

**NOTICE AND AGENDA  
UTILITIES SERVICE BOARD MEETING**

Utilities Service Center Boardroom  
City of Bloomington Utilities  
600 E Miller Dr  
Bloomington, IN 47401

Seth Debro, President - Term: 1/1/2022 - 12/31/2025(M)  
Kirk White, Vice President - Term: 1/1/2023 - 12/31/2026(M)  
Jeff Ehman - Term: 1/1/2022 - 12/31/2025(C)  
Amanda Burnham - Term: 1/1/2023 - 12/31/2026(C)  
Jim Sherman - Term: 1/1/2024 - 12/31/2027(M)  
Megan Parmenter - Term: 1/1/2022 - 12/31/2025(C)  
Molly Stewart - Term: 1/1/2023 - 12/31/2026(M)  
David Hittle, ex officio  
Matt Flaherty, ex officio  
(M) - Appointed by Mayor  
(C) - Appointed by Council

This meeting may be attended electronically via Zoom by using the following link:

[Join Zoom Meeting](#)

Meeting ID: 876 0431 6317

Passcode: 907967

Monday, November 3, 2025

**5:00 p.m. Regular Meeting**

- I. Call to Order
- II. Petitions and Communications\*
- III. Approval of the Minutes of the Previous Meeting
- IV. Approval of the Claims
  - a. Standard Invoices
  - b. Utility Bills
  - c. Wire Transfers
  - d. Customer Refunds
- V. Approval of Consent Agenda: \$27,151.95 (Non-chemical contracts)
  - a. StagedFlow Consulting, LLC, \$8,900.00, Completing a high visual hazard am inspection and report of Griffy Dam in accordance with guidelines prescribed by the IDNR
  - b. SET Environmental Inc., \$16,451.95, Waste disposal and recycling services at Monroe Water Plant
  - c. Brenntag Mid-South, Inc., \$0.38/pound, 2026 Supply of Sodium Bicarbonate - Soda Ash at Blucher Poole WWTP
  - d. Brenntag Mid-South, Inc., \$0.225/pound, 2026 Supply of Sodium Hydroxide - Caustic Soda at Blucher Poole WWTP
  - e. Brenntag Mid-South, Inc., \$0.37/pound, 2026 Supply of Calcium Hydroxide - Lime at Blucher Poole WWTP
  - f. Brenntag Mid-South, Inc., \$0.31/pound, 2026 Supply of Sodium Aluminate - Papermakers at Dillman WWTP
  - g. Brenntag Mid-South, Inc., \$0.22/pound, 2026 Supply of Sodium Bisulfite at Dillman WWTP

- h. Brenntag Mid-South, Inc., \$0.175/pound, 2026 Supply of Ammonium Hydroxide - Aqua Ammonia at Monroe Water Plant
  - i. Brenntag Mid-South, Inc., \$0.195/pound, 2026 Supply of Sodium Hydroxide - Caustic Soda at Monroe Water Plant
  - j. Brenntag Mid-South, Inc., \$4.03/gallon, 2026 Supply of Sodium Thiosulfite at Monroe Water Plant
  - k. Brenntag Mid-South, Inc., \$0.25/pound, 2026 Supply of Hydrofluorosilicic (HFS) Acid - Fluoride at Monroe Water Plant
  - l. Dotlich Crane, Inc., \$1,800.00, Pull and rebuild motors at South Central Booster Station
- VI. Request Approval for Contract with Layne Christensen Company for Low service #4 motor rebuild and reinstall - Hector Ortiz Sanchez
- VII. Request Approval of Emergency Contract with Komline-Sanderson Corporation - Mark Menefee
- VIII. Request Approval of Encroachment Agreement - Chris Wheeler
- IX. Old Business
- X. New Business
- XI. Subcommittee Reports
- XII. Staff Reports
- XIII. Petitions and Communications\*
- XIV. Adjournment

\*Public Comment will be limited to 5 minutes per person

**UTILITIES SERVICE BOARD MEETING**  
**10/20/2025**

***Utilities Service Board meetings are available at CATSTV.net.***

**CALL TO ORDER**

Board President Debro called the regular meeting of the Utilities Service Board to order at 5:01 p.m. The meeting took place in the Utilities Service Boardroom at the City of Bloomington Utilities Service Center, 600 East Miller Drive, Bloomington, Indiana.

**Board members present:** Seth Debro, Kirk White, Jim Sherman, Megan Parmenter, David Hittle

**Board members absent:** Jeff Ehman, Amanda Burnham, Molly Stewart, Matt Flaherty

**Staff present:** Katherine Zaiger, Hector Ortiz Sanchez, Chris Wheeler, Kelsey Thetonia, Missy Waldon, Steve Stanford, Carson Swofford, Dan Hudson, Jane Fleig

**Guests present:** None

**PETITIONS AND COMMUNICATIONS**

None

**MINUTES**

***White moved, and Sherman seconded the motion to approve the Regular Meeting minutes of the 10/06/2025 meeting. Motion carried, four ayes.***

**CLAIMS**

***White moved, and Board member Sherman seconded the motion to approve the Standard Invoices:***

Invoices included \$238,471.59 from the Water Fund, \$3,668.75 from the Water Construction Fund, \$334,179.81 from the Wastewater Fund, \$646,107.70 from Wastewater Construction Fund, and \$29,977.88 from the Stormwater Fund.

***Motion carried - four ayes. Total claims approved: \$1,252,405.73***

***White moved, and Board member Sherman seconded the motion to approve the Revised Standard Invoices:***

Invoices included \$333,898.93 from the Water Fund, \$13,203.89 from the Water Construction Fund, \$247,575.25 from the Wastewater Fund, \$61,465.73 from Wastewater Construction Fund, and \$42,081.79 from the Stormwater Fund.

***Motion carried - four ayes. Total claims approved: \$698,225.59***

***White moved, and Sherman seconded the motion to approve the Utility Bills:***

Invoices included \$157,833.93 from the Water Fund, \$80,185.49 from the Wastewater Fund, and \$61.10 from the Stormwater Fund.

***Motion carried - four ayes. Total claims approved: \$238,080.52***

***White moved, and Sherman seconded the motion to approve the Wire Transfers, Fees, and Payroll for \$542,055.09.***

***Motion carried - four ayes.***

***White moved, and Sherman seconded the motion to approve the Special Check Run:***

Invoices included \$371.52 from the Water Fund, \$745.43 from the Wastewater Fund, and \$15.00 from the Stormwater Fund.

***Motion carried - four ayes. Total claims approved: \$1,131.95.***

## **CONSENT AGENDA**

CBU Director – Zaiger presented the following items recommended by staff for approval

- a. VET Environmental Engineering, LLC., \$2,350.00, Phase I environmental site assessment for the Broadview Sanitary Sewer Extension
- b. Sunset Hill Fence Co., \$7,780.00, Installation of automatic gate opener with sensors at the Blucher Poole Treatment Plant
- c. Electric Plus, Inc., \$4,865.00, Extending conduit to back gate at Blucher Poole Treatment Plant

**Consent Agenda was approved as presented. Total approved: \$14,995.00**

## **REQUEST APPROVAL OF CONTRACT WITH SOUTH CENTRAL COMMUNITY ACTION PROGRAM, INC. (SCAAP)**

CBU Director – Zaiger presented an updated one-year contract, renewable for up to two additional years, between City of Bloomington Utilities (CBU) and the South Central Community Action Program (SCCAP). The partnership provides financial assistance to eligible customers for water utility bills. Zaiger explained that several updates in the new contract are intended to reduce barriers for customers seeking assistance and to better support those with ongoing financial hardship. Key revisions include an increase in income eligibility from 200% to 300% of the federal poverty guidelines, thereby expanding the number of eligible households. The annual program funding has been increased from \$50,000 to \$100,000 to accommodate the anticipated rise in participants. Additionally, applicants are now eligible for assistance even if their water service has been disconnected, a change Zaiger described as likely the most impactful improvement. The maximum assistance period was also extended from two months to four months to allow customers to fully catch up on delinquent bills, including the current billing cycle. The contract further allows waiver or payment of related fees, eliminating the previous requirement that customers pay fees before qualifying for assistance. Zaiger also noted that customers may now apply for assistance up to three times per calendar year, removing the prior three-month waiting period between applications. This adjustment, she said, allows greater flexibility for customers with unpredictable financial circumstances. Under this structure, the program could potentially cover up to nine months of service per year, leaving three months as the customer's responsibility. A clause also allows for director discretion to extend assistance in extreme hardship cases. Board Member – White asked for clarification on the increased annual funding and historical spending trends. Zaiger responded that although the prior budget

