



# City of Bloomington Common Council

## Legislative Packet

Containing legislative materials related to:

Wednesday, 19 November 2025  
Regular Session at 6:30pm



# City of Bloomington Common Council

AGENDA AND NOTICE: REGULAR SESSION Wednesday | 6:30 PM 19 November, 2025  
Council Chambers (#115), Showers Building, 401 N. Morton Street

The meeting may also be accessed at the following Zoom link:

<https://bloomington.zoom.us/j/83828438320?pwd=Pwu7XNw9buxQlsDTv6VTZu3vtXz2ox.1>

## 1. ROLL CALL

## 2. AGENDA SUMMATION

## 3. MINUTES FOR APPROVAL

- A. July 23, 2025 – Deliberation Session

## 4. REPORTS (A maximum of twenty minutes is set aside for each part of this section).

- A. Council members
- B. The Mayor, City Clerk, City Offices, and City Boards and Commissions
- C. Council Committees
- D. Public\*

## 5. APPOINTMENTS TO BOARDS AND COMMISSIONS

- A. Memo from Clerk Bolden

## 6. LEGISLATION FOR FIRST READINGS

- A. Ordinance 2025-19 – To Amend Title 15 of The Bloomington Municipal Code Entitled “Removal And Impound of Vehicles”
- B. Ordinance 2025-20 – To Amend Chapter 4.32 of The Bloomington Municipal Code Entitled “Non-consensual Towing Business” Re: Title 4 – Updating Permissible Towing and Storage Fees for Non-consensual Towing Services under 4.32
- C. Ordinance 2025-44 – To Amend Title 10 of The Bloomington Municipal Code Entitled “Wastewater” (Septic Hauler Rate Adjustment)
- D. Appropriation Ordinance 2025-14 – To Specially Appropriate from the General Fund, Motor Vehicle Highway Fund, Local Road And Street Fund, Parks And Recreation General Fund, Public Safety LIT Fund, CC Jack Hopkins Fund, Solid Waste Fund And Fleet Maintenance Fund Expenditure Not Otherwise Appropriated

\*Members of the public may speak on matters of community concern not listed on the agenda at one of the two public comment opportunities. Individuals may speak at one of these periods, but not both. Speakers are allowed up to three minutes.

Auxiliary aids are available upon request with adequate notice. To request an accommodation or for inquiries about accessibility, please call (812) 349-3409 or e-mail [council@bloomington.in.gov](mailto:council@bloomington.in.gov).

Posted: November 14, 2025

## 7. LEGISLATION FOR SECOND READINGS AND RESOLUTIONS

- A. Resolution 2025-20 – To Fund Emergency Food Services with a Distribution from the Jack Hopkins Social Services Grant Program
- B. Ordinance 2025-45 – To Fix The Salaries of All Elected City Officials For The City of Bloomington For The Year 2026
- C. Ordinance 2025-41 – To Amend Title 20 (Unified Development Ordinance) of The Bloomington Municipal Code – Re: Use Table Amendment- “Single Room Occupancy”
  - a. Amendment 01

## 8. ADDITIONAL PUBLIC COMMENT \* (A maximum of twenty-five minutes is set aside for this section)

## 9. COUNCIL SCHEDULE

- A. Annual Council Legislative Schedule For 2026

## 10. ADJOURNMENT

Bloomington City Council meetings can be watched on the following websites:

- Community Action Television Services (CATS) – <https://catvstv.net>
- YouTube – <https://youtube.com/@citybloomington>

Background materials and packets are available at

<https://bloomington.in.gov/council/meetings?year=2025>

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Posted: November 14, 2025

**Bloomington Common Council-Deliberative Session Minutes**  
**Bloomington City Hall, Council Chambers, 401 N. Morton Street, Bloomington, Indiana**  
**Wednesday, July 23, 2025, 6:30pm**

**CALL TO ORDER [6:31pm]**

Council President Stosberg called the meeting to order.

**1. ROLL CALL (\*Indicates participation via Zoom) [6:32pm]**

**Councilmembers present:**

Isak Nti Asare	At-Large
Courtney Daily (absent)	District 5, Council Parliamentarian
Matt Flaherty	At-Large
Isabel Piedmont-Smith (absent)	District 1, Council Vice President
Dave Rollo*	District 4
Kate Rosenbarger	District 2
Andy Ruff (absent)	At-Large
Hopi Stosberg	District 3, Council President
Sydney Zulich	District 6

**City staff, officials, and guests present:**

Nicole Bolden	City Clerk
Lisa Lehner	Council Attorney
Christine Chang	Temporary Council Researcher
Hank Duncan	Planning & Transportation Department, Bicycle and Pedestrian Coordinator
Neil Kopper	Engineering Department, Senior Project Engineer
Ryan Robling	Planning & Transportation Department, Planning Services Manager

**2. AGENDA SUMMATION [6:33pm]**

Stosberg summarized the agenda.

**3. COUNCILMEMBER REPORTS [6:34pm]**

Stosberg expressed her disappointment that the federal government planned to use Camp Atterbury as an immigrant detention facility. She commented on the Monroe County Convention Center demolition.

**4. COUNCIL DISCUSSION ON SIDEWALK COMMITTEE [6:36PM]**

Stosberg began the discussion by introducing three key questions about the sidewalk committee: whether it should exist, what its purpose was, and what it should fund. She gave an overview of past funding and use of the Sidewalk Committee. Rosenbarger spoke about the history of the committee and projects undertaken. Hank Duncan, Neil Kopper, and Ryan Robling introduced themselves and briefly discussed their roles and their challenges using sidewalk committee funds. The funds did not fit with large capital projects, which were often very expensive for sidewalks. Money was being allocated inefficiently. Current committee approval processes resulted in funding being allocated at varying times. Increasing funding flexibility helped mitigate these problems.

Councilmembers discussed why the committee funds were kept under the council as opposed to other city departments. Rollo gave a history of the committee and its purposes. He supported keeping the funding with the council rather than ceding power to the administration. Council discussion on the future of the sidewalk committee ensued. Flaherty expressed support for implementing structures to eventually eliminate the need for the committee in the future, but until then, the sidewalk committee provided accountability on

spending. Asare and Zulich agreed. Councilmembers and staff discussed ways to increase the effectiveness of committee funds. Suggestions included redesigning/renaming the committee, increasing funding, allocating funds earlier in the year, and providing more flexibility. Councilmembers discussed specific infrastructure for pedestrian safety. Funding can be used for projects other than just sidewalks to increase pedestrian safety. A holistic infrastructure plan is needed to move forward in the future.

Stosberg recessed the meeting for five minutes from 7:31pm-7:36pm.

**5. PUBLIC COMMENT RELATED TO SIDEWALK COMMITTEE [7:48pm]**

Clerk Nicole Bolden stated that the council had Sidewalk Committee records containing information pertinent to the council discussion, and offered councilmembers help in finding those records.

Paul Rousseau spoke about his experience in accessing safe sidewalks as a pedestrian and supported extra enforcement and safety measures.

**6. COUNCIL SCHEDULE [7:53pm]**

Stosberg reviewed the upcoming council schedule and noted the next meeting of the council would be Wednesday, July 30, 2025

**7. ADJOURMENT [7:54pm]**

Stosberg adjourned the meeting at 7:54pm.

APPROVED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_ day of \_\_\_\_\_, 2025.

APPROVE:

ATTEST:

\_\_\_\_\_  
Hopi Stosberg, COUNCIL PRESIDENT

\_\_\_\_\_  
City Clerk Nicole Bolden

Clerk’s Note: The above minutes summarize the motions passed and issues discussed rather than providing a verbatim account of every word spoken.

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**CLERK NICOLE BOLDEN**

CITY OF BLOOMINGTON

401 N Morton St, Ste. 110  
Bloomington, IN 47404

OFFICE OF THE CITY CLERK

812.349.3408  
clerk@bloomington.in.gov

**To:** Members of the Common Council

**From:** Clerk Nicole Bolden

**Date:** 12 November 2025

**Re:** Interview Committee Recommendations for Board and Commissions

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The Common Council interview committees have made recommendations for appointments to the following boards and commissions:

**Interview Committee Team C Recommendations:**

- For the Commission on the Status of Children and Youth - to appoint Joseph Shing to seat C-2.
- For the Commission on Sustainability - to appoint Zachary Ammerman to seat C-5.

**Contact**

Clerk Nicole Bolden, 812-349-3408, [clerk@bloomington.in.gov](mailto:clerk@bloomington.in.gov)

Jennifer Crossley, Deputy Clerk of Communications and Outreach, 812-349-3403,  
[jennifer.crossley@bloomington.in.gov](mailto:jennifer.crossley@bloomington.in.gov)

**ORDINANCE 2025 - 19**  
**TO AMEND TITLE 15 OF THE BLOOMINGTON MUNICIPAL CODE**  
**ENTITLED “VEHICLES AND TRAFFIC”**

**Re: Chapters 15.48 and 15.52 – Updating Permissible Towing and Storage Charges  
for Authorized Towing Services**

- WHEREAS, In 2020, the City of Bloomington (hereafter “City”) passed Ordinance 20-10, which updated the maximum amount that authorized towing services may charge for tows initiated at the request of the City; and,
- WHEREAS, The City has not updated said charges since Ordinance 20-10 was adopted five years ago; and
- WHEREAS, The Common Council finds that the maximum amount authorized towing services may charge for city-initiated tows is out of line with those permitted by Monroe County and the Indiana State Police; and
- WHEREAS, The Common Council finds that the charges for showing up, towing, and storage are outdated and should be amended to reflect more accurately the costs associated with towing services and current market pricing; and
- WHEREAS, The Common Council finds that charges for heavy tow services pursuant to police contract should be specified in the Bloomington Municipal Code.

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

Section 1. Section 15.48.030 of the Bloomington Municipal Code Section entitled “Towing and storage charges” is hereby deleted and replaced as reflected in the amended Section 15.48.030 in “Attachment 1,” such that it reads as follows:

**15.48.030 – Towing and storage charges.**

The maximum amount that an authorized towing service may charge for hooking up, towing, or removing a vehicle under this chapter may not exceed \$150.00, except where special treatment may be required. Special treatment that includes the use of dollies or skates may not exceed an additional \$50.00. Special treatment that includes the use of winching may not exceed an additional \$150.00. The maximum amount that may be charged for storage of vehicles shall not exceed \$30.00 per day. The storage fee may begin to accrue after twelve hours have passed since the vehicle arrived at the storage facility. The storage fee may incorporate an additional fee of not to exceed \$75.00 if pick up is made outside of business hours.

SECTION 2. Section 15.52.060 of the Bloomington Municipal Code entitled “Maximum towing and storage charges” is hereby deleted and replaced as reflected in the amended Section 15.52.060 in “Attachment 1,” such that it reads as follows:

**15.52.060 – Maximum towing and storage charges.**

The maximum amount that an authorized towing service may charge for hooking up, towing, or removing a vehicle under this chapter may not exceed \$150.00, except where special treatment may be required. Special treatment that includes the use of dollies or skates may not exceed an additional \$50.00. Special treatment that includes the use of winching may not exceed an additional \$150.00. The maximum amount that may be charged for storage of vehicles shall not exceed \$30.00 per day. The storage fee may begin to accrue after twelve hours have passed since the vehicle arrived at the storage

facility. That the storage fee may incorporate an additional fee of not to exceed \$75.00 if pick up is made outside of business hours.

SECTION 3: Section 15.52.065 of the Bloomington Municipal Code Section entitled “Release of vehicle” is hereby deleted and replaced as reflected in the amended Section 15.52.065 in “Attachment 1,” such that it reads as follows:

**15.52.065 – Release of vehicle.**

A vehicle towed under this chapter shall be available to be claimed within sixty minutes of its arrival at a vehicle storage facility, and the vehicle shall be released promptly upon demonstration of proof of ownership, such as title or registration of vehicle and Payment of fees.

SECTION 4. Section 15.52.070 of the Bloomington Municipal Code entitled “Towing contracts” is hereby deleted and replaced as reflected in the amended Section 15.52.070 in “Attachment 1,” such that it reads as follows:

**15.52.070 – Towing contracts.**

Towing facilitated pursuant to a police contract shall have a show up fee of \$100.00 and the cost of a Heavy Tow for vehicles weighing more than 10001 pounds shall include an additional fee of \$450.00.

SECTION 5. If any section, sentence or provision of this ordinance, or the application thereof to any person or circumstances shall be declared invalid, such invalidity shall not affect any of the other sections, sentences, provisions, or applications of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

SECTION 6. This ordinance shall be in full force and effect from and after its passage by the Common Council of the City of Bloomington, approval of the Mayor and all other requirements of the Indiana Code.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Hopi Stosberg, President  
Bloomington Common Council

ATTEST:

\_\_\_\_\_  
NICOLE BOLDEN, Clerk  
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
NICOLE BOLDEN, Clerk  
City of Bloomington

SIGNED and APPROVED by me upon this \_\_\_\_\_ day of \_\_\_\_\_, 2025.



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Kerry Thompson, Mayor  
City of Bloomington

## SYNOPSIS

Ordinance 2025-19 updates the maximum charges authorized towing services may collect when performing city-initiated tows, to reflect more accurately the costs associated with towing services and current market pricing.

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**15.48.030 - Towing and storage charges.**

~~The maximum amount that an authorized towing service may charge for hooking up, towing or removing a vehicle under this chapter may not exceed \$135.00, except where special treatment may be required. Special treatment, including dollying, may not exceed an additional \$25.00. The maximum amount that may be charged for storage of vehicles shall not exceed \$25.00 per day. The storage fee may not begin to accrue until twenty-four hours have passed since the vehicle arrived at the storage facility.~~

~~(Ord. 01-33 § 1, 2001; Ord. 96-43 § 1, 1996; Ord. 93-01 § 1, 1993; Ord. 88-43 § 1, 1988; Ord. 82-1 § 1 (part), 1982).~~

~~(Ord. No. 19-07, § 1, 3-20-2019; Ord. No. 20-10, § 2, 6-3-2020)~~

The maximum amount that an authorized towing service may charge for hooking up, towing, or removing a vehicle under this chapter may not exceed \$150.00, except where special treatment may be required. Special treatment that includes the use of dollies or skates may not exceed an additional \$50.00. Special treatment that includes the use of winching may not exceed \$150.00. The maximum amount that may be charged for storage of vehicles shall not exceed \$30.00 per day. The storage fee may begin to accrue after 12 hours have passed since the vehicle arrived at the storage facility. That the storage fee may begin to accrue after twelve hours have passed since the vehicle arrived at the storage facility. The storage fee may incorporate an additional fee of not to exceed \$75.00 if pick up is made outside of business hours.

(Ord. 01-33 § 1, 2001; Ord. 96-43 § 1, 1996; Ord. 93-01 § 1, 1993; Ord. 88-43 § 1, 1988; Ord. 82-1 § 1 (part), 1982).

(Ord. No. 19-07, § 1, 3-20-2019; Ord. No. 20-10, § 2, 6-3-2020)

**Chapter 15.52 - ABANDONED VEHICLES****15.52.060 - Maximum towing and storage charges.**

~~The maximum amount that an authorized towing service may charge for hooking up, towing or removing a vehicle under this chapter may not exceed \$135.00, except where special treatment may be required. Special treatment, including dollying, may not exceed an additional \$25.00. The maximum amount that may be charged for storage of vehicles shall not exceed \$25.00 per day. The storage fee may not begin to accrue until twenty-four hours have passed since the vehicle arrived at the storage facility.~~

~~(Ord. 01-33 § 2, 2001; Ord. 96-43 § 2, 1996; Ord. 93-01 § 2, 1993; Ord. 88-43 § 2, 1988; Ord. 82-1 § 1 (part), 1982).~~

~~(Ord. No. 17-22, § 14, 5-17-2017; Ord. No. 19-07, § 2, 3-20-2019; Ord. No. 20-10, § 3, 6-3-2020)~~

The maximum amount that an authorized towing service may charge for hooking up, towing, or removing a vehicle under this chapter may not exceed \$150.00, except where special treatment may be required. Special treatment that includes the use of dollies or skates may not exceed an additional \$50.00. Special treatment that includes the use of winching may not exceed \$150.00. The maximum

amount that may be charged for storage of vehicles shall not exceed \$30.00 per day. The storage fee may begin to accrue after twelve hours have passed since the vehicle arrived at the storage facility. That the storage fee may incorporate an additional fee of not to exceed \$75.00 if pick up is made outside of business hours.

