

# Board of Public Works Meeting

## January 13, 2026



### Members:

Kyla Cox Deckard, President

Appointed 01/02/2016 by the Mayor

Elizabeth Karon, Vice President

Appointed 01/05/2022 by the Mayor

James Roach, Secretary

Appointed 01/17/2024 by the Mayor

BMC 2.09.020 states that these members serve at the pleasure of the Mayor.

The City will offer virtual options, including CATS public access television (live and tape-delayed) and public comments and questions will be encouraged via Zoom or [bloomington.in.gov](http://bloomington.in.gov) rather than in person. The City is committed to providing equal access to information. However, despite our efforts, at times, portions of our board and commission packets are not accessible for some individuals. If you encounter difficulties accessing material in this packet, please contact the Board of Public Works Liaison at [public.works@bloomingtonin.gov](mailto:public.works@bloomingtonin.gov) and provide your name, contact information, and a link to or a description of the document or web page you are having problems accessing.

**MEETING  
FINAL AGENDA  
BOARD OF PUBLIC WORKS  
JANUARY 13, 2026**

A meeting of the Board of Public Works will be held **Tuesday, January 13, 2026, at 5:30 PM** in the Council Chambers (RM# 115) of City Hall at the Showers Building, 401 N. Morton Street, Bloomington, Indiana and via Zoom by using the following link

<https://bloomington.zoom.us/j/83055656981?pwd=uXahfhO21NkSndj1FFC2O2N8XVr5DP.1>

Meeting ID: 830 5565 6981

Passcode: 788140

**I. MESSAGES FROM BOARD MEMBERS**

**II. APPEALS**

1. Notice of Violation Appeal from December 1, 2025 - Wells & Wells
2. Notice of Violation Appeal from December 3, 2025 - Wells & Wells
3. Notice of Violation Appeal from December 5, 2025 - Wells & Wells

**III. PETITIONS & REMONSTRANCES**

**IV. CONSENT**

1. Resolution 2026-02 Policy and Procedure on Private Art Installation in the Public Right of Way
2. Resolution 2026-03 Mobile Vendor Pili's Taco Truck 1
3. Resolution 2026-04 Mobile Vendor Pili's Taco Truck 2
4. Resolution 2026-05 Mobile Vendor Pili's Taco Truck 3
5. 2026 Service Agreement with Parker Technology for Parking Services
6. 2026 Service Agreement with Evens Times for Parking Services
7. Service Agreement for Upgrade of RTA to RTA 360 with Ron Turley & Associates for Fleet Services
8. Purchase of Fire Engine from HME
9. Payroll

**V. NEW BUSINESS**

1. Road Closure and Sidewalk Diversion on S. High St. for Duke Energy
2. Resolution 2026-01 Policy on Special Events in the Right of Way

**VI. STAFF REPORTS & OTHER BUSINESS**

**VII. APPROVAL OF CLAIMS**

1. Approve Claims

**VIII. ADJOURNMENT**

**Members:**

**Kyla Cox Deckard, President**  
**Elizabeth Karon, Vice President**  
**James Roach, Secretary**

**Appointed 01/02/2016 by the Mayor**  
**Appointed 01/05/2022 by the Mayor**  
**Appointed 01/17/2024 by the Mayor**

**BMC 2.09.020 states that these members serve at the pleasure of the Mayor.**

The City is committed to providing equal access to information. However, despite our efforts, at times, portions of our board and commission packets are not accessible for some individuals. If you encounter difficulties accessing material in this packet, please contact Miranda Beaver, Public Works Departmental Accessibility contact at [public.works@bloomington.in.gov](mailto:public.works@bloomington.in.gov) or 812.349.3411 and provide your name, contact information, and a link to or description of the document or web page you are having problems with. The City offers virtual options, including CATS public access television (live and tape delayed). Comments and questions will be encouraged via Zoom or [bloomington.in.gov](http://bloomington.in.gov) rather than in person. Auxiliary aids for people with disabilities are available upon request with adequate notice. Please call 812.349.3411 or email [public.works@bloomington.in.gov](mailto:public.works@bloomington.in.gov) .



## Board of Public Works Staff Report

**Project/Event:** Appeal Request from Wells and Wells for Notice of Violation issued December 1st, 2025

**Staff Representative:** Kyle Baugh

**Petitioner/Representative:** Dan Plecki – Wells & Wells

**Date:** January 13<sup>th</sup>, 2026

**Report:** Wells and Wells was aware that their access gates were not permitted to be open in a way that effectively closes portions of the public ROW prior to the City issuing them a notice of violation for such an instance that occurred on December 1st, 2025. As an example, Engineering staff received a uReport submission (#206401) on October 25, 2025, reporting that this same gate had been left open and obstructing the path for extended periods. In response, staff contacted Wells and Wells via email on October 30, 2025, advising that all gates must remain closed when not actively in use. Wells and Wells responded shortly after and noted that the issues would be addressed.

The City has no records of Wells and Wells (and their contractors) requesting a permit or coordinating with the City a plan to manage this access point/close sidewalk or direct traffic while accommodating large deliveries.

During a requested meeting with Engineering staff on December 10, 2025, representatives from Wells and Wells confirmed that the fencing gate obstructing the multiuse path had been opened outward to accommodate a large delivery vehicle. Wells and Wells staff noted the gate should have not been open in this fashion for more than 10 seconds and that a picture only captures a moment the closure was in place. The precise duration for which the gate remained in this position could not be confirmed by staff; however, the staff member that documented this condition observed it the same way about an hour later. Engineering staff advised that a logistics-specific ROW permit is a possible tool that Wells and Wells could pursue going forward if temporary closures to the public ROW are anticipated related to deliveries and site access management.

City staff first became aware of the rationale stated by Wells and Wells subcontractor on their appeal when staff received the appeal letter. The work listed in the letter is not consistent with what staff was previously told and is not consistent with what staff

observed when documenting the issue (e.g., no laborers were observed conducting the work stated in the appeal letter). Further, if this work did occur as stated in the appeal letter it would still not be acceptable to close a public facility in this fashion (e.g., complete work in another fashion, require a permit, or communicate emergency repair per city code).

**Appeal of Notice of Violation**  
**Issued for Violation of Right of Way use Chapter 12.08**

Please complete this form in its entirety. Use black or blue ink and print legibly. A copy of the Notice of Violation you were issued MUST be attached to this form. You are encouraged to attach all documents that you believe support your appeal. All of these documents must be submitted to the Public Works Department within seven (7) days the order, requirement, decision, or determination that is being appealed. You will receive notice at the address you provide below of the date your appeal will be considered by the Board of Public Works ("Board"). The Board will primarily consider the written materials submitted, including this appeal form, documents you provide, and staff recommendations. In addition, on the date given below you will have the opportunity to speak to the Board. You will be notified of the Board's decision by first class mail. If your appeal is denied, you may file an appeal with the Monroe County Circuit Court.

Name: Dan Plecki

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Address: 4809 E Ridgewood Dr. Bloomington, IN 47401

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Phone Number: 217-560-8772

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Date on Notice of Violation: 12.05.2025 12:35PM      Today's Date: 12.11.2025

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Reason for Appeal:

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Photograph in question does not depict accurate events of the day, understanding that the gate was swung open often to allow oversize load vehicles to make the turn into the site. There were (10) instances of deliveries where this happened on that day. I cannot say as to how long the gate was open over the sidewalk, whether it was 30 minutes or 5 seconds. Regardless, when it comes to a safety issue in the Right Of Way, I imagine the appropriate response would be to notify those responsible immediately rather than waiting for the NOV to fix the item in question. Wells and Wells Construction takes the safety of the workers on site and the general public very seriously, and is appealing the fine attributed to this item based on 1) lack of time stamp of the infraction 2) the delay in notification of the event that there was a problem, and 3) the lack evidence in this photograph as to if there was an attendant standing outside the frame nearby the gate, or not. Furthermore, Wells and Wells will make the necessary mandate that the gate needs to be chained or closed to ensure this gate never again swings outward.

(you may continue on another page if necessary)

**Send notice of my appeal date to me at the following address:**

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4809 E Ridgewood Dr., Bloomington, IN 47401



Signature

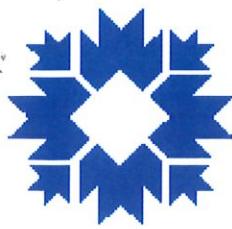
12.11.2025

Date

**For City Use Only:**

Date Appeal Received: \_\_\_\_\_ By: \_\_\_\_\_

Date Appeal Forwarded to Legal Department: \_\_\_\_\_



CITY OF BLOOMINGTON  
ENGINEERING DEPARTMENT  
P.O. BOX 100  
401 N. MORTON STREET  
BLOOMINGTON, IN 47404  
[www.bloomington.in.gov/engineering](http://www.bloomington.in.gov/engineering)

## NOTICE OF VIOLATION

**Date:** December 1st, 2025

**Time:** 12:35 PM

**Address/location:** 205 E 17th St

**BMC 12.08.020 Right of Way Closure or Excavation without a permit.** Any person closing, prohibiting access to, digging, cutting or excavating on or causing the same to be made in pavements or adjacent to pavements shall take out a right-of-way use permit as required by this chapter. A person shall not begin the aforementioned activities until a right-of-way use permit has been duly granted as provided in this chapter. The right of way use permit shall be kept on site in paper or digital form and be able to be produced as requested by city staff. See BMC 12.10.040(c) for right of way use violation fines.

Fine for first offense: \$500.00       Warning (No fine due at this time)

**BMC 12.08.050(2)(f) Right of way use without approved maintenance of traffic plan.** Any person desiring to close, prohibit access to, or make any opening or excavation shall file with the transportation and traffic engineer, or their designees, a maintenance of traffic plan that is compliant with the Manual on Uniform Traffic Control Devices (MUTCD). See BMC 12.10.040(c) for right of way use violation fines.

Fine for first offense: \$500.00       Warning (No fine due at this time)

### Description of Violation

In October of 2025, a resident posted a complaint about the gate blocking the path for hours at a time. In response, city staff contacted our Hub 2 site contact on October 30th, 2025 asking them to keep the gate closed when not in use.

On December 3, 2025, staff observed the construction fencing gate open across the multiuse path along the north side of E 17th St, fully blocking pedestrian access. No right-of-way permit had been requested or issued authorizing a closure at this location. The fencing created an obstruction of a public pedestrian facility, and no MUTCD-compliant temporary traffic control or pedestrian detour was in place.

### Description of Fine

According to **BMC Chapter 12.10 Enforcement and Penalties, Section 12.10.040** [Penalty], a violation of **BMC Chapter 12.08 Use of the Right of Way, Section 12.08.020** is subject to an initial five-hundred dollar (\$500.00) fine for right-of-way closure without a permit. Each day a violation is allowed to continue is considered an additional and separate violation. Subsequent violations are twice the previous fine, up to a maximum daily fine of seven thousand, five hundred dollars (\$7,500).

According to **BMC Chapter 12.10 Enforcement and Penalties, Section 12.10.040(b):**

**The following violations of this title shall be subject to the fines listed in the table below for the first offense. In addition, if a responsible party commits a second or subsequent violation of the same provision within three years of the first such violation, regardless of whether the second or subsequent violation is on the**

**same property as the first such violation, the listed fine for such second or subsequent offense shall be twice the previous fine, subject to the maximum set forth in subsection (a) above. (For example, a violation that is subject to a one hundred dollar fine per the table will be subject to a two hundred dollar fine for the second offense, a four hundred dollar fine for the third offense, and so forth.)**

As a result of these violations, pursuant to **BMC Chapter 12.10 Enforcement and Penalties, Section 12.10.040** Wells and Wells is hereby assessed a fine of four thousand dollars (\$4,000) for violations of BMC Chapter 12.08, Section **12.08.020** right-of-way closure without permit.

**Current Fine Tabulation**

<b>BMC 12.08.020 Right of Way Closure or Excavation without a permit</b>	6/3/25 \$500
	6/3/25 \$1000 (second occurrence on same date)
	6/4/25 \$1000
	6/5/25 \$2000
	<b>12/1/25 \$4000</b>

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**The following actions are required to remedy the situation**

1. As of the time that this notice is being written, no action is required to remedy the situation.
  

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2. Fine must be paid within seven (7) days from date of issuance of the Notice of Violation (NOV) to avoid this matter being forwarded to the City's Legal Department for further enforcement action. This NOV must be returned with payment. **You may pay in person or mail payment to the Engineering Department at the address shown above. Please make check/money order payable to "City of Bloomington". All fines listed above may be contested in the Monroe County Circuit Courts.**
2. This NOV may be appealed, an administrative appeal must be filed with the Public Works Department within seven days of the order, requirement, decision, or determination that is being appealed.

Owner or Company Name: Wells and Wells C/O Jesse Graber

Address: 612 N Walnut st.

City: Champaign      State: Illinois      Zip Code: 61820

Issued by: Kyle Baugh      Mail Copy to Owner: December 9th, 2025

Enclosures (3): Photo 1, notification email, appeal form

Dec 1, 2025 at 12:35:25 PM  
205 E 17th St  
Bloomington IN 47408  
United States



Photo 1: The photo shows the north sidewalk of E 17th St completely obstructed by a solid red construction fence panel. The fencing spans the full width of the sidewalk and is positioned directly in the pedestrian path, leaving no available route for passage. No temporary traffic control devices, sidewalk-closed signage, or pedestrian detour routing are present. The obstruction forces pedestrians into the roadway, creating an unsafe condition.



Kyle Baugh <kyle.baugh@bloomington.in.gov>

## Hub 2 Issues

3 messages

Kyle Baugh <kyle.baugh@bloomington.in.gov>  
To: Jesse Graber <graber@wellsandwells.com>  
Cc: Engineering <engineering@bloomington.in.gov>

Thu, Oct 30, 2025 at 12:55:

Good afternoon Jesse,

I wanted to note a couple of reported issues around the site. The gate on 17th has been left open across the sidewalk at points and obstructs the path. Can we see to it that it's being closed when not in use?

Additionally we have equipment and potentially deliveries staging on Lincoln that constitute lane closures. If this is a need for the site to operate we'll have to have a ROW use permit issued, otherwise they'll need to clear out.

Please let me know if there are questions or concerns.

Thank you,

A link to our online portal can be found [here](#).

	<p>Kyle Baugh Engineering Field Specialist Engineering Department City of Bloomington, IN <a href="mailto:kyle.baugh@bloomington.in.gov">kyle.baugh@bloomington.in.gov</a> 812.349.3913 Department 812.349.3522 Direct <a href="http://bloomington.in.gov">bloomington.in.gov</a></p>
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2 attachments



68fd489651119.png  
583K



Image\_20251030\_123511\_358.jpeg  
2649K

**Notification Email:** In an email dated October 30, 2025, staff informed the contractor that the gate on E 17th St was obstructing the sidewalk and that equipment and deliveries along Lincoln St were resulting in unpermitted lane closures. The contractor was advised that any closure of a sidewalk or travel lane required an approved right-of-way use permit and that these issues needed to be addressed immediately. This email served as prior notice to the contractor regarding improper closures and the need for compliance with Title 12 and MUTCD standards.

**CITY OF BLOOMINGTON BOARD OF PUBLIC WORKS'**  
**ORDER ON APPEAL OF NOTICE OF VIOLATION FOR VIOLATION OF**  
**RIGHT OF WAY USE**

This matter is before the Board of Public Works for an appeal of Notice of Violation (“NOV”) issued to Wells and Wells Construction (Appellant”) on December 9, 2025, for violations of Bloomington Municipal Code (“BMC”) Title 12 for right-of-way closure without permit at 205 E 17<sup>th</sup> Street, in Bloomington, IN. The Board of Public Works received information regarding the NOV at its regular meeting on January 13, 2026.

The Board of Public Works now finds as follows:

1. Appellant timely appealed the NOV.
2. BMC 12.10.050(a), in relevant part, reads as follows: “[f]or purposes of issuing a notice of violation, the following persons shall be considered responsible parties, with liability for fines and responsibility for remedy of the violation: . . . (3) Any person who, whether as property manager, principal agent, owner, lessee, tenant, contractor, builder, architect, engineer or otherwise who, either individually or in concert with another, causes, maintains, suffers or permits the violations to occur and/or to continue.” Appellant, therefore, is a responsible party.
3. On December 1, 2025, staff observed the construction fencing gate open across the multiuse path along the north side of E 17<sup>th</sup> Street, fully blocking pedestrian access. Appellant did not request and no right-of-way permit was issued authorizing a closure at this location. The fencing gate created an obstruction of a public pedestrian facility, and no temporary traffic control or pedestrian detour complaint with the Manual on Uniform Traffic Control Devices was in place. Appellant is responsible for obtaining a right-of-way permit for this closure and properly executing a pedestrian detour.

4. Appellant was assessed a fine of \$4,000 in accordance with BMC 12.10.040(b) and (c).

5. The facts *support/do not support* a finding that the Appellant did violate BMC §12.08.020 for right-of-way closure without a permit.

After reviewing all of the evidence and testimony presented, the Board of Public Works hereby:

1. Upholds the NOV and assessed fines regarding the violation of BMC 12.08 (Use of the Right-of-Way).
2. Upholds the NOV regarding violation and assessed fines of \_\_\_\_\_ regarding violation of BMC 12.08 (Use of the Right-of-Way).
3. Voids the NOV and assessed fines regarding violation of BMC 12.08 (Use of the Right-of-Way).

**So ordered this 13<sup>th</sup> day of January, 2026.**

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Kyla Cox Deckard, President  
Board of Public Works  
City of Bloomington



## Board of Public Works Staff Report

**Project/Event:** Appeal Request from Wells and Wells for Notice of Violation issued December 3rd, 2025

**Staff Representative:** Kyle Baugh

**Petitioner/Representative:** James Ford – Crider & Crider

**Date:** January 13<sup>th</sup>, 2026

**Report:** During a requested meeting with Engineering staff on December 10, 2025, representatives from Wells and Wells and Crider and Crider explained that a truck had been positioned across the multiuse path intentionally with the purpose of closing the path due to concerns regarding limited sight distance for vehicles exiting the site, citing the potential for cyclists traveling through the area (westbound down the hill) at high speeds. In response, Engineering staff noted that users of the path may not know the contractors intent of closing the path with a parked vehicle and that users would likely still proceed around a parked vehicle. Engineering staff also advised that a logistics-specific ROW permit could be obtained to formally plan and implement possible temporary closures or traffic control measures desired to manage site ingress and egress. The City has no records of Wells and Wells or their contractors applying for a permit or coordinating with the City a plan to manage any public right-of-way impacts associated with their site access points prior to the assessed notice of violation being assessed. Additionally, if a line of sight issue exists due to the wrapped construction fence, an option to remove some of the wrapping or other alternatives could be considered to mitigate the concern.

City staff first became aware of the rationale stated by Wells and Wells subcontractor on their appeal when staff received the appeal letter. The work listed in the letter is not consistent with what staff was previously told and is not consistent with what staff observed when documenting the issue (e.g., no laborers were observed conducting the work stated in the appeal letter). Further, if this work did occur as stated in the appeal letter it would still not be acceptable to close a public facility in this fashion (e.g., complete work in another fashion, require a permit, or communicate emergency repair per city code).

**Appeal of Notice of Violation**  
**Issued for Violation of Right of Way use Chapter 12.08**

Please complete this form in its entirety. Use black or blue ink and print legibly. A copy of the Notice of Violation you were issued MUST be attached to this form. You are encouraged to attach all documents that you believe support your appeal. All of these documents must be submitted to the Public Works Department within seven (7) days the order, requirement, decision, or determination that is being appealed. You will receive notice at the address you provide below of the date your appeal will be considered by the Board of Public Works ("Board"). The Board will primarily consider the written materials submitted, including this appeal form, documents you provide, and staff recommendations. In addition, on the date given below you will have the opportunity to speak to the Board. You will be notified of the Board's decision by first class mail. If your appeal is denied, you may file an appeal with the Monroe County Circuit Court.

Name: Jesse Graber

Address: 612 N Walnut Street Champaign, IL 61820

Phone Number: 217-689-8620

Date on Notice of Violation: 12/3/25 Today's Date: 12/12/25

### Reason for Appeal:

See the attached letter.

(you may continue on another page if necessary)

**Send notice of my appeal date to me at the following address:**

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Jesse Graber

12/12/25

Signature

Date

**For City Use Only:**

Date Appeal Received: \_\_\_\_\_ By: \_\_\_\_\_

Date Appeal Forwarded to Legal Department: \_\_\_\_\_

James E. Ford, Crider & Crider

1900 Liberty Drive

Bloomington, IN 47403

(812) 803-0057

jford@criderandcrider.com

Date: 12/12/2025

To:

Board of Public Works

City of Bloomington

Subject: Appeal of Notice of Violation – December 3, 2025 (E 17th Street, Bloomington, IN)

To Whom It May Concern,

I am writing to formally appeal the notice of violation issued on December 9rd, 2025, regarding a company construction vehicle parked in the multi-use path on E 17th Street in Bloomington, Indiana.

On that date, my crew was responding to an urgent maintenance issue involving a damaged inlet protection system. The inlet had been struck by a snowplow, creating a significant drainage hazard that could have led to flooding, sediment runoff, or damage to nearby properties if left unaddressed. Upon identifying the problem, we took immediate action to repair the inlet protection rather than risk the hazard worsening or causing harm to the public or surrounding property.

To safely conduct the repair, it was necessary to position the construction truck near the inlet so laborers could access tools and replacement materials. The truck served as a visual warning of construction activity and the presence of a hazard in the area under emergency

circumstances. For maximum visibility, the truck's high intensity flashing safety lights were activated to alert approaching vehicles and pedestrians to the active work zone. Workers were equipped with high-visibility clothing, and we kept the work area as contained as possible to maintain pedestrian safety while ensuring the crew had a safe working environment.

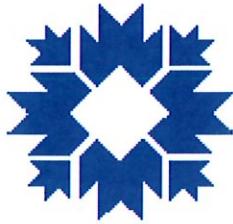
The vehicle was not parked on the sidewalk to obstruct pedestrian access, but strictly to facilitate an immediate safety repair and protect both workers and the public. This was not permit-required construction work; it was urgent corrective maintenance. If anything, the situation would more appropriately fall under a standard parking consideration rather than a violation tied to unpermitted construction activity.

Given these circumstances, I respectfully request that the violation be reconsidered. The actions taken on December 3rd were solely in the interest of public safety, property protection, and responsible maintenance.

Thank you for your time and consideration. I am happy to provide photos, documentation, or any additional information the Board may require.

Sincerely,

James E. Ford



CITY OF BLOOMINGTON  
ENGINEERING DEPARTMENT  
P.O. BOX 100  
401 N. MORTON STREET  
BLOOMINGTON, IN 47404  
[www.bloomington.in.gov/engineering](http://www.bloomington.in.gov/engineering)

## NOTICE OF VIOLATION

Date: December 3rd, 2025

Time: 1:57 PM

Address/location: 205 E 17th St

**BMC 12.08.020 Right of Way Closure or Excavation without a permit.** Any person closing, prohibiting access to, digging, cutting or excavating on or causing the same to be made in pavements or adjacent to pavements shall take out a right-of-way use permit as required by this chapter. A person shall not begin the aforementioned activities until a right-of-way use permit has been duly granted as provided in this chapter. The right of way use permit shall be kept on site in paper or digital form and be able to be produced as requested by city staff. See BMC 12.10.040(c) for right of way use violation fines.

Fine for first offense: \$500.00       Warning (No fine due at this time)

**BMC 12.08.050(2)(f) Right of way use without approved maintenance of traffic plan.** Any person desiring to close, prohibit access to, or make any opening or excavation shall file with the transportation and traffic engineer, or their designees, a maintenance of traffic plan that is compliant with the Manual on Uniform Traffic Control Devices (MUTCD). See BMC 12.10.040(c) for right of way use violation fines.

Fine for first offense: \$500.00       Warning (No fine due at this time)

### Description of Violation

On December 3, 2025, Engineering Department staff investigated a report of a vehicle parked on a sidewalk and observed a subcontractor truck parked on the multiuse path along the north side of E 17th St. No right-of-way permit had been requested or issued authorizing closure or obstruction of the sidewalk during this period. Additionally, no temporary traffic control devices were installed to provide a safe pedestrian detour as required by the Indiana Manual on Uniform Traffic Control Devices (MUTCD).

### Description of Fine

According to **BMC Chapter 12.10 Enforcement and Penalties, Section 12.10.040 [Penalty]**, a violation of **BMC Chapter 12.08 Use of the Right of Way, Section 12.08.020** is subject to an initial five-hundred dollar (\$500.00) fine for right-of-way closure without a permit. Each day a violation is allowed to continue is considered an additional and separate violation. Subsequent violations are twice the previous fine, up to a maximum daily fine of seven thousand, five hundred dollars (\$7,500).

According to **BMC Chapter 12.10 Enforcement and Penalties, Section 12.10.040(b)**:

**The following violations of this title shall be subject to the fines listed in the table below for the first offense. In addition, if a responsible party commits a second or subsequent violation of the same provision within three years of the first such violation, regardless of whether the second or subsequent violation is on the same property as the first such**

**violation, the listed fine for such second or subsequent offense shall be twice the previous fine, subject to the maximum set forth in subsection (a) above. (For example, a violation that is subject to a one hundred dollar fine per the table will be subject to a two hundred dollar fine for the second offense, a four hundred dollar fine for the third offense, and so forth.)**

As a result of these violations, pursuant to **BMC Chapter 12.10 Enforcement and Penalties, Section 12.10.040** Wells and Wells is hereby assessed a fine of seven thousand five hundred dollars (\$7,500) for violations of BMC Chapter 12.08, Section **12.08.020** right-of-way closure without permit.

**Current Fine Tabulation**

<b>BMC 12.08.020 Right of Way Closure or Excavation without a permit</b>	6/3/25 \$500
	6/3/25 \$1,000 (second occurrence on same date)
	6/4/25 \$1,000
	6/5/25 \$2,000
	12/1/25 \$4,000
	<b>12/3/25 \$7,500</b>

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**The following actions are required to remedy the situation**

1. As of the time that this notice is being written, no action is required to remedy the situation.
2. Fine must be paid within seven (7) days from date of issuance of the Notice of Violation (NOV) to avoid this matter being forwarded to the City's Legal Department for further enforcement action. This NOV must be returned with payment. **You may pay in person or mail payment to the Engineering Department at the address shown above. Please make check/money order payable to "City of Bloomington". All fines listed above may be contested in the Monroe County Circuit Courts.**
2. This NOV may be appealed, an administrative appeal must be filed with the Public Works Department within seven days of the order, requirement, decision, or determination that is being appealed.

Owner or Company Name: Wells and Wells C/O Jesse Gruber

Address: 612 N Walnut st.

City: Champaign State: Illinois Zip Code: 61820

Issued by: Kyle Baugh Mail Copy to Owner: December 9th, 2025

Enclosures (2): Photo 1, appeal form



Photo 1: Crider and Crider pickup truck parked directly on the north sidewalk of E 17th St. Snow is present on both sides of the pedestrian path, but the truck is occupying the full multiuse path width, preventing pedestrian use. Temporary traffic control devices are absent, and no signage indicates that the sidewalk is closed or restricted.

**CITY OF BLOOMINGTON BOARD OF PUBLIC WORKS'**  
**ORDER ON APPEAL OF NOTICE OF VIOLATION FOR VIOLATION OF**  
**RIGHT OF WAY USE**

This matter is before the Board of Public Works for an appeal of Notice of Violation (“NOV”) issued to Wells and Wells Construction (Appellant”) on December 9, 2025, for violations of Bloomington Municipal Code (“BMC”) Title 12 for right-of-way closure without permit at 205 E 17<sup>th</sup> Street, in Bloomington, IN. The Board of Public Works received information regarding the NOV at its regular meeting on January 13, 2026.

The Board of Public Works now finds as follows:

1. Appellant timely appealed the NOV.
2. BMC 12.10.050(a), in relevant part, reads as follows: “[f]or purposes of issuing a notice of violation, the following persons shall be considered responsible parties, with liability for fines and responsibility for remedy of the violation: . . . (3) Any person who, whether as property manager, principal agent, owner, lessee, tenant, contractor, builder, architect, engineer or otherwise who, either individually or in concert with another, causes, maintains, suffers or permits the violations to occur and/or to continue.” Appellant, therefore, is a responsible party.

3. On December 3, 2025, staff observed a subcontractor’s truck parked on the multiuse path along the north side of E 17<sup>th</sup> Street. Appellant did not request and no right-of-way permit was issued authorizing closure or obstruction of the sidewalk during this time period. Additionally, no temporary traffic control devises were installed to provide a safe pedestrian detour in accordance with the Manual on Uniform Traffic Control Devices. Appellant is responsible for obtaining a right-of-way permit for this closure and properly executing a pedestrian detour.

4. Appellant was assessed a fine of \$7,500 in accordance with BMC 12.10.040(b) and (c).

5. The facts *support/do not support* a finding that the Appellant did violate BMC §12.08.020 for right-of-way closure without a permit.

After reviewing all of the evidence and testimony presented, the Board of Public Works hereby:

1. Upholds the NOV and assessed fines regarding the violation of BMC 12.08 (Use of the Right-of-Way).
2. Upholds the NOV regarding violation and assessed fines of \_\_\_\_\_ regarding violation of BMC 12.08 (Use of the Right-of-Way).
3. Voids the NOV and assessed fines regarding violation of BMC 12.08 (Use of the Right-of-Way).

**So ordered this 13<sup>th</sup> day of January, 2026.**

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Kyla Cox Deckard, President  
Board of Public Works  
City of Bloomington



## Board of Public Works Staff Report

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**Project/Event:** Appeal Request from Wells and Wells for Notice of Violation issued December 5th, 2025

**Staff Representative:** Kyle Baugh

**Petitioner/Representative:** Jesse Graber – Wells & Wells

**Date:** January 13<sup>th</sup>, 2026

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**Report:** On Wednesday, December 3, 2025, Wells and Wells submitted a ROW permit application requesting approval for a closure of Lincoln Street scheduled for Friday, December 5, 2025. Due to the number of unresolved compliance issues at the site at that time, staff did not prioritize approval of the requested closure. This practice is consistent with City Code (12.10.050) which enables Engineering Department staff to “Revoke or withhold other approvals, certificates and/or permits relevant to the site on which the violation has occurred or to the parties committing the violation” in order to assist with remedying conditions.

On December 5, 2025, Engineering staff inspected the area of the proposed closure and observed that Lincoln Street had been closed by Wells and Wells without an approved ROW permit and without the installation of proper temporary traffic control devices.

**Appeal of Notice of Violation**  
**Issued for Violation of Right of Way use Chapter 12.08**

Please complete this form in its entirety. Use black or blue ink and print legibly. A copy of the Notice of Violation you were issued MUST be attached to this form. You are encouraged to attach all documents that you believe support your appeal. All of these documents must be submitted to the Public Works Department within seven (7) days the order, requirement, decision, or determination that is being appealed. You will receive notice at the address you provide below of the date your appeal will be considered by the Board of Public Works ("Board"). The Board will primarily consider the written materials submitted, including this appeal form, documents you provide, and staff recommendations. In addition, on the date given below you will have the opportunity to speak to the Board. You will be notified of the Board's decision by first class mail. If your appeal is denied, you may file an appeal with the Monroe County Circuit Court.

Name:

Wells and Wells Construction

Address:

612 N Walnut St Champaign IL 61820

Phone Number:

217-356-7030

Date on Notice of Violation: Dec 5, 2025

Today's Date: Dec 11, 2025

Reason for Appeal:

All work was completed as coordinated  
with Maria McCormick, manager. Issuance  
of a fine with a pre-coordinated MOT  
during ongoing construction is not acceptable  
to wells and wells as we acted fully in good  
faith in this matter.

(you may continue on another page if necessary)

Send notice of my appeal date to me at the following address:

612 N Walnut Champaign IL 61820

Signature

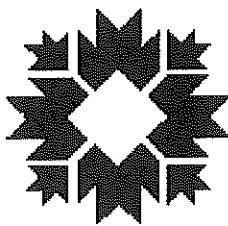
Date

12-11-25

**For City Use Only:**

Date Appeal Received: \_\_\_\_\_ By: \_\_\_\_\_

Date Appeal Forwarded to Legal Department: \_\_\_\_\_



## NOTICE OF VIOLATION

**Date:** December 5th, 2025

**Time:** 11:31am

**Address/location:** Address/location: 205 E 17th St

**BMC 12.08.020 Right of Way Closure or Excavation without a permit.** Any person closing, prohibiting access to, digging, cutting or excavating on or causing the same to be made in pavements or adjacent to pavements shall take out a right-of-way use permit as required by this chapter. A person shall not begin the aforementioned activities until a right-of-way use permit has been duly granted as provided in this chapter. The right of way use permit shall be kept on site in paper or digital form and be able to be produced as requested by city staff. See BMC 12.10.040(c) for right of way use violation fines.

Fine for first offense: \$500.00       Warning (No fine due at this time)

**BMC 12.08.050(2)(f) Right of way use without approved maintenance of traffic plan.** Any person desiring to close, prohibit access to, or make any opening or excavation shall file with the transportation and traffic engineer, or their designees, a maintenance of traffic plan that is compliant with the Manual on Uniform Traffic Control Devices (MUTCD). See BMC 12.10.040(c) for right of way use violation fines.

Fine for first offense: \$500.00       Warning (No fine due at this time)

### Description of Violation

On December 3rd, 2025 Wells and Wells submitted a right-of-way (ROW) permit application (permit #ROW2025-12-2146) for a 4 hour road closure on N Lincoln St adjacent to the Hub 2 development site. Approval of this permit application was not granted due to previous outstanding ROW permit fees and required remediation associated with permit #ROW2025-08-1855, as well as outstanding notice of violation fees associated with code case #CENG2025-11-0153 from the same permit.

Staff visited the site on December 5th, 2025 and found that despite there not being an issued ROW permit, two semi trailers were parked side by side on N Lincoln preventing traffic from passing on the street. A "road closed to through traffic" sign was the only temporary traffic control in place on the south side of the closure at the time of the visit.

### Description of Fine

According to **BMC Chapter 12.10 Enforcement and Penalties, Section 12.10.040 [Penalty]**, a violation of **BMC Chapter 12.08 Use of the Right of Way, Section 12.08.020** is subject to an initial five-hundred dollar (\$500.00) fine for right-of-way closure without a permit, a violation of **BMC Chapter 12.08 Use of the Right of Way, Section 12.08.050(2)(f)** is subject to an initial five-hundred dollar (\$500.00) fine for right of way use without approved maintenance of traffic plan. Each day a violation is allowed to continue is considered an additional and separate violation. Subsequent violations are twice the previous fine, up to a maximum daily fine of seven thousand, five hundred dollars (\$7,500).

According to **BMC Chapter 12.10 Enforcement and Penalties, Section 12.10.040(b):**

**The following violations of this title shall be subject to the fines listed in the table below for the first offense. In addition, if a responsible party commits a second or subsequent violation of the same provision within three years of the first such violation, regardless of whether the second or subsequent violation is on the same property as the first such violation, the listed fine for such second or subsequent offense shall be twice the previous fine, subject to the maximum set forth in subsection (a) above. (For example, a violation that is subject to a one hundred dollar fine per the table will be subject to a two hundred dollar fine for the second offense, a four hundred dollar fine for the third offense, and so forth.)**

As a result of these violations, pursuant to **BMC Chapter 12.10 Enforcement and Penalties, Section 12.10.040** Wells and Wells is hereby assessed a fine of seven thousand five dollars (\$7,500) for violations of BMC Chapter 12.08, Section **12.08.020** right-of-way closure without permit.

**Current Fine Tabulation**

<b>BMC 12.08.020 Right of Way Closure or Excavation without a permit</b>	6/3/25 \$500
	6/3/25 \$1,000 (second occurrence on same date)
	6/4/25 \$1,000
	6/5/25 \$2,000
	12/1/25 \$4,000
	12/3/25 \$7,500
	12/5/25 \$7,500

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**The following actions are required to remedy the situation**

1. As of the time that this notice is being written, no action is required to remedy the situation.
  

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1. Fine must be paid within seven (7) days from date of issuance of the Notice of Violation (NOV) to avoid this matter being forwarded to the City's Legal Department for further enforcement action. This NOV must be returned with payment. **You may pay in person or mail payment to the Engineering Department at the address shown above. Please make check/money order payable to "City of Bloomington". All fines listed above may be contested in the Monroe County Circuit Courts.**
2. This NOV may be appealed, an administrative appeal must be filed with the Public Works Department within seven days of the order, requirement, decision, or determination that is being appealed.

