

# UTILITIES SERVICE BOARD MEETING

December 11, 2017

***Utilities Service Board meetings are recorded electronically or stenographically and are available during regular business hours in the office of the Director of Utilities.***

Board President Frank called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Administrative Building in Bloomington, Indiana.

Board members present: Sam Frank, Jim Sherman, Amanda Burnham, Jean Capler, and Julie Roberts.

Staff members present: Nancy Axsom, Tamara Roberts, Michael Hicks, Phil Peden, Brad Schroeder, John Langley, Nolan Hendon, Michelle Waldon, Tom Axsom, Cindy Shaw, Chris Wheeler, Laura Pettit, Holly McLaughlin, and Vic Kelson.

## AMEND AGENDA

***Board member Roberts moved and board member Burnham seconded the motion to amend agenda; motion carried, 5 ayes (2 members absent: Ehman and Banach).***

CBU Director Kelson requested that the agenda be omitted to item IV. because the agreement was not yet completed and ready for USB consideration.

## MINUTES

***Board Vice President Sherman moved and Burnham seconded the motion to approve the minutes of the November 27<sup>th</sup> meeting. Motion carried, 5 ayes (2 members absent: Ehman and Banach).***

## CLAIMS

***Sherman moved and Burnham seconded the motion to approve the standard claims as follows:***

***Vendor invoices submitted included \$360,918.46 from the Water Utility; \$488,467.83 from the Wastewater Utility; and \$28,886.89 from the Stormwater Utility. Total Claims approved, \$878,273.18.***

***Motion carried, 5 ayes (2 members absent: Ehman and Banach).***

***Sherman moved and Burnham seconded the motion to approve the ACH claims as follows:***

***Utility invoices submitted included \$200,834.62 from the Water Utility; \$0.00 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$200,834.62.***

**Motion carried, 5 ayes (2 members absent: Ehman and Banach).**

**Sherman moved and Burnham seconded the motion to approve the utility claims as follows:**

**Utility invoices submitted included \$104,474.23 from the Water Utility; \$109,091.72 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$213,565.95**

**Motion carried, 5 ayes (2 members absent: Ehman and Banach).**

**Sherman moved and Burnham seconded the motion to approve the wire transfers and fees in the amount of \$645,051.78.**

**Motion carried, 5 ayes (2 members absent: Ehman and Banach).**

**Sherman moved and Burnham seconded the motion to approve the customer refunds as follows:**

**Customer refunds submitted included \$0.00 from the Water Utility; \$357.32 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$357.32.**

**Motion carried, 5 ayes (2 members absent: Ehman and Banach).**

#### **BID OPENING BLUCHER POOLE WWTP SCREENING EQUIPMENT REPLACEMENT**

CBU Engineer Hicks opened 5 bids for the Blucher Poole Screening Equipment Replacement project. Hicks thanked the bidders for their time and effort. He said after review, he would bring bid tabulation and recommendation to Board. The estimate from the Engineering Department was \$275,000.00.

<b>Bidder</b>	<b>Graves</b>	<b>Kokosing</b>	<b>Mitchell &amp; Stark</b>	<b>Ottenweller</b>	<b>Reynolds</b>
<b>Base Bid</b>	\$219,219.00	\$236,700.00	\$253,850.00	\$196,000.00	\$267,200.00

#### **REQUEST APPROVAL OF PRETREATMENT PERMIT MONROE WATER TREATMENT PLANT**

**Sherman moved and Burnham seconded the motion to approve permit; motion carried, 5 ayes (2 members absent: Ehman and Banach).**

CBU Pretreatment Coordinator Roberts presented a permit to allow wastewater from backwashing at Monroe Water Treatment Plant to be hauled to Dillman wastewater plant. There will be monthly sampling. When pumps are repaired, MWTP will no longer need to haul the waste. Currently, a contractor is hauling the wastewater.

**OLD BUSINESS: N/A**

**NEW BUSINESS:** Kelson reported that after the contract had been submitted to USB for Blucher Poole replacement of the ceiling related to mold removal, two more contractors asked to bid on the project. CBU decided to postpone approval of the contract to allow for competitive bidding. Sherman moved and Burnham seconded for a finding of an emergency to replace the Blucher Poole ceiling not to exceed \$30,000; motion carried, 5 ayes (2 members absent: Ehman and Banach).

**SUBCOMMITTEE REPORTS:** Planning and Property subcommittee reported about a petition for a sewer extension into Area B. The item was tabled for 2 weeks for consideration. CBU Board Liaison McLauchlin said there would not a quorum for the regularly scheduled meeting on 12/26. Frank suggested a claims only meeting on 12/22 at noon; McLauchlin will follow up to ensure a quorum is available for both the regular meeting and a Property and Planning subcommittee meeting.

**STAFF REPORTS:** Kelson said the new DBP numbers were released and they were low. He introduced the new Assistant Director Finance Laura Pettit and acknowledged CBU Finance Manager Waldon for her work as interim Asst. Director. Frank welcomed Pettit. Kelson also reported that an intern at the Monroe plant passed the WT5 test. CBU Engineer Peden showed plans for proposed water filling station at the Winston Thomas site on S. Walnut. This will be for bulk buyers who are currently using hydrant meters. It is potable water for people who live outside a service area, power washers, or vac trucks. Customers will be able to use a credit card. It is unknown if they would need to be precertified. Project should start early in the new year and cost around \$100,000.

**PETITIONS AND COMMUNICATIONS:** None

**ADJOURNMENT:** The meeting was adjourned at 5:27 p.m.

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Samuel K. Frank, President