(Ord. 01-33 § 2, 2001; Ord. 96-43 § 2, 1996; Ord. 93-01 § 2, 1993; Ord. 88-43 § 2, 1988; Ord. 82-1 § 1 (part), 1982).

(Ord. No. 17-22, § 14, 5-17-2017; Ord. No. 19-07, § 2, 3-20-2019; Ord. No. 20-10, § 3, 6-3-2020)

#### **15.52.065 - Release of vehicle.**

~~A vehicle towed under this chapter shall be available to be claimed within sixty minutes of its arrival at a vehicle storage facility, and the vehicle shall be released promptly upon demonstration of proof of ownership, such as title or registration of vehicle and either:~~

~~(1) Payment of fees; or~~

~~(2) Payment of twenty percent of the fees and execution of a payment agreement for the fee balance.~~

~~(Ord. No. 20-10, § 4, 6-3-2020)~~

A vehicle towed under this chapter shall be available to be claimed within sixty minutes of its arrival at a vehicle storage facility, and the vehicle shall be released promptly upon demonstration of proof of ownership, such as title or registration of vehicle and Payment of fees.

(Ord. No. 20-10, § 4, 6-3-2020)

#### **15.52.070 - Towing contracts.**

~~To facilitate the removal of abandoned vehicles or parts or vehicles declared public nuisances, the police department may enter into towing contracts or agreements for the removal and storage of abandoned vehicles and parts.~~

~~(Ord. 82-1 § 1 (part), 1982)~~

Towing facilitated pursuant to a police contract shall have a show up fee of \$100.00 and the cost of a Heavy Tow for vehicles weighing more than 10001 pounds shall include an additional fee of \$450.00.

(Ord. 82-1 § 1 (part), 1982)

## MEMORANDUM

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TO: Bloomington Common Council  
FROM: Enedina Kassamianian, Esq.  
CC: Lisa Lehner, Council Attorney  
RE: Amendment to Bloomington Municipal Code Chapters 15.48.010

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The Bloomington Police Department and contracted Bloomington towing companies in consideration of current and future towing contracts are now proposing a change in title fifteen of the Bloomington Municipal Code as to all costs related to towing while taking into account the unique criteria of city initiated tows, and storage and fees. The purpose of the change is to align the city initiated tow fees with that of Monroe County, State of Indiana, and Indiana University. Additionally, the change will take into account the additional costs related to heavy tows and adjust the timeframe at which storage fees will begin to accrue. The towing fees have not been updated since 2020, roughly five years ago, and the costs associated with the towing operation has increased. The proposed changes should not have any fiscal impact, as implementing proposed legislation will not require any additional resources, nor produce any savings, nor create any revenue impact.

**ORDINANCE 2025 - 20**  
**TO AMEND CHAPTER 4.32 OF THE BLOOMINGTON MUNICIPAL CODE**  
**ENTITLED “NON-CONSENSUAL TOWING BUSINESS”**

**Re: Updating Towing License Requirements and Permissible Towing and Storage Fees for Non-consensual Towing Services under Chapter 4.32**

- WHEREAS,               The City of Bloomington (hereafter “City”) licenses businesses engaged in non-consensual towing and imposes restrictions and requirements pertaining to the manner in which non-consensual towing is performed within City jurisdiction; and
- WHEREAS,               The Common Council finds that the restrictions and requirements pertaining to non-consensual towing need to be updated to ensure compliance with Indiana law and to reflect best practices in non-consensual tow business licensure; and
- WHEREAS,               The proposed amendment to Title 4 Chapter 4.32 has been duly considered by the Common Council of the City.

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION 1. Section 4.32.060 of the Bloomington Municipal Code entitled “Non-consensual tow business license – Application” is hereby amended as reflected in the amended Section 4.32.060 in “Attachment 1,” such that it reads as follows:

**4.32.060 Non-consensual tow business license—Application.**

Any person or towing company who wishes to obtain a license under this chapter must first complete an application prescribed by the department of economic and sustainable development.

- (a) An application for a non-consensual towing business shall include the following information:
  - (1) The towing company’s taxpayer identification number;
  - (2) Applicant’s full name and current physical address;
  - (3) The telephone number and e-mail address of the primary place of business;
  - (4) The address, telephone number, and hours of operation of any vehicle storage facility where towed vehicles will be towed and stored; and
  - (5) A telephone number where the principal owner(s) of the towing company can be reached in the event of an emergency;
- (b) Insurance Required. Upon application for the tow business license, a towing company shall provide proof of insurance and meet the requirements of Bloomington Municipal Code Section 4.32.090.
- (c) Change in Licensee Information. In the event that the information provided by the licensee in the licensee’s application changes during the term of the license, the towing company shall give written notice of such changes to the city within fifteen (15) business days of the occurrence of the change.
- (d) Background check. In order to be eligible for a license, a towing company will be subject to a background check. The background check shall be clear of formal violations from any jurisdiction outside of the City of Bloomington within the last 12 months and from outstanding fees.
- (e) Denial or Non-Renewal of License. The license administrator may decline to issue or renew a license issued under this chapter if the license administrator finds:
  - (1) The applicant has previously violated any provision of this chapter and has been subject to any of the penalties listed under Bloomington Municipal Code Section 4.32.160(a); or

- (2) The applicant has been previously found to be in violation of any other similar law promulgated by a different governmental entity; or
- (3) The applicant has previously had a license issued under this chapter suspended or revoked.

(Ord. No. 20-03, § 1, 2-19-2020)

SECTION 2. Section 4.32.110 of the Bloomington Municipal Code entitled “Signs required to be posted at parking lot; exception” is hereby amended as reflected in the amended Section 4.32.110 in “Attachment 1,” such that it reads as follows:

**4.32.110 Signs required to be posted at parking lot; exception.**

- (a) It shall be unlawful for any tow business or tow truck operator to tow a vehicle unless the parking lot in which the vehicle is parked has signage, posted in plain view and visible to the public at each entrance and exit. The signs must be installed for a minimum of twenty-four hours prior to any vehicle being removed. Such signage shall provide the following information:
  - (1) A statement that the area in the immediate vicinity of the sign is a tow-away zone;
  - (2) The name of the towing company licensed in the City of Bloomington;
  - (3) A twenty-four-hour phone number vehicle owners may call to locate their vehicle; and
  - (4) A description of persons permitted to park in the affected area, if applicable.
- (b) Pursuant to Indiana Code § 24-14-4-2 and notwithstanding the provisions of subsection (a) above, a private property owner may have a motor vehicle towed from the owner's commercial private property without first displaying signage if the vehicle is removed under Indiana Code § 9-22-1-16.

(Ord. No. 20-03, § 1, 2-19-2020)

SECTION 3. Section 4.32.120 of the Bloomington Municipal Code entitled “Additional requirements” is hereby amended as reflected in the amended Section 4.32.120 in “Attachment 1,” such that it reads as follows:

**4.32.120 Additional requirements.**

- (a) A towing company and a tow truck operator must comply with all applicable federal, State of Indiana, and City of Bloomington laws.
- (b) A towing company and a tow truck operator must display their city-issued license in a conspicuous fashion visible from the exterior of the vehicle.
- (c) The practice of booting or otherwise disabling a vehicle to hold it for towing is prohibited.
- (d) All vehicles that are towed under this chapter shall be towed directly to a vehicle storage facility leased or owned by the towing company, and shall not be placed or kept in any temporary holding area.
- (e) All vehicles towed must be stored within Monroe County.
- (f) A towed vehicle shall be available to be claimed within sixty minutes of its arrival at a vehicle storage facility, and the vehicle shall be released promptly upon demonstration of proof of ownership, such as title or registration of vehicle, and payment of fees, in accordance with Indiana Code 24-14-7-2.
- (g) A towing company and tow truck operator shall allow the vehicle’s owner a reasonable amount of time to inspect the vehicle or to remove or retrieve personal property or possessions that are not affixed from a vehicle. The inspection or retrieval of possessions may be at the scene of the tow or at the vehicle storage facility prior to payment. A towing company or tow truck operator is prohibited from charging a fee for this inspection or retrieval as prohibited under Indiana Code § 24-14-9-2 or from refusing to allow retrieval of such possessions.
- (h) A release or waiver of liability of any kind is prohibited as a condition of the release of the vehicle. A tow business may require proof of identification of the person retrieving a vehicle. The person retrieving the vehicle shall be the vehicle's owner, as defined in Section 4.32.030.

(Ord. No. 20-03, § 1, 2-19-2020)

SECTION 4. Section 4.32.130 of the Bloomington Municipal Code entitled “Towing and storage fees” is hereby amended as reflected in the amended Section 4.32.130 in “Attachment 1,” such that it reads as follows:

**4.32.130 – Towing and storage fees.**

- (a) It shall be unlawful to charge any fee associated in any way with the towing and storage of a vehicle under this chapter, except as follows:
  - (1) For the towing of a vehicle, the maximum fee shall be \$150.00 so long as the weight of the vehicle is under 10,001 pounds. For vehicles weighing more than 10,001 pounds the cost shall be an additional fee of \$450.00.
  - (2) Fees for special treatment, including dollies and skates, shall not exceed an additional \$50.00. Special treatment that includes the use of winching may not exceed \$150.00.
  - (3) For the storage of a towed vehicle the maximum fee for each twenty-four-hour period of storage shall be \$30.00; provided however, that a storage fee may not begin to accrue until twelve hours have passed since the vehicle arrived at the storage facility. The storage fee may incorporate additional fee not to exceed \$75.00 if pick up is made outside of business hours.
- (b) This fee limitation does not restrict fees being charged for other services, provided that said other services are requested by the vehicle’s owner.
- (c) Notwithstanding the provisions of subsection (a) of this section, the fee limitation does not apply to a towed vehicle having a gross vehicle weight of thirteen thousand pounds or greater.
- (d) If it is determined that a vehicle is towed in violation of this chapter, towing and storage fees which have been paid may be recovered by the vehicle’s owner. Liability for damage to a towed vehicle is not limited by the provisions of this chapter.
- (e) It is unlawful for a person, including a towing company or tow truck operator to offer, pay, or rebate money or other valuable consideration to the owner of a parking lot for the authority to tow vehicles from that owner’s parking lot.
- (f) When the owner or operator of a motor vehicle is present and desires to instead personally operate and remove his/her own vehicle from a parking lot before the vehicle is in the process of being towed, the vehicle shall not be towed nor shall any fee be charged. However, when the owner or operator of a motor vehicle arrives at the location of the motor vehicle when it is already in the process of being towed, the towing company shall, pursuant to Indiana Code § 24-14-4-4, give the owner or operator either oral or written notification that the owner or operator may pay a fee in the amount that is not greater than half of the amount of the fee the towing company may normally charge for the immediate release of a motor vehicle. For purposes of this section, a motor vehicle is in the process of being towed when it is attached to the tow truck and at least two tires of the vehicle are off the ground.

(Ord. No. 20-03, § 1, 2-19-2020)

SECTION 5. If any section, sentence or provision of this ordinance, or the application thereof to any person or circumstances shall be declared invalid, such invalidity shall not affect any of the other sections, sentences, provisions, or applications of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

SECTION 6. This ordinance shall be in full force and effect from and after its passage by the Common Council of the City of Bloomington, approval of the Mayor and all other requirements of the Indiana Code.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Hopi Stosberg, President  
Bloomington Common Council

ATTEST:

\_\_\_\_\_  
NICOLE BOLDEN, Clerk  
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana,  
upon this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
NICOLE BOLDEN, Clerk  
City of Bloomington

SIGNED and APPROVED by me upon this \_\_\_\_\_ day of \_\_\_\_\_,  
2025.

\_\_\_\_\_  
Kerry Thomson, Mayor  
City of Bloomington

SYNOPSIS

Ordinance 2025-20 updates the maximum fees authorized towing services may charge when performing non-consensual towing and imposes additional requirements for licensing and operation of towing companies within the City’s jurisdiction.



Title 4 - BUSINESS LICENSES AND REGULATIONS  
Chapter 4.32 NON-CONSENSUAL TOWING BUSINESSES

## Chapter 4.32 NON-CONSENSUAL TOWING BUSINESSES

### 4.32.060 Non-consensual tow business license—Application.

Any person or towing company who wishes to obtain a license under this chapter must first complete an application prescribed by the department of economic and sustainable development.

- (a) An application for a non-consensual towing business shall include the following information:
  - (1) The towing company's taxpayer identification number;
  - (2) Applicant's full name and current physical address;
  - (3) The telephone number and e-mail address of the primary place of business;
  - (4) The address, telephone number, and hours of operation of any vehicle storage facility where towed vehicles will be towed and stored; and
  - (5) A telephone number where the principal owner(s) of the towing company can be reached in the event of an emergency;
- (b) Insurance Required. Upon application for the tow business license, a towing company shall provide proof of insurance and meet the requirements of Bloomington Municipal Code Section 4.32.090.
- (c) Change in Licensee Information. In the event that the information provided by the licensee in the licensee's application changes during the term of the license, the towing company shall give written notice of such changes to the city within fifteen (15) business days of the occurrence of the change.
- (d) Background check. In order to be eligible for a license, a towing company will be subject to a background check. The background check shall be clear of formal violations from any jurisdiction outside of the City of Bloomington within the last 12 months and from outstanding fees.
- ~~(e)~~ Denial or Non-Renewal of License. The license administrator may decline to issue or renew a license issued under this chapter if the license administrator finds:
  - (1) The applicant has previously violated any provision of this chapter and has been subject to any of the penalties listed under Bloomington Municipal Code Section 4.32.160(a); or
  - (2) The applicant has been previously found to be in violation of any other similar law promulgated by a different governmental entity; or
  - (3) The applicant has previously had a license issued under this chapter suspended or revoked.

(Ord. No. 20-03, § 1, 2-19-2020)

### 4.32.110 Signs required to be posted at parking lot; exception.

- (a) It shall be unlawful for any tow business or tow truck operator to tow a vehicle unless the parking lot in which the vehicle is parked has signage, posted in plain view and visible to the public at each entrance and exit. The signs must be installed for a minimum of twenty-four hours prior to any vehicle being removed. Such signage shall provide the following information:
  - (1) A statement that the area in the immediate vicinity of the sign is a tow-away zone;

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(2) The name of the towing company licensed in the City of Bloomington;

~~(32)~~ A twenty-four-hour phone number vehicle owners may call to locate their vehicle; and

~~(43)~~ A description of persons permitted to park in the affected area, if applicable.

- (b) Pursuant to Indiana Code § 24-14-4-2 and notwithstanding the provisions of subsection (a) above, a private property owner may have a motor vehicle towed from the owner's commercial private property without first displaying signage if the vehicle is removed under Indiana Code § 9-22-1-16.

(Ord. No. 20-03, § 1, 2-19-2020)

#### **4.32.120 Additional requirements.**

- (a) A towing company and a tow truck operator must comply with all applicable federal, State of Indiana, and City of Bloomington laws.

(b) A towing company and a tow truck operator must display their city-issued license in a conspicuous fashion visible from the exterior of the vehicle.

~~(c)~~ The practice of booting or otherwise disabling a vehicle to hold it for towing is prohibited.

~~(d)~~ All vehicles that are towed under this chapter shall be towed directly to a vehicle storage facility leased or owned by the towing company, and shall not be placed or kept in any temporary holding area.

~~(e)~~ All vehicles towed must be stored within Monroe County.

~~(f)~~ A towed vehicle shall be available to be claimed within sixty minutes of its arrival at a vehicle storage facility, and the vehicle shall be released promptly upon demonstration of proof of ownership, such as title or registration of vehicle, and ~~either:~~ payment of fees, in accordance with Indiana Code 24-14-7-2.

