

Board of Public Works Meeting

January 27, 2026



Members:

Kyla Cox Deckard, President

Appointed 01/02/2016 by the Mayor

Elizabeth Karon, Vice President

Appointed 01/05/2022 by the Mayor

James Roach, Secretary

Appointed 01/17/2024 by the Mayor

BMC 2.09.020 states that these members serve at the pleasure of the Mayor.

The City will offer virtual options, including CATS public access television (live and tape-delayed) and public comments and questions will be encouraged via Zoom or bloomington.in.gov rather than in person. The City is committed to providing equal access to information. However, despite our efforts, at times, portions of our board and commission packets are not accessible for some individuals. If you encounter difficulties accessing material in this packet, please contact the Board of Public Works Liaison at public.works@bloomingtonin.gov and provide your name, contact information, and a link to or a description of the document or web page you are having problems accessing.

**MEETING
WORK SESSION AGENDA
BOARD OF PUBLIC WORKS
January 27, 2026**

A meeting of the Board of Public Works will be held **Tuesday January 27, 2026 at 5:30pm**. in the **McCloskey Conference Room (RM# 135)** of City Hall at the Showers Building, 401 N. Morton Street, Bloomington, Indiana and via Zoom by using the following link

<https://bloomington.zoom.us/j/83055656981?pwd=uXahfh021NkSndj1FFC2O2N8XVr5DP.1>

Meeting ID: 830 5565 6981 Passcode: 788140

I. MESSAGES FROM BOARD MEMBERS

II. PETITIONS & REMONSTRANCES

III. CONSENT

1. Resolution 2026-07 Mobile Vendor Planted Bloomington
2. Resolution 2026-08 Mobile Vendor Community Kitchen
3. Service Agreement with CATS
4. Payroll

IV. NEW BUSINESS

1. LPA Consulting Contract Amendment 2 with WSP, Inc. for W. 2nd Street Modernization Project
2. LPA Consulting Contract with Cross Road Engineers, PC for Preliminary Engineering at Hopewell South Project
3. Extension on Lane and Sidewalk Closures for Duke Energy on W. 11th Street
4. Sidewalk and Lane Closures at W. 1st Street for Clark Landscaping
5. Closures and Lane Shifts at 115 E. Kirkwood for Odyssey Construction with a Noise Permit
6. Resolution 2026-009 Authorization of Scheduling for the Noise permit Issued at 115 E. Kirkwood

V. STAFF REPORTS & OTHER BUSINESS

VI. APPROVAL OF CLAIMS

1. Approve Claims

VII. ADJOURNMENT

Members:

Kyla Cox Deckard, President	Appointed 01/02/2016 by the Mayor
Elizabeth Karon, Vice President	Appointed 01/05/2022 by the Mayor
James Roach, Secretary	Appointed 01/17/2024 by the Mayor

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Project/Event: Mobile Vendor in Right of Way

PW Resolution No: 2026-007

Petitioner/Representative: Nicole Schonemann, Owner of Planted Bloomington, LLC

Staff Representative: Susan Coates

Meeting Date: 10/27/2026

Planted Bloomington, LLC, by its owner, Nicole Schonemann, has applied for a Mobile Vendor License to operate a food truck/trailer. An applicant wanting to operate in the right of way must obtain permission from the Board of Public Works before a license may be issued. The Department of Economic & Sustainable Development has reviewed the application and will confirm that all rules and regulations have been met prior to issuing a license.

The business will be selling food via a mobile kitchen, food truck or trailer.

This application is for 1 year.

Staff is supportive of the request.

RESOLUTION 2026-007
CITY OF BLOOMINGTON
BOARD OF PUBLIC WORKS
Mobile Vendor in Public Right of Way
PLANTED BLOOMINGTON, LLC

WHEREAS, the Board of Public Works is empowered by Indiana Code § 36-9-6-2 to supervise the streets, alleys, sewers, public grounds, and other property of the City of Bloomington (“City”);

WHEREAS, Planted Bloomington, LLC (“Vendor”), is seeking a Mobile Vendor License under Bloomington Municipal Code 4.28;

WHEREAS, the issuance of a Mobile Vendor License under Bloomington Municipal Code 4.28 requires Vendor to submit documentation to the City—set forth at Bloomington Municipal Code 4.28.050—including an independent safety inspection, an open burn permit issued by the City of Bloomington Fire Department, and all applicable permits required by the Monroe County Health Department;

WHEREAS, Vendor has agreed to the Standards of Conduct set forth in Bloomington Municipal Code 4.28.160 and signed the Release, Hold-Harmless, and Indemnification Agreement as required by Bloomington Municipal Code 4.28.090;

WHEREAS, Vendor desires to be able to use “City property” as defined in Bloomington Municipal Code 4.28.010, which includes public on-street parking, on a temporary and transient basis for the purpose of selling food via a mobile kitchen, food truck or trailer; and

WHEREAS, under the Bloomington Municipal Code, approval to use public on-street parking and sidewalks is provided by the Board of Public Works via resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PUBLIC WORKS THAT:

1. Vendor has permission to use on-street public parking and sidewalks, on a temporary and transient basis, for the purposes of selling food via a mobile kitchen, food truck or trailer for 1 year beginning 1/29/2026, and ending on 1/29/2027.

2. For the avoidance of doubt, this Resolution is not the Business License referenced by Chapter 4.28 of the Bloomington Municipal Code. Thus, Vendor must ensure that all necessary documentation has been submitted to the City of Bloomington Controller and that the Business License has been issued by the City of Bloomington Controller before utilizing the permission to use on-street public parking and sidewalks granted in the paragraph above. Operating a mobile vendor without a business license is a violation of Bloomington Municipal Code 4.28.180(a)(1), and would subject Vendor to a fine of \$2,500 for the first offense.

3. For the avoidance of doubt, the following conditions—which in some instances may mirror those that exist under Title 4.28 of the Bloomington Municipal Code—attach to this approval:

- a. Vendor agrees to maintain a clear five-foot path for pedestrians on the sidewalk at all times.
- b. Vendor will have obtained a valid Mobile Vendor license issued by the City of Bloomington Controller prior to operation on City property, and will maintain a valid Mobile Vendor license throughout the term of Vendor’s operation on City property.
- c. Vendor may locate his business in a public parking space within a reasonable time, no more than one hour, before the vendor begins selling food to persons. Vendor must still comply with all other restrictions regarding its location in a public parking space.

- d. Vendor shall remove his business from a public parking space within a reasonable time, no more than one hour, following the time the vendor has stopped selling food to persons. Vendor must still comply with all other restrictions regarding its location in a public parking space.
- e. Vendor will comply with all other laws, ordinances, rules and regulations in effect at the time it conducts their business, including, but not limited to: (1) Bloomington Municipal Code 4.28 (Mobile Vendors), and (2) all City parking regulations, restrictions, and ordinances.
- f. Vendor is prohibited from operating within a one block radius of a Special Event, unless prior approval has been granted by either the operator of the Special Event or the City's Board of Public Works. The Board of Public Works is not required to provide specific notice to Vendor when it recognizes a Special Event. The following are Special Events that have been recognized by the Board of Public Works:
 - 1) City of Bloomington Farmers' Market;
 - 2) City of Bloomington Holiday Market;
 - 3) The Taste of Bloomington;
 - 4) Lotus World Music and Arts Festival;
 - 5) The Fourth Street Festival;
 - 6) Arts Fair on the Square;
 - 7) Strawberry Festival;
 - 8) Canopy of Lights;
 - 9) Fourth of July Parade; and
 - 10) Any other special events approved by the City Controller.

ADOPTED THIS THE 27th DAY OF JANUARY, 2026.

BOARD OF PUBLIC WORKS:

Kyla Cox Deckard, President

Elizabeth Karon, Vice President

James Roach, Secretary

ALL TERMS AND CONDITIONS CONTAINED IN THIS RESOLUTION 2026-007 ARE ACCEPTABLE AND AGREED TO BY VENDOR:

Signed by:

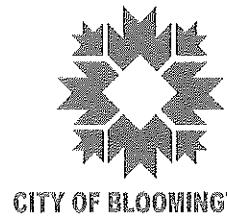
Nicole Schonemann, Planted Bloomington, LLC

9D2E805DE02D43B...

Nicole Schonemann

Date: 1/14/2026

RESOLUTION 2026-007



MOBILE VENDOR LICENSE APPLICATION

City of Bloomington
Department of Economic and Sustainable Development
401 N. Morton St. Suite 150
Bloomington, Indiana 47404
812-349-3418

1. License Length and Fee Application

Length of
License: 1 Year - \$350

2. Applicant Information

Name:	Nicole Schonemann		
Title/Position:	Owner		
Date of Birth:	6/9/64		
Address:	6255 E. Kent Road		
City, State, Zip:	Bloomington IN 47401		
E-Mail Address:	plantedbloomington@gmail.com		
Phone Number:	(812)322-2879	Mobile Phone:	(812)322-2879

3. Indiana Contact Information (For non-residents only)

If applicant is not a resident of Indiana, they must designate a resident to serve as a contact.

Name:	
Address:	
City, State, Zip:	
E-Mail Address:	
Phone Number:	Mobile Phone:

4. Company Information

Name of Employer:	Planted Bloomington				
Address of Employer:	6255 E. Kent Road				
City, State, Zip:	Bloomington IN 47401				
Employment Start Date:	4/26/2023	End Date (If known):			
Phone Number:	(812)322-2879				
Website / Email:	https://www.plantedbloomington.com/				
Company is a:	<input checked="" type="checkbox"/> Limited Liability Corporation (LLC)	<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Other:

5. Company Officer Information

Provide the names and addresses of all principal officers, partners, trustees, owners or other persons with controlling interests in the company.

Name	Nicole Schonemann
Address	6255 E. Kent Road

6. Company Incorporation Information (For Corporations and LLCs Only)

Date of incorporation or organization:	4/26/2023
State of incorporation or organization:	Indiana
(If Not Indiana) Date qualified to transact business in state of Indiana:	

7. Description of product or service to be sold and any equipment to be used

We are primarily a food truck but we also cater

Planned hours of operation:	Varies		
Place or places where you will conduct business (If private property, attach written permission from property owner):	Often farmer's markets and Food Truck Fridays but also other events as they come up		
Scaled site plan showing the location of the proposed mobile food vendor unit and the properties' drives, parking access aisles, fire lanes, sidewalks and accessible routes.	Please Attach		
Have you had a similar license, either from the City of Bloomington, or a different municipality, revoked?	<table border="1" data-bbox="943 960 1029 1100"><tr><td data-bbox="943 960 1029 1100">Yes <input type="checkbox"/></td><td data-bbox="943 960 1029 1100">No <input checked="" type="checkbox"/></td></tr></table>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>		
(If Yes) Provide details	We have had one since we were fully operational as a food truck in September 2023		



State Form 48099 (R57-17)
Approved by State Board of
Accounts 2017

INDIANA CERTIFICATE OF VEHICLE REGISTRATION

CLASS 12	AGE 9	ISSUE DATE 08/01/25	PUR DATE 06/28/23	COUNTY 7 - BROWN	TP R	PLYR 25	PLATE TK7880NS	PL/TP GT	WEIGHT 11	PR YR 24	LS N	TYPE GT	PRIOR YR PL TK7880NS
EXPIRATION DATE 01/31/26		MUNICIPALITY NONE OF THE ABOVE			VEHICLE YEAR 16		MAKE FOR	MODEL ECO	VEHICLE IDENTIFICATION NUMBER 1FC3E4KL7GDC28397			TYPE TK	COLOR ONG/
CURRENT YEAR TAX 26.00		EX TAX 0.00	EX CREDIT 0.00	DAV CREDIT 0.00	NET EX TAX 26.00	CO. WHEEL/SUR 15.00	MUN. WHEEL/SUR 0.00	STATE REG FEE 45.35		ADMIN FEE 15.00	TOTAL 101.35		
PRIOR YEAR TAX 0.00		EX TAX 0.00	EX CREDIT 0.00	DAV CREDIT 0.00	NET EX TAX 0.00	CO. WHEEL/SUR 0.00	MUN. WHEEL/SUR 0.00	STATE REG FEE 0.00		ADMIN FEE 0.00	TOTAL 0.00		
REGISTRATION LICENSE TYPE TRUCK 11.000 GENERAL TRUCK NEW FORMAT													



Legal Address
6255 E KENT RD
BLOOMINGTON IN 47401-8508

PLANTED BLOOMINGTON LLC



0101

6255 E KENT RD

BLOOMINGTON IN 47401-8508



878:34:60



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
1/8/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER May Agency 223 West Grand River Ave #1 Howell MI 48843	CONTACT NAME: Allison England	
	PHONE (A/C, No, Ext): 812-353-6494	FAX (A/C, No): 812-332-3646
INSURED Planted Bloomington, LLC 6255 E Kent Rd Bloomington IN 47401-8508	E-MAIL ADDRESS: allisonengland@acrisure.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: West Bend Insurance Company	15350
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 2035334469

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y		B449099	8/28/2025	8/28/2026	EACH OCCURRENCE	\$ 1,000,000	
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000	
							MED EXP (Any one person)	\$	
							PERSONAL & ADV INJURY	\$ 1,000,000	
							GENERAL AGGREGATE	\$ 2,000,000	
							PRODUCTS - COMP/OP AGG	\$ 2,000,000	
							OTHER:	\$	
A	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			B449099	8/28/2025	8/28/2026	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	
							BODILY INJURY (Per person)	\$	
							BODILY INJURY (Per accident)	\$	
							PROPERTY DAMAGE (Per accident)	\$	
							OTHER:	\$	
							DED <input type="checkbox"/> RETENTION \$	\$	
							EXCESS LIAB	\$	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N	N / A	B739264	8/18/2025	8/18/2026	EACH OCCURRENCE	\$	
							AGGREGATE	\$	
							PER STATUTE	\$	
							E.L. EACH ACCIDENT	\$ 1,000,000	
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000	
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000	
							OTHER:	\$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The City of Bloomington is listed as additional insured.

CERTIFICATE HOLDER

CANCELLATION

The City of Bloomington 401 N Morton St #250 Bloomington IN 47404	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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- No mobile food vendor shall locate within any zoning district except the following: Commercial General; Commercial Arterial; Commercial Downtown; Industrial General; Business Park; and Institutional.
- No mobile food vendor operating on private property shall displace required parking or landscaping nor block any drives, parking access aisles, fire lanes, sidewalks, or accessible routes required for the private parking by the City's zoning code.
- No mobile food vendor unit shall be located more than one foot away from the curb of the street on which it is parked.
- No mobile food vendor unit shall park near an intersection and in a manner that blocks the line-of-sight of drivers using adjacent roadways.

I, the undersigned, understand that if I locate my mobile vendor unit in any of the above-described prohibited locations or manner that I subject myself to fines and possible revocation of my Mobile Vendor Unit License, as so described in Chapter 4.28 of the Bloomington Municipal Code.

Vendor:

Name: Nicole Schieman

Signature: Selis

Date: 12/15/28

Kerry Thomson
Mayor
CITY OF BLOOMINGTON
401 N. Morton St Suite 130
P.O. Box 100
Bloomington, Indiana 47402

DEPARTMENT OF ECONOMIC
& SUSTAINABLE DEVELOPMENT
p. 812.349.3418
f. 812.349.3520

RELEASE, HOLD-HARMLESS AND INDEMNIFICATION AGREEMENT

The undersigned, in consideration for the issuance of a license by the City of Bloomington Controller, agrees to the following:

1. The undersigned, in exchange for the issuance of a license by the City of Bloomington Controller, agrees to release, hold harmless, and forever indemnify the City of Bloomington and any and all City employees, officers, and agents from any claim or claims which may arise out of any incident connected with or in any way related to his/her issuance of a license by the City of Bloomington or his/her operation of a business which was licensed by the City of Bloomington. This includes claims for personal injury, death, property damage, and/or any other type of harm or injury.
2. The undersigned shall, and hereby does, indemnify, defend, and hold harmless the City of Bloomington and any and all City employees, officers, and agents from and against any and all actions, costs, claims, suits, losses, expenses or damages, including but not limited to attorneys' fees and court costs, arising out of the undersigned's operation of a business which has been licensed by the City of Bloomington.
3. The undersigned understands this release binds him/herself, his/her spouse, and all heirs, executors, partners, co-owners and administrators of those individuals.

The undersigned acknowledges that he/she has read this release and understands all of its terms. The undersigned signs this release voluntarily and with full knowledge of its significance.

Nicole Seligmann
Name, Printed

Selig
Signature

12/15/25
Date Release Signed

noise is being emitted on a sound level meter operated on the "A" weighting network (scale).

- No person other than the operators shall be within twenty-five (25) feet of the sound level meter during the sample period.
- Sound measurements shall be conducted at that time of day or night when the relevant noise source is emitting sound.
- The sound level measurement shall be determined as follows:
 - Calibrate the sound level meter within one (1) hour before use.
 - Set the sound level meter on the "A" weighted network at slow response.
 - Set the omnidirectional microphone in an approximately seventy degree position in a location which complies with subsections (1) and (2) herein. The operator of the sound level meter shall face the noise source and record the meter's instantaneous response.
 - Recalibrate the sound level meter after use.
- It shall be unlawful for any person to interfere, through the use of sound or otherwise, with the taking of sound level measurement.

I, the undersigned, understand that if I conduct business in violation of any the above described standards of conduct that I subject myself to fines and possible revocation of my Mobile Vendor Unit License, as so described in Chapter 4.28 of the Bloomington Municipal Code.

Vendor:

Name: Nicole Schiessmann

Signature: Schies

Date: 12/15/28

ANNUAL VEHICLE INSPECTION REPORT

VEHICLE HISTORY RECORD

Report Date

FLEET UNIT NUMBER

55522

DATE

September 2, 2025

MOTOR CARRIER OPERATOR

ADDRESS

CITY, STATE, ZIP CODE

Markel Blawieh

6255 E. Kief Rd

Kosciusko, IN 47751

VEHICLE TYPE: TRACTOR TRAILER SUTRUCK BUS (OTHERS)

INSPECTOR'S NAME (PRINT OR TYPE)

Charles East

THIS INSPECTOR MEETS THE QUALIFICATION REQUIREMENTS IN SECTION 396.19

DS/YES

VEHICLE IDENTIFICATION # (AND COMPLETE): LIC. PLATE NO. 1535IN OTHER

INSPECTION AGENCY/LOCATION (OPTIONAL)

Champlain Truck & Auto Service

VEHICLE COMPONENTS INSPECTED

OK NEEDS REPAIR NA

ITEM

OK NEEDS REPAIR NA

ITEM

OK NEEDS REPAIR NA

ITEM

1. BRAKE SYSTEM

- a. Service Brakes
- b. Parking Brake System
- c. Brake Drums or Rotors
- d. Brake Hose
- e. Brake Tubing
- f. Low Pressure Warning Device
- g. Tractor Protection Valve
- h. Air Compressor
- i. Electric Brakes
- j. Hydraulic Brakes
- k. Vacuum Systems
- l. Antilock Brake System
- m. Automatic Brake Adjusters

2. COUPLING DEVICES

- a. Fifth Wheels
- b. Pintle Hooks
- c. Drawbar/Towbar Eye
- d. Drawbar/Towbar Tongue
- e. Safety Devices
- f. Saddle-Mounts

3. EXHAUST SYSTEM

- a. Exhaust system leaking forward of or directly below the driver/sleep compartment.
- b. Bus exhaust system leaking or discharging in violation of standard.
- c. Exhaust system likely to burn, char, or damage the electrical wiring, fuel supply, or any combustible part of the motor vehicle.

4. FUEL SYSTEM

- a. Visible leak.
- b. Fuel tank filler cap missing.
- c. Fuel tank securely attached.

5. LIGHTING DEVICES

All lighting devices and reflectors required by Part 393 shall be operable.

6. SAFE LOADING

- a. Part(s) of vehicle or condition of loading such that the spare tire or any part of the load or damage can fall onto the roadway.
- b. Protection against shifting cargo.
- c. Container securing devices on intermodal equipment.

7. STEERING MECHANISM

- a. Steering Wheel Free Play
- b. Steering Column
- c. Front Axle Beam and All Steering Components Other Than Steering Column
- d. Steering Gear Box
- e. Pitman Arm
- f. Power Steering
- g. Ball and Socket Joints
- h. Tie Rods and Drag Links
- i. Nuts
- j. Steering System

8. SUSPENSION

- a. Any U-bolt(s), spring hanger(s), or other axle positioning part(s) cracked, broken, loose or missing resulting in shifting of an axle from its normal position.
- b. Spring Assembly
- c. Torque, Radius or Tracking Components

9. FRAME

- a. Frame Members
- b. Tire and Wheel Clearance
- c. Adjustable Axle Assemblies (Sliding Subframes)

10. TIRES

- a. Tires on any steering axle of a power unit.
- b. All other tires.
- c. Installation of speed-restricted tires unless specifically designated by motor carrier.

11. WHEELS AND RIMS

- a. Lock or Side Ring
- b. Wheels and Rims
- c. Fasteners
- d. Welds

12. WINDSHIELD GLAZING

Requirements and exceptions as stated pertaining to any crack, discoloration or vision reducing matter (reference 393.60 for exceptions).

13. WINDSHIELD WIPERS

Any power unit that has an inoperative wiper, or missing or damaged parts that render it ineffective.

14. MOTORCOACH SEATS

Any passenger seat that is not securely fastened to the vehicle structure.

15. OTHER

List any other condition(s) which may prevent safe operation of this vehicle.

INSTRUCTIONS: MARK COLUMN ENTRIES TO VERIFY INSPECTION: OK NEEDS REPAIR NA IF ITEMS DO NOT APPLY REPAIRED

CERTIFICATION: THIS VEHICLE HAS PASSED ALL THE INSPECTION ITEMS FOR THE ANNUAL VEHICLE INSPECT

CORDANCE WITH 49 CFR PART 396.

State of Indiana
Office of the Secretary of State

Certificate of Organization
of

PLANTED BLOOMINGTON, LLC

I, DIEGO MORALES, Secretary of State, hereby certify that Articles of Organization of the above Domestic Limited Liability Company have been presented to me at my office, accompanied by the fees prescribed by law and that the documentation presented conforms to law as prescribed by the provisions of the Indiana Code.

NOW, THEREFORE, with this document I certify that said transaction will become effective
Wednesday, April 26, 2023.

In Witness Whereof, I have caused to be affixed my
signature and the seal of the State of Indiana, at the City
of Indianapolis, April 26, 2023.



Diego Morales

DIEGO MORALES
SECRETARY OF STATE

202304261685981 / 9850817

To ensure the certificate's validity, go to <https://bsd.sos.in.gov/PublicBusinessSearch>

Date of this notice: 04-26-2023

Employer Identification Number:
92-3727115

Form: SS-4

Number of this notice: CP 575 A

PLANTED BLOOMINGTON LLC
NICOLE SCHONEMANN SOLE MBR
6255 E KENT RD
BLOOMINGTON, IN 47401

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 92-3727115. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

Taxpayers request an EIN for their business. Some taxpayers receive CP575 notices when another person has stolen their identity and are opening a business using their information. If you did **not** apply for this EIN, please contact us at the phone number or address listed on the top of this notice.

When filing tax documents, making payments, or replying to any related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

Based on the information received from you or your representative, you must file the following forms by the dates shown.

Form 941	07/31/2023
Form 940	01/31/2024

If you have questions about the forms or the due dates shown, you can call us at the phone number or write to us at the address shown at the top of this notice. If you need help in determining your annual accounting period (tax year), see Publication 538, *Accounting Periods and Methods*.

We assigned you a tax classification (corporation, partnership, etc.) based on information obtained from you or your representative. It is not a legal determination of your tax classification, and is not binding on the IRS. If you want a legal determination of your tax classification, you may request a private letter ruling from the IRS under the guidelines in Revenue Procedure 2020-1, 2020-1 I.R.B. 1 (or superseding Revenue Procedure for the year at issue). Note: Certain tax classification elections can be requested by filing Form 8832, *Entity Classification Election*. See Form 8832 and its instructions for additional information.

IMPORTANT INFORMATION FOR S CORPORATION ELECTION:

If you intend to elect to file your return as a small business corporation, an election to file a Form 1120-S, U.S. Income Tax Return for an S Corporation, must be made within certain timeframes and the corporation must meet certain tests. All of this information is included in the instructions for Form 2553, *Election by a Small Business Corporation*.

If you are required to deposit for employment taxes (Forms 941, 943, 940, 944, 945, CT-1, or 1042), excise taxes (Form 720), or income taxes (Form 1120), you will receive a Welcome Package shortly, which includes instructions for making your deposits electronically through the Electronic Federal Tax Payment System (EFTPS). A Personal Identification Number (PIN) for EFTPS will also be sent to you under separate cover. Please activate the PIN once you receive it, even if you have requested the services of a tax professional or representative. For more information about EFTPS, refer to Publication 966, *Electronic Choices to Pay All Your Federal Taxes*. If you need to make a deposit immediately, you will need to make arrangements with your Financial Institution to complete a wire transfer.

The IRS is committed to helping all taxpayers comply with their tax filing obligations. If you need help completing your returns or meeting your tax obligations, Authorized e-file Providers, such as Reporting Agents or other payroll service providers, are available to assist you. Visit www.irs.gov/mefbusproviders for a list of companies that offer IRS e-file for business products and services.

IMPORTANT REMINDERS:

- * Keep a copy of this notice in your permanent records. This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you. You may give a copy of this document to anyone asking for proof of your EIN.
- * Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.
- * Refer to this EIN on your tax-related correspondence and documents.
- * Provide future officers of your organization with a copy of this notice.

Your name control associated with this EIN is PLAN. You will need to provide this information along with your EIN, if you file your returns electronically.

Safeguard your EIN by referring to Publication 4557, Safeguarding Taxpayer Data: A Guide for Your Business.

You can get any of the forms or publications mentioned in this letter by visiting our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions about your EIN, you can contact us at the phone number or address listed at the top of this notice. If you write, please tear off the stub at the bottom of this notice and include it with your letter.

Thank you for your cooperation.

Keep this part for your records

CP 575 A (Rev. 7-2007)

Return this part with any correspondence so we may identify your account. Please correct any errors in your name or address.

CP 575 A

9999999999

Your Telephone Number Best Time to Call DATE OF THIS NOTICE: 04-26-2023
() - EMPLOYER IDENTIFICATION NUMBER: 92-3727115
FORM: SS-4 NOBOD

INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

PLANTED BLOOMINGTON LLC
NICOLE SCHONEMANN SOLE MBR
6255 E KENT RD
BLOOMINGTON, IN 47401



Bloomington Fire Department

PO Box 100

Bloomington IN 47402

812-332-9763

Mayor Kerry Thomson

Fire Chief Roger Kerr

Temporary Food Vendor

Fire Permit

Permit Number	Effective Date Range	Expiration Date
BFD-2025-0000113	10/30/2025 - 10/30/2026	10/30/2026
Business Name	Billing Address	
Planted Bloomington	6255 KENT RD, BLOOMINGTON, IN, 47401	

This permit is to certify that the named establishment has met the minimum standards of the Indiana Fire Code at the time of inspection. This is a **Fire Permit only** and does not indicate approval from any other agency or authority. Inspection and approval from the **State Health Department** is required and the final permit will be issued by the **City of Bloomington Economic and Sustainable Department**.

Permit Contact

Gary Marra
Manager

--

Gary.magilla@gmail.com

Permit Signatures

Inspector Permit Signature

A handwritten signature in black ink, appearing to read "CECHII".

Cohenour, Chuck
Deputy Fire Marshal
812-369-2201

charles.cohenour@bloomington.in.gov



City of Bloomington Fire Department

PO Box 100
Bloomington Indiana 47402
812-332-9763

Mayor Kerry Thomson

Fire Chief Roger Kerr

Current Date	Inspected by	Next Inspection Date	Inspection Number
10/30/2025	Cohenour, Chuck	10/30/2026	BFD-2025-0004650

Business Name	Address	City	State	Zip
Planted Bloomington	6255 Kent Rd	Bloomington	IN	47401

Fire Inspection Results

No fire code violations found.

Thank You

On 10/30/2025 the Planted Bloomington was inspected by Bloomington Fire Department and no deficiencies were found.

Inspection Signatures

Occupancy Contact Signature

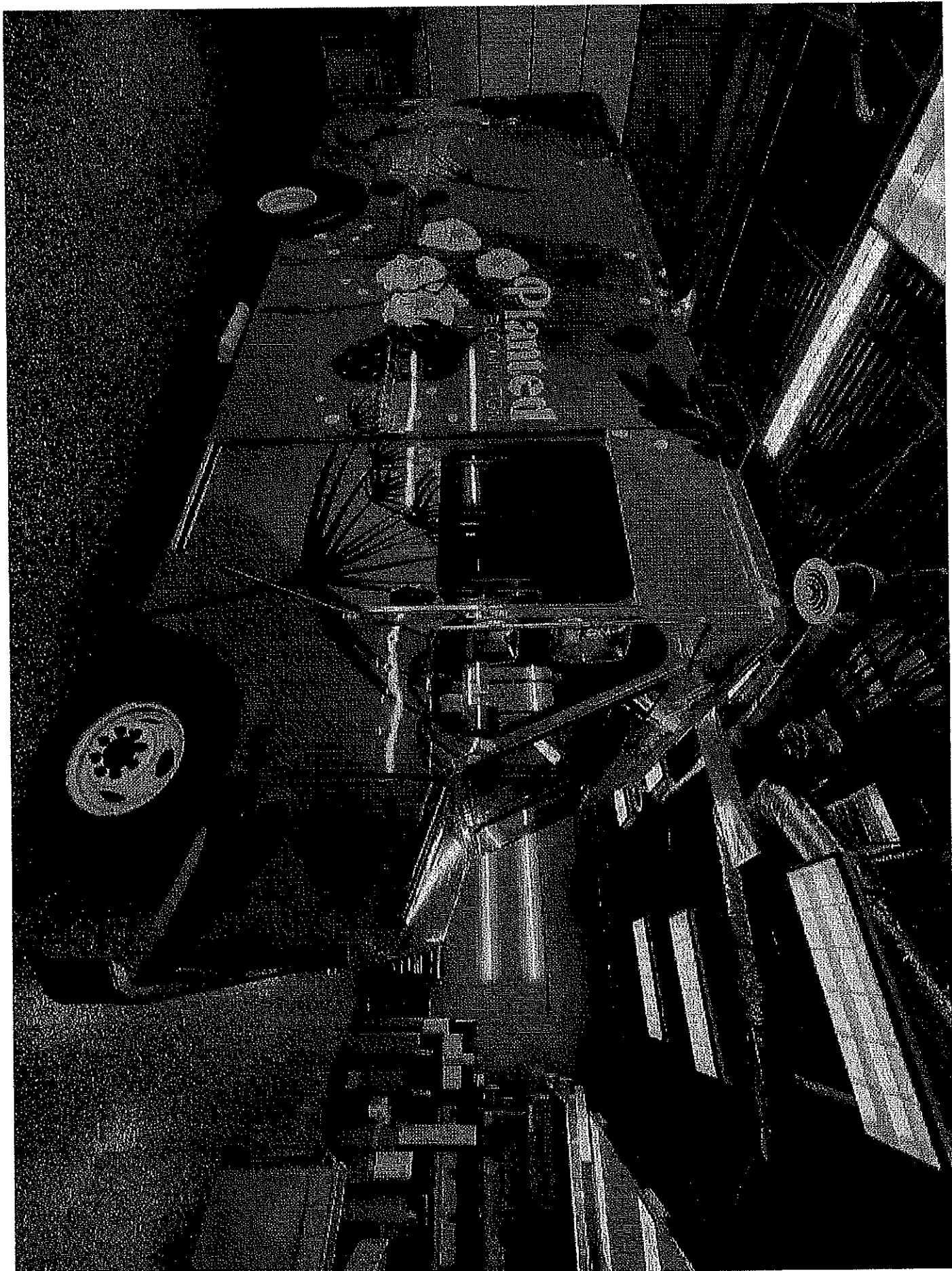
A handwritten signature in black ink, appearing to read "GARY MARRA".

Gary Marra
Manager
Gary.magilla@gmail.com

Inspector Signature

A handwritten signature in black ink, appearing to read "CHUCK COHENOUR".

Cohenour, Chuck
Deputy Fire Marshal
812-369-2201
charles.cohenour@bloomington.in.gov



Mobile Food Establishment License

Monroe County Health Department

This is to certify that:

Planted Bloomington

Nicole Schonemann

6030 E Kent Rd

Bloomington, IN 47404

Having complied with the rules and regulations of the Monroe County Health Department as authorized by the Indiana Administrative Code and the Board of Commissioners of Monroe County, Indiana, is hereby authorized to operate a Food Service Establishment at the above location for the calendar year.



Issued:
10/1/2025
By Sarah Hyten and MD
Monroe County Health Officer

2025

NON-NEGOTIABLE AND NOT TRANSFERABLE

PERMIT EXPIRES FEBRUARY 28, 2026



LEARN2SERVE FOOD PROTECTION MANAGER CERTIFICATION

This certifies that
Nicole Schonemann

has achieved the title of

Certified Food Protection Manager

Issue Date: 02/01/2023

Certificate number: L2SC-3-028151

Test Name: Exam Form B27



Samantha Montalbano, Chief Operating Officer



#0975

*THIS CERTIFICATE IS NON-TRANSFERABLE & VALID UPTO 5 YEARS FROM THE ISSUE DATE
DEPENDING ON YOUR LOCAL HEALTH DEPARTMENT'S REQUIREMENTS.*

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | www.360training.com

-----  (CUT HERE) -----

-----  (CUT HERE) -----



This certifies that

Nicole Schonemann

has achieved the title of

Certified Food Protection Manager

Issue Date: 02/01/2023

Certificate number: L2SC-3-028151

Test Name: Exam Form B27



Samantha Montalbano, Chief Operating Officer



#0975

*THIS CERTIFICATE IS NON-TRANSFERABLE & VALID UPTO 5 YEARS FROM THE ISSUE DATE
DEPENDING ON YOUR LOCAL HEALTH DEPARTMENT'S REQUIREMENTS.*

Congratulations on becoming a Certified Food Protection Manager.

Learn2Serve also provides training courses in:
Food Safety Handler, Alcohol Seller/Server, HACCP, and Sexual Harassment
Please contact us today to learn more about how you can take advantage
of these quality courses, or visit www.Learn2Serve.com.



Project/Event: Mobile Vendor in Right of Way

PW Resolution No: 2026-008

Petitioner/Representative: Tim Clougher, Assistant Director of Community Kitchen of Monroe County, Inc.

Staff Representative: Susan Coates

Meeting Date: 01/27/2026

Community Kitchen of Monroe County, Inc., by its Assistant Director, Tim Clougher, has applied for a Mobile Vendor License to operate a food truck/trailer. An applicant wanting to operate in the right of way must obtain permission from the Board of Public Works before a license may be issued. The Department of Economic & Sustainable Development has reviewed the application and will confirm that all rules and regulations have been met prior to issuing a license.

The business will be selling food via a mobile kitchen, food truck or trailer.

This application is for 1 year.

Staff is supportive of the request.

RESOLUTION 2026-008
CITY OF BLOOMINGTON
BOARD OF PUBLIC WORKS
Mobile Vendor in Public Right of Way
COMMUNITY KITCHEN OF MONROE COUNTY, INC.

WHEREAS, the Board of Public Works is empowered by Indiana Code § 36-9-6-2 to supervise the streets, alleys, sewers, public grounds, and other property of the City of Bloomington (“City”);

WHEREAS, Community Kitchen of Monroe County, Inc. (“Vendor”), is seeking a Mobile Vendor License under Bloomington Municipal Code 4.28;

WHEREAS, the issuance of a Mobile Vendor License under Bloomington Municipal Code 4.28 requires Vendor to submit documentation to the City—set forth at Bloomington Municipal Code 4.28.050—including an independent safety inspection, an open burn permit issued by the City of Bloomington Fire Department, and all applicable permits required by the Monroe County Health Department;

WHEREAS, Vendor has agreed to the Standards of Conduct set forth in Bloomington Municipal Code 4.28.160 and signed the Release, Hold-Harmless, and Indemnification Agreement as required by Bloomington Municipal Code 4.28.090;

WHEREAS, Vendor desires to be able to use “City property” as defined in Bloomington Municipal Code 4.28.010, which includes public on-street parking, on a temporary and transient basis for the purpose of selling food via a mobile kitchen, food truck or trailer; and

WHEREAS, under the Bloomington Municipal Code, approval to use public on-street parking and sidewalks is provided by the Board of Public Works via resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PUBLIC WORKS THAT:

1. Vendor has permission to use on-street public parking and sidewalks, on a temporary and transient basis, for the purposes of selling food via a mobile kitchen, food truck or trailer for 1 year beginning 1/28/2026, and ending on 1/28/2026.

2. For the avoidance of doubt, this Resolution is not the Business License referenced by Chapter 4.28 of the Bloomington Municipal Code. Thus, Vendor must ensure that all necessary documentation has been submitted to the City of Bloomington Controller and that the Business License has been issued by the City of Bloomington Controller before utilizing the permission to use on-street public parking and sidewalks granted in the paragraph above. Operating a mobile vendor without a business license is a violation of Bloomington Municipal Code 4.28.180(a)(1), and would subject Vendor to a fine of \$2,500 for the first offense.

3. For the avoidance of doubt, the following conditions—which in some instances may mirror those that exist under Title 4.28 of the Bloomington Municipal Code—attach to this approval:

- a. Vendor agrees to maintain a clear five-foot path for pedestrians on the sidewalk at all times.
- b. Vendor will have obtained a valid Mobile Vendor license issued by the City of Bloomington Controller prior to operation on City property, and will maintain a valid Mobile Vendor license throughout the term of Vendor’s operation on City property.
- c. Vendor may locate his business in a public parking space within a reasonable time, no more than one hour, before the vendor begins selling food to persons. Vendor must still comply with all other restrictions regarding its location in a public parking space.

- d. Vendor shall remove his business from a public parking space within a reasonable time, no more than one hour, following the time the vendor has stopped selling food to persons. Vendor must still comply with all other restrictions regarding its location in a public parking space.
- e. Vendor will comply with all other laws, ordinances, rules and regulations in effect at the time it conducts their business, including, but not limited to: (1) Bloomington Municipal Code 4.28 (Mobile Vendors), and (2) all City parking regulations, restrictions, and ordinances.
- f. Vendor is prohibited from operating within a one block radius of a Special Event, unless prior approval has been granted by either the operator of the Special Event or the City's Board of Public Works. The Board of Public Works is not required to provide specific notice to Vendor when it recognizes a Special Event. The following are Special Events that have been recognized by the Board of Public Works:
 - 1) City of Bloomington Farmers' Market;
 - 2) City of Bloomington Holiday Market;
 - 3) The Taste of Bloomington;
 - 4) Lotus World Music and Arts Festival;
 - 5) The Fourth Street Festival;
 - 6) Arts Fair on the Square;
 - 7) Strawberry Festival;
 - 8) Canopy of Lights;
 - 9) Fourth of July Parade; and
 - 10) Any other special events approved by the City Controller.

ADOPTED THIS THE 27th DAY OF JANUARY, 2026.

BOARD OF PUBLIC WORKS:

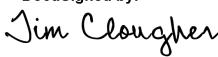
Kyla Cox Deckard, President

Elizabeth Karon, Vice President

James Roach, Secretary

ALL TERMS AND CONDITIONS CONTAINED IN THIS RESOLUTION 2026-008 ARE ACCEPTABLE AND AGREED TO BY VENDOR:

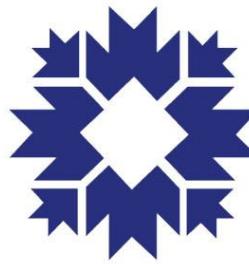
DocuSigned by:

Tim Clougher

2D8D337E21CC4EC...

Tim Clougher

Date: 1/20/2026



CITY OF BLOOMINGTON

ECONOMIC AND SUSTAINABLE DEVELOPMENT

Business License Cover Sheet

Business Name	Community Kitchen of Monroe County, Inc.
License Type	Mobile Vendor License
Contact	Tim Clougher
Phone	812-332-0999
Email	assistantdirector@monroecommunitykitchen.com
BPW Resolution No (if applicable)	2026-008
Issue Date of License	1/28/2026
Expiration Date of License	1/28/2026
Scanned?	<input checked="" type="checkbox"/>
Renewal Date for License	1/28/2026
Department Head	Jane Kupersmith
Record Destruction Date	1/28/2029
License #	BL2026-000021
Document Digital Filing Location	G: ESD Shared: >SMALL BUSINESS DEVELOPMENT > LICENSING > LICENSES > Mobile Vendor > Businesses



City of Bloomington
Economic and Sustainable
Development (ESD)
bloomington.in.gov

401 N Morton ST Suite 150
Bloomington IN 47404
Phone: (812) 349-3418
esd@bloomington.in.gov

License #: BL2026-000021
Application Date: 1/13/2026

Application For Mobile Vendor License To The Board of Public Works

Applicant

Tim Clougher
P.O. Box3286
Bloomington IN 47402-3286

Owner

Timothy K Clougher

Business Name: Community Kitchen of Monroe County, Inc

DBA:

Overview

License Classification:

Mobile Vendor

Products to be Sold:

Food truck distributing free meals at various locations in Monroe County.

License Length:

~~1 Year~~ ~~\$350~~ **Waived - non-profit**

Planned hours of operation:

Monday through Saturday 4-7pm

Place or places where you will conduct business (If private property, attach written permission from property owner):

See attached

Have you had a similar license, either from the City of Bloomington, or a different municipality, revoked?:

No

(If Yes) Provide details:

The digital signature below was captured in the Enterprise & Permitting Licensing online software during the mobile vendor application process. It signifies the agreement to the following documents/statements:

- The Release of Liability where the Applicant agrees to indemnify and hold harmless the City of Bloomington for losses or expenses arising out of the operation of his/her business.
- The Prohibited Location Agreement.
- The Standards Conduct Agreement.

Tim Clougher
January, 13 2026

 *Tim Clougher*



State Form 48099 (R5/7-17)
Approved by State Board of
Accounts 2017

INDIANA CERTIFICATE OF VEHICLE REGISTRATION

CLASS 13	AGE 5	ISSUE DATE 01/16/25	PUR DATE 09/03/21	COUNTY 53 - MONROE	TP R	PLYR 25	PLATE TK372ODX	PLTP GT	WEIGHT 11	PR YR 24	LS N	TYPE GT	PRIOR YR PL TK372ODX
EXPIRATION DATE 01/31/26		MUNICIPALITY BLOOMINGTON			VEHICLE YEAR 20	MAKE FOR	MODEL F59	VEHICLE IDENTIFICATION NUMBER 1F65F5KN0L0A19178			TYPE VA	COLOR BLU/	
CURRENT YEAR TAX 121.00		EX TAX 0.00	EX CREDIT 0.00	DAV CREDIT 0.00	NET EX TAX 121.00	CO. WHEEL/SUR 25.00	MUN. WHEEL/SUR 0.00	STATE REG FEE 45.35	ADMIN FEE 0.00	TOTAL 191.35			
PRIOR YEAR TAX 0.00		EX TAX 0.00	EX CREDIT 0.00	DAV CREDIT 0.00	NET EX TAX 0.00	CO. WHEEL/SUR 0.00	MUN. WHEEL/SUR 0.00	STATE REG FEE 0.00	ADMIN FEE 0.00	TOTAL 0.00			
REGISTRATION LICENSE TYPE TRUCK 11,000 GENERAL TRUCK NEW FORMAT													



Legal Address
917 S ROGERS ST
BLOOMINGTON IN 47403-4718

INSTRUCTIONS FOR APPLYING PLATE DECALS:

1. Verify plate number and decal match.
2. Do not attempt to apply decal if temperature is below -10 degrees Fahrenheit.
3. Clean and dry plate before affixing new decal.
4. Remove decal by bending corner of card under decal along dotted line.
5. Next, lift up corner of decal where card is creased.
6. Decal is fragile peel decal off slowly.
7. Place decal in the upper right corner of your license plate.
8. Rub or press firmly around edges of decal after applying.

COMMUNITY KITCHEN OF MONROE CO



P.O. BOX 3286
BLOOMINGTON IN 47402-3286



000.00.000

PEEL HERE

COMMUNITY KITCHEN

FEDERAL I.D. # 31-1101408

TID # 0001436830

CINCINNATI, OH 45201

Date: MAR 07 1989

COMMUNITY KITCHEN OF
MONROE COUNTY INC
827 W 14TH ST
BLOOMINGTON, IN 47401

Employer Identification Number:

31-1101408

Contact Person:

CARRIE M. TOTTEN

Contact Telephone Number:

(513) 684-3578

Our Letter Dated:

January 24, 1985

Addendum Applies:

No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization which is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely,
Harold M. Browning

Harold M. Browning
District Director

ANNUAL VEHICLE INSPECTION REPORT

VEHICLE HISTORY RECORD

REPORT NUMBER	FLEET UNIT NUMBER
55649	
DATE	10-14-25

MOTOR CARRIER OPERATOR

Community Kitchen of Monroe County
1515 S Rogers St

INSPECTOR'S NAME (PRINT OR TYPE)

Charles P. East

ADDRESS

Blomington, In 47403

THIS INSPECTOR MEETS THE QUALIFICATION REQUIREMENTS IN SECTION 396.19.

YES

CITY, STATE, ZIP CODE

VEHICLE TYPE TRACTOR TRAILER TRUCK BUS
 (OTHER)

VEHICLE IDENTIFICATION (✓ AND COMPLETE) LIC. PLATE NO. VIN OTHER

INSPECTION AGENCY/LOCATION (OPTIONAL)

Community Truck & Inter. Inc.

VEHICLE COMPONENTS INSPECTED

OK	NEEDS REPAIR	REPAIRED DATE	ITEM	OK	NEEDS REPAIR	REPAIRED DATE	ITEM	OK	NEEDS REPAIR	REPAIRED DATE	ITEM			
1. BRAKE SYSTEM														
✓			a. Service Brakes				a. Part(s) of vehicle or condition of loading such that the spare tire or any part of the load or dunnage can fall onto the roadway.				a. Tires on any steering axle of a power unit.			
✓			b. Parking Brake System				b. Protection against shifting cargo.				b. All other tires.			
✓			c. Brake Drums or Rotors				c. Container securement devices on intermodal equipment.				c. Installation of speed-restricted tires unless specifically designated by motor carrier.			
✓			d. Brake Hose				6. SAFE LOADING				10. TIRES			
✓			e. Brake Tubing				7. STEERING MECHANISM				11. WHEELS AND RIMS			
✓			f. Low Pressure Warning Device				8. SUSPENSION				12. WINDSHIELD GLAZING			
✓			g. Tractor Protection Valve				9. FRAME				13. WINDSHIELD WIPERS			
✓			h. Air Compressor				14. MOTORCOACH SEATS				15. OTHER			
✓			i. Electric Brakes				a. Steering Wheel Free Play				List any other condition(s) which may prevent safe operation of this vehicle.			
✓			j. Hydraulic Brakes				b. Steering Column							
✓			k. Vacuum Systems				c. Front Axle Beam and All Steering Components Other Than Steering Column							
✓			l. Antilock Brake System				d. Steering Gear Box							
✓			m. Automatic Brake Adjusters				e. Pitman Arm							
2. COUPLING DEVICES														
✓			a. Fifth Wheels				f. Power Steering							
✓			b. Pintle Hooks				g. Ball and Socket Joints							
✓			c. Drawbar/Towbar Eye				h. Tie Rods and Drag Links							
✓			d. Drawbar/Towbar Tongue				i. Nuts							
✓			e. Safety Devices				j. Steering System							
3. EXHAUST SYSTEM														
✓			a. Exhaust system leaking forward of or directly below the driver/sleeper compartment.				a. Any U-bolt(s), spring hanger(s), or other axle positioning part(s) cracked, broken, loose or missing resulting in shifting of an axle from its normal position.							
✓			b. Bus exhaust system leaking or discharging in violation of standard.				b. Spring Assembly							
✓			c. Exhaust system likely to burn, char, or damage the electrical wiring, fuel supply, or any combustible part of the motor vehicle.				c. Torque, Radius or Tracking Components							
4. FUEL SYSTEM														
✓			a. Visible leak.				a. Frame Members							
✓			b. Fuel tank filler cap missing.				b. Tire and Wheel Clearance							
✓			c. Fuel tank securely attached.				c. Adjustable Axle Assemblies (Sliding Subframes)							
5. LIGHTING DEVICES														
✓			All lighting devices and reflectors required by Part 393 shall be operable.											

INSTRUCTIONS: MARK COLUMN ENTRIES TO VERIFY INSPECTION: OK, NEEDS REPAIR, NA IF ITEMS DO NOT APPLY, REPAIRED DATE

CERTIFICATION: THIS VEHICLE HAS PASSED ALL THE INSPECTION ITEMS FOR THE ANNUAL VEHICLE INSPECTION IN ACCORDANCE WITH 49 CFR PART 396.

**INDIANA INSURANCE CARD****PEKIN INSURANCE COMPANY**

2505 COURT STREET, PEKIN, ILLINOIS 61558-0001

NAIC #: 24228

Commercial Policy Personal Policy

INSURED	COMMUNITY KITCHEN OF MONROE CO	
POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE
005759847	05/14/2025	05/14/2026
UNIT	YEAR/MAKE/MODEL/VEHICLE IDENTIFICATION	
030	FLEET 2020 FORD F59 1F65F5KN0L0A19178	
AGENT	WILLIAMSON INSURANCE 812-336-6838	

4217IN (10-18)



KEEP THIS CARD IN YOUR VEHICLE

WWW.PEKININSURANCE.COM



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/15/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER May Agency 223 West Grand River Ave #1 Howell MI 48843	CONTACT NAME: Allison England	
	PHONE (A/C, No, Ext): 812-353-6494	
	FAX (A/C, No): 812-332-3646	
	E-MAIL ADDRESS: allisonengland@acrisure.com	
	INSURER(S) AFFORDING COVERAGE	
	NAIC #	
INSURED Community Kitchen of Monroe County, Inc. P.O. Box 3286 Bloomington IN 47402	INSURER A: West Bend Insurance Company	
	15350	
	INSURER B: BusinessFirst Insurance Company	
	11697	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 925867336

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y		B959110	3/3/2025	3/3/2026	EACH OCCURRENCE \$ 1,000,000		
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000		
							MED EXP (Any one person) \$ 5,000		
							PERSONAL & ADV INJURY \$ 1,000,000		
							GENERAL AGGREGATE \$ 2,000,000		
							PRODUCTS - COMP/OP AGG \$ 2,000,000		
\$									
GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC OTHER:									
AUTOMOBILE LIABILITY ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY									
COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$									
A	UMBRELLA LIAB EXCESS LIAB		OCCUR CLAIMS-MADE	B959110	3/3/2025	3/3/2026	EACH OCCURRENCE \$ 1,000,000		
							AGGREGATE \$ 1,000,000		
							\$		
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N	N / A	521-22876	1/27/2025	1/27/2026	X PER STATUTE OTH- ER		
							E.L. EACH ACCIDENT \$ 500,000		
							E.L. DISEASE - EA EMPLOYEE \$ 500,000		
							E.L. DISEASE - POLICY LIMIT \$ 500,000		
							\$		
							\$		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

The City of Bloomington 401 N Morton Street Bloomington IN 47402 United States	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.	
	AUTHORIZED REPRESENTATIVE 	

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ServSafe® CERTIFICATION

TIMOTHY CLOUGHER

for successfully completing the standards set forth for the ServSafe® Food Protection Manager Certification Examination, which is accredited by the ANSI (American National Standards Institute) National Accreditation Board (ANAB)-Conference for Food Protection (CFP).

26423736

CERTIFICATE NUMBER

10/22/2024

DATE OF EXAMINATION

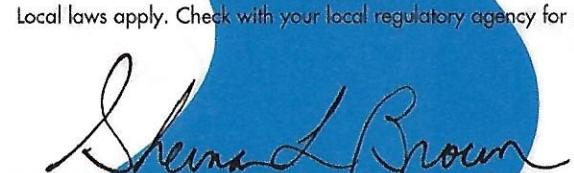
Local laws apply. Check with your local regulatory agency for recertification requirements.

5695

EXAM FORM NUMBER

10/22/2029

DATE OF EXPIRATION



Sherman Brown
Executive Vice President, Business Services



#0655



In accordance with Maritime Labour Convention 2006, Resolution ADM.2068-2013 (Regulation 3.2, Standard A3.2).

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This document cannot be reproduced or altered.

Contact us with questions at 233 S. Wacker Drive, Suite 3600, Chicago, IL 60606-6383 or ServSafe@restaurant.org.

Mobile Food Establishment License

Monroe County Health Department

This is to certify that:

Community Kitchen Food for All
Community Kitchen of Monroe County Inc
1515 S Rogers St
Bloomington, IN 47403

Having complied with the rules and regulations of the Monroe County Health Department as authorized by the Indiana Administrative Code and the Board of Commissioners of Monroe County, Indiana, is hereby authorized to operate a Food Service Establishment at the above location for the calendar year.



Issued:
1/7/2026

By Sarah Hytenbaud MD
Monroe County Health Officer

2026

NON-NEGOTIABLE AND NOT TRANSFERABLE

PERMIT EXPIRES FEBRUARY



Community Kitchen food truck days & locations

Community Kitchen's food truck is now serving 6 days/week. *Anyone is welcome at any location!*
The truck will be at these locations during these times:

Mondays, Wednesdays & Fridays

Heatherwood Estates 4-4:30pm

Woodland Springs Apartments 4:35-5:05pm

Limestone Crossing 5:15-5:45pm

Tuesdays, Thursdays & Saturdays

Edgewood Village Apartments (parking lot) 4-4:30pm

Richland Senior Apartments (in front of the maintenance building) 4:40-5:10pm

Ellettsville branch of Monroe County Public Library (front parking lot) 5:15-5:45pm

Governor's Park Apartments 6-6:30pm

Anyone is welcome to access services at any location. No questions will be asked.

Warm meals will be available each day. Cold, reheatable meals may be available on some days.

Questions or concerns: 812-332-0999



**Community
Kitchen**
OF MONROE COUNTY

Community Kitchen's Certified Food Operators

NAME	CERTIFICATE #	DATE	EXPIRES
Allie Burton (SSFH)	6673638	10/21/23	10/21/26
Timothy Clougher	26423736	10/22/24	10/22/29
Heather Craig	20483288	4/18/21	4/18/26
Ben Dahncke	26423740	10/22/24	10/22/29
Mercedes Francois	26423744	10/22/24	10/22/29
Asher Nottingham	7216975	10/22/24	10/22/29
Allyona Shamley	26423739	10/22/24	10/22/29
Lee Thomas	26423743	10/22/24	10/29/29
Grant Ward	26423742	10/22/24	10/22/29

Community Kitchen's Certified Food Operators

NAME	CERTIFICATE #	DATE	EXPIRES
Allie Burton (SSFH)	6673638	10/21/23	10/21/26
Timothy Clougher	26423736	10/22/24	10/22/29
Heather Craig	20483288	4/18/21	4/18/26
Ben Dahncke	26423740	10/22/24	10/22/29
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Asher Nottingham	7216975	10/22/24	10/22/29
Allyona Shamley	26423739	10/22/24	10/22/29
Lee Thomas	26423743	10/22/24	10/29/29
Grant Ward	26423742	10/22/24	10/22/29

Community Kitchen's Certified Food Operators

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Allyona Shamley	26423739	10/22/24	10/22/29
Lee Thomas	26423743	10/22/24	10/29/29
Grant Ward	26423742	10/22/24	10/22/29



City of Bloomington Fire Department

PO Box 100
Bloomington Indiana 47402
812-332-9763

Mayor Kerry Thomson

Fire Chief Roger Kerr

Current Date	Inspected by	Next Inspection Date	Inspection Number
01/20/2026	Cohenour, Chuck	01/20/2027	BFD-2026-0005184

Business Name	Address	City	State	Zip
Community Kitchen	1515 S ROGERS ST	BLOOMINGTON	IN	47403-3573

Fire Inspection Results

No fire code violations found.

Thank You

On 01/20/2026 the Community Kitchen was inspected by Bloomington Fire Department and no deficiencies were found.

Inspection Signatures

Occupancy Contact Signature

A handwritten signature in black ink, appearing to read "Tim Clougher".

Tim Clougher
Manager
812-332-09999

assistantdirector@monroecommunitykitchen.com

Inspector Signature

A handwritten signature in black ink, appearing to read "Chuck Cohenour".

Cohenour, Chuck
Deputy Fire Marshal
812-369-2201
charles.cohenour@bloomington.in.gov



Notice of Permits

The Fire Official has approved the following permits for the following locations

Location

Name	Address
Community Kitchen	1515 S ROGERS ST, BLOOMINGTON, IN, 47403-3573

Permits

Permit Number	Permit Type	Effective Date	Expiration Date
BFD-2026-0000013	Food Vendor Permit		

This notice must be prominently displayed at all times. Permits may be revoked at any time for failure to remain in conformity with applicable regulations.

Issued by:

Date Issued:

01/20/2026

A handwritten signature in black ink that reads "CECH".

Cohenour, Chuck
Deputy Fire Marshal
812-369-2201
charles.cohenour@bloomington.in.gov

MEMORANDUM

TO: Board of Public Works
FROM: Rick Dietz
SUBJECT: 2026 ITS and CATS/MCPL Agreement
DATE: 01/21/2026
CC: Margie Rice, Anna Lamberti Holmes

Board of Public Works Members,

I have a few annual agreements for your consideration covering funding for Community Access Television Services CATS, BDU use, and agreements with PEG content providers.

2026 CATS Funding Agreement

This document codifies the annual funding agreement between the City of Bloomington and the Monroe County Public Library to fund CATS, Community Access Television Services. Funding for 2026 has been budgeted at \$474,315.00, a 1% increase from 2025.

With your approval, the City and CATS will continue their partnership in providing community access programming and City meeting broadcasts to our local community and beyond. We will make four quarterly payments to CATS totaling \$474,315.00, all drawn from the Information & Technology Services general fund, line 53980 Community Access TV/Radio.

Warm regards,

DocuSigned by:

E114F3F9AEED424...

Rick Dietz, Director
Information & Technology Services
City of Bloomington
dietzr@bloomington.in.gov



CONTRACT COVER MEMORANDUM

TO: Margie Rice, Corporation Counsel

FROM: Rick Dietz, Director, ITS

DATE: 01/21/2026

RE: Monroe County Public Library - 2026 Community Access Television Services (CATS) Annual Funding Agreement

Contract Recipient/Vendor Name:	64 - Monroe County Public Library - Community Access Television Services (CATS)
Controller Initials of Approval:	<p style="text-align: center;">Signed by:  <small>D97582B21FB94BA...</small></p> <p style="text-align: right;">1/21/2026</p>
Department Head Initials of Approval:	RBD
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Victoria Jones, ITS Office Manager
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Anna Lamberti Holmes, Senior Assistant Attorney
Record Destruction Date: <i>(Legal to fill in)</i>	01/01/2037
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	26-003
Due Date For Signature:	01/30/2026
Expiration Date of Contract:	12/31/2026
Renewal Date for Contract:	N/A
Total Dollar Amount of Contract:	\$474,315.00
Funding Source:	ITS PO#2026-00000695 G/L# 1101-28-280000-53980 - Community Access TV/Radio
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Contract Compliance Certification Complete <i>(if applicable):</i> <i>(Staff Member of Responsible Dept. to fill in)</i>	Attached EXPIRATION 09/24/2026
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract:

2026 Community Access Television Services Agreement (CATS)

The purpose of this agreement is to codify the services provided by Community Access Television Services (CATS) and to codify the funding and accounting procedures and equipment agreements provided by the City.

