

**Board of Public Works  
Meeting Minutes**

A regular meeting of the Board of Public Works was held on Tuesday May 19, 2026 at 5:30 p.m.  
Bloomington City Hall, 401 North Morton Street  
Council Chambers, Suite 115

The public could attend virtually at the following Zoom link:

<https://bloomington.zoom.us/j/83055656981?pwd=uXahfhO21NkSndj1FFC202N8XVr5DP.1>

Meeting ID: 830 5565 6981

Passcode: 788140

**Members of the Board of Public Works Present**

- Elizabeth Karon, President Appointed January 5, 2022 by the Mayor
- James Roach, Secretary Appointed January 17, 2024 by the Mayor

**BMC 2.09.020 states these members serve at the pleasure of the Mayor.**

**City Employees Present:**

**Adam Wason, Public Works**

**Taylor Brown, Legal**

**Neil Kopper, Engineering**

**Kyle Baugh, Engineering**

**Audrey Brittingham, Legal**

**1. Messages from Board Members**

**2. Title 6 Abatements**

**1. Request for Abatement at 420 E. 6<sup>th</sup> Street**

Taylor Brown, Legal, presented a Request for Abatement at 420 E. 6<sup>th</sup> Street. On February 20, 2026, a HAND Neighborhood Compliance Officer inspected the property located at 420 E. 6<sup>th</sup> Street and issued a Notice of Violation for deposit of garbage, recyclable materials, or yard waste in violation of BMC § 6.06.020. On February 25, 2026; April 1, 2026; April 15, 2026; April 17, 2026; April 27, 2026; and April 29, 2026, a Neighborhood Compliance Officer re-inspected the Property and issued additional Notices of Violation for the garbage, recyclable materials, or yard waste on the Property in violation of BMC § 6.06.020. The NOVs were issued to Tariq Khan, the owner of the property. The property is now in compliance and cleaned up. Staff request a continuous abatement for trash on this property given the length of the issues and the continuous nature of the noncompliance. Adam Wason, Public Works, added that Staff has been in contact with the owner and are trying to work out obtaining a private hauler instead of our city sanitation services due to the amount of trash that is generated from this property. There are some challenges such as it being a tight site to get the trash carts out to the street. Staff will also be working with a few other addresses in this zone and will have future conversations. Mr. Kahn, the property owner, pleaded his case. Roach asked if this property wasn't automatically eligible for private trash services due to being four or less units. Wason said he thinks the sanitation director has the ability to grant that but would need to check the city code. Roach also asked if this is granted, this is potentially to do the work but not a requirement that we do the work. Wason said that is correct. Karon asked if the abatement would need to happen in the future, would they contact the property owner. Brown said best practice is to let the owner know that people are coming, but there is no formal notice required. Roach made a motion to approve the Abatement at 420 E. 6<sup>th</sup> Street. Karon seconded. Karon called roll, all in favor, motion passed.

**3. Petitions and Remonstrances**

#### 4. Consent

1. Service Agreement with Todd Septic, LLC for Street Division
2. Kirkwood Partnership Agreement between the City of Bloomington, Indiana University Foundation and Trustees of Indiana University
3. Resolution 2026-026 Memorandum of Understanding between City of Bloomington Housing and Neighborhood Development and City of Bloomington Fire for Unsafe Sealing After a Fire
4. Change Order #1 for 2nd Street Curb Ramps Project
5. Resolution 2026-027 Designation of Fleet Surplus April 2026
6. Amendment 1 to Service Agreement with Office Pride
7. Service Agreement with Groomer Construction for Planter Box Repairs on Kirkwood
8. Payroll

Karon stated that as discussed in the work session, regarding item number two, she does work for Indiana University, but has no relationship with the Board of Trustees or the IU Foundation. Roach made a motion to approve the Consent Agenda. Karon seconded. Karon called roll, all in favor, motion passed.

