



A-1 November 18, 2025

MINUTES

City of Bloomington Board of Park Commissioners
 Regular Meeting: Tuesday, October 21, 2025 4:00-5:30pm
 Council Chambers, 401 N Morton St, Bloomington, IN
 Zoom

CALL TO ORDER - ROLL CALL

Kathleen Mills called the meeting to order at 4:01 pm
Present: Kathleen Mills, Israel Herrera, Jim Whitlatch
Virtual: Ellen Rodkey

A. CONSENT CALENDAR

A1	Approval of Minutes of September 25, 2025 Regular Meeting
A2	Approval of Claims Submitted September 24, 2025 through October 20, 2025
A3	Approval of Non-Reverting Budget Amendments
A4	Review of Business Reports
A5	Review/Approval of Credit Card Refunds
A6	Approval of Surplus
A7	Service Agreement with Koorsen for Fire Extinguishers
A8	Service Agreement with BRCJ for 2026 surveying
A9	Service Agreement with Bruce Home Repair for 2026 repairs
A10	Service Agreement with Monument Lettering for 2026 cemetery engraving
A11	Service Agreement with City Glass for 2026 services
A12	Service Agreement with Elite Electric for 2026 services
A13	Service Agreement with J&S Locksmith for 2026 services
A14	Service Agreement with Motz Group for 2026 services
<i>Jim Whitlatch made a motion to approve the consent calendar. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 4-0</i>	

B. PUBLIC HEARINGS/APPEARANCES

B1	<i>Emily Buuck, Community Relations Coordinator presented the October Bravo Award to Joy Roberts. Joy had been a dedicated supporter of the Banneker Community Center for many years. She had donated clothing and supplies for local youth programs, and helped restore historic community footage through her work at the IU Black Film Center Archive, and inspired students as a guest speaker. She had received Bloomington's 2022 Visionary Leader Award for Black History Month, led the creation of the Black Lives Matter mural, and helped fund the Women of Color Leadership Institute at IU. Staff was grateful for the time and effort she had invested into Banneker and Bloomington communities.</i>
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C. OTHER BUSINESS

C1	<i>Rebecca Swift, Operations & Development Division Director presented the MOU. Staff recommended approval of MOU between City Utilities, Public Works, and Parks and Recreation for the management and maintenance of Hopewell Commons. The agreement defined each department's responsibilities. Parks would manage park grounds, trees, landscape planters within public right-of-way, and Led spotlight streetlights along Hopewell East. Public Works would maintain roads, alleys, parking areas, and the multi-use path, as well as snow removal. City Utilities would maintain, operate, and replace stormwater infrastructure throughout the park.</i> Board Comments: None <i>Jim Whitlatch made a motion to approve the MOU between City Utilities, Public Works and Parks and Recreation Departments. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 4-0</i>
C2	<i>Amy Leyenbeck, Operations Coordinator presented the Service Agreement with AA Quick Pump. Staff recommended approval of a \$11,040 contract with A&A Quick Pump for the daily rental and cleaning of the portable toilet at Seminary Square Park. Funding would be from Operations General Fund with appropriations shift from the Office of the Mayor at a later date. Due to increase sanitation and safety concerns, A&A Quick</i>