Owner or Company Name: Wells and Wells C/O Jesse Gruber

Address: 612 N Walnut st.

City: Champaign State: Illinois Zip Code: 61820

Issued by: Kyle Baugh Mail Copy to Owner: December 9th, 2025

Enclosures (3): Photo 1, Photo 2, appeal form

Dec 5, 2025 at 11:31:28 AM  
1303 N Lincoln St  
Bloomington IN 47403  
United States

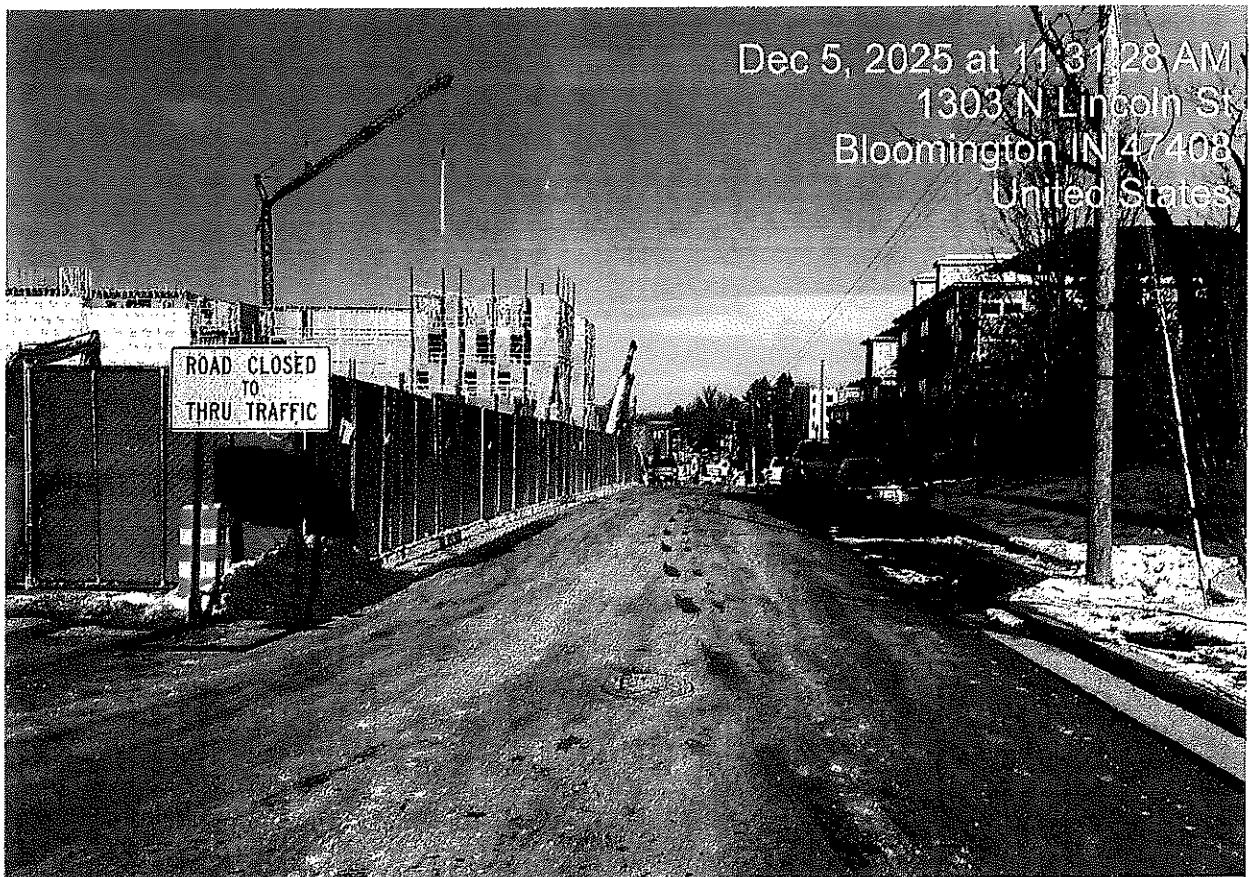


Photo 1: Road closed to thru traffic sign displayed for the northbound lane of traffic near 17th and Lincoln

Dec 5, 2025 at 11:32:02 AM  
1304 N Lincoln St  
Bloomington IN 47408  
United States

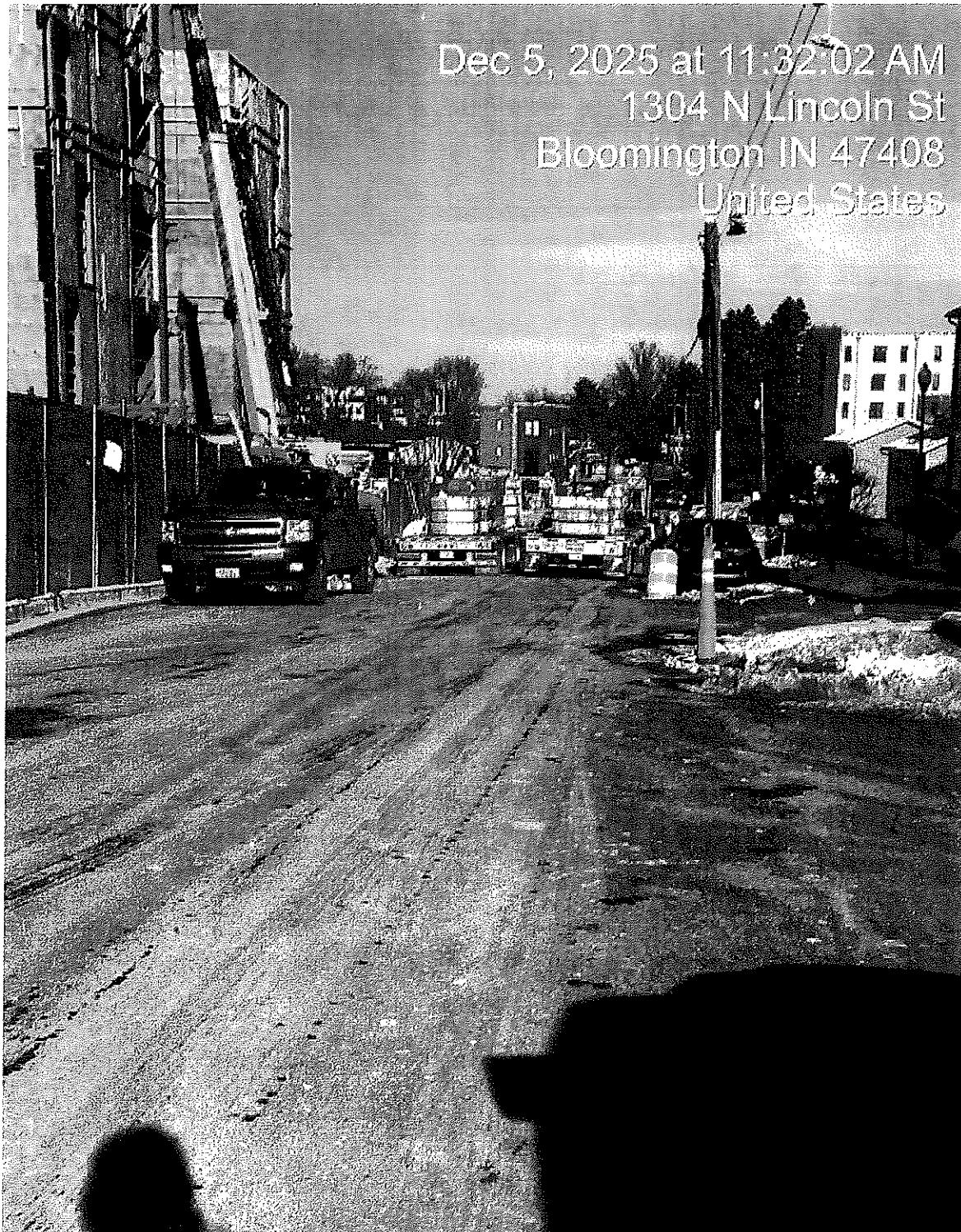


Photo 2: Northbound view of N Lincoln St where two semi trailers were positioned side by side closing the roadway. Note no type 3 barricades in place to indicate closure

**CITY OF BLOOMINGTON BOARD OF PUBLIC WORKS'**  
**ORDER ON APPEAL OF NOTICE OF VIOLATION FOR VIOLATION OF**  
**RIGHT OF WAY USE**

This matter is before the Board of Public Works for an appeal of Notice of Violation (“NOV”) issued to Wells and Wells Construction (Appellant”) on December 9, 2025, for violations of Bloomington Municipal Code (“BMC”) Title 12 for right-of-way closure without permit at 1304 N Lincoln Street, in Bloomington, IN. The Board of Public Works received information regarding the NOV at its regular meeting on January 13, 2026.

The Board of Public Works now finds as follows:

1. Appellant timely appealed the NOV.
2. BMC 12.10.050(a), in relevant part, reads as follows: “[f]or purposes of issuing a notice of violation, the following persons shall be considered responsible parties, with liability for fines and responsibility for remedy of the violation: . . . (3) Any person who, whether as property manager, principal agent, owner, lessee, tenant, contractor, builder, architect, engineer or otherwise who, either individually or in concert with another, causes, maintains, suffers or permits the violations to occur and/or to continue.” Appellant, therefore, is a responsible party.

3. On December 5, 2025, staff observed two semi-trailers positioned side by side on N Lincoln Street preventing traffic from passing on the street. Appellant submitted a right-of-way permit application for a 4-hour road closure on N Lincoln Street but approval of the application was not granted due to previous outstanding fees and required remediation. A sign that read “Road Closed to Through Traffic” was the only temporary traffic control in place at the south side of the closure. No type 3 barricades were in place to indicate closure as required by Manual on Uniform Traffic Control Devices. Appellant

is responsible for obtaining a right-of-way permit for this closure and properly executing a road closure.

4. Appellant was assessed a fine of \$7,500 in accordance with BMC 12.10.040(b) and (c).

5. The facts *support/do not support* a finding that the Appellant did violate BMC §12.08.020 for right-of-way closure without a permit.

After reviewing all of the evidence and testimony presented, the Board of Public Works hereby:

1. Upholds the NOV and assessed fines regarding the violation of BMC 12.08 (Use of the Right-of-Way).
2. Upholds the NOV regarding violation and assessed fines of \_\_\_\_\_ regarding violation of BMC 12.08 (Use of the Right-of-Way).
3. Voids the NOV and assessed fines regarding violation of BMC 12.08 (Use of the Right-of-Way).

**So ordered this 13<sup>th</sup> day of January, 2026.**

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Kyla Cox Deckard, President  
Board of Public Works  
City of Bloomington



## Board of Public Works Staff Report

**Project/Event:** Policy & Application for Private Art Installations in the Public Right of Way

**Staff Representative:** Cassie Werne, Special Projects & Operations Manager and Holly Warren, Assistant Director for the Arts

**Date of Board Meeting:** Tuesday, January 13, 2026

**Report:**

The Public Works Department is in the process of earning an APWA (American Public Works Association) Accreditation. This review requires the Department to document all policies and practices. The Application for Private Art Installations in the Public Right of Way is a result of this documentation process. Historically, applications for Special Events in the Right-of-Way were submitted to and reviewed by the Assistant Director for the Arts. Now that these applications and the Special Events in the Right-of-Way program are housed in the Public Works Department, a new application for Private Art Installations in the Public Right of Way has been created. This application reflects the existing policy and procedures. Minimal changes are being made to the policy to reflect the new name of the application.

Moving forward, there will be a routine annual review of this application and any changes will be shared with the Board of Public Works.

Staff recommends that the Board adopt Resolution 2026-01 and enact the revised Policy and Procedure.

**CITY OF BLOOMINGTON  
BOARD OF PUBLIC WORKS  
RESOLUTION 2026-02**

**Policy and Procedures on Private Art  
Installations within the Public Right of Way**

WHEREAS, pursuant to I.C. 36-9-6-2, the Board of Public Works (“Board”) has statutory authority over all City of Bloomington Rights of Way; and

WHEREAS, from time to time, private parties seek to place art within the public right of way; and

WHEREAS, the Board of Public Works wishes to clarify the policies and procedures that govern the placement of private art within the public right of way.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF PUBLIC WORKS  
THAT:

1. The Board hereby adopts the attached City of Bloomington Policy and Procedures on Private Art Installations within the Public Right of Way.
2. This Resolution shall be effective immediately upon passage by the Board of Public Works.
3. The Board authorizes the Public Works Department to oversee and administer the program, including but not limited to revising the application as-needed.
4. If any section, sentence, provision of this Resolution, or the application thereof to any person or circumstances shall be declared invalid, such invalidity shall not affect any of the other sections, sentences, provisions, or applications of this Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are declared to be severable.

**ADOPTED THIS 13th DAY OF JANUARY, 2026**

**BOARD OF PUBLIC WORKS**

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Kyla Cox Deckard, President

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Elizabeth Karon, Vice President

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James Roach, Secretary



## **City of Bloomington Policy and Procedures on Private Art Installations within the Public Right of Way**

The City of Bloomington's Policy and Procedures on Private Art Installations within the Public Right of Way ("Policy") authorizes private Art Installations in the public right of way that comply with this document and are approved through the **Art in the Public Right of Way Permit process**.

This Policy is designed to reduce the risks to public safety and burden on public resources that private Art Installations within the right of way may impose while simultaneously recognizing the importance of private as well as public art to Bloomington's culture, community, and economy.

**I. Definitions.** The following definitions shall apply throughout this policy.

- A. **Temporary Art.** Art expected to remain in place within the public right of way for seven (7) or fewer days.
- B. **Semi-Permanent Art or Permanent Art.** Art expected to remain in place within the public right of way for more than seven (7) days.
- C. **Art Installation.** Temporary, Semi-Permanent, or Permanent Art that consists of a physical alteration of the right of way, such as a painting, mural, or sculpture and that is not Performative Art.
- D. **Street Painting or Street Mural.** Art involving the placement of paint or a similar material within the area where vehicles drive or park, commonly understood to be the space "between the curbs."
- E. **Performative Art.** A time-based art form that is an ephemeral event featuring a live presentation to an audience, drawing on such arts as acting, poetry, music, or dance, and that does not involve the creation of an artifact (such as a painting or sculpture) that physically alters the right of way beyond the time of the live performance.

F. Speech. Words, letters, numbers, universally recognized symbols, or logos of any kind.

II. Performative Art. This policy does not apply to Performative Art.<sup>1</sup>

III. Criteria Applicable to All Private Art Installations. The following criteria are applicable to any private Art Installation proposed within Bloomington's right of way, whether the Art Installation is Temporary Art, Semi-Permanent Art, or Permanent Art.

- A. Requests must be submitted to the appropriate City Department(s) and/or Board(s) or Commission(s), as required by the selected program application identified in Section VI below. Staff shall provide a recommendation on the request to the appropriate Board(s) or Commission(s) based on the request's compliance with this Policy and any other applicable laws, rules, or City of Bloomington policies.
- B. Art Installations may not use or incorporate copyrighted material in whole or part where the copyright is not owned by the artist.
- C. Art Installations may not mimic in whole or part traffic control devices including but not limited to a crosswalk, stop sign, stop bar, or similar traffic control device. Art Installation geometry should be such that drivers do not alter their course to drive around the art.
- D. Art Installations may not depict activities, materials, images, or products that are not legally available to all ages.

IV. Additional Criteria Applicable to Semi-Permanent Art Installations or Permanent Art Installations.

- A. Applications for approval of a Semi-Permanent or Permanent Art Installation within the right of way must, **at minimum**, include the following:
  - 1. An accurate depiction of the design to scale;
  - 2. Dimensions;
  - 3. A map of proposed location of the design; and
  - 4. The name and qualifications of the artist.
  - 5. **Any additional information required by the City.**

<sup>1</sup>Though this Policy does not apply to Performative Art taking place within the right of way, other municipal policies or ordinances may apply that impact Performative Art within the right of way, including but not limited to the City's parade ordinance or special event application process.

B. Semi-Permanent Art Installations or Permanent Art Installations may not contain Speech.

V. Additional Criteria Applicable to Street Paintings or Street Murals. Because paintings and murals within the street create a heightened probability of conflicts with traffic control devices and driver distraction, the following additional criteria apply to all paintings or murals proposed for street surfaces, whether as Temporary, Semi-Permanent, or Permanent Art Installations.

A. Applications for approval of a Street Painting or Street Mural within the right of way must, **at minimum**, include the following:

1. An accurate depiction of the design to scale;
2. Dimensions;
3. A map of proposed location of the design; and
4. The name and qualifications of the artist.
5. **Any additional information required by the City.**

B. Street paintings and street murals may only be placed on streets with a local or secondary collector functional classification under the City's Transportation Plan, where regulatory speed limits do not exceed 25 miles per hour.

C. Street paintings and street murals may only be placed on pavement in adequate condition for materials to bond.

D. Street paintings and street murals are not permitted on brick, paver, or other decorative surface materials (e.g., colored or stamped concrete). Street paintings and street murals are only permitted on standard non-decorative concrete or asphalt.

E. A buffer of four feet must remain between street paintings and street murals and any crosswalk.

F. Within an intersection, street paintings and street murals are only allowed where the intersection utilizes all-way stop control, unless the painting or mural is located on an apron.

G. Street paintings and street murals may not be painted on the side or top of any curb or any curb ramp.

H. Materials used must be approved by the City's Engineering Department.

I. Any paint or similar material utilized as part of any street painting or street mural

must provide a non-slip surface for pedestrians and must be street-grade.

VI. Programs. Individuals and external organizations seeking to place private Art Installations within the public right of way must apply pursuant to the Art in the Public Right of Way Permit process.

A. Art in the Public Right of Way Permit

1. An Art in the Public Right of Way Application may be accessed [here](#)<sup>3</sup>.
2. A Special Event in the Right-of-Way Application may be submitted for permission to conduct an event during which an Art Installation will be placed in the public right of way. The proposed Art Installation must comply with the criteria set forth in this policy, the requirements set forth in the permit application, and any additional logistical or safety conditions imposed by the Board of Public Works as part of its approval.

<sup>2</sup> <https://bloomington.in.gov/departments/esd>

## Apply for Permit - Art in the Public Right of Way

### PERMIT DETAILS

**Thank you for your interest in installing public artwork in the City of Bloomington!**

Per the City's Art in the Public Right of Way policy, the Board of Public Works (BPW) must approve the installation. **Your application must be submitted at least 90 days before the art installation occurs.** You cannot promote the artwork until your application is approved by the Board of Public Works.

Before submitting your application, please read the [City of Bloomington Policy and Procedures on Private Art Installations within the Public Right of Way.](#)

Questions regarding the application or the Art in the Public Right of Way policy may be directed to Holly Warren, City of Bloomington Assistant Director for the Arts, [holly.warren@bloomington.in.gov](mailto:holly.warren@bloomington.in.gov).

### **Key Information to Provide in Your Application:**

- Applicant contact details
- Written description of the artwork, including materials and methods used to secure artwork in place
- Accurate depiction of the design to scale
- Artwork dimensions
- Map of proposed location of the design
- Installation and deinstallation dates

- Plan for installing and deinstalling artwork
- Right of Way Use Permit if sidewalks, streets, or alleys need to be closed as part of the installation. Complete an application for a Right of Way Use Permit [here](#).
- Plan for monitoring and maintaining artwork
- The name and qualifications of the artist whose artwork is being installed
- If you are also requesting to host a Special Event in the Right of Way, you will also be required to provide name, date, and indication that a Special Event in the Right of Way Application will be submitted. More details on Special Event in the Right of Way Permit available [here](#).
- Proof of notification to surrounding businesses and residents
- Certificate of Liability Insurance listing the City of Bloomington as additional insured with a minimum coverage of \$1,000,000 per occurrence and \$2,000,000 total (due 2 weeks before the installation).

#### **Applicant Responsibilities:**

- **Submitting the Application:** You are responsible for submitting your application with all necessary details and documents.
- **Updating the Application:** You are responsible for updating your application based on feedback.
- **Attend Work Session:** You are responsible for attending the Work Session where the Board of Public Works will review your application.
- **Notification to affected businesses/residents**
- **Artwork installation and deinstallation:** You are responsible for coordinating and managing the artwork installation and deinstallation, including coordinating

any necessary traffic control signs, barricades, or temporary parking permits.

- **Other Permits and Licenses:** It is your responsibility to ensure all proper permits and licenses are secured through the City, County or State for your event, including Right of Way Use Permit and Special Event in the Right of Way Permit.
- **Submitting Insurance:** You must submit a Certificate of Liability Insurance at least 2 weeks before you install your artwork, listing the City of Bloomington as additional insured with a minimum coverage of \$1,000,000 per occurrence and \$2,000,000 total.

#### **City's Responsibilities:**

- **Reviewing the Application:** The Department of Economic and Sustainable Development will review your application and may ask follow-up questions.
- **Coordinating with Other Departments:** The application will be reviewed by other City Departments like Planning and Transportation and Engineering.
- **Issuing the Art in the Right of Way Permit:** If approved, the City will send you a signed Resolution, which serves as your Art in the Public Right of Way Permit.

**\* Permit Type**

Art in the Right of Way Permit

APPLICATION QUESTIONS

- Applicant/Organization name
- Applicant contact name
- Applicant contact address
- Applicant contact email
- Applicant contact telephone number
- Artwork title
- Please indicate the type of right of way your artwork will be installed in
  - Street
  - Sidewalk
  - Alley
  - Parking space(s)
- Date(s) of installation
- Date(s) of de-installation
- Is this artwork part of a special event taking place in the right of way?
  - If yes:
    - Name of event
    - Date of event
    - Have you or will you submit [an application for a Special Event in the Right of Way Permit](#) (required for all community special events taking place in the right of way)? Permits due 90 days before artwork installation takes place.
      - Yes
      - No
- Description of art installation, including materials and methods used to secure artwork in place (no more than 250 words)
- Description of how artwork will be installed and de-installed
- Will sidewalks, streets, or alleys need to be closed as part of the installation?
  - Yes

- No

If yes, have you or will you submit [an application for a Right of Way Use Permit](#)? Permits due 90 days before artwork installation takes place.

- Describe your plan for monitoring and maintaining the artwork
- Artist name (if different from the applicant)
- Description of artist's qualifications (no more than 250 words)
- Do you agree to submit Certificate of Liability Insurance listing the City of Bloomington as additional insured for an amount no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate at least 2 weeks prior to your event or earlier?
  - Yes
  - No

## ATTACHMENTS

Please add the following attachments detailing your proposed artwork

- Map of proposed location of the design indicating artwork footprint and any proposed street, alley or sidewalk closures
- Accurate depiction of the design to scale, including dimensions
- Right of Way Use Permit - required for artwork installations that require the closures of streets, sidewalks or alleys. Complete an application for a Right of Way Use Permit [here](#). Permits due 90 days before artwork installation takes place.
- Right of Way Special Event Permit - required for artwork installations occurring as part of a public event taking place in the right of way. Complete and application of a Special Event in the Right of Way Permit [here](#). Permits due 90 days before artwork installation takes place.
- Proof of notification of surrounding businesses and residents ([template available here](#))
  - You are required to notify businesses/residents impacted by your event.

- Certificate of Liability Insurance listing the City of Bloomington as additional insured for an amount no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. Certificates due 2 weeks before artwork installation takes place.

## **SIGNATURE**

I read and understand the City of Bloomington Policy and Procedures on Private Art Installations in the Public Right of Way.



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**Project/Event:** Mobile Vendor in Right of Way  
**PW Resolution No:** 2026-03  
**Petitioner/Representative:** Maria del Pilar Gonzalez, Owner of Pili's Party Taco Truck - 1  
**Staff Representative:** Susan Coates  
**Meeting Date:** 01/13/2026

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**Pili's Party Taco Truck - 1**, by its owner, Maria del Pilar Gonzalez, has applied for a Mobile Vendor License to operate a food truck/trailer. An applicant wanting to operate in the right of way must obtain permission from the Board of Public Works before a license may be issued. The Department of Economic & Sustainable Development has reviewed the application and will confirm that all rules and regulations have been met prior to issuing a license.

The business will be selling food via a mobile kitchen, food truck or trailer.

This application is for 1 year.

Staff is supportive of the request.

**RESOLUTION 2026-03**  
**CITY OF BLOOMINGTON**  
**BOARD OF PUBLIC WORKS**  
**Mobile Vendor in Public Right of Way**  
**PILI'S PARTY TACO TRUCK - 1**

WHEREAS, the Board of Public Works is empowered by Indiana Code § 36-9-6-2 to supervise the streets, alleys, sewers, public grounds, and other property of the City of Bloomington (“City”);

WHEREAS, Pili's Party Taco Truck - 1 (“Vendor”), is seeking a Mobile Vendor License under Bloomington Municipal Code 4.28;

WHEREAS, the issuance of a Mobile Vendor License under Bloomington Municipal Code 4.28 requires Vendor to submit documentation to the City—set forth at Bloomington Municipal Code 4.28.050—including an independent safety inspection, an open burn permit issued by the City of Bloomington Fire Department, and all applicable permits required by the Monroe County Health Department;

WHEREAS, Vendor has agreed to the Standards of Conduct set forth in Bloomington Municipal Code 4.28.160 and signed the Release, Hold-Harmless, and Indemnification Agreement as required by Bloomington Municipal Code 4.28.090;

WHEREAS, Vendor desires to be able to use “City property” as defined in Bloomington Municipal Code 4.28.010, which includes public on-street parking, on a temporary and transient basis for the purpose of selling food via a mobile kitchen, food truck or trailer; and

WHEREAS, under the Bloomington Municipal Code, approval to use public on-street parking and sidewalks is provided by the Board of Public Works via resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PUBLIC WORKS THAT:

1. Vendor has permission to use on-street public parking and sidewalks, on a temporary and transient basis, for the purposes of selling food via a mobile kitchen, food truck or trailer for 1 year beginning 1/13/2026, and ending on 1/13/2027.

2. For the avoidance of doubt, this Resolution is not the Business License referenced by Chapter 4.28 of the Bloomington Municipal Code. Thus, Vendor must ensure that all necessary documentation has been submitted to the City of Bloomington Controller and that the Business License has been issued by the City of Bloomington Controller before utilizing the permission to use on-street public parking and sidewalks granted in the paragraph above. Operating a mobile vendor without a business license is a violation of Bloomington Municipal Code 4.28.180(a)(1), and would subject Vendor to a fine of \$2,500 for the first offense.

3. For the avoidance of doubt, the following conditions—which in some instances may mirror those that exist under Title 4.28 of the Bloomington Municipal Code—attach to this approval:

- a. Vendor agrees to maintain a clear five-foot path for pedestrians on the sidewalk at all times.
- b. Vendor will have obtained a valid Mobile Vendor license issued by the City of Bloomington Controller prior to operation on City property, and will maintain a valid Mobile Vendor license throughout the term of Vendor's operation on City property.
- c. Vendor may locate his business in a public parking space within a reasonable time, no more than one hour, before the vendor begins selling food to persons. Vendor must still comply with all other restrictions regarding its location in a public parking space.

- d. Vendor shall remove his business from a public parking space within a reasonable time, no more than one hour, following the time the vendor has stopped selling food to persons. Vendor must still comply with all other restrictions regarding its location in a public parking space.
- e. Vendor will comply with all other laws, ordinances, rules and regulations in effect at the time it conducts their business, including, but not limited to: (1) Bloomington Municipal Code 4.28 (Mobile Vendors), and (2) all City parking regulations, restrictions, and ordinances.
- f. Vendor is prohibited from operating within a one block radius of a Special Event, unless prior approval has been granted by either the operator of the Special Event or the City's Board of Public Works. The Board of Public Works is not required to provide specific notice to Vendor when it recognizes a Special Event. The following are Special Events that have been recognized by the Board of Public Works:
  - 1) City of Bloomington Farmers' Market;
  - 2) City of Bloomington Holiday Market;
  - 3) The Taste of Bloomington;
  - 4) Lotus World Music and Arts Festival;
  - 5) The Fourth Street Festival;
  - 6) Arts Fair on the Square;
  - 7) Strawberry Festival;
  - 8) Canopy of Lights;
  - 9) Fourth of July Parade; and
  - 10) Any other special events approved by the City Controller.

**ADOPTED THIS THE 13th DAY OF JANUARY 2026.**

**BOARD OF PUBLIC WORKS:**

---

Kyla Cox Deckard, President

---

Elizabeth Karon, Vice President

---

James Roach, Secretary

**ALL TERMS AND CONDITIONS CONTAINED IN THIS RESOLUTION 2026-03 ARE ACCEPTABLE AND AGREED TO BY VENDOR:**

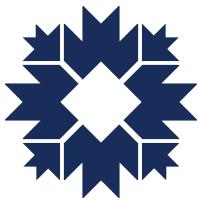
Signed by:  
  
CB11D6CD4D92486...  
\_\_\_\_\_  
Maria del Pilar Gonzalez

Date: 1/8/2026



## Business License Cover Sheet

<b>Business Name</b>	Pili's Party Taco Truck - 1
<b>License Type</b>	Mobile Vendor License
<b>Contact</b>	Maria del Pilar Gonzalez
<b>Phone</b>	812-219-0539
<b>Email</b>	pilispartytaco@hotmail.com
<b>BPW Resolution No (if applicable)</b>	2026-03
<b>Issue Date of License</b>	1/13/2026
<b>Expiration Date of License</b>	1/13/2027
<b>Scanned?</b>	<input checked="" type="checkbox"/>
<b>Renewal Date for License</b>	1/13/2027
<b>Department Head</b>	Jane Kupersmith
<b>Record Destruction Date</b>	1/13/2030
<b>License #</b>	BL2025-000016
<b>Document Digital Filing Location</b>	G: ESD Shared: >SMALL BUSINESS DEVELOPMENT > LICENSING > LICENSES > Mobile Vendor > Businesses



City of Bloomington  
Economic and Sustainable  
Development (ESD)  
bloomington.in.gov

401 N Morton ST Suite 150  
Bloomington IN 47404  
  
Phone: (812) 349-3418  
esd@bloomington.in.gov

License #: BL2025-000016  
Application Date: 12/23/2025

## Application For Mobile Vendor License To The Board of Public Works

### Applicant, Owner

Armando Piquinto  
1507 W Arlington Rd  
Bloomington IN 47404

### Owner

Maria del Pilar Gonzalez

**Business Name:** Pilis Party Taco

**DBA:**

### Overview

**License Classification:**

Mobile Vendor

**Products to be Sold:**

Mexican Food Truck 1

**License Length:**

1 Year - \$350

**Planned hours of operation:**

Mon - Tues 11 am 9 pm  
Wed 11 am - 11 pm  
Thurs 11 am - 12 am  
Fri - Sat 11 am - 3 am

**Place or places where you will conduct business (If private property, attach written permission from property owner):**

109 S Walnut Street Bloomington, IN 47404

**Have you had a similar license, either from the City of Bloomington, or a different municipality, revoked?:**

We rent this space

**(If Yes) Provide details:**

No

The digital signature below was captured in the Enterprise & Permitting Licensing online software during the mobile vendor application process. It signifies the agreement to the following documents/statements:

- The Release of Liability where the Applicant agrees to indemnify and hold harmless the City of Bloomington for losses or expenses arising out of the operation of his/her business.
- The Prohibited Location Agreement.
- The Standards Conduct Agreement.

Account Holder  
December, 23 2025

---

*Armando Pioquinto*



State Form 48099 (R5/7-17)  
Approved by State Board of  
Accounts 2017

# INDIANA CERTIFICATE OF VEHICLE REGISTRATION

CLASS 1	AGE 25	ISSUE DATE 02/01/24	PUR DATE 04/17/17	COUNTY 53 - MONROE	TP R	PL YR 24	PLATE TK661NFG	PL TP GT	WEIGHT 11	PR YR 23	LS N	TYPE GT	PRIOR YR PL TK661NFG
EXPIRATION DATE 01/31/25		MUNICIPALITY NONE OF THE ABOVE		VEHICLE YEAR 99	MAKE CHE	MODEL P30	VEHICLE IDENTIFICATION NUMBER 1GBHP32R2X3307887			TYPE TK	COLOR WHI/		
CURRENT YEAR TAX	EX TAX 12.00	EX CREDIT 0.00	DAV CREDIT 0.00	NET EX TAX 12.00	CO. WHEEL/SUR 25.00	MUN. WHEEL/SUR 0.00	STATE REG FEE 45.35	ADMIN FEE 15.00	TOTAL 97.35				
PRIOR YEAR TAX	EX TAX 0.00	EX CREDIT 0.00	DAV CREDIT 0.00	NET EX TAX 0.00	CO. WHEEL/SUR 0.00	MUN. WHEEL/SUR 0.00	STATE REG FEE 0.00	ADMIN FEE 0.00	TOTAL 0.00				

REGISTRATION LICENSE TYPE  
TRUCK 11,000 GENERAL TRUCK NEW FORMAT



Legal Address  
1507 W ARLINGTON RD  
BLOOMINGTON IN 47404-2111

PILIS PARTY TACO LLC



1507 W ARLINGTON RD  
BLOOMINGTON IN 47404-2111

0101



192:5:94



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/08/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Audrey Frye	
First Insurance Group 1405 N. College Avenue		PHONE (A/C, No, Ext): (812) 331-3230	FAX (A/C, No):
Bloomington IN 47404		E-MAIL ADDRESS: audreyf@figprotects.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Auto-Owners Insurance Company NAIC # 18988	
INSURED		INSURER B: LM Insurance Corporation	
Pilis Party Taco LLC 1507 W Arlington Rd		INSURER C:	
Bloomington IN 47404		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES		CERTIFICATE NUMBER: CL2541424099		REVISION NUMBER:				
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.								
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC  <input type="checkbox"/> OTHER:	09290556	04/13/2025	04/13/2026	<input checked="" type="checkbox"/> EACH OCCURRENCE \$ 1,000,000 <input checked="" type="checkbox"/> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 <input checked="" type="checkbox"/> MED EXP (Any one person) \$ 10,000 <input checked="" type="checkbox"/> PERSONAL & ADV INJURY \$ 1,000,000 <input checked="" type="checkbox"/> GENERAL AGGREGATE \$ 1,000,000 <input checked="" type="checkbox"/> PRODUCTS - COMP/OP AGG \$ 1,000,000 <input checked="" type="checkbox"/> Hired & Non-owned Auto \$ 1,000,000			
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> 19 <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	5329055600	04/13/2025	04/13/2026	<input checked="" type="checkbox"/> COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 <input checked="" type="checkbox"/> BODILY INJURY (Per person) \$ <input checked="" type="checkbox"/> BODILY INJURY (Per accident) \$ <input checked="" type="checkbox"/> PROPERTY DAMAGE (Per accident) \$ <input checked="" type="checkbox"/> Uninsured motorist \$ 100,000			
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB  <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$  <input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N N / A	WC5-33S-B21K3Q-034	12/23/2024	12/23/2025	<input checked="" type="checkbox"/> EACH OCCURRENCE \$ <input checked="" type="checkbox"/> AGGREGATE \$ <input checked="" type="checkbox"/> PROPERTY DAMAGE \$  <input checked="" type="checkbox"/> PER STATUTE \$ <input checked="" type="checkbox"/> OTHER \$ <input checked="" type="checkbox"/> E.L. EACH ACCIDENT \$ 500,000 <input checked="" type="checkbox"/> E.L. DISEASE - EA EMPLOYEE \$ 500,000 <input checked="" type="checkbox"/> E.L. DISEASE - POLICY LIMIT \$ 500,000		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

Susan Coates

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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## STATE OF INDIANA

---

Mike Braun, Governor

**Kevin M. Garvey, Commissioner**  
Bureau of Motor Vehicles  
100 North Senate Avenue  
Indianapolis, Indiana 46204

### Certification of Driver's Record

For: ANGELICA JARILLO  
DOB: 08/09/2002  
STATUS: VALID as of 12/08/2025  
NUMBER of DOCUMENTS: 1

I, Loretta Robinson, Director of Driver Records of the Indiana Bureau of Motor Vehicles and custodian of its records, hereby attest that the attached is a true and complete copy of the record, as requested, and as it appears in the files of the Indiana Bureau of Motor Vehicles.

