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07-26-2016

Board of Park Commissioners
Regular Meeting
Minutes

Tuesday, June 28, 2016
4:00 – 5:30 p.m.

Council Chambers
401 N. Morton

CALL TO ORDER

The meeting was called to order by Ms. Kathleen Mills at 4:02 p.m.

Board Present: Joe Hoffman, Kathleen Mills and Darcie Fawcett

Staff Present: Paula McDevitt, John Turnbull, Julie Ramey, Kim Clapp, Nikki Wooten, Elizabeth Tompkins, and Bill Ream

A. CONSENT CALENDAR

- A-1. Approval of Minutes of May 24, 2016 Meeting
- A-2. Approval of Claims Submitted May 25, 2016 thru June 27, 2016
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

Mr. Joe Hoffman made a motion to approve the Consent Calendar. Ms. Kathleen Mills seconded the motion. Motion unanimously carried.

B. PUBLIC HEARINGS/APPEARANCES

B-1. Public Comment Period – None

B-2. Bravo Award – Kip Kress

Nikki Wooten, Special Service Coordinator, presented the June Bravo Award to Kip Kress for his service as a coach in the Bloomington Girls Softball program. The Girls Softball league offers several levels of play, and focuses on responsible competition, skill building and understanding of the game. Mr. Kress is a deserving recipient of this award due to his passion and desire to help participants become better softball players. Mr. Kress has several first time players on his team this year, and these players noticeably improved week after week. Over the past three years, Coach Kress has emphasized having fun and inclusion among every one of his players, regardless of their level of talent. The Department relies on the generous gifts of time and hard work by all its volunteer coaches. Without these volunteers, the Department would not be able to offer the numerous youth sports programs. The Department is grateful for the volunteer coaches for making these programs possible.

Mr. Kress was unable to attend tonight's meeting but is grateful of the recognition and sends his regards.

The Board thanked Mr. Kress for the hard work and support he has provided to Bloomington Parks and Recreation.

B-3. Parks Partner Award – None

B-4. Staff Introduction

Ms. Harika (Ria) Upadhyayula is the Community Relation intern for BPRD. Ms. Upadhyayula is a Finance and Management major at Kelley School of Business. This is her first public sector internship and she is grateful to be able to do this with the City of Bloomington.

Ms. Ashley Miller, is the Health and Wellness intern for BPRD. Ms. Miller is a recent graduate of Taylor University with a Bachelor's of Science in Exercise Science with concentration in Health Science and Human Performance, with a minor in coaching. Ms. Miller wanted to do something in the health field and chose Exercise Science upon entering college. After watching her grandmother struggle with health issues, Ms. Miller decided she wanted to educate others in a healthy lifestyle. Ms. Miller is very excited to help with the upcoming events that will help improve the well-being of Bloomington and for the opportunity to continue to expand her current knowledge.

Mr. Jacob Miller, is the Sports Division intern for BPRD. Mr. Miller is a senior at Indiana University's School of Public and Environmental Affairs with a Bachelor's degree in Law and Public Policy with a minor in Political Science, Spanish and Educational Policy. Mr. Miller is excited to accept this position because of his interest in the intersection between government, law, policy and sports. He appreciates the opportunity to experience and learn everything he can, while contributing and giving back to the community.

The Board welcomed the interns.

C. OTHER BUSINESS

C-1. Review/Approval of Partnership Agreement with the Bloomington Parks Foundation

Ms. Paula McDevitt, Acting Director, this partnership agreement outlines the responsibility of the BPRD and the Bloomington Parks Foundation. The co-collaboration of this effort is to remove the existing trees around the downtown square, expand on the tree plot size, provide new tree grates and in addition include tree plaques. Once sponsorships have been secured, by the Bloomington Parks Foundation, the project is anticipated to begin in the fall. The cost of sponsoring a tree is \$2,000. The sponsors will contribute to a new tree, new tree grate and a plaque that is good for a ten year period.

