

## Board of Public Works - Meeting Minutes

A regular meeting of the Board of Public Works was held on Tuesday February 10, 2026 at 5:30 p.m.  
Bloomington City Hall, 401 North Morton Street  
Council Chambers, Suite 115

The public could attend virtually at the following Zoom link:

<https://bloomington.zoom.us/j/83055656981?pwd=uXahfhO21NkSndj1FFC202N8XVr5DP.1>

Meeting ID: 830 5565 6981

Passcode: 788140

### Members of the Board of Public Works Present

- Elizabeth Karon, President Appointed January 5, 2022 by the Mayor
- Kyla Cox Deckard, Vice President Appointed January 2, 2016 by the Mayor
- James Roach, Secretary Appointed January 17, 2024 by the Mayor

**BMC 2.09.020 states these members serve at the pleasure of the Mayor.**

### City Employees Present:

**Adam Wason, Public Works**  
**Miranda Beaver, Public Works**  
**Kyle Baugh, Engineering**  
**Aleksandrina Pratt, Legal**  
**Audrey Brittingham, Legal**

## 1. MESSAGES FROM BOARD MEMBERS

James Roach stated he would be traveling for work and won't be available for the work session and meeting on February 24, 2026.

## 2. APPEALS

### a. Beacon Builders Appeal for Notice of Violation for Acuff Road Closure.

Kyle Baugh, Engineering presented Beacon Builders Appeal for Notice of Violation for Acuff Road Closures. Engineering staff recommends upholding the Notice of Violation issued on December 11, 2025, as the permit holder was provided multiple notices, deadlines, and an administrative extension yet failed to reopen the roadway within the approved timeframe. Legal representation for the appellant pleaded the appellant's case. Karon asked about the fine structure. When looking at the NOV from October 3<sup>rd</sup> to October 6<sup>th</sup>, why did the fines continue building instead of starting again with that October 4<sup>th</sup> date. Baugh responded with the fine schedule, on the basis that this second NOV has a fine type that's a violation of Title 12, the City would double that fine for every occurrence for the permit holder. The amounts are based off of that first NOV which was issued late September or early October. The appeal deadline was technically seven days after. Karon asked if the starting rate per day is the same fine type as earlier, even if we are considering the two NOVs separately, this particular fine starts with the full amount of \$7,500 on October 4<sup>th</sup>. Baugh stated that was correct.

Cox Deckard asked if there was an appeal put forward and the appeal submission was denied because of timing. Baugh said it was issued late September, early October and the City received the actual appeal for the NOV well after the seven days. In December the second NOV was issued. Beaver added that any appeals that are filed after the seven day time period are not seen by the Board of Public Works unless they are authorized to be seen by our legal department. Beaver only received the set of appeals for the second violation that was within the time frame. The other appeals would need to go to the legal department for review.

Roach asked in that timeline of complications if there was good communication with Staff and were the City officials aware of the problem that the developer was experiencing. Baugh said Bill was in regular contact with our staff members. Engineering was in a staff transition at that time, so this did not get the full oversight it normally would have. This is why the Contractor was given the opportunity to correct these deadlines and offer

administrative extensions. The extensions that were granted were based on the dates Beacon gave us. Roach asked if the issues Beacon were having are typical in construction projects often. Baugh said they are fairly common. Bill Evans from Beacon added they started working with Duke January 2025 and when the road was closed from October to February to get them to give them power. Comcast rejected having their lines moved and held them up for three weeks. Beacon had to pay them \$18,000 to move their lines off the poles. If Duke started when they should have, they would have been done a month before we started.

Cox Deckard asked Evans when the first date was that Beacon requested an extension of that road closure to city staff. Evans stated it was the second week on the 25<sup>th</sup>. Karon asked if the administrative extension in the staff report that was granted through October 3<sup>rd</sup> was tied to the original NOV and asked Baugh to explain a little more about that. Baugh said whenever they write an NOV, there's some corrective action that needs to be done, along with the issuance of the actual fines and there might be a list of items of special provisions. As part of these provisions, Staff requested a new timeline to be added to the existing permit.

Roach asked what consideration the City Staff gave in terms of the second request for extension and if Baugh could explain the nature of the complaints that were received from the public. Baugh said that the complaints were in consideration of the location. That area is heavily traveled due to the high school and the hospital. Adam Wason added that he understands that there are challenges that come up with the utility relocations and unforeseen site conditions. When we have to close City streets, that needs to be taken into consideration well in advance while creating a timeline. Wason stated the City has these parts of city code and these fine structures to make sure that developers are held accountable.