~~(1) — Payment of fees; or~~

~~(2) — Payment of twenty percent of the fees and execution of a payment agreement for the fee balance.~~

~~(g)~~ A towing company and tow truck operator shall allow the vehicle's owner a reasonable amount of time to inspect the vehicle or to remove or retrieve personal property or possessions that are not affixed from a vehicle. The inspection or retrieval of possessions may be at the scene of the tow or at the vehicle storage facility prior to payment. A towing company or tow truck operator is prohibited from charging a fee for this inspection or retrieval as prohibited under Indiana Code § 24-14-9-2 or from refusing to allow retrieval of such possessions.

~~(h)~~ A release or waiver of liability of any kind is prohibited as a condition of the release of the vehicle. A tow business may require proof of identification of the person retrieving a vehicle. The person retrieving the vehicle shall be the vehicle's owner, as defined in Section 4.32.030.

(Ord. No. 20-03, § 1, 2-19-2020)

#### **4.32.130 Towing and storage fees.**

- (a) It shall be unlawful to charge any fee associated in any way with the towing and storage of a vehicle under this chapter, except as follows:

(1) For the towing of a vehicle, the maximum fee shall be \$15035.00; so long as the weight of the vehicle is under 10,001 pounds. For vehicles weighing more than 10,001 pounds the cost shall be an additional fee of \$450.00.

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- (2) Fees for special treatment, including dollies and skates~~ying~~, shall not exceed an additional \$~~5025.00~~150.00.  
Special treatment that includes the use of winching may not exceed \$150.00.
- (3) For the storage of a towed vehicle, the maximum fee for each twenty-four-hour period of storage shall be \$~~3025.00~~; provided, however, that a storage fee may not begin to accrue until ~~twelve~~twenty-four hours have passed since the vehicle arrived at the storage facility. The storage fee may incorporate additional fee not to exceed \$75.00 if pick up is made outside of business hours.
- (b) This fee limitation does not restrict fees being charged for other services, provided that said other services are requested by the vehicle's owner.
- (c) Notwithstanding the provisions of subsection (a) of this section, the fee limitation does not apply to a towed vehicle having a gross vehicle weight of thirteen thousand pounds or greater.
- (d) If it is determined that a vehicle is towed in violation of this chapter, towing and storage fees which have been paid may be recovered by the vehicle's owner. Liability for damage to a towed vehicle is not limited by the provisions of this chapter.
- (e) It is unlawful for a person, including a towing company or tow truck operator to offer, pay, or rebate money or other valuable consideration to the owner of a parking lot for the authority to tow vehicles from that owner's parking lot.
- (f) When the owner or operator of a motor vehicle is present and desires to instead personally operate and remove his/her own vehicle from a parking lot before the vehicle is in the process of being towed, the vehicle shall not be towed nor shall any fee be charged. However, when the owner or operator of a motor vehicle arrives at the location of the motor vehicle when it is already in the process of being towed, the towing company shall, pursuant to Indiana Code § 24-14-4-4, give the owner or operator either oral or written notification that the owner or operator may pay a fee in the amount that is not greater than half of the amount of the fee the towing company may normally charge for the immediate release of a motor vehicle. For purposes of this section, a motor vehicle is in the process of being towed when it is attached to the tow truck and at least two tires of the vehicle are off the ground.

(Ord. No. 20-03, § 1, 2-19-2020)

## MEMORANDUM

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TO: Bloomington Common Council  
FROM: Aleksandrina Pratt, Assistant City Attorney  
CC: Lisa Lehner, Council Attorney  
RE: Amendment to Bloomington Municipal Code Chapter 4.32

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Towing companies licensed by the City of Bloomington for non-consensual towing are proposing a change in Title 4 of the Bloomington Municipal Code as to costs related to towing and storage fees. The purpose of the change is to align the City's non-consensual tow fees with that of Monroe County, the State of Indiana, and Indiana University. Additionally, the change will take into account the additional costs related to heavy tows and adjust the timeframe at which storage fees will begin to accrue. Furthermore, the City's license administrator is seeking to update requirements for towing companies to operate and get licensed within City limits. The proposed changes should not have any fiscal impact, as implementing proposed legislation will not require any additional resources, nor produce any savings, nor create any revenue impact.

**ORDINANCE 2025-44**  
**TO AMEND TITLE 10**  
**OF THE BLOOMINGTON MUNICIPAL CODE ENTITLED**  
**“WASTEWATER”**  
**(Septic Hauler Rate Adjustment)**

WHEREAS, the City of Bloomington, Indiana (the “City”) has established, acquired, and financed its sewage works pursuant to Indiana Code 36-9-23, as amended (the “Act”), for the purpose of providing for the collection, treatment and disposal of sewage from inhabitants in and around the City; and

WHEREAS, the current rates and charges of the sewage works of the City for waste haulers were established by Common Council under Ordinance 00-34 on September 13, 2000, with said rate adjustment taking effect on September 15, 2000; and,

WHEREAS, the City, through its Utilities Service Board, engaged the services of Crowe LLP, to conduct a thorough study of the revenue requirements for continued receipt and treatment of hauled wastewater; and

WHEREAS, Crowe LLP prepared a Waste Haulers – Septic Hauler Rate Report concerning the current rates and charges of CBU (“the Report”); and

WHEREAS, the City, through its Utilities Service Board, upon consideration of the Report prepared by Crowe LLP, recommends that the Common Council approve a rate of \$.08/per gallon for all hauled wastewater received at the Dillman Wastewater Treatment Plant; and

WHEREAS, the Council finds that the current rates and charges for the use of and service rendered by CBU do not produce sufficient revenues to pay all the necessary expenses incidental to the operation of such services which are included in the Report; and

WHEREAS, the Council finds that the current rates and charges for the use of and service rendered by the sewage works must be increased in order to provide sufficient revenue to meet such requirements; and

WHEREAS, the Council finds that the rates and charges set forth herein are nondiscriminatory, reasonable and just and are based upon the cost of providing service to the customers of the sewage works and will enable the City to meet its legal revenue requirements for the sewage works; and

WHEREAS, the Council caused notice of a public hearing on the rates and charges set forth herein to be duly advertised and mailed, and held a public hearing thereon, all pursuant to the Act.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION 1. Section 10.08.120 of the Bloomington Municipal Code (the “Code”), entitled “Waste Haulers - Charges”, is hereby amended to reflect the following charges:

	Portion of Rate Applicable to		
	Operations, Maintenance, and Replacement Expenses	Capital Related Costs	Total
Domestic Septage -			
First 500	\$29.05	\$10.95	\$40.00
Each Additional 100 gallons	\$5.81	\$2.19	\$8.00
Grease Waste -			
First 100	\$5.81	\$2.19	\$8.00
Each Additional 100 gallons	\$5.81	\$2.19	\$8.00

Wastewater Treatment Plant Waste -			
First 500	\$29.05	\$10.95	\$40.00
Each Additional 100 gallons	\$5.81	\$2.19	\$8.00
Commercial/Industrial Waste -			
First 500	\$29.05	\$10.95	\$40.00
Each Additional 100 gallons	\$5.81	\$2.19	\$8.00

SECTION 2. Section 10.08.120 of the Bloomington Municipal Code (the “Code”), entitled “Waste Haulers - Charges” subsection (c) is hereby amended in its entirety to read as follows:

(c) The fees for the treatment and disposal of domestic septage shall be charged to the waste hauler with a valid wastewater management business permit issued by the state department of environmental management who transports the waste to the treatment facility for disposal. Any CBU-approved waste hauler may purchase single-load manifests which authorize that hauler to dispose of one load of domestic septage.

Generators of nondomestic waste must request authorization to dispose of wastes in the utility treatment works. The application will be reviewed by staff and, if approved, the tickets for disposal of the waste may be purchased by the waste generator. Generators may purchase tickets in lieu of single-load manifests. The generator must provide the appropriate ticket(s) to the waste hauler and the hauler must present the ticket(s) to the staff at the treatment facility as evidence that the disposal of the waste has been authorized.

SECTION 3. If any section, sentence, or provision of this ordinance or the application thereof to any person or circumstance shall be declared invalid, such invalidity shall not affect any of the other parts of this ordinance which can be given effect without the invalid part, and to this end the provisions of this ordinance are declared to be severable.

SECTION 5. This ordinance shall be in full force and effect upon its passage by the Common Council of the City of Bloomington, Monroe County, Indiana, and approval of the Mayor and the rates set forth herein shall go into effect on January 1, 2026.

PASSED and ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
HOPI STOSBERG, President  
Bloomington Common Council

ATTEST:

\_\_\_\_\_  
NICOLE BOLDEN, Clerk  
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
NICOLE BOLDEN, Clerk  
City of Bloomington

SIGNED and APPROVED by me upon this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
KERRY THOMSON, Mayor  
City of Bloomington

## SYNOPSIS

This ordinance amends the rates and charges in Title 10 of the Bloomington Municipal Code, entitled “Wastewater”, to reflect increased costs of treating hauled wastewater to the Dillman Wastewater Treatment Plant.

**CITY OF BLOOMINGTON  
CBU MEMORANDUM**

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**TO:** City of Bloomington Common Council  
**FROM:** Steven Stanford, Pretreatment Program Coordinator

**RE:** Proposed Ordinance 2025-44 for Amendments to Title 10 - Wastewater

**DATE:** November 12, 2025

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The CBU Pretreatment Group recommends updates to the Bloomington Municipal Code Title 10 - Wastewater for the following reasons:

1. The current rates and charges of the sewage works of the City for hauled wastewaters were established by Common Council under Ordinance 00-34 on September 13, 2000, with said rate adjustment taking effect on September 15, 2000.
2. Inflation has substantially increased the Consumer Price Index and Construction Cost Index since September 2000, rendering the cost of such service substantially more expensive.
3. Rates currently charged by CBU for hauled wastewater are insufficient to cover the cost of treatment, administration, and billing for the acceptance and treatment of hauled wastewaters.

The City of Bloomington Utilities (CBU) has historically accepted hauled wastewater for treatment at its Dillman Road wastewater treatment plant as a service to local residents and businesses located beyond the reach of its sewage collection system. This practice has continued as a means of enhancing community quality of life by providing safe, sustainable, cost-effective wastewater services while promoting public health, economic vitality, and environmental stewardship.

Billing rates for this service have remained unchanged since September 2000 (Ordinance 00-34). Since that time, the Consumer Price Index for All Urban Consumers has increased by 86 percent (<https://fred.stlouisfed.org/series/CPIAUCSL>) and the construction cost index has increased by nearly 218 percent (Engineering News Record).

In 2024, CBU commissioned Crowe LLP to study and analyze operating and financial reports and other data pertaining to calculate an appropriate rate that can be charged to domestic septage haulers who deposit waste at CBU's treatment facilities. An appropriate rate was determined by Crowe LLP considering the following direct expenses for rendering such service:

- (1) Strength Charge: charge to recover bulk waste haulers' share of annual revenue requirements incurred by CBU based on the strength of waste deposited, relative to average waste treated by the facility.
- (2) Bulk Waste Specific Expense Charge: charge to recover the labor and testing activities undertaken by CBU staff in order to accept bulk waste.



- (3) Billing Charge: charge to recover a share of billing expenses incurred by the CBU allocable to domestic bulk waste haulers.

Based on the typical strength of septage reported by EPA (1994) and factors specific to CBU's operations, Crowe LLP determined that a billing rate of \$0.175 per gallon for domestic septage would provide the revenue corresponding to the cost of treatment, CBU staff activities, and billing charges.

CBU's current rates are structured such that septage haulers are charged an equivalent of \$0.0206 per gallon. Grease wastes are accepted at a billing rate equivalent to \$0.0589 per gallon. Wastewater treatment plant waste (occasionally received from neighboring facilities) and commercial/industrial waste are billed at a rate of \$0.0442 per gallon. CBU's Pretreatment Group finds that the different rates charged for the differing hauled wastewaters has little basis in cost of treatment or providing such services as each of the four wastewater categories typically exhibit strength of the same magnitude. As such, a single, uniform rate is appropriate for the four (4) different categories of hauled wastewater listed in the sewer use ordinance.

While a billing rate of \$0.175 per gallon is indicated in Crowe LLP's study, immediate implementation of this rate is likely to be disruptive to the current waste hauler's market and counterproductive for CBU's mission of promoting environmental stewardship. Such a rate would represent an increase ranging from 297 percent for grease waste to nearly 850 percent for domestic septage. A step-wise or phased implementation is therefore recommended.

Based on the available information and CBU's evaluation of current hauled wastewater rates in the central and southern Indiana market, a uniform rate of \$0.08/gallon is recommended at this time for implementation beginning January 1, 2026.

Regarding financial impact to customers hauling wastewater to CBU for treatment, the rates and charges recommended herein are nondiscriminatory, reasonable, and just. The recommended rate is based upon the cost of providing service to the customers of the Sewage Works and will enable the City to meet its legal revenue requirements for the Sewage Works. Finally, the CBU Pretreatment Group notes that the recommended rate of \$0.08 per gallon is approximately one half of the state average for septage of \$0.179 per gallon reported by the IDEM in 2024, and therefore comprises a logical phased increase towards CBU's actual costs of about \$0.175 per gallon.

If you have any questions or concerns, please reach out to Steven Stanford at 812-349-3946, [steven.stanford@bloomington.in.gov](mailto:steven.stanford@bloomington.in.gov).

**UTILITY SERVICE BOARD  
OF THE CITY OF BLOOMINGTON, INDIANA  
RESOLUTION NO. 2025-21**

**RE: APPROVING THE FORMS OF ORDINANCES ADJUSTING THE RATES AND  
CHARGES FOR SEPTIC HAULERS AND RECOMMENDING ITS ADOPTION TO THE  
COMMON COUNCIL OF THE CITY**

- WHEREAS,** the City of Bloomington, Indiana (the "City"), has previously established and constructed and now owns and operates through its Utility Service Board (the "Board"): (i) a sewage works (the "Sewage Works"), for the collection, treatment and disposal of sewage and other wastes from inhabitants and entities in and around the City of Bloomington pursuant to Indiana Code 36-9-23, as amended through the City of Bloomington Utilities Department ("CBU") ; and
- WEHREAS,** CBU receives hauled wastewater for treatment at its Dillman Wastewater Treatment Plant as a safe, sustainable, cost-effective wastewater service to the local community; and
- WHEREAS,** CBU, through this Board, engaged the services of Crowe LLP, to conduct a study and analysis of the operating and financial reports and other data pertaining these septic hauler services so provided; and
- WHEREAS,** Crowe LLP prepared a Waste Haulers – Septic Hauler Rate Report concerning the current rates and charges of CBU ("the Report"); and
- WHEREAS,** CBU staff accepts the Report and recommends that this Board approve an increase in the rates and charges of the Sewage Works within the parameters of the Report; and,
- WHEREAS,** based upon the Report, and the recommendations of CBU staff and Crowe LLC, this Board finds that the current rates and charges for the use of and service rendered by CBU do not produce sufficient revenues to pay all the necessary expenses incidental to the operation of such services which are included in the Report; and
- WHEREAS,** this Board finds that the current rates and charges do not produce an income sufficient to maintain the Sewage Works property in a sound physical and financial condition to render safe, adequate and efficient service; and
- WHEREAS,** this Board finds that the current rates and charges for the use of and service rendered by the Sewage Works must be increased in order to provide sufficient revenue to meet such requirements; and
- WHEREAS,** this Board finds that the rates and charges set forth herein are nondiscriminatory, reasonable and just and are based upon the cost of providing service to the customers of the Sewage Works and will enable the City to meet its legal revenue requirements for the Sewage Works; and
- WHEREAS,** the proposed sewage works rate ordinance (the "Ordinance") has been duly considered by this Board and found satisfactory, a copy of which is attached hereto, marked as **Exhibit "A"** and incorporated herein; and

**WHEREAS,** this Board desires to recommend the adoption of the proposed Ordinance to the Bloomington Common Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE UTILITY SERVICE BOARD OF THE CITY OF BLOOMINGTON, INDIANA, AS FOLLOWS:**

1. The Board requests the Common Council authorize the modification of the rates and charges for the users of the Sewage Works as set forth in the proposed form of the Ordinance presented at this meeting, by the adoption of the proposed Ordinance, in substantially the form attached hereto as **Exhibit “A”**.
2. The Secretary of the Board is hereby directed to present a copy of this Resolution to the Bloomington City Clerk for presentation to the Bloomington Common Council as soon as may be done.
3. This Resolution shall be in full force and effect after its adoption by the Board.