allocated \$50,000 annually, actual spending was closer to \$20,000. Zaiger explained that the increase to \$100,000 anticipates greater participation due to the expanded eligibility criteria and reduced restrictions. White asked if these updates help the bigger picture of CBU encouraging customers to get on a regular payment schedule so there aren't as many delinquencies. Zaiger confirmed and said she believes these updates will reduce shut offs because CBU will be able to work with customers who may rely on the program to help them work out a schedule with the three months of payments out of the year that they would be responsible for. Board Member – Parmenter commended the program's customer-focused approach but raised a concern that extending eligibility and increasing the number of months covered might create sustainability challenges if participation grows substantially. Parmenter cautioned that if the full \$100,000 were utilized quickly, customers' future funding expectations could escalate. Parmenter asked what could be done to walk back customer expectations of relying on financial assistance for 9 months. Zaiger acknowledged the concern and noted that if there are customers who are in a situation where they regularly need to have nine months paid through CBU's financial assistance program, she welcomes that. Zaiger noted that 300% of the federal poverty guidelines equals an annual income of \$96k. Zaiger said if a customer qualifies for financial assistance, then they're going to be able to spend that money on something else that they need. Parmenter reiterated the concern that the need for financial assistance might quickly exceed the budgeted amount of \$100,000, and had questions about what might happen if CBU's financial assistance budget was quickly depleted. Zaiger acknowledged Parmenter's concern, and noted that, in practice, the outcome is similar to the previous system—where CBU paid for two months, and customers reapplied after three months—except the new structure is more flexible and streamlined. Zaiger reiterated that past spending levels have been well below the budgeted amount, and the department aims to reach more eligible customers without exceeding budget limits. Parmenter asked when this program would be implemented. Zaiger stated that the new contract terms would take effect immediately upon board approval, with a public outreach campaign and updated program materials scheduled for release January 1. Board Member – Sherman inquired whether the program pays full water bills or gives partial assistance. Zaiger confirmed that the program covers the entire water bill for eligible customers during approved months. Sherman raised further questions about student eligibility, noting that some students technically fall within the poverty line, but aren't in poverty because they rely on their parents for income. Zaiger clarified that SCCAP manages the application process, ensuring applicants meet all eligibility requirements based on verified need. Board Member – Debro asked about coordination with other assistance agencies such as township trustees and St. Vincent de Paul. Zaiger explained that while those agencies offer broader financial assistance, CBU's program focuses specifically on water utility bills, aiming to reduce dependence on outside agencies. Board Member – Sherman asked if this covers customers' trash bills. Zaiger said the updated agreement also continues to cover sanitation (trash cart) fees for participating customers to avoid confusion and administrative burden. Parmenter asked whether Sanitation was comfortable with their part in the program. Zaiger confirmed that the City Controller had been consulted and all parties were in agreement with the proposed terms. No further questions or comments were presented.

***White moved, Sherman seconded to approve Contract with South Central Community Action Program (SCAAP) - four ayes.***

**REQUEST APPROVAL OF MOU BETWEEN BLOOMINGTON PARKS & RECREATION, CBU, AND BLOOMINGTON DEPARTMENT OF PUBLIC WORKS FOR OPERATIONAL RESPONSIBILITIES AT HOPEWELL COMMONS**

Director Katherine Zaiger presented an interdepartmental Memorandum of Understanding (MOU) between City of Bloomington Utilities (CBU), the Parks and Recreation Department, and the Department of Public Works (DPW) regarding operational responsibilities at Hopewell Commons. The agreement defines CBU's responsibility for the maintenance and upkeep of stormwater infrastructure within the Hopewell East development, specifically the detention facilities serving the public right-of-way as outlined in the accompanying exhibit. Parmenter asked for clarification on whether this type of interdepartmental agreement was standard practice and noted that they did not recall seeing a similar MOU presented to the board previously. Zaiger responded that while this particular MOU is specific to Hopewell Commons, the practice of defining departmental maintenance responsibilities through interdepartmental agreements is well established. Zaiger cited the Miller Showers Park MOU as an example, where responsibilities between CBU and Parks were delineated to ensure future clarity regarding which department maintains specific infrastructure. Zaiger explained that such agreements serve as important documentation for long-term accountability, allowing future staff and board members to reference clear divisions of responsibility between departments. Zaiger further noted that the key distinction in this agreement is CBU's assumption of responsibility for stormwater detention facilities, a task not typically included in CBU's maintenance portfolio. However, Zaiger emphasized that this case is unique because the City itself served as the developer of Hopewell Commons. As such, it is appropriate for CBU—representing one of the City's departments—to maintain the stormwater detention and associated gray infrastructure that the City designed and constructed as part of the development. No further questions or comments were presented.

***White moved, Sherman seconded to approve the Hopewell Commons MOU - four ayes.***

**REQUEST APPROVAL OF RESOLUTION 2025-21 TO APPROVE THE FORMS OF ORDINANCES ADJUSTING RATES AND CHARGES FOR SEPTIC HAULERS**

Stanford – Pretreatment Coordinator, presented a recommendation from the CBU Pretreatment Group to update the hauled wastewater rates charged to customers delivering waste to the Dillman Wastewater Treatment Plant. Stanford explained that the current rates were established in 2000, 25 years ago, and have not been adjusted since. Due to inflation and increased operating costs, the existing rates no longer cover the cost of treatment of the wastewaters received at the Dillman plant. Stanford explained that CBU has historically accepted these waters as a service to the community, the local residents and businesses. Stanford said environmental stewardship is a major factor because CBU wants to accept these waters rather

than have it disposed of in a less desirable manner. Stanford went on to say that The Consumer Price Index has increased by 86% since 2000, and the Construction Cost Index maintained by Engineering NewsRecord has risen 218% over the same period. A recent cost analysis conducted by Crowe LLP considered three cost components: a strength charge, based on how many pounds of pollutant per gallon are in the waters delivered to the plant, compared with how many pounds of pollutant are in a gallon of regular sewage; a bulk-specific expense charge which are costs incurred by plant and pretreatment staff to coordinate with hauler customers; and administrative and billing costs. The Crowe study determined that a rate of 17.5¢ per gallon would fully recover the City's cost to treat hauled wastewater. Stanford reported that another major finding of the study was that all four existing wastewater categories—domestic septage, grease waste, wastewater treatment plant waste, and industrial waste—are of comparable pollutant strength, though they are charged differently under the current structure. Domestic septage is charged 2.1¢/gallon, grease waste is charged at 5.9¢/gallon and wastewater treatment plant waste and industrial waste is charged at 4.4¢/gallon. To align rates more closely with the actual cost of treatment, Stanford and the pretreatment group recommend establishing a uniform rate of 8¢ per gallon for all hauled waste types. This figure represents a stepwise increase toward the true cost of service (17.5¢ per gallon) while minimizing disruption to the local hauled wastewater market. Stanford noted that the proposed rate remains roughly half the state average for publicly owned treatment works (POTWs) and that the adjustment would ensure the City's rates are reasonable, just, and nondiscriminatory, consistent with Title 10 and the utility's mission of environmental stewardship.

Board Member – Sherman asked whether CBU intends to continue increasing rates in the future to reach the full cost of service. Stanford confirmed that further increases would likely follow future analysis and market evaluation. Sherman observed that low rates have historically attracted out-of-county haulers. Stanford confirmed that domestic septage constitutes 90% of the hauled wastewater received at Dillman, and 60% of that originates from outside Monroe County. Board Member – Debro recalled comparisons with Terre Haute's rates, which are closer to \$0.17 per gallon, and asked whether out-of-county customers might be charged higher rates. Stanford explained that the ordinance already imposes a 50% surcharge for out-of-county customers, which would bring their rate to 12¢ per gallon under the proposed change. Board Member – Parmenter raised a question about how haulers based outside Monroe County who serve Monroe County residents would be treated. Stanford clarified that billing is based on the origin of the waste, not the hauler's business address. Haulers are required by NEPTIS permit to track each load's origin using a single-load manifest system. Parmenter also asked whether CBU had considered granting in-county rate status to haulers operating from bordering "donut" counties who serve Monroe County residents. Stanford acknowledged the concern but noted that current regulations determine rates strictly by source location, not business proximity. Board Member – White asked about the effective date of the new rate. Stanford clarified that the resolution requires approval by City Council, and the Crow study recommended a January 1 effective date. White said haulers should receive at least a couple months' advance notice of the rate changes to give them time to prepare. Stanford stated that the Pretreatment Group would notify haulers immediately following board approval, giving them a notice of intent. Stanford added that he and the pretreatment group have had open communications with the haulers, one of whom has told CBU that their rates are too low. Chris Wheeler – Legal advised the board to

have a motion to approve the resolution of the form of ordinance subject to; Wheeler said he would edit the ordinance to reflect an effective date of January 1. Sherman expressed support for phasing in the increase and stressed the importance of avoiding ratepayer subsidization between ratepayer groups, emphasizing that each group should pay the true cost of service. Wheeler added that a comprehensive wastewater rate case is scheduled for the coming year, during which he anticipates the sludge hauling rates will again be reviewed. Parmenter requested that the notification letter to haulers include notice of the January 1 effective date, clarification that the Crowe study recommended a \$0.175 rate but the Board is implementing \$0.08 as an interim step; and that further increases are anticipated following the next rate case. Stanford confirmed that this would be included.

***White moved, Sherman seconded to approve Resolution 2025-21 - four ayes.***

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**SUBCOMMITTEE REPORT:**

White reported that the Property and Planning Subcommittee met earlier in the afternoon and were given a presentation from Richard Martin regarding rural sanitary sewer service in Monroe County. Martin provided an update on current partnerships between City of Bloomington Utilities and the rural sewer district, and discussed potential ways to continue collaborating in the future. Board members noted that the update was informative, with some expressing surprise at the extent of CBU's current involvement with the district. Members emphasized that these activities align with CBU's mission of environmental stewardship, while also highlighting the importance of ensuring that the utility receives appropriate revenue for the services provided.