Therefore, by my duly authorized representative, I certify this record by my signature and by the seal of the Indiana Bureau of Motor Vehicles this 8th of December, 2025.

A handwritten signature of Loretta Robinson is written over a horizontal line.

Loretta Robinson, Director of Driver Records



Department of the Treasury  
Internal Revenue Service  
Ogden, UT 84201

In reply refer to: 0444190358  
Aug 26, 2016 LTR 147C  
32-0503571

PILIS PARTY TACO LLC  
MARIA GONZALEZ SOLE MBR  
2215 S ROCKPORT RD  
BLOOMINGTON IN 47403

Taxpayer Identification Number: 32-0503571

Form(s):

Dear Taxpayer:

Thank you for your telephone inquiry of August 26th, 2016.

Your Employer Identification Number (EIN) is 32-0503571. Please keep this letter in your permanent records. Enter your name and your EIN on all business federal tax forms and on related correspondence.

If you have any questions regarding this letter, please call our Customer Service Department at 1-800-829-0115 between the hours of 7:00 AM and 10:00 PM. If you prefer, you may write to us at the address shown at the top of the first page of this letter. When you write, please include a telephone number where you may be reached and the best time to call.

Sincerely,

/S/Ms. Lawrence  
1001866411  
Customer Service Representative

VICKY



INDIANA DEPARTMENT OF REVENUE  
100 N SENATE AVE  
INDIANAPOLIS IN 46204-2253

# Indiana Department of Revenue

Mike Braun, Governor



005339

PILIS PARTY TACO LLC  
1507 W ARLINGTON RD  
BLOOMINGTON IN 47404-2111

FEIN	32-0503571
Taxpayer ID	0159485118
Letter ID	L0013391175
Date Issued	February 28, 2025

Dear Customer:

Attached is your Registered Retail Merchant Certificate (RRMC), which shows your Taxpayer Identification Number (TID) and three-digit Location Number (LOC) as your LOC ID. Please make note of this number, as you will need to use it on exemption certificates and for phone or written communication with the Indiana Department of Revenue (DOR).

**Note the expiration date on the certificate. Your RRMC will be automatically renewed if your account remains in good standing. However, merchants who have unpaid tax liability(ies) owed to DOR cannot renew their RRMC.**

All businesses are required to file and pay sales and/or withholding taxes online using INTIME, the Indiana Taxpayer Information Management Engine. If you have not already registered for INTIME, DOR's secure online system, you can register today using the Letter ID in the upper-right hand corner of this letter.

To create an online account, visit [intime.dor.in.gov](http://intime.dor.in.gov) and click "Sign up" on the right side of the screen. You will need your Taxpayer ID (FEIN, SSN, etc.) and Letter ID to complete the process.

You can review and maintain your business by managing your addresses and responsible officers from "Names & Addresses" menu on the "All Actions" tab in INTIME. If you need to close an account, you can do this from the "Close Business Tax Accounts" link under the "All Actions" tab in INTIME.

If you have questions about your sales or withholding taxes, you may contact Customer Service at (317) 232-2240, Monday through Friday 8 a.m. – 4:30 p.m. EST.

Sincerely,

## Indiana Department of Revenue



# REGISTERED RETAIL MERCHANT CERTIFICATE

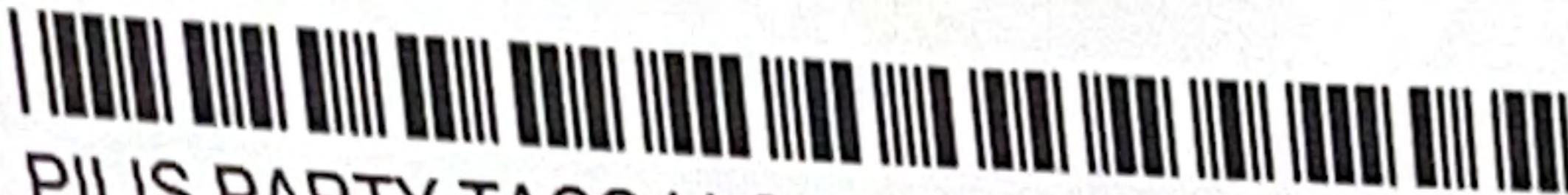
INDIANA DEPARTMENT OF REVENUE  
100 N SENATE AVE  
INDIANAPOLIS IN 46204-2253  
(317) 232-2240

PILIS PARTY TACO LLC  
2215 S ROCKPORT RD  
BLOOMINGTON IN 47403-3339

IS AUTHORIZED TO COLLECT INDIANA RETAIL SALES TAX AT THE  
ADDRESS ABOVE IF DIFFERENT FROM BELOW.

FEIN 32-0503571  
LOC ID 0159485118-001  
ISSUED February 28, 2025  
EXPIRES April 01, 2026

THIS LICENSE:  
IS NOT TRANSFERRABLE TO ANY OTHER PERSON.  
IS NOT SUBJECT TO REBATE.  
IS VOID IF ALTERED.



PILIS PARTY TACO LLC  
1507 W ARLINGTON RD  
BLOOMINGTON IN 47404-2111

ROBERT J. GIVENS  
COMMISSIONER

MUST BE DISPLAYED BY MERCHANT IN THE LOCATION SHOWN

----- (Cut or Fold Here) -----

# Mobile Food Establishment License

## Monroe County Health Department

This is to certify that:

Pilis Party Taco #1

Maria del Pilar Gonzalez  
2361 W Rappel Avenue  
Bloomington, IN 47404

Having complied with the rules and regulations of the Monroe County Health Department as authorized by the Indiana Administrative Code and the Board of Commissioners of Monroe County, Indiana, is hereby authorized to operate a Food Service Establishment at the above location for the calendar year.



Issued:  
2/20/2025  
By Sarah Hyterband MD  
Monroe County Health Officer

2025

NON-NEGOTIABLE AND NOT TRANSFERABLE

PERMIT EXPIRES FEBRUARY 28, 2026

TRUCK 1

CITY OF BLOOMINGTON

MOBILE VENDOR INSPECTION CHECK SHEET

COMPANY PERFORMING INSPECTION Elite Auto  
INSPECTOR'S NAME Mike Harris INSPECTOR'S PHONE # 812-714-8035  
DATE OF INSPECTION 12/19/25  
NAME OF VENDOR Pili's Party taco  
VEHICLE YEAR 1999 MAKE Chevy MODEL P30  
VIN 1G BHP32R2X3307887

	PASS	FAIL	COMMENTS
LIGHTS (Front & Rear)	✓		
FLASHERS	✓		
REFLECTORS	✓		
HORN	✓		
WINDSHIELD WIPERS	✓		
MIRRORS	✓		
SEATBELTS	✓		
BUMPER HEIGHT	✓		
ALL WINDOWS	✓		
MUFFLER	✓		
TIRES	✓		
BRAKES	✓		
DOORS	✓		
GENERAL CONDITION OF VEHICLE	✓		

Attach this completed Inspection Sheet with your permit or renewal application  
and remit to:

City of Bloomington  
Department of Economic and Sustainable Development  
401 N. Morton St.  
Bloomington, Indiana 47404  
812-349-3419

Inspector Signature \_\_\_\_\_

Date: 12/19/25

Attach this completed Inspection Sheet with your permit or renewal application  
and remit to:  
**City of Bloomington**  
**Department of Economic and Sustainable Development**  
**401 N. Morton St.**  
**Bloomington, Indiana 47404**  
**812-349-3419**



FOUNTAIN SQUARE  
1988

Pili's Party  
Taco

From Puebla

follow us on f

(812)219-0539

we cater

Pili's  
01



**City of Bloomington**

**bloomington.in.gov**

## **Invoice INV-00005619**

---

**Armando Piquinto  
1507 W Arlington Rd  
Bloomington IN 47404**

**Invoice Date** 1/7/2026  
**Invoice Due** 2/6/2026

<b>BL2025-000016</b> Mexican Food Truck 1	1 Year Business License	\$350.00
	<b>Total</b>	<b>\$350.00</b>

Mastercard and Visa payments up to \$1,000 can be made online: [bton.in/civic](http://bton.in/civic). ( [Direct Link:INV-00005619](#) )

Payments over \$1,000 or cash, check, or money order payments may be completed in person at **City Hall, 401 N Morton St, Bloomington, IN 47404** or by mailing a check or money order to the following address.

City of Bloomington  
PO Box 100  
Bloomington, IN 47401

Make checks payable to **The City of Bloomington**.



# City of Bloomington Fire Department

PO Box 100  
Bloomington Indiana 47402  
812-332-9763

Mayor Kerry Thomson

Fire Chief Roger Kerr

Current Date	Inspected by	Next Inspection Date	Inspection Number
01/08/2026	Cohenour, Chuck	12/16/2026	BFD-2025-0005118

Business Name	Address	City	State	Zip
Pilis Party Taco Truck #1	1507 West Arlington rd	Bloomington	IN	47404

## Fire Inspection Results

No fire code violations found.

Thank You

On 01/08/2026 the Pilis Party Taco Truck #1 was inspected by Bloomington Fire Department and no deficiencies were found.

## Inspection Signatures

Occupancy Contact Signature

A handwritten signature in black ink, appearing to read "Bennett Ruml".

Maria del pilar Gonzalez  
Business Owner  
812-219-0539  
Pilispartytaco@hotmail.com

Inspector Signature

A handwritten signature in black ink, appearing to read "CECH".

Cohenour, Chuck  
Deputy Fire Marshal  
812-369-2201  
charles.cohenour@bloomington.in.gov



---

**Project/Event:** Mobile Vendor in Right of Way  
**PW Resolution No:** 2026-04  
**Petitioner/Representative:** Maria del Pilar Gonzalez, Owner of Pili's Party Taco Truck - 2  
**Staff Representative:** Susan Coates  
**Meeting Date:** 01/13/2026

---

**Pili's Party Taco Truck - 2**, by its owner, Maria del Pilar Gonzalez, has applied for a Mobile Vendor License to operate a food truck/trailer. An applicant wanting to operate in the right of way must obtain permission from the Board of Public Works before a license may be issued. The Department of Economic & Sustainable Development has reviewed the application and will confirm that all rules and regulations have been met prior to issuing a license.

The business will be selling food via a mobile kitchen, food truck or trailer.

This application is for 1 year.

Staff is supportive of the request.

**RESOLUTION 2026-04**  
**CITY OF BLOOMINGTON**  
**BOARD OF PUBLIC WORKS**  
**Mobile Vendor in Public Right of Way**  
**PILI'S PARTY TACO TRUCK - 2**

WHEREAS, the Board of Public Works is empowered by Indiana Code § 36-9-6-2 to supervise the streets, alleys, sewers, public grounds, and other property of the City of Bloomington (“City”);

WHEREAS, Pili's Party Taco Truck - 2 (“Vendor”), is seeking a Mobile Vendor License under Bloomington Municipal Code 4.28;

WHEREAS, the issuance of a Mobile Vendor License under Bloomington Municipal Code 4.28 requires Vendor to submit documentation to the City—set forth at Bloomington Municipal Code 4.28.050—including an independent safety inspection, an open burn permit issued by the City of Bloomington Fire Department, and all applicable permits required by the Monroe County Health Department;

WHEREAS, Vendor has agreed to the Standards of Conduct set forth in Bloomington Municipal Code 4.28.160 and signed the Release, Hold-Harmless, and Indemnification Agreement as required by Bloomington Municipal Code 4.28.090;

WHEREAS, Vendor desires to be able to use “City property” as defined in Bloomington Municipal Code 4.28.010, which includes public on-street parking, on a temporary and transient basis for the purpose of selling food via a mobile kitchen, food truck or trailer; and

WHEREAS, under the Bloomington Municipal Code, approval to use public on-street parking and sidewalks is provided by the Board of Public Works via resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PUBLIC WORKS THAT:

1. Vendor has permission to use on-street public parking and sidewalks, on a temporary and transient basis, for the purposes of selling food via a mobile kitchen, food truck or trailer for 1 year beginning 1/13/2026, and ending on 1/13/2027.

2. For the avoidance of doubt, this Resolution is not the Business License referenced by Chapter 4.28 of the Bloomington Municipal Code. Thus, Vendor must ensure that all necessary documentation has been submitted to the City of Bloomington Controller and that the Business License has been issued by the City of Bloomington Controller before utilizing the permission to use on-street public parking and sidewalks granted in the paragraph above. Operating a mobile vendor without a business license is a violation of Bloomington Municipal Code 4.28.180(a)(1), and would subject Vendor to a fine of \$2,500 for the first offense.

3. For the avoidance of doubt, the following conditions—which in some instances may mirror those that exist under Title 4.28 of the Bloomington Municipal Code—attach to this approval:

- a. Vendor agrees to maintain a clear five-foot path for pedestrians on the sidewalk at all times.
- b. Vendor will have obtained a valid Mobile Vendor license issued by the City of Bloomington Controller prior to operation on City property, and will maintain a valid Mobile Vendor license throughout the term of Vendor's operation on City property.
- c. Vendor may locate his business in a public parking space within a reasonable time, no more than one hour, before the vendor begins selling food to persons. Vendor must still comply with all other restrictions regarding its location in a public parking space.

- d. Vendor shall remove his business from a public parking space within a reasonable time, no more than one hour, following the time the vendor has stopped selling food to persons. Vendor must still comply with all other restrictions regarding its location in a public parking space.
- e. Vendor will comply with all other laws, ordinances, rules and regulations in effect at the time it conducts their business, including, but not limited to: (1) Bloomington Municipal Code 4.28 (Mobile Vendors), and (2) all City parking regulations, restrictions, and ordinances.
- f. Vendor is prohibited from operating within a one block radius of a Special Event, unless prior approval has been granted by either the operator of the Special Event or the City's Board of Public Works. The Board of Public Works is not required to provide specific notice to Vendor when it recognizes a Special Event. The following are Special Events that have been recognized by the Board of Public Works:
  - 1) City of Bloomington Farmers' Market;
  - 2) City of Bloomington Holiday Market;
  - 3) The Taste of Bloomington;
  - 4) Lotus World Music and Arts Festival;
  - 5) The Fourth Street Festival;
  - 6) Arts Fair on the Square;
  - 7) Strawberry Festival;
  - 8) Canopy of Lights;
  - 9) Fourth of July Parade; and
  - 10) Any other special events approved by the City Controller.

**ADOPTED THIS THE 13th DAY OF JANUARY 2026.**

**BOARD OF PUBLIC WORKS:**

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Kyla Cox Deckard, President

---

Elizabeth Karon, Vice President

---

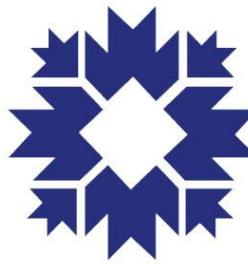
James Roach, Secretary

**ALL TERMS AND CONDITIONS CONTAINED IN THIS RESOLUTION 2026-04 ARE ACCEPTABLE AND AGREED TO BY VENDOR:**

  
\_\_\_\_\_  
Signed by:  
\_\_\_\_\_  
CB11D6CD4D92486...

Maria del Pilar Gonzalez

Date: 1/8/2026

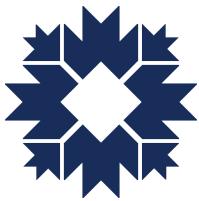


# CITY OF BLOOMINGTON

ECONOMIC AND SUSTAINABLE DEVELOPMENT

## Business License Cover Sheet

<b>Business Name</b>	Pili's Party Taco Truck - 2
<b>License Type</b>	Mobile Vendor License
<b>Contact</b>	Maria del Pilar Gonzalez
<b>Phone</b>	812-219-0539
<b>Email</b>	pilispartytaco@hotmail.com
<b>BPW Resolution No (if applicable)</b>	2026-04
<b>Issue Date of License</b>	1/13/2026
<b>Expiration Date of License</b>	1/13/2027
<b>Scanned?</b>	<input checked="" type="checkbox"/>
<b>Renewal Date for License</b>	1/13/2027
<b>Department Head</b>	Jane Kupersmith
<b>Record Destruction Date</b>	1/13/2030
<b>License #</b>	BL2025-000017
<b>Document Digital Filing Location</b>	G: ESD Shared: >SMALL BUSINESS DEVELOPMENT > LICENSING > LICENSES > Mobile Vendor > Businesses



City of Bloomington  
Economic and Sustainable  
Development (ESD)  
bloomington.in.gov

401 N Morton ST Suite 150  
Bloomington IN 47404  
  
Phone: (812) 349-3418  
esd@bloomington.in.gov

License #: BL2025-000017  
Application Date: 12/23/2025

## Application For Mobile Vendor License To The Board of Public Works

### Applicant, Applicant, Owner

Armando Piquinto  
1507 W Arlington Rd  
Bloomington IN 47404

### Owner

Maria del Pilar Gonzalez

**Business Name:** Pilis Party Taco

**DBA:**

### Overview

**License Classification:**

Mobile Vendor

**Products to be Sold:**

Mexican food Truck 2  
Truck #2

**License Length:**

1 Year - \$350

**Planned hours of operation:**

Periodic Events

**Place or places where you will  
conduct business (If private  
property, attach written permission  
from property owner):**

Monroe County and surrounding counties

**Have you had a similar license,  
either from the City of Bloomington,  
or a different municipality, revoked?**

No

**(If Yes) Provide details:**

The digital signature below was captured in the Enterprise & Permitting Licensing online software during the mobile vendor application process. It signifies the agreement to the following documents/statements:

- The Release of Liability where the Applicant agrees to indemnify and hold harmless the City of Bloomington for losses or expenses arising out of the operation of his/her business.
- The Prohibited Location Agreement.
- The Standards Conduct Agreement.

Account Holder  
December, 23 2025

---

*Armando Pioquinto*



State Form 48099 (R57-17)  
Approved by State Board of  
Accounts 2017

# INDIANA CERTIFICATE OF VEHICLE REGISTRATION

CLASS	AGE	ISSUE DATE	PUR DATE	COUNTY	TP R	PLYR 25	PLATE TK4710GS	WEIGHT 11	PR YR 24	LS N	TYPE GT	PRIOR YR PL TK4710GS
12	6	01/31/25	04/22/22	53 - MONROE	53							
				VEHICLE YEAR				VEHICLE IDENTIFICATION NUMBER				
				BLOOMINGTON	19			1F66F5KY0K0A09201				
				MUNICIPALITY				TYPE				
				CO. WHEEL/SUR				VA				
CURRENT	EX TAX	EX CREDIT	DAV CREDIT	MUN. WHEEL/SUR			NET EX TAX	CO. WHEEL/SUR	STATE REG FEE	ADMIN FEE	TOTAL	
YEAR TAX	94.00	0.00	0.00	0.00			94.00	45.35	0.00	0.00	164.35	
PRIOR	EX TAX	EX CREDIT	DAV CREDIT	MUN. WHEEL/SUR			NET EX TAX	STATE REG FEE	ADMIN FEE	TOTAL		
YEAR TAX	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0.00	

REGISTRATION LICENSE TYPE  
TRUCK 1,000 GENERAL TRUCK NEW FORMAT

## Legal Address

1507 W ARLINGTON RD  
BLOOMINGTON IN 47404-2111

1. Verify plate number and decal match.
2. Do not attempt to apply decal if temperature is below -10 degrees Fahrenheit.
3. Clean and dry plate before affixing new decal.
4. Remove decal by bending corner of card under decal along dotted line.
5. Next, lift up corner of decal where card is creased.
6. Decal is fragile peel decal off slowly.
7. Place decal in the upper right corner of your license plate.
8. Rub or press firmly around edges of decal after applying.



PILIS PARTY TACO LLC  
1507 W ARLINGTON RD  
BLOOMINGTON IN 47404-2111



000.00.000

0202



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/08/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Audrey Frye	
First Insurance Group 1405 N. College Avenue		PHONE (A/C, No, Ext): (812) 331-3230	FAX (A/C, No):
Bloomington IN 47404		E-MAIL ADDRESS: audreyf@figprotects.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Auto-Owners Insurance Company NAIC # 18988	
INSURED		INSURER B: LM Insurance Corporation	
Pilis Party Taco LLC 1507 W Arlington Rd		INSURER C:	
Bloomington IN 47404		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES		CERTIFICATE NUMBER: CL2541424099		REVISION NUMBER:					
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.									
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC  <input type="checkbox"/> OTHER:	09290556	04/13/2025	04/13/2026	<input checked="" type="checkbox"/> EACH OCCURRENCE \$ 1,000,000 <input checked="" type="checkbox"/> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 <input checked="" type="checkbox"/> MED EXP (Any one person) \$ 10,000 <input checked="" type="checkbox"/> PERSONAL & ADV INJURY \$ 1,000,000 <input checked="" type="checkbox"/> GENERAL AGGREGATE \$ 1,000,000 <input checked="" type="checkbox"/> PRODUCTS - COMP/OP AGG \$ 1,000,000 <input checked="" type="checkbox"/> Hired & Non-owned Auto \$ 1,000,000				
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> 19	5329055600	04/13/2025	04/13/2026	<input checked="" type="checkbox"/> COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 <input checked="" type="checkbox"/> BODILY INJURY (Per person) \$ <input checked="" type="checkbox"/> BODILY INJURY (Per accident) \$ <input checked="" type="checkbox"/> PROPERTY DAMAGE (Per accident) \$ <input checked="" type="checkbox"/> Uninsured motorist \$ 100,000				
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB	OCCUR CLAIMS-MADE	DED	RETENTION \$	WC5-33S-B21K3Q-034	12/23/2024	12/23/2025	<input checked="" type="checkbox"/> PROPERTY DAMAGE EACH OCCURRENCE \$ <input checked="" type="checkbox"/> AGGREGATE \$ <input checked="" type="checkbox"/> OTHER \$  <input checked="" type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTHER	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

Susan Coates

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Department of the Treasury  
Internal Revenue Service  
Ogden, UT 84201

In reply refer to: 0444190358  
Aug 26, 2016 LTR 147C  
32-0503571

PILIS PARTY TACO LLC  
MARIA GONZALEZ SOLE MBR  
2215 S ROCKPORT RD  
BLOOMINGTON IN 47403

Taxpayer Identification Number: 32-0503571

Form(s):

Dear Taxpayer:

Thank you for your telephone inquiry of August 26th, 2016.

Your Employer Identification Number (EIN) is 32-0503571. Please keep this letter in your permanent records. Enter your name and your EIN on all business federal tax forms and on related correspondence.

If you have any questions regarding this letter, please call our Customer Service Department at 1-800-829-0115 between the hours of 7:00 AM and 10:00 PM. If you prefer, you may write to us at the address shown at the top of the first page of this letter. When you write, please include a telephone number where you may be reached and the best time to call.

Sincerely,

/S/Ms. Lawrence  
1001866411  
Customer Service Representative

VICKY



## STATE OF INDIANA

---

Mike Braun, Governor

**Kevin M. Garvey, Commissioner**  
Bureau of Motor Vehicles  
100 North Senate Avenue  
Indianapolis, Indiana 46204

### Certification of Driver's Record

For: ANGELICA JARILLO  
DOB: 08/09/2002  
STATUS: VALID as of 12/08/2025  
NUMBER of DOCUMENTS: 1

I, Loretta Robinson, Director of Driver Records of the Indiana Bureau of Motor Vehicles and custodian of its records, hereby attest that the attached is a true and complete copy of the record, as requested, and as it appears in the files of the Indiana Bureau of Motor Vehicles.

Therefore, by my duly authorized representative, I certify this record by my signature and by the seal of the Indiana Bureau of Motor Vehicles this 8th of December, 2025.

A handwritten signature of Loretta Robinson is written over a horizontal line.

Loretta Robinson, Director of Driver Records





INDIANA DEPARTMENT OF REVENUE  
100 N SENATE AVE  
INDIANAPOLIS IN 46204-2253

# Indiana Department of Revenue

Mike Braun, Governor



005339

PILIS PARTY TACO LLC  
1507 W ARLINGTON RD  
BLOOMINGTON IN 47404-2111

FEIN	32-0503571
Taxpayer ID	0159485118
Letter ID	L0013391175
Date Issued	February 28, 2025

Dear Customer:

Attached is your Registered Retail Merchant Certificate (RRMC), which shows your Taxpayer Identification Number (TID) and three-digit Location Number (LOC) as your LOC ID. Please make note of this number, as you will need to use it on exemption certificates and for phone or written communication with the Indiana Department of Revenue (DOR).

**Note the expiration date on the certificate. Your RRMC will be automatically renewed if your account remains in good standing. However, merchants who have unpaid tax liability(ies) owed to DOR cannot renew their RRMC.**

All businesses are required to file and pay sales and/or withholding taxes online using INTIME, the Indiana Taxpayer Information Management Engine. If you have not already registered for INTIME, DOR's secure online system, you can register today using the Letter ID in the upper-right hand corner of this letter.

To create an online account, visit [intime.dor.in.gov](http://intime.dor.in.gov) and click "Sign up" on the right side of the screen. You will need your Taxpayer ID (FEIN, SSN, etc.) and Letter ID to complete the process.

You can review and maintain your business by managing your addresses and responsible officers from "Names & Addresses" menu on the "All Actions" tab in INTIME. If you need to close an account, you can do this from the "Close Business Tax Accounts" link under the "All Actions" tab in INTIME.

If you have questions about your sales or withholding taxes, you may contact Customer Service at (317) 232-2240, Monday through Friday 8 a.m. – 4:30 p.m. EST.

Sincerely,

## Indiana Department of Revenue



# REGISTERED RETAIL MERCHANT CERTIFICATE

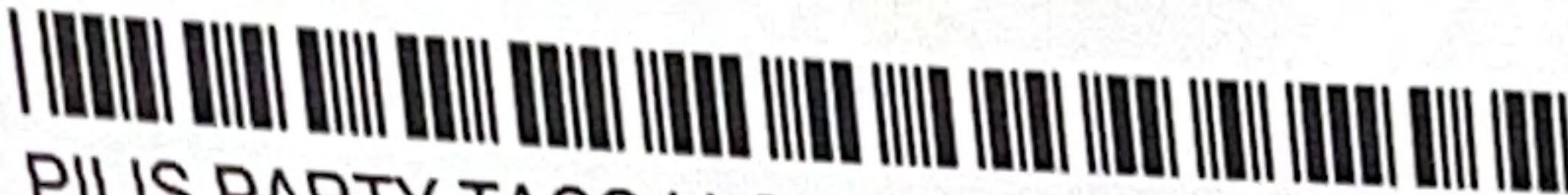
INDIANA DEPARTMENT OF REVENUE  
100 N SENATE AVE  
INDIANAPOLIS IN 46204-2253  
(317) 232-2240

PILIS PARTY TACO LLC  
2215 S ROCKPORT RD  
BLOOMINGTON IN 47403-3339

IS AUTHORIZED TO COLLECT INDIANA RETAIL SALES TAX AT THE  
ADDRESS ABOVE IF DIFFERENT FROM BELOW.

FEIN 32-0503571  
LOC ID 0159485118-001  
ISSUED February 28, 2025  
EXPIRES April 01, 2026

THIS LICENSE:  
IS NOT TRANSFERRABLE TO ANY OTHER PERSON.  
IS NOT SUBJECT TO REBATE.  
IS VOID IF ALTERED.



PILIS PARTY TACO LLC  
1507 W ARLINGTON RD  
BLOOMINGTON IN 47404-2111

ROBERT J. GIVENS  
COMMISSIONER

MUST BE DISPLAYED BY MERCHANT IN THE LOCATION SHOWN

----- (Cut or Fold Here) -----

TRUCK 3

CITY OF BLOOMINGTON

MOBILE VENDOR INSPECTION CHECK SHEET

COMPANY PERFORMING INSPECTION

Elite Auto

812-714-8035

INSPECTOR'S NAME

Mike Harris

INSPECTOR'S PHONE #

812-655-3634/3

DATE OF INSPECTION

12/25

NAME OF VENDOR

111 Party Taco

VEHICLE YEAR

2019

MAKE

Ford

MODEL

F59

VIN

1F6G F5K YOKO A09201

	PASS	FAIL	COMMENTS
LIGHTS (Front & Rear)	/	—	
FLASHERS	/	—	
REFLECTORS	/	—	
HORN	/	—	
WINDSHIELD WIPERS	/	—	
MIRRORS	/	—	
SEATBELTS	/	—	
BUMPER HEIGHT	/	—	
ALL WINDOWS	/	—	
MUFFLER	/	—	
TIRES	/	—	
BRAKES	/	—	
DOORS	/	—	
GENERAL CONDITION OF VEHICLE	/	—	

Attach this completed Inspection Sheet with your permit or renewal application  
and remit to:

City of Bloomington  
Department of Economic and Sustainable Development  
401 N. Morton St.  
Bloomington, Indiana 47404  
812-349-3419

## Additional Comments by Inspector:

**Inspector Signature**

Date: 12/25

Attach this completed Inspection Sheet with your permit or renewal application  
and remit to:

**City of Bloomington**  
**Department of Economic and Sustainable Development**  
**401 N. Morton St.**  
**Bloomington, Indiana 47404**  
**812-349-3419**

# Mobile Food Establishment License

## Monroe County Health Department

This is to certify that:

Pilis Party Taco #2

Maria del Pilar Gonzalez  
2361 W Rappel Avenue  
Bloomington, IN 47404

Having complied with the rules and regulations of the Monroe County Health Department as authorized by the Indiana Administrative Code and the Board of Commissioners of Monroe County, Indiana, is hereby authorized to operate a Food Service Establishment at the above location for the calendar year.



Issued:  
2/20/2025  
By Varsh Hyterband MD  
Monroe County Health Officer

2025

NON-NEGOTIABLE AND NOT TRANSFERABLE

PERMIT EXPIRES FEBRUARY 28, 2026

*Ollie's Party*  
**Taco**

follow us    
we cater 812/219-0539





# City of Bloomington Fire Department

PO Box 100  
Bloomington Indiana 47402  
812-332-9763

Mayor Kerry Thomson

Fire Chief Roger Kerr

Current Date	Inspected by	Next Inspection Date	Inspection Number
01/08/2026	Cohenour, Chuck	12/16/2026	BFD-2025-0005119

Business Name	Address	City	State	Zip
Pilis Party Taco Truck #2	1507 West Arlington rd	Bloomington	IN	47404

## Fire Inspection Results

No fire code violations found.

Thank You

On 01/08/2026 the Pilis Party Taco Truck #2 was inspected by Bloomington Fire Department and no deficiencies were found.

## Inspection Signatures

Occupancy Contact Signature

A handwritten signature in black ink, appearing to read "Maria del Pilar Gonzalez".

Maria del Pilar Gonzalez  
Building Owner  
812-219-0539  
Pilispartytaco@hotmail.com

Inspector Signature

A handwritten signature in black ink, appearing to read "Chuck Cohenour".

Cohenour, Chuck  
Deputy Fire Marshal  
812-369-2201  
charles.cohenour@bloomington.in.gov



---

**Project/Event:** Mobile Vendor in Right of Way  
**PW Resolution No:** 2026-05  
**Petitioner/Representative:** Maria del Pilar Gonzalez, Owner of Pili's Party Taco Truck - 3  
**Staff Representative:** Susan Coates  
**Meeting Date:** 01/13/2026

---

**Pili's Party Taco Truck - 3**, by its owner, Maria del Pilar Gonzalez, has applied for a Mobile Vendor License to operate a food truck/trailer. An applicant wanting to operate in the right of way must obtain permission from the Board of Public Works before a license may be issued. The Department of Economic & Sustainable Development has reviewed the application and will confirm that all rules and regulations have been met prior to issuing a license.

The business will be selling food via a mobile kitchen food truck or trailer.

This application is for 1 year.

Staff is supportive of the request.

**RESOLUTION 2026-05**  
**CITY OF BLOOMINGTON**  
**BOARD OF PUBLIC WORKS**  
**Mobile Vendor in Public Right of Way**  
**PILI'S PARTY TACO TRUCK - 3**

WHEREAS, the Board of Public Works is empowered by Indiana Code § 36-9-6-2 to supervise the streets, alleys, sewers, public grounds, and other property of the City of Bloomington (“City”);

WHEREAS, Pili's Party Taco Truck - 3 (“Vendor”), is seeking a Mobile Vendor License under Bloomington Municipal Code 4.28;

WHEREAS, the issuance of a Mobile Vendor License under Bloomington Municipal Code 4.28 requires Vendor to submit documentation to the City—set forth at Bloomington Municipal Code 4.28.050—including an independent safety inspection, an open burn permit issued by the City of Bloomington Fire Department, and all applicable permits required by the Monroe County Health Department;

WHEREAS, Vendor has agreed to the Standards of Conduct set forth in Bloomington Municipal Code 4.28.160 and signed the Release, Hold-Harmless, and Indemnification Agreement as required by Bloomington Municipal Code 4.28.090;

WHEREAS, Vendor desires to be able to use “City property” as defined in Bloomington Municipal Code 4.28.010, which includes public on-street parking, on a temporary and transient basis for the purpose of selling food via a mobile kitchen food truck or trailer; and

WHEREAS, under the Bloomington Municipal Code, approval to use public on-street parking and sidewalks is provided by the Board of Public Works via resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PUBLIC WORKS THAT:

1. Vendor has permission to use on-street public parking and sidewalks, on a temporary and transient basis, for the purposes of selling food via a mobile kitchen food truck or trailer for 1 year beginning 1/13/2026, and ending on 1/13/2027.

2. For the avoidance of doubt, this Resolution is not the Business License referenced by Chapter 4.28 of the Bloomington Municipal Code. Thus, Vendor must ensure that all necessary documentation has been submitted to the City of Bloomington Controller and that the Business License has been issued by the City of Bloomington Controller before utilizing the permission to use on-street public parking and sidewalks granted in the paragraph above. Operating a mobile vendor without a business license is a violation of Bloomington Municipal Code 4.28.180(a)(1), and would subject Vendor to a fine of \$2,500 for the first offense.

3. For the avoidance of doubt, the following conditions—which in some instances may mirror those that exist under Title 4.28 of the Bloomington Municipal Code—attach to this approval:

- a. Vendor agrees to maintain a clear five-foot path for pedestrians on the sidewalk at all times.
- b. Vendor will have obtained a valid Mobile Vendor license issued by the City of Bloomington Controller prior to operation on City property, and will maintain a valid Mobile Vendor license throughout the term of Vendor's operation on City property.
- c. Vendor may locate his business in a public parking space within a reasonable time, no more than one hour, before the vendor begins selling food to persons. Vendor must still comply with all other restrictions regarding its location in a public parking space.

- d. Vendor shall remove his business from a public parking space within a reasonable time, no more than one hour, following the time the vendor has stopped selling food to persons. Vendor must still comply with all other restrictions regarding its location in a public parking space.
- e. Vendor will comply with all other laws, ordinances, rules and regulations in effect at the time it conducts their business, including, but not limited to: (1) Bloomington Municipal Code 4.28 (Mobile Vendors), and (2) all City parking regulations, restrictions, and ordinances.
- f. Vendor is prohibited from operating within a one block radius of a Special Event, unless prior approval has been granted by either the operator of the Special Event or the City's Board of Public Works. The Board of Public Works is not required to provide specific notice to Vendor when it recognizes a Special Event. The following are Special Events that have been recognized by the Board of Public Works:
  - 1) City of Bloomington Farmers' Market;
  - 2) City of Bloomington Holiday Market;
  - 3) The Taste of Bloomington;
  - 4) Lotus World Music and Arts Festival;
  - 5) The Fourth Street Festival;
  - 6) Arts Fair on the Square;
  - 7) Strawberry Festival;
  - 8) Canopy of Lights;
  - 9) Fourth of July Parade; and
  - 10) Any other special events approved by the City Controller.

**ADOPTED THIS THE 13th DAY OF JANUARY 2026.**

**BOARD OF PUBLIC WORKS:**

---

Kyla Cox Deckard, President

---

Elizabeth Karon, Vice President

---

James Roach, Secretary

**ALL TERMS AND CONDITIONS CONTAINED IN THIS RESOLUTION 2026-05 ARE ACCEPTABLE AND AGREED TO BY VENDOR:**

  
\_\_\_\_\_  
Signed by:  
\_\_\_\_\_  
CB11D6CD4D92486...