Cox Deckard wanted a little more clarity on how the fine schedule is assessed based on the permit and the permit holder. Aleksandrina Pratt clarified that even though this situation happened in a subdivision, the NOV was issued under Title 12, which guides the right-of-way closure and the permit structure that goes with that. Pratt explained that the penalty isn't tied to the permit. It's tied to the number of violations that the contractor has committed over a three year period.

Wason asked the Board if it was possible to table this decision for the time being to have some further negotiations and conversations with the developer about this specific NOV or is a decision required today since it was publicly noticed. Audrey Brittingham told the Board it was allowed, if they wanted to table this for a later time. Karon made a motion to table the Beacon Builders Appeal for Notice of Violation for Acuff Road Closures until further discussion and a future meeting. Roach seconded. Cox Deckard called roll, all in favor, motion passed.

### **3. PETITIONS & REMONSTRANCES**

#### **4. CONSENT AGENDA**

- a. Minutes November 3, 2025.**
- b. Minutes November 18, 2025.**
- c. Resolution 2026-010 Mobile Vencor Bloomingbowl.**
- d. Right of Way Special Event: Candy Stripe Criterium.**
- e. Service Agreement with Steve Chafin for Right of Way Weed Management.**
- f. Outdoor Lighting Service Agreement with Duke Energy for S. Jackson Street and S. Rogers Street.**
- g. Change Order Package for Thornton Arden Washington Traffic Calming and Greenway Project.**
- h. Payroll**

Cox Deckard stated that item number two for elections of officers is being moved to the end of the agenda. Cox Deckard presented the consent agenda for questions or comments. Karon made a motion to approve the Consent Agenda. Roach seconded. Cox Deckard called roll, all in favor, motion passed.

#### **5. NEW BUSINESS**

- a. Approve Right of Way Closures for FA Wilhelm at the Poplars Development**

Kyle Baugh, Engineering, presented Approve Right of Way Closures for FA Wilhelm at the Poplars Development. F.A. Wilhelm is requesting sidewalk closures, metered parking reservations, and alley closures surrounding the former Poplars Building located at 400 E. 7th Street. The request includes the eastern sidewalk and adjacent parking lanes on N. Dunn Street, the southern sidewalk on E. 7th Street, and the east/west alley between E. 6th Street and E. 7th Street. The requested closures are to accommodate completion of exterior façade work, including masonry cleaning and sealing, followed by sidewalk reconstruction and perimeter landscaping along the east side of the Poplars Building on Dunn Street. Traffic control on N. Dunn Street is proposed to be in place from February 23, 2026, through July 17, 2026. Traffic control on E. 7th Street and within the east/west alley between E. 6th Street and E. 7th Street will remain in place through July 27, 2026, to support final site concrete work and landscaping associated with project completion. F.A. Wilhelm has supplied maintenance of traffic plans for all proposed work. City staff met with F.A. Wilhelm to review the scope of work associated with the requested closures and to evaluate alternative options, including pedestrian diversions and roadway closures. Based on this review, staff determined that the proximity of the worksite to pedestrian facilities could create undesirable interactions if alternative configurations were implemented. During this meeting, the anticipated timeline for reopening the 7th Street bike lane was also discussed and is currently reported to be on track for reopening on March 3, 2026. At this time the only remaining expected closure request will be for the western sidewalk of N. Grant as reconstruction of the sidewalk and final landscaping occurs. This request will be made at a later date. Karon asked if they expected that additional request mentioned to go through only till July 27<sup>th</sup>. Baugh stated that was correct. Cox Deckard asked if everything is generally going ok on the project including communication. Baugh said in the beginning there were some issues that had to be worked out but FA Wilhelm has been great to work with. Karon made a motion to approve Right of Way Closures for FA Wilhelm at the Poplars Development. Roach seconded. Cox Deckard called roll, all in favor, motion passed.

**b. Contract Addendum to CGR Services Contract for Economic and Sustainable Development Department Bus Stop Project to Build Additional Bus Stops**

Audrey Brittingham, Legal on behalf of Shawn Miya, Economic and Sustainable Development, presented a Contract Addendum to CGR Services Contract for Economic and Sustainable Development Bus Stop Project to Build Additional Bus Stops for approval. In December 2025, the Board of Public Works approved a contract between ESD and CGR Services to install five bus stop shelters at various locations across the city. On January 8, 2026, ESD requested quotes from Weddle Brothers, E & B Paving, and CGR Services to install a 6th bus stop shelter at the intersection of W. Bloomfield Road and Landmark Avenue. Two complete proposals were submitted by email to Shawn Miya. Complete proposals were submitted by: E & B Paving: \$25,000.00 and CGR Services: \$12,795.00. ESD is asking BPW to allow the project to move forward with CGR Services as the lowest responsive and responsible bidder. Roach asked if the other bus stops were coming along and if the City was pleased with this particular contractor. Brittingham said yes that is correct. Karon made a motion to approve the Contract Addendum to CGR Services Contract for Economic and Sustainable Development Bus Stop Project to Build Additional Bus Stops. Roach seconded. Cox Deckard called roll, all in favor, motion passed.