#### 5. New Business

1. LPA Consulting Agreement with HNTB Indiana, Inc. for Construction Engineering Services for Downtown Curb Ramp Phase 4 Project

Neil Kopper, Engineering presented an LPA Consulting Agreement with HNTB Indiana, Inc. for Construction Engineering Services for Downtown Curb Ramp Phase 4 Project for approval. This project will improve pedestrian safety and accessibility by reconstructing sidewalk curb ramps in the downtown area. The project is programmed in the Metropolitan Planning Organization (MPO) Transportation Improvement Program (TIP) to utilize federal funding. HNTB Indiana, Inc. was selected to perform construction engineering services as the top-scoring firm in response to a request for proposals (RFP). The contract is set at a not-to-exceed amount of \$112,382. Billing for this work will be based on actual hours spent on inspection services. Roach made a motion to approve the LPA Consulting Agreement with HNTB Indiana, Inc. for Construction Engineering Services for Downtown Curb Ramp Phase 4 Project. Karon seconded. Karon called roll, all in favor, motion passed.

2. Right of Way Closure Request for City of Bloomington Parks and Recreation at S. Rogers for the Powerline Trail Project

Kyle Baugh, Engineering, presented a Right of Way Closure Request for City of Bloomington Parks and Recreation at S. Rogers for the Powerline Trail Project for approval. The petitioner is requesting approval of a temporary right-of-way closure on South Rogers Street near the Switchyard Park entrance to accommodate work for the Powerline Trail Project. The request includes temporary closure of South Rogers Street, as necessary to safely complete the work. The detour route will include West Grimes Street, South Walnut Street, and West Country Club Drive. The closure(s) are proposed from May 25, 2026 through June 5, 2026, during normal construction hours. Pedestrian and vehicular traffic will be maintained, shifted, or rerouted in accordance with the approved maintenance of traffic plan. The petitioner shall install and maintain all required signage, barricades, and traffic control devices, maintain access to adjacent properties, and limit the closure to the minimum area and duration necessary to complete the work. Roach asked if the detour signage would include instructions for people wanting to enter the park. Baugh stated that is typically what staff advise. Roach asked Baugh to give a brief explanation of what the Powerline Trail Project is. Wason stated that this is something that has been in the works for a while with many departments. This is a planned trail west of Rogers towards Weimer Road through north of RCA Park. It will parallel the transmission lines from Duke Energy over towards what will be the new Sudbury development. Karon asked about closure during normal construction hours and whether it will be open in the evening. Baugh said the closure would be 24 hours continuous but the work itself would be during normal construction hours. Roach made a motion to approve the Right of Way Closure Request for City of Bloomington Parks and Recreation at S. Rogers for the Powerline Trail Project. Karon seconded. Karon called roll, all in favor, motion is passed.

### 3. Right of Way Closure Request for Centerpoint Energy

Kyle Baugh, Engineering, presented the Right of Way Closure Request for Centerpoint Energy for approval. The petitioner is requesting approval of a temporary right-of-way closure at 2101 East Woodstock Place to accommodate service replacement of gas lines. The request includes closure of South High Street as necessary to safely complete the work. The closure(s) are proposed 1-2 Days in the first week of June during normal construction hours. Pedestrian and vehicular traffic will be maintained, shifted, or rerouted in accordance with the approved maintenance of traffic plan. The sidewalk diversion will utilize the southbound lane of South High Street. The street closure will take place adjacent to 930 South High Street with local access to be maintained. The detour route will utilize East Maxwell Lane and East Covenanter. Roach asked what the term guided diversion meant. This is used in an area where stage diversion isn't a possibility or there's no detour route for a full closure to be in place. For example there is only one sidewalk, not a paired sidewalk along a stretch of road, the expectation is that crews will be on the lookout and assist anybody that needs assistance through those work areas. Karon asked about the coordination. Baugh stated there will be a lot of work coming up in the High Street corridor. It will be during the summer session while schools are not in session. This work will be a one off single permit to re-up the service to a single home. Roach made a motion to approve the Right of Way Closure Request for Centerpoint Energy. Karon seconded. Karon called roll, all in favor, motion passed.