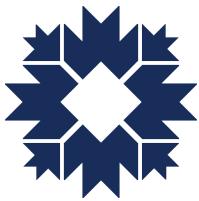
Maria del Pilar Gonzalez

Date: \_\_\_\_\_ 1/8/2026



## Business License Cover Sheet

<b>Business Name</b>	Pili's Party Taco Truck - 3
<b>License Type</b>	Mobile Vendor License
<b>Contact</b>	Maria del Pilar Gonzalez
<b>Phone</b>	812-219-0539
<b>Email</b>	pilispartytaco@hotmail.com
<b>BPW Resolution No (if applicable)</b>	2026-05
<b>Issue Date of License</b>	1/13/2026
<b>Expiration Date of License</b>	1/13/2027
<b>Scanned?</b>	<input checked="" type="checkbox"/>
<b>Renewal Date for License</b>	1/13/2027
<b>Department Head</b>	Jane Kupersmith
<b>Record Destruction Date</b>	1/13/2030
<b>License #</b>	BL2025-000018
<b>Document Digital Filing Location</b>	G: ESD Shared: >SMALL BUSINESS DEVELOPMENT > LICENSING > LICENSES > Mobile Vendor > Businesses



City of Bloomington  
Economic and Sustainable  
Development (ESD)  
bloomington.in.gov

401 N Morton ST Suite 150  
Bloomington IN 47404  
Phone: (812) 349-3418  
esd@bloomington.in.gov

License #: BL2025-000018  
Application Date: 12/23/2025

## Application For Mobile Vendor License To The Board of Public Works

### Applicant, Applicant, Owner

Armando Piquinto  
1507 W Arlington Rd  
Bloomington IN 47404

### Owner

Maria del Pilar Gonzalez

**Business Name:** Pilis Party Taco

**DBA:**

### Overview

**License Classification:**

Mobile Vendor

**Products to be Sold:**

Mexican Food  
Truck 3

**License Length:**

1 Year - \$350

**Planned hours of operation:**

Periodic Events

**Place or places where you will conduct business (If private property, attach written permission from property owner):**

Monroe County and surrounding counties

**Have you had a similar license, either from the City of Bloomington, or a different municipality, revoked?**

No

**(If Yes) Provide details:**

The digital signature below was captured in the Enterprise & Permitting Licensing online software during the mobile vendor application process. It signifies the agreement to the following documents/statements:

- The Release of Liability where the Applicant agrees to indemnify and hold harmless the City of Bloomington for losses or expenses arising out of the operation of his/her business.
- The Prohibited Location Agreement.
- The Standards Conduct Agreement.

Account Holder  
December, 23 2025

---

*Armando Pioquinto*



State Form 48099 (R5/7-17)  
Approved by State Board of  
Accounts 2017

# INDIANA CERTIFICATE OF VEHICLE REGISTRATION

CLASS	AGE	ISSUE DATE	PUR DATE	COUNTY	TP R	PL 25	PLATE	PR 24	LS N	TYPE GT	PRIOR YR PL TK191NMZ
EXPIRATION DATE				MUNICIPALITY	TK191NMZ	PL TP GT	WEIGHT 11	PR YR 24	LS N	TYPE GT	
CURRENT YEAR TAX				VEHICLE YEAR	MAKE CHE	MODEL P30	VEHICLE IDENTIFICATION NUMBER 1GBHP32R2W3304910			TYPE VA	COLOR WHI
PRIOR YEAR TAX	EX TAX 12.00	EX CREDIT 0.00	DAV CREDIT 0.00	NET EX TAX 12.00	CO. WHEEL/SUR 25.00	MUN. WHEEL/SUR 0.00	STATE REG FEE 45.35	ADMIN FEE 0.00	TOTAL 82.35		
	EX TAX 0.00	EX CREDIT 0.00	DAV CREDIT 0.00	NET EX TAX 0.00	CO. WHEEL/SUR 0.00	MUN. WHEEL/SUR 0.00	STATE REG FEE 0.00	ADMIN FEE 0.00	TOTAL 0.00		

REGISTRATION LICENSE TYPE  
TRUCK 11,000 GENERAL TRUCK NEW FORMAT

Legal Address  
1507 W ARLINGTON RD  
BLOOMINGTON IN 47404-2111



PILIS PARTY TACO LLC  
1507 W ARLINGTON RD  
BLOOMINGTON IN 47404-2111



264.39.98

0101



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/08/2025

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PRODUCER		CONTACT NAME: Audrey Frye	
First Insurance Group 1405 N. College Avenue		PHONE (A/C, No, Ext): (812) 331-3230	FAX (A/C, No):
Bloomington IN 47404		E-MAIL ADDRESS: audreyf@figprotects.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Auto-Owners Insurance Company NAIC # 18988	
INSURED		INSURER B: LM Insurance Corporation	
Pilis Party Taco LLC 1507 W Arlington Rd		INSURER C:	
Bloomington IN 47404		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES		CERTIFICATE NUMBER: CL2541424099		REVISION NUMBER:				
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.								
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC  <input type="checkbox"/> OTHER:	09290556	04/13/2025	04/13/2026	<input checked="" type="checkbox"/> EACH OCCURRENCE \$ 1,000,000 <input checked="" type="checkbox"/> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 <input checked="" type="checkbox"/> MED EXP (Any one person) \$ 10,000 <input checked="" type="checkbox"/> PERSONAL & ADV INJURY \$ 1,000,000 <input checked="" type="checkbox"/> GENERAL AGGREGATE \$ 1,000,000 <input checked="" type="checkbox"/> PRODUCTS - COMP/OP AGG \$ 1,000,000 <input checked="" type="checkbox"/> Hired & Non-owned Auto \$ 1,000,000			
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> 19	5329055600	04/13/2025	04/13/2026	<input checked="" type="checkbox"/> COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 <input checked="" type="checkbox"/> BODILY INJURY (Per person) \$ <input checked="" type="checkbox"/> BODILY INJURY (Per accident) \$ <input checked="" type="checkbox"/> PROPERTY DAMAGE (Per accident) \$ <input checked="" type="checkbox"/> Uninsured motorist \$ 100,000			
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB	OCCUR CLAIMS-MADE	DED	RETENTION \$	12/23/2024	12/23/2025	<input checked="" type="checkbox"/> PROPERTY DAMAGE EACH OCCURRENCE \$ <input checked="" type="checkbox"/> AGGREGATE \$ <input checked="" type="checkbox"/> \$  <input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N <input checked="" type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER		CANCELLATION	
Susan Coates		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.	
		AUTHORIZED REPRESENTATIVE	

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Department of the Treasury  
Internal Revenue Service  
Ogden, UT 84201

In reply refer to: 0444190358  
Aug 26, 2016 LTR 147C  
32-0503571

PILIS PARTY TACO LLC  
MARIA GONZALEZ SOLE MBR  
2215 S ROCKPORT RD  
BLOOMINGTON IN 47403

Taxpayer Identification Number: 32-0503571

Form(s):

Dear Taxpayer:

Thank you for your telephone inquiry of August 26th, 2016.

Your Employer Identification Number (EIN) is 32-0503571. Please keep this letter in your permanent records. Enter your name and your EIN on all business federal tax forms and on related correspondence.

If you have any questions regarding this letter, please call our Customer Service Department at 1-800-829-0115 between the hours of 7:00 AM and 10:00 PM. If you prefer, you may write to us at the address shown at the top of the first page of this letter. When you write, please include a telephone number where you may be reached and the best time to call.

Sincerely,

/S/Ms. Lawrence  
1001866411  
Customer Service Representative

VICKY



## STATE OF INDIANA

---

Mike Braun, Governor

**Kevin M. Garvey, Commissioner**  
Bureau of Motor Vehicles  
100 North Senate Avenue  
Indianapolis, Indiana 46204

### Certification of Driver's Record

For: ANGELICA JARILLO  
DOB: 08/09/2002  
STATUS: VALID as of 12/08/2025  
NUMBER of DOCUMENTS: 1

I, Loretta Robinson, Director of Driver Records of the Indiana Bureau of Motor Vehicles and custodian of its records, hereby attest that the attached is a true and complete copy of the record, as requested, and as it appears in the files of the Indiana Bureau of Motor Vehicles.

Therefore, by my duly authorized representative, I certify this record by my signature and by the seal of the Indiana Bureau of Motor Vehicles this 8th of December, 2025.

A handwritten signature of Loretta Robinson is placed over a horizontal line.

Loretta Robinson, Director of Driver Records





INDIANA DEPARTMENT OF REVENUE  
100 N SENATE AVE  
INDIANAPOLIS IN 46204-2253

# Indiana Department of Revenue

Mike Braun, Governor



005339

PILIS PARTY TACO LLC  
1507 W ARLINGTON RD  
BLOOMINGTON IN 47404-2111

FEIN	32-0503571
Taxpayer ID	0159485118
Letter ID	L0013391175
Date Issued	February 28, 2025

Dear Customer:

Attached is your Registered Retail Merchant Certificate (RRMC), which shows your Taxpayer Identification Number (TID) and three-digit Location Number (LOC) as your LOC ID. Please make note of this number, as you will need to use it on exemption certificates and for phone or written communication with the Indiana Department of Revenue (DOR).

**Note the expiration date on the certificate. Your RRMC will be automatically renewed if your account remains in good standing. However, merchants who have unpaid tax liability(ies) owed to DOR cannot renew their RRMC.**

All businesses are required to file and pay sales and/or withholding taxes online using INTIME, the Indiana Taxpayer Information Management Engine. If you have not already registered for INTIME, DOR's secure online system, you can register today using the Letter ID in the upper-right hand corner of this letter.

To create an online account, visit [intime.dor.in.gov](http://intime.dor.in.gov) and click "Sign up" on the right side of the screen. You will need your Taxpayer ID (FEIN, SSN, etc.) and Letter ID to complete the process.

You can review and maintain your business by managing your addresses and responsible officers from "Names & Addresses" menu on the "All Actions" tab in INTIME. If you need to close an account, you can do this from the "Close Business Tax Accounts" link under the "All Actions" tab in INTIME.

If you have questions about your sales or withholding taxes, you may contact Customer Service at (317) 232-2240, Monday through Friday 8 a.m. – 4:30 p.m. EST.

Sincerely,

## Indiana Department of Revenue



# REGISTERED RETAIL MERCHANT CERTIFICATE

INDIANA DEPARTMENT OF REVENUE  
100 N SENATE AVE  
INDIANAPOLIS IN 46204-2253  
(317) 232-2240

PILIS PARTY TACO LLC  
2215 S ROCKPORT RD  
BLOOMINGTON IN 47403-3339

IS AUTHORIZED TO COLLECT INDIANA RETAIL SALES TAX AT THE  
ADDRESS ABOVE IF DIFFERENT FROM BELOW.

FEIN 32-0503571  
LOC ID 0159485118-001  
ISSUED February 28, 2025  
EXPIRES April 01, 2026

THIS LICENSE:  
IS NOT TRANSFERRABLE TO ANY OTHER PERSON.  
IS NOT SUBJECT TO REBATE.  
IS VOID IF ALTERED.



PILIS PARTY TACO LLC  
1507 W ARLINGTON RD  
BLOOMINGTON IN 47404-2111

ROBERT J. GIVENS  
COMMISSIONER

MUST BE DISPLAYED BY MERCHANT IN THE LOCATION SHOWN

----- (Cut or Fold Here) -----

TIVCK3

## CITY OF BLOOMINGTON

### MOBILE VENDOR INSPECTION CHECK SHEET

COMPANY PERFORMING INSPECTION Elite Auto  
INSPECTOR'S NAME Mike Harris INSPECTOR'S PHONE # 812-744-8035  
DATE OF INSPECTION 12/19/25  
NAME OF VENDOR Pilis Party Taco  
VEHICLE YEAR 1998 MAKE Chevy MODEL P30  
VIN 1GBHP32R2W3304910

	PASS	FAIL	COMMENTS
LIGHTS (Front & Rear)	✓	—	—
FLASHERS	✓	—	—
REFLECTORS	✓	—	—
HORN	✓	—	—
WINDSHIELD WIPERS	✓	—	—
MIRRORS	✓	—	—
SEATBELTS	✓	—	—
BUMPER HEIGHT	✓	—	—
ALL WINDOWS	✓	—	—
MUFFLER	✓	—	—
TIRES	✓	—	—
BRAKES	✓	—	—
DOORS	✓	—	—
GENERAL CONDITION OF VEHICLE	✓	—	—

Attach this completed Inspection Sheet with your permit or renewal application  
and remit to:

City of Bloomington  
Department of Economic and Sustainable Development  
401 N. Morton St.  
Bloomington, Indiana 47404  
812-349-3419

Inspector Signature gj

Date: 12/19/25

**Attach this completed Inspection Sheet with your permit or renewal application  
and remit to:**

**City of Bloomington  
Department of Economic and Sustainable Development  
401 N. Morton St.  
Bloomington, Indiana 47404  
812-349-3419**

# Mobile Food Establishment License

## Monroe County Health Department

This is to certify that:

Pili's Party Taco #3

Maria del Pilar Gonzalez  
2361 W Rappel Avenue  
Bloomington, IN 47404

Having complied with the rules and regulations of the Monroe County Health Department as authorized by the Indiana Administrative Code and the Board of Commissioners of Monroe County, Indiana, is hereby authorized to operate a Food Service Establishment at the above location for the calendar year.



Issued:  
2/20/2025  
By Varsh Hyatabad MD  
Monroe County Health Officer

2025

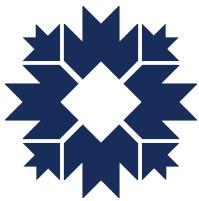
NON-NEGOTIABLE AND NOT TRANSFERABLE

PERMIT EXPIRES FEBRUARY 28, 2026

Pili's Party  
Taco

LADOS  
Griegos! Guacamole!  
Burrito! Mexican Chicken  
Nachos! Carnitas-Fried Pork  
Taco Salad! Arroz-Tortilla Shredded Pork  
Al Pastor-Tortilla w/ Pineapple  
Asada-Steak  
Burrito-Pulled Beef  
Cabeza de Puerco-Pork Head  
Tripas-Beef Gut  
Cabeza de Res-Beef Head  
Loco-Beef Tongue  
Veggie  
Soy Chorizo

EVENTOS  
03



**City of Bloomington**

**bloomington.in.gov**

## **Invoice INV-00005632**

---

**Armando Piquinto**  
**1507 W Arlington Rd**  
**Bloomington IN 47404**

**Invoice Date** 1/7/2026  
**Invoice Due** 2/6/2026

<b>BL2025-000018</b>	1 Year Business License	\$350.00
Mexican Food		
Truck 3		
	<b>Total</b>	<b>\$350.00</b>

Mastercard and Visa payments up to \$1,000 can be made online: [bton.in/civic](http://bton.in/civic). ( [Direct Link:INV-00005632](#) )

Payments over \$1,000 or cash, check, or money order payments may be completed in person at **City Hall, 401 N Morton St, Bloomington, IN 47404** or by mailing a check or money order to the following address.

City of Bloomington  
PO Box 100  
Bloomington, IN 47401

Make checks payable to **The City of Bloomington**.



# City of Bloomington Fire Department

PO Box 100  
Bloomington Indiana 47402  
812-332-9763

Mayor Kerry Thomson

Fire Chief Roger Kerr

Current Date	Inspected by	Next Inspection Date	Inspection Number
01/08/2026	Cohenour, Chuck	01/08/2026	BFD-2025-0003299

Business Name	Address	City	State	Zip
Philis Party Taco Truck # 3	1507 West Arlington rd	Bloomington	IN	47404
<b>Suite</b> Philis Party Taco Truck # 3				

## Fire Inspection Results

No fire code violations found.

Thank You

On 01/08/2026 the Philis Party Taco Truck # 3 was inspected by Bloomington Fire Department and no deficiencies were found.

## Inspection Signatures

Occupancy Contact Signature

A handwritten signature in black ink, appearing to read "Maria del Pilar Gonzalez".

Maria del Pilar Gonzalez

Manager

812-219-0539

Pilispartytaco@hotmail.com

Inspector Signature

A handwritten signature in black ink, appearing to read "Chuck Cohenour".

Cohenour, Chuck

Deputy Fire Marshal

812-369-2201

charles.cohenour@bloomington.in.gov



## Board of Public Works Staff Report

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**Project/Event:** 2026 Parker Technology, LLC  
Communications Contract Service Agreement

**Petitioner/Representative:** PW Parking Services, Jess Goodman

**Staff Representative:** Jess Goodman

**Date:** 01.13.2026

---

**Report:**  
Parker Technology is our provider for video & audio communications for customers at all 4 of our parking garages entry, exit, and pay on foot station lanes. Parker services provides video/audio assistance to customers with live interaction with a 24/7 customer service representative, with multiple calls simultaneously across all four locations.

This service contract will cover all communications for all four parking garages for 2026

Total cost of contract = \$82,279.20

Project Funding Source: 452.26.260000.53640 (Hardware and Software Maintenance))

---

**Recommend**  **Approval**  **Denial by:** Jess Goodman



## CONTRACT COVER MEMORANDUM

**TO: Jessica McClellan, Controller**  
**FROM: Jess Goodman**  
**DATE: 01/13/2026**  
**RE: 2026 Parker Technology Service Contract**

<b>Contract Recipient/Vendor Name:</b>	Parker Technology
<b>Department Head Initials of Approval:</b>	AW
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Jess Goodman
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Brittingham
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	1/2/2037
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	26-044
<b>Due Date For Signature:</b>	ASAP
<b>Expiration Date of Contract:</b>	01/01/2027
<b>Renewal Date for Contract:</b>	NA
<b>Total Dollar Amount of Contract:</b>	\$82,279.20
<b>Funding Source:</b>	452.26.260000.53640
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Jess Goodman
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Jess Goodman

### **Summary of Contract:**

Parker Technology is our provider for video & audio communications for customers at all 4 of our parking garages entry, exit, and pay on foots station lanes. Parker services provides video/audio assistance to customers with live interaction with a 24/7 customer service representative, with multiple calls simultaneously across all four locations.

This service contract will cover all communications for all four parking garages for 2025

# City of Bloomington Contract and Purchase Justification Form

Vendor: Parker Technology

Contract Amount: \$82,279.20

This form should be completed and attached to the contract documents and forwarded to the Legal Department Attorney assigned to your Department. Contracts will not be approved by the Controller if a completed form is not included with the contract documents.

## PURCHASE INFORMATION

1. Check the box beside the procurement method used to initiate this procurement: (Attach a quote or bid tabulation if applicable)

<input type="checkbox"/> Request for Quote (RFQ)	<input type="checkbox"/> Request for Proposal (RFP)	<input type="checkbox"/> Sole Source	<input type="checkbox"/> Not Applicable (NA)
<input type="checkbox"/> Invitation to Bid (ITB)	<input type="checkbox"/> Request for Qualifications (RFQu)	<input type="checkbox"/> Emergency Purchase	

2. List the results of procurement process. Give further explanation where requested.

Yes  No 

# of Submittals:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Was the lowest cost selected? (If no, please state below why it was not.)
Met city requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Met item or need requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Was an evaluation team used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Was scoring grid used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Were vendor presentations requested?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

3. State why this vendor was selected to receive the award and contract:

Parker technologies was installed 2020 at all four parking garages through Events Time to provide real time audio and video customer assistance. Parker technologies is an integrated call center system that works directly with all of the City's parking equipment.

Jess Goodman

Parking Garage Manager

Public Works

Print/Type Name

Print/Type Title

Department

**AGREEMENT BETWEEN CITY OF BLOOMINGTON  
PUBLIC WORKS DEPARTMENT AND  
Parker Technology, LLC**

This Agreement, entered into, on the date last indicated on the signature lines below by and between the City of Bloomington Department of Public Works (the "Department"), and Parker Technology, LLC ("Contractor").

**Article 1. Scope of Services** After receiving a **Notice to Proceed**, Contractor shall provide "communication services", as defined herein, within the following City of Bloomington Parking Garages: 4<sup>th</sup> Street Garage, Morton Street Garage, Walnut Street Garages & Trades District Garage. "Communication Services" includes the following services: 24/7 Call center service with unlimited calls, recording all video/audio interactions with customers, and providing City of Bloomington staff with reported equipment failure, and contacting City of Bloomington staff when additional customer service on site issues are needed. Contractor shall diligently provide the Services under this Agreement and shall complete the Services described in this Agreement in a timely manner consistent with the Standard of Care identified in Article 2. Contractor shall complete the Services required under this Agreement on or before December 31, 2026, unless the parties mutually agree to a later completion date. Completion shall mean completion of all work related to the Services. In the performance of Contractor's work, Contractor agrees to maintain such coordination with the Department as may be requested and desirable, including primary coordination with Jessica Goodman, Parking Garage Manager, Public Works Department. Contractor agrees that any information or documents, including digital GIS information, supplied by the Department pursuant to Article 3, below, shall be used by Contractor for this project only, and shall not be reused or reassigned for any other purpose without the written permission of the Department.

**Article 2. Standard of Care** Contractor shall be responsible for completion of the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances ("Standard of Care"). The Department shall be the sole judge of the adequacy of Contractor's work in meeting the Standard of Care; however, the Department shall not unreasonably withhold its approval as to the adequacy of Contractor's performance. Upon notice to Contractor and by mutual agreement between the parties, Contractor will, without additional compensation, correct or replace any and all Services not meeting the Standard of Care.

**Article 3. Responsibilities of the Department** The Department shall provide all necessary information regarding requirements for the Services. The Department shall furnish such information as necessary for the orderly progress of the work, and Contractor shall be entitled to rely upon the accuracy and completeness of such information. The Department's Project Manager shall act on its behalf with respect to this Agreement.

**Article 4. Compensation** The Department shall pay Contractor for all fees and expenses in an amount not to exceed Eighty Two Thousand Two Hundred Seventy Nine dollars and Twenty Cents. (\$82,279.20). Contractor shall submit an invoice to the Department upon the completion of the Services described in Article 1. The invoice shall be sent to: Jessica Goodman, City of Bloomington Public Works, 401 N. Morton, Suite 120, Bloomington, Indiana 47404. Invoices may be sent via first class mail postage prepaid or via email. Payment will be remitted to Contractor within forty-five (45) days of receipt of invoice. Additional services not set forth in Article 1, or changes in the Services must be authorized in writing by the Department or its designated project coordinator prior to such work being performed, or expenses incurred. The Department shall not make payment for any unauthorized work or expenses.

**Article 5. Appropriation of Funds** Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by the Department are at any time not forthcoming or are

insufficient, through failure of any entity, including the Department itself, to appropriate funds or otherwise, then the Department shall have the right to terminate this Agreement without penalty.

**Article 6. Schedule** Contractor shall perform the Services according to the following schedule: Services will be on as needed basis upon request of the Department. The time limits established by this schedule shall not be exceeded, except for reasonable cause as mutually agreed to by all parties.

**Article 7. Termination** In the event of a party's substantial failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party. Additionally, the Department may terminate or suspend performance of this Agreement at the Department's prerogative at any time upon written notice to Contractor. Contractor shall terminate or suspend performance of the Services on a schedule acceptable to the Department and the Department shall pay the Contractor for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to Contractor's compensation and the schedule of services. Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of data and other documents generated by Contractor in connection with this Agreement shall become the property of the Department, as set forth in Article 9 herein.

**Article 8. Identity of the Contractor** Contractor acknowledges that one of the primary reasons for its selection by the Department to perform the Services is the qualifications and experience of Contractor. Contractor thus agrees that the Services to be performed pursuant to this Agreement shall be performed by Contractor. Contractor shall not subcontract any part of the Services without the prior written permission of the Department. The Department reserves the right to reject any of the Contractor's personnel or proposed outside professional sub-Contractors, and the Department reserves the right to request that acceptable replacement personnel be assigned to the project.

**Article 10. Independent Contractor Status** During the entire term of this Agreement, Contractor shall be an independent contractor, and in no event shall any of its personnel, agents or sub-contractors be construed to be, or represent themselves to be, employees of the Department. Contractor shall be solely responsible for the payment and reporting of all employee and employer taxes, including social security, unemployment, and any other federal, state, or local taxes required to be withheld from employees or payable on behalf of employees.

**Article 11. Indemnification** Contractor shall indemnify and hold harmless the City, its officers, members, employees and agents from any and all claims, actions, causes of action, demands, damages, losses, liabilities, judgments and liens arising out any intentional, reckless or negligent act or omission of the Contractor and/or any of its officers, agents, officials, employees, or subcontractors, or any defect in materials or workmanship of any supply, materials, mechanism or other product or service which it or any of its officers, agents, officials, employees, or subcontractors has supplied to City or has used in connection with this Agreement, or arising out of or related to any cybercrime, including, but not limited to, unauthorized access, data breaches, malware, ransomware, phishing attacks, fraudulent payment requests, or other malicious activities perpetrated by or attributable to Contractor, its officers, agents, officials, employees or subcontractors, regardless of whether the cybercrime was committed with or without Contractor's knowledge or consent. Such indemnity shall include attorney's fees and all costs and other expenses arising therefrom or incurred in connection therewith and shall not be limited by reason of the enumeration of any insurance coverage required herein.

**Article 12. Insurance** During the performance of any and all Services under this Agreement, Contractor shall maintain the following insurance in full force and effect:

- a. Comprehensive General Liability Insurance.
  - i. \$1,000,000 for each occurrence
  - ii. \$1,000,000 personal injury and advertising injury:
  - iii. \$2,000,000 products and completed operations aggregate; and
  - iv. \$2,000,000 general aggregate
- b. Automobile Liability providing coverage for all owned, hired and non-owned autos. The limit of liability required is \$1,000,000 for each accident.
- c. Workers' Compensation and Employers Liability (only if statutorily required for Service Provider). The limits required are: Workers Compensation – Statutory: and Employers Liability--\$1,000,000 for each accident, for each employee.
- d. Umbrella/Excess Liability with a required limit of \$1,000,000.

All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. These policies shall name the City of Bloomington, its Department, and the officers, members, employees, and agents of each as insured under General Liability, Automobile, and Umbrella/Excess Liability policies. Such policies shall stipulate that the insurance will operate as primary insurance and that no other insurance of the City's will be called upon to contribute to a loss hereunder.

Contractor shall provide a Certificate of Insurance showing each insurance policy to the City prior to the commencement of work under this Agreement, and shall provide documentation of any changes to or cancellation of required insurance to the City within ten (10) days. Approval of the insurance by the City shall not relieve or decrease the extent to which Contractor may be held responsible for payment of damages resulting from Contractor's provision of the Services or its operations under this Agreement. If Contractor fails or refuses to procure or maintain the insurance required by these provisions, or fails or refuses to furnish the City's required proof that the insurance has been procured and is in force and paid for, the City shall have the right at its election to terminate the Agreement.

**Article 13. Conflict of Interest** Contractor declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services under this Agreement. Contractor agrees that no person having any such interest shall be employed in the performance of this Agreement.

**Article 14. Waiver** No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party's right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

**Article 15. Severability** The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

**Article 16. Assignment** Neither the Department nor the Contractor shall assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

**Article 17. Third Party Rights** Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the parties.

**Article 18. Governing Law and Venue** This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe Circuit Court, Monroe County, Indiana.

**Article 19. Non-Discrimination** Contractor shall comply with City of Bloomington Ordinance 2.23.11.0 and all other federal, state and local laws and regulations governing non-discrimination in all regards, including, but not limited to, employment. Contractor understands that the City of Bloomington prohibits its employees from engaging in harassment or discrimination of any kind, including harassing or discriminating against independent contractors doing work for the City. If the Contractor believes that a City employee engaged in such conduct towards Contractor and/or any of its employees, Contractor or its employees may file a complaint with the City department head in charge of the Contractor's work and/or with the City human resources department or the Bloomington Human Rights Commission. The City takes all complaints of harassment and discrimination seriously and will take appropriate disciplinary action if it finds that any City employee engaged in such prohibited conduct.

**Article 20. Compliance with Laws** In performing the Services under this Agreement, Contractor shall comply with any and all applicable federal, state and local statutes, ordinances, plans and regulations, including any and all regulations for protection of the environment. Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction over the project are in conflict, Contractor shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the Department in a timely manner of the conflict, attempts of resolution, and planned course of action.

**Article 21. E-Verify** Contractor is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). Contractor shall sign an affidavit, attached as Exhibit A, affirming that Contractor does not knowingly employ an unauthorized alien. Contractor shall require any subcontractors performing work under this contract to certify to the Contractor that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. Contractor shall maintain on file all subcontractors' certifications throughout the term of the contract with the City.

**Article 22. Notices** Any notice required by this Agreement shall be made in writing to the individuals/addresses specified below:

**Department:** City of Bloomington Public Works, Attn: Jessica Goodman, 401 N. Morton, Suite 120, Bloomington, Indiana 47404.

**Contractor:** Parker Technology, LLC, 1630 N Meridian Street, Suite 125, Indianapolis, IN 46202

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the Department and Contractor.

**Article 23. Integration and Modification** This Agreement, including all Exhibits incorporated by reference, represents the entire and integrated agreement between the Department and the Contractor. It

supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified only by a written amendment signed by both parties hereto.

**Article 24. Non-Collusion** Contractor is required to certify that it has not, nor has any other member, representative, or agent of Contractor, entered into any combination, collusion, or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer.

**IN WITNESS WHEREOF**, the parties to this Agreement have hereunto set their hands.

## **CITY OF BLOOMINGTON**

Margie Rice, Corporation Counsel DATE

## Parker Technology

Brian Modiano 12/31/25  
Brian Modiano, CFO DATE

## CITY OF BLOOMINGTON PUBLIC WORKS

---

Adam Wason, Director DATE

Kyla Cox-Deckard,  
President, Board of Public Works

**AFFIDAVIT REGARDING E-VERIFY  
IF CONTRACTOR DOES NOT HAVE EMPLOYEES**

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned has contracted with or is seeking to contract with the City of Bloomington to provide services.
2. The undersigned hereby states that they do not have any employees and, as such, they do not knowingly employ an "unauthorized alien," as defined at 8 United States Code 1324a(h)(3).
3. The undersigned hereby states that if they intend to employ anyone, they will immediately enroll in E-Verify and will use such program.

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

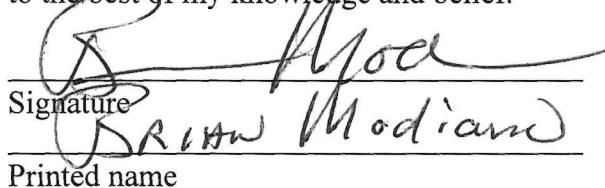
Brian Modiano RY 12/31/25  
Signature  
Brian Modiano RY 12/31/25  
Printed name

**“EXHIBIT C”**  
**AFFIDAVIT REGARDING E-VERIFY**  
**IF CONTRACTOR HAS EMPLOYEES**

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the CFO of the Contractor.  
(job title)
2. The Contractor has contracted with or is seeking to contract with the City of Bloomington to provide services.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the Contractor does not knowingly employ an “unauthorized alien,” as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her knowledge and belief, the Contractor is enrolled in and participates in the E-verify program.
5. The undersigned is duly authorized to execute this affidavit for and on behalf of, and to bind, the Contractor.

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

  
Signature  
\_\_\_\_\_  
\_\_\_\_\_  
Printed name



## SALES PROPOSAL

1630 N Meridian St. Ste. 125

Indianapolis, IN 46202

800.923.2704

[sales@parkertechnology.com](mailto:sales@parkertechnology.com)

[www.parkertechnology.com](http://www.parkertechnology.com)

Proposal Number: # Q-2290

Date: 12/29/2025

**BILL TO:**

City of Bloomington

300 N. Morton Street

Bloomington, IN, 47404

**SHIP TO:**

City of Bloomington

300 North Morton Street

Bloomington, IN, 47404

**Location : Shared Services for City of Bloomington Q-2290**

300 N Morton Bloomington, IN, 47404

Item Description	Price	Qty	Subtotal
Parker 24/7			
Parker Serviced Calls	\$6,529.31	1	\$6,529.31
Number of calls answered by Parker Technology's customer service team.			
<b>Location Totals:</b>	<b>One Time Charge \$0.00</b>	<b>Monthly Recurring</b>	<b>\$6,529.31</b>



## SALES PROPOSAL

### Location : Walnut Street Garage Q-2290

33 W. Walnut St Bethlehem, PA, 18018

Item Description	Price	Qty	Subtotal
Parker 24/7			
Parker Software Platform SaaS		4	\$67.76
Monthly fee for software maintenance and updates and support based on number of endpoint connections.			
<b>Location Totals:</b>	<b>One Time Charge \$0.00</b>	<b>Monthly Recurring</b>	<b>\$67.76</b>



## SALES PROPOSAL

### Location : Trade District Garage Q-2290

489 W. 10th St. Bloomington, IN, 47403

Item Description	Price	Qty	Subtotal
Parker 24/7			
Parker Software Platform SaaS		6	\$90.12
Monthly fee for software maintenance and updates and support based on number of endpoint connections.			
<b>Location Totals:</b>	<b>One Time Charge \$0.00</b>	<b>Monthly Recurring</b>	<b>\$90.12</b>



## SALES PROPOSAL

**Location : Morton Street Garage Q-2290**

220 N Morton St. Bloomington, IN, 47404

Item Description	Price	Qty	Subtotal
Parker 24/7			
Parker Software Platform SaaS		5	\$84.70
Monthly fee for software maintenance and updates and support based on number of endpoint connections.			
<b>Location Totals:</b>	<b>One Time Charge \$0.00</b>	<b>Monthly Recurring</b>	<b>\$84.70</b>



## SALES PROPOSAL

**Location : 4th Street Garage Q-2290**

39 N 4th St Easton, PA, 18042

Item Description	Price	Qty	Subtotal
Parker 24/7			
Parker Software Platform SaaS		5	\$84.70
Monthly fee for software maintenance and updates and support based on number of endpoint connections.			
<b>Location Totals:</b>	<b>One Time Charge \$0.00</b>	<b>Monthly Recurring</b>	<b>\$84.70</b>
<b>Proposal Totals:</b>	<b>One Time Charge \$0.00</b>	<b>Monthly Recurring</b>	<b>\$6,856.59</b>

Proposals are valid for 30 days. Please sign and return to initiate the sales process. Note: sales tax is not included on this proposal but may be added once invoicing occurs.

All call center services and software licenses are subject to Parker Technology's Subscription Service Terms & Conditions, which are available at [www.parkertechnology.com/legal](http://www.parkertechnology.com/legal). Your signature below confirms your acceptance of these terms.

If applicable, all hardware purchases are subject to the Parker Technology Master Dealer Agreement on file.

Accepted By: \_\_\_\_\_

Accepted Date: \_\_\_\_\_

Sales Rep:

B. Mod

CFO

Signed Date:

12/31/25



## Board of Public Works Staff Report

Project/Event: 2026 Evens Time Maintenance Service Agreement  
Petitioner/Representative: Public Works, Jess Goodman  
Staff Representative: Jess Goodman  
Date: 1.9.2026

**Report:**

Maintenance Service Contract

We are requesting a signed service agreement with Evens Time for support of all P.A.R.C.S equipment for 2025. This service agreement covers:

**Equipment Inspections** – A Service technician will conduct quarterly inspections on all PARCS lane

**Software Updates** - This would include Windows updates, server firmware updates, and PARCS software validation.

**Priority Response** - Customer will be scheduled ahead of all other service work. Priority service support hours are defined as Monday- Friday, 8:00 am-4:00 pm, within 2 hours of service request, excluding Evens Time recognized holidays and weather or emergency closings. Service for calls made at 4:00 pm or after will be billed at the after-hours rate. Evens Time does not guarantee resolution to the call within the guaranteed time but rather a response to the service request.

**After-Hours Rates** - Weekend rates are \$230.00/hr. with a 2-hour minimum.

**Parts** – All replacement parts are **not** included (under the Silver agreement). Also does not cover acts of God, vandalism, and personal property damage.

