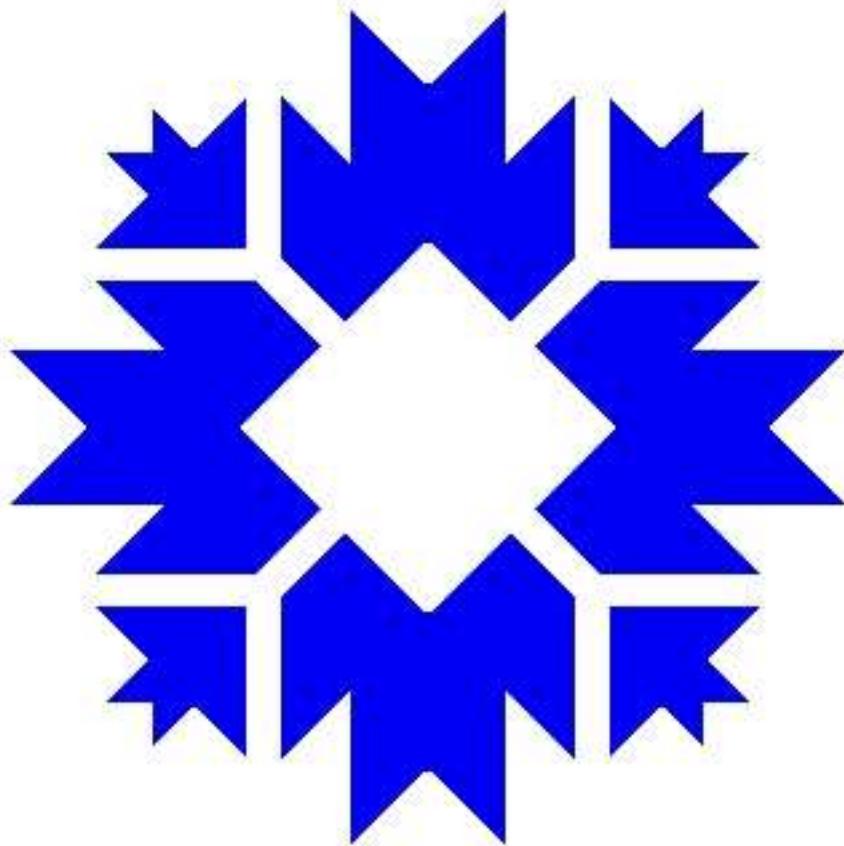


Board of Public Works Meeting

August 7, 2018



**REVISED AGENDA
BOARD OF PUBLIC WORKS**

A Regular Meeting of the Board of Public Work to be held Tuesday, August 7, 2018 at 5:30 p.m., in the Council Chambers of City Hall at Showers, 401 N. Morton Street, Bloomington, Indiana.

I. MESSAGES FROM BOARD MEMBERS

II. PETITIONS & REMONSTRANCES

III. TITLE VI ENFORCEMENT

1. Permission to Abate Property at 1426 W. 15th Street

IV. CONSENT AGENDA

1. Approval of Minutes-No Minutes
2. Resolution 2018-82: Use of Public Street for Blue Ridge Neighborhood Block Party (Sunday, 9/9)
3. Resolution 2018-83: Use of Public Streets for Lotus World Music and Arts Festival (Thursday, 9/27 – Sunday, 9/30)
4. Resolution 2018-84: Allow Pushcart Vendor to Operate in the Public Right of Way (Sober Joe Coffee)
5. Resolution 2018-85: Declare Personal Property Owned by the City of Bloomington Information Services Technology Department as Surplus
6. Request for Noise Permit for Church in the Park at Bryan Park North Shelter House (Saturday, 9/8)
7. Request for Noise Permit for Harmony School Extravaganza (Saturday, 9/22)
8. Request from Gilliatte General Contractors to Use Public Right of Way for Public Improvements at W. 3rd St and S. Patterson Dr.
9. Approval of Payroll

V. NEW BUSINESS

1. Resolution 2018-86: Use of Public Street for CFC Properties Fountain Square Mall 30th Anniversary Celebration (Tuesday, 9/4)
2. Resolution 2018-87: Use of Public Street and Alleyway for WFHB 25th Anniversary Street Party (Saturday, 9/15 – Sunday, 9/16)
3. Request from Omega Properties to Use Public Right of Way During Installation of Grease Interceptor at 254 N. Walnut St.
4. Request from Harrell-Fish Incorporated to Use Public Right of Way During Installation of Grease Interceptor at 300 E. 3rd St.
5. Resolution 2018-88: Request from Hoosier Heights to Encroach into Public Right of Way with Boulders along W. Dixie St.
6. Approve Agreement for Consulting Services with Crawford, Murphy, & Tilly, Inc. for the Moores Pike at Clarizz Pedestrian Crossing Project
7. Final Plat Approval for Summit Woods Phase 2, Section 2

VI. STAFF REPORTS & OTHER BUSINESS

VII. APPROVAL OF CLAIMS

VIII. ADJOURNMENT

Auxiliary aids for people with disabilities are available upon request with adequate notice. Please call 812-349-3410 or email public.works@bloomington.in.gov.



Board of Public Works Staff Report

Project/Event: Title 6 Request for abatement
Petitioner/Representative: HAND
Staff Representative: Jo Stong
Date: August 7, 2018

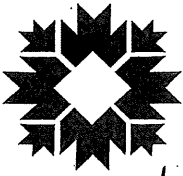
Report: On June 14, July 18 and August 1, 2018 this property was written notices of violation for overgrowth of weeds. A trash violation was added on the August 1 violation. Housing & Neighborhood Development is requesting permission to enter the property and abate the overgrowth and trash. The property owner is in Austin TX and has not responded.

Recommendation and Supporting Justification: Grant the request for abatement

Recommend ☒ **Approval** ☐ **Denial by:** *Jo Stong*







Notice of Violation

Housing & Neighborhood
Development Department (HAND)
P.O. Box 100
401 N. Morton Street
Bloomington, IN 47402
www.bloomington.in.gov/hand/

Date 6-14-18 ^{Thurs} Time 11:06A Address/location 1426 W 15th 47408

Issued by: 230

☐ BMC 6.04.070 Containers, bags and other articles to be picked up shall not be placed upon the street or sidewalk *so as to be visible* from the street more than 24 hours prior to pick up and must be removed on the same day as the scheduled collection.

☐ **Fine Due: \$15.00**

☐ **Warning (No fine due at this time)**

Ticket# _____

NOTE: Immediate compliance required in order to avoid additional violations/fines assessed at \$15.00/day per BMC 6.04.060(c).

☐ BMC 6.06.020 It is unlawful for any person to throw, place, or scatter any garbage, recyclable materials or yard waste over or upon any premises, street, alley, either public or private, or to suffer or permit any garbage, recyclable materials or yard waste to be placed or deposited on the premises owned, occupied or controlled by such person either with or without the intent to remove, cover or burn it.

☐ **Fine Due:** ☐\$50 ☐\$100 ☐\$150 ☐ **Warning (No fine due at this time)** **Ticket#** _____

NOTE: Immediate compliance required in order to avoid additional violations/fines assessed at \$50.00, \$100, or \$150/day per BMC 6.06.070(c).

☒ BMC 6.06.050 It is unlawful for the owner of any lot or tract of ground within the city to allow it to become overgrown with weeds, grass, or noxious plants beyond the height of 8 inches.

☒ **Fine Due:** ☐\$50 ☐\$100 ☒\$150 ☐ **Warning (No fine due at this time)** **Ticket#** _____

NOTE: Immediate compliance required in order to avoid additional violations/fines assessed at \$50.00, \$100, or \$150/day per BMC 6.06.070(c).

Comments: _____

Cut the overgrowth.

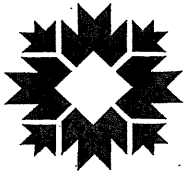
1. Fine must be paid within 2 weeks from date of issuance of the Notice of Violation (NOV) to avoid this matter being forwarded to the City's Legal Department for further enforcement action. This NOV must be returned with payment. **You may pay in person or mail payment to the address listed above. Please make check/money order payable to "HAND". All fines listed above may be contested in the Monroe County Circuit Courts.**
2. Fines shall not attach to non-possessory residential rental property owner(s) for a period of seven (7) days provided HAND is presented with a true and exact copy of any and all leases in effect during the time period covered by the NOV (per occurrence), at which time said tenant(s) shall be held responsible for fines due. A non-possessory residential rental property owner is the owner of record, but one that is not a resident of said property. Property owner(s) shall otherwise be held responsible for fines if a lease is not presented in the time period indicated.
3. The City may seek action by its Board of Public Works or the Monroe County Circuit Courts in assessing fines, ordering remediation of the property (the City has the authority to bring the property into compliance itself or the City may hire a private third-party contractor to bring the property into compliance) and/or assessing costs associated with clean-up of the property, and pursuing any other remedies available by law, including but not limited to injunctive relief. If the City or their designee, with permission from the City of Bloomington Board of Public Works, enters the property and abates the violation the owner shall be responsible for reimbursing the City for the abatement and all associated cost.
4. This NOV may be appealed to the City's Board of Public Works, provided a written appeal is filed with the Board, via the City's Public Works Department, within seven days of the date of issuance of this NOV.

Owner Name DTH REO Inc.
Address P.O. Box 5396
City Austin **State** TX
Zip Code 78763

Agent Name _____
Address _____
City _____ **State** _____
Zip Code _____

BPW: _____

Mail Copies To: Resident: _____ Owner: X Agent: _____



Notice of Violation

**Housing & Neighborhood
Development Department (HAND)**
P.O. Box 100
401 N. Morton Street
Bloomington, IN 47402
www.bloomington.in.gov/hand/

Date 7-18-18 Time 12:22p Address/location 1426 W 15th 47404
Issued by: 230 (9)

☐ BMC 6.04.070 Containers, bags and other articles to be picked up shall not be placed upon the street or sidewalk *so as to be visible* from the street more than 24 hours prior to pick up and must be removed on the same day as the scheduled collection.

☐ **Fine Due: \$15.00**

☐ **Warning (No fine due at this time)**

Ticket# _____

NOTE: Immediate compliance required in order to avoid additional violations/fines assessed at **\$15.00/day** per BMC 6.04.060(c).

☐ BMC 6.06.020 It is unlawful for any person to throw, place, or scatter any garbage, recyclable materials or yard waste over or upon any premises, street, alley, either public or private, or to suffer or permit any garbage, recyclable materials or yard waste to be placed or deposited on the premises owned, occupied or controlled by such person either with or without the intent to remove, cover or burn it.

☐ **Fine Due:** ☐\$50 ☐\$100 ☐\$150 ☐ **Warning (No fine due at this time)** **Ticket#** _____

NOTE: Immediate compliance required in order to avoid additional violations/fines assessed at **\$50.00, \$100, or \$150/day** per BMC 6.06.070(c).

☒ BMC 6.06.050 It is unlawful for the owner of any lot or tract of ground within the city to allow it to become overgrown with weeds, grass, or noxious plants beyond the height of 8 inches.

☐ **Fine Due:** ☐\$50 ☐\$100 ☒\$150 ☐ **Warning (No fine due at this time)** **Ticket#** _____

NOTE: Immediate compliance required in order to avoid additional violations/fines assessed at **\$50.00, \$100, or \$150/day** per BMC 6.06.070(c).

Comments: Cut the overgrowth. Property will go to
Board of Public Works for permission to abate.

1. Fine must be paid within 2 weeks from date of issuance of the Notice of Violation (NOV) to avoid this matter being forwarded to the City's Legal Department for further enforcement action. This NOV must be returned with payment. **You may pay in person or mail payment to the address listed above. Please make check/money order payable to "HAND". All fines listed above may be contested in the Monroe County Circuit Courts.**
2. Fines shall not attach to non-possessory residential rental property owner(s) for a period of seven (7) days provided HAND is presented with a true and exact copy of any and all leases in effect during the time period covered by the NOV (per occurrence), at which time said tenant(s) shall be held responsible for fines due. A non-possessory residential rental property owner is the owner of record, but one that is not a resident of said property. Property owner(s) shall otherwise be held responsible for fines if a lease is not presented in the time period indicated.
3. The City may seek action by its Board of Public Works or the Monroe County Circuit Courts in assessing fines, ordering remediation of the property (the City has the authority to bring the property into compliance itself or the City may hire a private third-party contractor to bring the property into compliance) and/or assessing costs associated with clean-up of the property, and pursuing any other remedies available by law, including but not limited to injunctive relief. If the City or their designee, with permission from the City of Bloomington Board of Public Works, enters the property and abates the violation the owner shall be responsible for reimbursing the City for the abatement and all associated cost.
4. This NOV may be appealed to the City's Board of Public Works, provided a written appeal is filed with the Board, via the City's Public Works Department, within seven days of the date of issuance of this NOV.

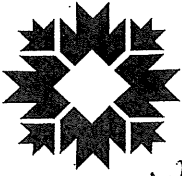
Owner Name <u>DTH REO Inc.</u>	
Address <u>P.O. Box 5396</u>	
City <u>Austin</u>	State <u>Tx</u>
Zip Code <u>78763</u>	

Agent Name _____	
Address _____	
City _____	State _____
Zip Code _____	

BPW: ✓

Mail Copies To: Resident: _____ Owner: X Agent: _____

VACANT



Notice of Violation

**Housing & Neighborhood
Development Department (HAND)**
P.O. Box 100
401 N. Morton Street
Bloomington, IN 47402
www.bloomington.in.gov/hand/

Date 8-1-16 ^{wed} Time 11:37A Address/location 1426 W. 15th
Issued by: 230 47404

☐ BMC 6.04.070 Containers, bags and other articles to be picked up shall not be placed upon the street or sidewalk *so as to be visible* from the street more than 24 hours prior to pick up and must be removed on the same day as the scheduled collection.

☐ **Fine Due: \$15.00**

☐ **Warning (No fine due at this time)**

Ticket# _____

NOTE: Immediate compliance required in order to avoid additional violations/fines assessed at \$15.00/day per BMC 6.04.060(c).

☒ BMC 6.06.020 It is unlawful for any person to throw, place, or scatter any garbage, recyclable materials or yard waste over or upon any premises, street, alley, either public or private, or to suffer or permit any garbage, recyclable materials or yard waste to be placed or deposited on the premises owned, occupied or controlled by such person either with or without the intent to remove, cover or burn it.

☒ **Fine Due: ~~\$50~~ \$100 \$150** ☐ **Warning (No fine due at this time)** **Ticket#** _____

NOTE: Immediate compliance required in order to avoid additional violations/fines assessed at \$50.00, \$100, or \$150/day per BMC 6.06.070(c).

☒ BMC 6.06.050 It is unlawful for the owner of any lot or tract of ground within the city to allow it to become overgrown with weeds, grass, or noxious plants beyond the height of 8 inches.

☒ **Fine Due: \$50 \$100 \$150** ☐ **Warning (No fine due at this time)** **Ticket#** _____

NOTE: Immediate compliance required in order to avoid additional violations/fines assessed at \$50.00, \$100, or \$150/day per BMC 6.06.070(c).

Comments: _____

Cut the overgrowth.
Remove trash

1. Fine must be paid within 2 weeks from date of issuance of the Notice of Violation (NOV) to avoid this matter being forwarded to the City's Legal Department for further enforcement action. This NOV must be returned with payment. **You may pay in person or mail payment to the address listed above. Please make check/money order payable to "HAND". All fines listed above may be contested in the Monroe County Circuit Courts.**
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3. The City may seek action by its Board of Public Works or the Monroe County Circuit Courts in assessing fines, ordering remediation of the property (the City has the authority to bring the property into compliance itself or the City may hire a private third-party contractor to bring the property into compliance) and/or assessing costs associated with clean-up of the property, and pursuing any other remedies available by law, including but not limited to injunctive relief. If the City or their designee, with permission from the City of Bloomington Board of Public Works, enters the property and abates the violation the owner shall be responsible for reimbursing the City for the abatement and all associated cost.
4. This NOV may be appealed to the City's Board of Public Works, provided a written appeal is filed with the Board, via the City's Public Works Department, within seven days of the date of issuance of this NOV.

Owner Name DTH REO Inc

Address P O Box 5396

City Austin

State TX

Zip Code 78763

Agent Name _____

Address _____

City _____

State _____

Zip Code _____

BPW: _____

Mail Copies To: Resident: ☒ Owner: ☒ Agent: _____



Board of Public Works Staff Report

Project/Event: Blue Ridge Neighborhood Block Party

Petitioner/Representative: Blue Ridge Neighborhood Association

Staff Representative: Sean Starowitz

Meeting Date: August 7, 2018

Blue Ridge Neighborhood Association requests the Board's permission to close a public street to hold a neighborhood block party on Sunday, September 9, 2018 from 3:30 p.m. to 8:00 p.m. with a rain date of Sunday, September 16, 2018.

Pending Board approval, this neighborhood gathering will take place on Oliver Drive between North Ramble Road East and North Ramble Road West. A noise waiver is part of the resolution so music may be played if they wish.

Recommendation and Supporting Justification: Staff supports the street closure for Blue Ridge Neighborhood Association.

Recommend ☒ **Approval** ☐ **Denial by** Sean Starowitz

**BOARD OF PUBLIC WORKS
RESOLUTION 2018-82**

BLUE RIDGE NEIGHBORHOOD BLOCK PARTY

WHEREAS, the Board of Public Works is empowered by I.C. 36-9-6-2 to supervise city streets; and

WHEREAS, the Blue Ridge Neighborhood Association (“Association”) is desirous of using East Oliver Drive for a neighborhood block party; and

WHEREAS, the City of Bloomington encourages and values activities for residents to get to know their neighbors; and

NOW, THEREFORE, BE IT RESOLVED that the City of Bloomington approves the event herein described, provided that:

1. The City of Bloomington Board of Public Works declares that East Oliver Drive between North Ramble Road West and North Ramble Road East shall be temporarily closed to motor vehicle traffic and parking from 3:30 p.m. to 8:00 p.m. on Sunday, September 9, 2018, (rain date September 16, 2018) for the purpose of staging a neighborhood block party.
2. The Association shall be responsible for posting “no parking” signs at least 24 hours in advance of the street closing. Temporary “no parking” signs may be obtained from the City of Bloomington Department of Public Works.
3. The Association shall be responsible for developing a Maintenance of Traffic Plan to be approved by the Planning and Transportation Department. The Association agrees to obtain and place at its own expense barricades and signage required by the Traffic Plan. The Association agrees to close the street not before 3:30 p.m. on Sunday, September 9, 2018, and to remove barricades and signage by 8:00 p.m. on Sunday, September 9, 2018. In the event of rain, the Association agrees to close the street not before 3:30 p.m. on Sunday, September 16, 2018, and to remove barricades and signage by 8:00 p.m. on Sunday, September 9, 2018.
4. The Association shall be responsible for obtaining any and all required permits or licenses as well as being responsible for all legal and financial expenditures.
5. The Association shall be responsible for notifying the general public, public transit and public safety agencies of the street closing at least 48 hours in advance.
6. By granting permission to utilize City property to facilitate this activity, the City also waives the City Noise Ordinance in accordance with Section 14.09.070 of the Bloomington Municipal Code, and therefore amplified sound and music may be played during the event.
7. The Association shall clean up the street both before and after the event. The clean-up shall include but not be limited to removal of any food or drink residue, picking up litter, sweeping any broken glass, and the placing, emptying and removal of trashcans. Clean-up after the event shall be completed by 8:00 p.m. on the day of the event.

8. _____, a duly authorized representative of the Association, represents that he/she has been fully empowered by proper action of the Association to bind the Association to the terms and conditions set forth in this Resolution and does so bind the Association by his/her signature set forth below.

ADOPTED THIS _____ DAY OF _____, 2018.

BOARD OF PUBLIC WORKS

ALL TERMS AND CONDITIONS
CONTAINED IN THIS RESOLUTION
ARE AGREED TO:

Kyla Cox Deckard, President

Signature

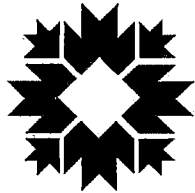
Beth H. Hollingsworth, Vice President

Printed Name
Blue Ridge Neighborhood Association Member

Dana Palazzo, Secretary

Date:

8/7



CITY OF BLOOMINGTON

SPECIAL EVENT APPLICATION

City of Bloomington
 Department of Economic and Sustainable Development
 401 N. Morton Street, Suite 150
 Bloomington, Indiana 47404
 812-349-3418
 Department of Public Works
 812-349-3410

1. Applicant Information

Contact Name:	Deb Kloeppel		
Contact Phone:		Mobile Phone:	765-414-1004
Title/Position:	Picnic Organizer		
Organization:	Blue Ridge Home Owners Association		
Address:	2967 N. Bankers Dr.		
City, State, Zip:	Bloomington, IN 47408		
Contact E-Mail Address:	Kloeppel.deb@gmail.com		
Org Phone No:	NA	Fax No:	NA

2. Any Key Partners Involved (including Food Vendors if applicable)

Organization Name:	NA		
Address:			
City, State, Zip:			
Contact E-Mail Address:			
Phone Number:		Mobile Phone:	
Organization Name:	NA		
Address:			
City, State, Zip:			
E-Mail Address:			
Phone Number:		Mobile Phone:	
Organization Name:	NA		
Address:			
City, State, Zip:			
E-Mail Address:	/		
Phone Number:		Mobile Phone:	

3. Event Information

Type of Event:	<input type="checkbox"/> Metered Parking Space(s) <input type="checkbox"/> Run/Walk <input type="checkbox"/> Festival <input checked="" type="checkbox"/> Block Party <input type="checkbox"/> Parade <input type="checkbox"/> Other (Explain below in Description of Event)	
Date(s) of Event:	September 9, 2018. Rain Date September 16, 2018	
Time of Event:	Date: 9/9 Start: 5:00pm	Date: 9/9 End: 7:00p.m.
Setup/Teardown time Needed	Date: 9/9 Start: 3:30p.m.	Date: 9/9 End 8:00p.m.
Calendar Day of Week:	Sunday	
Description of Event:	BRNA Annual picnic	
Expected Number of Participants:	100	Expected # of vehicles (Use of Parking Spaces to close): 0

4. IF YOUR EVENT IS A **NEIGHBORHOOD BLOCK PARTY**, YOU ARE REQUIRED TO SECURE AND ATTACH THE FOLLOWING:

<input checked="" type="checkbox"/>	A map of the proposed rights-of-way closure or route in its entirety (streets shall be properly labeled and identified) <ul style="list-style-type: none"> • The starting point shall be clearly marked • The ending point shall be clearly marked • Each intersection along the route shall be clearly identified • A notation of how each intersection is to be blocked shall be specifically noted at each intersection (where type 3 barricades will be placed)
<input checked="" type="checkbox"/>	Notification to businesses/residents that will be impacted by event (copy of notification letter/flyer/other)
<input checked="" type="checkbox"/>	A properly executed Maintenance of Traffic Plan <ul style="list-style-type: none"> • Determine if No Parking Signs will be required- Type 3 barricades, no parking signs not required.
<input checked="" type="checkbox"/>	Noise Permit application- No noise amplification.

IF YOUR EVENT IS A **RUN/WALK/PARADE**, YOU ARE REQUIRED TO SECURE AND ATTACHED THE FOLLOWING: *Moving Events – Use and/or Closure of City Streets/Sidewalks*

<input type="checkbox"/>	<p>A map of the proposed rights-of-way closure or route in its entirety (streets shall be properly labeled and identified)</p> <ul style="list-style-type: none"> • The starting point shall be clearly marked • The ending point shall be clearly marked • The number of lanes to be restricted on each road shall be clearly marked • Each intersection along the route shall be clearly identified • A notation of how each intersection is to be blocked shall be specifically noted at each intersection (ie: Type 3 barricades and/or law enforcement); and • The location of any staging area(s) for the rights-of-way closure and how much space the staging area(s) shall utilize
<input type="checkbox"/>	Notification to businesses /residents that will be impacted by event of the day the application will be heard by Board of Public Works (Example attached)
<input type="checkbox"/>	Using a City park or trail? Parks & Recreation Department Approved Special Use Permit <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Certificate of Liability Insurance – Proof of insurance listing the City of Bloomington as additional insured for an amount no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. DEADLINE: To Public Works no later than five days before event.
<input type="checkbox"/>	<p>A properly executed Maintenance of Traffic Plan</p> <p>*Determine if No Parking Signs will be required * Determine if Barricades will be required</p>
<input type="checkbox"/>	For every 500 attendees who will be present at your event at any one time, you must hire one uniformed off-duty Indiana Certified Police Officer as security (however, the City reserves the right to request one officer be present for every 250 attendees, depending on the nature of the particular event)
<input type="checkbox"/>	Secured a Parade Permit from Bloomington Police Department <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Noise Permit application <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Waste and Recycling Plan if more than 100 participates (template attached)

IF YOUR EVENT IS A **FESTIVAL/SPECIAL COMMUNITY EVENT** YOU ARE REQUIRED TO SECURE AND ATTACH, AND SUBMIT THE FOLLOWING:

Stationary Events – Closure of Streets/Sidewalks/Use of Metered Parking

<input type="checkbox"/>	<p>A map of the proposed rights-of-way closure in its entirety (streets shall be properly labeled and identified)</p> <p>The starting point shall be clearly marked</p> <ul style="list-style-type: none"> • The ending point shall be clearly marked • The number of lanes to be restricted on each road shall be clearly marked • Each intersection along the route shall be clearly identified • A notation of how each intersection is to be blocked shall be specifically noted at each intersection (ie: type 3 barricades and/or law enforcement); and • The location of any staging area(s) for the rights-of-way closure and how much space the staging area(s) shall utilize
<input type="checkbox"/>	Notification to business/residents who will be impacted by event of the day the application will be heard by Board of Public Works (Example attached)
<input type="checkbox"/>	Using a City park or trail? Parks & Recreation Department Approved Special Use Permit <input type="checkbox"/> Not applicable
<input type="checkbox"/>	<p>A properly executed Maintenance of Traffic Plan</p> <p>*Determine if No Parking Signs will be required * Determine if Barricades will be required</p>
<input type="checkbox"/>	For larger events, you may be required to submit an Emergency Management Plan for review by the Bloomington Fire and Police Departments
<input type="checkbox"/>	Noise Permit application <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Beer & Wine Permit <input type="checkbox"/> Not applicable

<input type="checkbox"/>	Certificate of Liability Insurance listing the City of Bloomington as additional insured. For an amount not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. DEADLINE: To Public Works no later than five days before event.
<input type="checkbox"/>	For every 500 attendees who will be present at your event at any one time, you must hire one uniformed off-duty Indiana Certified Police Officer as security (however, the City reserves the right to request one officer be present for every 250 attendees, depending on the nature of the particular event)
<input type="checkbox"/>	If Food Vendors are part of Festival (Monroe County Health Department Licenses & Fire Inspection)
<input type="checkbox"/>	Waste and Recycling Plan if more than 100 participates (template attached)

8.