Updated August 20, 2025

To: Prospective Bidders/Vendors/Grant Recipients

RE: Equal Employment Plan, Living Wage Ordinance, and Drug Testing Policy

FROM: Anna Lamberti Holmes, Assistant City Attorney/Contract Compliance Officer

EQUAL EMPLOYMENT OPPORTUNITY: The City is implementing a temporary contract compliance process that covers specifically what long-standing federal law protects: (1) nondiscrimination of protected classes; (2) anti-harassment; (3) grievance processes for discrimination and harassment; and (4) prohibition of retaliation. The following contract compliance process will be used to satisfy the requirements in BMC §2.23.180 until such a time that the Common Council of the City of Bloomington considers new code regulations concerning contracting with the City.

All bidders, quoters, vendors, and grant recipients with the City of Bloomington for projects in excess of \$10,000.00 must certify their compliance with the city's contract requirements by submitting the attached affidavit prior to submitting a bid. The legal department will provide a letter acknowledging receipt of the affidavit and provide a date for an annual review of the certification. You must include this acknowledgment letter with your bid submission.

The attached contract compliance affidavit *replaces* the previously required AAP and workforce breakdown form and must be on file in the legal department.

LIVING WAGE: Contractors that are considered "covered employers" under City Ordinance 2.28, otherwise known as the "Living Wage Ordinance" or "LWO," are required to pay their covered employees at least a living wage. Currently, the living wage is \$16.22 per hour for covered employees. Up to 15% of that amount, or \$2.43, may be in the form of the covered employer's contribution to health insurance available to the covered employee. As of June 30, 2025, the Consumer Price Index increased 2.7%. Therefore, as of January 1, 2026, the City of Bloomington Living Wage shall be \$16.66 per hour. Up to \$2.50 of that hourly rate may be provided in the form of the employer's contribution to health insurance.

If the City determines the successful bidder is a covered employer under the LWO, Contractor shall execute the Living Wage Ordinance Affidavit; shall abide by the LWO by paying their employees a living wage and providing the City with information requested in the course of enforcing the LWO; and shall post the Living Wage Poster, provided on the last page of this packet, in areas frequented by their covered employees.

The attached flow chart provides guidance on whether the contractor is a "covered employer."

DRUG TEST POLICY: Finally, please be aware that if you are submitting a bid for a public works project with an estimated cost of \$150,000.00 or more, you will need to submit your company's written drug testing plan with your bid. Your plan must comply with I.C. §4-13-18 *et seq.* Failure to do so may make you ineligible to be awarded a bid or contract. Please see your bid packet for more details.

If you have any questions, contact the City's Legal Department at 812.349.3426 or email the City at legal@bloomington.in.gov. The office hours are Monday through Friday, 8-5.

CONTRACT COMPLIANCE AFFIDAVIT

The following contract compliance requirements will be used to satisfy BMC §2.23.180, until such a time that the Common Council of the City of Bloomington considers new code regulations concerning contracting with the city.

I, Martin O'Neill [Contractor], certify that Monroe County Public Library [name of company] is in compliance with the contract requirements listed below:

- Follows all federal laws and regulations relating to equal employment opportunity.
- Follows all applicable federal anti-discrimination laws.
- Has a written harassment policy that includes: (1) a definition of harassment, (2) a designated person to receive and investigate harassment complaints through a grievance procedure, and (3) a provision prohibiting retaliation against someone for filing a harassment complaint.
- Does not operate any programs promoting DEI that violate any applicable federal anti-discrimination laws.

I understand that no portion of this contract should be construed to conflict with any portion of federal or state laws or regulations. To the extent any portion of the contract is held to be invalid, the remainder of the contract and the application of its provisions to any other persons or circumstances shall not be affected thereby.

I understand that if the City finds that this company/business/organization has misrepresented any certification of the above provisions, notwithstanding any other enforcement provisions, the City reserves the right to immediately and without equivocation terminate the contract and any obligations contained therein.

Signed by:


Martin O'Neill

9F382779A4F9428...

Signed/Title

Manager, Community Access Television Services

9/24/2025

Date

MONROE COUNTY PUBLIC LIBRARY
COMMUNITY ACCESS TELEVISION SERVICES
Funding Agreement Legal No. 26-003

CITY OF BLOOMINGTON
and
MONROE COUNTY PUBLIC LIBRARY
CATS FUNDING AGREEMENT for 2026

This Agreement is entered into on the date last indicated on the signature lines below, by and between the Board of Public Works of the City of Bloomington, hereinafter referred to as the "City", the Monroe County Public Library, hereinafter referred to as "Library", and Community Access Television Services, hereinafter referred to as "CATS." CATS and the Library agree to provide services as set forth below and comply with all provisions of this Agreement, and the City agrees to provide funding as set forth below.

Article I. Services to be provided by Library and CATS.

CATS and the Library agree as follows:

- a. To cablecast live coverage of the City of Bloomington Common Council, Plan Commission, Board of Public Works, Board of Zoning Appeals, Board of Parks Commissioners, Bloomington Redevelopment Commission and Utilities Service Board meetings, if given at least one week's notice by the City of the meeting times. These meetings will also be replayed at least twice during the week they occur, and will be webcast as feasible by CATS. Upon request by the Office of the Mayor or City Information & Technology Services (ITS) Department, the Library will provide the City with free copies in the specified format of any of the above cablecast meetings or other meetings and events described elsewhere in this agreement.
- b. To provide permanent archival digital storage of meetings which CATS cablecasts.
- c. To provide off-premise secure backup (cloud backup is acceptable).
- d. To provide live internet streaming of meetings.
- e. To provide access to meetings through a browsable and searchable website. On the webpage for each meeting video, CATS will place a link to that board or commission or council's meeting documents in the City's website.
- f. To provide access to meetings through social media.
- g. To provide access to meetings through over-the-top video devices (via YouTube for instance).
- h. To provide automated transcription of meeting content.
- i. To produce weekly editions of "Pets without Partners" and provide cablecasts of other meetings and events, and to produce programs on community services and issues as requested by the City.
- j. The content of all City public meetings broadcast by CATS shall be placed in the public domain, meaning that the work may be freely reproduced, distributed, transmitted, used, modified, built upon, or otherwise exploited by anyone for any purpose, commercial or non-commercial, and in any way, including by methods that have not yet been invented or conceived. CATS may not assert any copyright claim and no right shall attach to City public meeting broadcasts.

MONROE COUNTY PUBLIC LIBRARY
COMMUNITY ACCESS TELEVISION SERVICES
Funding Agreement Legal No. 25-003

k. To provide quarterly financial reports to the City delineating the utilization of funds which the Library has received for the support of CATS from the City of Bloomington, the Town of Ellettsville, Monroe County and any other source as well as funding received directly from the Library.

The financial reports may be submitted in the format compatible with the Library's normal budgeting information as is readily available through its existing accounting software. Budget lines shall include comparison of actual expenditures with budgeted amounts. Reports shall include a listing of all revenues designated for CATS by all entities contributing, including in-kind contributions from Library and other gifts, grants, etc., that CATS receives.

Reports shall be submitted to the ITS Department, the Office of the City Controller and the Office of the Mayor no later than 30 days after the following dates: March 31; June 30; September 30 and December 31. In addition, the Library shall provide on a timely basis such financial reports as requested by the City in addition to quarterly reports in the format as referenced above.

l. To oversee its allocation of the cable channels available to the City through the City's franchise, for the purposes of public access, educational and governmental cablecasting.

m. To use all grants and monies received by the Library from the City of Bloomington for the support of and usage by CATS only on costs directly related to the operations of CATS.

n. To comply with all relevant Indiana statutes and regulations regarding digital streaming and publication of meeting videos.

o. To participate in consulting processes with the City to evaluate City video services needs.

p. To attain at least WCAG 2.1 AA level accessibility in its online streaming platform and archive at CATSTV.net.

Article II. Designated use of Agreement Funds and Equipment.

The Library agrees to use Agreement funds and equipment as follows:

- a. To pay for services rendered in accordance with this Agreement.
- b. To utilize to the maximum extent feasible funds received from all sources of revenue.
- c. To refund to the City of Bloomington funds received under this Agreement which may later be determined to have been received or expended in noncompliance with the Agreement as a result of audit by the State Board of Accounts or Library, pursuant to the terms of this Agreement.
- d. To return all equipment made available through this Agreement within one week if requested by the City or upon termination of this Agreement.
- e. To utilize equipment made available through this Agreement solely in the provision of services as outlined herein.

Article III. Non-Discrimination.

The Library shall certify that it is an Equal Opportunity Employer and will submit a Contract Compliance Certification to the City's Contract Compliance Officer prior to signing this Funding Agreement.

MONROE COUNTY PUBLIC LIBRARY
COMMUNITY ACCESS TELEVISION SERVICES
Funding Agreement Legal No. 25-003

The Library and CATS shall comply with City of Bloomington Ordinance 2.23.110 and all other federal, state and local laws and regulations governing non-discrimination in all regards, including, but not limited to, employment. Parties understand that the City of Bloomington prohibits its employees from engaging in harassment or discrimination of any kind, including harassment or discrimination against independent contractors working for the city. If Parties believe that a City employee engaged in such conduct towards Parties and/or any of their employees, Parties or their employees may file a complaint with the City department head in charge of this Agreement, and/or with the City Human Resources department or the Bloomington Human Rights Commission. The City takes all complaints of harassment and discrimination seriously and will take appropriate disciplinary action if it finds that any City employee engaged in such prohibited conduct.

Article IV. Funding Procedure.

The following outlines the system by which funds are to be transferred by the City to the Library, and assures adequate documentation of disbursements by the City:

- a. The Library will submit a signed claim voucher or invoice to the Information and Technology Services Department of the City of Bloomington (ITS) which will be processed in accordance with the City's normal practice for payments and reimbursements. Invoices may be submitted at the beginning of each quarter – January, April, July, and October.
- b. The City will provide funding at the rate of **\$118,578.75** quarterly for the calendar year beginning January 1, 2026, with the total not to exceed **\$474,315.00**.

Article V. Accounting Procedures.

The Library agrees to maintain the following accounting procedures:

- a. All grants and monies received by the Library from the City of Bloomington, the Town of Ellettsville, Monroe County, and any other source are solely intended for the support of and usage by CATS and shall not, on any account, be made available for use as Library general operating funds. If at the end of any fiscal year such grants or monies have not been expended on costs directly related to the operations of CATS, said grants or monies shall remain for future usage for support of the operations of CATS and shall not revert or be otherwise transferred to any fund for general usage by, or support of, the Library.
- b. Accurate, current, and complete disclosure of the financial results of its service program.
- c. Records which identify adequately the source and application of funds for program-supported activities.
- d. Effective control over and accountability for all funds, property and other assets. The Library will adequately safeguard all such assets and shall ensure that they are used solely for authorized purposes.

Article VI. Program Monitoring and Library Reporting Requirements.

In addition to the financial reports described in Article I (d), the Library agrees to submit to the Information & Technology Services Department and the Board of Public Works at least quarterly a report which shall cover each month of the previous quarter's programming and usage of the cable channels,

MONROE COUNTY PUBLIC LIBRARY
COMMUNITY ACCESS TELEVISION SERVICES
Funding Agreement Legal No. 25-003

proposed or planned special programming for the future and an analysis of services provided to City residents.

Article VII. Access to Records.

The Library agrees that it will give the City of Bloomington, through an authorized representative, access to, and the right to examine all records, books, papers or documents related to the funding provided by this Agreement, for the purpose of making surveys, audits, examinations, excerpts, and transcripts.

Article VIII. Retention of Records.

The Library agrees that it will retain for a period of three years financial records, supporting documents, statistical records, and all other records pertinent to the funding provided by this Agreement, with the following exceptions:

- a. These records shall be retained beyond the three-year period if audit findings have not been resolved, in which case such records shall be retained until any audit findings are resolved.
- b. At the request of the City, any records pertinent to the program funded by this Agreement are to be transferred to the City if the City determines that the records possess long-term retention value, in which case the Library shall be exempt from the three-year retention period above.

The three-year period mentioned herein is to be determined from the date of the Library's biennial audit.

Article IX. Termination of Agreement.

The Library agrees that this Agreement is subject to the availability of funds and that if funds become unavailable for the performance of this Agreement, the City may terminate the Agreement. If funds become unavailable, the City shall promptly notify the Library in writing of the termination and the effective date which must be at least 30 days from notification.

It is further agreed that the City or the Library may terminate funding in whole or in part when both parties agree that the continuation of the program would not produce beneficial results commensurate with the further expenditure of funds. The two parties shall agree upon the termination conditions, including the effective date, and, in the case of partial terminations, the portion to be terminated. The Library shall not incur new obligations for the terminated portion after the effective date, and shall cancel as many outstanding obligations as possible. The City shall allow full credit to the Library for the allocable portion of noncancellable obligations, properly incurred by the Library prior to termination.

Article X. Forfeiture of Funds for Noncompliance.

It is agreed that the City may terminate any funding, in whole or in part, at any time before the date of completion of the program, whenever it is determined that the Library has failed to comply with the conditions of this Agreement, or with other conditions imposed by the laws, rules and regulations to which this Agreement refers. The City shall promptly notify the Library in writing of the determination and the reasons for the determination, together with the effective date. Payments made to the Library or recoveries by the City under funding terminated for cause shall be in accordance with the legal rights and liabilities of the parties.

MONROE COUNTY PUBLIC LIBRARY
COMMUNITY ACCESS TELEVISION SERVICES
Funding Agreement Legal No. 25-003

Article XI. Verification of Work Status.

The Library certifies that it is enrolled in the E-Verify program and has verified the work eligibility status of all newly hired employees through the E-Verify program, unless the E-Verify program no longer exists, and that signing this contract serves as an affidavit affirming that the Library does not knowingly employ an unauthorized alien.

Article XII. Non-collusion.

Service Provider certifies that it has not, nor has any other member, representative, or agent of Service Provider, entered into any collusion by agreement or otherwise with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer

Article XIII. Accessibility Requirements for 2026.

In April of 2024, the Department of Justice put forth their Final Rule regarding digital accessibility requirements for Title II entities, which includes the City of Bloomington. This Final Rule requires all digital documents, websites, and applications to meet the WCAG 2.1 standards. Federal Rule 2024-07758 (89 FR 31320) Nondiscrimination on the Basis of Disability; Accessibility of Web Information and Services of State and Local Government Entities requires Title II entities, which include the City of Bloomington, to meet WCAG 2.1 AA standards for digital documents, websites, and applications by April 24, 2026. The City's preferred standard is WCAG 2. 2.2 AA level.

Article XIV. Severability.

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

[Signatures are on the following page.]

MONROE COUNTY PUBLIC LIBRARY
COMMUNITY ACCESS TELEVISION SERVICES
Funding Agreement Legal No. 25-003

Below signatures are associated with the "2026 FUNDING AGREEMENT" between the CITY OF BLOOMINGTON and MONROE COUNTY PUBLIC LIBRARY and COMMUNITY ACCESS TELEVISION SERVICES."

In Witness whereof, the parties hereto have caused this Agreement to be executed on the dates following their signatures. The latest of the dates shall constitute the starting date of this Agreement.

CITY OF BLOOMINGTON SIGNATURES

Kyla Cox Deckard, Board of Public Works:

Miranda Beaver Office Manager

Kerry Thompson, Mayor:

MONROE COUNTY PUBLIC LIBRARY SIGNATURE

By Grier Carson, MCPL Director:

Signed by:



—D6F3CDEA11F44E5...

Grier Carson

1/21/2026

Library Director, MCPL

COMMUNITY ACCESS TELEVISION SERVICES SIGNATURE

By Martin O'Neill, General Manager:

DocuSigned by:



—11A5808C2EE141A...

Martin O'Neill

1/22/2026

General Manager, Community Access Television Services

REGISTER OF PAYROLL CLAIMS
Board: Board of Public Works Claim Register

Date:	Type of Claim	FUND	Description	Bank Transfer	Amount
1/23/2026	Payroll				778,778.75
					<u>778,778.75</u>

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing register of claims, consisting of 1
claim, and except for the claims not allowed as shown on the register, such claims are hereby allowed in the
total amount of \$ 778,778.75

Dated this 27th day of January year of 2026.

Kyla Cox Deckard, President

Elizabeth Karon, Vice President

James Roach, Secretary

I hereby certify that each of the above listed voucher(s) or bill(s) is (are) true and correct and I have audited same in
accordance with IC 5-11-10-1.6.

Fiscal Officer _____



Board of Public Works Staff Report

Project/Event:	Approve LPA-Consulting Contract Amendment #2 with WSP USA Inc. for Preliminary Engineering Services for the W 2 nd Street Modernization and Safety Improvement Project
Petitioner/Representative:	Engineering Department
Staff Representative:	Kendall Knoke, Project Engineer
Date:	01/27/2026

Report: The West 2nd Street Modernization and Safety Improvement Project consists of various improvements to West 2nd Street between the B-Line Trail and South Walker Street including bike lanes, signal replacement, drainage improvements, new sidewalks and curb ramps, lighting, and other associated work. This project has been prioritized for federal funding participation for preliminary engineering and construction. The local funding portion comes from a 2022 Parks GO bond. Utility relocations began in 2025 and construction is expected to begin in early 2026 and be substantially complete by the end of 2026.

WSP USA, Inc. was selected to perform preliminary engineering services as the top-scoring firm in response to a request for proposals (RFP). The contract was set at a not-to-exceed amount of \$739,787.00 in 2022. The contract was amended in 2023 to add right-of-way services bringing the total contract amount to \$835,472.00

This contract amendment would increase the not-to-exceed amount by **\$245,923.00** to a total of **\$1,081,395.00**. This amendment adds services that:

- Are required for INDOT approval of the project that were not anticipated prior to design.
- Are required for compliance with the City's storm water ordinance that were not originally anticipated.
- Are required for design changes that were beyond the original scope of the contract but deemed necessary by the Engineering Department in order to provide the best final result to the City and its Residents.
- Survey the as-built Hopewell project adjacent to the 2nd Street project site and update design as necessary to ensure successful construction.

<u>Project Approvals Timeline</u>		
<u>Approval Type</u>	<u>Status</u>	<u>Date</u>
Project and Local Funding Approval	Approved	04/22/2022
Design Services Contract*	Current Item	01/05/2026*
Federal-Aid Construction Funding Approval (INDOT-LPA Contract)	Approved	02/05/2024
Public Need Resolution	Approved	04/23/2024
Construction Inspection Contract	Approved	02/10/2025
Construction Contract**	Approved	09/25/2025

* Original PE Contract approved 9/27/2022. Amendment 1 approved 7/3/2023.

Project Status Report

**Construction contracts for federally funded projects are approved and managed by INDOT.



CONTRACT COVER MEMORANDUM

TO: Office of the Mayor
FROM: Engineering Department
DATE: 01/27/2026
RE: Amendment 2 to the LPA-Consulting Contract with WSP USA Inc. for Preliminary Engineering Services for the 2nd Street Modernization and Safety Improvement Project

Contract Recipient/Vendor Name:	WSP USA Inc.
Department Head Initials of Approval:	Andrew Cibor
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Kendall Knoke
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Aleksandrina Pratt
Record Destruction Date: <i>(Legal to fill in)</i>	2038
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	26-084
Due Date For Signature:	01/22/2026
Expiration Date of Contract:	Estimated 06/30/2027
Renewal Date for Contract:	N/A
Total Dollar Amount of Contract:	\$1,081,395.00
Funding Source:	4665-18-180000-54510
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: The West 2nd Street Modernization and Safety Improvement Project consists of various improvements to West 2nd Street. The project is programmed in the MPO TIP to utilize federal funding for design and construction. The City has an existing preliminary engineering contract with WSP USA, Inc. This amendment will add additional services necessary for the successful design of the project. Construction of this project is anticipated to start in 2026.

City of Bloomington Contract and Purchase Justification Form

Vendor: WSP USA Inc.

Contract Amount: \$1,081,395.00

This form should be completed and attached to the contract documents and forwarded to the Legal Department Attorney assigned to your Department. Contracts will not be approved by the Controller if a completed form is not included with the contract documents.

PURCHASE INFORMATION

1. Check the box beside the procurement method used to initiate this procurement: (Attach a quote or bid tabulation if applicable)

<input type="checkbox"/> Request for Quote (RFQ)	<input checked="" type="checkbox"/> Request for Proposal (RFP)	<input type="checkbox"/> Sole Source	<input type="checkbox"/> Not Applicable (NA)
<input type="checkbox"/> Invitation to Bid (ITB)	<input type="checkbox"/> Request for Qualifications (RFQu)	<input type="checkbox"/> Emergency Purchase	

2. List the results of procurement process. Give further explanation where requested.

Yes No

# of Submittals: 7	Yes	No	Was the lowest cost selected? (If no, please state below why it was not.) <input type="checkbox"/> <input checked="" type="checkbox"/> The consultant was selected based upon the most qualified for the job not cost. It is standard practice for contracts of this type that cost is not considered in selection. Typically the most qualified firm will provide the most cost effective project for the City.
Met city requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Met item or need requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Was an evaluation team used?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Was scoring grid used?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Were vendor presentations requested?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

3. State why this vendor was selected to receive the award and contract:

The City sought proposals for design services for the project and WSP USA Inc. was the highest ranked firm out of the seven proposals received.

 Kendall Knoke

 Project Engineer

 Engineering

 Print/Type Name

 Print/Type Title

 Department

**LPA - CONSULTING CONTRACT
AMENDMENT #2**

This Amendment No. 2 is made and entered into effective as of _____, 2026 (“Effective Date”) by and between City of Bloomington, acting by and through its proper officials (“LOCAL PUBLIC AGENCY” or “LPA”), and WSP USA Inc. (“the CONSULTANT”), a corporation organized under the laws of the State of New York.

RECITALS

CONSULTANT and LPA entered into a contract, dated September 27, 2022 (“this Contract”), for the performance of certain technical and professional services concerning the 2nd Street Modernization (Des 2200012) Project (the “Project”).

WSP and Client now desire to amend this Contract to increase the compensation payable under the Contract by \$245,923 and add Services to be performed.

Therefore, for the consideration hereinafter set forth and other good and valuable consideration, the receipt and sufficiency of which the parties hereto by their signatures below affirm, the parties do mutually agree as follows:

TERMS

The above recitals are incorporated herein and made a part hereof as if fully set forth.

SECTION I SERVICES BY CONSULTANT. The Scope of Services, which is Appendix “A” to this Contract, is hereby amended to include those Services set forth in Attachment 1, Scope of Services Supplement No. 2, attached hereto and incorporated herein for all purposes.

SECTION IV COMPENSATION. The CONSULTANT’s Total Maximum Compensation specified in Appendix “D” to this Contract is amended to increase the maximum not-to-exceed amount to be paid as compensation for the Scope of Services by \$245,923, for a new Total Maximum Compensation of \$1,081,395.

All other terms and conditions of this Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment No. 2 to this Contract, which shall be effective as of the date first written above.

CONSULTANT



Signature

Patrick McCallister, Vice President

(Print or type name and title)

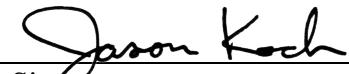
City of Bloomington

Kyla Cox Deckard, President, Board of Public Works

Elizabeth Karon, Vice President, Board of Public Works

James Roach, Secretary, Board of Public Works

Attest:



Signature

Jason Koch, Project Manager

(Print or type name and title)

Margie Rice, Corporation Council, Office of the Mayor

EXHIBIT A

Version 6-8-2017

LPA - CONSULTING CONTRACT

This Contract ("this Contract") is made and entered into effective as of September 27, 2022 ("Effective Date") by and between City of Bloomington, acting by and through its proper officials ("LOCAL PUBLIC AGENCY" or "LPA"), and WSP USA Inc. ("the CONSULTANT"), a corporation organized under the laws of the State of New York.

Project No.: 2200012

Project Description: 2nd Street Modernization

RECITALS

WHEREAS, the LPA has entered into an agreement with the CONSULTANT for a transportation or transportation enhancement project ("the Project"), which Project Coordination Contract is herein attached as Attachment 1 and incorporated as reference; and

WHEREAS, the LPA wishes to hire the CONSULTANT to provide services toward the Project completion more fully described in Appendix "A" attached hereto ("Services");

WHEREAS, the CONSULTANT has extensive experience, knowledge and expertise relating to these Services; and

WHEREAS, the CONSULTANT has expressed a willingness to furnish the Services in connection therewith.

NOW, THEREFORE, in consideration of the following mutual covenants, the parties hereto mutually covenant and agree as follows:

The "Recitals" above are hereby made an integral part and specifically incorporated into this Contract.

SECTION I SERVICES BY CONSULTANT. The CONSULTANT will provide the Services and deliverables described in Appendix "A" which is herein attached to and made an integral part of this Contract.

SECTION II INFORMATION AND SERVICES TO BE FURNISHED BY THE LPA. The information and services to be furnished by the LPA are set out in Appendix "B" which is herein attached to and made an integral part of this Contract.

SECTION III TERM. The term of this Contract shall be from the date of the last signature affixed to this Contract to the completion of the construction contract which is estimated to be June 30, 2026. A schedule for completion of the Services and deliverables is set forth in Appendix "C" which is herein attached to and made an integral part of this Contract.

SECTION IV COMPENSATION. The LPA shall pay the CONSULTANT for the Services performed under this Contract as set forth in Appendix "D" which is herein attached to and made an integral part of this Contract. The maximum amount payable this Contract shall not exceed \$ 739,787.

SECTION V NOTICE TO PROCEED AND SCHEDULE. The CONSULTANT shall begin the work to be performed under this Contract only upon receipt of the written notice to proceed from the LPA, and shall deliver the work to the LPA in accordance with the schedule contained in Appendix "C" which is herein attached to and made an integral part of this Contract.

SECTION VI GENERAL PROVISIONS

1. **Access to Records.** The CONSULTANT and any SUB-CONSULTANTS shall maintain all books, documents, papers, correspondence, accounting records and other evidence pertaining to the cost incurred under this Contract, and shall make such materials available at their respective offices at all reasonable times during the period of this Contract and for five (5) years from the date of final payment under the terms of this Contract, for inspection or audit by the LPA, State of Indiana, or its authorized representative, and copies thereof shall be furnished free of charge, if requested by the LPA or State of Indiana. The CONSULTANT agrees that, upon request by any agency participating in federally-assisted programs with whom the CONSULTANT has contracted or seeks to contract, the CONSULTANT may release or make available to the agency any working papers from an audit performed by the LPA or State of Indiana of the CONSULTANT and its SUB-CONSULTANTS in connection with this Contract, including any books, documents, papers, accounting records and other documentation which support or form the basis for the audit conclusions and judgments.
2. **Assignment; Successors.**
 - A. The CONSULTANT binds its successors and assignees to all the terms and conditions of this Contract. The CONSULTANT shall not assign or subcontract the whole or any part of this Contract without the LPA's prior written consent, except that the CONSULTANT may assign its right to receive payments to such third parties as the CONSULTANT may desire without the prior written consent of the LPA, provided that the CONSULTANT gives written notice (including evidence of such assignment) to the LPA thirty (30) days in advance of any payment so assigned. The assignment shall cover all unpaid amounts under this Contract and shall not be made to more than one party.
 - B. Any substitution of SUB-CONSULTANTS must first be approved and receive written authorization from the LPA. Any substitution or termination of a Disadvantaged Business Enterprise ("DBE") SUB-CONSULTANT must first be approved and receive written authorization from the LPA and INDOT's Economic Opportunity Division Director.
3. **Audit.** The CONSULTANT acknowledges that it may be required to submit to an audit of funds paid through this Contract. Any such audit shall be conducted in accordance with 48 CFR part 31 and audit guidelines specified by the State and/or in accordance with audit requirements specified elsewhere in this Contract.
4. **Authority to Bind Consultant.** The CONSULTANT warrants that it has the necessary authority to enter into this Contract. The signatory for the CONSULTANT represents that he/she has been duly authorized to execute this Contract on behalf of the CONSULTANT and has obtained all necessary or applicable approval to make this Contract fully binding upon the CONSULTANT when his/her signature is affixed hereto.
5. **Certification for Federal-Aid Contracts Lobbying Activities.**
 - A. The CONSULTANT certifies, by signing and submitting this Contract, to the best of its knowledge and belief after diligent inquiry, and other than as disclosed in writing to the LPA prior to or contemporaneously with the execution and delivery of this Contract by the CONSULTANT, the CONSULTANT has complied with Section 1352, Title 31, U.S. Code, and specifically, that:
 - i. No federal appropriated funds have been paid, or will be paid, by or on behalf of the CONSULTANT to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contracts, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal,

amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

- ii. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal Contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

B. The CONSULTANT also agrees by signing this Contract that it shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000, and that all such sub-recipients shall certify and disclose accordingly. Any person who fails to sign or file this required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

6. **Changes in Work.** The CONSULTANT shall not commence any additional work or change the scope of the work until authorized in writing by the LPA. The CONSULTANT shall make no claim for additional compensation or time in the absence of a prior written approval and amendment executed by all signatories hereto. This Contract may be amended, supplemented or modified only by a written document executed in the same manner as this Contract. The CONSULTANT acknowledges that no claim for additional compensation or time may be made by implication, oral agreements, actions, inaction, or course of conduct.

7. **Compliance with Laws.**

- A. The CONSULTANT shall comply with all applicable federal, state and local laws, rules, regulations and ordinances, and all provisions required thereby to be included herein are hereby incorporated by reference. If the CONSULTANT violates such rules, laws, regulations and ordinances, the CONSULTANT shall assume full responsibility for such violations and shall bear any and all costs attributable to the original performance of any correction of such acts. The enactment of any state or federal statute, or the promulgation of regulations thereunder, after execution of this Contract, shall be reviewed by the LPA and the CONSULTANT to determine whether formal modifications are required to the provisions of this Contract.
- B. The CONSULTANT represents to the LPA that, to the best of the CONSULTANT'S knowledge and belief after diligent inquiry and other than as disclosed in writing to the LPA prior to or contemporaneously with the execution and delivery of this Contract by the CONSULTANT:
 - i. *State of Indiana Actions.* The CONSULTANT has no current or outstanding criminal, civil, or enforcement actions initiated by the State of Indiana pending, and agrees that it will immediately notify the LPA of any such actions. During the term of such actions, CONSULTANT agrees that the LPA may delay, withhold, or deny work under any supplement or amendment, change order or other contractual device issued pursuant to this Contract.
 - ii. *Professional Licensing Standards.* The CONSULTANT, its employees and SUBCONSULTANTS have complied with and shall continue to comply with all applicable licensing standards, certification standards, accrediting standards and any other laws, rules or regulations governing services to be provided by the CONSULTANT pursuant to this Contract.

- iii. *Work Specific Standards.* The CONSULTANT and its SUB-CONSULTANTS, if any, have obtained, will obtain and/or will maintain all required permits, licenses, registrations and approvals, as well as comply with all health, safety, and environmental statutes, rules, or regulations in the performance of work activities for the LPA.
- iv. *Secretary of State Registration.* If the CONSULTANT is an entity described in IC Title 23, it is properly registered and owes no outstanding reports with the Indiana Secretary of State.
- v. *Debarment and Suspension of CONSULTANT.* Neither the CONSULTANT nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from entering into this Contract by any federal agency or by any department, agency or political subdivision of the State and will immediately notify the LPA of any such actions. The term “principal” for purposes of this Contract means an officer, director, owner, partner, key employee, or other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of the CONSULTANT or who has managerial or supervisory responsibilities for the Services.
- vi. *Debarment and Suspension of any SUB-CONSULTANTS.* The CONSULTANT’s SUB-CONSULTANTS are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from entering into this Contract by any federal agency or by any department, agency or political subdivision of the State. The CONSULTANT shall be solely responsible for any recoupment, penalties or costs that might arise from the use of a suspended or debarred SUBCONSULTANT. The CONSULTANT shall immediately notify the LPA if any SUB-CONSULTANT becomes debarred or suspended, and shall, at the LPA’s request, take all steps required by the LPA to terminate its contractual relationship with the SUB-CONSULTANT for work to be performed under this Contract.

C. *Violations.* In addition to any other remedies at law or in equity, upon CONSULTANT’S violation of any of Section 7(A) through 7(B), the LPA may, at its sole discretion, do any one or more of the following:

- i. terminate this Contract; or
- ii. delay, withhold, or deny work under any supplement or amendment, change order or other contractual device issued pursuant to this Contract.

D. *Disputes.* If a dispute exists as to the CONSULTANT’s liability or guilt in any action initiated by the LPA, and the LPA decides to delay, withhold, or deny work to the CONSULTANT, the CONSULTANT may request that it be allowed to continue, or receive work, without delay. The CONSULTANT must submit, in writing, a request for review to the LPA. A determination by the LPA under this Section 7.D shall be final and binding on the parties and not subject to administrative review. Any payments the LPA may delay, withhold, deny, or apply under this section shall not be subject to penalty or interest under IC 5-17-5.

8. **Condition of Payment.** The CONSULTANT must perform all Services under this Contract to the LPA’s reasonable satisfaction, as determined at the discretion of the LPA and in accordance with all applicable federal, state, local laws, ordinances, rules, and regulations. The LPA will not pay for work not performed to the LPA’s reasonable satisfaction, inconsistent with this Contract or performed in violation of federal, state, or local law (collectively, “deficiencies”) until all deficiencies are remedied in a timely manner.

9. Confidentiality of LPA Information.

- A. The CONSULTANT understands and agrees that data, materials, and information disclosed to the CONSULTANT may contain confidential and protected information. Therefore, the CONSULTANT covenants that data, material, and information gathered, based upon or disclosed to the CONSULTANT for the purpose of this Contract, will not be disclosed to others or discussed with third parties without the LPA's prior written consent.
- B. The parties acknowledge that the Services to be performed by the CONSULTANT for the LPA under this Contract may require or allow access to data, materials, and information containing Social Security numbers and maintained by the LPA in its computer system or other records. In addition to the covenant made above in this section and pursuant to 10 IAC 5-3-1(4), the CONSULTANT and the LPA agree to comply with the provisions of IC 4-1-10 and IC 4-1-11. If any Social Security number(s) is/are disclosed by the CONSULTANT, the CONSULTANT agrees to pay the cost of the notice of disclosure of a breach of the security of the system in addition to any other claims and expenses for which it is liable under the terms of this Contract.

10. Delays and Extensions. The CONSULTANT agrees that no charges or claim for damages shall be made by it for any minor delays from any cause whatsoever during the progress of any portion of the Services specified in this Contract. Such delays, if any, shall be compensated for by an extension of time for such period as may be determined by the LPA subject to the CONSULTANT's approval, it being understood, however, that permitting the CONSULTANT to proceed to complete any services, or any part of them after the date to which the time of completion may have been extended, shall in no way operate as a waiver on the part of the LPA of any of its rights herein. In the event of substantial delays or extensions, or change of any kind, not caused by the CONSULTANT, which causes a material change in scope, character or complexity of work the CONSULTANT is to perform under this Contract, the LPA at its sole discretion shall determine any adjustments in compensation and in the schedule for completion of the Services. CONSULTANT must notify the LPA in writing of a material change in the work immediately after the CONSULTANT first recognizes the material change.

11. Non-Discrimination.

- A. Pursuant to I.C. 22-9-1-10, the Civil Rights Act of 1964, and the Americans with Disabilities Act, the CONSULTANT shall not discriminate against any employee or applicant for employment, to be employed in the performance of work under this Contract, with respect to hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment, because of race, color, religion, sex, disability, national origin, ancestry or status as a veteran. Breach of this covenant may be regarded as a material breach of this Contract. Acceptance of this Contract also signifies compliance with applicable federal laws, regulations, and executive orders prohibiting discrimination in the provision of services based on race, color, national origin, age, sex, disability or status as a veteran.
- B. The CONSULTANT understands that the LPA is a recipient of federal funds. Pursuant to that understanding, the CONSULTANT agrees that if the CONSULTANT employs fifty (50) or more employees and does at least \$50,000.00 worth of business with the State and is not exempt, the CONSULTANT will comply with the affirmative action reporting requirements of 41 CFR 60-1.7. The CONSULTANT shall comply with Section 202 of executive order 11246, as amended, 41 CFR 60-250, and 41 CFR 60-741, as amended, which are incorporated herein by specific reference. Breach of this covenant may be regarded as a material breach of Contract.

It is the policy of the City of Bloomington to assure full compliance with Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act and Section 504 of the Vocational Rehabilitation Act and related statutes and regulations in all programs and activities. Title VI and related statutes require that no person in the United States shall on the grounds of race, color or national origin be excluded from participation in, be denied the benefits of, or be

subjected to discrimination under any program or activity receiving Federal financial assistance. (Bloomington's Title VI enforcement shall include the following additional grounds: sex, ancestry, age, income status, religion and disability.)

- C. The CONSULTANT shall not discriminate in its selection and retention of contractors, including without limitation, those services retained for, or incidental to, construction, planning, research, engineering, property management, and fee contracts and other commitments with persons for services and expenses incidental to the acquisitions of right-of-way.
- D. The CONSULTANT shall not modify the Project in such a manner as to require, on the basis of race, color or national origin, the relocation of any persons. (Bloomington's Title VI enforcement will include the following additional grounds; sex, ancestry, age, income status, religion and disability).
- E. The CONSULTANT shall not modify the Project in such a manner as to deny reasonable access to and use thereof to any persons on the basis of race, color or national origin. (Bloomington's Title VI enforcement will include the following additional grounds; sex, ancestry, age, income status, religion and disability.)
- F. The CONSULTANT shall neither allow discrimination by contractors in their selection and retention of subcontractors, leasors and/or material suppliers, nor allow discrimination by their subcontractors in their selection of subcontractors, leasors or material suppliers, who participate in construction, right-of-way clearance and related projects.
- G. The CONSULTANT shall take appropriate actions to correct any deficiency determined by itself and/or the LPA within a reasonable time period, not to exceed ninety (90) days, in order to implement Title VI compliance in accordance with Bloomington's assurances and guidelines.
- H. During the performance of this Contract, the CONSULTANT, for itself, its assignees and successors in interest (hereinafter referred to as the "CONSULTANT") agrees as follows:
 - (1) Compliance with Regulations: The CONSULTANT shall comply with the Regulation relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Contract.
 - (2) Nondiscrimination: The CONSULTANT, with regard to the work performed by it during the Contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The CONSULTANT shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
 - (3) Solicitations for SUBCONSULTANTS, Including Procurements of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the CONSULTANT for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential SUBCONSULTANT or supplier shall be notified by the CONSULTANT of the CONSULTANT'S obligations under this Contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
 - (4) Information and Reports: The CONSULTANT shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the LPA to be pertinent to ascertain compliance with such Regulations,

orders and instructions. Where any information required of a CONSULTANT is in the exclusive possession of another who fails or refuses to furnish this information the CONSULTANT shall so certify to the LPA, as appropriate, and shall set forth what efforts it has made to obtain the information.

- (5) Sanctions for Noncompliance: In the event of the CONSULTANT'S noncompliance with the nondiscrimination provisions of this contract, the LPA shall impose such contract sanctions as it may determine to be appropriate, including, but not limited to:
 - (a) withholding of payments to the CONSULTANT under the Contract until the CONSULTANT complies, and/or
 - (b) cancellation, termination or suspension of the Contract, in whole or in part.
- (6) Incorporation of Provisions: The CONSULTANT shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The CONSULTANT shall take such action with respect to any SUBCONSULTANT procurement as the LPA may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that, in the event a CONSULTANT becomes involved in, or is threatened with, litigation with a SUBCONSULTANT or supplier as a result of such direction, the CONSULTANT may request the LPA to enter into such litigation to protect the interests of the LPA, and, in addition, the CONSULTANT may request the United States to enter into such litigation to protect the interests of the United States.

12. Disputes.

- A. Should any disputes arise with respect to this Contract, the CONSULTANT and the LPA agree to act promptly and in good faith to resolve such disputes in accordance with this Section 12. Time is of the essence in the resolution of disputes.
- B. The CONSULTANT agrees that the existence of a dispute notwithstanding, it will continue without delay to carry out all of its responsibilities under this Contract that are not affected by the dispute. Should the CONSULTANT fail to continue to perform its responsibilities regarding all non-disputed work, without delay, any additional costs (including reasonable attorneys' fees and expenses) incurred by the LPA or the CONSULTANT as a result of such failure to proceed shall be borne by the CONSULTANT.
- C. If a party to this Contract is not satisfied with the progress toward resolving a dispute, the party must notify the other party of this dissatisfaction in writing. Upon written notice, the parties have ten (10) business days, unless the parties mutually agree in writing to extend this period, following the written notification to resolve the dispute. If the dispute is not resolved within ten (10) business days, a dissatisfied party may submit the dispute in writing to initiate negotiations to resolve the dispute. The LPA may withhold payments on disputed items pending resolution of the dispute.

13. Drug-Free Workplace Certification.

- A. The CONSULTANT hereby covenants and agrees to make a good faith effort to provide and maintain a drug-free workplace, and that it will give written notice to the LPA within ten (10) days after receiving actual notice that an employee of the CONSULTANT in the State of Indiana has been convicted of a criminal drug violation occurring in the CONSULTANT's workplace. False certification or violation of the certification may result in sanctions including,

but not limited to, suspension of Contract payments, termination of this Contract and/or debarment of contracting opportunities with the LPA.

B. The CONSULTANT certifies and agrees that it will provide a drug-free workplace by:

- i. Publishing and providing to all of its employees a statement notifying their employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the CONSULTANT's workplace and specifying the actions that will be taken against employees for violations of such prohibition;
- ii. Establishing a drug-free awareness program to inform its employees of (1) the dangers of drug abuse in the workplace; (2) the CONSULTANT's policy of maintaining a drug-free workplace; (3) any available drug counseling, rehabilitation, and employee assistance programs; and (4) the penalties that may be imposed upon an employee for drug abuse violations occurring in the workplace;
- iii. Notifying all employees in the statement required by subparagraph 13.B.i above that as a condition of continued employment, the employee will (1) abide by the terms of the statement; and (2) notify the CONSULTANT of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction;
- iv. Notifying in writing the LPA within ten (10) days after receiving notice from an employee under subdivision 13.B.iii (2) above, or otherwise receiving actual notice of such conviction;
- v. Within thirty (30) days after receiving notice under subdivision 13.B.iii (2) above of a conviction, imposing the following sanctions or remedial measures on any employee who is convicted of drug abuse violations occurring in the workplace: (1) take appropriate personnel action against the employee, up to and including termination; or (2) require such employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State or local health, law enforcement, or other appropriate agency; and
- vi. Making a good faith effort to maintain a drug-free workplace through the implementation of subparagraphs 13.B.i. through 13.B.v. above.

14. **Employment Eligibility Verification.** The CONSULTANT affirms under the penalties of perjury that he/she/it does not knowingly employ an unauthorized alien.

The CONSULTANT shall enroll in and verify the work eligibility status of all his/her/its newly hired employees through the E-Verify program as defined in IC 22-5-1.7-3. The CONSULTANT is not required to participate should the E-Verify program cease to exist. Additionally, the CONSULTANT is not required to participate if the CONSULTANT is self-employed and does not employ any employees.

The CONSULTANT shall not knowingly employ or contract with an unauthorized alien. The CONSULTANT shall not retain an employee or contract with a person that the CONSULTANT subsequently learns is an unauthorized alien.

The CONSULTANT shall require his/her/its subcontractors, who perform work under this Contract, to certify to the CONSULTANT that the SUB-CONSULTANT does not knowingly employ or contract with an unauthorized alien and that the SUB-CONSULTANT has enrolled and is participating in the E-Verify program. The CONSULTANT agrees to maintain this certification throughout the duration of the term of a contract with a SUB-CONSULTANT.

The LPA may terminate for default if the CONSULTANT fails to cure a breach of this provision no later than thirty (30) days after being notified by the LPA.

15. **Force Majeure.** In the event that either party is unable to perform any of its obligations under this Contract or to enjoy any of its benefits because of fire, natural disaster, acts of God, acts of war, terrorism, civil disorders, decrees of governmental bodies, strikes, lockouts, labor or supply disruptions or similar causes beyond the reasonable control of the affected party (hereinafter referred to as a Force Majeure Event), the party who has been so affected shall immediately give written notice to the other party of the occurrence of the Force Majeure Event (with a description in reasonable detail of the circumstances causing such Event) and shall do everything reasonably possible to resume performance. Upon receipt of such written notice, all obligations under this Contract shall be immediately suspended for as long as such Force Majeure Event continues and provided that the affected party continues to use commercially reasonable efforts to recommence performance whenever and to whatever extent possible without delay. If the period of nonperformance exceeds thirty (30) days from the receipt of written notice of the Force Majeure Event, the party whose ability to perform has not been so affected may, by giving written notice, terminate this Contract.
16. **Governing Laws.** This Contract shall be construed in accordance with and governed by the laws of the State of Indiana and the suit, if any, must be brought in the State of Indiana. The CONSULTANT consents to the jurisdiction of and to venue in any court of competent jurisdiction in the State of Indiana.
17. **Liability.** If the CONSULTANT or any of its SUB-CONSULTANTS fail to comply with any federal requirement which results in the LPA's repayment of federal funds the CONSULTANT shall be responsible to the LPA, for repayment of such costs to the extent such costs are caused by the CONSULTANT and/or its SUB-CONSULTANTS.
18. **Indemnification.** The CONSULTANT agrees to indemnify the LPA, and their agents, officials, and employees, and to hold each of them harmless, from claims and suits including court costs, attorney's fees, and other expenses caused by any negligent act, error or omission of, or by any recklessness or willful misconduct by, the CONSULTANT and/or its SUB-CONSULTANTS, if any, under this Contract, provided that if the CONSULTANT is a "contractor" within the meaning of I.C. 8-3-2-12.5, this indemnity obligation shall be limited by and interpreted in accordance with I.C. 8-23-2-12-5. The LPA shall not provide such indemnification to the CONSULTANT.
19. **Independent Contractor.** Both parties hereto, in the performance of this Contract, shall act in an individual capacity and not as agents, employees, partners, joint ventures or associates of one another. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purposes whatsoever. Neither party will assume liability for any injury (including death) to any persons, or damage to any property, arising out of the acts or omissions of the agents or employees of the other party. The CONSULTANT shall be responsible for providing all necessary unemployment and workers' compensation insurance for its employees.
20. **Insurance - Liability for Damages.**
 - A. The CONSULTANT shall be responsible for the accuracy of the Services performed under this Contract and shall promptly make necessary revisions or corrections resulting from its negligence, errors or omissions without any additional compensation from the LPA. Acceptance of the Services by the LPA shall not relieve the CONSULTANT of responsibility for subsequent correction of its negligent act, error or omission or for clarification of ambiguities. The CONSULTANT shall have no liability for the errors or deficiencies in designs, drawings, specifications or other services furnished to the CONSULTANT by the LPA on which the Consultant has reasonably relied, provided that the foregoing shall not relieve the CONSULTANT from any liability from the CONSULTANT'S failure to fulfill its obligations under this Contract, to exercise its professional responsibilities to the LPA, or to notify the LPA of any errors or deficiencies which the CONSULTANT knew or should have known existed.

- B. During construction or any phase of work performed by others based on Services provided by the CONSULTANT, the CONSULTANT shall confer with the LPA when necessary for the purpose of interpreting the information, and/or to correct any negligent act, error or omission. The CONSULTANT shall prepare any plans or data needed to correct the negligent act, error or omission without additional compensation, even though final payment may have been received by the CONSULTANT. The CONSULTANT shall give immediate attention to these changes for a minimum of delay to the project.
- C. The CONSULTANT shall be responsible for damages including but not limited to direct and indirect damages incurred by the LPA as a result of any negligent act, error or omission of the CONSULTANT, and for the LPA's losses or costs to repair or remedy construction. Acceptance of the Services by the LPA shall not relieve the CONSULTANT of responsibility for subsequent correction.
- D. The CONSULTANT shall be required to maintain in full force and effect, insurance as described below from the date of the first authorization to proceed until the LPA's acceptance of the work product. The CONSULTANT shall list the LPA as additional insured on general liability and auto policies. The CONSULTANT must obtain insurance written by insurance companies authorized to transact business in the State of Indiana and licensed by the Department of Insurance as either admitted or non-admitted insurers.
- E. The LPA, its officers and employees assume no responsibility for the adequacy of limits and coverage in the event of any claims against the CONSULTANT, its officers, employees, sub-consultants or any agent of any of them, and the obligations of indemnification in Section 19 herein shall survive the exhaustion of limits of coverage and discontinuance of coverage beyond the term specified, to the fullest extent of the law.
- F. The CONSULTANT shall furnish a certificate of insurance and all endorsements to the LPA prior to the commencement of this Contract. Any deductible or self-insured retention amount or other similar obligation under the insurance policies shall be the sole obligation of the CONSULTANT. Failure to provide insurance as required in this Contract is a material breach of Contract entitling the LPA to immediately terminate this Contract.

I. Professional Liability Insurance

The CONSULTANT must obtain and carry professional liability insurance as follows: For INDOT Prequalification **Work Types** 1.1, 12.2-12.6 the CONSULTANTS shall provide not less than \$250,000.00 professional liability insurance per claim and \$250,000.00 aggregate for all claims for negligent performance. For **Work Types** 2.2, 3.1, 3.2, 4.1, 4.2, 5.5, 5.8, 5.11, 6.1, 7.1, 8.1, 8.2, 9.1, 9.2, 10.1 – 10.4, 11.1, 13.1, 14.1 – 14.5, the CONSULTANTS shall carry professional liability insurance in an amount not less than \$1,000,000.00 per claim and \$1,000,000.00 aggregate for all claims for negligent performance. The CONSULTANT shall maintain the coverage for a period ending two (2) years after substantial completion of construction.

II. Commercial General Liability Insurance

The CONSULTANT must obtain and carry Commercial / General liability insurance as follows: For INDOT Prequalification **Work Types** 2.1, 6.1, 7.1, 8.1, 8.2, 9.1, 9.2, 10.1 - 10.4, 11.1, 13.1, 14.1 - 14.5, the CONSULTANT shall carry \$1,000,000.00 per occurrence, \$2,000,000.00 general aggregate. Coverage shall be on an occurrence form, and include contractual liability. The policy shall be amended to include the following extensions of coverage:

1. Exclusions relating to the use of explosives, collapse, and underground damage to property shall be removed.
2. The policy shall provide thirty (30) days notice of cancellation to LPA.
3. The CONSULTANT shall include the LPA as an additional insured.

III. Automobile Liability

The CONSULTANT shall obtain automobile liability insurance covering all owned, leased, borrowed, rented, or non-owned autos used by employees or others on behalf of the CONSULTANT for the conduct of the CONSULTANT's business, for an amount not less than \$1,000,000.00 Combined Single Limit for Bodily Injury and Property Damage. The term "automobile" shall include private passenger autos, trucks, and similar type vehicles licensed for use on public highways. The policy shall be amended to include the following extensions of coverage:

1. Contractual Liability coverage shall be included.
2. The policy shall provide thirty (30) days notice of cancellation to the LPA.
3. The CONSULTANT shall include the LPA as an additional insured.

IV. Watercraft Liability (When Applicable)

1. When necessary to use watercraft for the performance of the CONSULTANT's Services under the terms of this Contract, either by the CONSULTANT, or any SUB-CONSULTANT, the CONSULTANT or SUB-CONSULTANT operating the watercraft shall carry watercraft liability insurance in the amount of \$1,000,000 Combined Single Limit for Bodily Injury and Property Damage, including Protection & Indemnity where applicable. Coverage shall apply to owned, non-owned, and hired watercraft.
2. If the maritime laws apply to any work to be performed by the CONSULTANT under the terms of the agreement, the following coverage shall be provided:
 - a. United States Longshoremen & Harbor workers
 - b. Maritime Coverage - Jones Act
3. The policy shall provide thirty (30) days notice of cancellation to the LPA.
4. The CONSULTANT or SUB-CONSULTANT shall name the LPA as an additional insured.

V. Aircraft Liability (When Applicable)

1. When necessary to use aircraft for the performance of the CONSULTANT's Services under the terms of this Contract, either by the CONSULTANT or SUB-CONSULTANT, the CONSULTANT or SUB-CONSULTANT operating the aircraft shall carry aircraft liability insurance in the amount of \$5,000,000 Combined Single Limit for Bodily Injury and Property Damage, including Passenger Liability. Coverage shall apply to owned, non-owned and hired aircraft.
2. The policy shall provide thirty (30) days notice of cancellation to the LPA.

3. The CONSULTANT or SUB-CONSULTANT shall name the LPA as an additional insured.

21. Merger and Modification. This Contract constitutes the entire agreement between the parties. No understandings, agreements or representations, oral or written, not specified within this Contract will be valid provisions of this Contract. This Contract may not be modified, supplemented or amended, in any manner, except by written agreement signed by all necessary parties.

22. Notice to Parties: Any notice, request, consent or communication (collectively a "Notice") under this Agreement shall be effective only if it is in writing and (a) personally delivered; (b) sent by certified or registered mail, return receipt requested, postage prepaid; or (c) sent by a nationally recognized overnight delivery service, with delivery confirmed and costs of delivery being prepaid, addressed as follows:

Notices to the LPA shall be sent to:

City of Bloomington
Engineering Dept.
Attn: Patrick Dierkes
401 N. Morton Street, Suite 130
Bloomington, Indiana 47404

Notices to the CONSULTANT shall be sent to:

WSP USA Inc.
Attn: Kelli McNamara, Local Business Leader
115 W. Washington Street, Suite 1270S
Indianapolis, Indiana 46204

or to such other address or addresses as shall be furnished in writing by any party to the other party. Unless the sending party has actual knowledge that a Notice was not received by the intended recipient, a Notice shall be deemed to have been given as of the date (i) when personally delivered; (ii) three (3) days after the date deposited with the United States mail properly addressed; or (iii) the next day when delivered during business hours to overnight delivery service, properly addressed and prior to such delivery service's cut off time for next day delivery. The parties acknowledge that notices delivered by facsimile or by email shall not be effective.

23. Order of Precedence; Incorporation by Reference. Any inconsistency or ambiguity in this Contract shall be resolved by giving precedence in the following order: (1) This Contract and attachments, (2) RFP document, (3) the CONSULTANT's response to the RFP document, and (4) attachments prepared by the CONSULTANT. All of the foregoing are incorporated fully by reference.

24. Ownership of Documents and Materials. All documents, records, programs, data, film, tape, articles, memoranda, and other materials not developed or licensed by the CONSULTANT prior to execution of this Contract, but specifically developed under this Contract shall be considered "work for hire" and the CONSULTANT assigns and transfers any ownership claim to the LPA and all such materials ("Work Product") will be the property of the LPA. The CONSULTANT agrees to execute and deliver such assignments or other documents as may be requested by the LPA. Use of these materials, other than related to contract performance by the CONSULTANT, without the LPA's prior written consent, is prohibited. During the performance of this Contract, the CONSULTANT shall be responsible for any loss of or damage to any of the Work Product developed for or supplied by INDOT and used to develop or assist in the Services provided herein while any such Work Product is in the possession or control of the CONSULTANT. Any loss or damage thereto shall be restored at the CONSULTANT's expense. The CONSULTANT shall provide the LPA full, immediate, and unrestricted access to the Work Product during the term of this Contract. The CONSULTANT

represents, to the best of its knowledge and belief after diligent inquiry and other than as disclosed in writing prior to or contemporaneously with the execution of this Contract by the CONSULTANT, that the Work Product does not infringe upon or misappropriate the intellectual property or other rights of any third party. The CONSULTANT shall not be liable for the use of its deliverables described in Appendix "A" on other projects without the express written consent of the CONSULTANT or as provided in Appendix "A".

25. **Payments.** All payments shall be made in arrears and in conformance with the LPA's fiscal policies and procedures.
26. **Penalties, Interest and Attorney's Fees.** The LPA will in good faith perform its required obligations hereunder, and does not agree to pay any penalties, liquidated damages, interest, or attorney's fees, except as required by Indiana law in part, IC 5-17-5, I. C. 34-54-8, and I. C. 34-13-1.
27. **Pollution Control Requirements.** If this Contract is for \$100,000 or more, the CONSULTANT:
 - i. Stipulates that any facility to be utilized in performance under or to benefit from this Contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities issued pursuant to the requirements of the Clean Air Act, as amended, and the Federal Water Pollution Control Act, as amended;
 - ii. Agrees to comply with all of the requirements of section 114 of the Clean Air Act and section 308 of the Federal Water Pollution Control Act, and all regulations and guidelines issued thereunder; and
28. **Severability.** The invalidity of any section, subsection, clause or provision of this Contract shall not affect the validity of the remaining sections, subsections, clauses or provisions of this Contract.
29. **Status of Claims.** The CONSULTANT shall give prompt written notice to the LPA any claims made for damages against the CONSULTANT resulting from Services performed under this Contract and shall be responsible for keeping the LPA currently advised as to the status of such claims. The CONSULTANT shall send notice of claims related to work under this Contract to:
30. **Sub-consultant Acknowledgement.** The CONSULTANT agrees and represents and warrants to the LPA, that the CONSULTANT will obtain signed Sub-consultant Acknowledgement forms, from all SUB-CONSULTANTS providing Services under this Contract or to be compensated for Services through this Contract. The CONSULTANT agrees to provide signed originals of the Sub-consultant Acknowledgement form(s) to the LPA for approval prior to performance of the Services by any SUB-CONSULTANT.
31. **Substantial Performance.** This Contract shall be deemed to be substantially performed only when fully performed according to its terms and conditions and any modification or Amendment thereof.
32. **Taxes.** The LPA will not be responsible for any taxes levied on the CONSULTANT as a result of this Contract.
33. **Termination for Convenience.**
 - A. The LPA may terminate, in whole or in part, whenever, for any reason, when the LPA determines that such termination is in its best interests. Termination or partial termination of Services shall be effected by delivery to the CONSULTANT of a Termination Notice at least fifteen (15) days prior to the termination effective date, specifying the extent to which performance of Services under such termination becomes effective. The CONSULTANT shall be compensated for Services properly rendered prior to the effective date of termination. The LPA will not be liable for Services performed after the effective date of termination.

