

**MEMORANDUM**  
**Bloomington Common Council - Special Committee on Council Processes**  
**Bloomington City Hall, Allison Conference Room #225, Bloomington, Indiana**  
**Monday, May 05, 2025**

NOTE: Formal minutes are not produced for committee meetings; however, the following summarizes actions taken at the meeting of the Special Committee on Council Processes.

Meeting called to order: 12:16pm

**Chair:** Isabel Piedmont-Smith

**Councilmembers present:** Isabel Piedmont-Smith, Matt Flaherty, Sydney Zulich

**Councilmembers present via Zoom:** none

**Councilmembers absent:** Courtney Daily

**City staff, officials, and guests present:** Lisa Lehner, Deputy Clerk Jennifer Crossley, Chief Deputy Clerk Sofia McDowell, Clerk Nicole Bolden

**Topics Discussed:**

1. Agenda review and approval
2. Updates on board and commission processes (Deputy Clerk Crossley)
3. Proposal for Councilmember liaisons to boards and commissions (CMs Zulich, Piedmont-Smith)
  - a. Discussion of revised proposal
  - b. Public comment
  - c. Vote on forwarding proposal to full Council

MOTION: Flaherty moved and Zulich seconded to forward the proposal for Councilmember liaisons to boards and commissions to the full Common Council.

ACTION: The motion was approved by a roll call vote of Ayes: 3, Nays: 0, Abstain: 0.

4. Proposal for the planning and scheduling of deliberation sessions (CMs Piedmont-Smith, Daily)
  - a. Discussion of proposal
  - b. Public comment
  - c. Next steps
5. Operationalizing equity in city government (CM Flaherty)
  - a. Proposed request from Council to Mayor's administration
  - b. Vote on forwarding request to full Council

MOTION: Flaherty moved and Zulich seconded to adopt the final paragraph of the Operational Equity in City Government memo and forward it to the full Common Council for approval.

ACTION: The motion was approved by a roll call vote of Ayes: 3, Nays: 0, Abstain: 0.

6. Title 2 revisions and Administrative Manual for Council
  - a. CM Asare's proposal to be discussed May 12 (includes allowing discussion at First Reading)
  - b. Review topics for Administrative Manual
  - c. Add/Organize topics as time allows

7. General public comment

8. Adjournment

ACTION: Piedmont-Smith adjourned the meeting.

**Meeting ended:** 1:39pm

Memorandum prepared by:  
Deputy Clerk Jennifer Crossley  
City of Bloomington