**STAFF REPORTS:** None.

**PETITIONS AND COMMUNICATIONS:** None

**ADJOURNMENT:** Debro adjourned the meeting at 5:44 pm.

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Seth Debro, President

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Date



City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report  
Paydate: 11/07/25

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
A&M Graphics (Baugh Fine Print and Mailing)	45052	Table Cloth with CBU Branding 8' - ADMIN25-064	285.79	114.32		157.18		14.29
ACI Payments INC.	1000148318	eLockbox general maintenance fee - July-Sept 2025 - ACCT	150.00	60.00		82.50		7.50
Airgas Specialty Products, INC	9165833661	Aqua Ammonia - 19,840 @ .1484 delivered 10/15/25 - Monroe	2,944.26	2,944.26				
Amazon.com Sales, INC (Amazon.com Services LLC)	1PC6-CD64-WL37	PUR25-436 Dremel, 10-piece screwdriver, reciprocating saw blade	446.58	178.63		245.62		22.33
Astbury Gabriel Corp (ESG Laboratories)	25018505	Testing - Raw & Effluent Comp, Digestor Grab - 10/02/25 - DR	613.00			613.00		
Atlenco of South Carolina, INC	25842356	Defoam- 281 @ 27.18 delivered 10/07/25 to Dillman	7,637.58			7,637.58		
Barnes & Thornburg LLP	3474415	Legal services - Leonard's Linen Property - ACCT25-199	10,442.00					10,442.00
Barry Company, INC	151546	Anti drain back valve champion (12)for aeration basin - DM25-166	114.00			114.00		
BEC Enterprises LLC (Brown Equipment Company)	INV37310	TD25-430B Labor to take apart and send off chassis & towing	13,942.90					13,942.90
Black Lumber Co. INC	615711	Quikrete Concrete Gravel Mix - w/o 45009 - TD25-573	84.90	84.90				
Black Lumber Co. INC	615782	Tarp 10'x20', WD40 - ENV25-264	36.98					36.98
Black Lumber Co. INC	616273	Grass seed 16 lb - TD25-567	89.99	36.00		49.49		4.50
Brehob Corporation	I-00028549	Electrical air compressor rental, hoses & cables - MM25-165	1,350.00	1,350.00				
Brenntag Mid-South, INC	BMS24533	Sodium Hydroxide - 46.720 @ .1739 delivered 09/17/25 - Monroe	8,124.61	8,124.61				
Brenntag Mid-South, INC	BMS34463	Sodium Hydroxide - 9,000 @ .2300 delivered 10/08/25 - Blucher	2,070.00			2,070.00		
Brenntag Mid-South, INC	BMS35507	Sodium Hydroxide - 44.940 @ .1739 delivered 10/08/25 - Monroe	7,815.07	7,815.07				
Brenntag Mid-South, INC	BMS36468	Sodium Aluminate - 44,680 @ .299 10/10/25 delivered to Dillman	13,359.32			13,359.32		
Brenntag Mid-South, INC	BMS40418	Sodium Hydroxide - 44.940 @ .1739 delivered 10/14/25 - Monroe	7,815.07	7,815.07				
BSA Environmental Services, INC	COB 25-10	Phytoplankton w/biovolume (2) - ENV	580.00	580.00				
BSA Environmental Services, INC	COB 25-11	Phytoplankton w/biovolume - ENV	870.00	870.00				
Central Supply Company, INC	S101312430.001	BP25-268 - PVC pipe, PVC glue	378.35			378.35		
Chemtrade Chemicals Corporation	90307609	Aluminum Sulfate - 11.861 @ 665.00 delivered 10/08/25 - Monroe	7,887.57	7,887.57				
Chemtrade Chemicals Corporation	90308624	Aluminum Sulfate - 11.702 @ 665.00 delivered 10/10/25 - Monroe	7,781.83	7,781.83				
Chemtrade Chemicals Corporation	90309213	Aluminum Sulfate - 11.559 @ 665.00 delivered 10/13/25 - Monroe	7,686.74	7,686.74				
Chemtrade Chemicals Corporation	90311476	Aluminum Sulfate - 11.591 @ 665.00 delivered 10/17/25 - Monroe	7,708.02	7,708.02				
Chemtrade Chemicals Corporation	90312028	Aluminum Sulfate - 11,697 @ 665.00 delivered 10/20/25 - Monroe	7,778.51	7,778.51				

City of Bloomington Utilities  
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Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
Cintas Corporation (Cintas #529 EFT Vendor)	4245855425	Mats & Supplies for 2025 @ Blucher - 10/08/25 - BP	59.83			59.83		
Cintas Corporation (Cintas #529 EFT Vendor)	4245979080	Mats & Supplies for 2025 @ Monroe - 10/09/25 - MN	36.54	36.54				
Cintas Corporation (Cintas #529 EFT Vendor)	4245984492	Mats & Supplies for 2025 @ Service Center - 10/09/25 - PUR	187.07	74.83		102.89		9.35
Cintas Corporation (Cintas #529 EFT Vendor)	4246137529	Mats & Supplies for 2025 @ Dillman - 10/10/25 - DR	31.50			31.50		
Cintas Corporation (Cintas #529 EFT Vendor)	4246596362	Mats & Supplies for 2025 @ Blucher - 10/15/25 - BP	59.83			59.83		
Cintas Corporation (Cintas #529 EFT Vendor)	4246724135	Mats & Supplies for 2025 @ Monroe - 10/16/25 - MN	36.54	36.54				
Cintas Corporation (Cintas #529 EFT Vendor)	4246729376	Mats & Supplies for 2025 @ Service Center - 10/16/25 - PUR	187.07	74.83		102.89		9.35
Cintas Corporation (Cintas #529 EFT Vendor)	4246895456	Mats & Supplies for 2025 @ Dillman - 10/17/25 - DR	31.50			31.50		
City Of Bloomington	09/30/25 Fuel	Fuel charges for all utilities vehicles - September 2025 - ACCT	22,097.93	8,355.14		10,465.11		3,277.68
City Of Bloomington	10/31/25Set Rate	Set Rate for Vehicle Maint on Utility Vehicles Oct 2025- ACCT	70,509.67	29,728.42		32,523.37		8,257.88
Commercial Service Of Bloomington, INC	S296459	Relay for I.T. room that was over heating - PUR25-438	337.45	134.98		185.60		16.87
Complete Masonry Supplies, INC	112228	TD25-556 Pallet of concrete	330.12	132.04		181.57		16.51
Core & Main, LP	X742208	Megalugs 6" for ductile pipe (qty 20) - PUR25-406	980.00	980.00				
Core & Main, LP	X833872	PUR25-424 CBU blue & green flag white lettering	1,800.00	720.00		990.00		90.00
Core & Main, LP	X895444	Brass Bend 90 3/4" comp (15), Brass swivel corp bends- PUR25-320	3,592.15	3,592.15				
Core & Main, LP	X901740	TD25-557 Pallet of Octocrete	2,265.20	906.08		1,245.86		113.26
Core & Main, LP	X901943	TD25-558 Pressure gauges and hydrant adapters	173.31	173.31				
Dentons Bingham Greenebaum LLP	4620209	Services - 2024 Water Rate Case - ACCT25-200	11,620.00	11,620.00				
Ditto Ice INC (Ditto Ice)	000724	Bags of ice delivered 10/09/25 - TD	150.00	60.00		82.50		7.50
Donohue & Associates INC	14144-31	W22-4619 - Monroe Chemical Feed Lines Design to 10/04/25 - ENG	7,390.00		7,390.00			
Dotlich, INC	54977	Set up, pull and rebuild motor #3 @ South Central BS - LS25-059	1,800.00	1,800.00				
Emergency Radio Service LLC (ERS-OCI Wireless)	520652	TD25-544 Services replacement light #553	400.25	160.10		220.14		20.01
Eurofins Eaton Analytical, INC	8100149115	Testing - Dissolved & Total Organic Carbon, UV @Monroe - MN	391.40	391.40				
Fastenal Company	INBLM239848	AED Semi-Auto Package - DR25-060	1,808.70			1,808.70		
Fastenal Company	INBLM240335	MedSplit 1/2" L/W SS, SS FHN, SS HCS (150 each) - DM25-173	291.01			291.01		
Good Earth, LLC	22303	Disposal of brush - 10/06/25 - w/o 46274 - TD	24.00					24.00
Good Earth, LLC	22312	Disposal of brush - 10/08/25 - w/o 47959 - TD	32.00	32.00				

City of Bloomington Utilities  
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Paydate: 11/07/25

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
Good Earth, LLC	22315	Ready mix of compost, topsoil, sand for Washington St - ENV25-263	141.00					141.00
Greeley And Hansen, LLC	30352510079	S23-6710 - Dillman Safety & Capacity to 10/03/25 - ENG	13,836.06				13,836.06	
HACH Company	14692387	BP25-176 Annual bench service agreement	941.00			941.00		
Harrell Fish, INC (HFI)	ZW31698	On-call - Labor overhead valve #4 leaking air - MM25-184	303.00	303.00				
Harrington Industrial Plastics, LLC	027F3012	MM25-203 2"valve diaphragm TU S cpvc	998.28	998.28				
HB Warehouse LLC (Resource Services)	38462	BP25-259 paper hot cup, bowls, roll towel	213.45			213.45		
HD Supply Facilities Maintenance, LTD (USABlueBook	INV00856386	DR25-097 N95 particular respirator mask, tyvek coveralls x-large	597.86			597.86		
HD Supply Facilities Maintenance, LTD (USABlueBook	INV00857437	DR25-098 - Rain gear, waders, boots for M Abel	132.06			132.06		
Herzig Engineering LLC	HE25-11582	WS25-23001 - Arc Flash Hazard Analysis & Infrared @ Plants - ENG	22,736.80	2,350.00		20,386.80		
Hoosier Transfer Station-3140	3140-000024698	Street Sweeping Disposal - 08/21/25 -ENV25-278	1,650.25					1,650.25
Indiana Precast, INC	2045824	Inlet x 24" 24"x36" (6), Pipe lube, Butyle Rope - PUR25-392	3,578.00					3,578.00
Industrial Service & Supply, INC	88661	Female coupler (4), Female plug (4) - TD25-462	111.24	44.50		61.18		5.56
Interstate Battery System of Bloomington, INC	5323	Battery for Gator, jump starter - BP25-262	433.90			433.90		
Irving Materials, INC	11624672	Concrete - Water - 3609 E 3rd - 10/01/25 w/o 46996 - TD	982.50	982.50				
Irving Materials, INC	11624673	S25-6906 - Concrete - 10/01/25 w/o 44525 - TD	8,035.00			8,035.00		
Irving Materials, INC	11627488	Concrete - Water @ 3614 Tamarron Dr - 10/07/25 w/o 47959 - TD	976.25	976.25				
Irving Materials, INC	11627489	Concrete - Storm @ S Washington St - 10/07/25 w/o 47334 - TD	515.00					515.00
Irving Materials, INC	11627864	Concrete - Water @ 3805 Tamarron - 10/08/25 w/o 47959 - TD	1,108.75	1,108.75				
Irving Materials, INC	11629231	Concrete - Storm @ 3737 E Brownridge - 10/10/25 w/o 464023 - TD	687.50					687.50
Irving Materials, INC	11630642	Concrete - Storm @ Atwater Ave - 10/14/25 w/o 48013 - TD	956.00					956.00
Irving Materials, INC	11630643	Concrete - Storm @ E Brownridge - 10/14/25 w/o 46402 - TD	1,061.00					1,061.00
J&S Locksmith Shop, INC	269927	Building keys made, 2 stroke oil - PUR25-440	84.98	33.99		46.74		4.25
Jason L Lasher	DR25-093	Reimbursement - Class IV WW Exam Application Fee - DR25-093	30.00			30.00		
JCI Jones Chemicals, INC	980846	Sodium Hypochlorite-4,604-Delivered 10/08/25 to Monroe	7,154.61	7,154.61				
JCI Jones Chemicals, INC	981254	Sodium Hypochlorite-4,030-Delivered 10/14/25 to Dillman	6,262.62			6,262.62		
JCI Jones Chemicals, INC	981500	Sodium Hypochlorite-5,320-Delivered 10/16/25 to Monroe	8,267.28	8,267.28				