**Network Support** - Network support for data communication on the PARCS network.

**PA-DSS Support** – Assistance in completing the annual SAQ for PCI compliance.

We recommend approval of this contract

Total cost of Maintenance Service Contract = \$47,249.81

**Recommend**  **Approval**  **Denial by:**

Jessica Goodman



## ACT COVER MEMORANDUM

**TO:** Jessica McClellan, Controller  
**FROM:** Jess Goodman  
**DATE:** 11/4/2025  
**RE:** 2026 Evens Time Maintenance Service Contract

<b>Contract Recipient/Vendor Name:</b>	Evens Time LLC
<b>Department Head Initials of Approval:</b>	AW
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Jess Goodman
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Brittingham
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	1/1/2037
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	25-1031
<b>Due Date For Signature:</b>	January 1, 2026
<b>Expiration Date of Contract:</b>	12/31/2026
<b>Renewal Date for Contract:</b>	NA
<b>Total Dollar Amount of Contract:</b>	\$47,249.81
<b>Funding Source:</b>	452.26.260000.53640
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Jess Goodman
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	Jess Goodman

### **Summary of Contract:**

#### Maintenance Service Contract

We are requesting a signed service agreement with Evens Time for support of all P.A.R.C.S equipment for 2025. This service agreement covers:

**Equipment Inspections** – A Service technician will conduct quarterly inspections on all PARCS lane

**Software Updates**- This would include Windows updates, server firmware updates, and PARCS software validation.

**Priority Response** - Customer will be scheduled ahead of all other service work. Priority service support hours are defined as Monday- Friday, 8:00 am-4:00 pm, within 2 hours of service request, excluding Evens Time recognized holidays and weather or emergency closings. Service for calls made at 5:00 pm or after will be billed at the after-hours rate. Evens Time does not guarantee resolution to the call within the guaranteed time but rather a response to the service request.

**After-Hours Rates** - Weekend rates are \$230.00/hr. with a 2-hour minimum. Weekend hourly rate is not to exceed \$1,366.00 for the duration of the contract.

**Unauthorized Repairs** – Evens Time is not responsible for any repair work performed by non-Evens Time personnel without the written consent of Evens Time. Any work required to correct unauthorized repairs will be invoiced at Evens Time applicable labor rates.

**Parts** – All replacement parts are not included (under the Silver agreement). Act of god and vandalism to equipment are not covered.

**Network Support** - Network support for data communication on the PARCS network.

# City of Bloomington Contract and Purchase Justification Form

Vendor: Evens Time

Contract Amount: \$47,249.81

This form should be completed and attached to the contract documents and forwarded to the Legal Department Attorney assigned to your Department. Contracts will not be approved by the Controller if a completed form is not included with the contract documents.

## PURCHASE INFORMATION

1. Check the box beside the procurement method used to initiate this procurement: (Attach a quote or bid tabulation if applicable)

<input type="checkbox"/> Request for Quote (RFQ)	<input type="checkbox"/> Request for Proposal (RFP)	<input type="checkbox"/> Sole Source	<input checked="" type="checkbox"/> Not Applicable (NA)
<input type="checkbox"/> Invitation to Bid (ITB)	<input type="checkbox"/> Request for Qualifications (RFQu)	<input type="checkbox"/> Emergency Purchase	

2. List the results of procurement process. Give further explanation where requested.

Yes      No

# of Submittals:	Yes	No	Was the lowest cost selected? (If no, please state below why it was not.)
Met city requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>
Met item or need requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Evens time is the current vendor for all PARCS equipment in the City of Bloomington Parking Garages. This is a service agreement for maintenance of all PARCS and Amano equipment
Was an evaluation team used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Was scoring grid used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Were vendor presentations requested?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

3. State why this vendor was selected to receive the award and contract:

Evens time is the current vendor for all PARCS equipment. This is a service agreement for maintenance of all PARCS equipment

Jessica Goodman

Parking Garage Manager

Public Works

Print/Type Name

Print/Type Title

Department

**AGREEMENT BETWEEN CITY OF BLOOMINGTON  
PUBLIC WORKS DEPARTMENT AND  
Evens Time, INC**

This Agreement, entered into, on the date last indicated on the signature lines below by and between the City of Bloomington Department of Public Works (the “Department”), and Evens Time, INC (“Contractor”).

**Article 1. Scope of Services** Upon receipt of a Notice to Proceed, Contractor shall provide repair and maintenance services, as requested by the Department, including but not limited to: repair and servicing of PARCS equipment, server and network support. All replacement parts are not included in this service agreement. In addition, Contractor shall conduct quarterly inspections of the following equipment: eight (8) Express PARCS, sixteen (16) gates, eight (8) ticket dispensers, six (6) pay-on-foot stations, twenty-four (24) parker intercoms (hardware only), and eight (8) Windcave readers. These services (“Services”) will be performed at the Morton, Walnut, Trades, and 4th Street parking garages. Contractor shall provide Services during standard business hours and emergency services on weekends or holidays when specifically requested by the Department.

**Priority service support hours** are defined as Monday through Friday, 8:00 a.m. to 5:00 p.m., excluding Evens Time-recognized holidays and any weather-related or emergency closures. During these hours, Contractor shall respond to service requests within four (4) hours of receipt.

Service requests received at or after 5:00 p.m. will be billed at the **after-hours rate** of \$230.00 per hour, with a two (2) hour minimum. After-hours and weekend services must be pre-approved by the Parking Garage Manager, Jessica Goodman, of the Public Works Department.

This service agreement includes all equipment inspections, software updates network support, supplies, and travel costs required to perform the Services **during normal business hours as defined above**. Any work performed outside of these hours, including weekends or holidays, may be subject to additional charges.

The agreement does **not** cover parking equipment parts, damages or service needs arising from acts of God (e.g., natural disasters), vandalism, or personal property damage.

Contractor shall diligently perform the Services in a timely manner consistent with the Standard of Care outlined in Article 2. All Services under this Agreement shall be completed by December 31, 2026, unless a later date is mutually agreed upon in writing by both parties. Completion shall mean all work associated with the Services has been finalized.

Contractor shall coordinate regularly with the Department, including maintaining direct communication with Jessica Goodman, Parking Garage Manager. Contractor agrees that any information or documents, including digital GIS data, provided by the Department under Article 3 shall be used solely for this project and shall not be reused or distributed without the Department’s written consent.

**1.1** Service coverage is subject to the End-of-Life (EOL) policy outlined in Section 25.

**1.2** Modification of Services. Evens Time, Inc. reserves the right to modify the scope of Services to accommodate changes due to the end-of-life (EOL) of equipment or software as determined by the manufacturer. In such cases, Evens Time, Inc. will provide the Client with written notice of the modification, including details of the EOL and the impact on the Services.

**Article 2. Standard of Care** Contractor shall be responsible for completion of the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances (“Standard of Care”). The Department shall be the sole judge of the adequacy of Contractor’s work in meeting the Standard of Care; however, the Department shall not unreasonably withhold its approval as to the adequacy of Contractor’s performance. Upon notice to

Contractor and by mutual agreement between the parties, Contractor will, without additional compensation, correct or replace any and all Services not meeting the Standard of Care.

**Article 3. Responsibilities of the Department** The Department shall provide all necessary information regarding requirements for the Services. The Department shall furnish such information as necessary for the orderly progress of the work, and Contractor shall be entitled to rely upon the accuracy and completeness of such information. The Department's Project Manager shall act on its behalf with respect to this Agreement.

**Article 4. Compensation** Department shall pay Contractor for all Services listed in Article 1 during priority service support hour for a fixed monthly rate, not to exceed Forty Seven Thousand Two Hundred Forty Nine Dollars and Eighty One Cents (47,249.81). Contractor shall submit monthly invoices in the amount of Three Thousand Nine Hundred and Thirty Six Dollars and Forty Nine Cents (3,937.49) for a period of twelve (12) months to cover services outlined in this agreement during normal business hours. The agreement does **not** cover replacement parts, damages or service needs arising from acts of God (e.g., natural disasters), vandalism, or personal property damage.

In the event that Department request Contractor's service after-hours, as defined in Article 1, Contractor will provide detailed invoicing for their time spent and work completed, and will bill the Department at an hourly rate of two hundred and thirty dollars (\$230.00) per hour for an amount not to exceed One Thousand Three Hundred and Sixty Dollars and Sixteen Cents (\$1,366.16).

Invoices shall be issued one (1) month in advance of services being rendered. Invoices shall be sent to Jessica Goodman, City of Bloomington Public Works, 401 N. Morton, Suite 120, Bloomington, Indiana 47404, or via email at [customer.service@bloomington.in.gov](mailto:customer.service@bloomington.in.gov). Invoices may be submitted by first class mail, postage prepaid, or by email. The Department shall remit payment ~~within thirty (30) days~~ upon receipt of a proper invoice. Additional services not set forth in Article 1, or changes in the Services or amounts, must be authorized in writing by the Department or its designated project coordinator prior to performance or the incurrence of related expenses. The Department shall not make payment for any unauthorized work or expense.

**Article 5. Appropriation of Funds** Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by the Department are at any time not forthcoming or are insufficient, through failure of any entity, including the Department itself, to appropriate funds or otherwise, then the Department shall have the right to terminate this Agreement without penalty.

**Article 6. Schedule** Contractor shall perform the Services according to the following schedule: Services will be on as needed basis upon request of the Department. The time limits established by this schedule shall not be exceeded, except for reasonable cause as mutually agreed to by all parties.

**Article 7. Termination** In the event of a party's substantial failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party. Additionally, the Department may terminate or suspend performance of this Agreement at the Department's prerogative at any time upon written notice to Contractor. Contractor shall terminate or suspend performance of the Services on a schedule acceptable to the Department and the Department shall pay the Contractor for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to Contractor's compensation and the schedule of services. Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of

data and other documents generated by Contractor in connection with this Agreement shall become the property of the Department, as set forth in Article 9 herein.

**Article 8. Identity of the Contractor** Contractor acknowledges that one of the primary reasons for its selection by the Department to perform the Services is the qualifications and experience of Contractor. Contractor thus agrees that the Services to be performed pursuant to this Agreement shall be performed by Contractor. Contractor shall not subcontract any part of the Services without the prior written permission of the Department. The Department reserves the right to reject any of the Contractor's personnel or proposed outside professional sub-Contractors, and the Department reserves the right to request that acceptable replacement personnel be assigned to the project.

**Article 10. Independent Contractor Status** During the entire term of this Agreement, Contractor shall be an independent contractor, and in no event shall any of its personnel, agents or sub-contractors be construed to be, or represent themselves to be, employees of the Department. Contractor shall be solely responsible for the payment and reporting of all employee and employer taxes, including social security, unemployment, and any other federal, state, or local taxes required to be withheld from employees or payable on behalf of employees.

**Article 11. Indemnification** Contractor shall indemnify, defend, and hold harmless the City of Bloomington, including its officers, employees, members, and agents (collectively, the "City"), from and against any and all claims, demands, actions, causes of action, damages, losses, liabilities, judgments, liens, and expenses (including reasonable attorney's fees and legal costs) arising out of or related to any intentional, reckless, or negligent act or omission by the Contractor or its officers, employees, agents, subcontractors, or representatives; any defect in materials, workmanship, supplies, equipment, or other products or services provided by the Contractor or its subcontractors under this Agreement; or any act or omission related to a cyber incident, including but not limited to unauthorized access, data breaches, malware, ransomware, phishing attacks, fraudulent payment requests, or other malicious cyber activity, whether or not such activity was committed with the Contractor's knowledge or consent.

Notwithstanding the foregoing, the total cumulative liability of the Contractor under this indemnification provision shall not exceed the total compensation paid to the Contractor under this Agreement. This limitation of liability shall not apply in cases of gross negligence, willful misconduct, or fraud by the Contractor. This limitation of liability is subject to the insurance coverage requirements set forth in Article 12 of this Agreement.

**Article 12. Insurance** During the performance of any and all Services under this Agreement, Contractor shall maintain the following insurance in full force and effect:

- a. Comprehensive General Liability Insurance.
  - i. \$1,000,000 for each occurrence
  - ii. \$1,000,000 personal injury and advertising injury:
  - iii. \$2,000,000 products and completed operations aggregate; and
  - iv. \$2,000,000 general aggregate

- b. Automobile Liability providing coverage for all owned, hired and non-owned autos. The limit of liability required is \$1,000,000 for each accident.

c. Workers' Compensation and Employers Liability (only if statutorily required for Service Provider). The limits required are: Workers Compensation – Statutory: and Employers Liability--\$1,000,000 for each accident, for each employee.

d. Umbrella/Excess Liability with a required limit of \$1,000,000.

All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. These policies shall name the City of Bloomington, its Department, and the officers, members, employees, and agents of each as insured under General Liability, Automobile, and Umbrella/Excess Liability policies. Such policies shall stipulate that the insurance will operate as primary insurance and that no other insurance of the City's will be called upon to contribute to a loss hereunder.

Contractor shall provide a Certificate of Insurance showing each insurance policy to the City prior to the commencement of work under this Agreement, and shall provide documentation of any changes to or cancellation of required insurance to the City within ten (10) days. Approval of the insurance by the City shall not relieve or decrease the extent to which Contractor may be held responsible for payment of damages resulting from Contractor's provision of the Services or its operations under this Agreement. If Contractor fails or refuses to procure or maintain the insurance required by these provisions, or fails or refuses to furnish the City's required proof that the insurance has been procured and is in force and paid for, the City shall have the right at its election to terminate the Agreement.

**Article 13. Conflict of Interest** Contractor declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services under this Agreement. Contractor agrees that no person having any such interest shall be employed in the performance of this Agreement.

**Article 14. Waiver** No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party's right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

**Article 15. Severability** The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

**Article 16. Assignment** Neither the Department nor the Contractor shall assign any rights or duties under this Agreement without the prior written consent of the other party. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

**Article 17. Third Party Rights** Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the parties.

**Article 18. Governing Law and Venue** This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe Circuit Court, Monroe County, Indiana.

**Article 19. Non-Discrimination** Contractor shall comply with City of Bloomington Ordinance 2.23.11.0 and all other federal, state and local laws and regulations governing non-discrimination in all regards, including, but not limited to, employment. Contractor understands that the City of Bloomington prohibits its employees from engaging in harassment or discrimination of any kind, including harassing or discriminating against independent contractors doing work for the City. If the Contractor believes that a City employee engaged in such conduct towards Contractor and/or any of its employees, Contractor or its employees may file a complaint with the City department head in charge of the Contractor's work and/or with the City human resources department or the Bloomington Human Rights Commission. The City takes all complaints of harassment and discrimination seriously and will take appropriate disciplinary action if it finds that any City employee engaged in such prohibited conduct.

**Article 20. Compliance with Laws** In performing the Services under this Agreement, Contractor shall comply with any and all applicable federal, state and local statutes, ordinances, plans and regulations, including any and all regulations for protection of the environment. Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction over the project are in conflict, Contractor shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the Department in a timely manner of the conflict, attempts of resolution, and planned course of action.

**Article 21. E-Verify** Contractor is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists). Contractor shall sign an affidavit, attached as Exhibit A, affirming that Contractor does not knowingly employ an unauthorized alien. Contractor shall require any subcontractors performing work under this contract to certify to the Contractor that, at the time of certification, the subcontractor does not knowingly employ or contract with an unauthorized alien and the subcontractor has enrolled in and is participating in the E-Verify program. Contractor shall maintain on file all subcontractors' certifications throughout the term of the contract with the City.

**Article 22. Notices** Any notice required by this Agreement shall be made in writing to the individuals/addresses specified below:

**Department:** City of Bloomington Public Works, Attn: Jessica Goodman, 401 N. Morton, Suite 120, Bloomington, Indiana 47404.

**Contractor:** Evens Time 2475 Directors Row Suite C, Indianapolis, IN 46241.

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the Department and Contractor.

**Article 23. Integration and Modification** This Agreement, including all Exhibits incorporated by reference, represents the entire and integrated agreement between the Department and the Contractor. It supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified only by a written amendment signed by both parties hereto.

**Article 24. Non-Collusion** Contractor is required to certify that it has not, nor has any other member, representative, or agent of Contractor, entered into any combination, collusion, or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor

induced anyone to refrain from making an offer and that this offer is made without reference to any other offer.

#### **Article 25. End-of-Life (EOL) Policy – PARCS Equipment**

**25.1 Definition of End-of-Life.** For the purposes of this Agreement, “End-of-Life” (EOL) refers to the point at which the manufacturer officially discontinues support, software updates, spare parts, or services for any hardware or software component of the parking equipment, including but not limited to all PARCS equipment and all related infrastructure.

**25.2 EOL Notification.** Evens Time, Inc. will notify the Customer in writing if any hardware or software currently covered under this Agreement is designated as EOL. Notice will be provided at least ninety (90) days prior to the official EOL date, where reasonably possible, and will include details regarding the affected equipment, support timelines, and available upgrade options.

**25.3 Support Limitations After EOL.** After the official EOL date, Evens Time, Inc. will provide continued support for Opus equipment and software on a best-effort basis, subject to the following limitations:

- Replacement parts may be unavailable or subject to significant lead times.
- Software updates, patches, or bug fixes may no longer be issued by the manufacturer.
- Technical support may be limited based on OEM resource availability.

**25.4 Upgrade Recommendations.** Evens Time, Inc. may provide written recommendations for hardware or software upgrades necessary to maintain performance and compatibility. All upgrade or replacement costs will be the responsibility of the Customer unless otherwise agreed in writing.

**25.5 Agreement Modification Due to EOL.** If a component reaches EOL and support becomes infeasible, the parties may mutually amend this Agreement to exclude the affected items or adjust the service scope and associated fees accordingly.

**25.6 Limitation of Liability.** Evens Time, Inc. shall not be liable for system performance degradation, service disruptions, or security risks that arise from continued use of PARCS equipment or software when upgrades or replacements have been recommended but not implemented by the Customer.

**IN WITNESS WHEREOF, the parties to this Agreement have hereunto set their hands.**

**CITY OF BLOOMINGTON**

Kerry Thomson, Mayor

DATE

**Evens Time, LLC**

*Lois Ann McDole*

Lois Ann McDole  
VP of Business Management

DATE

**CITY OF BLOOMINGTON PUBLIC WORKS**

Adam Wason, Director

DATE

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Kyla Cox-Deckard,  
President, Board of Public Works

DATE

**“EXHIBIT C”**  
**AFFIDAVIT REGARDING E-VERIFY**  
**IF CONTRACTOR HAS EMPLOYEES**

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the VP, of Business Management of the Contractor.  
(job title)
2. The Contractor has contracted with or is seeking to contract with the City of Bloomington to provide services.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the Contractor does not knowingly employ an “unauthorized alien,” as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her knowledge and belief, the Contractor is enrolled in and participates in the E-verify program.
5. The undersigned is duly authorized to execute this affidavit for and on behalf of, and to bind, the Contractor.

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

LoisAnn McDole  
Signature  
LoisAnn McDole  
\_\_\_\_\_  
Printed name

**AFFIDAVIT REGARDING E-VERIFY**  
**IF CONTRACTOR DOES NOT HAVE EMPLOYEES**

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned has contracted with or is seeking to contract with the City of Bloomington to provide services.
2. The undersigned hereby states that they do not have any employees and, as such, they do not knowingly employ an “unauthorized alien,” as defined at 8 United States Code 1324a(h)(3).
3. The undersigned hereby states that if they intend to employ anyone, they will immediately enroll in E-Verify and will use such program.

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Signature

---

Printed name



## Board of Public Works Staff Report

**Project/Event: Service Agreement for Upgrade of RTA to RTA 360**

**Petitioner/Representative: Fleet Maintenance Department**

**Staff Representative: Lisa Lazell**

**Meeting Date: January 13, 2026**

**Report:** This contract with Ron Turley Associates, INC to upgrade our Fleet software program from classic RTA to RTA 360. It includes transfer of our existing data from classic to the cloud version, integration of our fuel data from FuelMaster and additional vehicle asset space.



## CONTRACT COVER MEMORANDUM

**TO:** Legal Department  
**FROM:** PW/Fleet Division  
**DATE:** November 6, 2025  
**RE:** Upgrade 3 FuelMaster FMU's to FM Live

<b>Contract Recipient/Vendor Name:</b>	Ron Turley Associates, INC
<b>Department Head Initials of Approval:</b>	AW
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Lisa Lazell
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Audrey Brittingham
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	1/1/2038
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	25-110
<b>Due Date For Signature:</b>	01.31.2026
<b>Expiration Date of Contract:</b>	12-31-2027
<b>Renewal Date for Contract:</b>	60-30 days before expiration
<b>Total Dollar Amount of Contract:</b>	NTE \$71,280.00
<b>Funding Source:</b>	802-17-170000-53640
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	

**Summary of Contract:** Contractor shall Upgrade 3 FuelMaster FMU's to FM Live.

# **Services Agreement for RTA Fleet Management Software-as-a-Service**

## **by Ron Turley Associates Inc**

This Application Services Agreement for RTA Fleet Management System ("Agreement") is between *Ron Turley Associates, Inc.* ("RTA"), 17437 N 71<sup>st</sup> Drive, Suite 110, Glendale, AZ 85308, and City of Bloomington ("COMPANY") Bloomington, Indiana. RTA or COMPANY may modify this Agreement from time to time, subject to the terms in Section 10 (Changes to this Agreement).

### **1. RTA's Service Provided and COMPANY's Use of the Service**

- a. RTA will allow COMPANY to access software provided by RTA through use of encrypted and password protected Web Application, Mobile Application and API's (collectively the "Service").
- b. COMPANY is hereby granted a non-exclusive, non-transferable, limited license to access and use the Service subject to the terms and conditions contained in this Agreement.
- c. RTA does not review or pre-screen the contents of electronic data uploaded or posted to the Service ("Content") by the COMPANY, and RTA claims no intellectual property rights with respect to the Content.
- d. COMPANY agrees not to reproduce, duplicate, copy, sell, resell, or exploit access to the Service, use of the Service, or any portion of the Service, including, but not limited to the HTML or any visual design elements without the express written permission from RTA.
- e. COMPANY agrees not to modify, reverse engineer, adapt or otherwise tamper with the Service or modify another website so as to falsely imply that it is associated with the Service, RTA, or any other software or service provided by RTA.
- f. COMPANY agrees not to use the Service in any manner which may infringe copyright or intellectual property rights or in any manner which is unlawful, offensive, threatening, libelous, defamatory, pornographic, and obscene or in violation of this Agreement.
- g. The Service is protected by United States and international copyright laws and treaties, as well as other laws and treaties. Except for the non-exclusive license granted pursuant to this Agreement, COMPANY acknowledges and agrees that all ownership, license, intellectual property and other rights and interests in and to the Service shall remain solely with RTA.
- h. RTA reserves the rights at any time, and from time to time, to modify or discontinue, temporarily or permanently, any feature associated with the Service, with 180 day written notice.
- i. RTA reserves the right to temporarily suspend access to the Service for operational purposes, including, but not limited to, maintenance, repairs, or

installation of upgrades, and will endeavor to provide 24-hour notice prior to any such suspension, as detailed in section 8.

- j. COMPANY understands and acknowledges that while the software application is not certified, the data center and network equipment provided by AWS holds multiple certifications, viewable at <https://aws.amazon.com/compliance/programs/>.
- k. RTA will provide access to data backups on an automated, scheduled interval should COMPANY desire to archive a local copy of the data backup files. Email [support@rtafleet.com](mailto:support@rtafleet.com) to request this additional service option. No additional fee is charged for this optional service.
- l. The COMPANY understands and agrees that RTA cannot and does not control the flow of data to or from the network or on other portions of the internet. At times, actions or inactions of third parties may impair or disrupt COMPANY's connections to the internet or portions thereof.

## **2. Payment**

- a. COMPANY will pay within 30 days of receipt of an RTA invoice.
- b. Such invoices will begin upon execution of this Agreement with Net 30 terms and will continue on the recurring basis as specified in the pricing proposal following execution of the Agreement. Any payments received after the first day of each calendar month are subject to a late fee equal to one and one-half percent per month, calculated on a daily basis.
- c. No refunds or credits will be issued for partial months that COMPANY utilizes the Service. Pro-rated refunds will be paid 60 days after the last day of service.
- d. If COMPANY fails to pay any payment due within Thirty (30) days of the received RTA invoice, RTA shall have the right to suspend the COMPANY's access to the Service or take any other steps necessary to ensure payment.
- e. COMPANY may purchase upgrades to the software or service at any time during the term of this Agreement, such as additional vehicle asset licenses, additional user licenses, or software add-on modules. Applicable pricing increase for the upgrades will be applied to the next billing cycle or the following month, whichever is closest.
- f. If at any time, service is shut off due to non-payment of outstanding invoices, a \$250.00 Service Fee will be invoiced to restore service.

## **3. Term of Service**

- a. If COMPANY should wish to cancel the Agreement, it may do so by providing thirty (30) days' notice to RTA of intent to cancel and paying all outstanding charges.
- b. The Agreement shall be for an initial term of two (2) years, with the right to extend the term up to one (1) optional year extension at a time under the same terms as the Agreement, subject to a price increase not to exceed 5% above the prior year at the discretion of RTA, and subject to mutual cancellation at any time upon thirty (30) days written notice from one party to the other.

- c. RTA, in its sole discretion, has the right to suspend or discontinue providing the Service to COMPANY, with 30 days' notice, for non-compliance with this Agreement, and pursue any other remedy legally available to it.
- d. Upon cancellation or termination of this Agreement, RTA will provide a system backup which will be made available for download by COMPANY.
- e. Upon cancellation or termination of this Agreement, all Content associated with such subscription will be irrevocably deleted from the Service after 90 days, and RTA will have no obligations to maintain such Content thereafter.
- f. All outstanding balances must be paid in full prior to data backups being delivered to COMPANY.

#### **4. COMPANY Obligations**

- a. COMPANY shall designate, in writing, contact information for at least two representatives, including emergency contact information. Such representatives shall be notified via e-mail or phone in the event of any emergency related to the Service such as cyber security breach, data loss, or complete service outage. Any obligation of RTA related to any emergency shall be completed once RTA contacts either of the representatives either by telephone message or by sending an email message to a representative. If COMPANY fails to designate such emergency contacts, RTA shall have no obligation in an emergency.
- b. COMPANY shall comply with all reasonable requests of RTA, including, but not limited to, delivering information to RTA such as is necessary to perform the Service. RTA shall not be liable for any failure to deliver the Service that is caused by the failure of COMPANY to comply herewith.

#### **5. Representations of the Parties**

- a. Each party hereto represents and warrants that as of now, and at all times throughout this Agreement, (1) it is duly organized and has the legal right and authority to enter into this Agreement and to perform its obligations under this Agreement; and (2) the performance of its obligations under this Agreement does not violate any laws or regulations and does not breach any agreements with third parties.

#### **6. Warranty and Limitation of Liability**

- a. RTA warrants that the Services and intellectual property rights provided by RTA or used by RTA to provide the Services do not infringe on the intellectual property rights of any third party in the United States.
- b. RTA and its officers, employees and affiliates shall not be liable for any direct, indirect, incidental, special, consequential or exemplary damages, including but not limited to, damages for loss of profits, damage to COMPANY's equipment, goodwill, use, data or other intangible losses, regardless of whether RTA had notice of the possibility of such damages, resulting from the use of the Service, except in the event of such damages arising out of or relating to the willful or

negligent act, or willful or negligent omission of RTA, its officers, employees, agents or affiliates, or a breach of RTA's warranty in section 6(a), above.

- c. Notwithstanding anything to the contrary in this Agreement, RTA shall abide by all of its established security procedures and its online privacy policy, if applicable, in all respects; shall at all times comply with its privacy policy and all applicable laws, rules and regulations, and shall use commercially reasonable efforts to prevent the accidental unauthorized use, copying or disclosure of COMPANY's personal information. RTA shall maintain reasonable security measures designed to ensure the confidentiality of such personally identifiable data and to protect it from unwarranted, accidental or unauthorized access, disclosure, modification or destruction.
- d. RTA will defend, indemnify and hold harmless COMPANY and its affiliates, its respective shareholders, directors, officers, employees, subcontractors, agents and representatives during and after the Term of this Agreement from and against any and all third-party claims, demands, suits, judgments, settlements, losses, liabilities, deficiencies, and expenses of any nature (including reasonable attorneys' fees) to the extent resulting from, or arising out of RTA's performance under this Agreement, including, but not limited to, any actual or alleged: (i) negligent acts or omissions to the extent attributable to RTA; (ii) any breach of a third party's intellectual property rights allegedly to the extent caused by RTA and/or, for additional clarity, any claim that intellectual property rights furnished by RTA infringes on the intellectual property rights of any third party. RTA specifically disclaims any duties or obligation to defend, indemnify, or pay for any losses, liabilities, claims, deficiencies, and expenses of any nature (including attorneys' fees) incurred by COMPANY to the extent arising out of COMPANY's own negligence (including passive or active), nonfeasance, or malfeasance or other breach arising out of this Agreement.

## 7. Database Access Provisions

- a. In consideration for using the SQL Database format of RTA, RTA is offering this section as a Letter of Understanding concerning the DATA and issues that may arise in connection with an open database system. If COMPANY has requested direct access to the database, be it understood that:
- b. To provide direct connection to the COMPANY SQL database, making it available for connection from SQL Management Studio, Crystal Reports, or integrating with other SQL-aware applications, RTA must place the database on a SQL database server that is connected to the internet. The SQL server connection string listens on a non-standard port and is protected by standard SQL Server security features. A user account specific to COMPANY will be provided and is used solely to access the database. For additional security, a firewall prevents anonymous entities from connecting to the database server. COMPANY will need to provide RTA with the public IP address(es) from which COMPANY will be connecting to the database so that we may allow the connection.
- c. All database connections are read only.

- d. COMPANY is hereby notified that if a data element in a table is deemed to be invalid, RTA will use all diligence to determine the nature of the source of the invalidity. If source of the error is determined to be from an outside query operation or user modification to the data, RTA can assist in correcting the data at our standard professional services rate of \$250/hour.
- e. RTA is requesting that write access to the data be limited (e.g., Not available to non-technical users) to only certain users of the Service.
- f. RTA recognizes the value of using database systems to enhance data availability, access, and reporting. RTA Tech support will support the normal database access questions (field definitions, linkage relationships) but cannot assist in writing queries, forms, or other data-access objects and methods without a formal engagement for those services.
- g. COMPANY will specify static IP addresses that will be connecting to the RTA database by emailing Company Name and IP address(es) to support@rtafleet.com. Connections from all other addresses outside the Service will be blocked.

## **8. Service Level Agreement (SLA)**

- a. **Service Scope.** The following Services are covered by this section:
  - 1. Staffed telephone support
  - 2. Monitored email support
  - 3. Software monitoring
  - 4. Data Center monitoring
  - 5. Service Uptime

b. **COMPANY Requirements.** COMPANY responsibilities and/or requirements in support of this Agreement include:

1. Payment for service-related invoices at the agreed interval.
2. Reasonable availability of COMPANY representative(s) and/or COMPANY IT staff when resolving a service-related incident or request.
3. COMPANY IT staff is responsible for local computers, printers, and local network infrastructure maintenance.
4. COMPANY IT staff is responsible for maintaining a suitable internet connection and communication with applicable Internet Service Providers.
5. COMPANY will notify RTA by email ([support@rtafleet.com](mailto:support@rtafleet.com)) of changes in staff requiring addition or deletion of server user accounts within 1 business day.
6. COMPANY maintains user accounts and user privileges within the RTA Fleet Management Software.
7. Provide information about hours of operation to assist service administrators in scheduling planned maintenance for minimal disruption to COMPANY.
8. If hours of operation coincide with RTA business hours, work with service administrators to accommodate necessary maintenance during business hours.

c. **RTA Requirements.** RTA's responsibilities and/or requirements in support of this Agreement include:

1. Installing, configuring, and maintaining servers and network infrastructure related to the service.
2. Maintaining disk storage related to the service.
3. Appropriate notification to COMPANY for scheduled maintenance which would occur during COMPANY's normal operating hours (operating hours provided by COMPANY to RTA during initial setup of the service).
4. Appropriate notification to COMPANY for major data or system architecture changes.
5. Install upgrades and updates to the Fleet Management Software.
6. Provide access to downloadable data backups on an automated, scheduled interval should COMPANY desire to archive a local copy of the data backup files. COMPANY will submit request to service administrators ([support@rtafleet.com](mailto:support@rtafleet.com)) if access to data backups is desired.
7. Service Commitment. Use commercially reasonable efforts to make the service available with a Monthly Uptime Percentage of at least 99.8%, in each case during any calendar month.
  1. In the event RTA does not meet the Service Commitment, COMPANY will be eligible to request a Service Credit.
  2. If the monthly uptime is between 99.5% and 99.79%, COMPANY may request up to 10% of the monthly service charge.
  3. If the monthly uptime is less than 99.5%, COMPANY may request a credit of 50% of the monthly service charge.
  4. Ensure that data backups are encrypted using 256-bit Advanced Encryption Standard (AES-256).

5. Ensure that 3 copies of data backups are retained for 90 days, then permanently deleted.
6. Ensure that backups are stored in separate physical data center campuses.
7. Use commercially reasonable efforts to achieve the following Recovery Point Objective:
  - If SQL data needs to be restored as a result of a data entry error or other issue not related to storage media failure, the data can be recovered to any recent point in time within 1 minute of the problem.
  - If SQL data needs to be restored as a result of physical storage media failure, the data can be restored with a maximum loss of 15 minutes of data.
  - If images, documents, saved reports, data export files, etc. need to be restored, the data can be restored with a maximum loss of 2 hours. If Vision format data needs to be restored, the data can be restored with a maximum loss of 4 hours.

d. **Exclusions.** The Service Commitment does not apply to any unavailability, suspension or termination of service or performance issues: (i) that result from a suspension of the Agreement; (ii) caused by factors outside of RTA's reasonable control, including any force majeure event or Internet access or related problems beyond the physical point at which the private network of Ron Turley Associates' data center connects to the public network; (iii) that result from COMPANY equipment, software or other technology and/or third party equipment, software or other technology (other than third party equipment within RTA's direct control); (iv) that result from any scheduled maintenance, with at least one business day notice provided to COMPANY via email; (v) that result from any routine scheduled maintenance outside of COMPANY's normal business hours; (vi) arising from RTA's suspension and termination of COMPANY's right to use the Fleet Management Software service in accordance with the Agreement. If availability is impacted by factors other than those used in RTA's Monthly Uptime Percentage calculation, then RTA may issue a Service Credit considering such factors at RTA's discretion.

e. **Service Availability.** Coverage parameters specific to the service(s) covered in this Agreement are as follows:

- Access to the service: 24/7 (99.8% uptime)
- Telephone support: 5:00 A.M. to 5:00 P.M. Monday – Friday Arizona Time
  - Calls received out of office hours will be handled on the next business day
  - Calls received on holidays will be handled on the next business day
  - Email support: Monitored 5:00 A.M. to 5:00 P.M. Monday – Friday
  - Emails received outside of office hours handled on the next business day
  - Software monitoring: Monitored 5:00 A.M. to 5:00 P.M. Monday – Friday

- RTA Fleet Management Software records error conditions to a log file when possible. RTA service administrators monitor the logs and perform necessary actions during business hours.
- Data Center monitoring: 24/7
- Server hardware and data center network are monitored with industry standard tools 24/7 by RTA service administrators as well as technicians on duty at the contracted Network Operations Center where RTA servers are located.

f. **Service Requests.** In support of services outlined in this Agreement, the RTA will respond to service-related incidents and/or requests submitted by the COMPANY within 0-4 hours (during business hours) and provide an incident status to COMPANY staff.

## 9. Miscellaneous Provisions

- a. COMPANY shall not assign this Agreement without the express written consent of RTA, which shall not be unreasonably withheld. Any assignment contrary to this provision will be null and void.
- b. Any notice required to be given under this Agreement shall be in writing and may be made either by over-night mail or by electronic mail with return receipt requested. Such notice will be deemed given the following business day regardless of the manner in which it was sent. Notice to COMPANY shall be delivered to the email address for COMPANY's primary contact on file. Notice to RTA shall be given to the following email address: [support@rtafleet.com](mailto:support@rtafleet.com).
- c. RTA may not use the name of COMPANY in its marketing efforts or any other use of the name of COMPANY without prior written consent from COMPANY.
- d. Dispute Discussion. In the event of a dispute between the Parties arising out of this Agreement, representatives of each Party shall meet (either in person or by telephone), within 10 days after receipt of a notice from either Party specifying the nature of the dispute, to review a Party's claims for the basis of such dispute and attempt to resolve in all such claims. Thereafter, if the Parties are unable to resolve the dispute within such time period, the matter shall be escalated to a Vice President (or a more senior officer) of each party, who will meet, either in person or by telephone, within 15 days of such escalation. If the dispute remains unresolved after such escalation, then the Parties may proceed with all remedies available at law or equity.
- e. Severability; Waiver. If any provisions of this Agreement are held to be invalid, illegal, or unenforceable under present or future laws, such provisions will be struck from this Agreement or amended, but only to the extent of their invalidity, illegality, or unenforceability. The parties remain legally bound by the remaining terms of this Agreement, and this Agreement will be deemed reformed in a manner as consistent as reasonably possible with the original intent of the parties as expressed in this Agreement. Failure of either party to enforce any right under this Agreement will not be deemed a waiver of such right and will not constitute a waiver of its future enforcement of such right or any other rights.

