

**AGENDA**  
**UTILITIES SERVICE BOARD MEETING**

Utilities Service Center Boardroom  
City of Bloomington Utilities  
600 E Miller Dr  
Bloomington, IN 47401

Seth Debro, President  
Kirk White, Vice President  
Jeff Ehman  
Amanda Burnham  
Jim Sherman  
Megan Parmenter  
Molly Stewart  
David Hittle, ex officio  
Matt Flaherty, ex officio

This meeting may be attended electronically via Zoom by using the following link:

<https://bloomington.zoom.us/j/84160267530?pwd=fuaabV8MOk567cefcLrPXSBfjUMxJ.1>

Meeting ID: 841 6026 7530  
Passcode: 877854

Monday, August 25th, 2025

**4:30 p.m. Bid Opening**

- I. Call to Order
- II. Bid Opening - Blucher Poole Wastewater Treatment Facility SCADA Improvements - Mark Menefee
- III. Petitions and Communications\*
- IV. Adjournment

\*Public Comment will be limited to 5 minutes per person

## ADVERTISEMENT FOR BIDS

### BLUCHER POOLE WASTEWATER TREATMENT FACILITY SCADA IMPROVEMENTS

NOTICE IS HEREBY GIVEN THAT THE UTILITIES SERVICE BOARD OF THE CITY OF BLOOMINGTON, INDIANA WILL RECEIVE SEALED BIDS FOR THE BELOW-DESCRIBED WORK AT THE LOCATION INDICATED.

The base bid work shall include furnishing all labor, materials, equipment, supplies and services to replace outdated Supervisory Control and Data Acquisition (SCADA) equipment for the Blucher Poole Wastewater Treatment Plant. This Work includes, but is not limited to, removal, replacement and re-wiring of outdated plant Programmable Logic Controllers, Human Machine Interfaces and associated equipment, and replacement of, and installation of new level transmitter instrumentation around the facility. The mandatory add alternate bid no. 1 work shall include furnishing all labor, materials, equipment, supplies and services to install one air flow meter at each blower; and one blower structure control panel. The mandatory add alternate bid no. 2 work shall include furnishing all labor, materials, equipment, supplies and services to replace six of the critical Variable Frequency Drives; three located in the Influent Lift Station, and three located in the Residuals Pumping Station location; and all associated Work complete in place as shown and specified in the Contract Documents.

Sealed bids shall be received by the Utilities Department, at 600 E. Miller Drive, Bloomington, Indiana, 47401, at or before 4:30 pm local time on May 19, 2025. Any bids received after the designated time will be returned unopened.

Bids will be publicly opened and read aloud at the Utilities Service Board's special meeting which begins at 4:30 PM local time on May 19, 2025. The meeting will be held at the Utilities Building Board Room at 600 E. Miller Drive, Bloomington, Indiana, 47401.

Bids will be reviewed, and the award may be made at the June 16, 2025 regular meeting or a subsequent meeting of the Utilities Service Board.

All Bids must be in accordance with the Bidding Documents on file with the Director of Utilities, City of Bloomington, 600 E. Miller Drive, Bloomington, Indiana 47401.

The Bidding Documents, including Specifications may be obtained from the Engineer's office, Wessler Engineering, 6219 South East Street, Indianapolis, Indiana 46227, Telephone (317) 788-4551. All copies are distributed to Contractors and other interested parties by Wessler Engineering, Inc. ([www.wesslerengineering.com/planroom/](http://www.wesslerengineering.com/planroom/)) for a non-refundable fee. A complete digital set of bidding documents is available for \$100.00. A complete hard copy set of bidding documents is available for \$150.00.

An up to date Planholders List may be viewed at <http://wesslerengineering.com/planroom/>.

A Pre-Bid Conference will be held at 10:00 am (local time) on April 30, 2025 at 5555 N Bottom Road, Bloomington, Indiana, 47404 in the conference room in the Administration Building. A project related plant tour will be held immediately following the Pre-Bid meeting. Bidders are encouraged to attend the Pre-Bid Conference and plant tour.

