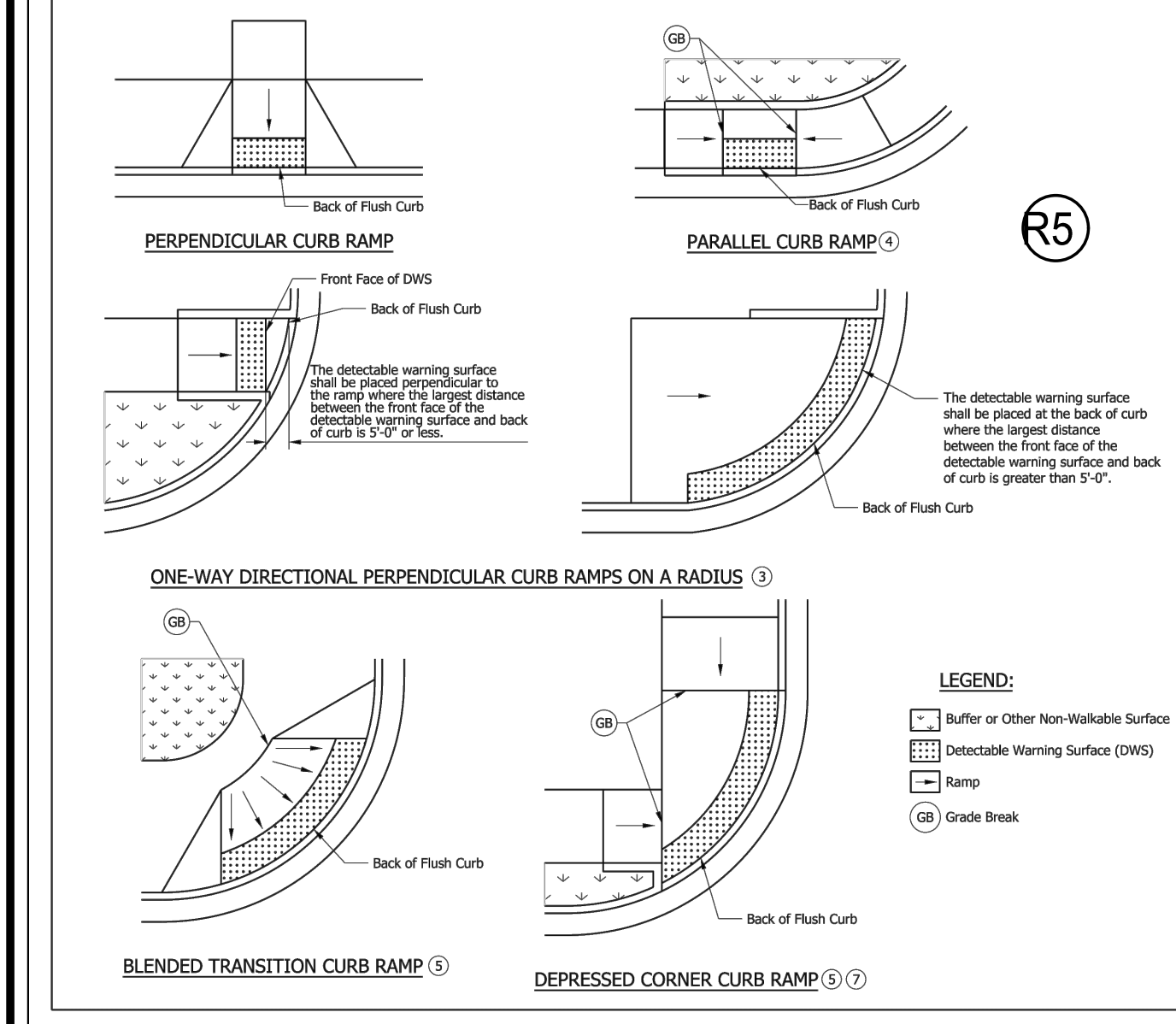


PAIRED PARALLEL CURB RAMP ALONG LARGE RADIUS

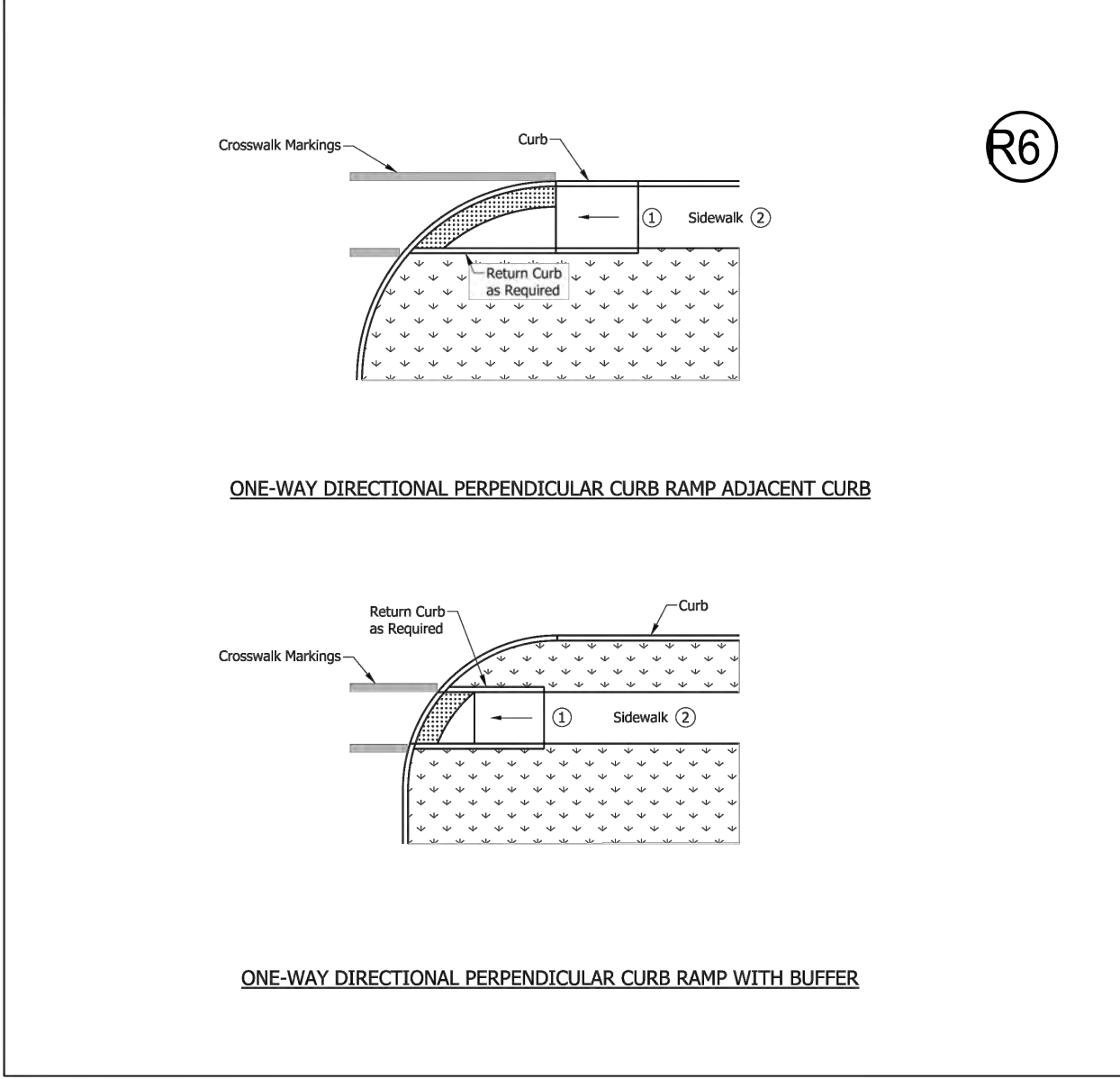
INDIANA DEPARTMENT OF TRANSPORTATION			
PAIRED PARALLEL CURB RAMP AND MIDBLOCK CROSSING CURB RAMP TYPICAL PLACEMENT			
SEPTEMBER 2016			
STANDARD DRAWING NO. E 604-SWCR-07			
	/s/ Elizabeth W. Phillips	03/15/16	DATE
	DESIGN STANDARDS ENGINEER		
	/s/ Mark A. Miller	03/18/16	DATE
	CHIEF ENGINEER		



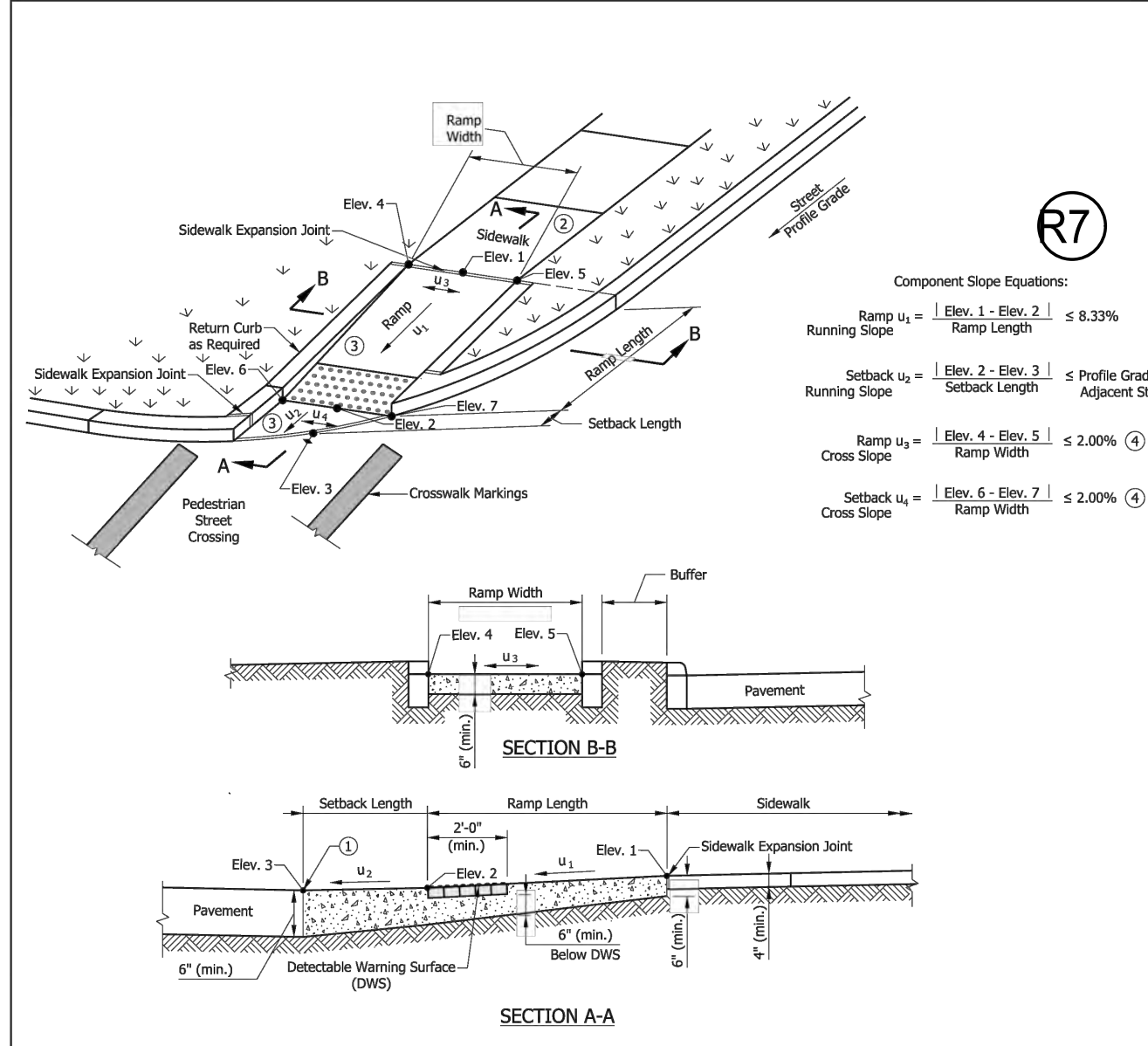
INDIANA DEPARTMENT OF TRANSPORTATION			
PARALLEL CURB RAMP COMPONENT DETAILS			
SEPTEMBER 2018			
STANDARD DRAWING NO. E 604-SWCR-08			
	/s/ Elizabeth W. Phillips	03/29/18	DATE
	DESIGN STANDARDS ENGINEER		
	/s/ John Leckie	04/25/18	DATE
	CHIEF ENGINEER		



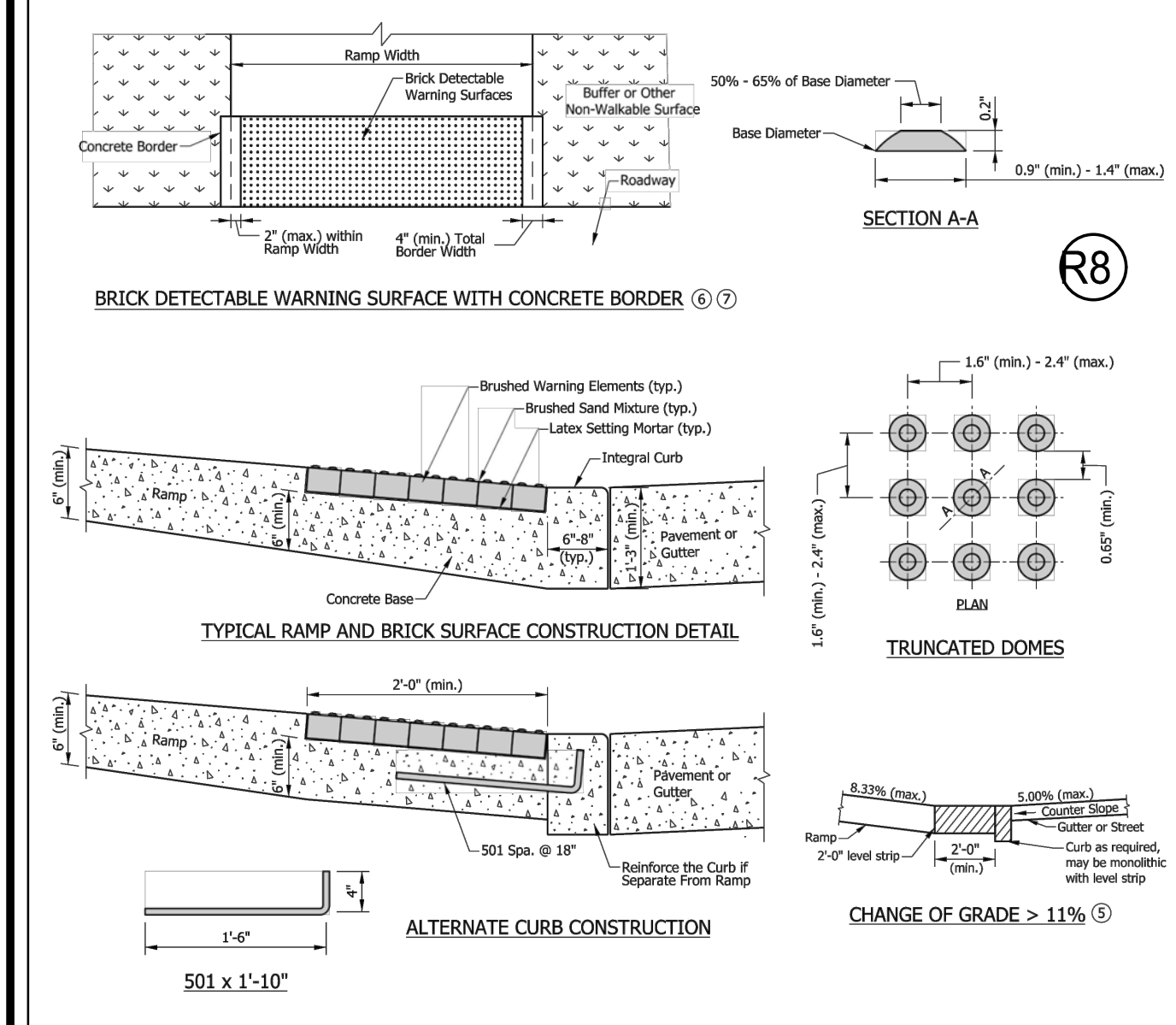
INDIANA DEPARTMENT OF TRANSPORTATION			
DETECTABLE WARNING SURFACE PLACEMENT AND CONFIGURATION			
SEPTEMBER 2018			
STANDARD DRAWING NO. E 604-SWCR-12			
	/s/ Elizabeth W. Phillips	03/29/18	DATE
	DESIGN STANDARDS ENGINEER		
	/s/ John Leckie	04/25/18	DATE
	CHIEF ENGINEER		



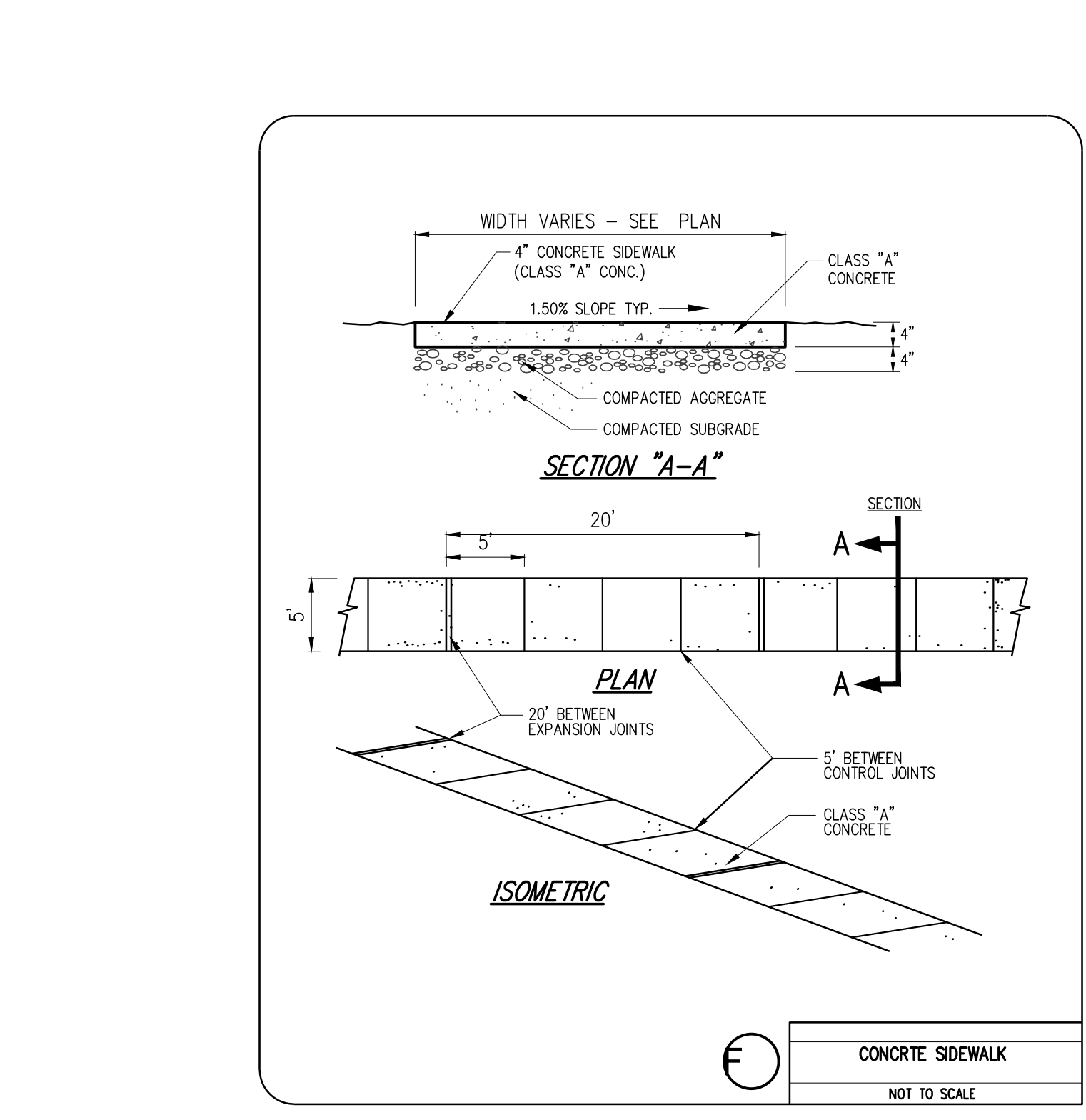
INDIANA DEPARTMENT OF TRANSPORTATION			
ONE-WAY DIRECTIONAL PERPENDICULAR CURB RAMP TYPICAL PLACEMENT			
SEPTEMBER 2016			
STANDARD DRAWING NO. E 604-SWCR-05			
	/s/ Elizabeth W. Phillips	03/15/16	DATE
	DESIGN STANDARDS ENGINEER		
	/s/ Mark A. Miller	03/18/16	DATE
	CHIEF ENGINEER		



INDIANA DEPARTMENT OF TRANSPORTATION			
ONE-WAY DIRECTIONAL PERPENDICULAR CURB RAMP COMPONENT DETAILS			
SEPTEMBER 2018			
STANDARD DRAWING NO. E 604-SWCR-06			
	/s/ Elizabeth W. Phillips	03/29/18	DATE
	DESIGN STANDARDS ENGINEER		
	/s/ John Leckie	04/25/18	DATE
	CHIEF ENGINEER		



INDIANA DEPARTMENT OF TRANSPORTATION			
DETECTABLE WARNING SURFACE DETAILS			
SEPTEMBER 2018			
STANDARD DRAWING NO. E 604-SWCR-14			
	/s/ Elizabeth W. Phillips	03/29/18	DATE
	DESIGN STANDARDS ENGINEER		
	/s/ John Leckie	04/25/18	DATE
	CHIEF ENGINEER		



INDIANA DEPARTMENT OF TRANSPORTATION			
CONCRETE SIDEWALK			
NOT TO SCALE			

**NOTE TO CONTRACTOR**  
 CONTRACTOR SHALL VERIFY ALL UTILITY LOCATIONS & DEPTHS AND NOTIFY ENGINEER OF ANY INACCURACIES IN LOCATION OR ELEVATION OR ANY CONFLICTS PRIOR TO & AFTER ANY EXCAVATION. NO PAYMENT SHALL BE MADE TO CONTRACTOR FOR UTILITY DESTRUCTION OR UNDERGROUND CHANGES REQUIRED DUE TO CONFLICTING ELEVATIONS.

revisions:  
 11/19/2024  
 02/03/2025  
 04/03/2025

ARCHITECTURE  
 CIVIL ENGINEERING  
 PLANNING

BYNUM FANYO & ASSOCIATES, INC.  
 528 north walnut street  
 (812) 332-8030

PROPOSED  
 SIDEWALK REHABILITATION - MAXWELL  
 & HIGHLAND  
 1225 E MAXWELL LN  
 BLOOMINGTON, IN 47401

title: SITE IMPROVEMENT  
 DETAILS

designed by: CDG  
 drawn by:  
 checked by:  
 sheet no.: C601  
 project no.: 5023070



## Board of Public Works Staff Report

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<b>Project/Event:</b>	Lane and Sidewalk Closure Requests from CSU
<b>Staff Representative:</b>	Alex Gray
<b>Petitioner/Representative:</b>	Stefanie Straub, CSU Contracting
<b>Date:</b>	May 6 <sup>th</sup> , 2025

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**Report:** CSU Contracting is performing fiber optic installation work from the Duke Energy substation on S Rogers St across from Switchyard Park, south to W Country Club Dr, east to S Walnut St Pike, and south to Heather Dr. This path continues into the County and is a part of Duke Energy's upgrades to their substation. CSU is requesting lane and sidewalk closures over the course of their project that they estimate will take until December 31st, 2025, or roughly 7 months, with most weeks being about 5 days of work a week.





CITY OF BLOOMINGTON
RIGHT-OF-WAY USE PERMIT APPLICATION

401 N Morton Street, Suite 130
P.O. Box 100
Bloomington, IN 47402

Phone: (812) 349-3913
Fax: (812) 349-3520
Email: engineering@bloomington.in.gov

ADDRESS OF ROW ACTIVITY: WALNUT PIKE/S WALNUT ST PIKE

A. APPLICANT/AGENT INFORMATION:
APPLICANT NAME: STEFANIE STRAUB
E-MAIL: S STRAUB@CSU CONTRACTING.COM
COMPANY: CSU, INC.
ADDRESS: 3919 CLARKS CREEK RD
CITY, STATE, ZIP: PLAINFIELD, IN 46168
24-HR EMERGENCY CONTACT NAME: BRIAN PAUL II
24-HR CONTACT PHONE #: 317-709-0908 CELL
INSURANCE #: 42587 19100
BOND #: 9409635

D. TRAFFIC CONTROL DEVICES\*:
CONES
LIGHTED BARRELS
FLAGGERS
ARROWBOARD
TYPE 3 BARRICADES
BPD OFFICER
E. METERED PARKING SPACES NEEDED: Y N
F. IS THIS A CBU\* COUNTY\* IU\* NP\* PROJECT?