- f. Integration; Modification. This Agreement expresses the complete and final understanding of the parties with respect to the subject matter hereof, and supersedes all prior communications between the parties, whether written or oral, with respect to the subject matter hereof. No modification of this Agreement will be binding upon the parties hereto, unless in writing and executed by COMPANY and RTA.
- g. Headings; Number and Gender. All headings and captions are for convenience only and are of no meaning in the interpretation or effect of this Agreement. Words in the singular include the plural and words in the plural include the singular, according to the requirements of the context. Words importing a gender, or no gender include all genders.
- h. The respective rights and obligations of RTA and COMPANY, which by their nature would continue beyond the termination or expiration of this Agreement, including without limitation, the rights and obligations regarding payment, ownership, confidentiality, limitation of liability, indemnification, cybersecurity, and data access and ownership, shall survive the termination or expiration of this Agreement.

## 10. Changes to this Agreement

- a. RTA or COMPANY may update or modify this Agreement from time to time. Any updates or modifications must be done in writing and mutually executed. If the parties mutually agree to modify this Agreement during the License Term or Subscription Term, the modified version will be effective upon the next renewal of a License Term, Support and Maintenance term, or Subscription Term, as applicable.
- b. This Agreement remains valid until superseded by a revised agreement mutually agreed upon by RTA and COMPANY. This Agreement *supersedes* and replaces any prior *agreements*, representations, or understandings, whether written, oral, or implied, between RTA and COMPANY regarding the agreement described herein.

CITY OF BLOOMINGTON, INDIANA

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

RON TURLEY ASSOCIATES, LLC

Tera Garcia

By: Tera Garcia (Dec 12, 2025 11:07:00 MST)

Name: Tera Garcia

Title: Vice-President, Administration

Date: Dec 12, 2025

# RTA - City of Bloomington Agreement

Final Audit Report

2025-12-12

Created: 2025-12-12  
By: Mark White (mwhite@rtafleet.com)  
Status: Signed  
Transaction ID: CBJCHBCAABAAG9eV-HdxcbaRVFg3ycT-FgXgv7RC082d

## "RTA - City of Bloomington Agreement" History

-  Document created by Mark White (mwhite@rtafleet.com)  
2025-12-12 - 5:51:05 PM GMT
-  Document emailed to Tera Garcia (tgarcia@rtafleet.com) for signature  
2025-12-12 - 5:54:10 PM GMT
-  Email viewed by Tera Garcia (tgarcia@rtafleet.com)  
2025-12-12 - 6:06:26 PM GMT
-  Document e-signed by Tera Garcia (tgarcia@rtafleet.com)  
Signature Date: 2025-12-12 - 6:07:00 PM GMT - Time Source: server
-  Agreement completed.  
2025-12-12 - 6:07:00 PM GMT



Adobe Acrobat Sign



## Board of Public Works

### Staff Report

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**Project/Event:** Purchase of Fire Engine

**Petitioner/Representative:** Max Litwin, Deputy Fire Chief

**Staff Representative:** Max Litwin, Deputy Fire Chief

**Date:** 01/13/2026

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**Report:**

This purchase will allow for continuation of the replacement cycle of Fire's apparatus as well as an additional backup unit to serve special events and/or fill in for other apparatus undergoing maintenance/repairs to keep a full complement of front line units. Significant length of delivery time as well as increasing prices has become a serious obstacle for securing Fire apparatus. HME's availability of this stock unit allow Fire to navigate both at once. Securing this unit now will avoid an upcoming price increase of their inventory as well in 2026, and it is available for immediate delivery. In addition, this apparatus will be purchased through HME, Inc. utilizing Sourcewell contract #113021-HME. The price on legal memo reflects the amount that will be owed after trade-in of an existing apparatus.



## CONTRACT COVER MEMORANDUM

**TO:** Enedina Kassamanian, Assistant City Attorney

**FROM:** Max Litwin, Deputy Fire Chief

**DATE:** 01/13/2026

**RE:** Purchase of fire engine

<b>Contract Recipient/Vendor Name:</b>	HME
<b>Department Head Initials of Approval:</b>	<i>ML</i>
<b>Responsible Department Staff:</b> <i>(Return signed copy to responsible staff)</i>	Max Litwin, Deputy Fire Chief
<b>Responsible Attorney:</b> <i>(Return signed copy to responsible attorney)</i>	Enedina Kassamanian
<b>Record Destruction Date:</b> <i>(Legal to fill in)</i>	2046
<b>Legal Department Internal Tracking #:</b> <i>(Legal to fill in)</i>	26-036
<b>Due Date For Signature:</b>	ASAP
<b>Expiration Date of Contract:</b>	N/A
<b>Renewal Date for Contract:</b>	N/A
<b>Total Dollar Amount of Contract:</b>	\$678,272.00 (\$731,772.00 before trade-in)
<b>Funding Source:</b>	2240-08-080000-54440
<b>W9/EFT Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Affirmative Action Plan Complete (if applicable):</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A
<b>Procurement Summary Complete:</b> <i>(Staff Member of Responsible Dept. to fill in)</i>	N/A

### **Summary of Contract:**

This contract is for the purchase of a Fire Engine to maintain the cycling of reserve and front line apparatus.

# City of Bloomington Contract and Purchase Justification Form

Vendor: HME

Contract Amount: \$678,272.00

This form should be completed and attached to the contract documents and forwarded to the Legal Department Attorney assigned to your Department. Contracts will not be approved by the Controller if a completed form is not included with the contract documents.

## PURCHASE INFORMATION

1. Check the box beside the procurement method used to initiate this procurement: (Attach a quote or bid tabulation if applicable)

<input type="checkbox"/> Request for Quote (RFQ)	<input type="checkbox"/> Request for Proposal (RFP)	<input type="checkbox"/> Sole Source	<input checked="" type="checkbox"/> Not Applicable (NA)
<input type="checkbox"/> Invitation to Bid (ITB)	<input type="checkbox"/> Request for Qualifications (RFQu)	<input type="checkbox"/> Emergency Purchase	

2. List the results of procurement process. Give further explanation where requested.

Yes      No

# of Submittals:	1	Yes	No	Was the lowest cost selected? (If no, please state below why it was not.)	
Met city requirements?		<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/> <input checked="" type="checkbox"/>
Met item or need requirements?		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sourcewell contract #113021-HME	
Was an evaluation team used?		<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Was scoring grid used?		<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Were vendor presentations requested?		<input type="checkbox"/>	<input checked="" type="checkbox"/>		

3. State why this vendor was selected to receive the award and contract:

This purchase will allow for continuation of the replacement cycle of Fire's apparatus as well as an additional backup unit to serve special events and/or fill in for other apparatus undergoing maintenance/repairs to keep a full compliment of front line units. Significant length of delivery time as well as increasing prices has become a serious obstacle for securing Fire apparatus. HME's availability of this stock unit allow Fire to navigate both at once. Securing this unit now will avoid an upcoming price increase of their inventory as well in 2026, and it is available for immediate delivery. In addition, this apparatus will be purchased through HME, Inc. utilizing Sourcewell contract #113021-HME. The price on this form reflects the amount that will be owed after trade-in of an existing apparatus.

---

Max Litwin

---

Deputy Chief

---

Fire

---

Print/Type Name

---

Print/Type Title

---

Department



## APPARATUS SALES AGREEMENT

This Apparatus Sales Agreement ("Agreement") sets forth the terms and conditions under which HME, INC., a Michigan corporation of 1950 Byron Center Ave., Wyoming, Michigan 49519 ("HME") will sell an apparatus as further identified on *Schedule A* ("Apparatus") to the following buyer ("Buyer") and Buyer will purchase the Apparatus.

Buyer:

**Bloomington Fire Department**

(Name of Buyer)

**2917 S. McIntire Lane**

(Street)

**Bloomington**

**IN**

**47403**

(City)

(State)

(Zip)

Attention: **Max Litwin, Deputy Chief**

Telephone No. **(812) 332-9763**

E-mail Address: **litwinm@bloomington-in.gov**

This Agreement is comprised of this Signature Page, the attached *Schedule A*, and the attached General Terms and Conditions.

The parties have executed this Agreement based on the dates of the signatures below.

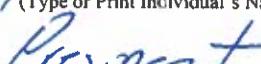
**HME, INC.**

By:

  
(HME Signature)

(Type or Print Individual's Name)

Its:

  
(Pres. of HME)

(Type or Print Individual's Title)

Date:

**12-5-2025**

**City of Bloomington Fire Department**

(Type or Print Buyer's Name)

By:



Digitally signed by litwinm  
Date: 2025.12.01 11:21:12 -05'00'

(Buyer Signature)

**Max Litwin**

(Type or Print Individual's Name)

Its:

**Deputy Fire Chief**

(Type or Print Individual's Title)

Date: **12-1-2025**

20670331

**SIGNATURE PAGE**

Kyla Cox Deckard, Board of Public Works  
President, City of Bloomington

**SCHEDULE A**  
**APPARATUS INFORMATION**

<b>Apparatus Type:</b>	Rescue Pumper, 24315
<b>Date of Specifications:</b>	10/12/2023
<b>Price:</b>	731,772 (includes Sourcewell fee, delivery and shelving)
<b>Pre-Construction Conference Date:</b> (if needed)	N/A
<b>Expected Delivery Date:</b>	January 6, 2026
<b>Additional Terms:</b>	Customer is trading in a 2001 Pierce Quantum Quint, the proceeds of which will be \$53,500, to be wired to HME as a non-refundable down payment towards the purchase.

**REGISTER OF PAYROLL CLAIMS**  
**Board: Board of Public Works Claim Register**

Date:	Type of Claim	FUND	Description	Bank Transfer	Amount
1/9/2026	Payroll				761,880.00
					<u>761,880.00</u>

**ALLOWANCE OF CLAIMS**

We have examined the claims listed on the foregoing register of claims, consisting of 1  
claim, and except for the claims not allowed as shown on the register, such claims are hereby allowed in the  
total amount of \$ 761,880.00

Dated this 13th day of January year of 2026.

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Kyla Cox Deckard, President

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Elizabeth Karon, Vice President

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James Roach, Secretary

I hereby certify that each of the above listed voucher(s) or bill(s) is (are) true and correct and I have audited same in  
accordance with IC 5-11-10-1.6.

Fiscal Officer \_\_\_\_\_



## Board of Public Works Staff Report

**Project/Event:**

Duke Energy- Pole on S. High Street

**Staff Representative:**

Zach Bell

**Petitioner/Representative:**

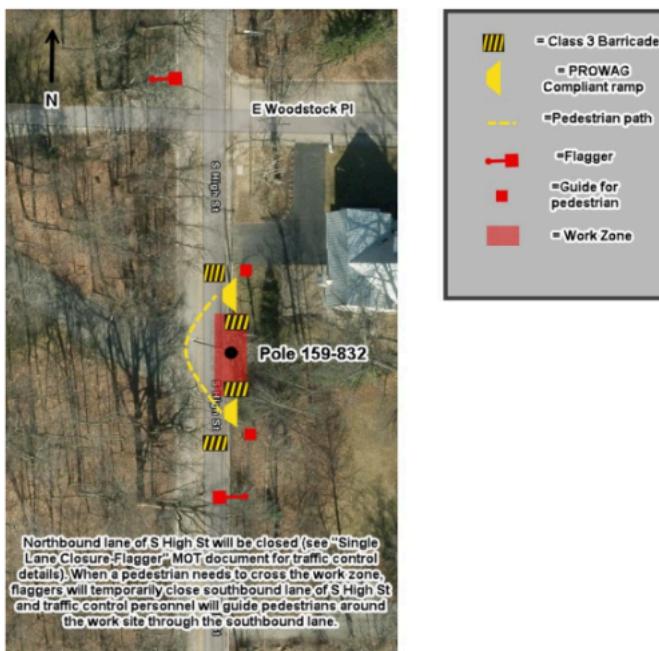
Ryan Sizemore

**Date:**

Jan 13, 2026

**Report:** Duke Energy is requesting a road closure and a sidewalk diversion at 2104 E. Woodstock Place to accommodate work on a utility pole. The traffic control would be in place for 3 days from 02/23/26 through 03/09/26.. Work will start after drop offs and finish before pick up at local elementary school and Duke Energy will provide 72 hours warning when dates are finalized. Ryan Sizemore has supplied maintenance of traffic plans for all work.

**Site map:**





## Board of Public Works Staff Report

**Project/Event:** Policy and Application for Special Events in the Public Right-of-Way

**Staff Representative:** Cassie Werne, Special Projects & Operations Manager

**Date of Board Meeting:** Tuesday, January 13, 2026

### **Report:**

The Public Works Department is in the process of earning an APWA (American Public Works Association) Accreditation. This review requires the Department to document all policies and practices. The Policy and Application for Special Events in the Public Right-of-Way are a result of this documentation process and reflect existing standard operating procedures as well as updates to reflect public safety best practices. An important note: This policy applies only to Special Events in the public right-of-way—events that take place on City streets. It does not apply to Parks events.

This was co-created in consultation with public safety, other City Departments, other comparable Cities', and community event organizers.

### Updates of note —

- Establishment of three downtown festival footprints for events anticipating attendance of 1,000+
- Application, use, and temporary parking permit fees per Bloomington Municipal Code Chapter 12.08 and 12.10

Moving forward, there will be a routine annual review of this policy and application and any changes will be shared with the Board of Public Works.

Staff recommends that the Board adopt Resolution 2026-01 and enact the Policy. **Please note an exception for 4th Street Festival has been granted for 2026 in the Policy.** The event will celebrate its 50th anniversary year on 4th Street this year (2026) using the same footprint as 2025. 4th Street Festival will move to Kirkwood or one of the other downtown festival footprints in 2027.

Please find additional context on the three downtown festival footprints and fees below.

## Downtown Festival Footprints

The three downtown festival footprints —

- 1) Kirkwood from Walnut to Indiana
- 2) Courthouse Square, Kirkwood to the south and 6th to the north
- 3) Trades District, Madison and Makers Way

already accommodate the majority of the City's large street festivals. These areas are well-suited due to existing traffic patterns and infrastructure, allowing for **more contained and manageable closures**.

Establishing set footprints creates **predictability** for the public and for public safety operations, which must adapt their response during street closures.

The City has also invested significantly in downtown safety infrastructure, including permanent bollards along the Kirkwood corridor. Following a project this spring, all alleys and blocks from 100 through 500 will have sleeves for bollard installation. These footprints allow us to **best use existing infrastructure and resources** to secure large events.

Standardizing event locations also improves **operational efficiency** for Public Works, Police, Fire, and other supporting departments, while making planning easier for event organizers and improving the experience for attendees. Staff has worked closely with downtown stakeholders, including the Kirkwood Community Association, Downtown Bloomington, Inc., our Downtown Strategies consultant, and community event organizers to develop a sustainable approach to right-of-way events.

This policy reflects those conversations and represents progress toward **safer, higher-quality events now and into the future**.

The policy and establishment of the three downtown festival footprints most directly impacts the **4th Street Festival**, which has historically closed portions of 4th and Grant Streets. This change has been discussed with the event organizers for several years, and personally since the first 2025 planning meeting with the lead organizer.

Best practices for street festivals have evolved, particularly in response to public safety concerns nationwide. The existing 4th Street footprint is **highly porous**, with 15 closure points requiring over 50 water barricades, taking the Fire Department approximately two hours and two apparatus to deploy. Additionally, the partial closure of 4th Street between Grant and Lincoln results in constant vehicle turnarounds because access to Fire Station 1 must be maintained.

There have also been **operational and safety challenges** at this event, including barricades being moved or drained and approved traffic control plans not being implemented during setup.

Several downtown business leaders and organizations have expressed support for relocating the festival to **Kirkwood**, and staff has connected those stakeholders with the event organizers and the City's Downtown Activation consultant to support a successful transition and potential growth of the event.

4th Street Festival will remain on 4th Street in 2026 to celebrate the event's 50th anniversary year and move to Kirkwood in 2026.

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## Fees

Right-of-way use fees are established in **Bloomington Municipal Code Chapters 12.08 and 12.10**. Special events in the public right-of-way require significant City resources, including event coordination, public safety, street closures, inspections, and infrastructure support.

Without fees, these costs are absorbed by the **general fund**, meaning residents who are not attending or benefiting from the event subsidize it. Cost recovery ensures that those who create the impacts pay for the services required.

The public right-of-way is a **shared public asset**. When an event occupies streets or sidewalks, restricts access, and requires traffic or transit rerouting, it becomes a **temporary exclusive use**, not a general public use.

Without cost recovery:

- Events compete with core City services
- Staff time is diverted without a funding source
- Event support becomes financially unsustainable
- Event safety and quality are reduced

Cost recovery allows the City to continue supporting events without cutting essential services. In 2025, the City saw a **57% increase in right-of-way special events**, making this approach increasingly necessary.

Fees also encourage **better event planning and efficiency**, resulting in:

- More appropriate event scope
- Reduced street closures
- More efficient staffing and setup

This ultimately leads to **less disruption and lower impacts** on the community.

**CITY OF BLOOMINGTON  
BOARD OF PUBLIC WORKS  
RESOLUTION 2026-01**

**Policy on Special Events in the Public Right-of-Way**

WHEREAS, pursuant to I.C. 36-9-6-2, the Board of Public Works (“Board”) has statutory authority over all City of Bloomington Rights of Way; and

WHEREAS, from time to time, the community seeks to host special events within the public right-of-way; and

WHEREAS, the Board of Public Works wishes to clarify the policy that governs special events within the public right-of-way.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF PUBLIC WORKS  
THAT:

1. The Board hereby adopts the attached Special Events in the Public Right-of-Way Policy.
2. This Resolution shall be effective immediately upon passage by the Board of Public Works.
3. The Board authorizes the Public Works Department to oversee and administer the program, including but not limited to revising the application as-needed.
4. If any section, sentence, provision of this Resolution, or the application thereof to any person or circumstances shall be declared invalid, such invalidity shall not affect any of the other sections, sentences, provisions, or applications of this Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are declared to be severable.

**ADOPTED THIS 13th DAY OF JANUARY, 2026**

**BOARD OF PUBLIC WORKS**

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Kyla Cox Deckard, President

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Elizabeth Karon, Vice President

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James Roach, Secretary

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# **City of Bloomington, Indiana**

## **Special Events in the Public Right-of-Way Policy**

**Effective:** January 13, 2026

**Prepared by:** Public Works Department

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### **1. Purpose**

The purpose of this policy is to establish clear guidelines and procedures for permitting, managing, and coordinating special events conducted within the public right-of-way in the City of Bloomington, Indiana to ensure public safety, minimize disruption to businesses, residents, and property owners, and preserve the integrity of public infrastructure.

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### **2. Definitions**

- **Special Event in the Right-of-Way:** Any organized activity occurring on public streets, sidewalks, or other right-of-way areas that is likely to impact the normal flow of traffic or access to property with a minimum anticipated attendance of 300 people that includes temporary structures. Examples include street festivals, runs/walks/parades, and neighborhood block parties.
- **Permittee:** The organization issued a permit under this policy.

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### **3. Applicability**

This policy applies to all special events that occur fully or partially in the right-of-way within the jurisdiction of the City of Bloomington, Indiana that meet the definition above.

---

### **4. Permit Requirement and Standards for Issuance**

All special events in the right-of-way require an approved permit issued by the City of Bloomington Board of Public Works (“Board”). No special event in the right-of-way may take place without prior approval.

The following standards must be met for permit issuance.

- The event will not substantially obstruct, delay, or interfere with the normal flow of traffic or access to property or negatively impact or burden public safety services beyond practical solution.
- The event is scheduled to move from its point of origin to its point of termination expeditiously and without unreasonable delays to such an extent that the welfare and safety of persons and property would be adversely affected.
- The event is not to be held for the sole purpose of advertising or selling any product, goods or event, and is not designated to be held purely for private profit or gain.
- The permittee must be an organization or business.
- The event must be open to the public.

---

## **5. Permit Application Process**

### **5.1 Application Submission**

Applications must be submitted no fewer than **90 days** prior to the proposed event date. Applications or requests to amend an application submitted after the 90-day deadline may be denied. Special events in the right-of-way cannot be promoted (including announcing dates or location) until approved by the Board of Public Works.

### **5.2 Application Contents**

Applicants must provide:

- Event organizer contact details
- Key event partners
- Event description

- Rights-of-way permittee is requesting to use/close, including specific times of use/closure and when rights-of-way will re-open
- Site Plan (visual map showing event footprint and locations for portable toilets, trash bins, stages, tents, tables, vendors, signs, banners, etc.)
- Maintenance of Traffic Plan (visual map showing road closures, barricade types and locations, traffic control signs and locations, and Certified Officer locations if appropriate)
- Timeline of event including set up, teardown, and if applicable bollard removal/install times, delivery and fill time for orange water barricades, 'No Parking' sign installation, etc.
- Emergency Preparedness Plan
- Teardown / Clean Up Plan
- Noise Permit and event entertainment
- Notification to affected businesses/residents
- [Parade Permit](#) for run/walk/parade
- [Tent Permit](#) if applicable
- Certificate of Liability Insurance (due **2 weeks** before the event)
- Alcohol Permits, if applicable (due **2 weeks** before the event)
- Agreement with private security company if applicable (due **2 weeks** before the event)
- Credentials for Certified Officers through the State of Indiana if applicable (due **2 weeks** before the event)

### **5.3 Application Review and Approval**

The City will review the application for compliance with safety standards, scheduling conflicts, public impact, and alignment with City goals. The City may require additional documentation, revise the event plan, or impose conditions of approval.

All special events in the right-of-way must be reviewed and approved by the Board of Public Works.

---

## **6. Fees, Enforcement, and Penalties**

Application and permit fees can be found in [Chapter 12.08 of the Bloomington Municipal Code](#). Permittees are subject to:

- Non-refundable application processing fee

- Use fees
- To reserve additional parking spaces outside of the approved event footprint, permittee must work with Parking Services to secure [Temporary Parking Permits](#) at a fee of \$20 per space with a \$10 administrative fee per application. Surface lots 1, 3, and 5 may be used for portable toilets and dumpsters at no additional cost.

Permit holders may be subject to fines and penalties for right-of-way use violations, as outlined in Bloomington Municipal Code [Chapter 12.10](#).

---

## 7. Insurance and Liability

All permittees must provide proof of general liability insurance naming the City as additional insured with a minimum coverage of \$1,000,000 per occurrence and \$2,000,000 total. The City may require additional coverage for any event the City considers to be higher-risk.

---

## 8. Maintenance of Traffic, Public Safety, and Operations

### 8.1 Downtown Festival Footprints

Any festival with anticipated attendance over 1,000 must use one of the downtown festival footprints below. All or portions of these footprints may be used, if approved by the City. Anticipated attendance is a key consideration, but not the only factor weighed by the City in reviewing a permit application.<sup>1</sup>

- [Kirkwood Avenue from Walnut Street to Indiana Avenue](#)
  - Permittee may request to close Washington Street or Grant Street in addition to Kirkwood Avenue.
  - Bollard tools will be provided to the permittee. Permittee is responsible for bollard removal/reinstall throughout the course of the event.
  - As needed, for public safety purposes, these footprints may be adjusted at the direction of the City.

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<sup>1</sup> In 2026, an exception to the footprint requirement is granted for the 4th Street Festival so that they may celebrate their 50th anniversary using the same festival footprint that was approved in 2025. Beginning in 2027, the 4th Street Festival will relocate to align with the footprint requirements outlined in this Policy.

- [6th Street and Kirkwood Avenue from College Avenue to Walnut Street](#)
- [Makers Way from Rogers Street to Madison Street and Madison Street from 11th Street to 10th Street](#)

## **8.2 Maintenance of Traffic**

Maintenance of Traffic Plan is set for festival footprints above. As capacity allows, the City will provide the bollards, water barricades, and/or type III barricades for festival footprints above.

For all other special events, permittee is responsible for providing a Maintenance of Traffic Plan and ensuring it is implemented throughout the course of the event.

The City does not provide barricades or signage for runs/walks/parades or other races except for the City-sponsored annual Fourth of July Parade. For these types of special events, permittees are responsible for all barricades and signage needed for proper Maintenance of Traffic.

If required for an event, only Certified Officers through the State of Indiana can perform traffic control. Permittee will be required to secure Certified Officers and provide their credentials.

## **8.3 Emergency Access and Preparedness**

All event plans must allow for access by emergency vehicles at all times. Permittee is responsible for providing Emergency Preparedness Plan and implementing as needed.

Permittee is responsible for checking with the Indiana Department of Homeland Security to see if an Amusement and Entertainment Permit and associated inspections are needed for the event.

## **8.4 Public Health**

Permittee is responsible for ensuring all food vendors have the proper permits and licenses as well as the appropriate number of portable toilets based on anticipated attendance. Best practice for portable toilets is 1:150 attendees at anticipated peak attendance. Portable toilets can be reduced based on participating businesses / access to indoor restrooms.

## **8.5 Alcohol Permits**

If permittee would like to include alcohol vendors at the event, only craft manufacturers holding a brewer's permit, artisan distiller's permit, or farm winery permit can participate and must

secure a Trade Show or Exposition Permit from the Indiana Alcohol and Tobacco Commission. These permits must be shared with the City at least 2 weeks prior to the event.

Additionally, permittee is responsible for posting 'No Alcohol Beyond this Point' signs at all entry/exit points for the event footprint.

Bloomington Police Department will advise on the number of Certified Officers and private security personnel the Permittee is required to secure for each event that includes alcohol.

### **8.6 Clean-Up and Restoration**

Permittee is responsible for removing all trash within 24 hours of the event and restoring the right-of-way to its original condition.

Failure to clean up adequately may result in fees or loss of future permit eligibility.

Rights-of-way cannot be painted. Handheld chalk and tape are the only allowed means of marking the right-of-way.

### **8.7 Indiana University Events**

Indiana University Office of Student Life and Indiana University Police Department must approve all special events in the right-of-way. For approved events, maintenance of traffic, public safety, and security is the responsibility of Indiana University.

If an Indiana University event is in a downtown festival footprint (see 8.1 above), the City will provide the barricades and signage for the Maintenance of Traffic Plan unless it is a run/walk/parade.

### **8.8 Public Safety and Security Requirements**

Bloomington Police Department will advise on the number of Certified Officers and private security personnel the Permittee is required to secure for each event.

---

## **9. Notification Requirements**

Permittees must notify all impacted businesses, residents, and property owners in advance of the Board of Public Works reviewing the application.

Notification must include information on how those impacted can share comments or concerns with the Public Works Department and/or Board of Public Works. A [Notification Letter template](#) is available to assist permittee.

The City may require proof of notification.

---

## **10. Denial and Revocation**

The City including the Bloomington Police, Fire, Public Works, and Engineering Departments may deny or revoke a permit and/or shutdown an event if:

- Permittee is not complying with the agreed to Maintenance of Traffic Plan or other requirements in the permit
- The application contains false or incomplete information
- The event poses a threat to public safety or public infrastructure
- Permittee has a history of non-compliance

---

## **11. Exemptions**

City-sponsored special events in the right-of-way are exempt from use fees. City-sponsored special events include the annual Fourth of July Parade, Bloomington Community Farmers' Market, Tuesday Market, and Holiday Market.

Permittee for Neighborhood Block Parties must be the Neighborhood Association or other similar entity. If approved as a Neighborhood Block Party by the Housing and Neighborhood Development Department, no fees will be charged.

[Private art installations within the public right-of-way](#) are permitted, managed, and coordinated separately through the Economic & Sustainable Development Department and must be approved by the Board of Public Works.

---

## **12. Enforcement and Penalties**

Violations of this policy may result in:

- Fines or cost recovery charges
- Revocation of the permit
- Denial of future permit applications

---

## **13. Policy Review**

This policy shall be reviewed as needed by the Public Works Department.

---

## Apply for Permit - Special Event in the Right of Way

### PERMIT DETAILS

**We're excited you want to host a community special event!**

Start by checking out [Bloomington Parks and Recreation facility rentals](#). They offer outdoor and indoor spaces for concerts, festivals, runs/walks, fitness classes, sports, and more. You can also find more information on how to apply for a [Parks Special Event Permit here](#).

If you can't find a suitable facility, and would like to request a Special Event in the Right-of-Way Permit, please complete and submit this application [at least 90 days before your event](#).

Before applying, review the Special Event in the Public Right-of-Way Policy. If you have questions, please reach out to Cassie Werne, Special Projects & Operations Manager, at [cassie.werne@bloomington.in.gov](mailto:cassie.werne@bloomington.in.gov).

### MORE INFO

#### Overview

[Next Section](#) [Top](#) [Main Menu](#)

**Please check all boxes that apply.**

---

**Festival/Community Event**

---

**Neighborhood Block Party**

---

**Run/Walk/Parade**

---

**Other (explain below in Description of Event)**

---

**\*Setup - Date and Time**

---

**\*Start - Date and Time**

---

**\*End - Date and Time**

---

**\*Teardown Complete - Date and Time**

---

**If applicable, please indicate rain date.**

---

**\*Expected Number of Participants**

---

**\*Event Classification**

Non-ProfitFor-Profit

---

**REMINDER: For Neighborhood Block Parties, application must come through Neighborhood Association.**

---

#### Neighborhood Associations Information

## Financial

[Previous Section](#) [Next Section](#) [Top](#) [Main Menu](#)

**\*Will you be charging admission?**

YesNo

---

**If yes, please describe admission including amount, who admission will benefit, etc.:**

---

---

**\*Will you be collecting donations?**

YesNo

---

**If yes, who will donations benefit?**

## Public Rights-of-Way

[Previous Section](#) [Next Section](#) [Top](#) [Main Menu](#)

**Please describe location of public rights-of-way you are requesting to use/close:**

\*

**Please indicate specific public right-of-way you are requesting to use/close below:**

### Street Closures Details

**At least one row of information is required. Click **+Add Row** to begin.**

Street	From - Street	To - Street	Closing	Date	Hour	AM or PM	Opening	Date	Hour	AM or PM

**\*Is this event on Indiana University campus?**

YesNo

**If yes, has this event been approved by Will Keaton, IUPD-Bloomington Special Events Coordinator, and the IUB Office of Student Life?**

YesNo

**REMINDER: Any festival with anticipated attendance over 1,000 must use one of the downtown festival footprints below:**

- [Kirkwood Avenue from Walnut Street to Indiana Avenue](#)
- [6th Street and Kirkwood Avenue from College Avenue to Walnut Street](#)
- [Makers Way from Rogers Street to Madison Street and Madison Street from 11th Street to 10th Street](#)

## Emergency

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**Who is responsible for overall event safety and coordinating emergency response? Please provide contact name and phone number.**

---

\*

**Please provide your plan of action for each emergency scenario below:**

---

**Medical Emergencies**

---

**Severe Weather**

---

**Fire/Evacuation**

---

**Lost or Missing Persons**

---

**Other**

---

**\*Have you arranged for security at your event?**

YesNo

---

**If yes, who will be providing security?**

---

**Do you agree to submit agreement with private security company to the City at least 2 weeks before the event?\***

YesNoNoPrivateSecurityatEvent

---

**Do you agree to submit credentials for Certified Officers to the City at least 2 weeks before the event?\***

**REMINDER: Bloomington Police Department will advise on the number of Certified Officers and private security personnel the event organizer is required to secure for each event. Only Certified Officers through the State of Indiana can be used for traffic control. Private security cannot be used for traffic control, but can be used for crowd control.**

## **Waste**

[Previous Section](#) [Next Section](#) [Top](#) [Main Menu](#)

**Who is responsible for event clean-up and ensuring trash and recycling are properly disposed of? Please provide contact name and phone number.**

---

\*

**\*Will you have food vendor(s)?**

YesNo

---

**If yes, please name the food vendors:**

---

**\*Will you have alcohol vendor(s)?**

YesNo

---

**If yes, please name the alcohol vendors:**

---

**Do you agree to submit alcohol permits to the City at least 2 weeks before the event?\***

**What types of waste will need to be collected i.e. food waste, beverage containers, etc.?**

---

\*

**What is your plan to collect and dispose of trash and recycling?**

---

\*

---

**What vendor will provide waste bins and collection service?**

---

---

\*

---

**\*Will you be providing portable toilets?**

YesNo

---

**If yes, how many portable toilets?**

---

---

**If yes, what company is providing the portable toilets?**

---

**REMINDER:** Event organizer is responsible for ensuring all food and alcohol vendors have the proper permits and licenses as well as the appropriate number of portable toilets based on anticipated attendance. Best practice for portable toilets is 1:150 attendees at anticipated peak attendance. Portable toilets can be reduced based on participating businesses / access to indoor restrooms.

## **Noise & Entertainment**

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**Please check all sources of noise below that will be present at your event:**

---

**Live Music**

---

**Recorded Music i.e. DJ, etc.**

---

**Loudspeaker**

---

**Other**

---

**\*Will the noise be amplified?**

YesNo

---

**REMINDER: If approved, your Special Event in the Public Right-of-Way Permit will also serve as your Noise Permit and relief from Chapter 14.09 (Noise Control) of the Bloomington Municipal Code.**

---

**Please describe event entertainment and associated infrastructure including stage, sound amplification equipment, etc.?**

\*

---

**Do you plan to rent the Parks Department Mobile Stage for your event?**

---

**Mobile Stage Rental**

YesNo

---

**What will be the power source for equipment?**

---

**Describe any other electrical needs:**

---

**REMINDER: Event organizer is responsible for contacting Indiana Department of Homeland Security to see if an Amusement and Entertainment Permit and associated inspections are needed for the event.**

---

**You are required to notify businesses/residents impacted by your event.**

---

**NOTIFICATION TEMPLATE**

---

**Do you agree to notify impacted businesses/residents prior to the Board of Public Works Meeting where your event will be reviewed.**

\*

YesNo

---

**Please list businesses/residents you will notify.**

---

**What date will you be notifying them?**

---

## **Insurance**

[Previous Section](#) [Top Main Menu](#)

**Do you agree to submit Certificate of Liability Insurance listing the City of Bloomington as additional insured for an amount no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate at least 2 weeks prior to your event or earlier?**

---

\*

## **Attachments**

Alcohol Permit/Licenses  
Certificate of Liability Insurance  
Certified Officer Credentials  
Copy of Notification Letter/Flyer/Other  
Maintenance of Traffic Plan  
Parade Permit  
Private Security Agreement  
Maintenance of Traffic Plan  
Site Plan - Special Event  
Supporting Documents  
Tent Permit  
Timeline of Event

## Special Event in the Right-of-Way Application

**By signing and submitting this application, the permit applicant agrees to abide by the rules and regulations of the Department of Public Works including, but not limited to, the conditions as stated on this application and the Special Event in the Right-of-Way Policy, Bloomington Municipal Code, and the Unified Development Ordinance.**

**Read Carefully:**

I, a duly authorized representative of the applicant, hereby affirm that the submitted information is true and correct to the best of my knowledge. As such, I have been authorized by the applicant to apply for this permit and have read, understand and agree to comply with all rules concerning the use of a public right-of-way. The applicant agrees that while using the right-of-way, the applicant will not exclude anyone from participation in, deny anyone benefits of, or otherwise subject anyone to discrimination because of that person's race, color, sex, religion, creed, sexual orientation, national origin or ancestry, age or handicap. Under this Special Event in the Right-of-Way Permit, the applicant assumes all responsibility for proper conduct in the right-of-way as outlined above.

By granting permission to utilize City property to facilitate this activity, the City also waives the City Noise Ordinance in accordance with Section 14.09.070 of the Bloomington Municipal Code, and therefore amplified sound and music may be played between the approved start and end time of the event.

