



CITY OF BLOOMINGTON  
parks and recreation

A-1

07-24-2018

Board of Park Commissioners  
Regular Meeting  
Minutes

Tuesday, June 26, 2018  
4:00 p.m. – 5:30 p.m.

Council Chambers  
401 N. Morton St.

**CALL TO ORDER**

The meeting was called to order by Mr. Joseph Hoffman at 4:04 p.m.

**Board Present:** Mr. Les Coyne, Ms. Darcie Fawcett, and Mr. Joseph Hoffmann

**Staff Present:** Ms. Paula McDevitt, Mr. John Turnbull, Ms. Becky Higgins, Ms. Julie Ramey, Ms. Kim Clapp, Ms. Leslie Brinson, Mr. Lee Huss, Ms. Hannah Buddin, Ms. Marcia Veldman, Ms. Joanna Sparks, Mr. Bill Ream, Mr. Hsiung Marler, Ms. Sarah Owen, Ms. Crystal Ritter and Ms. Sarah Mullin.

**A. PUBLIC HEARINGS/APPEARANCES**

**A. CONSENT CALENDAR**

- A-1. Approval of Minutes of May 22, 2018 and June 11, 2018 Meetings
- A-2. Approval of Claims Submitted May 22, 2018 through June 26, 2018
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report
- A-5. Approval of Surplus

Mr. Les Coyne made a motion to approve the Consent Calendar. Ms. Darcy Fawcett seconded the motion. Motion unanimously carried.

**B. PUBLIC HEARINGS/APPEARANCES**

**B-1. Public Comment Period** – None

**B-2. Bravo Award – Ms. Penny and Mr. Bob Austin**

Ms. Sarah Owen, Community Relations Coordinator the Department would like to recognize Ms. Penny and Mr. Bob Austin for their time and commitment to our annual 50+ Expo event. Due to the size of the event, the Department relies heavily on volunteers to ensure the event runs smoothly. The Austin's help is so essential in setting up the Expo, where they provide direction and instruction to dozens of exhibitors. Since retiring, their volunteer efforts demonstrate their continued love and commitment to the Bloomington Community. On behalf of the Bloomington Parks and Recreation Department, we are proud to recognize Penny and Bob Austin as our June BRAVO Award recipients.

**B-3. Parks Partner Award – Ms. Lisa J. Baker, DDS**

Ms. Sarah Owen, Community Relations Coordinator and Ms. Crystal Ritter, Community Events Coordinator the Department would like to recognize Lisa J. Baker, DDS as the recipient of the second quarter Park Partner Award. Dr. Baker has been an exceptional supporter of Bloomington Parks and Recreation programming for over 15 years. Dr. Baker is a regular sponsor of the Performing Arts Series, Movie Series, Trick or Treat Trail event, and the Bloomington Youth Basketball program. She truly views our relationship as a partnership, by sharing Department events on Facebook, recruited colleagues and other businesses, Dr. Baker is truly an asset. The Department is incredibly grateful for Dr. Baker's patronage. On behalf of Bloomington Parks and Recreation, it is with great pleasure that we

present Dr. Baker with the Park Partner Award.

**B-4. Staff Introduction-**

*Ms. Sarah Mullin* has recently accepted the position of Market Master/Community Garden Specialist. Ms. Mullin is a graduate of Indiana University and completed the Purdue Extension Urban Agriculture Certificate program in 2017. Ms. Mullin has coordinated education and outreach projects for various organizations and has worked as an advocate in the local food community in Indianapolis. Ms. Mullin has worked on the Indy Winter Farmers Market management team, managing SNAP incentive programs and piloting the Fresh Bucks program as well as serving on multiple boards. Ms. Mullins looks forward to supporting vendors' small businesses, broadening interest in and access to healthy, nutritious local foods, and tapping into community excitement around growing their own food.

**C. OTHER BUSINESS**

**C-1. Review/Approval of Partnership Agreement with Indiana University Department of Recreation, Parks and Tourism Studies/School of Public Health**

*Ms. Paula McDevitt, Director* the Department wishes to renew the Partnership Agreement with Indiana University Department of Recreation, Parks and Tourism Studies/School of Public Health. This Agreement provides a variety of services to RPTS faculty, staff and students. In return, Parks and Recreation Department's staff is provided with opportunities with the end results benefitting the community. Staff is pleased to continue this long standing relationship.

Mr. Les Coyne made a motion to approve the Partnership Agreement with Indiana University Department of Recreation, Parks and Tourism Studies/School Public Health. Ms. Darcy Fawcett seconded the motion. Motion unanimously carried.

**C 2. Review/Approval of Addendum to Partnership Agreement with Centerstone**

*Ms. Paula McDevitt, Director* the Department and Centerstone entered into a Cooperation Service Agreement Program Partnership on March 24, 2018 to provide an opportunity for CS clients to work in BPRD parks. The original agreement was for park maintenance, both parties wish to extend the scope of work to include a landscaping crew. Centerstone was awarded additional funding from the Bloomington Health Foundation to meet the additional wages. The program will be evaluated following the conclusion of the landscaping season. Staff recommends the Addendum to this Partnership.