\*\*SUBCONTRACTOR INFORMATION\*\*
(LIST ALL COMPANIES WORKING UNDER PRIMARY CONTRACTOR PERMIT)
COMPANY NAME:

PROJECT NAME: N/A
PROJECT #:
PROJECT MGR.:
PROJECT MGR. #:
\*CBU = CITY OF BLOOMINGTON UTILITIES \*COUNTY = MONROE COUNTY
\*IU = INDIANA UNIVERSITY \*NP = NOT-FOR-PROFIT AGENCY

B. WORK DESCRIPTION:
POD/DUMPSTER CRANE SCAFFOLDING CONSTRUCTION USE\*
(EXPLAIN): FIBER OPTIC COMMUNICATIONS INSTALLATION BY DIRECTIONAL BORE
\*EXCAVATION, LONG TERM USE FOR STORAGE OF MATERIAL/EQUIPMENT/WALKAROUND

G. EXCAVATIONS:
SQ FT OF PAVEMENT\* EXCAVATIONS: 28.5' (19 potential utility potholes)
SQ FT OF NON-PAVEMENT\* EXCAVATIONS: 485' (tie-ins, bore pits, trenches)
LINEAL FT OF BORE\*: 12,077'
SQ FT OF SIDEWALK RECONSTRUCTION\*: 16'
SQ FT OF SIDEWALK NEW CONSTRUCTION\*: 0

C. RIGHT OF WAY TO BE USED/CLOSED:
STREET NAME 1: S ROGERS ST
1ST INTERSECTING STREET NAME: W HILLSIDE DR
2ND INTERSECTING STREET NAME: W COUNTRY CLUB DR
ROAD CLOSURE LANE CLOSURE 1 2 3
SIDEWALK\* BIKE LANE OTHER
TRANSIT STOP? Y N PARKING LANE(S)\*\* Y N \*\*NON-METERED
START DATE: 05/01/25 END DATE: 12/31/25 # OF DAYS\*: UP TO 5 DAYS PER WEEK OF ACTIVE CONSTRUCTION

Indiana 811
Know what's below. Call before you dig.
TO SUBMIT A LOCATE REQUEST 24 HRS A DAY, 7 DAYS A WEEK
CALL 811 OR 800-382-5544
CALL 2 WORKING DAYS BEFORE YOU DIG. ITS THE LAW.

STREET NAME 2: W COUNTRY CLUB DR
1ST INTERSECTING STREET NAME: S ROGERS ST
2ND INTERSECTING STREET NAME: WALNUT PIKE
ROAD CLOSURE LANE CLOSURE 1 2 3
SIDEWALK\* BIKE LANE OTHER
TRANSIT STOP? Y N PARKING LANE(S)\*\* Y N \*\*NON-METERED
START DATE: 05/01/25 END DATE: 12/31/25 # OF DAYS\*: UP TO 5 DAYS PER WEEK OF ACTIVE CONSTRUCTION
\*SIDEWALK CLOSURES FOR A PERIOD OR PERIODS TOTALING 24HRS OR MORE SHALL INSTALL A WALKAROUND UNLESS OTHERWISE APPROVED DURING REVIEW

H. INDEMNIFICATION AGREEMENT:
The petitioner/applicant hereby agrees to hold harmless, defend and to indemnify the City of Bloomington from or against all claims, action, damages and expenses, including but not limited to reasonable attorney's fees or any alleged injury and/or death to any person or damage to any property arising, or alleged to have arisen out of any act of commission or omission on the part of the petitioner/applicant, his/her heirs, successors, or assigns regardless of whether such acts are the direct or indirect result of the public right-of-way use pursuant to this permit grant.
I AFFIRM, UNDER THE PENALTIES FOR PERJURY, THAT THE FOREGOING REPRESENTATIONS ARE TRUE.
PRINT NAME: STEFANIE STRAUB
SIGNATURE:
DATE: 04/18/25

STANDARD CLOSURE HOURS MON-FRI\*: 9:00 AM - 3:00 PM & 6:00 PM - 9:00 PM
STANDARD CLOSURE HOURS \*NON-STANDARD CLOSURE HOURS
REQUESTED CLOSURE HOURS: 08:00 AM - 04:00 PM
\*non-standard hours may not be allowed near schools, on arterials, or other circumstances and are subject to approval during the permitting process
BMC 14.09.040 allows work from 6 AM to 10 PM without violating the noise ordinance (7AM to 9PM for pneumatic hammers)

For Administration Use Only (applicable to CLOSURE approval)

Approved By: BPW City Engineer Director Date:

Staff Representative: Phone#: Date:

**C. RIGHT OF WAY TO BE USED/CLOSED:** **\*\*CONTINUED\*\***

STREET NAME : WALNUT PIKE

1ST INTERSECTING STREET NAME: W COUNTRY CLUB DR

2ND INTERSECTING STREET NAME: S WALNUT STREET PIKE

ROAD CLOSURE  LANE <sup>RESTRICTION</sup> ~~CLOSURE~~ 1  2  3

SIDEWALK\*  BIKE LANE  OTHER

TRANSIT STOP?  Y  N PARKING LANE(S)\*\*  Y  N \*\*NON-METERED

START DATE: 05/01/25 END DATE: 12/31/25 # OF DAYS\*: UP TO 5

DAYS PER WEEK OF ACTIVE CONSTRUCTION

STREET NAME : S WALNUT STREET PIKE

1ST INTERSECTING STREET NAME: WALNUT PIKE

2ND INTERSECTING STREET NAME: E HEATHER DR

ROAD CLOSURE  LANE <sup>RESTRICTION</sup> ~~CLOSURE~~ 1  2  3

SIDEWALK\*  BIKE LANE  OTHER

TRANSIT STOP?  Y  N PARKING LANE(S)\*\*  Y  N \*\*NON-METERED

START DATE: 05/01/25 END DATE: 12/31/25 # OF DAYS\*: UP TO 5

DAYS PER WEEK OF ACTIVE CONSTRUCTION

\*SIDEWALK CLOSURES FOR A PERIOD OR PERIODS TOTALING 24HRS OR MORE SHALL  
INSTALL A WALKAROUND UNLESS OTHERWISE APPROVED DURING REVIEW

- A permit **MUST** be obtained for ALL activities located within the right-of-way such as: excavations, use, obstruction, trenching, boring, etc.
- Expect a 5-7 day (business day) turn-around time on standard permit requests. If permit includes use of the right of way for a Road closure, sidewalk/bike/lane closures on an arterial, or any closure over 14 days expect the turn around time to be longer.
- The applicant **MUST be bonded and insured** with the City of Bloomington to obtain permits to excavate within public Right of Way and for right of way use.
- The applicant **MUST** attach a site plan which identifies the following:
  - (1) The specific location of all utilities already located in the right-of-way.
  - (2) The specific location of all signs already located in the right-of-way.
  - (3) The specific location of all structures already located in the right-of-way.
  - (4) The distance from all streets, alleys, driveways, entrances, intersections, and/or road cuts wherein the excavation will be made and the specific location of the device or structure being installed as a result of the excavation.
  - (5) The specific location of all proposed utilities.
  - (6) Latitude and Longitude of the project location.
- The applicant must specify the area(s) being restricted (traffic lane, shoulder, sidewalk, bike lane or parking lane). Please indicate if restricting access to: Metered parking or Bloomington Transit Bus Stops.
- To apply for a ***TOTAL ROAD CLOSURE***, the applicant must submit an MUTCD compliant maintenance of traffic plan that includes Detour route signs. The application should be submitted for review and approval two (2) weeks prior to the start date to ensure ample review and approval time. The applicant must notify all adjacent affected businesses, churches, schools, and residences of the closure and provide step-by-step directions of traffic detour. Closures are subject to ROW Inspector, Department Director(s), and Board of Public Works approval, so approval times could vary. Closures over 3 days require Board of Public Works approval.
- To apply for a ***SIDEWALK, BIKE LANE OR LANE CLOSURE***, the applicant must submit an MUTCD compliant maintenance of traffic SITE PLAN that includes TYPES and LOCATIONS of all traffic control devices/signs. When a walkaround is required the site plan must include dimensions and location of barricades for the walkaround. The application should be submitted for review and approval two (2) weeks prior to the start date to ensure ample review and approval time. Closures over 14 days require Board of Public Works approval.
- The applicant must identify the exact date or date range for which the work will actually take place. A permit is not officially issued until the inspector listed on the permit is contacted regarding the exact date a sidewalk, lane, bike lane will be closed. If an exact date can't be given at the time the permit is applied for, you must contact our office ***72 hrs BEFORE*** a closure begins so we are able to update our police, emergency, and transit personnel on our publicly viewed inRoads page. Failure to communicate dates of a closure are subject to penalty in Bloomington Municipal Code. Permits will be considered expired one year after being issued if work has not begun (a new application will need to be submitted if permittee still intends to begin work).
- The applicant must keep crosswalks, ramps and sidewalks unobstructed to ensure they are passable by all types of pedestrians including, visually or hearing impaired or wheelchair bound pedestrians. This also applies to walkarounds.
- An exact legal address of the parcel nearest to the location where the work is taking place is required on each application.
- **ALL EXCAVATIONS** must be inspected. Contact the inspector by phone number listed on each permit. The general contact number is (812) 349-3913.
- Please contact the Utility Coordinator at the City of Bloomington Utilities Department if placing a new or working on an existing sanitary sewer lateral or water line/meter placement. (812)349-3930
- Any brick or inlaid limestone sidewalks or brick-surfaced streets shall remain undisturbed, unless specific permission is given by a representative of the Planning and Transportation Department. If they are disturbed: The surface material shall be taken up, saved, and re-installed to City of Bloomington specifications. Backfill methods and materials must also meet these specifications. These are subject to historic preservation approvals.
- **This application and Additional use of right of way resources listed under 'Public Right of Way Permits and Resources' can be found:** <https://bloomington.in.gov/engineering/resources>
- **A copy of the Regulations for Use of the Right of Way (ORD 20-21) can be found:** <https://bloomington.in.gov/municipal-code>







# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/23/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Brown & Brown Insurance Services, Inc. 11595 N Meridian St, Suite 250 Carmel IN 46032		<b>CONTACT NAME:</b> Vicki Collier Rude <b>PHONE (A/C, No, Ext):</b> (317) 574-5000 <b>E-MAIL ADDRESS:</b> Vicki.Rude@bbrown.com		<b>FAX (A/C, No):</b> (317) 471-1700	
<b>INSURED</b> CSU, Inc. Attn: Lori Paul 3919 Clarks Creek Rd Plainfield IN 46168		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>	
		<b>INSURER A:</b> Depositors Insurance Company		42587	
		<b>INSURER B:</b> AMCO Insurance Company		19100	
		<b>INSURER C:</b> ALLIED Property and Casualty Insurance Company		42579	
		<b>INSURER D:</b> At-Bay Specialty Insurance Company		19607	
		<b>INSURER E:</b>			
		<b>INSURER F:</b>			

**COVERAGES**

CERTIFICATE NUMBER: 2025-2026 Masster

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		ACPLD03120251238	01/01/2025	01/01/2026	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			ACPBAPD3120251238	01/01/2025	01/01/2026	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
B	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> DED <input checked="" type="checkbox"/> RETENTION \$ 0			ACPCAA3120251238	01/01/2025	01/01/2026	EACH OCCURRENCE	\$ 5,000,000
							AGGREGATE	\$ 5,000,000
								\$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	ACPWCP3110251238	01/01/2025	01/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
D	Cyber Liability			AB666402702	03/30/2024	03/30/2025	General Aggregate	\$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

City of Bloomington 401 N Morton St. Suite 130 P O Box 100 Bloomington IN 47402	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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# Zurich Surety

Surety Service Center  
1299 Zurich Way  
Schaumburg, IL 60196

Bond No. 9409635

## CONTINUATION CERTIFICATE

For Miscellaneous Terms Bonds

Principal: CSU, Inc.

and the Fidelity and Deposit Company of Maryland, as Surety in a certain Bond No. 9409635, with an effective date of the 31st day of October, 2022 in the penalty of :

Twenty Five Thousand and 00/100

Dollars (\$25,000.00)

In Favor of: City of Bloomington

do hereby continue said bond in force for the further term(s) of 2 year(s) beginning on the 31st day of October, 2024 and ending on the 31st day of October, 2026.

License and Permit Bond

PROVIDED, however, that said bond, as continued hereby, shall be subject to all its terms and conditions, except as herein modified, and that the liability of the said Fidelity and Deposit Company of Maryland under said bond and any and all continuations thereof shall in no event exceed in the aggregate the above named penalty, and that this certificate shall not be valid unless signed by said Principal.

Signed, sealed and dated this 21st day of August, 2024

Witness:

[Handwritten Signature]

[Handwritten Signature]

(SEAL)

Principal

(SEAL)

Principal

(SEAL)

Principal



Fidelity and Deposit Company of Maryland

BY:

[Handwritten Signature: Candy L. Browning]

Candy L. Browning

, Attorney-in-fact



**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND  
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by **Robert D. Murray, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint Candy L. Browning, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 21st day of August, A.D. 2024.



**ATTEST:**

**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**

By: *Robert D. Murray*  
*Vice President*

By: *Dawn E. Brown*  
*Secretary*

**State of Maryland  
County of Baltimore**

On this 21st day of August, A.D. 2024, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Robert D. Murray, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposed and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

*Genevieve M. Maison*

**GENEVIEVE M. MAISON**  
NOTARY PUBLIC  
BALTIMORE COUNTY, MD  
My Commission Expires JANUARY 27 2025



**EXTRACT FROM BY-LAWS OF THE COMPANIES**

"Article V, Section 8, Attorneys -in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

**CERTIFICATE**

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 21st day of August, 2024.



*MJ Pethick*

By: Mary Jean Pethick  
Vice President

**TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:**

Zurich Surety Claims  
1299 Zurich Way  
Schaumburg, IL 60196-1056  
800-626-4577

If your jurisdiction allows for electronic reporting of surety claims, please submit to:  
[reportsfclaims@zurichna.com](mailto:reportsfclaims@zurichna.com)

Authenticity of this bond can be confirmed at [bondvalidator.zurichna.com](http://bondvalidator.zurichna.com) or 410-559-8790





## Board of Public Works Staff Report

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**Project/Event:** Service Agreement – Wise Building Solutions  
**Petitioner/Representative:** Street Department  
**Staff Representative:** Joe Van Deventer  
**Meeting Date:** May 6, 2025

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**Report:** This services agreement with Wise Building Solutions will provide repairs/construction of existing (27) accessible curb ramps, curbs, sidewalk sections as marked, and asphalt patch if needed around new curb ramps at locations listed in the amount not to exceed of \$85,300.00.

RFQ packets were sent and the results are as follows:

- Wise Building Solutions \$ 85,300.00
- Groomer Construction \$ 97,493.12
- Milestone Contractors, LP \$ 114,290.00
- Weddle Brothers \$ 141,741.00

Locations:

S Pine Meadows Drive & S Pinehurst Drive - NE & SE Corners  
Pine Meadows Drive & W Pinehurst Drive - NE, SE, NW, SW Corners  
W Pinehurst Drive & S Southern Pines Ct - NW & NE Corners  
W Pine Meadows Drive & S Twin Oaks Valley - SE Corner

Sunny Slopes Drive & Walnut St Pike - NW & SW Corners

Hoosier St & Walnut St - NW & SW Corners

Burks Drive & Burks Ct - NE, NW, SE & SW Corners  
Burks Drive & Kennedy Drive - SW & SE Corners  
Burks Drive & Odell Drive - NE, NW & SW Corners

Kennedy Drive & Willow Ct - NW & SW Corners  
Kennedy Drive & Kennedy Ct - NW, SW & NE Corners





**CONTRACT COVER MEMORANDUM**

**TO: Office of the Mayor**  
**FROM: Public Works/Street Division**  
**DATE: May 6, 2025**  
**RE: Wise Building Solutions - Service Agreement**

<b>Contract Recipient/Vendor Name:</b>	Wise Building Solutions
<b>Department Head Initials of Approval:</b>	Adam Wason
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Danna Stephens
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Audrey Brittingham
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	1/1/2036
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	25-351
<b>Due Date For Signature:</b>	05/06/2025
<b>Expiration Date of Contract:</b>	12/31/2025
<b>Renewal Date for Contract:</b>	NA
<b>Total Dollar Amount of Contract:</b>	\$ 85,300.00
<b>Funding Source:</b>	MVHR 2203-20-200000-53990
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:**

This services agreement with Wise Building Solutions will provide repairs/construction of existing (27) accessible curb ramps, curbs, sidewalk sections as marked, and asphalt patch if needed around new curb ramps at locations listed in the amount not to exceed of \$85,300.00.

RFQ packets were sent and the results are as follows:

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- Milestone Contractors, LP \$ 114,290.00
- Weddle Brothers \$ 141,741.00

## City of Bloomington Contract and Purchase Justification Form

Vendor: Wise Building Solutions

Contract Amount: \$ 85,300.00

This form should be completed and attached to the contract documents and forwarded to the Legal Department Attorney assigned to your Department. Contracts will not be approved by the Controller if a completed form is not included with the contract documents.

### PURCHASE INFORMATION

1. Check the box beside the procurement method used to initiate this procurement: (Attach a quote or bid tabulation if applicable)

<input checked="" type="checkbox"/> Request for Quote (RFQ)	<input type="checkbox"/> Request for Proposal (RFP)	<input type="checkbox"/> Sole Source	<input type="checkbox"/> Not Applicable (NA)
<input type="checkbox"/> Invitation to Bid (ITB)	<input type="checkbox"/> Request for Qualifications (RFQu)	<input type="checkbox"/> Emergency Purchase	

2. List the results of procurement process. Give further explanation where requested. Yes    No

# of Submittals: 4	Yes	No	Was the lowest cost selected? (If no, please state below why it was not.)	Yes	No
Met city requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Met item or need requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Was an evaluation team used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Was scoring grid used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Were vendor presentations requested?	<input type="checkbox"/>	<input checked="" type="checkbox"/>			

3. State why this vendor was selected to receive the award and contract:

RFQ packets were sent and the results are as follows:

- Wise Building Solutions \$ 85,300.00
- Groomer Construction \$ 97,493.12
- Milestone Contractors, LP \$ 114,290.00
- Weddle Brothers \$ 141,741.00

\_\_\_\_\_  
Joe VanDeventer

\_\_\_\_\_  
Director of Street Operations

\_\_\_\_\_  
PW/Street Division

Print/Type Name

Print/Type Title

Department

**AGREEMENT FOR SERVICES**  
**between the**  
**City of Bloomington Public Works Department**  
**and**  
**Wise Building Solutions**

**THIS AGREEMENT** (the “Agreement”) is entered into by and between the City of Bloomington, Indiana, and its Public Works Department (“Department”), by its Board of Public Works (“Board”) (collectively the “City”), and Wise Building Solutions (“Contractor”) (collectively the “Parties”).

1. **Scope of Services.** Contractor shall provide the services for the City as outlined in **Exhibit “A”** (the “Services” or “Scope of Services”). Time is of the essence and Contractor shall diligently complete all Services in a timely manner consistent with the Standard of Care identified below.
  
2. **Effective Date, Term and Termination.**
  - a. **Effective Date.** The effective date for this contract is the date last entered in the signature blocks below.
  
  - b. **Term.** This Agreement shall commence on the effective date and expire on December 31, 2025.
  
  - c. **Termination.** In the event of a party’s failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party. Additionally, the City may terminate or suspend performance of this Agreement at the City’s prerogative at any time upon written notice to Contractor. Contractor shall terminate or suspend performance of the Services on a schedule acceptable to the City and the City shall pay the Contractor for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to Contractor’s compensation and the schedule of services. Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of data and other documents generated by Contractor in connection with this Agreement shall become the property of the City, as set forth below.
  
3. **Compensation.** Upon completion of all Services, the City shall pay Contractor for all fees and expenses for all Services herein provided in an amount not to exceed Eighty Five Thousand Three Hundred Dollars (\$85,300.00). Contractor shall submit an invoice to the City upon the completion of all Services. The invoice shall be sent to: [public.works@bloomington.in.gov](mailto:public.works@bloomington.in.gov) or to Public Works Department, 401 N. Morton Street, Suite 120, Bloomington, IN 47404. Invoices may be sent via first class mail postage prepaid or via email. Payment will be remitted to Contractor within forty-five (45) days of receipt of invoice. Additional services and/or any changes in the Services not set forth in **Exhibit “A”**, shall be authorized in writing by the City or its designated project coordinator prior to such work being performed or expenses incurred. The City shall not make payment for any unauthorized work or expenses. No additional work



shall be performed until and unless additional funding is approved and a fully executed written amendment to this Agreement reached by both parties herein.

4. **Retainage.** [This Section Intentionally Left Blank].
5. **Standard of Care.** Contractor shall be responsible for completion of the Services in a manner sufficient to meet the professional standards consistent with that of the industry. The City shall be the sole judge of the adequacy of Contractor's work in meeting such standards. However, the City shall not unreasonably withhold its approval as to the adequacy of such performance. Upon notice to Contractor and by mutual agreement between the parties, Contractor will, without additional compensation, correct or replace any and all Services not meeting the Standard of Care.
6. **Responsibilities of the City.** The City shall provide all necessary information regarding requirements for the Services. The City shall furnish such information as expeditiously as is necessary for the orderly progress of the work, and Contractor shall be entitled to rely upon the accuracy and completeness of such information. The City's Project Manager shall act on the City's behalf with respect to this Agreement.
7. **Appropriation of Funds.** If funds for the continued fulfillment of this Agreement by the City are at any time not forthcoming or are insufficient, through failure of any entity, including the City itself, to appropriate funds or otherwise, then the City shall have the right to terminate this Agreement without penalty.
8. **Schedule.** Contractor shall perform the Services according to the schedule set forth in **Exhibit "B"**. The time limits established by this schedule shall not be exceeded, except for reasonable cause as mutually agreed by the parties.
9. **Identity of Contractor.** Contractor acknowledges that one of the primary reasons for its selection by the City to perform the Services is the qualifications and experience of Contractor. Contractor thus agrees that the Services to be performed pursuant to this Agreement shall be performed by Contractor. Contractor shall not subcontract any part of the Services without the prior written permission of the City. The City reserves the right to reject any proposed sub-Contractors, and the Department reserves the right to request that acceptable replacement sub-contractors be assigned to the project.
10. **Ownership of Documents and Intellectual Property.** All documents, drawings and specifications, including digital format files, prepared by Contractor and furnished to the City as part of the Services shall become the property of the Department. Contractor shall retain its ownership rights in its design, drawing details, specifications, databases, computer software and other proprietary property. Intellectual property developed, utilized or modified in the performance of the Services shall remain the property of Contractor.
11. **Independent Contractor Status.** Contractor is an independent contractor and shall not be construed to be, nor represent itself to be, an employee of the City. Contractor is solely responsible for the payment and reporting of its employee and employer taxes, including social security, unemployment, and any other federal, state, or local taxes required to be withheld from employees or payable on behalf of employees.

**12. Indemnification.** Contractor shall indemnify and hold harmless the City, its officers, members, employees and agents from any and all claims, actions, causes of action, demands, damages, losses, liabilities, judgments and liens arising out any intentional, reckless or negligent act or omission of the Contractor and/or any of its officers, agents, officials, employees, or subcontractors, or any defect in materials or workmanship of any supply, materials, mechanism or other product or service which it or any of its officers, agents, officials, employees, or subcontractors has supplied to City or has used in connection with this Agreement, or arising out of or related to any cybercrime, including, but not limited to, unauthorized access, data breaches, malware, ransomware, phishing attacks, fraudulent payment requests, or other malicious activities perpetrated by or attributable to Contractor, its officers, agents, officials, employees or subcontractors, regardless of whether the cybercrime was committed with or without Contractor's knowledge or consent. Such indemnity shall include attorney's fees and all costs and other expenses arising therefrom or incurred in connection therewith and shall not be limited by reason of the enumeration of any insurance coverage required herein.

If Contractor is a design professional, architect, landscape architect, surveyor, engineer, geologist, or geotechnical / environmental consultant contracting to provide professional services, then Contractor shall not have the duty to defend against a professional liability claim or indemnify against liability other than liability for damages and losses arising out of third-party claims to the extent the damages and losses are caused by Contractor's willful misconduct or negligence.

**13. Insurance.** During the performance of any and all Services under this Agreement, Contractor shall maintain the following insurance in full force and effect:

- a. Comprehensive General Liability Insurance.**
  - i.** \$1,000,000 for each occurrence;
  - ii.** \$1,000,000 personal injury and advertising injury;
  - iii.** \$2,000,000 products and completed operations aggregate; and
  - iv.** \$2,000,000 general aggregate.
- b. Automobile Liability** providing coverage for all owned, hired and non-owned autos. The limit of liability required is \$1,000,000 each accident.
- c. Workers Compensation and Employers Liability** (only if statutorily required for Service Provider). The limits required are: Workers Compensation – Statutory; and Employers Liability--\$1,000,000 for each accident, for each employee.
- d. Umbrella/Excess Liability** with a required limit of \$1,000,000.
- e. Cyber Attack and Cyber Extortion.**
  - i.** Computer Attack Limit (Annual Aggregate) of \$1,000,000;
  - ii.** Sublimit (Per Occurrence) for Cyber Extortion of \$100,000; and
  - iii.** Computer attack and Cyber Extortion deductible (per occurrence) of \$10,000.
- f. Network Security Liability.**
  - i.** Limit (Annual Aggregate) of \$1,000,000; and
  - ii.** Deductible (per occurrence) of \$10,000.
- g. Electronic Media Liability.**
  - i.** Limit (Annual Aggregate) of \$1,000,000; and

- ii. Deductible (Per Occurrence) of \$10,000.
- h. Fraudulent Impersonator Coverage.
  - i. Limit (Annual Aggregate) of \$250,000; and
  - ii. Deductible (Per Occurrence) of \$5,000.

All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. These policies shall name the City of Bloomington, which includes its officers, employees and agents, as additional insured under General Liability, Automobile, and Umbrella/Excess Liability policies. Such policies shall stipulate that the insurance will operate as primary insurance and that no other insurance of the City's will be called upon to contribute to a loss hereunder.