Should your event be located within an event footprint secured by bollards, the applicant will need to remove and replace the bollards in order to bring vendor items and food trucks in and out of the event space. The Department of Public Works shall loan bollard tools to the applicant on the last business day prior to the event. The applicant is responsible for using the tools to manage bollard removal/reinstallation throughout the course of their event, including making sure the bollards are properly seated and locked. Applicant is responsible for returning the bollard tools to the Department of Public Works on the business day following the event. Should applicant fail to return the bollard tools to the Department of Public Works, they will be charged Six Hundred and Fifty Dollars (\$650.00).

I \_\_\_\_\_, on behalf of the permit applicant, shall agree to release, hold harmless, and forever indemnify the City of Bloomington, Indiana its employees, officers, and agents, and the Board of Public Works from any and all claims or causes of action that may arise from the activities described herein. This includes claims for personal injury, property damage, and/or any other types of claim which may arise from these activities, whether such claims may be brought by the permit applicant or any of its agents, or by any third party.

I have read the Special Event in the Right-of-Way Policy and understand all of its terms. I have read this Special Event in the Right-of-Way Application release and understand all of its terms. I agree with these terms and sign voluntarily.

---

Signature

Date



# Board of Public Works Claim Register

Invoice Date Range 12/23/25 - 01/16/26

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 1101 - General</b>										
Department <b>01 - Animal Shelter</b>										
Program <b>010000 - Main</b>										
Account <b>43442 - Equipment Deposits</b>										
Gwendolyn Kirk	KIRK-121925	01-Returned Trap Rental-refund deposit 12/19/25	Paid by Check # 81059		01/06/2026	01/06/2026	01/16/2026		01/16/2026	40.00
Account <b>53130 - Medical</b>										
6529 - BloomingPaws, LLC	750384	01-Amputation Surgery -Stella-12/18/25	Paid by EFT # 70260		01/06/2026	01/06/2026	01/16/2026		01/16/2026	1,813.98
Account <b>53210 - Telephone</b>										
13969 - AT&T Mobility II, LLC	2872897487801 225	06-cell phone chgs 11/12/25-12/11/25- Inv. 287289748780X121920 25	Paid by Check # 81033		01/07/2026	01/07/2026	01/07/2026		01/07/2026	111.84
13969 - AT&T Mobility II, LLC	2872974211321 225	06-cell phone chgs 11/12/25-12/11/25- Inv. 287297421132X121920 25	Paid by Check # 81035		01/07/2026	01/07/2026	01/07/2026		01/07/2026	41.70
Account <b>53990 - Other Services and Charges</b>										
3560 - First Financial Bank / Credit Cards	680114876	01-Dishwasher Repair 11/25/25 & 12/16/25	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	392.99
Account <b>53990 - Other Services and Charges</b> Totals										
Program <b>010000 - Main</b> Totals										
Department <b>01 - Animal Shelter</b> Totals										
Department <b>02 - Public Works</b>										
Program <b>020000 - Main</b>										
Account <b>53160 - Instruction</b>										
3560 - First Financial Bank / Credit Cards	124956	02- 2024-Updated AIM Official Handbooks (3)	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	150.00
Account <b>53160 - Instruction</b> Totals										
Invoice Transactions 1										
\$392.99										
Invoice Transactions 5										
\$2,400.51										
Invoice Transactions 5										
\$2,400.51										
Account <b>53210 - Telephone</b>										
13969 - AT&T Mobility II, LLC	2872897487801 225	06-cell phone chgs 11/12/25-12/11/25- Inv. 287289748780X121920 25	Paid by Check # 81033		01/07/2026	01/07/2026	01/07/2026		01/07/2026	170.54
1079 - AT&T	812R08178811- 25	02-Radio circuits-phone charges 10/29/25- 11/28/25	Paid by Check # 81030		01/07/2026	01/07/2026	01/07/2026		01/07/2026	179.35



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 1101 - General</b>										
Department <b>02 - Public Works</b>										
Program <b>020000 - Main</b>										
Account <b>53210 - Telephone</b>										
1079 - AT&T	812R08178812-25	02-Radio circuits-phone charges 11/29/25-12/28/25	Paid by Check # 81030		01/07/2026	01/07/2026	01/07/2026		01/07/2026	179.35
Account <b>53210 - Telephone Totals</b>										
Program <b>020000 - Main Totals</b>										
Department <b>02 - Public Works Totals</b>										
Department <b>03 - City Clerk</b>										
Program <b>030000 - Main</b>										
Account <b>53210 - Telephone</b>										
13969 - AT&T Mobility II, LLC	2872974211321225	06-cell phone chgs 11/12/25-12/11/25-Inv. 287297421132X12192025	Paid by Check # 81035		01/07/2026	01/07/2026	01/07/2026		01/07/2026	83.40
Account <b>53210 - Telephone Totals</b>										
Program <b>030000 - Main Totals</b>										
Department <b>03 - City Clerk Totals</b>										
Department <b>04 - Economic &amp; Sustainable Dev</b>										
Program <b>040000 - Main</b>										
Account <b>52420 - Other Supplies</b>										
5638 - Mother Bears, INC	130-1	04-City sponsored Family Photo Event-11/30/25	Paid by EFT # 70304		01/06/2026	01/06/2026	01/16/2026		01/16/2026	31.42
6530 - Office Depot, INC	448451423001	04-New Office Chair for Employee (Perry)	Paid by EFT # 70309		01/06/2026	01/06/2026	01/16/2026		01/16/2026	526.09
Account <b>52420 - Other Supplies Totals</b>										
Invoice Transactions 2										
\$557.51										
Account <b>53960 - Grants</b>										
10204 - Olivia Arnold	BACGRANT-12.2025	04-BAC Artistic Advancement Grant	Paid by EFT # 70256		01/06/2026	01/06/2026	01/16/2026		01/16/2026	2,000.00
9647 - Emily Beck	BACGRANT-12.2025	04-2025 BAC Artistic Advancement Grant	Paid by EFT # 70259		01/06/2026	01/06/2026	01/16/2026		01/16/2026	500.00
1051 - Bloomington Economic Development Corp	BEDC-12.2025	04-2025 BEDC Annual Sponsorship	Paid by EFT # 70262		01/06/2026	01/06/2026	01/16/2026		01/16/2026	20,000.00
9903 - Elizabeth Capetillo (LIZ)	BACGRANT-12.2025	04-2025 BAC Artistic Advancement Grant	Paid by EFT # 70266		01/06/2026	01/06/2026	01/16/2026		01/16/2026	1,000.00
10050 - Luke Carlson	BACGRANT-11.2025	04-2025 BAC Artistic Advancement Grant	Paid by EFT # 70268		01/06/2026	01/06/2026	01/16/2026		01/16/2026	1,000.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 1101 - General</b>										
Department <b>04 - Economic &amp; Sustainable Dev</b>										
Program <b>040000 - Main</b>										
Account <b>53960 - Grants</b>										
10177 - Khwanchira Chindamanee	BACGRANT-12.2025	04-2025 BAC Artistic Advancement Grant	Paid by EFT #70269		01/06/2026	01/06/2026	01/16/2026		01/16/2026	1,000.00
10069 - Benjamin Handel	BACGRANT-11.2025	04-2025 BAC Artistic Advancement Grant	Paid by EFT #70281		01/06/2026	01/06/2026	01/16/2026		01/16/2026	1,500.00
8497 - Jonathon Keown (Hideout Press)	BACGRANT-12.2025	04-2025 BAC Artistic Advancement Grant	Paid by EFT #70292		01/06/2026	01/06/2026	01/16/2026		01/16/2026	1,000.00
8479 - Kate Vermillion Lyons (Zuchinni Arts Collective)	BACGRANT-12.2025	04-2025 BAC Artistic Advancement Grant	Paid by EFT #70298		01/06/2026	01/06/2026	01/16/2026		01/16/2026	1,000.00
10198 - Alexander Quintanilla	BACGRANT-12.2025	04-2025 BAC Artistic Advancement Grant	Paid by EFT #70314		01/06/2026	01/06/2026	01/16/2026		01/16/2026	500.00
10203 - Charles Roldan	BACGRANT-12.2025	04-2025 BAC Artistic Advancement Grant	Paid by EFT #70317		01/06/2026	01/06/2026	01/16/2026		01/16/2026	750.00
10152 - Adam Stichter (Jack of Peace Games, LLC)	BACGRANT-12.2025	04-2025 AC Artistic Advancement Grant	Paid by EFT #70324		01/06/2026	01/06/2026	01/16/2026		01/16/2026	750.00
10181 - Ricardo Fernandez Villafane	BACGRANT-12.2025	04-2025 BAC Artistic Advancement Grant	Paid by EFT #70339		01/06/2026	01/06/2026	01/16/2026		01/16/2026	500.00
Account <b>53960 - Grants</b> Totals										Invoice Transactions 13
										\$31,500.00
Account <b>53970 - Mayor's Promotion of Business</b>										
4549 - Kroger Limited Partnership I	069149	04-Supplies for Artist Party 12/10/2025	Paid by Check # 81052		01/06/2026	01/06/2026	01/16/2026		01/16/2026	334.92
12219 - Southern Indiana Wind Ensemble, INC	BACGRANT-12.2025	04-2025 Arts Project Addendum to Agreement-Erica Rubis 12/22/25	Paid by EFT #70321		01/06/2026	01/06/2026	01/16/2026		01/16/2026	1,500.00
Account <b>53970 - Mayor's Promotion of Business</b> Totals										Invoice Transactions 2
										\$1,834.92
Program <b>040000 - Main</b> Totals										Invoice Transactions 17
Department <b>04 - Economic &amp; Sustainable Dev</b> Totals										Invoice Transactions 17
										\$33,892.43
Department <b>05 - Common Council</b>										Invoice Transactions 17
Program <b>050000 - Main</b>										\$33,892.43
Account <b>52110 - Office Supplies</b>										
3560 - First Financial Bank / Credit Cards	520118	05-Gavel for Meetings-Executive Gift Shoppe	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	33.00
Account <b>52110 - Office Supplies</b> Totals										Invoice Transactions 1
										\$33.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 1101 - General</b>										
Department <b>05 - Common Council</b>										
Program <b>050000 - Main</b>										
Account <b>53210 - Telephone</b>										
13969 - AT&T Mobility II, LLC	2872974211321 225	06-cell phone chgs 11/12/25-12/11/25- Inv. 287297421132X121920 25	Paid by Check # 81035		01/07/2026	01/07/2026	01/07/2026		01/07/2026	37.97
Account <b>53210 - Telephone</b> Totals										
Program <b>050000 - Main</b> Totals										
Department <b>05 - Common Council</b> Totals										
Invoice Transactions 1										
\$37.97										
Invoice Transactions 2										
\$70.97										
\$70.97										
Department <b>06 - Controller's Office</b>										
Program <b>060000 - Main</b>										
Account <b>52420 - Other Supplies</b>										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1VNR-KXYR- JDM3	06-Paper towels, disinfectant wipes, keyboard, pop up notes	Paid by EFT # 70251		01/06/2026	01/06/2026	01/16/2026		01/16/2026	60.75
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1YM1-4Y6W- LFDL	06-disinfectet wipes	Paid by EFT # 70251		01/06/2026	01/06/2026	01/16/2026		01/16/2026	8.54
8002 - Safeguard Business Systems, INC	9009567197	06-2025 Tax Forms & Envelopes (W2s, 1099s)	Paid by EFT # 70318		01/06/2026	01/06/2026	01/16/2026		01/16/2026	1,025.61
Account <b>52420 - Other Supplies</b> Totals										
Program <b>060000 - Main</b> Totals										
Department <b>06 - Controller's Office</b> Totals										
Invoice Transactions 3										
\$1,094.90										
Invoice Transactions 3										
\$1,094.90										
\$1,094.90										
Department <b>07 - Engineering</b>										
Program <b>070000 - Main</b>										
Account <b>53160 - Instruction</b>										
3560 - First Financial Bank / Credit Cards	0000106647	07 - ATSSA Training - Traffic Control Design Specialist	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	565.00
Account <b>53160 - Instruction</b> Totals										
Invoice Transactions 1										
\$565.00										
Account <b>53210 - Telephone</b>										
13969 - AT&T Mobility II, LLC	2872974211321 225	06-cell phone chgs 11/12/25-12/11/25- Inv. 287297421132X121920 25	Paid by Check # 81035		01/07/2026	01/07/2026	01/07/2026		01/07/2026	777.21
Account <b>53210 - Telephone</b> Totals										
Invoice Transactions 1										
\$777.21										



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<b>Fund 1101 - General</b>										
Department <b>07 - Engineering</b>										
Program <b>070000 - Main</b>										
Account <b>53830 - Bank Charges</b>										
18844 - First Financial Bank, N.A.	EPLBF-NOV 25	06-EPL (HAND/P&T/ENG) Bank Fees-Nov 2025 pd Dec 2025	Paid by EFT # 70056		12/30/2025	12/30/2025	12/30/2025		12/30/2025	188.12
Account <b>53990 - Other Services and Charges</b>										
3560 - First Financial Bank / Credit Cards	66	07-Employee Apprec. Event, 12/17/2025- Mother Bear's	Paid by Check # 81047		01/06/2026	01/06/2026	01/07/2026		01/16/2026	210.30
2128 - Van Ausdall & Farrar, INC	657366	07 - Oversize Document Scanning 05/30/25	Paid by EFT # 70335		01/06/2026	01/06/2026	01/16/2026		01/16/2026	3,930.88
Account <b>54310 - Improvements Other Than Building</b>										
10165 - Matthew Aaron Hassfurder	ROW-PARCEL14/14A	07-High St Modernization/Multiuse Path-DES 2200020-Parcel 14/14A	Paid by Check # 81048		01/06/2026	01/06/2026	01/16/2026		01/16/2026	91,175.00
10157 - James and Laila Cripe Joint RLT (James P Cripe)	ROW-PARCEL13/13A	07-High St Modernization/Multiuse Path-DES 2200020-Parcel 13/13A	Paid by Check # 81051		01/06/2026	01/06/2026	01/16/2026		01/16/2026	92,660.00
10164 - Robert J Raley	ROW-PARCEL18/18A	07-High St Modernization/Multiuse Path-DES 2200020-Parcel 18/18A	Paid by Check # 81055		01/06/2026	01/06/2026	01/16/2026		01/16/2026	75,850.00
10172 - Todd Lee Thomassen	ROW-PARCEL16/16A	07-High St Modernization/Multiuse Path-DES 2200020-Parcel 16/16A	Paid by Check # 81058		01/06/2026	01/06/2026	01/16/2026		01/16/2026	12,420.00
Account <b>54310 - Improvements Other Than Building</b> Totals										
Program <b>070000 - Main</b> Totals										
Department <b>07 - Engineering</b> Totals										
Invoice Transactions 4										
Invoice Transactions 9										
Invoice Transactions 9										
\$272,105.00										
\$277,776.51										
\$277,776.51										



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<b>Fund 1101 - General</b>										
Department <b>09 - CFRD</b>										
Program <b>090000 - Main</b>										
Account <b>53210 - Telephone</b>										
13969 - AT&T Mobility II, LLC	2872974211321 225	06-cell phone chgs 11/12/25-12/11/25- Inv. 287297421132X121920 25	Paid by Check # 81035		01/07/2026	01/07/2026	01/07/2026		01/07/2026	210.66
Account <b>53310 - Printing</b>										
3892 - Midwest Color Printing, INC	INV-24608	09-250 Business Cards for A Seader-BVN Coordinator	Paid by EFT # 70302		01/06/2026	01/06/2026	01/16/2026		01/16/2026	77.08
Account <b>53910 - Dues and Subscriptions</b>										
3560 - First Financial Bank / Credit Cards	933E6A38-0005	09-CFRD Jotform Account Annual Sub- 12/17/25-12/17/26	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	390.00
3560 - First Financial Bank / Credit Cards	1766823535	09-Constant Contact- 12/6/25-1/5/26 subscription	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	175.00
Account <b>53910 - Dues and Subscriptions</b> Totals										
Program <b>090000 - Main</b> Totals										
Department <b>09 - CFRD</b> Totals										
Department <b>11 - Mayor's Office</b>										
Program <b>110000 - Main</b>										
Account <b>53210 - Telephone</b>										
13969 - AT&T Mobility II, LLC	2872874302161 225	06-cell phone chgs 11/12/25-12/11/25- Inv. 287287430216X121920 25	Paid by Check # 81032		01/07/2026	01/07/2026	01/07/2026		01/07/2026	74.56
Account <b>53210 - Telephone</b> Totals										
Invoice Transactions 1										
\$74.56										
Account <b>53230 - Travel</b>										
3560 - First Financial Bank / Credit Cards	331758512	11-Hotel-Thomson- Mayor's Insti. Conf. - Indy-12.4-12.5.2025	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	200.17
3560 - First Financial Bank / Credit Cards	76324828	11-Hotel-Thomson-US Conf. of Mayors_MIP- DC- 01/27/26-01/31/26	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	911.37
9147 - Carolyn Thomson	122325-FLIGHT	11-Reimb-American Airlines-Indy to WA, D.C-Mayors 01/27- 01/31/26	Paid by EFT # 70328		01/06/2026	01/06/2026	01/16/2026		01/16/2026	248.96



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<b>Fund 1101 - General</b>										
Department 11 - Mayor's Office										
Program 110000 - Main										
Account 53230 - Travel										
9147 - Carolyn Thomson	AIM-11.2025	11-per diem/pkg/Uber-Beyond Shelter Deep D-Boston-11/19-11/21/25	Paid by EFT # 70328		01/06/2026	01/06/2026	01/16/2026		01/16/2026	332.82
9147 - Carolyn Thomson	AIM-12.2025	11-Per Diem-AIM Conference_Indy 12/4-12/5/25	Paid by EFT # 70328		01/06/2026	01/06/2026	01/16/2026		01/16/2026	45.00
Account 53910 - Dues and Subscriptions										
3560 - First Financial Bank / Credit Cards	SIB-4164504	11-Brevo Subscription 11.30-12.30.2025	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	181.00
Account 53990 - Other Services and Charges										
5086 - Frame Station, INC (Framemakers)	1-Q36125	11-Reframing New Kruzan Portrait	Paid by EFT # 70278		01/06/2026	01/06/2026	01/16/2026		01/16/2026	28.08
Account 53990 - Other Services and Charges Totals										
Program 110000 - Main Totals										
Department 11 - Mayor's Office Totals										
Department 12 - Human Resources										
Program 120000 - Main										
Account 53990 - Other Services and Charges										
14049 - Robert Half INC	65733146	12- Payroll specialist-Financial Analyst II-week ended 12/19/25	Paid by EFT # 70316		01/06/2026	01/06/2026	01/16/2026		01/16/2026	1,997.50
Account 53990 - Other Services and Charges Totals										
Program 120000 - Main Totals										
Department 12 - Human Resources Totals										
Department 13 - Planning										
Program 130000 - Main										
Account 52110 - Office Supplies										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1M1V-LT69-464R	13- Umbrella for Environmental Planner	Paid by EFT # 70251		01/06/2026	01/06/2026	01/16/2026		01/16/2026	27.00
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1D7F-DYXW-KWXY	13- Mechanical Keyboard for Pat Martin	Paid by EFT # 70251		01/06/2026	01/06/2026	01/16/2026		01/16/2026	35.99
Account 52110 - Office Supplies Totals										
Invoice Transactions 2										
\$62.99										



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<b>Fund 1101 - General</b>										
Department <b>13 - Planning</b>										
Program <b>130000 - Main</b>										
Account <b>53210 - Telephone</b>										
13969 - AT&T Mobility II, LLC	2872974211321 225	06-cell phone chgs 11/12/25-12/11/25- Inv. 287297421132X121920 25	Paid by Check # 81035		01/07/2026	01/07/2026	01/07/2026		01/07/2026	390.74
Account <b>53830 - Bank Charges</b>										
18844 - First Financial Bank, N.A.	EPLBF-NOV 25	06-EPL (HAND/P&T/ENG) Bank Fees-Nov 2025 pd Dec 2025	Paid by EFT # 70056		12/30/2025	12/30/2025	12/30/2025		12/30/2025	57.71
Account <b>53910 - Dues and Subscriptions</b>										
3560 - First Financial Bank / Credit Cards	0002773	13- APA 2026 Renewal Membership for David Hittle	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	822.70
3560 - First Financial Bank / Credit Cards	0002766	13- APA 2026 Renewal Membership for David Brantez	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	104.00
3560 - First Financial Bank / Credit Cards	0002754	13- APA 2026 Renewal Membership for Jackie Scanlan	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	756.70
Account <b>53990 - Other Services and Charges</b>										
6235 - Toole Design Group, LLC	CMH.00168_29	13-Corridor Study- College&Walnut-45/46 Bypass to Allen- 09/26/25	Paid by EFT # 70329		01/06/2026	01/06/2026	01/16/2026		01/16/2026	11,909.82
Program <b>132000 - MPO</b>										
Account <b>53990 - Other Services and Charges</b>										
17974 - National Assoc. Of Regional Councils	2319	13-Membership Renewal for MPO -P. Martin-thru 12/31/2026	Paid by Check # 81053		01/06/2026	01/06/2026	01/16/2026		01/16/2026	772.50
Account <b>53990 - Other Services and Charges</b>										
Program <b>132000 - MPO</b>										
Department <b>13 - Planning</b>										
Program <b>130000 - Main</b>										
Account <b>53990 - Other Services and Charges</b>										
Program <b>130000 - Main</b>										
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Account <b>53990 - Other Services and Charges</b>										
Program <b>130000 - Main</b>										
Account <b>53990 - Other Services and Charges</b>										
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Program <b>130000 - Main</b>										
Account <b>53990 - Other Services and Charges</b>										
Program <b>130000 - Main</b>										



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 1101 - General</b>										
Department 19 - Facilities Maintenance										
Program 190000 - Main										
Account 52430 - Uniforms and Tools										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	13CD-JDKN-HKG9	19 - 2 vacuum cleaners and a 10' ladder	Paid by EFT # 70251		01/06/2026	01/06/2026	01/16/2026		01/16/2026	549.09
Account 52430 - Uniforms and Tools Totals										
Invoice Transactions 1										
\$549.09										
Account 53210 - Telephone										
13969 - AT&T Mobility II, LLC	2872897487801 225	06-cell phone chgs 11/12/25-12/11/25- Inv. 287289748780X121920 25	Paid by Check # 81033		01/07/2026	01/07/2026	01/07/2026		01/07/2026	149.12
13969 - AT&T Mobility II, LLC	2873273216181 225	06-Unlim'td LTE Laptpt/Hotsp 11/12- 12/11/25- 287327321618X121920 25	Edit		01/14/2026	01/14/2026	01/14/2026			39.24
Account 53210 - Telephone Totals										
Invoice Transactions 2										
\$188.36										
Account 53610 - Building Repairs										
479 - A Craft Moving and Storage, INC (Soft Touch)	3545-1	19-SA -move Council staff to Showers West- 5/5/2025	Paid by EFT # 70250		01/06/2026	01/06/2026	01/16/2026		01/16/2026	1,120.00
321 - Harrell Fish, INC (HFI)	ZW32795	19-SA-E. Side Showers Bldg-AC unit 2.0E making loud noise- 10/21	Paid by EFT # 70282		01/06/2026	01/06/2026	01/16/2026		01/16/2026	3,330.10
321 - Harrell Fish, INC (HFI)	ZW32889	19-SA-CH-repair condensate in units 1.01 & 1.02-9/17/25	Paid by EFT # 70282		01/06/2026	01/06/2026	01/16/2026		01/16/2026	2,671.64
321 - Harrell Fish, INC (HFI)	ZW32893	19-SA-City Hall excavate water line for cooling tower-11/5	Paid by EFT # 70282		01/06/2026	01/06/2026	01/16/2026		01/16/2026	4,429.62
321 - Harrell Fish, INC (HFI)	ZW33079	19-SA-City Hall replace belts in cooling tower- 9/19/25	Paid by EFT # 70282		01/06/2026	01/06/2026	01/16/2026		01/16/2026	1,155.58
321 - Harrell Fish, INC (HFI)	ZW34131	19-SA-City Hall repair thermostat in OOTM- 11/20/25	Paid by EFT # 70282		01/06/2026	01/06/2026	01/16/2026		01/16/2026	1,406.40
321 - Harrell Fish, INC (HFI)	C020107	19-SA-City Hall quarterly planned maintenance Dec 2025	Paid by EFT # 70282		01/06/2026	01/06/2026	01/16/2026		01/16/2026	2,150.63
1537 - Indiana Door & Hardware Specialties, INC	140027AA	19 - repair Dunlap room door-frosted glass & replace broken unit	Paid by Check # 81049		01/06/2026	01/06/2026	01/16/2026		01/16/2026	720.00



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<b>Fund 1101 - General</b>														
Department 19 - Facilities Maintenance														
Program 190000 - Main														
Account 53610 - Building Repairs														
392 - Koorsen Fire & Security, INC	IN01107013	19 - repair panic button in OOTC	Paid by EFT # 70295		01/06/2026	01/06/2026	01/16/2026		01/16/2026	303.95				
					Account 53610 - Building Repairs Totals		Invoice Transactions 9			\$17,287.92				
					Program 190000 - Main Totals		Invoice Transactions 12			\$18,025.37				
					Department 19 - Facilities Maintenance Totals		Invoice Transactions 12			\$18,025.37				
Department 28 - ITS														
Program 280000 - Main														
Account 52110 - Office Supplies														
5103 - Staples Contract & Commercial, INC	6050132092	28-2025 City Hall Copy Paper 5 Cases	Paid by EFT # 70323		01/06/2026	01/06/2026	01/16/2026		01/16/2026	197.45				
					Account 52110 - Office Supplies Totals		Invoice Transactions 1			\$197.45				
Account 52420 - Other Supplies														
13969 - AT&T Mobility II, LLC	2872897487801 225	06-cell phone chgs 11/12/25-12/11/25- Inv. 287289748780X121920 25	Paid by Check # 81033		01/07/2026	01/07/2026	01/07/2026		01/07/2026	561.51				
13969 - AT&T Mobility II, LLC	2872974211321 225	06-cell phone chgs 11/12/25-12/11/25- Inv. 287297421132X121920 25	Paid by Check # 81035		01/07/2026	01/07/2026	01/07/2026		01/07/2026	78.48				
					Account 52420 - Other Supplies Totals		Invoice Transactions 2			\$639.99				
Account 53160 - Instruction														
3560 - First Financial Bank / Credit Cards	INV-ASAP12257163	28-ASAP - Admin Pro 1y Pro Membership Victoria Jones 12/18/25	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	199.00				
					Account 53160 - Instruction Totals		Invoice Transactions 1			\$199.00				
Account 53210 - Telephone														
13969 - AT&T Mobility II, LLC	2872897487801 225	06-cell phone chgs 11/12/25-12/11/25- Inv. 287289748780X121920 25	Paid by Check # 81033		01/07/2026	01/07/2026	01/07/2026		01/07/2026	23.36				
1079 - AT&T	812339226112- 25	28-phone charges 11/20/25-12/19/25- #812 339-2261 261 1	Paid by Check # 81027		01/07/2026	01/07/2026	01/07/2026		01/07/2026	3,096.05				
					Account 53210 - Telephone Totals		Invoice Transactions 2			\$3,119.41				



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<b>Fund 1101 - General</b>										
Department 28 - ITS										
Program 280000 - Main										
Account 53640 - Hardware and Software Maintenance										
5534 - Presidio Holdings, INC	6013525008706	28-2026 SmartNet Renewal 01/01/26-12/10/26	Paid by EFT # 70313		01/06/2026	01/06/2026	01/16/2026		01/16/2026	58,993.03
3989 - Ricoh USA, INC	5072462731	28-ACC/BPD Copier/Printer Maintenance 11/01/25-11/30/25	Paid by EFT # 70315		01/06/2026	01/06/2026	01/16/2026		01/16/2026	651.59
3989 - Ricoh USA, INC	5072462751	28-City Civil Copier/Printer Maintenance 11/01/25-11/30/25	Paid by EFT # 70315		01/06/2026	01/06/2026	01/16/2026		01/16/2026	2,308.18
7177 - Zoho Corporation	5020032205	28-ME EC and SD+ renewal until 12/04/25-12/26/26	Paid by EFT # 70341		01/06/2026	01/06/2026	01/16/2026		01/16/2026	24,279.00
Account 53640 - Hardware and Software Maintenance Totals										
Invoice Transactions 4										
\$86,231.80										
Account 53910 - Dues and Subscriptions										
3560 - First Financial Bank / Credit Cards	8755F40-0015	28-Airtable-Subscription 12/12/25-02/23/26	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	89.55
3560 - First Financial Bank / Credit Cards	2405682033	28-Amazon web services 11/01/25-11/30/25	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	1.58
3560 - First Financial Bank / Credit Cards	1p903eny	28-BlueSky - Zoom Timer Subscription 12/04/25	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	89.95
3560 - First Financial Bank / Credit Cards	5431323195	28-Google Cloud Subscription 11/01/25-11/30/25	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	155.43
3560 - First Financial Bank / Credit Cards	12-01-25	28-HT Newspaper Annual Renewal 12/01/25-G7854216048	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	89.00
3560 - First Financial Bank / Credit Cards	INV332730461	28-Zoom - Monthly Subscription Fees 12/06/25-01/05/26	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	430.00
3560 - First Financial Bank / Credit Cards	INV331559780	28-Zoom - Annual Fee 11/27/25-06/05/26	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	104.61
2998 - Seiler Instrument & Mfg Co, INC	INV68072	28-GIS Catalyst 30 Annual Subscription 2026	Paid by EFT # 70319		01/06/2026	01/06/2026	01/16/2026		01/16/2026	1,365.00
Account 53910 - Dues and Subscriptions Totals										
Invoice Transactions 8										
\$2,325.12										



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 1101 - General</b>										
Department 28 - ITS										
Program 280000 - Main										
Account 54420 - Purchase of Equipment										
5534 - Presidio Holdings, INC	6023425003954	28-Seminary Park Wi-Fi Deploymt 12/30/25	Paid by EFT #70313		01/06/2026	01/06/2026	01/16/2026	01/16/2026		90.30
Account 54420 - Purchase of Equipment Totals										
Program 280000 - Main Totals										
Department 28 - ITS Totals										
Fund 1101 - General Totals										
Invoice Transactions 1										
\$90.30										
Invoice Transactions 19										
\$92,803.07										
Invoice Transactions 19										
\$92,803.07										
Invoice Transactions 94										
\$446,575.76										
<b>Fund 2201 - Motor Vehicle Highway</b>										
Department 20 - Street										
Program 200000 - Main										
Account 53910 - Dues and Subscriptions										
2871 - International Municipal Signal Association (IMSA)	50947-2026	20-2026 IMSA Membership Dues (12)	Paid by EFT #70290		01/06/2026	01/06/2026	01/16/2026	01/16/2026		960.00
Account 53910 - Dues and Subscriptions Totals										
Program 200000 - Main Totals										
Department 20 - Street Totals										
Fund 2201 - Motor Vehicle Highway Totals										
Invoice Transactions 1										
\$960.00										
Invoice Transactions 1										
\$960.00										
Invoice Transactions 1										
\$960.00										
Invoice Transactions 1										
\$960.00										
<b>Fund 2203 - MVH Restricted (subfund of Motor Vehicle Highway)</b>										
Department 20 - Street										
Program 200000 - Main										
Account 53990 - Other Services and Charges										
467 - Groomer Construction, INC	202141	20-BC2025-062 Accessible Curb Ramp Project (27) 12/16/25	Paid by EFT #70280		01/06/2026	01/06/2026	01/16/2026	01/16/2026		97,493.12
Account 53990 - Other Services and Charges Totals										
Invoice Transactions 1										
\$97,493.12										
Account 54510 - Other Capital Outlays										
467 - Groomer Construction, INC	202142	20-BC2025-077 Blue Ridge ADA Ramp Project 12/19/25	Paid by EFT #70280		01/06/2026	01/06/2026	01/16/2026	01/16/2026		149,987.00
Account 54510 - Other Capital Outlays Totals										
Program 200000 - Main Totals										
Department 20 - Street Totals										
Fund 2203 - MVH Restricted (subfund of Motor Vehicle Highway) Totals										
Invoice Transactions 1										
\$149,987.00										
Invoice Transactions 2										
\$247,480.12										
Invoice Transactions 2										
\$247,480.12										
Invoice Transactions 2										
\$247,480.12										



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 2207 - Parking Meter</b>										
Department 20 - Street										
Program 200000 - Main										
Account 53990 - Other Services and Charges										
467 - Groomer Construction, INC	202143	20-SE Crnr-Kirkwood & WA-remove/replace stone planter box-12/16	Paid by EFT # 70280		01/06/2026	01/06/2026	01/16/2026		01/16/2026	12,850.00
467 - Groomer Construction, INC	202144	20-BC2025-114 Repair Planterbox-SW Corner Kirkwood & Grant-12/16	Paid by EFT # 70280		01/06/2026	01/06/2026	01/16/2026		01/16/2026	1,600.00
13969 - AT&T Mobility II, LLC	2872897487801 225	06-cell phone chgs 11/12/25-12/11/25- Inv. 287289748780X121920 25	Paid by Check # 81033		01/07/2026	01/07/2026	01/07/2026		01/07/2026	217.64
13969 - AT&T Mobility II, LLC	2872974211321 225	06-cell phone chgs 11/12/25-12/11/25- Inv. 287297421132X121920 25	Paid by Check # 81035		01/07/2026	01/07/2026	01/07/2026		01/07/2026	297.50
13969 - AT&T Mobility II, LLC	2873273216181 225	06-Unlim'td LTE Lapt/Hotsp 11/12- 12/11/25- 287327321618X121920 25	Edit		01/14/2026	01/14/2026	01/14/2026			29.24
Account 53990 - Other Services and Charges Totals										
Program 200000 - Main Totals										
Department 20 - Street Totals										
Invoice Transactions 5										
\$14,994.38										
Invoice Transactions 5										
\$14,994.38										
Invoice Transactions 5										
\$14,994.38										
Department 26 - Parking										
Program 260000 - Main										
Account 53210 - Telephone										
13969 - AT&T Mobility II, LLC	2872897487801 225	06-cell phone chgs 11/12/25-12/11/25- Inv. 287289748780X121920 25	Paid by Check # 81033		01/07/2026	01/07/2026	01/07/2026		01/07/2026	617.36
Account 53210 - Telephone Totals										
Invoice Transactions 1										
\$617.36										
Account 53830 - Bank Charges										
18844 - First Financial Bank, N.A.	PKGMTRBF-NOV 25	26-Parking Meter Bank Fees-Nov 2025 paid Dec 2025	Paid by EFT # 70055		12/30/2025	12/30/2025	12/30/2025		12/30/2025	4,455.54



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 2207 - Parking Meter</b>										
Department 26 - Parking										
Program 260000 - Main										
Account 53830 - Bank Charges										
18844 - First Financial Bank, N.A.	PKGWEBBF-NOV 25	26-Parking Web Bank Fees-Nov 2025 paid Dec 20	Paid by EFT # 70057		12/30/2025	12/30/2025	12/30/2025		12/30/2025	5,863.02
Account 53830 - Bank Charges Totals										
Program 260000 - Main Totals										
Department 26 - Parking Totals										
Fund 2207 - Parking Meter Totals										
<b>Fund 2209 - LIT - Economic Development</b>										
Department 04 - Economic & Sustainable Dev										
Program 040000 - Main										
Account 53210 - Telephone										
13969 - AT&T Mobility II, LLC	2872974211321 225	06-cell phone chgs 11/12/25-12/11/25- Inv. 287297421132X121920 25	Paid by Check # 81035		01/07/2026	01/07/2026	01/07/2026		01/07/2026	83.40
Account 53210 - Telephone Totals										
Invoice Transactions 1										
<b>Account 53230 - Travel</b>										
3560 - First Financial Bank / Credit Cards	2239908	04-Sheraton hotel - Jane 12/11/25- 12/12/25 for IEDA Workshop	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	147.00
Account 53230 - Travel Totals										
Invoice Transactions 1										
<b>Account 53910 - Dues and Subscriptions</b>										
3560 - First Financial Bank / Credit Cards	MC24628259	04-MailChimp Monthly Subscription 12/27/25	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	57.75
Account 53910 - Dues and Subscriptions Totals										
Invoice Transactions 1										
<b>Account 53960 - Grants</b>										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	11WT-1T3V-FFPF	04- Batteries for Makita & Milwaukee Power Tools for PW	Paid by EFT # 70251		01/06/2026	01/06/2026	01/16/2026		01/16/2026	2,784.77
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	16NG-6NYW-9LKK	04- Various lithium batteries for electric tools - for STREET	Paid by EFT # 70251		01/06/2026	01/06/2026	01/16/2026		01/16/2026	3,281.00
9846 - Andrew Bayer	BGHIP-12.2025	04-BGHIP Rebate-802 S. Washington-solar panel & battery storage	Paid by EFT # 70258		01/06/2026	01/06/2026	01/16/2026		01/16/2026	6,712.00