B. If the LPA terminates or partially terminates this Contract for any reason regardless of whether it is for convenience or for default, then and in such event, all data, reports, drawings, plans, sketches, sections and models, all specifications, estimates, measurements and data pertaining to the project, prepared under the terms or in fulfillment of this Contract, shall be delivered within ten (10) days to the LPA. In the event of the failure by the CONSULTANT to make such delivery upon demand, the CONSULTANT shall pay to the LPA any damage (including costs and reasonable attorneys' fees and expenses) it may sustain by reason thereof.

34. Termination for Default.

A. With the provision of twenty (20) days written notice to the CONSULTANT, the LPA may terminate this Contract in whole or in part if

- (i) the CONSULTANT fails to:
 - 1. Correct or cure any breach of this Contract within such time, provided that if such cure is not reasonably achievable in such time, the CONSULTANT shall have up to ninety (90) days from such notice to effect such cure if the CONSULTANT promptly commences and diligently pursues such cure as soon as practicable;
 - 2. Deliver the supplies or perform the Services within the time specified in this Contract or any amendment or extension;
 - 3. Make progress so as to endanger performance of this Contract; or
 - 4. Perform any of the other provisions of this Contract to be performed by the CONSULTANT; or
- (ii) if any representation or warranty of the CONSULTANT is untrue or inaccurate in any material respect at the time made or deemed to be made.

B. If the LPA terminates this Contract in whole or in part, it may acquire, under the terms and in the manner the LPA considers appropriate, supplies or services similar to those terminated, and the CONSULTANT will be liable to the LPA for any excess costs for those supplies or services. However, the CONSULTANT shall continue the work not terminated.

C. The LPA shall pay the contract price for completed supplies delivered and Services accepted. The CONSULTANT and the LPA shall agree on the amount of payment for manufactured materials delivered and accepted and for the protection and preservation of the property. Failure to agree will be a dispute under the Disputes clause (see Section 12). The LPA may withhold from the agreed upon price for Services any sum the LPA determine necessary to protect the LPA against loss because of outstanding liens or claims of former lien holders.

D. The rights and remedies of the LPA in this clause are in addition to any other rights and remedies provided by law or equity or under this Contract.

E. **Default by the LPA.** If the CONSULTANT believes the LPA is in default of this Contract, it shall provide written notice immediately to the LPA describing such default. If the LPA fails to take steps to correct or cure any material breach of this Contract within sixty (60) days after receipt of such written notice, the CONSULTANT may cancel and terminate this Contract and institute the appropriate measures to collect monies due up to and including the date of termination, including reasonable attorney fees and expenses, provided that if such cure is not reasonably achievable in such time, the LPA shall have up to one hundred twenty (120) days from such notice to effect such cure if the LPA promptly commences and diligently pursues such cure as soon as practicable. The CONSULTANT shall be compensated for Services

properly rendered prior to the effective date of such termination. The CONSULTANT agrees that it has no right of termination for non-material breaches by the LPA.

35. **Waiver of Rights.** No rights conferred on either party under this Contract shall be deemed waived, and no breach of this Contract excused, unless such waiver or excuse is approved in writing and signed by the party claimed to have waived such right. Neither the LPA's review, approval or acceptance of, nor payment for, the Services required under this Contract shall be construed to operate as a waiver of any rights under this Contract or of any cause of action arising out of the performance of this Contract, and the CONSULTANT shall be and remain liable to the LPA in accordance with applicable law for all damages to the LPA caused by the CONSULTANT's negligent performance of any of the Services furnished under this Contract.
36. **Work Standards/Conflicts of Interest.** The CONSULTANT shall understand and utilize all relevant LPA standards including, but not limited to, the most current version of the City of Bloomington Standards and Specifications, where applicable, and other appropriate materials and shall perform all Services in accordance with the standards of care, skill and diligence required in Appendix "A" or, if not set forth therein, ordinarily exercised by competent professionals doing work of a similar nature.
37. **No Third-Party Beneficiaries.** This Agreement is solely for the benefit of the parties hereto. Other than the indemnity rights under this Contract, nothing contained in this Agreement is intended or shall be construed to confer upon any person or entity (other than the parties hereto) any rights, benefits or remedies of any kind or character whatsoever.
38. **No Investment in Iran.** As required by IC 5-22-16.5, the CONSULTANT certifies that the CONSULTANT is not engaged in investment activities in Iran. Providing false certification may result in the consequences listed in IC 5-22-16.5-14, including termination of this Contract and denial of future state contracts, as well as an imposition of a civil penalty.
39. **Assignment of Antitrust Claims.** The CONSULTANT assigns to the State all right, title and interest in and to any claims the CONSULTANT now has, or may acquire, under state or federal antitrust laws relating to the products or services which are the subject of this Contract.

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Non-Collusion.

The undersigned attests, subject to the penalties for perjury, that he/she is the CONSULTANT, or that he/she is the properly authorized representative, agent, member or officer of the CONSULTANT, that he/she has not, nor has any other member, employee, representative, agent or officer of the CONSULTANT, directly or indirectly, to the best of his/her knowledge, entered into or offered to enter into any combination, collusion or agreement to receive or pay, and that he/she has not received or paid, any sum of money or other consideration for the execution of this Contract other than that which appears upon the face of this Contract.

In Witness Whereof, the CONSULTANT and the LPA have, through duly authorized representatives, entered into this Contract. The parties having read and understand the forgoing terms of this Contract do by their respective signatures dated below hereby agree to the terms thereof.

CONSULTANT

Signature

(Print or type name and title)

Attest:

Signature

(Print or type name and title)

City of Bloomington

Signature

Kyla Cox Deckard, President, Board of Public Works

Signature

Jennifer Lloyd, Vice President, Board of Public Works

Signature

Elizabeth Karon, Secretary, Board of Public Works

Signature

John Hamilton, Mayor

Signature

Beth Ode, Corporation Counsel

Signature

John Hamilton, Mayor

Appendix "A" Scope of Services

Project Description

WSP USA Inc (the Consultant), is the prime design Consultant to the City Bloomington for the 2nd Street Modernization project. The goal of this project is to expand the robust pedestrian and cycling infrastructure along 2nd Street, connecting the trail west of Walker St to the B Line Trail. This project spans from the intersection of Walker Street to Morton Street and the B Line Trail.

This project will initially explore two alternatives for how best to achieve this improved connection: a two-way cycle track along the north side of 2nd Street and two one-way cycle tracks adjacent to same-direction traffic. Once a preferred alternative is selected the design team will complete final design plans and supporting document as required for bid.

The design shall be developed in accordance with the Indiana Manual on Uniform Traffic Control Devices (IMUTCD), Indiana Department of Transportation Design Manual (IDM) and Standard Drawings. Documents and standards developed by Bloomington shall take precedent over the IDM. A more detailed discussion of the Consultant's proposed services is described in the following specific sections:

Section	Description
Section 1:	Project Management
Section 2:	Topographic Survey
Section 3:	Utility Coordination
Section 4:	Drainage Analysis & Design
Section 5:	Roadway Design
Section 6:	Environmental Documentation
Section 7:	Traffic Design
Section 8:	Pavement Design – Not included in project
Section 9:	Geotechnical Investigation
Section 10:	Structural Design
Section 11:	Landscape Design
Section 12:	Public Involvement
Section 13:	Construction Phase Services
Section 14:	Right of Way Services

Section 1: Project Management

The Consultant shall perform project management, quality management, project and document controls and coordination for the design and construction of the project.

Results/Deliverables

- Project Management of the Project and Coordination
- Monthly Progress Reports & Updates
- Minutes of Coordination Meetings
- Quality Assurance
- Project and Document Controls
- Subconsultant Contracts

Activities

Project Management

The Consultant will provide Owner with monthly progress report updates (24 monthly progress reports anticipated). The monthly updates will include at a minimum:

- Work performed during the last month
- Work to be performed in the next month
- Outstanding issues needing resolution
- Review status of the design, utility coordination, and land acquisition progress (if needed)

The Consultant will participate in internal scheduled coordination meetings – anticipated to be monthly through the design of the project (24 coordination meetings anticipated). The meetings will include input received from agencies and third-party consultants to support the Project. The topics covered at these meetings may include: local community interaction, design issues, utilities, right-of-way (R/W), maintenance of traffic and construction sequencing, and unique special provisions.

The Consultant will assist in coordination and sharing of the electronic CADD files among the Client, subconsultants, affected utility companies, section designers and suppliers. This information will be used to facilitate the land acquisition, and utility coordination processes.

Quality Management

WSP is ISO 9001:2008 certified. WSP and its suppliers will adhere to a project specific Quality Management Plan (QMP). The QMP outlines the methodology for Quality Control and Quality Assurance on the Project. The QMP includes direction for time allocated in the schedule to perform the review task, hours allocated in the budget to perform the review task, and identification of specific independent technical reviewers to perform the review task. WSP, and its suppliers, will perform Quality Control on deliverables prior to submitting them to the Client. Quality Control of each deliverable is detailed and accounted for within each scope task. Quality Assurance is held within this task.

Project and Document Controls

The Consultant will outline and implement a document control system for the Project. This includes an internal communication plan. Project related e-mails will contain a proper subject heading referring to the Project for ease of retrieval and searching and will be stored on WSP's secure Outlook platform.

The Consultant will create and maintain a project file system for use on the Project.

Subconsultant Contracting

The Consultant will execute subcontracts with all required subconsultants for the project. The Consultant will review monthly subconsultants invoices.

Client Coordination Meetings

The Consultant will attend up to four (4) coordination meetings with the City of Bloomington staff throughout the project. Two WSP staff will attend each meeting.

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Section 2: Topographic Survey

Our survey subcontractor, The Etica Group, shall survey the project location. The field survey will be conducted to a level detailed enough to provide adequate information to complete the final design plans.

The Consultant will coordinate, manage, and contract with the subcontractor as well as perform quality reviews of the subcontractor's deliverables.

Deliverables

The deliverables include a full topographic survey of from East approach of Patterson Drive to the west approach of College Avenue and 2nd Street in Bloomington, Indiana.

- Surveyed width shall be 120' along mainline and shall extend ~100' from edge line along approach streets/alleys. Any building corners within ~150' shall be shown.
- All existing drainage structures with full invert and network information will be included.
- All existing retaining walls within survey limits will be included.
- All existing signal equipment surveyed at Patterson Drive, Walker Street, Roger Street, and College Avenue.
- Existing alignment and LCRS will be included.
- RW staking will be included in the Right-of-Way Services task.
- Microstation files as deliverables.

Activities

The Etica Group shall perform the necessary field work and data processing required to complete a topographic survey of the project area to the above standards. See the attached subconsultant scope of work for more detailed information.

WSP shall review the provided survey to ensure information is present and meets the standards outlined above.

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Section 3: Utility Coordination

This section describes the utility coordination tasks the Consultant will perform for the design and construction of the project.

Results/Deliverables

- List of Affected Utilities in the project area
 - Perform an Indiana 811 Design Inquiry Ticket to obtain a list of member utilities and contacts in the project limits
 - Send Initial Notice of Proposed Project to utilities
 - Initial Field Visit (1 person)
- Verify Utility Locations & Utility Conflicts
 - Send Verification of Existing Facilities & Conflict Analysis Letters to utilities to determine extent of conflicts and practical solutions
 - Perform Conflict Analysis
 - Update CAD files with information provided by utilities
 - Attend Preliminary Field Check (1 person)
 - Coordinate with designers to mitigate utility conflicts
- Utility Work Plans
 - Send Utility Work Plan requests to utilities
 - Review Work Plans from utilities (2 hrs. per utility)
 - Coordinate with designers on conflict solutions
 - Send Work Plan Approval letters to utilities (up to 8 utilities)
 - Send NTP (Notice to Proceed) letters to utilities (up to 8 utilities)
 - Review and process 1 reimbursable agreement
- Utility Certification & Utility Special Provisions
 - Prepare the 107-R-169 Utility Special Provision
 - Prepare Utility Certification
- Utility Relocation Coordination
 - Prepare initial Gantt Chart based on utility work plans
 - Provide master relocation drawing based on utility work plans
 - Attend Pre-Construction meeting (1 person)
 - Attend up to 3 Construction progress meetings
 - Update Gantt Chart up to 3 times based on utility relocation progress
- Railroad Certification
 - Prepare Railroad Certification

Assumptions and Items Specifically Not Included

- Existing utility information for City-owned facilities within the project limits will be provided by the City of Bloomington.
- Fee for utility coordination is includes up to 12 utilities within the project area.
- The Consultant has no control over utility companies' level of effort or schedules. The City of Bloomington will be available for advice and will be available in matters where Bloomington's authority is needed, such as signing of official documents.

- The Consultant will review relocation plans, and schedules to verify that all conflicts are resolved.
- Subsurface Utility Engineering is not included at this time.
- All applicable right-of-way will be secured prior to utilities starting their relocation.
- Detailed design and layout of affected utilities is not included.
- Detailed design of water line relocation or replacement is not included in this scope of work.
- A CAD file showing master utility relocations or as-builts is not included.
- There are no active railroads within the project limits.
- Design of water line replacements in the project area are not included in this scope of work.

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Section 4: Drainage Analysis & Design

This section describes the work required to design roadway drainage improvements for the project. Roadway drainage improvements are anticipated to include curb inlets, storm sewer systems, rain gardens or similar Green Infrastructure facilities, and post-construction stormwater quality best management practices (BMPs).

The Consultant shall perform drainage design for the project in accordance with the City of Bloomington Design Standards Manual, Construction Specifications for City of Bloomington Utilities and the Monroe County Stormwater Manual.

One drainage representative will attend monthly internal project meetings.

Activities

Preliminary Design (Stage 1)

- Review Field Survey and Utility Base Mapping
- Review Record Drawings, Previous Studies, Environmental Documents
- Update Storm Sewer Utility Mapping Based on Information Review
- Field Reconnaissance of the Site
- Perform Preliminary Hydrologic and Hydraulic Analysis:
 - Review Existing Conditions Hydrology and Drainage Patterns
 - Perform Preliminary Inlet and Storm Sewer Design for Conceptual Design Alternatives
 - Prepare Preliminary Hydrology Summary Report and Figures
- Perform Analysis of Potential Utility Conflicts

60% Plans Submission (Stage 2)

- Perform Hydrologic and Hydraulic Analysis for the selected project alternative:
 - Perform Drainage Outfall Capacity Analysis (2 Outfalls)
 - Roadway Drainage Calculations for Inlet Design
 - Storm Sewer Design
 - Green Infrastructure Design
 - Water Quality BMP Design (2 required)
 - Prepare Draft Drainage Report
- Prepare 60% Drawings:
 - Drainage Design for Plan and Profile Sheets
 - Drainage and Green Infrastructure Details
 - Structure Data Table
 - Pipe Materials Table
- Drainage Specifications
- QA/QC

90% Plans Submission (Stage 3)

- Prepare Final Drainage Report
- Revise Plans per 60% Comments
- Update Drainage Design for 90% Plans
- QA/QC

Final Tracings

- Finalize Drainage Design for Plans
- Finalize Drainage Specifications

Deliverables

1. Drainage Design for Conceptual Design Alternatives, Stage 1, Stage 2, Stage 3, and 100%-Final Tracings Submittals
2. Preliminary Hydrology Summary Report
3. Draft and Final Drainage Design Report

Assumptions and Items Specifically Not Included

The scope of services assumes proposed roadway drainage improvements will be able to connect to existing stormwater management systems or outfalls within the project area.

The scope of services does not include the design of stormwater detention facilities. If the Drainage Outfall Capacity Analysis determines that on-site detention is required for the project, a supplement to the scope and fee will be required.

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Section 5: Roadway Design

This section describes the work required to design roadway and bike lane improvements for the project. Roadway improvements are anticipated to include sidewalk replacement, curb ramp replacements, curb work, road widening, crown correction, protected bike lane creation. This work also includes up to two (2) conceptual design alternatives that will be designed to a conceptual level to be used for public input. Once an alternative is selected, the design will progress through the needed milestone submittals.

Deliverables

Prior to the start of design, a field visit will be performed to assess the existing condition of the corridor and better inform details of the conceptual alternatives. During this field visit, the existing sidewalks will be evaluated for condition and ADA compliance.

One roadway representative will attend monthly internal project meetings.

Conceptual Design Alternatives

WSP will develop conceptual plans for two (2) alternatives:

Alternative 1: Protected, Dual-Directional Bike Lanes on the North Side of 2nd Street

Alternative 2: Protected, Single-Directional Bike Lanes on the North and South Sides of 2nd Street

- Final conceptual plans will be completed only to the level of a detailed exhibit showing both the plan and profile. Both alternatives are assumed to be 8 pages long with plan and profiles on each sheet. Included in the plans will be dimensions, notes on possible impacts to utilities, and right-of-way encroachments. Aerials will be present on the exhibits to better convey the impacts. Exhibits will be provided in PDF format.
- A preliminary Opinion of Probable Cost will be provided in Excel format for both alternatives.
- Conceptual quantity calculations will be completed for each alternative and will include an applicable contingency.

Preliminary Design (Stage 1)

The Preliminary Plan submission will include the following information:

- The Plan set will include:
 - Title Sheet
 - Index
 - General Notes and Utilities
 - Preliminary Typical Sections
 - Preliminary Plan and Profiles
 - Preliminary Curb Ramp Details (Plan view design & material callouts only, elevation annotation to be finalized at Stage 2)
 - Bus Stop Details (Plan view design & material callouts only, elevation annotation to be finalized at Stage 2)
 - Preliminary Intersection Details (Plan view design & material callouts only, detailed annotation to be finalized at Stage 2)
 - Preliminary Driveway Details (Plan view design & material callouts only, detailed annotation to be finalized at Stage 2)

- Preliminary Maintenance of Traffic (MOT) Plans
- Structure Data Table
- Approach Table
- Preliminary crown correction details
- Cross-Sections
- Intersection Sight Distance Checks
- Update Quantities for Preliminary Design
- Updated Opinion of Probable Cost (including applicable contingency)
- QA/QC of deliverables

60% Plans Submission (Stage 2)

The 60% Plans submission will include the following information:

- Addressing Stage 1 comments
- The Plan set will include:
 - Updated Typical Sections
 - Updated Plan and Profiles
 - Updated Curb Ramp Details
 - Bus Stop Details
 - Updated Intersection Details
 - Updated Driveway Details
 - Updated Maintenance of Traffic (MOT) Plans
 - Preliminary Pedestrian MOT Plans
 - Updated Structure Data Table
 - Updated Approach Table
 - Preliminary Crown Correction Details
 - Erosion Control Plans
 - Updated Cross-Sections
- Updated Intersection Sight Distance Checks
- Update Quantities
- Updated Opinion of Probable Cost (including applicable contingency)
- Special Provisions
- QA/QC of deliverables

90% Plans Submission (Stage 3)

The 90% Plans submission will include the following information:

- Plan set including:
 - All items previously mentioned in the Stage 2 Plan Submissions, revised per City comments
 - Final Curb Ramp Details
 - Final Bus Stop Details
 - Final Intersection Details
 - Final Drive Details
 - Erosion Control Plans

- Final MOT Plans
- Final Pedestrian MOT Plans
- Final Design Tables
- Final Crown Correction Details
- Pavement Patching Tables
- Final Cross-Sections
- Retaining Wall Detail Sheets (if needed) – (See Structure Task)
- Completion of the Construction Stormwater General Permit (if necessary)
- Updated Opinion of Probable Cost
- Quantity Calculations
- Special Provisions
- QA/QC of deliverables

Final Tracings

The Final Tracing Plans submission will include the following information:

- Plan set including:
 - All items mentioned in the previous Plan Submissions revised per City comments
- Final Opinion of Probable Cost
- Final Quantity Calculations (PDF)
- Final project Special Provisions (PDF)
- QA/QC of deliverables
- Compile Contract Information Book (CIB) (PDF)

Items Specifically Not Included

- More than two (2) conceptual design alternatives.
- Pavement underdrain design is not included.
- Turning movement graphical check deliverables are not included.
- Horizontal Sight Distance and Vertical Sight Distance checks are not included.
- Raised crosswalks across vehicular travel lanes are not assumed to be part of this scope of work.
- No permits, other than the Construction Stormwater General Permit (See Environmental Documentation Section), will be needed or included in this scope.
- Level 1 Design Exceptions
- Final Field Check meeting
- Pavement recommendations, design, or pavement patching fieldwork / assessment

Assumptions

- WSP shall attend up to one (1) field check meeting.
- The most recent design stage submittal shall be used for the field check meeting. An additional submittal is not included in scope.
- Only two (2) conceptual design alternatives will be looked at by WSP.
- The City of Bloomington will provide the locations of all pavement patching to be included in the plans.
- The City of Bloomington will provide all necessary front-end documentation for CIB.

Section 6: Environmental Documentation

Our subconsultant, ASC Group, Inc., shall prepare the required environmental documentation for the project.

The Consultant will coordinate, manage, and contract with the subcontractor as well as perform quality reviews of the subcontractor's deliverables.

Deliverables

The deliverables are assumed to include:

- Phase 1a Archaeology Report
- Historic Property Report
- Effects Document
- Memorandum of Agreement (if needed)
- Section 4(f) Determination
- CE Level 4 Environmental Document
- Construction Stormwater General Permit

Activities

See the attached subconsultant scope for detailed scope of work for each document.

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Section 7: Traffic Design

This section describes the traffic design work required for the project. Traffic improvements are anticipated to include signs and pavement markings throughout the corridor, a mid-block pedestrian crossing with rectangular rapid-flashing beacons (RRFBs), two (2) signal replacements, and lighting coordination with Duke.

One traffic representative will attend monthly internal project meetings.

Deliverables

Traffic Analysis

Proposed traffic operations will be analyzed using Synchro software at both signalized intersections in order to:

- Evaluate turn lane storage needs
- Prepare signal timing plans

Stage 1

- Prepare Signal plan sheets
 - Preliminary signal layouts
 - QA/QC plan sheets
- Develop traffic quantities

Preliminary Field Check

- Attend the PFC meeting (1 traffic representative)
- Prepare PFC Meeting Minutes

Stage 2

- Perform Existing Sign Inventory
- Prepare/Update Traffic Plan Sheets
 - Existing Sign Sheets
 - Proposed Sign and Pavement Marking Sheets
 - Sheet Sign Summary Table
 - Pavement Marking Summary Table
 - Signal Plan Sheets
 - QA/QC plan sheets
- Update quantities
- Coordinate with Duke on roadway lighting for the corridor

Stage 3

- Revise Plans per Stage 2 Comments
- Develop Sign Shop Drawings
- Develop RRFB Details
- QA/QC plan sheets
- Update quantities
- Develop project specifications
- Prepare Proprietary Materials Justifications for signal equipment

Final Tracings

- Plan revisions per Stage 3 comments
- QA/QC plan sheets
- Update quantities
- Final lighting coordination with Duke

Assumptions and Items Specifically Not Included

- Lighting design will be performed by Duke and is excluded from this scope of work.
- No Final Field Check (FFC) meeting will be required.
- The City of Bloomington will provide product information and necessary maps for the Proprietary Materials Justifications.
- Traffic counts (turn movement counts) will be provided by the City of Bloomington.

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Section 8: Pavement Design

This section has been removed from this scope of work.

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Section 9: Geotechnical Investigation

This section describes the work needed to obtain the necessary geotechnical data and prepare the geotechnical report.

The project will require a geotechnical exploration in accordance with the Indiana Department of Transportation (INDOT) Geotechnical Engineering Division (GED) 2022 Geotechnical Manual. Atlas Technical Consultants, the SUBCONSULTANT, will be performing drilling services for the project. Based on review of published geologic mapping, bedrock is anticipated to be shallow and encountered within 10 feet of the ground surface. Furthermore, nearby bedrock units may be karst prone.

The geotechnical exploration is anticipated to consist of the following elements:

- For Intersection Improvements at West 2nd Street and South Walker Street
 - One (1) Traffic Structure Cantilever Boring
- For Intersection improvements at West 2nd Street and South Rogers Street
 - One (1) Traffic Structure Cantilever Boring
- For Roadway Widening
 - Two (2) Road Borings for widening
- For Retaining Wall located on the north side of 727 West 2nd Street
 - One (1) Retaining Wall Boring
 - Two (2) Hand Augers to determine existing soil conditions near the existing retaining wall.
- For Retaining Wall located on the north side of 719 West 2nd Street and 707 West 2nd Street
 - One (1) Retaining Wall Boring
 - Two (2) Hand Augers to determine existing soil conditions near the existing retaining wall.

Deliverables

- Geotechnical Data Collection and Analysis (results to be included in the Geotechnical Report)
- Geotechnical Report in PDF format
- Geotechnical Review of Final Tracings Submittal

Activities

- Coordinate Indiana 811 for underground utility locate service requests at and around test boring locations.
- Provide traffic control on West 2nd Street, South Walker Street, and South Rogers Street to obtain pavement cores and soil samples.
- Perform laboratory testing on soil samples including classification tests (sieve analyses with hydrometer), Atterberg Limits, moisture content, pH tests, unconfined compressive strength, and organic content test.
- Develop a geotechnical report including test boring logs, discussion of findings including general site description and mapped regional geology, summary of geotechnical investigation, description of encountered soil and rock units, traffic signal cantilever foundation recommendations, and retaining wall recommendations.

Assumptions and Items Specifically Not Included

- The City of Bloomington will waive the permit fee for the geotechnical exploration borings.
- Work will be performed during the working hours of 8:00 AM to 5:00 PM local time.
- Coordination with the INDOT GED for review of geotechnical submittals is not included in this scope of work.
- Pavement design cores, lab testing, and recommendation are excluded.
- Bus Shelter Foundation Borings and Recommendations are excluded.
- Environmental testing, sampling, and/or recommendations are excluded.
- A Karst Study is not included in this scope of work.

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Section 10: Structural Design

This section describes the work required to detail three-line diagrams of retaining wall geometry.

Deliverables

- Internal project meetings – one (1) person for up to 18 meetings
- Attendance of one (1) employee at Initial Site Visit

30% Plans Submission (Stage 1)

- Preliminary Retaining Wall Detail Sheets
 - 3-line diagram of top of wall, proposed bottom of wall grade, neat line bottom of wall
 - Turing points
 - Control points
 - Typical wall section showing backfill material
- Quantity Calculations (PDF)

60% Plans Submission (Stage 2)

- Incorporation of comments from prior submission review
- Retaining Wall Detail Sheets
 - 3-line diagram of top of wall, proposed bottom of wall grade, neat line bottom of wall
 - Turing points
 - Control points
 - Typical wall section showing backfill material
- Updated Opinion of Probable Cost in DPW Excel Format
- Quantity Calculations (PDF)
- Project Special Provisions (Word Document)

90% Plan Submission (Stage 3)

- Incorporation of comments from prior submission review
- Update Retaining Wall Detail Sheets
- Update Retaining Wall Quantity Calculations
- Retaining Wall Special Provisions

Final Tracings

- Incorporation of comments from prior submission review
- Final Retaining Wall Detail Sheets, Signed and Sealed
- Final Retaining Wall Quantity Calculations
- Final Retaining Wall Special Provisions
- Congruence review of plans, quantities, and provisions

Assumptions

- Maximum of two (2) walls
- Retaining walls will be an unreinforced modular block wall
- Full Design of retaining walls will be by others

Items Specifically Not Included

- Full retaining wall design
- Reinforced concrete wall design and details
- Reinforced concrete wall plan details
- Temporary support design of existing retaining walls during construction

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Section 11: Landscape Design

Our subconsultant, Rundell Ernstberger Associates, shall perform the landscape design components of the project. Landscape design for this project is assumed to include tree plots along both curb lines and up to two (2) green infrastructure (rain garden) locations.

The Consultant will coordinate, manage, and contract with the subcontractor as well as perform quality reviews of the subcontractor's deliverables.

Deliverables

The deliverables are assumed to include:

- Landscape plans for incorporation into the overall plan set at the following submittals:
 - Stage 3
 - Final Tracings

Activities

See the attached subconsultant scope for detailed scope of work.

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Section 12: Public Involvement

This section describes the Public Involvement effort assumed to be required for the project.

Deliverables

- One (1) fact sheet/mailer describing the project
- Two (2) stylized exhibits relating the project
- One (1) PowerPoint presentation totaling a maximum of ten (10) slides

Activities

- Attend up to two (2) Public Meetings / Neighborhood Association Meetings – two (2) WSP attendees
- Assist in responses to public comments and questions received by the City of Bloomington related to the project
- Send up to 100 mailers to property owners

Assumptions and Items Specifically Not Included

- The Consultant will not directly communicate with the public regarding the project.
- The Consultant will not present material at a Public Meeting / Neighborhood Association Meetings without the presence of a City of Bloomington staff member.

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Section 13: Construction Phase Services

This section describes the Post Bid effort assumed to be required for the project.

Activities

The Consultant's activities under this section are on-call services after the project is awarded to the contractor and shall include:

- Attending the Pre-Construction Meeting – two (2) WSP designers and one (1) utility coordinator
- Responding to RFI's
- Review of Shop Drawings
- Answering Questions as it pertains to the final Contract documents
- Utility Relocation Coordination
 - Attend up to three (3) construction progress meetings
 - Update Gantt Chart up to three (3) times based on utility relocation progress

Assumptions and Items Specifically Not Included

- Construction Engineering not included
- Inspection services not included
- The approval of the shop drawings does not indicate Consultant's approval of Contractor's means and methods, technique, sequence or safety precautions and procedures.

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Section 14: Right-of-Way Services

This section describes the right-of-way services assumed to be required for the project. Based on preliminary analysis, it is assumed that construction could impact up to twenty (20) parcels.

Activities

The Consultant's activities under this Section include the following tasks for the up to twenty (20) parcels:

- Perform title research to INDOT minimum standards, for a 20-year search, which will include copies of all required documents
- Provide right-of-way engineering services in accordance with INDOT Right-of-Way Engineering Procedures Manuals (1975 and 1988) and Indiana Administrative Code 865 IAC 1-12 (Rule 12)
- Appraisal Problem Analysis in accordance with the current INDOT Real Estate Division Manual
- Parcel Staking (20 parcels)

Assumptions and Items Specifically Not Included

- Title Researcher charges per title search (chain of title); therefore, each tax parcel number affected is counted as one search. Only actual researched tax parcels will be billed.
- Services are charged on a per parcel basis; actual number of parcels billed will be dependent on the proposed design.
- Appraisals, appraisal reviews, negotiation, buying, and recording are not included in this scope of work.

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August 24, 2022

September 14, 2022 (Revised)

Corporate Office

7172 N. Keystone Ave. Ste. G

Indianapolis, IN 46240

317.466.9520

www.eticagroup.com

Certified WBE | DBE

Eric Arthur, PE
Lead Consultant, Civil Engineer
Roadway Design
WSP

**Re.: Bloomington 2nd Street
City of Bloomington
Etica Group Project 220101.01**

Dear Mr. Arthur:

The Etica Group, Inc. is pleased to submit this proposal for survey services for multiple intersections for the Bloomington Neighborhood Greenways project (2nd Street).

We appreciate this opportunity and look forward to providing the highest quality of professional services in working with WSP.

Respectfully Submitted,

A handwritten signature in black ink that reads "Rodney J. Kelly".

Rodney J. Kelly, PS
Director of Survey Services

Enclosures

cc: file

SCOPE OF SERVICES AND FEE PROPOSAL

PROFESSIONAL SURVEY SERVICES



Bloomington - 2nd Street

WSP USA

August 24, 2022

Project Description

This project for the City of Bloomington, as a subconsultant to WSP, is intended to modernize 2nd street from Patterson to College. The focus is on improved and safe pedestrian movements through the corridor. A dedicated bike lane, sidewalk and curb ramp upgrades, signal modernizations, drainage improvements, and retaining walls are all part of the design scope.

TOPOGRAPHIC SURVEY

I. Corridor

A. The following is included in this scope of work:

1. 2nd Street from Patterson Drive to College Avenue:
 - a. Topographic data should include detailed elevations in intersection for curb ramps upgrades
 - b. Width of survey limits shall be 120 feet wide between Patterson Drive and College Avenue
 - c. Limits shall extend one hundred feet beyond edge line along adjacent streets and alleys between Paterson Drive and College Avenue
 - d. Front building corners adjacent to the corridor centerline within 150 feet shall be shown
 - e. Include utilities observed by evidence and markings identified by Indiana 811 locate service providers
 - f. Existing drainage structures with full invert and network information will be shown to the extent it can be observed and accurately identified safely.

B. All topographic data will be collected, processed, and provided by Etica Group in digital format. Certification shall be provided by means of a Survey Book

LOCATION CONTROL ROUTE SURVEY

II. Location Control Route Survey

1. When directed, the CONSULTANT shall survey the project location. The CONSULTANT shall obtain deeds of record, subdivision plats, survey plats, section corner location information, highway plans, and section or auditor plats for all properties within the project limits. The CONSULTANT's survey shall be in accordance with I.C. 25-21.5; 865 I.A.C. 1-12; and the INDOT Design Manual (IDM) which is available online on the INDOT website, and which is incorporated by reference. If there is any conflict between I.C. 25-21.5, 865 I.A.C. 1-12, or the INDOT Design Manual, the order of precedence shall be:
 - a. I.C. 25-21.5
 - b. 865 I.A.C. 1-12
 - c. INDOT Design Manual

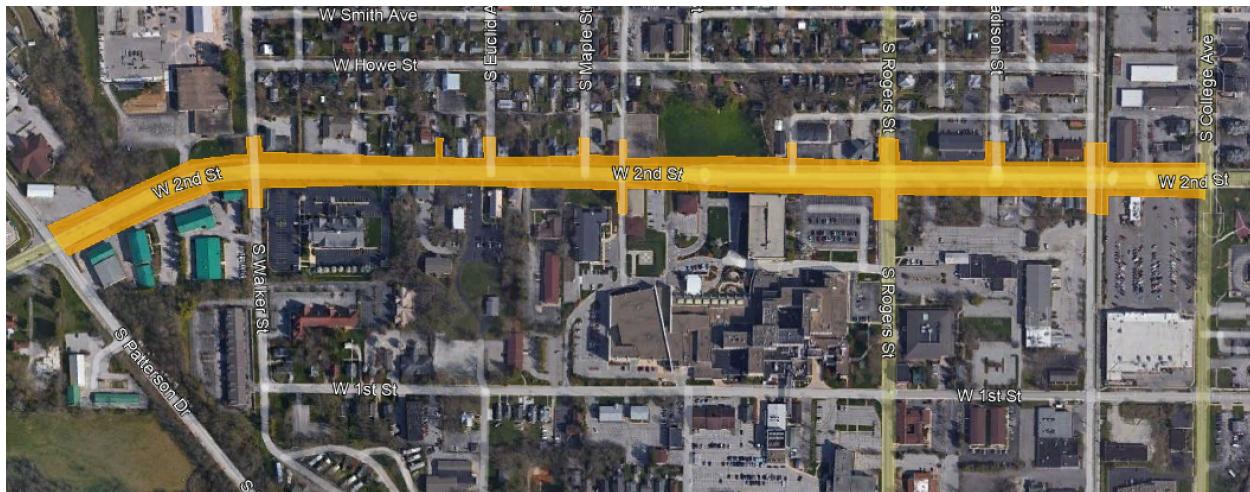
STAKING

III. Right-of-Way

A. The following is included in this scope of work:

1. Staking up to twenty parcels as performed and provided by client, identified, directed, and instructed.

EXHIBIT



ASSUMPTIONS AND EXCLUSIONS

- A. Horizontal control will be established in Monroe InGCS Coordinates or State Plane Coordinates
- B. Vertical control will be established in NAVD 88
- C. Collect general topography data within the specified limits shall include only visible locations of any utilities observed
- D. Level circuits with balanced elevations will be performed through all Etica Primary control and temporary benchmarks, when set
- E. INDOT INCORS Network will be utilized if any GPS observations are taken
- F. Research of local ownership or record lines, deed lines, right-of-way by the governing agency and subdivision plats will be acquired. If title research is required, this will be an additional fee.
- G. Detail observed storm and sanitary structures located within the survey limits including inverts and pipe sizes that are attainable, safely, and accurately. This fee does not include structures considered confined space entry.
- H. Submit requests to have utilities marked through Indiana 811 and provide utilities as obtained by Indiana 811 within survey book. Etica Group cannot guarantee the accuracy or completeness of the marked utilities by locate service providers. Utilities will be shown for horizontal location only. The depth, size, or any other features will not be noted, unless provided by locate service providers.
- I. Private utilities are not included
- J. The survey scope has been prepared with the intention of using traditional radial surveying techniques using robotic total stations, LiDAR, or GPS to measure and collect the onsite survey data.
- K. A minimum of four parcels will be staked per trip, when right-of-way staking is requested.

SCHEDULE

- A. The project schedule will be coordinated once a contract and Notice to Proceed (NTP) is granted.

DELIVERABLES

- A. Electronic drawing of the survey in MicroStation. dgn format and associated digital terrain files and points, as needed a certified survey field book, recorded Location Control Route Survey plat (if required), and all required electronic survey files as defined in the IDM. deeds of record, subdivision plats, survey plats, section corner location information and section
- B. PDF copy of the Location Control Route Survey signed and sealed by a professional surveyor in Indiana, including
- C. PDF copy of the survey book sealed by a professional surveyor in Indiana

COMPENSATION

- A. **Total estimate to complete the scope = \$83,375**

Individually, sites breakdown as follows:

1. Topographic Survey, Infrastructure and Location Control Route Survey = \$71,375
2. Staking of Right-of-Way = \$12,000

Thank you again for the opportunity to submit on this request. If you have any further questions, please contact me at 317-946-6694 or rkelly@eticagroup.com

Respectfully,

Rodney Kelly, PS
Director of Survey Services
The Etica Group, Inc.
8720 Castle Creek Parkway East Dr. Suite 400
Indianapolis, IN 46250

Attachments: Manhour Fee Justification



Manhour Fee Justification
Bloomington 2nd Street Modernization
Bloomington, Indiana
Monroe County

Client: WSP USA
Project: 2nd Street Modernization
Des. N/A
Date: 8/24/2022

Prepared by: CLC
Checked by: RJK
Etica No.: 220101.01
Rates: 2022 OH+10.4% Rates

Topographic Survey:
(Performed in Conjunction with the Location Control Route Survey)

Task	Task Budget	Sr. Project Manager	Project Surveyor	CAD Services	Crew Chief	Crew Chief	Title Researcher / Utility Specialist
Survey notices / obtain property cards (81 Parcels)	\$1,119	1	1				8
Field Pack-Field Operations, Scheduling and Coordination / Kickoff	\$1,057	2	4		1	1	
Establishing Horizontal Control (Includes referencing and drafting)	\$4,200	1	1	4	22	12	
Establishing Vertical Control	\$2,423				12	12	
Quality Assurance-Control Check / Finalization	\$629	1	2		2		
Utility locate (+2nd Notice) requests & field locations	\$2,269		2		8		12
Data Collection for Topographic Survey for Roadway	\$5,031	1			24	24	
Topographic Survey / Ramp Areas Meeting ADA Requirements	\$14,028	2	8	40	40	40	
Sanitary, Storm Sewer & Pipe Details (Approx. 100 structures)	\$9,531	4	4	16	32	32	
Data Processing & Q/A, CAD / Drafting	\$4,173		4	32			
Q/C, Field Check, Review	\$2,286	2	12	4			
Submittal Files	\$767	1	1	4			
Project Administration and Coordination	\$739	4					
Total Hours	440	19	39	100	141	121	20
Hourly Rate		\$184.85	\$121.25	\$115.26	\$100.97	\$100.97	\$101.60
Labor Total	\$48,253	\$3,512	\$4,729	\$11,526	\$14,237	\$12,217	\$2,032



**Manhour Fee Justification
Bloomington 2nd Street Modernization
Bloomington, Indiana
Monroe County**

Client: WSP USA
Project: 2nd Street Modernization
Des. N/A
Date: 8/24/2022

Prepared by: CLC
Checked by: RJK
Etica No.: 220101.01
Rates: 2022 OH+10.4% Rates

Location Control Route Survey: (Performed in Conjunction with the Topographic Survey)							
Task	Task Budget	Sr. Project Manager	Project Surveyor	CAD Services	Lead Crew Chief	Crew Chief	Title Researcher
Section Corner Recovery for Plats, Subdivisions & Surveys	\$2,043	1	2		8	8	
Local Monuments / Centerline Monument Recovery / App Prop Lines	\$1,639	1	2		12		
Research (Includes visit to local agencies)	\$2,053	1	2				16
Process Field Data, Plotting and Drafting Survey Plat	\$3,275		8	20			
Survey Analysis and Report	\$4,850	8	24	4			
Centerline Alignment Monuments Set and Referenced	\$2,556	1	1	2	10	10	
QA / QC Review and Edits	\$1,200	4		4			
Recordation (Assumes plat can be recorded by mail)	\$286	1					1
Project Administration and Coordination	\$739	4					
Total Hours	155	21	39	30	30	18	17
Hourly Rate		\$184.85	\$121.25	\$115.26	\$100.97	\$100.97	\$101.60
Labor Total	\$18,642	\$3,882	\$4,729	\$3,458	\$3,029	\$1,817	\$1,727



**Manhour Fee Justification
Bloomington 2nd Street Modernization
Bloomington, Indiana
Monroe County**

Client: WSP USA
Project: 2nd Street Modernization
Des. N/A
Date: 8/24/2022

Prepared by: CLC
Checked by: RJK
Etica No.: 220101.01
Rates: 2022 OH+10.4% Rates

Estimated Direct Expenses & Unit Pricing				
Item	Task Budget	Quantity	Cost/Unit	Total Cost
Mileage includes one additional trip to county recorder's office for recordation of Survey and one additional trip for field check	\$294	600	\$0.49	294.00
Lodging Expense https://www.in.gov/idoa/2459.htm	\$2,880	30	\$96.00	2,880.00
Per Diem Reimbursable	\$780	30	\$26.00	780.00
Research Expenses Plats and Deeds	\$405	81	\$5.00	405.00
Postage for survey notices (81 Parcels assumed)	\$81	81	\$1.00	81.00
Survey recording fees, \$25 for the initial page as required	\$25	1	\$25.00	25.00
Survey recording fees, \$5 for additional pages.	\$15	3	\$5.00	15.00
Expense Total	\$4,480			
Estimated Direct Expenses & Unit Pricing for Right-of-way Staking (Field Operations Only)				
Item	Task Budget	Quantity	Cost/Unit	Total Cost
Staking Right-of-Way (Field operations only) Fee	\$12,000	20	\$600.00	12,000.00
TOTAL FEE	\$83,375			



SCOPE OF SERVICE
PHASE Ia ARCHAEOLOGICAL RECORDS CHECK
AND RECONNAISSANCE SURVEY
PREPARATION DATE: 8/24/2022

Prepared For

WSP

Project Title

W. 2nd Street Modernization and Safety Improvements
City of Bloomington, Monroe County, Indiana

Project Understanding

The City of Bloomington's W. 2nd Street Modernization and Safety Improvements project will extend the pedestrian upgrades along the 2nd Street corridor, providing facilities for users to travel from the large apartment complexes or the park just east of I-69 all the way to the B-Line Trail via trail or cycle-track. The study area is approximately 0.74 miles long extending from S. Patterson Drive east to S. College Avenue and ranging from approximately 80 to 125 feet wide.

For archaeological purposes, the evaluation area will include a mixture of shovel probes, visual inspection based on study area conditions such as recent development and utilities, and soil core testing.

Level of Survey

Literature Review/Records Check
Phase Ia Archaeological Survey and Report

Literature Review and Records Check

For archaeological resources, a one-half (.5) mile radius surrounding the proposed project area will be examined, to provide sufficient information to determine the potential sensitivity of the project area. The following references will be consulted:

1. USGS 7.5' topographic maps associated with the project area;
2. Archaeological inventory forms and report files at the Indiana Department of Natural Resources - Division of Historic Preservation and Archaeology (IDNR – DHPA) and the State Historic Architectural and Archaeological Research Database (SHAARD) database;
3. *National Register of Historic Places* (NRHP) files; and
4. County atlases, maps, and histories.



The SHAARD website will be examined before fieldwork to confirm that no previously recorded resources are present in the archaeological Area of Potential Effects (APE). All archaeological resources identified will be mapped on USGS topographic maps.

Phase Ia Archaeological Survey

If the ground surface visibility is greater than 30%, then a surface collection/survey will be conducted. This will consist of walking transects at no greater than 32.8-ft intervals. Once an archaeological site has been located, it will be surveyed at 16.4-ft intervals. All materials observed at the site will be collected in 16.4-ft blocks. By surface collecting/surveying the site in this manner, it will provide a better understanding of the site dimensions, as well as the horizontal distribution of artifacts. If the ground surface visibility is less than 30%, then the area will be shovel probed. This will consist of excavating 11.8-in diameter shovel probes at 49.2-ft intervals. This interval will be reduced to 16.4-ft in order to delineate the boundaries of any archaeological sites identified. The fill from the shovel probes will be closely examined for cultural materials and screened through quarter inch mesh. All artifacts will be collected, and notes will be kept for each shovel probe. These notes will consist of USDA soil texture, Munsell soil color, presence/absence of cultural materials, and the presence/absence of *in situ* cultural horizons.

ASC will attempt to relocate any previously inventoried sites, either through close-interval surface survey or shovel probing at a 16.4-ft interval, depending on surface visibility, as required by the standards in the IDNR - DHPA Guidebook.

In areas that appear disturbed, the field crew will verify and document disturbance through the use of soil probes and visual inspection.

This scope assumes that no more than 80 shovel probes will be excavated, up to 50 artifacts found, and no more than two (2) sites will be identified. If the number of shovel probes and/or archaeological sites and/or artifacts found exceeds this amount, a supplemental agreement for additional fees will be necessary.

Analysis/Report Preparation/Curation

All cultural materials will be cleaned and analyzed by ASC staff. Analytical procedures will be in compliance with the Indiana Cultural Resource Manual (INDOT 2019) and the IDNR - DHPA Guidebook (IDNR - DHPA 2019).

All notes and artifacts will be curated at a qualified curatorial facility (Indiana State Museum). The cost for curation is included in the cost estimate.

Project reporting will include the preparation of a draft and final report, which will follow the guidelines presented in the *Indiana Cultural Resource Manual* (INDOT 2019) and the DHPA Guidebook (IDNR - DHPA 2019).

ASC will enter the archaeology report into the SHAARD.



Report Distribution

WSP:	Draft: 1 electronic copy Final: 1 electronic copy
INDOT CRO:	Draft: 1 electronic copy Final: 1 electronic copy
IDNR - DHPA:	Final: 1 bound, and 1 electronic copy
ASC Group, Inc.:	File Copy
Indiana State Museum:	Final: 2 bound copies, 1 electronic copy

Schedule

Fieldwork can be scheduled upon notice to proceed. Mobilization can begin 48 hours after a utility search is submitted to Indiana 811. Fieldwork is also weather dependent.

Project Sponsor Responsibilities

Access to the individual properties will be arranged prior to commencement of the fieldwork. Copies of the landowner notification letters will be provided to ASC.

The boundaries will be made clearly evident to the field crew prior to investigation. The client will provide mapping that clearly identifies the boundaries of the project area.

Prior to commencement of the field work, client will provide electronic mapping of the project as shapefiles or geo-referenced CAD or Microstation files.

Assumptions

- No more than 80 shovel probes will be needed.
- No more than 50 artifacts will be found.
- No more than two (2) site identified.
- If INDOT or IDNR - DHPA require more extensive methods than are proposed in this proposal, then the scope and cost will need to be reconsidered.

Invoicing and Payment Terms

- Monthly electronic invoices copies, along with any required documentation, will be submitted by ASC Group, Inc. to Client via email. Payment to ASC Group, Inc. is due within 10 days after receipt of invoice, except where "Pay when Paid".
- For "Pay when Paid" terms, payment is due within 10 days of receipt of payment by Client for work performed by ASC Group, Inc., but not longer than 90 days after the date of ASC Group, Inc.'s invoices, even if payment has not been received by Client.

NOTE: The costs provided for the completion of this task are good for a period of six months from the preparation date on this document.

PHASE Ia ARCHAEOLOGICAL RECORDS CHECK AND RECONNAISSANCE SURVEY
W. 2ND STREET MODERNIZATION AND SAFETY IMPROVEMENTS
CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA
ASC GROUP, INC.

CONSULTANT: WSP
DATE: 8/24/2022

WSP- 2nd Street Bloomington LPA Rates

Task - Description	Hourly Rate	Total Hours	Labor Costs	Total Costs
A. TASK COORDINATION				
Project Coordinator	\$98.75	1	\$98.75	\$98.75
Senior Project Manager	\$138.91	1	\$138.91	\$138.91
Project Manager	\$132.82	3	\$398.46	\$398.46
Archaeologist PI	\$118.56	4	\$474.24	\$474.24
SUBTOTAL A				\$1,110.36
B. LITERATURE REVIEW AND RECORDS CHECK				
Archaeologist III	\$83.52	6	\$501.12	\$501.12
SUBTOTAL B				\$501.12
C. RECONNAISSANCE SURVEY				
Safety Coordinator	\$108.24	1	\$108.24	\$108.24
Archaeologist II (Utility Locates-811 calls)	\$78.16	6	\$468.96	\$468.96
Archaeologist II	\$78.16	24	\$1,875.84	\$1,875.84
Archaeologist I	\$53.91	24	\$1,293.84	\$1,293.84
SUBTOTAL C				\$2,453.04
D. TRAVEL/LODGING/EXPENSES				
Lodging: \$96.00 + 12% (107.52) per night x 2 rooms x 2 nights				\$430.08
Meals: \$26.00 per full day/per person x 2 person x 3 days				\$156.00
Mileage: 300 miles @ \$0.45/mi				\$135.00
Trimble Unit: 1 Unit @ \$75.00/day x 3 days				\$225.00
Supplies				\$30.00
SUBTOTAL D				\$976.08
E. ANALYSIS/REPORT PREPARATION REVISE & SUBMIT				
Project Manager	\$132.82	3	\$398.46	\$398.46
Archaeologist PI	\$118.56	6	\$711.36	\$711.36
Archaeologist II	\$78.16	40	\$3,126.40	\$3,126.40
Archaeologist I	\$53.91	8	\$431.28	\$431.28
Technical Document Specialist	\$59.64	10	\$596.40	\$596.40
Technical Editor	\$62.11	4	\$248.44	\$248.44
GIS Specialist I	\$87.32	10	\$873.20	\$873.20
SUBTOTAL E				\$6,385.54
F. REPORT PRODUCTION				
Photocopying/Digital Data				\$118.58
Project Supplies/Shipping				\$30.00
SUBTOTAL F				\$148.58
G. CURATION AND SHAARD ENTRY				
Archaeologist II	\$78.16	8	\$625.28	\$625.28
SUBTOTAL G				\$625.28

PHASE Ia ARCHAEOLOGICAL RECORDS CHECK AND RECONNAISSANCE SURVEY
W. 2ND STREET MODERNIZATION AND SAFETY IMPROVEMENTS
CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA
ASC GROUP, INC.

CONSULTANT: WSP
DATE: 8/24/2022

WSP- 2nd Street Bloomington LPA Rates

Task - Description	Hourly Rate	Total Hours	Labor Costs	Total Costs
H. CURATION COSTS				
Curation Fee (Indiana State Museum):				
\$400.00/cf box; 1/2 box				\$200.00
Supplies/Artifact Shipping (UPS)				\$100.00
SUBTOTAL H				\$300.00
TOTAL (A-H)		157		\$12,500.00



SCOPE OF SERVICE
CULTURAL RESOURCES EARLY COORDINATION
HISTORIC/ARCHITECTURAL RECORDS CHECK AND SURVEY,
AND HISTORIC PROPERTY REPORT
PREPARATION DATE: 8/24/2022

Prepared For

WSP

Project Title

W. 2nd Street Modernization and Safety Improvements
City of Bloomington, Monroe County, Indiana

Project Understanding

The primary project corridor includes 2nd Street from the trail at Walker Street to the B-Line Trail, with potentially minor updates west to Patterson Drive and east to College Avenue. Project components include pavement improvements, pedestrian improvements, bike lanes, bus stops, utility improvements, and landscape design.

The Indiana Buildings, Bridges, and Cemeteries Map indicates that two Notable-rated buildings are located along the project corridor and that the National Register of Historic Places (NRHP)-listed Seminary Square Park is located on the east side of College Avenue, just east of the project area and likely within the Area of Potential Effects (APE). In addition, the locally designated Greater Prospect Hill Historic District includes many of the houses along the north side of 2nd Street along the project corridor. This historic district will need to be evaluated for NRHP eligibility. Therefore, the Minor Project Programmatic Agreement (MPPA) is not applicable.

Level of Survey

Records Check
Cultural Resources Early Coordination
Historic Properties Survey and Report
Consulting Parties Meeting

Project Approach

The project will require a full section 106 process and review, as it does not meet the MPPA criteria due to the presence of historic resources along the project corridor.

Cultural Resources Early Coordination and Correspondence

ASC Group, Inc. (ASC) will prepare a comprehensive list of potential consulting parties for Cultural Resources Early Coordination, and, following the most recent guidance from the Indiana Department of Transportation Cultural Resource Office (INDOT-CRO), prepare and distribute a Section 106 Early Coordination Letter. Additional effort will include maintaining a list of and responses from consulting parties, as well as providing all consulting parties with information on accessing all Section 106 documents. All Section 106 documents will be uploaded to INSCOPE, the INDOT document portal for Section 106 documents. The consulting parties will be invited to comment on the reports and the results of other cultural resource documentation. It is anticipated that consulting parties will receive correspondence a total of five times throughout the Section 106 process. The responses of the consulting parties will be incorporated into the Section 106 Findings and Effects Documentation.

Records Check

Define a preliminary APE and submit it to INDOT-CRO for revisions and/or concurrence. It is anticipated that the APE will consist of an area one parcel deep along the north and south sides of the project area and may extend a parcel east and west of the project area depending on the nature of the improvements at the project termini. The records check for historic properties will be conducted within and surrounding the anticipated APE.

Historic Properties Records Check:

Goals: Examine all inventories and literature to include areas within the newly defined APE to determine whether:

- any part of the project corridor has been previously surveyed;
- previously identified aboveground resources have been subject to sufficient investigation to determine their potential eligibility; and
- any known significant architectural properties can be avoided early in the planning stages.

Methods: The literature review area will consist of the APE, but the records check will examine an area likely to prove larger than the final APE to ensure that all of the APE will be included in the records check. The following sources may be examined as applicable:

1. Indiana Historic Buildings, Bridges, and Cemeteries Map (IHBBC Map)
2. National Historic Landmark and NRHP listings;
3. Historic county and city atlases and maps;
4. CRO-Public Web Map App; and
5. *Indiana Historic Bridge Inventory.*

All historic architectural resources identified will be mapped on aerial photography maps, which will include previously inventoried historical architectural properties.



Historic Properties Survey

Goals: Using the INDOT-CRO-approved APE, conduct a supplemental reconnaissance survey to document the historical architectural resources present within the APE and provide a recommendation as to the NRHP eligibility of the resources.

Methods: A historic properties survey involving a field review of the APE will be conducted. Aboveground resources to be individually documented include: a) any resources within the project area that are included in the IHBBC Map and/or the appropriate county Interim Report with a rating of Notable or Outstanding; and b) aboveground resources that have become 50 years old or older since initially recorded for the appropriate county Interim Report, and that will be 50 years old or older as of the anticipated project letting. These architectural properties will be examined to determine age, materials, type, style, function, and level of integrity. Survey methodology will document those properties within the APE and, in the event any potential historic districts are identified, typical examples throughout the remaining sections of the neighborhood; in addition, potential boundaries will be identified. When appropriate, neighborhoods will be evaluated for NRHP-eligibility. These recommendations together with the survey findings will be compiled in a report written to the standards of the most recent INDOT *Cultural Resources Manual* and other appropriate guidance. We assume that streetscape photos will be used to capture previously documented historic districts and non-eligible neighborhoods and structures.

Report Preparation

Project reporting will include the preparation of a draft and final Historic Property Report. The report will include:

- executive summary;
- scope of work;
- methodology;
- literature review results;
- project-appropriate context;
- description of properties;
- summary and conclusions of the survey.

Report Production and Distribution

Unless directed otherwise by the client, ASC will submit one copy of the Historic Property Report to the INDOT-CRO. Upon approval by INDOT, one copy will be submitted to the Division of Historic Preservation and Archaeology (DHPA).

WSP: Draft: 1 electronic copy
 Final: 1 electronic copy

INDOT-CRO: Draft: 1 electronic copy
 Final: 1 electronic copy

DHPA-SHPO: Final: 1 bound copy

ASC: File Copy



Project Sponsor Responsibilities

- Access to the individual properties will be arranged prior to commencement of the field work.
- Copies of the landowner notification letters will be provided to ASC.
- Mapping will be provided that clearly identifies the boundaries of the project area.
- Prior to commencement of the field work, Client will provide electronic mapping of the project as shapefiles or geo-referenced CAD or Microstation files.

Invoicing and Payment Terms

- Monthly electronic invoices copies, along with any required documentation, will be submitted by ASC Group, Inc. to Client via email. Payment to ASC Group, Inc. is due within 10 days after receipt of invoice, except where "Pay when Paid".
- For "Pay when Paid" terms, payment is due within 10 days of receipt of payment by Client for work performed by ASC Group, Inc., but not longer than 90 days after the date of ASC Group, Inc.'s invoices, even if payment has not been received by Client.

NOTE: The costs provided for the completion of this task are good for a period of six months from the preparation date on this document.

**HISTORIC/ARCHITECTURAL SURVEY AND
HISTORIC PROPERTY REPORT,
W. 2ND STREET MODERNIZATION AND SAFETY IMPROVEMENTS
CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA**
ASC GROUP, INC.

