

MINUTES

BOARD OF PUBLIC WORKS

January 13, 2026

A Regular Meeting of the Board of Public Work was held on Tuesday January 13, 2026, at 5:30 p.m. in the Council Chambers (RM# 115) of City Hall at the Showers Building, 401 N. Morton Street, Bloomington, Indiana and via Zoom by using the following link

<https://bloomington.zoom.us/j/83055656981?pwd=uXahfhO21NkSndj1FFC2O2N8XVr5DP.1>

Meeting ID: 830 5565 6981

Passcode: 788140

Board Members Present:

Kyla Cox Deckard, President

Elizabeth Karon, Vice-President

City Employees Present:

Adam Wason, Public Works

Kyle Baugh, Engineering

Cassie Werne, Public Works

I. MESSAGES FROM BOARD MEMBERS

II. APPEALS

1. Notice of Violation Appeal from December 1, 2025 – Well & Wells

Adam Wason, Public Works, presented a Notice of Violation Appeal from December 1, 2025 – Wells & Wells. This is a violation that occurred on December 1, 2025, after Engineering received a submission via UReport for something previously noting that the gate was blocking the 17th Street sidewalk. On December 1, 2025 Staff went out and observed the gate was across 17th Street sidewalk and followed up with Wells & Wells to let them know a notice of violation would be issued. Staff has communicated with Wells & Wells a response to their appeal.

Karon made a motion to deny the Appeal for the Notice of Violation from December 01, 2025 for Wells & Wells. Cox Deckard seconded. Cox Deckard called roll, all in favor, motion passed.

2. Notice of Violation Appeal from December 3, 2025 – Well & Wells

Adam Wason, Public Works, present Notice of Violation Appeal from December 3, 2025 – Wells & Wells. This is a violation that was issued on December 03, 2025 when a parked truck was blocking a sidewalk with no appropriate signage or maintenance of traffic in place. When Staff spoke to the subcontractor, it was noted that the contractor was indeed blocking a sidewalk. Karon made a motion to deny the Appeal for the Notice of Violation from December 3, 2025 for Wells & Wells. Cox Deckard seconded. Cox Deckard called the roll, all in favor, motion passed.

3. Notice of Violation Appeal from December 5, 2025 – Well & Wells

Adam Wason, Public Works, presented Notice of Violation Appeal from December 5, 2025 – Wells & Wells. In early December staff was working with Wells and Wells who had submitted a right-of-way permit on December

3rd for a street closure on Lincoln for December 5th. Due to the other unresolved issues of compliance for that site, Staff did not approve that right-of-way closure request which is consistent with city code section 12 which enables the Engineering department staff to revoke or withhold other approvals certificates and/or permits relevant to the site on which the violation has occurred to the parties committing the violation. Subsequently the contractor did close the road on December 5th after this permit was not issued. Staff then issued the notice of violation for improper road closure. Cox Deckard did express deep concern about these violations because this is not the first set of violations that the board has become aware of. Cox Deckard implored Wells & Wells to take the ordinances seriously for the safety of our residents. Karon made a motion to deny the Appeal for Notice of Violation from December 5, 2025 – Wells & Wells. Cox Deckard seconded. Cox Deckard called roll, all in favor, motion passed.

III. PETITIONS AND REMONSTRANCES

IV. CONSENT AGENDA

1. Resolution 2026-02 Policy and Procedure on Private Art Installation in the Public Right of Way
2. Resolution 2026-03 Mobile Vendor Pili's Taco Truck 1
3. Resolution 2026-04 Mobile Vendor Pili's Taco Truck 2
4. Resolution 2026-05 Mobile Vendor Pili's Taco Truck 3
5. 2026 Service Agreement with Parker Technology for Parking Services
6. 2026 Service Agreement with Evens Times for Parking Services
7. Service Agreement for Upgrade of RTA to RTA 360 with Ron Turley & Associates for Fleet Services
8. Purchase of Fire Engine from HME
9. Payroll

Karon made a motion to approve the Consent Agenda. Cox Deckard seconded. Cox Deckard called roll, all in favor, motion passed.

V. NEW BUSINESS

1. Road Closure and Sidewalk Diversion on S. High St. for Duke Energy

Kyle Baugh, Engineering, presented a Road Closure and Sidewalk Diversion on S. High St. for Duke Energy for approval. Duke Energy is requesting a road closure and a sidewalk diversion at 2104 E. Woodstock Place to accommodate work on a utility pole. The traffic control would be in place for 3 days from 02/23/26 through 03/09/26. Work will start after drop offs and finish before pick up at the local elementary school and Duke Energy will provide 72 hours warning when dates are finalized. Karon asked if they would be in touch with the local elementary school and let them know about the increased flagging. Baugh stated yes. Karon made a motion to approve the Road Closure and Sidewalk Diversion on S. High St. for Duke Energy. Cox Deckard seconded. Cox Deckard, called roll, all in favor, motion passed.