City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report  
Paydate: 11/07/25

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
Jeffery D Todd (Todd Septic Tank Service)	12042	Pump plant thickening tank sludge 10/07-10/14/25-MN25-124	10,000.00	10,000.00				
John Deere Financial f.s.b. (Rural King)	221382	Pop up canopy for unit #630 - TD25-528-B	169.99					169.99
John Deere Financial f.s.b. (Rural King)	309390	Shop towels, shovels, brooms, misc supplies - PUR25-435	430.24	172.10		236.63		21.51
John Deere Financial f.s.b. (Rural King)	390090	Battery, core charge for battery for taps/hydrostops - TD25-554	56.99	22.80		31.34		2.85
John Deere Financial f.s.b. (Rural King)	392263	Grass seed (4 50 lb bags) - Stock - TD25-565	256.95	102.78		141.32		12.85
John Deere Financial f.s.b. (Rural King)	392835	Boots for Cody Turpin & Drew Hays - TD25-570	480.00	480.00				
Justin L White	TD25-560	Reimburse airfare to San Diago-Conference-11/01-11/05 - TD25-560	704.74	281.90		422.84		
Kent Crozier (Analytical Environmental Laboratory)	105055	Testing - Odor & Taste Contaminants -07/16 & 08/22/25 - ENV	1,155.00	1,155.00				
Kent Crozier (Analytical Environmental Laboratory)	105056	Testing - Odor & Taste Contaminants - 08/29/25 - ENV	1,715.00	1,715.00				
Kleindorfer's Hardware LLC	22919	Chains & binders - stock for unit #629 - TD25-571	396.74	158.70		218.21		19.83
Kleindorfer's Hardware LLC	23329	Chains & hooks for ditch witch unit 572 - TD25-572	71.06	28.42		42.64		
Kleindorfer's Hardware LLC	23930	Fittings for pressure gauges & hydrant adapters - TD25-559	83.62	83.62				
Kleindorfer's Hardware LLC	23947	Paint, wire wheel, making tape for truck #639 - TD25-562	100.65	40.26		55.36		5.03
Kokosing Industrial, INC	S25-6900 #5	S25-6900-Dillman Site Safety & Process Imprv to 09/30/25-ENG	596,820.04				596,820.04	
Lores Tyler Steury	BP25-263	Travel reimb - WEFTEC in Chicago - BP25-263	272.75			272.75		
Malvern Panalytical, Inc.	2US1022098	Calibration & Certification of Zeta Potential Analyzer - MN24-205	2,859.00	2,859.00				
NCL of Wisconsin, INC (North Central Labs)	526414	DL25-061 HPC petri dishes	755.12	755.12				
Nugent, INC (Utility Supply Company)	1534810	Tyler small pent nuts for meter covers (50) - TD25-441	397.50	397.50				
Nugent, INC (Utility Supply Company)	1534812	Meter chamber for hydrant meter repairs - TD25-487	1,821.86	728.74		1,093.12		
Nugent, INC (Utility Supply Company)	1534813	MJ 6 Tapping valve less accessories (2) - PUR25-363	3,169.66	3,169.66				
Nugent, INC (Utility Supply Company)	1534814	Hydrant 5' (qty 3) - PUR25-348	12,149.22	12,149.22				
Nugent, INC (Utility Supply Company)	1534815	Smooth pro pipe solid w/bell 12" (qty 60) - PUR25-367	679.80	271.92		373.89		33.99
Nugent, INC (Utility Supply Company)	1534816	Collision repair kits (4),SDR-35 gasketed sewer caps 6-PUR25-375	2,191.88	2,191.88				
Nugent, INC (Utility Supply Company)	1534817	SB SS bolts & nuts 10"x7.5" & 10"x15" - PUR25-349	739.46	739.46				
Nugent, INC (Utility Supply Company)	1536009	Meter box key 3' for STD & LRG Pent. (4) - TD25-485	700.00	280.00		420.00		
Nugent, INC (Utility Supply Company)	1536585	Oval neck bolts, Nuts hvy hx, tapped clamp SS N & B - PUR25-384	1,719.20	1,719.20				
Nugent, INC (Utility Supply Company)	1537405	Misc frames, valves, riser rings, adapter rings&parts - PUR25-413	22,143.89	22,143.89				
Nugent, INC (Utility Supply Company)	1537958	CI Water Lids blue (qty 10) -CI Water Lids blue (qty 1 PUR25-425	491.11	491.11				

City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report  
Paydate: 11/07/25

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
Nugent, INC (Utility Supply Company)	1538529	Plastic meter pit notched (25), Rite Hite Adapter (12)-PUR25-413	2,417.00	2,417.00				
Nugent, INC (Utility Supply Company)	1538530	Meter box key 3'(2), Main valve & 2" curb key (6) - TD25-485	1,434.56	573.82		860.74		
Nugent, INC (Utility Supply Company)	1538531	SS bolts & nuts (10) - PUR25-413	1,370.00	1,370.00				
Nugent, INC (Utility Supply Company)	1538532	MJ 4 Transition gaskets (qty 15) - PUR25-429	181.80	181.80				
Nugent, INC (Utility Supply Company)	1538533	Ell domestic, retainer, gasket kits, mj shoe L - PUR25-427	5,020.00	5,020.00				
Nugent, INC (Utility Supply Company)	1538534	Lids marked "storm" 22 1/2" (qty 2) - PUR25-303	729.98					729.98
Nugent, INC (Utility Supply Company)	1538998	Adpts, flare ball corp stop,PE Inserts,Tees, Curb Stop-PUR25-413	4,940.00	4,940.00				
Nugent, INC (Utility Supply Company)	1538999	MJ 4 transition gaskets (qty 10) - PUR25-429	121.20	121.20				
Nugent, INC (Utility Supply Company)	1539000	Kennedy 5-1/4 collision repair kit - PUR25-375	1,674.76	1,674.76				
Nugent, INC (Utility Supply Company)	1539532	TD25-365 Bilco key wrench handle only	77.00	30.80		46.20		
Pace Analytical Services, INC	2550276614	Testing - Blucher INF Asbestos 09/25/25 - ENV25-271	275.50			275.50		
Pace Analytical Services, INC	2550276615	Testing - Blucher EFF Asbestos - 09/25/25 - ENV25-270	314.60			314.60		
Pace Analytical Services, INC	2550276649	Testing - Blucher Effluent Annual Sampling-09/25/25 - ENV25-267	1,216.50			1,216.50		
Pace Analytical Services, INC	2550276650	Testing - Blucher Influent Annual Sampling-09/25/25 - ENV25-268	1,210.60			1,210.60		
Pace Analytical Services, INC	2550276717	Testing - Blucher Sludge Annual - 09/25/25 - ENV25-269	1,040.70			1,040.70		
Pace Analytical Services, INC	2550276837	Testing - Blucher Sludge Annual Asbestos Sampling - ENV25-266	275.50			275.50		
Pace Analytical Services, INC	2550277193	Testing - Total Nitrogen Analysis for NPDES Permits - DL25-072	346.90			346.90		
Pitney Bowes, INC	1028226293	Metered mail machine rental fees - July-Sept 2025 - ACCT25-201	187.65	75.06		103.21		9.38
Polydyne INC	1967538	Polymer - Praestol K275 9,200 @ 1.60 delivered 10/03/25-Dillman	14,720.00			14,720.00		
Powerscreen Parts & Service INC	INV14449	TD25-280 - Sifter at Winston Thomas	2,884.70			2,884.70		
Quality Supply & Tool Co INC	323176-01	PUR25-158A - Wypall wipers - 10 Boxes per case	28.08	11.24		15.44		1.40
Quality Supply & Tool Co INC	327114-01	TD25-419 - Shackle & Hook Truck 627	230.76			230.76		
Quality Supply & Tool Co INC	328644-01	Green marking paint for T&D - TD	57.96	23.18		31.88		2.90
Quality Supply & Tool Co INC	329224-00	PUR25-439 BLK nitrile gloves	293.20	117.28		161.26		14.66
Quality Supply & Tool Co INC	329326-00	TD25-563 - Flashlight & batteries for truck 597	258.90			258.90		
Rogers Group, INC	0071210035	Clean fill - Storm - 09/16/25 w/o 47826 - TD	35.00					35.00
Rogers Group, INC	0071210036	Stone #53 - Water - 09/16/25 w/o 33407 - TD	81.01	81.01				
Rogers Group, INC	0071210285	Rip Rap - Stock - 09/30/25 - TD	153.71	61.48		84.54		7.69
Rogers Group, INC	0071210286	S25-6906 - Stone #8 & #11 - 09/29/25 - TD	1,923.39			1,923.39		
Rogers Group, INC	0071210287	Stone #5, 8 & 53 - Stock - 09/29-10/03/25 - TD	1,263.82	505.53		695.10		63.19
Rogers Group, INC	0071210409	Stone #53 - Storm - 10/09/25 - w/o 46402 - TD	123.17					123.17
Rogers Group, INC	0071210410	Stone #11 - Stock - 10/08/25 - TD	183.81	73.52		101.10		9.19
Rosen & Rosen Industries (R&R Industries)	701129	PUR25-437 ANSI 2 vest mesh lime lg & xl	674.27	269.71		370.85		33.71