CONSULTANT: **WSP**
DATE: **8/24/2022**
WSP- 2nd Street Bloomington LPA Rates

Task - Description	Hourly Rate	Total Hours	Labor Costs	Total Costs
A. TASK COORDINATION				
Project Coordinator	\$98.75	1	\$98.75	\$98.75
Senior Project Manager	\$138.91	1	\$138.91	\$138.91
Project Manager	\$132.82	2	\$265.64	\$265.64
Architectural Historian PI	\$94.97	4	\$379.88	\$379.88
SUBTOTAL A				\$883.18
B. CULTURAL RESOURCES EARLY COORDINATION				
Architectural Historian PI	\$94.97	24	\$2,279.28	\$2,279.28
Architectural Historian II	\$75.28	12	\$903.36	\$903.36
Technical Editor	\$62.11	6	\$372.66	\$372.66
Technical Document Specialist	\$59.64	6	\$357.84	\$357.84
GIS Specialist I	\$87.32	8	\$698.56	\$698.56
SUBTOTAL B				\$4,611.70
C. RECORDS CHECK (Online)				
Architectural Historian PI	\$94.97	4	\$379.88	\$379.88
Architectural Historian II	\$75.28	10	\$752.80	\$752.80
SUBTOTAL C				\$1,132.68
D. HISTORIC PROPERTY SURVEY				
Safety Coordinator	\$108.24	1	\$108.24	\$108.24
Architectural Historian PI	\$94.97	16	\$1,519.52	\$1,519.52
Architectural Historian II	\$75.28	10	\$752.80	\$752.80
SUBTOTAL D				\$2,380.56
E. TRAVEL/LODGING/EXPENSES				
Mileage: 500 total miles @ \$0.45/mi				\$225.00
Supplies				\$20.00
SUBTOTAL E				\$245.00
F. REPORT PREPARATION				
Project Manager	\$132.82	3	\$398.46	\$398.46
Architectural Historian PI	\$94.97	20	\$1,899.40	\$1,899.40
Architectural Historian II	\$75.28	40	\$3,011.20	\$3,011.20
Technical Document Specialist	\$59.64	12	\$715.68	\$715.68
Technical Editor	\$62.11	11	\$683.21	\$683.21
GIS Specialist I	\$87.32	18	\$1,571.76	\$1,571.76
SUBTOTAL F				\$8,279.71
G. REPORT PRODUCTION				
Photocopying/Digital Data				\$117.17
Shipping				\$50.00
Digital Mapping				\$100.00
SUBTOTAL G				\$267.17
TOTAL (A-G)		209		\$17,800.00



**SCOPE OF SERVICE
ASSESSMENT OF EFFECTS DOCUMENT
800.11 FINDINGS AND EFFECTS DOCUMENTATION
PREPARATION DATE: 8/24/2022**

Prepared For

WSP

Project Title

W. 2nd Street Modernization and Safety Improvements
City of Bloomington, Monroe County, Indiana

Project

Assessment of Effects Document
800.11 Findings and Effects Documentation

Project Area

The primary project corridor includes 2nd Street from the trail at Walker Street to the B-Line Trail, with potentially minor updates west to Patterson Drive and east to College Avenue. Project components include pavement improvements, pedestrian improvements, bike lanes, bus stops, utility improvements, and landscape design.

Project Approach

The project will require a full section 106 process and review.

Meetings

Preparation of the Section 106 Findings and Effects Documentation will include attendance at no more than two in-person meetings and four conference call meetings including ASC Group, Inc. (ASC) and WSP staff and agency representatives. In addition, ASC will be represented at not more than one consulting parties meeting as part of the Section 106 component of the project.

Section 106 Findings and Effects Documentation (800.11)

ASC will produce the Assessment of Effects document and the separate 800.11 Findings and Effects Documentation for the project, based on the results of the survey completed for the Historic Property Report and the plans for the completed roadway. One of each document (Assessment of Effects and 800.11 Findings and Effects Documentation) will be completed for the project, with each of the affected intersections discussed. This documentation will be submitted to INDOT for review and signature, and will then be sent to identified consulting parties.



ASC will write and submit a Public Notice for the Section 106 finding to be published in an appropriate local newspaper following INDOT's signing of the findings determination.

If the Section 106 Findings and Effects Documentation results in a finding of Adverse Effects, a Memorandum of Agreement (MOA) will be required.

Project Sponsor Responsibilities

- Mapping will be provided that clearly identifies the boundaries of the project area.
- Prior to commencement of the field work, Client will provide electronic mapping of the project as shapefiles or geo-referenced CAD or Microstation files.
-

Report Production and Distribution

Unless directed otherwise by the client, ASC will submit one copy of the Historic Property Report to the INDOT-CRO. Upon approval by INDOT, one copy will be submitted to the Division of Historic Preservation and Archaeology (DHPA).

WSP: Draft: 1 electronic copy
 Final: 1 electronic copy

INDOT-CRO: Draft: 1 electronic copy
 Final: 1 electronic copy

DHPA-SHPO: Final: 1 bound copy

ASC: File Copy

Invoicing and Payment Terms

- Monthly electronic invoices copies, along with any required documentation, will be submitted by ASC Group, Inc. to Client via email. Payment to ASC Group, Inc. is due within 10 days after receipt of invoice, except where "Pay when Paid".
- For "Pay when Paid" terms, payment is due within 10 days of receipt of payment by Client for work performed by ASC Group, Inc., but not longer than 90 days after the date of ASC Group, Inc.'s invoices, even if payment has not been received by Client.

NOTE: The costs provided for the completion of this task are good for a period of six months from the preparation date on this document.

ASSESSMENT OF EFFECTS DOCUMENT
800.11 FINDINGS AND EFFECTS DOCUMENTATION
W. 2ND STREET MODERNIZATION AND SAFETY IMPROVEMENTS
CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA

CONSULTANT:

WSP

DATE:

8/24/2022

WSP- 2nd Street Bloomington LPA Rates

Task - Description		Hourly Rate	Total Hours	Labor Costs	Total Costs
A. TASK COORDINATION					
Project Coordinator		\$98.75	1	\$98.75	\$98.75
Senior Project Manager		\$138.91	1	\$138.91	\$138.91
Project Manager		\$132.82	2	\$265.64	\$265.64
Architectural Historian PI		\$94.97	4	\$379.88	\$379.88
SUBTOTAL A					\$883.18
B. MEETINGS/CONFERENCE CALLS					
Architectural Historian II		\$75.28	6	\$451.68	\$451.68
Architectural Historian PI		\$94.97	6	\$569.82	\$569.82
SUBTOTAL B					\$1,021.50
C. EXPENSES					
Mileage: 300 total miles @ \$0.45/mi					\$135.00
SUBTOTAL C					\$135.00
D. ASSESSMENT OF EFFECTS DOCUMENT PREPARATION					
Project Manager		\$132.82	2	\$265.64	\$265.64
Architectural Historian PI		\$94.97	40	\$3,798.80	\$3,798.80
Architectural Historian II		\$75.28	16	\$1,204.48	\$1,204.48
Technical Document Specialist		\$59.64	8	\$477.12	\$477.12
Technical Editor		\$62.11	8	\$496.88	\$496.88
GIS Specialist I		\$87.32	8	\$698.56	\$698.56
SUBTOTAL D					\$6,941.48
E. ASSESSMENT OF EFFECTS DOCUMENT PRODUCTION					
Photocopying/Digital Data					\$90.78
Shipping					\$50.00
SUBTOTAL E					\$140.78
F. 800.11 FINDINGS AND DOCUMENTATION DOCUMENT PREPARATION					
Project Manager		\$132.82	2	\$265.64	\$265.64
Architectural Historian PI		\$94.97	24	\$2,279.28	\$2,279.28
Architectural Historian II		\$75.28	12	\$903.36	\$903.36
Technical Document Specialist		\$59.64	6	\$357.84	\$357.84
Technical Editor		\$62.11	6	\$372.66	\$372.66
GIS Specialist I		\$87.32	4	\$349.28	\$349.28
SUBTOTAL F					\$4,528.06
G. 800.11 FINDINGS AND DOCUMENTATION DOCUMENT PRODUCTION					
Photocopying					\$50.00
Publishing Public Notice in Local Paper					\$150.00
Shipping/Supplies					\$50.00
SUBTOTAL G					\$250.00
TOTAL (A-G)			156		\$13,900.00



SCOPE OF SERVICE
MEMORANDUM OF AGREEMENT DEVELOPMENT AND MEETINGS
ASC GROUP, INC.
PREPARATION DATE: 8/24/2022
(IF AUTHORIZED)

Prepared For

WSP

Project Title

W. 2nd Street Modernization and Safety Improvements
City of Bloomington, Monroe County, Indiana

Project Understanding

It is anticipated that a possible outcome of this project may be a finding of adverse effects; as a result, this proposal for a Memorandum of Agreement (MOA) is being prepared, to be authorized if needed.

Purpose

To provide technical support in working with agencies to develop an MOA that documents the agency's compliance with laws and regulations and legally governs how the agency will take into account the effects of its project on historic properties.

Document Preparation

The MOA is a formal document between the Federal agency, the State Historic Preservation Office (SHPO), and sometimes the Advisory Council on Historic Preservation and other invited signatories and consulting parties that specifies the measures for avoiding, minimizing, and/or mitigating adverse effects on historic properties.

The MOA indicates the authority under which the MOA will be implemented, the agencies involved, the historic properties affected, the nature of the project affecting historic properties, the names of consulting parties, stipulations to avoid, minimize, and/or mitigate effects of the project on historic properties, the duration of the MOA, how unanticipated discoveries and disputes will be handled, and how the MOA will be amended and terminated.

Meetings

The cost estimate includes attending up to two (2) meetings with representative(s) from the City of Bloomington, INDOT, SHPO, WSP, and the Architectural History Principal Investigator and the Project Manager (when needed) from ASC Group, Inc. If SHPO requires more extensive methods or meetings than are proposed in this proposal, then the scope and cost will need to be reconsidered.



Report Production and Distribution

Unless directed otherwise by the Client, ASC Group, Inc. will submit one copy of the MOA to the INDOT CRO. Upon approval by INDOT, one copy will be submitted to the Indiana Department of Natural Resources (IDNR) - Division of Historic Preservation and Archaeology (DHPA).

Distribution list:

WSP:	Draft: 1 digital copy Final: 1 digital copy
INDOT CRO:	Draft: 1 digital copy Final: 1 digital copy
IDNR - DHPA:	Draft: 1 bound copy
ASC Group, Inc.:	File Copy

Invoicing and Payment Terms

- Monthly electronic invoices copies, along with any required documentation, will be submitted by ASC Group, Inc. to Client via email. Payment to ASC Group, Inc. is due within 10 days after receipt of invoice, except where "Pay when Paid".
- For "Pay when Paid" terms, payment is due within 10 days of receipt of payment by Client for work performed by ASC Group, Inc., but not longer than 90 days after the date of ASC Group, Inc.'s invoices, even if payment has not been received by Client.

NOTE: The costs provided for the completion of this task are good for a period of six months from the preparation date on this document.

MEMORANDUM OF AGREEMENT DEVELOPMENT AND MEETINGS
W. 2ND STREET MODERNIZATION AND SAFETY IMPROVEMENTS
CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA
(IF AUTHORIZED)

ASC GROUP, INC.

CONSULTANT: WSP
DATE: 8/24/2022
WSP- 2nd Street Bloomington LPA Rates

Task - Description	Hourly Rate	Total Hours	Labor Costs	Total Costs
A. TASK COORDINATION				
Senior Project Manager	\$138.91	1	\$138.91	\$138.91
Project Coordinator	\$98.75	1	\$98.75	\$98.75
Project Manager	\$132.82	3	\$398.46	\$398.46
Architectural Historian PI	\$94.97	4	\$379.88	\$379.88
SUBTOTAL A				\$1,016.00
B. AGENCY COORDINATION				
Architectural Historian PI	\$94.97	24	\$2,279.28	\$2,279.28
Architectural Historian II	\$75.28	24	\$1,806.72	\$1,806.72
SUBTOTAL B				\$4,086.00
C. DOCUMENT PREPARATION				
Architectural Historian PI	\$94.97	24	\$2,279.28	\$2,279.28
Architectural Historian II	\$75.28	12	\$903.36	\$903.36
SUBTOTAL C				\$3,182.64
D. PRODUCTION AND REVISION				
Project Manager	\$132.82	3	\$398.46	\$398.46
Architectural Historian PI	\$94.97	20	\$1,899.40	\$1,899.40
Architectural Historian II	\$75.28	10	\$752.80	\$752.80
Technical Document Specialist	\$59.64	8	\$477.12	\$477.12
Technical Editor	\$62.11	5	\$310.55	\$310.55
GIS Specialist I	\$87.32	4	\$349.28	\$349.28
SUBTOTAL D				\$4,187.61
E. REPORT PRODUCTION				
Photocopying				\$112.75
Supplies				\$25.00
Shipping				\$50.00
SUBTOTAL E				\$187.75
F. MEETINGS (UP TO FOUR)				
Architectural Historian PI	\$94.97	20	\$1,899.40	\$1,899.40
Architectural Historian II	\$75.28	20	\$1,505.60	\$1,505.60
SUBTOTAL F				\$3,405.00
G. TRAVEL/EXPENSES				
Mileage/Gasoline (300 miles @ \$0.45/mi)				\$135.00
SUBTOTAL G				\$135.00
TOTAL COST (A-G)		163		\$16,200.00



**SCOPE OF SERVICE
SECTION 4(f) EVALUATION
PREPARATION DATE: 8/24/2022**

Prepared For

WSP

Project Title

W. 2nd Street Modernization and Safety Improvements
City of Bloomington, Monroe County, Indiana

Project Understanding

The primary project corridor includes 2nd Street from the trail at Walker Street to the B-Line Trail, with potentially minor updates west to Patterson Drive and east to College Avenue. Project components include pavement improvements, pedestrian improvements, bike lanes, bus stops, utility improvements, and landscape design.

Level of Survey – Section 4(f) Evaluation

Section 4(f) Determination of Applicability and Evaluation

The Section 4(f) Evaluation will be conducted in accordance with Federal Highway Administration (FHWA) and Indiana Department of Transportation (INDOT) guidance as established in 23 CFR 771.135 and T6640.8A. It applies to any publicly owned park, recreation area, wildlife/waterfowl refuge, or historic property that is listed in or is eligible for the National Register of Historic Places (NRHP).

Section 4(f) Determination

The project area will be evaluated to determine if “any publicly owned land from a public park, recreation area, or wildlife and waterfowl refuge of national, state, or local significance . . . or any land from an historic site of national, state, or local significance” are in the project area and that Section 4(f) applies. Coordination with INDOT and FHWA will be completed to determine if the Section 4(f) evaluation can be completed as a *de minimis* finding or whether a programmatic or individual evaluation will be required. A *de minimis* finding for historic properties will be resolved through the appropriate portion of INDOT’s template for Findings of APE, Eligibility, and Effect. If the 4(f) evaluation will require a programmatic or individual 4(f) evaluation, then preparation of a second document will be required.



A Section 106 Memorandum of Agreement for mitigating an adverse effect under Section 106 is required for applying the historic sites and historic bridges programmatic Section 4(f) evaluations. If there is a Section 4(f) use of a historic property, a Section 106 finding of "No Adverse Effect" qualifies the impact for a *de minimis* finding. Section 106 and the application of a programmatic Section 4(f) evaluation are documented simultaneously. If there is a Section 4(f) use of publicly owned properties, the appropriate evaluation for a *de minimis* programmatic or individual 4(f) finding must be prepared.

Report Distribution

The Section 4(f) Evaluation will be submitted as specified in 23 CFR 771.135 and T6640.8A and the INDOT CE Manual.

Distribution:

WSP:	Draft Submittal - Final Submittal -	1 electronic copy 1 electronic copy
INDOT Central Office:	Draft Submittal - Final Submittal -	1 electronic copy 1 electronic copy
ASC Group, Inc.:	Final	1 File Copy

Project Sponsor Responsibilities

Alternatives analyses discussion and details.

Provide mapping that clearly identifies the boundaries of the project area.

Prior to commencement of the work, Client will provide electronic mapping of the project as shapefiles or geo-referenced CAD or Microstation files.

Invoicing and Payment Terms

- Monthly electronic invoices copies, along with any required documentation, will be submitted by ASC Group, Inc. to Client via email. Payment to ASC Group, Inc. is due within 10 days after receipt of invoice, except where "Pay when Paid".
- For "Pay when Paid" terms, payment is due within 10 days of receipt of payment by Client for work performed by ASC Group, Inc., but not longer than 90 days after the date of ASC Group, Inc.'s invoices, even if payment has not been received by Client.

NOTE: The costs provided for the completion of this task are good for a period of six months from the preparation date on this document.

SECTION 4(f) EVALUATION
W. 2ND STREET MODERNIZATION AND SAFETY IMPROVEMENTS
CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA
ASC GROUP, INC.

CONSULTANT: WSP
DATE: 8/24/2022
WSP- 2nd Street Bloomington LPA Rates

Task - Description		Hourly Rate	Total Hours	Labor Costs	Total Costs
A. TASK COORDINATION					
Project Coordinator		\$98.75	1	\$98.75	\$98.75
Senior Project Manager		\$138.91	1	\$138.91	\$138.91
Project Manager		\$132.82	3	\$398.46	\$398.46
Architectural Historian PI		\$94.97	4	\$379.88	\$379.88
Archaeologist PI		\$118.56	4	\$474.24	\$474.24
SUBTOTAL A					\$1,490.24
B. SECTION 4(f) EVALUATION					
Project Manager		\$132.82	6	\$796.92	\$796.92
Architectural Historian PI		\$94.97	30	\$2,849.10	\$2,849.10
Architectural Historian II		\$75.28	30	\$2,258.40	\$2,258.40
Archaeologist PI		\$118.56	12	\$1,422.72	\$1,422.72
Technical Document Specialist		\$59.64	10	\$596.40	\$596.40
Technical Editor		\$62.11	8	\$496.88	\$496.88
GIS Specialist I		\$87.32	10	\$873.20	\$873.20
SUBTOTAL B					\$9,293.62
C. REPORT PRODUCTION					
Photocopying and Project Supplies					\$91.14
Shipping					\$25.00
SUBTOTAL C					\$116.14
TOTAL (A-C)			118		\$10,900.00



**SCOPE OF SERVICE
ENVIRONMENTAL DOCUMENT PREPARATION
CATEGORICAL EXCLUSION LEVEL 4
PREPARATION DATE: 8/24/2022**

Prepared For

WSP

Project Title

W. 2nd Street Modernization and Safety Improvements
City of Bloomington, Monroe County, Indiana

Project Understanding

The primary project corridor includes 2nd Street from the trail at Walker Street to the B-Line Trail, with potentially minor updates west to Patterson Drive and east to College Avenue. Project components include pavement improvements, pedestrian improvements, bike lanes, bus stops, utility improvements, and landscape design.

The Indiana Buildings, Bridges, and Cemeteries Map indicates that two Notable-rated buildings are located along the project corridor and that the National Register of Historic Places (NRHP)-listed Seminary Square Park is located on the east side of College Avenue, just east of the project area and likely within the Area of Potential Effects (APE). In addition, the locally designated Greater Prospect Hill Historic District includes many of the houses along the north side of 2nd Street along the project corridor. This historic district will need to be evaluated for NRHP eligibility.

Red Flag Investigation

A Red Flag Investigation or a Limited Red Flag Investigation as determined by INDOT will be required to complete the NEPA Process. A Red Flag Investigation will be conducted as the first step of the Categorical Exclusion process. The purpose is to screen the project area for potential environmental issues or concerns. A half mile radius of the project area will be evaluated.

The RFI Template layers provided by INDOT will be accessed using ArcGIS software as well as IDEM's Virtual File Cabinet to gather background ecological and environmental data. Applicable layers will be reviewed and appropriate figures developed. Layers to be researched include: Infrastructure, Water Resources, Mineral/Mining Exploration, Ecological Information, Urbanized Area Boundary, and Hazardous Material Concerns. A site visit will be conducted that will confirm information gathered from the ArcGIS software as well as identify other potential areas of concern.

A letter report detailing the results of the Red Flag Investigation will be prepared for the site. It will be prepared following INDOT guidance. It will include recommendations for additional surveys that may be required in the future as additional services, if needed.



USFWS's IPaC System for Listed Bat Consultation

The USFWS's Planning and Consultation (IPaC) will be prepared, submitted and verified by INDOT. IPaC is the USFWS's on-line system for listed species coordination, for completing consultation under the rangewide programmatic consultation for the Indiana Bat and Northern Long-eared Bat. USFWS uses the data in IPaC to track project documentation and to report on various aspects of the rangewide programmatic consultation.

Projects can be entered in IPaC by consultant preparers but must be verified for completeness and correctness by an environmental services employee of a signatory transportation agency (INDOT). Visual inspection will be completed as a part of the wetland/water survey and is not included as part of this scope or cost.

Environmental Document Preparation

One Categorical Exclusion (CE) document will be prepared that will detail impacts of the project. Based on the project description and potential impacts, it is assumed that the project will require preparation of a CE Level 4 with the potential to increase based on public involvement.

The Indiana Department of Transportation's (INDOT) *Indiana Categorical Exclusion Manual* (February, 2021) will be used as guidance to determine the nature and scope of impacts that may result from the proposed action. Data that have been gathered through early agency coordination, literature searches, and environmental surveys completed by ASC Group, Inc. (ASC) and others, transportation studies, and preliminary engineering studies will be submitted to ASC for use in assessing the potential impacts in the project area. Direct, secondary, and cumulative impacts to environmental, social, and cultural resources will be determined.

Agency coordination related to the Purpose and Need for the project, involvement with farmland protection, stream impacts, wetlands, threatened and endangered species, floodplains, and historic preservation will be part of the confirmation.

The client will provide information that will be included in the CE Form. The information will include the following items:

- Purpose and Need;
- Alternatives Considered and Roadway Character;
- Maintenance of Traffic During Construction;
- Traffic Data for intersection;
- Engineering Report for the roadway and intersection;
- Anticipated tree removal/trimming;
- Project Plan Set;
- Estimated Project Cost;
- Right-of-Way Information;
- Public Involvement.

ASC will complete the CE document and provide the following items and information for the CE (some tasks require additional studies for which scopes and costs may be provided separately):



- Early Coordination Process with Regulatory Agencies;
- Analysis and Determination of Environmental Impacts;
- Analysis and Determination of Ecological Impacts;
- Analysis and Determination of Cultural Resources Impacts;
- Analysis and Determination of Community Impacts – includes Public Facilities, Environmental Justice, Displacement, Section 4(f), and Section 6(f);
- Farmland Impacts;
- Determination of Environmental Commitments;
- Completion and Assembly of Categorical Exclusion Form; and
- Determination of Project Permits.

Reporting

The CE will be completed on INDOT's December 2021 CE Form. It will be completed in accordance with INDOT guidelines as detailed in the *Categorical Exclusion Manual* (February, 2021) and the INDOT standardized language, *Procedural Manual for Preparing Environmental Studies* (INDOT, 2008). The document will include all required forms, checklists, documentation, maps, and drawings. Public Involvement information, Alternatives Considered, and Purpose and Need information gathered and provided by the client will be included with the Categorical Exclusion. The client will provide engineering drawings and information necessary for completion of the CE Form.

Report Distribution

WSP:	Draft Submittal - Final Submittal -	1 electronic copy 1 electronic copy
INDOT District/Central Office:	Draft Submittal - Final Submittal -	1 electronic copy 1 electronic copy
ASC:	Final	1 File Copy

Project Sponsor Responsibilities

Provide any data that have been gathered through literature searches, environmental studies, and preliminary engineering studies for use in assessing the potential impacts in the project area.

Provide Purpose and Need information, alternatives considered, public involvement information, engineering/construction drawings and details, Notice of Entry (Right of Entry) letter, and maintenance of traffic information and all anticipated tree removal/trimming for the project.



Client will provide electronic mapping of the project as shapefiles or geo-referenced CAD or Microstation files for mapping purposes only. Client will also provide calculations of potential construction impacts by using shape files of located resources from ASC Group or other sources and the most current design plans. If ASC Group is requested to complete these calculations supplemental fees will need to be submitted for out of scope work.

Invoicing and Payment Terms

- Monthly electronic invoices copies, along with any required documentation, will be submitted by ASC Group, Inc. to Client via email. Payment to ASC Group, Inc. is due within 10 days after receipt of invoice, except where "Pay when Paid".
- For "Pay when Paid" terms, payment is due within 10 days of receipt of payment by Client for work performed by ASC Group, Inc., but not longer than 90 days after the date of ASC Group, Inc.'s invoices, even if payment has not been received by Client.

NOTE: The costs provided for the completion of this task are good for a period of six months from the preparation date on this document.

ENVIRONMENTAL DOCUMENT PREPARATION
CATEGORICAL EXCLUSION LEVEL 4
W. 2ND STREET MODERNIZATION AND SAFETY IMPROVEMENTS
CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA
ASC GROUP, INC.

CONSULTANT: WSP
DATE: 8/24/2022
WSP- 2nd Street Bloomington LPA Rates

Task - Description		Hourly Rate	Total Hours	Labor Costs	Total Costs
A. TASK COORDINATION					
Project Coordinator		\$98.75	1	\$98.75	\$98.75
Safety Coordinator		\$108.24	1	\$108.24	\$108.24
Senior Project Manager		\$138.91	1	\$138.91	\$138.91
Project Manager		\$132.82	3	\$398.46	\$398.46
Environmental Specialist		\$85.42	4	\$341.68	\$341.68
<i>SUBTOTAL A</i>					\$1,086.04
B. PRELIMINARY FIELD CHECK MEETING					
Environmental Specialist		\$85.42	4	\$341.68	\$341.68
Ecologist		\$80.96	4	\$323.84	\$323.84
Mileage: 300 miles @ \$0.45/mi					\$135.00
<i>SUBTOTAL B</i>					\$800.52
C. EARLY COORDINATION PROCESS					
Ecologist		\$80.96	20	\$1,619.20	\$1,619.20
GIS Specialist I		\$87.32	6	\$523.92	\$523.92
Technical Document Specialist		\$59.64	7	\$417.48	\$417.48
<i>SUBTOTAL C</i>					\$2,560.60
D. IPaC PROCESS					
Ecologist		\$80.96	10	\$809.60	\$809.60
Mileage: 300 miles @ \$0.45/mi					\$135.00
<i>SUBTOTAL D</i>					\$944.60
E. RED FLAG INVESTIGATION SUMMARY					
Senior Environmental Specialist		\$134.21	8	\$1,073.68	\$1,073.68
Technical Document Specialist		\$59.64	10	\$596.40	\$596.40
GIS Specialist I		\$87.32	24	\$2,095.68	\$2,095.68
Secondary Source Information - Aerial Photographs					\$100.00
<i>SUBTOTAL E</i>					\$3,865.76
F. ANALYSIS AND DOCUMENT PREPARATION					
Project Manager		\$132.82	4	\$531.28	\$531.28
Senior Ecologist		\$100.62	12	\$1,207.44	\$1,207.44
Ecologist		\$80.96	48	\$3,886.08	\$3,886.08
Technical Document Specialist		\$59.64	12	\$715.68	\$715.68
Technical Editor		\$62.11	10	\$621.10	\$621.10
GIS Specialist I		\$87.32	4	\$349.28	\$349.28
<i>SUBTOTAL F</i>					\$7,310.86
G. REPORT PRODUCTION EXPENSES					
Photocopying/Digital Data					\$106.82
<i>SUBTOTAL G</i>					\$106.82
H. PUBLIC INVOLVEMENT DOCUMENTATION ASSISTANCE					
Technical Document Specialist		\$59.64	8	\$477.12	\$477.12
Ecologist		\$80.96	8	\$647.68	\$647.68
<i>SUBTOTAL H</i>					\$1,124.80
<i>TOTAL (A-H)</i>			193		\$17,800.00



SCOPE OF SERVICE
CONSTRUCTION STORMWATER GENERAL PERMIT DEVELOPMENT
PREPARATION DATE: 8/24/2022

Prepared For

WSP

Project Title

W. 2nd Street Modernization and Safety Improvements
City of Bloomington, Monroe County, Indiana

Project Understanding

The City of Bloomington's W. 2nd Street Modernization and Safety Improvements project will extend the pedestrian upgrades along the 2nd Street corridor, providing facilities for users to travel from the large apartment complexes or the park just east of I-69 all the way to the B-Line Trail via trail or cycle-track. The study area is approximately 0.74 miles long extending from S. Patterson Drive east to S. College Avenue and ranging from approximately 80 to 125 feet wide.

Level of Work

Construction Stormwater General Permit (CSGP) Development

Storm Water Run-Off Associated with Construction Activity

The Construction Stormwater General Permit (CSGP) requires the development of a Construction Plan for both the construction and post-construction phases of a project. An integral part of the Construction Plan includes a Stormwater Pollution Prevention Plan (SWP3).

Permit Development

The SWP3 addresses several issues. First, the plan outlines how erosion and sedimentation will be managed on the project site to minimize the discharge of sediment off-site or to a water of the state. Second the plan addresses the proper management of other activities that may generate pollutants during construction. This may include disposal of building materials, management of fueling operations, etc. Finally, the plan should also address pollutants that will be associated with the post-construction land use. The SWP3 must be developed in accordance with the CSGP, and where applicable, the requirements of a local Municipal Separate Storm Sewer (MS4) ordinance. The SWP3 must be signed by a "trained individual "as defined in Appendix B in the permit.

The following information is an outline of items that are required to be contained in a Construction Plan that is submitted pursuant to the CSGP. The items within this document have been divided into three distinct categories, including:

The items required to complete a permit can be divided into three distinct categories, including:

- (1) Construction Plan Elements
- (2) Erosion and Sediment Control/Project Site Management
- (3) Post-construction



ASC Group, Inc. will develop the permit application after receiving the construction plans/SWP3 from the designers and then assemble/complete the remaining portions of the permit for submittal to the appropriate agencies on behalf of the design team.

Agency Coordination Meetings

The cost estimate includes attending up to two (2) conference call meetings with representative(s) from WSP, INDOT, IDEM, and the Environmental Specialist and the Project Manager from ASC.

Distribution

WSP	Draft Submittal - Final Submittal -	1 electronic copy 1 electronic copy
INDOT/IDEM:	Draft Submittal - Final Submittal -	1 electronic copy 1 electronic copy
ASC Group, Inc.:	File Copy-	1 electronic copy

Project Sponsor Responsibilities

The following will be provided to ASC prior to the commencement of work, concurrent with notice to proceed.

- Erosion and Sediment Control Plans
- Client will provide electronic mapping of the project as shapefiles or geo-referenced CAD or Microstation files.
- Purpose and need for the project, construction information, current project design, engineering information, and drawings including information related to fill, location, type, and quantity, topographic detail, structure information, and delineation of area to be disturbed.
- Location and name of all wetlands, lakes, and water courses on and adjacent to the site
- Identification of potential discharges to groundwater.

Assumptions

- ASC Group, Inc. will draft one CSGP for this project scoped based on provided information from the client's erosion control plans.
- Client will develop the erosion control plans and ASC Group will prepare and submit the CSGP on behalf of the client and the professional engineer with the CPESC or CPESC In-Training certification or approved equivalent.
- If INDOT or IDEM require more permits than proposed, then the scope and cost will need to be reconsidered.



Invoicing and Payment Terms

- Monthly electronic invoices copies, along with any required documentation, will be submitted by ASC Group, Inc. to Client via email. Payment to ASC Group, Inc. is due within 10 days after receipt of invoice, except where "Pay when Paid".
- For "Pay when Paid" terms, payment is due within 10 days of receipt of payment by Client for work performed by ASC Group, Inc., but not longer than 90 days after the date of ASC Group, Inc.'s invoices, even if payment has not been received by Client.

NOTE: The costs provided for the completion of this task are good for a period of six months from the preparation date on this document.

CONSTRUCTION STORMWATER GENERAL PERMIT DEVELOPMENT
W. 2ND STREET MODERNIZATION AND SAFETY IMPROVEMENTS
CITY OF BLOOMINGTON, MONROE COUNTY, INDIANA
ASC GROUP, INC.

CONSULTANT: **WSP**
DATE: **8/24/2022**

WSP- 2nd Street Bloomington LPA Rates

Task - Description		Hourly Rate	Total Hours	Labor Costs	Total Costs
A. PROJECT MANAGEMENT					
Project Coordinator		\$98.75	1	\$98.75	\$98.75
Senior Project Manager		\$138.91	1	\$138.91	\$138.91
Project Manager		\$132.82	3	\$398.46	\$398.46
Environmental Specialist		\$85.42	3	\$256.26	\$256.26
Technical Document Specialist		\$59.64	1	\$59.64	\$59.64
SUBTOTAL A					\$952.02
B. PERMIT DEVELOPMENT					
Project Manager		\$132.82	20	\$2,656.40	\$2,656.40
Environmental Specialist		\$85.42	20	\$1,708.40	\$1,708.40
Technical Document Specialist		\$59.64	10	\$596.40	\$596.40
Technical Editor		\$62.11	5	\$310.55	\$310.55
GIS Specialist I		\$87.32	16	\$1,397.12	\$1,397.12
SUBTOTAL B					\$6,668.87
C. PERMIT PRODUCTION					
Photocopying					\$71.15
Supplies					\$20.00
Permit Fee					\$175.00
SUBTOTAL C					\$266.15
D. AGENCY COORDINATION AND MEETINGS					
Project Manager		\$132.82	4	\$531.28	\$531.28
Environmental Specialist		\$85.42	4	\$341.68	\$341.68
SUBTOTAL D					\$872.96
E. MEETING EXPENSES					
Mileage: 200 miles @ \$0.45/mi					\$90.00
SUBTOTAL E					\$90.00
F. PUBLIC NOTICE REQUIREMENTS					
Photocopying					\$50.00
Publishing Public Notice in Local Paper					\$150.00
Shipping/Supplies					\$50.00
SUBTOTAL F					\$250.00
TOTAL (A-F)			80		\$9,100.00



Project: W. Second Street Modernization and Safety Improvements
Boring Location Plan

Location: Bloomington, IN





Project: W. Second Street Modernization and Safety Improvements
Boring Location Plan

Location: Bloomington, IN



Summary of Drilling Quantities

Borings	Surface Elevation	Boring Depth (ft)	Proposed boring termination elevation	Number of Split-Spoon Samples per Borings	Additional Sample	Shelby Tube	Bag Sample	Pavement Cores	Pavement Restoration	Assumed linear feet of soil	Assumed linear feet of rock core
RB-01	782.0	6	776.0	3		0			1	6	0
RB-02	792.0	6	786.0	3		0			1	6	0
RB-04	752.0	6	746.0	3		0			1	6	0
TS-01	773.0	25	748.0	0		0			1	2	23
TS-02	756.0	25	731.0	0		0			1	2	23
RW-01	795.0	10	785.0	3		1			1	10	0
RW-02	782.0	10	772.0	3		1			1	10	0
7		88		15	0	2	0	0	7	42	46

Golder Associates USA, Inc.

Lansing Lab Cost Summary

Lansing Laboratory		ASTM Method	Quantity	Unit Cost	Total
Moisture Content		D2216	20	\$10	\$200
Sieve Analysis for Soils, w/ Hydrometer		D1140, D422, C136	8	\$115	\$920
Atterburg		D4318	8	\$96	\$768
PH		D4972	4	\$46	\$184
Unconfined Compressive Strength with stress/strain curve		D2166	2	\$160	\$320
Organic Content		D2974	4	\$65	\$260
Hydraulic Conductivity / Permeability		D5084	0	\$320	\$0
Consolidation			0	\$750	\$0
TOTAL LAB TESTING COST				\$2,652	



September 23, 2022

ATLAS Technical Consultants LLC

Mr. Luis A. Avila, P.E.
WSP USA Inc.
115 West Washington Street
Suite 1270S
Indianapolis, IN 46204

7988 Centerpoint Drive
Indianapolis, IN 46256

Phone +1 317 849 4990
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www.oneatlas.com

**RE: Geotechnical Engineering Investigation
Proposed 2nd Street Modernization
And Safety Improvements
Bloomington, Indiana
Atlas Proposal No. 22-1219**

Dear Mr. Avila:

Atlas Technical Consultants LLC (Atlas) is pleased to submit this proposal for performing a geotechnical engineering investigation for the referenced project.

PROJECT BACKGROUND

It is our understanding that the project will consist of the construction of facilities for improved travel for pedestrians along the 2nd Street corridor in the city of Bloomington, Indiana.

SCOPE OF SERVICES

The objectives of this investigation are to evaluate the existing subsurface conditions at the site with test hole drilling to provide samples to aid in developing recommendations necessary for the design and construction of the proposed improvements. The proposed subsurface exploration consists of the following:

- Two test boring locations near proposed traffic signals with split-barrel samples (ASTM D1586) obtained at 2.5 ft intervals to auger refusal. Additionally, rock core will be obtained to a depth of up to 25 ft below existing grade using a double tube core barrel system.
- Three roadway borings consisting of three continuous split-barrel samples obtained below the pavement section.
- Two soil test borings near existing retaining walls with a Shelby tube and split-barrel samples to depths of ten feet or auger refusal.

- Up to four hand auger locations obtaining soil samples near existing retaining walls to depths up to five feet.
- The test borings will be backfilled with the auger cuttings and patched with concrete. Pavement core locations will be patched with concrete.

A reconnaissance of the project site will be made by a member of our staff and the boring locations will be established in the field at that time. Atlas will contact Indiana 811 to locate underground utilities that are owned by the member utility companies; however, it is assumed that the City's representative will accurately mark in the field the locations of all underground utilities that are part of the City's underground utilities that are not part of the Indiana 811 locate service members.

The scope of the geotechnical investigation does not include laboratory testing or an engineering report.

ASSUMPTIONS AND EXCEPTIONS

- It is assumed that the test borings are readily accessible to a truck-mounted drill rig.
- Atlas will provide traffic control with isolated lane closures.
- The cost estimate does not include surveying the ground surface elevations at the test boring locations.
- It is assumed that the client will arrange for right-of-entry onto private property.
- It is assumed that City Permit Fees will be waived.
- This proposal does not include costs for restitution for landscape damage and Atlas will not be responsible for damage to landscaping or the restoration of landscaping.
- The subsurface investigation outlined in this proposal assumes that there are no hazardous materials in the soil or in the ground water underlying the site and this study is not designed to detect or identify such materials. If it becomes apparent during the field investigation that hazardous materials may be present, field operations will be terminated.

FEES

We propose to perform the scope of services described herein for a not-to-exceed amount of \$12,480.59, unless unexpected subsurface conditions are encountered, or the project characteristics are changed significantly. Total fee will be based on actual quantities invoiced at the provided unit rates. If any changes in the program are indicated by the initial findings, we will consult with you and, with your approval, make such changes as are considered necessary. In any case, the cost estimate will not be exceeded without additional approval from you and changes to the scope of work will require a written change order.

Our estimate only covers the work needed to obtain soil and rock samples. Not included are fees for preparation of recommendations in a report form nor the

preparation or review of construction documents (e.g., plans and specifications), special conferences and any other work requested after providing the obtained samples.

AUTHORIZATIONS

Our professional services will be performed, our findings obtained and our testing performed in accordance with customary principles and practices in the field of geotechnical engineering at the time and location where the services are performed. This warranty is in lieu of all other warranties either express or implied and no other warranties will be given.

If you have any questions concerning this proposal, please do not hesitate to call me.

Respectfully submitted,

ATLAS TECHNICAL CONSULTANTS, LLC



David J. Latka, P.E.
Senior Project Engineer

		<u>Estimated Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Unit Total</u>
<u>GEOTECHNICAL FIELD</u>					
1.	Mobilization and Field Coordination				
a.	SPT Rig	1	ea	\$284.00	\$284.00
b.	CPT		ea	\$475.00	
c.	Mileage	140	mi	\$3.70	\$518.00
2.	Truck mounted borings with split-spoon sampling				
a.	Standard	34.0	ft	\$20.00	\$680.00
b.	Night time		ft	\$23.60	
3.	Truck mounted borings with drilling fluid				
a.	Standard		ft	\$22.00	
b.	Night time		ft	\$26.00	
4.	Truck mounted core drilling				
a.	Standard	46.0	ft	\$41.00	\$1,886.00
b.	Night time		ft	\$48.40	
5.	Truck mounted borings				
a.	Truck mounted borings through bedrock or boulders or concrete pavement				
i.	Standard	4.0	ft	\$41.00	\$164.00
ii.	Night time		ft	\$48.40	
b.	Bridge deck coring and restoration				
i.	Standard		ea	\$368.00	
ii.	Night time		ea	\$434.00	
6.	Cone penetrometer testing				
a.	Set up				
i.	Standard		ea	\$84.00	
ii.	Night time		ea	\$99.00	
b.	Subsurface profiling				
i.	Standard		ft	\$13.00	
ii.	Night time		ft	\$15.00	
c.	Profiling with pore pressure measurement				
i.	Piezometric Saturation				
a.	Standard		ea	\$98.00	
b.	Night time		ea	\$115.00	
ii.	Penetration				
a.	Standard		ft	\$15.25	
b.	Night time		ft	\$18.00	
iii.	Pore water dissipation test				
a.	Standard		hr	\$200.00	
b.	Night time		hr	\$235.00	
iv.	Hydraulic conductivity and consolidation				
a.	Standard		ea	\$79.00	
b.	Night time		ea	\$93.00	
d.	Profiling with Shearwave Velocity Measurement				
i.	Standard		ft	\$17.00	

	<u>Estimated Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Unit Total</u>
ii. Night time		ft	\$20.00	
e. Sample				
i. Standard		ea	\$26.00	
ii. Night time		ea	\$30.00	
7. Hand or truck soundings				
a. Standard	10.0	ft	\$13.25	\$132.50
b. Night time		ft	\$15.50	
8. Hand auger drilling				
a. Standard	20.0	ft	\$13.75	\$275.00
b. Night time		ft	\$16.25	
9. Skid mounted borings with split-spoon sampling				
a. Standard		ft	\$32.00	
b. Night time		ft	\$37.75	
10. Skid mounted borings using drilling fluid				
a. Standard		ft	\$33.50	
b. Night time		ft	\$39.50	
11. Skid mounted core drilling				
a. Standard		ft	\$46.00	
b. Night time		ft	\$54.00	
12. Skid mounted boring through bedrock or boulders				
a. Standard		ft	\$48.00	
b. Night time		ft	\$56.00	
13. Skid mounted soundings				
a. Standard		ft	\$19.00	
b. Night time		ft	\$22.00	
14. Skid Mounted Cone Penetrometer Testing (CPT)				
a. Set up		ea	\$121.00	
i. Standard		ea	\$143.00	
ii. Night time				
b. Subsurface profiling				
i. Standard		ft	\$18.75	
ii. Night time		ft	\$22.00	
c. Profiling with pore pressure measurement				
i. Piezometric Saturation		ea	\$116.00	
a. Standard		ea	\$137.00	
b. Night time				
ii. Penetration				
a. Standard		ft	\$22.00	
b. Night time		ft	\$26.00	
iii. Pore Water Dissipation Test				
a. Standard		hr	\$231.00	
b. Night time		hr	\$273.00	
iv. Hydraulic Conductivity and Consolidation				
a. Standard		ea	\$89.00	

	<u>Estimated Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Unit Total</u>
b. Night time		ea	\$105.00	
d. Profiling with Shearwave Velocity Measurement				
i. Standard		ft	\$26.25	
ii. Night time		ft	\$31.00	
e. Sample				
i. Standard		ea	\$34.00	
ii. Night time		ea	\$40.00	
15. Furnishing of a boat		Actual Cost	1.0	
16. Barge set-up expenses				
a. Navigable water				
i. Barge set-up		ea	\$6,300.00	
ii. Rental of support equipment and/or boat		Actual Cost	1.0	
iii. Drill rig down time		hr	\$157.00	
b. Non-navigable water barge set-up		ea	\$5,250.00	
17. Additional disassembly and reassembly				
a. Navigable water		ea	\$2,200.00	
b. Non-navigable water		ea	\$2,000.00	
18. Barge mounted borings with split spoon sampling		ft	\$35.00	
19. Barge mounted core drilling		ft	\$48.00	
20. Barge mounted boring through bedrock or boulders		ft	\$48.00	
21. Barge mounted soundings		ft	\$21.00	
22. Casing through water		ft	\$9.00	
23. Uncased sounding through water		ft	\$6.00	
24. Set up for borings and machine soundings				
a. Borings and machine soundings less than 20 ft deep	5	ea	\$74.00	\$370.00
b. Rock core borings	2	ea	\$126.00	\$252.00
25. Additional 2-in. split spoon sampling	3	ea	\$22.00	\$66.00
26. 3-in. split spoon samples		ea	\$24.00	
27. 3-in. Shelby tube samples	2	ea	\$66.00	\$132.00
28. Bag samples				
a. 25-lb sample		ea	\$54.00	
b. 5-lb sample		ea	\$35.00	
29. Field vane shear test				
a. Standard		ea	\$121.00	
b. Night time		ea	\$143.00	
30. 4½-in. cased hole		ft	\$13.25	
31. Installation of Geotechnical Instruments				
a. Inclinometer casing installation				
i. Standard		ft	\$16.00	
ii. Night time		ft	\$19.00	
b. Piezometer installation up to 25 ft below surface		ea	\$284.00	
c. Piezometer installation deeper than 25 ft below surface		ea	\$315.00	
d. Metal protective outer cover for inclinometer and piezometer casings		ea	\$132.00	
32. Railroad expenses		Actual Cost	1.0	

		<u>Estimated Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Unit Total</u>
33.	Twenty-four hour water levels				
a.	Field measurements per borehole				
i.	Standard		ea	\$40.00	
ii.	Night time		ea	\$48.00	
b.	PVC slotted pipe		ft	\$6.50	
34.	Special borehole backfilling				
a.	0 to 15 ft				
i.	SPT				
a.	Standard	5	ea	\$150.00	\$750.00
b.	Night time		ea	\$175.00	
ii.	CPT				
a.	Standard		ea	\$49.00	
b.	Night time		ea	\$57.00	
b.	More than 15 ft				
i.	SPT				
a.	Standard	50.0	ft	\$7.00	\$350.00
b.	Night time		ft	\$8.25	
ii.	CPT				
a.	Standard		ft	\$2.00	
b.	Night time		ft	\$2.40	
c.	Pavement restoration				
i.	Standard	7	ea	\$65.00	\$455.00
ii.	Night time		ea	\$75.00	
35.	Equipment Rental		Actual Cost	1.0	
36.	Traffic control				
a.	Flag crew		day	\$800.00	
b.	Equipment Rental and professional traffic control services	\$4,650.00	Actual Cost	1.0	\$4,650.00
c.	Flag crew with equipment		day	\$950.00	
37.	Centerline surveying		Actual Cost	1.0	
38.	Percolation Test				
a.	Granular Soils (A-1, A-2, A-3)		ea	\$2,000.00	
b.	Cohesive Soils (A-4, A-5, A-6, A-7)		ea	\$3,000.00	
			Subtotal - Geotechnical Field		\$10,964.50

GEOTECHNICAL LABORATORY

39.	Sieve analysis for soils	ea	\$52.00
40.	Hydrometer analysis	ea	\$61.00
41.	Sieve analysis for Aggregates		
a.	Analysis by Washing (AASHTO T-11)	ea	\$81.00
b.	Analysis by Using (AASHTO T-27)	ea	\$142.00
42.	Liquid limit	ea	\$41.00
43.	Plastic limit & plasticity index	ea	\$30.00
44.	Liquid Limit Ratio	ea	\$79.00
45.	pH test	ea	\$16.50
46.	Loss on Ignition Test		

		<u>Estimated Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Unit Total</u>
	a. Loss on Ignition Test (Conventional)		ea	\$26.00	
	b. Loss on Ignition Test (Sequential)		ea	\$55.00	
	c. Organic content based on Colorimeter		ea	\$26.00	
47	Topsoil Tests				
	a. Phosphorus tests		ea	\$23.00	
	b. Potassium tests		ea	\$23.00	
48	Moisture Content Test				
	a. Moisture Content Test (Conventional)		ea	\$7.25	
	b. Moisture Content Test (Microwave)		ea	\$9.00	
49	Expansion Index of Soils				
50	Specific Gravity Test				
51	Unit weight determination				
52	Hydraulic Conductivity Test				
	a. Constant Head		ea	\$247.00	
	b. Falling Head		ea	\$300.00	
53	Unconfined Compression Test on soils & Rocks				
	a. Unconfined Compression Test (Soils)		ea	\$50.00	
	b. Remolding of soil samples with chemical admixtures in chemical soil modification/stabilization (3 samples is equal to 1 unit)		ea	\$125.00	
	c. Point Load Strength Index of Rock		ea	\$55.00	
54	Compressive Strength and Elastic Moduli of Intact Rock				
	a. Compressive Strength of Intact Rock		ea	\$120.00	
	b. Elastic Moduli of Intact Rock		ea	\$452.00	
55	Consolidation Test				
56	Triaxial test				
	a. Unconsolidated - Undrained (UU)		ea	\$375.00	
	b. Consolidated - Undrained (CU)		ea	\$550.00	
	c. Consolidated - Drained (CD)		ea	\$775.00	
	d. Pore Pressure measurement with a. or b. and use of back pressure for saturation		ea	\$260.00	
57	Direct Shear Test				
58	Moisture-Density Relationship Test				
	a. Standard Proctor		ea	\$150.00	
	b. Modified Proctor		ea	\$165.00	
59	Soil Support Testing				
	a. Resilient Modulus on remolded soil sample		ea	\$660.00	
	b. Resilient modulus on Shelby tube sample		ea	\$520.00	
60	Collapse Potential Evaluation Test				
	a. Cohesive or Expansive Soils		ea	\$500.00	
61	Water Soluble Sulfate Test				
62	Water Soluble Chloride Test				
63	Soil Resistivity Test				
64	Rock Durability Tests				
	a. Slake Durability Index Test		ea	\$140.00	

b. Jar Slake Test

<u>Estimated Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Unit Total</u>
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ea \$15.00

Subtotal - Geotechnical Laboratory

CONSTRUCTION INSPECTION AND MONITORING

74	Pressuremeter Testing services	day	\$1,800.00
75.	Mobilization of testing Equipment	LS	\$200.00
77	Integrity testing	Actual Cost	1.0
79	Dynamic pile analysis	ea	\$1,100.00
81	Dynamic pile load test	Actual Cost	1.0
82	CAPWAP-C analysis	ea	\$600.00

Subtotal - Construction Inspection and Monitoring

PAVEMENT INVESTIGATION

88.	Mobilization of coring equipment	LS	\$225.00
89.	Mobilization mileage for coring equipment	mi	\$2.00
90.	Pavement core (partial depth)	ea	\$140.00
91.	Pavement core (full depth)	ea	\$215.00
	a. Standard	ea	\$255.00
	b. Night time	ea	
92.	Sub-base sample	ea	\$66.00
93.	Cement concrete pavement core density determination	ea	\$36.00
94.	Cement concrete core compressive strength test	ea	\$35.00
95.	Bituminous extraction test	ea	\$90.00
96.	Sieve analysis of extracted aggregate test	ea	\$61.00
97.	Recovery of asphalt from solution by Abson method	ea	\$378.00
98.	Theoretical maximum specific gravity test	ea	\$80.00
99.	Bulk specific gravity test	ea	\$35.00
100.	Air voids calculation	ea	\$31.00
101.	Core report	ea	\$65.00

Subtotal - Pavement Investigation

GEOTECHNICAL ENGINEERING

Engineer/Scientist		hr	\$54.47	
Staff Engineer/Scientist	8	hr	\$67.13	\$537.04
Project Engineer/Scientist	4	hr	\$94.07	\$376.28
Senior Registered Engineer/Certified Scientist	4	hr	\$123.36	\$493.44
Principal Engineer/Scientist		hr	\$159.67	
Project Administrator	1	hr	\$50.53	\$50.53
Clerical Services		hr	\$40.39	
Senior Draftsperson		hr	\$90.52	
Draftsperson		hr	\$59.85	
Senior Technician		hr	\$62.32	
Mileage	140	mile	\$0.420	\$58.80
Per Diem		Cost	1.0	
Lodging		Cost	1.0	
Permits		Cost	1.0	

Subtotal - Geotechnical Engineering **\$1,516.09**

	<u>Estimated Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Unit Total</u>
<u>Summary of Fees</u>				
Geotechnical Field				\$10,964.50
Geotechnical Laboratory				
Geotechnical Engineering				\$1,516.09
Construction Inspection and Monitoring				
Pavement Investigation				
	Estimated Total			\$12,480.59

RUNDELL ERNSTBERGER ASSOCIATES

Lauren Arthur, PE

Lead Traffic Engineer

115 W. Washington St, Suite 1270S
Indianapolis, IN 46204

Re: City of Bloomington

W. Second Street Modernization and Safety Improvements (Revision 3)

September 21, 2022

Dear Ms. Arthur,

Rundell Ernstberger Associates, Inc. (REA) is pleased to submit this proposal for design, construction documents, bidding, and construction phase services related to the City of Bloomington W. Second Street Modernization and Safety Improvements project. We are excited by the opportunity to continue our work with WSP and assist in the transformation of the Second Street corridor. Following is REA's understanding of the project, scope of work, anticipated timeline, and fee proposal.

PROJECT UNDERSTANDING:

1. The City of Bloomington wishes to design and implement improvements to 2nd Street between Walker Street on the west and Morton Street on the east. Improvements will require the reconstruction of the corridor and potential right-of-way acquisition along the southern edge.
2. Through a competitive selection process, the City has selected WSP as the lead consultant on the project. REA will serve as a subconsultant to WSP. REA's services will include design of tree lawns along each curb line of the improved corridor and green infrastructure features.
3. The improvements will abut the Hopewell Neighborhood project between Rogers Street and Morton Street for which REA is currently providing design and construction inspection services.
4. Improvements to 2nd Street will include the incorporation of a cycle track/protected bicycle lane. Two scenarios for the cycle track/protected bicycle lane are being considered:
 - a. Option 1: A two-way cycle track/protected may be incorporated along the northern edge of the corridor.
 - b. Option 2: Two, one-way cycle tracks/protected bicycle lanes may be incorporated adjacent to each travel lane, one east bound, and one west bound.
5. REA will coordinate with the City of Bloomington Parks and Recreation Department on the selection of plant material. Perennial plantings are anticipated in stormwater planters. Tree lawns will consist of lawn and trees only.
6. Design services for green infrastructure amenities (i.e. rain gardens, stormwater planters, bioswales) are anticipated to include two locations adjacent to proposed bus stop locations.
7. Construction is federally funded and design is locally funded. The project will be bid as a unit price project and will follow an INDOT-style format.
8. Design submissions will be made at Stage 3 and Final Tracings.
8. Final tracings are anticipated to be submitted in June of 2024.

SCOPE OF SERVICES:

Based on the above understanding, REA proposes the following scope for design and construction documents, bidding, and construction phase services:

1. Stage 1 Design and Plans (30%): Upon Notice to Proceed, REA will participate in a virtual kick-off meeting with WSP. REA will coordinate with WSP on the layout and sizing of tree lawns and green infrastructure. REA will provide an opinion of probable cost based on a base developed by WSP. REA does not anticipate a landscape plan, or landscape details, at this stage. REA will attend up to three (3) virtual, monthly coordination meetings with WSP as requested.



2. Stage 2 Design and Plans (60%): Upon approval of the Stage 1 Plans, REA will coordinate with WSP on necessary updates to the layout of tree lawns, plant beds, and green infrastructure amenities. REA does not anticipate a landscape plan, or landscape details, at this stage. REA will update cost opinions and develop an outline of specifications/unique special provisions. REA will attend up to five (5) virtual, monthly coordination meetings with WSP as requested.
3. Stage 3 Design and Plans (90%): Upon approval of the Stage 2 Plans, REA will coordinate with WSP on necessary updates to plans and details, incorporating City of Bloomington and WSP comments. REA will coordinate with the City of Bloomington Parks and Recreation Department on the selection of plant material. REA will develop a landscape plan and details. REA will prepare updated quantities and an updated cost opinion. REA will develop specifications and unique special provisions. REA will attend up to five (5) virtual, monthly coordination meetings with WSP as requested.
4. Final Tracings (95%): Upon approval of the Stage 3 Plans, REA will coordinate with WSP on necessary updates to plans and details, incorporating City of Bloomington and WSP comments from the Stage 3 submission. REA will prepare final plans, details, specifications/special provisions, quantities, and cost opinions. REA will attend up to three (3) virtual, monthly coordination meetings with WSP as requested.
5. Bid Assistance: REA will assist in addressing contractor questions and inquiries specific to REA's scope of work and assist in coordination with the City of Bloomington.
6. Construction Phase: REA will make their services available to WSP and the City during the construction of the work for the interpretation of plans where questions may arise and for consultation in the event of unforeseen or unusual conditions. REA will also review submittals specific to our scope of services. REA will conduct one (1) site visit at the end of construction to review work and participate in the substantial completion walk through and punch list preparation.

SCHEDULE:

Our team anticipates twenty-four (24) months for completion of design services in accordance with the below schedule provided by WSP.

<u>Phase of Work</u>	<u>Timeline</u>
Notice to Proceed	9/13/2022
Stage 1 Design and Plans	2/20/2023
Preliminary Field Check	3/14/2023
Stage 2 Design and Plans	8/20/2023
Stage 3 Design and Plans	2/16/2024
Final Tracings	6/17/2024
Bid Assistance	10/9/2024
Construction Phase Services	TBD



COMPENSATION:

REA proposes a total fee of \$23,900.00 for the scope of services outlined above in accordance with the attached man-hour justification.

- Services will be billed monthly on a hourly basis plus expenses with payment due 30 days from the date of the invoice.
- Fees and expenses will not be exceeded without prior written approval from WSP.
- Additional services beyond those specified herein will be billed per our standard hourly rates in effect at the time services are rendered, or on a negotiable basis. Such services will be performed only when authorized in writing by WSP.
- Expenses (anticipated to be limited to travel/mileage) will be billed in accordance with standard rates.

ADDITIONAL SERVICES:

The following services are not included in the above scope of work and fee for this project. If required, these services shall be provided if authorized through an approved amendment of this agreement by WSP. Additional services will be billed at our standard hourly rates (see attached schedule) or on a negotiated fee basis.

- Environmental studies or documentation
- Real estate related services including acquisition, zoning, or public right-of-way abandonment
- Attendance at meetings beyond those outlined above
- Attendance at public meetings or hearings
- Preparation and submittal of permits
- Structural design, stabilization, or modifications to existing City utility infrastructure
- Specialty consultants or design features, such as irrigation, signage, water features, artwork, etc.
- Significant additions or deletions to the stated project scope of work or construction budget
- Changes to the project design, documents, or scope of work after receipt of approval for each stage of design
- Owner-initiated changes in the scope of work after commencement of construction documents or during the construction period
- Construction Phase services and timeline beyond those described above
- Extensive delays in the project timeline due to conditions beyond the control of REA
- 3D modeling and/or design illustrations
- Documentation required for supplemental certification programs (e.g. Sustainable SITES, LEED for Neighborhood Development, WELL, etc.)

Lauren, if the terms of this proposal are agreeable to you, please sign below or attach a copy of this letter as an exhibit to the standard form of agreement between WSP and Rundell Ernstberger Associates, Inc. If you have any questions on the above proposal, please contact me. We appreciate the opportunity to provide you with this proposal and continue our work with WSP.

Respectfully,

A handwritten signature in black ink that reads 'Cecil A. Penland III'.

Cecil Penland, Partner, PLA, ASLA
cpenland@reasite.com / 317.263.0127

attachments: REA Fee Justification

CONSULTANT

Signature

Cecil Penland, PLA, ASLA
Partner
Rundell Ernstberger Associates, Inc.