**PASSED AND ADOPTED THIS 20 DAY OF October, 2025.**

**CITY OF BLOOMINGTON, INDIANA**

By and Through its Utility Service Board

Seth Debro

Seth Debro (Oct 21, 2025 10:48:03 EDT)

Seth Debro, President

**ATTEST:**

Rachel Gray

Rachel Gray (Oct 21, 2025 10:49:30 EDT)

Rachel Gray, Secretary

**EXHIBIT “A”**

**ORDINANCE 2025-44**

**TO AMEND TITLE 10  
OF THE BLOOMINGTON MUNICIPAL CODE ENTITLED  
“WASTEWATER”  
(Septic Hauler Rate Adjustment)**

- WHEREAS, the City of Bloomington, Indiana (the “City”) has established, acquired, and financed its sewage works pursuant to Indiana Code 36-9-23, as amended (the “Act”), for the purpose of providing for the collection, treatment and disposal of sewage from inhabitants in and around the City; and
- WHEREAS, the current rates and charges of the sewage works of the City for waste haulers were established by Common Council under Ordinance 00-34 on September 13, 2000, with said rate adjustment taking effect on September 15, 2000; and,
- WHEREAS, the City, through its Utilities Service Board, engaged the services of Crowe LLP, to conduct a thorough study of the revenue requirements for continued receipt and treatment of hauled wastewater; and
- WHEREAS, Crowe LLP prepared a Waste Haulers – Septic Hauler Rate Report concerning the current rates and charges of CBU (“the Report”); and
- WHEREAS, the City, through its Utilities Service Board, upon consideration of the Report prepared by Crowe LLP, recommends that the Common Council approve a rate of \$.08/per gallon for all hauled wastewater received at the Dillman Wastewater Treatment Plant; and
- WHEREAS, the Council finds that the current rates and charges for the use of and service rendered by CBU do not produce sufficient revenues to pay all the necessary expenses incidental to the operation of such services which are included in the Report; and
- WHEREAS, the Council finds that the current rates and charges for the use of and service rendered by the sewage works must be increased in order to provide sufficient revenue to meet such requirements; and
- WHEREAS, the Council finds that the rates and charges set forth herein are nondiscriminatory, reasonable and just and are based upon the cost of providing service to the customers of the sewage works and will enable the City to meet its legal revenue requirements for the sewage works; and
- WHEREAS, the Council caused notice of a public hearing on the rates and charges set forth herein to be duly advertised and mailed, and held a public hearing thereon, all pursuant to the Act.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION 1. Section 10.08.120 of the Bloomington Municipal Code (the “Code”), entitled “Waste Haulers - Charges”, is hereby amended to reflect the following charges:

	Portion of Rate Applicable to		
	Operations, Maintenance, and Replacement Expenses	Capital Related Costs	Total
Domestic Septage -			
First 500	\$29.05	\$10.95	\$40.00
Each Additional 100 gallons	\$5.81	\$2.19	\$8.00
Grease Waste -			
First 100	\$5.81	\$2.19	\$8.00
Each Additional 100 gallons	\$5.81	\$2.19	\$8.00
Wastewater Treatment Plant Waste -			
First 500	\$29.05	\$10.95	\$40.00
Each Additional 100 gallons	\$5.81	\$2.19	\$8.00
Commercial/Industrial Waste -			
First 500	\$29.05	\$10.95	\$40.00
Each Additional 100 gallons	\$5.81	\$2.19	\$8.00

SECTION 2. Section 10.08.120 of the Bloomington Municipal Code (the “Code”), entitled “Waste Haulers - Charges” subsection (c) is hereby amended in its entirety to read as follows:

(c) The fees for the treatment and disposal of domestic septage shall be charged to the waste hauler with a valid wastewater management business permit issued by the state department of environmental management who transports the waste to the treatment facility for disposal. Any CBU-approved waste hauler may purchase single-load manifests which authorize that hauler to dispose of one load of domestic septage.

Generators of nondomestic waste must request authorization to dispose of wastes in the utility treatment works. The application will be reviewed by staff and, if approved, the tickets for disposal of the waste may be purchased by the waste generator. Generators may purchase tickets in lieu of single-load manifests. The generator must provide the appropriate ticket(s) to the waste hauler and the hauler must present the ticket(s) to the staff at the treatment facility as evidence that the disposal of the waste has been authorized.

SECTION 3. If any section, sentence, or provision of this ordinance or the application thereof to any person or circumstance shall be declared invalid, such invalidity shall not affect any of the other parts of this ordinance which can be given effect without the invalid part, and to this end the provisions of this ordinance are declared to be severable.

SECTION 5. This ordinance shall be in full force and effect upon its passage by the Common Council of the City of Bloomington, Monroe County, Indiana, and approval of the Mayor and the

rates set forth herein shall go into effect on January 1, 2026.

PASSED and ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
HOPI STOSBERG, President  
Bloomington Common Council

ATTEST:

\_\_\_\_\_  
NICOLE BOLDEN, Clerk  
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
NICOLE BOLDEN, Clerk  
City of Bloomington

SIGNED and APPROVED by me upon this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
KERRY THOMSON, Mayor  
City of Bloomington

#### SYNOPSIS

This ordinance amends the rates and charges in Title 10 of the Bloomington Municipal Code, entitled "Wastewater", to reflect increased costs of treating hauled wastewater to the Dillman Wastewater Treatment Plant.

# **Waste Haulers - Septic Hauler Rate Report**

City of Bloomington Municipal Sewer Utility

January 24, 2025



# Table of Contents

<b>Purpose of the Report .....</b>	<b>1</b>
<b>Summary of Utility Financial Information.....</b>	<b>2</b>
Summary of Operating Expenses for the Year Ending December 31, 2023 .....	2
<b>Adjustments to the Financial Statements .....</b>	<b>3</b>
Adjusted Operating Expenses.....	3
<b>Allocation of Operation and Maintenance Expense .....</b>	<b>4</b>
Allocation Factors .....	4
Allocation of 2023 Operation and Maintenance Expenses .....	5
<b>Allocation of Debt Service .....</b>	<b>6</b>
<b>Summary of Pounds of Waste Components Treated.....</b>	<b>7</b>
<b>Calculation of Waste Haulers – Septic Hauler Charge.....</b>	<b>8</b>
Strength Charge .....	8
Bulk Waste Specific Expense Charge.....	9
Billing Charge .....	9
Total Waste Hauler – Septic Hauler Charge .....	9
<b>Appendix A: Assumptions .....</b>	<b>10</b>



## Purpose of the Report

Crowe LLP (“Crowe” or “we”) has performed a study and analysis of the operating and financial reports, and other data pertaining to the City of Bloomington Municipal Sewer Utility (“Utility”). The results of our analysis are contained in this Waste Haulers – Septic Hauler Rate Report (“Report”).

The purpose of this Report is to calculate an appropriate rate that could be charged to domestic waste septic haulers who deposit waste at the Utility’s treatment facilities. The proposed rate is comprised of the following elements:

- (1) Strength Charge: charge to recover bulk waste haulers’ share of annual revenue requirements incurred by the Utility based on the strength of waste deposited, relative to average waste treated by the Utility.
- (2) Bulk Waste Specific Expense Charge: charge to recover the labor and testing activities undertaken by the Utility’s staff in order to accept bulk waste.
- (3) Billing Charge: charge to recover a share of billing expenses incurred by the Utility allocable to domestic bulk waste haulers.

The historical information used in this Report was taken from the books and records of the Utility.

In the course of preparing this Report, we have not conducted an audit of any financial or supplemental data used in the accompanying exhibits and schedules. We have made certain projections that may vary from actual results because events and circumstances frequently do not occur as estimated and such variances may be material. We have no responsibility to update this Report for events and circumstances occurring after the date of this Report.

If you have any questions regarding this Report, please call Jennifer Wilson at (317) 269-6696 or Jenessa Carter at (616) 233-5673.

## Summary of Utility Financial Information

### Summary of Operating Expenses for the Year Ending December 31, 2023

	2023
<u>Operation and Maintenance Expenses</u>	
Director	\$ 1,043,352
Utility Service Board	3,988,206
Accounting	497,427
Billing and Collections	646,738
Customer Relations	195,094
Purchasing	289,974
Environmental Services	462,299
Communications	183,626
Blucher Poole Treatment Plant	2,082,063
Dillman Road Treatment Plant	4,171,749
Laboratory	202,191
Transmission and Distribution	2,937,908
Booster and Lift Stations	176,455
Meters	759,626
Engineering	1,037,796
Total Operation and Maintenance Expenses	<u>18,674,504</u>
<u>Depreciation Expense</u>	
Sewage Works Depreciation Expense	<u>3,998,841</u>
<u>Taxes Other Than Income Taxes</u>	
Payment in Lieu of Property Taxes	<u>1,323,234</u>
Total Operating Expenses	<u>\$ 23,996,579</u>

Source: Utility Trial Balances.

## Adjustments to the Financial Statements

### Adjusted Operating Expenses

	2023	Adjustments Amount	Ref.	Adjusted
<u>Operation and Maintenance Expenses</u>				
Director	\$ 1,043,352			\$ 1,043,352
Utility Service Board	3,988,206	\$ (2,658,804)	(1)	1,329,402
Accounting	497,427			497,427
Billing and Collections	646,738			646,738
Customer Relations	195,094			195,094
Purchasing	289,974			289,974
Environmental Services	462,299			462,299
Communications	183,626			183,626
Blucher Poole Treatment Plant	2,082,063			2,082,063
Dillman Road Treatment Plant	4,171,749			4,171,749
Laboratory	202,191			202,191
Transmission and Distribution	2,937,908			2,937,908
Booster and Lift Stations	176,455			176,455
Meters	759,626			759,626
Engineering	1,037,796			1,037,796
Total Operation and Maintenance Expenses	<u>18,674,504</u>	<u>(2,658,804)</u>		<u>16,015,700</u>
<u>Depreciation Expense</u>				
Sewage Works Depreciation Expense	<u>3,998,841</u>			<u>3,998,841</u>
<u>Taxes Other Than Income Taxes</u>				
Payment in Lieu of Property Taxes	<u>1,323,234</u>	<u>(882,156)</u>	(1)	<u>441,078</u>
Total Operating Expenses	<u>\$ 23,996,579</u>	<u>\$ (3,540,960)</u>		<u>\$ 20,455,619</u>

See Appendix A: Assumptions.

## Allocation of Operation and Maintenance Expense

### Allocation Factors

This Report uses various allocation factors to allocate Utility revenue requirements between the Utility's primary functions of Treatment, Conveyance, and Billing. The below schedule lists the Allocation Factors and allocation percentages between the functions.

Allocation	Ref.	Treatment	Conveyance	Billing
Treatment		100%		
Conveyance			100%	
Billing				100%
Treatment/Conveyance	(2)	50%	50%	
UPIS	(2)	39%	53%	8%
General	(2) (3)	59%	35%	6%

*See Appendix A: Assumptions.*

## Allocation of 2023 Operation and Maintenance Expenses

	Allocation Method	Adjusted 2023	Treatment - Dillman WWTP	Treatment - Blucher Poole WWTP	Conveyance	Billing
<u>Operation and Maintenance Expenses</u>						
Director	General	\$ 1,043,352	\$ 409,350	\$ 204,301	\$ 368,228	\$ 61,473
Utility Service Board	General	1,329,402	521,579	260,313	469,182	78,328
Accounting	General	497,427	195,161	97,402	175,556	29,308
Billing and Collections	Billing	646,738				646,738
Customer Relations	General	195,094	76,543	38,202	68,854	11,495
Purchasing	General	289,974	113,769	56,780	102,340	17,085
Environmental Services	General	462,299	181,379	90,524	163,158	27,238
Communications	General	183,626	72,044	35,956	64,807	10,819
Blucher Poole Treatment Plant	Direct	2,082,063		2,082,063		
Dillman Road Treatment Plant	Direct	4,171,749	4,171,749			
Laboratory	Split	202,191	134,876	67,315		
Transmission and Distribution	Conveyance	2,937,908			2,937,908	
Booster and Lift Stations	Conveyance	176,455			176,455	
Meters	Conveyance	759,626			759,626	
Engineering	General	1,037,796	407,170	203,213	366,267	61,146
Total Operation and Maintenance Expenses		<u>16,015,700</u>	<u>6,283,620</u>	<u>3,136,069</u>	<u>5,652,381</u>	<u>943,630</u>
<u>Depreciation Expense</u>						
Sewage Works Depreciation Expense	UPIS	<u>3,998,841</u>	<u>965,355</u>	<u>578,445</u>	<u>2,139,144</u>	<u>315,897</u>
<u>Taxes Other Than Income Taxes</u>						
Payment in Lieu of Property Taxes	General	<u>441,078</u>	<u>173,053</u>	<u>86,368</u>	<u>155,669</u>	<u>25,988</u>
Total Operating Expenses		<u>\$ 20,455,619</u>	<u>\$ 7,422,028</u>	<u>\$ 3,800,882</u>	<u>\$ 7,947,194</u>	<u>\$ 1,285,515</u>

See Appendix A: Assumptions.

## Allocation of Debt Service

The Utility has issued several series of bonds to finance infrastructure improvements to the Utility. The below schedule summarizes which dollars for each issuance were used for the Dillman Road Plant.

	Allocation Method	Average Annual Debt Service	Dillman WWTP
<u>Annual Debt Service</u>			
2006 A-1	Direct	\$ 130,043	
2013 Refunding Bonds	Direct	1,190,826	
2017 Bonds	Direct	474,996	
2019 Refunding Bonds	Direct	885,933	
2020 Bonds (A)	Direct	1,510,447	\$ 987,077
2021 Refunding Bonds	Direct	558,961	
2024 Bonds (B)	Direct	3,719,807	1,810,802
Total Operation and Maintenance Expenses		<u>8,471,014</u>	<u>2,797,879</u>
<u>2020 Bonds Allocation to Dillman Road WWTP (A)</u>			
Dillman Road WWTP Project Costs		\$ 25,043,700	
All Other Projects		13,280,990	
Total Project Costs Funded by 2020 Bonds		<u>38,324,690</u>	
Dillman Road WWTP Percent of 2020 Bonds Project Costs		<u>65.35%</u>	
<u>2024 Bonds Allocation to Dillman Road WWTP (G)</u>			
Dillman Road WWTP Project Costs		\$ 23,200,000	
All Other Projects		24,459,670	
Total Project Costs Funded by 2024 Bonds		<u>47,659,670</u>	
Dillman Road WWTP Percent of 2024 Bonds Project Costs		<u>48.68%</u>	

## Summary of Pounds of Waste Components Treated

	2023
Biochemical Oxygen Demand (4)	3,883,278
Suspended Solids (4)	5,264,198
Ammonia (4)	542,931
Phosphorous (4)	138,244
Total Pounds of Waste Components Treated	9,828,651

*Source: Utility Monthly Report of Operations submitted to the Indiana Department of Environmental Management*

*See Appendix A: Assumptions.*

## Calculation of Waste Haulers – Septic Hauler Charge

### Strength Charge

<u>Cost Per Pound for Treatment of Normal Strength Surcharge (6)</u>	
Adjusted Allocated Dillman Treatment Costs	\$ 7,422,028
Debt Service Allocable to Dillman WWTP	2,797,879
Annual Revenue Requirements Allocable to Dillman Treatment	10,219,907
Divide by: Total Pounds of Waste Components Treated	9,828,651
 Total Cost Per Pound of Average Strength Sewage	 <u>\$ 1.04</u>
<u>Treatment Charge (Strength of Waste) (6)</u>	
Estimated Concentration of Waste Components (mg/l) (1)	
Biochemical Oxygen Demand	6,500
Suspended Solids	13,000
Ammonia	100
Phosphorous	210
Total Estimated Concentration of Waste Components (mg/l)	19,810
Times: Conversion Factor -mg/l to 1,000 gallons	0.00834
Estimated Pounds of Waste Component per 1,000 gallons	165.21540
Times: Total Cost Per Pound of Average Strength Sewage	\$ 1.04
 Treatment Charge Per 1,000 Gallons	 <u>\$ 171.82</u>

(1) Sample results provided by the Utility.