City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report  
Paydate: 11/07/25

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
Set Environmental, INC	FS-000071438	Emergency - Spill cleanup at Monroe Intake Tower - ENV25-214	5,402.07	5,402.07				
SH Holdings LLC (Tony Kinser Body Shop)	53029	TD25-534 Repairs to vehicle #525	6,510.01	2,604.00		3,906.01		
Southern Indiana Parts, INC (Napa Auto Parts)	662128	Starter fluid, armor all, tire shine, washer fluid - PUR25-431	148.14	59.26		81.48		7.40
Stantec Consulting Services INC	2466512	ACCT25-185 Amendment for additional work for water study	1,775.00	1,775.00				
Staples Contract & Commercial, INC	6040079376	Digital timer 3-pack - MN25-11	22.89	22.89				
Staples Contract & Commercial, INC	6043580329	White-out, purell, staples, paper, trash bags - DR25-089	286.67			286.67		
Staples Contract & Commercial, INC	6044410484	Lysol disinfectant spray (4) - DR25-089	32.28			32.28		
Staples Contract & Commercial, INC	6044678821	Copy paper, sticky notes, highlighters, pencils, pens - ENG25-107	60.94	24.38		33.52		3.04
Staples Contract & Commercial, INC	6044678925	Soap, disinfecting wipes, purell, tissue, cups -PUR25-433	444.62	177.85		244.54		22.23
Staples Contract & Commercial, INC	6044678926	Automatic spray air fresheners - PUR25-433	72.38	28.95		39.81		3.62
Staples Contract & Commercial, INC	6045442969	Black toner, HP 32A drum unit, Leather Chair - MN25-121	476.19	476.19				
State Of Indiana	09/30/25 CBU	Monthly Water Usage Fee @ Monroe - 09/01-09/30/25 - MN	16,876.99	16,876.99				
Sunbelt Rentals, INC	174528185-0004	S25-6906-Street saw rental 09/19-10/01 & diamond blade- TD25-527	751.80			751.80		
Tri-State Bearing Co, INC	1503997-00	Ball bearings & double lip seal viton for alum pump - DM25-169	150.30			150.30		
Tyler Morrison	TD25-553	Reimbursement - PE DOT Physical - Certification - TD25-553	110.00	44.00		60.50		5.50
United Parcel Service, INC	0000430948405B	Weekly Service Charge - 09/30-10/04/25 - MN, PUR	96.09	78.95		17.14		
United Parcel Service, INC	0000430948415B	Weekly Service Charge - 10/11/25 - PUR	26.69	10.68		16.01		
Virtuoso Sourcing Group, LLC	33042	Collection Agency Fee - 10/01-10/15/25 - AR, ACCT	192.36	76.94		115.42		
W.W. Grainger, INC	9671256288	BP25-266 Trash grabber, batteries AAA, dry erase board.	283.41			283.41		
W.W. Grainger, INC	9676888721	LS25-087 - Testing Tools	998.50	399.40		599.10		
Water Solutions Unlimited INC	7223055	Sodium Permanganate - 700 @ 13.49 delivered 10/10/25 - Monroe	9,443.00	9,443.00				
Water Solutions Unlimited INC	7223056	Copper Sulfate - 300 @ 9.50 delivered 10/10/25 - Monroe	2,850.00	2,850.00				
Water Solutions Unlimited INC	7233040	Sodium Permanganate - 792 @ 13.49 delivered 10/21/25 - Monroe	10,684.08	10,684.08				
Wessler Engineering, INC	46247	S24-6801 - Blucher WWTP Upgrade of the SCADA/PLC to 09/30/25-ENG	15,000.00				15,000.00	
Wessler Engineering, INC	47595	On-call - Calibrate west tank level sensor - LS25-084	1,445.40	1,445.40				
Wessler Engineering, INC	48245	On-call - 2 raw pumps failure to start & run - DM25-165	1,519.90			1,519.90		
West Side Tractor Sales CO.	B60711	O-rings for unit #636 - TD25-545	104.00	41.60		57.20		5.20

City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report  
Paydate: 11/07/25

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Water Construction	Wastewater O&M	Wastewater Construction	Stormwater O&M
West Side Tractor Sales CO.	RA4439-1	S25-6906 - Hammer rental for JD 200 09/26-10/01/25 - TD25-536	2,499.58			2,499.58		
West Side Tractor Sales CO.	RA4439-11	Credit memo for invoice #RA4439-1 that had tax - TD25-536	(2,499.58)			(2,499.58)		
West Side Tractor Sales CO.	RA4439-2	S25-6906 - Hammer rental for JD 200 09/26-10/01/25 - TD25-536	2,458.33			2,458.33		
Xylem Dewatering Solutions, INC (Godwin Pumps)	401449654	DS25-008 Pump rental for grease lagoon	614.00			614.00		
Young Trucking, INC	134318	Move JD200 from 2nd St to Miller Dr 10/01/25-TD24-398	450.00	180.00		247.50		22.50
Young Trucking, INC	134319	Hauling Sludge from Blucher WWTP - 10/01/25 - BP	2,280.89			2,280.89		
Young Trucking, INC	134320	Hauling Sludge from Dillman WWTP - 09/30/25 - DR	2,534.52			2,534.52		
Young Trucking, INC	134321	Hauling Sludge from Dillman WWTP - 10/01-10/02/25 - DR	5,079.52			5,079.52		
Young Trucking, INC	134322	Hauling Sludge from Monroe WTP - 10/03/25 - MN	3,889.39	3,889.39				
Young Trucking, INC	134451	Hauling Sludge from Blucher WWTP - 10/08/25 - BP	1,250.10			1,250.10		
Grand total:			1,129,008.49	286,318.74	7,390.00	163,366.37	625,656.10	46,277.28



City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report  
Paydate: 10.30.2025  
Utility Claims List

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Waste Water O&M	Storm Water O&M
AT&T	10/31/25 AT&T Basic	10/31/25 AT&T Basic 8/23-11/21/25	\$4,945.57	\$1,977.88	\$2,720.67	\$247.02
AT&T Mobility II, LLC	10/31/25 AT&T FirstNet	10/31/25 AT&T FirstNet 9/12-10/11/25	\$5,540.86	\$2,082.86	\$2,809.64	\$648.36
AT&T Mobility II, LLC	10/31/25 AT&T Mobility	10/31/25 AT&T Mobility Solar 9/27-10/10/25	\$298.32	\$101.32	\$192.90	\$4.10
CenterPoint Energy	10/31/25 Centerpoint	10/31/25 Centerpoint 9/6-10/6/25	\$183.18	\$84.06	\$90.86	\$8.26
Smithville Telephone Co Inc	10/31/25B Smithville	10/31/25 Smithville (812) 824-1616 9/20-10/19/25	\$97.51	\$97.51		
Verizon Wireless	942364297 10/25	10/31/25 Verizon 8/18-9/17/25	\$99.65	\$39.86	\$54.81	\$4.98
<b>Totals</b>			<b>\$11,165.09</b>	<b>\$4,383.49</b>	<b>\$5,868.88</b>	<b>\$912.72</b>



# Wire Transfers, Fees, & Payroll

## November, 2025

Allowance of Wire Transfers, Fees, and Payroll - We have examined the transactions listed on the foregoing Register. These Wire Transfers, Fees, and Payroll are hereby allowed in the total amount of:

# \$550,442.72

Dated this     3rd     day of     November     2025

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Signatures of Governing Board

**WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF NOVEMBER, 2025**

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INDIANA DEPARTMENT OF REVENUE

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Sales Tax

Chase Bank

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Processing Fees

FIRST FINANCIAL

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Bank Fees

GROSS PAYROLL \$519,444.71

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FICA TAX \$30,998.01

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**TOTAL \$550,442.72**

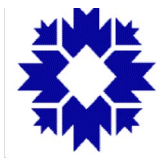
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City of Bloomington Utilities  
Accounts Payable by G/L Distribution Report  
Paydate: 11.07.25  
Customer Refunds