Date

WSP

Signature

(Print or type name and title)

Signature

(Print or type name and title)



Date

City of Bloomington W. Second Street Modernization and Safety Improvements	REA Staff					
	Principal	PM	PLA	TS	CI	Total Services
Stage 1 Design and Plans						
Project Kick-Off/Design Review Meeting		1				\$ 172
Design Coordination	1	4	4			\$ 1,307
Diagrammatic Planting Plan						\$ -
Cost Opinion		1	4			\$ 567
Bi-Weekly Meetings (3 total)		3				\$ 515
QA/QC	1					\$ 225
	<i>SUBTOTAL</i>					\$ 2,787
Preliminary Field Check (PFC)						
PFC Meeting						\$ -
PFC Notes						\$ -
	<i>SUBTOTAL</i>					\$ -
Stage 2 Design and Plans						
Design Coordination	1	4				\$ 912
Planting Plan Updates & Details						\$ -
Green Infrastructure Details		4	12			\$ 1,873
Specification/USP Outline		4				\$ 687
Cost Opinion		1	4			\$ 567
Bi-Weekly Meetings (5 total)		5				\$ 859
QA/QC	2					\$ 450
	<i>SUBTOTAL</i>					\$ 4,898
Stage 3 Design and Plans						
Design Coordination	1	6				\$ 1,256
Planting Plan Updates & Details		8	16			\$ 2,955
Green Infrastructure Details		4	8			\$ 1,478
Specification/USP Preparation		4	8			\$ 1,478
Cost Opinion		1	4			\$ 567
Bi-Weekly Meetings (5 total)		5				\$ 859
QA/QC	2					\$ 450
	<i>SUBTOTAL</i>					\$ 9,043
Final Tracings						
Design Coordination	1	4	2			\$ 1,110
Planting Plan Updates & Details		2	4			\$ 739
Green Infrastructure Details		2	4			\$ 739
Specification/USP Preparation		2				\$ 344
Cost Opinion		1	4			\$ 567
Bi-Weekly Meetings (3 total)		3				\$ 515
QA/QC	1					\$ 225
	<i>SUBTOTAL</i>					\$ 4,239
Bid Assistance						
Contract Review						\$ -
Contractor RFIs		4				\$ 687
	<i>SUBTOTAL</i>					\$ 687
Construction Phase						
Site Visits/Reporting (1)						\$ -
Substantial Completion Site Visit/Punch List Preparation		4	4			\$ 1,082
General Administration (Submittals, RFIs, Reports, Etc.)		4	4			\$ 1,082
	<i>SUBTOTAL</i>					\$ 2,165
Hours by Staff	10	81	82	0	0	173
Billable Rate	\$225	\$172	\$99	\$120	\$124	
Labor Cost	\$2,250	\$13,916	\$8,102	\$0	\$0	\$23,818
Expenses						\$100
Mileage						\$ 100
Total LABOR + EXPENSES						\$23,900

Appendix "B" LPA-Provided Information

The LPA shall furnish the CONSULTANT with the following:

1. Existing utility information for City-owned facilities within the project limits
2. Locations of all pavement patching to be included in the plans
3. Pavement recommendations for resurfacing, patching and widening
4. All necessary front-end documentation for the Contract Information Book
5. Traffic counts (turn movement counts) at the signalized intersections within the project limits
6. Signal product information and applicable maps needed to prepare and submit the Proprietary Materials Justifications
7. City-specific criteria for design, including specifications and standard drawings
8. Provide access to enter upon public and private lands as required for the CONSULTANT to perform work under this Contract

Appendix "C" Schedule

No work under this Contract shall be performed by the CONSULTANT until the CONSULTANT receives a written notice to proceed from the LPA.

All work by the CONSULTANT under this Contract shall be completed and delivered to the LPA for review and approval within the approximate time periods shown in the following submission schedule:

NTP	September 13, 2022
Stage 1 Submittal	February 20, 2023
PFC	March 14, 2023
Geotechnical Report	April 28, 2023
Stage 2 Submittal	August 20, 2023
Environmental Approval	February 16, 2024
Stage 3 Submittal	February 16, 2024
Final Tracings	June 17, 2024
Letting	October 9, 2024

2nd Street Modernization

WSP PROJECT NO.: TBD

DES. NO.: TBD

DESCRIPTION: 2nd Street Cycle Track and Roadway Improvements

Client: City of Bloomington

TASKS	Description	Contract Type	Proposed Fees								Subtotal
			WSP USA	The Etica Group, Inc.	ASC Group, Inc.	Rundell Ernstberger Associates	Atlas Technical Consultants LLC	Golder Lab	Woodco Enterprises, LTD.	First Appraisal Group, Inc.	
Section 1	Project Management	Fixed Price/Lump Sum	\$35,460								\$35,460
Section 2	Topographic Survey	Fixed Price/Lump Sum	\$4,372	\$71,375							\$75,747
Section 3	Utility Coordination	Fixed Price/Lump Sum	\$26,839								\$26,839
Section 4	Drainage Analysis & Design	Fixed Price/Lump Sum	\$98,495								\$98,495
Section 5	Roadway Design	Fixed Price/Lump Sum	\$182,523								\$182,523
Section 6	Environmental Documentation	Fixed Price/Lump Sum	\$1,267	\$98,200							\$99,467
Section 7	Traffic Design	Fixed Price/Lump Sum	\$33,549								\$33,549
Section 8	Pavement Design-Not included in project	Fixed Price/Lump Sum									\$0
Section 9	Geotechnical Investigation	Fixed Price/Lump Sum	\$14,758				\$12,481	\$2,652			\$29,891
Section 10	Structural Design	Fixed Price/Lump Sum	\$20,387								\$20,387
Section 11	Landscape Design	Fixed Price/Lump Sum	\$1,267		\$23,900						\$25,167
Section 12	Public Involvement	Fixed Price/Lump Sum	\$6,584								\$6,584
Section 13	Construction Phase Services	Negotiated Labor Rate	\$15,978								\$15,978
ROW	Right of Way Engineering	Unit Fee	\$64,000	\$12,000					\$8,500	\$5,200	\$89,700
	Subtotal		\$505,479	\$83,375	\$98,200	\$23,900	\$12,481	\$2,652	\$8,500	\$5,200	\$739,787

GRAND TOTAL \$739,787

Project Management

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

DESCRIPTION	PERSON HOURS BY CLASSIFICATION													TOTAL HOURS / TASK	TOTAL DOLLARS / TASK		
	X-14	X-14	X-11	X-12	P-11	P-11	P-09	P-08	P-07	P-10	T-11	T-10	T-06				
SR. DIRECTOR, LOCAL BUSINESS LEADER	SR. DIRECTOR, CIVIL ENGINEER	MANAGER, CONTRACTS	SR. LEAD CONSULTANT, CIVIL ENGINEER	LEAD CONSULTANT, CIVIL ENGINEER	LEAD CONSULTANT, TRAFFIC ENGINEER	CONSULTANT, CIVIL ENGINEER	ASSOCIATE CONSULTANT, CIVIL ENGINEER	ASSISTANT CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, PROJECT ACCOUNTING	SR. LEAD TECHNICIAN	LEAD TECHNICIAN	SR. INTERN					
Overhead Classification	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO				
Project Management																	
Project Setup and Ongoing Management					8.00	24.00									44.00	\$6,704.81	
Monthly Progress Reports & Invoicing						24.00					12.00					36.00	\$5,335.35
Subconsultant Contracting				8.00			8.00				8.00					24.00	\$3,572.32
Internal Coordination Meetings (1/month)						24.00	48.00									72.00	\$11,704.61
Client Coordination Meetings (up to 4)						24.00	24.00									48.00	\$7,906.44
SUBTOTAL:														224	\$35,224.00		
TOTAL - HOURS:	0.00	0.00	8.00	0.00	56.00	128.00	0.00	0.00	0.00	32.00	0.00	0.00	0.00			224	
SALARY PER HOUR	\$299.99	\$311.05	\$160.18	\$201.81	\$171.18	\$158.26	\$119.09	\$103.46	\$91.66	\$128.10	\$162.21	\$165.58	\$69.10				
DIRECT SALARY COSTS:	\$0.00	\$0.00	\$1,281.45	\$0.00	\$9,585.95	\$20,256.94	\$0.00	\$0.00	\$0.00	\$4,099.23	\$0.00	\$0.00	\$0.00				\$35,224.00

Topographic Survey

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

DESCRIPTION	PERSON HOURS BY CLASSIFICATION													TOTAL HOURS / TASK	TOTAL DOLLARS / TASK
	X-14	X-14	X-13	X-12	P-11	P-11	P-09	P-08	P-07	X-10	T-11	T-10	T-06		
SR. DIRECTOR, LOCAL BUSINESS LEADER	SR. DIRECTOR, OPERATIONS	DIRECTOR, COMMUNICATION AND PUBLIC INVOLVEMENT	SR. LEAD CONSULTANT, CIVIL ENGINEER	LEAD CONSULTANT, CIVIL ENGINEER	LEAD CONSULTANT, TRAFFIC ENGINEER	CONSULTANT, CIVIL ENGINEER	ASSOCIATE CONSULTANT, CIVIL ENGINEER	ASSISTANT CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, PROJECT ACCOUNTING	SR. LEAD TECHNICIAN	LEAD DESIGN SUPPORT SPECIALIST	SR. INTERN			
Overhead Classification	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO		
Subconsultant Management						8.00								8.00	\$1,266.00
Review of Deliverables					2.00								2.00	4.00	\$639.24
Survey Processing & Workspace Setup					4.00								12.00	16.00	\$2,466.01
SUBTOTAL:														28	\$4,372.00
TOTAL - HOURS:	0.00	0.00	0.00	0.00	6.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	14.00	0.00	28
SALARY PER HOUR	\$299.99	\$434.45	\$223.77	\$201.81	\$171.18	\$158.26	\$119.09	\$103.46	\$91.66	\$128.10	\$162.21	\$148.44	\$69.10		
DIRECT SALARY COSTS:	\$0.00	\$0.00	\$0.00	\$0.00	\$1,027.07	\$1,266.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,078.18	\$0.00		\$4,372.00

SUBCONSULTANT SCOPE & FEES (Subconsultant Manhour Justification Follows this Cost Proposal)

The Etica Group, Inc.

\$71,375.00

DIRECT EXPENSES:

\$71,375.00

TOTAL COSTS (Direct Labor Costs + Expenses):

\$75,747.00

Utility Coordination

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

DESCRIPTION	PERSON HOURS BY CLASSIFICATION												TOTAL HOURS / TASK	TOTAL DOLLARS / TASK	
	X-14	X-14	X-13	P-12	P-11	P-10	P-09	P-08	P-07	X-10	T-11	T-10	T-06		
	SR. DIRECTOR, LOCAL BUSINESS LEADER	SR. DIRECTOR OPERATIONS	DIRECTOR, COMMUNICATIO N AND PUBLIC INVOLVEMENT	SR. LEAD CONSULTANT, CIVIL ENGINEER	LEAD CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, CIVIL ENGINEER	CONSULTANT, CIVIL ENGINEER	ASSOCIATE CONSULTANT, CIVIL ENGINEER	ASSISTANT CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, PROJECT ACCOUNTING	SR. LEAD TECHNICIAN	LEAD DESIGN SUPPORT SPECIALIST	SR. INTERN		
Overhead Classification	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO		
General IAC Requirements														3.00	\$425.41
Identify Utility Stakeholders														3.00	\$425.41
Perpare & Distribute "Initial Notice" Letter														3.00	\$425.41
Prepare & Distribute "Verification of Facilities & Conflict Analysis" Letter														3.00	\$425.41
Prepare & Distribute "Work Plan Request" Letter														3.00	\$425.41
Prepare & Distribute "Work Plan Approved" Letter				0.50		8.00								8.50	\$1,235.34
Prepare & Distribute "Notice to Proceed" Letter				0.50		8.00								8.50	\$1,235.34
Project Utility Meetings															
Research Facilities in Project Corridor														4.00	\$567.22
Internal Kick-off Meeting & Goal Setting					0.50	0.50								1.00	\$156.49
Notify Utilities of Field Check						1.00								1.00	\$141.80
Preliminary Field Check						5.00								5.00	\$709.02
Relay results of PFC to those Unable to Attend						1.00								1.00	\$141.80
Organize & Attend On-Site Meetings with Utilities						10.00								10.00	\$1,418.04
Utility / Design Integration															
Internal Coordination Meetings						24.00								24.00	\$3,403.30
Develop & Maintain Master Utility Log						6.00								6.00	\$850.83
Generate & Update Color Coded Plan Set for Utilities				0.50	4.00					3.00				7.50	\$1,098.13
Develop Potential Design Concepts to Avoid Conflicts				0.50	2.00									2.50	\$369.20
Develop Utility Special Provisions for CIB				0.50	6.00									6.50	\$936.41
Develop Utility Certification				0.50	1.00									1.50	\$227.39
Develop Utility Construction Gantt Chart				0.50	6.00									6.50	\$936.41
Miscellaneous Utility Coordination						6.00								6.00	\$850.83
Master Relocation Drawing				1.00	6.00									7.00	\$1,022.00
Work Plan Development & Review															
Coordinate & Assist with Utility Work Plan Development						24.00								24.00	\$3,403.30
Review Work Plan for Accuracy & Compatibility					1.00	12.00								13.00	\$1,872.83
Coordinate Alternate / Revised Work Plans						8.00								8.00	\$1,134.43
Obtain & Review Relocation Cost Estimates						2.00								2.00	\$283.61
Utility Relocation Agreement Development & Processing															
Coordinate & Assist with Utility Agreement Development						8.00								8.00	\$1,134.43
Coordinate Execution of Utility Agreement with INDOT						6.00								6.00	\$850.83
Distribute "Return Agreement" Letters						0.50								0.50	\$70.90
Prepare & Distribute "Contractor / Consultant Approval"						2.00								2.00	\$283.61
Review, Confirm & Close Out Utility Agreements						3.00								3.00	\$425.41
Railroad Coordination															
Complete Railroad Certification						1.00								1.00	\$141.80
SUBTOTAL:													186	\$26,603.00	
TOTAL - HOURS:	0.00	0.00	0.00	1.00	5.00	177.00	0.00	0.00	0.00	0.00	3.00	0.00	186		
SALARY PER HOUR	\$299.99	\$434.45	\$223.77	\$201.81	\$171.18	\$141.80	\$119.09	\$103.46	\$91.66	\$128.10	\$162.21	\$148.44	\$69.10		
DIRECT SALARY COSTS:	\$0.00	\$0.00	\$0.00	\$201.81	\$855.89	\$25,099.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$445.32	\$0.00	\$26,603.00	

Utility Coordination

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

DESCRIPTION	PERSON HOURS BY CLASSIFICATION												TOTAL HOURS / TASK	TOTAL DOLLARS / TASK
	X-14	X-14	X-13	P-12	P-11	P-10	P-09	P-08	P-07	X-10	T-11	T-10	T-06	
SR. DIRECTOR, LOCAL BUSINESS LEADER	SR. DIRECTOR OPERATIONS	DIRECTOR, COMMUNICATIO N AND PUBLIC INVOLVEMENT	SR. LEAD CONSULTANT, CIVIL ENGINEER	LEAD CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, CIVIL ENGINEER	CONSULTANT, CIVIL ENGINEER	ASSOCIATE CONSULTANT, CIVIL ENGINEER	ASSISTANT CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, PROJECT ACCOUNTING	SR. LEAD TECHNICIAN	LEAD DESIGN SUPPORT SPECIALIST	SR. INTERN		

DIRECT EXPENSES

Mileage	4.00			Trips x	120	Mi./Trip x	\$0.490							\$235.20
DIRECT EXPENSES:														\$236.00
TOTAL COSTS (Direct Labor Costs + Expenses):														\$26,839.00

Drainage Analysis & Design

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

DESCRIPTION	PERSON HOURS BY CLASSIFICATION												TOTAL HOURS / TASK	TOTAL DOLLARS / TASK	
	X-14	X-14	X-13	P-12	X-11	P-10	P-09	P-08	P-07	X-10	T-11	T-10	T-06		
	SR. DIRECTOR, LOCAL BUSINESS LEADER	SR. DIRECTOR, OPERATIONS	DIRECTOR, COMMUNICATION AND PUBLIC INVOLVEMENT	SR. LEAD CONSULTANT, CIVIL ENGINEER	LEAD CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, CIVIL ENGINEER	CONSULTANT, CIVIL ENGINEER	ASSOCIATE CONSULTANT, CIVIL ENGINEER	ASSISTANT CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, PROJECT ACCOUNTING	SR. LEAD TECHNICIAN	LEAD TECHNICAL ENGINEERING SUPPORT SPECIALIST	SR. INTERN		
Overhead Classification	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO		
Meetings					24.00									24.00	\$4,843.56
Internal Progress Meetings - Monthly															
Conceptual Design/Stage 1															
Review Field Survey and Utility Base Mapping				1.00			3.00							4.00	\$559.08
Review Record Drawings, Previous Studies, Environmental Document					1.00		8.00							9.00	\$1,154.51
Update Storm Sewer Utility Mapping Based on Information Review					4.00		2.00	4.00						10.00	\$1,459.26
Field Reconnaissance of the Site					6.00		6.00							12.00	\$1,925.41
Review Existing Conditions Hydrology and Drainage Patterns					4.00		8.00	8.00						20.00	\$2,587.60
Perform Preliminary Inlet and Storm Sewer Design					4.00		8.00	8.00						20.00	\$2,587.60
Prepare Preliminary Hydrology Summary Report and Figures					4.00		10.00	8.00						22.00	\$2,825.77
Investigation of Potential Utility Conflicts					2.00		4.00							6.00	\$879.98
Stage 2															
Perform Drainage Outfall Capacity Analysis (2 Outfalls)				16.00		40.00	8.00							64.00	\$8,820.17
Roadway Drainage Calculations for Inlet Design				8.00			32.00							40.00	\$4,925.09
Storm Sewer Design				6.00		32.00								38.00	\$5,021.68
Green Infrastructure Design				16.00		40.00	16.00							72.00	\$9,647.81
Water Quality BMP Design (2 required)				8.00		16.00	4.00							28.00	\$3,933.74
Prepare Draft Drainage Report				16.00		40.00	16.00							72.00	\$9,647.81
QA/QC				8.00			4.00							12.00	\$2,090.87
Drainage Design for Plans and Profiles (8 sheets)				24.00			32.00							56.00	\$8,154.13
Drainage and Green Infrastructure Details				4.00		16.00								20.00	\$2,712.65
Structure Data Table				4.00			10.00							14.00	\$1,998.13
Pipe Materials Table				2.00			4.00							6.00	\$879.98
Drainage Specifications				4.00			16.00							20.00	\$2,712.65
QA/QC				8.00			8.00							16.00	\$2,567.22
Stage 3															
Prepare Final Drainage Report				8.00		16.00	8.00							32.00	\$4,347.56
Revise Plans per 60% Comments				2.00		6.00	6.00							14.00	\$1,738.89
Update Drainage Design for 90% Plans				12.00			32.00							44.00	\$5,732.35
QA/QC				8.00		8.00								16.00	\$2,567.22
Final Tracings															
Finalize Drainage Design for Plans				2.00			4.00	4.00						10.00	\$1,293.80
Finalize Drainage Specifications				2.00			4.00							6.00	\$879.98
SUBTOTAL:													707	\$98,495.00	
TOTAL - HOURS:	0.00	0.00	0.00	208.00	0.00	0.00	313.00	186.00	0.00	0.00	0.00	0.00	707		
SALARY PER HOUR	\$299.99	\$434.45	\$223.77	\$201.81	\$171.18	\$141.80	\$119.09	\$103.46	\$91.66	\$128.10	\$162.21	\$140.22	\$69.10		
DIRECT SALARY COSTS:	\$0.00	\$0.00	\$0.00	\$41,977.50	\$0.00	\$0.00	\$37,274.29	\$19,242.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,495.00	
DIRECT EXPENSES:														\$0.00	
TOTAL COSTS (Direct Labor Costs + Expenses):														\$98,495.00	

Roadway Design

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

DESCRIPTION	PERSON HOURS BY CLASSIFICATION												TOTAL HOURS / TASK	TOTAL DOLLARS / TASK	
	X-14	X-14	X-13	P-12	P-11	P-10	P-09	P-08	P-07	X-10	T-11	T-10	T-06		
	SR. DIRECTOR, LOCAL BUSINESS LEADER	SR. DIRECTOR OPERATIONS	DIRECTOR, COMMUNICATIO N AND PUBLIC INVOLVEMENT	SR. LEAD CONSULTANT, CIVIL ENGINEER	LEAD CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, CIVIL ENGINEER	CONSULTANT, CIVIL ENGINEER	ASSOCIATE CONSULTANT, CIVIL ENGINEER	ASSISTANT CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, PROJECT ACCOUNTING	SR. LEAD TECHNICIAN	LEAD DESIGN SUPPORT SPECIALIST	SR. INTERN		
Overhead Classification	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO		
Meetings															
Internal Coordination Meetings - Monthly					24.00									24.00	\$4,108.26
Preliminary Field Work															
Field Visit & Documenting Existing Condition					8.00			8.00						16.00	\$2,197.06
Conceptual Design Alternatives															
Alt 1 - Both Bike Lanes on Northside of 2nd Street - Schematic Plan & Profile Sheets (Assume 8 sheets)				4.00	16.00			16.00					16.00	52.00	\$6,306.92
Alt 2 - Single Bike Lanes on North and South Side of 2nd Street - Schematic Plan & Profile Sheets (Assume 8 sheets)				4.00	16.00			16.00					16.00	52.00	\$6,306.92
Alt 1 - Preliminary Quantities					4.00			16.00					16.00	36.00	\$3,445.53
Alt 1 - Preliminary Estimate					6.00									6.00	\$1,027.07
Alt 2 - Preliminary Quantities					4.00			16.00					16.00	36.00	\$3,445.53
Alt 2 - Preliminary Estimate					6.00									6.00	\$1,027.07
QA/OC				2.00	4.00			4.00					4.00	14.00	\$1,778.55
30% - Stage 1 Plans & Supporting Documents															
Prepare Tile/Index/General Notes Sheets					1.00			2.00			2.00		5.00		\$674.97
Prepare Typical Sections					1.00			8.00					9.00		\$998.82
Prepare Plan and Profile Sheets					4.00			12.00					16.00	32.00	\$3,031.71
Prepare Curb Ramp Detail Sheets (20 Corners Assumed)					20.00			48.00					20.00	88.00	\$9,771.33
Prepare Driveway and Alley Sheets (20 Assumed w/ Sidewalk transitions)					4.00			8.00					8.00	20.00	\$2,065.12
Preliminary Road Approach Sheets (Assume 10)					4.00			16.00					8.00	28.00	\$2,892.76
Preliminary Crown Correction Details					4.00			8.00						12.00	\$1,512.35
Preliminary Raised Crosswalk across Bike Lanes					2.00			2.00						4.00	\$549.27
Prepare Cross Sections					20.00			20.00				4.00		44.00	\$6,086.43
Preliminary Maintenance of Traffic Details					16.00			16.00						32.00	\$4,394.13
Preliminary Quantity Calculations					8.00			20.00					20.00	48.00	\$4,820.45
QA/OC				6.00	6.00			8.00					8.00	28.00	\$3,618.37
Preliminary Field Check Meeting															
Attend on-Site PFC Meeting					6.00			6.00						12.00	\$1,647.80
60% - Stage 2 Plans & Supporting Documents															
Tile/Index/General Notes								1.00						1.00	\$103.46
Typical Sections					1.00			4.00						5.00	\$585.00
Refine Plan and Profiles					10.00			20.00					24.00	54.00	\$5,439.19
Curb Ramp Details and Design (20 Corners Assumed)					16.00			40.00					16.00	72.00	\$7,982.59
Driveway and Alley Designs (20 Assumed w/ Sidewalk transitions)					4.00			16.00					16.00	36.00	\$3,445.53
Road Approaches (Assumed 10)					8.00			24.00					24.00	56.00	\$5,510.65
Crown Correction Details					8.00			16.00						24.00	\$3,024.71
Raised Crosswalk across Bike Lanes					2.00			4.00					8.00	14.00	\$1,308.94
Erosion Control Details					4.00			8.00					8.00	20.00	\$2,065.12
Update Cross Sections					8.00			12.00						20.00	\$2,610.89
Preliminary Maintenance of Traffic Plan Sheets					16.00			16.00					24.00	56.00	\$6,052.43
Preliminary Pedestrian Maintenance of Traffic Sheets					8.00			32.00						40.00	\$4,679.99
Miscellaneous Sheets/Tables					2.00			8.00					4.00	14.00	\$1,446.38
Intersection Sight Distance Checks					6.00			8.00					16.00	30.00	\$2,960.24

Roadway Design

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

DESCRIPTION	PERSON HOURS BY CLASSIFICATION													TOTAL HOURS / TASK	TOTAL DOLLARS / TASK
	X-14	X-14	X-13	P-12	P-11	P-10	P-09	P-08	P-07	X-10	T-11	T-10	T-06		
SR. DIRECTOR, LOCAL BUSINESS LEADER	SR. DIRECTOR, OPERATIONS	DIRECTOR, COMMUNICATION AND PUBLIC INVOLVEMENT	SR. LEAD CONSULTANT, CIVIL ENGINEER	LEAD CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, CIVIL ENGINEER	CONSULTANT, CIVIL ENGINEER	ASSOCIATE CONSULTANT, CIVIL ENGINEER	ASSISTANT CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, PROJECT ACCOUNTING	SR. LEAD TECHNICIAN	LEAD DESIGN SUPPORT SPECIALIST	SR. INTERN			
Prepare R/W Exhibits					8.00			16.00						24.00	\$3,024.71
Specifications					8.00									8.00	\$1,369.42
Quantity Calculation Update					8.00			16.00						16.00	40.00
QA/OC				6.00	6.00			8.00						8.00	28.00
90% - Stage 3 Plans & Supporting Documents															\$3,618.37
Finalize Title/Index/General Notes								1.00						1.00	\$103.46
Finalize Typical Sections					1.00			4.00						5.00	\$585.00
Finalize Plan and Profiles Final Design					6.00			12.00						12.00	30.00
Finalize Curb Ramp Details and Design					10.00			20.00						8.00	38.00
Finalize Driveway and Alley Designs (20 Assumed w/ Sidewalk transitions) Final Design					2.00			16.00						8.00	26.00
Finalize Road Approaches (Assume 10) Final Design					2.00			16.00						8.00	26.00
Finalize Raised Crosswalk across Bike Lanes Design					2.00			2.00						4.00	\$549.27
Finalise Crown Correction Details					4.00			4.00						8.00	\$1,098.53
Finalize Erosion Control Details					2.00			4.00						4.00	10.00
Finalize Cross Sections					2.00			8.00							10.00
Final Maintenance of Traffic Plan Sheets					8.00			16.00						16.00	40.00
Finalize Pedestrian Maintenance of Traffic Sheets					8.00			8.00						8.00	24.00
Pavement Patching Tables					2.00			4.00						2.00	8.00
Miscellaneous Sheets Update					2.00			4.00						4.00	10.00
Specifications Update					4.00									4.00	\$684.71
Quantity Calculation Update					8.00			12.00						12.00	32.00
QA/OC				6.00	6.00			8.00						8.00	28.00
100% -Final Tracings															
Finalize Plans					14.00			40.00						16.00	70.00
Finalize Specifications, Calculations, Quantity and Estimate					14.00			20.00						34.00	\$4,465.60
QA/OC				3.00	6.00									9.00	\$1,632.51
Contract Information Book Compilation					8.00			8.00						16.00	\$2,197.06
Pre-Bid Meeting and RFIs During Bid					8.00			4.00						12.00	\$1,783.24
SUBTOTAL:														1,591	\$182,405.00
TOTAL - HOURS:	0.00	0.00	0.00	31.00	426.00	0.00	0.00	710.00	0.00	0.00	0.00	6.00	418.00	1,591	
SALARY PER HOUR	\$299.99	\$434.45	\$223.77	\$201.81	\$171.18	\$141.80	\$119.09	\$103.46	\$91.66	\$128.10	\$162.21	\$148.44	\$69.10		
DIRECT SALARY COSTS:	\$0.00	\$0.00	\$0.00	\$6,256.26	\$72,921.67	\$0.00	\$0.00	\$73,453.35	\$0.00	\$0.00	\$0.00	\$890.65	\$28,882.09		\$182,405.00

Environmental Documentation

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

DESCRIPTION	PERSON HOURS BY CLASSIFICATION													TOTAL HOURS / TASK	TOTAL DOLLARS / TASK
	X-14	X-14	X-13	X-12	X-11	P-11	P-09	P-08	P-07	X-10	T-11	T-10	T-06		
	SR. DIRECTOR, LOCAL BUSINESS LEADER	SR. DIRECTOR, OPERATIONS	DIRECTOR, COMMUNICATION AND PUBLIC INVOLVEMENT	SR. LEAD CONSULTANT, CIVIL ENGINEER	LEAD CONSULTANT, CIVIL ENGINEER	LEAD CONSULTANT, TRAFFIC ENGINEER	CONSULTANT, CIVIL ENGINEER	ASSOCIATE CONSULTANT, CIVIL ENGINEER	ASSISTANT CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, PROJECT ACCOUNTING	SR. LEAD TECHNICIAN	LEAD TECHNICAL ENGINEERING SUPPORT SPECIALIST	SR. INTERN		
Overhead Classification	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO		
Subconsultant Management						8.00								8.00	\$1,266.06
SUBTOTAL:														8	\$1,267.00
TOTAL - HOURS:	0.00	0.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8	
SALARY PER HOUR	\$299.99	\$434.45	\$223.77	\$201.81	\$171.18	\$158.26	\$119.09	\$103.46	\$91.66	\$128.10	\$162.21	\$140.22	\$69.10		
DIRECT SALARY COSTS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,266.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,267.00

SUBCONSULTANT SCOPE & FEES (Subconsultant Manhour Justification Follows this Cost Proposal)

ASC Group, Inc.	\$98,200.00
DIRECT EXPENSES:	\$98,200.00
TOTAL COSTS (Direct Labor Costs + Expenses):	\$99,467.00

Traffic Design

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

DESCRIPTION	PERSON HOURS BY CLASSIFICATION													TOTAL HOURS / TASK	TOTAL DOLLARS / TASK
	X-14	X-14	X-13	P-12	P-11	P-10	P-09	P-08	P-07	X-10	T-11	T-10	T-06		
SR. DIRECTOR, LOCAL BUSINESS LEADER	SR. DIRECTOR, OPERATIONS	DIRECTOR, COMMUNICATION AND PUBLIC INVOLVEMENT	SR. LEAD CONSULTANT, TRAFFIC ENGINEER	LEAD CONSULTANT, TRAFFIC ENGINEER	SR. CONSULTANT, TRAFFIC ENGINEER	CONSULTANT, TRAFFIC ENGINEER	ASSOCIATE CONSULTANT, TRAFFIC ENGINEER	ASSISTANT CONSULTANT, TRAFFIC ENGINEER	SR. CONSULTANT, PROJECT ACCOUNTING	SR. LEAD TECHNICIAN	LEAD TECHNICAL ENGINEERING SUPPORT SPECIALIST	SR. INTERN			
Overhead Classification	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO		
Meetings															
Internal Progress Meetings - Monthly						24.00								24.00	\$3,340.66
Traffic Analysis															
Synchro Analysis					2.00		8.00							10.00	\$1,235.12
Signal Timing Plans						1.00	2.00							3.00	\$436.65
Stage 1															
Signal Layouts						2.00	12.00							14.00	\$1,986.86
Quantity Calculations						1.00	2.00							3.00	\$436.65
Preliminary Field Check															
Prepare for PFC						2.00								2.00	\$316.51
Attend PFC						6.00								6.00	\$949.54
Prepare & Distribute PFC Meeting Minutes						2.00								2.00	\$316.51
Stage 2															
Existing Sign Inventory							8.00	8.00						16.00	\$1,718.91
Existing Sign Sheets							4.00	12.00	12.00					28.00	\$3,135.14
Proposed Signs & Markings Sheets						4.00	4.00	12.00	8.00					28.00	\$3,368.02
Sheet Sign Summary Table							2.00		4.00					6.00	\$678.54
Pavement Marking Summary Table							2.00		4.00					6.00	\$678.54
Signal Plans				4.00		16.00								20.00	\$2,984.40
Quantity Calculations						2.00	8.00							10.00	\$1,430.07
Lighting Coordination with Duke						4.00								4.00	\$633.03
Stage 3															
Plan Revisions per Comments				4.00		8.00	12.00							24.00	\$3,248.75
Sign Shop Drawings						2.00	6.00							8.00	\$1,151.66
RRFB Details						1.00		3.00						4.00	\$502.73
Proprietary Materials Justifications						4.00								4.00	\$633.03
Specifications						4.00								4.00	\$633.03
Quantity Calculations						2.00	4.00							6.00	\$873.29
Final Tracings															
Plan Revisions per Comments					2.00		6.00	4.00						12.00	\$1,673.11
Quantity Calculations						1.00	2.00							3.00	\$436.65
Lighting Coordination with Duke						4.00								4.00	\$633.03
SUBTOTAL:														251	\$33,431.00
TOTAL - HOURS:	0.00	0.00	0.00	10.00	44.00	102.00	59.00	36.00	0.00	0.00	0.00	0.00		251	
SALARY PER HOUR	\$299.99	\$434.45	\$223.77	\$189.32	\$158.26	\$139.20	\$114.83	\$100.04	\$88.33	\$128.10	\$162.21	\$140.22	\$69.10		
DIRECT SALARY COSTS:	\$0.00	\$0.00	\$0.00	\$1,893.21	\$6,963.32	\$14,197.89	\$6,774.71	\$3,601.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$33,431.00

DIRECT EXPENSES

Pavement Design-Not included in project

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

DESCRIPTION	PERSON HOURS BY CLASSIFICATION													TOTAL HOURS / TASK	TOTAL DOLLARS / TASK
	X-14	X-14	X-13	P-12	X-11	P-10	P-09	P-08	P-07	X-10	T-11	T-10	T-06		
SR. DIRECTOR, LOCAL BUSINESS LEADER	SR. DIRECTOR, OPERATIONS	DIRECTOR, COMMUNICATION AND PUBLIC INVOLVEMENT	SR. LEAD CONSULTANT, CIVIL ENGINEER	LEAD CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, CIVIL ENGINEER	CONSULTANT, CIVIL ENGINEER	ASSOCIATE CONSULTANT, CIVIL ENGINEER	ASSISTANT CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, PROJECT ACCOUNTING	SR. LEAD TECHNICIAN	LEAD TECHNICAL ENGINEERING SUPPORT SPECIALIST	SR. INTERN			
GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO		
Overhead Classification															
SUBTOTAL:													0	\$0.00	
TOTAL - HOURS:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0		
SALARY PER HOUR	\$299.99	\$434.45	\$223.77	\$201.81	\$171.18	\$141.80	\$119.09	\$103.46	\$91.66	\$128.10	\$162.21	\$140.22	\$69.10		
DIRECT SALARY COSTS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
DIRECT EXPENSES:														\$0.00	
TOTAL COSTS (Direct Labor Costs + Expenses):														\$0.00	

Geotechnical Investigation

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

DESCRIPTION	PERSON HOURS BY CLASSIFICATION													TOTAL HOURS / TASK	TOTAL DOLLARS / TASK
	X-14	X-14	X-13	P-12	X-11	P-10	P-09	P-08	P-07	X-10	T-11	T-10	T-06		
	SR. DIRECTOR, LOCAL BUSINESS LEADER	SR. DIRECTOR, OPERATIONS	DIRECTOR, COMMUNICATION AND PUBLIC INVOLVEMENT	SR. LEAD CONSULTANT, GEOTECHNICAL ENGINEER	LEAD CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, GEOTECHNICAL ENGINEER	CONSULTANT, CIVIL ENGINEER	ASSOCIATE CONSULTANT, GEOTECHNICAL ENGINEER	ASSISTANT CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, PROJECT ACCOUNTING	SR. LEAD TECHNICIAN	LEAD TECHNICAL ENGINEERING SUPPORT SPECIALIST	SR. INTERN		
Overhead Classification	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO / TASK	\$14,016.00 / TASK
Subcontractor Management						2.00								2.00	\$275.92
Boring Layout and Subsurface Exploration									32.00					32.00	\$3,545.52
Laboratory Test Assignment						2.00		4.00						6.00	\$719.11
gINT Logging						2.00		10.00						12.00	\$1,383.89
Geotechnical Report and Analysis						20.00		32.00						52.00	\$6,304.71
OC of Report				2.00		8.00								10.00	\$1,510.72
Review of Final Tracings					2.00									2.00	\$275.92
SUBTOTAL:														116	\$14,016.00
TOTAL - HOURS:	0.00	0.00	0.00	2.00	0.00	36.00	0.00	78.00	0.00	0.00	0.00	0.00	0.00	116	
SALARY PER HOUR	\$299.99	\$434.45	\$223.77	\$203.52	\$171.18	\$137.96	\$119.09	\$110.80	\$91.66	\$128.10	\$162.21	\$140.22	\$69.10		
DIRECT SALARY COSTS:	\$0.00	\$0.00	\$0.00	\$407.05	\$0.00	\$4,966.54	\$0.00	\$8,642.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$14,016.00

Structural Design

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

DESCRIPTION	PERSON HOURS BY CLASSIFICATION												TOTAL HOURS / TASK	TOTAL DOLLARS / TASK	
	X-14	X-14	X-13	P-12	X-11	P-10	P-09	P-08	P-07	X-10	T-11	T-10	T-06		
SR. DIRECTOR, LOCAL BUSINESS LEADER	SR. DIRECTOR OPERATIONS	DIRECTOR, COMMUNICATION AND PUBLIC INVOLVEMENT	SR. LEAD CONSULTANT, CIVIL ENGINEER	LEAD CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, CIVIL ENGINEER	CONSULTANT, CIVIL ENGINEER	ASSOCIATE CONSULTANT, CIVIL ENGINEER	ASSISTANT CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, PROJECT ACCOUNTING	SR. LEAD TECHNICIAN	LEAD TECHNICAL ENGINEERING SUPPORT SPECIALIST	SR. INTERN			
Overhead Classification	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO		
Internal Progress Meetings - Monthly				18.00										18.00	\$3,632.67
Initial Site Visit				8.00										8.00	\$1,614.52
Stage 1 Plans															
Preliminary Retaining Wall Plan and Profile Sheets				2.00			8.00				2.00			12.00	\$1,680.75
Preliminary Retaining Wall Detailing				2.00			8.00							10.00	\$1,231.27
Wall Quantity Calculations				2.00		4.00	8.00							14.00	\$1,798.49
Stage 2 Plans															
Update Retaining Wall Plan and Profile Sheets				1.00			4.00				2.00			7.00	\$1,002.58
Update Retaining Wall Detailing				2.00			8.00							10.00	\$1,231.27
Update Wall Quantity Calculations				2.00		4.00	8.00							14.00	\$1,798.49
Soil Properties Table in Plans				1.00			4.00							5.00	\$615.64
Review Geotech Report				1.00										1.00	\$201.81
Stage 3 Plans															
Finalize Retaining Wall Plan and Profile Sheets				1.00			4.00				2.00			7.00	\$1,002.58
Finalize Retaining Wall Detailing				1.00			4.00							5.00	\$615.64
Finalize Wall Quantity Calculations				1.00		2.00	4.00							7.00	\$899.25
Verify Soil Properties Table in Plans				1.00			1.00							2.00	\$305.27
Provisions				4.00			4.00							8.00	\$1,221.08
Final Tracings														4.00	\$807.26
Verify Plans, Quantities, Est. Provisions Conformance				4.00											
Final Review, Sign & Seal Sheets				2.00							2.00			4.00	\$728.05
SUBTOTAL:													136	\$20,387.00	
TOTAL - HOURS:	0.00	0.00	0.00	53.00	0.00	10.00	16.00	49.00	0.00	0.00	8.00	0.00	0.00	136	
SALARY PER HOUR	\$299.99	\$434.45	\$223.77	\$201.81	\$171.18	\$141.80	\$119.09	\$103.46	\$91.66	\$128.10	\$162.21	\$140.22	\$69.10		
DIRECT SALARY COSTS:	\$0.00	\$0.00	\$0.00	\$10,696.19	\$0.00	\$1,418.04	\$1,905.39	\$5,069.32	\$0.00	\$0.00	\$1,297.67	\$0.00	\$0.00		\$20,387.00
DIRECT EXPENSES:														\$0.00	
TOTAL COSTS (Direct Labor Costs + Expenses):														\$20,387.00	

Landscape Design

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

DESCRIPTION	PERSON HOURS BY CLASSIFICATION													TOTAL HOURS / TASK	TOTAL DOLLARS / TASK
	X-14	X-14	X-13	X-12	X-11	P-11	P-09	P-08	P-07	X-10	T-11	T-10	T-06		
	SR. DIRECTOR, LOCAL BUSINESS LEADER	SR. DIRECTOR, OPERATIONS	DIRECTOR, COMMUNICATION AND PUBLIC INVOLVEMENT	SR. LEAD CONSULTANT, CIVIL ENGINEER	LEAD CONSULTANT, CIVIL ENGINEER	LEAD CONSULTANT, TRAFFIC ENGINEER	CONSULTANT, CIVIL ENGINEER	ASSOCIATE CONSULTANT, CIVIL ENGINEER	ASSISTANT CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, PROJECT ACCOUNTING	SR. LEAD TECHNICIAN	LEAD TECHNICAL ENGINEERING SUPPORT SPECIALIST	SR. INTERN		
Overhead Classification	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO		
Subcontractor Management						8.00								8.00	\$1,266.00
SUBTOTAL:														8	\$1,267.00
TOTAL - HOURS:	0.00	0.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8	
SALARY PER HOUR	\$299.99	\$434.45	\$223.77	\$201.81	\$171.18	\$158.26	\$119.09	\$103.46	\$91.66	\$128.10	\$162.21	\$140.22	\$69.10		
DIRECT SALARY COSTS:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,266.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$1,267.00

SUBCONSULTANT SCOPE & FEES (Subconsultant Manhour Justification Follows this Cost Proposal)

Bundell Ernstberger Associates

\$23,900.00

DIRECT EXPENSES:

\$23 900 00

TOTAL COSTS (Direct Labor Costs + Expenses):

\$25,167.00

Public Involvement

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

Construction Phase Services

PROJECT NO.: **TBD**

DES. NO.: TBD

DESCRIPTION: 2nd Street Cycle Track and Roadway Improvement

DESCRIPTION	PERSON HOURS BY CLASSIFICATION												TOTAL HOURS / TASK	TOTAL DOLLARS / TASK	
	X-14	X-14	X-13	P-12	P-11	P-10	P-09	P-08	P-07	X-10	T-11	T-10	T-06		
SR. DIRECTOR, LOCAL BUSINESS LEADER	SR. DIRECTOR, OPERATIONS	DIRECTOR, COMMUNICATIONS AND PUBLIC INVOLVEMENT	SR. LEAD CONSULTANT, CIVIL ENGINEER	LEAD CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, CIVIL ENGINEER	CONSULTANT, CIVIL ENGINEER	ASSOCIATE CONSULTANT, CIVIL ENGINEER	ASSISTANT CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, PROJECT ACCOUNTING	SR. LEAD TECHNICIAN	LEAD TECHNICAL ENGINEERING SUPPORT SPECIALIST	SR. INTERN			
Overhead Classification	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO		
Design Services During Construction															
Respond to Contractor Questions					8.00		8.00							16.00	\$2,322.13
Attend Pre Construction Meeting - 1 meeting, 2 people					6.00		6.00							12.00	\$1,741.50
Respond to RFIs					16.00		8.00							24.00	\$3,691.50
Shop Drawing Review				2.00	4.00		4.00							10.00	\$1,564.60
Attend Progress Meeting - 1 meeting, 2 people					6.00		6.00							12.00	\$1,741.50
Utility Coordination Services During Construction															
Attend Pre Construction Meeting						6.00								6.00	\$850.80
Coordinate between Utility, Contractor, & City						3.00								3.00	\$425.40
Answer Contractor / Utility Questions						2.00								2.00	\$283.60
Track Utility Relocation Progress & Update Gantt Chart						3.00								3.00	\$425.40
Attend Construction Progress Meetings (up to 3)						15.00								15.00	\$2,127.00
Review Utility Invoicing						4.00								4.00	\$567.20
SUBTOTAL:														107	\$15,742.00
TOTAL - HOURS:	0.00	0.00	0.00	2.00	40.00	33.00	32.00	0.00	0.00	0.00	0.00	0.00	0.00	107	
SALARY PER HOUR	\$299.99	\$434.45	\$223.77	\$201.81	\$171.18	\$141.80	\$119.09	\$103.46	\$91.66	\$128.10	\$162.21	\$140.22	\$69.10		
DIRECT SALARY COSTS:	\$0.00	\$0.00	\$0.00	\$403.63	\$6,847.10	\$4,679.54	\$3,810.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$15,742.00

Right-of-Way Services

PROJECT:		2nd Street Modernization			
DESCRIPTION	Services Provided By	Unit Cost/Parcel	# of Parcels	TOTAL DOLLARS	
Right of Way Engineering - Existing Property Line Layout - Parcel Plots - Legal Descriptions - Right of Way Plans - Area Computations - Transfer Documents	WSP	Permanent Taking	\$3,200	20	\$64,000.00
Right of Way Acquisition Management	WSP		\$1,275	0	\$0.00
Title Work - Permanent Reports	Woodco Enterprises		\$425	20	\$8,500.00
Appraisal Problem Analysis	First Appraisal Group		\$260	20	\$5,200.00
Appraisal - Short Form - Value Finding - Waiver Valuation	Monroe Owen Appraisal		\$4,650 \$2,000 \$700	0 0 0	\$0.00 \$0.00 \$0.00
Appraisal Review - Short Form - Value Finding - Waiver Valuation	First Appraisal Group		\$2,225 \$1,000 \$425	0 0 0	\$0.00 \$0.00 \$0.00
Buying	Todd Taylor		\$2,075	0	\$0.00
Recording	WSP		100	0	\$0.00
Parcel Staking	Eliza		\$600	20	\$12,000.00
				TOTAL:	\$89,700.00
Note: For Title Work, parcels with multiple tax parcel numbers were counted as multiple reports as the title researcher charges per title search. This amount could be less once the title research is actually performed. Actual fees will be billed.					

Right-of-Way Services

PROJECT:		2nd Street Modernization			
DESCRIPTION	Services Provided By	Unit Cost/Parcel	# of Parcels	TOTAL DOLLARS	
Right of Way Engineering - Existing Property Line Layout - Parcel Plots - Legal Descriptions - Right of Way Plans - Area Computations - Transfer Documents	WSP	Permanent Taking	\$3,200	20	\$64,000.00
Right of Way Acquisition Management	WSP		\$1,275	0	\$0.00
Title Work - Permanent Reports	Woodco Enterprises		\$425	20	\$8,500.00
Appraisal Problem Analysis	First Appraisal Group		\$260	20	\$5,200.00
Appraisal - Short Form - Value Finding - Waiver Valuation	Monroe Owen Appraisal		\$4,650 \$2,000 \$700	0 0 0	\$0.00 \$0.00 \$0.00
Appraisal Review - Short Form - Value Finding - Waiver Valuation	First Appraisal Group		\$2,225 \$1,000 \$425	0 0 0	\$0.00 \$0.00 \$0.00
Buying	Todd Taylor		\$2,075	0	\$0.00
Recording	WSP		100	0	\$0.00
Parcel Staking	Eliza		\$600	20	\$12,000.00
				TOTAL:	\$89,700.00
Note: For Title Work, parcels with multiple tax parcel numbers were counted as multiple reports as the title researcher charges per title search. This amount could be less once the title research is actually performed. Actual fees will be billed.					

Appendix "A"

Scope of Services – Supplement #2

Project Description

WSP USA Inc (the Consultant), is the prime design Consultant to the City Bloomington for the 2nd Street Modernization project. The goal of this project is to expand the robust pedestrian and cycling infrastructure along 2nd Street, connecting the trail west of Walker St to the B Line Trail. This project spans from the intersection of Walker Street to Morton Street and the B Line Trail.

This project explored two alternatives for how best to achieve this improved connection: a two-way cycle track along the north side of 2nd Street and two one-way cycle tracks adjacent to same-direction traffic. Once a preferred alternative was selected, final design plans and supporting document were prepared for bid. This supplement includes already completed additional scope items and design changes requested during the design phase as well as upcoming construction changes.

The design shall be developed in accordance with the *Indiana Manual on Uniform Traffic Control Devices (IMUTCD)*, *Indiana Department of Transportation Design Manual (IDM)* and *Standard Drawings*. Documents and standards developed by Bloomington shall take precedent over the IDM. A more detailed discussion of the Consultant's proposed services is described in the following specific sections:

Section	Description
Section 1:	Project Management
Section 2:	Topographic Survey
Section 3:	Utility Coordination
Section 4:	Drainage Analysis & Design
Section 5:	Roadway Design
Section 6:	Environmental Documentation
Section 7:	Traffic Design
Section 8:	Pavement Design
Section 9:	Geotechnical Investigation
Section 10:	Structural Design – Not included in Supplement #2
Section 11:	Landscape Design – Not included in Supplement #2
Section 12:	Public Involvement – Not included in Supplement #2
Section 13:	Construction Phase Services – Not included in Supplement #2
Section 14:	Right of Way Services – Not included in Supplement #2

Section 1: Project Management

The Consultant shall perform project management, quality management, project and document controls, and coordination for the design and construction of the project.

Results/Deliverables

- Project Management of the Project and Coordination
- Monthly Progress Reports & Updates
- Quality Assurance
- Subconsultant Contracts
- INDOT Submittals

Activities

Project Management

The Consultant continued to lead internal coordination meetings monthly through the design of the project (8 additional coordination meetings).

The Consultant has continued to assist in coordination and sharing of the electronic CADD files among the Client, subconsultants, affected utility companies, section designers and suppliers.

Quality Assurance

WSP will continue to perform Quality Assurance on deliverables prior to submitting them to the Client.

Subconsultant Contracting

The Consultant will execute the subcontract amendment with one (1) subconsultant. The Consultant will continue to review monthly subconsultants invoices.

Client Coordination Meetings

The Consultant has attended 20 additional coordination meetings with the City of Bloomington staff throughout the project. Two WSP staff attended general project management meetings; three WSP staff attended any design-related meetings.

Section 2: Topographic Survey

Our survey subcontractor, The Etica Group, shall obtain additional survey for a portion of the Hopewell site. The field survey will be conducted to a level detailed enough to provide adequate information to complete the final design plans.

The Consultant will coordinate, manage, and contract with the subcontractor as well as perform quality reviews of the subcontractor's deliverables.

Deliverables

The deliverables include a full topographic survey of the following spot locations:

- Southeast quadrant of 2nd Street & South Rogers Street
 - Topographic data should include detailed elevations in intersection for curb ramp upgrades post-construction.
 - Include utilities observed by evidence and markings identified by Indiana 811 locate service providers.
- 2nd Street & (newly built) Madison Street intersection along the south side of 2nd Street
 - Topographic data should include detailed elevations in intersection for roadway approach, planimetric features, curb ramps post-construction.
 - Include utilities observed by evidence and markings identified by Indiana 811 locate service providers.
- Southwest quadrant of 2nd Street & South Morton Street
 - Topographic data should include detailed elevations in intersection for curb ramp upgrades post-construction.
 - Include utilities observed by evidence and markings identified by Indiana 811 locate service providers.
- Additional Drainage Structure
 - Topographic data should include detailed elevations post-construction and the surrounding area (if applicable).
- 2nd Street (± 430 feet west of Rogers Street centerline)
 - Topographic data should include detailed elevations of finished floor inclusive of the garage, existing steps, approach, etc.
 - Include utilities observed by evidence and markings identified by Indiana 811 locate service providers.
- Microstation files as deliverables.

Activities

The Etica Group shall perform the necessary field work and data processing required to complete a topographic survey of the project area to the above standards. See the attached subconsultant scope of work for more detailed information.

WSP shall review the provided survey to ensure information is present and meets the standards outlined above.

{The remainder of this page has been intentionally left blank.}

Section 3: Utility Coordination

This section describes the additional utility coordination effort the Consultant has performed for the design and construction of the project.

One utility representative attended 8 additional monthly internal project meetings.

Section 4: Drainage Analysis & Design

This section describes the supplemental work required to design roadway drainage improvements for the project.

One drainage representative attended 8 additional monthly internal project meetings.

Activities

Hydraulic Updates

- Investigation into potential detention locations
- Design of underground detention solutions
- Removal of underground detention
- Updates based on City of Bloomington Utilities (CBU) comments and conflict mitigation requests
- Coordination with Hopewell projects, including reviewing drainage reports and raising concerns
- Redesign of Rogers intersection drainage due to curb line changes
- Coordination meetings and correspondence with CBU

Plan Updates

- Layout Revisions
- Structure Data Table Revisions

Section 5: Roadway Design

This section describes the supplemental work required to design roadway improvements for the project.

Two roadway representatives attended 8 additional monthly internal project meetings.

Activities

Design Changes

- Buffer & Sidewalk Widths
 - 6' minimum sidewalk was specified during the Conceptual Design phase, with a 4' buffer.
 - After Stage 1, the guidance was changed to a 5' minimum sidewalk with a 5' buffer. This required revisions to the model and cross-sections, as well as curb ramp redesign and drive redesign.
- Rogers Street Intersection Redesigns
 - The layout of the intersection at 2nd & Rogers was completely redesigned after Stage 2 to accommodate the directional bike lanes along Rogers by creating a protected intersection for bicycles, or "Dutch junction."
 - These updates also included multiple client meetings, quantity updates, and additional QA/QC.
- B-Line Trail Redesigns
 - The B-Line Trail crossing of 2nd Street also underwent multiple design changes. The original design impacted some of the pavers, so a redesign was completed to mitigate paver replacement.
 - After Stage 3, new direction was provided to replace a section of pavers on each side of 2nd Street.
 - These revisions required modeling and plan updates, as well as additional details and specifications for the pavers.
- Hopewell-Related Design Changes
 - Fairview Street Relocation: the location of the Fairview Street approach moved during the design phase. This required approach redesign and curb ramp redesign.
 - Jackson Street: this new approach was added after design started. This required an additional approach design and additional curb ramp designs.
- Maple Alley, southeast corner parcel
 - The original design guidance was to remove the northern-most drive into the parcel and construct a new retaining wall along 2nd Street.
 - After Stage 1, the wall was eliminated and the northern-most drive was put back into the plans in a relocated position.
 - After Stage 2, the northern-most drive was removed again and a portion of the parking lot was removed to accommodate grading.
 - After Stage 3, the design was revised again to put the drive back in with a wall again.
 - Near the Final Tracings due date, it was determined that an agreement could not be reached for right-of-way acquisition from the parcel. Therefore the design was revised to mitigate any necessary acquisition, by replacing the existing wall and leaving the existing drive. Multiple cross-section options were provided for the City to choose from.

- Each of these design changes required updates to the model, curb ramp designs, drive designs, and approach design. This also includes schematic submittals and discussions with the City, QA/QC, quantity revisions, etc.
- Bus Stop Changes
 - During the alternative analysis phase, it was noted that this corridor may carry Bus Rapid Transit (BRT) Light service in the future. It was desired to accommodate this future plan by constructing level boarding platforms at 4 locations along the corridor.
 - The incorporation of level boarding platforms required additional details, specifications, and coordination, along with multiple iterations of design revisions, including relocating the curb line to accommodate the rub rail.
 - The original guidance was to consolidate bus stop locations along the corridor. After Stage 2, it was requested to add a standard bus stop back into the project at a mid-block location near Trades Park. This required median updates, bike lane alignment, curb locations, and curb ramp details.
- Post-Design Changes
 - Once the new survey around Hopewell is obtained, design updates will be required:
 - The current design will be reviewed for elevation differences at the reconstructed Madison and any necessary updates will be made to the approach, curb ramps, or bus stop.
 - The steps to the parking garage will be reconstructed.
 - The Rogers Street cross-section will be revised to tie-in to the adjacent Rogers Street directional bike lane cross-section.
 - CBU has requested design changes to mitigate water line relocation. The revision will include:
 - Relocating drainage structures out of conflict with the water main from Madison to Morton, by shifting them to the south side of the cycle track
 - Reversing the cross-slope of the cycle track to accommodate the relocated drainage structures
 - Updates to the Typical Sections, Plan & Profile Sheets, Curb Ramp and Intersection Details, Erosion Control Details, Pavement Markings, Summary Tables, and Cross Sections
 - Coordinating and submitting a construction change through the INDOT process

Additional Submittals

- Turning Movement Diagrams
 - These were excluded from the original scope of work but were requested by the City. This effort entailed creating a unique design vehicle for the Bloomington fire truck, running turning movements for multiple design vehicles (passenger car, single-unit truck, DL-23, and a semi at Rogers) at each drive and street approach, and creating sheets for each location.

Section 6: Environmental Documentation

This section describes the supplemental work required for environmental documentation for the project.

Deliverables

- o None

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Section 7: Traffic Design

This section describes the supplemental work required to design traffic improvements for the project.

One traffic representative attended 8 additional monthly internal project meetings.

Activities

Design Changes

- Buffer & Sidewalk Widths
 - This change from a 6' sidewalk and 4' buffer to a 5' sidewalk and 5' buffer required revisions to the pavement markings.
- Rogers Street Intersection Redesigns
 - The layout of the intersection at 2nd & Rogers was completely redesigned after Stage 2 (see Roadway section for details).
 - These updates required complete redesigns of pavement markings and signs and at least one full signal redesign plus updates to push button locations for the other layout changes.
- B-Line Trail Redesigns
 - The curb line revisions required pavement marking revisions as well as some sign placement updates and sign removals.
 - Speed reduction markings were requested to be added and then removed after a subsequent submittal.
- Hopewell-Related Design Changes
 - Fairview Street Relocation: the location of the Fairview Street approach moved during the design phase. This required pavement marking updates.
 - Jackson Street: this new approach was added after design started. This required additional pavement markings.
- Maple Alley, southeast corner parcel
 - Each of these design changes required updates to signage and pavement markings.
- Bus Stop Changes
 - The original guidance was to consolidate bus stop locations along the corridor. After Stage 2, it was requested to add a standard bus stop back in to the project at a mid-block location near Trades Park. This required pavement marking and signage revisions.
- Post-Design Changes with New Survey
 - Once the new survey around Hopewell is obtained, design updates will be required:
 - The Rogers Street cross-section will be revised to tie-in to the Rogers Street directional bike lane cross-section. It is anticipated that pavement markings will need to be revised.

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Section 8: Pavement Design

Pavement design was not included in the original scope of work for the project. WSP provided a recommendation for the full depth pavement widening and for the resurfacing.

Section 9: Geotechnical Investigation

One geotechnical representative attended 8 additional monthly internal project meetings.

The first draft of the Geotechnical Report included a modular block wall along the southeast parcel at Maple St. Upon discussions with the City, the desire was to remove the wall. WSP provided cross section alternatives for City input and redesigned based on the City's preferred alternative. WSP then updated the Geotechnical Report accordingly. During the right-of-way acquisition process, it was determined that an agreement would not be reached; therefore WSP redesigned the drive and cross-section again to mitigate the need for any right-of-way. This added a wall back in at this parcel, required updates to the Geotechnical Report once again.