Ms. McDevitt introduced Travis Vencel, President of Bloomington Parks Foundation.

Mr. Vencel approached the podium. The Bloomington Parks Foundation is pleased to have this agreement to work with the BPRD in replacing the downtown trees. Business and public response has been very supportive and we are hopeful the trees will be replaced over the next three years.

The Board thanked the Bloomington Parks Foundation for their support.

Mr. Joe Hoffman made a motion to approve the Partnership Agreement with the Bloomington Parks Foundation Tree Campaign. Ms. Mills seconded the motion. Motion was unanimously carried.

C-2. Review/Approval of Partnership Agreement with Mad 4 My Dog for Drool in the Pool

Mr. Bill Ream, Community Events Coordinator, this is the twelfth year for Drool in the Pool. This year, Mad 4 My Dog will be the new partner. The event will once again be held at Mills Pool and is scheduled on August 10th and 11th. Last year's event had 225 dogs and 400 humans participate. The dogs will be able to swim and participate in contests and activities. Dog vendors will be present to hand out samples, interact with the public and promote the dog specialty. Dog guards will be on duty to oversee all pool activity. All dogs must be six months old and be spayed or neutered. No humans will be allowed in the water. Animal Control officers will be on site to check dog vaccination records.

Mr. Joe Hoffman made a motion to approve the Partnership Agreement with Mad 4 My Dog for Drool in the Pool. Ms. Kathleen Mills seconded the motion. The motion was unanimously carried.

C-3 Review/Approval of contract with Above All Floors INC

Mr. John Turnbull, Sports Division Director, the basketball floors at Twin Lakes Recreation Center need to be refinished. Due to the type of foot traffic at recreation centers, the life span of these basketball floors are shorten. Quotes to sand, refinish, and paint lines and logos, were actively requested from four companies. Above All Floors was the higher of the two submitted bids by \$1,943.00. However, staff recommends using Above All Floors for several reasons: they have an exceptional work history with us; they are local; and Cincinnati Floors quoting process and responsiveness caused concern.

The Board inquired if there are any special procedures required when the lowest bidder is not awarded the contract.

Mr. Turnbull stated when choosing a vendor they are to be defined as; a vendor who is responsive and responsible. Do they have a reputation, have they done work for you before, do they respond to your questions, do they respond to warranty work, is the vendor vetted, do they follow Affirmative Action Plan. Staff determined Above All Floors was the vendor that best met this definition.

The Board questioned if the language of the contract should contain the rules of our facilities.

Mr. McDevitt stated we would take this under advisement with our Legal Department.

Mr. Joe Hoffman made a motion to approve the contract with Above All Floors, INC for the refinishing of Twin Lakes Recreation Center basketball floors. Ms. Mills seconded the motion. The motion was unanimously carried.

C-4. Review/Approval of Contract with Milestone Contractors for Southeast Park Tennis and Basketball Paving.

Mr. Turnbull, Sports Division Director, due to budget constraints over the past few years, the tennis courts and basketball courts at Southeast Park have been deteriorating. The release of general fund “reversion” money has given us the opportunity to proceed with this project. The condition of these courts will require a more drastic overhaul that will include grinding, filling, and covering cracks. Followed by a new layer of pavement and then a top coating will be applied. The top coating will be executed by a different company. The neighborhood association was solicited with a request to reduce the two full basketball courts to one, due to cost savings and lack of usage. The second basketball court will be dismantled and the court will be replaced with grass. The neighborhood association were in agreement of this strategy that will save approximately \$9,000 on the project. Quotes were solicited from many paving companies. One was too busy, others never provided quotes. Milestone Contractors has a good work history and of assisting the City on smaller jobs.

The Board inquired if another contract would be presented for the top coating.

Mr. Turnbull stated a contract for top coating will be presented to the Board at the August meeting.

Mr. Hoffman made a motion to approve the Contract with Milestone Contractors for Southeast Park Tennis and Basketball Paving. Ms. Mills seconded the motion. The motion was unanimously carried.