Contractor shall provide a Certificate of Insurance showing each insurance policy to the City prior to the commencement of work under this Agreement, and shall provide documentation of any changes to or cancellation of required insurance to the City within ten (10) days. Approval of the insurance by the City shall not relieve or decrease the extent to which Contractor may be held responsible for payment of damages resulting from Contractor's provision of the Services or its operations under this Agreement. If Contractor fails or refuses to procure or maintain the insurance required by these provisions, or fails or refuses to furnish the City's required proof that the insurance has been procured and is in force and paid for, the City shall have the right at its election to terminate the Agreement.

14. **Conflict of Interest.** Contractor declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services under this Agreement. Contractor agrees that no person having any such interest shall be employed in the performance of this Agreement.
15. **Waiver.** No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party's right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.
16. **Severability.** The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.
17. **Assignment.** Neither the City nor the Contractor may assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.



- 18. Third Party Rights.** Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Parties.
- 19. Governing Law and Venue.** This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe Circuit Court, Monroe County, Indiana.
- 20. Non-Discrimination.** Contractor shall comply with City of Bloomington Ordinance 2.23.100 and all other federal, state and local laws and regulations governing non-discrimination, including but not limited to employment. Contractor understands that the City of Bloomington prohibits its employees from engaging in harassment or discrimination of any kind, including harassing or discriminating against independent contractors doing work for the City. If Contractor believes that a City employee engaged in such conduct towards Contractor and/or any of its employees, Contractor or its employees may file a complaint with the City Department head in charge of the Contractor’s work, and/or with the human resources department. The City takes all complaints of harassment and discrimination seriously and will take appropriate disciplinary action if it finds that any City employee engaged in such prohibited conduct. Any breach of this section is a material breach and will be cause for termination of this Agreement.
- 21. Compliance with Laws.** In performing the Services under this Agreement, Contractor shall comply with any and all applicable federal, state and local statutes, ordinances, plans and regulations, including any and all regulations for protection of the environment. Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction over the project are in conflict, Contractor shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the City in a timely manner of the conflict, attempts of resolution, and planned course of action.
- 22. E-Verify.** Contractor is enrolled in and verifies the work eligibility status of all newly-hired employees through the E-Verify program. Contractor signed the e-verify affidavit which is attached as **Exhibit “C”**. Contractor shall maintain on file all subcontractors’ e-verify certifications throughout the term of this Agreement.
- 23. Non-Collusion.** Contractor certifies that it has not, nor has any other member, representative, or agent of Contractor, entered into any combination, collusion, or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer.
- 24. Notices.** Any notice required by this Agreement shall be made in writing to the individuals/addresses specified below:

**TO CITY:**

**TO CONTRACTOR:**

City of Bloomington Public Works	Wise Building Solutions
Attn: Joe VanDeventer, Project Manager	Attn: Josh Wise
401 N Morton Street, Suite 120	2110 West 38 <sup>th</sup> Street
Bloomington, IN 47404	Indianapolis, IN 46228

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the City and Contractor.

- 25. Integration and Modification.** This Agreement consists of the following parts, each of which is as fully a part of this Agreement as if set out herein:
- a. This Agreement
  - b. All Exhibits.
  - c. All Written Amendments and other documents amending, modifying, or supplementing the Contract Documents which may be delivered or issued after the Effective Date of the Agreement and are not attached hereto.

In resolving conflicts, errors, discrepancies and disputes concerning the Scope of Work to be performed by Contractor, and other rights and obligations of City and Contractor, the document expressing the greater quantity, quality or imposing the greater obligation upon Contractor and affording the greater right or remedy to City shall govern; otherwise the documents shall be given precedence in the order enumerated above. This Agreement may be modified only by a written amendment signed by both parties hereto.

- 26. Intent and Authority to Bind.** This Agreement has been duly authorized, executed and delivered by the Parties and is the legal, valid and binding obligation of the Parties, their successors and assigns, enforceable in accordance with its terms and conditions. The undersigned signatories for each Party represent that the undersigned signatories have been and are duly authorized to execute this Agreement for and on behalf of their respective Party.

**IN WITNESS WHEREOF**, the parties to this Agreement have hereunto set their hands.

*[Signatures are on the following page.]*

**CITY OF BLOOMINGTON**

**BY:**

\_\_\_\_\_  
Kyla Cox Deckard, Chair                      DATED  
Board of Public Works

\_\_\_\_\_  
Adam Wason, Director                      DATED  
Department of Public Works

\_\_\_\_\_  
Kerry Thomson, Mayor                      DATED  
City of Bloomington

**WISE BUILDING SOLUTIONS**

**BY:**

\_\_\_\_\_  
Josh Wise    DATED

\_\_\_\_\_  
(Name Printed)

\_\_\_\_\_  
(Title)



## **EXHIBIT "A"**

### **SCOPE OF WORK**

This services agreement with Wise Building Solutions will provide repairs/construction of existing (27) accessible curb ramps, curbs, sidewalk sections as marked, and asphalt patch if needed around new curb ramps at locations listed in the amount not to exceed of \$85,300.00.

#### Locations:

S Pine Meadows Drive & S Pinehurst Drive - NE & SE Corners  
Pine Meadows Drive & W Pinehurst Drive - NE, SE, NW, SW Corners  
W Pinehurst Drive & S Southern Pines Ct - NW & NE Corners  
W Pine Meadows Drive & S Twin Oaks Valley - SE Corner

Sunny Slopes Drive & Walnut St Pike - NW & SW Corners

Hoosier St & Walnut St - NW & SW Corners

Burks Drive & Burks Ct - NE, NW, SE & SW Corners  
Burks Drive & Kennedy Drive - SW & SE Corners  
Burks Drive & Odell Drive - NE, NW & SW Corners

Kennedy Drive & Willow Ct - NW & SW Corners  
Kennedy Drive & Kennedy Ct - NW, SW & NE Corners

## **EXHIBIT “B”**

### **PROJECT SCHEDULE**

Wise Building Solutions can begin the project upon written authorization from the department.  
All Services must be completed by 06/15/2025.

**EXHIBIT "C"**

**AFFIDAVIT REGARDING E-VERIFY**

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the \_\_\_\_\_ of the Contractor.  
(job title)
2. The Contractor has contracted with or is seeking to contract with the City of Bloomington to provide services.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the Contractor does not knowingly employ an "unauthorized alien," as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her knowledge and belief, the Contractor is enrolled in and participates in the E-verify program.
5. The undersigned is duly authorized to execute this affidavit for and on behalf of, and to bind, the Contractor.

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed name



## **Wise Building Solutions, Inc. Affirmative Action Plan and Harassment Policy**

Wise Building Solutions (WBS) declares its policy to provide equal opportunity in employment, training and advancement, and to administer its employment practices without regard to race, color, religion, sex, national origin, ancestry, disability, sexual orientation, gender identity, veteran status, or housing status. Our policy of nondiscrimination will prevail throughout every aspect of our employment practices, including recruitment, hiring, training and all other terms and conditions of employment. We shall implement this affirmative action plan to make it widely known that equal employment opportunities are available on the basis of individual merit. We shall survey and analyze our employment workforce annually to determine what steps, if any, are needed to conform effectively to this equal employment policy.

### **Responsible Officer**

E. Josh Wise, President is the equal employment opportunity officer for our company and is responsible for implementing this affirmative action policy.

### **Publication of Policy**

Our employees will be made aware of our commitment to affirmative action through the following procedures:

- posting notices on employee bulletin boards,
- including our policy statement and plan in our personnel manual,
- regularly sending out notices of our policy in paycheck envelopes, and/or
- training supervisors to recognize discriminatory practices.

We will make potential employees aware of our policy through the following procedures:

- including the words "Equal Opportunity Employer" in all of our advertisements and notices for job openings,
- notifying employment agencies about our commitment, and
- sending notice of our policy to unions.

### **Implementing Our Policy**

Our affirmative action plan will be implemented by widening our recruitment sources. We shall advertise in newspapers and other media that reach people in protected classes. We shall send job notices to schools with large percentages of students in the protected classes and to local groups that serve these classes.

We shall examine our hiring practices periodically to insure that we consider only job-related qualifications in filling our positions. We shall discard irrelevant educational requirements and unnecessary physical requirements. We shall ask only job-related questions on our employment applications.

We shall keep affirmative action information on each applicant who voluntarily provides this information, but separate from his or her application. We shall keep records on our hiring decisions to evaluate the success of our affirmative action measures. We shall decide placement, duties, benefits, wages, training prospects, promotions, layoffs and terminations without regard to race, sex, religion, color, national origin, ancestry, disability, sexual orientation, gender identity, veteran status or housing status.

## GRIEVANCE PROCEDURE

If an employee or applicant feels she or he has been discriminated against on the basis of race, sex, religion, color, national origin, ancestry, disability, sexual orientation, gender identity, veteran status or housing status, she or he may bring the complaint to her or his immediate supervisor. If the complaint is not resolved readily at that level, she or he may submit it to the President who will make a final decision on its validity. This grievance process does not preclude him or her from complaining to local, state or federal civil rights agencies. We will not retaliate against an employee or applicant for voicing a grievance or for filing a complaint with the appropriate agency.

**Our current workforce breakdown is shown on the attached form.**

### Policy prohibiting harassment in the workplace

It is the policy of Wise Building Solutions, Inc. to maintain a workplace free of harassment on the basis of race, sex, color, ancestry, national origin, religion, disability, age, sexual orientation, gender identity, housing status or veteran status. Harassment, as defined herein, is strictly prohibited in the workplace, and is punishable by appropriate discipline up to and including termination.

Harassment means any unwelcome or offensive conduct, whether written, verbal or physical, which is

- (a) directed at or to an employee because of his or her actual or perceived race, sex, color, ancestry, national origin, religion, disability, age, sexual orientation, gender identity, housing status or veteran status or
- (b) directed toward any person concerning an individual, or a class of individuals, because of the race, sex, color, ancestry, national origin, religion, disability, age, sexual orientation, gender identity, housing status or veteran status of the individual or class of individuals. For example, racial or ethnic slurs or derogatory epithets are prohibited in the workplace, regardless of whether a member of the racial or ethnic group is present when the statement is made.

Harassment does not refer to occasional compliments or other statements of a socially acceptable nature. Harassment refers to behavior which is unwelcome and which is offensive and/or persistent enough to create, or has the potential of creating an intimidating, hostile or offensive working environment for any employee. Harassment includes unwelcome sexual advances or requests for sexual favors, unwelcome touching of a sexual nature and unwelcome and/or offensive sexual comments.

1. This policy applies to all full-time, part-time, permanent and temporary employees, including supervisors and department heads, as well as to volunteers.
2. It is a violation of this policy to use an individual's submission to or rejection of harassing conduct as the basis for any employment decision affecting the individual.
3. An employee who believes she, he or they have been subjected to harassment as defined in this policy shall promptly report the harassment to her, his or their supervisor and/or the director of human resources or designee. Wise Building Solutions will make reasonable efforts to insure that a human resources representative of each sex is available to receive such complaints. The human resources department shall conduct a thorough and prompt investigation and, if appropriate, take disciplinary action against any offender, including but not limited to discharge. Staff will keep the complaint as confidential as reasonably possible. No one will be retaliated against for filing a harassment complaint.

4. All supervisory personnel who observe or otherwise learn of or have reason to suspect any conduct which may violate this policy shall promptly report such facts to the director of human resources or designee, and shall cooperate fully in any investigation or disciplinary action undertaken pursuant to this policy. Failure to comply with this section shall be grounds for appropriate disciplinary action, up to and including termination.
  
5. Wise Building Solutions will provide regular training to employees and supervisors on the subject of harassment in the workplace. We will include information about this policy in our orientation and in our personnel policy. A copy of this policy will be posted on a prominent bulletin board. We take this matter seriously and will do all that is reasonably necessary to maintain a harassment-free workplace for our employees.

*E. J. Wis*

Signature

12/2/2024

Date

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## Wise Building Solutions Employee Drug Testing and Substance Abuse Policy

At WBS, ensuring a safe and healthy workplace is paramount, which is why our employee drug testing program and substance abuse policy are integral components of our company culture. We adhere to the following requirements outlined in Section 6 of a contractor's employee drug testing

program:

### Drug Testing Protocol:

- Each employee must be subject to a drug test at least once annually.
- Employees will be randomly tested, with at least two percent selected each month.
- We will test for a five-drug panel including Amphetamines, Cocaine, Opiates (2000 ng/ml), PCP, and THC.

### Progressive Discipline:

- After the first positive test, an employee must:
  - be suspended from work for thirty (30) days;
  - be directed to a program of treatment or rehabilitation;
  - be subject to unannounced drug testing for one (1) year, beginning the day the employee returns to work.
- After a second positive test, an employee must:
  - be suspended from work for ninety (90) days;
  - be directed to a program of treatment or rehabilitation;
  - be subject to unannounced drug testing for one (1) year, beginning the day the employee returns to work.
- After a third or subsequent positive test, an employee must:
  - be suspended from work for one (1) year;
  - be directed to a program of treatment or rehabilitation;
  - be subject to unannounced drug testing for one (1) year, beginning the day the employee returns to work.

### Treatment or Rehabilitation:

- Advises the employee of any program of treatment or rehabilitation covered by insurance provided by the employer.
- If the employer does not provide insurance that covers drug treatment or rehabilitation programs, the employer advises the employee of agencies known to the employer that provide drug treatment or rehabilitation programs.

### Substance Abuse Policy

At WBS, maintaining a drug and alcohol-free workplace is a shared responsibility. Our policy encompasses the following key points:

Prohibition:

- Prohibition of illegal drug use, possession, distribution, or sale on company premises.
- Zero-tolerance for reporting to work under the influence of drugs or alcohol.
- Compliance with prescribed medication usage, ensuring it does not impair job performance or safety.

Employee Voluntary Referrals:

- Employees struggling with substance abuse are encouraged to seek assistance through voluntary programs. WBS supports employees seeking help and ensures their confidentiality throughout the process.

Employer/Company Responsibility:

- Establishing clear rules and regulations regarding substance abuse.
- Providing support for employees with substance abuse issues.
- Conducting legal drug and alcohol testing as necessary.

Employee Responsibility:

- Refrain from using drugs or alcohol while on duty.
- Report any incidents involving property damage or injury that may require drug testing.
- Support initiatives aimed at preventing substance abuse.

Confidentiality:

- Confidentiality is paramount in handling substance abuse matters:
- Limited access to testing results and confidential handling of employee information.
- Human resources oversight of policy interpretation and compliance.

By upholding these policies and fostering a culture of safety and well-being, WBS aims to create a productive and secure work environment for all employees.





## Board of Public Works Staff Report

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**Project/Event:** Approve Service Agreement with Jon Richardson Excavating for repairs to wooden bridge on 2<sup>nd</sup> Street

**Petitioner/Representative:** Street Division

**Staff Representative:** Joe VanDeventer

**Date:** May 6, 2025

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**Report:** This service agreement with Jon Richardson Excavating will provide labor and materials for repairs to wooden bridge on 2nd Street with the amount not to exceed of \$5,560.00 (MVH, 2201-20-200000-53990).

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## CONTRACT COVER MEMORANDUM

**TO:** Office of the Mayor  
**FROM:** Public Works/Street Division  
**DATE:** May 6, 2025  
**RE:** Approve Service Agreement with Jon Richardson Excavating for wooden sidewalk on 2<sup>nd</sup> Street

<b>Contract Recipient/Vendor Name:</b>	Jon Richardson Excavating
<b>Department Head Initials of Approval:</b>	Adam Wason
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Danna Stephens
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Audrey Brittingham
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	1/1/2036
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	25-276
<b>Due Date For Signature:</b>	5/6/2025
<b>Expiration Date of Contract:</b>	12/31/2025
<b>Renewal Date for Contract:</b>	NA
<b>Total Dollar Amount of Contract:</b>	\$ 5,560.00
<b>Funding Source:</b>	2201-20-200000-53990 MVH
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** This service agreement with Jon Richardson Excavating will provide repair of damaged wooden bridge on 2<sup>nd</sup> Street in the amount not to exceed of \$5,560.00 (MVH, 2201-20-200000-53990).

# City of Bloomington Contract and Purchase Justification Form

Vendor: Jon Richardson Excavating

Contract Amount: \$5,560.00

This form should be completed and attached to the contract documents and forwarded to the Legal Department Attorney assigned to your Department. Contracts will not be approved by the Controller if a completed form is not included with the contract documents.

## PURCHASE INFORMATION

1. Check the box beside the procurement method used to initiate this procurement: (Attach a quote or bid tabulation if applicable)

<input type="checkbox"/> Request for Quote (RFQ)	<input type="checkbox"/> Request for Proposal (RFP)	<input type="checkbox"/> Sole Source	<input checked="" type="checkbox"/> Not Applicable (NA)
<input type="checkbox"/> Invitation to Bid (ITB)	<input type="checkbox"/> Request for Qualifications (RFQu)	<input type="checkbox"/> Emergency Purchase	

2. List the results of procurement process. Give further explanation where requested.

	Yes	No	Was the lowest cost selected? (If no, please state below why it was not.)	Yes	No
# of Submittals: 1				<input type="checkbox"/>	<input type="checkbox"/>
Met city requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Met item or need requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Was an evaluation team used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Was scoring grid used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Were vendor presentations requested?	<input type="checkbox"/>	<input checked="" type="checkbox"/>			

3. State why this vendor was selected to receive the award and contract:

This service agreement with Jon Richardson Excavating will provide labor and materials for repairs to wooden bridge on 2nd Street with the amount not to exceed of \$5,560.00 (MVH, 2201-20-200000-53990).

Joe VanDeventer

Director of Street Operations

PW/Street Division

Print/Type Name

Print/Type Title

Department



**AGREEMENT FOR SERVICES**  
**between the**  
**City of Bloomington Public Works Department**  
**and**  
**Jon Richardson Excavating**

**THIS AGREEMENT** (the “Agreement”) is entered into by and between the City of Bloomington, Indiana, and its Public Works Department (“Department”), by its Board of Public Works (“Board”) (collectively the “City”), and Jon Richardson Excavating (“Contractor”) (collectively the “Parties”).

1. **Scope of Services.** Contractor shall provide the services for the City as outlined in **Exhibit “A”** (the “Services” or “Scope of Services”). Time is of the essence and Contractor shall diligently complete all Services in a timely manner consistent with the Standard of Care identified below.
  
2. **Effective Date, Term and Termination.**
  - a. **Effective Date.** The effective date for this contract is the date last entered in the signature blocks below.
  
  - b. **Term.** This Agreement shall commence on the effective date and expire on December 31, 2025.
  
  - c. **Termination.** In the event of a party’s failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party. Additionally, the City may terminate or suspend performance of this Agreement at the City’s prerogative at any time upon written notice to Contractor. Contractor shall terminate or suspend performance of the Services on a schedule acceptable to the City and the City shall pay the Contractor for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to Contractor’s compensation and the schedule of services. Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of data and other documents generated by Contractor in connection with this Agreement shall become the property of the City, as set forth below.
  
3. **Compensation.** Upon completion of all Services, the City shall pay Contractor for all fees and expenses for all Services herein provided in an amount not to exceed Five thousand five hundred sixty (\$5,560.00) Dollars. Contractor shall submit an invoice to the City upon the completion of all Services. The invoice shall be sent to: [public.works@bloomington.in.gov](mailto:public.works@bloomington.in.gov) or to Public Works Department, 401 N. Morton Street, Suite 120, Bloomington, IN 47404. Invoices may be sent via first class mail postage prepaid or via email. Payment will be remitted to Contractor within forty-five (45) days of receipt of invoice. Additional services and/or any changes in the Services not set forth in **Exhibit “A”**, shall be authorized in writing by the City or its designated project coordinator prior to such work being performed or expenses incurred. The City shall not make payment for any unauthorized work or expenses. No additional work

shall be performed until and unless additional funding is approved and a fully executed written amendment to this Agreement reached by both parties herein.

4. **Retainage.** [This Section Intentionally Left Blank].
5. **Standard of Care.** Contractor shall be responsible for completion of the Services in a manner sufficient to meet the professional standards consistent with that of the industry. The City shall be the sole judge of the adequacy of Contractor's work in meeting such standards. However, the City shall not unreasonably withhold its approval as to the adequacy of such performance. Upon notice to Contractor and by mutual agreement between the parties, Contractor will, without additional compensation, correct or replace any and all Services not meeting the Standard of Care.
6. **Responsibilities of the City.** The City shall provide all necessary information regarding requirements for the Services. The City shall furnish such information as expeditiously as is necessary for the orderly progress of the work, and Contractor shall be entitled to rely upon the accuracy and completeness of such information. The City's Project Manager shall act on the City's behalf with respect to this Agreement.
7. **Appropriation of Funds.** If funds for the continued fulfillment of this Agreement by the City are at any time not forthcoming or are insufficient, through failure of any entity, including the City itself, to appropriate funds or otherwise, then the City shall have the right to terminate this Agreement without penalty.
8. **Schedule.** Contractor shall perform the Services according to the schedule set forth in **Exhibit "B"**. The time limits established by this schedule shall not be exceeded, except for reasonable cause as mutually agreed by the parties.
9. **Identity of Contractor.** Contractor acknowledges that one of the primary reasons for its selection by the City to perform the Services is the qualifications and experience of Contractor. Contractor thus agrees that the Services to be performed pursuant to this Agreement shall be performed by Contractor. Contractor shall not subcontract any part of the Services without the prior written permission of the City. The City reserves the right to reject any proposed sub-Contractors, and the Department reserves the right to request that acceptable replacement sub-contractors be assigned to the project.
10. **Ownership of Documents and Intellectual Property.** All documents, drawings and specifications, including digital format files, prepared by Contractor and furnished to the City as part of the Services shall become the property of the Department. Contractor shall retain its ownership rights in its design, drawing details, specifications, databases, computer software and other proprietary property. Intellectual property developed, utilized or modified in the performance of the Services shall remain the property of Contractor.
11. **Independent Contractor Status.** Contractor is an independent contractor and shall not be construed to be, nor represent itself to be, an employee of the City. Contractor is solely responsible for the payment and reporting of its employee and employer taxes, including social security, unemployment, and any other federal, state, or local taxes required to be withheld from employees or payable on behalf of employees.

**12. Indemnification.** Contractor shall indemnify and hold harmless the City, its officers, members, employees and agents from any and all claims, actions, causes of action, demands, damages, losses, liabilities, judgments and liens arising out any intentional, reckless or negligent act or omission of the Contractor and/or any of its officers, agents, officials, employees, or subcontractors, or any defect in materials or workmanship of any supply, materials, mechanism or other product or service which it or any of its officers, agents, officials, employees, or subcontractors has supplied to City or has used in connection with this Agreement, or arising out of or related to any cybercrime, including, but not limited to, unauthorized access, data breaches, malware, ransomware, phishing attacks, fraudulent payment requests, or other malicious activities perpetrated by or attributable to Contractor, its officers, agents, officials, employees or subcontractors, regardless of whether the cybercrime was committed with or without Contractor's knowledge or consent. Such indemnity shall include attorney's fees and all costs and other expenses arising therefrom or incurred in connection therewith and shall not be limited by reason of the enumeration of any insurance coverage required herein.

If Contractor is a design professional, architect, landscape architect, surveyor, engineer, geologist, or geotechnical / environmental consultant contracting to provide professional services, then Contractor shall not have the duty to defend against a professional liability claim or indemnify against liability other than liability for damages and losses arising out of third-party claims to the extent the damages and losses are caused by Contractor's willful misconduct or negligence.

**13. Insurance.** During the performance of any and all Services under this Agreement, Contractor shall maintain the following insurance in full force and effect:

- a. Comprehensive General Liability Insurance.**
  - i.** \$1,000,000 for each occurrence;
  - ii.** \$1,000,000 personal injury and advertising injury;
  - iii.** \$2,000,000 products and completed operations aggregate; and
  - iv.** \$2,000,000 general aggregate.
- b. Automobile Liability** providing coverage for all owned, hired and non-owned autos. The limit of liability required is \$1,000,000 each accident.
- c. Workers Compensation and Employers Liability** (only if statutorily required for Service Provider). The limits required are: Workers Compensation – Statutory; and Employers Liability--\$1,000,000 for each accident, for each employee.
- d. Umbrella/Excess Liability** with a required limit of \$1,000,000.
- e. Cyber Attack and Cyber Extortion.**
  - i.** Computer Attack Limit (Annual Aggregate) of \$1,000,000;
  - ii.** Sublimit (Per Occurrence) for Cyber Extortion of \$100,000; and
  - iii.** Computer attack and Cyber Extortion deductible (per occurrence) of \$10,000.
- f. Network Security Liability.**
  - i.** Limit (Annual Aggregate) of \$1,000,000; and
  - ii.** Deductible (per occurrence) of \$10,000.
- g. Electronic Media Liability.**
  - i.** Limit (Annual Aggregate) of \$1,000,000; and



- ii. Deductible (Per Occurrence) of \$10,000.
- h. Fraudulent Impersonator Coverage.
  - i. Limit (Annual Aggregate) of \$250,000; and
  - ii. Deductible (Per Occurrence) of \$5,000.

All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. These policies shall name the City of Bloomington, which includes its officers, employees and agents, as additional insured under General Liability, Automobile, and Umbrella/Excess Liability policies. Such policies shall stipulate that the insurance will operate as primary insurance and that no other insurance of the City's will be called upon to contribute to a loss hereunder.

Contractor shall provide a Certificate of Insurance showing each insurance policy to the City prior to the commencement of work under this Agreement, and shall provide documentation of any changes to or cancellation of required insurance to the City within ten (10) days. Approval of the insurance by the City shall not relieve or decrease the extent to which Contractor may be held responsible for payment of damages resulting from Contractor's provision of the Services or its operations under this Agreement. If Contractor fails or refuses to procure or maintain the insurance required by these provisions, or fails or refuses to furnish the City's required proof that the insurance has been procured and is in force and paid for, the City shall have the right at its election to terminate the Agreement.