	<p>Pump would handle all servicing, cleaning, restocking and emptying daily with the exception of Thanksgiving and Christmas, with photo verification sent to the Operations Coordinator.</p> <p>Board Comments: <i>Kathleen Mills commented: daily services seemed excessive.</i> Amy responded: due to the items being placed inside, it was necessary. <i>Kathleen Mills inquired: if it was a new issue.</i> Amy responded: yes, increased use and misuse had caused the problem. <i>Jim Whitlatch inquired: what where the types of issues encountered.</i> Amy responded: clothing, bedding and umbrellas were being placed down the port-o-lets. <i>Jim inquired: if it continued to happen daily.</i> Amy responded: the situation had improved, but still being used as trash receptacle. <i>Jim commented: the estimated annual cost would be around \$45,000.</i> Amy responded: yes, the Mayor’s office was exploring potential partnership and funding options. <i>Jim commented: the portable toilet had originally been intended as a trial, to see if it would work at that location. It may be time to revisit the setup.</i> <i>Kathleen agreed, and inquired if there was signage.</i> Amy confirmed: signage was posted. <i>Kathleen inquired: if trash cans were overflowing.</i> Amy responded: staff cleaned the park daily, but trash continued to be left on the ground, and in port-a-let.</p> <p><i>Jim Whitlatch made a motion to approve the contact with A&A Quick Pump. Israel Herrera seconded the motion</i> <i>Vote taken: motion unanimously carried 4-0</i></p>
C3	<p><i>Clarence Boone, Facility Program Coordinator</i> presented Bloomington Winter Farmers’ Market Partnership. Staff recommended approval of a partnership agreement with Bloomington Winter Framers’ market to co-host the 2025 November Farmers’ Market at Switchyard Park. A onetime fee of \$1,200 would be paid to Bloomington Parks and Recreation and received into the Market’s Non-Reverting Account. It would be the third year for the partnership, which provided a free community market in November before the Winter Market continued independently for the season.</p> <p>Board comments- none</p> <p><i>Jim Whitlatch made a motion to approve the partnership with Bloomington Winter Farmers’ Market. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 4-0</i></p>
C4	<p><i>Daren Eads, Sports Facility Coordinator</i> presented the Partnership with Macros and Nutrition Supplements. Staff recommended approval of the agreement with Macros and Nutrition of Bloomington to sell packaged food and drink supplements at the Twin Lakes Recreation Center through a self-serve kiosk. The vendor would pay 35% of profits to Parks and Recreation, with an estimated revenue of \$5,000, to be received into TLRC’s Non-Reverting Account.</p> <p>Board comments: none</p> <p><i>Jim Whitlatch made a motion to approve the partnership with Macros and Nutrition Supplements. Israel Herrera seconded the motion. Vote taken: motion unanimously carried 4-0</i></p>

D. REPORTS

D1	<p><i>Chris Hamric, Program Facility Manager</i> presented the 2025 Aquatics Report</p> <p>2025 attendance at both pools were down compared</p> <p>Pool rental hours had increased</p> <p>Participation in swim lessons and All Kids Swim program were up</p> <p>The number of approved Pool Fee Waivers were up</p> <p>The participant numbers in the Stay Cool Bloomington program were down</p> <p>Stay Cool Bloomington program had changed to weekends only which helped with staffing and expenses</p> <p>Bryan Pool - revenue collected \$288,066 - expenses totaled \$363,906.05 - resulting in a deficit of \$75,840.05</p> <p>Mills Pool - revenue collected \$57,967.25 – expenses totaled \$140,680.51- resulting in a deficit of \$82,713.26</p> <p>Past three years - \$188,779.80 deficit in 2023, \$171,618.39 deficit in 2024, and \$158,553.31 deficit in 2025</p> <p>Challenges in staying open weekends August – September were staffing, chemicals and cooler weather</p> <p>Operating weekends May through July revenue and expense broke pretty even</p> <p>Operating weekends August through September caused a deficit of \$77,642.48</p> <p>Master Plan estimate for next 5 year capital expense for both pools would be 1.9M</p> <p>Additional pool shell replacements would be 4.2M</p> <p>2025 goals were surpassed, and 2026 goals were presented.</p>
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E. PUBLIC COMMENT - None

Rebecca Swift Operations & Development Division Director presented department updates:

- The Master Plan Provider Luncheon had been successful for collaborative ideas
- Master Plan Surveys would be sent out in the near future
- Looking at ways to expedite sending the surveys out faster
- Staff had begun the winterization process for irrigation systems and bathrooms

Board packets/reports are available to the public by contacting the Department at 349-3700.

- Arron Biggs had accepted the position of Recreation Director, and would be starting in November. Aaron had previous experience with the Department.
- RailTrail project at Rogers crossing would be starting.
- Large encampment – staff was working with internal and external departments to resolve the issue.
- Many events were happening in October.

ADJOURNMENT 4:50