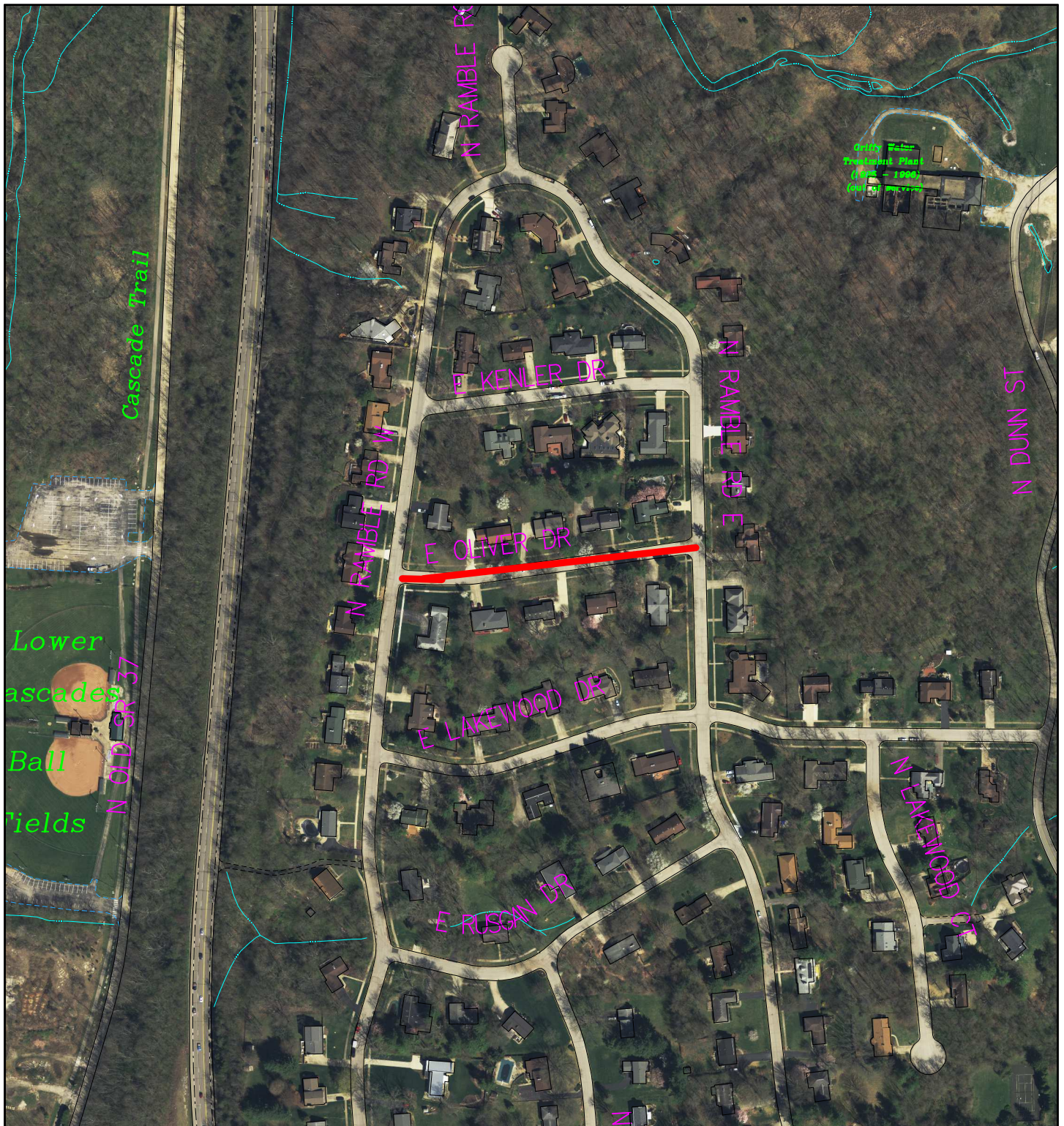
CHECKLIST

<input type="checkbox"/>	Determine what type of Event
<input type="checkbox"/>	Complete application with attachment <input type="checkbox"/> Detailed Map <input type="checkbox"/> Proof of notification to businesses/residents (copy of letter/flyer/other) <input type="checkbox"/> Maintenance of Traffic Plan <input type="checkbox"/> Noise Permit Application (if applicable) <input type="checkbox"/> Certificate of Liability Insurance <input type="checkbox"/> Secured a Parade Permit from Bloomington Police Department (if applicable) <input type="checkbox"/> Beer and Wine Permit (if applicable) Waste and Recycling Plan (if applicable) <input type="checkbox"/> Waste and Recycling Plan (if applicable)
<input type="checkbox"/>	Date Application will be heard by Board of Public Works
<input type="checkbox"/>	Approved Parks Special Use Permit (if using a City Park)
<input type="checkbox"/>	If using food vendors assure proper paperwork in order (Monroe County Health Department Licenses & Fire Inspection)

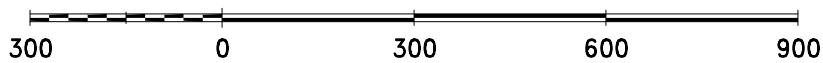
NOTE: The City of Bloomington reserves the right to cancel any event at any time should such event begin to threaten public safety or if an emergency necessitates cancellation.

For City Of Bloomington Use Only

Date Received:	Received By:	Date Approved:	Approved By:
	Economic & Sustainable Development		
	Bloomington Police		
	Bloomington Fire		
	Planning & Transportation		
	Transit		
	Public Works		
	Board of Public Works		



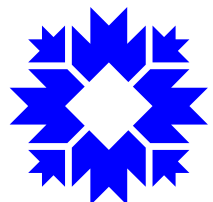
By: smithc
2 Aug 18



For reference only; map information NOT warranted.



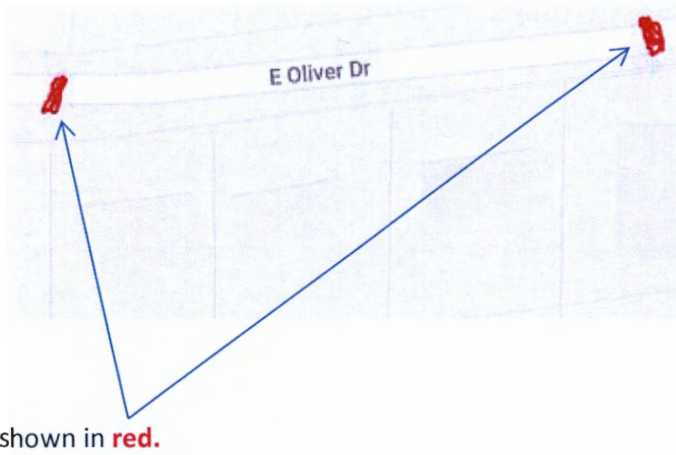
City of Bloomington
Public Works



Scale: 1" = 300'

N Ramble Rd W

Rd W



Type 3 barricades shown in red.



Board of Public Works Staff Report

Project/Event: Lotus World Music and Arts Festival.
Petitioner/Representative: Lotus Education & Arts Foundation
Staff Representative: Sean M. Starowitz
Meeting Date: August 7, 2018
Event Date: September 27-30, 2018

This request is for street closures, use of parking spaces, and noise waiver for the 25th Anniversary Lotus World Music & Arts Festival scheduled for Thursday, September 27 through Sunday, September 30, 2018. Each fall the signature World Music & Arts Festival presents 50+ performances with over 140 individual artists from across the globe, serving a multi-generational audience of over 12,000 people. The Festival spans 4 days and creates a multi-block pedestrian perimeter in downtown Bloomington. Lotus will have a parade as part of the 2018 festivities on September 29th from 8:30 p.m to 9 p.m. which has been approved by Bloomington Police Department.

Attached are maps detailing road closures, waste management plan, and traffic plan.

Lotus will notify and work with all concerned departments on the matter of the perimeter of the festival and the closure of streets, and will also notify residents and businesses in the surrounding area.

Staff recommends approval of the request.

**CITY OF BLOOMINGTON
BOARD OF PUBLIC WORKS
RESOLUTION 2018-83**

LOTUS WORLD MUSIC AND ARTS FESTIVAL 2018

WHEREAS, the City of Bloomington Board of Public Works (hereinafter referred to as the “City”) is empowered by I.C. 36-9-6-2 to supervise city streets, sidewalks and parking spaces; and

WHEREAS, the Lotus Education & Arts Foundation, Inc. (hereinafter referred to as “Lotus”) would like to have the City close the following City streets: W. 6th Street between North College Avenue and North Walnut Street and E. 6th Street from North Walnut to North Lincoln, E. Kirkwood Avenue between North Walnut to North Lincoln Streets, North & South Washington Street between East 7th and East 4th Street, West 4th Street between South College Avenue and South Walnut Street, in order to conduct a Special Event: the Lotus World Music and Arts Festival; and,

WHEREAS, Lotus has agreed to provide the City with a Certificate of Insurance naming the City of Bloomington as additionally insured; and

WHEREAS, Lotus will have a parade as part of the 2018 festivities on September 29th from 8:30 p.m. to 9 p.m.; and

WHEREAS, the City desires to close said streets in order to support this community function.

NOW, THEREFORE, BE IT RESOLVED that the City approves the Special Event herein described, subject to the following conditions:

1. The City declares that all or a portion of the following City streets shall be temporarily closed to motor vehicles to conduct the Lotus World Music and Arts Festival: W. 6th Street between North College Avenue and North Walnut Street and E. 6th Street from North Walnut to North Lincoln, E. Kirkwood Avenue between North Walnut to North Lincoln Streets, North & South Washington Street between East 7th and East Fourth Street, West 4th Street between South College Avenue and South Walnut Street beginning at 7:00 a.m. on Thursday, September 27, 2018 and ending at 4:00 p.m. on Sunday, September 30, 2018 as indicated on the attached Lotus Comprehensive Map.
2. Lotus is requesting eighteen (18) parking spaces in City Lot 3 from 5:00 a.m. Friday, September 28, 2018 to 7:00 a.m. Monday, October 1, 2018 for trash and recycling services, Twenty (20) parking spaces on S. Lincoln along 3rd Street Park’s eastern edge from 11:00 a.m. to 5:00 p.m. on Saturday, September 29, 2018, and Three (3) spaces along N. Washington from 9:00 a.m. on Friday, September 28, 2018 to 5:30 p.m. on Saturday, September 29, 2018.
3. Lotus shall post "No Parking" signs on parking spaces at least 24 hours in advance of the closing of the parking spaces. Temporary “No Parking” signs may be obtained from the City’s Department of Public Works.

Resolution 2018-83

4. Lotus shall be responsible for developing a Maintenance of Traffic Plan to be approved by the Planning and Transportation Department. Lotus shall obtain and place at its own expense barricades and signage required by the Traffic Plan. Lotus shall not close the streets until 7:00 a.m. on Thursday, September 27, 2018 and shall remove barricades and signage by 4:00 p.m. on Sunday, September 30, 2018.
5. Lotus shall be responsible for notifying the general public, public transit and public safety agencies of the street closing by notice at least 48 hours in advance.
6. Lotus shall clean up the affected area before, during and after the event. Clean-up shall include, but not be limited to, removal of all “no parking” signs posted for the event, the removal of any and all food and/or drink, picking up all trash and litter, sweeping up any and all broken glass, and emptying and removing all trash cans/receptacles. Clean-up shall be completed by 4:00 p.m. on Sunday, September 30, 2018.
7. The City declares the above-described and approved event to be a Special Event for purposes of Chapters 4.16, 4.28, and 4.30 of the Bloomington Municipal Code.
8. By granting permission to utilize City property to facilitate this activity, the City also waives the City Noise Ordinance in accordance with Section 14.09.070 of the Bloomington Municipal Code, and therefore amplified sound and music may be played during those events that are part of the Lotus World Music and Arts Festival.
9. Lotus shall be responsible for obtaining any and all required permits as well as being responsible for all legal and financial expenditures.
10. Lotus shall be responsible for developing, enacting, and enforcing an Emergency Action Plan covering emergencies, including but not limited to weather related emergencies, that may arise during the course of the Lotus World Music and Arts Festival, a copy of which Lotus agrees to submit to the City at least thirty (30) days prior to the beginning of the Lotus World Music and Arts Festival.
11. In the event Lotus allows mobile food vendor units, as defined by Bloomington Municipal Code Chapter 4.28, and/or pushcarts, as defined by Bloomington Municipal Code Chapter 4.30, to locate inside of their Special Event area, the following additional conditions shall specifically apply to any mobile food vendor units and/or pushcarts:
 - a. Shall obtain a permit from the Monroe County Health Department;
 - b. If a spark, flame or fire is used, an open burn permit from Bloomington Fire Department shall be obtained;
 - c. Shall not attach any portion of their unit or cart to a building, tree, telephone pole, streetlight pole, traffic signal pole or fire hydrant;
 - d. Shall not use any public electrical outlet;
 - e. Shall only be permitted to utilize a private electrical outlet if a licensed electrician has provided written documentation that said outlet is capable of handling the unit or pushcart’s electrical needs;
 - f. Shall serve their food and beverages in containers that do not allow the food or beverages to fall onto the street or sidewalk.
 - g. If utilizing a grill or device that results in a spark, flame or fire shall do the following: locate at least 20 feet away from a building; provide a barrier between the grill or device and the public;

not allow the spark or flame to exceed 12 inches in height; and have a fire extinguisher within reaching distance;

- h. Shall contain an approved grease interceptor or grease trap;
- i. If a generator is utilized, the generators shall not exceed 70dBa;
- j. Shall maintain the food storage areas in a manner that are free from rats, mice, flies and other insects or vermin.

12. Lotus, its officers, directors, agents, employees, members, successors and assigns, do hereby indemnify and hold harmless the City, its Boards, officers, agents and employees from any and all claims, demands, damages, costs, expenses or other liability arising out of bodily injury or property damage (collectively "Claims") which may occur as a result of the use of said property, including, but not limited to, any claim or claims brought by third parties, whether or not sounding in tort or contract.

13. _____, a duly authorized representative of Lotus, represents that he/she is fully empowered by proper action of Lotus to bind Lotus to the terms and conditions set forth in this Resolution and does so bind Lotus by his/her signature set forth below.

ADOPTED THIS _____ DAY OF _____, 2018.

BOARD OF PUBLIC WORKS:

LOTUS EDUCATION & ARTS FOUNDATION, INC.:

Kyla Cox Deckard, President

Signature

Beth H. Hollingsworth, Vice President

Printed Name

Dana Palazzo, Secretary

Title

Aug 7



CITY OF BLOOMINGTON

SPECIAL EVENT APPLICATION

City of Bloomington
 Department of Economic and Sustainable Development
 401 N. Morton Street, Suite 150
 Bloomington, Indiana 47404
 812-349-3418
 Department of Public Works
 812-349-3410

1. Applicant Information

Contact Name:	Sunni Fass		
Contact Phone:	812-336-6599	Mobile Phone:	812-345-4844
Title/Position:	Executive Director		
Organization:	Lotus Education & Arts Foundation		
Address:	PO Box 1667		
City, State, Zip:	Bloomington, IN 47402		
Contact E-Mail Address:	sunni@lotusfest.org		
Organization E-Mail and URL:	www.lotusfest.org		
Org Phone No:	812-336-6599	Fax No:	n/a

2. Any Key Partners Involved (including Food Vendors if applicable)

Organization Name:	Food/beverage vendors: One World Enterprises; Upland Brewing Co.		
Address:			
City, State, Zip:			
Contact E-Mail Address:			
Phone Number:		Mobile Phone:	
Organization Name:	Food Truck/Food Stands organizer: The Chocolate Moose		
Address:			
City, State, Zip:			
E-Mail Address:			
Phone Number:		Mobile Phone:	
Organization Name:			
Address:			
City, State, Zip:			
E-Mail Address:			
Phone Number:		Mobile Phone:	

3. Event Information

Type of Event:	<input checked="" type="checkbox"/> Metered Parking Space(s) <input type="checkbox"/> Run/Walk <input checked="" type="checkbox"/> Festival <input type="checkbox"/> Block Party <input checked="" type="checkbox"/> Parade <input type="checkbox"/> Other (Explain below in Description of Event)	
Date(s) of Event:	September 27-30, 2018	
Time of Event:	Date: 9/27/18 Start: 7:00am Date: 9/30/18 End: 4:00pm	
Setup/Teardown time Needed	Above dates/times are inclusive of setup/teardown	
Calendar Day of Week:	Thursday - Sunday	
Description of Event:	<p>25th Anniversary Lotus World Music & Arts Festival</p> <p>Each fall, the signature Lotus World Music & Arts Festival presents 50+ performances with over 140 individual artists from across the globe, serving a multi-generational audience of over 12,000 people including families, students, seniors, adult professionals, visitors, and underserved populations from larger urban areas as well as from smaller, often rural, communities across south-central Indiana. The Festival spans 4 days and creates a multi-block pedestrian perimeter in downtown Bloomington that comes to life with ticketed concerts, free participatory arts and arts-education activities, processions, exhibits, workshops, special anniversary spectacles, and a range of other community programs.</p>	
Expected Number of Participants:	~12,000	Expected # of vehicles (Use of Parking Spaces to close): see attached map

4. IF YOUR EVENT IS A **NEIGHBORHOOD BLOCK PARTY**, YOU ARE REQUIRED TO SECURE AND ATTACH THE FOLLOWING:

<input checked="" type="checkbox"/>	A map of the proposed rights-of-way closure or route in its entirety (streets shall be properly labeled and identified) <ul style="list-style-type: none"> • The starting point shall be clearly marked • The ending point shall be clearly marked • Each intersection along the route shall be clearly identified • A notation of how each intersection is to be blocked shall be specifically noted at each intersection (where type 3 barricades will be placed)
<input type="checkbox"/>	Notification to businesses/residents that will be impacted by event (copy of notification letter/flyer/other)
<input type="checkbox"/>	A properly executed Maintenance of Traffic Plan <ul style="list-style-type: none"> • Determine if No Parking Signs will be required
<input type="checkbox"/>	Noise Permit application

IF YOUR EVENT IS A RUN/WALK/PARADE, YOU ARE REQUIRED TO SECURE AND ATTACHED THE FOLLOWING: *Moving Events – Use and/or Closure of City Streets/Sidewalks*

<input type="checkbox"/>	<p>A map of the proposed rights-of-way closure or route in its entirety (streets shall be properly labeled and identified)</p> <ul style="list-style-type: none"> • The starting point shall be clearly marked • The ending point shall be clearly marked • The number of lanes to be restricted on each road shall be clearly marked • Each intersection along the route shall be clearly identified • A notation of how each intersection is to be blocked shall be specifically noted at each intersection (ie: Type 3 barricades and/or law enforcement); and • The location of any staging area(s) for the rights-of-way closure and how much space the staging area(s) shall utilize
<input type="checkbox"/>	Notification to businesses /residents that will be impacted by event of the day the application will be heard by Board of Public Works (Example attached)
<input type="checkbox"/>	Using a City park or trail? Parks & Recreation Department Approved Special Use Permit <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Certificate of Liability Insurance – Proof of insurance listing the City of Bloomington as additional insured for an amount no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. DEADLINE: To Public Works no later than five days before event.
<input type="checkbox"/>	<p>A properly executed Maintenance of Traffic Plan</p> <p>*Determine if No Parking Signs will be required * Determine if Barricades will be required</p>
<input checked="" type="checkbox"/> yes	Secured a Parade Permit from Bloomington Police Department <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Noise Permit application <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Waste and Recycling Plan if more than 100 participates (template attached)

IF YOUR EVENT IS A FESTIVAL/SPECIAL COMMUNITY EVENT YOU ARE REQUIRED TO SECURE AND ATTACH, AND SUBMIT THE FOLLOWING:

Stationary Events – Closure of Streets/Sidewalks/Use of Metered Parking

<input checked="" type="checkbox"/> see also additional notes next page	<p>A map of the proposed rights-of-way closure in its entirety (streets shall be properly labeled and identified)</p> <p>The starting point shall be clearly marked</p> <ul style="list-style-type: none"> • The ending point shall be clearly marked • The number of lanes to be restricted on each road shall be clearly marked • Each intersection along the route shall be clearly identified • A notation of how each intersection is to be blocked shall be specifically noted at each intersection (ie: type 3 barricades and/or law enforcement); and • The location of any staging area(s) for the rights-of-way closure and how much space the staging area(s) shall utilize
<input checked="" type="checkbox"/>	Notification to business/residents who will be impacted by event of the day the application will be heard by Board of Public Works (Example attached) – see attached; dist. to ~600 residents, businesses, & property owners
<input type="checkbox"/> pending	Using a City park or trail? Parks & Recreation Department Approved Special Use Permit <input type="checkbox"/> Not applicable
<input checked="" type="checkbox"/>	<p>A properly executed Maintenance of Traffic Plan</p> <p>*Determine if No Parking Signs will be required * Determine if Barricades will be required</p>
<input checked="" type="checkbox"/>	Noise Permit application <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Beer & Wine Permit <input checked="" type="checkbox"/> Not applicable Alcohol vendors will apply independently for Beer & Wine permits
<input checked="" type="checkbox"/>	Certificate of Liability Insurance listing the City of Bloomington as additional insured. For an amount not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. DEADLINE: To Public Works no later than five days before event.
<input type="checkbox"/> see notes	If Food Vendors are part of Festival (Monroe County Health Department Licenses & Fire Inspection)
<input checked="" type="checkbox"/>	Waste and Recycling Plan if more than 100 participates (template attached)

CHECKLIST

<input checked="" type="checkbox"/>	Determine what type of Event FESTIVAL (includes 1 PARADE/PROCESSION)
<input checked="" type="checkbox"/>	Complete application with attachment <input checked="" type="checkbox"/> Detailed Map <input checked="" type="checkbox"/> Proof of notification to businesses/residents (copy of letter/flyer/other) <input checked="" type="checkbox"/> Maintenance of Traffic Plan <input checked="" type="checkbox"/> Noise Permit Application (if applicable) <input checked="" type="checkbox"/> Certificate of Liability Insurance <input type="checkbox"/> Secured a Parade Permit from Bloomington Police Department (if applicable) permit application submitted <input type="checkbox"/> Beer and Wine Permit (if applicable) see note below <input checked="" type="checkbox"/> Waste and Recycling Plan (if applicable)
<input checked="" type="checkbox"/>	Date Application will be heard by Board of Public Works AUGUST 7, 2018
<input type="checkbox"/>	Approved Parks Special Use Permit (if using a City Park) pending
<input type="checkbox"/>	If using food vendors assure proper paperwork in order (Monroe County Health Department Licenses & Fire Inspection) please see notes below

Additional event notes:

- The Chocolate Moose is responsible for all food trucks/food vendors except for OWE and will handle all MCHD licenses, etc. directly.
- One World Enterprises will submit all MCHD paperwork directly.
- Alcohol vendors are responsible for obtaining all required permits
- Lotus is working with City for potential use of electric meter #108386029

For City Of Bloomington Use Only

Date Received:	Received By:	Date Approved:	Approved By:
	Economic & Sustainable Development		
	Bloomington Police		
	Bloomington Fire		
	Planning & Transportation		
	Transit		
	Public Works		
	Board of Public Works		

Waste/Recycling & Sanitation Management Plan

Lotus World Music & Arts Festival

Event name: 25th Anniversary Lotus World Music & Arts Festival

Number of expected attendees: ~12,000

Number of food vendors: TBD

Number of other vendors: n/a

Designated waste and recycling manager: Lotus partners with Republic Services to provide trash dumpsters, no-sort recycling dumpsters, and trash/recycling totes to service the Festival. Lotus also borrows large trash barrels from the Sanitation Department, and utilizes the Clearstream recycling containers available through Downtown Bloomington, Inc. The overall plan is overseen by Sunni Fass, Executive Director, and execution is overseen by Crystal Ritter and Andrew Simmons (volunteer committee chairs) with the help of other volunteer committees and on-site/delegated House Managers at each Festival venue.

Event map: See map attached to event application, including Republic dumpster placement downtown in the City parking lot behind the Buskirk Chumley Theater. Dumpsters are also placed at Third Street Park for Lotus in the Park events.

Collection and hauling system: Dumpsters are delivered by Republic preceding the event. Clearly marked trash barrels and recycling receptacles are placed in and around all Festival venues and food-service areas, including Clearstream containers at our largest tent venues on 4th St. and 6th St. At the entry/exit stations for these two largest venues, a trained volunteer (equipped with gloves and a flashlight), will help ensure that patrons do not throw recyclables into trash containers.

All trash and recycling receptacles/containers are checked regularly by designated volunteers; who remove/replace bags as needed and transport full bags to larger totes at each venue; when totes are full, they are wheeled to dumpster location(s) and emptied appropriately (trash vs. recycling). Dumpsters are collected by Republic following the event.

Vendor and volunteer education and training: Volunteers are trained in advance at Lotus Volunteer Orientations and instructions are reinforced by each venue House Manager on-site at the event. Vendors are provided with clear instructions for complying with the Festival's waste-management plan.

Materials and supplies: Receptacles/barrels and large totes are stationed at each venue, as well as clear signage/instructions for patrons and volunteers. Consumables such as bags (clear for recycling, black for trash) and gloves are stocked in a "site kit" at each venue/area.

Designation of duties: Waste management plan is directed by Lotus Executive Director (Sunni Fass) and Festival volunteer committee chairs (Crystal Ritter/Andrew Simmons); assistance with on-site execution is managed by volunteer venue House Managers (TBD), who report to Lotus Volunteer Coordinator (Tamara Loewenthal).

Sanitation: Lotus contracts with Monroe Tuff-Jon to place regular and accessible port-o-lets throughout the Festival precinct, including in restricted-access areas for artist use. Port-o-lets are delivered after street closures take effect and are serviced at least once during the event span (usually Saturday morning). For Lotus in the Park activities, Lotus rents the Allison-Jukebox facilities and restrooms.



SPECIAL PERMIT (PARADE)

City of Bloomington Police Department
220 East Third Street
Bloomington, Indiana 47401
812-349-3312

In accordance with Section 15.60.070 of the Bloomington Municipal Code I, as Police Chief for the City of Bloomington, hereby issue this Special Permit for Parade on the date and during the times so described, provided the below-listed reasonable conditions are maintained.

Event Information

Name of Event:	Lotus Festival Parade		
Approved Route (General Description):	See attached		
Date of Event:	29-Sep-18	Time of Event:	8:30 PM
Calendar Day of Week:	Saturday		9:00 PM
Description of Event:	Festival Parade		

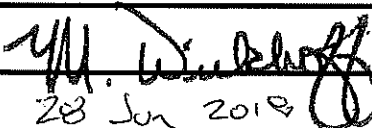
Permitee Information

Name:	Sunni Fass		
Organization:	Lotus Education and Arts Foundation	Title:	
Physical Address:	PO Box 1667 Bloomington, IN 47402		
Email Address:	sunni@lotusfest.org		8123366599

Reasonable Conditions

This permit is strictly conditioned upon compliance with the condition(s) herein listed & the attached route map:

1. Approval of the Board of Public Works
2 Traffic Direction provided by certified IN Law Enforcement Officers only
3
4
5
6

Signature of Police Chief or Chief's designee:	
Date of Signature:	28 Jun 2018

DRAFT/SAMPLE LETTER FOR 2018 DISTRIBUTION

July 1, 2018

Dear Downtown Resident:

The 25th Lotus World Music & Arts Festival will be held September 27-30, 2018, and we look forward to another exciting year in downtown Bloomington. Once again, we expect to draw thousands of people to our city's lively and pedestrian-friendly downtown to enjoy world-class performing artists from all over the globe. The Lotus Festival has become a signature event for Bloomington, and it is made possible by the support of our community—thank you!

From past festivals, we know that ~12,000 people visit downtown Bloomington over the course of the event each year. Lotus attendees – many from out of town – start arriving long before the evening festivities start, and they spend considerable time on festival weekend exploring the streets around the Courthouse, shopping in local stores, and enjoying local restaurants and bars.

Evening showcases and other evening events will begin at approximately 6:00 p.m. and run until 12:00 a.m. (midnight) on Friday, September 28, and Saturday, September 29. Festival set-up begins as early as Thursday, and tear-down can run until Sunday afternoon.

In order to create and maintain a festive, safe environment in the streets throughout the long weekend, Lotus is proposing the following street closings in 2018:

- * **From 7:00 a.m. Thursday, Sept. 27, until 4:00 p.m. Sunday, Sept. 30:**
 - o 6th St. between College Ave. and Walnut St., and alley running north to midpoint of block
 - o 4th St. between College Ave. and Walnut St., and alleys running north and south to midpoint of block

(Note: 4th St. Parking Garage remains OPEN and accessible throughout the weekend.)
- * **From 7:00 a.m. Friday, Sept. 28, until 9:00 a.m. Sunday, Sept. 30:**
 - o Kirkwood Ave. between Walnut St. and Washington St., and all connecting alleys
- * **From 7:00 a.m. Friday, Sept. 28, until 3:00 p.m. Sunday, Sept. 30:**
 - o 6th Street between Walnut St. and Washington St., and alley running north to midpoint of block
- * **From 9:00 a.m. to 12:30 a.m. on Friday, Sept. 28, and from 4:00 p.m. to 12:30 a.m. on Saturday, Sept. 29:**
 - o Kirkwood Ave. between Washington St. and Lincoln St., and all connecting alleys
- * **From 5:30 p.m. to 12:30 a.m. on Friday, Sept. 28, and Saturday, Sept. 29:**
 - o Washington St. from 4th St. to 7th St. and all connecting alleys

(Note: Washington St. between 6th and 7th St. will be ONLY be accessible to residents of that block.)

 - o 6th St. from Washington St. to Lincoln St. and all connecting alleys
- * **From 8:30 - 9:00 p.m. on Saturday, Sept. 29:**
 - o A short parade will briefly halt traffic with a "rolling" closure starting from 4th & Washington, heading west on 4th St. for 1 block, then north on Walnut St. for 3 blocks, then east on 7th St. for 1 block. Parking along the route will not be impacted.

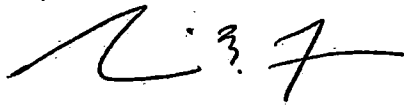
Additionally, please be aware that musicians will conduct sound checks and rehearsals in the afternoons on Friday and Saturday, in both indoor and outdoor venues, to ensure smooth production and the highest-quality performances. Sound checks usually start at or after 1:00 p.m. and may be audible downtown for several hours.

The Board of Public Works is currently scheduled to evaluate our proposal at its public meeting in City Hall on **August 7, 2018**. Meeting dates may be subject to change; please check City publications.

If you have any questions or concerns, I encourage you to contact me directly (Sunni Fass, Executive Director, sunni@lotusfest.org or 812-336-6599) or to attend the Board of Public Works meeting. You can also call the Board of Public Works at 812-349-3410 or write to them at P.O. Box 100, 47402.

Thank you for your consideration and support! We look forward to celebrating our 25th anniversary event with you and bringing the Lotus World Music & Arts Festival to downtown Bloomington for another sensational weekend in September.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sunni Fass' with a stylized flourish at the end.