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check Number	Reason for Refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
Alan L Phillips	13931-004	Customer Refund	\$902.83	31816	Customer overpaid	\$902.83			
Alicia Hosey	39899-006	Customer Refund	\$41.23	31813	Final Bill		\$41.23		
Brian M Gray	12315-002	Customer Refund	\$270.81	31812	Customer overpaid	\$270.81			
Bryan Park Neighborhood	201755-001	Customer Refund	\$333.68	31809	Final Bill		\$333.68		
Christina Swanson	12332-006	Customer Refund	\$10.90	31824	Inactive Account	\$10.90			
Christina Swanson	15552-016	Customer Refund	\$2.73	31825	Inactive Account	\$2.73			
Dana Smits	16700-034	Customer Refund	\$87.75	31823	Inactive Account	\$87.75			
David Thompson	13442-001	Customer Refund	\$17.12	31827	Inactive Account	\$17.12			
E and B Paving Inc	201734-001	Customer Refund	\$2,516.38	31810	Final Bill		\$2,516.38		
Eric Slotegraaf	16507-028	Customer Refund	\$19.54	31822	Inactive Account	\$19.54			
Jacqueline Talbert	13344-002	Customer Refund	\$25.29	31826	Inactive Account	\$25.29			
Jameson Way	6446-002	Customer Refund	\$64.15	31830	Inactive Account	\$64.15			
Jeff Prewitt	13563-026	Customer Refund	\$105.34	31817	Final Bill	\$105.34			
Milestone	201601-001	Customer Refund	\$336.69	31814	Final Bill		\$336.69		
Natures Link Inc	201795-001	Customer Refund	\$1,381.56	31815	Final Bill		\$1,381.56		
Paul Adams	2904-015	Customer Refund	\$70.88	31808	Overpayment	\$70.88			
Sarge Rentals	41407-013	Customer Refund	\$32.32	31820	Inactive Account	\$32.32			
Sarge Rentals	4766-037	Customer Refund	\$25.05	31821	Inactive Account	\$25.05			
Sarge Rentals	5133-012	Customer Refund	\$232.12	31818	Inactive Account	\$232.12			
Sarge Rentals	52495-015	Customer Refund	\$83.53	31819	Inactive Account	\$83.53			
Shawn Eurton	17041-002	Customer Refund	\$37.97	31811	Inactive Account	\$37.97			
Valu-Built Construction	4563-007	Customer Refund	\$58.85	31829	Inactive Account	\$58.85			
Valu-Built Construction	4568-003	Customer Refund	\$261.34	31828	Inactive Account	\$261.34			

Totals	\$6,918.06	\$2,308.52	\$4,609.54	\$0.00	\$0.00
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## CONTRACT COVER MEMORANDUM

**TO:** Controller, Mayor & USB  
**FROM:** Matt Wilson  
**DATE:** October 9, 2025  
**RE:** Approval of service agreement

<b>Contract Recipient/Vendor Name:</b>	StagedFlow Consulting, LLC
<b>Department Head Initials of Approval:</b>	/KZ/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Matt Wilson
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	6/26/2036
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	25-850
<b>Due Date For Signature:</b>	October 20, 2025
<b>Expiration Date of Contract:</b>	June 26, 2026
<b>Renewal Date for Contract:</b>	NA
<b>Total Dollar Amount of Contract:</b>	NTE \$8,900.00
<b>Funding Source:</b>	009-U13121 Water O&M
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	YES
<b>Contract Compliance Certification Complete</b> <b>(if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	n/a
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	YES

**Summary of Contract:**  
Griffy Dam Inspections

**The project scope consist of completing a visual high hazard am inspection and report in accordance with guidelines prescribed by the IDNR – Division of Water, Dam Safety Section.**



## CONTRACT COVER MEMORANDUM

**TO:** Controller, Mayor & USB  
**FROM:** Braden Bonczek  
**DATE:** October 30, 2025  
**RE:** Approval of Service Agreement

<b>Contract Recipient/Vendor Name:</b>	SET Environmental, Inc.
<b>Department Head Initials of Approval:</b>	/KZ/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	12/31/2035
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	25-899
<b>CBU Requisition Number:</b> <i>(Or Project #)</i>	ENV25-284
<b>Due Date For Signature:</b>	11/3/2025
<b>Expiration Date of Contract:</b>	December 31,2025
<b>Renewal Date for Contract:</b>	none
<b>Total Dollar Amount of Contract:</b>	\$16,451.95
<b>Funding Source:</b>	6101-61-900008-U63600
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Contract Compliance Certification Complete</b> <b>(if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** Waste disposal and recycling services at Monroe Water Plant



## CONTRACT COVER MEMORANDUM

**TO:** Controller, Mayor & USB  
**FROM:** Braden Bonczek  
**DATE:** October 30, 2025  
**RE:** Request approval for chemical supply contract with Brenntag Mid-South, Inc.

<b>Contract Recipient/Vendor Name:</b>	Brenntag Mid-South, Inc.
<b>Department Head Initials of Approval:</b>	/KZ/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	12/31/2036
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	25-906
<b>CBU Requisition Number:</b> <i>(Or Project #)</i>	PUR26-003
<b>Due Date For Signature:</b>	11/3
<b>Expiration Date of Contract:</b>	December 31, 2026
<b>Renewal Date for Contract:</b>	none
<b>Total Dollar Amount of Contract:</b>	\$0.38 per pound
<b>Funding Source:</b>	6201-64-950005-U61827
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Contract Compliance Certification Complete</b> <b>(if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** 2026 Supply of Sodium Bicarbonate – Soda Ash at Blucher Waste Plant



## CONTRACT COVER MEMORANDUM

**TO:** Controller, Mayor & USB  
**FROM:** Braden Bonczek  
**DATE:** October 30, 2025  
**RE:** Request approval for chemical supply contract with Brenntag Mid-South, Inc.

<b>Contract Recipient/Vendor Name:</b>	Brenntag Mid-South, Inc.
<b>Department Head Initials of Approval:</b>	/KZ/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	12/31/2036
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	25-907
<b>CBU Requisition Number:</b> <i>(Or Project #)</i>	PUR26-004
<b>Due Date For Signature:</b>	11/3/2025
<b>Expiration Date of Contract:</b>	December 31, 2026
<b>Renewal Date for Contract:</b>	none
<b>Total Dollar Amount of Contract:</b>	\$0.225 per pound
<b>Funding Source:</b>	6201-64-950005-U61824
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Contract Compliance Certification Complete</b> <b>(if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** 2026 Supply of Sodium Hydroxide – Caustic Soda at Blucher Waste Plant





## CONTRACT COVER MEMORANDUM

**TO:** Controller, Mayor & USB  
**FROM:** Braden Bonczek  
**DATE:** October 30, 2025  
**RE:** Request approval for chemical supply contract with Brenntag Mid-South, Inc.

<b>Contract Recipient/Vendor Name:</b>	Brenntag Mid-South, Inc.
<b>Department Head Initials of Approval:</b>	/KZ/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	12/31/2036
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	25-908
<b>CBU Requisition Number:</b> <i>(Or Project #)</i>	PUR26-005
<b>Due Date For Signature:</b>	11/3/2025
<b>Expiration Date of Contract:</b>	December 31, 2026
<b>Renewal Date for Contract:</b>	none
<b>Total Dollar Amount of Contract:</b>	\$0.37 per pound
<b>Funding Source:</b>	6201-64-950005-U61809
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Contract Compliance Certification Complete</b> <b>(if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** 2026 Supply of Calcium Hydroxide – Lime at Blucher Waste Plant



## CONTRACT COVER MEMORANDUM

**TO:** Controller, Mayor & USB  
**FROM:** Braden Bonczek  
**DATE:** October 30, 2025  
**RE:** Request approval for chemical supply contract with Brenntag Mid-South, Inc.

<b>Contract Recipient/Vendor Name:</b>	Brenntag Mid-South, Inc.
<b>Department Head Initials of Approval:</b>	/KZ/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	12/31/2036
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	25-909
<b>CBU Requisition Number:</b> <i>(Or Project #)</i>	PUR26-008
<b>Due Date For Signature:</b>	11/3/2025
<b>Expiration Date of Contract:</b>	December 31, 2026
<b>Renewal Date for Contract:</b>	none
<b>Total Dollar Amount of Contract:</b>	\$0.31 per pound
<b>Funding Source:</b>	6201-65-950005-U61830
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Contract Compliance Certification Complete</b> <b>(if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** 2026 Supply of Sodium Aluminate – Papermakers at Dillman Waste Plant



## CONTRACT COVER MEMORANDUM

**TO:** Controller, Mayor & USB  
**FROM:** Braden Bonczek  
**DATE:** October 30, 2025  
**RE:** Request approval for chemical supply contract with Brenntag Mid-South, Inc.

<b>Contract Recipient/Vendor Name:</b>	Brenntag Mid-South, Inc.
<b>Department Head Initials of Approval:</b>	/KZ/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	12/31/2036
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	25-910
<b>CBU Requisition Number:</b> <i>(Or Project #)</i>	PUR26-009
<b>Due Date For Signature:</b>	11/3/2025
<b>Expiration Date of Contract:</b>	December 31, 2026
<b>Renewal Date for Contract:</b>	none
<b>Total Dollar Amount of Contract:</b>	\$0.22 per pound
<b>Funding Source:</b>	6201-65-950005-U61820
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Contract Compliance Certification Complete</b> <b>(if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** 2026 Supply of Sodium Bisulfite at Dillman Waste Plant



## CONTRACT COVER MEMORANDUM

**TO:** Controller, Mayor & USB  
**FROM:** Braden Bonczek  
**DATE:** October 30, 2025  
**RE:** Request approval for chemical supply contract with Brenntag Mid-South, Inc.

<b>Contract Recipient/Vendor Name:</b>	Brenntag Mid-South, Inc.
<b>Department Head Initials of Approval:</b>	/KZ/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	12/31/2036
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	25-911
<b>CBU Requisition Number:</b> <i>(Or Project #)</i>	PUR26-012
<b>Due Date For Signature:</b>	11/3/2025
<b>Expiration Date of Contract:</b>	December 31, 2026
<b>Renewal Date for Contract:</b>	none
<b>Total Dollar Amount of Contract:</b>	\$0.175 per pound
<b>Funding Source:</b>	6101-61-900003-U61822
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Contract Compliance Certification Complete</b> <b>(if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** 2026 Supply of Ammonium Hydroxide – Aqua Ammonia at Monroe Water Plant



## CONTRACT COVER MEMORANDUM

**TO:** Controller, Mayor & USB  
**FROM:** Braden Bonczek  
**DATE:** October 30, 2025  
**RE:** Request approval for chemical supply contract with Brenntag Mid-South, Inc.

