

**UTILITIES SERVICE BOARD MEETING
6/16/2025**

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CALL TO ORDER

Board President Debro called the regular meeting of the Utilities Service Board to order at 5:07 p.m. The meeting took place in the Utilities Service Boardroom at the City of Bloomington Utilities Service Center, 600 East Miller Drive, Bloomington, Indiana.

Board members present: Megan Parmenter, Amanda Burnham, Kirk White, Jim Sherman, Seth Debro, Jeff Ehman, Molly Stewart

Board members absent: David Hittle, Matt Flaherty

Staff present: Kat Zaiger, Matt Havey, James Hall, Phil Peden, Hector Ortiz Sanchez, Chris Wheeler, Dan Hudson, Kevin White, Kelsey Thetonia, Daniel Frank, Joel Pontius

Guests present: None

PETITIONS AND COMMUNICATIONS: None

MINUTES

Board member Sherman moved, and Board Vice President White seconded the motion to approve the Bid Opening minutes of the 6/2/2025. Motion carried, seven ayes.

White moved, and Sherman seconded the motion to approve the Regular Meeting minutes of the 6/2/2025. Motion carried, seven ayes.

CLAIMS

Revised Standard Invoices Questions:

Board member Burnham questioned charges on page one for two credited charges with matching amounts. CBU Assistant Director - Finance - Havey advised that five of the items had initially been purchased and two were returned, so the matching credits were correct.

White moved, and Board member Sherman seconded the motion to approve the Revised Standard Invoices:

Invoices included \$566,858.06 from the Water Fund, \$5,934.35 from the Water Construction Fund, \$274,287.11 from the Wastewater Fund, \$21,049.00 from Wastewater Construction Fund, and \$38,763.90 from the Stormwater Fund.

Motion carried - seven ayes. Total claims approved: \$906,892.42

Standard Invoices Questions

Board member Ehman questioned the charge on invoice #1522021 for 'green sewer pipe' being charged applied to water. Havey clarified that when items are purchased for stock, they are initially applied to water and then reassigned once it is used. Ehman questioned charges for Republic Services for Dillman trash disposal being assigned to water and wastewater and

wanted to make sure that was assigned to the correct account. Havey advised that he would confirm and correct if needed.

White moved, and Board member Sherman seconded the motion to approve the Standard Invoices:

Invoices included \$568,219.72 from the Water Fund, \$12,276.25 from the Water Construction Fund, \$134,608.69 from the Wastewater Fund, \$279,294.81 from Wastewater Construction Fund, and \$11,240.13 from the Stormwater Fund.

Motion carried - seven ayes. Total claims approved: \$915,307.85

White moved, and Sherman seconded the motion to approve the Utility Bills:

Invoices included \$131,713.77 from the Water Fund, \$103,570.48 from the Wastewater Fund, and \$164.85 from the Stormwater Fund.

Motion carried - six ayes. Total claims approved: \$235,449.10

Wire Transfer Questions

Board member Parmenter questioned the processing fees listed on the wire transfers. Havey advised that the bank Tyler Technologies uses is charging CBU for credit card processing. CBU is currently trying to determine if this was included as part of the updated contract with Tyler Technologies. Parmenter questioned if this line had been included on previous claims reports. Havey advised that it was covered by CBU in the past, and CBU is working to determine if this should be charged to the customer or if Tyler Technologies should be covering this expense.

White moved, and Sherman seconded the motion to approve the Wire Transfers, Fees, and Payroll for \$621,774.06. Motion carried - six ayes.

White moved, and Sherman seconded the motion to approve the Customer

Refunds: Customer Refunds included \$653.07 from the Water Fund and \$5,978.16 from the Wastewater Fund.

Motion carried - six ayes. Total refunds approved: \$6,631.23

CONSENT AGENDA

Zaiger presented the following items recommended by staff for approval:

- a. Wheeler Coaching Systems, LLC, \$19,850.00, Operations communications training
- b. VET Environmental Engineering, LLC, \$10,319.30, Review and update the report for Lincoln and Third Project including narrative, exhibit analytical data, document, exhibit and table updates.
- c. Esmil Corp, \$0.00, Pilot project for screw press at Blucher Waste Plant
- d. Title Plus, \$1,170.00, Title work related to easement updates required for Catalent Sewer Relocation
- e. Koorsen Fire & Security, \$5,540.00, Fire extinguisher inspections at all CBU locations
- f. Harrell-Fish, Inc., \$13,250.00, Mini split units in lab area at Dillman Plant

Items a.) and b.) were removed from the Consent Agenda for further discussion. The remaining items were approved pending Controller Approval. Total approved: \$19,960.00

REQUEST APPROVAL OF AGREEMENT WITH WHEELER COACHING SYSTEMS, LLC

Burnham questioned who at CBU will be using these services. Zaiger advised that Wheeler Coaching Systems had worked previously with the Assistant Directors at CBU to create a more collaborative environment among the leadership team. This agreement will provide the same leadership training to the Superintendents and Assistant Superintendents.