### 4. Right of Way Closure Request for High Street Utility Relocation

Kyle Baugh, Engineering, presented Right of Way Closure Request for High Street Utility Relocation. The petitioners are requesting approval of a temporary right-of-way closure on High Street from East 3rd Street to Arden Drive to accommodate utility relocations associated with the High Street Multiuse Path capital improvement project. The request includes temporary closures of sidewalks and travel lanes, as necessary to safely complete the work. The closures are proposed from May 18, 2026 through October 31, 2026, during normal construction hours. Individual right-of-way permits will be issued for each utility provider. Pedestrian and vehicular traffic will be maintained, shifted, or rerouted in accordance with the approved maintenance of traffic plan. The following utility providers are anticipated to perform relocation work during this period: Duke Energy, M Street Fiber, Smithville Communications, City of Bloomington Utilities, CenterPoint Energy, Comcast Cable, AT&T and Zayo Communications. Roach asked which side of the road the multi-use path is going to be on. Baugh stated the east side. Roach made a motion to approve the Right of Way Closure Request for High Street Utility Relocation. Karon seconded. Karon called roll, all in favor, motion passed.

### 5. Right of Way Closure Request for Service Solutions - ROW2026-05-2474

Kyle Baugh, Engineering, presented the Right of Way Closure Request for Service Solutions – ROW2026-05-2474 for approval. The petitioner is requesting approval of a temporary right-of-way closure from 310 North Jefferson Street to 336 North Jefferson Street to accommodate sidewalk improvements. The request includes temporary closure of the sidewalk on the east side of Jefferson Street as necessary to safely complete the work. The closure is proposed for one week in the month of June. Pedestrian and vehicular traffic will be maintained, shifted, or rerouted in accordance with the approved maintenance of traffic plan. The sidewalk closure will be on the east side of the sidewalk along North Jefferson Street. There are no suitable pedestrian diversion or detour routes available in this location. As such, the crews will be responsible for addressing any accessibility issues that may arise. Roach stated that he noticed some of these Right of Way requests have a code number associated with it and some don't. Baugh said several people are submitting these staff reports but spoke with Miranda Beaver from Public Works about formalizing how these should be entered. The ROW number is the electronic number that's assigned to the permit application in our system. Roach made a motion to approve Right of Way Closure Request for Service Solutions – ROW2026-05-2474. Karon seconded. Karon called roll, all in favor, motion passed.

6. Right of Way Closure Request for Foursquare Restoration at 223 E. 1st Street - ROW2026-05-2476

Kyle Baugh , Engineering, presented the Right of Way Closure Request for Foursquare Restoration at 223 E. 1st Street - ROW2026-05-2476 for approval. The petitioner is requesting approval of a temporary right-of-way closure at 223 E. 1st Street to accommodate steps and retaining wall restoration. The request includes closure of the sidewalk, as necessary to safely complete the work. The closure is proposed from May 25th 2026 through June 1st 2026, during normal construction hours. Pedestrian and vehicular traffic will be maintained, shifted, or rerouted in accordance with the approved maintenance of traffic plan. The sidewalk closure will be on the north side of the sidewalk along E. 1st Street with a detour to the south side of East 1st Street. Roach made a motion to approve the Right of Way Closure Request for Foursquare Restoration at 223 E. 1<sup>st</sup> Street – ROW2026-05-2476. Karon seconded. Karon called roll, all in favor, motion passed.