Mr. Les Coyne made a motion to approve the Addendum to Partnership Agreement with Centerstone. Ms. Darcy Fawcett seconded the motion. Motion unanimously carried.

**C-3 Review/Approval of Contract with Bledsoe Riggert Cooper James for Boundary Survey**

*Ms. Joanna Sparks, City Landscaper* the Department wishes to have the boundaries surveyed at 1730 S. Walnut Street property and Bryan Park off of Woodlawn Ave. The survey on South Walnut street property is being performed to delineate the extent of contaminated soil removal from the former "Wee Willies" and Current "Night Moves" properties. The survey in Bryan Park will be performed to verify the park property boundary on east Woodlawn Ave, and assist with the removal of invasive species. Staff recommends the approval of this contract with Bledsoe Riggert Cooper James in the amount of \$2000. Funding source is Parks General Fund/Operations Division budget.

Mr. Les Coyne made a motion to approve the Contract with Bledsoe Riggert Cooper James for Boundary Survey. Ms. Darcy Fawcett seconded the motion. Motion unanimously carried.

**C-4 Review/Approval of Contract with Bruce Wilds Security for the Fourth of July Fireworks**

*Ms. Becky Higgins, Recreation Director* the Department wishes to hold a fireworks display for the 4<sup>th</sup> of July holiday. The Department requires the services of a professional consultant in order to perform security services at the fireworks display. Staff recommends the approval of this contract with Bruce Wilds Security in an amount not to exceed \$3,776. This contract will be funded by the General Fund-Bicentennial budget.

Mr. Les Coyne made a motion to approve the Contract with Bruce Wilds Security for the Fourth of July Fireworks. Ms. Darcy Fawcett seconded the motion. Motion unanimously carried.

*Board requested review of the firework schedule.*

*Ms. Higgins responded the fireworks will be held on July 3<sup>rd</sup> beginning at dusk. The fireworks will be launched from the corner of Rogers and 11<sup>th</sup> Street, and are sponsored by CFS in partnership with the City of Bloomington. There will be a 300 foot security section roped off. Viewing will be from downtown. The fireworks will not be held at the fairgrounds this year, due to the county fair going on in the same time frame.*

**C-5 Review/Approval of Contract with New Life United Pentecostal Church**

*Mr. Bill Ream, Community Events Coordinator, the Department wishes to hold a fireworks display for the 4<sup>th</sup> of July holiday. The Department requires the services of a professional consultant in order to perform cleanup services around the fireworks location and along the parade route, prior to parade kickoff. Staff recommends the approval of this contract with New Life United Pentecostal Church in an amount not to exceed \$200. This contract will be funded by the General Fund-Bicentennial budget.*

Mr. Les Coyne made a motion to approve the Contract with New Life United Pentecostal Church. Ms. Darcy Fawcett seconded the motion. Motion unanimously carried.

**C-6 Review/Approval of Contract with Schmidt Associates, Inc.**

*Mr. John Turnbull, Division Director Sports the Department wishes to have architectural, mechanical, and electrical improvements made at Mills and Bryan Pools. The Department requires the services of a professional architect in order to perform the design services, the services shall include design construction document, including plans and specification for bidding. Staff recommends the approval of the contract with Schmidt Associates, Inc. in an amount not to exceed \$30,000. Funding is through the Parks General Obligation Bond.*

Mr. Les Coyne made a motion to approve the Contract with Schmidt Associates, Inc. Ms. Darcy Fawcett seconded the motion. Motion unanimously carried.

**C-7 Review/Approval of Contract with Neidigh Construction Corporation**

*Mr. John Turnbull, Division Director Sports the Department wishes to build a new Cascades Golf Course Clubhouse. The Department requires the services of a professional consultant to provide demolition of two apartment buildings at 108 W. Clubhouse Drive, demolition of the old clubhouse and banquet room at Cascades Golf Course, and construction of a new clubhouse and banquet room, per specification by Tabor Bruce Architecture on construction documents dated April 2018. Four bids were received, with Neidigh Construction being the most responsive and responsible bidder. Staff recommends the approval of this contract with Neidigh Construction in the amount of \$1,155,000. Funding source is the Parks General Obligation Bond.*

Mr. Les Coyne made a motion to approve the Contract with Neidigh Construction Corporation. Ms. Darcy Fawcett seconded the motion. Motion unanimously carried.