**c. Contract with Jack Laurie Group for Animal Care and Control Cat Room Floor Replacement**

Miranda Beaver, Public Works, on behalf of JD Boruff, Facilities, presented a Contract with Jack Laurie Group for Animal Care and Control Cat Room Floor Replacement for approval. The flooring in the cat rooms at Animal Care and Control is in need of removal and replacement. Three quotes were solicited and are as follows: Bounds Flooring, Inc. \$12,052.00, CarpetsPlus Colortile \$ 9,977.12 and Jack Laurie Floors, LLC \$ 7,500.00. The large difference in the quoted prices comes down to the use of contracted installation, which is utilized by the two higher quotes. Jack Laurie Group has in-house staff for installation. Karon made a motion to approve the Contract with Jack Laurie Group for Animal Care and Control Cat Room Floor Replacement. Roach seconded. Cox Deckard, called roll, all in favor, motion passed.

**6. STAFF REPORTS & OTHER BUSINESS**

**7. APPROVAL OF CLAIMS**

Karon made a motion to approve the Claims in the amount of \$4,718,073.67. Roach seconded. Cox Deckard called roll, all in favor, motion passed.

**8. ELECTION OF OFFICERS**

Cox Deckard made a motion to elect Elizabeth Karon as President, Kyla Cox Deckard as Vice President and James Roach as Secretary. Roach seconded. Cox Deckard called roll, all in favor, motion passed.

**9. ADJOURNMENT**

Cox Deckard called for adjournment at 6:15pm.

Accepted By:

Signed by:  
*Kyla Cox Deckard*  
B17B4C726B4D45F...  
Kyla Cox Deckard, President

Signed by:  
*Elizabeth Karon*  
B17B4C726B4D45F...  
Elizabeth Karon, Vice President

Signed by:  
*James Roach*  
B17B4C726B4D45F...  
James Roach, Secretary

Date: 6/1/2026

Attest to: *Miranda Beaver (BPW)*  
B5A809C851DC46A...

## Certificate Of Completion

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Status: Completed

Subject: Complete with Docusign: 02.10.2026 Minutes.pdf

Source Envelope:

Document Pages: 4

Signatures: 4

Envelope Originator:

Certificate Pages: 2

Initials: 0

Miranda Beaver

AutoNav: Enabled

PO Box 100

Envelopeld Stamping: Enabled

Attn: ITS Purchasing

Time Zone: (UTC-05:00) Indiana (East)

Bloomington, IN 47402

miranda.beaver@bloomington.in.gov

IP Address: 192.188.224.3

## Record Tracking

Status: Original

Holder: Miranda Beaver

Location: DocuSign

4/21/2026 5:01:30 PM

miranda.beaver@bloomington.in.gov

## Signer Events

### Signature

### Timestamp

Elizabeth Karon

boardofpublicworks@bloomington.in.gov

Board President

Security Level: Email, Account Authentication  
(None)

Signed by:



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Signed: 4/22/2026 8:13:49 AM

Signature Adoption: Pre-selected Style

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Not Offered via Docusign

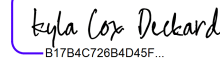
Kyla Cox Deckard

boardofpublicworks@bloomington.in.gov

Board President

Security Level: Email, Account Authentication  
(None)

Signed by:



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### Electronic Record and Signature Disclosure:

Not Offered via Docusign

James Roach

boardofpublicworks@bloomington.in.gov

Board President

Security Level: Email, Account Authentication  
(None)

Signed by:



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Signed: 6/1/2026 3:31:25 PM

Signature Adoption: Pre-selected Style

Using IP Address: 192.188.224.3

### Electronic Record and Signature Disclosure:

Not Offered via Docusign

Miranda Beaver (BPW)

miranda.beaver@bloomington.in.gov

Office Manager

City of Bloomington

Security Level: Email, Account Authentication  
(None)

Signed by:



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### Electronic Record and Signature Disclosure:

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## In Person Signer Events

### Signature

### Timestamp

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<b>Certified Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
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<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
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