Sunni Fass
Executive Director



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/25/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER ISU Ins Svcs-The May Agency 1327 N. Walnut St. PO Box 1669 Bloomington, IN 47402 Lisa M Slone	CONTACT NAME: Lisa M Slone	
	PHONE (A/C No, Ext): 812-334-2400	FAX (A/C, No): 812-332-3646
	E-MAIL ADDRESS: lslone@mayagency.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: West Bend Mutual	15350
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	1787098	01/01/2018	01/01/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 200,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		1787098	01/01/2018	01/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CITYBLO

City of Bloomington
P.O. Box 100
Bloomington, IN 47402

CANCELLATION

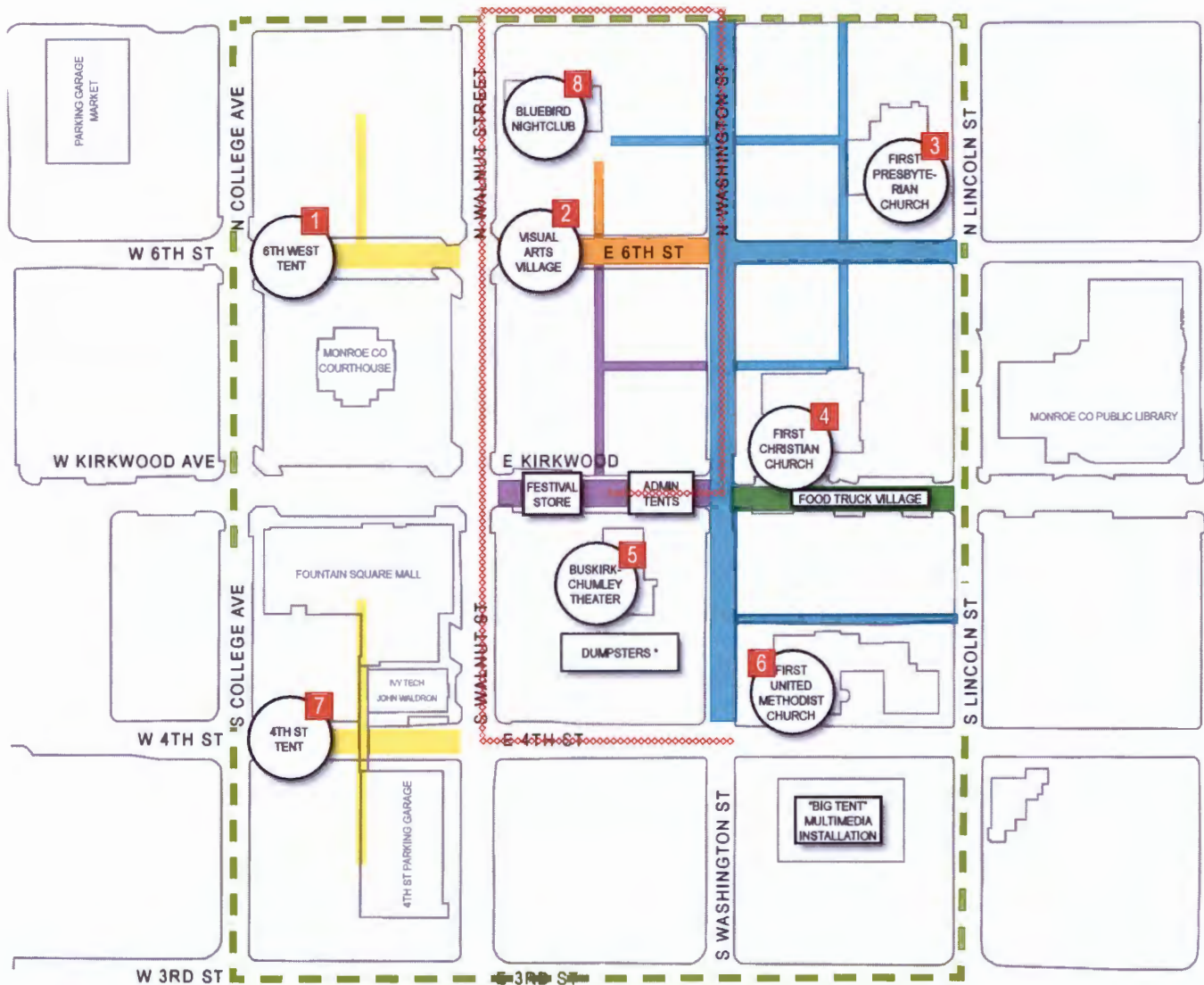
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



LOTUS 2018 STREET & ALLEY CLOSINGS

MAP • SEPTEMBER 27-30



- CLOSED 7:00AM THURSDAY-4:00PM SUNDAY (PARKING GARAGE ACCESS REMAINS OPEN)
- CLOSED 5:30PM-12:30AM FRIDAY & SATURDAY
- CLOSED 9:00AM-12:30AM FRI & 4:00PM-12:30AM SATURDAY
- CLOSED 7:00AM FRIDAY-9:00AM SUNDAY
- CLOSED 7:00AM FRIDAY-3:00PM SUNDAY

FESTIVAL PERIMETER

FESTIVAL VENUE OR FACILITY

PARADE ROUTE (SATURDAY ~8:30-9:00PM)
ROLLING CLOSURE: STARTS 4TH & WASHINGTON, NORTH ON WALNUT, WEST ON 7TH, & DOWN WASHINGTON TO KIRKWOOD IN FRONT OF BCT







* see detail for Dumpster placement/times



LAST UPDATED 6/27/18



* see detail for Dumpster placement/times

-  **#T - Type 3 Barricades**
- DA - Detour Ahead**
- DL - Detour Left**
- DR - Detour Right**
- KR - Keep Right**
-  **NL - No Left Turn**
-  **NR - No Right Turn**
- RC - Road Closed**
- RCA - Road Closed Ahead**
- RLE - Right Lane Ends**
- SR - Shift Right**
- TT - Road Closed to Thru Traffic**
-  **- Orange Road Cones**
-  **- Water-fillable Jersey Barrier**
-  **- Type 1 Barricade**

Lotus World Music & Arts Festival 2018

Dumpster Placement and No-Parking zones/times in City of Bloomington parking lot located at 4th & Washington



———— = Dumpster Site(s): Closed Friday 9/28 @ 5:00am THROUGH Monday 10/1 @ 7:00am

■ ■ ■ ■ ■ ■ ■ ■ ■ ■ = Clearance for pickup/dropoff: Closed Friday 9/28 @ 5:00-7:00am AND Monday 10/1 @ 5:00-7:00am



Lotus 3 Parking Spaces
North Washington

By: watersl
1 Aug 18



For reference only; map information NOT warranted.

City of Bloomington
Economic & Sustain. Dev.



Scale: 1" = 40'



Board of Public Works Staff Report

Project/Event: Pushcart in right of way

Petitioner/Representative: Frank Kerker, Courage to Change Sober Living Inc., dba Sober Joe Coffee

Staff Representative: Laurel Waters

Meeting Date: August 7, 2018

Frank Kerker of Courage to Change Sober Living Inc. dba Sober Joe Coffee has applied for a Pushcart License so that he can operate a pushcart in the City's right of way should he chose. It has been determined that when the applicant wants to operate in the right of way that before the permit is issued, permission must be obtained from the Board of Public Works. The Department of Economic & Sustainable Development has reviewed the application and the Board of Public Works' approval to operate in the public right of way is one of the items on the check list that is required before a permit can be issued. ESD will confirm that all rules and regulations have been met prior to a permit being issued.

The business will operate from a pushcart selling coffee. The license fee is waived as all profits go to Courage to Change Sober Living Inc., which is Domestic Nonprofit Corporation.

This application is for one year which began on private property July 23, 2018.

Staff is supportive of the request.

Recommend ☒ **Approval** ☐ **Denial** by Laurel Waters

**CITY OF BLOOMINGTON
BOARD OF PUBLIC WORKS
RESOLUTION 2018-84**

**Pushcart in Public Right of Way
Courage to Change Sober Living Inc. dba Sober Joe Coffee**

WHEREAS, the Board of Public Works is empowered by Indiana Code § 36-9-6-2 to supervise the streets, alleys, sewers, public grounds, and other property of the City of Bloomington (“City”); and

WHEREAS, Courage to Change Sober Living Inc. dba Sober Joe Coffee (“Vendor”) is applying for a Pushcart License under Bloomington Municipal Code 4.30; and

WHEREAS, Vendor desires to be able to use “City property” as defined in Bloomington Municipal Code 4.30.010, which includes sidewalks, on a temporary and transient basis for the purpose of selling food via a pushcart; and

WHEREAS, under the Bloomington Municipal Code, approval to use public sidewalks is provided by the Board of Public Works via resolution; and

WHEREAS, Vendor has obtained a Mobile Food Service Establishment license from the Monroe County Health Department, and

WHEREAS, Vendor has agreed to the Standards of Conduct set forth in Bloomington Municipal Code 4.30.150 and signed the Release, Hold-Harmless and Indemnification Agreement as required by Bloomington Municipal Code 4.30.090; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PUBLIC WORKS THAT:

1. Vendor has permission to use public sidewalks, on a temporary and transient basis, for the purposes of selling food via a pushcart until August 7, 2019.

2. For the avoidance of doubt, the following conditions—which in some instances may mirror those that exist under Title 4.30 of the Bloomington Municipal Code—attach to this approval:

- a. Vendor agrees to maintain a clear five-foot path for pedestrians on the sidewalk at all times.
- b. Vendor will have obtained a valid Pushcart license issued by the City of Bloomington Controller prior to operation on City property, and will maintain a valid Pushcart license throughout the term of Vendor’s operation on City property.
- c. Vendor may locate his business on a public sidewalk within a reasonable time, no more than one hour, before the vendor begins selling food to persons. Vendor must still comply with all other restrictions regarding its location on the public sidewalk.
- d. Vendor shall remove his business from the public sidewalk within a reasonable time, no more than one hour, following the time the vendor has stopped selling food to persons. Vendor must still comply with all other restrictions regarding its location on a public sidewalk.
- e. Vendor will comply with all other laws, ordinances, rules and regulations in effect at the time it conducts their business, including, but not limited to: (1) Bloomington Municipal Code 4.30 (Pushcarts), and (2) all applicable City regulations, restrictions, and ordinances.
- f. Vendor is prohibited from operating within a one-block radius of a Special Event, unless prior approval has been granted by either the operator of the Special Event or the City’s Board of Public Works. The Board of Public Works is not required to provide specific notice to Vendor when it recognizes a Special Event. The following are Special Events that have been recognized by the Board of Public Works:

RESOLUTION 2018-84

- 1) City of Bloomington Farmers' Market;
- 2) City of Bloomington Holiday Market;
- 3) The Taste of Bloomington;
- 4) Lotus World Music and Arts Festival;
- 5) The Fourth Street Festival;
- 6) Arts Fair on the Square;
- 7) Strawberry Festival;
- 8) Canopy of Lights;
- 9) Fourth of July Parade; and
- 10) Any other special events approved by the City Controller.

ADOPTED THIS ___ DAY OF AUGUST 2018

BOARD OF PUBLIC WORKS:

Kyla Cox Deckard, President

Beth H. Hollingsworth, Vice-President

Dana Palazzo, Secretary

ALL TERMS AND CONDITIONS CONTAINED IN THIS RESOLUTION 2018-84 ARE ACCEPTABLE AND AGREED TO BY VENDOR:

Frank Kerken
Courage to Change Sober Living Inc. dba
Sober Joe Coffee

Date: _____

RESOLUTION 2018-84



CITY OF BLOOMINGTON

PUSHCART LICENSE APPLICATION

City of Bloomington
Department of Economic and Sustainable Development
401 N. Morton St.
Bloomington, Indiana 47404
812-349-3418

1. License Length and Fee Application

Length of License:	<input type="checkbox"/> 24 Hours	<input type="checkbox"/> 3 Days	<input type="checkbox"/> 7 Days	<input type="checkbox"/> 30 Days	<input type="checkbox"/> 3 Months	<input checked="" type="checkbox"/> 6 Months	<input checked="" type="checkbox"/> 1 Year
License Fee:	\$25	\$30	\$50	\$75	\$150	\$200	\$350

*waived -
Non-Profit*

2. Applicant Information

Name:	Frank Kerker / Suber Joe Coffee Co.		
Title/Position:			
Date of Birth:	09/26/58		
Address:	2750 S. Walnut St.		
City, State, Zip:	Bloomington, IN 47401		
E-Mail Address:	FpKERKER@gmail.com		
Phone Number:	812 360-9088	Mobile Phone:	Same

3. Indiana Contact Information (For non-residents only)

If applicant is not a resident of Indiana, they must designate a resident to serve as a contact for the city.

Name:	/		
Address:			
City, State, Zip:			
E-Mail Address:			
Phone Number:		Mobile Phone:	

4. Company Information

Name of Employer:	812 Rental Estate, com				
Address of Employer:	2750 S. Walnut St.				
City, State, Zip:	Bloomington, IN 47401				
Employment Start Date:	1/1/2010	End Date (If known):			
Phone Number:	812 360-9088				
Website / Email:	812RentalEstate.com sobenJOE.com				
Company is a:	<input checked="" type="checkbox"/> Limited Liability Corporation (LLC)	<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Other:

5. Company Officer Information

Provide the names and addresses of all principal officers, partners, trustees, owners or other persons with controlling interests in the company.

Name	Address
FRANK Keen/owner	2750 S. Walnut Bloomington, IN

6. Company Incorporation Information (For Corporations and LLC's Only)

Date of incorporation or organization:	8/30/2017
State of incorporation or organization:	INDIANA
(If Not Indiana) Date qualified to transact business in state of Indiana:	

7. Description of product or service to be sold and any equipment to be used

Coffee	
Planned hours of operation:	8-4
Place or places where you will conduct business (If private property, attach written permission from property owner):	Courthouse, Antiques Alley
Scaled site plan showing the location of the proposed pushcart and the properties' drives, parking access aisles, fire lanes, sidewalks and accessible routes.	Please Attach
Have you had a similar license, either from the city Bloomington, or a different municipality, revoked?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
(If Yes) Provide details	

8. You are required to secure, attach, and submit the following:

<input checked="" type="checkbox"/>	Proof of insurance in accordance with the limits described in Section 4.30.090 of the Bloomington Municipal Code: <ul style="list-style-type: none">• Personal Injury: \$100,000.00 per occurrence and \$300,000 in the aggregate• Property Damage: \$25,000.00 per occurrence and \$50,000.00 in the aggregate
<input checked="" type="checkbox"/>	Release of liability wherein the Applicant agrees to indemnify and hold harmless the City of Bloomington for losses or expenses arising out of the operation of his/her business.
<input checked="" type="checkbox"/>	A copy of your business's registration with the Indiana Secretary of State. <i>o</i>
<input checked="" type="checkbox"/>	A copy of your Employer ID number <i>o</i>
<input checked="" type="checkbox"/>	A signed copy of the Prohibited Location Agreement
<input checked="" type="checkbox"/>	A signed copy of the Standards of Conduct Agreement
<input checked="" type="checkbox"/>	Fire inspection (if required) <i>NOT Required</i>
<input checked="" type="checkbox"/>	Picture of pushcart
<input checked="" type="checkbox"/>	Copy of all applicable permits required by the Monroe County Health Department, including but not limited to a Food Service Establishment License or a Certified Food Handler

For City Of Bloomington Use Only

Date Received:	Received By:	Date Approved:	Approved By:
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JOHN HAMILTON
MAYOR
CITY OF BLOOMINGTON

401 N Morton St Suite 130
PO Box 100
Bloomington IN 47402

DEPARTMENT OF ECONOMIC
& SUSTAINABLE DEVELOPMENT

p 812.349.3418
f 812.349.3520

RELEASE, HOLD-HARMLESS AND INDEMNIFICATION AGREEMENT

The undersigned, in consideration for the issuance of a license by the City of Bloomington Controller, agrees to the following:

1. The undersigned, in exchange for the issuance of a license by the City of Bloomington Controller, agrees to release, hold harmless, and forever indemnify the City of Bloomington and any and all City employees, officers, and agents from any claim or claims which may arise out of any incident connected with or in any way related to his/her issuance of a license by the City of Bloomington or his/her operation of a business which was licensed by the City of Bloomington. This includes claims for personal injury, death, property damage, and/or any other type of harm or injury.
2. The undersigned shall, and hereby does, indemnify, defend, and hold harmless the City of Bloomington and any and all City employees, officers, and agents from and against any and all actions, costs, claims, suits, losses, expenses or damages, including but not limited to attorneys' fees and court costs, arising out of the undersigned's operation of a business which has been licensed by the City of Bloomington.
3. The undersigned understands this release binds him/herself, his/her spouse, and all heirs, executors, partners, co-owners and administrators of those individuals.

The undersigned acknowledges that he/she has read this release and understands all of its terms. The undersigned signs this release voluntarily and with full knowledge of its significance.

Frank Kenner
Name, Printed

[Signature]
Signature

6/28/18
Date Release Signed

ARTICLES OF INCORPORATION

Formed pursuant to the provisions of the Indiana Nonprofit Corporation Act of 1991

ARTICLE I - NAME AND PRINCIPAL OFFICE ADDRESS

BUSINESS ID 201608271155970
BUSINESS TYPE Domestic Nonprofit Corporation
BUSINESS NAME Courage to Change Sober Living Inc
PRINCIPAL OFFICE ADDRESS 500 West Fourth Street, Suite #3, Bloomington, IN, 47408, USA

ARTICLE II - REGISTERED OFFICE AND ADDRESS

NAME Brandon Drake
ADDRESS 500 West Fourth Street, Suite 3, Bloomington, IN, 47408, USA

ARTICLE III - PERIOD OF DURATION AND EFFECTIVE DATE

PERIOD OF DURATION Perpetual
EFFECTIVE DATE 08/27/2016

ARTICLE IV - PRINCIPAL(S)

No Principal on record.

ARTICLE V - INCORPORATOR(S)

NAME Brandon Drake
ADDRESS 1203 South Rogers Street, Bloomington, IN, 47403, USA

APPROVED AND FILED
CONNIE LAWSON
INDIANA SECRETARY OF STATE
05/07/2018 02:13 PM

BUSINESS ENTITY REPORT

NAME AND PRINCIPAL OFFICE ADDRESS

BUSINESS ID	201607141149823
BUSINESS TYPE	Domestic Limited Liability Company
BUSINESS NAME	COURAGE TO CHANGE L.L.C.
ENTITY CREATION DATE	07/14/2016
JURISDICTION OF FORMATION	Indiana
PRINCIPAL OFFICE ADDRESS	5027 North Lakeview Drive, Bloomington, IN, 47404, USA

YEARS FILED

YEARS	2018/2019
--------------	-----------

EFFECTIVE DATE

EFFECTIVE DATE	05/07/2018
EFFECTIVE TIME	2:13 PM

REGISTERED OFFICE AND ADDRESS

REGISTERED AGENT TYPE	Business
NAME	NEW LEAF, NEW LIFE, INCORPORATED
ADDRESS	1010 S. Walnut St., Bloomington, IN, 47401, USA
SERVICE OF PROCESS EMAIL	tsc@newleafnewlife.org

I acknowledge that the Service of Process email provided above is the email address at which electronic service of process may be accepted and is publicly viewable.



JOHN HAMILTON
MAYOR
CITY OF BLOOMINGTON

401 N Morton St Suite 130
PO Box 100
Bloomington IN 47402

DEPARTMENT OF ECONOMIC
& SUSTAINABLE DEVELOPMENT

p 812.349.3418
f 812.349.3520

Prohibited Location Agreement

Bloomington Municipal Code Section 4.30.130 prohibits Pushcarts from operating in certain locations. This Agreement provides for all of the prohibited locations. Two maps are also attached to this Agreement. All signatories to this Agreement are required to review not only this Agreement, but also the attached maps prior to signing this Agreement.

As a licensed Pushcart, I understand and agree that I cannot and will not operate my pushcart unit in a manner that would violate any of the below-listed location restrictions:

- € No pushcart shall locate in any parking lot, parking space, or parking facility owned, leased or managed by the City of Bloomington unless approval has been given by the City's Board of Public Works
- € No pushcart serving food or beverages shall operate within fifty feet of any façade of a ground level establishment that also sells food or beverages, or operate within fifty feet of the perimeter of such an establishment's outdoor seating area, regardless of whether or not the pushcart is currently conducting business. The distance restriction only applies from an hour before the opening time to an hour after the closing time posted by a ground level establishment on the facade of its building
- € No pushcart shall locate in a street, street median strip or alleyway
- € Pushcarts shall be located a reasonable distance from all posted bus stops, crosswalks, driveways, alleyways, right-of-way lines of two or more intersecting streets and building entrances or walk-up windows
- € No pushcart shall locate within a one block radius of a Special Event unless prior approval has been granted by either the operator of the Special Event or the City's Board of Public Works
- € No pushcart shall be located in a manner which would significantly impede or prevent the use of any City of Bloomington property, or which would endanger the safety or property of the public
- € No pushcart shall be located within fifteen feet of any fire hydrant
- € No pushcart shall locate within any zoning district except the following: Commercial General; Commercial Arterial; Commercial Downtown; Industrial General; Business Park; and Institutional
- € Pushcarts shall only be located on private property if the private property owner has provided both the business operator and the City written permission for the pushcart to locate on said property
- € No pushcart operating on private property shall displace required parking or landscaping nor block any drives, parking access aisles, fire lanes, sidewalks, or accessible routes required for the private parking by the City's zoning code
- € No pushcart shall park near an intersection and in a manner that blocks the line-of-sight of drivers using adjacent roadways

€ No pushcart shall locate on the B-Line Trail except in the following permitted areas:

- o Between the north side of Dodds Street and the south side of 2nd Street
- o Between the north side of 3rd Street and the south side of 4th Street
- o Between the north side of 6th Street and the south side of Fairview Street

I, the undersigned, understand that if I locate my pushcart in any of the above-described prohibited locations or manner that I subject myself to fines and possible revocation of my Pushcart License, as so described in Chapter 4.30 of the Bloomington Municipal Code.

Vendor:

Name: Frank Kerker

Signature: [Signature]

Date: 6/28/18



JOHN HAMILTON
MAYOR
CITY OF BLOOMINGTON

401 N Morton St Suite 130
PO Box 100
Bloomington IN 47402

DEPARTMENT OF ECONOMIC
& SUSTAINABLE DEVELOPMENT

p 812.349.3418
f 812.349.3520

Standard of Conduct Agreement

Bloomington Municipal Code Section 4.30.150 provides Standards of Conduct for all Pushcarts. This Agreement provides a list of said Standards of Conduct. All signatories to this Agreement are required to review this Agreement prior to signing this Agreement.

As a licensed Pushcart I understand and agree that I cannot and will not conduct business in a manner that would violate any of the Standards of Conduct noted below:

- € Pushcart operators shall conduct themselves at all times in an orderly and lawful manner, and shall not make, or cause to be made, any unreasonable noise of such volume as to be in violation of the City of Bloomington Noise Ordinance as stated in Title 14 of the Bloomington Municipal Code
- € A device may not be used which would amplify sounds nor may attention be drawn to the pushcart by an aural means or a light-producing device (examples of such devices may include, but are not meant to be limited to the following: bull horns and strobe lights)
- € No pushcart may be permanently or temporarily affixed to any object, including but not limited to buildings, trees, telephone poles, streetlight poles, traffic signal poles or fire hydrants
- € No pushcart may be used to advertise any product or service which is not authorized to be sold from that pushcart
- € Each pushcart unit shall be limited to one sandwich board sign that meets the provisions of Section 20.05.086 of the Bloomington Municipal Code regardless of the zoning district in which it locates, provided a sign permit is obtained from the City's Planning and Transportation Department
- € No pushcart may make use of any public or private electrical outlet while in operation;
- € Each pushcart shall protect against littering and shall have both an adequate trash receptacle and a separate receptacle for recyclable materials:
 - The trash and recyclable receptacles shall be emptied sufficiently often to allow disposal of litter and waste by the public at any time
 - The trash and recyclable receptacles on the pushcart shall not be emptied into trash or recyclable receptacles owned by the City of Bloomington
 - Liquid from the pushcart shall not be discharged on or in a City sewer or drain or elsewhere on City property, nor on private property without the express written consent of the owner thereof
- € Before leaving any location each pushcart shall first pick up, remove and dispose of all trash, refuse and/or recyclable materials, including products spilled on the ground within twenty feet of the pushcart
- € No pushcart shall expose any pedestrian to any undue safety or health hazards nor shall it be maintained so as to create a public nuisance

- € Each pushcart shall be maintained free and clear of dirt, and finishes shall not be chipped, faded or unduly marred
- € Foods or beverages which present a substantial likelihood that liquid matter or particles will drop to the street or sidewalk during the process of carrying or consuming the food or beverage shall be sold in proper containers so as to avoid falling to the street or sidewalk
- € Pushcarts which utilize a grill or device that may result in a spark, flame or fire shall adhere to the following additional standards:
 - Be placed approximately 20 feet from a building or structure
 - Provide a barrier between the grill or device and the general public
 - The spark, flame or fire shall not exceed 12 inches in height
 - A fire extinguisher shall be within reaching distance of the pushcart operator at all times
- € Pushcart operators shall be required to obey the commands of law enforcement officers or fire officials with respect to activity carried out on City property, including, where possible, the removal of the pushcart and cessation of such sales
- € No pushcart shall ever be left unattended
- € Pushcarts shall not be stored, parked or left overnight on any City property
- € All pushcarts which are food service establishments as defined by Title 10.17 of the Bloomington Municipal Code shall install an approved grease interceptor or grease trap.
- € Foods, oils and greases shall never be discharged into the City's sewer or storm drains
- € All pushcart operators are required to collect and pay all applicable and appropriate sales taxes
- € No pushcart shall provide customer seating unless approval has been given by the City's Board of Public Works and the City's Planning and Transportation Department
- € All pushcarts shall comply with the lighting standards found in Chapter 20.05 of the Bloomington Municipal Code
- € All pushcarts shall comply with the vision clearance standards found in Chapter 20.05 of the Bloomington Municipal Code
- € No pushcarts shall have a drive-thru
- € The decibels of any generator(s) associated with a pushcart shall not exceed "70dBA".
 - Such noise measurement shall be made at a height of at least four (4) feet above the ground and at a point approximately twenty-five (25) feet away from where the noise is being emitted on a sound level meter operated on the "A" weighting network (scale).
 - No person other than the operators shall be within twenty-five (25) feet of the sound level meter during the sample period.
 - Sound measurements shall be conducted at that time of day or night when the relevant noise source is emitting sound.
 - The sound level measurement shall be determined as follows:
 - Calibrate the sound level meter within one (1) hour before use.
 - Set the sound level meter on the "A" weighted network at slow response.
 - Set the omnidirectional microphone in an approximately seventy degree position in a location which complies with subsections (1) and (2) herein.

The operator of the sound level meter shall face the noise source and record the meter's instantaneous response.

- Recalibrate the sound level meter after use.
- It shall be unlawful for any person to interfere, through the use of sound or otherwise, with the taking of sound level measurement

I, the undersigned, understand that if I conduct business in violation of any the above described standards of conduct that I subject myself to fines and possible revocation of my Pushcart License, as so described in Chapter 4.30 of the Bloomington Municipal Code.

Vendor:

Name: Fmk Kenkon

Signature: [Signature]

Date: 6/28/18

Mobile Food Service Establishment

Monroe County Health Department

Bloomington, IN 47404-3989

812-349-2542

SOBER JOE COFFEE
FRANK KERKER

Having complied with the rules and regulations of the Monroe County Health Department as authorized by the Indiana Administrative Code and the Board of Commissioners of Monroe County, Indiana, is hereby authorized to operate a Food Service Establishment at the above location for the calendar year.

2018

Issued JUL 19 2018

By *Thomas W. Mayo*

Expires annually on last day of February

This License Is Not Transferable to Another Individual or Location



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/23/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Jeremy Goodrich	
Shine Insurance Agency		PHONE (A/C, No, Ext): (812) 679-8779	FAX (A/C, No):
103 N. College Ave. Suite A		E-MAIL ADDRESS: jeremy@shineinsurance.com	
Bloomington IN 47404		INSURER(S) AFFORDING COVERAGE	
		INSURER A: The Hartford	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY		36SBMBA7952	10/10/2017	10/10/2018	EACH OCCURRENCE \$ 1000000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 200000
						MED EXP (Any one person) \$ 10000
						PERSONAL & ADV INJURY \$ 2000000
						GENERAL AGGREGATE \$ 2000000
	GEN'L AGGREGATE LIMIT APPLIES PER:					PRODUCTS - COMP/OP AGG \$ 2000000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					
	OTHER:					
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY				PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input type="checkbox"/> N				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
City of Bloomington (2)	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
401 N. Morton Street	AUTHORIZED REPRESENTATIVE
Suite 250	McKenzie Goodrich
Bloomington, IN, 47404	

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Board of Public Works Staff Report

Project/Event: Disposal of Surplus Items by the City of
Bloomington – Information Technology Services

Staff Representative: Rick Dietz

Date: August 7, 2018

Report:

The Department of Information & Technology Services has a large stock of computer equipment and peripherals that are inoperable or are able to be donated.

The Department of Information & Technology Services staff believes that the expense of labor, equipment and fuel required to organize and transport all of this equipment for a sale or transfer, exceeds the value of the equipment. These four lists attached to the resolution include: Recycle 7 - 2018 and Recycle 8 – 2018, and Donation 7 – 2018 and Donation 8 – 2018.

Recommendation and Supporting Justification:

Under Indiana Code § 5-22-22-6, the City of Bloomington Board of Public Works may determine these devices to be surplus property and may conduct a private sale or transfer the property without advertising, as there is more than one (1) item, and the value of these inoperable and/or outdated devices is less than five thousand dollars (\$5,000).