7. Right of Way Closure Request for Duke Energy - ROW2026-04-2445

Kyle Baugh, Engineering, presented the Right of Way Closure Request for Duke Energy – ROW2026-2445 for approval. The petitioner is requesting a temporary right-of-way closure at or near the intersections of South Forrester Street and East Rogers Road, David Drive and South Sare Road, South Spicewood Lane and South Sare Road, Hunters Glen and South Sare Road, South Sare Road & East Rhorer Road, Jamie Lane & East Rhorer Road, Benson Court & East Rhorer Road, to accommodate the installation of new equipment on 7 poles and to install 3 new poles. The request includes temporary closures of sidewalks that could in total exceed 24 hours, as necessary to safely complete the work. The closures are proposed from July 7, 2026 through July 21, 2026 during normal construction hours. Pedestrian and vehicular traffic will be maintained, shifted, or rerouted in accordance with the approved maintenance of traffic plan. Karon asked if these will be moving closures and that all the locations will not be closed at one time. Baugh said that was correct and this is very short term. Roach made a motion to approve the Right of Way Closure Request for Duke Energy – ROW2026-04-2445. Karon seconded. Karon called roll, all in favor, motion passed.

8. Right of Way Closure Request for Centerpoint Energy on W. 2nd Street and S. Morton Avenue for Gas Main Replacement

Kyle Baugh, Engineering, presented the Right of Way Closure Request for Centerpoint Energy on W. 2<sup>nd</sup> Street and S. Morton Avenue for Gas Main Replacement for approval. The petitioner is requesting approval of a temporary right-of-way closure at W. 2nd Street and S. Morton Street to accommodate gas main relocation for the W. 2nd Street Modernization project. The request includes closure(s) of travel lanes, and streets, as necessary to safely complete the work. The closure(s) are proposed from May 20, 2026 through May 27, 2026, during overnight hours. Pedestrian and vehicular traffic will be maintained, shifted, or rerouted in accordance with the approved maintenance of traffic plan. The street closure will take place adjacent to the W. 2nd Street and S. Morton Street intersection with local access to be maintained. The detour route will utilize W. 1st Street during the closure. Roach made a motion to approve the Right of Way Closure Request for Centerpoint Energy on W. 2<sup>nd</sup> Street and S. Morton Avenue for Gas Main Replacement. Karon seconded. Karon called roll, all in favor, motion passed.

9. Resolution 2026-028 Closure of Clubhouse Drive

Aubrey Brittingham, Legal, presented Resolution 2026-028 Closure of Clubhouse Drive for approval. On or around May 7, 2026, the County Legal Department sent an inspection report for the bridge in Cascades Park along Club House Drive, just west of where Club House Drive intersects with N. Old State Rd 37. The beams have isolated minor to major deterioration with beam 2 being in the worst condition. Beam 2 has an isolated major spall at midspan with 7 severed exposed strands at midspan. Concrete abutments have isolated minor deterioration. The block wall has widespread major failure with the southeast and southwest banks having failed, and the southwest wall is leaning towards the channel. An isolated moderate scour hole is observed at the upstream coping of the bridge. The channel has widespread minor scour down to rock and has exposed both footings with 0.8-foot maximum scour at abutment 1 and 1.5-foot maximum scour at abutment 2, with no undermining at either abutment. The City of Bloomington Engineering Department has reviewed the report, and agrees that the bridge is dangerous for vehicular traffic. The City does not own or manage this bridge, which means that the City does

not have authority to close the bridge. However, the City, through the Board of Public Works, has the authority to close the streets on either side of the bridge. On Friday, May 15, 2026, the Public Works Department, in consultation with Engineering, Parks, and Legal, closed off the streets accessing the bridge to ensure public safety. Roach stated that in a whereas clause in the resolution, there is a statement about state law. Wanted to make sure the position of the City is that these whereas clauses are sound and legal. Brittingham said that is correct. Roach made a statement and encouraged the City and County to bring this to a conclusion as soon as possible. Roach made a motion to approve Resolution 2026-028 Closure of Clubhouse Drive. Karon seconded. Karon called roll, all in favor, motion passed.