C-5 Review/Approval of the Partnership with Middle Way House for use of Mills Pool

Mr. Turnbull, Sports Division Director, Middle Way House has used Mills Pool at a discount for many years. The original price of \$250 was based on the historical cost of an individual pool pass that was price structured over six years ago. Staff is comfortable with this price for 2016, but would like to visit the benchmark and basis for the price next year. During the time they are at the pool, Middle Way House has agreed to provide supervisory personnel at a

ratio of one (1) supervisor to every five (5) children and not to exceed a 50 persons total. The staff feels this is a worthwhile organization to support.

Mr. Turnbull introduced Leslie LaComte representative of Middle Way House.

Ms. LaComte approached the podium. Ms. LaComte thanked the Board for their support of Middle Way House over the last several years. Ms. LaComte stated Middle Way House serves families who are fleeing domestic violence. The Youth Empowerment Services (YES) is a program for school age children. These children are the individuals who benefit and use the pool passes. Confidentiality is highly critical for the safety of these children. As their abusers can identify families through individual passes, group passes have been requested in the past. The group pass helps maintain the confidentiality and safety of these children.

Mr. Hoffman made a motion to approve the Partnership Agreement with Middle Way House to use Mills Pool. Ms. Mills seconded the motion. The motion was unanimously carried.

C-6 Review/Approval of Summer Star Foundation Partnership Agreement for Banneker Nature Days.

Ms. Elizabeth Tompkins, Natural Resources Coordinator, this is the fifth year for this partnership. The goal of this partnership is to combine resources from BPRD and Summer Star Foundation to provide environmental education programming to participants of the Banneker Summer Food Program. Monday thru Thursday, a group of twenty (20) children, from this program, will be taken to parks throughout our system as well as other sites around Bloomington. BPRD staff will facilitate experiential environmental education programming each day. They will lead hands-on activities, games, and field trips for participants in Kindergarten through sixth grade. This is a great way to continue education through the summer months and gives urban based children an opportunity to experience nature.

Mr. Hoffman made a motion to approve the Partnership Agreement of Summer Star Foundation and Banneker Nature Days. Ms. Mills seconded the motion. Motion was unanimously carried.

REPORTS

D-1. Operations - None

D-2. Recreation Division - None

D-3. Sports – None

D-4. Administration Division – Google Trekker Project

Julie Ramey, Community Relations Manager, the Indiana Parks and Recreation Associations has a partnership with Google. The Google Maps projects uses unique technology to capture panoramic 360 degree view of streets at eye level. The Google Trekker is a piece of technology that allows image collection of areas that are not accessible by vehicle, such as parks and trails. The BPRD, through IPRA, has use of the Google Trekker and staff will hike to capture images of the Cascades Park Trail, the B-Line Trail, the Clear Creek Trail, the Jackson Creek Trail, and the Bloomington Rail Trail. Once this project is completed, individuals will have the ability to virtually hike our trails on-line through Google Trekker. We are delighted to partner with IPRA on this project. You can follow the Google Trekker and find out where it is and what it's up to on Twitter: @INParkandRec or @BlmgtParksnRec.

Ms. McDevitt recognized Ryan Killoren, BPRD Mills Pool lifeguard, who had a successful rescue last night. Ryan will be publicly recognized in the near future. We would like to take this opportunity to thank Ryan and the aquatic staff for the excellent training skills and the success of the rescue.

Ms. McDevitt reported the accreditation visit was a success. The preliminaries of the site visit went well, with BPRD meeting 149 out of 151 standards. The application has been turned into the Accreditation Commission at the National Park and Recreation Association, with the final hearing scheduled in October. Ms. McDevitt thanked the Board for their assistance during the accreditation visit.

Ms. McDevitt stated the next Board of Park Commissioner meeting will be held Tuesday, July 26th in the Council Chambers.

ADJOURNMENT

Meeting adjourned at 4:42 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Kim Clapp".

Kim Clapp, Secretary Board of Park Commissioners