14. **Conflict of Interest.** Contractor declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services under this Agreement. Contractor agrees that no person having any such interest shall be employed in the performance of this Agreement.
15. **Waiver.** No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party's right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.
16. **Severability.** The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.
17. **Assignment.** Neither the City nor the Contractor may assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

- 18. Third Party Rights.** Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Parties.
- 19. Governing Law and Venue.** This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe Circuit Court, Monroe County, Indiana.
- 20. Non-Discrimination.** Contractor shall comply with City of Bloomington Ordinance 2.23.100 and all other federal, state and local laws and regulations governing non-discrimination, including but not limited to employment. Contractor understands that the City of Bloomington prohibits its employees from engaging in harassment or discrimination of any kind, including harassing or discriminating against independent contractors doing work for the City. If Contractor believes that a City employee engaged in such conduct towards Contractor and/or any of its employees, Contractor or its employees may file a complaint with the City Department head in charge of the Contractor’s work, and/or with the human resources department. The City takes all complaints of harassment and discrimination seriously and will take appropriate disciplinary action if it finds that any City employee engaged in such prohibited conduct. Any breach of this section is a material breach and will be cause for termination of this Agreement.
- 21. Compliance with Laws.** In performing the Services under this Agreement, Contractor shall comply with any and all applicable federal, state and local statutes, ordinances, plans and regulations, including any and all regulations for protection of the environment. Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction over the project are in conflict, Contractor shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the City in a timely manner of the conflict, attempts of resolution, and planned course of action.
- 22. E-Verify.** Contractor is enrolled in and verifies the work eligibility status of all newly-hired employees through the E-Verify program. Contractor signed the e-verify affidavit which is attached as **Exhibit “C”**. Contractor shall maintain on file all subcontractors’ e-verify certifications throughout the term of this Agreement.
- 23. Non-Collusion.** Contractor certifies that it has not, nor has any other member, representative, or agent of Contractor, entered into any combination, collusion, or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer.
- 24. Notices.** Any notice required by this Agreement shall be made in writing to the individuals/addresses specified below:

**TO CITY:**

**TO CONTRACTOR:**

City of Bloomington Public Works	Jon Richardson Excavating
Attn: Joe VanDeventer, Project Manager	5790 North Tunnel Road
401 N Morton Street, Suite 120	Bloomington, IN 47408
Bloomington, IN 47404	

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the City and Contractor.

- 25. Integration and Modification.** This Agreement consists of the following parts, each of which is as fully a part of this Agreement as if set out herein:
- a. This Agreement
  - b. All Exhibits.
  - c. All Written Amendments and other documents amending, modifying, or supplementing the Contract Documents which may be delivered or issued after the Effective Date of the Agreement and are not attached hereto.

In resolving conflicts, errors, discrepancies and disputes concerning the Scope of Work to be performed by Contractor, and other rights and obligations of City and Contractor, the document expressing the greater quantity, quality or imposing the greater obligation upon Contractor and affording the greater right or remedy to City shall govern; otherwise the documents shall be given precedence in the order enumerated above. This Agreement may be modified only by a written amendment signed by both parties hereto.

- 26. Intent and Authority to Bind.** This Agreement has been duly authorized, executed and delivered by the Parties and is the legal, valid and binding obligation of the Parties, their successors and assigns, enforceable in accordance with its terms and conditions. The undersigned signatories for each Party represent that the undersigned signatories have been and are duly authorized to execute this Agreement for and on behalf of their respective Party.

**IN WITNESS WHEREOF**, the parties to this Agreement have hereunto set their hands.

*[Signatures are on the following page.]*



**CITY OF BLOOMINGTON**

**BY:**

\_\_\_\_\_  
Kyla Cox Deckard, Chair                      DATED  
Board of Public Works

\_\_\_\_\_  
Adam Wason, Director                      DATED  
Department of Public Works

\_\_\_\_\_  
Kerry Thomson, Mayor                      DATED  
City of Bloomington

**Jon Richardson Excavating**

**BY:**

\_\_\_\_\_  
DATED

\_\_\_\_\_  
(Name Printed)

\_\_\_\_\_  
(Title)

## **EXHIBIT “A”**

### **SCOPE OF WORK**

The Services shall include the following:.

- Labor & Materials to replace wooden sidewalk along 2<sup>nd</sup> street – 3 posts and new frame work – reuse walk boards

## **EXHIBIT “B”**

### **PROJECT SCHEDULE**

JR Richardson Excavating can begin the project upon written authorization from the department.  
All services must be completed by 5/30/2025.

**EXHIBIT "C"**

**AFFIDAVIT REGARDING E-VERIFY**

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the \_\_\_\_\_ of the Contractor.  
(job title)
2. The Contractor has contracted with or is seeking to contract with the City of Bloomington to provide services.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the Contractor does not knowingly employ an "unauthorized alien," as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her knowledge and belief, the Contractor is enrolled in and participates in the E-verify program.
5. The undersigned is duly authorized to execute this affidavit for and on behalf of, and to bind, the Contractor.

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed name





# Board of Public Works Staff Report

**Project/Event: Service Contract with H&K Maintenance, LLC for Mowing,  
Vegetation Removal and Turf Maintenance Services**

**Petitioner/Representative:** Public Works Facilities Division

**Staff Representative:** J. D. Boruff, Operations and Facilities Director

**Meeting Date:** May 6, 2025

This contract is for mowing, vegetation removal, and turf maintenance services at City facilities maintained by the Public Works Facilities Division.

Quotes were solicited and H&K Maintenance provided the lowest price per acre and lowest cost per hour for vegetation removal. Staff recommends awarding the contract to H&K Maintenance, LLC not to exceed \$25,000.00.

Respectfully submitted,

A handwritten signature in black ink that reads "J. D. Boruff".

J. D. Boruff  
Operations and Facilities Director  
Public Works Department



**CONTRACT COVER MEMORANDUM**

**TO:** Audrey Brittingham

**FROM:** J. D. Boruff

**DATE:** 5/6/25

**RE:** Service Contract with H&K Maintenance, LLC for Mowing, Vegetation Removal and Turf Maintenance Services

<b>Contract Recipient/Vendor Name:</b>	H&K Maintenance, LLC
<b>Department Head Initials of Approval:</b>	AW
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	J. D. Boruff
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Brittingham
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	1/1/2037
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	12-359
<b>Due Date For Signature:</b>	5/6/25
<b>Expiration Date of Contract:</b>	12/31/26
<b>Renewal Date for Contract:</b>	12/31/26
<b>Total Dollar Amount of Contract:</b>	Not to Exceed \$25,000.00
<b>Funding Source:</b>	101-01-010000-53610 (Animal Care and Control) 101-14-140000-53610 (BPD HQ and Firing Range) 151-14-145000-53610 (Dispatch Center) 101-19-190000-53610 (City Hall) 101-08-080000-53610 (Fire Dept.) 802-17-170000-53610 (Fleet Maintenance) 452-26-260000-53610 (Parking Facilities) 730-16-160000-53610 (Sanitation) 451-20-200000-53610 (Street Division)
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	yes
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	yes
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	yes

**Summary of Contract:** Quotes were solicited and H&K Maintenance provided the lowest price per acre and lowest cost per hour for vegetation removal. Staff recommends awarding the contract to H&K Maintenance, LLC not to exceed \$25,000.00.

## City of Bloomington Contract and Purchase Justification Form

Vendor: H&K Maintenance

Contract Amount: Not to Exceed \$25,000.00

This form should be completed and attached to the contract documents and forwarded to the Legal Department Attorney assigned to your Department. Contracts will not be approved by the Controller if a completed form is not included with the contract documents.

### PURCHASE INFORMATION

1. Check the box beside the procurement method used to initiate this procurement: (Attach a quote or bid tabulation if applicable)

<input checked="" type="checkbox"/> Request for Quote (RFQ)	<input type="checkbox"/> Request for Proposal (RFP)	<input type="checkbox"/> Sole Source	<input type="checkbox"/> Not Applicable (NA)
<input type="checkbox"/> Invitation to Bid (ITB)	<input type="checkbox"/> Request for Qualifications (RFQu)	<input type="checkbox"/> Emergency Purchase	

2. List the results of procurement process. Give further explanation where requested. Yes    No

# of Submittals:    3	Yes	No		Yes	No
Met city requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Was the lowest cost selected? (If no, please state below why it was not.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Met item or need requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Was an evaluation team used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Was scoring grid used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Were vendor presentations requested?	<input type="checkbox"/>	<input type="checkbox"/>			

3. State why this vendor was selected to receive the award and contract:

Quotes were solicited and H&K Maintenance provided the lowest price per acre and lowest cost per hour for vegetation removal. Staff recommends awarding the contract to H&K Maintenance, LLC not to exceed \$25,000.00.

\_\_\_\_\_  
Print/Type Name

\_\_\_\_\_  
Print/Type Title

\_\_\_\_\_  
Department

**AGREEMENT BETWEEN THE  
CITY OF BLOOMINGTON PUBLIC WORKS DEPARTMENT AND  
H&K MAINTENANCE, LLC FOR ON CALL SERVICES**

**THIS AGREEMENT** (the “Agreement”) is entered into by and between the City of Bloomington and its Public Works Department, by its Board of Public Works (the “City”), and H&K Maintenance, LLC (the “Contractor”) (collectively the “Parties”).

- 1. Scope of Services.** Contractor shall provide the Services for the City as outlined in **Exhibit “A”**. Time is of the essence and Contractor shall diligently complete all Services in a timely manner consistent with the Standard of Care identified below. Contractor shall not commence any work until City communicates a work order to Contractor and both have agreed on costs. Specific scopes of work shall be quoted and agreed upon in writing prior to the start of any work.
  
- 2. Effective Date, Term and Termination.**
  - a. Effective Date.** The effective date for this contract is the date last entered in the signature blocks below.
  - b. Term.** This Agreement shall commence on the effective date and expire on the 31st day of December, 2026.
  - c. Renewal.** This Agreement may be renewed for two (2) additional one year terms so long as none of the terms and conditions herein are modified in any way. Any renewal must be agreed upon between the parties and memorialized in a renewal agreement.
  - d. Termination.** In the event of a party’s failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party. Additionally, the City may terminate or suspend performance of this Agreement at the City’s prerogative at any time upon written notice to Contractor. Contractor shall terminate or suspend performance of the Services on a schedule acceptable to the City and the City shall pay the Contractor for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to Contractor’s compensation and the schedule of services. Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of data and other documents generated by Contractor in connection with this Agreement shall become the property of the City, as set forth below.
  
- 3. Compensation.** The City shall pay Contractor for all fees and expenses for all Services herein provided in an amount not to exceed Twenty-Five Thousand (\$25,000.00) Dollars. Upon completion of any Services herein, Contractor shall submit an invoice to the City. The invoice shall be sent to: pw.facilities@bloomington.in.gov. Invoices must be sent via email or to any electronic system adopted by the City, if the City adopts such a system. Payment will be remitted to Contractor within forty-five (45) days of receipt of invoice. Additional



services and/or any changes in the Services not set forth in **Exhibit “A”**, shall be authorized in writing by the City or its designated project coordinator prior to such work being performed, or expenses incurred. The City shall not make payment for any unauthorized work or expenses. No additional work shall be performed until and unless additional funding is approved and a fully executed written amendment to this Agreement reached by both parties herein.

4. **Standard of Care.** Contractor shall be responsible for completion of the Services in a manner sufficient to meet the professional standards consistent with that of the industry. The City shall be the sole judge of the adequacy of Contractor’s work in meeting such standards. However, the City shall not unreasonably withhold its approval as to the adequacy of such performance. Upon notice to Contractor and by mutual agreement between the parties, Contractor will, without additional compensation, correct or replace any and all Services not meeting the Standard of Care.
5. **Appropriation of Funds.** If funds for the continued fulfillment of this Agreement by the City are at any time not forthcoming or are insufficient, through failure of any entity, including the City itself, to appropriate funds or otherwise, then the City shall have the right to terminate this Agreement without penalty.
6. **Independent Contractor Status.** Contractor is an independent contractor and shall not be construed to be, nor represent itself to be, an employee of the City. Contractor is solely responsible for the payment and reporting of its employee and employer taxes, including social security, unemployment, and any other federal, state, or local taxes required to be withheld from employees or payable on behalf of employees.
7. **Indemnification and Hold Harmless.** Contractor shall indemnify and hold harmless the City, its officers, members, employees and agents from any and all claims, actions, causes of action, demands, damages, losses, liabilities, judgments and liens arising out any intentional, reckless or negligent act or omission of the Contractor and/or any of its officers, agents, officials, employees, or subcontractors, or any defect in materials or workmanship of any supply, materials, mechanism or other product or service which it or any of its officers, agents, officials, employees, or subcontractors has supplied to City or has used in connection with this Agreement, or arising out of or related to any cybercrime, including, but not limited to, unauthorized access, data breaches, malware, ransomware, phishing attacks, fraudulent payment requests, or other malicious activities perpetrated by or attributable to Contractor, its officers, agents, officials, employees or subcontractors, regardless of whether the cybercrime was committed with or without Contractor’s knowledge or consent. Such indemnity shall include attorney’s fees and all costs and other expenses arising therefrom or incurred in connection therewith and shall not be limited by reason of the enumeration of any insurance coverage required herein.

If Contractor is a design professional, architect, landscape architect, surveyor, engineer, geologist, or geotechnical / environmental consultant contracting to provide professional services, then Contractor shall not have the duty to defend against a professional liability claim or indemnify against liability other than liability for damages and losses arising out of

third-party claims to the extent the damages and losses are caused by Contractor's willful misconduct or negligence.

8. **Insurance.** During the performance of any and all Services under this Agreement, Contractor shall maintain the following insurance in full force and effect:
- a. Comprehensive General Liability Insurance.
    - i. \$1,000,000 for each occurrence;
    - ii. \$1,000,000 personal injury and advertising injury;
    - iii. \$2,000,000 products and completed operations aggregate; and
    - iv. \$2,000,000 general aggregate.
  - b. Automobile Liability providing coverage for all owned, hired and non-owned autos. The limit of liability required is \$1,000,000 each accident.
  - c. Workers Compensation and Employers Liability (only if statutorily required for Service Provider). The limits required are: Workers Compensation – Statutory; and Employers Liability--\$1,000,000 for each accident, for each employee.
  - d. Umbrella/Excess Liability with a required limit of \$1,000,000.

All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. These policies shall name the City of Bloomington, which includes its officers, employees and agents, as additional insured under General Liability, Automobile, and Umbrella/Excess Liability policies. Such policies shall stipulate that the insurance will operate as primary insurance and that no other insurance of the City's will be called upon to contribute to a loss hereunder.

Contractor shall provide a Certificate of Insurance showing each insurance policy to the City prior to the commencement of work under this Agreement, and shall provide documentation of any changes to or cancellation of required insurance to the City within ten (10) days. Approval of the insurance by the City shall not relieve or decrease the extent to which Contractor may be held responsible for payment of damages resulting from Contractor's provision of the Services or its operations under this Agreement. If Contractor fails or refuses to procure or maintain the insurance required by these provisions, or fails or refuses to furnish the City's required proof that the insurance has been procured and is in force and paid for, the City shall have the right at its election to terminate the Agreement.

9. **Conflict of Interest.** Contractor declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services under this Agreement. Contractor agrees that no person having any such interest shall be employed in the performance of this Agreement.
10. **Waiver.** No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party's right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.
11. **Severability.** The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this

Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

- 12. Assignment.** Neither the City nor the Contractor may assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.
- 13. Third Party Rights.** Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Parties.
- 14. Governing Law and Venue.** This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe Circuit Court, Monroe County, Indiana.
- 15. Non-Discrimination.** Contractor shall comply with City of Bloomington Ordinance 2.23.100 and all other federal, state and local laws and regulations governing non-discrimination, including but not limited to employment. Contractor understands that the City of Bloomington prohibits its employees from engaging in harassment or discrimination of any kind, including harassing or discriminating against independent contractors doing work for the City. If Contractor believes that a City employee engaged in such conduct towards Contractor and/or any of its employees, Contractor or its employees may file a complaint with the City Department head in charge of the Contractor's work, and/or with the human resources department. The City takes all complaints of harassment and discrimination seriously and will take appropriate disciplinary action if it finds that any City employee engaged in such prohibited conduct. Any breach of this section is a material breach and will be cause for termination of this Agreement.
- 16. Compliance with Laws.** In performing the Services under this Agreement, Contractor shall comply with any and all applicable federal, state and local statutes, ordinances, plans and regulations, including any and all regulations for protection of the environment. Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction over the project are in conflict, Contractor shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the City in a timely manner of the conflict, attempts of resolution, and planned course of action.
- 17. E-Verify.** Contractor is enrolled in and verifies the work eligibility status of all newly-hired employees through the E-Verify program. Contractor signed the e-verify affidavit which is attached as **Exhibit "B"**. Contractor shall maintain on file all subcontractors' e-verify certifications throughout the term of this Agreement.

**18. Non-Collusion.** Contractor certifies that it has not, nor has any other member, representative, or agent of Contractor, entered into any combination, collusion, or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer.

**19. Notices.** Any notice required by this Agreement shall be made in writing to the individuals/addresses specified below:

<b>TO CITY:</b>	<b>TO CONTRACTOR:</b>
City of Bloomington	H&K Maintenance, LLC
Attn: J.D. Boruff, Project Manager	Attn: Henry Bryant
401 N. Morton St. suite 120	1590 E Hupp Road
Bloomington, IN. 47404	Bloomington, IN. 47401

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the City and Contractor.

**20. Integration and Modification.** This Agreement consists of the following parts, each of which is as fully a part of this Agreement as if set out herein:

- a. This Agreement
- b. All Exhibits.
- c. All Written Amendments and other documents amending, modifying, or supplementing the Contract Documents which may be delivered or issued after the Effective Date of the Agreement and are not attached hereto.

In resolving conflicts, errors, discrepancies and disputes concerning the Scope of Work to be performed by Contractor, and other rights and obligations of City and Contractor, the document expressing the greater quantity, quality or imposing the greater obligation upon Contractor and affording the greater right or remedy to City shall govern; otherwise the documents shall be given precedence in the order enumerated above. This Agreement may be modified only by a written amendment signed by both parties hereto.

**21. Living Wage Ordinance.** Contractor is considered a “covered employer” and is obligated to pay at least a living wage to its covered employees in accordance with City Ordinance 2.28, as that ordinance is written and amended from time to time. Contractor executed the Living Wage Ordinance Affidavit which is attached as **Exhibit “C”**. Contractor shall post the Living Wage Poster provided to Contractor by the City Legal Department in prominent areas of Contractor’s facilities frequented by their covered employees.

**22. Intent and Authority to Bind.** This Agreement has been duly authorized, executed and delivered by the Parties and is the legal, valid and binding obligation of the Parties, their successors and assigns, enforceable in accordance with its terms and conditions. The undersigned signatories for each Party represent that the undersigned signatories have been and are duly authorized to execute this Agreement for and on behalf of their respective Party.

**[Signatures are on the following page.]**



**IN WITNESS WHEREOF**, the parties to this Agreement have hereunto set their hands.

**CITY OF BLOOMINGTON**  
**BY:**

**H&K MAINTENANCE, LLC**  
**BY:**

\_\_\_\_\_  
Kyla Cox-Deckard, Chair                      DATED  
Board of Public Works

\_\_\_\_\_  
(Name Signed)                                      DATED

\_\_\_\_\_  
Adam Wason, Director                      DATED  
Department of Public Works

\_\_\_\_\_  
(Name Printed)                                      DATED

\_\_\_\_\_  
Kerry Thomson, Mayor                      DATED  
City of Bloomington

\_\_\_\_\_  
(Title)

## **EXHIBIT "A"**

### **SCOPE OF WORK**

The Services shall include the following:

Contractor shall perform repair and maintenance services of the following types: Mowing and vegetation removal. These services will be performed at City of Bloomington, Public Works Department facilities ("Services") for a set price of One Hundred Seventy Five Dollars (\$175.00) per acre. Trimming and vegetation removal shall be done at the rate of Eighty Five Dollars (\$85.00) per hour. A charge of Fifty Dollars (\$50.00) per hour will be charged for use of a truck. Each work order, outside of mowing and trimming, shall have a Fifty Dollar (\$50.00) Trip Charge and a Fifty Dollar (\$50.00) fuel charge.

**EXHIBIT "B"**  
**AFFIDAVIT REGARDING E-VERIFY**

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the \_\_\_\_\_ of the Contractor.  
(job title)
2. The Contractor has contracted with or is seeking to contract with the City of Bloomington to provide services.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the Contractor does not knowingly employ an "unauthorized alien," as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her knowledge and belief, the Contractor is enrolled in and participates in the E-verify program.
5. The undersigned is duly authorized to execute this affidavit for and on behalf of, and to bind, the Contractor.

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed name

**AFFIDAVIT REGARDING E-VERIFY**  
**IF CONTRACTOR DOES NOT HAVE EMPLOYEES**

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned has contracted with or is seeking to contract with the City of Bloomington to provide services.
2. The undersigned hereby states that they do not have any employees and, as such, they do not knowingly employ an "unauthorized alien," as defined at 8 United States Code 1324a(h)(3).
3. The undersigned hereby states that if they intend to employ anyone, they will immediately enroll in E-Verify and will use such program.

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed name

**EXHIBIT "C"**

**AFFIDAVIT REGARDING THE LIVING WAGE ORDINANCE**

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the \_\_\_\_\_ of the Contractor .  
(job title)

2. The company named herein that employs the undersigned has contracted with or is seeking to contract with the City of Bloomington to provide services.

3. The undersigned hereby states that, to the best of their knowledge and belief, the company named herein is subject to Bloomington City Ordinance 2.28, otherwise known as the "Living Wage Ordinance."

4. The projected employment needs under the award include the following: \_\_\_\_\_

\_\_\_\_\_

5. The projected net increase or decrease in jobs for covered employees by job title that will result from awarding the assistance:

\_\_\_\_\_

\_\_\_\_\_

6. The undersigned hereby affirms that the smallest hourly wage to be earned by each of their covered employees shall be at least the living wage, which is set forth at <https://bloomington.in.gov/business/living-wage>.