See Appendix A: Assumptions.



## Calculation of Waste Haulers – Septic Hauler Charge (Continued)

### Bulk Waste Specific Expense Charge

Estimate of Monthly Labor Hours Bulk Waste Processing (6)	3
Times: Annualize	12
Annual Labor Hours Bulk Waste Processing	36
Times: Hourly Rate (6)	\$ 30.46
Total Specific Expenses to Receipting Station	\$ 1,097
Divide by: Estimated Annual Gallons at Receipting Station (000s)	2,457
Specific Expense Charge for Receipting Station per 1,000 Gallons	\$ 0.45

### Billing Charge

Allocated Billing Expenses	\$ 1,285,515
Total Consumption (000s) for all Plants	5,080,440
Billing Charge Per 1,000 gallons	\$ 0.25

### Total Waste Hauler – Septic Hauler Charge

	2023
Strength Charge per 1,000 Gallons	\$ 171.82
Bulk Waste Specific Expense Charge per 1,000 Gallons	0.45
Billing Charge per 1,000 Gallons	0.25
Calculated Charge per 1,000 Gallons	\$ 172.52
Average Charge Per 1,000 Gallons (Rounded)	\$ 175.00
Cost Per 2,000 Gallons Dumped	\$ 350.00
Cost Per 4,000 Gallons Dumped	\$ 700.00
Cost Per 6,000 Gallons Dumped	\$ 1,050.00

See Appendix A: Assumptions.

## Appendix A: Assumptions

The following assumptions, provided by and approved by the management of the Utility, were used in preparation of the Report.

#	Report Area	Assumption
1	Adjusted Operating Expenses	<ul style="list-style-type: none"> <li>Utility Service Board shared services agreement was paid in 2023 for 2021-2023, the total expenses were adjusted by 2/3 for 2023.</li> <li>Payment in Lieu of Property Taxes were paid in 2023 for 2021-2023, the total expenses were adjusted by 2/3 for 2023.</li> </ul>
2	Allocation Factors	<ul style="list-style-type: none"> <li>Expense categories related to both treatment and conveyance are allocated fifty percent (50%) to the treatment function and fifty percent (50%) to the conveyance function.</li> <li>The Utility Plant in Service ("UPIS") allocation percentages are based on the proportional share of the net book value of utility assets specifically at the Dillman Plant as of December 31, 2023. Assets associated with the Billing function are all utility assets not specifically associated with the Treatment or Conveyance functions. The UPIS allocation factor is used for purposes of allocating debt service and depreciation expenses to septic waste haulers.</li> <li>General allocation percentages are used to allocate administrative and general expenses, and other expenses, not tied to a particular utility function. General allocation percentages are based on the proportional amounts of Treatment, Conveyance, and Billing expenses for each respective year.</li> </ul>
3	Allocation of Operation and Maintenance Expenses	Adjusted Operating Expenses were allocated according to the allocation factors in assumption 2 as noted above.
4	Summary of Pounds of Waste Components Treated	Annual pounds for Biochemical Oxygen Demand, Suspended Solids, Ammonia, and Phosphorous are calculated based on monthly raw sewage amounts and monthly average strength readings from the Utility's Monthly Report of Operations.
5	Strength Charge	<ul style="list-style-type: none"> <li>Outstanding debt service allocated to Dillman Treatment Plant.</li> <li>Sampling amounts of domestic bulk waste components provided by the Utility are representative of typical bulk waste received by the Utility.</li> </ul>
6	Total Waste Hauler - Septic Hauler Charge	<ul style="list-style-type: none"> <li>Utility staff spend approximately three hours per month processing domestic bulk waste.</li> <li>Total costs for average Utility staff completing worked related to bulk waste processing is \$30.46 per hour.</li> <li>The Utility does not incur a quarterly sampling cost to sample and test bulk waste.</li> </ul>

**APPROPRIATION ORDINANCE 2025-14**

**TO SPECIALLY APPROPRIATE FROM THE GENERAL FUND, MOTOR VEHICLE  
HIGHWAY FUND, CC JACK HOPKINS FUND EXPENDITURES NOT OTHERWISE  
APPROPRIATED**

**(Appropriating Various Transfers of Funds within the General Fund, Parks & Recreation General Fund, Motor Vehicle Highway Fund, Local Road and Street Fund, Public Safety LIT Fund, Solid Waste Fund, and Fleet Maintenance Fund)**

- WHEREAS, various Departments within the General Fund desire to transfer funds from Classifications 1, 2, 3 and 4 (Personnel Services, Supplies, Services and Charges, and Capital) to other departments for expenditures not included in the adopted budgets; and
- WHEREAS, the Street Department desires to transfer funds from Classification 1 (Personnel Services and Charges) to Classification 3 (Services and Charges), plus it desires to appropriate additional funds in Classification 4 (Capital) in the Motor Vehicle Highway Fund for expenditures not in the adopted budget; and
- WHEREAS, the Street Department desires to transfer funds from Classification 3 (Services and Charges) to Classification 4 (Capital) in the Local Road and Street Fund for expenditures not included in the adopted budgets; and
- WHEREAS, the Parks and Recreation Department desires to transfer funds from Classification 1 (Personnel Services) to Classifications 2 and 3 (Supplies and Services and Charges) in the Parks and Recreation General Fund for expenditures not included in the adopted budget; and
- WHEREAS, the Police Department desires to transfer funds from Classification 1 (Personnel Services) to Classification 3 (Services and Charges) in its Public Safety LIT Fund for expenditures not included in the adopted budget; and
- WHEREAS, the Sanitation Department desires to transfer funds from Classifications 3 and 4 (Services and Charges and Capital) to Classification 1 (Personnel Services) and request an additional appropriation in its Solid Waste Fund for expenditures not included in the adopted budget; and
- WHEREAS, the Fleet Department desires to transfer funds from Classifications 2 and 4 (Supplies and Capital) to Classification 3 (Services and Charges) in the Fleet Maintenance Fund for expenditures not included in the adopted budget; and
- WHEREAS, the Common Council desires to appropriate \$25,000 in Classification 3 (Services and Charges) from the CC Jack Hopkins fund; and
- WHEREAS, notice of a hearing on said appropriation has been duly given by publication as required by law, and the hearing on said appropriation has been held, at which all taxpayers and other interested persons had an opportunity to appear and express their views as to such appropriation; and
- WHEREAS, the Common Council now finds that all conditions precedent to the adoption of an ordinance authorizing an additional appropriation of the City have been complied with in accordance with Indiana law;

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION 1. For the expenses of said Municipal Corporation the following additional sums of money are hereby appropriated and ordered set apart from the funds herein named and for the purposes herein specified, subject to the laws governing the same:

	AMOUNT REQUESTED
<b>General Fund (F1101)</b>	
General Fund – Animal Shelter	
Classification - 1 Personnel Services	(20,000)
Classification – 3 Services and Charges	60,000
Classification – 4 Capital	(40,000)
Total General Fund – Animal Shelter	-
General Fund – Public Works Administration	
Classification – 3 Services and Charges	300,000
Classification – 4 Capital	(85,000)
Total General Fund – PWA	215,000
General Fund – Common Council	
Classification – 3 Services and Charges	(2,500)
Classification - 2 Supplies	2,500
Total General Fund – Common Council	-
General Fund – Engineering	
Classification - 1 Personnel Services	(192,800)
Classification - 2 Supplies	9,000
Classification – 3 Services and Charges	18,000
Classification – 4 Capital	15,800
Total General Fund – Engineering	(150,000)
General Fund – Fire	
Classification - 1 Personnel Services	95,550
Classification - 2 Supplies	100,000
Classification – 3 Services and Charges	(195,550)
Total General Fund – Fire	-
General Fund – CFRD	
Classification – 2 Supplies	1,500
Classification – 3 Services and Charges	(1,500)
Total General Fund – CFRD	-
General Fund – Office of the Mayor	
Classification – 1 Personnel Services	(45,000)

	Classification – 3 Services and Charges	(20,000)
	Total General Fund – OOTM	(65,000)
General Fund – Facilities Maintenance		
	Classification – 2 Supplies	(8,500)
	Classification – 3 Services and Charges	8,500
	Total General Fund – Facilities Maintenance	-
Grand Total General Fund(F1101)		
		-
Motor Vehicle Highway Fund (F2201) - Street		
	Classification – 1 Personnel Services	(190,000)
	Classification – 3 Services and Charges	190,000
	Classification – 4 Capital	352,484
	Total Motor Vehicle Highway Fund – Street	352,484
Grand Total Motor Vehicle Highway Fund(F2201)		
		352,484
Local Road and Street Fund (F2202) - Street		
	Classification – 3 Services and Charges	(345,000)
	Classification – 4 Capital	345,000
	Total Local Road and Street Fund – Street	-
Grand Total Local Road and Street Fund (F2202)		
		-
Parks and Recreation General Fund (F2204) - Parks and Recreation		
	Classification – 1 Personnel Services	(135,000)
	Classification – 2 Supplies	25,000
	Classification – 3 Services and Charges	110,000
	Total Parks and Recreation General Fund - Parks and Recreation	-
Grand Total Parks and Recreation General Fund (F2204)		
		-

**Public Safety LIT Fund (F2240) - Police**

Classification – 1 Personnel Services	(15,000)
Classification – 3 Services and Charges	15,000
Total Public Safety LIT Fund - Police	-

<b>Grand Total Public Safety LIT Fund (F2240)</b>	<b>-</b>
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**CC Jack Hopkins Fund (F2505) - Common Council**

Classification – 3 Services and Charges	25,000
Total CC Jack Hopkins Fund (F2505) - Common Council	25,000

<b>Grand Total CC Jack Hopkins Fund (F2505)</b>	<b>25,000</b>
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**Solid Waste Fund (F6604) - Sanitation**

Classification – 1 Personnel Services	21,920
Classification – 3 Services and Charges	(11,000)
Classification – 4 Capital	(10,920)
Total Solid Waste Fund - Sanitation	-

<b>Grand Total Solid Waste Fund (F6604)</b>	<b>-</b>
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**Fleet Maintenance Fund (F7702) - Fleet**

Classification – 2 Supplies	(100,000)
Classification – 3 Services and Charges	200,000
Classification – 4 Capital	(100,000)
Total Fleet Maintenance Fund - Fleet	-

<b>Grand Total Fleet Maintenance Fund (F7702)</b>	<b>-</b>
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<b>Grand Total All Funds</b>	<b>377,484</b>
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SECTION 2. Each of the Mayor and the Controller is hereby authorized and directed, for and on behalf of the City, to execute and deliver any agreement, certificate or other instrument or take any other action which such officer determines to be necessary or desirable to carry out the intent of this Ordinance, including the filing of a report of an additional appropriation with the Indiana Department of Local Government Finance, which determination shall be conclusively evidenced by such officer’s having executed such agreement, certificate or other instrument or having taken such other action, and any such

agreement, certificate or other instrument heretofore executed and delivered and any such other action heretofore taken are hereby ratified and approved.

PASSED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
HOPI STOSBERG, President  
Bloomington Common Council

ATTEST:

\_\_\_\_\_  
NICOLE BOLDEN, Clerk  
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
NICOLE BOLDEN, Clerk  
City of Bloomington

SIGNED and APPROVED by me upon this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
KERRY THOMSON, Mayor  
City of Bloomington

SYNOPSIS

This ordinance appropriates various transfers of funds within the General Fund, Motor Vehicle Highway Fund, Local Road and Street Fund, Parks & Recreation General Fund, Public Safety LIT Fund, CC Jack Hopkins Fund, Solid Waste Fund, and Fleet Maintenance Fund.



**KERRY THOMSON**  
**MAYOR**

**JESSICA MCCLELLAN**  
**CONTROLLER**

CITY OF BLOOMINGTON

CONTROLLER'S OFFICE

401 N Morton St  
Post Office Box 100  
Bloomington IN 47402

p 812.349.3416  
f 812.349.3456  
controller@bloomington.in.gov

## Memorandum

**To:** Council Members  
**From:** Jessica McClellan, Controller  
**Date:** November 12, 2025  
**Re:** Appropriation Ordinance 2025-14

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Appropriation Ordinance 2025-14 is our comprehensive 2025 year-end appropriation. The total additional appropriation is zero. This year all appropriations are simple transfers between departments which has zero net impact on the total budget.

1. **General Fund 1101 – Various.** The majority of this ordinance transfers appropriations between departments and categories in order to cover changes between the initial budget prepared, and actual operational results. For 2025, the net effect on the actual appropriation from the General Fund is zero. There will be no impact on the fund balance or tax rates.
  - a. **Animal Shelter** – the **Animal Shelter Department** is requesting a transfer of \$40,000 from Classification 4 – Capital due to higher than expected costs and lack of need for kennel door replacement project, \$20,000 from Classification 1 – Personnel Services due to a combination of new hires and unpaid FMLA to Classification 3 – Services in the amount of \$60,000. The transfers will cover an increased cost associated with outside vendor spay/neuter surgeries in Classification 3. There is no fiscal impact due to this request.
  - b. **Public Works Administration** – the **Public Works Department** is requesting a \$85,000 transfer from Classification 4 – Capital to Classification 3 – Services. In addition to this transfer, the department is requesting an additional appropriation of \$215,000 for Classification 3 – Services. This will cover the much higher than anticipated liability/casualty premium expenses in 2025. The savings from the transfer comes from lower than anticipated design costs for the PW operations center and fewer land surveys.
  - c. **Common Council** – the **Common Council Department** is requesting a transfer of \$2,500 from Classification 3 – Services to Classification 2 – Supplies to cover higher supplies costs due to its office move and potential year end supply purchases. The savings from Classification 3 – Services come from lower than anticipated spending on interpreter services. There is no fiscal impact due to this request.
  - d. **Engineering** – the **Engineering Department** is requesting the release of \$150,000 from Classification 1 – Personnel Services due to staff turnover and vacancies. The savings will fund other General Fund departments,



plus a transfer of \$42,800 to Classification 2 – Supplies in the amount of \$9,000, Classification 3 – Services in the amount of \$18,000 and Classification 4 – Capital in the amount of \$15,800. The transfers will cover the cost of supplies and equipment for new positions starting January 1, 2026 in Classification 2 – Supplies, an HR Recruiter for traffic engineer position in Classification 3 – Services, and acquiring a replacement vehicle prior to filling new positions in Classification 4 – Capital. There is no fiscal impact due to this request.