<b>Contract Recipient/Vendor Name:</b>	Brenntag Mid-South, Inc.
<b>Department Head Initials of Approval:</b>	/KZ/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	12/31/2036
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	25-913
<b>CBU Requisition Number:</b> <i>(Or Project #)</i>	PUR26-019
<b>Due Date For Signature:</b>	11/3/2025
<b>Expiration Date of Contract:</b>	December 31, 2026
<b>Renewal Date for Contract:</b>	none
<b>Total Dollar Amount of Contract:</b>	\$0.195 per pound
<b>Funding Source:</b>	6101-61-900003-U61824
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Contract Compliance Certification Complete</b> <b>(if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** 2026 Supply of Sodium Hydroxide – Caustic Soda at Monroe Water Plant



## CONTRACT COVER MEMORANDUM

**TO:** Controller, Mayor & USB  
**FROM:** Braden Bonczek  
**DATE:** October 30, 2025  
**RE:** Request approval for chemical supply contract with Brenntag Mid-South, Inc.

<b>Contract Recipient/Vendor Name:</b>	Brenntag Mid-South, Inc.
<b>Department Head Initials of Approval:</b>	/KZ/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	12/31/2036
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	25-914
<b>CBU Requisition Number:</b> <i>(Or Project #)</i>	PUR26-022
<b>Due Date For Signature:</b>	11/3/2025
<b>Expiration Date of Contract:</b>	December 31, 2026
<b>Renewal Date for Contract:</b>	none
<b>Total Dollar Amount of Contract:</b>	\$4.03 per gallon
<b>Funding Source:</b>	6101-61-900003-U61834
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Contract Compliance Certification Complete</b> <b>(if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** 2026 Supply of Sodium Thiosulfite at Monroe Water Plant



## CONTRACT COVER MEMORANDUM

**TO:** Controller, Mayor & USB  
**FROM:** Braden Bonczek  
**DATE:** October 30, 2025  
**RE:** Request approval for chemical supply contract with Brenntag Mid-South, Inc.

<b>Contract Recipient/Vendor Name:</b>	Brenntag Mid-South, Inc.
<b>Department Head Initials of Approval:</b>	/KZ/
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	12/31/2036
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	25-912
<b>CBU Requisition Number:</b> <i>(Or Project #)</i>	PUR26-016
<b>Due Date For Signature:</b>	11/3/2025
<b>Expiration Date of Contract:</b>	December 31, 2026
<b>Renewal Date for Contract:</b>	none
<b>Total Dollar Amount of Contract:</b>	\$0.25 per pound
<b>Funding Source:</b>	6101-61-900003-U61834
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Contract Compliance Certification Complete</b> <b>(if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** 2026 Supply of Hydrofluorosilicic (HFS) Acid - Fluoride at Monroe Water Plant



## CONTRACT COVER MEMORANDUM

**TO:** Controller, Mayor & USB

**FROM:** Braden Bonczek

**DATE:** October 30, 2025

**Request approval for contract with Layne Christensen Company**

<b>Contract Recipient/Vendor Name:</b>	Layne Christensen Company
<b>Department Head Initials of Approval:</b>	
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	25-
<b>CBU Requisition Number:</b> <i>(Or Project #)</i>	MM25-182
<b>Due Date For Signature:</b>	
<b>Expiration Date of Contract:</b>	6/30/2026
<b>Renewal Date for Contract:</b>	
<b>Total Dollar Amount of Contract:</b>	\$58,957.00
<b>Funding Source:</b>	6101-61-900002-U62026
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Contract Compliance Certification Complete</b> <b>(if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** Low service #4 motor rebuild and reinstall





## CONTRACT COVER MEMORANDUM

**TO:** Controller, Mayor & USB

**FROM:** Braden Bonczek

**DATE:** October, 2025

**Request approval for contract with Dotlich Crane, Inc.**

<b>Contract Recipient/Vendor Name:</b>	Dotlich Crane, Inc.
<b>Department Head Initials of Approval:</b>	
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Braden Bonczek
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	25-
<b>CBU Requisition Number:</b> <i>(Or Project #)</i>	LS25-090
<b>Due Date For Signature:</b>	
<b>Expiration Date of Contract:</b>	2/28/2026
<b>Renewal Date for Contract:</b>	
<b>Total Dollar Amount of Contract:</b>	\$1,800.00
<b>Funding Source:</b>	6101-73-900006-U62026
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Contract Compliance Certification Complete</b> <b>(if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

**Summary of Contract:** Pull and rebuild motors at South Central Booster Station



## CONTRACT COVER MEMORANDUM

**TO:** Controller, Mayor & USB  
**FROM:** Mark Menefee, Capital Projects Engineer  
**DATE:** October 8, 2025

<b>Contract Recipient/Vendor Name:</b>	Komline-Sanderson Corporation
<b>Department Head Initials of Approval:</b>	//kz//
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Mark Menefee
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Christopher J. Wheeler
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	25-
<b>Due Date For Signature:</b>	October 20, 2025
<b>Expiration Date of Contract:</b>	October 31, 2025
<b>Renewal Date for Contract:</b>	NA
<b>Total Dollar Amount of Contract:</b>	\$ NTE \$4,800
<b>Funding Source:</b>	6101-61-9000008-U63100
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	YES
<b>Contract Compliance Certification Complete</b> <b>(if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	YES
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	YES

**Summary of Contract:** Komline-Sanderson Corporation will troubleshoot and repair the belt press equipment which has experienced an unknown failure. The belt press operation is critical to the operation of the Monroe WTP.

## **MEMORANDUM**

---

**TO: Utilities Service Board**  
**FROM: Chris Wheeler, City Legal**  
**RE: Request Approval of Encroachment Agreement**  
**Date: October 31, 2025**

---

This encroachment agreement acknowledges the existence of an encroachment into a platted sewer easement where CBU has existing sewer infrastructure. The platted sewer easement runs along the eastern property line of the real estate located at 2503 E. Poplar Drive.

The nature of the encroachment is the easternmost corner of the residential structure which crosses into a platted sewer easement by about 1.88 feet. The residential structure does not pose any threat to CBU's sanitary sewer line and does not cause any limitations on CBU's ability to maintain and operate said line. It is highly unlikely that capacity for this sewer line will increase to the point of needing to increase the size of the current sewer line. In short, CBU does not believe there is any cause to require the property owner to move the residence out of the easement area. Such a request would likely not be met with favor by any court of law as the remedy sought would severely outweigh any injury to CBU's rights where this easement is concerned. Furthermore, CBU does not own this easement as a deeded right. Rather, it is reserved to CBU for use. In other words, CBU did not pay any money to secure this easement as a deeded interest. Thus, there is no monetary damage recognized by law in this case.

The agreement protects CBU against any liability where the house is concerned as it relates to the continued operation, maintenance, repair and replacement of this sewer line.

CBU recommends approval of this agreement.

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### **GRANT OF PERMISSION TO ENCROACH**

This Grant of Permission to Encroach is entered into between Albert Joseph McMullen III and Lauren Alexandra Rutter ("Owners") on behalf of their selves, their heirs, assigns, and successors in title to the following described real estate and the City of Bloomington Utilities Department ("CBU"), the terms and conditions of which are as follows.

### **RECITALS**

WHEREAS, Owners own real property located at 2503 E. Poplar Drive, Bloomington, Indiana, 47401 by Warranty Deed recorded under Deed Instrument Number 2020007882 in the Office of the Recorder of Monroe County, Indiana and legally described as Spicewood II Section 4 Lot 147 (the "Property"); and,

WHEREAS, CBU owns and enjoys the benefits of an easement on and under the Property, said easement being a platted sewer easement and is recorded at Plat Cabinet B Envelope 230 (the "Easement"), in the Office of the Recorder of Monroe County Indiana.

WHEREAS, a recent site plan of the Property identified that a portion of the house (1.88 feet) encroaches over and into the Easement in the manner depicted in Exhibit A, attached hereto and incorporated herein by reference (the "Encroachment"); and,

WHEREAS, Owners have no plans to relocate the house; and,

WHEREAS, Owners have requested that CBU permit the Encroachment to continue on the terms and conditions provided below;

NOW, THEREFORE, Owners and CBU agree as follows:

1. Grant of Permission to Encroach. CBU will permit Owners and subsequent owners to encroach upon its easement as depicted in Exhibit A. The Encroachment shall not be extended or enlarged. Further, if the Encroachment is removed or destroyed it shall not be rebuilt within the Easement.

2. Termination of This Grant of Permission to Encroach. This *Grant of Permission to Encroach* shall automatically renew from year to year unless terminated as provided herein.

However, this *Grant of Permission to Encroach* shall terminate immediately if either of the following events occur: (1) extension or enlargement of the Encroachment or (2) removal or destruction of the Encroachment. Upon termination of this *Grant of Permission to Encroach*, Owners shall immediately remove the encroachment solely at Owners' expense without compensation from CBU.

3. Revocability. Should Owners or any subsequent owners decide to cease the Encroachment, they shall notify CBU in writing.

4. Release. Owners agree for themselves and their successors and assigns, to release and forever discharge, hold harmless and indemnify CBU, its officers, agents and employees, for any and all actions or claims, including attorney's fees, losses or injuries, that occur as a result of the continued existence of this Encroachment, including actions or claims brought by third parties. Furthermore, any and all rights granted to Owners under this Grant of Permission to Encroach shall be exercised by Owner's at their sole cost, risk and expense, and shall be subject to dominant, controlling and continuing rights, titles and interests of CBU in its continued occupancy, use, control and quiet enjoyment of the Easement.

5. Miscellaneous. This *Grant of Permission to Encroach* constitutes the entire agreement between Owners and CBU regarding the Encroachment and may only be amended by a writing signed by both parties. This *Grant of Permission to Encroach* shall run with the land and is binding upon Owners and CBU and their respective heirs, personal representatives, successors and assigns.