Section 10: Structural Design – Not Included in Supplement #2

Section 11: Landscape Design – Not Included in Supplement #2

Section 12: Public Involvement – Not Included in Supplement #2

Section 13: Construction Phase Services – Not Included in Supplement #2

Section 14: Right-of-Way Services – Not Included in Supplement #2

2nd Street Modernization

WSP PROJECT NO.: TBD

DES. NO.: TBD

DESCRIPTION: 2nd Street Cycle Track and Roadway Improvements

Client: City of Bloomington

TASKS	Description	Contract Type	Proposed Fees							Comments
			WSP USA	The Etica Group, Inc.	ASC Group, Inc.	Woodco Enterprises, LTD.	First Appraisal Group, Inc.	Monroe/ Owen Appraisal	Todd Taylor	
Section 1	Project Management	Fixed Price/Lump Sum	\$25,195							\$25,195
Section 2	Topographic Survey	Fixed Price/Lump Sum	\$3,290	\$7,391						\$10,681
Section 3	Utility Coordination	Fixed Price/Lump Sum	\$1,406							\$1,406
Section 4	Drainage Analysis & Design	Fixed Price/Lump Sum	\$44,530							\$44,530
Section 5	Roadway Design	Fixed Price/Lump Sum	\$167,943							\$167,943
Section 6	Environmental Documentation	Fixed Price/Lump Sum			-\$7,321					-\$7,321
Section 7	Traffic Design	Fixed Price/Lump Sum	\$21,381							\$21,381
Section 8	Pavement Design	Fixed Price/Lump Sum	\$2,041							\$2,041
Section 9	Geotechnical Investigation	Fixed Price/Lump Sum	\$5,757							\$5,757
Section 10	Structural Design - Not Included in Supplement	Fixed Price/Lump Sum								\$0
Section 11	Landscape Design - Not Included in Supplement	Fixed Price/Lump Sum								\$0
Section 12	Public Involvement - Not Included in Supplement	Fixed Price/Lump Sum								\$0
Section 13	Construction Phase Services - Not Included in Supplement	Negotiated Labor Rate								\$0
ROW	Right of Way Engineering	Unit Fee	\$0		-\$1,500	-\$7,690	-\$11,820	-\$4,680		-\$25,690
GEO	Geotechnical Engineering	Unit Fee								\$0
	Subtotal		\$271,543	\$7,391	-\$7,321	-\$1,500	-\$7,690	-\$11,820	-\$4,680	\$245,923

GRAND TOTAL \$245,923

Project Management

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

DESCRIPTION	PERSON HOURS BY CLASSIFICATION													TOTAL HOURS / TASK	TOTAL DOLLARS / TASK
	X-14	X-14	X-11	P-12	P-11	P-11	P-09	P-08	P-07	P-10	T-11	T-10	T-06		
	SR. DIRECTOR, LOCAL BUSINESS LEADER	SR. DIRECTOR, CIVIL ENGINEER	MANAGER, CONTRACTS	SR. LEAD CONSULTANT, TRAFFIC ENGINEER	LEAD CONSULTANT, CIVIL ENGINEER	LEAD CONSULTANT, TRAFFIC ENGINEER	CONSULTANT, CIVIL ENGINEER	ASSOCIATE CONSULTANT, CIVIL ENGINEER	ASSISTANT CONSULTANT, CIVIL ENGINEER	SR. CONSULTANT, PROJECT ACCOUNTING	SR. LEAD TECHNICIAN	LEAD TECHNICIAN	SR. INTERN		
	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO		
Overhead Classification	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO		
Project Management															
Project Setup and Ongoing Management				16.00		6.00				10.00					32.00
Monthly Progress Reports & Invoicing				8.00		2.00				8.00					18.00
Subconsultant Contracting			2.00	2.00						2.00					6.00
Internal Coordination Meetings (1/month)				10.00	8.00	6.00									24.00
Client Coordination Meetings (up to 8)				16.00	32.00	16.00									64.00
SUBTOTAL:														144	\$24,959.00
TOTAL - HOURS:	0.00	0.00	2.00	52.00	40.00	30.00	0.00	0.00	0.00	20.00	0.00	0.00	0.00	144	
SALARY PER HOUR	\$307.84	\$319.19	\$164.37	\$194.28	\$175.66	\$162.40	\$122.20	\$106.16	\$94.06	\$131.45	\$166.46	\$169.92	\$70.90		
DIRECT SALARY COSTS:	\$0.00	\$0.00	\$328.75	\$10,102.41	\$7,026.35	\$4,872.00	\$0.00	\$0.00	\$0.00	\$2,629.09	\$0.00	\$0.00	\$0.00		\$24,959.00

Topographic Survey

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

DESCRIPTION	PERSON HOURS BY CLASSIFICATION												TOTAL HOURS / TASK	TOTAL DOLLARS / TASK	
	X-14	X-14	X-13	X-12	P-11	P-11	P-09	P-08	P-07	X-10	T-11	T-10	T-06		
Overhead Classification	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO		
Subconsultant Management				4.00										4.00	\$828.39
Review of Deliverables				4.00										6.00	\$1,133.05
Survey Processing				2.00										6.00	\$1,328.16
SUBTOTAL:														18	\$3,290.00
TOTAL - HOURS:	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18	
SALARY PER HOUR	\$307.84	\$445.83	\$229.63	\$207.10	\$175.66	\$162.40	\$122.20	\$106.16	\$94.06	\$131.45	\$166.46	\$152.33	\$70.90		\$7,391.00
DIRECT SALARY COSTS:	\$0.00	\$0.00	\$0.00	\$2,070.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,218.62	\$0.00		\$3,290.00

SUBCONSULTANT SCOPE & FEES (Subconsultant Manhour Justification Follows this Cost Proposal)

The Etica Group, Inc.

DIRECT EXPENSES:

TOTAL COSTS (Direct Labor Costs + Expenses):

\$7,391.00

\$7,391.00

\$10,681.00

Utility Coordination

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

Drainage Analysis & Design

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

DESCRIPTION	PERSON HOURS BY CLASSIFICATION												TOTAL HOURS / TASK	TOTAL DOLLARS / TASK	
	X-14	X-14	X-13	P-12	X-11	P-10	P-09	P-08	P-07	X-10	T-11	T-10	T-06		
Overhead Classification	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO		
Additional Meetings														8.00	\$1,656.78
Internal Progress Meetings - Monthly				8.00											
Hydraulic Updates															
Detention Design				12.00	20.00									32.00	\$5,998.35
Removal of Detention				4.00	8.00									12.00	\$2,233.66
Updates based on CBU Comments				4.00	20.00									24.00	\$4,341.57
Coordination with Hopewell projects				10.00	20.00									30.00	\$5,584.15
Rogers Redesigns				15.00	30.00									45.00	\$8,376.23
Coordination with CBU				20.00	20.00									40.00	\$7,655.13
Plan Updates															
Layout Revisions				6.00	32.00									38.00	\$6,863.67
Structure Data Table Revisions				2.00	8.00									10.00	\$1,819.47
SUBTOTAL:														239	\$44,530.00
TOTAL - HOURS:	0.00	0.00	0.00	81.00	158.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	239	
SALARY PER HOUR	\$307.84	\$445.83	\$229.63	\$207.10	\$175.66	\$145.52	\$122.20	\$106.16	\$94.06	\$131.45	\$166.46	\$143.89	\$70.90		
DIRECT SALARY COSTS:	\$0.00	\$0.00	\$0.00	\$16,774.94	\$27,754.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$44,530.00
DIRECT EXPENSES:														\$0.00	
TOTAL COSTS (Direct Labor Costs + Expenses):														\$44,530.00	

Roadway Design

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

DESCRIPTION	PERSON HOURS BY CLASSIFICATION												TOTAL HOURS / TASK	TOTAL DOLLARS / TASK	
	X-14	X-14	X-13	P-12	P-11	P-10	P-09	P-08	P-07	X-10	T-11	T-10	T-06		
Overhead Classification	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO		
Buffer & Sidewalk Width Changes				16.00		40.00		80.00						136.00	\$17,627.32
Rogers Street Intersection Redesign - Post-Stg 2				48.00		80.00		100.00						228.00	\$32,198.39
B-Line Trail Redesigns				16.00		36.00		16.00						68.00	\$10,250.78
Fairview Street Relocation				12.00		16.00		16.00						44.00	\$6,512.06
Jackson Street Design				12.00		16.00		16.00						44.00	\$6,512.06
Maple Alley Redesign - Post-Stg 1				12.00		16.00		24.00						52.00	\$7,361.37
Maple Alley Redesign - Post-Stg 2				16.00		24.00		40.00						80.00	\$11,052.51
Maple Alley Redesign - Post-Stg 3				24.00		24.00		40.00						88.00	\$12,709.29
Maple Alley Redesign - Final Tracings				20.00		40.00		40.00						100.00	\$14,209.17
Turning Movement Diagrams				8.00		20.00		24.00						52.00	\$7,115.04
Bus Stop Changes				32.00			40.00	60.00						132.00	\$17,885.14
Internal Meetings				8.00		8.00								16.00	\$2,820.92
Post-Tracings Madison Revisions				4.00		12.00	20.00							36.00	\$5,018.68
Post-Tracings Parking Garage Step Design				4.00		12.00	20.00							36.00	\$5,018.68
Post-Tracings Rogers Street Revisions				2.00		4.00	8.00							14.00	\$1,973.90
Post Tracings CBU Requested Revisions				16.00	8.00	24.00	12.00							60.00	\$9,677.69
SUBTOTAL:														1,186	\$167,943.00
TOTAL - HOURS:	0.00	0.00	0.00	250.00	8.00	372.00	100.00	456.00	0.00	0.00	0.00	0.00	0.00	1,186	
SALARY PER HOUR	\$307.84	\$445.83	\$229.63	\$207.10	\$175.66	\$145.52	\$122.20	\$106.16	\$94.06	\$131.45	\$166.46	\$152.33	\$70.90		
DIRECT SALARY COSTS:	\$0.00	\$0.00	\$0.00	\$51,774.49	\$1,405.27	\$54,132.13	\$12,220.46	\$48,410.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$167,943.00

DIRECT EXPENSES:		\$0.00
TOTAL COSTS (Direct Labor Costs + Expenses):		

\$167,943.00

Environmental Documentation

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

SUBCONSULTANT SCOPE & FEES (Subconsultant Manhour Justification Follows this Cost Proposal)

ASG Group, Inc.

(\$7,221.00)

DIRECT EXPENSES:

(\$7,321.00)

TOTAL COSTS (Direct Labor Costs + Expenses)

(\$7,321.00)

Traffic Design

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

DESCRIPTION	PERSON HOURS BY CLASSIFICATION													TOTAL HOURS / TASK	TOTAL DOLLARS / TASK
	X-14	X-14	X-13	P-12	P-11	P-10	P-09	P-08	P-07	X-10	T-11	T-10	T-06		
	SR. DIRECTOR, LOCAL BUSINESS LEADER	SR. DIRECTOR, OPERATIONS	DIRECTOR, COMMUNICATION AND PUBLIC INVOLVEMENT	SR. LEAD CONSULTANT, TRAFFIC ENGINEER	LEAD CONSULTANT, TRAFFIC ENGINEER	SR. CONSULTANT, TRAFFIC ENGINEER	CONSULTANT, TRAFFIC ENGINEER	ASSOCIATE CONSULTANT, TRAFFIC ENGINEER	ASSISTANT CONSULTANT, TRAFFIC ENGINEER	SR. CONSULTANT, PROJECT ACCOUNTING	SR. LEAD TECHNICIAN	LEAD TECHNICAL ENGINEERING SUPPORT SPECIALIST	SR. INTERN		
Overhead Classification	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO		
Buffer & Sidewalk Width Changes				8.00		16.00								24.00	\$3,839.64
Rogers Street Intersection Redesign - Post-Stg 2					12.00		40.00							52.00	\$8,044.88
B-Line Trail Redesigns					4.00		6.00							10.00	\$1,634.14
Fairview Street Relocation					2.00		4.00							6.00	\$959.91
Jackson Street Design					2.00		4.00							6.00	\$959.91
Maple Alley Redesign - Post-Stg 1					2.00		4.00							6.00	\$959.91
Maple Alley Redesign - Post-Stg 2					2.00		4.00							6.00	\$959.91
Maple Alley Redesign - Post-Stg 3					2.00		4.00							6.00	\$959.91
Maple Alley Redesign - Final Tracings					2.00		4.00							6.00	\$959.91
Bus Stop Changes					2.00		4.00							6.00	\$959.91
Internal Meetings						8.00								8.00	\$1,142.71
SUBTOTAL:														136	\$21,381.00
TOTAL - HOURS:	0.00	0.00	0.00	38.00	0.00	98.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	136	
SALARY PER HOUR	\$307.84	\$445.83	\$229.63	\$194.28	\$162.40	\$142.84	\$117.83	\$102.66	\$90.64	\$131.45	\$166.46	\$143.89	\$70.90		
DIRECT SALARY COSTS:	\$0.00	\$0.00	\$0.00	\$7,382.53	\$0.00	\$13,998.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$21,381.00
DIRECT EXPENSES:															\$0.00
TOTAL COSTS (Direct Labor Costs + Expenses):															\$21,381.00

Pavement Design

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

Geotechnical Investigation

PROJECT NO.:

TBD

DES. NO.: TBD

DESCRIPTION:

2nd Street Cycle Track and Roadway Improvements

DESCRIPTION	PERSON HOURS BY CLASSIFICATION												TOTAL HOURS / TASK	TOTAL DOLLARS / TASK	
	X-14	X-14	X-13	P-12	X-11	P-10	P-09	P-08	P-07	X-10	T-11	T-10	T-06		
Overhead Classification	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO	GSO		
Internal Meetings				8.00										8.00	\$1,670.81
Geotechnical Report Revisions				8.00		16.00								24.00	\$3,935.94
SUBTOTAL:														32	\$5,607.00
TOTAL - HOURS:	0.00	0.00	0.00	16.00	0.00	16.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32	
SALARY PER HOUR	\$307.84	\$445.83	\$229.63	\$208.85	\$175.66	\$141.57	\$122.20	\$113.70	\$94.06	\$131.45	\$166.46	\$143.89	\$70.90		
DIRECT SALARY COSTS:	\$0.00	\$0.00	\$0.00	\$3,341.62	\$0.00	\$2,265.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$5,607.00
DIRECT EXPENSES															
Postage / Shipping	\$ 150.00														\$150.00
DIRECT EXPENSES:															\$150.00
TOTAL COSTS (Direct Labor Costs + Expenses):															\$5,757.00



Board of Public Works Staff Report

Project/Event:	Approve Consulting Contract with CrossRoad Engineers, P.C. for Preliminary Engineering Services for the Hopewell South Project
Petitioner/Representative:	Engineering Department
Staff Representative:	Kendall Knoke, Project Engineer
Date:	01/27/2026

Report: The Hopewell South project consists of the development of property owned by the City's Redevelopment Commission (RDC) south of W 1st Street that was formerly part of the IU Health Bloomington Hospital site. The project is currently being considered by the Plan Commission and City Council for a rezone to allow for the development of a mix of residential housing units and possible institutional uses. If approved in its current form, the project will construct new streets including an extension of S Jackson Street between 1st and Wylie and improve existing adjoining streets including S Rogers, W Wylie, S Fairview, and W 1st. This project includes property that is currently being considered for use as a future Bloomington Police Department headquarters.

The Engineering Department has been tasked with the subdivision of the property as well the design and construction of all necessary infrastructure. While this project will include grading and preparation of the residential home sites (as on previous phases of the Hopewell project) it does not include the design or construction of the actual buildings.

CrossRoad Engineers, P.C. was selected to perform preliminary engineering services for this project. CrossRoad Engineers was selected due to their experience on the adjoining Hopewell West project, the Engineering Department's satisfaction with their design documents and responsiveness during the design and construction of the Hopewell West project, and their inclusion on the Engineering Department's pre-approved consultant list. Their scope of work includes the survey and subdivision of the property as well as the design of the necessary infrastructure for the proposed development. Right-of-way services are not anticipated to be needed as part of this project. The contract is set at a not-to-exceed amount of \$424,200.00. Funding source: 4445-15-159001-53990 (TIF funds).

Project Approvals Timeline		
Approval Type	Status	Date
Design Services Contract	Current Item	01/27/2026
Funding Approval	Pending	02/02/2026 RDC Meeting
Construction Inspection Contract (if needed)	Future Item	Anticipated Summer 2026
Construction Contract	Future Item	Anticipated Summer 2026



CONTRACT COVER MEMORANDUM

TO: Office of the Mayor
FROM: Engineering Department
DATE: 01/27/2026
RE: Consulting Contract with CrossRoad Engineers, P.C. for Preliminary Engineering Services for the Hopewell South Project

Contract Recipient/Vendor Name:	CrossRoad Engineers, P.C.
Department Head Initials of Approval:	Andrew Cibor
Responsible Department Staff: <i>(Return signed copy to responsible staff)</i>	Kendall Knoke
Responsible Attorney: <i>(Return signed copy to responsible attorney)</i>	Aleksandrina Pratt
Record Destruction Date: <i>(Legal to fill in)</i>	2038
Legal Department Internal Tracking #: <i>(Legal to fill in)</i>	26-083
Due Date For Signature:	01/22/2026
Expiration Date of Contract:	Estimated 12/31/2027
Renewal Date for Contract:	N/A
Total Dollar Amount of Contract:	\$424,200.00
Funding Source:	4445-15-159001-53990
W9/EFT Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Affirmative Action Plan Complete (if applicable): <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes
Procurement Summary Complete: <i>(Staff Member of Responsible Dept. to fill in)</i>	Yes

Summary of Contract: The Hopewell South project consists of the development of property owned by the City's Redevelopment Commission (RDC) south of W 1st Street that was formerly part of the IU Health Bloomington Hospital site. CrossRoad Engineers, P.C.'s scope of work includes the survey and subdivision of the property as well as the design of the necessary infrastructure for the proposed development. Construction of this project is anticipated to start in 2026.

City of Bloomington Contract and Purchase Justification Form

Vendor: CrossRoad Engineers, P.C.

Contract Amount: \$424,200.00

This form should be completed and attached to the contract documents and forwarded to the Legal Department Attorney assigned to your Department. Contracts will not be approved by the Controller if a completed form is not included with the contract documents.

PURCHASE INFORMATION

1. Check the box beside the procurement method used to initiate this procurement: (Attach a quote or bid tabulation if applicable)

<input type="checkbox"/> Request for Quote (RFQ)	<input checked="" type="checkbox"/> Request for Proposal (RFP)	<input type="checkbox"/> Sole Source	<input type="checkbox"/> Not Applicable (NA)
<input type="checkbox"/> Invitation to Bid (ITB)	<input type="checkbox"/> Request for Qualifications (RFQu)	<input type="checkbox"/> Emergency Purchase	

2. List the results of procurement process. Give further explanation where requested.

Yes No

# of Submittals:	1	Yes	No	Was the lowest cost selected? (If no, please state below why it was not.)
Met city requirements?		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Met item or need requirements?		<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Was an evaluation team used?		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Was scoring grid used?		<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Were vendor presentations requested?		<input type="checkbox"/>	<input checked="" type="checkbox"/>	

3. State why this vendor was selected to receive the award and contract:

CrossRoad Engineers, P.C. was selected for this contract due to their experience on the adjoining Hopewell West project, the Engineering Department's satisfaction with their design documents and responsiveness during the design and construction of the Hopewell West project, and their inclusion on the Engineering Department's pre-approved consultant list. CrossRoad Engineers, P.C. was one of 15 top-scoring firms selected by an evaluation team to be included on the Engineering Department's pre-approved consultant list out of 26 submitting firms.

Kendall Knoke

Project Engineer

Engineering

Print/Type Name

Print/Type Title

Department

PROJECT NAME: Hopewell South

AGREEMENT FOR CONSULTING SERVICES

This Agreement, entered into on this 27th day of January, 2026, by and between the City of Bloomington Engineering Department through the Board of Public Works (hereinafter referred to as "Board"), and CrossRoad Engineers, P.C., (hereinafter referred to as "Consultant"),

WITNESSETH:

WHEREAS, the Board wishes to enhance the services it provides by engaging in efforts to redevelop the Hopewell South site; and

WHEREAS, the Hopewell South site is better described as follows:

The site south of W. 1st Street, north of W. Wylie Street, west of S. Rogers Street, approximately 350 feet east of S. Euclid Ave, and the alleys within the project area; and

WHEREAS, the Board requires the services of a professional engineering consultant in order to perform tasks including the preparation of site designs, coordination with City, CBU, and private utilities staff, and also the preparation of plans, specifications and cost estimates, which shall be hereinafter referred to as "the Services"; and

WHEREAS, it is in the public interest that such Services be undertaken and performed; and

WHEREAS, Consultant is willing and able to provide such Services to the Board;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

Article 1. Scope of Services: Consultant shall provide full design of South Fairview Street, South Jackson Street, interior local streets and the alleys within the project area. This design will establish the geometries and profile grades to provide a basis for future development and infrastructure projects. The tasks associated with this work, and assumptions that are applicable to those tasks, are set forth in Exhibit A, Scope of Work. Exhibit A is attached hereto and incorporated herein by reference as though fully set forth.

Consultant shall diligently pursue its work under this Agreement and shall complete the Services as described in Exhibit A in a timely manner. Consultant shall perform all Services as expeditiously as is consistent with professional skill and care and the orderly progress of the work.

In the performance of Consultant's work, Consultant agrees to maintain such coordination with the Board as may be requested and desirable, including primary coordination with the Engineering Department officials designated by the Board as project coordinator(s).

Consultant agrees that any information or documents, including digital GIS information, supplied by the Board pursuant to Article 3, below, shall be used by Consultant for this project only, and shall not be reused or reassigned for any purpose.

Article 2. Standard of Care: Consultant shall perform all services under this Agreement in a skillful and competent manner in accordance with normally accepted standards of the architectural and engineering professions and with that degree of care and skill which a professional engineer or architect would exercise under the same or similar circumstance.

Article 3. Responsibilities of the Board: The Board shall have the following responsibilities under this Agreement and shall meet these responsibilities in a timely manner so as not to delay the orderly progress of the Services, and Consultant shall be entitled to rely upon the accuracy and completeness of information supplied by the Board:

A. Information/Reports

Provide Consultant with reports, studies, site characterizations, regulatory decisions and similar information relating to the Services that Consultant may rely upon without independent verification unless specifically identified as requiring such verification.

B. Representative

The Board hereby designates Kendall Knoke, Project Engineer, Engineering Department, to serve as the Board's representative for the project. Kendall shall have the authority to transmit instructions, receive information, interpret and define the Board's requirements and make decisions with respect to the Services.

C. Decisions

Provide all criteria and full information as to Board's requirements for the Services and make timely decisions on matters relating to the Services.

Article 4. Compensation: The Board shall pay Consultant a fee based on the payment schedule set forth in Exhibit B – Compensation. Exhibit B is attached hereto and incorporated herein by

reference as though fully set forth. These sums include salaries, payroll taxes and insurance, employee fringe benefits, general overhead costs, profit, and project related expenses. Payments will be made according to Consultant's monthly progress statements for each phase and shall be invoiced for the work completed only.

Additional assignments or additional services not set forth in Exhibit A, changes in work, or incurred expenses in excess of the rates set forth in Exhibit B must be authorized in writing by the Board or the Board's designated representative prior to such work being performed, or expenses incurred. The Board shall not make payment for any unauthorized work or expenses. Claims for additional work or expenses must be submitted within thirty (30) days of the completion of the work or expenditure, and must be accompanied by a statement of itemized costs.

1. Timing and Format for Billing:

Invoices shall be submitted monthly for Services completed at the time of billing and are due upon receipt. Invoices shall be considered past due if not paid within forty-five (45) calendar days of the due date. Such invoices shall be prepared in a form supported by documentation as the Board may reasonably require.

Tasks shall be invoiced separately, either as separate lines on a single invoice, or on separate invoices at the Board's direction.

2. Billing Records:

Consultant shall maintain accounting records of its costs in accordance with generally accepted accounting practices. Access to such records will be provided during normal business hours with reasonable notice during the term of this Agreement and for 3 years after completion.

Article 5. Appropriation of Funds: Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by the Board are at any time not forthcoming or are insufficient, through failure of any entity, including the Board itself, to appropriate funds or otherwise, then the Board shall have the right to terminate this Agreement without penalty as set forth in Article 7 herein.

Article 6. Schedule: Consultant shall perform the Services according to the schedule set forth in Exhibit C, Project Schedule. Exhibit C is attached hereto and incorporated herein by reference as though fully set forth. The time limits established by this schedule shall not be exceeded, except for reasonable cause as mutually agreed by the parties.

Article 7. Termination: In the event of a party's substantial failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party.

The Board may terminate or suspend performance of this Agreement at the Board's prerogative at any time upon written notice to the Consultant. The Consultant shall terminate or suspend performance of the Services on a schedule acceptable to the Board, and the Board shall pay the Consultant for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to the Consultant's compensation and the schedule of services.

Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of data and other documents generated by Consultant in connection with this Agreement shall become the property of the Board, as set forth in Article 11 herein.

Article 8. Identity of Consultant: Consultant acknowledges that one of the primary reasons for its selection by the Board to perform the duties described in this Agreement is the qualification and experience of the principal personnel whom Consultant has represented will be responsible there for. Consultant thus agrees that the work to be done pursuant to this Agreement shall be performed by the principal personnel described in Exhibit D, Key Personnel, and such other personnel in the employ under contract or under the supervision of Consultant. Exhibit D is attached hereto and incorporated herein by reference as though fully set forth. The Board reserves the right to reject any of the Consultant's personnel or proposed outside professional subconsultants, and the Board reserves the right to request that acceptable replacement personnel be assigned to the project.

Article 9. Cost Estimates: All estimates of construction cost to be provided by Consultant shall represent the best judgment of Consultant based upon the information currently available and upon Consultant's background and experience with respect to projects of this nature. It is recognized, however, that neither Consultant nor the Board has control over the cost of labor, materials or equipment, over contractors' method of determining costs for services, or over competitive bidding, market or negotiating conditions. Accordingly, Consultant cannot and does not warrant or represent that the proposals or construction bids received will not vary from the cost estimates provided pursuant to this Agreement.

Article 10. Reuse of Documents: All documents, including but not limited to, drawings, specifications and computer software prepared by Consultant pursuant to this Agreement are instruments of service in respect to this project. They are not intended or represented to be suitable for reuse by the Board or others on modifications or extensions of this project or on any other project. The Board may elect to reuse such documents; however, any reuse without prior written verification or adaptation by Consultant for the specific purpose intended will be at the Board's sole risk and without liability or legal exposure to the Consultant. The Board shall indemnify and hold harmless the Consultant against all judgments, losses, damages, injuries and expenses arising out of or resulting from such reuse. Any verification or adaptation of documents by the Consultant will entitle the Consultant to additional compensation at rates to be agreed upon by the Board and the Consultant.

Article 11. Ownership of Documents and Intellectual Property: All documents, drawings and specifications, including digital format files, prepared by Consultant and furnished to the Board as part of the Services shall become the property of the Board. Consultant shall retain its ownership rights in its design, drawing details, specifications, data bases, computer software and other proprietary property. Intellectual property developed, utilized or modified in the performance of the Services shall remain the property of the Consultant.

Article 12. Independent Contractor Status: During the entire term of this Agreement, Consultant shall be an independent contractor, and in no event shall any of its personnel, agents or sub-contractors be construed to be, or represent themselves to be, employees of the Board.

Article 13. Indemnification: To the fullest extent permitted by law, Consultant shall indemnify and hold harmless the City of Bloomington, the Board, and the officers, agents and employees of the City and the Board from any and all claims, demands, damages, costs, expenses or other liability arising out of bodily injury or property damage (collectively "Claims") but only to the extent that such Claims are found on a comparative basis of fault to be caused by any negligent act or omission of Consultant or Consultant's officers, directors, partners, employees, or subconsultants in the performance of services under this Agreement.

Article 14. Insurance: During the performance of any and all Services under this Agreement, Contractor shall maintain the following insurance in full force and effect:

1. Commercial General Liability Insurance.
 - a. \$1,000,000 for each occurrence;
 - b. \$ 1,000,000 personal injury and advertising injury;
 - c. \$ 2,000,000 products and completed operations aggregate; and
 - d. \$ 2,000,000 general aggregate.

2. Automobile Liability providing coverage for all owned, hired and non-owned autos. The limit of liability required is \$1,000,000 each accident.
3. Workers Compensation and Employers Liability (only if statutorily required for Service Provider). The limits required are: Workers Compensation – Statutory; and Employers Liability--\$1,000,000 for each accident, for each employee.
4. Umbrella/Excess Liability with a required limit of \$1,000,000.
5. Cyber Attack and Cyber Extortion.
 - a. Computer Attack Limit (Annual Aggregate) of \$1,000,000;
 - b. Sublimit (Per Occurrence) for Cyber Extortion of \$100,000; and
 - c. Computer attack and Cyber Extortion deductible (per occurrence) of \$10,000.
6. Network Security Liability.
 - a. Limit (Annual Aggregate) of \$1,000,000; and
 - b. Deductible (per occurrence) of \$10,000.
7. Electronic Media Liability.
 - a. Limit (Annual Aggregate) of \$1,000,000; and
 - b. Deductible (Per Occurrence) of \$10,000.
8. Fraudulent Impersonator Coverage.
 - a. Limit (Annual Aggregate) of \$250,000; and
 - b. Deductible (Per Occurrence) of \$5,000.

All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. These policies shall name the City of Bloomington, which includes its officers, employees and agents, as additional insured under General Liability, Automobile, and Umbrella/Excess Liability policies. Such policies shall stipulate that the insurance will operate as primary insurance and that no other insurance of the City's will be called upon to contribute to a loss hereunder.

Contractor shall provide a Certificate of Insurance showing each insurance policy to the City prior to the commencement of work under this Agreement or within ten (10) days of the effective date, whichever is earlier, and shall provide documentation of any changes to or cancellation of required insurance to the City within ten (10) days. Approval of the insurance by the City shall not relieve or decrease the extent to which Contractor may be held responsible for payment of damages resulting from Contractor's provision of the Services or its operations under this Agreement. If Contractor fails or refuses to procure or maintain the insurance required by these provisions, or fails or refuses to furnish the City's required proof that the insurance has been procured and is in force and paid for, the City shall have the right at its election to terminate the Agreement.

Article 15. Conflict of Interest: Consultant declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services required under this Agreement. The Consultant agrees that no person having any such interest shall be employed in the performance of this Agreement.

Article 16. Waiver: No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party's right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

Article 17. Severability: The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

Article 18. Assignment: Neither the Board nor the Consultant shall assign any rights or duties under this Agreement without the prior written consent of the other party; provided, however, Consultant may assign its rights to payment without the Board's consent. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

Article 19. Third Party Rights: Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Board and the Consultant.

Article 20. Governing Law and Venue: This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe County Circuit Court, Monroe County, Indiana.

Article 21. Non-Discrimination: Consultant shall comply with City of Bloomington Ordinance 2.23.100 and all other federal, state and local laws and regulations governing non-discrimination in employment.

Consultant understands that the City of Bloomington prohibits its employees from engaging in harassment or discrimination of any kind, including harassing or discriminating against

independent contractors doing work for the City. If the Consultant believes that a City employee engaged in such conduct towards Consultant and/or any of its employees, Contractor or its employees may file a complaint with the City department head in charge of the Consultant's work and/or with the City human resources department or the Bloomington Human Rights Commission. The City takes all complaints of harassment and discrimination seriously and will take appropriate disciplinary action if it finds that any City employee engaged in such prohibited conduct.

Article 22. Compliance with Laws: In performing the Services under this Agreement, Consultant shall comply with any and all applicable federal, state and local statutes, ordinances, plans, and regulations, including any and all regulations for protection of the environment. When appropriate, Consultant shall advise Board of any and all applicable regulations and approvals required by the Federal Environmental Management Agency (FEMA). Where such statutes, ordinances, plans or regulations of any public authority having any jurisdiction on the project are in conflict, Consultant shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the Board in a timely manner of the conflict, attempts of resolution, and planned course of action.

Article 23. Notices: Any notice required by this Agreement shall be made in writing to the addresses specified below:

Board:

City of Bloomington
Engineering Department
Attn: Kendall Knoke
401 N. Morton Street, Suite 130
Bloomington, Indiana 47404

Consultant:

CrossRoad Engineers, P.C.
Attn: Andrew Wolf
115 N 17th Ave
Beech Grove, IN 46107

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the Board and the Consultant.

Article 24. Intent to be Bound: The Board and the Consultant each bind itself and its successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, its partners to the other party to this Agreement, and to the successors, executors, administrators, permitted assigns, legal representatives and partners of such other party in respect to all provisions of this Agreement.

Article 25. Integration and Modification: This Agreement, including all Exhibits incorporated by reference, represents the entire and integrated agreement between the Board and the Consultant. It supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement.

Article 26. Verification of New Employee's Employment Status: Consultant is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists.) Consultant shall sign an affidavit, attached as Exhibit E, affirming that Consultant does not knowingly employ an unauthorized alien. "Unauthorized alien" is defined at 8 U.S. Code 1324a(h)(3) as a person who is not a U.S. citizen or U.S. national and is not lawfully admitted for permanent residence or authorized to work in the U.S. under 8 U.S. Code Chapter 12 or by the U.S. Attorney General.

Consultant and any of its subconsultants may not knowingly employ or contract with an unauthorized alien, or retain an employee or contract with a person that the Consultant or any of its subconsultants learns is an unauthorized alien. If the Board obtains information that the Consultant or any of its subconsultants employs or retains an employee who is an unauthorized alien, the Board shall notify the Consultant or its subconsultants of the Agreement violation and require that the violation be remedied within thirty (30) days of the date of notice. If the Consultant or any of its subconsultants verify the work eligibility status of the employee in question through the E-Verify program, there is a rebuttable presumption that the Consultant or its subconsultant did not knowingly employ an unauthorized alien. If the Consultant or its subconsultant fails to remedy the violation within the thirty (30) day period, the Board shall terminate the Agreement, unless the Board determines that terminating the Agreement would be detrimental to the public interest or public property, in which case the Board may allow the Agreement to remain in effect until the Board procures a new Consultant. If the Board terminated the Agreement, the Consultant or its subconsultant is liable to the Board for actual damages.

Consultant shall require any subconsultants performing work under this Agreement to certify to the Consultant that, at the time of certification, the subconsultant does not knowingly employ or contract with an unauthorized alien and the subconsultant has enrolled in and is participating in the E-Verify program. Consultant shall maintain on file all subconsultants' certifications throughout the term of this Agreement with the Board.

Exhibit E is attached hereto and incorporated herein by reference as though fully set forth.

Article 27. No Collusion: Consultant is required to certify that it has not, nor has any other member, representative, or agent of Consultant, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer. Consultant shall sign an affidavit, attached hereto as Exhibit F, affirming that Consultant has not engaged in any collusive conduct.

Exhibit F is attached hereto and incorporated herein by reference as though fully set forth. This Agreement may be modified only by a written amendment signed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first written above.

Owner

City of Bloomington
Board of Public Works

By: _____
Kyla Cox Deckard, President

By: _____
Elizabeth Karon, Vice President

By: _____
James Roach, Secretary

By: _____
Margie Rice, Corporation Counsel
Office of the Mayor

Consultant

CrossRoad Engineers, P.C.


Trent Newport, P.E. L.S.
President

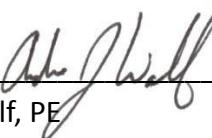
Attest: 
Andrew J. Wolf, PE
Vice President

EXHIBIT A

SCOPE OF WORK

The CONSULTANT shall be responsible for performing the following activities:

A. Topographic Survey, Boundary, and Platting – CONSULTANT shall utilize a subconsultant, BRCJ, to perform these services. BRCJ propose to provide a retracement boundary survey of the City of Bloomington parcels applicable to this project. This will meet Indiana Administrative Code 865 standards and will include a plat and report of survey that can be recorded as a permanent record of our survey. We also propose preparing a subdivision plat, creating lots, street rights of ways and alleys in all of or a portion of the area applicable to this project. The location of lines and corners of lots and rights of ways will be provided by the City of Bloomington. Semi-permanent monuments (5/8-inch rebar, magnetic nails, etc.) will be placed at all corners where practical. Our proposal includes up to 10 bi-weekly coordination meetings with CrossRoad Engineers, 2 City of Bloomington DRC meeting, and up to 3 City of Bloomington Plat Committee hearings or 3 City of Bloomington Plan Commission meetings.

BRCJ also propose to provide a topographic survey of the area applicable to this project, approximately 9.5 acres. This assumes the site will be clear of debris and will include the following services:

- a. Locate trees 6-inch in diameter and larger.
- b. Locate visible surface utilities (risers, meters, valves, etc.) per observed above ground evidence and utilities marked by Indiana811. Please note: Member utilities do not locate private lines or facilities. Member utilities do not locate service lines nor all utilities when a survey is the purpose of the ticket.
- c. Provide approximate storm and sanitary invert elevations, pipe sizes, and materials based on limited information available from the surface. Structure grates and covers shown should not be assumed to be the center of the below ground structure. All utilities including locations and sizes need to be verified prior to construction efforts.
- d. Overhead utilities will be identified as overhead without special investigation as to the type or nature.
- e. This scope of work does not include private utility locates or utility location exploration via excavation or potholing.
- f. Locate site improvements (headwalls, steps, walls, light poles, walks, bike racks, building corners, etc.).
- g. Provide contours of existing site conditions at 1-foot intervals.
- h. Horizontal control will be based on NAD 83, Indiana State Plane Coordinates, U.S. Survey Feet. Vertical datum will NAVD88, U.S. Survey Feet.
- i. All distances will be provided as grid distances.

- j. Provide a final 2018 AutoCAD drawing file (.dwg) or an AutoCAD Civil 3D 2018 drawing file (.dwg) and a PDF (.pdf) of the topographic survey.

B. Meetings and Coordination – In general, this task involves recurring regular progress meetings, monthly stakeholder meetings, one public involvement meeting, and ancillary preparation work for associated tasks throughout the duration of the project through June 2027.

C. Road Design and Plan Preparation – In general, this task involves the preparation of design plans to allow the proposed project to be constructed.

The CONSULTANT will complete full design of the roadway, alley, and utility conveyance network for the Hopewell South site. CONSULTANT will prepare plans, specifications, and estimates of cost, which shall be in accordance with the accepted standards for such work and in general accordance with the following documents in effect as of the Effective Date of this Agreement: American Association of State Highway and Transportation Officials' "A Policy on Geometric Design of Highways and Streets"; Indiana Manual on Uniform Traffic Control Devices; and Indiana Design Manual.

Construction drawings will be prepared in accordance with state and local laws and ordinances and will include the following:

- a. Title Sheet/Index
- b. Typical Sections
- c. Roadway Construction Details
 - i. Road Plan & Profiles
 - ii. Construction Details
 - iii. Road Cross Sections
- d. Intersection Construction Details
 - i. Grading spot elevations
 - ii. Pavement marking
- e. Stormwater Drainage Design
 - i. Plan and profiles as necessary
 - ii. Drainage structure details
- f. Erosion Control Plan
 - i. Consistent with local MS4 requirements for CSGP conformance
- g. Miscellaneous Details and Specifications, including lighting design.
- h. Water Main and Sanitary Sewer Main design and details
- i. Landscape plans and details (limited to trees and turf groundcover similar to Hopewell West)
- j. Cross Sections

D. Geotechnical Investigation and Pavement Design – CONSULTANT shall utilize the services of a subconsultant, Patriot Engineering and Environmental, Inc., to provide pavement design and geotechnical services for this project. Laboratory, drilling, and

Geotechnical Engineering Report will be performed in general accordance with all applicable AASHTO, ASTM methods, and will be based on INDOT guidelines. Pavement design will be performed utilizing the Mechanical Empirical design methodology.

- E. Permitting and Regulatory Submittals** – This phase will include the necessary services and submittals to achieve approval from the City of Bloomington Utilities (CBU) for water main and sewer main extensions and connections. It includes obtaining the Site Development Permit from the City of Bloomington Planning and Transportation. It includes the development of a Stormwater Pollution Prevention Plan (SWPPP), preparation of the stormwater permit application and submittal to CBU and IDEM. This phase does not include the acquisition of any construction or building permits through any agency as permitting shall be the responsibility of the selected contractor.
- F. Bidding** – This phase will include the preparation of final bid documents, as well as the necessary administrative services required for compiling bid documents and facilitating and reviewing the public bid of the project.
- G. Construction Administration** – This work includes preparing for and attending pre-construction meetings, review of shop drawings, and responding to contractor questions as they arise during construction by CONSULTANT.

EXHIBIT B
COMPENSATION

The CONSULTANT shall be paid for the following work performed under this Agreement on a lump sum basis in accordance with the following schedules:

A. Topographic Survey, Boundary, and Platting	\$ 40,000
B. Meetings and Coordination	\$ 26,700
C. Road Design and Plan Preparation	\$ 245,500
D. Geotechnical Investigation and Pavement Design	\$ 16,000
E. Permitting and Regulatory Submittals	\$ 65,800
F. Bidding	<u>\$ 17,900</u>
Total Section	\$ 411,900

The CONSULTANT shall be paid for the following work performed under this Agreement on a hourly basis NTE. The amount shown is estimated:

G. Construction Administration	<u>\$ 12,300</u>
Total Section	\$ 12,300

The LPA, for and in consideration of the rendering of the services provided for of this Exhibit "B", agrees to pay the CONSULTANT on a lump sum basis for schedules A thru F and on a hourly basis for schedule G. The CONSULTANT will be reimbursed the direct non-salary costs directly attributable to these services such as mileage and other out-of-pocket expenses, subject to approval as reasonable by the LPA, plus a 10% mark-up for task coordination and administrative efforts.

EXHIBIT C
PROJECT SCHEDULE

The project will be developed such that the development can be ready for groundbreaking in Fall of 2027.

EXHIBIT D
KEY PERSONNEL

CONSULTANT will provide the following key team members to provide the services described in Exhibit A. Key team members may not be changed without the approval of the Board.

<u>Position / Responsibility</u>	<u>Name</u>
Principal-in-Charge	Trent Newport, PE LS
Overall Project Manager	Andrew Wolf, PE
Project Manager (Survey)	Chris Porter, LS

EXHIBIT E
AFFIDAVIT REGARDING E-VERIFY

STATE OF INDIANA)
) SS:
COUNTY OF _____)

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the President of CrossRoad Engineers, P.C.
2. The company named herein that employs the undersigned:
 - has contracted with or is seeking to contract with the City of Bloomington to provide services; OR
 - is a subcontractor on a contract to provide services to the City of Bloomington.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an "unauthorized alien," as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein is enrolled in and participates in the E-verify program.

Trent Newport, P.E. L.S.
President

STATE OF INDIANA)
) SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 20_____.

Notary Public

Printed name

My Commission Expires: _____
County of Residence: _____ Commission Number: _____

EXHIBIT F
NON-COLLUSION AFFIDAVIT

STATE OF INDIANA)
) SS:
COUNTY OF _____)

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

OATH AND AFFIRMATION

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated this _____ day of _____, 20____.

CrossRoad Engineers, P.C.
(Name of Organization)

By: _____
Trent Newport, P.E. L.S.
President

STATE OF INDIANA)
) SS:
COUNTY OF _____)

Subscribed and sworn to before me this _____ day of _____, 20_____

Notary Public

Printed name

My Commission Expires: _____
County of Residence: _____ Commission Number: _____

EXHIBIT F
NON-COLLUSION AFFIDAVIT

STATE OF INDIANA)
) SS:
COUNTY OF Mari)

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

OATH AND AFFIRMATION

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

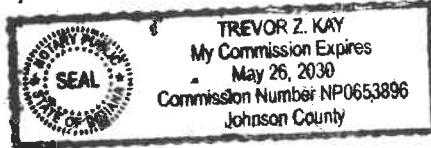
Dated this 12th day of January, 2026.

CrossRoad Engineers, P.C.
(Name of Organization)

By: Trent

Trent Newport, P.E. L.S.
President

STATE OF INDIANA)
) SS:
COUNTY OF Mari)



Subscribed and sworn to before me this 12th day of January, 2026

Trent Z. Kay
Notary Public
Trent Z. Kay
Printed name

My Commission Expires: May 26 2030

County of Residence: Johnson Commission Number: NP 0653896

EXHIBIT E
AFFIDAVIT REGARDING E-VERIFY

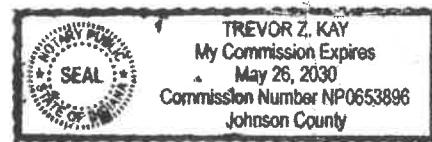
STATE OF INDIANA)
) SS:
COUNTY OF Marian)

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the President of CrossRoad Engineers, P.C.
2. The company named herein that employs the undersigned:
 - has contracted with or is seeking to contract with the City of Bloomington to provide services; OR
 - is a subcontractor on a contract to provide services to the City of Bloomington.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an “unauthorized alien,” as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein is enrolled in and participates in the E-verify program.

Trent Newport, P.E. L.S.
President

STATE OF INDIANA)
) SS:
COUNTY OF Montgomery)



Before me, a Notary Public in and for said County and State, personally appeared Trent Newport and acknowledged the execution of the foregoing this 12 day of January, 2072.

Jm Z Key
Notary Public
Trevor Z Key
Printed name

My Commission Expires: May 26 2030 County of Residence: Tolson Commission Number: NP0653896



Board of Public Works Staff Report

Project/Event:

Duke Energy - Extension of duration of closures for permit # ROW2025-10-2011

Staff Representative:

Zach Bell

Petitioner/Representative:

Paige Summers

Date:

January 27th, 2026

Report: Duke Energy is requesting an extension of the duration of sidewalk and lane closures located at W 11th ST. These closures were previously approved at the 11/18/2025 BPW meeting. A late start, inclement weather and other complications have slowed work substantially. The new target finish date is 03/31/2026, an extension of 30 working days or six weeks is requested.



Site Map:



Board of Public Works Staff Report

Project/Event:	Sidewalk closures on W 1st
Staff Representative:	Zach Bell
Petitioner/Representative:	Andy Clark - Clark Landscaping
Date:	January 27 th 2026

Report: Clark Landscaping is requesting approval for sidewalk closures at 1004 W 1st ST. This request is for sidewalk replacements on the north and south side of W 1st ST. A Pedestrian detour will be in place for the expected duration of 1 week per side.

Andy Clark has supplied maintenance of traffic plans for all work.

Site map:





Board of Public Works Staff Report

Project/Event:	One15 Lofts on Kirkwood Condominiums and Retail
Staff Representative:	Kyle Baugh
Petitioner/Representative:	Benjamin Kunkel
Date:	January 27 th , 2026

Report:

Odyssey Construction is requesting a pedestrian diversion and intermittent closures, traffic lane shifts and intermittent lane closures, alley closures, and metered parking reservations associated with the project at 115 E Kirkwood Avenue. The request impacts the northern sidewalk on E Kirkwood, the north-south and east-west alleys surrounding 115 E Kirkwood, the east-west travel lanes on E Kirkwood, and the metered parking spaces along the north side of E Kirkwood.

These right-of-way impacts are proposed to accommodate utility relocations and the construction of condominiums with ground-floor retail at 115 E Kirkwood Avenue. Temporary traffic control measures would be in place from January 28, 2026, through July 28, 2027, for a total duration of approximately 18 months.

The requested closures would only take place sporadically during this 18 month period for concrete pours in the early morning hours to limit disruptions on Kirkwood.

- Staff would like to request the Board's permission to execute the Noise Permit for this work at a Director level. This permission would be given to Adam Wason, Director of Public Works and Andrew Cibor, Director of Engineering. This is accomplished through Resolution 2026-009.
- Wason and Cibor would work with the Contractor to adequately prepare notice for early morning concrete pours.
- These pours would commence in the early morning hours to stage a pumper truck on Kirkwood to filter in concrete to accommodate these pours. This would help alleviate the lane shifts in the afternoon.
- Odyssey would be required to give us a 72 hour notice of these pours so that Staff can issue a press release to the public.

Odyssey Construction has supplied maintenance of traffic plans for all work. They have also sent Public notice to property owners about the BPW meeting and scope of their work (see packet for details).

Stakeholder Notification checklist:

Stakeholder name/Contact Info	Notes:
Public	Signage to be posted prior to closure implementation
Emergency services	Notice provided via inRoads system
Bloomington Transit: Shelley Strimaitis, Planning and Special Projects Coordinator - shelley.strimaitis@bloomingtontransit.com	Coordination with Bloomington Transit ongoing
Indiana University: <ul style="list-style-type: none">• Susie Johnson, Associate Vice President for Facility Operations - saj3@iu.edu• Matthew Jeffries, Director of Construction and Operations - mdjeffri@iu.edu• Jason Banach, University Director of Real Estate - jbanach@iu.edu	N/A

MCCSC: Scott Waddell, Director of Transportation - dwaddell@mccsc.edu	Notice provided via inRoads system
Affected property owners	Meeting has been held and Coordination is ongoing

Site map:



RESOLUTION 2026-09

Authorization of Scheduling for the Noise Permit Issued for 115 E. Kirkwood Avenue

WHEREAS, the City of Bloomington, Board of Public Works is authorized by the Mayor to issue Noise Permits for exceptions according to City of Bloomington Ordinance 14.09; and

WHEREAS, the City of Bloomington Engineering Department and City of Bloomington Public Works Department are requesting an exception be made for the One 15 Lofts, constructed by Odyssey Construction, over an 18 month period located at 115 E. Kirkwood Ave. pursuant to City of Bloomington Ordinance 14.09.050, when concrete is being poured on schedule; and

WHEREAS, The Board of Public works agrees with the City of Bloomington Engineering and Public Works Departments, and wishes to authorize these department Directors to set, review, and/or approve the schedule for pouring the concrete.

NOW, THEREFORE, be it hereby resolved by the City of Bloomington Board of Public Works that:

1. The Director of Engineering and the Director of Public Works will coordinate the scheduling of the concrete pours with the Contractor in support of public safety.
2. Staff will coordinate with the appropriate City Staff to communicate the scheduled work through various media outlets.
3. Staff recognizes that this resolution is for the duration of the 18 months that will start once the appropriate permits have been released.

SO PASSED AND ADOPTED this 27th day of January, 2026, by the City of Bloomington, Board of Public Works.

Kyla Cox Deckard, President



NOISE PERMIT

City of Bloomington
401 N. Morton St., Suite 120
Bloomington, Indiana 47404
812-349-3410

Application and Permit Information

This is an application for a permit for relief from Chapter 14.09 (Noise Control) of the Bloomington Municipal Code. Any permit granted by the City of Bloomington must contain all conditions upon which said permit shall be effective. The City may prescribe any reasonable conditions or requirements it deems necessary to minimize adverse effects upon the community or the surrounding neighborhood.

Once a completed application is submitted to the City, it will be reviewed by the Board of Public Works. If the permit is approved, the holder must still abide all other city, state, and federal laws.

Contact Public Works with any questions: (812) 349-3411 or
public.works@bloomington.in.gov

Event and Noise Information

Name of Event:	One 15 Lofts on Kirkwood - Build		
Location of Event:	115 E. Kirkwood		
Date of Event:	1/28/26	Start of Event (12:00 AM/PM):	4 AM
Calendar Day of Week:	Wed	End of Event (12:00 AM/PM):	7 AM
Description of Event:	18 months of Construction • Nightwork only for concrete pours • Dates coordinated with Director of Public Works and Director of Engineering		
Source of Noise (e.g., Active Construction, Live Band, Instrument, Loudspeaker):	Active Construction		
Will Noise be Amplified? Indicate Yes or No.			

Applicant Information

Name:	Benjamin Kunkel
Organization:	Odyssey Construction
Title:	
Physical Address:	
Email Address:	
Phone Number:	
Signature:	
Date of Signature:	

FOR CITY OF BLOOMINGTON USE ONLY

In accordance with Section 14.09.070 of the Bloomington Municipal Code, We, the Board of Public Works, the designee of the Mayor of the City of Bloomington, hereby waive the City Noise Ordinance for the above mentioned event.