Recommend ☒ **Approval** ☐ **Denial by: Rick Dietz**

**BOARD OF PUBLIC WORKS
RESOLUTION 2018-85**

**TO DISPOSE OF SURPLUS PERSONAL PROPERTY
OWNED BY THE CITY OF BLOOMINGTON**

WHEREAS, the City of Bloomington Information & Technology Services Department (“ITS”) purchases and provides equipment for City Departments including, but not limited to, computers, computer hard drives, keyboards, monitors, and other computer accessories, which are used by a significant portion of City employees in order to assist the employees in their work on behalf of the City; and

WHEREAS, all of this equipment has limited life cycles; and

WHEREAS, as this equipment becomes inoperable and/or outdated it is returned to ITS by City Departments, and ITS provides those Departments with new replacement equipment; and

WHEREAS, ITS has a large stock of returned equipment which ITS wishes to dispose of as surplus personal property; and

WHEREAS, this equipment is identified in Attachment A, which is attached hereto and incorporated herein by reference; and

WHEREAS, pursuant to Indiana Code § 5-22-22-6, the City of Bloomington Board of Public Works (hereinafter “Board of Public Works”) may determine this equipment to be surplus property and may conduct a private sale or transfer the property without advertising, as there is more than one (1) item, and the value of this inoperable and/or outdated equipment is less than five thousand dollars (\$5,000); and

WHEREAS, ITS has assessed the value of this equipment contained in Attachment A to be less than five thousand dollars (\$5,000); and

WHEREAS, pursuant to Indiana Code § 5-22-22-8, the Board of Public Works is also authorized to consider this equipment worthless, if the value of the equipment is less than the estimated cost of the sale and transportation of the equipment; and

WHEREAS, in considering the expense of labor, equipment and fuel required to organize and transport all of this equipment contained in Attachment A for a sale or transfer, ITS believes that these costs exceed the value of the equipment; and

NOW, THEREFORE, be it hereby resolved by the Board of Public Works that:

1. The equipment contained in Attachment A is hereby declared to be surplus personal property.
2. The value of the equipment contained in Attachment A is assessed to be less than five thousand dollars (\$5,000).
3. The costs of transporting this equipment and conducting a private sale exceeds the value of the equipment.

4. The equipment contained in Attachment A is therefore determined to be worthless and, pursuant to Indiana Code § 5-22-22-8, may be demolished, donated or junked.

PASSED AND ADOPTED by the City of Bloomington Board of Public Works this _____ day of _____, 2018.

BOARD OF PUBLIC WORKS

Kyla Cox Deckard, President

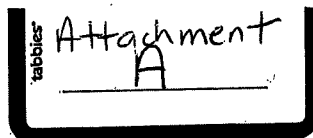
Beth H. Hollingsworth, Vice President

Dana Palazzo, Secretary

Attest: _____
Rick Dietz, Director
Information & Technology Services

IT Department

Recycle 7 - 2018 Info



Lot ID: 18, Date: 01/05/2018, Type:Recycle

Recycled Items List

Asset ID	Asset Num	Serial #	Name	Category	Installed	Description	Location	Date
5197	100337		UNK100337	UPS		UPS	Tech-Recyclers	06/05/2018
5196	140054		ITS140054	UPS		UPS	Tech-Recyclers	06/05/2018
5195	060112		Unknown	LCD 1		Monitor	Tech-Recyclers	06/05/2018
3740	070024		UTD070024	UPS			Tech-Recyclers	06/05/2018
5180	090281	9815BY0BC614000631	uct090281	UPS	07/27/2009		Tech-Recyclers	05/17/2018
5179	130242		130242	UPS		UPS	Tech-Recyclers	05/14/2018
5178	110201		110201	UPS		UPS	Tech-Recyclers	05/14/2018
3327	040392		LGL040392	UPS			Tech-Recyclers	05/14/2018
3372	1524839A	CQYES2001377	cnt1524839A	UPS			Tech-Recyclers	05/11/2018
3174	1524839I	CQYES2001380	PLN1524839I	UPS			Tech-Recyclers	05/11/2018
4778	110245		str110245	UPS			Tech-Recyclers	05/04/2018
3835	100412		UAD100412	LCD 1			Tech-Recyclers	05/04/2018
4295	070386		FHQ070386	NetworkPrinter			Tech-Recyclers	05/01/2018
5158	070008		MNR070008	UPS			Tech-Recyclers	04/25/2018
3870	090338		UAC090338	UPS			Tech-Recyclers	04/25/2018
5156	090359		UAC090359	UPS			Tech-Recyclers	04/25/2018
4407	1300022		mnr1300022	LCD 1			Tech-Recyclers	04/24/2018
3828	070055		UAD070055	LCD 1			Tech-Recyclers	04/24/2018
3092	100036	AEA9W2002504	HND100036				Tech-Recyclers	04/10/2018
3749	060191		UTD060191	LCD 1			Tech-Recyclers	04/02/2018
4449	120179		ASH120179	UPS			Tech-Recyclers	04/02/2018

4401	1300021		MNR1300021	LCD 1			Tech-Recyclers	04/02/2018
4394	130051		MNR130051	LCD 1			Tech-Recyclers	04/02/2018
4584	090415		TWL090415	UPS			Tech-Recyclers	04/02/2018
4162	110311	110NDFV7Q723	TLR110311	LCD 1			Tech-Recyclers	03/23/2018
4395	060404		MNR060404	UPS			Tech-Recyclers	03/21/2018
4653	077004		BLU077004	NetworkPrinter			Tech-Recyclers	03/15/2018
6489	105093	207757	Chris Smith (HP Universal Printing PCL 5)	Printer	08/24/2016		Tech-Recyclers	03/12/2018
3902	130246		UEG130246	UPS			Tech-Recyclers	03/12/2018
3850	090341	BE550G	uac090341	UPS			Tech-Recyclers	03/12/2018
3818	090344	3B0924X34465	uac090344	UPS			Tech-Recyclers	03/12/2018
3377	110331	U60995J1J529533	cnt110331	Other			Tech-Recyclers	03/12/2018
5068	110231		UKN110231	UPS		Cyberpower UPS	Tech-Recyclers	03/12/2018
5069	030740	JPBDG06815	HND030740	NetworkPrinter			Tech-Recyclers	03/12/2018
3063	090499	AEA9W2005754	PWS090499	UPS			Tech-Recyclers	03/05/2018
539	130492	1YLZWY1	tlr130492	Laptop	02/27/2013		Tech-Recyclers	03/02/2018
3042	130016	CQYBW2000062	ESD130016	UPS			Tech-Recyclers	03/02/2018
5033		nntm50105j7x	nt4x36-8	Telephone		Deskphone	Tech-Recyclers	03/01/2018
5032		08499	nt4x36-7	Telephone		Deskphone	Tech-Recyclers	03/01/2018
5031		nntm50105zwq	nt4x31-6	Telephone		Deskphone	Tech-Recyclers	03/01/2018
5030		BA36909	nt4x31-5	Telephone		Deskphone	Tech-Recyclers	03/01/2018
5029		997266	nt4x39-4	Telephone		Deskphone	Tech-Recyclers	03/01/2018
5028		038910281201	nt4x39-3	Telephone		Desk	Tech-Recyclers	03/01/2018
5026		nntm50105j7w	nt4x36-1	Telephone		Deskphone	Tech-Recyclers	03/01/2018
5034		nntm50105zww	nt4x31-9	Telephone		Deskphone	Tech-Recyclers	03/01/2018
5035		nntm59125498	nt4x40-10	Telephone		Deskphone	Tech-Recyclers	03/01/2018
5036		ntmm50105j86	nt4x36-11	Telephone		Deskphone	Tech-Recyclers	03/01/2018

5027		nntm50105jc6	nt4x36-2	Telephone		Deskphone	Tech-Recyclers	03/01/2018
5043		nntm59693236	nt4x41-18	Telephone		Deskphone	Tech-Recyclers	03/01/2018
5042		nntm50106sc2	nt4x36-17	Telephone		Deskphone	Tech-Recyclers	03/01/2018
5041		nntm501048jv	nt4x39-16	Telephone		Deskphone	Tech-Recyclers	03/01/2018
5040		3001575873	nt4x39-15	Telephone		Deskphone	Tech-Recyclers	03/01/2018
5039		BA36560	nt4x36-14	Telephone		Deskphone	Tech-Recyclers	03/01/2018
5037		ntmm50105jd2	nt4x36-12	Telephone		Deskphone	Tech-Recyclers	03/01/2018
5038		nntm50105j7z	nt4x36-13	Telephone		Deskphone	Tech-Recyclers	03/01/2018
4455	110243		SAN110243	UPS			Tech-Recyclers	02/26/2018
5011	110205		BTR110205	UPS			Tech-Recyclers	02/23/2018
4405	020043		mnr020043	NetworkPrinter		HP Laserjet 4100tn Printer	Tech-Recyclers	02/21/2018
3920	120083		UEG120083	UPS		Cyberpower UPS	Tech-Recyclers	02/06/2018
4457	101071	CN-01PTX3-64180-9BA-0SMS	SAN101071	LCD 1			Tech-Recyclers	01/19/2018
2203	130011	C1LMQT002052	ITS130011	LCD 1			Tech-Recyclers	01/19/2018
3117	110241	CPZAS2000978	pws110241	UPS		UPS	Tech-Recyclers	01/17/2018
3950	100396		UTD100396	UPS		UPS	Tech-Recyclers	01/17/2018
3612	110219		PRS110219	UPS		UPS	Tech-Recyclers	01/17/2018
3333	140199	CQYDS2000936	hrd140199	UPS			Tech-Recyclers	01/17/2018
4929		H68456378	PT-300			Brother P Touch Label Printer	Tech-Recyclers	01/09/2018
4928		WG3DA001544	RR-830	Other		Panasonic Recorder	Tech-Recyclers	01/09/2018
4927		3LCXH289611	KX-TG2267B	Other		Panasonic Cordless Phone	Tech-Recyclers	01/09/2018
4926		0616408	M-2020	Other		Sony Microcassette Recorder	Tech-Recyclers	01/09/2018
3158	1600594J	G002F50324	PLN1600594J	UPS		Eaton UPS	Tech-Recyclers	01/05/2018

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IT Department

Recycle 8 - 2018 Info

Lot ID: 19, Date: 06/05/2018, Type:Recycle

Recycled Items List

Asset ID	Asset Num	Serial #	Name	Category	Installed	Description	Location	Date
5242	090077		pol090077	Laptop			Tech-Recyclers	07/11/2018
108	110084	HLW0CP1	its110084	Desktop	10/03/2013		Tech-Recyclers	07/11/2018
5241	090081		pol090081	Laptop	07/11/2018		Tech-Recyclers	07/11/2018
5240	090082		pol090082	Laptop	07/11/2018		Tech-Recyclers	07/11/2018
5239	040402		POT040402	Desktop			Tech-Recyclers	07/11/2018
5230	ITS129988		ITS129988	Desktop			Tech-Recyclers	07/03/2018
264	140130	404NDZJ9B317	Generic PnP Monitor	Monitor	01/20/2014	LCD	Tech-Recyclers	06/27/2018
3517	110220		PRS110220	UPS			Tech-Recyclers	06/21/2018
3825	120143	CQYBT2003642	ucs120143	UPS			Tech-Recyclers	06/21/2018
5198	110185		UNK110185	UPS		UPS	Tech-Recyclers	06/05/2018

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IT Department

Donation 7 - 2018 Info

Lot ID: 17, Date: 01/05/2018, Type:Donation

Donation Items List

Asset ID	Asset Num	Serial #	Name	Category	Division	Installed Date	Organization	Date
3341	130558		hrd130558	Docking Station	Employee Services		ServeIT	04/30/2018
527	130112	CZY94X1	fle130112	Laptop	Fleet Maintenance	02/27/2013	ServeIT	04/25/2018
2886	120159	47GMXV1	prs120159	Desktop	Parks and Recreation	07/30/2012	ServeIT	04/09/2018
1091	130080	202MCX1	its130080	Desktop	IT	02/12/2016	ServeIT	04/09/2018
5116	11000011	5C0KTN1	ITS11000011	Laptop	IT		ServeIT	04/04/2018
2915	110011	5C0KTN1	ITS110011	Laptop	IT		ServeIT	04/04/2018
1498	090129	2UA9140RTT	sho090129	Desktop	Showers	01/21/2009	ServeIT	04/04/2018
325	130045	B6ZXSX1	its130045	Desktop	IT	03/21/2013	ServeIT	04/03/2018
1143	130113	10Z94X1	fle130113	Laptop	Fleet Maintenance	02/27/2013	ServeIT	04/02/2018
584	130110	2WSB4X1	fle130110	Laptop	Fleet Maintenance	02/27/2013	ServeIT	03/29/2018
1139	130108	5DSB4X1	fle130108	Laptop	Fleet Maintenance	02/27/2013	ServeIT	03/29/2018
414	130463	27N7BZ1	ueg130463	Desktop	Engineering	05/08/2013	ServeIT	03/27/2018
241	130073	1VXHCX1	ash130073	Desktop	Animal Shelter	12/20/2012	ServeIT	03/27/2018
243	130071	1VXGCX1	ash130071	Desktop	Animal Shelter	01/21/2016	ServeIT	03/27/2018
1163	130249	btr130249	btr130249	Unknown	Bloomington Transit	01/13/2021	ServeIT	03/26/2018
2799	120154	8CKSWV1	ucs120154	Desktop	Customer Services	07/30/2012	ServeIT	03/26/2018
4591	110110		TWL110110	NetworkPrinter	Twin Lakes		ServeIT	03/23/2018
5089	131001	QAD0101302676	TWL131001	Docking Station	Twin Lakes		ServeIT	03/23/2018
425	130484	27J8BZ1	uac130484	Desktop	Accounting	05/08/2013	ServeIT	03/23/2018
417	130171	F5B9HX1	uad130171	Desktop	Administration	05/08/2013	ServeIT	03/23/2018
240	130069	1VXFCX1	ash130069	Desktop	Animal Shelter	03/10/2015	ServeIT	03/23/2018
416	130486	27D7BZ1	ueg130486	Desktop	Engineering	05/08/2013	ServeIT	03/23/2018
170	130107	428ZDX1	uac130107	Desktop	Accounting	05/08/2013	ServeIT	03/16/2018
2797	120149	8CHXWV1	ucs120149	Desktop	Customer Services	07/30/2012	ServeIT	03/15/2018
418	130164	F5C7HX1	upr130164	Desktop	Purchasing	05/08/2013	ServeIT	03/15/2018
1067	130143	4PJMF1	pws130143	Desktop	Public Works	05/08/2013	ServeIT	03/15/2018
420	130485	27K8BZ1	uac130485	Desktop	Accounting	05/08/2013	ServeIT	03/15/2018
3149	130144		PLN130144	Desktop	Planning		ServeIT	03/14/2018
247	130068	1VYFCX1	ash130068	Desktop	Animal Shelter	12/20/2012	ServeIT	03/14/2018
2796	120151	8CJSWV1	ucs120151	Desktop	Customer Services	07/30/2012	ServeIT	03/12/2018
411	130168	F5C8HX1	uac130168	Desktop	Accounting	05/08/2013	ServeIT	03/09/2018
424	130173	F589HX1	uac130173	Desktop	Accounting	05/08/2013	ServeIT	03/09/2018
541	130125	CMG3FX1	pln130125	Desktop	Planning	05/08/2013	ServeIT	03/09/2018
1119	140105	898WT12	clk140105	Desktop	Council Office	05/08/2013	ServeIT	03/08/2018
1125	130442	27D9BZ1	ast130442	Desktop	Adam Street	05/08/2013	ServeIT	03/08/2018
159	130206	1QPT7Y1	uct130206	Desktop	Communication	05/08/2013	ServeIT	03/08/2018
518	130441	27M7BZ1	ast130441	Desktop	Adam Street	05/08/2013	ServeIT	03/07/2018
1157	130015	btr130015	btr130015	Unknown	Bloomington Transit	01/13/2021	ServeIT	03/07/2018
1114	130126	CMB1FX1	pln130126	Desktop	Planning	05/08/2013	ServeIT	03/05/2018

4585	120010		TWL120010	Docking Station	Twin Lakes		ServeIT	03/02/2018
3045	130026		ESD130026	Docking Station	Economic & Sustainable Development		ServeIT	03/02/2018
456	130148	4PGMFX1	hrd130148	Desktop	Employee Services	05/08/2013	ServeIT	03/01/2018
553	130443	27S9BZ1	ast130443	Desktop	Adam Street	05/08/2013	ServeIT	03/01/2018
1164	130247	btr130247	btr130247	Unknown	Bloomington Transit	01/13/2021	ServeIT	03/01/2018
1060	130139	4PJLFX1	pws130139	Desktop	Public Works	05/08/2013	ServeIT	02/28/2018
244	130074	1VWHCX1	ash130074	Desktop	Animal Shelter	12/20/2012	ServeIT	02/27/2018
1468	130250	JS618Y1	btr130250	Desktop	Bloomington Transit	01/13/2021	ServeIT	02/27/2018
960	130067	1VWGCX1	cfr130067	Desktop	Community and Family Resources	05/08/2013	ServeIT	09/28/2017

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7/19/18

IT Department

Donation 8 - 2018 Info

Lot ID: 20, Date: 06/05/2018, Type:Donation

Donation Items List

Asset ID	Asset Num	Serial #	Name	Category	Division	Installed Date	Organization	Date
395	130038	DMDWSW1	mnr130038	Desktop	Monroe	12/20/2012	ServeIT	07/16/2018
169	130170	F599HX1	ueg130170	Desktop	Engineering	05/08/2013	ServeIT	07/16/2018
51	130431	3MBZWY1	poa130431	Laptop	Police Administrator	02/27/2013	ServeIT	07/11/2018
4081	130561		DIS130561	Desktop	Police Dispatch		ServeIT	07/11/2018
39	130427	27F7BZ1	pod130427	Desktop	Detectives	05/08/2013	ServeIT	07/11/2018
4117	090406		POT090406				ServeIT	07/11/2018
4471	130091		130091	Desktop			ServeIT	07/11/2018
4084	130563		DIS130563	Desktop	Police Dispatch		ServeIT	07/11/2018
11	130430	27Q9BZ1	pod130430	Desktop	Detectives	05/08/2013	ServeIT	07/11/2018
4467	130090		f4x130090	Desktop			ServeIT	07/11/2018
535	130433	27S8BZ1	poa130433	Desktop	Police Administrator	05/08/2013	ServeIT	07/11/2018
4132	130562		DIS130562	Desktop	Police Dispatch		ServeIT	07/11/2018
3862	040083		UAC040083	Scanner	Accounting		ServeIT	06/29/2018
993	100490	72QV0P1	bpdash100490	Laptop	IT	03/19/2015	ServeIT	06/28/2018

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7/18/18



Board of Public Works Staff Report

Project/Event: Church in the Park

Petitioner/Representative: Church of Jesus Christ Apostolic

Staff Representative: Christina Smith

Meeting Date: August 7, 2018

The Church of Jesus Christ Apostolic wishes to hold Church in the Park at the Bryan Park North Shelter House on Saturday, September 8, 2018 from 2:00 p.m. to 5:00 p.m. with amplified music.

Recommendation: ☒ Approval by Christina Smith



NOISE PERMIT

City of Bloomington
401 N. Morton St., Suite 120
Bloomington, Indiana 47404
812-349-3410

Application and Permit Information

This is an application for a permit for relief from Chapter 14.09 (Noise Control) of the Bloomington Municipal Code. Any permit granted by the City of Bloomington must contain all conditions upon which said permit shall be effective. The City may prescribe any reasonable conditions or requirements it deems necessary to minimize adverse effects upon the community or the surrounding neighborhood.

Once a completed application is submitted to the City, it will be reviewed by the Board of Public Works. If the permit is approved, the holder must still abide all other city, state, and federal laws.

Contact Christina Smith with any questions: (812) 349-3410 or smithc@bloomington.in.gov

Event and Noise Information

Name of Event:	CHURCH IN THE PARK			
Location of Event:	BRYAN PARK NORTH SHELTER HOUSE			
Date of Event:	SEPTEMBER 8, 2018	Time of Event:	Start: 2:00 P.M.	
Calendar Day of Week:	SATURDAY		End: 5:00 P.M.	
Description of Event:	GOSPEL MUSIC			
Source of Noise:	<input checked="" type="checkbox"/> Live Band	<input checked="" type="checkbox"/> Instrument	<input checked="" type="checkbox"/> Loudspeaker	Will Noise be Amplified? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is this a Charity Event?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If Yes, to Benefit:		

Applicant Information

Name:	RICK EGAN		
Organization:	Church of Jesus Christ Apostolic	Title:	TRUSTEE
Physical Address:	1100 E. MILLER DRIVE		
Email Address:	ricksealcoat@yahoo.com	Phone Number:	812-327-7299
Signature:		Date:	7-30-18

FOR CITY OF BLOOMINGTON USE ONLY

In accordance with Section 14.09.070 of the Bloomington Municipal Code, We, the Board of Public Works, the designee of the Mayor of the City of Bloomington, hereby waive the City Noise Ordinance for the above mentioned event.

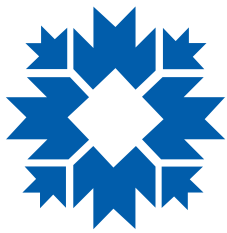
BOARD OF PUBLIC WORKS

Kyla Cox Deckard, President

Date

Beth H. Hollingsworth, Vice-President

Dana Palazzo, Secretary



CITY OF BLOOMINGTON
parks and recreation

Bryan Park

1001 S Henderson Street

Legend



Parking



Playground



Restrooms



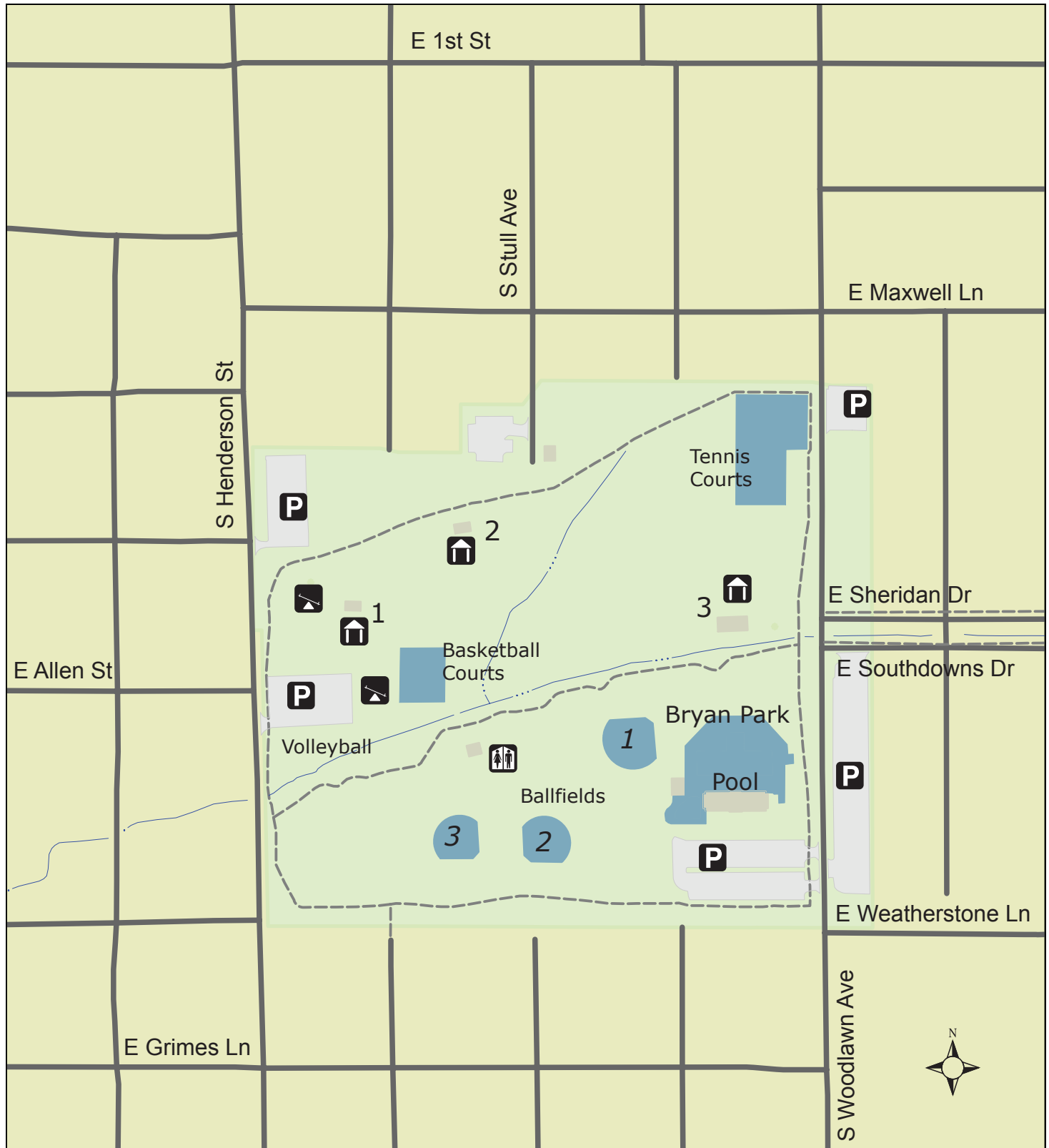
Shelter



Trail

Shelters
2 - North

1 - Henderson
3 - Woodlawn





Board of Public Works Staff Report

Project/Event: Harmony School Extravaganza

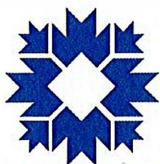
Petitioner/Representative: Harmony School

Staff Representative: Christina Smith

Meeting Date: August 7, 2018

Harmony School wishes to hold the 37th Annual Extravaganza on Saturday, September 22, 2018 from 11:00 a.m. to 5:00 p.m. with amplified sound and music. The event will be held outside on school ground and inside the school in the event of rain.

Recommendation: ☒ Approval by Christina Smith



CITY OF BLOOMINGTON

NOISE PERMIT

City of Bloomington
401 N. Morton St., Suite 120
Bloomington, Indiana 47404
812-349-3410

Application and Permit Information

This is an application for a permit for relief from Chapter 14.09 (Noise Control) of the Bloomington Municipal Code. Any permit granted by the City of Bloomington must contain all conditions upon which said permit shall be effective. The City may prescribe any reasonable conditions or requirements it deems necessary to minimize adverse effects upon the community or the surrounding neighborhood.

Once a completed application is submitted to the City, it will be reviewed by the Board of Public Works. If the permit is approved, the holder must still abide all other city, state, and federal laws.

Contact Christina Smith with any questions: (812) 349-3410 or smithc@bloomington.in.gov

Event and Noise Information

Name of Event:	Harmony School Extravaganza		
Location of Event:	Harmony School, 909 E. 2 nd St.		
Date of Event:	9/22/18	Time of Event:	Start: 11:00am
Calendar Day of Week:	Saturday		End: 5:00pm
Description of Event:	School carnival/festival		
Source of Noise:	<input checked="" type="checkbox"/> Live Band	<input checked="" type="checkbox"/> Instrument	<input checked="" type="checkbox"/> Loudspeaker
			Will Noise be Amplified? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is this a Charity Event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, to Benefit: Harmony School	

Applicant Information

Name:	Tonya Walden		
Organization:	Harmony School	Title:	Development Coordinator
Physical Address:	909 E 2 nd St., Bloomington, IN 47401		
Email Address:	twalden@harmonyschool.org	Phone Number:	812-334-8349
Signature:		Date:	6/11/18

FOR CITY OF BLOOMINGTON USE ONLY

In accordance with Section 14.09.070 of the Bloomington Municipal Code, We, the Board of Public Works, the designee of the Mayor of the City of Bloomington, hereby waive the City Noise Ordinance for the above mentioned event.