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed name





# Board of Public Works Claim Register

Invoice Date Range 04/26/25 - 05/09/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 1101 - General</b>											
Department <b>01 - Animal Shelter</b>											
Program <b>010000 - Main</b>											
Account <b>52110 - Office Supplies</b>											
6530 - Office Depot, INC	413849160001	01-Cups for volunteer program-2 pk	Paid by EFT # 65428		04/29/2025	04/29/2025	05/09/2025	05/09/2025		8.58	
6530 - Office Depot, INC	411325076001	01-Toner for intake printer	Paid by EFT # 65428		04/29/2025	04/29/2025	05/09/2025	05/09/2025		121.99	
6530 - Office Depot, INC	413849163001	01-Tickets - adoption program-1 roll	Paid by EFT # 65428		04/29/2025	04/29/2025	05/09/2025	05/09/2025		6.49	
6530 - Office Depot, INC	415875398001	01-Tape-1 pk	Paid by EFT # 65428		04/29/2025	04/29/2025	05/09/2025	05/09/2025		16.99	
6530 - Office Depot, INC	415875404001	01-ID Pouch-1 pk	Paid by EFT # 65428		04/29/2025	04/29/2025	05/09/2025	05/09/2025		17.39	
								Account <b>52110 - Office Supplies</b> Totals		Invoice Transactions 5	<u>\$171.44</u>
Account <b>52210 - Institutional Supplies</b>											
313 - Fastenal Company	INBLM238607	01-Face Shields (4)	Paid by EFT # 65363		04/29/2025	04/29/2025	05/09/2025	05/09/2025		213.77	
4586 - Hill's Pet Nutrition Sales, INC	252943922	01-Dog, puppy, cat food	Paid by EFT # 65379		04/29/2025	04/29/2025	05/09/2025	05/09/2025		181.41	
4574 - John Deere Financial f.s.b. (Rural King)	337749	01-litter-50 40lb bags pellet bedding	Paid by Check # 80067		04/29/2025	04/29/2025	05/09/2025	05/09/2025		264.50	
4574 - John Deere Financial f.s.b. (Rural King)	286294	01-Rabbit Food	Paid by Check # 80067		04/29/2025	04/29/2025	05/09/2025	05/09/2025		34.98	
4549 - Kroger Limited Partnership I	071014	01-Monkey food-almonds, strawberries, mangoes, greens	Paid by Check # 80068		04/29/2025	04/29/2025	05/09/2025	05/09/2025		22.54	
4549 - Kroger Limited Partnership I	080365	01-Rabbit & monkey food-lettuce, spinach, mangoes, berries	Paid by Check # 80068		04/29/2025	04/29/2025	05/09/2025	05/09/2025		51.64	
4633 - Midwest Veterinary Supply, INC	25012734-100	01-Antiparasitics, pain management	Paid by EFT # 65417		04/29/2025	04/29/2025	05/09/2025	05/09/2025		1,592.81	
4137 - Patterson Veterinary Supply, INC	3036297086	01-Antiparasitics	Paid by EFT # 65435		04/29/2025	04/29/2025	05/09/2025	05/09/2025		682.47	
4137 - Patterson Veterinary Supply, INC	3036297236	01-Rabbit food-Timothy hay	Paid by EFT # 65435		04/29/2025	04/29/2025	05/09/2025	05/09/2025		54.81	
								Account <b>52210 - Institutional Supplies</b> Totals		Invoice Transactions 9	<u>\$3,098.93</u>
Account <b>52310 - Building Materials and Supplies</b>											
409 - Black Lumber Co. INC	598798	01-Caulk for breakroom repair	Paid by EFT # 65319		04/29/2025	04/29/2025	05/09/2025	05/09/2025		8.99	
								Account <b>52310 - Building Materials and Supplies</b> Totals		Invoice Transactions 1	<u>\$8.99</u>
Account <b>52420 - Other Supplies</b>											
4549 - Kroger Limited Partnership I	104554	01-Volunteer Appreciation Party Food-deli platter/trays	Paid by Check # 80068		04/29/2025	04/29/2025	05/09/2025	05/09/2025		125.96	
								Account <b>52420 - Other Supplies</b> Totals		Invoice Transactions 1	<u>\$125.96</u>



# Board of Public Works Claim Register

Invoice Date Range 04/26/25 - 05/09/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 1101 - General</b>										
Department <b>01 - Animal Shelter</b>										
Program <b>010000 - Main</b>										
Account <b>53130 - Medical</b>										
175 - Monroe County Humane Association, INC	51777	01 - Spay/neuter surgeries-4/15/25	Paid by EFT # 65420		04/29/2025	04/29/2025	05/09/2025		05/09/2025	755.00
								Account <b>53130 - Medical</b> Totals	Invoice Transactions 1	<u>\$755.00</u>
Account <b>53320 - Advertising</b>										
9241 - Gannett Media Corp (Gannett Indiana/Kentucky)	0007029032	01-Ad for Veterinary RFP	Paid by EFT # 65367		04/29/2025	04/29/2025	05/09/2025		05/09/2025	120.08
								Account <b>53320 - Advertising</b> Totals	Invoice Transactions 1	<u>\$120.08</u>
Account <b>53610 - Building Repairs</b>										
1537 - Indiana Door & Hardware Specialties, INC	14027AA	01-Door Lock Repair	Paid by Check # 80065		04/29/2025	04/29/2025	05/09/2025		05/09/2025	228.00
								Account <b>53610 - Building Repairs</b> Totals	Invoice Transactions 1	<u>\$228.00</u>
Account <b>53990 - Other Services and Charges</b>										
4045 - Datamars, INC	923866	01-Microchip Registrations (1)	Paid by EFT # 65349		04/29/2025	04/29/2025	05/09/2025		05/09/2025	9.99
4045 - Datamars, INC	922771	01-Microchip Registrations (1)	Paid by EFT # 65349		04/29/2025	04/29/2025	05/09/2025		05/09/2025	9.99
								Account <b>53990 - Other Services and Charges</b> Totals	Invoice Transactions 2	<u>\$19.98</u>
								Program <b>010000 - Main</b> Totals	Invoice Transactions 21	<u>\$4,528.38</u>
Program <b>010001 - Donations Over \$5K</b>										
Account <b>52210 - Institutional Supplies</b>										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	13C9-GRPF-KVFK	01-Martinguales collars, whisks, muzzles	Paid by EFT # 65304		04/29/2025	04/29/2025	05/09/2025		05/09/2025	361.77
4633 - Midwest Veterinary Supply, INC	24845138-001	01-Solution for medication compounding	Paid by EFT # 65417		04/29/2025	04/29/2025	05/09/2025		05/09/2025	18.06
4633 - Midwest Veterinary Supply, INC	24906914-050	01-vinyl exam gloves (L)	Paid by EFT # 65417		04/29/2025	04/29/2025	05/09/2025		05/09/2025	55.95
4633 - Midwest Veterinary Supply, INC	24906914-000	01-Syringes, needles, ringworm, diagnostic plates	Paid by EFT # 65417		04/29/2025	04/29/2025	05/09/2025		05/09/2025	154.18
								Account <b>52210 - Institutional Supplies</b> Totals	Invoice Transactions 4	<u>\$589.96</u>
Account <b>53130 - Medical</b>										
6529 - BloomingPaws, LLC	735917	01-Heartworm Treatment-Jimmy	Paid by EFT # 65321		04/29/2025	04/29/2025	05/09/2025		05/09/2025	267.75
								Account <b>53130 - Medical</b> Totals	Invoice Transactions 1	<u>\$267.75</u>
								Program <b>010001 - Donations Over \$5K</b> Totals	Invoice Transactions 5	<u>\$857.71</u>
								Department <b>01 - Animal Shelter</b> Totals	Invoice Transactions 26	<u>\$5,386.09</u>



# Board of Public Works Claim Register

Invoice Date Range 04/26/25 - 05/09/25

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>1101 - General</b>											
Department <b>02 - Public Works</b>											
Program <b>020000 - Main</b>											
Account <b>46060 - Other Violations</b>											
Xiaoying Li	LI-041525	26-Customer paid twice for the same ticket-24204702931	Paid by Check # 80074		04/29/2025	04/29/2025	05/09/2025		05/09/2025	60.00	
									Account <b>46060 - Other Violations</b> Totals	Invoice Transactions 1	\$60.00
Account <b>52420 - Other Supplies</b>											
313 - Fastenal Company	INBLM238598	02-Spring Downtown Clean Up Vests and Gloves	Paid by EFT # 65363		04/29/2025	04/29/2025	05/09/2025		05/09/2025	500.95	
4574 - John Deere Financial f.s.b. (Rural King)	160602	02-Brighten Btown & 527 N Morton water, towels, drum liners	Paid by Check # 80067		04/29/2025	04/29/2025	05/09/2025		05/09/2025	150.69	
4574 - John Deere Financial f.s.b. (Rural King)	163043	02-Brighten Btown & 527 N Morton; Trash bags, shears & scrappers	Paid by Check # 80067		04/29/2025	04/29/2025	05/09/2025		05/09/2025	492.74	
4443 - The Sherwin Williams Company	3250-1	02-Brighten Btown-prime 7 traffic cabinets-Downtown Improv	Paid by EFT # 65471		04/29/2025	04/29/2025	05/09/2025		05/09/2025	104.70	
4443 - The Sherwin Williams Company	7037-4	02 - Brighten Bloomington: Paint for Curbs	Paid by EFT # 65471		04/29/2025	04/29/2025	05/09/2025		05/09/2025	278.10	
									Account <b>52420 - Other Supplies</b> Totals	Invoice Transactions 5	\$1,527.18
Account <b>53160 - Instruction</b>											
4498 - American Public Works Association	000863595	02-Accreditation Workshop/Training-C. Smith	Paid by Check # 80059		04/29/2025	04/29/2025	05/09/2025		05/09/2025	750.00	
									Account <b>53160 - Instruction</b> Totals	Invoice Transactions 1	\$750.00
Account <b>53230 - Travel</b>											
2820 - Nathan Nickel	APWA-4.2025	02-Per Diem-APWA Accreditation-Columbia, MO-4/8-4/10	Paid by EFT # 65427		04/29/2025	04/29/2025	05/09/2025		05/09/2025	123.00	
9061 - Christina L Smith	APWA-4.2025	02-Per Diem-APWA Accreditation-Columbia, MO-4/8-4/10	Paid by EFT # 65453		04/29/2025	04/29/2025	05/09/2025		05/09/2025	123.00	
2659 - Adam Wason	APWA-4.2025	02-Per Diem/fuel-APWA Accreditation-Columbia, MO-4/8-4/10	Paid by EFT # 65485		04/29/2025	04/29/2025	05/09/2025		05/09/2025	183.85	
									Account <b>53230 - Travel</b> Totals	Invoice Transactions 3	\$429.85



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund <b>1101 - General</b>											
Department <b>02 - Public Works</b>											
Program <b>020000 - Main</b>											
Account <b>53710 - Land Rental</b>											
199 - Monroe County Government	1068807 2024	02-PW_Spring/Fall 2024 Stormwater Assessment-Weimer Rd. Facility	Paid by EFT # 65296		04/30/2025	04/30/2025	04/30/2025		04/30/2025	79.02	
									Account <b>53710 - Land Rental</b> Totals	Invoice Transactions 1	<u>\$79.02</u>
Account <b>54510 - Other Capital Outlays</b>											
9632 - InnovaSol LLC	INNVO401LIGH T-1	04-City Hall Light Upgrades through 02/28/25 App 1	Paid by EFT # 65388		04/29/2025	04/29/2025	05/09/2025		05/09/2025	53,675.00	
									Account <b>54510 - Other Capital Outlays</b> Totals	Invoice Transactions 1	<u>\$53,675.00</u>
									Program <b>020000 - Main</b> Totals	Invoice Transactions 12	<u>\$56,521.05</u>
									Department <b>02 - Public Works</b> Totals	Invoice Transactions 12	<u>\$56,521.05</u>
Department <b>03 - City Clerk</b>											
Program <b>030000 - Main</b>											
Account <b>52420 - Other Supplies</b>											
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1G1P-7H4X-X913	03-Certificate plaque and document holder & desk mat	Paid by EFT # 65304		04/29/2025	04/29/2025	05/09/2025		05/09/2025	41.74	
									Account <b>52420 - Other Supplies</b> Totals	Invoice Transactions 1	<u>\$41.74</u>
									Program <b>030000 - Main</b> Totals	Invoice Transactions 1	<u>\$41.74</u>
									Department <b>03 - City Clerk</b> Totals	Invoice Transactions 1	<u>\$41.74</u>
Department <b>04 - Economic &amp; Sustainable Dev</b>											
Program <b>040000 - Main</b>											
Account <b>52110 - Office Supplies</b>											
6530 - Office Depot, INC	414049252001	04-Office Supplies 6x9 envelopes	Paid by EFT # 65428		04/29/2025	04/29/2025	05/09/2025		05/09/2025	12.49	
									Account <b>52110 - Office Supplies</b> Totals	Invoice Transactions 1	<u>\$12.49</u>
Account <b>53320 - Advertising</b>											
9241 - Gannett Media Corp (Gannett Indiana/Kentucky)	0006975174	04- Notice of Public Hearing for ESD of the BEDC AD# 11014392	Paid by EFT # 65367		04/29/2025	04/29/2025	05/09/2025		05/09/2025	68.40	
8706 - Elizabeth Garrett	2025105	04-Photograph Services for Ribbon Cutting Art Event-4/10	Paid by EFT # 65368		04/29/2025	04/29/2025	05/09/2025		05/09/2025	500.00	
									Account <b>53320 - Advertising</b> Totals	Invoice Transactions 2	<u>\$568.40</u>





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<b>Fund 1101 - General</b>										
Department <b>04 - Economic &amp; Sustainable Dev</b>										
Program <b>040000 - Main</b>										
Account <b>53960 - Grants</b>										
9346 - Grandview Hills Neighborhood Association	BCOSGRANT-5.9.25	04-BCOS Sustainable Neighborhoods Grant for Pollinator Gardens	Paid by EFT # 65372		04/29/2025	04/29/2025	05/09/2025		05/09/2025	1,000.00
							Account <b>53960 - Grants</b> Totals	Invoice Transactions 1		<u>\$1,000.00</u>
							Program <b>040000 - Main</b> Totals	Invoice Transactions 4		<u>\$1,580.89</u>
Program <b>04CRED - ESD CRED</b>										
Account <b>53960 - Grants</b>										
6536 - Elisha Spier	BCOSGRANT-5.9.25	04- BCOS Sustainable Neighborhood Grant for TerraCycle Project	Paid by EFT # 65457		04/29/2025	04/29/2025	05/09/2025		05/09/2025	1,000.00
							Account <b>53960 - Grants</b> Totals	Invoice Transactions 1		<u>\$1,000.00</u>
							Program <b>04CRED - ESD CRED</b> Totals	Invoice Transactions 1		<u>\$1,000.00</u>
Program <b>04TECH - Trades Tech Center</b>										
Account <b>53990 - Other Services and Charges</b>										
3909 - Applied Engineering Services, INC	23066-002306610	04-Trades District Tech Center thru 03/14/25	Paid by EFT # 65305		04/29/2025	04/29/2025	05/09/2025		05/09/2025	5,700.00
							Account <b>53990 - Other Services and Charges</b> Totals	Invoice Transactions 1		<u>\$5,700.00</u>
							Program <b>04TECH - Trades Tech Center</b> Totals	Invoice Transactions 1		<u>\$5,700.00</u>
							Department <b>04 - Economic &amp; Sustainable Dev</b> Totals	Invoice Transactions 6		<u>\$8,280.89</u>
Department <b>06 - Controller's Office</b>										
Program <b>060000 - Main</b>										
Account <b>52420 - Other Supplies</b>										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1MNF-QL1Q-GFMT	06-laptop charger	Paid by EFT # 65304		04/29/2025	04/29/2025	05/09/2025		05/09/2025	14.99
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1JXJ-L4L4-4QV9	06-Paper Towels and Pens	Paid by EFT # 65304		04/29/2025	04/29/2025	05/09/2025		05/09/2025	22.44
							Account <b>52420 - Other Supplies</b> Totals	Invoice Transactions 2		<u>\$37.43</u>
							Program <b>060000 - Main</b> Totals	Invoice Transactions 2		<u>\$37.43</u>
							Department <b>06 - Controller's Office</b> Totals	Invoice Transactions 2		<u>\$37.43</u>
Department <b>07 - Engineering</b>										
Program <b>070000 - Main</b>										
Account <b>52110 - Office Supplies</b>										
5103 - Staples Contract & Commercial, INC	6028659422	07 - 5" x 48" mailing tubes-1 carton	Paid by EFT # 65458		04/29/2025	04/29/2025	05/09/2025		05/09/2025	146.19
							Account <b>52110 - Office Supplies</b> Totals	Invoice Transactions 1		<u>\$146.19</u>



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Fund <b>1101 - General</b>										
Department <b>07 - Engineering</b>										
Program <b>070000 - Main</b>										
Account <b>53910 - Dues and Subscriptions</b>										
9698 - Doxpop LLC	17500637	07 - Public Records Subscription Access 04/13/25-05/12/25	Paid by EFT # 65354		04/29/2025	04/29/2025	05/09/2025		05/09/2025	44.55
							Account <b>53910 - Dues and Subscriptions</b> Totals	Invoice Transactions 1		<u>\$44.55</u>
							Program <b>070000 - Main</b> Totals	Invoice Transactions 2		<u>\$190.74</u>
							Department <b>07 - Engineering</b> Totals	Invoice Transactions 2		<u>\$190.74</u>
Department <b>09 - CFRD</b>										
Program <b>090000 - Main</b>										
Account <b>53910 - Dues and Subscriptions</b>										
6879 - Indiana Consortium of State and Local Human Right	253	09-2025 Membership Dues-Bloomington Human Rights Comm-Shermis	Paid by EFT # 65385		04/29/2025	04/29/2025	05/09/2025		05/09/2025	100.00
							Account <b>53910 - Dues and Subscriptions</b> Totals	Invoice Transactions 1		<u>\$100.00</u>
							Program <b>090000 - Main</b> Totals	Invoice Transactions 1		<u>\$100.00</u>
							Department <b>09 - CFRD</b> Totals	Invoice Transactions 1		<u>\$100.00</u>
Department <b>10 - Legal</b>										
Program <b>100000 - Main</b>										
Account <b>52110 - Office Supplies</b>										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1T33-F6GK-CV1Q	10-black printer toner March 2025	Paid by EFT # 65304		04/29/2025	04/29/2025	05/09/2025		05/09/2025	268.28
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	16KN-9JCX-9YGT	10-keyboard and mouse	Paid by EFT # 65304		04/29/2025	04/29/2025	05/09/2025		05/09/2025	278.00
							Account <b>52110 - Office Supplies</b> Totals	Invoice Transactions 2		<u>\$546.28</u>
Account <b>53120 - Special Legal Services</b>										
50587 - Barnes & Thornburg LLP	3394266	10-legal services-Retreat at the Switchyard Proj-1/24-2/25/25	Paid by EFT # 65315		04/29/2025	04/29/2025	05/09/2025		05/09/2025	7,686.00
19660 - Bose McKinney & Evans, LLP	907091	10-2021 Annexation Proceedings-legal services March 2025	Paid by EFT # 65330		04/29/2025	04/29/2025	05/09/2025		05/09/2025	102.00
19660 - Bose McKinney & Evans, LLP	907125	10- Annexation legal services March 2025	Paid by EFT # 65330		04/29/2025	04/29/2025	05/09/2025		05/09/2025	36,945.90
205 - City Of Bloomington	000442033	10-PC Reimb Mo Co Rec-waiver recorded 4.14.25	Paid by Check # 80062		04/29/2025	04/29/2025	05/09/2025		05/09/2025	25.00



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Fund <b>1101 - General</b>										
Department <b>10 - Legal</b>										
Program <b>100000 - Main</b>										
Account <b>53120 - Special Legal Services</b>										
205 - City Of Bloomington	000440035	10-PC Reimb-Mo Co Rec-recorded RDC 2.20.25	Paid by Check # 80062		04/29/2025	04/29/2025	05/09/2025		05/09/2025	25.00
							Account <b>53120 - Special Legal Services</b> Totals		Invoice Transactions 5	<u>\$44,783.90</u>
							Program <b>100000 - Main</b> Totals		Invoice Transactions 7	<u>\$45,330.18</u>
							Department <b>10 - Legal</b> Totals		Invoice Transactions 7	<u>\$45,330.18</u>
Department <b>11 - Mayor's Office</b>										
Program <b>110000 - Main</b>										
Account <b>52110 - Office Supplies</b>										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1PRD-PG19-HKCCQ	11-Cork Bulletin Board-Comms Office	Paid by EFT # 65304		04/29/2025	04/29/2025	05/09/2025		05/09/2025	14.38
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1L7F-VWGP-QK4P	11-KeyBoard Platform, Mouse Pad	Paid by EFT # 65304		04/29/2025	04/29/2025	05/09/2025		05/09/2025	66.61
							Account <b>52110 - Office Supplies</b> Totals		Invoice Transactions 2	<u>\$80.99</u>
Account <b>52420 - Other Supplies</b>										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1GWD-G1Y6-YP6V	11-Ribbon for Proclamations & Headphone Jack Adapter	Paid by EFT # 65304		04/29/2025	04/29/2025	05/09/2025		05/09/2025	12.00
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	19CG-39NQ-RVXG	11-Wireless Keyboard & Mouse for Desiree	Paid by EFT # 65304		04/29/2025	04/29/2025	05/09/2025		05/09/2025	28.99
651 - Engraving & Stamp Center, INC	49515	11-Name Plates for OOTM Directory Board	Paid by EFT # 65360		04/29/2025	04/29/2025	05/09/2025		05/09/2025	64.30
53442 - Paragon Micro, INC	S5206535	11-Adobe Pro License for Gretchen Knapp	Paid by EFT # 65433		04/29/2025	04/29/2025	05/09/2025		05/09/2025	110.99
							Account <b>52420 - Other Supplies</b> Totals		Invoice Transactions 4	<u>\$216.28</u>
Account <b>53310 - Printing</b>										
3892 - Midwest Color Printing, INC	INV-22892	11-250 business cards- Lucas Gonzalez	Paid by EFT # 65416		04/29/2025	04/29/2025	05/09/2025		05/09/2025	76.25
3892 - Midwest Color Printing, INC	INV-22846OOTM	11-250 business cards each- N. Fomby & B. Giffen	Paid by EFT # 65416		04/29/2025	04/29/2025	05/09/2025		05/09/2025	151.66
							Account <b>53310 - Printing</b> Totals		Invoice Transactions 2	<u>\$227.91</u>
							Program <b>110000 - Main</b> Totals		Invoice Transactions 8	<u>\$525.18</u>
							Department <b>11 - Mayor's Office</b> Totals		Invoice Transactions 8	<u>\$525.18</u>



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Fund <b>1101 - General</b>											
Department <b>12 - Human Resources</b>											
Program <b>120000 - Main</b>											
Account <b>52110 - Office Supplies</b>											
6530 - Office Depot, INC	417988448001	12- Resume Paper, Manila folders, Red Employee Files, Gel pens	Paid by EFT # 65428		04/29/2025	04/29/2025	05/09/2025		05/09/2025	180.52	
									Account <b>52110 - Office Supplies</b> Totals	Invoice Transactions 1	<u>\$180.52</u>
Account <b>52420 - Other Supplies</b>											
9148 - Office Easel LLC	1201	12 - Employee Name Badges x14	Paid by EFT # 65429		04/29/2025	04/29/2025	05/09/2025		05/09/2025	156.00	
									Account <b>52420 - Other Supplies</b> Totals	Invoice Transactions 1	<u>\$156.00</u>
Account <b>53640 - Hardware and Software Maintenance</b>											
53442 - Paragon Micro, INC	S5205242	12-L Anderson Adobe Acrobat Pro Renewal	Paid by EFT # 65433		04/29/2025	04/29/2025	05/09/2025		05/09/2025	119.50	
									Account <b>53640 - Hardware and Software Maintenance</b> Totals	Invoice Transactions 1	<u>\$119.50</u>
Account <b>53990 - Other Services and Charges</b>											
9457 - Kelsey Pierce Gregory	009	12-Compensation and Classification Consultation 03/4/25-03/14/25	Paid by EFT # 65373		04/29/2025	04/29/2025	05/09/2025		05/09/2025	2,310.00	
									Account <b>53990 - Other Services and Charges</b> Totals	Invoice Transactions 1	<u>\$2,310.00</u>
									Program <b>120000 - Main</b> Totals	Invoice Transactions 4	<u>\$2,766.02</u>
									Department <b>12 - Human Resources</b> Totals	Invoice Transactions 4	<u>\$2,766.02</u>
Department <b>13 - Planning</b>											
Program <b>130000 - Main</b>											
Account <b>52110 - Office Supplies</b>											
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1KH6-MYGV-6DRQ	13- Weather proof tape for flood plain inspections	Paid by EFT # 65304		04/29/2025	04/29/2025	05/09/2025		05/09/2025	12.98	
6530 - Office Depot, INC	413877193001	13-Gel pens for office use	Paid by EFT # 65428		04/29/2025	04/29/2025	05/09/2025		05/09/2025	1.76	
5103 - Staples Contract & Commercial, INC	6028522639	13- Red/blue felt pens and mechanical pencils	Paid by EFT # 65458		04/29/2025	04/29/2025	05/09/2025		05/09/2025	41.74	
									Account <b>52110 - Office Supplies</b> Totals	Invoice Transactions 3	<u>\$56.48</u>
Account <b>52420 - Other Supplies</b>											
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1NLJ-JK6F-3HWK	13- EC Heroes Bug Stencils for Prize Bag	Paid by EFT # 65304		04/29/2025	04/29/2025	05/09/2025		05/09/2025	14.33	
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1Q7C-YL43-1M91	13- Eco-Heroes Prize Bags and Fabric Markers	Paid by EFT # 65304		04/29/2025	04/29/2025	05/09/2025		05/09/2025	85.35	
									Account <b>52420 - Other Supplies</b> Totals	Invoice Transactions 2	<u>\$99.68</u>





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Fund <b>1101 - General</b>										
Department <b>13 - Planning</b>										
Program <b>130000 - Main</b>										
Account <b>53230 - Travel</b>										
9462 - David Hittle	MICD-04.2025	13-per diem/Uber/pkg/mileage -Mayor's Institute City Design-Bosto	Paid by EFT # 65380		04/29/2025	04/29/2025	05/09/2025		05/09/2025	474.86
								Account <b>53230 - Travel</b> Totals	Invoice Transactions 1	<u>474.86</u>
Account <b>53310 - Printing</b>										
501 - Karl Clark (KC Designs)	6925	13- Department Envelopes (2,500)	Paid by EFT # 65339		04/29/2025	04/29/2025	05/09/2025		05/09/2025	375.00
								Account <b>53310 - Printing</b> Totals	Invoice Transactions 1	<u>375.00</u>
Account <b>53990 - Other Services and Charges</b>										
6235 - Toole Design Group, LLC	CMH.00196_20	13- Safe Streets & Roads for All Action Plan thru 03/28/25	Paid by EFT # 65476		04/29/2025	04/29/2025	05/09/2025		05/09/2025	15,905.22
								Account <b>53990 - Other Services and Charges</b> Totals	Invoice Transactions 1	<u>15,905.22</u>
								Program <b>130000 - Main</b> Totals	Invoice Transactions 8	<u>16,911.24</u>
								Department <b>13 - Planning</b> Totals	Invoice Transactions 8	<u>16,911.24</u>
Department <b>19 - Facilities Maintenance</b>										
Program <b>190000 - Main</b>										
Account <b>52310 - Building Materials and Supplies</b>										
8658 - Kleindorfer's Hardware LLC	800259	19 -Graffiti remover, funnel, pick up tools, roller cover, paint	Paid by EFT # 65399		04/29/2025	04/29/2025	05/09/2025		05/09/2025	184.84
392 - Koorsen Fire & Security, INC	IN00925672	19 - breakaway locks for fire valves (5)	Paid by EFT # 65402		04/29/2025	04/29/2025	05/09/2025		05/09/2025	174.70
								Account <b>52310 - Building Materials and Supplies</b> Totals	Invoice Transactions 2	<u>359.54</u>
Account <b>52430 - Uniforms and Tools</b>										
19171 - Vestis Group, INC (FKA Aramark)	4080178616	19 - Uniform pants for R Flake - 4/17/25	Paid by EFT # 65482		04/29/2025	04/29/2025	05/09/2025		05/09/2025	14.20
19171 - Vestis Group, INC (FKA Aramark)	4080177596	19 - Pants for R Flake - 4/10/2024	Paid by EFT # 65482		04/29/2025	04/29/2025	05/09/2025		05/09/2025	14.20
								Account <b>52430 - Uniforms and Tools</b> Totals	Invoice Transactions 2	<u>28.40</u>
Account <b>53140 - Exterminator Services</b>										
51538 - Economy Termite & Pest Control, INC	66320	19-monthly pest control-CH Counsel Office-4/17/25	Paid by EFT # 65356		04/29/2025	04/29/2025	05/09/2025		05/09/2025	75.00
								Account <b>53140 - Exterminator Services</b> Totals	Invoice Transactions 1	<u>75.00</u>