Neither the Owner or Engineer has any responsibility for the accuracy, completeness or sufficiency of any bid documents obtained from any other source other than the sources listed herein. Obtaining these documents from any other source(s) may result in obtaining incomplete and inaccurate information. Obtaining these documents from any other source other than directly from the sources listed herein may also result in failure to receive addenda, corrections, or other revisions to the Bidding Documents that may be issued.

Each Bidder shall file with his or her sealed bid:

- (1) a properly executed Non-collusion Affidavit as required by the laws of the State of Indiana;
- (2) A Questionnaire Form 96 of the State Board of Accounts;
- (3) A properly executed Responsible Bidder Affidavit
- (4) A cashier's check or certified check drawn on an acceptable bank or a Bid bond equal to five (5) percent of the total amount of bid;
- (5) A properly executed Employee Drug Testing Program Affidavit for a public works project estimated to cost at least \$150,000,
- (6) A copy of the bidder's written plan for an employee drug testing program to test the employees of the bidder for drugs.
- (7) E-Verify affidavit form;
- (8) Certification from the State evidencing of Bidder's authority and qualification to do business in the State of Indiana;
- (9) Living Wage Ordinance certification.

For bids of \$100,000.00 or more, the successful bidder shall furnish performance and payment bonds for one hundred percent (100%) of the contract amount prior to the execution of the contract, and said bonds shall remain in effect for a period of one (1) year after final acceptance of the work.

Each Bidder must ensure that to the greatest extent feasible, opportunities for training and employment should be given to lower income residents of the project area and purchases and/or contract for work in connection with the project should be awarded to small business concerns which are located in, or owned in substantial part, by persons residing in the area of the project.

The City of Bloomington is an equal opportunity employer, and Bidder shall meet all requirements for equal employment under Title VII of the 1964 Civil Rights Act as amended and under the Bloomington Human Rights Ordinance, as amended.

Each Bidder for proposals over \$10,000.00 shall submit and have approved by the City of Bloomington Contract Compliance Officer, Audrey Brittingham, his/her written Affirmative Action Plan at least twenty-four (24) hours prior to the deadline for submission of bid. Bids received that do not have an approved Affirmative Action Plan may be returned unopened. Each Bidder must ensure that all employees and applicants for employment are not discriminated against because of race, religion, color, sex, national origin, ancestry, disability, sexual orientation, gender identity, veteran status or housing status. All the protected classes must be included in your Affirmative Action Plan for it to be acceptable. In addition to other requirements, your plan MUST include a workforce breakdown, an internal grievance procedure, a non-retaliation statement, designation of a person by name or position who is responsible for implementation of the Plan, applicability to both applicants and employees, recruitment of minorities, equal access to training programs, and

an explanation of your method of communicating the operations of your affirmative action plan to employees and prospective applicants. For Affirmative Action Plan information and approval only, contact Audrey Brittingham, Contract Compliance Officer, at (812) 349-3429, 8:00 AM to 5:00 PM Monday through Friday.

In accordance with Indiana Code 4-13-18-5, each Contractor that submits a bid for a public works project that is estimated to cost \$150,000 or more shall submit with his/her bid a written plan for an employee drug testing program to test the employees of the Contractor and Subcontractors for drugs.

For contracts over \$300,000.00, in accordance with IC 5-16-13-10 and IC 8-23-10-0.5, Contractor must be qualified under either IC 4-13.6-4 or IC 8-23-10 (Indiana Department of Administration or Indiana Department of Transportation) before doing any work on a public works project.

In accordance with IC 22-5-1.7-11.1, Contractors entering into a contract with the Owner, and contractors of any tier as defined in IC 5-16-13-4, will be required to enroll in and verify the work eligibility status of all newly hired employees through the E-Verify program (effective July 1, 2011), and comply with the reporting requirements of IC 5-16-13-11.

The Utility Service Board reserves the right to waive any informality and to accept or reject any or all bids submitted. Bids may be held by the Utility Service Board for a period not-to-exceed sixty (60) days from the date of the opening of Bids for the purpose of reviewing the Bids and investigating the qualifications of the Bidders prior to awarding the contract.

Utilities Service Board, City of Bloomington, Indiana

Seth Debro, President

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