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 2209 - LIT - Economic Development</b>										
Department 04 - Economic & Sustainable Dev										
Program 040000 - Main										
Account 53960 - Grants										
2897 - Bloomington Community Band, INC	BACGRANT-12.2025	04-2025 BAC Operations Grant	Paid by EFT #70261		01/06/2026	01/06/2026	01/16/2026		01/16/2026	1,000.00
458 - Bloomington Symphony Orchestra	BACGRANT-12.2025	04-2025 BAC Operations Grant	Paid by EFT #70263		01/06/2026	01/06/2026	01/16/2026		01/16/2026	4,500.00
9063 - Donovan Energy	2767	04-Municipal Energy Efficiency & Decarbonization 11/28/25	Paid by EFT #70270		01/06/2026	01/06/2026	01/16/2026		01/16/2026	598.50
9063 - Donovan Energy	2773	04-Buskirk Chumley Theater Project 12/08/25	Paid by EFT #70270		01/06/2026	01/06/2026	01/16/2026		01/16/2026	2,103.75
10163 - Larry Thibos	BGHIP-12.2025	04-BGHIP Rebate-1809 E Windsor Dr-battery storage system	Paid by EFT #70327		01/06/2026	01/06/2026	01/16/2026		01/16/2026	4,375.00
Account 53960 - Grants Totals										
Program 040000 - Main Totals										
Department 04 - Economic & Sustainable Dev Totals										
Invoice Transactions 8										
\$25,355.02										
Invoice Transactions 11										
\$25,643.17										
\$25,643.17										
Department 06 - Controller's Office										
Program 060000 - Main										
Account 53990 - Other Services and Charges										
5444 - Tyler Technologies, INC	025-538521	28-Implementation of EPL Permit and Licenses Services 12/15/25	Paid by EFT #70333		01/06/2026	01/06/2026	01/16/2026		01/16/2026	900.00
5444 - Tyler Technologies, INC	045-548646	28-Grant Accounting Module Training 2025	Paid by EFT #70333		01/06/2026	01/06/2026	01/16/2026		01/16/2026	195.00
Account 53990 - Other Services and Charges Totals										
Program 060000 - Main Totals										
Department 06 - Controller's Office Totals										
Invoice Transactions 2										
\$1,095.00										
Invoice Transactions 2										
\$1,095.00										
\$1,095.00										
Department 12 - Human Resources										
Program 120000 - Main										
Account 53210 - Telephone										
13969 - AT&T Mobility II, LLC	2872974211321225	06-cell phone chgs 11/12/25-12/11/25-Inv. 287297421132X12192025	Paid by Check # 81035		01/07/2026	01/07/2026	01/07/2026		01/07/2026	81.83
Account 53210 - Telephone Totals										
Program 120000 - Main Totals										
Department 12 - Human Resources Totals										
Fund 2209 - LIT - Economic Development Totals										
Invoice Transactions 14										
\$26,820.00										



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<b>Fund 2506 - Community Services</b>										
Department 09 - CFRD										
Program 090001 - Com Serv - Black Males										
Account 52420 - Other Supplies										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1GDG-96XG-3GQY	09-WInter Wonderland Supplies-Cookie Decorating and Hot Cocoa	Paid by EFT # 70251		01/06/2026	01/06/2026	01/16/2026		01/16/2026	452.46
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1WCH-C3L4-3DK3	09-WInter Wonderland Supplies-Cookie Decorating Icing	Paid by EFT # 70251		01/06/2026	01/06/2026	01/16/2026		01/16/2026	46.74
Account 52420 - Other Supplies Totals										
Program 090001 - Com Serv - Black Males Totals										
Invoice Transactions 2										
\$499.20										
Program 090002 - Com Serv - MLK Comm										
Account 52420 - Other Supplies										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1LDL-9GY1-G4R9	09-Flower Enamel Pins for Women of the Movement-MLK 2026	Paid by EFT # 70251		01/06/2026	01/06/2026	01/16/2026		01/16/2026	28.99
Account 52420 - Other Supplies Totals										
Program 090002 - Com Serv - MLK Comm Totals										
Invoice Transactions 1										
\$28.99										
Program 090016 - Com Serv - Safe & Civil										
Account 53990 - Other Services and Charges										
3560 - First Financial Bank / Credit Cards	1DEEBBC5-0060	09-Safe & Civil City Jotform-Acct 1-mosss-12/25/25-1/25/26	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	19.00
3560 - First Financial Bank / Credit Cards	9BE28DEA-0042	09-Safe & Civil City Jotform subscription-12/29/25-1/29/26	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	19.00
234 - Monroe County Community School Corporation (MCCSC)	3722	09-Bus 111-Students-Young Women's Leadership Summit 2025-11/20	Paid by EFT # 70303		01/06/2026	01/06/2026	01/16/2026		01/16/2026	215.70
234 - Monroe County Community School Corporation (MCCSC)	3729	09-Bus 3-Students-Young Women's Leadership Summit 2025-11/20	Paid by EFT # 70303		01/06/2026	01/06/2026	01/16/2026		01/16/2026	150.37
234 - Monroe County Community School Corporation (MCCSC)	3723	09-Bus #136-Students-Young Women's Leadership Summit 2025-11/20	Paid by EFT # 70303		01/06/2026	01/06/2026	01/16/2026		01/16/2026	178.73
Account 53990 - Other Services and Charges Totals										
Program 090016 - Com Serv - Safe & Civil Totals										
Department 09 - CFRD Totals										
Fund 2506 - Community Services Totals										
Invoice Transactions 8										
\$582.80										
\$582.80										
\$1,110.99										
\$1,110.99										



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<b>Fund 2512 - Non-Reverting Telecom (S1146)</b>										
Department 25 - Telecommunications										
Program 254000 - Infrastructure										
Account 52420 - Other Supplies										
3560 - First Financial Bank / Credit Cards	14411	28-Netool.io - 9 Networking Diagnostic Devices 12/17/25	Paid by Check # 81047		01/06/2026	01/06/2026	01/16/2026		01/16/2026	2,439.88
Account 53640 - Hardware and Software Maintenance										
902 - Indiana Underground Plant Protection Service, INC	INV-21353	28- Line Location Services November 2025	Paid by EFT # 70289		01/06/2026	01/06/2026	01/16/2026		01/16/2026	227.05
13482 - Northern Lights Locating & Inspection, INC	20295	28-BDU Line Locates December 2025	Paid by EFT # 70308		01/06/2026	01/06/2026	01/16/2026		01/16/2026	2,500.00
Account 53750 - Rentals - Other										
203 - INDIANA UNIVERSITY	96963335	25 - IU Data Center 01/01/26-01/31/26	Paid by Check # 81050		01/06/2026	01/06/2026	01/16/2026		01/16/2026	860.00
Program 256000 - Services										
Account 53150 - Communications Contract										
4170 - Comcast Cable Communications, INC	1190626704121	25 - Comcast Internet - 401 N Morton January 2026	Paid by Check # 81038		01/07/2026	01/07/2026	01/07/2026		01/07/2026	222.90
12283 - Smithville Communications	401NMRTN-010126	25-Internet and Rental - January 2026	Paid by Check # 81045		01/07/2026	01/07/2026	01/07/2026		01/07/2026	4,629.27
Account 54450 - Equipment										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	13YJ-FCPL-9LQD	28-Optical Cable	Paid by EFT # 70251		01/06/2026	01/06/2026	01/16/2026		01/16/2026	69.30
6222 - Apple, INC	MC36508729	28-Mac Book for G. Overtoom	Paid by EFT # 70255		01/06/2026	01/06/2026	01/16/2026		01/16/2026	2,142.00
6222 - Apple, INC	MC36761420	28-IPad for K. Rosemberger	Paid by EFT # 70255		01/06/2026	01/06/2026	01/16/2026		01/16/2026	2,248.00
53442 - Paragon Micro, INC	S5242370	28-CAPR Roy Aten PW Engineering Laptop	Paid by EFT # 70310		01/06/2026	01/06/2026	01/16/2026		01/16/2026	2,249.99
5103 - Staples Contract & Commercial, INC	6050432021	28-CAPR Council Magenta High Yield Toner	Paid by EFT # 70323		01/06/2026	01/06/2026	01/16/2026		01/16/2026	255.93
5103 - Staples Contract & Commercial, INC	6050432022	28-CAPR Council Black/Cyan/Yellow High Yield Toner	Paid by EFT # 70323		01/06/2026	01/06/2026	01/16/2026		01/16/2026	720.20
Account 54450 - Equipment Totals										
Program 256000 - Services Totals										
Invoice Transactions 6										
\$7,685.42										
Invoice Transactions 8										
\$12,537.59										



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Fund 2512 - Non-Reverting Telecom (S1146)										
Department 25 - Telecommunications Totals										
Fund 2512 - Non-Reverting Telecom (S1146) Totals										
Invoice Transactions 12										
<u>\$18,564.52</u>										
Fund 2520 - Parking Facilities(S9502)										
Department 26 - Parking										
Program 260000 - Main										
Account 53210 - Telephone										
13969 - AT&T Mobility II, LLC	2872897487801 225	06-cell phone chgs 11/12/25-12/11/25- Inv. 287289748780X121920 25	Paid by Check # 81033		01/07/2026	01/07/2026	01/07/2026		01/07/2026	223.68
13969 - AT&T Mobility II, LLC	2872974211321 225	06-cell phone chgs 11/12/25-12/11/25- Inv. 287297421132X121920 25	Paid by Check # 81035		01/07/2026	01/07/2026	01/07/2026		01/07/2026	125.10
13969 - AT&T Mobility II, LLC	2873273216181 225	06-Unlim'td LTE Lapt/Hotsp 11/12- 12/11/25- 287327321618X121920 25	Edit		01/14/2026	01/14/2026	01/14/2026			58.48
Account 53210 - Telephone Totals										
Invoice Transactions 3										
<u>\$407.26</u>										
Account 53510 - Electrical Services										
223 - Duke Energy	9101205747431 225	26-Trades Garage-489 W. 10th-elec chgs 11/20/25-12/18/25	Paid by Check # 81040		01/07/2026	01/07/2026	01/07/2026		01/07/2026	1,610.67
Account 53510 - Electrical Services Totals										
Invoice Transactions 1										
<u>\$1,610.67</u>										
Account 53610 - Building Repairs										
392 - Koorsen Fire & Security, INC	IN01114485	26-fire alarm service call for Morton Street garage 12/15/25	Paid by EFT # 70295		01/06/2026	01/06/2026	01/16/2026		01/16/2026	303.95
392 - Koorsen Fire & Security, INC	IN01115680	26-fire alarm pull station repair-Trades Garage- 12/17	Paid by EFT # 70295		01/06/2026	01/06/2026	01/16/2026		01/16/2026	490.25
Account 53610 - Building Repairs Totals										
Invoice Transactions 2										
<u>\$794.20</u>										
Account 53830 - Bank Charges										
18844 - First Financial Bank, N.A.	PKGGARBF-NOV 25	26-Parking Garages Bank Fees-Nov 2025 paid Dec 2025	Paid by EFT # 70058		12/30/2025	12/30/2025	12/30/2025		12/30/2025	3,424.66
18844 - First Financial Bank, N.A.	PKGGARBF-NOV 25A	26-Parking Garage Bank Fees-Nov Pd Dec 2025-Verifone- 12/30/25	Paid by EFT # 70233		01/02/2026	01/02/2026	01/02/2026		01/02/2026	99.99
Account 53830 - Bank Charges Totals										
Invoice Transactions 2										
<u>\$3,524.65</u>										



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<b>Fund 2520 - Parking Facilities(S9502)</b>										
Department 26 - Parking										
Program 260000 - Main										
Account 53840 - Lease Payments										
512 - 7th & Walnut , LLC	RENT-FEB 2026	26-Walnut St Garage-garage rent February 2026	Paid by EFT # 70248		01/06/2026	01/06/2026	01/16/2026		01/16/2026	17,824.79
3887 - Mercury Development Group, LLC	350	06-Morton St Garage-garage rent -February 2026	Paid by EFT # 70300		01/06/2026	01/06/2026	01/16/2026		01/16/2026	41,706.45
Account 53840 - Lease Payments Totals										
Program 260000 - Main Totals										
Department 26 - Parking Totals										
Fund 2520 - Parking Facilities(S9502) Totals										
Invoice Transactions 2										
\$59,531.24										
Invoice Transactions 10										
\$65,868.02										
Invoice Transactions 10										
\$65,868.02										
Invoice Transactions 10										
\$65,868.02										
<b>Fund 2521 - Alternative Transport(S6301)</b>										
Department 02 - Public Works										
Program 020000 - Main										
Account 54310 - Improvements Other Than Building										
6611 - Precision Concrete, INC	251132-1	20-SW Saw Cutting Solution Serv-Fall 2025 Part 1 11/24/25	Paid by EFT # 70312		01/06/2026	01/06/2026	01/16/2026		01/16/2026	40,000.00
Account 54310 - Improvements Other Than Building Totals										
Program 020000 - Main Totals										
Department 02 - Public Works Totals										
Invoice Transactions 1										
\$40,000.00										
Invoice Transactions 1										
\$40,000.00										
Invoice Transactions 1										
\$40,000.00										
Department 26 - Parking										
Program 260000 - Main										
Account 53210 - Telephone										
13969 - AT&T Mobility II, LLC	2872897487801 225	06-cell phone chgs 11/12/25-12/11/25- Inv. 287289748780X121920 25	Paid by Check # 81033		01/07/2026	01/07/2026	01/07/2026		01/07/2026	175.59
Account 53210 - Telephone Totals										
Program 260000 - Main Totals										
Department 26 - Parking Totals										
Fund 2521 - Alternative Transport(S6301) Totals										
Invoice Transactions 1										
\$175.59										
Invoice Transactions 1										
\$175.59										
Invoice Transactions 1										
\$175.59										
Fund 4402 - Cumulative Capital Development										
Department 02 - Public Works										
Program 020000 - Main										
Account 52330 - Street , Alley, and Sewer Material										
50944 - Cargill Deicing Techno	2911865056	20-De-icing Salt -17.92 tons -12/29/25	Paid by EFT # 70267		01/06/2026	01/06/2026	01/16/2026		01/16/2026	1,827.12
50944 - Cargill Deicing Techno	2911847765	20-De-icing Salt - 218.18 tons- 12/22/25	Paid by EFT # 70267		01/06/2026	01/06/2026	01/16/2026		01/16/2026	22,245.64



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<b>Fund 4402 - Cumulative Capital Development</b>										
Department <b>02 - Public Works</b>										
Program <b>020000 - Main</b>										
Account <b>52330 - Street , Alley, and Sewer Material</b>										
50944 - Cargill Deicing Techno	2911853144	20-De-icing Salt - 265.73 tons- 12/23/25	Paid by EFT # 70267		01/06/2026	01/06/2026	01/16/2026		01/16/2026	27,094.84
Account <b>52330 - Street , Alley, and Sewer Material</b> Totals										
Invoice Transactions 3										\$51,167.60
Account <b>53990 - Other Services and Charges</b>										
467 - Groomer Construction, INC	202139	20-Sidewalk Assistance Repairs Program 12/16/25	Paid by EFT # 70280		01/06/2026	01/06/2026	01/16/2026		01/16/2026	89,255.69
467 - Groomer Construction, INC	202140	20-Sidewalk Assistance Repairs Program-11th & Adams-12/16/25	Paid by EFT # 70280		01/06/2026	01/06/2026	01/16/2026		01/16/2026	1,397.00
6611 - Precision Concrete, INC	251132-2	20-BC2025-Sidewalk Saw Cutting-Fall 2025 Part 2 12/08/25	Paid by EFT # 70312		01/06/2026	01/06/2026	01/16/2026		01/16/2026	17,287.88
603 - Traffic Control Corporation	162595	20-Centrac AI Connectivity/Supp Plan- Traffic Signals (117)-2026	Paid by EFT # 70330		01/06/2026	01/06/2026	01/16/2026		01/16/2026	48,555.00
603 - Traffic Control Corporation	162596	20-Centrac AI Connectivity/Supp Plan- Traffic Signals (15)-2026	Paid by EFT # 70330		01/06/2026	01/06/2026	01/16/2026		01/16/2026	9,000.00
Account <b>53990 - Other Services and Charges</b> Totals										Invoice Transactions 5
Program <b>020000 - Main</b> Totals										\$165,495.57
Department <b>02 - Public Works</b> Totals										Invoice Transactions 8
										\$216,663.17
										Invoice Transactions 8
										\$216,663.17
Department <b>07 - Engineering</b>										
Program <b>070000 - Main</b>										
Account <b>54310 - Improvements Other Than Building</b>										
5999 - The Etica Group, INC	0240157.00-6	07-Blgtn Crosswalk Improv Ph3 (PE) 09/01/25-09/30/25	Paid by EFT # 70326		01/06/2026	01/06/2026	01/16/2026		01/16/2026	1,595.25
Account <b>54310 - Improvements Other Than Building</b> Totals										Invoice Transactions 1
Program <b>070000 - Main</b> Totals										\$1,595.25
Department <b>07 - Engineering</b> Totals										\$1,595.25
Fund <b>4402 - Cumulative Capital Development</b> Totals										Invoice Transactions 9
										\$218,258.42



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<b>Fund 4439 - Food and Beverage Tax</b>										
Department <b>06 - Controller's Office</b>										
Program <b>060000 - Main</b>										
Account <b>53840 - Lease Payments</b>										
7255 - BOKF, NA	BTONPBCLRB25 -126	06-COB Public Bldg Corp Lease Rental Revenue Bond of 2025- 1/2026	Paid by EFT # 70234		01/07/2026	01/07/2026	01/07/2026		01/07/2026	1,464,000.00
Account <b>53840 - Lease Payments</b> Totals										
Program <b>060000 - Main</b> Totals										
Department <b>06 - Controller's Office</b> Totals										
Fund <b>4439 - Food and Beverage Tax</b> Totals										
Invoice Transactions 1										
\$1,464,000.00										
Fund <b>4666 - GO Bonds 2022</b>										
Department <b>06 - Controller's Office</b>										
Program <b>060000 - Main</b>										
Account <b>54510 - Other Capital Outlays</b>										
16 - Butler, Fairman & Seufert, INC	109970	07-High Street Multiuse Path & Intersections- 8/1-9/30/25	Paid by EFT # 70265		01/06/2026	01/06/2026	01/16/2026		01/16/2026	10,884.03
Account <b>54510 - Other Capital Outlays</b> Totals										
Program <b>060000 - Main</b> Totals										
Department <b>06 - Controller's Office</b> Totals										
Fund <b>4666 - GO Bonds 2022</b> Totals										
Invoice Transactions 1										
\$10,884.03										
Fund <b>6604 - Sanitation</b>										
Department <b>16 - Sanitation</b>										
Program <b>160000 - Main</b>										
Account <b>52430 - Uniforms and Tools</b>										
793 - Indiana Safety Company, INC	0346987-IN	16-gloves-10 gauge palm coated knit XL	Paid by EFT # 70288		01/06/2026	01/06/2026	01/16/2026		01/16/2026	336.13
793 - Indiana Safety Company, INC	0347088-IN	16-gloves-10 gauge palm coated knit XL- were on B/O	Paid by EFT # 70288		01/06/2026	01/06/2026	01/16/2026		01/16/2026	126.09
Account <b>52430 - Uniforms and Tools</b> Totals										
Invoice Transactions 2										
\$462.22										
Account <b>53210 - Telephone</b>										
13969 - AT&T Mobility II, LLC	2872974211321 225	06-cell phone chgs 11/12/25-12/11/25- Inv. 287297421132X121920 25	Paid by Check # 81035		01/07/2026	01/07/2026	01/07/2026		01/07/2026	357.99



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<b>Fund 6604 - Sanitation</b>										
Department <b>16 - Sanitation</b>										
Program <b>160000 - Main</b>										
Account <b>53210 - Telephone</b>										
13969 - AT&T Mobility II, LLC	2873273216181 225	06-Unlim'td LTE Laptpt/Hotsp 11/12- 12/11/25- 287327321618X121920 25	Edit		01/14/2026	01/14/2026	01/14/2026			29.24
Account <b>53240 - Freight / Other</b>										
793 - Indiana Safety Company, INC	0346987-IN	16-gloves-10 gauge palm coated knit XL	Paid by EFT # 70288		01/06/2026	01/06/2026	01/16/2026		01/16/2026	112.05
793 - Indiana Safety Company, INC	0347088-IN	16-gloves-10 gauge palm coated knit XL- were on B/O	Paid by EFT # 70288		01/06/2026	01/06/2026	01/16/2026		01/16/2026	42.03
Account <b>53610 - Building Repairs</b>										
321 - Harrell Fish, INC (HFI)	C020128	16 - Quarterly Maintenance and Building Repairs 9/29/25	Paid by EFT # 70282		01/06/2026	01/06/2026	01/16/2026		01/16/2026	1,570.97
Account <b>53920 - Laundry and Other Sanitation Services</b>										
19171 - Vestis Group, INC (FKA Aramark)	4080213674	16-uniform rental (minus payroll ded)- 12/24/2025	Paid by EFT # 70337		01/06/2026	01/06/2026	01/16/2026		01/16/2026	6.48
19171 - Vestis Group, INC (FKA Aramark)	4080213675	16-mat/towel services- 12/24/2025	Paid by EFT # 70337		01/06/2026	01/06/2026	01/16/2026		01/16/2026	29.68
19171 - Vestis Group, INC (FKA Aramark)	4080214651	16-uniform rental (minus payroll ded)- 12/31/2025	Paid by EFT # 70337		01/06/2026	01/06/2026	01/16/2026		01/16/2026	6.48
19171 - Vestis Group, INC (FKA Aramark)	4080214652	16-mat/towel services- 12/31/2025	Paid by EFT # 70337		01/06/2026	01/06/2026	01/16/2026		01/16/2026	29.68
Account <b>53950 - Landfill</b>										
52226 - Hoosier Transfer Station-3140	3140- 000025003	16 - Trash Fees 12/16/25-12/31/25	Paid by EFT # 70285		01/06/2026	01/06/2026	01/16/2026		01/16/2026	17,172.55
52226 - Hoosier Transfer Station-3140	3140- 000025011	16 - Recycle Fees 12/16/25-12/31/25	Paid by EFT # 70285		01/06/2026	01/06/2026	01/16/2026		01/16/2026	990.40
Account <b>53950 - Landfill Totals</b>										
Program <b>160000 - Main Totals</b>										
Department <b>16 - Sanitation Totals</b>										
Fund <b>6604 - Sanitation Totals</b>										
Invoice Transactions 2										
\$387.23										
Invoice Transactions 2										
\$112.05										
Invoice Transactions 2										
\$42.03										
Invoice Transactions 2										
\$154.08										
Invoice Transactions 1										
\$1,570.97										
Invoice Transactions 1										
\$6.48										
Invoice Transactions 1										
\$29.68										
Invoice Transactions 1										
\$6.48										
Invoice Transactions 4										
\$72.32										
Invoice Transactions 4										
\$29.68										
Invoice Transactions 4										
\$990.40										
Invoice Transactions 2										
\$17,172.55										
Invoice Transactions 2										
\$18,162.95										
Invoice Transactions 13										
\$20,809.77										
Invoice Transactions 13										
\$20,809.77										
Invoice Transactions 13										
\$20,809.77										



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<b>Fund 7006 - Health Insurance Trust</b>										
Department 12 - Human Resources										
Program 120000 - Main										
Account 53990.1201 - Other Services and Charges Health Insurance										
9375 - WEX Health INC (Chard, Snyder & Associates)	122325Well	12 - December 2025 Wellness Reimbursements	Paid by EFT # 70224		12/23/2025	12/23/2025	12/23/2025		12/23/2025	8,897.02
9375 - WEX Health INC (Chard, Snyder & Associates)	010626HSA	12-HSA Employer Contributions - M. Abel & R. Holmes	Paid by EFT # 70243		01/06/2026	01/06/2026	01/06/2026		01/06/2026	3,837.81
9375 - WEX Health INC (Chard, Snyder & Associates)	010726HSA	12-HSA Employer Contributions - A.Creclius, T.Gholson, P. Wyatt	Paid by EFT # 70246		01/07/2026	01/07/2026	01/07/2026		01/07/2026	5,100.00
3928 - Aim Medical Trust	January 2026	12-January 2026 Medical Premiums	Paid by EFT # 70247		01/08/2026	01/08/2026	01/08/2026		01/08/2026	1,157,579.79
Account 53990.1201 - Other Services and Charges Health Insurance Totals										
Program 120000 - Main Totals										
Department 12 - Human Resources Totals										
Fund 7006 - Health Insurance Trust Totals										
Invoice Transactions 4										
\$1,175,414.62										
Invoice Transactions 4										
\$1,175,414.62										
Invoice Transactions 4										
\$1,175,414.62										
Invoice Transactions 4										
\$1,175,414.62										
<b>Fund 7008 - Insurance Voluntary Trust</b>										
Department 12 - Human Resources										
Program 120000 - Main										
Account 47090.1282 - Employee Contributions Section 125 - DDC- Util										
9375 - WEX Health INC (Chard, Snyder & Associates)	122425CheckRe 9	12-City/Util FSA DDC- 12/24/2025	Paid by EFT # 70227		12/24/2025	12/24/2025	12/24/2025		12/24/2025	1,418.50
Account 47090.1282 - Employee Contributions Section 125 - DDC- Util Totals										
Invoice Transactions 1										
\$1,418.50										
Account 53990.1271 - Other Services and Charges Section 125 - URM- City										
9375 - WEX Health INC (Chard, Snyder & Associates)	122325Daily	12-Daily Benefits Card Funding Detail-12-23- 2025	Paid by EFT # 70226		12/24/2025	12/24/2025	12/24/2025		12/24/2025	57.97
9375 - WEX Health INC (Chard, Snyder & Associates)	122825daily	12-City URM	Paid by EFT # 70228		12/29/2025	12/29/2025	12/29/2025		12/29/2025	58.13
9375 - WEX Health INC (Chard, Snyder & Associates)	122725daily	12-City URM	Paid by EFT # 70229		12/29/2025	12/29/2025	12/29/2025		12/29/2025	10.00
9375 - WEX Health INC (Chard, Snyder & Associates)	1224256daily	12-City URM	Paid by EFT # 70230		12/29/2025	12/29/2025	12/29/2025		12/29/2025	220.00
9375 - WEX Health INC (Chard, Snyder & Associates)	123025daily	12-City URM	Paid by EFT # 70232		12/31/2025	12/31/2025	12/31/2025		12/31/2025	693.00
9375 - WEX Health INC (Chard, Snyder & Associates)	123125daily	12-City URM	Paid by EFT # 70236		01/02/2026	01/02/2026	01/02/2026		01/02/2026	338.33
9375 - WEX Health INC (Chard, Snyder & Associates)	010126daily	12-City/Util URM	Paid by EFT # 70238		01/02/2026	01/02/2026	01/02/2026		01/02/2026	937.39
9375 - WEX Health INC (Chard, Snyder & Associates)	010226daily	12-City/Util URM	Paid by EFT # 70239		01/05/2026	01/05/2026	01/05/2026		01/05/2026	14.40



# Board of Public Works Claim Register

Invoice Date Range 12/23/25 - 01/16/26

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 7008 - Insurance Voluntary Trust</b>										
Department 12 - Human Resources										
Program 120000 - Main										
Account 53990.1271 - Other Services and Charges Section 125 - URM- City										
9375 - WEX Health INC (Chard, Snyder & Associates)	010326daily	12-City URM	Paid by EFT # 70240		01/05/2026	01/05/2026	01/05/2026		01/05/2026	232.65
9375 - WEX Health INC (Chard, Snyder & Associates)	010426daily	12-City URM	Paid by EFT # 70241		01/05/2026	01/05/2026	01/05/2026		01/05/2026	93.91
9375 - WEX Health INC (Chard, Snyder & Associates)	010526daily	12-City URM	Paid by EFT # 70244		01/06/2026	01/06/2026	01/06/2026		01/06/2026	90.71
9375 - WEX Health INC (Chard, Snyder & Associates)	010626daily	12-City URM	Paid by EFT # 70245		01/07/2026	01/07/2026	01/07/2026		01/07/2026	448.74
9375 - WEX Health INC (Chard, Snyder & Associates)	010726daily	12-City URM	Edit		01/08/2026	01/08/2026	01/08/2026			662.78
9375 - WEX Health INC (Chard, Snyder & Associates)	010826daily	12-City/Util URM	Edit		01/09/2026	01/09/2026	01/09/2026			262.42
Account 53990.1271 - Other Services and Charges Section 125 - URM- City Totals								Invoice Transactions	14	\$4,120.43
Account 53990.1272 - Other Services and Charges Section 125 - DDC- City										
9375 - WEX Health INC (Chard, Snyder & Associates)	122425CheckReg	12-City/Util FSA DDC- 12/24/2025	Paid by EFT # 70227		12/24/2025	12/24/2025	12/24/2025		12/24/2025	606.40
9375 - WEX Health INC (Chard, Snyder & Associates)	123125ChkReg	12-City/Util DDC 12-31- 25	Paid by EFT # 70237		01/02/2026	01/02/2026	01/02/2026		01/02/2026	1,214.34
9375 - WEX Health INC (Chard, Snyder & Associates)	010626ChkReg	12-City DDC - 01/06/26	Paid by EFT # 70242		01/06/2026	01/06/2026	01/06/2026		01/06/2026	1,295.87
9375 - WEX Health INC (Chard, Snyder & Associates)	010926ChkReg	12-City DDC - 01/09/26	Edit		01/09/2026	01/09/2026	01/09/2026			192.25
Account 53990.1272 - Other Services and Charges Section 125 - DDC- City Totals								Invoice Transactions	4	\$3,308.86
Account 53990.1281 - Other Services and Charges Section 125 - URM- Util										
9375 - WEX Health INC (Chard, Snyder & Associates)	122925daily	12-Util URM	Paid by EFT # 70231		12/30/2025	12/30/2025	12/30/2025		12/30/2025	60.00
9375 - WEX Health INC (Chard, Snyder & Associates)	010126daily	12-City/Util URM	Paid by EFT # 70238		01/02/2026	01/02/2026	01/02/2026		01/02/2026	1.56
9375 - WEX Health INC (Chard, Snyder & Associates)	010226daily	12-City/Util URM	Paid by EFT # 70239		01/05/2026	01/05/2026	01/05/2026		01/05/2026	22.24
9375 - WEX Health INC (Chard, Snyder & Associates)	010826daily	12-City/Util URM	Edit		01/09/2026	01/09/2026	01/09/2026			20.49
Account 53990.1281 - Other Services and Charges Section 125 - URM- Util Totals								Invoice Transactions	4	\$104.29
Account 53990.1282 - Other Services and Charges Section 125 - DDC- Util										
9375 - WEX Health INC (Chard, Snyder & Associates)	123125ChkReg	12-City/Util DDC 12-31- 25	Paid by EFT # 70237		01/02/2026	01/02/2026	01/02/2026		01/02/2026	454.50
Account 53990.1282 - Other Services and Charges Section 125 - DDC- Util Totals								Invoice Transactions	1	\$454.50
Account 53990.1283 - Other Services and Charges Health Savings Account										
9375 - WEX Health INC (Chard, Snyder & Associates)	122425Payroll	12-HSA EE Contributions 12-24- 2025	Paid by EFT # 70225		12/24/2025	12/24/2025	12/24/2025		12/24/2025	30,669.99



# Board of Public Works Claim Register

Invoice Date Range 12/23/25 - 01/16/26

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 7008 - Insurance Voluntary Trust</b>										
Department 12 - Human Resources										
Program 120000 - Main										
Account 53990.1283 - Other Services and Charges Health Savings Account										
9375 - WEX Health INC (Chard, Snyder & Associates)	010826Payroll	12-HSA Employee Contributions 01/08/26	Edit		01/08/2026	01/08/2026	01/08/2026			38,911.57
Account 53990.1283 - Other Services and Charges Health Savings Account Totals										
Program 120000 - Main Totals										
Department 12 - Human Resources Totals										
Fund 7008 - Insurance Voluntary Trust Totals										
Invoice Transactions 2										
\$69,581.56										
Invoice Transactions 26										
\$78,988.14										
Invoice Transactions 26										
\$78,988.14										
Invoice Transactions 26										
\$78,988.14										
<b>Fund 7702 - Fleet Maintenance</b>										
Department 17 - Fleet Maintenance										
Program 170000 - Main										
Account 53140 - Exterminator Services										
51538 - Economy Termite & Pest Control, INC	70184	17-monthly pest control-11/18/2025		Paid by EFT # 70272	01/06/2026	01/06/2026	01/16/2026	01/16/2026		95.00
Account 53140 - Exterminator Services Totals										
Invoice Transactions 1										
\$95.00										
Account 53210 - Telephone										
13969 - AT&T Mobility II, LLC	2872897487801 225	06-cell phone chgs 11/12/25-12/11/25- Inv. 287289748780X121920 25		Paid by Check # 81033	01/07/2026	01/07/2026	01/07/2026	01/07/2026		38.76
Account 53210 - Telephone Totals										
Invoice Transactions 1										
\$38.76										
13969 - AT&T Mobility II, LLC	2873273216181 225	06-Unlim'td LTE Laptpt/Hotssp 11/12- 12/11/25- 287327321618X121920 25		Edit	01/14/2026	01/14/2026	01/14/2026			29.24
Account 53210 - Telephone Totals										
Invoice Transactions 2										
\$68.00										
Account 53990 - Other Services and Charges										
3560 - First Financial Bank / Credit Cards	301077648	17-BMV-title fee for Unit #280		Paid by Check # 81047	01/06/2026	01/06/2026	01/16/2026	01/16/2026		15.00
Account 53990 - Other Services and Charges Totals										
Program 170000 - Main Totals										
Department 17 - Fleet Maintenance Totals										
Fund 7702 - Fleet Maintenance Totals										
Invoice Transactions 1										
\$15.00										
Invoice Transactions 4										
\$178.00										
Invoice Transactions 4										
\$178.00										
Invoice Transactions 4										
\$178.00										



# Board of Public Works Claim Register

Invoice Date Range 12/23/25 - 01/16/26

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 7704 - Self-Insurance</b>										
Department 10 - Legal										
Program 100000 - Main										
Account 53160 - Instruction										
4504 - American National Red Cross	23067314	10- 9 Adult First Aid/CPR/AED Course 10.20.2025	Paid by EFT # 70254		01/06/2026	01/06/2026	01/16/2026		01/16/2026	360.00
Account 53160 - Instruction Totals										
Program 100000 - Main Totals										
Department 10 - Legal Totals										
Fund 7704 - Self-Insurance Totals										
Grand Totals										
Invoice Transactions 1										
Invoice Transactions 1										
Invoice Transactions 1										
Invoice Transactions 1										
Invoice Transactions 210										
\$360.00										
\$360.00										
\$360.00										
\$360.00										
\$3,842,378.28										

**REGISTER OF CLAIMS**  
**Board of Public Works Claim Register**

Date:	Type of Claim	FUND	Description	Bank Transfer	Amount
01/16/26	Claims				\$3,842,378.28

**\$3,842,378.28**

**ALLOWANCE OF CLAIMS**

We have examined the claims listed on the foregoing register of claims, consisting of claims, and except for the claims not allowed as shown on the register, such claims are hereby allowed in the total amount of

**\$3,842,378.28**

**Dated this 13th day of January year of 2026.**

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Kyla Cox Deckard, President

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Elizabeth Karon, Vice President

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James Roach, Secretary

I hereby certify that each of the above listed voucher(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Fiscal Office \_\_\_\_\_