2. Resolution 2026-01 Policy on Special Events in the Right of Way

Adam Wason, Public Works, presented Resolution 2026-01 Policy on Special Events in the Right of Way for approval. Staff have been working for the last couple of years with our downtown special event organizers on updating our policies and procedures. The policy that we are proposing would apply to special events in the public Right of Way but does not apply to events that take place in the parks or at their facilities. This was co-created in consultation with our Public Safety agencies, both here in Bloomington, the State of Indiana, other City departments, other comparable cities and community event organizers. This establishes three downtown festival footprints for events anticipating attendance of 1000 or more people. The application use and temporary parking permit fees, per the Bloomington Municipal Code Chapter 12.08 and 12.10, are included in this policy. Moving forward there will be a routine annual review of this policy, application and any changes will be shared with the Board of Public Works. Staff does recommend that we adopt the Board Resolution 2026-01 and enact

the policy. Please note the exception for the 4th Street Arts Festival has been granted for 2026 in the policy. This event will celebrate its 50th anniversary this year on 4th Street and Staff want to help accommodate their use of 4th Street for this anniversary. After this, it will be moved to Kirkwood Avenue. Additional context on the three downtown festival footprints was given. This would include Kirkwood Avenue from Walnut to Indiana, the courthouse square, Kirkwood to the South and 6th Street to the North, as well as the trades district up to the North of City Hall here on Madison and Makers Way. These footprints would accommodate the majority of the City's large street festivals that take place. They are well suited to the existing traffic patterns and public safety infrastructure that is already installed. This allows for more contained and manageable closures and establishing these footprints sets predictability for our public, public safety operations and those that have to adapt during these street closures. The City has invested significantly in the downtown safety infrastructure including permanent bollards. This spring all alleys and blocks from the 100 through 500 will have sleeves for bollard installation. Standardizing event location also improves the operational efficiency for all city departments that support these festivals and events.

Cox Deckard mentioned the discussion in yesterday's work session regarding the fees associated with having a street closed for a festival and how some of the clarification in the policy helps to align expectations more consistently but wanted a little more information on this subject. Werne stated after doing a lot of research and looking at what other communities are doing for best practices in this space, the City realized that it was lacking following a fee schedule. Per our Municipal Code, the City does have one and this policy will adopt it. Cost recovery should be associated with the event that is creating those costs. This is a fractional amount of our overall costs, but it does allow its coverage to make this sustainable, to continue to support our festivals, parades and neighborhood block parties by purchasing water barricades, no parking signs, etc.

Multiple appellants spoke about their stance of why they felt that their annual event should stay on 4th Street. Wason addressed the appellants and their concerns that this change could put the future of this festival at risk. Wason assured them that the City is working with Brendan and Juliet to come to some kind of compromise such as giving them a year to plan for future festivals on Kirkwood to ensure success. Cox Deckard thanked everyone who was in attendance and Public Works for putting a policy in place for public safety. Cox Deckard didn't realize how much of an increase there has been for requests for public events in the right of way and it's a challenge. Cox Deckard stated how important consistency is and asked for one request. Cox Deckard believes there needs to be additional planning, coordination activities and other elements that need to happen to ensure this transition is functional for everyone. Cox Deckard said her proposal is that this policy is approved as it currently is presented with one addition that the Board of Public Works would review this policy again in October 2026. Karon added with the way the world has changed so much, she feels very strongly that the work the City team does creates a safer space along Kirkwood, major streets and alley ways. As a board member it would be irresponsible to allow a festival to continue in a place that isn't safe. Cox Deckard made a motion to approve Resolution 2026-01 Policy on Special Events in the Right of Way with a review of this policy taking place in October of 2026 by the Board of Public Works. Karon seconded. Cox Deckard called roll, all in favor, motion passed.

VI. STAFF REPORTS & OTHER BUSINESS

Wason stated that the City has an expectation of a large-scale gathering downtown on Monday evening next week after a victorious Hoosier team in the National Championship, but we are undertaking major public safety conversations and efforts knowing that the students will be back in town for the championship. When the Hoosiers do win, what are the precautions we need to take. Staff are working closely with our public safety partners and the University to understand what additional precautions need to be taken. There will be closures on Kirkwood blocking vehicle access to any of the areas including Kirkwood. Wason mentioned that a July date is being set for the APWA accreditation managers to come and review our application and all our submissions. Wason stated that they are still continuing to gauge with Axis Design Group on a Public Works Operations Center preliminary design. The next step will be the design process with architectural civil engineering.

VII. APPROVAL OF CLAIMS

Karon made a motion to approve the Claims in the amount of \$3,842,378.28. Cox Deckard seconded. Cox Deckard called roll, all in favor, motion passed.

VIII. ADJOURNMENT

Cox Deckard called for adjournment at 6:43pm.

Accepted By:

Signed by:

Kyla Cox Deckard

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Kyla Cox Deckard, President

Signed by:

Elizabeth Karon

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Elizabeth Karon, Vice President

Date: 4/6/2026

Attest to:

Signed by:

Miranda Beaver (BPW)

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