BOARD OF PUBLIC WORKS

Kyla Cox Deckard, President

Elizabeth Karon, Vice-President

Date

James Roach, Secretary



Board of Public Works Claim Register

Invoice Date Range 01/17/26 - 01/30/26

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 1101 - General										
Department 01 - Animal Shelter										
Program 010000 - Main										
Account 43430 - Animal Adoption Fees										
Yelena Polyanskaya	POLYANSKAYA-0126	01-refund adoption fee-canine-1/12/26	Paid by Check # 81122		01/20/2026	01/20/2026	01/30/2026		01/30/2026	100.00
Account 52210 - Institutional Supplies										
4045 - Datamars, INC	965021	01-(400) Microchips	Paid by EFT # 70423		01/20/2026	01/20/2026	01/30/2026		01/30/2026	2,040.89
313 - Fastenal Company	INBLM240963	01-Towels & Trash Liners 12/23/25	Paid by EFT # 70434		01/20/2026	01/20/2026	01/30/2026		01/30/2026	114.94
4586 - Hill's Pet Nutrition Sales, INC	255808354	01-Dog, Puppy, Kitten and Cat Food	Paid by EFT # 70450		01/20/2026	01/20/2026	01/30/2026		01/30/2026	248.06
4586 - Hill's Pet Nutrition Sales, INC	255608389	01-Dog, Puppy, Kitten and Cat Food	Paid by EFT # 70450		01/20/2026	01/20/2026	01/30/2026		01/30/2026	591.52
4586 - Hill's Pet Nutrition Sales, INC	255525481	01-Dog & Puppy Food	Paid by EFT # 70450		01/20/2026	01/20/2026	01/30/2026		01/30/2026	166.31
4586 - Hill's Pet Nutrition Sales, INC	255808349	01-Prescription Veterinary Food	Paid by EFT # 70450		01/20/2026	01/20/2026	01/30/2026		01/30/2026	46.71
4586 - Hill's Pet Nutrition Sales, INC	255525482	01-Prescription Veterinary Food	Paid by EFT # 70450		01/20/2026	01/20/2026	01/30/2026		01/30/2026	205.42
3929 - IDEXX Laboratories, INC	3190840238	01 - FIV/FeLV, Heartworm test kits	Paid by EFT # 70453		01/20/2026	01/20/2026	01/30/2026		01/30/2026	2,429.24
3929 - IDEXX Laboratories, INC	3190585232	01-Heartworm test kits (2)	Paid by EFT # 70453		01/20/2026	01/20/2026	01/30/2026		01/30/2026	359.40
4574 - John Deere Financial f.s.b. (Rural King)	416325	01-Litter -50 40lb bags pellet bedding-1/5/26	Paid by Check # 81103		01/20/2026	01/20/2026	01/30/2026		01/30/2026	274.50
4633 - Midwest Veterinary Supply, INC	27207491-050	01-Needles 12/16/25	Paid by EFT # 70484		01/20/2026	01/20/2026	01/30/2026		01/30/2026	28.62
4633 - Midwest Veterinary Supply, INC	27099936-150	01-3 Poop Scoopers 01/05/26	Paid by EFT # 70484		01/20/2026	01/20/2026	01/30/2026		01/30/2026	60.30
4633 - Midwest Veterinary Supply, INC	27371896-000	01-Ketamine 01/07/26	Paid by EFT # 70484		01/20/2026	01/20/2026	01/30/2026		01/30/2026	92.07
4633 - Midwest Veterinary Supply, INC	27371484-050	01-nitrile exam gloves (L) 01/06/26	Paid by EFT # 70484		01/20/2026	01/20/2026	01/30/2026		01/30/2026	99.57
4633 - Midwest Veterinary Supply, INC	27264081-000	01-Bottles, supportive therapies and needles 12/27/25	Paid by EFT # 70484		01/20/2026	01/20/2026	01/30/2026		01/30/2026	139.41
4633 - Midwest Veterinary Supply, INC	27207491-100	01-Dermatophyte Plates & antibiotics 12/16/25	Paid by EFT # 70484		01/20/2026	01/20/2026	01/30/2026		01/30/2026	231.63
4633 - Midwest Veterinary Supply, INC	27264081-050	01-nitrile exam gloves (L) & syringes 12/23/25	Paid by EFT # 70484		01/20/2026	01/20/2026	01/30/2026		01/30/2026	247.19



Board of Public Works Claim Register

Invoice Date Range 01/17/26 - 01/30/26

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 1101 - General										
Department 01 - Animal Shelter										
Program 010000 - Main										
Account 52210 - Institutional Supplies										
4633 - Midwest Veterinary Supply, INC	27371484-000	01-Antibiotics, tongue depressors, supportive therapy drugs 1/6	Paid by EFT # 70484		01/20/2026	01/20/2026	01/30/2026		01/30/2026	409.92
5103 - Staples Contract & Commercial, INC	6050202575	01-Laminating Pouches, pens folders	Paid by EFT # 70533		01/20/2026	01/20/2026	01/30/2026		01/30/2026	96.91
5103 - Staples Contract & Commercial, INC	6051424701	01-2 cartridges for label maker	Paid by EFT # 70533		01/20/2026	01/20/2026	01/30/2026		01/30/2026	45.48
4666 - Zoetis, INC	9030381507	01 - FeLV diagnostic kits, vaccines-12/23/25	Paid by Check # 81120		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,520.34
4666 - Zoetis, INC	9030137261	01-Dog & Cat vaccines, FeLV test kits-12/4/25	Paid by Check # 81120		01/20/2026	01/20/2026	01/30/2026		01/30/2026	2,503.34
Account 52210 - Institutional Supplies Totals							Invoice Transactions	22		\$11,951.77
Account 52310 - Building Materials and Supplies										
409 - Black Lumber Co. INC	621604	01-(2) Door Stops for Animal Shelter	Paid by EFT # 70393		01/20/2026	01/20/2026	01/30/2026		01/30/2026	17.98
Account 52310 - Building Materials and Supplies Totals							Invoice Transactions	1		\$17.98
Account 52430 - Uniforms and Tools										
4832 - Animal Care Equipment & Services, LLC	139185	01-(3) Cat traps	Paid by EFT # 70378		01/20/2026	01/20/2026	01/30/2026		01/30/2026	357.03
4832 - Animal Care Equipment & Services, LLC	138957	01-Drop trap, cat net, repair parts for catch pole	Paid by EFT # 70378		01/20/2026	01/20/2026	01/30/2026		01/30/2026	484.13
Account 52430 - Uniforms and Tools Totals							Invoice Transactions	2		\$841.16
Account 53130 - Medical										
6529 - BloomingPaws, LLC	750803	01-Dog Neuter -Jazzy- 12/31/25	Paid by EFT # 70396		01/20/2026	01/20/2026	01/30/2026		01/30/2026	102.50
6529 - BloomingPaws, LLC	750806	01-Dog Spay-Marley- 12/31/25	Paid by EFT # 70396		01/20/2026	01/20/2026	01/30/2026		01/30/2026	120.50
6529 - BloomingPaws, LLC	750831	01-Rabbit Spay-Blanco- 12/31/25	Paid by EFT # 70396		01/20/2026	01/20/2026	01/30/2026		01/30/2026	228.80
6529 - BloomingPaws, LLC	750816	01-Rabbit Spay-Hoppi Gilmore- 12/31/25	Paid by EFT # 70396		01/20/2026	01/20/2026	01/30/2026		01/30/2026	228.80
Account 53130 - Medical Totals							Invoice Transactions	4		\$680.60
Account 53510 - Electrical Services										
223 - Duke Energy	19-01.28.26-FAC	19-Facilities electric billing -11/25/25-01/02/26	Edit		01/28/2026	01/28/2026	01/28/2026			1,790.03
Account 53510 - Electrical Services Totals							Invoice Transactions	1		\$1,790.03



Board of Public Works Claim Register

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Fund 1101 - General										
Department 01 - Animal Shelter										
Program 010000 - Main										
Account 53540 - Natural Gas										
222 - Indiana Gas Co. INC (CenterPoint Energy) (Vectren)	13241218-0010926	01-ACC-gas bill 12/03/25-01/05/26	Paid by Check # 81090		01/21/2026	01/21/2026	01/21/2026		01/21/2026	904.91
Account 53610 - Building Repairs										
656 - B&L Sheet Metal and Roofing, INC	2387819	01-Gutter/downspout repairs -10/29/25	Paid by EFT # 70387		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,850.00
Account 53990 - Other Services and Charges										
231 - IU Health OCC Health Services	00175672-00	01-(10) Hearing Tests 11/17/25 & 12/03-12/11/25	Paid by EFT # 70463		01/20/2026	01/20/2026	01/30/2026		01/30/2026	370.00
231 - IU Health OCC Health Services	00175142-00	01-hearing test-R. Hardy-12/4/25	Paid by EFT # 70463		01/20/2026	01/20/2026	01/30/2026		01/30/2026	37.00
60 - Formerly MCSWMD Waste Reduction District of Monroe County	03-2026	01-Sharps Disposal (41)-01/09/26	Paid by EFT # 70556		01/20/2026	01/20/2026	01/30/2026		01/30/2026	98.40
Account 53130 - Medical										
6529 - BloomingPaws, LLC	749940	01-Heartworm treatment-Countess-12/18/25	Paid by EFT # 70396		01/20/2026	01/20/2026	01/30/2026		01/30/2026	174.61
6529 - BloomingPaws, LLC	750132	01-Exam-Oliver-12/18/25	Paid by EFT # 70396		01/20/2026	01/20/2026	01/30/2026		01/30/2026	174.92
6529 - BloomingPaws, LLC	750938	01-Heartworm Treatment-Remember-12/31/25	Paid by EFT # 70396		01/20/2026	01/20/2026	01/30/2026		01/30/2026	188.19
6529 - BloomingPaws, LLC	750212	01-Wound Care-Oliver-12/18/25	Paid by EFT # 70396		01/20/2026	01/20/2026	01/30/2026		01/30/2026	235.91
6529 - BloomingPaws, LLC	749872	01-X rays and exam-Emperor- 12/18/25	Paid by EFT # 70396		01/20/2026	01/20/2026	01/30/2026		01/30/2026	296.00
6529 - BloomingPaws, LLC	750726	01-Dental Surgery-Leroy- 12/31/25	Paid by EFT # 70396		01/20/2026	01/20/2026	01/30/2026		01/30/2026	465.60
6529 - BloomingPaws, LLC	750809	01-Exam & x-rays -Atlas-12/31/25	Paid by EFT # 70396		01/20/2026	01/20/2026	01/30/2026		01/30/2026	560.99
3376 - Bloomington Pets Alive, INC	2373288	01-Spay/Neuter Surgeries-12/1/25-12/30/25	Paid by EFT # 70400		01/20/2026	01/20/2026	01/30/2026		01/30/2026	13,767.00



Board of Public Works Claim Register

Invoice Date Range 01/17/26 - 01/30/26

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 1101 - General										
Department 01 - Animal Shelter										
Program 010001 - Donations Over \$5K										
Account 53130 - Medical										
10102 - Megan Brunn (Purrs and Paws LLC)	1/09/26 BACC	01-11 feline spay/neuter, 3 puppy spay/neuter surgeries	Paid by EFT # 70405		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,420.00
10102 - Megan Brunn (Purrs and Paws LLC)	12/19/25 bacc	01-12 feline spay/neuter, 3 puppy spay/neuter surgeries	Paid by EFT # 70405		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,520.00
3929 - IDEXX Laboratories, INC	1225165023	01-Fecal & Blood Testing Services 12/31/25	Paid by EFT # 70453		01/20/2026	01/20/2026	01/30/2026		01/30/2026	779.00
175 - Monroe County Humane Association, INC	57011	01-X rays & Exam for Emperor 12/23/25	Paid by EFT # 70489		01/20/2026	01/20/2026	01/30/2026		01/30/2026	50.00
Account 53130 - Medical Totals										
Program 010001 - Donations Over \$5K Totals										
Department 01 - Animal Shelter Totals										
Invoice Transactions 12										
\$19,632.22										
Invoice Transactions 12										
\$19,632.22										
Invoice Transactions 48										
\$38,274.07										
Department 02 - Public Works										
Program 020000 - Main										
Account 46060 - Other Violations										
Frank Motley III	MOTLEY-010626	26-Customer over paid on two NSF fees	Paid by Check # 81121		01/20/2026	01/20/2026	01/30/2026		01/30/2026	50.00
Floyd Robison	ROBISON-011226	26-Customer paid citation before tow truck arrived, tow canceled	Paid by Check # 81123		01/20/2026	01/20/2026	01/30/2026		01/30/2026	25.00
Account 46060 - Other Violations Totals										
Invoice Transactions 2										
\$75.00										
Account 52420 - Other Supplies										
53442 - Paragon Micro, INC	S5242922	02-Battery Backup for Adam Wason	Paid by EFT # 70501		01/20/2026	01/20/2026	01/30/2026		01/30/2026	84.99
Account 52420 - Other Supplies Totals										
Invoice Transactions 1										
\$84.99										
Account 53410 - Liability / Casualty Premiums										
1847 - Hylant of Indianapolis, LLC	618754	06-Insurance Premium COB 01/01/26-12/31/2026	Paid by EFT # 70452		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,181,209.23
Account 53410 - Liability / Casualty Premiums Totals										
Program 020000 - Main Totals										
Invoice Transactions 4										
\$1,181,209.23										
Invoice Transactions 4										
\$1,181,369.22										
Invoice Transactions 4										
\$1,181,369.22										
Department 04 - Economic & Sustainable Dev										
Program 040000 - Main										
Account 53960 - Grants										
10179 - Bloomington Spinners and Weavers Guild INC	BACGRANT-01.2026	04-2025 BAC Operations Grant 01/13/26	Paid by EFT # 70402		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,500.00



Board of Public Works Claim Register

Invoice Date Range 01/17/26 - 01/30/26

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 1101 - General										
Department 04 - Economic & Sustainable Dev										
Program 040000 - Main										
Account 53960 - Grants										
746 - Early Music Associates, INC	BACGRANT-01.2026	04-2025 BAC Operations Grant 01/13/25	Paid by EFT # 70427		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,000.00
10185 - Natasha Y Heines	BACGRANT-01.2026	04-2025 BAC Artistic Advancement Grant 01/13/26	Paid by EFT # 70448		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,000.00
581 - Windfall Dancers, INC	BACGRANT-01.2026	04-2025 BAC Operations Grant 01/13/26	Paid by EFT # 70564		01/20/2026	01/20/2026	01/30/2026		01/30/2026	3,500.00
Account 53960 - Grants Totals										
								Invoice Transactions	4	\$7,000.00
Account 53970 - Mayor's Promotion of Business										
2538 - Bloomington Chamber Singers, INC	BACGRANT-01.2026	04-2025 BAC Operations Grant 01/13/26	Paid by EFT # 70397		01/20/2026	01/20/2026	01/30/2026		01/30/2026	3,500.00
Account 53970 - Mayor's Promotion of Business Totals										
								Invoice Transactions	1	\$3,500.00
Account 53990 - Other Services and Charges										
8595 - Weber Group II, LLC	13964	04-Repairs & Upgrade Trades District Public Art Proj-1/5/26	Paid by EFT # 70557		01/20/2026	01/20/2026	01/30/2026		01/30/2026	12,091.00
Account 53990 - Other Services and Charges Totals										
								Invoice Transactions	1	\$12,091.00
Program 040000 - Main Totals										
								Invoice Transactions	6	\$22,591.00
Department 04 - Economic & Sustainable Dev Totals										
								Invoice Transactions	6	\$22,591.00
Department 05 - Common Council										
Program 050000 - Main										
Account 53910 - Dues and Subscriptions										
3956 - West Publishing Corporation (Thomson Reuters)	23257139	10-Westlaw subscription for legal research 01/01/26-12/31/26	Paid by EFT # 70559		01/20/2026	01/20/2026	01/30/2026		01/30/2026	5,973.53
Account 53910 - Dues and Subscriptions Totals										
								Invoice Transactions	1	\$5,973.53
Program 050000 - Main Totals										
								Invoice Transactions	1	\$5,973.53
Department 05 - Common Council Totals										
								Invoice Transactions	1	\$5,973.53
Department 06 - Controller's Office										
Program 060000 - Main										
Account 52110 - Office Supplies										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1TF1-9C14-MWR7	06-Pens, wrist pad, clasp envelopes	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	66.27
Account 52110 - Office Supplies Totals										
								Invoice Transactions	1	\$66.27



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 1101 - General										
Department 06 - Controller's Office										
Program 060000 - Main										
Account 52420 - Other Supplies										
5103 - Staples Contract & Commercial, INC	6051144189	06-Monthly planners and AA Batteries	Paid by EFT # 70533		01/20/2026	01/20/2026	01/30/2026		01/30/2026	39.34
Account 52420 - Other Supplies Totals										
Program 060000 - Main Totals										
Department 06 - Controller's Office Totals										
Invoice Transactions 1										
\$39.34										
Invoice Transactions 2										
\$105.61										
\$105.61										
Department 07 - Engineering										
Program 070000 - Main										
Account 52110 - Office Supplies										
6530 - Office Depot, INC	451274343001	07 - Hand Sanitizer	Paid by EFT # 70495		01/20/2026	01/20/2026	01/30/2026		01/30/2026	16.97
Account 52110 - Office Supplies Totals										
Invoice Transactions 1										
\$16.97										
Account 52430 - Uniforms and Tools										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	17H6-RPWY-JQCT	07-cardigan, rain jacket, hoodie- Employees-for embroidery COB	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	131.07
501 - Karl Clark (KC Designs)	7516	07 - Custom Embroidery for PPE and Office Apparel	Paid by EFT # 70412		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,178.35
Account 52430 - Uniforms and Tools Totals										
Invoice Transactions 2										
\$1,309.42										
Account 53310 - Printing										
501 - Karl Clark (KC Designs)	7516	07 - Custom Embroidery for PPE and Office Apparel	Paid by EFT # 70412		01/20/2026	01/20/2026	01/30/2026		01/30/2026	100.00
Account 53310 - Printing Totals										
Invoice Transactions 1										
\$100.00										
Account 54310 - Improvements Other Than Building										
10184 - Hamid Farzad	ROW-PARCEL32/32A	07-High St Modernization/Multiuse Path-DES 2200020-Parcel 32/32A	Paid by Check # 81095		01/20/2026	01/20/2026	01/30/2026		01/30/2026	64,575.00
8521 - Joseph Christine, LLC	ROW-PARCEL33/33A	07-High St Modernization/Multiuse Path-DES 2200020-Parcel 33/33A	Paid by Check # 81104		01/20/2026	01/20/2026	01/30/2026		01/30/2026	19,075.00
10189 - Frederick R Prall	ROW-PARCEL22/22A	07-High St Modernization/Multiuse Path-DES 2200020-Parcel 22/22A	Paid by Check # 81108		01/20/2026	01/20/2026	01/30/2026		01/30/2026	45,100.00



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Fund 1101 - General										
Department 07 - Engineering										
Program 070000 - Main										
Account 54310 - Improvements Other Than Building										
10183 - Rebekah Clare Sheldon	ROW-PARCEL24/24A	07-High St Modernization/Multiuse Path-DES 2200020-Parcel 24/24A	Paid by Check # 81110		01/20/2026	01/20/2026	01/30/2026		01/30/2026	36,425.00
10188 - Lisa Thomassen	ROW-PARCEL17&17A	07-High St Modernization/Multiuse Path-DES 2200020-Parcel 17/17A	Paid by Check # 81114		01/20/2026	01/20/2026	01/30/2026		01/30/2026	35,013.00
Account 54310 - Improvements Other Than Building Totals										
Program 070000 - Main Totals										
Department 07 - Engineering Totals										
Invoice Transactions 5										
\$200,188.00										
Invoice Transactions 9										
\$201,614.39										
\$201,614.39										
Department 09 - CFRD										
Program 090000 - Main										
Account 52420 - Other Supplies										
5695 - 1818 Apparel Co., INC (dba Freethink Apparel)	25102	09-Alex Krouse After Hours Ambassador Uniform Coat-2-in-1	Paid by EFT # 70368		01/20/2026	01/20/2026	01/30/2026		01/30/2026	146.00
Account 52420 - Other Supplies Totals										
Program 090000 - Main Totals										
Department 09 - CFRD Totals										
Invoice Transactions 1										
\$146.00										
Invoice Transactions 1										
\$146.00										
Invoice Transactions 1										
\$146.00										
Department 10 - Legal										
Program 100000 - Main										
Account 53120 - Special Legal Services										
205 - City Of Bloomington	000454519	10-PC Reimb-Mo Co Rec-recording fees Blackwell-11/21/25	Paid by Check # 81094		01/20/2026	01/20/2026	01/30/2026		01/30/2026	25.00
205 - City Of Bloomington	000455714	10-PC Reimb-Mo Co Rec-recording JAG Interlocal-12/18/25	Paid by Check # 81094		01/20/2026	01/20/2026	01/30/2026		01/30/2026	25.00
Account 53120 - Special Legal Services Totals										
Invoice Transactions 2										
\$50.00										
Account 53230 - Travel										
3560 - First Financial Bank / Credit Cards	748153437	10-Fast Park prkg-Audrey Emp Law Conf-12/3-12/5/25	Paid by Check # 81089		01/21/2026	01/21/2026	01/21/2026		01/21/2026	27.00
Account 53230 - Travel Totals										
Invoice Transactions 1										
\$27.00										
Account 53910 - Dues and Subscriptions										
259 - Indiana Association Of Cities & Towns	2026-DUES (AIM)	10-Indiana ADA & Tilte VI Coordinators Assoc Brittingham & Pratt	Paid by Check # 81100		01/20/2026	01/20/2026	01/30/2026		01/30/2026	50.00



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Fund 1101 - General										
Department 10 - Legal										
Program 100000 - Main										
Account 53910 - Dues and Subscriptions										
3956 - West Publishing Corporation (Thomson Reuters)	23257139	10-Westlaw subscription for legal research 01/01/26- 12/31/26	Paid by EFT # 70559		01/20/2026	01/20/2026	01/30/2026		01/30/2026	23,894.11
Account 53910 - Dues and Subscriptions Totals										
Program 100000 - Main Totals										
Department 10 - Legal Totals										
Invoice Transactions 2										
\$23,944.11										
Invoice Transactions 5										
\$24,021.11										
\$24,021.11										
Department 11 - Mayor's Office										
Program 110000 - Main										
Account 53160 - Instruction										
9158 - Krista Padgett	PT20251219	11-1/2 consult mtg related to roles and success factors Nov 2025	Paid by EFT # 70500		01/20/2026	01/20/2026	01/30/2026		01/30/2026	214.00
Account 53160 - Instruction Totals										
Program 110000 - Main Totals										
Department 11 - Mayor's Office Totals										
Invoice Transactions 1										
\$214.00										
Invoice Transactions 1										
\$214.00										
\$214.00										
Department 12 - Human Resources										
Program 120000 - Main										
Account 53990 - Other Services and Charges										
14049 - Robert Half INC	65771885	12- Payroll specialist week end 12/26/25	Paid by EFT # 70520		01/20/2026	01/20/2026	01/30/2026		01/30/2026	722.50
14049 - Robert Half INC	65785997	12- Payroll specialist 01/02/26	Paid by EFT # 70520		01/20/2026	01/20/2026	01/30/2026		01/30/2026	212.50
Account 53990 - Other Services and Charges Totals										
Program 120000 - Main Totals										
Department 12 - Human Resources Totals										
Invoice Transactions 2										
\$935.00										
Invoice Transactions 2										
\$935.00										
\$935.00										
Department 13 - Planning										
Program 130000 - Main										
Account 42080 - F.H.W.A. Planning										
199 - Monroe County Government	MPO-FY2026Q1	13-FY 2026 UPWP Q1 Infrastructure Management Sys-7/1- 9/30/25	Paid by EFT # 70488		01/20/2026	01/20/2026	01/30/2026		01/30/2026	8,487.04
Account 42080 - F.H.W.A. Planning Totals										
Invoice Transactions 1										
\$8,487.04										



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Fund 1101 - General												
Department 13 - Planning												
Program 130000 - Main												
Account 52110 - Office Supplies												
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1PHH-YTQ7- 1TW6	13-Felt Tip Pens, and Stapler	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	41.74		
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1TCW-4PGR- YNDF	13- Tape dispensers and scissors	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	22.78		
Account 52110 - Office Supplies Totals							Invoice Transactions 2			\$64.52		
Account 53170 - Mgt. Fee, Consultants, and Workshops												
9579 - Bloombase LLC	000493	13- Executive Coaching Services 12/15/25- 6/15/26	Paid by EFT # 70394		01/20/2026	01/20/2026	01/30/2026		01/30/2026	12,000.00		
Account 53170 - Mgt. Fee, Consultants, and Workshops Totals							Invoice Transactions 1			\$12,000.00		
Account 53320 - Advertising												
9241 - Gannett Media Corp (Gannett Indiana/Kentucky)	0007496162	13-Legal Ads 12/07/25 & 12/08/25	Paid by EFT # 70442		01/20/2026	01/20/2026	01/30/2026		01/30/2026	240.00		
Account 53320 - Advertising Totals							Invoice Transactions 1			\$240.00		
Program 130000 - Main Totals							Invoice Transactions 5			\$20,791.56		
Department 13 - Planning Totals							Invoice Transactions 5			\$20,791.56		
Department 19 - Facilities Maintenance												
Program 190000 - Main												
Account 52210 - Institutional Supplies												
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1WF3-DQDK- VDK1	19 - dish scrubbers - City Hall	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	14.39		
Account 52210 - Institutional Supplies Totals							Invoice Transactions 1			\$14.39		
Account 52310 - Building Materials and Supplies												
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	19MX-9JQC- C6FT	19 - flush valves for inventory (12)	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	258.00		
8658 - Kleindorfer's Hardware LLC	07227	19 - caution tape, screwdriver, screws, key ring, bolt, 4' stakes, safety glass	Paid by EFT # 70472		01/20/2026	01/20/2026	01/30/2026		01/30/2026	102.60		
8658 - Kleindorfer's Hardware LLC	22251	19 - caution tape, (10) 4' stakes, safety glass	Paid by EFT # 70472		01/20/2026	01/20/2026	01/30/2026		01/30/2026	26.58		
Account 52310 - Building Materials and Supplies Totals							Invoice Transactions 3			\$387.18		
Account 52420 - Other Supplies												
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	19MG-4T4F- CYGL	19 - surge protectors (4)	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	63.96		
Account 52420 - Other Supplies Totals							Invoice Transactions 1			\$63.96		
Account 52430 - Uniforms and Tools												
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1WQF-DFJM- XQM6	19 - pallet jack	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	799.00		
19171 - Vestis Group, INC (FKA Aramark)	4080213836	19-uniform rental - pants for R Flake- 12/25/25	Paid by EFT # 70552		01/20/2026	01/20/2026	01/30/2026		01/30/2026	14.20		



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Fund 1101 - General										
Department 19 - Facilities Maintenance										
Program 190000 - Main										
Account 52430 - Uniforms and Tools										
19171 - Vestis Group, INC (FKA Aramark)	4080214797	19-uniform rental - pants for R Flake- 1/1/26	Paid by EFT # 70552		01/20/2026	01/20/2026	01/30/2026		01/30/2026	14.20
19171 - Vestis Group, INC (FKA Aramark)	4080215665	19-uniform rental - pants for R Flake- 1/8/26	Paid by EFT # 70552		01/20/2026	01/20/2026	01/30/2026		01/30/2026	14.20
Account 52430 - Uniforms and Tools Totals										
Invoice Transactions 4										
\$841.60										
Account 53510 - Electrical Services										
223 - Duke Energy	19-01.28.26-FAC	19-Facilities electric billing -11/25/25-01/02/26	Edit		01/28/2026	01/28/2026	01/28/2026			14,533.83
Account 53510 - Electrical Services Totals										
Invoice Transactions 1										
\$14,533.83										
Account 53610 - Building Repairs										
10137 - Allison Farms Lawn & Landscaping Services, LLC	120384	19-SA-snow removal City Hall-12/2/25	Paid by EFT # 70374		01/20/2026	01/20/2026	01/30/2026		01/30/2026	577.53
10137 - Allison Farms Lawn & Landscaping Services, LLC	120431	19-SA-snow removal City Hall-12/12/25	Paid by EFT # 70374		01/20/2026	01/20/2026	01/30/2026		01/30/2026	522.52
10137 - Allison Farms Lawn & Landscaping Services, LLC	120451	19-SA-snow removal City Hall-12/14/25	Paid by EFT # 70374		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,065.03
393 - Kone INC	871897553	19 - City Hall elevator maintenance for January 2026	Paid by EFT # 70475		01/20/2026	01/20/2026	01/30/2026		01/30/2026	387.62
Account 53610 - Building Repairs Totals										
Invoice Transactions 4										
\$2,552.70										
Account 54510 - Other Capital Outlays										
9642 - Anthony Drescher (Choose Premier Painting LLC)	2405	19 - Wall Covering Removal and Painting - 12/16/2025-1/9/2026	Paid by EFT # 70426		01/20/2026	01/20/2026	01/30/2026		01/30/2026	24,700.00
Account 54510 - Other Capital Outlays Totals										
Program 190000 - Main Totals										
Invoice Transactions 15										
\$24,700.00										
Department 19 - Facilities Maintenance Totals										
Invoice Transactions 15										
\$43,093.66										
\$43,093.66										
Department 20 - Street										
Program 20CRED - STREET CRED										
Account 54510 - Other Capital Outlays										
9577 - Kimley-Horn and Associates, INC	170594000-1125	07-Kirkwood (Pine to Rogers) Improvements thru 11/30/25	Paid by EFT # 70471		01/20/2026	01/20/2026	01/30/2026		01/30/2026	17,287.41
Account 54510 - Other Capital Outlays Totals										
Program 20CRED - STREET CRED Totals										
Invoice Transactions 1										
\$17,287.41										
Department 20 - Street Totals										
Invoice Transactions 1										
\$17,287.41										
\$17,287.41										



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Fund 1101 - General										
Department 28 - ITS										
Program 280000 - Main										
Account 52110 - Office Supplies										
5103 - Staples Contract & Commercial, INC	6052380900	28-(5) Cases of City Hall Copy Paper	Paid by EFT # 70533		01/20/2026	01/20/2026	01/30/2026		01/30/2026	197.45
5103 - Staples Contract & Commercial, INC	6052550262	28-(5) Cases of City Hall Copy Paper	Paid by EFT # 70533		01/20/2026	01/20/2026	01/30/2026		01/30/2026	197.45
Account 52110 - Office Supplies Totals										
										Invoice Transactions 2
										\$394.90
Account 52420 - Other Supplies										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1HNY-CFXD-Y736	28-Utility Knife for ITS	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	23.60
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1L9Q-NKRV-M3YY	28-Portable 2 TB External Hard Drive	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	79.99
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1WNL-QD39-WR3N	28-Chair for K. Murphy	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	578.45
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	13TC-K4MT-N7P6	28-Office Supplies- Pens, Headphones, Folders, Hard Drive,	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	71.29
Account 52420 - Other Supplies Totals										
										Invoice Transactions 4
										\$753.33
Account 53170 - Mgt. Fee, Consultants, and Workshops										
9645 - Knowbility INC	11916	28-ADA Compliance Project - Stakeholder engagement plan	Paid by EFT # 70473		01/20/2026	01/20/2026	01/30/2026		01/30/2026	4,875.00
Account 53170 - Mgt. Fee, Consultants, and Workshops Totals										
										Invoice Transactions 1
										\$4,875.00
Account 53210 - Telephone										
1079 - AT&T	849494015-010926	28-CH/off site fac-long distance chgs 01/09/2026-BAN #849494015-	Paid by Check # 81073		01/21/2026	01/21/2026	01/21/2026		01/21/2026	.13
Account 53210 - Telephone Totals										
										\$0.13
Account 53640 - Hardware and Software Maintenance										
3989 - Ricoh USA, INC	5072314748	28-City Civil Copier/Printer Maintenance 10/01/25-10/31/25	Paid by EFT # 70519		01/20/2026	01/20/2026	01/30/2026		01/30/2026	2,687.38
3989 - Ricoh USA, INC	5072555884	28-4th St Garage-Copier/Printer Maintenance 12/01/25-12/31/25	Paid by EFT # 70519		01/20/2026	01/20/2026	01/30/2026		01/30/2026	30.63
3989 - Ricoh USA, INC	5072556323	28-BPD Det-Copier/Printer Maintenance 12/01/25-12/31/25	Paid by EFT # 70519		01/20/2026	01/20/2026	01/30/2026		01/30/2026	25.86



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Fund 1101 - General										
Department 28 - ITS										
Program 280000 - Main										
Account 53640 - Hardware and Software Maintenance										
8705 - SHI International Corp	B20668967	28-Server Hardware IU Data Center 01/05/26	Paid by EFT # 70523		01/20/2026	01/20/2026	01/30/2026		01/30/2026	13,613.65
Account 53910 - Dues and Subscriptions										
8441 - Promovo Holdings, INC (Promovo, LLC)	275203	28-Google Workspace 12/01/25-12/31/25	Paid by EFT # 70511		01/20/2026	01/20/2026	01/30/2026		01/30/2026	102.70
8441 - Promovo Holdings, INC (Promovo, LLC)	275892	28-Google voice 12/01/25-12/31/25	Paid by EFT # 70511		01/20/2026	01/20/2026	01/30/2026		01/30/2026	24.15
Account 53640 - Hardware and Software Maintenance Totals										
Invoice Transactions 4										
\$16,357.52										
Account 53910 - Dues and Subscriptions Totals										
Program 280000 - Main Totals										
Department 28 - ITS Totals										
Fund 1101 - General Totals										
Invoice Transactions 2										
\$126.85										
Invoice Transactions 14										
\$22,507.73										
Invoice Transactions 14										
\$22,507.73										
Invoice Transactions 114										
\$1,578,924.29										
Fund 2202 - Local Road and Street										
Department 20 - Street										
Program 200000 - Main										
Account 52330 - Street , Alley, and Sewer Material										
365 - Rogers Group, INC	0071210863	20-#11 stone-Street Projects & landfill fees 11/4/25 & 11/5/25	Paid by EFT # 70521		01/20/2026	01/20/2026	01/30/2026		01/30/2026	129.79
365 - Rogers Group, INC	0071211215	20-INDOT #2 Stone for Street Projects 11/24/25	Paid by EFT # 70521		01/20/2026	01/20/2026	01/30/2026		01/30/2026	76.49
Account 52330 - Street , Alley, and Sewer Material Totals										
Invoice Transactions 2										
\$206.28										
Account 52420 - Other Supplies										
337 - Stansifer Radio Co, INC	459805	20-Soldering Rolls for Traffic 11/25/25	Paid by EFT # 70532		01/20/2026	01/20/2026	01/30/2026		01/30/2026	24.60
Account 52420 - Other Supplies Totals										
Invoice Transactions 1										
\$24.60										
Account 53520 - Street Lights / Traffic Signals										
223 - Duke Energy	02-SL01.21.26-05	02-Street Light (Misc Lights)-11/26/25- 01/02/26	Paid by Check # 81086		01/21/2026	01/21/2026	01/21/2026		01/21/2026	979.85
223 - Duke Energy	02-SL01.21.26-06	02-Street Light (Misc Lights)-11/26/25- 01/02/26	Paid by Check # 81087		01/21/2026	01/21/2026	01/21/2026		01/21/2026	1,331.73
223 - Duke Energy	02-SL01.21.26-07	02-Street Light (Misc Lights)-11/26/25- 01/02/26	Paid by Check # 81088		01/21/2026	01/21/2026	01/21/2026		01/21/2026	1,536.87
223 - Duke Energy	02-SL01.21.26-01	02-Street Light (Misc Lights)-10/17/25- 01/05/26	Paid by Check # 81083		01/21/2026	01/21/2026	01/21/2026		01/21/2026	1,959.06



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 2202 - Local Road and Street										
Department 20 - Street										
Program 200000 - Main										
Account 53520 - Street Lights / Traffic Signals										
223 - Duke Energy	02-SL01.21.26-02	02-Street Light (Misc Lights)-11/25/25-01/02/26	Paid by Check # 81084		01/21/2026	01/21/2026	01/21/2026		01/21/2026	23,282.08
223 - Duke Energy	02-SL01.21.26-04	02-Street Light (Misc Lights)-11/25/25-01/02/26	Paid by Check # 81085		01/21/2026	01/21/2026	01/21/2026		01/21/2026	3,714.08
223 - Duke Energy	02-SL01.28.26-03	02-Street Light (Misc Lights)-11/26/25-01/02/26	Edit		01/28/2026	01/28/2026	01/28/2026			7,327.47
223 - Duke Energy	02-SL01.28.26-3A	02-Street Light (Misc Lights)-01/02/24-10/23/24	Edit		01/28/2026	01/28/2026	01/28/2026			198.44
Account 53520 - Street Lights / Traffic Signals Totals								Invoice Transactions 8		\$40,329.58
Account 53990 - Other Services and Charges										
2974 - MacAllister Machinery Co, INC	S10363304	20-Service Repairs to Paver -Caterpillar AP500F 08/19/25	Paid by EFT # 70481		01/20/2026	01/20/2026	01/30/2026		01/30/2026	3,443.54
351 - Young Trucking, INC	135286	20-Truck/Trailer Rental to move Milling Machine 12/04/25	Paid by Check # 81119		01/20/2026	01/20/2026	01/30/2026		01/30/2026	525.00
Account 53990 - Other Services and Charges Totals								Invoice Transactions 2		\$3,968.54
Program 200000 - Main Totals								Invoice Transactions 13		\$44,529.00
Department 20 - Street Totals								Invoice Transactions 13		\$44,529.00
Fund 2202 - Local Road and Street Totals								Invoice Transactions 13		\$44,529.00
Fund 2203 - MVH Restricted (subfund of Motor Vehicle Highway)										
Department 20 - Street										
Program 200000 - Main										
Account 54510 - Other Capital Outlays										
19278 - Milestone Contractors, LP	MILWIN&ROG- RETAI	20-Winslow/Rogers Resurfacing Proj- Release Bd Held Retainage	Paid by EFT # 70485		01/20/2026	01/20/2026	01/30/2026		01/30/2026	24,903.00
Account 54510 - Other Capital Outlays Totals								Invoice Transactions 1		\$24,903.00
Program 200000 - Main Totals								Invoice Transactions 1		\$24,903.00
Department 20 - Street Totals								Invoice Transactions 1		\$24,903.00
Fund 2203 - MVH Restricted (subfund of Motor Vehicle Highway) Totals								Invoice Transactions 1		\$24,903.00
Fund 2207 - Parking Meter										



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Fund 2207 - Parking Meter										
Department 20 - Street										
Program 200000 - Main										
Account 52210 - Institutional Supplies										
313 - Fastenal Company	INBLM241002	20-Safety Supplies (gloves, glasses, ear plugs) 12/31/25	Paid by EFT # 70434		01/20/2026	01/20/2026	01/30/2026		01/30/2026	193.75
Account 52420 - Other Supplies										
409 - Black Lumber Co. INC	615192	20-15" Pry Bar, .25 light duty arrow, 4"x1/4 metal cut off	Paid by EFT # 70393		01/20/2026	01/20/2026	01/30/2026		01/30/2026	38.64
409 - Black Lumber Co. INC	620572	20-3/8-5/8 Snap Screw 12/11/25	Paid by EFT # 70393		01/20/2026	01/20/2026	01/30/2026		01/30/2026	5.99
409 - Black Lumber Co. INC	620746	20-3V Med Battery for key fob #4971- 12/15/25	Paid by EFT # 70393		01/20/2026	01/20/2026	01/30/2026		01/30/2026	5.49
409 - Black Lumber Co. INC	620891	20-Zinc Pistol Nozzle & 5/8x50' Hoste	Paid by EFT # 70393		01/20/2026	01/20/2026	01/30/2026		01/30/2026	27.96
409 - Black Lumber Co. INC	621355	20-20x100 10 mil clear poly 12/23/25	Paid by EFT # 70393		01/20/2026	01/20/2026	01/30/2026		01/30/2026	179.99
409 - Black Lumber Co. INC	621748	20-(3) Air dust cleaner & 9" 8/10T Demon Demo 5PK	Paid by EFT # 70393		01/20/2026	01/20/2026	01/30/2026		01/30/2026	52.96
409 - Black Lumber Co. INC	621925	20-Tape measure, blades, 28oz hammer, thick r lawn 4000 sq ft	Paid by EFT # 70393		01/20/2026	01/20/2026	01/30/2026		01/30/2026	151.94
4574 - John Deere Financial f.s.b. (Rural King)	413897	20-Connector 6 Pole & Cable for Hot Box 12/29/25	Paid by Check # 81103		01/20/2026	01/20/2026	01/30/2026		01/30/2026	40.48
4574 - John Deere Financial f.s.b. (Rural King)	324934	20-PVC Boots and Utility knife for Concrete Crew	Paid by Check # 81103		01/20/2026	01/20/2026	01/30/2026		01/30/2026	49.97
8658 - Kleindorfer's Hardware LLC	31506	20-(24) bungy ends, bungy cords, twarp	Paid by EFT # 70472		01/20/2026	01/20/2026	01/30/2026		01/30/2026	39.38
8658 - Kleindorfer's Hardware LLC	33000	20-(2) bits for Sign Crew	Paid by EFT # 70472		01/20/2026	01/20/2026	01/30/2026		01/30/2026	43.98
8658 - Kleindorfer's Hardware LLC	33005	20-PVC for Concrete Crew	Paid by EFT # 70472		01/20/2026	01/20/2026	01/30/2026		01/30/2026	45.98
7516 - Quality Supply & Tool Co INC	331738-00	20-Supplies for Crews (Concrete/Asphalt) 01/07/26	Paid by EFT # 70514		01/20/2026	01/20/2026	01/30/2026		01/30/2026	759.47
7516 - Quality Supply & Tool Co INC	331901-00	20-Supplies for Crews (Concrete/Asphalt) 01/13/26	Paid by EFT # 70514		01/20/2026	01/20/2026	01/30/2026		01/30/2026	129.11



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Fund 2207 - Parking Meter										
Department 20 - Street										
Program 200000 - Main										
Account 52420 - Other Supplies										
1743 - The Home City Ice Company	BOX0038909	20-Ice Box Rental - Ice for crews 11/30/25	Paid by EFT # 70540		01/20/2026	01/20/2026	01/30/2026		01/30/2026	550.00
1743 - The Home City Ice Company	CBOX0038909	20-Credit for 2026 Ice Box Rental - Ice for crews	Paid by EFT # 70540		01/20/2026	01/20/2026	01/30/2026		01/30/2026	(275.00)
Account 52420 - Other Supplies Totals										
										Invoice Transactions 16
										\$1,846.34
Account 53130 - Medical										
231 - IU Health OCC Health Services	00174926-00	20-DS DOT 5 Panel E Screen-G. Hawkins 11/20/25	Paid by EFT # 70463		01/20/2026	01/20/2026	01/30/2026		01/30/2026	55.00
231 - IU Health OCC Health Services	00175739-00	20-DS DOT 5 Panel E Screen-C. Lessig 12/22/25	Paid by EFT # 70463		01/20/2026	01/20/2026	01/30/2026		01/30/2026	55.00
Account 53130 - Medical Totals										
										Invoice Transactions 2
										\$110.00
Account 53150 - Communications Contract										
5465 - Emergency Radio Service LLC (ERS- OCI Wireless)		20-monthly-radio service for Street trucks -January 2026	Paid by EFT # 70432		01/20/2026	01/20/2026	01/30/2026		01/30/2026	2,321.25
Account 53150 - Communications Contract Totals										
										Invoice Transactions 1
										\$2,321.25
Account 53320 - Advertising										
9241 - Gannett Media Corp (Gannett Indiana/Kentucky)	0007343250	20-Advertising for 2025 Downtown Paving Project 9/7-9/14/25	Paid by EFT # 70442		01/20/2026	01/20/2026	01/30/2026		01/30/2026	174.72
Account 53320 - Advertising Totals										
										Invoice Transactions 1
										\$174.72
Account 53410 - Liability / Casualty Premiums										
1847 - Hylant of Indianapolis, LLC	618754	06-Insurance Premium COB 01/01/26-12/31/2026	Paid by EFT # 70452		01/20/2026	01/20/2026	01/30/2026		01/30/2026	162,103.55
Account 53410 - Liability / Casualty Premiums Totals										
										Invoice Transactions 1
										\$162,103.55
Account 53510 - Electrical Services										
223 - Duke Energy	19-01.28.26-FAC	19-Facilities electric billing -11/25/25-01/02/26	Edit		01/28/2026	01/28/2026	01/28/2026			689.73
Account 53510 - Electrical Services Totals										
										Invoice Transactions 1
										\$689.73
Account 53540 - Natural Gas										
222 - Indiana Gas Co. INC (CenterPoint Energy) (Vectren)	12879634-9011326	20-Traffic bldg - gas bill-12/05/25-01/07/26	Paid by Check # 81090		01/21/2026	01/21/2026	01/21/2026		01/21/2026	234.01
222 - Indiana Gas Co. INC (CenterPoint Energy) (Vectren)	12879646-3011326	20-Street Dept-gas bill 12/05/25-01/07/26	Paid by Check # 81090		01/21/2026	01/21/2026	01/21/2026		01/21/2026	277.49
Account 53540 - Natural Gas Totals										
										Invoice Transactions 2
										\$511.50



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Fund 2207 - Parking Meter										
Department 20 - Street										
Program 200000 - Main										
Account 53920 - Laundry and Other Sanitation Services										
19171 - Vestis Group, INC (FKA Aramark)	4080211808	20-uniform rental (minus payroll ded)-12/10/25	Paid by EFT # 70552		01/20/2026	01/20/2026	01/30/2026		01/30/2026	9.40
19171 - Vestis Group, INC (FKA Aramark)	4080212741	20-uniform rental (minus payroll ded)-12/17/25	Paid by EFT # 70552		01/20/2026	01/20/2026	01/30/2026		01/30/2026	9.40
19171 - Vestis Group, INC (FKA Aramark)	4080212742	20-mat/towel services-12/17/25	Paid by EFT # 70552		01/20/2026	01/20/2026	01/30/2026		01/30/2026	43.63
19171 - Vestis Group, INC (FKA Aramark)	4080213671	20-uniform rental (minus payroll ded)-12/24/25	Paid by EFT # 70552		01/20/2026	01/20/2026	01/30/2026		01/30/2026	9.55
19171 - Vestis Group, INC (FKA Aramark)	4080213672	20-mat/towel services-12/24/25	Paid by EFT # 70552		01/20/2026	01/20/2026	01/30/2026		01/30/2026	43.63
19171 - Vestis Group, INC (FKA Aramark)	4080214648	20-uniform rental (minus payroll ded)-12/31/25	Paid by EFT # 70552		01/20/2026	01/20/2026	01/30/2026		01/30/2026	9.55
19171 - Vestis Group, INC (FKA Aramark)	4080214649	20-mat/towel services-12/31/25	Paid by EFT # 70552		01/20/2026	01/20/2026	01/30/2026		01/30/2026	43.63
19171 - Vestis Group, INC (FKA Aramark)	4080215546	20-uniform rental (minus payroll ded)-1/07/26	Paid by EFT # 70552		01/20/2026	01/20/2026	01/30/2026		01/30/2026	9.40
19171 - Vestis Group, INC (FKA Aramark)	4080215547	20-mat/towel services-1/07/26	Paid by EFT # 70552		01/20/2026	01/20/2026	01/30/2026		01/30/2026	43.63
Account 53920 - Laundry and Other Sanitation Services Totals										
										Invoice Transactions 9
										\$221.82
Account 53950 - Landfill										
137 - Good Earth, LLC	22407	20-Landfill Fees for Debris (Brush/Concrete) 12/22/25	Paid by EFT # 70443		01/20/2026	01/20/2026	01/30/2026		01/30/2026	32.00
137 - Good Earth, LLC	22410	20-Landfill Fees for Debris (Brush/Concrete) 12/23/25	Paid by EFT # 70443		01/20/2026	01/20/2026	01/30/2026		01/30/2026	32.00
137 - Good Earth, LLC	22455	20-Landfill Fees for Debris (Brush/Concrete) 12/30/25	Paid by EFT # 70443		01/20/2026	01/20/2026	01/30/2026		01/30/2026	32.00
365 - Rogers Group, INC	0071210863	20-#11 stone-Street Projects & landfill fees 11/4/25 & 11/5/25	Paid by EFT # 70521		01/20/2026	01/20/2026	01/30/2026		01/30/2026	140.00
Account 53950 - Landfill Totals										
										Invoice Transactions 4
										\$236.00



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Fund 2207 - Parking Meter										
Department 20 - Street										
Program 200000 - Main										
Account 53990 - Other Services and Charges										
902 - Indiana Underground Plant Protection Service, INC	INV-22106	20-Line Locate Ticket Fees December 2025	Paid by EFT # 70458		01/20/2026	01/20/2026	01/30/2026		01/30/2026	236.55
19444 - Todd Septic LLC	12162	20-Pump salt water collection tanks- 12/16/25	Paid by EFT # 70544		01/20/2026	01/20/2026	01/30/2026		01/30/2026	225.00
Account 53990 - Other Services and Charges Totals										
Program 200000 - Main Totals										
Department 20 - Street Totals										
Invoice Transactions 2										
\$461.55										
Program 200000 - Main Totals										
Department 20 - Street Totals										
Invoice Transactions 40										
\$168,870.21										
Invoice Transactions 40										
\$168,870.21										
Department 26 - Parking										
Program 260000 - Main										
Account 52110 - Office Supplies										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1NR9-C3X6-GFRJ	26-gloves-calendar-desk mat-handwarmer-toilet paper zip ties	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	323.45
Account 52110 - Office Supplies Totals										
Invoice Transactions 1										
\$323.45										
Account 52340 - Other Repairs and Maintenance										
6378 - Ann-Kriss, LLC	12625-721	26-install 9 meter post 12/06/25	Paid by EFT # 70379		01/20/2026	01/20/2026	01/30/2026		01/30/2026	3,000.00
4264 - IPS Group, INC	INV119189	26-lcd boards for the parking meters	Paid by EFT # 70462		01/20/2026	01/20/2026	01/30/2026		01/30/2026	3,000.00
Account 52340 - Other Repairs and Maintenance Totals										
Invoice Transactions 2										
\$6,000.00										
Account 52420 - Other Supplies										
6172 - The Tamis Corporation	61495	26-10 drum barriers with rubber ring for parking services	Paid by EFT # 70542		01/20/2026	01/20/2026	01/30/2026		01/30/2026	591.95
Account 52420 - Other Supplies Totals										
Invoice Transactions 1										
\$591.95										
Account 53150 - Communications Contract										
4264 - IPS Group, INC	INV119997	26-bank fees and communication fees for December 2025	Paid by EFT # 70462		01/20/2026	01/20/2026	01/30/2026		01/30/2026	9,597.50
Account 53150 - Communications Contract Totals										
Invoice Transactions 1										
\$9,597.50										
Account 53220 - Postage										
933 - United States Postal Service	OOTC-25-001	26-postage used by parking services in 2025	Paid by Check # 81115		01/20/2026	01/20/2026	01/30/2026		01/30/2026	12,217.27
Account 53220 - Postage Totals										
Invoice Transactions 1										
\$12,217.27										
Account 53240 - Freight / Other										
4264 - IPS Group, INC	INV119189	26-lcd boards for the parking meters	Paid by EFT # 70462		01/20/2026	01/20/2026	01/30/2026		01/30/2026	54.49
Account 53240 - Freight / Other Totals										
Invoice Transactions 1										
\$54.49										



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Fund 2207 - Parking Meter										
Department 26 - Parking										
Program 260000 - Main										
Account 53410 - Liability / Casualty Premiums										
1847 - Hylant of Indianapolis, LLC	618754	06-Insurance Premium COB 01/01/26-12/31/2026	Paid by EFT # 70452		01/20/2026	01/20/2026	01/30/2026		01/30/2026	29,477.56
Account 53410 - Liability / Casualty Premiums Totals										
Invoice Transactions 1										
\$29,477.56										
Account 53640 - Hardware and Software Maintenance										
5465 - Emergency Radio Service LLC (ERS- 007841 OCI Wireless)		26-install light bar on unit 266	Paid by EFT # 70432		01/20/2026	01/20/2026	01/30/2026		01/30/2026	2,655.52
54432 - T2 Systems, INC	R021635	26-ROVR BMV hits for owner info Dec 2025	Paid by EFT # 70537		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,341.60
Account 53640 - Hardware and Software Maintenance Totals										
Invoice Transactions 2										
\$3,997.12										
Account 53830 - Bank Charges										
4264 - IPS Group, INC	INV119997	26-bank fees and communication fees for December 2025	Paid by EFT # 70462		01/20/2026	01/20/2026	01/30/2026		01/30/2026	2,805.27
Account 53830 - Bank Charges Totals										
Invoice Transactions 1										
\$2,805.27										
Account 53990 - Other Services and Charges										
6378 - Ann-Kriss, LLC	72160-1626	26-Lot 1 (4th & Dunn) Sect #3-removal of all trees & stumps	Paid by EFT # 70379		01/20/2026	01/20/2026	01/30/2026		01/30/2026	6,000.00
Account 53990 - Other Services and Charges Totals										
Program 260000 - Main Totals										
Department 26 - Parking Totals										
Fund 2207 - Parking Meter Totals										
Invoice Transactions 52										
\$239,934.82										
Fund 2209 - LIT - Economic Development										
Department 04 - Economic & Sustainable Dev										
Program 040000 - Main										
Account 52110 - Office Supplies										
6530 - Office Depot, INC	453004165001	04-(6) Portfolio Packets	Paid by EFT # 70495		01/20/2026	01/20/2026	01/30/2026		01/30/2026	10.19
Account 52110 - Office Supplies Totals										
Invoice Transactions 1										
\$10.19										
Account 53910 - Dues and Subscriptions										
8292 - Bloomington Rotary Club	5109548	04-4 Rotary Meeting Visits Jeff Jackson 7/8-9/25	Paid by EFT # 70401		01/20/2026	01/20/2026	01/30/2026		01/30/2026	60.44
8292 - Bloomington Rotary Club	5214751	04-Quarterly RI/District/Club dues, magazine-J. Kupersmith	Paid by EFT # 70401		01/20/2026	01/20/2026	01/30/2026		01/30/2026	105.25
Account 53910 - Dues and Subscriptions Totals										
Invoice Transactions 2										
\$165.69										



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Fund 2209 - LIT - Economic Development										
Department 04 - Economic & Sustainable Dev										
Program 040000 - Main										
Account 53960 - Grants										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1GWC-41PR-MXL3	04-Arts Incubator Space-trash bags, storage cabinet, furniture	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,150.23
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1MWJ-QHN6-NHJC	04-Arts Incubator Space-cleaning supplies, extension cord	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,196.21
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	11F6-QMRG-HT1N	04-Arts Incubator Space-ice/snow melter, dust mop	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	122.19
10171 - Artists for Climate Awareness	BACGRANT-12.2025	04-2025 BAC Operations Grant 12/24/25	Paid by EFT # 70382		01/20/2026	01/20/2026	01/30/2026		01/30/2026	500.00
10200 - BloomingArts Theatre Company	BACGRANT-01.2026	04-2025 BAC Operations Grant 01/13/26	Paid by EFT # 70395		01/20/2026	01/20/2026	01/30/2026		01/30/2026	500.00
9063 - Donovan Energy	2790	04-Municipal Energy Efficiency/Decarbonizati on PH V 12/31/25	Paid by EFT # 70425		01/20/2026	01/20/2026	01/30/2026		01/30/2026	967.08
10140 - Cynthia Marie Patton	BGHIP-12.2025	04-Rebate 1339 E. Allendale Ct-solar panel, battery storage	Paid by EFT # 70502		01/20/2026	01/20/2026	01/30/2026		01/30/2026	6,250.00
4041 - Reimagining Opera For Kids, LLC	BACGRANT-01.2026	04-2025 BAC Operations Grant 01/13/26	Paid by EFT # 70517		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,000.00
10094 - St Thomas Lutheran Church	SEELGRANT-12.25	04-SEEL Grant-3800 E. 3rd-heat pump/fiberglass install 12/01/25	Paid by EFT # 70530		01/20/2026	01/20/2026	01/30/2026		01/30/2026	10,000.00
3946 - Writers Guild at Bloomington, INC	BACGRANT-01.2026	04-2025 BAC Operations Grant 01/13/26	Paid by EFT # 70565		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,000.00
Account 53960 - Grants Totals								Invoice Transactions	10	\$22,685.71
Account 53990 - Other Services and Charges										
9944 - Talia Halliday (Gather Handmade Shoppe Co)	DEC 2025	04-Kirkwood Activation Coord 80hrs at 52.50 December 2025	Paid by EFT # 70445		01/20/2026	01/20/2026	01/30/2026		01/30/2026	4,200.00
Account 53990 - Other Services and Charges Totals								Invoice Transactions	1	\$4,200.00
Program 040000 - Main Totals								Invoice Transactions	14	\$27,061.59



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Fund 2209 - LIT - Economic Development										
Department 04 - Economic & Sustainable Dev										
Program 041000 - Economic Development										
Account 53970 - Mayor's Promotion of Business										
3404 - J.R. Watkins & Family, INC (Signs Now-Abracadabra)	17061	04-Remove 31 street post banners/hardware Go Bloomington 12/23/25	Paid by EFT # 70465		01/20/2026	01/20/2026	01/30/2026		01/30/2026	930.00
Account 53970 - Mayor's Promotion of Business Totals										
Program 041000 - Economic Development Totals										
Invoice Transactions 1										
\$930.00										
Invoice Transactions 1										
\$930.00										
Program 042000 - Arts										
Account 53960 - Grants										
10003 - Frezzafrezza World	BACGRANT-12.2025	04-2025 BAC Artistic Advancement Grant	Paid by EFT # 70440		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,000.00
Account 53960 - Grants Totals										
Program 042000 - Arts Totals										
Invoice Transactions 1										
\$1,000.00										
Invoice Transactions 1										
\$1,000.00										
Program 043000 - Sustainability										
Account 54440 - Motor Equipment										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1KQG-WDVY-X9G4	04-Batteries for Makita & Milwaukee Power Tools for PW	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	47.25
Account 54440 - Motor Equipment Totals										
Program 043000 - Sustainability Totals										
Invoice Transactions 1										
\$47.25										
Invoice Transactions 1										
\$47.25										
Department 04 - Economic & Sustainable Dev Totals										
Invoice Transactions 17										
\$29,038.84										
Department 06 - Controller's Office										
Program 060000 - Main										
Account 53910 - Dues and Subscriptions										
259 - Indiana Association Of Cities & Towns (AIM)	124169	06 -2026 AIM Dues for City	Paid by EFT # 70455		01/20/2026	01/20/2026	01/30/2026		01/30/2026	22,602.00
Account 53910 - Dues and Subscriptions Totals										
Invoice Transactions 1										
\$22,602.00										
Account 53990 - Other Services and Charges										
5444 - Tyler Technologies, INC	CI100-00238306	06- Budget Prioritization module 1/1/26-12/31/26	Paid by EFT # 70548		01/20/2026	01/20/2026	01/30/2026		01/30/2026	100,800.00
5444 - Tyler Technologies, INC	025-540290	28-Implementation of EPL Permit and Licenses Services 12/15/25	Paid by EFT # 70548		01/20/2026	01/20/2026	01/30/2026		01/30/2026	900.00
Account 53990 - Other Services and Charges Totals										
Program 060000 - Main Totals										
Invoice Transactions 3										
\$101,700.00										
Invoice Transactions 3										
\$124,302.00										
Department 06 - Controller's Office Totals										
Invoice Transactions 3										
\$124,302.00										



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Fund 2209 - LIT - Economic Development												
Department 12 - Human Resources												
Program 120000 - Main												
Account 52110 - Office Supplies												
6530 - Office Depot, INC	447358381001	12- Desk pad, BIC Pens, Sharpies, chair mat	Paid by EFT # 70495		01/20/2026	01/20/2026	01/30/2026		01/30/2026	84.29		
6530 - Office Depot, INC	447358383001	12- desk pad	Paid by EFT # 70495		01/20/2026	01/20/2026	01/30/2026		01/30/2026	18.49		
6530 - Office Depot, INC	447358374001	12- post-its	Paid by EFT # 70495		01/20/2026	01/20/2026	01/30/2026		01/30/2026	19.10		
Account 52110 - Office Supplies Totals						Invoice Transactions 3				\$121.88		
Account 52420 - Other Supplies												
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1DVT-V9YK-RRYM	12- lamp/shelving for wellness space (returned)-#1P37-WTHV-9GFG	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	(45.99)		
9148 - Office Easel LLC	2797	12- Name badges x2	Paid by EFT # 70496		01/20/2026	01/20/2026	01/30/2026		01/30/2026	24.00		
Account 52420 - Other Supplies Totals						Invoice Transactions 2				(\$21.99)		
Account 53990 - Other Services and Charges												
6343 - Tania Daffron	MPA -Sept 2025	12-T Daffron Education Reimbursement-FA Term	Paid by EFT # 70422		01/20/2026	01/20/2026	01/30/2026		01/30/2026	2,500.00		
8609 - LoCascio Hadden & Dennis, LLC (LHD Benefit Advisor	10318	12- Jan 2026 Near-Site Employer Clinic Support	Paid by EFT # 70479		01/20/2026	01/20/2026	01/30/2026		01/30/2026	2,600.00		
9652 - Kegan Smith	2001107208	12-K Smith Educational Reimbursement Fall 2025	Paid by EFT # 70525		01/20/2026	01/20/2026	01/30/2026		01/30/2026	2,500.00		
Account 53990 - Other Services and Charges Totals						Invoice Transactions 3				\$7,600.00		
Program 120000 - Main Totals						Invoice Transactions 8				\$7,699.89		
Department 12 - Human Resources Totals						Invoice Transactions 8				\$7,699.89		
Department 19 - Facilities Maintenance												
Program 190000 - Main												
Account 53610 - Building Repairs												
6688 - SSW Enterprises, LLC (Office Pride)	Inv-295141	19-CH/off site facilities- cleaning services-Dec 2025	Paid by EFT # 70529		01/20/2026	01/20/2026	01/30/2026		01/30/2026	18,239.13		
Account 53610 - Building Repairs Totals						Invoice Transactions 1				\$18,239.13		



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Fund 2209 - LIT - Economic Development										
Department 19 - Facilities Maintenance										
Program 190000 - Main										
Account 53990 - Other Services and Charges										
421 - Centerstone Of Indiana, INC	BPW1225	02-Brighten B-Town Program-December 2025 hours	Paid by EFT # 70410		01/20/2026	01/20/2026	01/30/2026		01/30/2026	14,541.52
Account 53990 - Other Services and Charges Totals										
Program 190000 - Main Totals										
Department 19 - Facilities Maintenance Totals										
Invoice Transactions 1										
Invoice Transactions 2										
Invoice Transactions 2										
Department 28 - ITS										
Program 280000 - Main										
Account 54420 - Purchase of Equipment										
6728 - Precision Quality Contracting, LLC	INC0B250968	28-Legal Office Data Line Extension 01/02/26	Paid by EFT # 70509		01/20/2026	01/20/2026	01/30/2026		01/30/2026	2,875.00
8705 - SHI International Corp	B20668967	28-Server Hardware IU Data Center 01/05/26	Paid by EFT # 70523		01/20/2026	01/20/2026	01/30/2026		01/30/2026	87,500.00
Account 54420 - Purchase of Equipment Totals										
Program 280000 - Main Totals										
Department 28 - ITS Totals										
Fund 2209 - LIT - Economic Development Totals										
Invoice Transactions 2										
Invoice Transactions 2										
Invoice Transactions 2										
Fund 2407 - Grants Non Approp										
Department 01 - Animal Shelter										
Program G25009 - Sensory Yard Const/Maint										
Account 53990 - Other Services and Charges										
4055 - County Line Companies, LLC (dba Play Pros)	5876	01-Bench for Sensory Yard Project	Paid by EFT # 70416		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,146.00
Account 53990 - Other Services and Charges Totals										
Program G25009 - Sensory Yard Const/Maint Totals										
Department 01 - Animal Shelter Totals										
Invoice Transactions 1										
Invoice Transactions 1										
Invoice Transactions 1										



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Fund 2407 - Grants Non Approp										
Department 20 - Street										
Program G24028 - CCMG 2024-2 Winslow/Rogers										
Account 54510 - Other Capital Outlays										
19278 - Milestone Contractors, LP	MILWIN&ROG- RETAI	20-Winslow/Rogers Resurfacing Proj- Release Bd Held Retainage	Paid by EFT # 70485		01/20/2026	01/20/2026	01/30/2026		01/30/2026	30,484.00
Account 54510 - Other Capital Outlays Totals										
Program G24028 - CCMG 2024-2 Winslow/Rogers Totals										
Department 20 - Street Totals										
Fund 2407 - Grants Non Approp Totals										
Invoice Transactions 1										
\$30,484.00										
Invoice Transactions 1										
\$30,484.00										
Invoice Transactions 1										
\$30,484.00										
Invoice Transactions 2										
\$31,630.00										
Fund 2512 - Non-Reverting Telecom (S1146)										
Department 25 - Telecommunications										
Program 254000 - Infrastructure										
Account 52420 - Other Supplies										
53442 - Paragon Micro, INC	S5244535	28-(100) Multi Factor Authentication Tokens	Paid by EFT # 70501		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,825.00
Account 52420 - Other Supplies Totals										
Invoice Transactions 1										
\$1,825.00										
Account 53750 - Rentals - Other										
203 - INDIANA UNIVERSITY	96988691	25 - IU Data Center 12/01/25-12/31/25	Paid by Check # 81102		01/20/2026	01/20/2026	01/30/2026		01/30/2026	85.00
Account 53750 - Rentals - Other Totals										
Program 254000 - Infrastructure Totals										
Invoice Transactions 1										
\$85.00										
Invoice Transactions 2										
\$1,910.00										
Program 256000 - Services										
Account 54450 - Equipment										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1YMM-DVPC- CTV9	28-(5) Webcams for CAPR	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	299.95
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	13TC-K4MT- N7P6	28-Office Supplies- Pens, Headphones, Folders, Hard Drive,	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	724.06
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	199N-66RJ- DWFC	28-(5) HDMI cables, (4) cord hiders, (5) flash drives, (3) cords	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	702.88
6222 - Apple, INC	MC40653656	28-ITS IPad, IPad folio, pencil, AC+	Paid by EFT # 70380		01/20/2026	01/20/2026	01/30/2026		01/30/2026	866.95
6222 - Apple, INC	MC37603106	28-Microsoft 365 Business, MAPR replacement	Paid by EFT # 70380		01/20/2026	01/20/2026	01/30/2026		01/30/2026	149.95
6222 - Apple, INC	MC43623886	28-MAC CAPR for G. McKim (OOTC), AC+	Paid by EFT # 70380		01/20/2026	01/20/2026	01/30/2026		01/30/2026	3,518.00
Account 54450 - Equipment Totals										
Program 256000 - Services Totals										
Department 25 - Telecommunications Totals										
Invoice Transactions 6										
\$6,261.79										
Invoice Transactions 6										
\$6,261.79										
Invoice Transactions 8										
\$8,171.79										