BOARD OF PUBLIC WORKS	
Kyla Cox Deckard, President	Beth H. Hollingsworth, Vice-President
Date	Dana Palazzo, Secretary

Notice of Public Meeting Letter

The Board of Public Works of Bloomington, Indiana, has been petitioned to hear a **Noise Permit** request for a special event at **909 E 2nd St for Harmony School** which is tentatively scheduled for **Saturday, September 22, 2018 from 11:00AM-5:00PM**

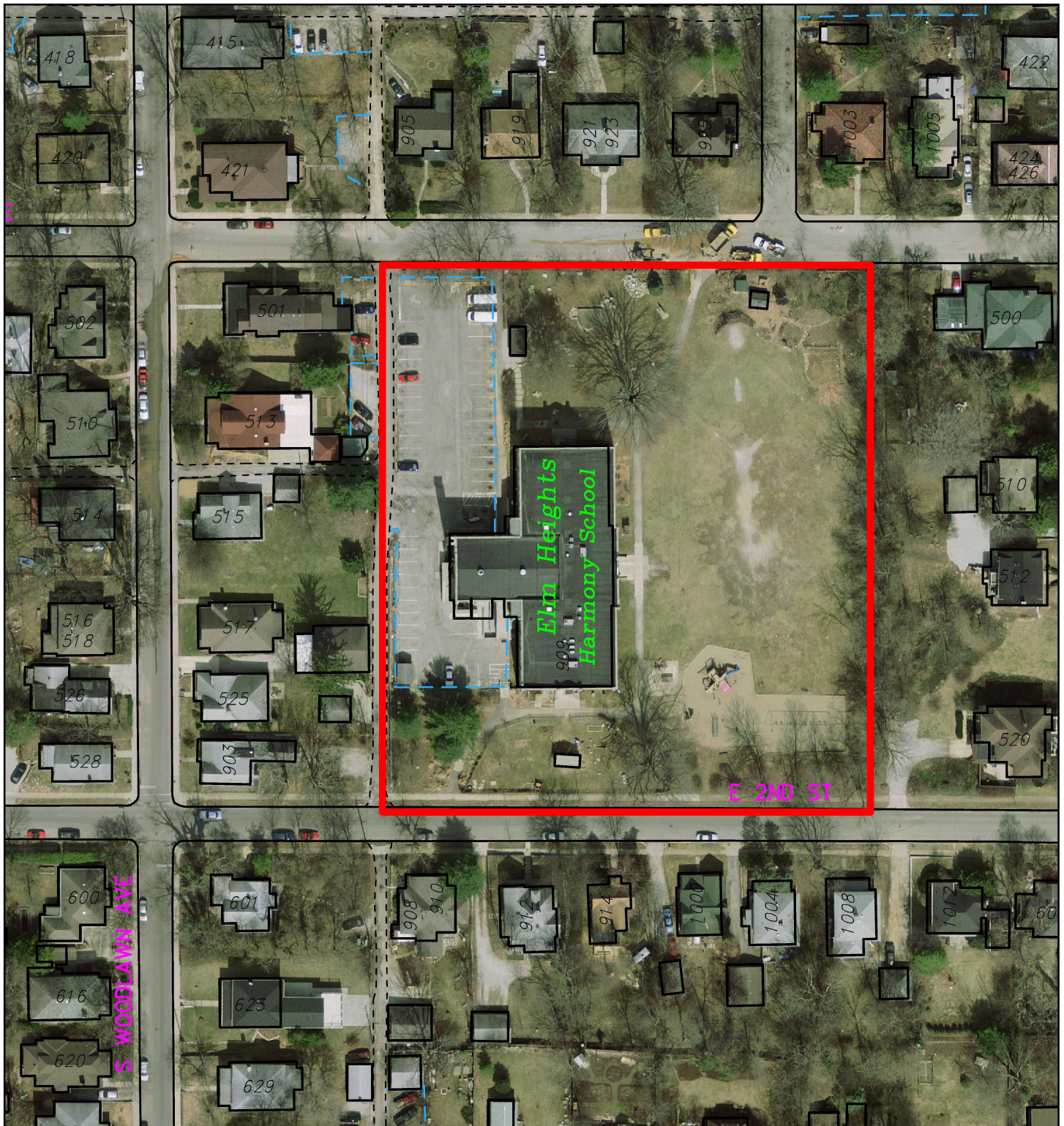
The Board of Public Works meeting to hear this request will be held on **8/7/18**. Board of Public Works meetings are held in the Council Chambers of the Showers Center City Hall at 401 N. Morton St. (Room 115) at 5:30 p.m.

All persons interested in said proposal may be heard at the time as herein set out. If you would rather voice your opinion by phone, you may call 812.349.3410 or email public.works@bloomington.in.gov. Written or verbal objections filed prior to the hearing will be considered.

BOARD OF PUBLIC WORKS
CITY OF BLOOMINGTON, INDIANA

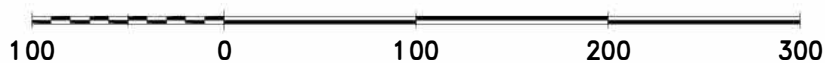
PETITIONER: Harmony School

Date: 7/24/18



Harmony School Extravaganza Noise Permit Request
September 24, 2016

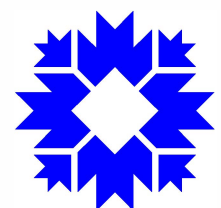
By: hoseav
10 Sep 15



For reference only; map information NOT warranted.



City of Bloomington
Public Works



Scale: 1" = 100'



Board of Public Works Staff Report

Project/Event: Request to use public right of way in order to complete public improvements at the intersection of 3rd and Patterson

Staff Representative: Sara Gomez

Petitioner/Representative: Gilliatte General Contractors

Date: August 7, 2018

Report: The Patterson Pointe development, as a condition of approval, must complete public improvements to the intersection of 3rd and Patterson. These improvements include improving the sidewalks, curb ramps, and pedestrian signals. In order to make the improvements, Gilliatte General Contractors will need to restrict one lane of traffic at a time on all four corners of the intersection. The improvement work would take place from August 2nd through August 29th. The right-hand lane of each corner of the intersection will be restricted for no more than 5 days. The restriction to the far-right lane of would still allow for right-hand turns.

Recommendation and Supporting Justification: Staff is aware that lane restrictions are necessary to make improvements to the City's pedestrian facilities. Staff recommends approval of the lane restrictions which would allow for public improvements.

Recommend ☒ **Approval** ☐ **Denial by** Sara Gomez

August 1, 2018

To The Board of Public Works Members:

This letter is to inform you that Gilliatte General Contractors, Inc. is requesting a lane restriction at the intersection of 3rd Street and Patterson Pointe. The purpose of this restriction is to install handicap ramps and pedestrian crosswalk indicators.

This restriction is necessary as a part of the Patterson Pointe Project, located at 454 Westplex Avenue, Bloomington, Indiana 47401. This restriction is to be discussed at the Board of Public Works meeting scheduled for Tuesday, August 7, 2018 at the City/County Building.

The lane restriction will happen between the hours of 7:00am to 5:00pm and is expected to be between August 1, 2018 through August 29, 2018.

Regards,

GILLIATTE GENERAL CONTRACTORS, INC.



David B. Alexander
Project Manager

DBA/dmw

Memorandum

To	Neil Kopper, PE, City of Bloomington	Page	1
CC	Dave Alexander, Gilliatte Construction, Andy Peters, AECOM		
Subject	Patterson Pointe: 3 rd Street / Patterson Drive Signal Timings		
From	Gary Mroczka, PE, Project Manager, AECOM		
Date	6/21/18		

This memorandum presents responses to your comments of the Design Plans for the 3rd Street and Patterson Drive Intersection to improve pedestrian safety and accessibility as part of the Patterson Pointe Project received on 6/14/18 from Sara Gomez and yourself.

Comment 1; Sheet 1. Need to fill in Walk Message table (guessing these will all be percussive tone?). *Answer: We agree. Plans revised accordingly. Left turn lane bay signal loop detection added since stop bar is being adjusted south.*

Comment 2; Include a note that Contractor is responsible for ensuring proper functionality of all installed equipment (in accordance with MUTCD, PROWAG, etc). *Answer: We agree. Plans revised accordingly.*

Comment 3; Northwest corner ramps - if the sidewalk stays flush between the two ramps then detectable warnings must go all the way around. *Answer: We agree. Plans revised accordingly.*

Comment 4; Conflicting pavement markings must be removed.. *Answer: We agree. Plans revised accordingly.*

Comment 5; Need signal timing details (walk and fdw times, do they work with existing?)
Answer: See attached table.

Comment 6; Clarify that pedestrian signal indications will include countdown timers. *Answer: Plans revised accordingly.*

Comment 7; Provide an MOT plan for this work, one ramp at a time would be preferred since there isn't any quick pedestrian detour available. *Answer: Plans revised accordingly.*

Please contact me at 317.532.5485 or at gary.mroczka@aecom.com if you have any questions concerning this submission. We look forward to your feedback and comments.

Best regards,

Signed: _____



Gary Mroczka, PE
AECOM

gfm

Enclosure

City of Bloomington

SHEET NO.: 1 PREPARED BY: GFM DATE: 6/20/18 CHECKED BY: RE
 DATE: 6/20/18

#805 3rd/Adams & Patterson

Inputs

	Phase	1	2	3	4	5	6	7	8
	Movement	EBL	WBT	NBL	SBT	WBL	EBT	SBL	NBT
Vehicles	Approach Speed (mph)	30	30	30	20	30	30	20	30
	Approach Speed (ft/s)	44	44	44	29.3	44	44	29.3	44
	Distance to Travel (ft)	79	90	78	77	77	93	84	83
Peds	Dist. across roadway (ft)		60		75		59		68
	Dist. Ped button to curb (ft)		4		6		5		4

SB undefined

Phase	1	2	3	4	5	6	7	8
Movement	EBL	WBT	NBL	SBT	WBL	EBT	SBL	NBT
Min Green								
Passage Time								
Max Split								
Max Green 1								
Max Green 2								
Yellow	3.2	3.2		3.0	3.2	3.2		3.2
Red	2.3	2.5		3.5	2.2	2.6		2.3
Walk		12		8		12		8
FDW		18		22		18		22

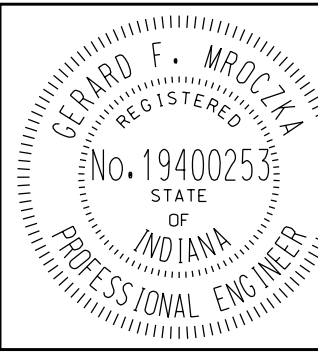
Phase	1	2	3	4	5	6	7	8
Movement	EBL	WBT	NBL	SBT	WBL	EBT	SBL	NBT
Base Walk Interval (sec)		7		7		7		7
Walk + FDW (sec)		25		29		25		29
Detector to Curb Distance (ft)		64		81		64		72
Min. Required Crossing Time		30		30		30		30
Time Added to Walk Interval		5		1		5		1
Recommended Walk Interval		12		8		12		8


DATE: 6/5/2018
TIME: 10:56:00 AM
LOCATION: C:\Indiana\pde\DCS\Projects\TRM\60571518_Patterson\900-CAD-GIS\30-Road\7_Sheets\60571518_Index_01.dgn

GENERAL NOTES																						
<p>The 2018 INDOT Standard Specifications and Drawings shall be followed</p> <p>The electrical insulation sealant for cable or wire splices as described in 805.05 shall be chosen from the following list: Star brite liquid electrical tape, manufactured by Star brite, Inc.; 3M Scotchkote Electrical Coating, manufactured by 3M Company; 10 Plyseal Insulating Mastic, manufactured by Plymouth Rubber Europa S.A.; or approved equal.</p> <p>Materials</p> <p>Traffic Signal Materials and Equipment shall be in accordance with 922. Steel conduits shall be in accordance with 922.19.</p> <p>Construction Requirements</p> <p>General</p> <p>The Contractor shall comply with 805.03 and 807.06, except as noted in this special provision. The Contractor shall install connections between the handhole and the existing signal controller cabinet as shown on the plans. Except as noted, the plans depict conduit routing in schematic form only. The Contractor shall determine final routing based on actual field conditions at each site, including utility locator service markings, to avoid conflicts with existing utilities. The Contractor may use either steel conduits or LFMC conduit to connect between the signal handhole and the existing controller cabinet. The conduit shall enter the existing signal cabinet with an LB Conduit fitting to transition between the conduit and the cabinet entry. The cabinet entry between from the LB Conduit fitting shall be secured with a watertight hub connector. Conduits between the handhole and the existing signal cabinet shall be 2 IN. and all connectors and fittings shall be sized to accommodate 2 IN. conduits. Construction limits shall be restored by grading the soil smooth and seeding in grass areas. Restoring construction limits will be considered incidental to the conduit installation. Warning tape shall be furnished and installed in all trenches containing conduit, as depicted in the plan details.</p> <p>Install New Conduit Into Existing Handholes</p> <p>At locations shown on the plans, the Contractor shall install new conduit into existing handholes or vaults. The Contractor shall use the following procedure:</p> <p>Remove concrete by cutting, chiseling, or core drilling as required to install new conduit without damaging the existing conduits. It shall be the Contractor's responsibility to protect the cables inside the handhole during this operation.</p> <p>After removing the concrete, the area shall be washed with pressurized water and then dried with compressed air.</p> <p>Position new conduits and apply an approved concrete bonding compound on the exposed concrete surfaces as recommended by the concrete manufacturer.</p> <p>Place grout in all open spaces to prevent dirt and water entry into the handhole.</p> <p>Perform necessary work to install the new conduit entrance, including but not limited to excavating around edges of the handhole, and replacing crushed stone base removed to install conduit. Take necessary precautions to prevent damage to the existing conduits and cables located in these existing handholes. The Contractor shall be solely responsible for any damage or displacement of the cable, conduit, or handhole arising out of or related to the Contractor's activities. With the exception of concrete pavement removal, breaking into existing handholes will be considered incidental to the installation of conduit and cable and will not be paid for separately.</p>	<p>Modifications to Existing Cabinet With New Conduit Entry</p> <p>At locations indicated on the Plans, the Contractor shall furnish and install conduit, cables, and/or equipment into existing cabinets. The Contractor shall take necessary precautions to maintain uninterrupted operation of all existing equipment inside the cabinet throughout the entire installation. The Contractor shall perform all necessary work to install any new conduit. The Contractor shall be solely responsible for any damage or displacement of existing cables, conduit, or equipment in the cabinet arising out of or related to the Contractor's activities.</p> <p>Reattaching Existing Cabling</p> <p>Some locations within this contact require the Contractor to disconnect and pull existing cables free from an old conduit and then reconnect the cables to existing or new equipment. The cost of disconnecting, pulling back, re-pulling, and reconnecting existing cables shall be included in the bid price of the new conduit.</p> <p>Load Switch</p> <p>Some locations require furnishing and installing new load switches into existing traffic signal cabinets. These installations provide for power to new pedestrian signal heads. The load switch shall be installed into an existing space for load switches in the cabinet. All necessary connections and in-cabinet wiring shall be included with the furnishing of the load switch to provide a functioning pedestrian signal head.</p> <p>APS pedestrian push button shall be Polara Navigator Accessible Pedestrian Signal.</p> <p>Accessible pedestrian push-buttons shall be provided at W. 3rd St. & S. Patterson Dr. The walk messages used shall be as follows:</p> <table><tr><th>Intersection</th><th>Push-button*</th><th>Walk Message**</th></tr><tr><td>North leg</td><td>APS</td><td>Percussive Tone</td></tr><tr><td>South Leg</td><td>APS</td><td>Percussive Tone</td></tr><tr><td>East leg</td><td>APS</td><td>Percussive Tone</td></tr><tr><td>West leg</td><td>APS</td><td>Percussive Tone</td></tr><tr><td colspan="3">* Enter "N/A" or "APS"</td></tr><tr><td colspan="3">** Leave blank, enter "percussive tone" if applicable, or text for speech walk message</td></tr></table> <p>Contractor is responsible for ensuring proper functionality of all installed equipment in accordance with MUTCD and PROWAG.</p>	Intersection	Push-button*	Walk Message**	North leg	APS	Percussive Tone	South Leg	APS	Percussive Tone	East leg	APS	Percussive Tone	West leg	APS	Percussive Tone	* Enter "N/A" or "APS"			** Leave blank, enter "percussive tone" if applicable, or text for speech walk message		
Intersection	Push-button*	Walk Message**																				
North leg	APS	Percussive Tone																				
South Leg	APS	Percussive Tone																				
East leg	APS	Percussive Tone																				
West leg	APS	Percussive Tone																				
* Enter "N/A" or "APS"																						
** Leave blank, enter "percussive tone" if applicable, or text for speech walk message																						

INDEX	
SHEET NO.	DRAWINGS INDEX
1	INDEX AND GENERAL NOTES
2	SITE LAYOUT
3	MAINTENANCE OF TRAFFIC
4 - 7	CURB RAMP DETAILS
8	TRAFFIC DETAIL

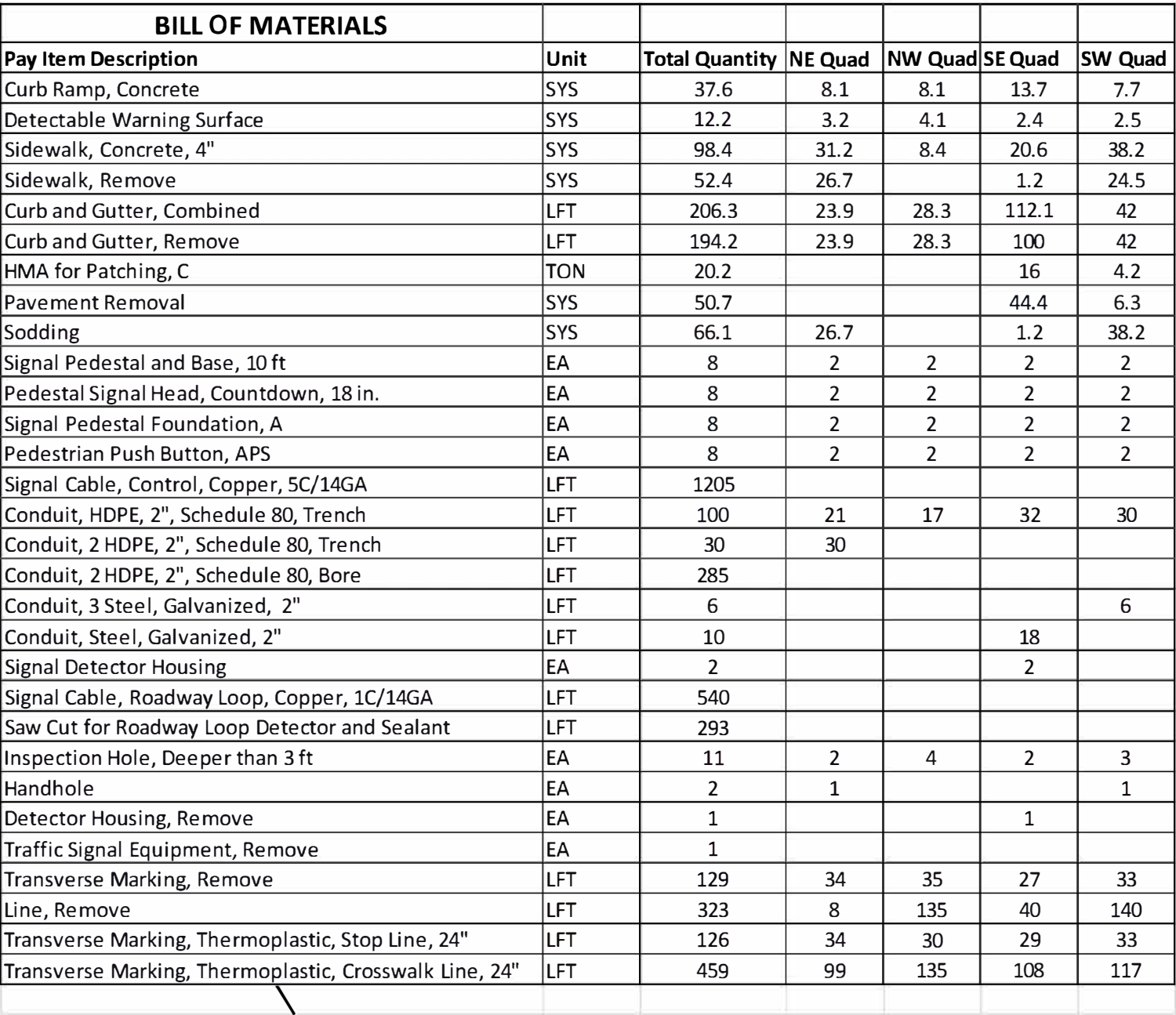
REVISIONS		
SHEET NO.	DATE	REVISED



RECOMMENDED FOR APPROVAL		6/6/2018 DATE
DESIGNED:	GFM	DRAWN: DAH
CHECKED:	JEL	CHECKED: GFM


CITY OF BLOOMINGTON PLANNING AND TRANSPORTATION DEPARTMENT	
INDEX AND GENERAL NOTES	

HORIZONTAL SCALE	BRIDGE FILE
N/A	DESIGNATION
VERTICAL SCALE	N/A
SURVEY BOOK	SHEETS
1	of 8
CONTRACT	PROJECT



BILL OF MATERIALS						
Pay Item Description	Unit	Total Quantity	NE Quad	NW Quad	SE Quad	SW Quad
Curb Ramp, Concrete	SYS	37.6	8.1	8.1	13.7	7.7
Detectable Warning Surface	SYS	12.2	3.2	4.1	2.4	2.5
Sidewalk, Concrete, 4"	SYS	98.4	31.2	8.4	20.6	38.2
Sidewalk, Remove	SYS	52.4	26.7		1.2	24.5
Curb and Gutter, Combined	LFT	206.3	23.9	28.3	112.1	42
Curb and Gutter, Remove	LFT	194.2	23.9	28.3	100	42
HMA for Patching, C	TON	20.2			16	4.2
Pavement Removal	SYS	50.7			44.4	6.3
Sodding	SYS	66.1	26.7		1.2	38.2
Signal Pedestal and Base, 10 ft	EA	8	2	2	2	2
Pedestal Signal Head, Countdown, 18 in.	EA	8	2	2	2	2
Signal Pedestal Foundation, A	EA	8	2	2	2	2
Pedestrian Push Button, APS	EA	8	2	2	2	2
Signal Cable, Control, Copper, 5C/14GA	LFT	1205				
Conduit, HDPE, 2", Schedule 80, Trench	LFT	100	21	17	32	30
Conduit, 2 HDPE, 2", Schedule 80, Trench	LFT	30	30			
Conduit, 2 HDPE, 2", Schedule 80, Bore	LFT	285				
Conduit, 3 Steel, Galvanized, 2"	LFT	6				6
Conduit, Steel, Galvanized, 2"	LFT	10			18	
Signal Detector Housing	EA	2			2	
Signal Cable, Roadway Loop, Copper, 1C/14GA	LFT	540				
Saw Cut for Roadway Loop Detector and Sealant	LFT	293				
Inspection Hole, Deeper than 3 ft	EA	11	2	4	2	3
Handhole	EA	2	1			1
Detector Housing, Remove	EA	1			1	
Traffic Signal Equipment, Remove	EA	1				
Transverse Marking, Remove	LFT	129	34	35	27	33
Line, Remove	LFT	323	8	135	40	140
Transverse Marking, Thermoplastic, Stop Line, 24"	LFT	126	34	30	29	33
Transverse Marking, Thermoplastic, Crosswalk Line, 24"	LFT	459	99	135	108	117

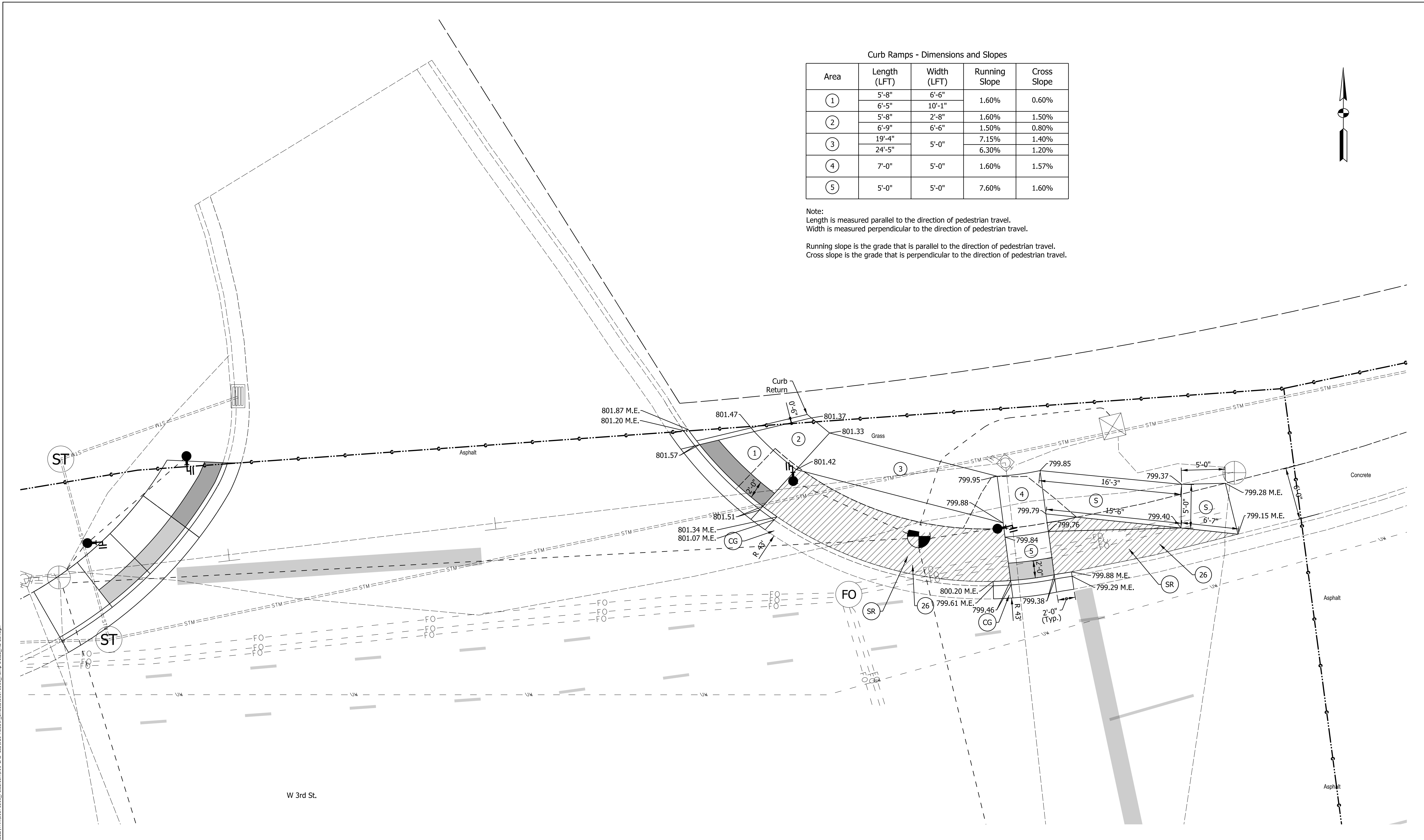
Signal Conduit Fiber Optic Water Line Storm Sewer Sanitary Sewer Gas Line Storm Manhole	Sanitary Manhole Fiber Optic Manhole Exist. Pedestrian Pedestal Exist. Signal Hand Hole Exist. Pedestrian Pushbutton Exist. Pedestrian Signal Indicators	Exist. Traffic Signal Pole Exist. Detector Housing Controller Cabinet Power Pole Curb Inlet	Sign New Pedestrian Pushbutton New Detector Housing New Pedestrian Signal Indicators New Pedestrian Pushbutton and Pedestal Proposed Signal Hand Hole	Transverse Marking, Thermoplastic, Crosswalk Line, White, 24" Transverse Marking, Thermoplastic, Stop Line, 24" Concrete Sidewalk - 4 inch Conduit
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RECOMMENDED FOR APPROVAL		6/6/2018 DATE
DESIGN ENGINEER		
DESIGNED: GFM	DRAWN: DAH	
CHECKED: JEL	CHECKED: GFM	

CITY OF BLOOMINGTON PLANNING AND TRANSPORTATION DEPARTMENT
SITE LAYOUT W. THIRD ST. & S. PATTERSON DR.

HORIZONTAL SCALE		BRIDGE FILE	
1" = 10'			
VERTICAL SCALE		DESIGNATION	
N/A			
SURVEY BOOK		SHEETS	
		2	of 8
CONTRACT		PROJECT	

DATE: 6/5/2018
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LOCATION: G:\Indiana\pds\CD\Projects\TRM\60571518_Patterson\900-CAD-GIS\30-Road\7_Sheets\60571518_Ramp_Detail_NE_Cor.dgn



Curb Ramps - Dimensions and Slopes				
Area	Length (LFT)	Width (LFT)	Running Slope	Cross Slope
①	5'-8"	6'-6"	1.60%	0.60%
	6'-5"	10'-1"		
②	5'-8"	2'-8"	1.60%	1.50%
	6'-9"	6'-6"	1.50%	0.80%
③	19'-4"	5'-0"	7.15%	1.40%
	24'-5"		6.30%	1.20%
④	7'-0"	5'-0"	1.60%	1.57%
⑤	5'-0"	5'-0"	7.60%	1.60%

Note:
Length is measured parallel to the direction of pedestrian travel.
Width is measured perpendicular to the direction of pedestrian travel.

Running slope is the grade that is parallel to the direction of pedestrian travel.
Cross slope is the grade that is perpendicular to the direction of pedestrian travel.

