MEMORANDUM
Bloomington Common Council - Committee on Council Processes
Bloomington City Hall, Allison Conference Room #225, Bloomington, Indiana
Monday, August 11, 2025

NOTE: Formal minutes are not produced for committee meetings; however, the following summarizes actions taken at the meeting of the Committee on Council Processes.

Meeting called to order: 12:16pm

Chair: Isabel Piedmont-Smith

Councilmembers present: Isabel Piedmont-Smith, Sydney Zulich
Councilmembers present via Zoom: Matt Flaherty
Councilmembers absent: Courtney Daily
City staff, officials, and guests present: Lisa Lehner, Christine Chang, Deputy Clerk Colleen Williamson, Deputy Clerk Jennifer Crossley

Topics Discussed:

1. Agenda review and approval

2. Old business
   a. Proposal for Councilmember liaisons to boards and commissions – Review of draft legislation from Councilmember Zulich (ATTACHMENT)
   b. Code of Conduct for Board and Commission members (Deputy Clerk Crossley)
   c. Sign-in for public comment at meetings – Implementation update
   d. Proposal for the planning and scheduling of deliberation sessions – Implementation plan
   e. Title 2 overhaul and Administrative Manual – Process update
   f. Public comment

3. New business
   a. How to incorporate (or not) reports from entities related to the city but not a "city department"
   b. General discussion of order of business
      ATTACHMENTS:
      Order of Business from Bloomington Municipal Code
      Order of Business comparison document from intern Samuel Roll
   c. Public comment

4. Adjournment

ACTION: Piedmont-Smith adjourned the meeting.

Meeting ended: 1:26 pm

Clerk's Note: The above referenced attachments can be found in the packet online:
https://bloomington.in.gov/council/processes

Memorandum prepared by:
Deputy Clerk Colleen Williamson
City of Bloomington

Bloomington City Council Committee on Council Processes meetings can be watched on the following websites:
- Community Action Television Services (CATS) – https://catvstv.net
- YouTube – https://youtube.com/@citybloomington

Background materials and packets are available at: https://bloomington.in.gov/council/processes