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Fund 2512 - Non-Reverting Telecom (S1146) Totals										
Invoice Transactions 8										
Fund 2520 - Parking Facilities(S9502)										
Department 26 - Parking										
Program 260000 - Main										
Account 52210 - Institutional Supplies										
8658 - Kleindorfer's Hardware LLC	22419	26-Mail box lock for server box at Morton	Paid by EFT # 70472		01/20/2026	01/20/2026	01/30/2026		01/30/2026	6.69
6172 - The Tamis Corporation	61495	26-10 drum barriers with rubber ring for parking services	Paid by EFT # 70542		01/20/2026	01/20/2026	01/30/2026		01/30/2026	591.95
Account 52210 - Institutional Supplies Totals										
Invoice Transactions 2										
\$598.64										
Account 52340 - Other Repairs and Maintenance										
4394 - Richardson Enterprises of Blgtn,LLC (FastSigns)	INV-63862	26-(4) rate signs for all parking garages	Paid by EFT # 70518		01/20/2026	01/20/2026	01/30/2026		01/30/2026	341.07
Account 52340 - Other Repairs and Maintenance Totals										
Invoice Transactions 1										
\$341.07										
Account 53410 - Liability / Casualty Premiums										
1847 - Hylant of Indianapolis, LLC	618754	06-Insurance Premium COB 01/01/26-12/31/2026	Paid by EFT # 70452		01/20/2026	01/20/2026	01/30/2026		01/30/2026	29,477.55
Account 53410 - Liability / Casualty Premiums Totals										
Invoice Transactions 1										
\$29,477.55										
Account 53610 - Building Repairs										
393 - Kone INC	871897552	26-Walnut St Garage elevator maintenance period 1/1-31/26	Paid by EFT # 70475		01/20/2026	01/20/2026	01/30/2026		01/30/2026	242.06
393 - Kone INC	871897556	26-Trades Garage elevator maintenance period 1/1-31/26	Paid by EFT # 70475		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,063.28
393 - Kone INC	871897557	26-4th St garage elevator maintenance period 1/1-31/26	Paid by EFT # 70475		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,063.28
393 - Kone INC	1159067870	26-4th St Gar-north elevator 5 button replacement-12/30/25	Paid by EFT # 70475		01/20/2026	01/20/2026	01/30/2026		01/30/2026	2,626.87
8934 - Sierra Heating and Cooling LLC	38021	26-Trades Garage-Fall 2025 PM-12/1/25	Paid by EFT # 70524		01/20/2026	01/20/2026	01/30/2026		01/30/2026	800.00
Account 53610 - Building Repairs Totals										
Invoice Transactions 5										
\$5,795.49										
Account 53640 - Hardware and Software Maintenance										
10186 - Fullsteam Holdco, LP (Fullsteam Software Holdings)	INV3793780	26-start up fee for monthly parking garage software	Paid by EFT # 70441		01/20/2026	01/20/2026	01/30/2026		01/30/2026	4,000.00
Account 53640 - Hardware and Software Maintenance Totals										
Program 260000 - Main Totals										
Department 26 - Parking Totals										
Fund 2520 - Parking Facilities(S9502) Totals										
Invoice Transactions 10										
\$4,000.00										
Invoice Transactions 10										
\$40,212.75										
Invoice Transactions 10										
\$40,212.75										
Invoice Transactions 10										
\$40,212.75										



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Fund 2521 - Alternative Transport(S6301)										
Department 05 - Common Council										
Program 050000 - Main										
Account 54310 - Improvements Other Than Building										
19278 - Milestone Contractors, LP	MILWIN&ROG- RETAI	20-Winslow/Rogers Resurfacing Proj- Release Bd Held Retainage	Paid by EFT # 70485		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,957.20
Account 54310 - Improvements Other Than Building Totals										
Program 050000 - Main Totals										
Department 05 - Common Council Totals										
Fund 2521 - Alternative Transport(S6301) Totals										
Invoice Transactions 1										
\$1,957.20										
Invoice Transactions 1										
\$1,957.20										
Invoice Transactions 1										
\$1,957.20										
Invoice Transactions 1										
\$1,957.20										
Fund 3342 - 2019 4th St Garage (S)										
Department 06 - Controller's Office										
Program 060000 - Main										
Account 53810 - Principal										
4740 - Bank Of New York	BLOOMTIR19A1 -226	06-TIRB 2019 Series A1 Rev Bonds-4th St Garage -2/2026	Paid by EFT # 70567		01/28/2026	01/28/2026	01/28/2026		01/28/2026	345,000.00
Account 53810 - Principal Totals										
Invoice Transactions 1										
\$345,000.00										
Account 53820 - Interest										
4740 - Bank Of New York	BLOOMTIR19A1 -226	06-TIRB 2019 Series A1 Rev Bonds-4th St Garage -2/2026	Paid by EFT # 70567		01/28/2026	01/28/2026	01/28/2026		01/28/2026	302,812.50
Account 53820 - Interest Totals										
Program 060000 - Main Totals										
Department 06 - Controller's Office Totals										
Fund 3342 - 2019 4th St Garage (S) Totals										
Invoice Transactions 1										
\$302,812.50										
Invoice Transactions 2										
\$647,812.50										
Invoice Transactions 2										
\$647,812.50										
Fund 3344 - 2019 Trades Garage (S)										
Department 06 - Controller's Office										
Program 060000 - Main										
Account 53810 - Principal										
4740 - Bank Of New York	BLOOMTIRB19B -226	06-TIRB 2019 Series B Revenue Bonds (Trades Garage)- 2/2026	Paid by EFT # 70567		01/28/2026	01/28/2026	01/28/2026		01/28/2026	280,000.00
Account 53810 - Principal Totals										
Invoice Transactions 1										
\$280,000.00										



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 3344 - 2019 Trades Garage (S)										
Department 06 - Controller's Office										
Program 060000 - Main										
Account 53820 - Interest										
4740 - Bank Of New York	BLOOMTIRB19B -226	06-TIRB 2019 Series B Revenue Bonds (Trades Garage)- 2/2026	Paid by EFT # 70567		01/28/2026	01/28/2026	01/28/2026		01/28/2026	254,562.50
Account 53820 - Interest Totals										
Program 060000 - Main Totals										
Department 06 - Controller's Office Totals										
Fund 3344 - 2019 Trades Garage (S) Totals										
Invoice Transactions 1										
\$254,562.50										
Invoice Transactions 2										
\$534,562.50										
Invoice Transactions 2										
\$534,562.50										
Invoice Transactions 2										
\$534,562.50										
Fund 4402 - Cumulative Capital Development										
Department 07 - Engineering										
Program 070000 - Main										
Account 54310 - Improvements Other Than Building										
204 - State Of Indiana	000092017	07 - Crosswalks Phase 2 (CN) 01/05/26	Paid by EFT # 70534		01/20/2026	01/20/2026	01/30/2026		01/30/2026	3,137.00
Account 54310 - Improvements Other Than Building Totals										
Program 070000 - Main Totals										
Department 07 - Engineering Totals										
Fund 4402 - Cumulative Capital Development Totals										
Invoice Transactions 1										
\$3,137.00										
Invoice Transactions 1										
\$3,137.00										
Invoice Transactions 1										
\$3,137.00										
Invoice Transactions 1										
\$3,137.00										
Fund 4439 - Food and Beverage Tax										
Department 06 - Controller's Office										
Program 060000 - Main										
Account 53990 - Other Services and Charges										
9279 - Monroe County Capital Improvement Board (CIB)	Jan-June 26 DRAW	06-Six months (CIB) budget draw (Jan-June 2026) from COB	Paid by EFT # 70487		01/20/2026	01/20/2026	01/30/2026		01/30/2026	4,479,000.00
Account 53990 - Other Services and Charges Totals										
Program 060000 - Main Totals										
Department 06 - Controller's Office Totals										
Fund 4439 - Food and Beverage Tax Totals										
Invoice Transactions 1										
\$4,479,000.00										
Invoice Transactions 1										
\$4,479,000.00										
Invoice Transactions 1										
\$4,479,000.00										
Invoice Transactions 1										
\$4,479,000.00										



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Fund 4666 - GO Bonds 2022										
Department 06 - Controller's Office										
Program 060000 - Main										
Account 54510 - Other Capital Outlays										
16 - Butler, Fairman & Seufert, INC	110636	07-High Street Multiuse Path and Intersections	Paid by EFT # 70406 11/1-11/30/25		01/20/2026	01/20/2026	01/30/2026		01/30/2026	5,469.00
Account 54510 - Other Capital Outlays Totals										
Program 060000 - Main Totals										
Department 06 - Controller's Office Totals										
Fund 4666 - GO Bonds 2022 Totals										
Fund 4667 - Econ Dev LIT Bonds of 2022										
Department 06 - Controller's Office										
Program 08FIRL - Fire Logistics										
Account 54510 - Other Capital Outlays										
18844 - First Financial Bank, N.A.	WEDLOGIS-App 5	08-Weddle Bros-BFD Logistics/Training Fac-6226.00-App 5	Paid by Check # 81097		01/20/2026	01/20/2026	01/30/2026		01/30/2026	62,793.86
595 - Weddle Bros Construction Co., INC	WEDLOGIS-App 5	08-CMC Const/GM-BFD Logistics/Training Fac-6226.00-App 5	Paid by EFT # 70558		01/20/2026	01/20/2026	01/30/2026		01/30/2026	565,144.69
Account 54510 - Other Capital Outlays Totals										
Program 08FIRL - Fire Logistics Totals										
Department 06 - Controller's Office Totals										
Fund 4667 - Econ Dev LIT Bonds of 2022 Totals										
Fund 6604 - Sanitation										
Department 16 - Sanitation										
Program 160000 - Main										
Account 52420 - Other Supplies										
5697 - Cascade Engineering, INC	261000404	16-Sanitation Cart Purchase-200 64 gal & 200 96 gal	Paid by EFT # 70409		01/20/2026	01/20/2026	01/30/2026		01/30/2026	19,150.00
Account 52420 - Other Supplies Totals										
Invoice Transactions 1										
\$19,150.00										
Account 53410 - Liability / Casualty Premiums										
1847 - Hylant of Indianapolis, LLC	618754	06-Insurance Premium COB 01/01/26-12/31/2026	Paid by EFT # 70452		01/20/2026	01/20/2026	01/30/2026		01/30/2026	136,686.88
Account 53410 - Liability / Casualty Premiums Totals										
Invoice Transactions 1										
\$136,686.88										
Account 53510 - Electrical Services										
223 - Duke Energy	19-01.28.26-FAC	19-Facilities electric billing -11/25/25-01/02/26	Edit		01/28/2026	01/28/2026	01/28/2026			85.44
Account 53510 - Electrical Services Totals										
Invoice Transactions 1										
\$85.44										



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Fund 6604 - Sanitation										
Department 16 - Sanitation										
Program 160000 - Main										
Account 53610 - Building Repairs										
392 - Koorsen Fire & Security, INC	IN01125779	16-Quarterly and Annual Inspections 1/1/26-03/31/26	Paid by EFT # 70476		01/20/2026	01/20/2026	01/30/2026		01/30/2026	116.87
Account 53920 - Laundry and Other Sanitation Services										
19171 - Vestis Group, INC (FKA Aramark)	4080215549	16-uniform rental (minus payroll ded)- 01/07/2026	Paid by EFT # 70552		01/20/2026	01/20/2026	01/30/2026		01/30/2026	6.48
19171 - Vestis Group, INC (FKA Aramark)	4080215550	16-Mat Services - 01/07/2026	Paid by EFT # 70552		01/20/2026	01/20/2026	01/30/2026		01/30/2026	29.68
Account 53610 - Building Repairs Totals										
Invoice Transactions 1										
\$116.87										
Account 53920 - Laundry and Other Sanitation Services Totals										
Program 160000 - Main Totals										
Department 16 - Sanitation Totals										
Fund 6604 - Sanitation Totals										
Invoice Transactions 6										
\$36.16										
Invoice Transactions 6										
\$156,075.35										
Invoice Transactions 6										
\$156,075.35										
Invoice Transactions 6										
\$156,075.35										
Fund 7006 - Health Insurance Trust										
Department 12 - Human Resources										
Program 120000 - Main										
Account 47090.1221 - Employee Contributions Retirees										
Taegun Coy Timbrook	1/6/2026	12-Nov 2025 Retiree Insurance Premium Reimbursement	Paid by Check # 81124		01/20/2026	01/20/2026	01/30/2026		01/30/2026	2,534.53
Account 47090.1221 - Employee Contributions Retirees Totals										
Invoice Transactions 1										
\$2,534.53										
Account 53990 - Other Services and Charges										
18539 - Life Insurance Company Of North America	January 2026	12-January 2026 LINA-Bill Ref #103094_1/07/2026	Paid by EFT # 70478		01/20/2026	01/20/2026	01/30/2026		01/30/2026	4,207.50
Account 53990 - Other Services and Charges Totals										
Invoice Transactions 1										
\$4,207.50										
Account 53990.1201 - Other Services and Charges Health Insurance										
9375 - WEX Health INC (Chard, Snyder & Associates)	011726HSA	12-HSA Employer Contributions (2) 1/17/26	Paid by EFT # 70359		01/20/2026	01/20/2026	01/20/2026		01/20/2026	3,381.37
9375 - WEX Health INC (Chard, Snyder & Associates)	012026Wellness	12-January 2026-Wellness & Flu/Covid Vaccine Reimbursements	Paid by EFT # 70363		01/20/2026	01/20/2026	01/20/2026		01/20/2026	55,326.87
Account 53990.1201 - Other Services and Charges Health Insurance Totals										
Invoice Transactions 2										
\$58,708.24										



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 7006 - Health Insurance Trust										
Department 12 - Human Resources										
Program 120000 - Main										
Account 53990.1278 - Other Services and Charges Disability LTD										
18539 - Life Insurance Company Of North America	January 2026	12-January 2026 LINA- Bill Ref #103094_1/07/2026	Paid by EFT # 70478		01/20/2026	01/20/2026	01/30/2026		01/30/2026	14,561.50
Account 53990.1278 - Other Services and Charges Disability LTD Totals										
Program 120000 - Main Totals										
Department 12 - Human Resources Totals										
Fund 7006 - Health Insurance Trust Totals										
Invoice Transactions 1										
\$14,561.50										
Invoice Transactions 5										
\$80,011.77										
Invoice Transactions 5										
\$80,011.77										
Invoice Transactions 5										
\$80,011.77										
Fund 7008 - Insurance Voluntary Trust										
Department 12 - Human Resources										
Program 120000 - Main										
Account 53990.1271 - Other Services and Charges Section 125 - URM- City										
9375 - WEX Health INC (Chard, Snyder & Associates)	011626daily	12-City URM	Paid by EFT # 70358		01/20/2026	01/20/2026	01/20/2026		01/20/2026	217.70
9375 - WEX Health INC (Chard, Snyder & Associates)	011726daily	12-City URM	Paid by EFT # 70360		01/20/2026	01/20/2026	01/20/2026		01/20/2026	16.27
9375 - WEX Health INC (Chard, Snyder & Associates)	011826daily	12-City URM	Paid by EFT # 70361		01/20/2026	01/20/2026	01/20/2026		01/20/2026	592.70
9375 - WEX Health INC (Chard, Snyder & Associates)	011926daily	12-City URM	Paid by EFT # 70362		01/20/2026	01/20/2026	01/20/2026		01/20/2026	102.50
9375 - WEX Health INC (Chard, Snyder & Associates)	012026daily	12-City/Util URM	Paid by EFT # 70364		01/21/2026	01/21/2026	01/21/2026		01/21/2026	60.00
Account 53990.1271 - Other Services and Charges Section 125 - URM- City Totals										
Invoice Transactions 5										
\$989.17										
Account 53990.1273 - Other Services and Charges Term Life										
18539 - Life Insurance Company Of North America	January 2026	12-January 2026 LINA- Bill Ref #103094_1/07/2026	Paid by EFT # 70478		01/20/2026	01/20/2026	01/30/2026		01/30/2026	21,957.53
Account 53990.1273 - Other Services and Charges Term Life Totals										
Invoice Transactions 1										
\$21,957.53										
Account 53990.1277 - Other Services and Charges Disability STD										
18539 - Life Insurance Company Of North America	January 2026	12-January 2026 LINA- Bill Ref #103094_1/07/2026	Paid by EFT # 70478		01/20/2026	01/20/2026	01/30/2026		01/30/2026	13,068.23
Account 53990.1277 - Other Services and Charges Disability STD Totals										
Invoice Transactions 1										
\$13,068.23										
Account 53990.1281 - Other Services and Charges Section 125 - URM- Util										
9375 - WEX Health INC (Chard, Snyder & Associates)	012026daily	12-City/Util URM	Paid by EFT # 70364		01/21/2026	01/21/2026	01/21/2026		01/21/2026	272.91
Account 53990.1281 - Other Services and Charges Section 125 - URM- Util Totals										
Invoice Transactions 1										
\$272.91										



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Fund 7008 - Insurance Voluntary Trust										
Department 12 - Human Resources										
Program 120000 - Main Totals										
Department 12 - Human Resources Totals										
Fund 7008 - Insurance Voluntary Trust Totals										
Fund 7702 - Fleet Maintenance										
Department 17 - Fleet Maintenance										
Program 170000 - Main										
Account 52110 - Office Supplies										
6530 - Office Depot, INC	452318245001	17 - letter size trays for office	Paid by EFT # 70495		01/20/2026	01/20/2026	01/30/2026		01/30/2026	61.29
6530 - Office Depot, INC	452318244001	17 - tape, pens, cork boards	Paid by EFT # 70495		01/20/2026	01/20/2026	01/30/2026		01/30/2026	284.02
Account 52110 - Office Supplies Totals										
Invoice Transactions 2										
\$345.31										
Account 52230 - Garage and Motor Supplies										
50605 - Bauer Built, INC	360159780	17 - Disposal of 26 light truck tires - 1/8/2026	Paid by EFT # 70389		01/20/2026	01/20/2026	01/30/2026		01/30/2026	208.00
50605 - Bauer Built, INC	360159626	17 - disposal fee - (10) light truck & (7) Commercial Truck tires	Paid by EFT # 70389		01/20/2026	01/20/2026	01/30/2026		01/30/2026	342.00
50605 - Bauer Built, INC	360159379	17 - (1) Firehawk & (16) Firestone tires	Paid by EFT # 70389		01/20/2026	01/20/2026	01/30/2026		01/30/2026	2,079.84
50605 - Bauer Built, INC	360159655	17 - Tires prepped for usage, mount & dismount - 1/6/2026	Paid by EFT # 70389		01/20/2026	01/20/2026	01/30/2026		01/30/2026	2,955.75
50605 - Bauer Built, INC	360159732	17 - (16) Tires registration for various vehicles	Paid by EFT # 70389		01/20/2026	01/20/2026	01/30/2026		01/30/2026	4,928.00
50605 - Bauer Built, INC	36015958	17 - (16) Tires and prepped for usage (metal valves, valve caps)	Paid by EFT # 70389		01/20/2026	01/20/2026	01/30/2026		01/30/2026	29,107.31
4693 - Monroe County Tire & Supply, INC	081878	17 #270 tires (2)	Paid by EFT # 70490		01/20/2026	01/20/2026	01/30/2026		01/30/2026	392.50
4693 - Monroe County Tire & Supply, INC	081867	17 - #487 tires (2)	Paid by EFT # 70490		01/20/2026	01/20/2026	01/30/2026		01/30/2026	328.14
4693 - Monroe County Tire & Supply, INC	081879	17-#821/#487 tires (6)	Paid by EFT # 70490		01/20/2026	01/20/2026	01/30/2026		01/30/2026	984.42
4693 - Monroe County Tire & Supply, INC	082120	17 - Goodyear tire (LT275/65R18) for #841	Paid by EFT # 70490		01/20/2026	01/20/2026	01/30/2026		01/30/2026	239.71
4693 - Monroe County Tire & Supply, INC	082180	17 - (2) Firestone transforce tire for 875	Paid by EFT # 70490		01/20/2026	01/20/2026	01/30/2026		01/30/2026	302.68
4693 - Monroe County Tire & Supply, INC	082094	17 - (4) UN-203 All steel for #882	Paid by EFT # 70490		01/20/2026	01/20/2026	01/30/2026		01/30/2026	681.00



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Fund 7702 - Fleet Maintenance										
Department 17 - Fleet Maintenance										
Program 170000 - Main										
Account 52230 - Garage and Motor Supplies										
4693 - Monroe County Tire & Supply, INC	082114	17 - (4) firestone transforce AT2 tires for 530	Paid by EFT # 70490		01/20/2026	01/20/2026	01/30/2026		01/30/2026	738.84
4693 - Monroe County Tire & Supply, INC	081979	17 - (4) B'stone alenza (P265/60R18) for 108	Paid by EFT # 70490		01/20/2026	01/20/2026	01/30/2026		01/30/2026	808.32
Account 52230 - Garage and Motor Supplies Totals										
Invoice Transactions 14										\$44,096.51
Account 52240 - Fuel and Oil										
612 - Petroleum Traders Corporation	2146750	17 - unleaded fuel (8,000 gal) - 12/24/2025	Paid by EFT # 70505		01/20/2026	01/20/2026	01/30/2026		01/30/2026	19,970.32
7854 - Premier AG CO-OP, INC (Premier Energy)	25421	17-fuel-87 regular (8,099 gallons)- 12/31/25	Paid by EFT # 70510		01/20/2026	01/20/2026	01/30/2026		01/30/2026	20,661.36
7854 - Premier AG CO-OP, INC (Premier Energy)	2130138	17 - Diesel exhaust fluid - 01/08/2026	Paid by EFT # 70510		01/20/2026	01/20/2026	01/30/2026		01/30/2026	482.79
Account 52240 - Fuel and Oil Totals										
Invoice Transactions 3										\$41,114.47
Account 52320 - Motor Vehicle Repair										
7432 - BEC Enterprises LLC (Brown Equipment Company)	SO41567	17-Unit 464-labor/parts Street sweeper- 11/11/25	Paid by EFT # 70391		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,565.15
244 - Bloomington Ford, INC	6246498	17-#821-change oil, check engine light on performed EEC test	Paid by EFT # 70399		01/20/2026	01/20/2026	01/30/2026		01/30/2026	49.42
244 - Bloomington Ford, INC	6246497	17-#844 parts to repair turbo	Paid by EFT # 70399		01/20/2026	01/20/2026	01/30/2026		01/30/2026	4,579.33
244 - Bloomington Ford, INC	5088264	17 - Touch-up Paint for 4100	Paid by EFT # 70399		01/20/2026	01/20/2026	01/30/2026		01/30/2026	19.18
244 - Bloomington Ford, INC	5088300	17 - Timing tensioner for 258	Paid by EFT # 70399		01/20/2026	01/20/2026	01/30/2026		01/30/2026	45.38
244 - Bloomington Ford, INC	5088334	17 - hose assembly for 258	Paid by EFT # 70399		01/20/2026	01/20/2026	01/30/2026		01/30/2026	117.02
244 - Bloomington Ford, INC	5088302	17 - Headlamp assembly for 277	Paid by EFT # 70399		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,250.00
244 - Bloomington Ford, INC	6247601	17-#629 Diagnose and repair of turbocharger	Paid by EFT # 70399		01/20/2026	01/20/2026	01/30/2026		01/30/2026	6,583.78
5792 - Clark Truck Equipment Co., INC	S3149	17 - rear discharge chute & mounts, Spinner frame assembly	Paid by EFT # 70413		01/20/2026	01/20/2026	01/30/2026		01/30/2026	5,412.00
594 - Curry Auto Center, INC	5122791	17 - #2021 steps for new trucks	Paid by EFT # 70420		01/20/2026	01/20/2026	01/30/2026		01/30/2026	446.25



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Fund 7702 - Fleet Maintenance										
Department 17 - Fleet Maintenance										
Program 170000 - Main										
Account 52320 - Motor Vehicle Repair										
594 - Curry Auto Center, INC	5122792	17 - #4071 steps for new truck	Paid by EFT # 70420		01/20/2026	01/20/2026	01/30/2026		01/30/2026	467.50
8665 - Effingham Crossroads Truck Equipment INC	104S60582	17 - leveling linkage for #394	Paid by EFT # 70430		01/20/2026	01/20/2026	01/30/2026		01/30/2026	44.34
4992 - Fleetpride, INC	131087224	17-brake shoes & drums & cores for #966	Paid by Check # 81098		01/20/2026	01/20/2026	01/30/2026		01/30/2026	2,769.88
9690 - Susan Fletcher (QC Transmission, LLC)	7339	17 - #497 diagnostics and repair of transmission module	Paid by EFT # 70437		01/20/2026	01/20/2026	01/30/2026		01/30/2026	380.83
455 - Industrial Service & Supply, INC	90352	17 -#4961 5/16" Hyd. tubing, metal line fab, 45 deg male Swivel	Paid by EFT # 70460		01/20/2026	01/20/2026	01/30/2026		01/30/2026	73.40
4474 - Ken's Westside Service & Towing, LLC	62433	17-#531-drain/refill crankcase, change oil, lubricate chassis	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	72.63
4474 - Ken's Westside Service & Towing, LLC	62518	17 - Unit 417-drain/refill crankcase, replace oil filter, fluids	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	58.39
4474 - Ken's Westside Service & Towing, LLC	62462	17-Unit 626-drain/refill crankcase, replace oil filter, fluids	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	75.37
4474 - Ken's Westside Service & Towing, LLC	62535	17-Unit 4691-change oil, oil/fuel filters, lubricate chassis	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	169.54
4474 - Ken's Westside Service & Towing, LLC	62436	17-Unit 627-change oil, oil/fuel filters, lubricate chassis	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	249.74
4474 - Ken's Westside Service & Towing, LLC	62446	17-Unit 684-change oil, oil/fuel filters, lubricate chassis	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	175.53
4474 - Ken's Westside Service & Towing, LLC	62445	17-Unit 688-change oil, oil/fuel filters, lubricate chassis	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	172.54
4474 - Ken's Westside Service & Towing, LLC	62517	17 - #410 parts & labor for oil change service	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	68.88
4474 - Ken's Westside Service & Towing, LLC	62467	17 - #689 parts & labor for oil change service	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	266.18



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Fund 7702 - Fleet Maintenance										
Department 17 - Fleet Maintenance										
Program 170000 - Main										
Account 52320 - Motor Vehicle Repair										
4474 - Ken's Westside Service & Towing, LLC	62529	17 - #412 parts & labor for oil change service	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	75.37
4474 - Ken's Westside Service & Towing, LLC	62531	17 - #413 parts & labor for oil change service	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	169.54
4474 - Ken's Westside Service & Towing, LLC	62463	17 - # 627 parts and labor to replace batteries and power point	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	405.40
4474 - Ken's Westside Service & Towing, LLC	62469	17 - # 764 parts and service to replace fuel injector	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	110.13
4474 - Ken's Westside Service & Towing, LLC	62566	17 - #4971 parts and labor for oil change	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	81.37
4474 - Ken's Westside Service & Towing, LLC	62473	17 - #630 parts and labor for oil change, oil cooler repair, and	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	2,611.55
4474 - Ken's Westside Service & Towing, LLC	62580	17 -#420 parts & labor for oil change service	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	77.40
2974 - MacAllister Machinery Co, INC	R67693701901	17 - #4771 parts and labor for 500 HR PM service	Paid by EFT # 70481		01/20/2026	01/20/2026	01/30/2026		01/30/2026	480.73
2974 - MacAllister Machinery Co, INC	R67693701301	17 - #602 parts & Labor for 500 HR PM service	Paid by EFT # 70481		01/20/2026	01/20/2026	01/30/2026		01/30/2026	521.23
2974 - MacAllister Machinery Co, INC	R67693700501	17 - #606 parts & labor for 500 HR PM service	Paid by EFT # 70481		01/20/2026	01/20/2026	01/30/2026		01/30/2026	475.49
2974 - MacAllister Machinery Co, INC	R67693699901	17 - #646 parts & labor for 500 HR PM service	Paid by EFT # 70481		01/20/2026	01/20/2026	01/30/2026		01/30/2026	456.78
2974 - MacAllister Machinery Co, INC	R67693699401	17 - #657 parts & labor for 500 HR PM service	Paid by EFT # 70481		01/20/2026	01/20/2026	01/30/2026		01/30/2026	460.57
2974 - MacAllister Machinery Co, INC	P10888428	17 - #830 V belt	Paid by EFT # 70481		01/20/2026	01/20/2026	01/30/2026		01/30/2026	19.59
2974 - MacAllister Machinery Co, INC	R67694178901	17 - #606 filters (2)	Paid by EFT # 70481		01/20/2026	01/20/2026	01/30/2026		01/30/2026	73.37
7308 - MacQueen Equipment, LLC	P07021	17 - #331 hoses and fitting	Paid by EFT # 70482		01/20/2026	01/20/2026	01/30/2026		01/30/2026	34.83
7308 - MacQueen Equipment, LLC	P07078	17 - freon hoses for #331	Paid by EFT # 70482		01/20/2026	01/20/2026	01/30/2026		01/30/2026	261.28



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Fund 7702 - Fleet Maintenance										
Department 17 - Fleet Maintenance										
Program 170000 - Main										
Account 52320 - Motor Vehicle Repair										
53385 - O'Reilly Automotive Stores, INC	1903-163917	17 #207 yellow tape & 18mmx32m tape	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	8.96
53385 - O'Reilly Automotive Stores, INC	1903-163924	17 - cabin filters for stock (2)	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	42.26
53385 - O'Reilly Automotive Stores, INC	1903-163961	17 - #750 housing stat	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	94.04
53385 - O'Reilly Automotive Stores, INC	1903-164098	17-#830-fuel filter	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	9.87
53385 - O'Reilly Automotive Stores, INC	1903-164276	17 stock fittings-megacrimps	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	95.94
53385 - O'Reilly Automotive Stores, INC	1903-168603	17 - Brake hardware kit for 1713	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	11.04
53385 - O'Reilly Automotive Stores, INC	1903-169154	17 - cabin filter for inventory	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	11.89
53385 - O'Reilly Automotive Stores, INC	1903-167751	17 - Air filter for inventory	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	12.13
53385 - O'Reilly Automotive Stores, INC	1903-165006	17 - convex mirror for #965	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	26.99
53385 - O'Reilly Automotive Stores, INC	1903-168094	17 - hitch ball for 884	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	37.99
53385 - O'Reilly Automotive Stores, INC	1903-169479	17 - Solenoid for inventory	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	39.04
53385 - O'Reilly Automotive Stores, INC	1903-169478	17 - Solenoid for 553	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	39.04
53385 - O'Reilly Automotive Stores, INC	1903-167752	17 - (2) cabin filter for inventory & 4211	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	42.26
53385 - O'Reilly Automotive Stores, INC	1903-165478	17 - coolant reservoir for 108	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	42.83
53385 - O'Reilly Automotive Stores, INC	1903-169165	17 - bracketed caliper for 875	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	118.23
53385 - O'Reilly Automotive Stores, INC	1903-169209	17-#631-semi-met pads, disc pad set	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	154.63
53385 - O'Reilly Automotive Stores, INC	1903-168282	17 - Wheel Weights & Megacrimp for inventory	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	189.01
53385 - O'Reilly Automotive Stores, INC	1903-168332	17 - Intercooler Tube FOR 629	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	219.16
53385 - O'Reilly Automotive Stores, INC	1903-169492	17 - #571 & inventory - Post shims for battery	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	10.98
53385 - O'Reilly Automotive Stores, INC	1903-168071	17 - Alternator for 251	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	303.46



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Fund 7702 - Fleet Maintenance										
Department 17 - Fleet Maintenance										
Program 170000 - Main										
Account 52320 - Motor Vehicle Repair										
53385 - O'Reilly Automotive Stores, INC	1903-169153	17 - Brake pads & brake rotor for 875	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	320.60
6095 - Old Dominion Brush Company, INC	9780889	17 - #508 brooms	Paid by EFT # 70498		01/20/2026	01/20/2026	01/30/2026		01/30/2026	700.74
19681 - Southeastern Equipment Co, INC	D19193	17 - fuel filter for 491	Paid by EFT # 70526		01/20/2026	01/20/2026	01/30/2026		01/30/2026	35.06
476 - Southern Indiana Parts, INC (Napa Auto Parts)	PARTS-DEC 2025	17 - various parts for the month of December 2025	Paid by EFT # 70527		01/20/2026	01/20/2026	01/30/2026		01/30/2026	12,491.71
337 - Stansifer Radio Co, INC	459175	17- 6 pcs CAD Cell eye - new inventory	Paid by EFT # 70532		01/20/2026	01/20/2026	01/30/2026		01/30/2026	126.28
54351 - Sternberg, INC	67868	17 - parts & labor to repair intake manifold for #438	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	8,173.42
54351 - Sternberg, INC	67971	17 - #4731 labor & parts for service	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	911.44
54351 - Sternberg, INC	991240	17 - (2) air filters, fuel filter & Lube filter for 535	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	240.79
54351 - Sternberg, INC	67934	17 - #598 parts & labor for service	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	3,352.18
54351 - Sternberg, INC	67961	17 -#939 parts & labor for INDOT inspection & oil change service	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	439.50
54351 - Sternberg, INC	67948	17 -#429 parts & labor for oil change & air system and drier	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,199.76
54351 - Sternberg, INC	67943	17 - #439 parts & labor for oil change & air system and drier	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	575.63
54351 - Sternberg, INC	67950	17 - #441 labor & parts for Oil change & air system service	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	650.33
54351 - Sternberg, INC	67955	17 - #440 parts & labor for complete service	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	530.71
54351 - Sternberg, INC	67982	17 - #445 parts & labor for complete service	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	546.62
54351 - Sternberg, INC	67970	17 - #4761 parts & labor for service	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	911.44



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Fund 7702 - Fleet Maintenance										
Department 17 - Fleet Maintenance										
Program 170000 - Main										
Account 52320 - Motor Vehicle Repair										
54351 - Sternberg, INC	67992	17 - #485 parts and labor to diagnose and repair of engine harne	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	171.70
54351 - Sternberg, INC	67974	17 - #964 diagnostics and repair of air pressure	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,010.94
54351 - Sternberg, INC	67935	17-#438 diagnostics and repair for low power	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,080.58
6216 - Terminal Supply, INC	76993-00	17 - stock illuminated plow markers (4)	Paid by EFT # 70539		01/20/2026	01/20/2026	01/30/2026		01/30/2026	500.00
5333 - Total Truck Parts, INC	307388	17 - T'Stat kit for 773	Paid by EFT # 70545		01/20/2026	01/20/2026	01/30/2026		01/30/2026	36.66
582 - Town & Country Chrysler Dodge Jeep, INC	6189196	17 - #1237 replace headlight asy and service parts & Labor	Paid by EFT # 70546		01/20/2026	01/20/2026	01/30/2026		01/30/2026	2,048.49
622 - Truck Country of Indiana, INC (Stoops Freightliner	XA301012968:01	17 - #965 motor and fan	Paid by EFT # 70547		01/20/2026	01/20/2026	01/30/2026		01/30/2026	896.45
622 - Truck Country of Indiana, INC (Stoops Freightliner	XA301016573:01	17 - pressure low switch for 963	Paid by EFT # 70547		01/20/2026	01/20/2026	01/30/2026		01/30/2026	297.37
7555 - VoMac Truck Sales & Service INC	36765T	17 - #961 diagnosis and repair of oil thermostat	Paid by EFT # 70554		01/20/2026	01/20/2026	01/30/2026		01/30/2026	774.62
2096 - West Side Tractor Sales CO.	017827	17-#4541-preventative maintenance, 500 hour service-12/5/25	Paid by EFT # 70560		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,698.95
2096 - West Side Tractor Sales CO.	017824	17 - #456-preventive maint-500 hour service-12/5/25	Paid by EFT # 70560		01/20/2026	01/20/2026	01/30/2026		01/30/2026	900.95
2096 - West Side Tractor Sales CO.	017825	17-#4571-preventitive maint-500 hour service-12/5/25	Paid by EFT # 70560		01/20/2026	01/20/2026	01/30/2026		01/30/2026	825.25
2096 - West Side Tractor Sales CO.	017826	17-#457-preventative maintenance, 500 hour service-12/5/25	Paid by EFT # 70560		01/20/2026	01/20/2026	01/30/2026		01/30/2026	825.25
2096 - West Side Tractor Sales CO.	017849	17-#625-1,000 hour service needed-12/15/25	Paid by EFT # 70560		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,031.66
2096 - West Side Tractor Sales CO.	B61821	17 - (2) Filter elements for 508	Paid by EFT # 70560		01/20/2026	01/20/2026	01/30/2026		01/30/2026	113.25



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Fund 7702 - Fleet Maintenance										
Department 17 - Fleet Maintenance										
Program 170000 - Main										
Account 52320 - Motor Vehicle Repair										
2096 - West Side Tractor Sales CO.	017858	17-#656 parts & labor to perform 500 hour service-12/18/25	Paid by EFT # 70560		01/20/2026	01/20/2026	01/30/2026		01/30/2026	435.75
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NX3990	17 - Solenoid assembly for 1717	Paid by EFT # 70566		01/20/2026	01/20/2026	01/30/2026		01/30/2026	49.57
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NX5013	17 - Solenoid assembly for 1713	Paid by EFT # 70566		01/20/2026	01/20/2026	01/30/2026		01/30/2026	49.57
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NX4657	17 - 24 month AUX Battery for 1217	Paid by EFT # 70566		01/20/2026	01/20/2026	01/30/2026		01/30/2026	114.99
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NX4643	17 - 12 Oil filters for inventory	Paid by EFT # 70566		01/20/2026	01/20/2026	01/30/2026		01/30/2026	126.36
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NX5001	17 - Rear disc brake rotors (2) for 1713	Paid by EFT # 70566		01/20/2026	01/20/2026	01/30/2026		01/30/2026	183.00
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NX4307	17 - Fan and motor assembly & Controller for 324	Paid by EFT # 70566		01/20/2026	01/20/2026	01/30/2026		01/30/2026	211.52
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NX4926	17 - TPMS sensor kits (4) for inventory	Paid by EFT # 70566		01/20/2026	01/20/2026	01/30/2026		01/30/2026	241.84
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NX4983	17 - TPMS sensor kits (4) for 1713	Paid by EFT # 70566		01/20/2026	01/20/2026	01/30/2026		01/30/2026	241.84
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NX4888	17-sensor assembly tire press indicators (4) for 251	Paid by EFT # 70566		01/20/2026	01/20/2026	01/30/2026		01/30/2026	265.24
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NX4816	17 - New Alternator for 251	Paid by EFT # 70566		01/20/2026	01/20/2026	01/30/2026		01/30/2026	274.57
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NX5250	17 - starter assembly for 259	Paid by EFT # 70566		01/20/2026	01/20/2026	01/30/2026		01/30/2026	277.70
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NX4637	17 - Cooling fan motor assembly for 258	Paid by EFT # 70566		01/20/2026	01/20/2026	01/30/2026		01/30/2026	358.88
8183 - XL Parts LLC (XL Parts/Dealer Service Warehouse)	0603NX4111	17 - NGK Ignition coil for 108	Paid by EFT # 70566		01/20/2026	01/20/2026	01/30/2026		01/30/2026	147.82
Account 52320 - Motor Vehicle Repair Totals							Invoice Transactions	105		\$79,333.62
Account 52420 - Other Supplies										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1634-46P6-6PVD	17 - #207 headlights and car air freshener	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	80.73
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1D37-3PND-3Q64	17 - decked system for the new shop truck	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,599.99
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	119H-9196-NCD4	17 - 8 technician chairs	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	3,400.00
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1YNK-YDMN-79FY	17 - (4) jump starter w/air compressor tire inflators	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	928.16



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Fund 7702 - Fleet Maintenance										
Department 17 - Fleet Maintenance										
Program 170000 - Main										
Account 52420 - Other Supplies										
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	1V3Q-TPX7-9CLC	17 - 2-pack of milwaukee 18V battery adapter	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	14.99
8541 - Amazon.com Sales, INC (Amazon.com Services LLC)	19NN-1XWD-PGFJ	17 - stretch wrap stretch film roll (15 in wide)	Paid by EFT # 70375		01/20/2026	01/20/2026	01/30/2026		01/30/2026	36.92
409 - Black Lumber Co. INC	621360	17 - DB Red granite & hardware for shop	Paid by EFT # 70393		01/20/2026	01/20/2026	01/30/2026		01/30/2026	20.29
7599 - D & J Tools, LLC	63432	17-dual gas AC recycler-2 yrs material & workmanship	Paid by EFT # 70421		01/20/2026	01/20/2026	01/30/2026		01/30/2026	12,499.95
177 - Indiana Oxygen Company, INC	10789191	17 - gases for torches and welders-12/31/25	Paid by EFT # 70457		01/20/2026	01/20/2026	01/30/2026		01/30/2026	307.83
8658 - Kleindorfer's Hardware LLC	32267	17 - chain load boomer for 4031	Paid by EFT # 70472		01/20/2026	01/20/2026	01/30/2026		01/30/2026	53.99
8658 - Kleindorfer's Hardware LLC	22276	17 - 1 set each of 1/4" set stamp numbers & letters	Paid by EFT # 70472		01/20/2026	01/20/2026	01/30/2026		01/30/2026	86.48
8181 - Lawson Products, INC	9313120762	17 - cable ties, drill bits, clamps and fittings	Paid by EFT # 70477		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,312.05
53385 - O'Reilly Automotive Stores, INC	1903-163916	17 - engine paint for shop	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	12.99
53385 - O'Reilly Automotive Stores, INC	1903-165249	17 - (2) funnel trio for shop	Paid by Check # 81107		01/20/2026	01/20/2026	01/30/2026		01/30/2026	27.96
480 - Proveli, LLC (Hall Signs, INC)	157326	17 - 50 City seals for vehicles	Paid by EFT # 70512		01/20/2026	01/20/2026	01/30/2026		01/30/2026	160.50
476 - Southern Indiana Parts, INC (Napa Auto Parts)	PARTS-DEC 2025	17 - various parts for the month of December 2025	Paid by EFT # 70527		01/20/2026	01/20/2026	01/30/2026		01/30/2026	20,758.93
Account 52420 - Other Supplies Totals										
								Invoice Transactions	16	\$41,301.76
Account 53130 - Medical										
231 - IU Health OCC Health Services	00175141-00	17-DS DOT 5 Panel E Screen-F. Robinson-12/1/25	Paid by EFT # 70463		01/20/2026	01/20/2026	01/30/2026		01/30/2026	55.00
Account 53130 - Medical Totals										
								Invoice Transactions	1	\$55.00
Account 53410 - Liability / Casualty Premiums										
1847 - Hylant of Indianapolis, LLC	618754	06-Insurance Premium COB 01/01/26-12/31/2026	Paid by EFT # 70452		01/20/2026	01/20/2026	01/30/2026		01/30/2026	22,307.66
Account 53410 - Liability / Casualty Premiums Totals										
								Invoice Transactions	1	\$22,307.66



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Fund 7702 - Fleet Maintenance										
Department 17 - Fleet Maintenance										
Program 170000 - Main										
Account 53510 - Electrical Services										
223 - Duke Energy	19-01.28.26-FAC	19-Facilities electric billing -11/25/25-01/02/26	Edit		01/28/2026	01/28/2026	01/28/2026			749.14
Account 53540 - Natural Gas										
222 - Indiana Gas Co. INC (CenterPoint Energy) (Vectren)	13041931-0011326	17-Fleet Maint - gas bill 12/05/25-01/07/26	Paid by Check # 81090		01/21/2026	01/21/2026	01/21/2026		01/21/2026	608.97
Account 53620 - Motor Repairs										
7432 - BEC Enterprises LLC (Brown Equipment Company)	SO41567	17-Unit 464-labor/parts Street sweeper-11/11/25	Paid by EFT # 70391		01/20/2026	01/20/2026	01/30/2026		01/30/2026	2,675.00
244 - Bloomington Ford, INC	6246498	17-#821-change oil, check engine light on performed EEC test	Paid by EFT # 70399		01/20/2026	01/20/2026	01/30/2026		01/30/2026	214.95
244 - Bloomington Ford, INC	6246497	17-#844 parts to repair turbo	Paid by EFT # 70399		01/20/2026	01/20/2026	01/30/2026		01/30/2026	2,438.00
9690 - Susan Fletcher (QC Transmission, LLC)	7339	17 - #497 diagnostics and repair of transmission module	Paid by EFT # 70437		01/20/2026	01/20/2026	01/30/2026		01/30/2026	429.79
4439 - JX Enterprises, INC	2773634S	17 - #342 Diesel particulate filter cleaned	Paid by EFT # 70467		01/20/2026	01/20/2026	01/30/2026		01/30/2026	461.50
4474 - Ken's Westside Service & Towing, LLC	62433	17-#531-drain/refill crankcase, change oil, lubricate chassis	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	29.95
4474 - Ken's Westside Service & Towing, LLC	62518	17 - Unit 417-drain/refill crankcase, replace oil filter, fluids	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	29.95
4474 - Ken's Westside Service & Towing, LLC	62462	17-Unit 626-drain/refill crankcase, replace oil filter, fluids	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	29.95
4474 - Ken's Westside Service & Towing, LLC	62535	17-Unit 4691-change oil, oil/fuel filters, lubricate chassis	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	180.00
4474 - Ken's Westside Service & Towing, LLC	62436	17-Unit 627-change oil, oil/fuel filters, lubricate chassis	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	180.00
4474 - Ken's Westside Service & Towing, LLC	62446	17-Unit 684-change oil, oil/fuel filters, lubricate chassis	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	180.00



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Fund 7702 - Fleet Maintenance										
Department 17 - Fleet Maintenance										
Program 170000 - Main										
Account 53620 - Motor Repairs										
4474 - Ken's Westside Service & Towing, LLC	62445	17-Unit 688-change oil, oil/fuel filters, lubricate chassis	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	180.00
4474 - Ken's Westside Service & Towing, LLC	62517	17 - #410 parts & labor for oil change service	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	29.95
4474 - Ken's Westside Service & Towing, LLC	62467	17 - #689 parts & labor for oil change service	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	180.00
4474 - Ken's Westside Service & Towing, LLC	62529	17 - #412 parts & labor for oil change service	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	29.95
4474 - Ken's Westside Service & Towing, LLC	62531	17 - #413 parts & labor for oil change service	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	180.00
4474 - Ken's Westside Service & Towing, LLC	62463	17 - # 627 parts and labor to replace batteries and power point	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	180.00
4474 - Ken's Westside Service & Towing, LLC	62469	17 - # 764 parts and service to replace fuel injector	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	240.00
4474 - Ken's Westside Service & Towing, LLC	62566	17 - #4971 parts and labor for oil change	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	29.95
4474 - Ken's Westside Service & Towing, LLC	26-0103-110084	17-tire service-Unit #1263-1/3/26	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	75.00
4474 - Ken's Westside Service & Towing, LLC	25-1231-110042	17-tow/hook fee-Unit #544-12/31/25	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	95.00
4474 - Ken's Westside Service & Towing, LLC	26-0107-110181	17-tow/hook fee-Unit #251-1/7/2026	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	95.00
4474 - Ken's Westside Service & Towing, LLC	26-0108-110223	17-tow/hook fee-Unit #117-1/8/2026	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	95.00
4474 - Ken's Westside Service & Towing, LLC	25-1231-110040	17-tow/hook fee-Unit #260-12/31/25	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	120.00
4474 - Ken's Westside Service & Towing, LLC	25-1228-109953	17-winching Unit #343-12/28/25	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	325.00
4474 - Ken's Westside Service & Towing, LLC	26-0112-110352	17-tow/hook fee-Unit #884-1/12/26	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	325.00
4474 - Ken's Westside Service & Towing, LLC	25-1222-109854	17-tow/hook fee-Unit #961-12/22/25	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	700.00
4474 - Ken's Westside Service & Towing, LLC	62580	17 -#420 parts & labor for oil change service	Paid by EFT # 70469		01/20/2026	01/20/2026	01/30/2026		01/30/2026	29.95



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 7702 - Fleet Maintenance										
Department 17 - Fleet Maintenance										
Program 170000 - Main										
Account 53620 - Motor Repairs										
2974 - MacAllister Machinery Co, INC	R67693701901	17 - #4771 parts and labor for 500 HR PM service	Paid by EFT # 70481		01/20/2026	01/20/2026	01/30/2026		01/30/2026	377.00
2974 - MacAllister Machinery Co, INC	R67693701301	17 - #602 parts & Labor for 500 HR PM service	Paid by EFT # 70481		01/20/2026	01/20/2026	01/30/2026		01/30/2026	340.00
2974 - MacAllister Machinery Co, INC	R67693700501	17 - #606 parts & labor for 500 HR PM service	Paid by EFT # 70481		01/20/2026	01/20/2026	01/30/2026		01/30/2026	340.00
2974 - MacAllister Machinery Co, INC	R67693699901	17 - #646 parts & labor for 500 HR PM service	Paid by EFT # 70481		01/20/2026	01/20/2026	01/30/2026		01/30/2026	340.00
2974 - MacAllister Machinery Co, INC	R67693699401	17 - #657 parts & labor for 500 HR PM service	Paid by EFT # 70481		01/20/2026	01/20/2026	01/30/2026		01/30/2026	340.00
4693 - Monroe County Tire & Supply, INC	081826	17 - service to replace tires on unit 706	Paid by EFT # 70490		01/20/2026	01/20/2026	01/30/2026		01/30/2026	100.00
54351 - Sternberg, INC	67868	17 - parts & labor to repair intake manifold for #438	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	4,847.50
54351 - Sternberg, INC	67971	17 - #4731 labor & parts for service	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	270.00
54351 - Sternberg, INC	67934	17 - #598 parts & labor for service	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	2,474.50
54351 - Sternberg, INC	67961	17 -#939 parts & labor for INDOT inspection & oil change service	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	369.00
54351 - Sternberg, INC	67948	17 -#429 parts & labor for oil change & air system and drier	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	270.00
54351 - Sternberg, INC	67943	17 - #439 parts & labor for oil change & air system and drier	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	270.00
54351 - Sternberg, INC	67950	17 - #441 labor & parts for Oil change & air system service	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	270.00
54351 - Sternberg, INC	67955	17 - #440 parts & labor for complete service	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	270.00
54351 - Sternberg, INC	67982	17 - #445 parts & labor for complete service	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	270.00



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Fund 7702 - Fleet Maintenance										
Department 17 - Fleet Maintenance										
Program 170000 - Main										
Account 53620 - Motor Repairs										
54351 - Sternberg, INC	67970	17 - #4761 parts & labor for service	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	270.00
54351 - Sternberg, INC	67992	17 - #485 parts and labor to diagnose and repair of engine harne	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	538.00
54351 - Sternberg, INC	67974	17 - #964 diagnostics and repair of air pressure	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	253.50
54351 - Sternberg, INC	67935	17-#438 diagnostics and repair for low power	Paid by EFT # 70535		01/20/2026	01/20/2026	01/30/2026		01/30/2026	507.00
582 - Town & Country Chrysler Dodge Jeep, INC	6189196	17 - #1237 replace headlight asy and service parts & Labor	Paid by EFT # 70546		01/20/2026	01/20/2026	01/30/2026		01/30/2026	649.95
7555 - VoMac Truck Sales & Service INC	36765T	17 - #961 diagnosis and repair of oil thermostat	Paid by EFT # 70554		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,074.00
2096 - West Side Tractor Sales CO.	017827	17-#4541-preventive maintenance, 500 hour service-12/5/25	Paid by EFT # 70560		01/20/2026	01/20/2026	01/30/2026		01/30/2026	1,541.05
2096 - West Side Tractor Sales CO.	017824	17 - #456-preventive maint-500 hour service-12/5/25	Paid by EFT # 70560		01/20/2026	01/20/2026	01/30/2026		01/30/2026	801.05
2096 - West Side Tractor Sales CO.	017825	17-#4571-preventitive maint-500 hour service-12/5/25	Paid by EFT # 70560		01/20/2026	01/20/2026	01/30/2026		01/30/2026	693.75
2096 - West Side Tractor Sales CO.	017826	17-#457-preventative maintenance, 500 hour service-12/5/25	Paid by EFT # 70560		01/20/2026	01/20/2026	01/30/2026		01/30/2026	693.75
2096 - West Side Tractor Sales CO.	017849	17-#625-1,000 hour service needed-12/15/25	Paid by EFT # 70560		01/20/2026	01/20/2026	01/30/2026		01/30/2026	957.34
2096 - West Side Tractor Sales CO.	017858	17-#656 parts & labor to perform 500 hour service-12/18/25	Paid by EFT # 70560		01/20/2026	01/20/2026	01/30/2026		01/30/2026	786.25
2096 - West Side Tractor Sales CO.	017875	17 - #4571 labor to repair hammer	Paid by EFT # 70560		01/20/2026	01/20/2026	01/30/2026		01/30/2026	330.00

Account 53620 - Motor Repairs Totals

Invoice Transactions 56

\$30,002.53



Board of Public Works Claim Register

Invoice Date Range 01/17/26 - 01/30/26

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 7702 - Fleet Maintenance										
Department 17 - Fleet Maintenance										
Program 170000 - Main										
Account 54440 - Motor Equipment										
8135 - John Jones Chevrolet Buick Cadillac of Salem INC	S10661T	17-purchase of 2026 Chevrolet Colorado for Fleet Maint-#4071	Paid by EFT # 70466		01/20/2026	01/20/2026	01/30/2026	01/30/2026	01/30/2026	43,562.50
Account 54440 - Motor Equipment Totals										
Program 170000 - Main Totals										
Department 17 - Fleet Maintenance Totals										
Fund 7702 - Fleet Maintenance Totals										
Fund 7704 - Self-Insurance										
Department 10 - Legal										
Program 100000 - Main										
Account 52430 - Uniforms and Tools										
8613 - Crane's Leather & Shoe Shop, INC	8553	10-Safety Shoes- A. Dragovich 9 M- 09/23/25	Paid by EFT # 70417		01/20/2026	01/20/2026	01/30/2026	01/30/2026	01/30/2026	112.50
8613 - Crane's Leather & Shoe Shop, INC	8552	10-Safety Shoes-D. Polson 10.5 M - 09/22/25	Paid by EFT # 70417		01/20/2026	01/20/2026	01/30/2026	01/30/2026	01/30/2026	75.00
8613 - Crane's Leather & Shoe Shop, INC	8546	10-Safety Shoes-D. Blecher 11 D- 09/17/25	Paid by EFT # 70417		01/20/2026	01/20/2026	01/30/2026	01/30/2026	01/30/2026	121.60
8613 - Crane's Leather & Shoe Shop, INC	8535	10-Safety Shoes-L. Armes 11 EE- 09/09/25	Paid by EFT # 70417		01/20/2026	01/20/2026	01/30/2026	01/30/2026	01/30/2026	116.25
8613 - Crane's Leather & Shoe Shop, INC	8532	10-Safety Shoes-M. Reyes 9 D- 09/09/25	Paid by EFT # 70417		01/20/2026	01/20/2026	01/30/2026	01/30/2026	01/30/2026	112.50
8613 - Crane's Leather & Shoe Shop, INC	8534	10-Safety Shoes-R. Pfeiffer 10 D- 09/09/25	Paid by EFT # 70417		01/20/2026	01/20/2026	01/30/2026	01/30/2026	01/30/2026	116.25
8613 - Crane's Leather & Shoe Shop, INC	8533	10-Safety Shoes-S. French 9.5 M- 09/09/25	Paid by EFT # 70417		01/20/2026	01/20/2026	01/30/2026	01/30/2026	01/30/2026	86.25
8613 - Crane's Leather & Shoe Shop, INC	8676	10-Safety Shoes- T. Luallen 8 M- 10/31/25	Paid by EFT # 70417		01/20/2026	01/20/2026	01/30/2026	01/30/2026	01/30/2026	100.80
8613 - Crane's Leather & Shoe Shop, INC	8536	10-Safety Shoes-T. Morrison 10.5 D- 09/10/25	Paid by EFT # 70417		01/20/2026	01/20/2026	01/30/2026	01/30/2026	01/30/2026	125.00
Account 52430 - Uniforms and Tools Totals										
Invoice Transactions 9										
Account 53130 - Medical										
10194 - Christian Wilhelm	PHYS CDL-2025	10-reimb. CDL physical - 12/15/25	Paid by EFT # 70563		01/20/2026	01/20/2026	01/30/2026	01/30/2026	01/30/2026	110.00
Account 53130 - Medical Totals										
Invoice Transactions 1										



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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 7704 - Self-Insurance										
Department 10 - Legal										
Program 100000 - Main										
Account 53410 - Liability / Casualty Premiums										
1847 - Hylant of Indianapolis, LLC	618754	06-Insurance Premium COB 01/01/26- 12/31/2026	Paid by EFT # 70452		01/20/2026	01/20/2026	01/30/2026		01/30/2026	4,231.78
Account 53410 - Liability / Casualty Premiums Totals										
Invoice Transactions 1										
\$4,231.78										
Account 53990 - Other Services and Charges										
204 - State Of Indiana	7557726	10-Driver's License Inquiry 12/31/25	Paid by Check # 81111		01/20/2026	01/20/2026	01/30/2026		01/30/2026	15.00
Account 53990 - Other Services and Charges Totals										
Program 100000 - Main Totals										
Department 10 - Legal Totals										
Fund 7704 - Self-Insurance Totals										
Grand Totals										
Invoice Transactions 1										
\$15.00										
Invoice Transactions 12										
\$5,322.93										
Invoice Transactions 12										
\$5,322.93										
Invoice Transactions 12										
\$5,322.93										
Invoice Transactions 474										
\$9,133,554.14										

REGISTER OF CLAIMS
Board of Public Works Claim Register

Date:	Type of Claim	FUND	Description	Bank Transfer	Amount
01/30/26	Claims				\$9,133,554.14

\$9,133,554.14

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing register of claims, consisting of claims, and except for the claims not allowed as shown on the register, such claims are hereby allowed in the total amount of **\$9,133,554.14**

Dated this 27th day of January year of 2026.

Kyla Cox Deckard, President

Elizabeth Karon, Vice President

James Roach, Secretary

I hereby certify that each of the above listed voucher(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Fiscal Office _____