SIDEWALK REMOVAL

DETECTABLE WARNING SURFACE

M.E. MATCH EXISTING

C CURB, CONCRETE

CG COMBINED CONCRETE CURB AND GUTTER

26 SODDING

S SIDEWALK, CONCRETE, 4"

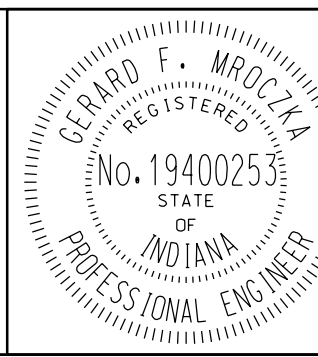
SR SIDEWALK REMOVAL (ALL TYPES)

NEW PEDESTRIAN PUSHBUTTON AND PEDISTAL

SC SAW CUT

M HMA FOR PATCHING TYPE C, 12"

CR CURB REMOVAL



RECOMMENDED FOR APPROVAL
DESIGN ENGINEER
6/6/2018
DATE

DESIGNED: GFM
DRAWN: DAH
CHECKED: JEL
CHECKED: GFM

CITY OF BLOOMINGTON
PLANNING AND TRANSPORTATION DEPARTMENT

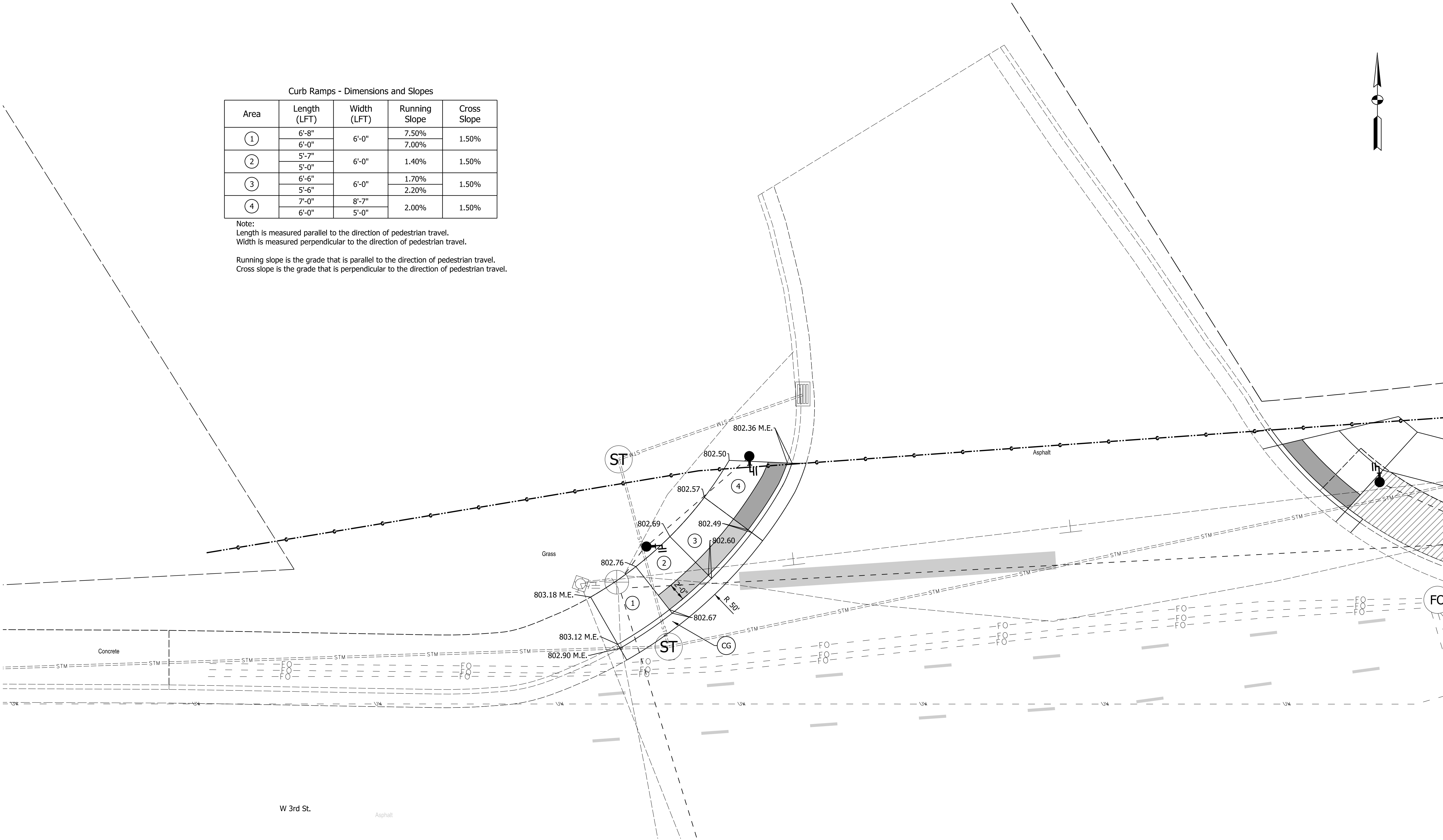
CURB RAMP DETAIL
NE CORNER
W. THIRD ST. & S. PATTERSON DR.

HORIZONTAL SCALE	BRIDGE FILE
1" = 5'	DESIGNATION
VERTICAL SCALE	
N/A	
SURVEY BOOK	SHEETS
	4 of 8
CONTRACT	PROJECT

Curb Ramps - Dimensions and Slopes				
Area	Length (LFT)	Width (LFT)	Running Slope	Cross Slope
①	6'-8"	6'-0"	7.50%	1.50%
	6'-0"		7.00%	
②	5'-7"	6'-0"	1.40%	1.50%
	5'-0"			
③	6'-6"	6'-0"	1.70%	1.50%
	5'-6"		2.20%	
④	7'-0"	8'-7"	2.00%	1.50%
	6'-0"	5'-0"		

Note:
Length is measured parallel to the direction of pedestrian travel.
Width is measured perpendicular to the direction of pedestrian travel.

Running slope is the grade that is parallel to the direction of pedestrian travel.
Cross slope is the grade that is perpendicular to the direction of pedestrian travel.



/// SIDEWALK REMOVAL

■ DETECTABLE WARNING SURFACE

M.E. MATCH EXISTING

⊙ CURB, CONCRETE

CG COMBINED CONCRETE CURB AND GUTTER

26 SODDING

S SIDEWALK, CONCRETE, 4"

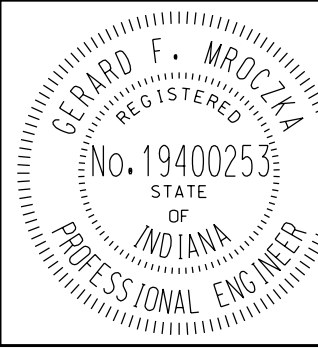
SR SIDEWALK REMOVAL (ALL TYPES)

NEW PEDESTRIAN PUSHBUTTON AND PEDISTAL

SC SAW CUT

M HMA FOR PATCHING TYPE C, 12"

CR CURB REMOVAL



RECOMMENDED FOR APPROVAL *Gerard F. Marotta* 6/6/2018
DESIGN ENGINEER DATE

DESIGNED: GFM DRAWN: DAH
CHECKED: JEL CHECKED: GFM

CITY OF BLOOMINGTON
PLANNING AND TRANSPORTATION DEPARTMENT

CURB RAMP DETAIL
NW CORNER
W. THIRD ST. & S. PATTERSON DR.

HORIZONTAL SCALE BRIDGE FILE

1" = 5'

VERTICAL SCALE

N/A

SURVEY BOOK

CONTRACT

BRIDGE FILE

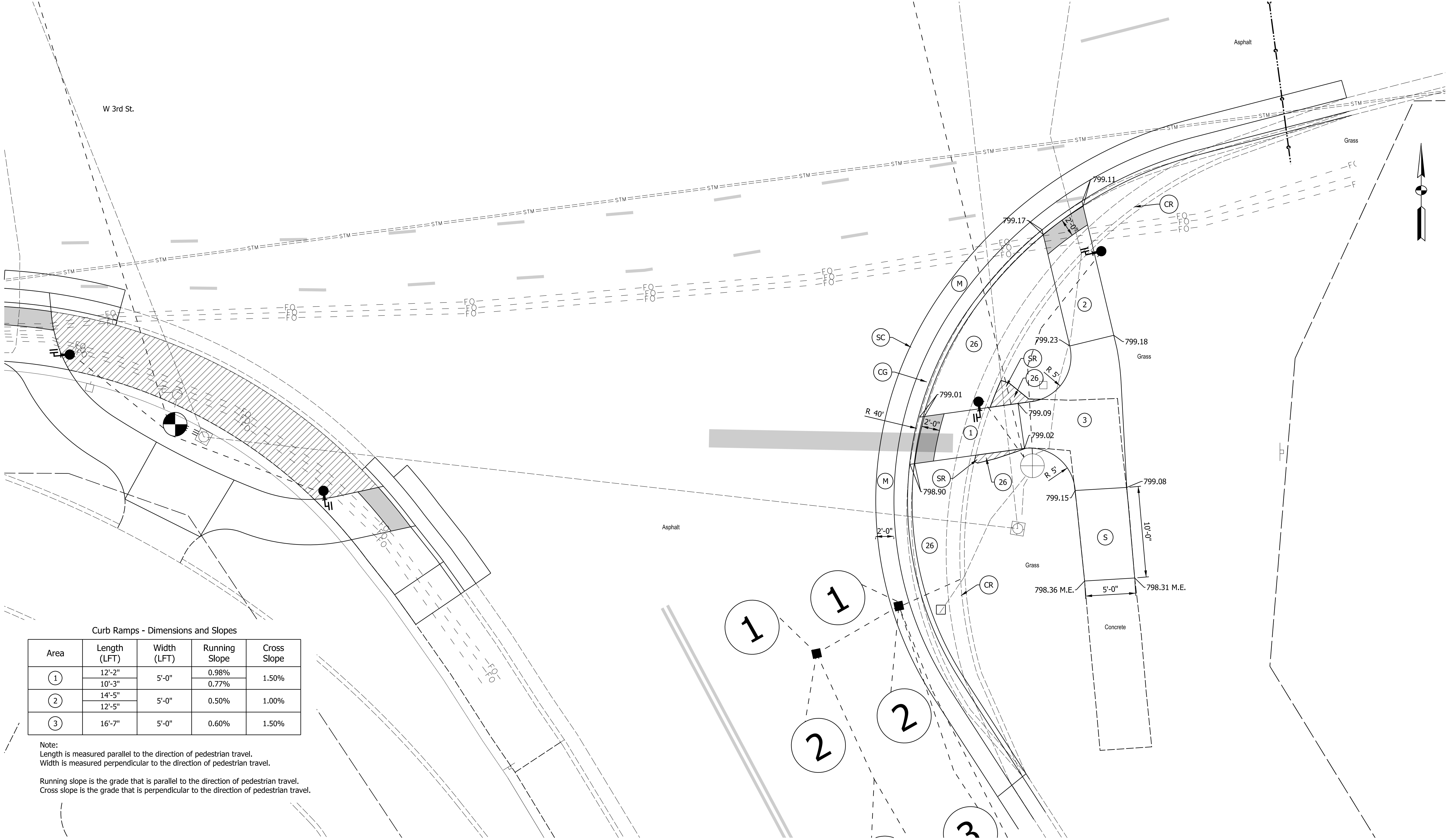
DESIGNATION

SHEETS

PROJECT

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Curb Ramps - Dimensions and Slopes

Area	Length (LFT)	Width (LFT)	Running Slope	Cross Slope
①	12'-2"	5'-0"	0.98%	1.50%
	10'-3"		0.77%	
②	14'-5"	5'-0"	0.50%	1.00%
	12'-5"			
③	16'-7"	5'-0"	0.60%	1.50%

Note:
Length is measured parallel to the direction of pedestrian travel.
Width is measured perpendicular to the direction of pedestrian travel.

Running slope is the grade that is parallel to the direction of pedestrian travel.
Cross slope is the grade that is perpendicular to the direction of pedestrian travel.

SIDEWALK REMOVAL

DETECTABLE WARNING SURFACE

M.E. MATCH EXISTING

C CURB, CONCRETE

CG COMBINED CONCRETE CURB AND GUTTER

26 SODDING

S SIDEWALK, CONCRETE, 4"

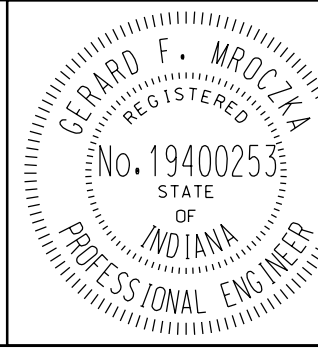
SR SIDEWALK REMOVAL (ALL TYPES)

NEW PEDESTRIAN PUSHBUTTON AND PEDISTAL

SC SAW CUT

M HMA FOR PATCHING TYPE C, 12"

CR CURB REMOVAL



RECOMMENDED FOR APPROVAL

DESIGN ENGINEER

6/6/2018 DATE

DESIGNED: GFM

DRAWN: DAH

CHECKED: JEL

CHECKED: GFM

CITY OF BLOOMINGTON
PLANNING AND TRANSPORTATION DEPARTMENT

CURB RAMP DETAIL
SE CORNER
W. THIRD ST. & S. PATTERSON DR.

HORIZONTAL SCALE

1" = 5'

VERTICAL SCALE

N/A

SURVEY BOOK

CONTRACT

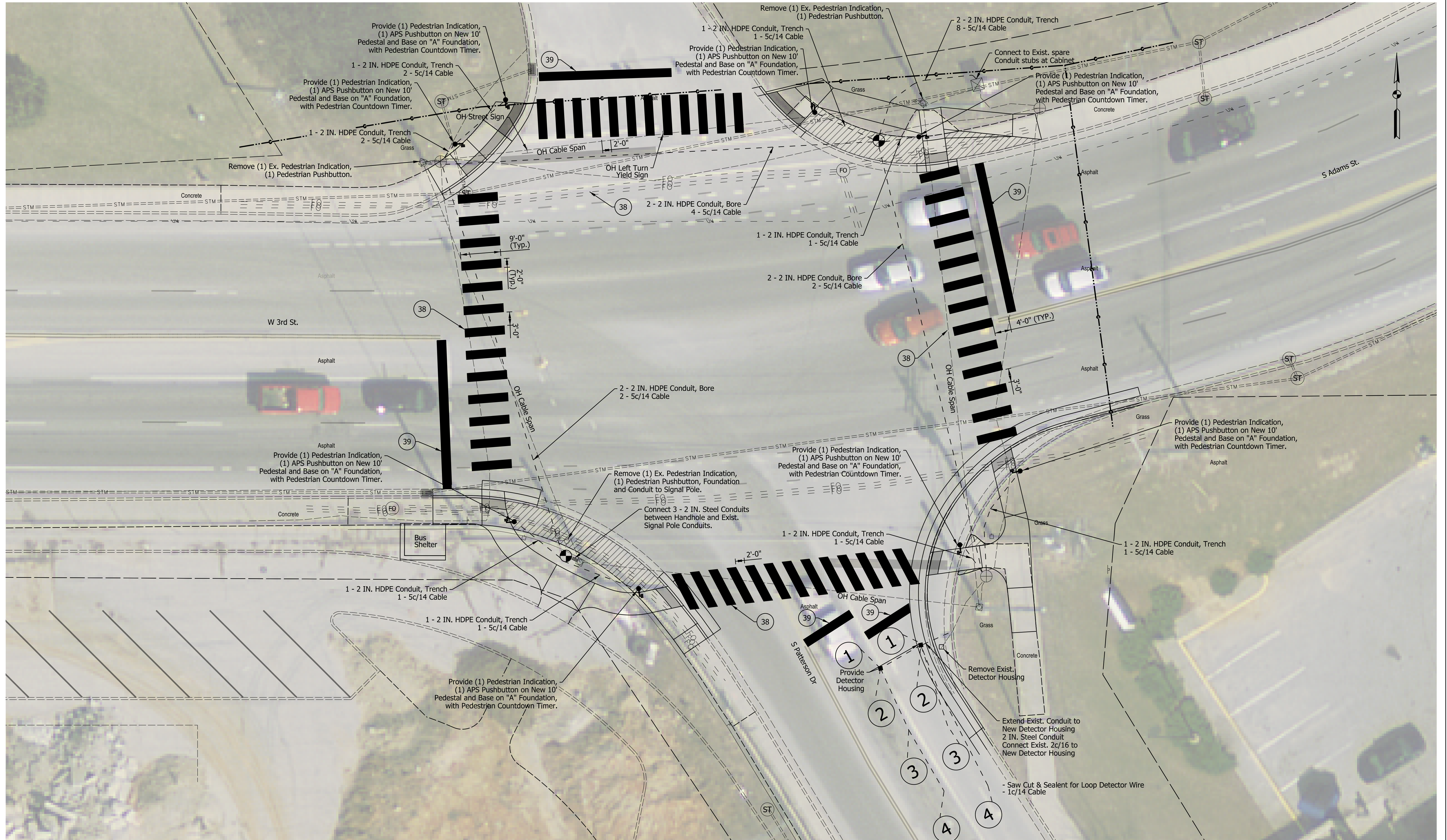
BRIDGE FILE

DESIGNATION

SHEETS

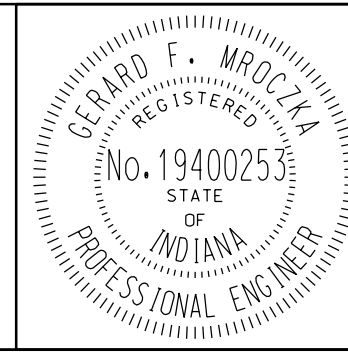
PROJECT

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TIME: 10:55:12 AM
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Signal Conduit	Sanitary Manhole	Exist. Traffic Signal Pole	Sign
Fiber Optic	Fiber Optic Manhole	Exist. Detector Housing	New Pedestrian Pushbutton
Water Line	Exist. Pedestrian Pedestal	Controller Cabinet	New Detector Housing
Storm Sewer	New Pedestrian Signal Indicator	Power Pole	New Pedestrian Pushbutton and Pedestal
Sanitary Sewer	Exist. Signal Hand Hole	Curb Inlet	Proposed Signal Hand Hole
Gas Line	Exist. Pedestrian Pushbutton		
Storm Manhole	Exist. Pedestrian Signal Indicators		

Transverse Marking, Thermoplastic, Crosswalk Line, White, 24"
Transverse Marking, Thermoplastic, Stop Line, 24"
Concrete Sidewalk - 4 inch
Conduit



RECOMMENDED FOR APPROVAL		DESIGN ENGINEER	6/6/2018	DATE
DESIGNED:	GFM	DRAWN:	DAH	
CHECKED:	JEL	CHECKED:	GFM	

CITY OF BLOOMINGTON PLANNING AND TRANSPORTATION DEPARTMENT
TRAFFIC DETAIL W. THIRD ST. & S. PATTERSON DR.

HORIZONTAL SCALE 1" = 10'	BRIDGE FILE
VERTICAL SCALE N/A	DESIGNATION
SURVEY BOOK	SHEETS
CONTRACT	8 of 8
	PROJECT

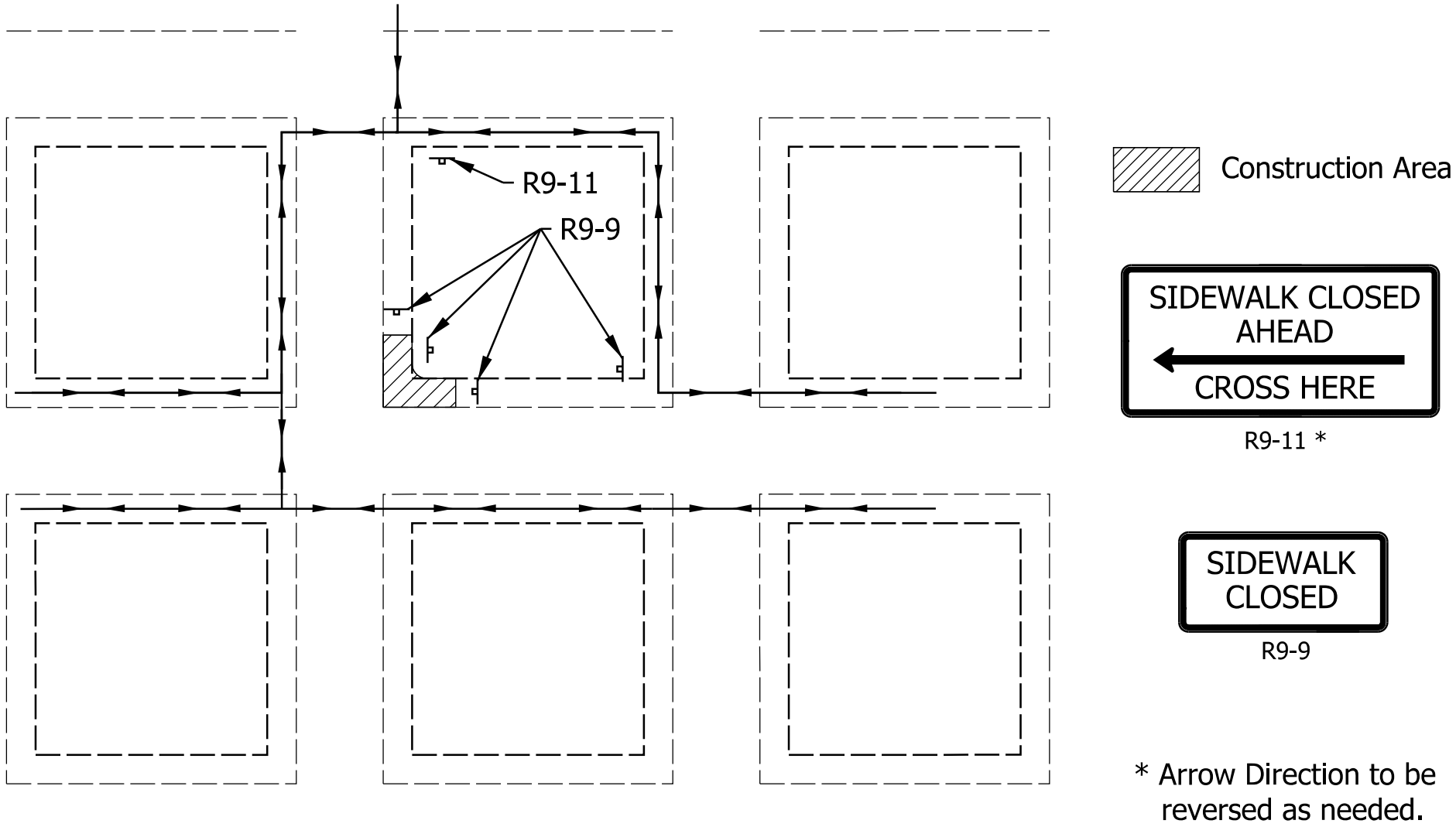
DATE: 6/26/2018
TIME: 2:55 PM
LOCATION: C:\Indiana\pdes\DCS\Projects\TRM\60571518_Patterson\900_CAD\GIS\30-Road\7_Sheets\60571518_MOT.dgn

Permitting & Notification Requirements:

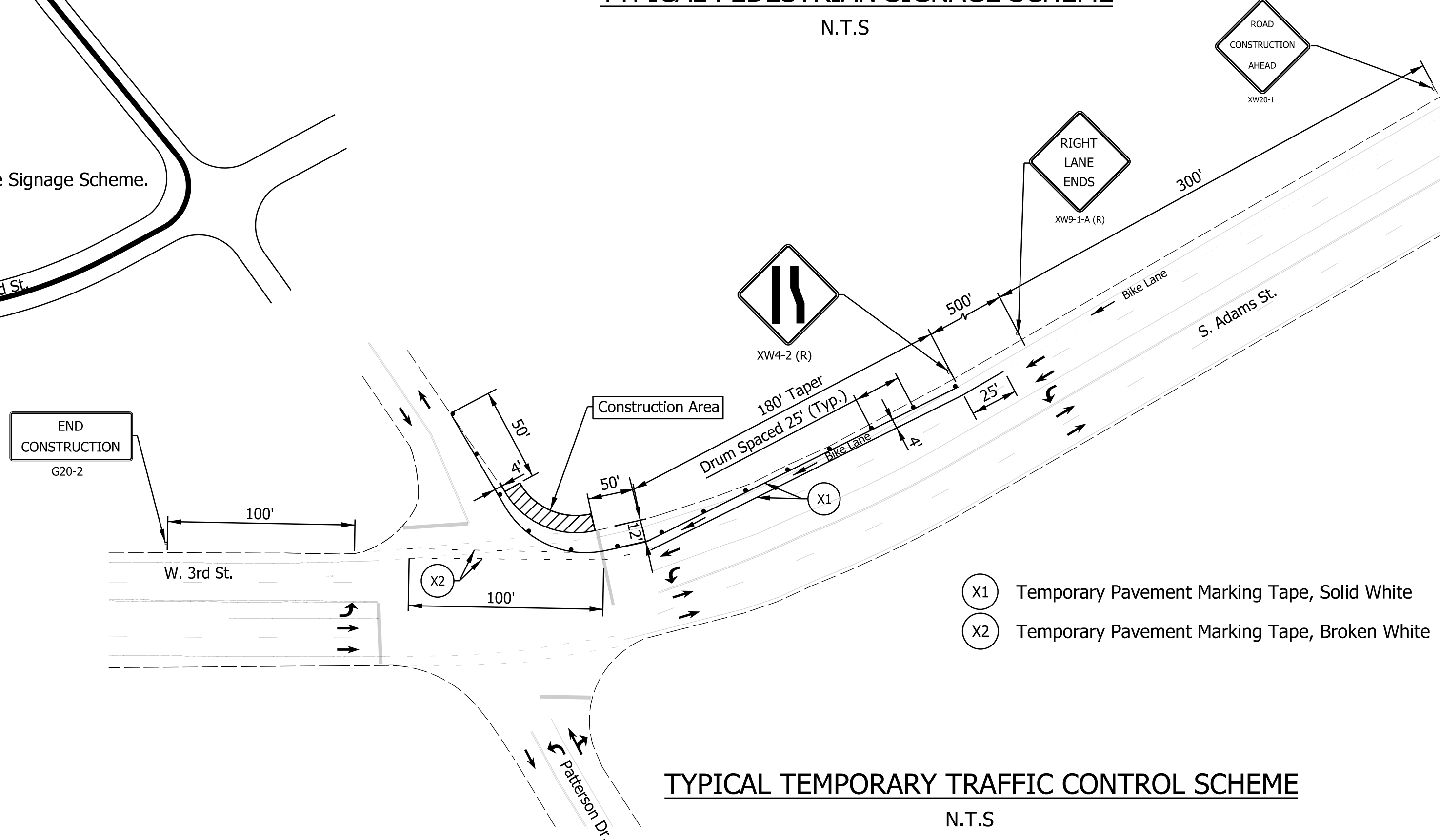
1. Contractor shall maintain a current right of way permit with the city throughout the duration of the work. There will be no charge for this permit, but it must be filed along with any required insurance and bonding information.
2. The city will provide a mandated list for road restriction / road closure notifications.
3. Contractor shall provide two business days advance notice of the locations they will be working and the road restrictions that should be anticipated.

General Notes:

1. All maintenance of traffic shall comply with the latest edition of Indiana Manual on Uniform Traffic Control Decives (MUTCD), INDOT Std. E-801-TCLC-12 & INDOT Std. E-801-TCDV-03.
2. Contractor shall not completely restrict access to a single property.
3. Pedestrian signage must be kept updated to the current workzones just as vehicular signage is adjusted to current conditions.
4. Contractor shall only work on one curb ramp at a time.

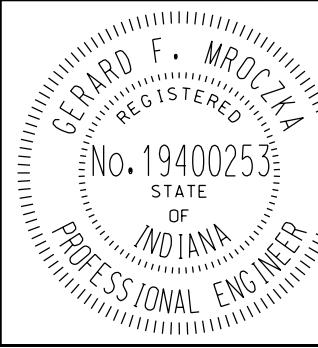


TYPICAL PEDESTRIAN SIGNAGE SCHEME
N.T.S



TYPICAL TEMPORARY TRAFFIC CONTROL SCHEME
N.T.S

PEDESTRIAN DETOUR
N.T.S



RECOMMENDED FOR APPROVAL		DESIGN ENGINEER	6/6/2018	DATE
DESIGNED:	GFM	DRAWN:	DAH	
CHECKED:	JEL	CHECKED:	GFM	

CITY OF BLOOMINGTON
PLANNING AND TRANSPORTATION DEPARTMENT

MAINTENANCE OF TRAFFIC
W. THIRD ST. & S. PATTERSON DR.

HORIZONTAL SCALE	BRIDGE FILE
N/A	
VERTICAL SCALE	DESIGNATION
N/A	
SURVEY BOOK	SHEETS
	3 of 8
CONTRACT	PROJECT

NOTICE OF CONSTRUCTION ACTIVITIES

PROJECT: PATTERSON POINTE

ADDRESS: 454 WESTPLEX AVENUE

PROJECT SCHEDULE: SEPTEMBER 6, 2017 – SEPTEMBER 29, 2018

**WORK WITHIN PUBLIC RIGHTS-OF-WAY: LANE RESTRICTION AT THE INTERSECTION OF
3RD STREET AND PATTERSON POINTE (8/1/2018 – 8/29/2018)**

SEE ATTACHED TRAFFIC FLOW PLAN

PUBLIC MEETING

CITY OF BLOOMINGTON BOARD OF PUBLIC WORKS

DATE: AUGUST 7, 2018 AT 5:30 PM,

**LOCATION: 401 N. MORTON STREET, SHOWERS BUILDING, CITY HALL
COUNCIL CHAMBERS**

**REQUEST FOR APPROVAL OF THE USE OF AND WORK WITHIN
THE PUBLIC RIGHTS-OF-WAY DURING CONSTRUCTION**

Public comment regarding this request will be accepted at the meeting.