- e. **Fire – the Fire Department** is requesting a transfer of \$195,550 from Classification 3 – Services to Classification 1 – Personnel Services in the amount of \$95,550 and Classification 2 – Supplies in the amount of \$100,000. The transferred funds will cover underestimated staff costs in Classification 1 – Personnel Services and rescue equipment and supplies in Classification 2 – Supplies. The savings from Classification 3 – Services comes from less repairs and accidents than anticipated, more offerings of free attendance classes, and savings from preventative maintenance. The funds are being released to cover shortfalls in other General Fund departments.
  - f. **CFRD – the CFRD Department** is requesting a transfer of \$1,500 from Classification 3 – Services to Classification 2 – Supplies to cover higher than anticipated requests from the other supplies account line. The savings comes from fewer conferences and trainings attended by staff than anticipated. There is no fiscal impact due to this request.
  - g. **Mayor – the Office of the Mayor** is requesting the release of \$45,000 from Classification 1 – Personnel Services and \$20,000 from Classification 3 - Services. The savings comes from vacancies in Classification 1 – Personnel Services and lower printing, consulting, postage, subscription, and instruction needs in Classification 3 – Services. The savings will fund other General Fund departments.
  - h. **Public Works – Facilities Maintenance – the Public Works Department** is requesting a transfer of \$8,500 from Classification 2 – Supplies to Classification 3 – Services to cover building repair and maintenance service costs across Public Works facilities. The savings comes from lower than expected equipment and machine parts purchases. There is no fiscal impact due to this request.
2. **Motor Vehicle Highway Fund 2201 – the Street Department** is requesting to transfer \$190,000 from Classification 1 – Personnel Services to Classification 3 – Services to cover much higher than budgeted liability expenses. Also, the department is requesting an additional appropriation of \$352,484 in Classification 4 – Capital to cover the purchase of a grapple machine truck to provide Public Works with the ability to pick up, load, and unload heavy materials or unwieldy objects, which is a current capability that is lacking and would be extremely valuable for the City of Bloomington for any future storm or disaster response efforts. The additional funds will come from disaster reimbursement issued by the State Department of Homeland Security for the May tornado event.
3. **Local Road and Street Fund 2202 – the Street Department** is requesting a transfer of \$345,000 from Classification 3 – Services to Classification 4 – Capital to purchase 1 new dump truck at a cost of \$280,000 to replace Unit #4241, which is a 15 year old dump truck and purchase a pick-up truck at the cost of \$65,000 to replace Unit #487. The savings comes from Duke Energy's new lighting rate structure which eliminated the option to pay the upfront equipment costs on outdoor lighting services. All associated costs are now spread out over the life of the lighting system and has resulted in lower expenses than anticipated. There is no fiscal impact due to this request.

4. **Parks & Recreation General Fund 2204** – the **Parks and Recreation Department** is requesting a transfer of \$135,000 from Classification 1 – Personnel Services to Classification 2 – Supplies in the amount of \$25,000 and Classification 3 – Services in the amount of \$110,000. The savings comes from three vacancies in 2025. The transfers will cover supplies for the new Hopewell Commons Park in Classification 2 and Liability/Casualty Premiums, unexpected credit card company fees/charges and an irrigation water leak coverage shortage in Classification 3 - Services. There is no fiscal impact due to this request.
5. **Public Safety LIT Fund 2240** – the **Police Department** is requesting a transfer of \$15,000 from Classification 1 – Personnel Services to Classification 3 – Capital to cover potential Dispatch HVAC and/or generator expenses. The savings comes from excess salary funds due to vacancies. There is no fiscal impact due to this request.
6. **CC Jack Hopkins Fund 2505** – the **Common Council Department** is requesting an additional appropriation of \$25,000 to fund additional food grants. There is not fiscal impact due to utilizing some of the fund cash balance.
7. **Solid Waste Fund 6604** – the **Sanitation Department** is requesting a transfer of \$10,920 from Classification 4 – Capital and \$11,000 from Classification 3 – Services to Classification 1 – Personnel Services to cover additional funds needed for seasonal temporary employees. The total savings of \$21,920 comes from lower than anticipated software costs due to an in-house solution in Classification 3 – Services and pick-up truck purchases being less than originally anticipated in Classification 4 – Capital. There is no fiscal impact due to this request.
8. **Fleet Maintenance Fund 7702** – the **Fleet Maintenance Department** is requesting a transfer of \$100,000 from Classification 4 – Capital to Classification 3 – Services to cover necessary upgrades to Cloud versions of two main Fleet software systems. The surplus from Classification 4 – Capital comes from tire storage building being placed on hold due to future new DPW operations building. In addition, the department is requesting a transfer of \$100,000 from Classification 2 – Supplies to Classification 3 – Services to send more vehicles and equipment to outside vendors due to current Fleet staff shortage. The surplus from Classification 2 – Supplies comes from cost savings on part purchases in 2025. There is no fiscal impact due to this request.

The fiscal impact of the transfers within the General, Local Road and Street, Parks and Recreation, Public Safety LIT, Sanitation and Fleet Maintenance funds have no effect on the cash balance of the fund.

The appropriation of \$25,000 in the Jack Hopkins Fund will leave an estimated cash balance of \$27,600.

The Motor Vehicle Highway Fund appropriation of \$352,484 is to budget the Indiana Department of Homeland Security disaster recovery reimbursement. The estimated year end cash balance of the MVH fund is \$10,000.

Thank you for your consideration of this request. As always, we are happy to answer questions related to this request.

City of Bloomington, Indiana  
Notice to Taxpayers of  
Additional Appropriations

Notice is hereby given to the taxpayers of Bloomington, Monroe County, Indiana that the Bloomington Common Council will consider the following additional appropriations in excess of the budget for the current year during their meeting on December 3, 2025 at 6:30 pm in the Council Chambers (Room #115) of City Hall, 401 N. Morton Street, Bloomington, Indiana and/or via Zoom.

Taxpayers appearing at the meeting shall have the right to be heard. The additional appropriation as finally made will be referred to the Department of Local Government Finance (DLGF). The DLGF will make a written determination as to the sufficiency of funds to support the appropriations made within fifteen (15) days of receipt of a Certified Copy of the action taken.

<https://bloomington.zoom.us/j/81910240028?pwd=F09ZNyFSQxOq27QMokVfmQldUoPICh.1>

Meeting ID: 819 1024 0028  
Passcode: 578294

Please check <https://bloomington.in.gov/council> for the most up-to-date information about how the public can access Council meetings and for meeting materials.

Fund Amount:		Dept. Amount:		From:	
\$0				General Fund	
		\$215,000		Public Works Admin	
		(\$150,000)		Engineering	
		(\$65,000)		Office of the Mayor	
(\$352,484)				Motor Vehicle Highway	
		(\$352,484)		Street Department	
(\$25,000)				CC Jack Hopkins	
		(\$25,000)		CC Jack Hopkins	

Dated: November 12, 2025

Jessica McClellan, City of Bloomington Controller

## **RESOLUTION NO. 2025-20**

### **To Fund Emergency Food Services with a Distribution from the Jack Hopkins Social Services Grant Program**

#### **PREAMBLE**

Whereas, The Jack Hopkins Social Services Grant Program (the “Program”) exists to address social services needs in the City of Bloomington; and

Whereas, In administering the Program, the Bloomington Common Council has prioritized projects that provide food services to low or moderate income residents; and

Whereas, Bloomington Common Council places a high priority on projects providing emergency services such as food; and

Whereas, Although the 2025 Program is closed, Common Council has identified a critical need for emergency food services which it seeks to address by making a special distribution of undistributed Program funds to the Hoosier Hills Food Bank to alleviate food insecurity and hunger in the City of Bloomington.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

#### **SECTION 1: Distribution to Hoosier Hills Food Bank.**

Common Council now approves and directs the distribution of \$28,526.00 to Hoosier Hills Food Bank of Bloomington, Indiana, which funds shall consist of undistributed 2025 Program funds along with accumulated Program funds from prior Program years.

#### **SECTION 2: Approval of Memorandum of Understanding.**

Common Council approves the Memorandum of Understanding attached hereto and identified as “Attachment A”. The Council President is authorized and directed to execute the Memorandum of Understanding and to take such action, including but not limited to revising the Memorandum of Understanding, as she deems necessary to support the distribution of these emergency funds.

#### **SECTION 3: Department of Housing and Neighborhood Development.**

The Department of Housing and Neighborhood Development is authorized and directed to carry out the terms of the Memorandum of Understanding in support of the distribution of funds for emergency food services.

#### **SECTION 4: Office of the Controller.**

Common Council requests that the Office of the Controller proceed with an additional appropriation in the amount of \$25,000.00 and directs the Office of the Controller to make payment to Hoosier Hills Food Bank in the total amount of \$28,526.00 (\$25,000.00 plus \$3,526.00 in unused 2025 funds) upon request by the Department of Housing and Neighborhood Development.

#### **SECTION 5: Severability.**

If any section, sentence or provision of this resolution, or the application thereof to any person or circumstances shall be declared invalid, such invalidity shall not affect any of the other sections, sentences, provisions or applications of this resolution which can be given effect without the invalid provision or application, and to this end the provisions of this resolution are declared to be severable.

#### **SECTION 6: Effective Date.**

This Resolution shall be in full force and effect from and after its passage by the Common Council and signature by the Mayor.

PASSED

Passed by the Common Council of the City of Bloomington, Monroe County, Indiana, upon the 19th day of November, 2025.

SIGNATURE OF BLOOMINGTON COMMON COUNCIL PRESIDENT:

Signed and approved by me upon this \_\_\_\_ day of November, 2025.

X  
\_\_\_\_\_  
Hopi Stosberg  
President, Bloomington Common Council

ATTESTATION OF BLOOMINGTON CITY CLERK:

Signed by me upon this \_\_\_\_ day of November, 2025.

X  
\_\_\_\_\_  
Nicole Bolden  
Clerk, City of Bloomington

Presented to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_ day of \_\_\_\_\_, 2025.

X  
\_\_\_\_\_  
Nicole Bolden  
Clerk, City of Bloomington

SIGNATURE AND APPROVAL OF THE MAYOR:

Signed and approved by me upon this \_\_\_\_ day of November, 2025.

SIGNATURE OF THE BLOOMINGTON MAYOR:

X  
\_\_\_\_\_  
Kerry Thomson  
Mayor, City of Bloomington

SYNOPSIS

This Resolution sponsored by Councilmember Asare distributes funds from the Jack Hopkins Social Services Grant Program to Hoosier Hills Food Bank of Bloomington, Indiana for emergency food services.

**2025 EMERGENCY JACK HOPKINS GRANT  
MEMORANDUM OF UNDERSTANDING  
BETWEEN  
CITY OF BLOOMINGTON AND HOOSIER HILLS FOOD BANK**

**Purpose**

This Memorandum of Understanding (MOU) was made and entered into as of November \_\_\_\_, 2025 by and between the City of Bloomington (the City) and Hoosier Hills Food Bank (Agency). This Grant is made possible by funds available in the Jack Hopkins Social Services Grant Program and is intended to lessen food insecurity and hunger. The Department of Housing and Neighborhood Development (HAND) of the City of Bloomington will distribute and administer this grant.

**Period of Performance**

This MOU shall only become effective and binding upon the signatures of all parties and shall cover expenses incurred December 1, 2025 – February 28, 2026.

**Deliverables**

The City will provide funding to Agency in the total amount of \$28,526.00 for the purposes set forth below.

**Use of Funds**

This funding shall be used on food purchases to assist Agency and its partner agencies located in the city limits of the City of Bloomington in providing food assistance to residents impacted by food insecurity and hunger.

**Funding Requirements**

Agency shall provide a written report to HAND no later than May 31, 2026, on how funding was used and the outcomes experienced.

1. Agency agrees to provide a credit line for the City of Bloomington – Common Council in all written materials, if any, about the program and program activities funding pursuant to this MOU.
2. Subrecipients who provide services related to reducing homelessness must 1) participate in a coordinated service delivery system and 2) require residency in Bloomington's Housing and Urban Development (HUD) service area. Compliance with all applicable local, state, and federal regulations and laws is required. Failure to comply with these and other contract requirements will jeopardize continued funding.

**Non-Collusion**

Agency certifies that it has not, nor has any other member, representative, or agent of Agency, entered into any collusion by agreement or otherwise with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer.

### **E-Verify**

Agency is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). Agency shall sign an affidavit, attached as **Exhibit A**, affirming that Agency does not knowingly employ an unauthorized alien. Agency shall require any subcontractors performing work under this contract to certify to the Agency that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. Agency shall maintain on file all subcontractors' certifications throughout the term of this MOU with the City.

### **Living Wage Ordinance**

If Agency is considered a "covered employer" and is obligated to pay at least a living wage to its covered employees in accordance with BMC 2.28, as that ordinance is written and amended from time to time, then Agency is required to execute the Living Wage Ordinance Affidavit which is attached and located in **Exhibit B**. If a covered employer, Agency shall post the Living Wage Poster provided to Agency by the City of Bloomington Legal Department in prominent areas of Agency's facilities frequented by their covered employees.

### **Compliance with Laws**

Agency shall comply with any and all applicable federal, state and local statutes, ordinances, plans and regulations, including any and all regulations for protection of the environment. Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction over the use of funds are in conflict, Agency shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the City in a timely manner of the conflict, attempts of resolution, and planned course of action. Agency shall sign the Contract Compliance Requirements which is attached as **Exhibit C**.

### **Administrative Requirements**

1. The Agency agrees to use generally accepted accounting procedures to provide for accurate, current and complete disclosure of the financial component of its activities.
2. Access to Records: The Agency agrees that it will give HAND, through any authorized representative, access to and the right to examine all records and documents related to the funding provided by this MOU for the purpose of making surveys, audits, examinations, excerpts and transcripts.
3. Retention of Records: The Agency agrees that it will retain financial records, supporting documents, statistical records and all other records pertinent to the funding provided for a period of three (3) years.

ATTACHMENT A

**Payment Procedures**

Payment will be processed by HAND upon the occurrence of the following: approval of this MOU by resolution passed by Council and signed by the Mayor; execution of the MOU by the parties and of its exhibits by Agency; and the adoption of an additional appropriation ordinance funding such payment.

**Termination**

This MOU is subject to the availability of funds and if funds become unavailable for the performance of this MOU, the City may terminate the agreement. If funds become unavailable, the City shall promptly notify the Agency in writing of the termination and the effective date thereof.

**Integration**

This agreement encompasses the entire understanding between the parties with respect to the contractual services being provided under this "Agreement."

**Approved By:**

**BLOOMINGTON COMMON COUNCIL:**

X

\_\_\_\_\_  
Hopi Stosberg  
President

Date: \_\_\_\_\_

**CITY OF BLOOMINGTON:**

X

\_\_\_\_\_  
Kerry Thomson  
Mayor

Date: \_\_\_\_\_

**AGENCY:**

X

\_\_\_\_\_  
Agency Representative - Print

X

\_\_\_\_\_  
Agency Representative - Signature

Date: \_\_\_\_\_



**EXHIBIT A**  
**AFFIDAVIT REGARDING E-VERIFY**

The undersigned hereby affirms and says that:

1. The undersigned is the \_\_\_\_\_ of \_\_\_\_\_.  
(Job title) (Company name)
2. The company named herein that employs the undersigned has contracted with or is seeking to contract with the City of Bloomington to provide services.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an "unauthorized alien," as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein is enrolled in and participates in the E-verify program.

I affirm that the foregoing facts and information are true and correct to the best of my knowledge and belief.

**X**

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

**X**

\_\_\_\_\_  
Printed Name

**EXHIBIT B**  
**AFFIDAVIT THE LIVING WAGE ORDINANCE**

The undersigned hereby affirms and says that:

1. The undersigned is the (job title)\_\_\_\_\_of the Service Provider.
2. The company named herein that employs the undersigned has contracted with or is seeking to contract with the City of Bloomington to provide services.
3. The undersigned hereby states that, to the best of their knowledge and belief, the company named herein is subject to Bloomington City Ordinance 2.28, otherwise known as the "Living Wage Ordinance."
4. The projected employment needs under the award include the following:  
\_\_\_\_\_
5. The projected net increase or decrease in jobs for covered employees by job title that will result from awarding the assistance:  
\_\_\_\_\_
6. The undersigned hereby affirms that the smallest hourly wage to be earned by each of their covered employees shall be at least the living wage, which in 2025 shall be \$16.22 per hour, up to \$2.43 of which may be in the form of the covered employer's contribution to health insurance available to the covered employee.

I affirm that the foregoing facts and information are true and correct to the best of my knowledge and belief.

**X**

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

**X**

\_\_\_\_\_  
Printed Name

**EXHIBIT C**  
**CONTRACT COMPLIANCE REQUIREMENTS**

The following contract compliance requirements will be used to satisfy the requirements in BMC §2.23.180, until such a time that the Common Council of the City of Bloomington considers new code regulations concerning the contractual process.