**Signature pages to follow.**

OWNERS:

Albert J McMullen III  
Albert Joseph McMullen III

Lauren C. Rutter  
Lauren Alexandra Rutter

STATE OF INDIANA     )  
  )  
COUNTY OF MONROE     )

Before me, a Notary Public in and for said County and State, personally appeared Albert Joseph McMullen III and Lauren Alexandra Rutter and acknowledged the execution of the foregoing as their voluntary act and deed for the purposes therein stated on this 24 day of OCTOBER, 2025.

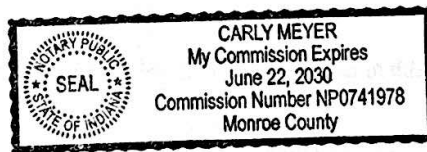
My Commission Expires: 06/22/2030

County of Residence: MONROE

NP0741978  
Commission Number

Carly Meyer  
Notary Public

CARLY MEYER  
Name Printed



**CITY OF BLOOMINGTON UTILITIES:**

By:

ATTEST:

\_\_\_\_\_  
Seth Debro, President  
City of Bloomington Utilities Service Board

\_\_\_\_\_  
Katherine Zaiger, Director  
City of Bloomington Utilities Department

STATE OF INDIANA     )  
                                      )  
COUNTY OF \_\_\_\_\_)

Before me, a Notary Public in and for said County and State, personally appeared Seth Debro and Katherine Zaiger and acknowledged the execution of the foregoing as their voluntary act and deed for the purposes therein stated on this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

County of Residence: \_\_\_\_\_

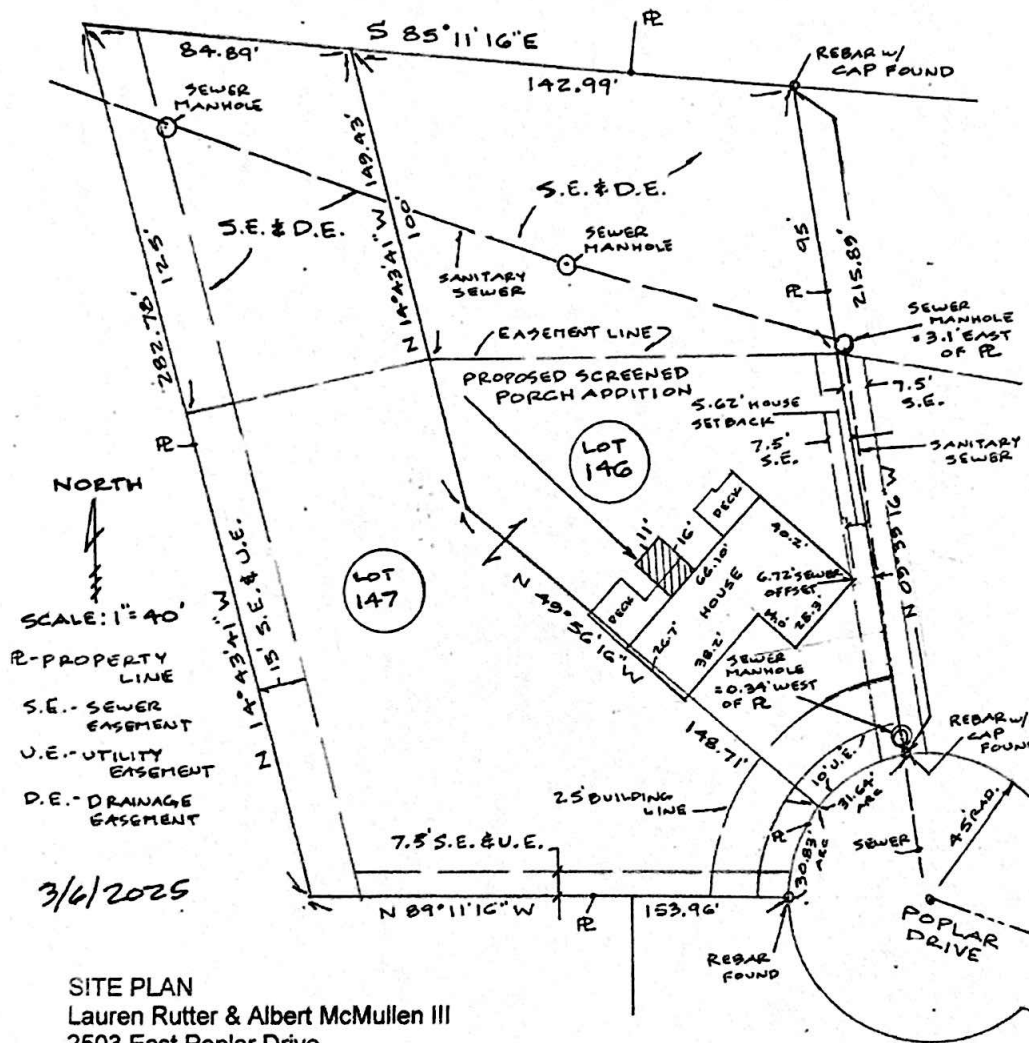
\_\_\_\_\_  
Name Printed

\_\_\_\_\_  
Commission Number

I affirm under penalties of perjury that I have taken reasonable care to redact each Social Security Number in this document, unless required by law. /Christopher J. Wheeler/

This instrument prepared by Christopher J. Wheeler, Assistant City Attorney, City of Bloomington Legal Department, P. O. Box 100, Bloomington, Indiana 47402

## Exhibit A

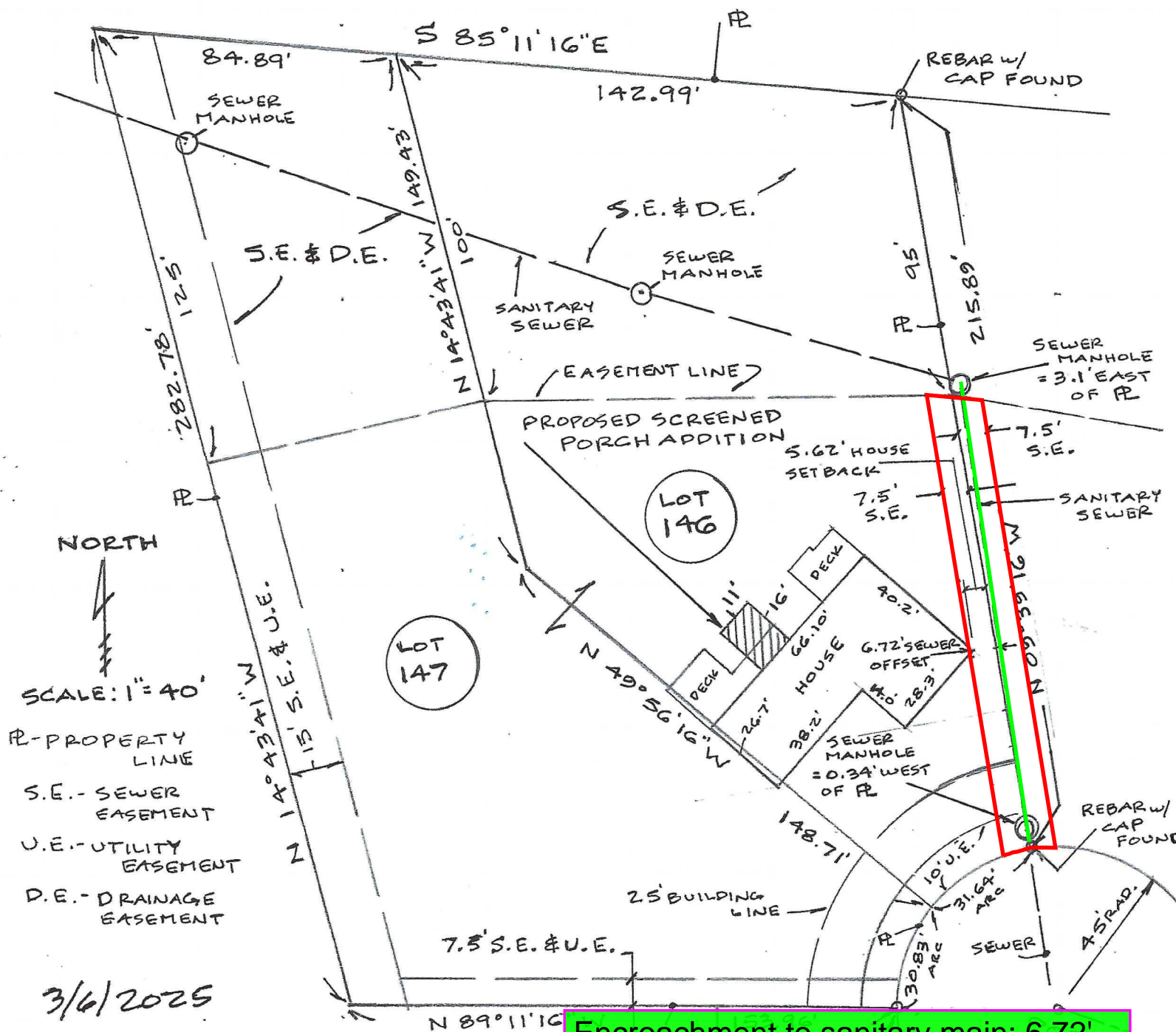


**SITE PLAN**  
**Lauren Rutter & Albert McMullen III**  
**2503 East Poplar Drive**  
**Bloomington, IN 47401**

**LEGAL DESCRIPTION**  
 Lots 146 and 147 of Spicewood II, Section 4,  
 Bloomington, IN

BY:  
POTTER ENGINEERING  
P.O. Box 5563  
Bloomington, IN 47407  
Phone (812) 325-8083





### SITE PLAN

Lauren Rutter & Albert McMullen III  
2503 East Poplar Drive  
Bloomington, IN 47401

### LEGAL DESCRIPTION

Lots 146 and 147 of Spicewood II, Section 4,  
Bloomington, IN

BY:  
POTTER ENGINEERING  
P.O. Box 5563  
Bloomington, IN 47407  
Phone (812) 325-8083