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Fund <b>1101 - General</b>											
Department <b>19 - Facilities Maintenance</b>											
Program <b>190000 - Main</b>											
Account <b>53170 - Mgt. Fee, Consultants, and Workshops</b>											
95 - Smith Design Group, INC	4254998	19 - City Hall parking lot plans 95% complete-2/28/25	Paid by EFT # 65454		04/29/2025	04/29/2025	05/09/2025		05/09/2025	760.00	
								Account <b>53170 - Mgt. Fee, Consultants, and Workshops</b> Totals		Invoice Transactions 1	<u>\$760.00</u>
Account <b>53230 - Travel</b>											
12128 - Boruff, James D	APWA-4.2025	19-Per Diem/fuel-APWA Accreditation-Columbia, MO-4/8-4/10	Paid by EFT # 65329		04/29/2025	04/29/2025	05/09/2025		05/09/2025	173.24	
								Account <b>53230 - Travel</b> Totals		Invoice Transactions 1	<u>\$173.24</u>
Account <b>53510 - Electrical Services</b>											
223 - Duke Energy	19-04.24.25-FAC	19-Facilities electric billing -03/04/25-04/01/25	Paid by Check # 80044		04/30/2025	04/30/2025	04/30/2025		04/30/2025	9,898.65	
								Account <b>53510 - Electrical Services</b> Totals		Invoice Transactions 1	<u>\$9,898.65</u>
Account <b>53610 - Building Repairs</b>											
656 - B&L Sheet Metal and Roofing, INC	2272912	19-CH repair roof leaks above staff lounge-3/17	Paid by EFT # 65310		04/29/2025	04/29/2025	05/09/2025		05/09/2025	1,344.86	
656 - B&L Sheet Metal and Roofing, INC	2259731	19-CH repair roof drains men's 2nd FL bathroom chase-2/21	Paid by EFT # 65310		04/29/2025	04/29/2025	05/09/2025		05/09/2025	3,577.50	
321 - Harrell Fish, INC (HFI)	W89980	19 - replace toilet in first floor Mens restroom-3/31/23 2023	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	1,078.30	
321 - Harrell Fish, INC (HFI)	C013048	19-April 2023 Quarterly Planned Maintenance	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	2,088.00	
321 - Harrell Fish, INC (HFI)	C014670	19 - December 2023 Quarterly planned Maintenance	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	2,088.00	
321 - Harrell Fish, INC (HFI)	W88385	19 -23' replaced 5 ton RTU piping/elect/ductwork-FS HQ-2/24/23	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	11,850.00	
321 - Harrell Fish, INC (HFI)	W91432	19 -FS#4-AC not working S side of bldg-5/15/23	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	395.00	
321 - Harrell Fish, INC (HFI)	W93753	19-FS#3-No AC in locker/workout rooms-R22--7/10/23	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	230.00	



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Fund <b>1101 - General</b>										
Department <b>19 - Facilities Maintenance</b>										
Program <b>190000 - Main</b>										
Account <b>53610 - Building Repairs</b>										
321 - Harrell Fish, INC (HFI)	W94102	19-4th St Garage-public restroom clogged-8/30/23	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	1,910.00
321 - Harrell Fish, INC (HFI)	W94732	19-BPD-Detectives restroom-toilet leaking-8/3/23	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	789.40
321 - Harrell Fish, INC (HFI)	W94927	19-BPD-Comm Resource Officers-hot smell-8/9/23	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	371.40
321 - Harrell Fish, INC (HFI)	W96474	19-OOTC-ceiling HVAC not working-no heat-11/1/23	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	180.00
321 - Harrell Fish, INC (HFI)	W96875	19-CH-boiler leaking-old side-replace valve/gauge-9/25/23	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	1,119.54
321 - Harrell Fish, INC (HFI)	W96889	19-CH-water leaking-front of building-9/8/2023	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	720.00
321 - Harrell Fish, INC (HFI)	C014740	19-Trades District Garage-BFP Device Testing-11/17/2023	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	200.00
321 - Harrell Fish, INC (HFI)	W96899	19-PW-heat pump making loud noise-Unit 1-1A-9/15/23	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	360.00
321 - Harrell Fish, INC (HFI)	W96923	19-Sanitation-smelled gas-Gas Co was onsite-10/11/23	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	618.97
321 - Harrell Fish, INC (HFI)	W96985	19-CH-1st FL womens restroom-left sink-9/29/23	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	230.00
321 - Harrell Fish, INC (HFI)	W97002	19 -Sanitation-After HRS-gas smell-from Gas Co meter-11/9/23	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	105.00
321 - Harrell Fish, INC (HFI)	W97010	19-Sanitation-gas was shut off-pilot lights relit-11/9/23	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	882.94
321 - Harrell Fish, INC (HFI)	W97415	19 -Dispatch-install 6 gal tank type water heater-12/4/23	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	3,850.00
321 - Harrell Fish, INC (HFI)	C015391	19 - Qtrly planned maintenance contract March 2024	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	2,088.00



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Fund <b>1101 - General</b>										
Department <b>19 - Facilities Maintenance</b>										
Program <b>190000 - Main</b>										
Account <b>53610 - Building Repairs</b>										
321 - Harrell Fish, INC (HFI)	ZW10939	19 - Brushing & Adapter replaced (2024)-1/12/24	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	2,418.84
321 - Harrell Fish, INC (HFI)	ZW12698	19 -FS#4-floor drain backing up-washing machine-3/12/24	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	589.56
321 - Harrell Fish, INC (HFI)	ZW13906	19 - Electric cabinet heater material sale-6/13/24	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	4,900.00
321 - Harrell Fish, INC (HFI)	ZW13907	19 - electrical work for the entry way/Atrium heaters -6/13/24	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	3,000.00
321 - Harrell Fish, INC (HFI)	ZW13908	19-Electric cabinet heater material sale - 6/12/24	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	4,900.00
321 - Harrell Fish, INC (HFI)	ZW13909	19-install two electric cabinet heaters-6/13/24	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	4,200.00
321 - Harrell Fish, INC (HFI)	ZW17635	19-Mayor's Office-trouble w/heat pump in lobby-7/12/24	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	7,603.60
321 - Harrell Fish, INC (HFI)	ZW17819	19 - (7) baseboard heaters - 9/9/24	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	4,860.00
321 - Harrell Fish, INC (HFI)	ZW17820	19 - install baseboard heaters in atrium-9/9/24	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	2,650.00
321 - Harrell Fish, INC (HFI)	ZW18397	19-cooling tower down-reset pumps-replaced speed belts-8/8/24-	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	1,876.54
321 - Harrell Fish, INC (HFI)	ZW19129	19-Fire Admin Suite-cold water line putting out hot-10/31/24	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	4,793.17
321 - Harrell Fish, INC (HFI)	ZW20715	19-ACC-internal drain clogged-11/15/24	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	180.00
321 - Harrell Fish, INC (HFI)	ZW20795	19-CH-replace compressor in geothermal-upstairs office-12/13/24	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	1,575.00
321 - Harrell Fish, INC (HFI)	ZW24976	19 - SA City Hall repair HVAC in OOTM-1/31/25	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	2,107.40





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<b>Fund 1101 - General</b>										
Department <b>19 - Facilities Maintenance</b>										
Program <b>190000 - Main</b>										
Account <b>53610 - Building Repairs</b>										
321 - Harrell Fish, INC (HFI)	ZW24793	19-SA-CH-1st FL-repair water issues in women's restrooms-2/3/25	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	608.00
321 - Harrell Fish, INC (HFI)	ZW24796	19-SA-CH repair clog in floor drain in women's room -2/26/25	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	1,270.50
392 - Koorsen Fire & Security, INC	IN00882567	19 - Commercial Intrusion Repair Service Call	Paid by EFT # 65402		04/29/2025	04/29/2025	05/09/2025		05/09/2025	1,489.06
3980 - Robert Wyatt Thrasher III (Thrasher Landscape, INC)	111797	19-snow removal-2/17/25-SW old hospital/Patterson/Allen	Paid by EFT # 65474		04/29/2025	04/29/2025	05/09/2025		05/09/2025	1,360.00
							<b>Account 53610 - Building Repairs Totals</b>		Invoice Transactions 40	<u>\$86,458.58</u>
Account <b>54510 - Other Capital Outlays</b>										
9488 - Rogers Remodeling LLC	2025-05-13-3	19 - Repairs to 2541 W. 3rd-4/18/25	Paid by EFT # 65449		04/29/2025	04/29/2025	05/09/2025		05/09/2025	23,852.00
							<b>Account 54510 - Other Capital Outlays Totals</b>		Invoice Transactions 1	<u>\$23,852.00</u>
							<b>Program 190000 - Main Totals</b>		Invoice Transactions 49	<u>\$121,605.41</u>
							<b>Department 19 - Facilities Maintenance Totals</b>		Invoice Transactions 49	<u>\$121,605.41</u>
Department <b>28 - ITS</b>										
Program <b>280000 - Main</b>										
Account <b>52110 - Office Supplies</b>										
6530 - Office Depot, INC	417305570001	28-(10) Cases of Copy Paper	Paid by EFT # 65428		04/29/2025	04/29/2025	05/09/2025		05/09/2025	384.00
							<b>Account 52110 - Office Supplies Totals</b>		Invoice Transactions 1	<u>\$384.00</u>
Account <b>52420 - Other Supplies</b>										
6530 - Office Depot, INC	417631515001	28-(2) chairs for Lavender and Daniel	Paid by EFT # 65428		04/29/2025	04/29/2025	05/09/2025		05/09/2025	497.38
							<b>Account 52420 - Other Supplies Totals</b>		Invoice Transactions 1	<u>\$497.38</u>
Account <b>53210 - Telephone</b>										
1079 - AT&T	812339226104-25	28-phone charges 03/20/25-04/19/25-#812 339-2261 261 1	Paid by Check # 80036		04/30/2025	04/30/2025	04/30/2025		04/30/2025	3,843.17
							<b>Account 53210 - Telephone Totals</b>		Invoice Transactions 1	<u>\$3,843.17</u>
Account <b>53910 - Dues and Subscriptions</b>										
8690 - DocuSign, INC	111100496380	28 - DocuSign - Annual Enterprise Licenses 4-20-25 to 4-19-26	Paid by EFT # 65352		04/29/2025	04/29/2025	05/09/2025		05/09/2025	6,403.20



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<b>Fund 1101 - General</b>											
Department <b>28 - ITS</b>											
Program <b>280000 - Main</b>											
Account <b>53910 - Dues and Subscriptions</b>											
6556 - KnowBe4, INC	INV378954	28-PhishER Subscription 7/3/2025-7/2/2026	Paid by EFT # 65400		04/29/2025	04/29/2025	05/09/2025		05/09/2025	6,342.30	
								Account <b>53910 - Dues and Subscriptions</b> Totals		Invoice Transactions 2	<u>\$12,745.50</u>
Account <b>54420 - Purchase of Equipment</b>											
53442 - Paragon Micro, INC	S5202894	28-(10) IDEAS WAVE ID reader	Paid by EFT # 65433		04/29/2025	04/29/2025	05/09/2025		05/09/2025	1,387.04	
								Account <b>54420 - Purchase of Equipment</b> Totals		Invoice Transactions 1	<u>\$1,387.04</u>
								Program <b>280000 - Main</b> Totals		Invoice Transactions 6	<u>\$18,857.09</u>
								Department <b>28 - ITS</b> Totals		Invoice Transactions 6	<u>\$18,857.09</u>
								Fund <b>1101 - General</b> Totals		Invoice Transactions 132	<u>\$276,553.06</u>
<b>Fund 2201 - Motor Vehicle Highway</b>											
Department <b>20 - Street</b>											
Program <b>200000 - Main</b>											
Account <b>52210 - Institutional Supplies</b>											
313 - Fastenal Company	INBLM238515	20-Safety & Supplies for crews(gloves, glasses, paint)	Paid by EFT # 65363		04/29/2025	04/29/2025	05/09/2025		05/09/2025	278.93	
								Account <b>52210 - Institutional Supplies</b> Totals		Invoice Transactions 1	<u>\$278.93</u>
Account <b>52340 - Other Repairs and Maintenance</b>											
294 - All-Phase Electric Supply, INC	0740-1025599	20-6500' Pull Line Bucket 210 lb for St. Repair	Paid by EFT # 65303		04/29/2025	04/29/2025	05/09/2025		05/09/2025	33.11	
294 - All-Phase Electric Supply, INC	0740-1028168	20-Insulated long nose pliers & Pop up driver for Traffic	Paid by EFT # 65303		04/29/2025	04/29/2025	05/09/2025		05/09/2025	65.91	
294 - All-Phase Electric Supply, INC	0740-1028300	20-Lamp & Photocontrol Relay for Street Lights	Paid by EFT # 65303		04/29/2025	04/29/2025	05/09/2025		05/09/2025	72.91	
								Account <b>52340 - Other Repairs and Maintenance</b> Totals		Invoice Transactions 3	<u>\$171.93</u>
Account <b>52420 - Other Supplies</b>											
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1Q6H-JXLW-YVRJ	20-Diamond Drill Bit Adapter for Core Drilling	Paid by EFT # 65304		04/29/2025	04/29/2025	05/09/2025		05/09/2025	60.61	
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1MR1-4WLK-3TM6	20-Key Tag Blanks for Vehicles	Paid by EFT # 65304		04/29/2025	04/29/2025	05/09/2025		05/09/2025	20.70	



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Fund <b>2201 - Motor Vehicle Highway</b>										
Department <b>20 - Street</b>										
Program <b>200000 - Main</b>										
Account <b>52420 - Other Supplies</b>										
409 - Black Lumber Co. INC	599717	20-Zinc Pistol Nozzle	Paid by EFT # 65319		04/29/2025	04/29/2025	05/09/2025		05/09/2025	7.99
409 - Black Lumber Co. INC	600028	20-Hardware	Paid by EFT # 65319		04/29/2025	04/29/2025	05/09/2025		05/09/2025	2.89
409 - Black Lumber Co. INC	600030	20-4" x 50' foam expansion joint for street crews	Paid by EFT # 65319		04/29/2025	04/29/2025	05/09/2025		05/09/2025	25.99
409 - Black Lumber Co. INC	600498	20-(11) VP 2.6pz 2 cycle oil for street cut crew	Paid by EFT # 65319		04/29/2025	04/29/2025	05/09/2025		05/09/2025	43.67
409 - Black Lumber Co. INC	600584	20-Hardware for Paving Crew	Paid by EFT # 65319		04/29/2025	04/29/2025	05/09/2025		05/09/2025	24.60
409 - Black Lumber Co. INC	600640	20-3 LB Drilling Hammer for Milling Machine	Paid by EFT # 65319		04/29/2025	04/29/2025	05/09/2025		05/09/2025	37.99
409 - Black Lumber Co. INC	600695	20-Calcking Gun, Landscape Adhesive for Sidewalk Crew	Paid by EFT # 65319		04/29/2025	04/29/2025	05/09/2025		05/09/2025	20.93
311 - Everett J Prescott, INC	6455022	20-Scoop shovels for paving crew	Paid by EFT # 65361		04/29/2025	04/29/2025	05/09/2025		05/09/2025	370.61
8658 - Kleindorfer's Hardware LLC	781480	20-(8) Flat Pt. Shovel for paving	Paid by EFT # 65399		04/29/2025	04/29/2025	05/09/2025		05/09/2025	115.92
8658 - Kleindorfer's Hardware LLC	783467	20-(1) Boomer & (2) hooks with safety for paving crew	Paid by EFT # 65399		04/29/2025	04/29/2025	05/09/2025		05/09/2025	63.57
8658 - Kleindorfer's Hardware LLC	785769	20-(1) wire strippers, (1) electrical tape, 8' wire for sidewalk	Paid by EFT # 65399		04/29/2025	04/29/2025	05/09/2025		05/09/2025	30.28
8658 - Kleindorfer's Hardware LLC	800017	20-Hitch for mowing crew	Paid by EFT # 65399		04/29/2025	04/29/2025	05/09/2025		05/09/2025	36.49
8658 - Kleindorfer's Hardware LLC	793104	20-(18)5/16 GRD 70, (2) grab hooks for Paving Crew	Paid by EFT # 65399		04/29/2025	04/29/2025	05/09/2025		05/09/2025	110.58
8658 - Kleindorfer's Hardware LLC	793259	20-Hardware for Paving Crew	Paid by EFT # 65399		04/29/2025	04/29/2025	05/09/2025		05/09/2025	454.85
8658 - Kleindorfer's Hardware LLC	800158	20-(2) hitch Sleeves	Paid by EFT # 65399		04/29/2025	04/29/2025	05/09/2025		05/09/2025	23.18
Account <b>52420 - Other Supplies</b> Totals								Invoice Transactions 17		\$1,450.85



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Fund <b>2201 - Motor Vehicle Highway</b>											
Department <b>20 - Street</b>											
Program <b>200000 - Main</b>											
Account <b>53130 - Medical</b>											
231 - IU Health OCC Health Services	00167621-00	20-DOT 5 Panel Screen for J. Drummond-3/21/25	Paid by EFT # 65394		04/29/2025	04/29/2025	05/09/2025		05/09/2025	55.00	
								Account <b>53130 - Medical</b> Totals		Invoice Transactions 1	<u>\$55.00</u>
Account <b>53160 - Instruction</b>											
2871 - International Municipal Signal Association (IMSA)	394704	20-Cert Renewal - Traff Signal/Signs & Markings- (Henson)	Paid by EFT # 65390		04/29/2025	04/29/2025	05/09/2025		05/09/2025	70.00	
2871 - International Municipal Signal Association (IMSA)	394600	20-Certificate Renewal - Traffic Signal Level 2 (Love)	Paid by EFT # 65390		04/29/2025	04/29/2025	05/09/2025		05/09/2025	40.00	
								Account <b>53160 - Instruction</b> Totals		Invoice Transactions 2	<u>\$110.00</u>
Account <b>53230 - Travel</b>											
2649 - Danna J Stephens	APWA-4.2025	20-Per Diem-APWA Accreditation-Columbia, MO-4/8-4/10	Paid by EFT # 65460		04/29/2025	04/29/2025	05/09/2025		05/09/2025	123.00	
5629 - Daniel Bitner	APWA-04.2025	20-Per Diem-APWA Accreditation-Columbia, MO-4/8-4/10	Paid by EFT # 65318		04/29/2025	04/29/2025	05/09/2025		05/09/2025	123.00	
7246 - Joseph D Vandeventer	APWA-04.2025	20-Per Diem-APWA Accreditation-Columbia, MO-4/8-4/10	Paid by EFT # 65480		04/29/2025	04/29/2025	05/09/2025		05/09/2025	123.00	
								Account <b>53230 - Travel</b> Totals		Invoice Transactions 3	<u>\$369.00</u>
Account <b>53510 - Electrical Services</b>											
223 - Duke Energy	19-04.24.25-FAC	19-Facilities electric billing -03/04/25-04/01/25	Paid by Check # 80044		04/30/2025	04/30/2025	04/30/2025		04/30/2025	453.35	
								Account <b>53510 - Electrical Services</b> Totals		Invoice Transactions 1	<u>\$453.35</u>
Account <b>53730 - Machinery and Equipment Rental</b>											
13706 - Sunbelt Rentals, INC	167751990-0001	20-Rental for Core Drill & Bit	Paid by EFT # 65464		04/29/2025	04/29/2025	05/09/2025		05/09/2025	120.75	
								Account <b>53730 - Machinery and Equipment Rental</b> Totals		Invoice Transactions 1	<u>\$120.75</u>
Account <b>53920 - Laundry and Other Sanitation Services</b>											
19171 - Vestis Group, INC (FKA Aramark)	4080177436	20-uniform rental (minus payroll ded)-4/9/25	Paid by EFT # 65482		04/29/2025	04/29/2025	05/09/2025		05/09/2025	9.01	
19171 - Vestis Group, INC (FKA Aramark)	4080177437	20-mat/towel service-4/9/25	Paid by EFT # 65482		04/29/2025	04/29/2025	05/09/2025		05/09/2025	42.50	





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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 2201 - Motor Vehicle Highway</b>										
Department <b>20 - Street</b>										
Program <b>200000 - Main</b>										
Account <b>53920 - Laundry and Other Sanitation Services</b>										
19171 - Vestis Group, INC (FKA Aramark)	4080178481	20-uniform rental (minus payroll ded)-4/16/25	Paid by EFT # 65482		04/29/2025	04/29/2025	05/09/2025		05/09/2025	8.09
19171 - Vestis Group, INC (FKA Aramark)	4080178482	20-mat/towel service-4/16/25	Paid by EFT # 65482		04/29/2025	04/29/2025	05/09/2025		05/09/2025	42.50
19171 - Vestis Group, INC (FKA Aramark)	4080179495	20-mat/towel service-4/23/25	Paid by EFT # 65482		04/29/2025	04/29/2025	05/09/2025		05/09/2025	42.50
							Account <b>53920 - Laundry and Other Sanitation Services</b> Totals		Invoice Transactions 5	<u>\$144.60</u>
Account <b>53950 - Landfill</b>										
60 - Formerly MCSWMD Waste Reduction District of Monroe County	16-2025	20-Disposal Fees for pavement marking paint 04/15/25	Paid by EFT # 65486		04/29/2025	04/29/2025	05/09/2025		05/09/2025	107.31
							Account <b>53950 - Landfill</b> Totals		Invoice Transactions 1	<u>\$107.31</u>
							Program <b>200000 - Main</b> Totals		Invoice Transactions 35	<u>\$3,261.72</u>
							Department <b>20 - Street</b> Totals		Invoice Transactions 35	<u>\$3,261.72</u>
							Fund <b>2201 - Motor Vehicle Highway</b> Totals		Invoice Transactions 35	<u>\$3,261.72</u>
<b>Fund 2202 - Local Road and Street</b>										
Department <b>20 - Street</b>										
Program <b>200000 - Main</b>										
Account <b>53520 - Street Lights / Traffic Signals</b>										
223 - Duke Energy	02-SL04.24.25-MB	02-Street Light (Misc Lights)-01/30/25-04/15/25	Paid by Check # 80046		04/30/2025	04/30/2025	04/30/2025		04/30/2025	41,123.24
223 - Duke Energy	02-TS04.24.25-01	02-Traffic Signals-02/25/25-04/02/25	Paid by Check # 80050		04/30/2025	04/30/2025	04/30/2025		04/30/2025	1,202.31
223 - Duke Energy	02-TS04.24.25-02	02-Traffic Signals-02/28/25-04/02/25	Paid by Check # 80051		04/30/2025	04/30/2025	04/30/2025		04/30/2025	973.52
223 - Duke Energy	02-TS04.23.25-03	02-Traffic Signals-01/30/25-03/04/25	Paid by Check # 80052		04/30/2025	04/30/2025	04/30/2025		04/30/2025	1,144.94
223 - Duke Energy	02-TS04.24.25-03	02-Traffic Signals-02/28/25-04/02/25	Paid by Check # 80054		04/30/2025	04/30/2025	04/30/2025		04/30/2025	1,220.83
223 - Duke Energy	02-TS04.23.25-04	02-Traffic Signals-01/30/25-03/04/25	Paid by Check # 80055		04/30/2025	04/30/2025	04/30/2025		04/30/2025	426.77
223 - Duke Energy	02-TS04.24.25-04	02-Traffic Signals-02/28/25-04/02/25	Paid by Check # 80053		04/30/2025	04/30/2025	04/30/2025		04/30/2025	451.44
223 - Duke Energy	02-SL04.24.25-MA	02-Street Light (Misc Lights)-12/12/24-03/27/25	Paid by Check # 80049		04/30/2025	04/30/2025	04/30/2025		04/30/2025	12,607.72
223 - Duke Energy	02-TS04.24.25-MS	02-Traffic Signals-11/27/24-03/26/25	Paid by Check # 80056		04/30/2025	04/30/2025	04/30/2025		04/30/2025	146.56



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<b>Fund 2202 - Local Road and Street</b>										
Department <b>20 - Street</b>										
Program <b>200000 - Main</b>										
Account <b>53520 - Street Lights / Traffic Signals</b>										
223 - Duke Energy	9101703349920425	02-Install/relocation/elec. chgs-Hawthorne/Weatherstone-3/6-4/3	Paid by Check # 80045		04/30/2025	04/30/2025	04/30/2025		04/30/2025	68.47
								Account <b>53520 - Street Lights / Traffic Signals</b> Totals	Invoice Transactions 10	<u>\$59,365.80</u>
Account <b>53990 - Other Services and Charges</b>										
351 - Young Trucking, INC	131444	20-Truck/Trailer Services - Moving Paver/Milling Machine 03/31	Paid by Check # 80073		04/29/2025	04/29/2025	05/09/2025		05/09/2025	600.00
								Account <b>53990 - Other Services and Charges</b> Totals	Invoice Transactions 1	<u>\$600.00</u>
								Program <b>200000 - Main</b> Totals	Invoice Transactions 11	<u>\$59,965.80</u>
								Department <b>20 - Street</b> Totals	Invoice Transactions 11	<u>\$59,965.80</u>
								Fund <b>2202 - Local Road and Street</b> Totals	Invoice Transactions 11	<u>\$59,965.80</u>
<b>Fund 2207 - Parking Meter</b>										
Department <b>26 - Parking</b>										
Program <b>260000 - Main</b>										
Account <b>52420 - Other Supplies</b>										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1VDD-TGN9-3CRX	26-markers-filters-trash bags-paper towel - ramps for message bd	Paid by EFT # 65304		04/29/2025	04/29/2025	05/09/2025		05/09/2025	110.84
8658 - Kleindorfer's Hardware LLC	781492	26-(3) packing tape for parking services	Paid by EFT # 65399		04/29/2025	04/29/2025	05/09/2025		05/09/2025	20.07
								Account <b>52420 - Other Supplies</b> Totals	Invoice Transactions 2	<u>\$130.91</u>
								Program <b>260000 - Main</b> Totals	Invoice Transactions 2	<u>\$130.91</u>
								Department <b>26 - Parking</b> Totals	Invoice Transactions 2	<u>\$130.91</u>
								Fund <b>2207 - Parking Meter</b> Totals	Invoice Transactions 2	<u>\$130.91</u>