White moved, Sherman seconded to approve the agreement with Wheeler Coaching Systems, LLC - seven ayes.

REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH VET ENVIRONMENTAL, LLC

Zaiger advised that the agreement is related to contaminated soil that was discovered during the Hidden River Project. CBU is moving forward with litigation related to the issue and VET Environmental is providing work to create exhibits for the case. White acknowledged the situation and noted that CBU spent a large sum to remove the contaminated soil and questioned the progress on being reimbursed for the cleanup by either previous owners or insurance. Zaiger noted that the situation has moved from communication to litigation with the previous owners.

White moved, Sherman seconded to approve the agreement with VET Environmental, LLC. - seven ayes.

REQUEST APPROVAL OF RESOLUTION 2025-09 FOR BID ACCEPTANCE AND CONTRACT AWARD

CBU Assistant Director - Engineering - Peden presented the resolution and advised that PAF Construction was disqualified for failing to complete all required components of the bid package. Peden recommended contract award for the base bid and alternate bid submitted by Crider and Crider, who were identified as the lowest responsive and responsible bidder. The total amount of their bid: \$1,416,923.50.

White moved, Sherman seconded to approve Resolution 2025-09 - seven ayes.

REQUEST APPROVAL OF RESOLUTION 2025-10 TO RECOMMEND PROPOSED ORDINANCE 2025-23 FOR AMENDMENTS TO TITLE 10

CBU Pretreatment Coordinator - Stanford presented the resolution and explained that every five years, the NPDES permits for the Dillman and Blucher wastewater treatment plants are renewed, which requires a technical re-evaluation of the local limit standards as mandated by federal law and the permit language. Stanford advised that CBU completed this process internally and submitted their findings to the EPA. The evaluation determined that reductions are needed for the local limits on cadmium, mercury, selenium, and silver. These specific reductions are detailed in the provided documentation. The EPA has tentatively approved the proposed changes, pending formal adoption by the Common Council through an ordinance, at which point the changes will become official. Parmenter questioned if the change in standards would have any effect on the taste of the water. Stanford clarified that this applies only to wastewater, so it

will not affect drinking water quality. Stanford advised that the second recommended change to Title 10 involves a minor adjustment to the lower pH limit for industrial wastewater discharges. Evidence of corrosion caused by acidic wastewater has been observed in the sewer system and at the Blucher and Dillman wastewater treatment plants. To help protect these assets, staff propose increasing the minimum allowable pH from 5 to 6. Most industrial customers won't need to make changes, as only one currently adjusts their pH levels, and they've already made a simple adjustment following discussions with staff. This change would formalize what's already being done and help prevent future corrosion of CBU Infrastructure. Additionally, Stanford recommended updates to the fats, oil, and grease ordinance, including correcting a grammatical error, adding a formal definition for hydromechanical grease traps already recognized in existing rules, and allowing food service establishments to route dishwashers through grease interceptors. These updates aim to provide more flexibility for businesses while reducing the amount of fats, oil, and grease entering the sewer system. Burnham voiced support for providing additional options to address grease, fats, and oils for restaurant owners at a lower cost. Ehman questioned the addition of the hydromechanical grease traps, specifically if they were a new or improved technology and if that was why they are now being approved. Stanford clarified that CBU has been approving these devices since 2019, but the definition hadn't been added to Title 10. Ehman questioned if CBU is codifying the pH levels for industrial users and if after the change it is found that industrial users are not the primary contributors to acidity in the sewer system, does that mean that it is the result of the broader waist stream issues. Stanford advised that certain regions of the sewer system flow at a lower rate than others, which allows the wastewater to go septic and potentially increase acidity as well. This change is targeted at permitted industrial users because that is one portion of discharge that CBU can place limitations on, whereas residential customers are not monitored or permitted in the same way. Ehman clarified that a part of the low pH issue is caused by waste not moving quickly enough through the system. Stanford confirmed, and added that another factor are industrial users similar to the one referenced earlier that voluntarily adjusted their pH.

White moved, Sherman seconded to approve Resolution 2025-10 - seven ayes.

REQUEST APPROVAL OF RESOLUTION 2025-11 FOR BID REJECTION FOR BLUCHER POOLE WASTEWATER TREATMENT FACILITY SCADA IMPROVEMENTS

CBU Capital Project Manager - Hudson presented Resolution 2025-11 to the board, recommending the rejection of all bids received on May 19th for the SCADA system upgrade at the Blucher Poole Wastewater Treatment Plant. Hudson advised that both bids were incomplete and considered nonresponsive. Hudson noted that CBU will work to re-advertise the project to seek more responsive bids.

White moved, Sherman seconded to approve Resolution 2025-11 - seven ayes.

REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH ALL SEASONS HEATING AND AIR CONDITIONING COMPANY, INC.

CBU Assistant Director - Operations - Ortiz presented the agreement, noting that the agreement will replace an HVAC unit in the headworks room at the Blucher Boole Plant.

White moved, Sherman seconded to approve the agreement with All Seasons Heating and Air Conditioning Company, Inc. - seven ayes.