**6. Staff Reports**

Adam Wason stated it was construction season. MCCSC schools are letting out Thursday. IU let out two weeks ago. A lot is taking place in a short period of time between the end of school and beginning of school. Brick paver restoration project has begun. This project is going block to block, from Indiana to Walnut, on Kirkwood to reduce trip hazards. Staff are starting a downtown alleyway project between College and Walnut, continuing up from 7<sup>th</sup> towards 11<sup>th</sup> street. There are downtown paving projects and there will be a major paving project that will go from Grimes on the southside by Walnut over through Patterson past Novo Nordisk, up Rogers, Kirkwood near Rose Hill Cemetery into Rogers on the west side. There is a lot of utility work and replacements continuing with our Centerstone, Natural Gas Company and Fiber Companies. Reminder to the Public to be mindful of all those construction workers out there. There was a big move out session with the IU students and all the rental properties. Wason thanked the sanitation team for all the extra work they have done to keep it clean. It is National Public Works Week and just wanted to thank all the staff for all of their hard work. The Department of Public Works will begin a peer review during the month of June on all of our processes for accreditation. The formal site visit will be in July from the American Public Works Association to review all of our accreditation work.

**7. Approval of Claims**

Roach made a motion to approve the Claims in the amount of \$1,644,935.85. Karon seconded. Karon called roll, all in favor, motion passed.

**8. Adjournment**


Karon called for adjournment at 6:10pm.

Accepted By:

Signed by:  
  
B17B4C726B4D45F...  
Elizabeth Karon, President

Signed by:  
  
B17B4C726B4D45F...  
James Roach, Secretary

Date: 7/1/2026

Attest to:   
85A809C851DC46A...

## Certificate Of Completion

Envelope Id: 807459C8-65E4-83A6-80B9-E30D3B28DC0D

Status: Completed

Subject: Complete with Docusign: 05.19.2026 Minutes.pdf

Source Envelope:

Document Pages: 5

Signatures: 3

Envelope Originator:

Certificate Pages: 2

Initials: 0

Miranda Beaver

AutoNav: Enabled

PO Box 100

Envelopeld Stamping: Enabled

Attn: ITS Purchasing

Time Zone: (UTC-05:00) Indiana (East)

Bloomington, IN 47402

miranda.beaver@bloomington.in.gov

IP Address: 192.188.224.3

## Record Tracking

Status: Original

Holder: Miranda Beaver

Location: DocuSign

7/1/2026 11:59:16 AM

miranda.beaver@bloomington.in.gov

## Signer Events

### Signature

### Timestamp

Elizabeth Karon

Signed by:

Sent: 7/1/2026 12:00:04 PM

boardofpublicworks@bloomington.in.gov

Viewed: 7/1/2026 12:15:43 PM

Board President

Signed: 7/1/2026 12:15:54 PM

Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style

Using IP Address: 192.188.224.3

### Electronic Record and Signature Disclosure:

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James Roach

Signed by:

Sent: 7/1/2026 12:15:55 PM

boardofpublicworks@bloomington.in.gov

Viewed: 7/1/2026 12:17:14 PM

Board President

Signed: 7/1/2026 12:17:24 PM

Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style

Using IP Address: 192.188.224.3

### Electronic Record and Signature Disclosure:

Not Offered via Docusign

Miranda Beaver (BPW)

Signed by:

Sent: 7/1/2026 12:17:25 PM

miranda.beaver@bloomington.in.gov

Viewed: 7/1/2026 12:19:50 PM

Office Manager

Signed: 7/1/2026 12:20:10 PM

City of Bloomington

Signature Adoption: Pre-selected Style

Security Level: Email, Account Authentication (None)

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### Electronic Record and Signature Disclosure:

Not Offered via Docusign

## In Person Signer Events

### Signature

### Timestamp

## Editor Delivery Events

### Status

### Timestamp

## Agent Delivery Events

### Status

### Timestamp

## Intermediary Delivery Events

### Status

### Timestamp

## Certified Delivery Events

### Status

### Timestamp

## Carbon Copy Events

### Status

### Timestamp

<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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Certified Delivered	Security Checked	7/1/2026 12:19:50 PM
Signing Complete	Security Checked	7/1/2026 12:20:10 PM
Completed	Security Checked	7/1/2026 12:20:10 PM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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