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Fund <b>2209 - LIT – Economic Development</b>										
Department <b>04 - Economic &amp; Sustainable Dev</b>										
Program <b>040000 - Main</b>										
Account <b>53960 - Grants</b>										
2002 - Boys & Girls Club Of Bloomington, INC	SPONSOR-010325	04-Lemonade Day 2025 - Founding Sponsor	Paid by EFT # 65332		04/29/2025	04/29/2025	05/09/2025		05/09/2025	5,000.00
9063 - Donovan Energy	2624	04-unicipal Energy Efficiency and Decarbonization 03/31/25	Paid by EFT # 65353		04/29/2025	04/29/2025	05/09/2025		05/09/2025	27,794.63
4610 - Hopscotch Coffee, LLC	000247	04-Zero In Earth Day Raffle Awards (mugs/notebook)	Paid by EFT # 65383		04/29/2025	04/29/2025	05/09/2025		05/09/2025	25.00
9632 - InnovaSol LLC	INNVO401LIGH T-1	04-City Hall Light Upgrades through 02/28/25 App 1	Paid by EFT # 65388		04/29/2025	04/29/2025	05/09/2025		05/09/2025	15,425.15
9632 - InnovaSol LLC	INNVO401LIGH T-2	04-City Hall Light Upgrades through 03/31/25 App 2	Paid by EFT # 65388		04/29/2025	04/29/2025	05/09/2025		05/09/2025	95,663.10
3404 - J.R. Watkins & Family, INC (Signs Now-Abracadabra)	17018	04-Go Bloomington Posters	Paid by EFT # 65395		04/29/2025	04/29/2025	05/09/2025		05/09/2025	80.00
4549 - Kroger Limited Partnership I	076894	04-Supplies for Artist Party -cups, water, ice- 4/10/25	Paid by Check # 80068		04/29/2025	04/29/2025	05/09/2025		05/09/2025	68.45
4549 - Kroger Limited Partnership I	045974	04- Earth Day Event Supplies (lunch bags) for Parks	Paid by Check # 80068		04/29/2025	04/29/2025	05/09/2025		05/09/2025	11.16
52948 - Mays Greenhouse, LLC	34457	04-Zero In Earth Day Raffle Awards (gardening tools)	Paid by EFT # 65410		04/29/2025	04/29/2025	05/09/2025		05/09/2025	47.95
9528 - Gabriel Peoples	5003	04-Entertainment (DJ Services) for 4/10/2025 Artist Party	Paid by EFT # 65437		04/29/2025	04/29/2025	05/09/2025		05/09/2025	500.00
8220 - Elise Tirmenstein	202501	04- Bartending Services for 4/10/2025 Artist Party	Paid by EFT # 65475		04/29/2025	04/29/2025	05/09/2025		05/09/2025	650.00
							Account <b>53960 - Grants</b> Totals	Invoice Transactions	11	\$145,265.44
							Program <b>040000 - Main</b> Totals	Invoice Transactions	11	\$145,265.44
							Department <b>04 - Economic &amp; Sustainable Dev</b> Totals	Invoice Transactions	11	\$145,265.44
							Fund <b>2209 - LIT – Economic Development</b> Totals	Invoice Transactions	11	\$145,265.44



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<b>Fund 2300 - Donations (restricted; not used for capital items)</b>										
Department <b>06 - Controller's Office</b>										
Program <b>400101 - Animal Medical Services</b>										
Account <b>53130 - Medical</b>										
50350 - Arlington Heights Veterinary Hospital, INC	24402	01-Exploratory Surgery, foreign body removal-4/2/25	Paid by EFT # 65306		04/29/2025	04/29/2025	05/09/2025		05/09/2025	3,424.20
50350 - Arlington Heights Veterinary Hospital, INC	24401	01-De-Hiss Repair-4/7/25	Paid by EFT # 65306		04/29/2025	04/29/2025	05/09/2025		05/09/2025	696.64
								Account <b>53130 - Medical</b> Totals	Invoice Transactions 2	\$4,120.84
								Program <b>400101 - Animal Medical Services</b> Totals	Invoice Transactions 2	\$4,120.84
Program <b>401301 - Planning EC Eco Hero</b>										
Account <b>47050 - Donations</b>										
11589 - Bloomington Cooperative Services (Bloomington)	0S0302110120	13- 5X7 Cards for Eco-Hero Winners	Paid by EFT # 65322		04/29/2025	04/29/2025	05/09/2025		05/09/2025	41.40
50796 - Margaret A Taylor (Book Corner)	41725	13-Books and Finger Puppets for Eco Hero Winners	Paid by EFT # 65467		04/29/2025	04/29/2025	05/09/2025		05/09/2025	77.44
								Account <b>47050 - Donations</b> Totals	Invoice Transactions 2	\$118.84
								Program <b>401301 - Planning EC Eco Hero</b> Totals	Invoice Transactions 2	\$118.84
								Department <b>06 - Controller's Office</b> Totals	Invoice Transactions 4	\$4,239.68
								Fund <b>2300 - Donations (restricted; not used for capital items)</b> Totals	Invoice Transactions 4	\$4,239.68
<b>Fund 2506 - Community Services</b>										
Department <b>09 - CFRD</b>										
Program <b>090003 - Com Serv - Status of Women</b>										
Account <b>53990 - Other Services and Charges</b>										
9684 - Anya Backlund (Blue Flower Arts, LLC)	032725	09-Tamara Winfrey-Harris Honorarium and Mileage Reimbursement	Paid by EFT # 65312		04/29/2025	04/29/2025	05/09/2025		05/09/2025	2,106.68
								Account <b>53990 - Other Services and Charges</b> Totals	Invoice Transactions 1	\$2,106.68
								Program <b>090003 - Com Serv - Status of Women</b> Totals	Invoice Transactions 1	\$2,106.68
Program <b>090016 - Com Serv - Safe &amp; Civil</b>										
Account <b>53990 - Other Services and Charges</b>										
9771 - James Brooks	BHM-2025	09-2025 BHM Poster Board Contest-2nd PL MS-Evelyn Brooks	Paid by Check # 80061		04/29/2025	04/29/2025	05/09/2025		05/09/2025	100.00
9769 - Misfit Toy Entertainment LLC	BHMGALA-2.3.2025	09-DJ Services-2025 Black History Month Gala Event-	Paid by EFT # 65419		04/29/2025	04/29/2025	05/09/2025		05/09/2025	400.00
								Account <b>53990 - Other Services and Charges</b> Totals	Invoice Transactions 2	\$500.00
								Program <b>090016 - Com Serv - Safe &amp; Civil</b> Totals	Invoice Transactions 2	\$500.00
								Department <b>09 - CFRD</b> Totals	Invoice Transactions 3	\$2,606.68
								Fund <b>2506 - Community Services</b> Totals	Invoice Transactions 3	\$2,606.68





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<b>Fund 2512 - Non-Reverting Telecom (S1146)</b>											
Department <b>25 - Telecommunications</b>											
Program <b>256000 - Services</b>											
Account <b>53150 - Communications Contract</b>											
4170 - Comcast Cable Communications, INC	1190914670042325	28-3550 N. Kinser Cascades Clubhouse-04/27-05/26/25	Paid by Check # 80042		04/30/2025	04/30/2025	04/30/2025		04/30/2025	110.35	
								Account <b>53150 - Communications Contract</b> Totals		Invoice Transactions 1	<u>\$110.35</u>
Account <b>54450 - Equipment</b>											
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1M4F-VX7V-YHXW	28-CAPR Hardware, headset for M. Crump	Paid by EFT # 65304		04/29/2025	04/29/2025	05/09/2025		05/09/2025	175.40	
53442 - Paragon Micro, INC	S5202894	28-(10) IDEAS WAVE ID reader	Paid by EFT # 65433		04/29/2025	04/29/2025	05/09/2025		05/09/2025	312.86	
53442 - Paragon Micro, INC	S5203048	28-(2) Microsoft SQL Server Standard Core Adition	Paid by EFT # 65433		04/29/2025	04/29/2025	05/09/2025		05/09/2025	1,869.98	
53442 - Paragon Micro, INC	S5206513	28-City Civil Capital Replacement CAPR Sock UPS (10)	Paid by EFT # 65433		04/29/2025	04/29/2025	05/09/2025		05/09/2025	749.90	
								Account <b>54450 - Equipment</b> Totals		Invoice Transactions 4	<u>\$3,108.14</u>
								Program <b>256000 - Services</b> Totals		Invoice Transactions 5	<u>\$3,218.49</u>
								Department <b>25 - Telecommunications</b> Totals		Invoice Transactions 5	<u>\$3,218.49</u>
								Fund <b>2512 - Non-Reverting Telecom (S1146)</b> Totals		Invoice Transactions 5	<u>\$3,218.49</u>
<b>Fund 2520 - Parking Facilities(S9502)</b>											
Department <b>26 - Parking</b>											
Program <b>260000 - Main</b>											
Account <b>43160 - Lot/Garage Leases - Annual</b>											
Aiden McCauley	MCCAULEY-042125	26-Customer over paid parking garage fee-canceled for May	Paid by Check # 80075		04/29/2025	04/29/2025	05/09/2025		05/09/2025	336.00	
								Account <b>43160 - Lot/Garage Leases - Annual</b> Totals		Invoice Transactions 1	<u>\$336.00</u>
Account <b>52310 - Building Materials and Supplies</b>											
8658 - Kleindorfer's Hardware LLC	781549	26-rubber gloves and electrical tape for gate repairs	Paid by EFT # 65399		04/29/2025	04/29/2025	05/09/2025		05/09/2025	69.74	
								Account <b>52310 - Building Materials and Supplies</b> Totals		Invoice Transactions 1	<u>\$69.74</u>
Account <b>52340 - Other Repairs and Maintenance</b>											
5605 - Photizo, LLC (Fish Window Cleaning)	3120-19490	26-window cleaning for the parking services office	Paid by EFT # 65439		04/29/2025	04/29/2025	05/09/2025		05/09/2025	160.00	
								Account <b>52340 - Other Repairs and Maintenance</b> Totals		Invoice Transactions 1	<u>\$160.00</u>



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Fund <b>2520 - Parking Facilities(S9502)</b>											
Department <b>26 - Parking</b>											
Program <b>260000 - Main</b>											
Account <b>53510 - Electrical Services</b>											
223 - Duke Energy	9101205747430425	26-Trades Garage-489 W. 10th-elec chgs 03/21/25-04/21/25	Edit		05/07/2025	05/07/2025	05/07/2025			666.08	
									Account <b>53510 - Electrical Services</b> Totals	Invoice Transactions 1	<u>\$666.08</u>
Account <b>53530 - Water and Sewer</b>											
208 - City Of Bloomington Utilities	17195-0040325	26-4th St Garage-105 W. 4th St-water/sewer March 2025	Paid by Check # 80040		04/30/2025	04/30/2025	04/30/2025		04/30/2025	173.12	
208 - City Of Bloomington Utilities	44482-0040325	26-Morton St Garage-220 N Morton-water/sewer bill-March 2025	Paid by Check # 80040		04/30/2025	04/30/2025	04/30/2025		04/30/2025	57.56	
208 - City Of Bloomington Utilities	59613-0010325	06-Trades Garage-489 W. 10th Street water/sewer - March 2025	Paid by Check # 80040		04/30/2025	04/30/2025	04/30/2025		04/30/2025	165.03	
									Account <b>53530 - Water and Sewer</b> Totals	Invoice Transactions 3	<u>\$395.71</u>
Account <b>53540 - Natural Gas</b>											
222 - Indiana Gas Co. INC (CenterPoint Energy) (Vectren)	12888919-3040725	26-Trades Garage-489 W. 10th St-gas bill 03/04/25-04/01/25	Paid by Check # 80057		04/30/2025	04/30/2025	04/30/2025		04/30/2025	48.77	
									Account <b>53540 - Natural Gas</b> Totals	Invoice Transactions 1	<u>\$48.77</u>
Account <b>53610 - Building Repairs</b>											
321 - Harrell Fish, INC (HFI)	ZW24317	26-sensor out in basement-Trades Garage-2/19/25	Paid by EFT # 65375		04/29/2025	04/29/2025	05/09/2025		05/09/2025	302.50	
392 - Koorsen Fire & Security, INC	IN00918043	26-Walnut St Garage fire alarm service repair 04/08/25	Paid by EFT # 65402		04/29/2025	04/29/2025	05/09/2025		05/09/2025	524.95	
									Account <b>53610 - Building Repairs</b> Totals	Invoice Transactions 2	<u>\$827.45</u>
Account <b>53640 - Hardware and Software Maintenance</b>											
9313 - Windcave INC	2837372	26- credit card fee subscription-All Garages-Mar 2025	Paid by EFT # 65492		04/29/2025	04/29/2025	05/09/2025		05/09/2025	917.82	
									Account <b>53640 - Hardware and Software Maintenance</b> Totals	Invoice Transactions 1	<u>\$917.82</u>
									Program <b>260000 - Main</b> Totals	Invoice Transactions 11	<u>\$3,421.57</u>
									Department <b>26 - Parking</b> Totals	Invoice Transactions 11	<u>\$3,421.57</u>
									Fund <b>2520 - Parking Facilities(S9502)</b> Totals	Invoice Transactions 11	<u>\$3,421.57</u>



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<b>Fund 2521 - Alternative Transport(S6301)</b>										
Department <b>26 - Parking</b>										
Program <b>260000 - Main</b>										
Account <b>52420 - Other Supplies</b>										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1VDD-TGN9-3CRX	26-markers-filters-trash bags-paper towel - ramps for message bd	Paid by EFT # 65304		04/29/2025	04/29/2025	05/09/2025		05/09/2025	110.84
							Account <b>52420 - Other Supplies</b> Totals	Invoice Transactions 1		<u>\$110.84</u>
							Program <b>260000 - Main</b> Totals	Invoice Transactions 1		<u>\$110.84</u>
							Department <b>26 - Parking</b> Totals	Invoice Transactions 1		<u>\$110.84</u>
							Fund <b>2521 - Alternative Transport(S6301)</b> Totals	Invoice Transactions 1		<u>\$110.84</u>
<b>Fund 4401 - Cumulative Capital Improvement - Cigarette Tax</b>										
Department <b>02 - Public Works</b>										
Program <b>020000 - Main</b>										
Account <b>52330 - Street , Alley, and Sewer Material</b>										
334 - Irving Materials, INC	11541802	20-Concrete materials for sidewalks, curbs, ramps 04/09/25	Paid by EFT # 65393		04/29/2025	04/29/2025	05/09/2025		05/09/2025	1,038.50
334 - Irving Materials, INC	11544890	20-Concrete materials for sidewalks, curbs, ramps 04/16/25	Paid by EFT # 65393		04/29/2025	04/29/2025	05/09/2025		05/09/2025	813.00
365 - Rogers Group, INC	0071206909	20-Stone for Sidewalk Projects 03/27/25	Paid by EFT # 65448		04/29/2025	04/29/2025	05/09/2025		05/09/2025	413.68
							Account <b>52330 - Street , Alley, and Sewer Material</b> Totals	Invoice Transactions 3		<u>\$2,265.18</u>
							Program <b>020000 - Main</b> Totals	Invoice Transactions 3		<u>\$2,265.18</u>
							Department <b>02 - Public Works</b> Totals	Invoice Transactions 3		<u>\$2,265.18</u>
							Fund <b>4401 - Cumulative Capital Improvement - Cigarette Tax</b> Totals	Invoice Transactions 3		<u>\$2,265.18</u>
<b>Fund 4402 - Cumulative Capital Development</b>										
Department <b>02 - Public Works</b>										
Program <b>020000 - Main</b>										
Account <b>47080 - Other Reimbursements</b>										
9787 - Bloomington Mulch, INC (Bloomington Speedway Mulch)	003114	20-Topsoil (Triaxle) for Sidewalk Projects	Paid by EFT # 65325		04/29/2025	04/29/2025	05/09/2025		05/09/2025	600.00
							Account <b>47080 - Other Reimbursements</b> Totals	Invoice Transactions 1		<u>\$600.00</u>
Account <b>52330 - Street , Alley, and Sewer Material</b>										
5149 - E&B Paving, INC	30062878	20-Asphalt for patching 04/01/25 & 04/02/25	Paid by EFT # 65355		04/29/2025	04/29/2025	05/09/2025		05/09/2025	531.77
5149 - E&B Paving, INC	30058795	20-Credit for Asphalt Millings 6 at 82.29 07/24	Paid by EFT # 65355		04/29/2025	04/29/2025	05/09/2025		05/09/2025	(493.74)



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<b>Fund 4402 - Cumulative Capital Development</b>										
Department <b>02 - Public Works</b>										
Program <b>020000 - Main</b>										
Account <b>52330 - Street , Alley, and Sewer Material</b>										
5149 - E&B Paving, INC	30062932	20-Asphalt for patching 04/08/25	Paid by EFT # 65355		04/29/2025	04/29/2025	05/09/2025		05/09/2025	902.07
							Account <b>52330 - Street , Alley, and Sewer Material</b> Totals	Invoice Transactions	3	<u>\$940.10</u>
							Program <b>020000 - Main</b> Totals	Invoice Transactions	4	<u>\$1,540.10</u>
							Department <b>02 - Public Works</b> Totals	Invoice Transactions	4	<u>\$1,540.10</u>
Department <b>07 - Engineering</b>										
Program <b>070000 - Main</b>										
Account <b>54310 - Improvements Other Than Building</b>										
223 - Duke Energy	9101703349920 425	02- Install/relocation/elec. chgs- Hawthorne/Weathersto ne-3/6-4/3	Paid by Check # 80045		04/30/2025	04/30/2025	04/30/2025		04/30/2025	27,249.34
							Account <b>54310 - Improvements Other Than Building</b> Totals	Invoice Transactions	1	<u>\$27,249.34</u>
							Program <b>070000 - Main</b> Totals	Invoice Transactions	1	<u>\$27,249.34</u>
							Department <b>07 - Engineering</b> Totals	Invoice Transactions	1	<u>\$27,249.34</u>
							Fund <b>4402 - Cumulative Capital Development</b> Totals	Invoice Transactions	5	<u>\$28,789.44</u>
<b>Fund 4667 - Econ Dev LIT Bonds of 2022</b>										
Department <b>06 - Controller's Office</b>										
Program <b>08FIR1 - Fire Station 1</b>										
Account <b>54510 - Other Capital Outlays</b>										
3903 - Electric Plus, INC	412	08-FS#1 Const Proj- release 5% Bd held retainage	Paid by EFT # 65357		04/29/2025	04/29/2025	05/09/2025		05/09/2025	23,250.00
							Account <b>54510 - Other Capital Outlays</b> Totals	Invoice Transactions	1	<u>\$23,250.00</u>
							Program <b>08FIR1 - Fire Station 1</b> Totals	Invoice Transactions	1	<u>\$23,250.00</u>
							Department <b>06 - Controller's Office</b> Totals	Invoice Transactions	1	<u>\$23,250.00</u>
							Fund <b>4667 - Econ Dev LIT Bonds of 2022</b> Totals	Invoice Transactions	1	<u>\$23,250.00</u>
<b>Fund 6604 - Sanitation</b>										
Department <b>16 - Sanitation</b>										
Program <b>160000 - Main</b>										
Account <b>52420 - Other Supplies</b>										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1QGQ-MFY9- 9JK9	16-Tablet Mounts for Routeware Replacement	Paid by EFT # 65304		04/29/2025	04/29/2025	05/09/2025		05/09/2025	88.00





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<b>Fund 6604 - Sanitation</b>											
Department <b>16 - Sanitation</b>											
Program <b>160000 - Main</b>											
Account <b>52420 - Other Supplies</b>											
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	19C4-T4T7-CQMD	16-Charging Cables for Sanitation Ipads	Paid by EFT # 65304		04/29/2025	04/29/2025	05/09/2025		05/09/2025	22.60	
409 - Black Lumber Co. INC	600275	16-Mailbox to replace for customer at 2010 W Ross Ln	Paid by EFT # 65319		04/29/2025	04/29/2025	05/09/2025		05/09/2025	30.55	
									Account <b>52420 - Other Supplies</b> Totals	Invoice Transactions 3	<u>\$141.15</u>
Account <b>53150 - Communications Contract</b>											
5465 - Emergency Radio Service LLC (ERS-OCI Wireless)	510703	16-radio installs for trucks 969, 967,970,966,968	Paid by EFT # 65359		04/29/2025	04/29/2025	05/09/2025		05/09/2025	1,648.90	
									Account <b>53150 - Communications Contract</b> Totals	Invoice Transactions 1	<u>\$1,648.90</u>
Account <b>53920 - Laundry and Other Sanitation Services</b>											
19171 - Vestis Group, INC (FKA Aramark)	4080178484	16-uniform rental (minus payroll ded)- 4/16/25	Paid by EFT # 65482		04/29/2025	04/29/2025	05/09/2025		05/09/2025	6.48	
19171 - Vestis Group, INC (FKA Aramark)	4080178485	16-mat/towel services- 4/16/25	Paid by EFT # 65482		04/29/2025	04/29/2025	05/09/2025		05/09/2025	29.68	
19171 - Vestis Group, INC (FKA Aramark)	4080179497	16-uniform rental (minus payroll ded)- 4/23/25	Paid by EFT # 65482		04/29/2025	04/29/2025	05/09/2025		05/09/2025	6.48	
19171 - Vestis Group, INC (FKA Aramark)	4080179498	16-mat/towel services- 4/23/25	Paid by EFT # 65482		04/29/2025	04/29/2025	05/09/2025		05/09/2025	29.68	
									Account <b>53920 - Laundry and Other Sanitation Services</b> Totals	Invoice Transactions 4	<u>\$72.32</u>
Account <b>53950 - Landfill</b>											
52226 - Hoosier Transfer Station-3140	3140-000024171	16-trash disposal fees- 4/01-4/15/25	Paid by EFT # 65382		04/29/2025	04/29/2025	05/09/2025		05/09/2025	15,431.55	
52226 - Hoosier Transfer Station-3140	3140-000024176	16-recycle disposal fee- 4/01-4/15/25	Paid by EFT # 65382		04/29/2025	04/29/2025	05/09/2025		05/09/2025	947.70	
									Account <b>53950 - Landfill</b> Totals	Invoice Transactions 2	<u>\$16,379.25</u>
Account <b>53990 - Other Services and Charges</b>											
51538 - Economy Termite & Pest Control, INC	66250	16-bi-monthly pest control 04/14/25	Paid by EFT # 65356		04/29/2025	04/29/2025	05/09/2025		05/09/2025	125.00	
									Account <b>53990 - Other Services and Charges</b> Totals	Invoice Transactions 1	<u>\$125.00</u>
									Program <b>160000 - Main</b> Totals	Invoice Transactions 11	<u>\$18,366.62</u>
									Department <b>16 - Sanitation</b> Totals	Invoice Transactions 11	<u>\$18,366.62</u>
									Fund <b>6604 - Sanitation</b> Totals	Invoice Transactions 11	<u>\$18,366.62</u>



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<b>Fund 7008 - Insurance Voluntary Trust</b>											
Department <b>12 - Human Resources</b>											
Program <b>120000 - Main</b>											
Account <b>47090.1283 - Employee Contributions Health Savings Account</b>											
9375 - WEX Health INC (Chard, Snyder & Associates)	050225Payroll	12-HSA Employee Contributions 5-02-25	Paid by EFT # 65498		05/01/2025	05/01/2025	05/01/2025		05/01/2025	31,663.84	
									Account <b>47090.1283 - Employee Contributions Health Savings Account</b> Totals	Invoice Transactions 1	<u>31,663.84</u>
Account <b>53990.1271 - Other Services and Charges Section 125 - URM- City</b>											
9375 - WEX Health INC (Chard, Snyder & Associates)	042525daily	12-City URM	Paid by EFT # 65289		04/28/2025	04/28/2025	04/28/2025		04/28/2025	110.63	
9375 - WEX Health INC (Chard, Snyder & Associates)	042625daily	12-City URM	Paid by EFT # 65290		04/28/2025	04/28/2025	04/28/2025		04/28/2025	170.00	
9375 - WEX Health INC (Chard, Snyder & Associates)	042725daily	12-City URM	Paid by EFT # 65291		04/28/2025	04/28/2025	04/28/2025		04/28/2025	429.79	
9375 - WEX Health INC (Chard, Snyder & Associates)	042825daily	12-City URM	Paid by EFT # 65293		04/29/2025	04/29/2025	04/29/2025		04/29/2025	33.88	
9375 - WEX Health INC (Chard, Snyder & Associates)	042925daily	12-City URM	Paid by EFT # 65496		04/30/2025	04/30/2025	04/30/2025		04/30/2025	31.72	
9375 - WEX Health INC (Chard, Snyder & Associates)	043025daily	12-City/Util URM	Paid by EFT # 65497		05/01/2025	05/01/2025	05/01/2025		05/01/2025	24.99	
									Account <b>53990.1271 - Other Services and Charges Section 125 - URM- City</b> Totals	Invoice Transactions 6	<u>\$801.01</u>
Account <b>53990.1272 - Other Services and Charges Section 125 - DDC- City</b>											
9375 - WEX Health INC (Chard, Snyder & Associates)	042925checkreg	12-City DDC	Paid by EFT # 65292		04/29/2025	04/29/2025	04/29/2025		04/29/2025	100.00	
									Account <b>53990.1272 - Other Services and Charges Section 125 - DDC- City</b> Totals	Invoice Transactions 1	<u>\$100.00</u>
Account <b>53990.1281 - Other Services and Charges Section 125 - URM- Util</b>											
9375 - WEX Health INC (Chard, Snyder & Associates)	043025daily	12-City/Util URM	Paid by EFT # 65497		05/01/2025	05/01/2025	05/01/2025		05/01/2025	25.00	
									Account <b>53990.1281 - Other Services and Charges Section 125 - URM- Util</b> Totals	Invoice Transactions 1	<u>\$25.00</u>
									Program <b>120000 - Main</b> Totals	Invoice Transactions 9	<u>\$32,589.85</u>
									Department <b>12 - Human Resources</b> Totals	Invoice Transactions 9	<u>\$32,589.85</u>
									Fund <b>7008 - Insurance Voluntary Trust</b> Totals	Invoice Transactions 9	<u>\$32,589.85</u>
<b>Fund 7702 - Fleet Maintenance</b>											
Department <b>17 - Fleet Maintenance</b>											
Program <b>170000 - Main</b>											
Account <b>52230 - Garage and Motor Supplies</b>											
50605 - Bauer Built, INC	360152661	17 - Tires for stock - 4/9/2025	Paid by EFT # 65316		04/29/2025	04/29/2025	05/09/2025		05/09/2025	4,501.16	
4693 - Monroe County Tire & Supply, INC	077024	17 - LT245/75R17 goodyear wrangler tires for 690	Paid by EFT # 65421		04/29/2025	04/29/2025	05/09/2025		05/09/2025	346.50	
4693 - Monroe County Tire & Supply, INC	077254	17 - P255/70R17 Yokohama tire for 583	Paid by EFT # 65421		04/29/2025	04/29/2025	05/09/2025		05/09/2025	205.25	
									Account <b>52230 - Garage and Motor Supplies</b> Totals	Invoice Transactions 3	<u>\$5,052.91</u>