I, \_\_\_\_\_ [Contractor], certify that \_\_\_\_\_ [name of company] is in compliance with the contract requirements listed below:

- Follows all federal laws and regulations relating to equal employment opportunity.
- Follows all applicable federal anti-discrimination laws.
- Has a written harassment policy that includes: (1) a definition of harassment, (2) a designated person to receive and investigate harassment complaints through a grievance procedure, and (3) a provision prohibiting retaliation against someone for filing a harassment complaint.
- Does not operate any programs promoting DEI that violate any applicable federal anti-discrimination laws.

I understand that no portion of this contract should be construed to conflict with any portion of federal or state laws or regulations. To the extent any portion of the contract is held to be invalid, the remainder of the contract and the application of its provisions to any other persons or circumstances shall not be affected thereby.

I understand that if the City finds that this company/business/organization has misrepresented any certification of the above provisions, notwithstanding any other enforcement provisions, the City reserves the right to immediately and without equivocation terminate the contract and any obligations contained therein.

**X**

\_\_\_\_\_  
Signed/ Title

Date: \_\_\_\_\_

**ORDINANCE 2025-45**

**TO FIX THE SALARIES OF ALL ELECTED CITY OFFICIALS  
FOR THE CITY OF BLOOMINGTON FOR THE YEAR 2026**

BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON,  
MONROE COUNTY, INDIANA, THAT:

SECTION 1. Pursuant to I.C. § 36-4-7-2, the annual salaries of elected officials of the City of  
Bloomington for the year beginning January 1, 2026, and extending to December 31, 2026, shall be:

Mayor	\$146,011
Clerk	\$92,430
Council Members	\$25,675

SECTION 2. The City Council President shall receive an additional \$1,500 per year, and the City  
Council Vice President shall receive \$800 per year.

SECTION 3. This ordinance shall be in full force and effect from and after its passage by the Common  
Council and approval by the Mayor.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County,  
Indiana, upon this \_\_\_\_\_ day of December, 2025.

\_\_\_\_\_  
Hopi Stosberg, President  
Bloomington Common Council

ATTEST:

\_\_\_\_\_  
NICOLE BOLDEN, Clerk  
City of Bloomington

PRESENTED by me to the Mayor of the City of Bloomington, Monroe County, Indiana, upon this  
\_\_\_\_\_ day of December, 2025.

\_\_\_\_\_  
NICOLE BOLDEN, Clerk  
City of Bloomington

SIGNED and APPROVED by me upon this \_\_\_\_\_ day of December, 2025.

\_\_\_\_\_  
Kerry Thomson, Mayor  
City of Bloomington

**SYNOPSIS**

This ordinance sets the maximum 2026 salary rate for all elected city officials for the City of  
Bloomington.

**ORDINANCE 2025-41**  
**TO AMEND TITLE 20 (UNIFIED DEVELOPMENT ORDINANCE)**  
**OF THE BLOOMINGTON MUNICIPAL CODE –**  
**Re: Use Table Amendment- “Single Room Occupancy”**

WHEREAS, the Common Council, by its Resolution 18-01, approved a new Comprehensive Plan for the City of Bloomington, which took effect on March 21, 2018; and

WHEREAS, thereafter the Plan Commission initiated and prepared a proposal to repeal and replace Title 20 of the Bloomington Municipal Code, entitled “Unified Development Ordinance” (“UDO”); and

WHEREAS, on December 18, 2019, the Common Council passed Ordinance 19-24, to repeal and replace the UDO; and

WHEREAS, on January 14, 2020, the Mayor signed and approved Ordinance 19-24; and

WHEREAS, on April 15, 2020, the Common Council passed Ordinance 20-06 and Ordinance 20-07; and

WHEREAS, on April 18, 2020, the Unified Development Ordinance became effective; and

WHEREAS, on September 8, 2025, the Plan Commission voted to favorably recommend this amendment proposal to the Common Council, after providing notice and holding public hearings on the proposal as required by law; and

WHEREAS, the Plan Commission certified this amendment proposal to the Common Council on September 11, 2025; and

WHEREAS, in preparing and considering this proposal, the Plan Commission and Common Council have paid reasonable regard to:

- 1) the Comprehensive Plan;
- 2) current conditions and character of current structures and uses in each district;
- 3) the most desirable use for which land in each district is adapted;
- 4) the conservation of property values throughout the jurisdiction; and
- 5) responsible development and growth;

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA, THAT:

SECTION I. Title 20, entitled “Unified Development Ordinance”, is amended.

SECTION II. An amended Title 20 of the Bloomington Municipal Code, entitled “Unified Development Ordinance”, including other materials that are incorporated therein by reference, is hereby adopted. Said replacement ordinance consists of the following documents which are attached hereto and incorporated herein:

1. The Proposal forwarded to the Common Council by the Plan Commission with a favorable recommendation, consisting of:
  - (A) ZO-03-25 (hereinafter “Attachment A”)
  - (B) Any Council amendment thereto (“Attachment B”)

SECTION III. The Clerk of the City is hereby authorized and directed to oversee the process of consolidating all of the documents referenced in Section II into a single text document for codification.

SECTION IV. Severability. If any section, sentence, or provision of this ordinance, or the application thereof to any person or circumstances shall be declared invalid, such invalidity shall not affect any of the other sections, sentences, provisions, or applications of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

SECTION V. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

SECTION VI. The Clerk of the City is directed to enter the effective date of the ordinance wherever it appears in the body of the ordinance.

PASSED AND ADOPTED by the Common Council of the City of Bloomington, Monroe County, Indiana, upon this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
HOPI STOSBERG, President  
Bloomington Common Council

ATTEST:

\_\_\_\_\_  
NICOLE BOLDEN, Clerk  
City of Bloomington

PRESENTED by me to Mayor of the City of Bloomington, Monroe County, Indiana, upon this \_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
NICOLE BOLDEN, Clerk  
City of Bloomington

SIGNED AND APPROVED by me upon this \_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
KERRY THOMSON, Mayor  
City of Bloomington

SYNOPSIS

This amendment modifies Table 03-1 Allowed Use Table, Use Specific standards, as well as several definitions within the Unified Development Ordinance to allow for the use “Single Room Occupancy” as directed through Council Resolution 2024-25. This ordinance is in accordance with Indiana Code 36-7-4-600.

## 20.03.020 Allowed Use Table

**Table 03-1: Allowed Use Table**

P = permitted use, C = conditional use permit, A = accessory use, T = temporary use, Uses with an \* = use-specific standards apply  
Additional uses may be permitted, prohibited, or require conditional use approval in Downtown Character Overlays pursuant to Section 20.03.010(e).

Use	Residential							Mixed-Use								Non-Residential		Use-Specific Standards
	R1	R2	R3	R4	RM	RH	RMH	MS	MN	MM	MC	ME	MI	MD	MH	EM	PO	
RESIDENTIAL USES																		
Household Living																		
Residential rooming house	C*	C*	C*	C*	P*	P*		P*	P*	P*	P*	P*		P*	P*			Error! Reference source not found.20.03.030(b)(12)
Single Room Occupancy					C*	P*		P*	C*	P*	P*		P*	C*				
Student housing or dormitory						C*	P*		P*	C*	P*	P*		P*	C*			
Supportive housing, small							C			C	C	C		C	C	C		
Supportive housing, large											C	C		C	C	C		

### Use Specific Standards 20.03.030(b)(12)

#### (12) Single Room Occupancy

- (A) The maximum number of bedrooms allowed per SRO for this use are limited to the following for each zoning district-
  - R1-R4= A maximum of 3 bedroomsrooms are allowed
  - All other districts shall not have a maximum number of bedrooms.
- (B) No bedroom occupied by a person shall be rented for a period of less than 30 consecutive days.
- (C) A maximum of two adults per bedroom are allowed.
- (D) Within the R1, R2, R3, and R4 zoning districts a 150 foot buffer shall be created around the approved Single Room Occupancy (SRO). No newly created or expanded (through addition or habitable space) SRO shall be allowed in said buffer in the R1, R2, R3, or R4 zoning districts for a period of 2 years after the date of the Conditional Use approval. For purposes of this section, the 150 feet shall be measured from the property lines of the parcel receiving approval.
- (E) The property owner (or HAND registered agent) shall have no Notices of Violation on file in the Planning and Transportation Department for the prior 3 years of application for Conditional Use approval.
- (F) Within the R1, R2, R3, and R4 districts the following design elements of the SRO shall be similar in general shape, size, and design with the majority of existing structures on the same block face on which it is located:
  - 1. Roof pitch;
  - 2. Front porch width and depth;
  - 3. Front building setback; and

4. Vehicle parking access (i.e., front-, side-, or rear-access garage or parking area).
- (H) Within the R1, R2, R3, and R4 districts the owner of the property must live within the dwelling unit.

Table 04-10: Maximum Vehicle Parking Allowance

Dwelling, multifamily	125 percent of the potential minimum, or 1.25 spaces per bedroom, whichever is less. When there is no required minimum number of spaces, the number of spaces listed per DU in Table 04-9 shall be used in the 125% calculation.
Dwelling, live/work	1 space per DU
Dwelling, cottage development	2 spaces per DU
Dwelling, mobile home	2 spaces per DU
Manufactured home park	2 spaces per DU, plus 1 visitor space per 2 DUs
<b>Group Living</b>	
Assisted living facility	1 space per 6 infirmary or nursing home beds;
Continuing care retirement facility	plus 1 space per 3 rooming units; plus 1 space per 3 DUs
Fraternity or sorority house	0.8 spaces per bed
Group care home, FHAA small	1 space per 4 persons design capacity
Group care facility, FHAA large	
Nursing or convalescent home	
Opioid rehabilitation home, small	
Opioid rehabilitation home, large	
<del>Residential rooming house</del> <b>Single Room Occupancy</b>	2 spaces; plus 1 space per bedroom
Student housing or dormitory	0.75 spaces per bedroom
Supportive housing, small	2.5 spaces per 1,000 sq. ft. GFA

## Chapter 20.07.010

### Bed and Breakfast

Means a single-family detached dwelling where transient lodging and meals are provided for compensation, that does not meet the definition of a "Hotel or Motel," or "~~Residential Rooming House~~ **Single Room Occupancy**."

### Dwelling Unit

One or more rooms containing cooking, living, sanitary, and sleeping facilities, occupied by not more than one family (see definition of "Family"). The dwelling unit shall be characterized by but not limited to:

- 1) A single house number with a single mailbox for the receipt of materials sent through the United States mail;
- 2) A single kitchen adequate for the preparation of meals;



- 3) A tenancy based upon a legal relationship of a unitary nature, i.e., a single lease, mortgage, or contractual sales agreement for the entire premises.

A dwelling unit occupied by more than one "family" (see definition) shall be constructed and regulated as a ~~"residential rooming house"~~ **Single Room Occupancy** (see definition).

### **Dwelling, Short-Term Rental**

The rental of an entire dwelling unit for monetary consideration for a period of time less than 30 consecutive days, not including a "Bed and Breakfast," ~~"Residential Rooming House"~~ **Single Room Occupancy**," or "Hotel/Motel." This definition does not include offering the use of one's property where no fee is charged or collected.

### **Hotel or Motel**

An establishment in which lodging is provided and offered to the public for compensation, for periods of time not exceeding thirty days and that is commonly known as a hotel or motel in the community in which it is located. This use customarily provides services such as maid service, the furnishing and laundering of linen, telephone and secretarial or desk service, and the use and upkeep of furniture. This use may provide ancillary uses such as conference and meeting rooms, restaurants, bars, gift shops, and recreational facilities. The term "Hotel or Motel" does not include ~~"Residential Rooming House"~~ **Single Room Occupancy**," or "Bed and Breakfast," except where separately permitted.

### **Lodging House**

See ~~"Residential Rooming House"~~ **Single Room Occupancy**."

### **~~Residential Rooming House~~ Single Room Occupancy**

A residential building where individuals rent individual bedrooms and share common facilities such as kitchen, bathrooms, and common area that is occupied by a group of persons, for periods of 30 days or longer, that do not meet the definition of "Family," where the use does not meet the definition of "Bed and Breakfast," "Fraternity or Sorority House," "Student Housing or Dormitory," "Supportive Housing," "Residential Care Facility," or "Hotel or Motel."

### **Student Housing or Dormitory**

A multiple-family dwelling designed primarily as housing for, or likely to be occupied by, unmarried undergraduate or post-graduate students, including but not limited to:

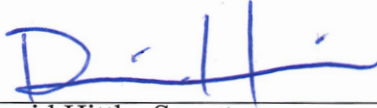
- 4) Multiple-family dwellings that contain any living units with four or more bedrooms; or
- 5) Multiple-family dwellings with more than 10 dwelling units where more than 33 percent of the living units contain three bedrooms; or
- 6) Residential buildings that do not meet the definition of a ~~"Residential Rooming House"~~ **Single Room Occupancy** or "Hotel or Motel," in which any of the bedrooms require the use of a common hallway shared by more than three bedrooms, to access the nearest bathroom facilities or to access a cooking area containing a built-in sink, refrigerator, and stove or oven.

For purposes of determining whether a multiple-family dwelling meets this definition, the City may consider the degree to which the facility is occupied by undergraduate or post-graduate students and the degree to which occupancy is marketed to undergraduate or post-graduate students. This use does not include a "Fraternity or Sorority."

\*\*\*\*ORDINANCE CERTIFICATION\*\*\*\*

In accordance with IC 36-7-4-604 I hereby certify that the attached Ordinance Number 2025-41 is a true and complete copy of Plan Commission Case Number ZO-03-25 which was given a recommendation of approval by a vote of 6 Ayes, 1 Nays, and 0 Abstentions by the Bloomington City Plan Commission at a public hearing held on September 8, 2025.

Date: September 11, 2025

  
David Hittle, Secretary  
Plan Commission

Received by the Common Council Office this 11 day of September, 2025.



Nicole Bolden, City Clerk

Appropriation Ordinance #	Fiscal Impact Statement Ordinance #	Resolution #
_____	_____	_____

Type of Legislation:

Appropriation	End of Program	Penal Ordinance
Budget Transfer	New Program	Grant Approval
Salary Change	Bonding	Administrative
		Change
Zoning Change	Investments	Short-Term Borrowing
New Fees	Annexation	Other

If the legislation directly affects City funds, the following must be completed by the City Controller:

Cause of Request:

Planned Expenditure	_____	Emergency	_____
Unforeseen Need	_____	Other	_____

Funds Affected by Request:

Fund(s) Affected	_____	_____
Fund Balance as of January 1	\$ _____	\$ _____
Revenue to Date	\$ _____	\$ _____
Revenue Expected for Rest of year	\$ _____	\$ _____
Appropriations to Date	\$ _____	\$ _____
Unappropriated Balance	\$ _____	\$ _____
Effect of Proposed Legislation (+/- )	\$ _____	\$ _____
Projected Balance	\$ _____	\$ _____

Signature of Controller

Will the legislation have a major impact on existing City appropriations, fiscal liability or revenues?

Yes \_\_\_\_\_ No XX

If the legislation will not have a major fiscal impact, explain briefly the reason for your conclusion.

This amendment modifies Table 03-1 Allowed Use Table, Use Specific standards, as well as several definitions within the Unified Development Ordinance to allow for the use "Single Room Occupancy" as directed through Council Resolution 2024-25. This ordinance is in accordance with Indiana Code 36-7-4-600.

If the legislation will have a major fiscal impact, explain briefly what the effect on City costs and revenues will be and include factors which could lead to significant additional expenditures in the future. Be as specific as possible. (Continue on second sheet if necessary.)

## Case # ZO-03-25

**To:** Bloomington Common Council

**From:** Eric Greulich, Development Services Manager

**Date:** September 11, 2025

**Re:** Use Table Amendments to Unified Development Ordinance for Single Room Occupancy; Ordinance #2025-41

---

The Plan Commission heard case ZO-03-25 on July 14, 2025, August 11, 2025, and September 8, 2025 and voted 6-1 (Holmes dissenting) to send the petition to the Common Council with a positive recommendation with the following three conditions of approval:

1. Within Table 04-10 Maximum Vehicle Parking Allowance the word “guest room” shall be replaced with “bedroom”
2. The definition of the use “Single Room Occupancy” shall be amended to read “A residential ~~facility~~ **building** where individuals....”
3. All references within the language to a “room” shall be amended to read “a bedroom”.