CONTRACTOR:

Gilliatte General Contractors

David Alexander

Email – dalexander@gilliatte.com

Phone: 317-638-3355

DEVELOPER/OWNER:

Patterson Pointe Ventures, LLC

Tim Tichenor

Email – ttichenor@tisbook.com

Phone: 812-360-3008

REGISTER OF PAYROLL CLAIMS
Board: Board of Public Works Claim Register

Date:	Type of Claim	FUND	Description	Bank Transfer	Amount
8/3/2018	Payroll				398,896.54
					<u>398,896.54</u>

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing register of claims, consisting of 1 claim, and except for the claims not allowed as shown on the register, such claims are hereby allowed in the total amount of \$ 398,896.54

Dated this _____ **day of** _____ **year of 20**_____.

_____	_____	_____
Kyla Cox Deckard, President	Beth H. Hollingsworth, Vice-President	Dana Palazzo, Secretary

I hereby certify that each of the above listed voucher(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Fiscal Officer_____



Board of Public Works Staff Report

Project/Event: Request to use W Kirkwood Street for Cook Group &
CFC Properties 30th Anniversary Event

Staff Representative: Sean Starowitz

Petitioner/Representative: Angela Fielder

Date: August 7, 2018

Report: CFC Properties is requesting to use West Kirkwood Street between North College Avenue and North Walnut Street on Tuesday, September 4, 2018 from 6 a.m. until 9 p.m. for Fountain Square Mall 30th Anniversary Celebration. The event will run from 4:30 p.m. until 6:30 p.m.. This is a family friendly event with face painting, food trucks and entertainment. Noise Waiver included in Resolution.

Nearby business have been notified of this meeting.

Recommend ☒ **Approval** ☐ **Denial** by Sean Starowitz

**CITY OF BLOOMINGTON
BOARD OF PUBLIC WORKS
RESOLUTION 2018-86**

CFC Properties Fountain Square Mall 30th Anniversary Celebration

WHEREAS, the Board of Public Works is empowered by I.C. 36-9-6-2 to supervise city streets; and

WHEREAS, CFC Properties has requested use of city streets to conduct a street event; and

WHEREAS, CFC Properties has agreed to provide the City with a Certificate of Insurance naming the City of Bloomington as additionally insured.

NOW, THEREFORE, BE IT RESOLVED that the City of Bloomington approves the event herein described, provided that:

1. The City of Bloomington Board of Public Works agrees that a portion of the following City street may be utilized to conduct CFC Properties Fountain Square Mall 30th Anniversary Celebration event between the hours of 6 a.m. and 9 p.m. on Tuesday, September 4, 2018: West Kirkwood Street between North College Avenue and North Walnut Street.
2. The street closure outlined above is for the purposes of allowing CFC Properties to provide a community event of high quality that is mutually beneficial to participants and the community on Tuesday, September 4, 2018.
3. CFC Properties shall be responsible for developing a Traffic Plan to be approved by the Planning and Transportation Department. CFC Properties agrees to obtain and place at its own expense barricades and signage required by the Traffic Plan. CFC Properties agrees to close the street not before 6 a.m. on Tuesday, September 4, 2018, and to remove barricades and signage by 9 p.m. on Tuesday, September 4, 2018.
4. By granting permission to utilize City property to facilitate this activity, the Board of Public Works also waives the City Noise Ordinance in accordance with Section 14.09.070 of the Bloomington Municipal Code, and therefore amplified sound and music may be played until 6:30 p.m. on the day of the event.
5. Cook Group & CFC Properties shall be responsible for notifying the general public, public transit and public safety agencies of the street restrictions in advance by notice at least 48 hours in advance.
6. In consideration for the use of the City's property and to the fullest extent permitted by law, CFC Properties, for itself, its officers, directors, agents, employees, members, successors and assigns, does hereby indemnify and hold harmless the City of Bloomington, the Board, and the offices, agents and employees of the City and the Board from any and all claims, demands, damages, costs, expenses or other liability arising out of bodily injury or property damage (collectively "Claims") which may occur as a result of the use of said property, including, but

not limited to, any claim or claims brought by third parties, whether or not sounding in tort or contract.

7. _____, by signing this agreement, represents that he/she has been fully empowered by proper action of the entity to enter into the agreement and has authority to do so.

ADOPTED THIS _____ DAY OF _____, 2018.

BOARD OF PUBLIC WORKS:

CFC PROPERTIES

Kyla Cox Deckard, President

Signature

Beth H. Hollingsworth, Vice President

Printed Name

Dana Palazzo, Secretary

Position



CITY OF BLOOMINGTON

SPECIAL EVENT APPLICATION

City of Bloomington
Department of Economic and Sustainable Development
401 N. Morton Street, Suite 150
Bloomington, Indiana 47404
812-349-3418
Department of Public Works
812-349-3410

1. Applicant Information

Contact Name: Angela Fielder
Contact Phone: 812.332.0053 Mobile Phone:
Title/Position: Commercial Real Estate Coordinator
Organization: CFC Properties, LLC
Address: 320 W. 8th Street, Suite 200
City, State, Zip: Bloomington, IN 47404
Contact E-Mail Address: angie.fielder@cfcproperties.com
Organization E-Mail and URL: n/a
Org Phone No: 812.332.0053 Fax No: 812.333.4680

2. Any Key Partners Involved (including Food Vendors if applicable)

Organization Name: n/a
Address:
City, State, Zip:
Contact E-Mail Address:
Phone Number: Mobile Phone:

Organization Name: n/a
Address:
City, State, Zip:
E-Mail Address:
Phone Number: Mobile Phone:

Organization Name: n/a
Address:
City, State, Zip:
E-Mail Address:
Phone Number: Mobile Phone:

3. Event Information

Type of Event ☐ Metered Parking Space(s) ☐ Run/Walk ☐ Festival ☐ Block Party
☐ Parade ☐ Other (Explain below in Description of Event)

Date(s) of Event: 9/4/2018

Time of Event: Date: 9/4/2018 Start: 4:30pm Date: 9/4/2018 End: 6:30pm

Setup/Teardown time Needed Date: 6/4/2018 Start: 6:00am Date: 9/4/2018 End: 9:00pm

Calendar Day of Week: Tuesday

Description of Event: Fountain Square Mall 30th Anniversary Celebration

Expected Number of Participants: 200

Expected # of vehicles (Use of Parking Spaces to close): n/a

4. IF YOUR EVENT IS A **NEIGHBORHOOD BLOCK PARTY**, YOU ARE REQUIRED TO SECURE AND ATTACH THE FOLLOWING:

- ☐ A map of the proposed rights-of-way closure or route in its entirety (streets shall be properly labeled and identified)
 - The starting point shall be clearly marked
 - The ending point shall be clearly marked
 - Each intersection along the route shall be clearly identified
 - A notation of how each intersection is to be blocked shall be specifically noted at each intersection (where type 3 barricades will be placed)
- ☐ Notification to businesses/residents that will be impacted by event (copy of notification letter/flyer/other)
- ☐ A properly executed Maintenance of Traffic Plan
 - Determine if No Parking Signs will be required
- ☐ Noise Permit application

IF YOUR EVENT IS A **RUN/WALK/PARADE**, YOU ARE REQUIRED TO SECURE AND ATTACHED THE FOLLOWING: *Moving Events – Use and/or Closure of City Streets/Sidewalks*

- ☐ A map of the proposed rights-of-way closure or route in its entirety (streets shall be properly labeled and identified)
 - The starting point shall be clearly marked
 - The ending point shall be clearly marked
 - The number of lanes to be restricted on each road shall be clearly marked
 - Each intersection along the route shall be clearly identified
 - A notation of how each intersection is to be blocked shall be specifically noted at each intersection (ie: Type 3 barricades and/or law enforcement); and
 - The location of any staging area(s) for the rights-of-way closure and how much space the staging area(s) shall utilize
- ☐ Notification to businesses /residents that will be impacted by event of the day the application will be heard by Board of Public Works (Example attached)
- ☐ Using a City park or trail? Parks & Recreation Department Approved Special Use Permit ☐ Not applicable
- ☐ Certificate of Liability Insurance – Proof of insurance listing the City of Bloomington as additional insured for an amount no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. DEADLINE: To Public Works no later than five days before event.
- ☐ A properly executed Maintenance of Traffic Plan
 - *Determine if No Parking Signs will be required
 - * Determine if Barricades will be required
- ☐ Secured a Parade Permit from Bloomington Police Department ☐ Not applicable
- ☐ Noise Permit application ☐ Not applicable
- ☐ Waste and Recycling Plan if more than 100 participates (template attached)

IF YOUR EVENT IS A **FESTIVAL/SPECIAL COMMUNITY EVENT** YOU ARE REQUIRED TO SECURE AND ATTACH, AND SUBMIT THE FOLLOWING:

Stationary Events – Closure of Streets/Sidewalks/Use of Metered Parking

- ☒ A map of the proposed rights-of-way closure in its entirety (streets shall be properly labeled and identified)
 - The starting point shall be clearly marked
 - The ending point shall be clearly marked
 - The number of lanes to be restricted on each road shall be clearly marked
 - Each intersection along the route shall be clearly identified
 - A notation of how each intersection is to be blocked shall be specifically noted at each intersection (ie: type 3 barricades and/or law enforcement); and
 - The location of any staging area(s) for the rights-of-way closure and how much space the staging area(s) shall utilize
- ☐ Notification to business/residents who will be impacted by event of the day the application will be heard by Board of Public Works (Example attached)
- ☐ Using a City park or trail? Parks & Recreation Department Approved Special Use Permit ☐ Not applicable
- ☒ A properly executed Maintenance of Traffic Plan
 - *Determine if No Parking Signs will be required
 - * Determine if Barricades will be required
- ☒ Noise Permit application ☐ Not applicable
- ☐ Beer & Wine Permit ☒ Not applicable
- ☒ Certificate of Liability Insurance listing the City of Bloomington as additional insured. For an amount not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. **DEADLINE:** To Public Works no later than five days before event.
- ☐ If Food Vendors are part of Festival (Monroe County Health Department Licenses & Fire Inspection)
- ☒ Waste and Recycling Plan if more than 100 participates (template attached)

8.

CHECKLIST

- ☐ Determine what type of Event
- ☐ Complete application with attachment
 - ☐ Detailed Map
 - ☐ Proof of notification to businesses/residents (copy of letter/flyer/other)
 - ☐ Maintenance of Traffic Plan
 - ☐ Noise Permit Application (if applicable)
 - ☐ Certificate of Liability Insurance
 - ☐ Secured a Parade Permit from Bloomington Police Department (if applicable)
 - ☐ Beer and Wine Permit (if applicable)Waste and Recycling Plan (if applicable)
 - ☐ Waste and Recycling Plan (if applicable)
- ☐ Date Application will be heard by Board of Public Works
- ☐ Approved Parks Special Use Permit (if using a City Park)
- ☐ If using food vendors assure proper paperwork in order (Monroe County Health Department Licenses & Fire Inspection)

For City Of Bloomington Use Only

Date Received:	Received By:	Date Approved:	Approved By:
	Economic & Sustainable Development		SS
	Bloomington Police	July 17	S. Oldham
	Bloomington Fire	July 23	J Johnson
	Planning & Transportation	July 18	D Backler
	Transit		
	Public Works OK		
	Board of Public Works		
	OOTM ✓		



320 W. EIGHTH ST., SUITE 200, P.O. BOX 729
BLOOMINGTON, IN 47402-0729 U.S.A.

neopost

FIRST-CLASS MAIL

07/24/2018

US POSTAGE

\$000.47⁰



ZIP 47404
041L11251841

Stardust Development, LLC
112 N. Walnut St.
Bloomington, IN 47404-4973



CORPORATE OFFICE
320 WEST 8TH STREET, SUITE 200
BLOOMINGTON, IN 47404
P.O. BOX 729, BLOOMINGTON, IN 47402
P: 812.332.0053 | F: 812.333.4680
WWW.CFCPROPERTIES.COM

NOTICE OF PUBLIC MEETING

The Board of Public Works of Bloomington, Indiana, has been petitioned to hear a request for a Special Event in Public Right Way for the Fountain Square 30th Anniversary Celebration held on Kirkwood Avenue (between College Avenue and Walnut Street) from 4:30 p.m. – 6:30 p.m. on September 4th, 2018.

The Board of Public Works meeting to hear this request will be Tuesday, August 7, 2018. Board of Public Works meetings are held in the Council Chambers of the Showers Center City Hall at 401 N. Morton at 5:30 p.m.

The proposal for the Fountain Square 30th Anniversary Celebration will be digitally on file via <https://bloomington.in.gov/boards/public-works> for the August 7th Meeting.

All persons interested in said proposal may be heard at the time and place as herein set out. If you would rather voice your opinion by phone you may call 812.349.3410 or email public.works@bloomington.in.gov. Written and verbal objections filed with the Board of Public Works prior to the hearing will be considered.

BOARD OF PUBLIC WORKS
CITY OF BLOOMINGTON, INDIANA

PETITIONER: CFC Properties
DATE: 07/24/18

Emergency Action Plan: Fountain Square 30th Anniversary Block Party

I. Purpose

The purpose of the Emergency Action Plan is to protect all participants within the Block Party event area from serious injury, property loss, or loss of life in the event of a major disaster.

II. General Procedures

In the event of a disaster or potential threatening weather, Cook Inc. Director of Security – Ted Waskey, and / or CFC Properties Safety and Security Manager- Mark Webb will oversee all preventative and response efforts with CFC Properties Security Officer Chris Mullis and /or contract security staff.

A. Emergency Control Center

1. The Emergency Control Center is located at Fountain Square Security Station

B. Communications

1. The Director(s) of Security, shall have radio communication
With CFC Properties Security officer and Cook event staff leader.
2. Event Contact: Ted Wasky 1-317-443-7072 or Mark Webb 1-812-345-4326

B. Emergency Control Situation

1. Upon being contacted by the Director of Security with the possibility of declaring a **CODE ORANGE** or **CODE RED**, all Senior Emergency Control members should report to the Emergency Control Center.
2. The final call for any **CODE** upgrade or event closure will be made by the Director of Security.

C. Code Changes Requiring Action

1. CODE ORANGE (Severe weather within 50 miles)

- i. Should the Director of Security determine a **CODE ORANGE** is appropriate, he will notify all Security personnel by radio or in person.

2. CODE RED (Severe weather Warning issued by National weather service or upon direction of Homeland Security, Bloomington Police Department or Bloomington Fire Department Leadership.

- i. Should a **CODE RED** situation arise, the Director of Security will **contact all Emergency Security personnel** by radio. A verbal stage announcement will be made to the Public that the event is now closed and they should seek shelter.
- ii. Begin evacuation procedures.

D. Emergency Notification of CODE RED

1. Warning may come from any one or more of the following sources:
Bloomington Police Department
Bloomington Fire Department
Homeland Security
Event Security

E. Emergency Shutdown of Operations

1. An emergency shutdown of operations will be ordered by the Director of Security, Homeland Security, Bloomington Police Dept. or Bloomington Fire Department.
 - i. Temporary Closure
 - a) Thunderstorm:
 1. Encourage participants to take shelter.
 2. Operations may resume ½ hour following last proximal thunder or lightning event.
 - b) Flooding: When water levels effect electrical or other normal operations
 - c) Any situation as determined by the Director of Security, Homeland Security or the Bloomington Police/Fire Department.
 - d) Resumption of the Block Party following a temporary shutdown, will be noted by stage announcements.
 - ii. Permanent Closure
 - a) Severe weather expected to last until close of event
 - b) Severe Earthquake
 - c) Fire
 - d) Mass Civil disturbance
 - e) Bomb threat
 - f) Hazardous chemical spill
 - g) Other condition deemed necessary by Director of Security, Bloomington Police Dept. or other Authority Having Jurisdiction. (AHJ)
2. Evacuation
 - i. Area evacuation and evacuation routes is determined and noted by an announcement from the Bloomington Police/Fire Dept., outdoor warning sirens and/or by stage announcements.
 - ii. Event is closed- guests are required to evacuate immediately.
 - iii. Exits should be marked

F. First Aid

1. Call 911

G. Missing Children

1. Take missing child or a parent missing a child, to the Security Station inside Fountain Square Mall
2. Director of Security will contact all Security personnel by radio and/or in person and notify 911



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/6/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hylant Group Inc-Bloomington 100 South College Ave, #230 Bloomington IN 47404	CONTACT NAME: Jenny Merica PHONE (A/C, No, Ext): 317-817-5121 FAX (A/C, No): 317-817-5151 E-MAIL ADDRESS: jenny.merica@hylant.com
INSURED CFC, LLC PO Box 1608 Bloomington, IN 47402	INSURER(S) AFFORDING COVERAGE INSURER A: Federal Insurance Company INSURER B: Sentry Insurance a Mutual Co INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER: 1195837674

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			35797547	10/1/2017	10/1/2018	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$2,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMPIOP AGG \$2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION S						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A		901573507	7/1/2018	7/1/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Bloomington shall be an additional insured for general liability as required by written contract

CERTIFICATE HOLDER

CANCELLATION

City of Bloomington
401 N Morton Street
Bloomington IN 47404

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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FOUNTAIN SQUARE'S 30TH ANNIVERSARY CELEBRATION

COMMUNITY EVENT APPLICATION • TRASH & RECYCLING PLAN



Following the event, the Courthouse grounds will need to be swept for any debris that might have been left.



FOOD TRUCK

Please advise individual food trucks, if needed, to keep their areas clean and free of debris, especially following the event - dumping of any kind is not allowed in the street/drains/grass.



TRASH CAN



RECYCLE BIN

Monitor the bins/cans highlighted in red and yellow located on the street layout.

Trash cans should be emptied in the dumpster (red box) located behind Fountain Square by using the sidewalk along College Avenue (marked with a dotted-blue line), when they become full to prevent overflow.

Recycling bins will need to have their individual bags removed and placed next to the dumpster (yellow box area).

Every hour, check the porter johns and washing stations for cleanliness. Re-stock as needed.

Extra trash bags and supplies for re-stocking purposes will be kept in Fountain Square, suite XX.

Following the event, the bins/cans will need to be placed on the sidewalks for pick up.

Bins/cans will be provided by The City Sanitation Dept. Pick up of bins/cans and recycling bags will be around 4am

FOUNTAIN SQUARE'S 30TH ANNIVERSARY CELEBRATION

COMMUNITY EVENT APPLICATION • VENDOR LAYOUT



-  BARRICADE
-  FOOD TRUCK
-  TABLE & CHAIRS
-  PERFORMER
-  RISER
-  TENT
-  PROMO TABLE
-  PHOTO AREA WITH PROPS
-  COOLING FAN
-  LAMP POST
-  TRASH CAN
-  RECYCLE BIN
-  PORTABLE TOILET
-  WASH STATION

FOUNTAIN SQUARE'S 30TH ANNIVERSARY CELEBRATION

COMMUNITY EVENT APPLICATION • STREET LAYOUT





Board of Public Works Staff Report

Project/Event: WFHB 25th Anniversary Celebration Block Party

Petitioner/Representative: Cindy Brubaker/WFHB

Staff Representative: Sean Starowitz

Meeting Date: August 7, 2018

WFHB is celebrating their 25th Anniversary and are desirous of closing and using parking on W. 4th Street from S. College to S. Walnut, as well as the north south alley next to the parking garage and east west alley from S. College to the parking garage. WFHB will leave access to the parking garage during their event. WFHB has worked with Planning & Transportation on this closing.

WFHB 25th Anniversary Block party will include bands, DJ's, food trucks, beer, and have sales of WFHB merchandise and swag. A Noise Permit Application was included in their application.

Staff supports this event.

Recommend ☒ **Approval** ☐ **Denial by** Sean Starowitz

**BOARD OF PUBLIC WORKS
RESOLUTION 2018-87**

WFHB 25th Anniversary Street Party

WHEREAS, the Board of Public Works is empowered by I.C. 36-9-6-2 to supervise City Streets; and

WHEREAS, the City has committed itself to promoting the arts; and

WHEREAS, WFHB, is desirous of using portions of W. 4th Street, between S. College Avenue and S. Walnut Street; and

WHEREAS, WFHB has requested that the Board close a portion of W. 4th Street in downtown Bloomington to traffic (parking garage access will remain open), east west from S. College to the parking garage, north south alley from 4th street to east west alley, and parking from 4:00 p.m. on Saturday, September 15, 2018 to 12:00 a.m.. on Sunday, September 16, 2018, so that WFHB can have control over the streets for the purposes of providing a 25th Anniversary Celebration of WFHB that is beneficial to the community; and

WHEREAS, WFHB has agreed to provide the City with a Certificate of Insurance naming the City of Bloomington as additionally insured.

NOW, THEREFORE, BE IT RESOLVED that the City of Bloomington approves the event herein described, provided:

1. The Board of Public Works declares the above-described event to be an approved Special Event for purposes of Chapters 4.16, 4.28 and 4.30 of the Bloomington Municipal Code.
2. The City of Bloomington Board of Public Works declares that W. 4th Street between S. College and S. Walnut will be temporarily closed to traffic (parking garage access will remain open), closure of east west alley from S. College to parking garage, and north south alley from 4th Street to east west alley, and parking from 2:00 p.m. on Saturday, September 15, 2018 until 12:00 a.m. on Sunday, September 16, 2018.
3. The street closures outlined above are for the purposes of allowing WFHB to host their 25th Anniversary celebration, and provide a high quality event that is mutually beneficial to the community on Saturday, September 15, 2018.
4. WFHB, shall post "no parking" signs on parking meters at least 24 hours in advance of the closing of the streets. Temporary "No Parking" signs may be obtained from the City's Department of Public Works and shall be affixed as instructed by City Staff.

RESOLUTION 2018-87

5. WFHB shall be responsible for placement and removal of barricades. WFHB is responsible for contacting the City's Planning and Transportation Department for instructions on the type of and placement of said barricades. WFHB, agrees to obtain at its own expense and place barricades to close the streets, not before 4:00 p.m. on Saturday, the September 15 and to remove barricades by midnight on Sunday, September 16, 2018.
6. WFHB will be responsible for removing all trash, picking up litter including cigarette butts from the street and sidewalks within these blocks, cleaning any grease or other food products from the pavement and sidewalks, and removing any "No Parking" signs posted as part of the event. Cleanup shall be completed by midnight on Sunday, September 16, 2018.
7. By granting permission to utilize City property to facilitate this activity, the City also waives the City Noise Ordinance in accordance with Section 14.09.070 of the Bloomington Municipal Code, and therefore amplified sound and music may be played during the hours of the event.
8. WFHB shall be responsible for notifying the general public, public transit and public safety agencies of the street closing in advance by notice at least 48 hours in advance.
9. In consideration for the use of the City's property and to the fullest extent permitted by law, WFHB, for itself, its officers, directors, agents, employees, members, successors and assigns, does hereby indemnify and hold harmless the City of Bloomington, the Board, and the offices, agents and employees of the City and the Board from any and all claims, demands, damages, costs, expenses or other liability arising out of bodily injury or property damage (collectively "Claims") which may occur as a result of the use of said property, including, but not limited to, any claim or claims brought by third parties, whether or not sounding in tort or contract.
10. That _____, by signing this agreement, represents that he/she has been fully empowered by proper action of the entity to enter into the agreement and has authority to do so.

ADOPTED THIS _____ DAY OF _____, 2018.

BOARD OF PUBLIC WORKS:

WFHB

Kyla Cox Deckard, President

Signature

Beth H. Hollingsworth, Vice President

Printed Name, Title

Dana Palazzo, Secretary

Date

Date



**JOHN HAMILTON
MAYOR**

CITY OF BLOOMINGTON

401 N Morton St Suite 150
PO Box 100
Bloomington IN 47402

**DEPARTMENT OF PUBLIC WORKS
DEPARTMENT OF ECONOMIC
& SUSTAINABLE DEVELOPMENT**

ESD 812.349.3418
PW 812.349.3410

Greetings from the City of Bloomington!

This application is for approval from the Board of Public Works for Temporary Special Events for the use of public rights of way owned by the City of Bloomington. To assure timely approval by the Board of Public Works to your application we ask that you notify us 3 months in advance.

Applications will not be considered unless all relevant portions of the application have been completed in their entirety. Once a completed application is submitted to the City it will be reviewed by City Staff and will then go before the Board of Public Works for consideration. Once approved by the Board of Public Works, the City retains the right to revoke permission if event becomes a public safety concern.

The Board of Public Works has the sole discretion as to whether or not a special approval shall be granted. If the Board of Public Works issues a special approval for use of public right-of-way the Board may prescribe any reasonable conditions or requirements it deems necessary to minimize the adverse effects upon the Bloomington community, surrounding neighborhoods, or emergency service providers.

If the Board of Public Works issues the special approval, the permit holder shall still abide by all other city, county, state and federal laws.

The City of Bloomington
Department of Economic and Sustainable Development



SPECIAL EVENT APPLICATION

City of Bloomington
 Department of Economic and Sustainable Development
 401 N. Morton Street, Suite 150
 Bloomington, Indiana 47404
 812-349-3418

Department of Public Works

812-349-3410

1. Applicant Information

Contact Name:	Cynthia Brubaker		
Contact Phone:	812.361.6719	Mobile Phone:	Same
Title/Position:	Promotions & Events Committee Member		
Organization:	WFHB		
Address:	108 W. 4th St.		
City, State, Zip:	Bloomington, IN 47404		
Contact E-Mail Address:	cynthia.brubaker@gmail.com		
Organization E-Mail and URL:	http://wfhb.org/		
Org Phone No:	812.323.1200	Fax No:	

2. Any Key Partners Involved (including Food Vendors if applicable)

Organization Name:			
Address:			
City, State, Zip:			
Contact E-Mail Address:			
Phone Number:		Mobile Phone:	
Organization Name:			
Address:			
City, State, Zip:			
E-Mail Address:			
Phone Number:		Mobile Phone:	
Organization Name:			
Address:			
City, State, Zip:			
E-Mail Address:			
Phone Number:		Mobile Phone:	

3. Event Information

Type of Event	<input type="checkbox"/> Metered Parking Space(s) <input type="checkbox"/> Run/Walk <input type="checkbox"/> Festival <input checked="" type="checkbox"/> Block Party <input type="checkbox"/> Parade <input type="checkbox"/> Other (Explain below in Description of Event)		
Date(s) of Event:	September 15, 2018		
Time of Event:	Date: 9/15/18 Start: 4pm	Date: 9/15/18 End: 11pm	
Setup/Teardown time Needed	Date: 9/15/18 Start: 2pm	Date: 9/16/18 End: 12am	
Calendar Day of Week:	Saturday		
Description of Event:	Block party to celebrate the 25 th anniversary of WFHB, which will include bands, DJs, food trucks, beer, wine, WFHB merchandise sales, WFHB swag, and social interaction.		
Expected Number of Participants:	250 to 300	Expected # of vehicles (Use of Parking Spaces to close): 12	

4. IF YOUR EVENT IS A **NEIGHBORHOOD BLOCK PARTY**, YOU ARE REQUIRED TO SECURE AND ATTACH THE FOLLOWING:

<input checked="" type="checkbox"/>	A map of the proposed rights-of-way closure or route in its entirety (streets shall be properly labeled and identified) <ul style="list-style-type: none"> The starting point shall be clearly marked The ending point shall be clearly marked Each intersection along the route shall be clearly identified A notation of how each intersection is to be blocked shall be specifically noted at each intersection (where type 3 barricades will be placed)
<input checked="" type="checkbox"/>	Notification to businesses/residents that will be impacted by event (copy of notification letter/flyer/other)
<input checked="" type="checkbox"/>	A properly executed Maintenance of Traffic Plan <ul style="list-style-type: none"> Determine if No Parking Signs will be required
<input checked="" type="checkbox"/>	Noise Permit application

IF YOUR EVENT IS A RUN/WALK/PARADE, YOU ARE REQUIRED TO SECURE AND ATTACHED THE FOLLOWING: *Moving Events – Use and/or Closure of City Streets/Sidewalks*

<input type="checkbox"/>	<p>A map of the proposed rights-of-way closure or route in its entirety (streets shall be properly labeled and identified)</p> <ul style="list-style-type: none"> • The starting point shall be clearly marked • The ending point shall be clearly marked • The number of lanes to be restricted on each road shall be clearly marked • Each intersection along the route shall be clearly identified • A notation of how each intersection is to be blocked shall be specifically noted at each intersection (ie: Type 3 barricades and/or law enforcement); and • The location of any staging area(s) for the rights-of-way closure and how much space the staging area(s) shall utilize
<input type="checkbox"/>	Notification to businesses /residents that will be impacted by event of the day the application will be heard by Board of Public Works (Example attached)
<input type="checkbox"/>	Using a City park or trail? Parks & Recreation Department Approved Special Use Permit <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Certificate of Liability Insurance – Proof of insurance listing the City of Bloomington as additional insured for an amount no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. DEADLINE: To Public Works no later than five days before event.
<input type="checkbox"/>	<p>A properly executed Maintenance of Traffic Plan</p> <p>*Determine if No Parking Signs will be required * Determine if Barricades will be required</p>
<input type="checkbox"/>	Secured a Parade Permit from Bloomington Police Department <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Noise Permit application <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Waste and Recycling Plan if more than 100 participates (template attached)

If YOUR EVENT IS A FESTIVAL/SPECIAL COMMUNITY EVENT YOU ARE REQUIRED TO SECURE AND ATTACH, AND SUBMIT THE FOLLOWING:

Stationary Events – Closure of Streets/Sidewalks/Use of Metered Parking

<input type="checkbox"/>	<p>A map of the proposed rights-of-way closure in its entirety (streets shall be properly labeled and identified)</p> <p>The starting point shall be clearly marked</p> <ul style="list-style-type: none"> • The ending point shall be clearly marked • The number of lanes to be restricted on each road shall be clearly marked • Each intersection along the route shall be clearly identified • A notation of how each intersection is to be blocked shall be specifically noted at each intersection (ie: type 3 barricades and/or law enforcement); and • The location of any staging area(s) for the rights-of-way closure and how much space the staging area(s) shall utilize
<input type="checkbox"/>	Notification to business/residents who will be impacted by event of the day the application will be heard by Board of Public Works (Example attached)
<input type="checkbox"/>	Using a City park or trail? Parks & Recreation Department Approved Special Use Permit <input type="checkbox"/> Not applicable
<input type="checkbox"/>	<p>A properly executed Maintenance of Traffic Plan</p> <p>*Determine if No Parking Signs will be required * Determine if Barricades will be required</p>
<input type="checkbox"/>	Noise Permit application <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Beer & Wine Permit <input type="checkbox"/> Not applicable
<input type="checkbox"/>	Certificate of Liability Insurance listing the City of Bloomington as additional insured. For an amount not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. DEADLINE: To Public Works no later than five days before event.
<input type="checkbox"/>	If Food Vendors are part of Festival (Monroe County Health Department Licenses & Fire Inspection)
<input type="checkbox"/>	Waste and Recycling Plan if more than 100 participates (template attached)

8. CHECKLIST

<input checked="" type="checkbox"/>	Determine what type of Event
<input checked="" type="checkbox"/>	Complete application with attachment <input checked="" type="checkbox"/> Detailed Map <input checked="" type="checkbox"/> Proof of notification to businesses/residents (copy of letter/flyer/other) <input checked="" type="checkbox"/> Maintenance of Traffic Plan <input checked="" type="checkbox"/> Noise Permit Application (if applicable) <input checked="" type="checkbox"/> Certificate of Liability Insurance <input type="checkbox"/> Secured a Parade Permit from Bloomington Police Department (if applicable) <input type="checkbox"/> Beer and Wine Permit (if applicable)Waste and Recycling Plan (if applicable)
<input checked="" type="checkbox"/>	Date Application will be heard by Board of Public Works
<input type="checkbox"/>	Approved Parks Special Use Permit (if using a City Park)
<input checked="" type="checkbox"/>	If using food vendors assure proper paperwork in order (Monroe County Health Department Licenses & Fire Inspection)

For City Of Bloomington Use Only

Date Received:	Received By:	Date Approved:	Approved By:
	Economic & Sustainable Development		
	Bloomington Police		
	Bloomington Fire		
	Planning & Transportation		
	Transit		
	Public Works		
	Board of Public Works		



CITY OF BLOOMINGTON

NOISE PERMIT

City of Bloomington
401 N. Morton St., Suite 120
Bloomington, Indiana 47404
812-349-3589

Application and Permit Information

This is an application for a permit for relief from Chapter 14.09 (Noise Control) of the Bloomington Municipal Code. Any permit granted by the City of Bloomington must contain all conditions upon which said permit shall be effective. The City may prescribe any reasonable conditions or requirements it deems necessary to minimize adverse effects upon the community or the surrounding neighborhood.