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Fund <b>7702 - Fleet Maintenance</b>											
Department <b>17 - Fleet Maintenance</b>											
Program <b>170000 - Main</b>											
Account <b>52240 - Fuel and Oil</b>											
7854 - Premier AG CO-OP, INC (Premier Energy)	23483	17-fuel-87 Regular (8,066 gallons)- 4/10/25-Henderson St	Paid by EFT # 65441		04/29/2025	04/29/2025	05/09/2025		05/09/2025	23,589.82	
									Account <b>52240 - Fuel and Oil</b> Totals	Invoice Transactions 1	\$23,589.82
Account <b>52320 - Motor Vehicle Repair</b>											
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	11TD-PWF4-YTL9	17 - Engine valve cover for 133	Paid by EFT # 65304		04/29/2025	04/29/2025	05/09/2025		05/09/2025	127.77	
244 - Bloomington Ford, INC	5086332	17 - Cover and contact plate assembly for 878	Paid by EFT # 65323		04/29/2025	04/29/2025	05/09/2025		05/09/2025	32.25	
244 - Bloomington Ford, INC	5086232	17-Ford manifold stud & manifold w/converter nut for 637	Paid by EFT # 65323		04/29/2025	04/29/2025	05/09/2025		05/09/2025	49.20	
244 - Bloomington Ford, INC	5086249	17 - tpms sensor kit for 1703	Paid by EFT # 65323		04/29/2025	04/29/2025	05/09/2025		05/09/2025	62.72	
244 - Bloomington Ford, INC	5086229	17 - weather-strip for passenger side rear door on 324	Paid by EFT # 65323		04/29/2025	04/29/2025	05/09/2025		05/09/2025	70.97	
244 - Bloomington Ford, INC	5086231	17 - weather-strip for passenger side rear door on 324	Paid by EFT # 65323		04/29/2025	04/29/2025	05/09/2025		05/09/2025	71.06	
244 - Bloomington Ford, INC	5086341	17 - Indicator Assembly for 819	Paid by EFT # 65323		04/29/2025	04/29/2025	05/09/2025		05/09/2025	72.75	
244 - Bloomington Ford, INC	5086299	17 - selector level control cable assembly for 819	Paid by EFT # 65323		04/29/2025	04/29/2025	05/09/2025		05/09/2025	76.63	
244 - Bloomington Ford, INC	5086263	17 - lower and upper hose for windshield washer for 259	Paid by EFT # 65323		04/29/2025	04/29/2025	05/09/2025		05/09/2025	84.72	
244 - Bloomington Ford, INC	5086241	17 - valve seal for 637	Paid by EFT # 65323		04/29/2025	04/29/2025	05/09/2025		05/09/2025	100.00	
244 - Bloomington Ford, INC	5086297	17 - fuel feed tube for 637	Paid by EFT # 65323		04/29/2025	04/29/2025	05/09/2025		05/09/2025	170.75	
244 - Bloomington Ford, INC	5086240	17 - Throttle body and motor assembly for P128	Paid by EFT # 65323		04/29/2025	04/29/2025	05/09/2025		05/09/2025	189.55	
5792 - Clark Truck Equipment Co., INC	S1576	17 - #4241 pintle chain	Paid by EFT # 65340		04/29/2025	04/29/2025	05/09/2025		05/09/2025	3,524.00	
594 - Curry Auto Center, INC	5119678	17 - SL N Gasket for 201	Paid by EFT # 65348		04/29/2025	04/29/2025	05/09/2025		05/09/2025	8.65	
4387 - Force America Distributing, LLC	IN001-2057834	17 - Front Drive Shaft Kit for 779	Paid by EFT # 65365		04/29/2025	04/29/2025	05/09/2025		05/09/2025	267.71	



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Fund <b>7702 - Fleet Maintenance</b>										
Department <b>17 - Fleet Maintenance</b>										
Program <b>170000 - Main</b>										
Account <b>52320 - Motor Vehicle Repair</b>										
796 - Interstate Battery System of Bloomington, INC	200003833	17 - (3) 31MHD, (2) 31P-MHD, MT-59 & MTP-48/H6 batteries	Paid by EFT # 65392		04/29/2025	04/29/2025	05/09/2025		05/09/2025	789.32
5168 - Jasper Engine Exchange, INC	14397511	17 - #637 turbo	Paid by EFT # 65396		04/29/2025	04/29/2025	05/09/2025		05/09/2025	1,525.00
2974 - MacAllister Machinery Co, INC	P9783169	17 - Fuel filter assembly for 4021	Paid by EFT # 65408		04/29/2025	04/29/2025	05/09/2025		05/09/2025	29.75
2974 - MacAllister Machinery Co, INC	P9802174	17 - A/C Filter for 4021	Paid by EFT # 65408		04/29/2025	04/29/2025	05/09/2025		05/09/2025	70.26
2974 - MacAllister Machinery Co, INC	P9781989	17 - Oil filter cartridge & oil, cartridge filter for 4021	Paid by EFT # 65408		04/29/2025	04/29/2025	05/09/2025		05/09/2025	88.37
2974 - MacAllister Machinery Co, INC	P9778069	17 - outer air clean 1st & 2nd element, (2) Cabin air filter	Paid by EFT # 65408		04/29/2025	04/29/2025	05/09/2025		05/09/2025	143.38
2974 - MacAllister Machinery Co, INC	P9778058	17-fuel pressure sensor & o-ring seal for 779	Paid by EFT # 65408		04/29/2025	04/29/2025	05/09/2025		05/09/2025	238.74
53385 - O'Reilly Automotive Stores, INC	1903-108070	17 - HD air filter for 4021	Paid by Check # 80069		04/29/2025	04/29/2025	05/09/2025		05/09/2025	22.79
53385 - O'Reilly Automotive Stores, INC	1903-108406	17 - O-ring kit for 201	Paid by Check # 80069		04/29/2025	04/29/2025	05/09/2025		05/09/2025	24.82
53385 - O'Reilly Automotive Stores, INC	1903-109568	17 - roof lamp for 820	Paid by Check # 80069		04/29/2025	04/29/2025	05/09/2025		05/09/2025	26.04
53385 - O'Reilly Automotive Stores, INC	1903-109689	17 - fuel filter for 533	Paid by Check # 80069		04/29/2025	04/29/2025	05/09/2025		05/09/2025	35.03
53385 - O'Reilly Automotive Stores, INC	1903-109627	17 - TPMS Service Kit for inventory	Paid by Check # 80069		04/29/2025	04/29/2025	05/09/2025		05/09/2025	37.88
53385 - O'Reilly Automotive Stores, INC	1903-108360	17 - Valve cover set for 201	Paid by Check # 80069		04/29/2025	04/29/2025	05/09/2025		05/09/2025	46.42
53385 - O'Reilly Automotive Stores, INC	1903-108144	17 - new CV Shift for 133	Paid by Check # 80069		04/29/2025	04/29/2025	05/09/2025		05/09/2025	129.81
53385 - O'Reilly Automotive Stores, INC	1903-108297	17 - Megacrimp & wheel weight for inventory	Paid by Check # 80069		04/29/2025	04/29/2025	05/09/2025		05/09/2025	131.73
53385 - O'Reilly Automotive Stores, INC	1903-108359	17 - Transfer Cable for 865	Paid by Check # 80069		04/29/2025	04/29/2025	05/09/2025		05/09/2025	143.53
6095 - Old Dominion Brush Company, INC	9412467	17 - stock dirt shoe assy	Paid by EFT # 65431		04/29/2025	04/29/2025	05/09/2025		05/09/2025	641.85
54351 - Sternberg, INC	66757	17 - #627 parts and labor for pm service and steering issues	Paid by EFT # 65461		04/29/2025	04/29/2025	05/09/2025		05/09/2025	1,397.74





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Fund <b>7702 - Fleet Maintenance</b>										
Department <b>17 - Fleet Maintenance</b>										
Program <b>170000 - Main</b>										
Account <b>52320 - Motor Vehicle Repair</b>										
54351 - Sternberg, INC	987518	17 - Nitrogen sensor for 384	Paid by EFT # 65461		04/29/2025	04/29/2025	05/09/2025	05/09/2025		669.68
622 - Truck Country of Indiana, INC (Stoops Freightliner)	X301946707:01	17 - temperature & nitrogen oxide sensors, aftertreat inj. kit	Paid by EFT # 65478		04/29/2025	04/29/2025	05/09/2025	05/09/2025		1,971.40
622 - Truck Country of Indiana, INC (Stoops Freightliner)	X301946403:01	17 - ignition switch assembly for 779	Paid by EFT # 65478		04/29/2025	04/29/2025	05/09/2025	05/09/2025		121.62
2096 - West Side Tractor Sales CO.	B58256	17 - 10"x32" poly/wire combo convoluted wafer's (brushes)	Paid by EFT # 65488		04/29/2025	04/29/2025	05/09/2025	05/09/2025		638.92
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NV7310	17 - credit for returned Tire Press IND Sensor Assembly for 575	Paid by EFT # 65494		04/29/2025	04/29/2025	05/09/2025	05/09/2025		(187.80)
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NV7326	17 - credit for returned control	Paid by EFT # 65494		04/29/2025	04/29/2025	05/09/2025	05/09/2025		(85.26)
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NV7030	17 - credit for returned valve cover gasket for 201	Paid by EFT # 65494		04/29/2025	04/29/2025	05/09/2025	05/09/2025		(46.25)
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NV7066	17 - credit for returned (2) CM/SHF CVR gaskets for 201	Paid by EFT # 65494		04/29/2025	04/29/2025	05/09/2025	05/09/2025		(25.99)
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NV7017	17 - credit for returned Radiator hose for 201	Paid by EFT # 65494		04/29/2025	04/29/2025	05/09/2025	05/09/2025		(24.90)
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NV6910	17 - (2) control arms for 133, (2) frt absorber Asm & shocks-580	Paid by EFT # 65494		04/29/2025	04/29/2025	05/09/2025	05/09/2025		638.46
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NV7311	17 - Fan & Motor Assembly for 706	Paid by EFT # 65494		04/29/2025	04/29/2025	05/09/2025	05/09/2025		350.81
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NV7044	17 - Tire press sensor assembly for 575 (4)	Paid by EFT # 65494		04/29/2025	04/29/2025	05/09/2025	05/09/2025		263.04
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NV7747	17 -#532 Oil pan gasket, auto trans pan gasket & one w/o gasket	Paid by EFT # 65494		04/29/2025	04/29/2025	05/09/2025	05/09/2025		252.38
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NV6978	17 - (4) Tire press Ind sensor assembly for 575	Paid by EFT # 65494		04/29/2025	04/29/2025	05/09/2025	05/09/2025		187.80
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NV6979	17 - Vac pump assembly for 575	Paid by EFT # 65494		04/29/2025	04/29/2025	05/09/2025	05/09/2025		177.15



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 7702 - Fleet Maintenance</b>											
Department <b>17 - Fleet Maintenance</b>											
Program <b>170000 - Main</b>											
Account <b>52320 - Motor Vehicle Repair</b>											
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NV6949	17 -#201 Trans fluid seal & vac pump seal, vac pump asm, gasket	Paid by EFT # 65494		04/29/2025	04/29/2025	05/09/2025		05/09/2025	157.18	
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NV6950	17 - Vac pump seal & water outlet assembly for 201	Paid by EFT # 65494		04/29/2025	04/29/2025	05/09/2025		05/09/2025	125.61	
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NV7596	17 - 12 oil filters for stock	Paid by EFT # 65494		04/29/2025	04/29/2025	05/09/2025		05/09/2025	97.44	
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NV7343	17 - Control arm w/ball joint for P128	Paid by EFT # 65494		04/29/2025	04/29/2025	05/09/2025		05/09/2025	76.06	
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NV7338	17 - TPMS sensor kit for D115	Paid by EFT # 65494		04/29/2025	04/29/2025	05/09/2025		05/09/2025	60.46	
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NV7304	17 - clock spring for 878	Paid by EFT # 65494		04/29/2025	04/29/2025	05/09/2025		05/09/2025	53.97	
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NV7314	17 - resistor Assembly for 706	Paid by EFT # 65494		04/29/2025	04/29/2025	05/09/2025		05/09/2025	43.62	
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NV7692	17 - Seal for 495	Paid by EFT # 65494		04/29/2025	04/29/2025	05/09/2025		05/09/2025	30.82	
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NV7006	17 - (2) gaskets for 201	Paid by EFT # 65494		04/29/2025	04/29/2025	05/09/2025		05/09/2025	25.99	
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NV6837	17 - trans fluid clr seal for 252	Paid by EFT # 65494		04/29/2025	04/29/2025	05/09/2025		05/09/2025	5.02	
5639 - Yale Industrial Trucks-Tynan, INC	PSO013198-	17 - #797 filters and oil	Paid by EFT # 65495		04/29/2025	04/29/2025	05/09/2025		05/09/2025	353.67	
								<b>Account 52320 - Motor Vehicle Repair Totals</b>		<b>Invoice Transactions 59</b>	<b>\$16,362.09</b>
<b>Account 52420 - Other Supplies</b>											
177 - Indiana Oxygen Company, INC	10617611	17 - torch cylinders - 4/9/2025	Paid by EFT # 65387		04/29/2025	04/29/2025	05/09/2025		05/09/2025	324.82	
8181 - Lawson Products, INC	9312385488	17-3/8x1/4 push connect brass 90" elbow for shop	Paid by EFT # 65404		04/29/2025	04/29/2025	05/09/2025		05/09/2025	108.81	
6216 - Terminal Supply, INC	16607-00	17 - cryo- tech drill bit jobs & vortex pointed drill - 3/24/25	Paid by EFT # 65469		04/29/2025	04/29/2025	05/09/2025		05/09/2025	377.97	
6216 - Terminal Supply, INC	18824-00	17 - drill bit jobs and aluminum oxide - 4/1/2025	Paid by EFT # 65469		04/29/2025	04/29/2025	05/09/2025		05/09/2025	154.00	
								<b>Account 52420 - Other Supplies Totals</b>		<b>Invoice Transactions 4</b>	<b>\$965.60</b>
<b>Account 53140 - Exterminator Services</b>											
51538 - Economy Termite & Pest Control, INC	66261	17-monthly pest control-4/15/25	Paid by EFT # 65356		04/29/2025	04/29/2025	05/09/2025		05/09/2025	95.00	
								<b>Account 53140 - Exterminator Services Totals</b>		<b>Invoice Transactions 1</b>	<b>\$95.00</b>



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
<b>Fund 7702 - Fleet Maintenance</b>											
Department <b>17 - Fleet Maintenance</b>											
Program <b>170000 - Main</b>											
Account <b>53610 - Building Repairs</b>											
1537 - Indiana Door & Hardware Specialties, INC	14022AA	17 - door closure repair-new LCN closer	Paid by Check # 80065		04/29/2025	04/29/2025	05/09/2025		05/09/2025	560.00	
								Account <b>53610 - Building Repairs</b> Totals		Invoice Transactions 1	<u>560.00</u>
Account <b>53620 - Motor Repairs</b>											
244 - Bloomington Ford, INC	6238575	17 - #1721 diagnostics for check engine light	Paid by EFT # 65323		04/29/2025	04/29/2025	05/09/2025		05/09/2025	175.00	
4474 - Ken's Westside Service & Towing, LLC	25-0411-102801	17-tire service-P136-4/11/25	Paid by EFT # 65397		04/29/2025	04/29/2025	05/09/2025		05/09/2025	75.00	
4474 - Ken's Westside Service & Towing, LLC	25-0412-102826	17-tire repair-P136-4/12/25	Paid by EFT # 65397		04/29/2025	04/29/2025	05/09/2025		05/09/2025	75.00	
4474 - Ken's Westside Service & Towing, LLC	25-0410-102767	17 - Tire service-P136-replace w/spare-4/10/25	Paid by EFT # 65397		04/29/2025	04/29/2025	05/09/2025		05/09/2025	75.00	
4474 - Ken's Westside Service & Towing, LLC	25-0415-102884	17-towing Unit #706-4/15/25	Paid by EFT # 65397		04/29/2025	04/29/2025	05/09/2025		05/09/2025	95.00	
4474 - Ken's Westside Service & Towing, LLC	25-0414-102856	17-towing Unit #839-4/14/25	Paid by EFT # 65397		04/29/2025	04/29/2025	05/09/2025		05/09/2025	150.00	
4474 - Ken's Westside Service & Towing, LLC	25-0416-102910	17-towing Unit #938-4/16/25	Paid by EFT # 65397		04/29/2025	04/29/2025	05/09/2025		05/09/2025	325.00	
4693 - Monroe County Tire & Supply, INC	077148	17 - #602 tire repair labor and parts	Paid by EFT # 65421		04/29/2025	04/29/2025	05/09/2025		05/09/2025	2,462.25	
4693 - Monroe County Tire & Supply, INC	077052	17 - #4081 tire repair labor and parts	Paid by EFT # 65421		04/29/2025	04/29/2025	05/09/2025		05/09/2025	666.62	
54351 - Sternberg, INC	66757	17 - #627 parts and labor for pm service and steering issues	Paid by EFT # 65461		04/29/2025	04/29/2025	05/09/2025		05/09/2025	2,180.35	
54351 - Sternberg, INC	66911	17 - exhaust gas recirculation valve for 600	Paid by EFT # 65461		04/29/2025	04/29/2025	05/09/2025		05/09/2025	270.00	
6476 - Samuel D Wray (Wray Automotive)	13621	17 - #12 alignment for 580	Paid by EFT # 65493		04/29/2025	04/29/2025	05/09/2025		05/09/2025	140.00	
6476 - Samuel D Wray (Wray Automotive)	13580	17 - #2 alignment for P125	Paid by EFT # 65493		04/29/2025	04/29/2025	05/09/2025		05/09/2025	140.00	
								Account <b>53620 - Motor Repairs</b> Totals		Invoice Transactions 13	<u>\$6,829.22</u>
Account <b>53640 - Hardware and Software Maintenance</b>											
2974 - MacAllister Machinery Co, INC	P9800736	17-CAT ET license-expires 5/30/26	Paid by EFT # 65408		04/29/2025	04/29/2025	05/09/2025		05/09/2025	1,000.00	
								Account <b>53640 - Hardware and Software Maintenance</b> Totals		Invoice Transactions 1	<u>\$1,000.00</u>



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<b>Fund 7702 - Fleet Maintenance</b>											
Department <b>17 - Fleet Maintenance</b>											
Program <b>170000 - Main</b>											
Account <b>53920 - Laundry and Other Sanitation Services</b>											
19171 - Vestis Group, INC (FKA Aramark)	4080178480	17 - mat rentals and shop towels- 4/16/2025	Paid by EFT # 65482		04/29/2025	04/29/2025	05/09/2025		05/09/2025	93.34	
19171 - Vestis Group, INC (FKA Aramark)	4080177435	17 - mat rentals and shop towels- 4/9/2025	Paid by EFT # 65482		04/29/2025	04/29/2025	05/09/2025		05/09/2025	93.34	
19171 - Vestis Group, INC (FKA Aramark)	4080178479	17-uniform rental (minus payroll ded)- 4/16/25	Paid by EFT # 65482		04/29/2025	04/29/2025	05/09/2025		05/09/2025	24.83	
19171 - Vestis Group, INC (FKA Aramark)	4080177434	17-uniform rental (minus payroll ded)- 4/9/25	Paid by EFT # 65482		04/29/2025	04/29/2025	05/09/2025		05/09/2025	24.83	
19171 - Vestis Group, INC (FKA Aramark)	4080174336A	17-Short paid uniform rental INV #4080174336-new tech -3/19	Paid by EFT # 65482		04/29/2025	04/29/2025	05/09/2025		05/09/2025	4.12	
									Account <b>53920 - Laundry and Other Sanitation Services</b> Totals	Invoice Transactions 5	<u>\$240.46</u>
Account <b>53990 - Other Services and Charges</b>											
204 - State Of Indiana	000387139	17 - underground storage (UST) fees	Paid by Check # 80070		04/29/2025	04/29/2025	05/09/2025		05/09/2025	540.00	
									Account <b>53990 - Other Services and Charges</b> Totals	Invoice Transactions 1	<u>\$540.00</u>
									Program <b>170000 - Main</b> Totals	Invoice Transactions 89	<u>\$55,235.10</u>
									Department <b>17 - Fleet Maintenance</b> Totals	Invoice Transactions 89	<u>\$55,235.10</u>
									Fund <b>7702 - Fleet Maintenance</b> Totals	Invoice Transactions 89	<u>\$55,235.10</u>
<b>Fund 7704 - Self-Insurance</b>											
Department <b>10 - Legal</b>											
Program <b>100000 - Main</b>											
Account <b>52430 - Uniforms and Tools</b>											
8613 - Crane's Leather & Shoe Shop, INC	8189	10- Safety Shoes - T. Cappy 11M-1/20/25	Paid by EFT # 65346		04/29/2025	04/29/2025	05/09/2025		05/09/2025	97.50	
8613 - Crane's Leather & Shoe Shop, INC	8261	10-Safety Shoes - L. Maddy 7.5W-3/19/25	Paid by EFT # 65346		04/29/2025	04/29/2025	05/09/2025		05/09/2025	123.75	
8613 - Crane's Leather & Shoe Shop, INC	8262	10- Safety Shoes - S. Marshall 7M-3/19/25	Paid by EFT # 65346		04/29/2025	04/29/2025	05/09/2025		05/09/2025	112.50	
8613 - Crane's Leather & Shoe Shop, INC	8263	10-Safety Shoes - W. Cummings 8M-3/19/25	Paid by EFT # 65346		04/29/2025	04/29/2025	05/09/2025		05/09/2025	125.00	





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<b>Fund 7704 - Self-Insurance</b>											
Department <b>10 - Legal</b>											
Program <b>100000 - Main</b>											
Account <b>52430 - Uniforms and Tools</b>											
8613 - Crane's Leather & Shoe Shop, INC	8264	10-Safety Shoes - A. Victoriano 8.5M-3/19/25	Paid by EFT # 65346		04/29/2025	04/29/2025	05/09/2025		05/09/2025	116.25	
									Account <b>52430 - Uniforms and Tools</b> Totals	Invoice Transactions 5	<u>\$575.00</u>
Account <b>53130 - Medical</b>											
9745 - Ryan Moore	PHYS CDL-2025	10-reimburse CDL physical-3/20/25	Paid by EFT # 65422		04/29/2025	04/29/2025	05/09/2025		05/09/2025	110.00	
5992 - Danny L Wall	PHYS CDL-2025	10-reimburse CDL physical-2/12/25	Paid by EFT # 65483		04/29/2025	04/29/2025	05/09/2025		05/09/2025	110.00	
									Account <b>53130 - Medical</b> Totals	Invoice Transactions 2	<u>\$220.00</u>
									Program <b>100000 - Main</b> Totals	Invoice Transactions 7	<u>\$795.00</u>
									Department <b>10 - Legal</b> Totals	Invoice Transactions 7	<u>\$795.00</u>
									Fund <b>7704 - Self-Insurance</b> Totals	Invoice Transactions 7	<u>\$795.00</u>
									Grand Totals	Invoice Transactions 340	<u>\$660,065.38</u>

**REGISTER OF CLAIMS**  
**Board of Public Works Claim Register**

Date:	Type of Claim	FUND	Description	Bank Transfer	Amount
05/09/25	Claims				\$660,065.38
					<u>\$660,065.38</u>

**ALLOWANCE OF CLAIMS**

We have examined the claims listed on the foregoing register of claims, consisting of claims, and except for the claims not allowed as shown on the register, such claims are hereby allowed in the total amount of \$660,065.38

**Dated this 6th day of May year of 2025.**

\_\_\_\_\_

Kyla Cox Deckard, President

\_\_\_\_\_

Elizabeth Karon, Vice President

\_\_\_\_\_

James Roach, Secretary

I hereby certify that each of the above listed voucher(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Fiscal Office \_\_\_\_\_