### ZO-03-25 | “Single Room Occupancy”

This amendment is in response to City Council Resolution #2024-25 and Resolution #2025-11 that directs the Plan Commission to prepare a proposal to amend the text of the UDO to define Single Room Occupancy buildings (SROs) and to allow their use paying special attention to specific items outlined in the resolution. In response to that Resolution, the Department is proposing to remove an existing similar use “Residential rooming house” and replace that with a new use “Single Room Occupancy”. There are several corresponding changes that need to occur to modify references within the UDO to “Residential rooming house” and replace those with this proposed new use.

At the Plan Commission hearings the Plan Commission heard comments and questions from members of the community regarding this proposed change including- some support if there was an owner occupancy requirement, discussion of an appropriate number of bedrooms per SRO, which districts this use is appropriate within, how to insure this is not used exclusively for student housing, and possibility for an affordability component.

As was discussed during the hearings, one of the challenges that was encountered with addressing the goals of the Resolution was insuring that this housing type is not utilized predominately as a means for increased occupancy allowances for student rentals and also how to balance the need for a diversification of housing options and number of bedrooms allowed with this use, while at the same time not negatively impacting adjacent owners from increased occupancy and renters. To attempt to address some of those concerns, the Plan Commission

included language requiring that the owner of the property must live within the SRO. Other possible restrictions that were considered included the requirement for the property owner to be a nonprofit entity. However, upon further research, the Legal Department has advised that limiting property ownership to Non Profit agencies only, would likely face legal challenges based on property rights, Fair Housing laws, and equal protection under the U.S. Constitution. In addition, we cannot require an affordability component with this use as either a permitted or conditional use.

While the allowance of this use within the Mixed-Use Districts is currently permitted and not the area of greatest challenge, finding appropriate regulations for the R1, R2, R3, and R4 districts presented the most difficulty. The limitation on number of bedrooms, requirement for owner occupancy, and inclusion as a conditional use with certain buffering standards provided the best path for balancing all of the goals of the resolution and comments from the community.

**\*\*Amendment Form\*\***

- Ordinance #: 2025-41
- Amendment #: Amendment 01
- Submitted by: Councilmember Piedmont-Smith
- Date: November 10, 2025

**Proposed Amendment:**

1. Add a new Whereas clause between the sixth and seventh Whereas clauses. This Whereas clause shall read as follows:

**WHEREAS, the Common Council adopted Resolution 2024-25, “To Initiate a Proposal to Amend Title 20 (Unified Development Ordinance) of the Bloomington Municipal Code Re: Single-Room Occupancy Residential Buildings as a Permitted Use,” on November 20, 2024 and reaffirmed its request by adopting Resolution 2025-11 on July 16, 2025; and**

2. Attachment A of Ordinance 2025-41 shall be deleted and replaced with the following as its Attachment A to reflect the amendments made by this ordinance:

## 20.03.020 Allowed Use Table

**Table 03-1: Allowed Use Table**

P = permitted use, C = conditional use permit, A = accessory use, T = temporary use, Uses with an \* = use-specific standards apply  
Additional uses may be permitted, prohibited, or require conditional use approval in Downtown Character Overlays pursuant to Section 20.03.010(e).

Use	Residential							Mixed-Use								Non-Residential		Use-Specific Standards
	R1	R2	R3	R4	RM	RH	RMH	MS	MN	MM	MC	ME	MI	MD	MH	EM	PO	
RESIDENTIAL USES																		
Household Group Living																		
Residential rooming house Single Room Occupancy	C*	C*	C*	C*	P*	P*		P*	P*	P*	P*	EP*		P*	P*			20.03.030(b)(12)
Student housing or dormitory					C*	P*		P*	C*	P*	P*		P*	C*				
Supportive housing, small						C			C	C	C		C	C	C			
Supportive housing, large										C	C		C	C	C			

### Use Specific Standards 20.03.030(b)(12)

#### ~~(12) Residential Rooming House:~~

~~(A) In the RM, RH, and MN Districts, the owner of the property must occupy the rooming house as their primary residence. No residential rooming house shall contain more than four bedrooms, not including the living space occupied by the residential rooming house owner.~~

~~(B) No bedroom occupied by a person other than the residential rooming house owner shall be rented for a period of less than thirty consecutive days.~~

#### **(12) Single Room Occupancy**

- (A) The maximum number of bedrooms allowed per SRO for this use are limited to the following for each zoning district-
  - R1-R4= A maximum of 3 bedrooms are allowed
  - All other districts shall not have a maximum number of bedrooms.
- (B) No bedroom occupied by a person shall be rented for a period of less than 30 consecutive days.
- (C) A maximum of two adults per bedroom are allowed.
- (D) Within the R1, R2, R3, and R4 zoning districts a 150 foot buffer shall be created around the approved Single Room Occupancy (SRO). No newly created or expanded (through addition or habitable space) SRO shall be allowed in said buffer in the R1, R2, R3, or R4 zoning districts for a period of 2 years after the date of the Conditional Use approval. For purposes of this section, the 150 feet shall be measured from the property lines of the parcel receiving approval.

- (E) The property owner (or HAND registered agent) shall have no Notices of Violation on file in the Planning and Transportation Department for the prior 3 years of application for Conditional Use approval.
- (F) Within the R1, R2, R3, and R4 districts the following design elements of the SRO shall be similar in general shape, size, and design with the majority of existing structures on the same block face on which it is located:
1. Roof pitch;
  2. Front porch width and depth;
  3. Front building setback; and
  4. Vehicle parking access (i.e., front-, side-, or rear-access garage or parking area).
- (G) Within the R1, R2, R3, and R4 districts the owner of the property must live within the dwelling unit.

Table 04-10: Maximum Vehicle Parking Allowance

Dwelling, multifamily	125 percent of the potential minimum, or 1.25 spaces per bedroom, whichever is less. When there is no required minimum number of spaces, the number of spaces listed per DU in Table 04-9 shall be used in the 125% calculation.
Dwelling, live/work	1 space per DU
Dwelling, cottage development	2 spaces per DU
Dwelling, mobile home	2 spaces per DU
Manufactured home park	2 spaces per DU, plus 1 visitor space per 2 DUs
<b>Group Living</b>	
Assisted living facility	1 space per 6 infirmary or nursing home beds;
Continuing care retirement facility	plus 1 space per 3 rooming units;
	plus 1 space per 3 DUs
Fraternity or sorority house	0.8 spaces per bed
Group care home, FHAA small	1 space per 4 persons design capacity
Group care facility, FHAA large	
Nursing or convalescent home	
Opioid rehabilitation home, small	
Opioid rehabilitation home, large	
<del>Residential rooming house</del> <b>Single Room Occupancy</b>	2 spaces; <del>plus 1 space per guest room</del> plus 1 space per bedroom
Student housing or dormitory	0.75 spaces per bedroom
Supportive housing, small	2.5 spaces per 1,000 sq. ft. GFA



## Chapter 20.07.010

**Bed and Breakfast**

Means a single-family detached dwelling where transient lodging and meals are provided for compensation, that does not meet the definition of a "Hotel or Motel," or "~~Residential Rooming House Single Room Occupancy~~."

**Dwelling Unit**

One or more rooms containing cooking, living, sanitary, and sleeping facilities, occupied by not more than one family (see definition of "Family"). The dwelling unit shall be characterized by but not limited to:

- 1) A single house number with a single mailbox for the receipt of materials sent through the United States mail;
- 2) A single kitchen adequate for the preparation of meals;
- 3) A tenancy based upon a legal relationship of a unitary nature, i.e., a single lease, mortgage, or contractual sales agreement for the entire premises.

A dwelling unit occupied by more than one "family" (see definition) shall be constructed and regulated as a "~~residential rooming house~~ **Single Room Occupancy**" (see definition).

**Dwelling, Short-Term Rental**

The rental of an entire dwelling unit for monetary consideration for a period of time less than 30 consecutive days, not including a "Bed and Breakfast," "~~Residential Rooming House Single Room Occupancy~~," or "Hotel/Motel." This definition does not include offering the use of one's property where no fee is charged or collected.

**Hotel or Motel**

An establishment in which lodging is provided and offered to the public for compensation, for periods of time not exceeding thirty days and that is commonly known as a hotel or motel in the community in which it is located. This use customarily provides services such as maid service, the furnishing and laundering of linen, telephone and secretarial or desk service, and the use and upkeep of furniture. This use may provide ancillary uses such as conference and meeting rooms, restaurants, bars, gift shops, and recreational facilities. The term "Hotel or Motel" does not include "~~Residential Rooming House Single Room Occupancy~~," or "Bed and Breakfast," except where separately permitted.

**Lodging House**

See "~~Residential Rooming House Single Room Occupancy~~."

~~"Residential rooming house" means a building in which, lodging, with or without meals, is provided for compensation, including but not limited to; a building designed as a single-family dwelling, that is occupied by a group of persons, usually for periods of thirty days or longer, that do not meet the definition of "family," where~~

~~the use does not meet the definition of "bed and breakfast," "fraternity or sorority house," "student housing or dormitory," "residential care facility," or "hotel or motel."~~

### Single Room Occupancy

A residential building where individuals rent individual bedrooms and share common facilities such as kitchen, bathrooms, and common area that is occupied by a group of persons, for periods of 30 days or longer, that do not meet the definition of "Family," where the use does not meet the definition of "Bed and Breakfast," "Fraternity or Sorority House," "Student Housing or Dormitory," "Supportive Housing," "Residential Care Facility," or "Hotel or Motel."

### Student Housing or Dormitory

A multiple-family dwelling designed primarily as housing for, or likely to be occupied by, unmarried undergraduate or post-graduate students, including but not limited to:

- 4) Multiple-family dwellings that contain any living units with four or more bedrooms; or
- 5) Multiple-family dwellings with more than 10 dwelling units where more than 33 percent of the living units contain three bedrooms; or
- 6) Residential buildings that do not meet the definition of a ~~"Residential Rooming House"~~ **Single Room Occupancy** or "Hotel or Motel," in which any of the bedrooms require the use of a common hallway shared by more than three bedrooms, to access the nearest bathroom facilities or to access a cooking area containing a built-in sink, refrigerator, and stove or oven.

For purposes of determining whether a multiple-family dwelling meets this definition, the City may consider the degree to which the facility is occupied by undergraduate or post-graduate students and the degree to which occupancy is marketed to undergraduate or post-graduate students. This use does not include a "Fraternity or Sorority."

**Synopsis**

This amendment, sponsored by Councilmember Piedmont-Smith, inserts a new Whereas clause to explain that the Common Council requested the Plan Commission to consider Single Room Occupancy as a new allowed use. It also incorporates a revised Attachment A to better highlight and clarify the proposed changes adopted by the Plan Commission.

**11/19/25 Regular Session Action:** Pending

**City of Bloomington, Indiana**  
**Office of the Common Council**  
**City Hall, Showers Center, 401 North Morton Street**  
**Annual Council Legislative Schedule for 2026**

**Regular Sessions.** The Council plans to hold two regular sessions each month, usually on the first and third Wednesdays, unless otherwise noted below (Bloomington Municipal Code (BMC) 2.04.050). Upon the introduction of an ordinance (typically through a “First Reading” at a regular session), the Council may refer it to a committee, may schedule it for deliberation (typically through a “Second Reading” at the next regular session), or may consider it for adoption (a two-thirds [2/3] vote of all the elected members, after unanimous consent of the members present to consider the ordinance, is required to pass an ordinance on the same day or at the same meeting at which it is introduced) (Indiana Code 36-4-6-13). Resolutions may be considered for action by the Council at one meeting, or the vote may be postponed to a second regular session.

**Deliberation Meetings.** On second Wednesdays, if no committee meetings are scheduled, the Council will reserve the regular meeting time for deliberation meetings. Format details and final scheduling to be announced.

**Location and Time of Meetings:** Unless otherwise indicated, Council meetings take place in the Council Chambers, Suite 115 of City Hall, at 6:30 p.m. When considering referred legislation, standing committee meetings may start between 5:30 and 9:45 p.m. on Wednesdays (BMC 2.04.255). Council and committee meetings are also accessible electronically via links shared on the Council’s website calendar.

Meeting Dates	Meeting Type
January 7, 2026	Organizational Meeting <sup>1</sup>
January 14, 2026	Regular Session <sup>2</sup>
February 4, 2026	Regular Session
February 18, 2026	Regular Session
March 4, 2026	Regular Session
March 11, 2026	Committee/Deliberation
March 25, 2026	Regular Session
April 1, 2026	Regular Session
April 15, 2026	Deliberation Session
April 22, 2026	Regular Session
May 6, 2026	Regular Session
May 13, 2026	Deliberation Session
May 20, 2026	Regular Session
June 3, 2026	Regular Session
June 10, 2026	Regular Session <sup>3&amp;4</sup>
July 22, 2026	Regular Session
July 29, 2026	Regular Session
August 5, 2026	Regular Session

Meeting Dates	Meeting Type
Monday, August 17, 2026	Departmental Budget Hearings on 2027 Budget <sup>5</sup>
August 19, 2026	Departmental Budget Hearings on 2027 Budget <sup>5</sup>
Monday, August 24, 2026	Departmental Budget Hearings on 2027 Budget <sup>5</sup>
August 26, 2026	Departmental Budget Hearings on 2027 Budget <sup>5</sup>
September 2, 2026	Regular Session
September 9, 2026	Committee/Deliberation
September 16, 2026	Regular Session
September 23, 2026	Special Session – Introduction of 2027 Budget Legislation (including public hearing on 2027 Budget) <sup>6</sup>
October 7, 2026	Special Session (including Adoption of 2027 Budget Legislation)
October 14, 2026	Regular Session
October 21, 2026	Deliberation Session
November 4, 2026	Regular Session
Tuesday, November 10, 2026	Committee/Deliberation <sup>7</sup>
November 18, 2026	Regular Session
December 2, 2026	Regular Session
December 9, 2026	Committee/Deliberation
December 16, 2026	Regular Session <sup>8</sup>

1. **Organizational Meeting.** The Council will hold its 2026 Organizational Meeting on January 7, 2026, when it elects officers and appoints members to serve on various Council committees, boards and commissions.
2. **Committee Meetings.** Councilmembers should consider holding committee meetings (Jack Hopkins Social Services, Sidewalk, Interview Committees) during the last 2 weeks of January.
3. **Tax Abatement Report.** The Council will hear Annual Tax Abatement Reports no later than the Regular Session on June 10, 2026.
4. **Summer Recess.** BMC 2.04.050[e] states that the Council may schedule a summer recess, but if it does so, no legislation may be introduced for First Reading at the final regular session prior to the recess. By approving this Annual Schedule, the Council will be scheduling a Summer Recess to begin after the regular session of June 10, 2026, and to end with the regular session of July 22, 2026.
5. **Departmental Budget Hearings.** The Council will hold Departmental Budget Hearings on the 2027 budget in the Council Chambers at 5:30 p.m. on the following dates: Monday, August 17, 2026; Wednesday, August 19, 2026; Monday, August 24, 2026; and Wednesday, August 26, 2026.
6. **Budget Cycle.** After the Departmental Budget Hearings in August (see Note #5), it's anticipated that the Council will begin formally considering components of the City's 2027 Budget during the meeting on mid-September, continuing through early October as

part of the “Budget Cycle.” Please note that the statutorily required initial public hearings associated with the City Budget package will be held during the aforementioned meeting on September 23, 2026, and the official adoption meeting will be held during the Special Budget Session on October 7, 2026.

7. **Meeting Date Change.** This meeting will be held on Tuesday, November 10, 2026, so that it will not conflict with Veterans Day on Wednesday, November 11, 2026.
8. **Year-End Recess.** BMC 2.04.050[g] calls for the Council to recess after the second Regular Session in December. At this session, legislation may not be introduced for First Reading.