**C-8 Review/Approval of Contract with Freije RCS Engineered Solutions for Control Panel and Auto Dialer for Ammonia Leak and Compressor Malfunction Warning**

*Mr. Hsiung Marler, Sports Facility Manager to assist in providing a safe environment, the Department wishes to have an ammonia detection and compressor failure call out warning system installed at Frank Southern Ice Arena. The Department requires the services of a professional consultant to perform installation of two ammonia sensors, one control panel, one auto dialer, and to provide and install low voltage wiring as needed for these devices. Staff recommends the approval of this contract with Freije RSC Engineer Solutions in the amount of \$7,392.53. Funding source is the Parks General Obligation Bond.*

Mr. Les Coyne made a motion to approve the Contract with Freije RCS Engineered Solution for Control Panel and Auto Dialer for Ammonia Leak and Compressor Malfunction Warning. Ms. Darcy Fawcett seconded the motion. Motion unanimously carried.

*The Board inquired if there was a way to check if the detectors are working correctly.*

*Mr. Marler responded the facility has a chemical sniffer that is checked routinely.*

**C-9 Review/Approval of Contract with Bartlett Tree Experts for Public Street Tree Injections of Ash Trees to Treat for Emerald Ash Borer**

*Mr. Lee Huss, Urban Forester* to continue to suppress the Emerald Ash Borer, the Department wishes to provide Tree-age treatment to 1,300 diameter inches of Ash trees. The Department requires the services of a professional consultant in order to perform the systematic root flare injection treatment at various locations. Staff recommends the approval of this contract with Bartlett Tree Experts in the amount of \$8,034. Funding source is the Parks General Fund/Urban Forestry Budget.

Mr. Les Coyne made a motion to approve the contract with Bartlett Tree Experts for public street tree injections of Ash trees to treat for Emerald Ash Borer. Ms. Darcy Fawcett seconded the motion. Motion unanimously carried.

**C-10 Review/Approval of Contract with Bluestone Tree for Public Tree Removal**

*Mr. Lee Huss, Urban Forester* to assist in providing a safe environment, the Department wishes to remove several hazardous and dead trees along city public streets. The Department requires the services of a professional consultant to perform the removal of one Maple tree between 917 & 919 West Kirkwood Ave, four Ash trees 3900 block of N. Kinser Pike, one Spruce tree near 3200 block of East Moose Pike, and two Sugar Maple trees at 916 South Sheridan Dr. Staff recommends the approval of this contract with Bluestone Tree in the amount of \$10,900. Funding source is the Parks General Fund/Urban Forestry budget.

Mr. Les Coyne made a motion to approve the contract with Bluestone Tree for public tree removal. Ms. Darcy Fawcett seconded the motion. Motion unanimously carried.

**C-11 Review/Approval of Contract with Trees PLE Inc. for Public Tree Plant Health Care**

*Mr. Lee Huss, Urban Forester* the Department wishes to provide healthy trees for the community to enjoy. The Department requires the services of a professional consultant to provide tree plant health care services to public trees at selected sites. Services are to include treatment of trees for insect control when needed, and tree fertilization to correct chlorotic condition. Staff recommends the approval of this contract with Trees PLE Inc. in the amount of \$6,000. Funding source is the Parks General Fund/Urban Forestry budget.

Mr. Les Coyne made a motion to approve the contract with Trees PLE Inc. for public tree plant health care. Ms. Darcy Fawcett seconded the motion. Motion unanimously carried.

**D REPORTS**

D-1. Recreations Division – None

D-2 Operations Division - None

D-3. Sports Division – None

D-4 Administrative Division – Gold Medal

*Ms. Julie Ramey Community Relations Manager approached the podium.*

The National Recreation and Park Association (NRPA) announced May 9 that the Bloomington Parks and Recreation Department is a finalist for the 2018 National Gold Medal Award for Excellence in Park and Recreation Management.

Bloomington Parks and Recreation is a finalist in the Class III category. The department, one of only 166 agencies in the U.S. accredited by the Commission for Accreditation of Park and Recreation Agencies, won the Gold Medal in 2007.

Significant additions to the city's parks and programming since then -- including the completion of Phase 2 of the B-Line Trail and the start of construction on Switchyard Park -- prompted the department to renew its candidacy for this prestigious award.

Agencies are judged on their ability to address the needs of those they serve through the collective energies of community members, staff, and elected officials. Bloomington Parks and Recreation joins three other finalists in Class III: City of Evanston (Illinois) Parks, Recreation and Community Services; Greeley (Colorado) Culture, Parks and Recreation; and Lawrence (Kansas) Parks and Recreation.

A panel of five park and recreation professionals reviews and judges all application materials. The final part of the application submission is an online video that highlights how Bloomington Parks and Recreation's programs, facilities, properties, and events positively impact the community.

Gold Medal Award winners will be announced at the NRPA Annual Conference in Indianapolis on Sept. 25.

Ms. Ramey presented the finalist Gold Medal video the Department submitted to NRPA.

**ADJOURNMENT**

Meeting adjourned at 5:01 p.m.

Respectfully Submitted,



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Kim Clapp, Secretary Board of Park Commissioners