REQUEST APPROVAL OF AGREEMENT FOR SERVICES WITH GRIPP, INC.

CBU Utilities Engineer - Swanson presented the agreement and advised that this is an annual agreement for services and access to data for Smartcovers. Swanson noted that the only change in this agreement from the previous contract will be routine maintenance that should help the Smartcovers perform better than in previous years. Debro questioned if they were previously maintained on an as-needed or quarterly basis in the past. Swanson advised that it was previously on an as-needed basis. Burnham questioned if this was the device that was placed in the sewer to monitor flow. Swanson confirmed. Burnham questioned if the board had received a presentation of the data. Swanson advised that data had been presented during discussions related to Inflow and Infiltration. Ehman questioned if CBU owned or leased the devices. Swanson advised that CBU owns the Smartcovers. Ehman questioned the cost of a single unit. Assistant Director -Engineering - Peden advised that he would have to look at the original contract which was around \$300,000 for three years, for 21 units. White noted that the summary noted inflow and potential overflows. White questioned if the data was monitored in real time and perhaps helped to provide early warnings for issues during major storm events. Swanson noted that it is challenging to make adjustments on the fly, but the data is informing the decisions about where to focus efforts for lining projects and sanitary sewer replacement. White noted that if a lift station were to fail, with early detection in place, you could potentially deploy assets to address the issue before it caused additional problems. White questioned if these Smartcovers provided that type of opportunity. Swanson advised no, these devices are more helpful for data tracking geared toward long-term prioritization of infrastructure improvements. Ehman questioned if the data is received in real-time. Swanson confirmed. Ehman noted that theoretically a limit could be put in place that would signal an issue in an area with known issues after the sewer reaches a certain level. Swanson agreed, but noted that he was unsure how practical that would be. Ehman noted the removal of one weather station in the Bloomington area and questioned if the absence of the meter has caused issues for collecting localized rainfall data. Swanson noted that CBU does its best to ensure the rainfall data is localized to the area where the data is being received. Ehman questioned how many stations are located in Bloomington. Swanson advised that there is one station at each plant and the one located within Bloomington.

White moved, Sherman seconded to approve the agreement with Gripp, Inc. - seven ayes.

REQUEST APPROVAL OF FIRST AMENDMENT TO AGREEMENT WITH KOKOSING INDUSTRIAL, INC.

Hudson presented the amendment and noted that the work is related to the Safety and Process Improvement project currently underway at Dillman. Hudson advised that the amendment is for lead abatement related to paint on some of the piping at the plant. Board member Stewart questioned if the lead posed a possible safety risk to CBU customers. Hudson noted that in 1979 it was banned for residential use, but it is still used in industrial settings such as this. Kokosing independently tested the paint due to the age of the pipes since certain pipes will need to be cut. Testing for lead was conducted in two locations. The area on the mezzanine

showed .0053% lead by weight, while the lower area showed .18% lead by weight. Both results are below the EPA's guideline of 0.5%, though another guideline from the Consumer Product Safety Commission (CPSC) sets a threshold at 0.6%. The most relevant standard for the project is OSHA's, which requires lead abatement for workers if any lead is present. Stewart clarified that there was no danger to customers prior to the abatement. Hudson advised that this is only dealing with wastewater so customer safety is not a concern. Parmenter questioned what steps are being taken to ensure CBU staff is safe, specifically if one of the Kokosing workers blood tests higher for lead. Hudson advised that CBU workers will be kept out of the areas while abatement is underway. Ehman questioned if the original paint had been painted over prior to this work. Hudson was unsure, but believed the paint could be the original coating.

White moved, Sherman seconded to approve Amendment No.1 to agreement with Kokosing Industrial, Inc. - seven ayes.

REQUEST APPROVAL OF FIRST AMENDMENT TO AGREEMENT SET ENVIRONMENTAL

CBU Hazardous Materials Coordinator - Quiroz presented the amendment for SET Environmental regarding the cleaning of the caustic soda tanks at the Monroe Plant. The amendment is for an additional \$54,973.50, bringing the total contract amount to \$147,157.06.

White moved, Sherman seconded to approve Amendment No.1 to agreement with SET Environmental pending Controller Approval- seven ayes.

REQUEST APPROVAL OF UNPAID LEAVE OF ABSENCE

White reported on the outcome of the earlier Executive Session, noting the recommendation of approval for the unpaid leave of absence for Christopher Vaughn in accordance with the organization's established personnel policies.

White moved, Sherman seconded to approve the unpaid leave of absence - seven ayes.

OLD BUSINESS: None

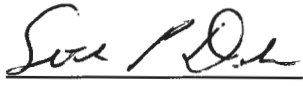
NEW BUSINESS: None

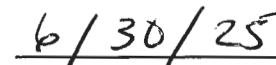
SUBCOMMITTEE REPORT: None

STAFF REPORTS: None

PETITIONS AND COMMUNICATIONS: None

ADJOURNMENT: Debro adjourned the meeting at 5:43 pm


Seth Debro, President


Date