Once a completed application is submitted to the City, it will be reviewed by the Board of Public Works. If the permit is approved, the holder must still abide all other city, state, and federal laws.

Contact Christina Smith with any questions: (812) 349-3589 or smithc@bloomington.in.gov

Event and Noise Information

Name of Event:	WFHB 25 th Anniversary Celebration Block Party			
Location of Event:	The block of 4 th Street between College Avenue and Walnut St.			
Date of Event:	9/15/18	Time of Event:	Start: 4pm	
Calendar Day of Week:	Saturday		End: 11pm	
Description of Event:	Block party to celebrate the 25 th anniversary of WFHB, which will include bands, DJs, food trucks, beer, wine, WFHB merchandise sales, WFHB swag, and social interaction.			
Source of Noise:	<input checked="" type="checkbox"/> Live Band	<input type="checkbox"/> Instrument	<input checked="" type="checkbox"/> Loudspeaker	Will Noise be Amplified? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is this a Charity Event?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, to Benefit: WFHB Community Radio	

Applicant Information

Name:	Cynthia Brubaker		
Organization:	WFHB	Title:	Promotions & Events Committee member
Physical Address:	108 W. 4 th Bloomington, IN 47404		
Email Address:	cyntha.brubaker@gmail.com	Phone Number:	812.361.6719
Signature:		Date:	5/16/18

FOR CITY OF BLOOMINGTON USE ONLY

In accordance with Section 14.09.070 of the Bloomington Municipal Code, We, the Board of Public Works, the designee of the Mayor of the City of Bloomington, hereby waive the City Noise Ordinance for the above mentioned event.

BOARD OF PUBLIC WORKS

Kyla Cox Deckard, President

Date

Beth H. Hollingsworth, Vice-President

Dana Palazzo, Secretary

Waste and Recycling Management Plan Template

Event name: WFHB 25th Anniversary Celebration Block Party

Number of expected attendees: 250-300

Number of food vendors: 4-6

Number of other vendors: _____

Designated waste and recycling manager: This may be a staff member or a volunteer. Events expecting over 100 attendees are required to designate a waste and recycling manager who will be in charge of overseeing the implementation of the waste and recycling management plan.

Event map: In the event map you submit with your event application, please clearly designate where waste and recycling bins will be placed. Each waste bin should be paired with one or more recycling bins. Also designate any larger collection areas (such as dumpsters) and the path for access by waste haulers.

TIP: Recycling bins should be visually distinct from waste bins, and all bins should be clearly labeled for easy use by attendees.

ClearStream recycling bins are available for use through [Downtown Bloomington, Inc.](#)

Targeted waste: Please enumerate the types of waste expected at the event and plans for collecting each type of item using the following table. Examples are listed, but feel free to modify as appropriate.

Type of waste	Collection plan
<Containers>*	<Recycling, composting, etc.>
<Mixed paper>	<Recycling in on-site, designated bins staffed by volunteers>
<Food waste>	<Composting bins, waste bins, etc.>

*Note that “compostable” plastics are only compostable in industrial composters, which are not available in the Bloomington area. If you opt for compostable items at your event, ensure that they are compostable paper rather than plastic.

Collection and hauling system: Describe where and how waste and recycling will be collected and separated. Include information on how attendees and vendors will be educated on where materials should be placed, including signage, pre-event training and publicity, volunteer-staffed waste management stations, etc.

Events with over 100 attendees must provide staffed (by paid staff or volunteers) waste management stations to ensure that materials are separated according to the waste and recycling management plan.

Vendor and volunteer education and training: Describe your plans for educating volunteers about waste and recycling management plans at the event, and vendors on what materials will be permitted in order to comply with the Plan and to minimize waste through both reduction and recycling.

Materials and supplies: List the materials you plan to have on hand to implement the waste and recycling management plan, including bins, labels, bags, signage, etc.

Designation of duties: Clearly designate the volunteers, staff, or other individuals who will be responsible for implementing each component of the waste and recycling management plan.

EXAMPLE: NOTICE OF PUBLIC MEETING LETTER

The Board of Public Works of Bloomington, Indiana, has been petitioned to hear a request for a Special Event in Public Right Way for the WFHB 25th Anniversary Celebration Block Party. The Board of Public Works meeting to hear this request will be MONTH, DAY, YEAR. Board of Public Works meetings are held in the Council Chambers of the Showers Center City Hall at 401 N. Morton at 5:30 p.m.

The proposal for the WFHB 25th Anniversary Celebration Block Party will be on file and may be examined in the Public Works office on the Friday (insert date) prior to the Tuesday (insert) meeting.

All persons interested in said proposal may be heard at the time and place as herein set out. If you would rather voice your opinion by phone you may call 812.349.3410 or email public.works@bloomington.in.gov. Written and verbal objections filed with the Board of Public Works prior to the hearing will be considered.

BOARD OF PUBLIC WORKS
CITY OF BLOOMINGTON, INDIANA

PETITIONER:

DATE:

Contact Information- Other

	<u>Location</u>	<u>Contact</u>	<u>Phone Number</u>
Maintenance of Traffic Plan	401 N. Morton St. Suite 130 Bloomington, IN	City of Bloomington Planning & Transportation	(812)349-3423
Monroe County Health Department (Food Handler Permit)	119 W. 7th St. Bloomington, IN	Sylvia Garrison, Administrator	(812) 349-2543
Waste & Recycling Plan	401 N. Morton Street Suite 150	Jackie Bauer Economic & Sustainable Development	(812) 349.3837
Bloomington Board of Public Works	401 N. Morton St. Suite 120 Bloomington, IN	Christina Smith Dept. of Public Works OR Sean Starowitz Community Arts Director	(812) 349-3589 (812) 349-3534
Bloomington Parks and Recreation Department (Events on City of Bloomington Parks Property)	401 N. Morton St. Suite 250 Bloomington, IN	Becky Barrick Higgins Community Events Manager	(812) 349-3700
Bloomington Fire Department (If event will have any kind of open	300 E. 4th St. Bloomington, IN	Fire Administration	(812) 332-9763
Bloomington Police Department (Parade Permit)	220 E. Third Bloomington, IN	Police Administration	(812) 339-4477
Master Rental	2022 W. 3 rd Street Bloomington, IN	Type 3 Barricades	(812) 332-0600
Indiana Traffic Services	3867 N. Commercial Parkway Greenfield, IN 46140	Type 3 Barricades	(317) 891-8065
Monroe County Emergency Management	2800 S. Kirby Road Bloomington, IN		(812)- 349-2546

Waste and Recycling Management Plan

Event name: WFHB 25th Anniversary Celebration Block Party

Number of expected attendees: 250-300

Number of food vendors: 6-10

Number of other vendors: N/A

Designated waste and recycling manager: Julie Thomas, WFHB volunteer will be the waste and recycling manager who will be in charge of overseeing the implementation of the waste and recycling management plan.

Event map: See separate map attached.

Targeted waste:

Type of waste	Collection plan
Refuse	Orange bags for county disposal
Recyclables	Items collected in differently marked bins will be taken to Monroe County Solid Waste Management District by volunteer team.
Food waste	Green Camino will be contacted for a one-time pick up and instructions on how food waste should be collected and stored.

Collection and hauling system: Waste and recycling will be collected on site in separate bins and taken to the Monroe County Solid Waste Management District by the volunteer team. Vendors and volunteers will receive pre-event training (see below) and attendees will have visual and written clues as well as the volunteers to instruct them.

Vendor and volunteer education and training: Volunteers and vendors will be trained by the waste and recycling manager on how to comply with the Plan in order to minimize waste through both reduction and recycling. The training will take place during the set-up between 2 and 3pm the day of the event.

Materials and supplies: Orange bags, differently marked bins, clearly labeled and signed.

Designation of duties: The volunteers who will be responsible for implementing each component of the waste and recycling management plan will have WFHB T-shirts.

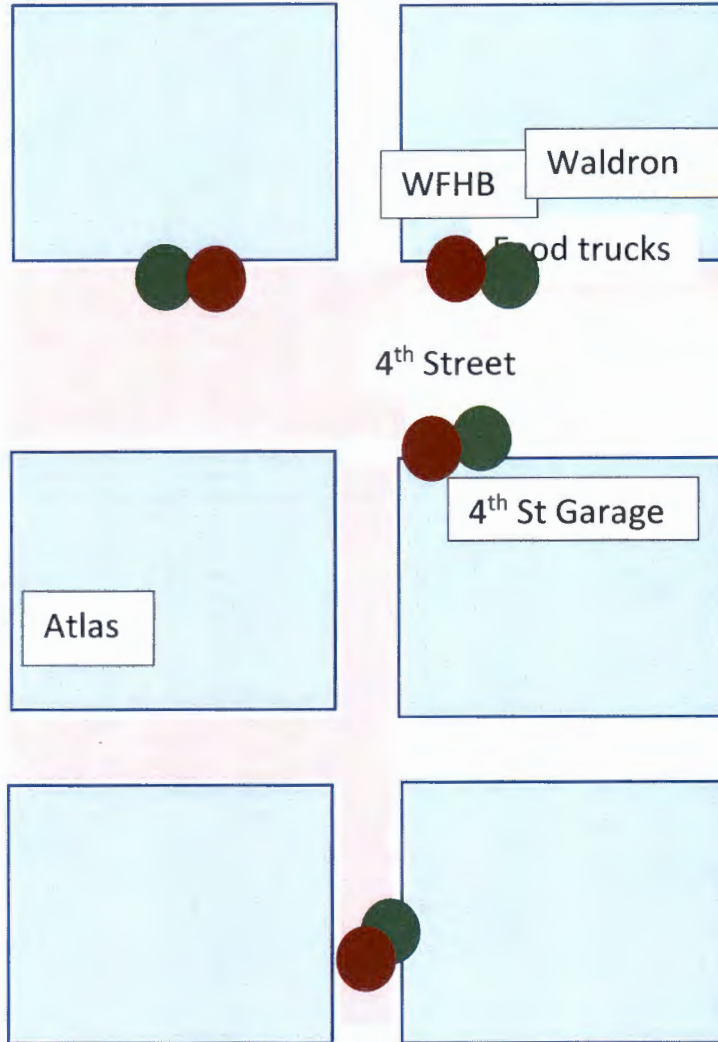
We anticipate more than 100 participants, so there will be a volunteer team who will stand near the recycling bins to direct guests to the appropriate disposal method. A point person (volunteer) will direct this operation. Volunteers will monitor the amount of waste/ recycling and will ensure that bags / containers are changed out as needed. At the end of the event, a volunteer team will sweep the streets and dispose of any trash/recycling.

North



College Ave

Walnut St



Recycle Bins



Trash Bins





stage

beer

WFHB

W 4th St

W 4th St

W 4th St

S Walnut St

S College Ave

Serendipity Martini Bar

Chinese Restaurant

4th Street Garage

S Walnut St

Atlas Ballroom

The Back Door

S College Ave

German American Bank

WFHB Block Party
boundaries of area

food trucks

water
barriers

T = trash/
recycling
containers

Type 3
barricades

Google

3rd St

W 3rd St

S Walnut St

Firestone Co
Au



Board of Public Works Staff Report

Project/Event: Request to use public right of way during placement of a grease interceptor at 254 N. Walnut Street

Staff Representative: Sara Gomez

Petitioner/Representative: Omega Properties

Date: August 7, 2018

Report: Omega Properties would like to install a new grease interceptor at 252/254 N. Walnut Street. In order to do this work, Omega will need to use the adjacent sidewalk, 5 metered parking spaces, and 2 traffic lanes on N. Walnut. The closure of lanes on Walnut would take place from 8 pm until 6:30 am on Wednesday August 8th and Thursday August 9th. The first evening, August 8th, the contractor is requesting permission to restrict the 2 eastern lanes of North Walnut. The second evening, August 9th, the contractor is requesting to restrict one lane. Omega is asking to restrict the sidewalk as well as the metered parking spaces throughout the day and evening beginning August 8th at 8am through August 10th. The parking meters would need to be applied for and prepaid no later than Monday, August 6th to ensure that parking enforcement would have ample time to put reservation signage on them.

Recommendation and Supporting Justification: Staff is aware that in the downtown, there is very little space to facilitate construction activities. Staff also appreciates the petitioner's willingness to do overnight lane restrictions in an effort to minimize effects on vehicular traffic. Staff recommends approval of the request provided that the parking meters are prepaid early enough so that they can be reserved.

Recommend ☒ **Approval** ☐ **Denial** by Sara Gomez



115 E. 6TH ST. SUITE 1 – BLOOMINGTON, IN 47408
O: 812.333.0995 – F: 812.333.0996 – E: OMEGAPROPERTIES@GMAIL.COM

Requesting approval from The Board of Public Works to close two lanes of traffic in the 200 block of North Walnut, specifically 252/254 N Walnut.

The work in the street will begin for the installation of a Grease Interceptor at 254 N Walnut on **8/8 & 8/9 from 8pm-6:30am**. Kevin Huntley will be doing the work on Walnut for Omega Properties. The rest of the work within the parking and sidewalk will be done during the day on Wednesday 8/8.

If anyone has questions or concerns call one of the numbers listed below:

812-219-3348 – Mary Friedman

812-219-3286 – Rob Friedman

812-333-0995 – Omega Properties office

Kevin Huntley

End work

End work
Covers

7th ST

Arrow Board

Alley

Tapper sign

Tapper sign

Right lanes
closed

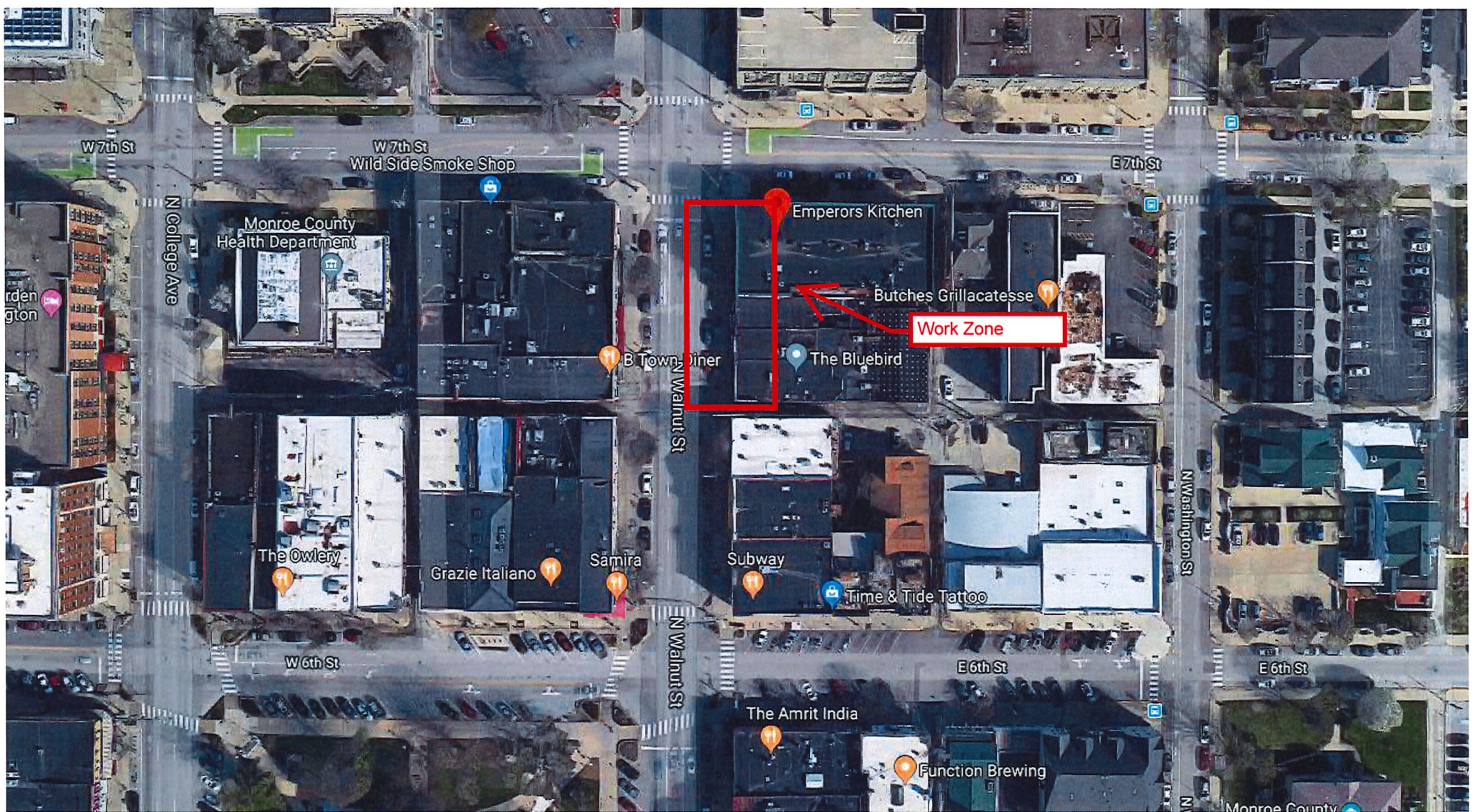
Right lanes closed

6th ST

Road work
Ahead

Road work Ahead

Sidewalk





Board of Public Works Staff Report

Project/Event: Request to use public right of way to facilitate the installation of a grease interceptor

Staff Representative: Sara Gomez

Petitioner/Representative: Harrell-Fish Incorporated

Date: August 7, 2018

Report: Harrell-Fish Incorporated (HFI) has been contracted by the Gourmet Garden to install a grease interceptor at 300 East Third Street. In order to do this work, HFI will need to restrict the southernmost lane of Third Street as well as the easternmost lane of Lincoln Street at the intersection of Lincoln and Third. This restriction would begin Wednesday August 8th and last until Tuesday August 14th.

Recommendation and Supporting Justification: Staff recommends approval.

Recommend ☒ **Approval** ☐ **Denial by** Sara Gomez



Mechanical & Building Solutions

2010 Vernal Pike; P.O. Box 1998, Bloomington, IN 47402-1998

812-339-2579

www.harrell-fish.com

RECEIVED
Jahnke
8/1/18

August 1, 2018

To whom this may concern,

Harrell-Fish, Inc. has constructed this document regarding the construction project to take place at Gourmet Garden (300 East 3rd St.). This letter is a notification of the work to commence on the date of August 8th, 2018. Details of the work include the installation of a Grease Interceptor, on the North end of the facility, between the building and 3rd St. This installation has been mandated by the City of Bloomington utilities, and Harrell-Fish has been hired by the client to complete the scope.

This letter is also a notification of the "Board of Public Works" meeting to take place on the date of August 7th, 2018, at 5:30 p.m. You may appear and speak on the merits of this construction. If you have any questions concerning this matter, you may contact the City Planning and Transportation Department office at (812) 349-3423. Their office is located at 401 North Morton Street, Suite #130.

Signed Notification of Reception

Sincerely,
HARRELL-FISH, INC.

Dylan Christenberry
Service Accounts Manager
dchristenberry@harrell-fish.com
812.821.3536

Bloomington Police Dept.
220 E. 3rd St.
Bloomington, IN
47401

"Truly Exceptional Client Service"



State Plumbing Commission No. CO89100025
An Equal Employment Opportunity Employer





Mechanical & Building Solutions

2010 Vernal Pike; P.O. Box 1998, Bloomington, IN 47402-1998

812-339-2579

www.harrell-fish.com

August 1, 2018

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Signed Notification of Reception

Sincerely,
HARRELL-FISH, INC.



Dylan Christenberry
Service Accounts Manager
dchristenberry@harrell-fish.com
812.821.3536

Laundryworks & Ultra Tanning
312 E 3rd St.
Bloomington, IN
47401

"Truly Exceptional Client Service"



State Plumbing Commission No. CO89100025
An Equal Employment Opportunity Employer





Mechanical & Building Solutions


2010 Vernal Pike; P.O. Box 1998, Bloomington, IN 47402-1998
812-339-2579 www.harrell-fish.com

August 1, 2018

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Signed Notification of Reception

Sincerely,
HARRELL-FISH, INC.



Dylan Christenberry
Service Accounts Manager
dchristenberry@harrell-fish.com
812.821.3536

Bump & Grubbs Club
311 S Lincoln St.
Bloomington, IN
47401

"Truly Exceptional Client Service"



State Plumbing Commission No. CO89100025
An Equal Employment Opportunity Employer



4



1 Round Work



Board of Public Works Staff Report

Project/Event: Request an agreement for the encroachment of large landscaping rocks

Staff Representative: Liz Carter

Petitioner/Representative: Hoosier Heights Bloomington/Loren Wood Builders

Date: August 7, 2018

Report: Recently, a new climbing gym has been built at 1008 S. Rogers Street. In order to meet the conditions of approval stated in the grading permit, landscaping work had to be done around the parking lot on the corner of Dixie and Rogers. Loren Wood Builders, the contractor on this project, added some large rocks which had been excavated during the project to the northern portion of landscaping. The large rocks had not been on the approved landscaping plans and they are encroaching into the public right-of-way along Dixie Street.

Recommendation: Staff appreciates both the aesthetic value and the effort to reuse excavated materials exhibited by the large landscaping rocks. Staff recommends approval of the encroachment agreement.

Recommend ☒ **Approval** ☐ **Denial by** Liz Carter

**BOARD OF PUBLIC WORKS
RESOLUTION 2018-88**

Right of Way Encroachment at 1008 S. Rogers Street

WHEREAS, 1008 S. Rogers Street LLC, are the Owners of a building commonly known as 1008 S. Rogers Street, Bloomington, Monroe County, Indiana (“Owner”), which real estate is more particularly described in a deed recorded as instrument number 2016017388 in the Office of the Recorder of Monroe County; and

WHEREAS, the building on the Real Estate has remained in existence in its current location since construction; and

WHEREAS, a recent site inspection showed that 6 large landscaping rocks are encroaching over the public right of way along West Dixie Street owned by the City of Bloomington (“City”); and

WHEREAS, the City neither desires nor intends to vacate this right of way; and

WHEREAS, although the Board of Public Works is authorized pursuant to Indiana Code § 36-9-6-15 to order the removal of any structure in a public place of the City, the City is willing to allow Owner and its successor(s) to encroach onto the portion of the City’s right of way as described above;

NOW, THEREFORE, BE IT RESOLVED:

That the City agrees not to initiate any legal action against Owner or its successor(s) in interest regarding the encroachments into the described right of way provided that:

1. Owner agrees for itself and its successor(s) in interest to release and forever discharge, hold harmless and indemnify the City of Bloomington, its departments, officers, agents, employees and assigns for any and all claims, actions, losses or injuries, including reasonable attorney’s fees, that may arise as a result of Owner’s use of the right of way. In case any claim or action is brought against the City of Bloomington or any of its officers or agents, for the failure, omission or neglect of the Owner or its successor(s) to perform any of the covenants of this Resolution, or for injury or damage caused by alleged negligence of Owner or its agents, subcontractors, employees or successor(s), the Owner or its successor(s) shall indemnify and hold

harmless the City and its officers, agents and assigns from any and all losses, damages, costs (including attorney's fees) or judgments arising out of such claim or action.

2. Owner agrees that no further structural encroachment may be made onto the right of way without first obtaining the Board of Public Works' approval for the additional encroachment.

3. In the event the Owner sells the property during the term of this Resolution, this Resolution shall continue under the original conditions and be binding on the successor(s).

4. Owner agrees that if the six (6) large landscaping rocks on the Real Estate are removed for any reason, no structure may be rebuilt or placed in the right of way.

5. If at any time it is determined that the street or sidewalk should be improved to better serve the public or other public improvements need to be made in the right of way, and the encroaching improvements interfere with the planned public improvements, the City shall provide notice to Owner for removal of the encroachment. The City shall provide said notice to Owner as far in advance as possible of the date the City requires access to the right of way.

6. Notice shall be given by the City to 1008 S. Rogers Street LLC at the address of its then current registered agent, by United States Certified Mail or recognized national overnight delivery carrier.

7. Upon receipt of said notice and prior to the date set forth in the notice, the Owner or its successor(s) shall remove the encroachment(s) described herein. This removal shall be performed at the Owner's expense and without compensation by the City.

8. This Resolution is not intended to relieve Owner or its successor(s) of any provisions of any applicable zoning or other ordinance or statute that may apply to the property.

9. By executing this Resolution on behalf of the Owners, Isaac Heacock, represents and certifies that he has been fully empowered to execute this Resolution and that all necessary corporate action for the execution of this Resolution has been taken and done.

10. This Resolution shall be effective upon the following: (a) passage by the Board of Public Works; (b) written acceptance by the Owner; and (c) the return of a copy of the recorded Resolution, which must include the Recorder's file information, to the Department of Public Works.

**CITY OF BLOOMINGTON
BOARD OF PUBLIC WORKS**

1008 S. Rogers Street LLC

By: _____
Kyla Cox Deckard, President

By: _____
Isaac Heacock

By: _____
Beth H. Hollingsworth, Vice President

Date: _____

By: _____
Dana Palazzo, Secretary

Date: _____

STATE OF INDIANA)
)
COUNTY OF MONROE) SS:

Before me, a Notary Public in and for said County and State, personally appeared Kyla Cox Deckard, Beth H. Hollingsworth, and Dana Palazzo, members of the City of Bloomington Board of Public Works, who acknowledged the execution of the foregoing Resolution as their voluntary act and deed.

WITNESS, my hand and notarial seal this _____ day of _____, 2018.

My Commission Expires: _____

Notary Public Signature

Resident of _____ County

Printed Name

STATE OF INDIANA)
)
COUNTY OF MONROE) SS:

Before me, a Notary Public in and for said County and State, personally appeared Isaac Heacock, who acknowledged the execution of the foregoing Resolution as his voluntary act and deed.

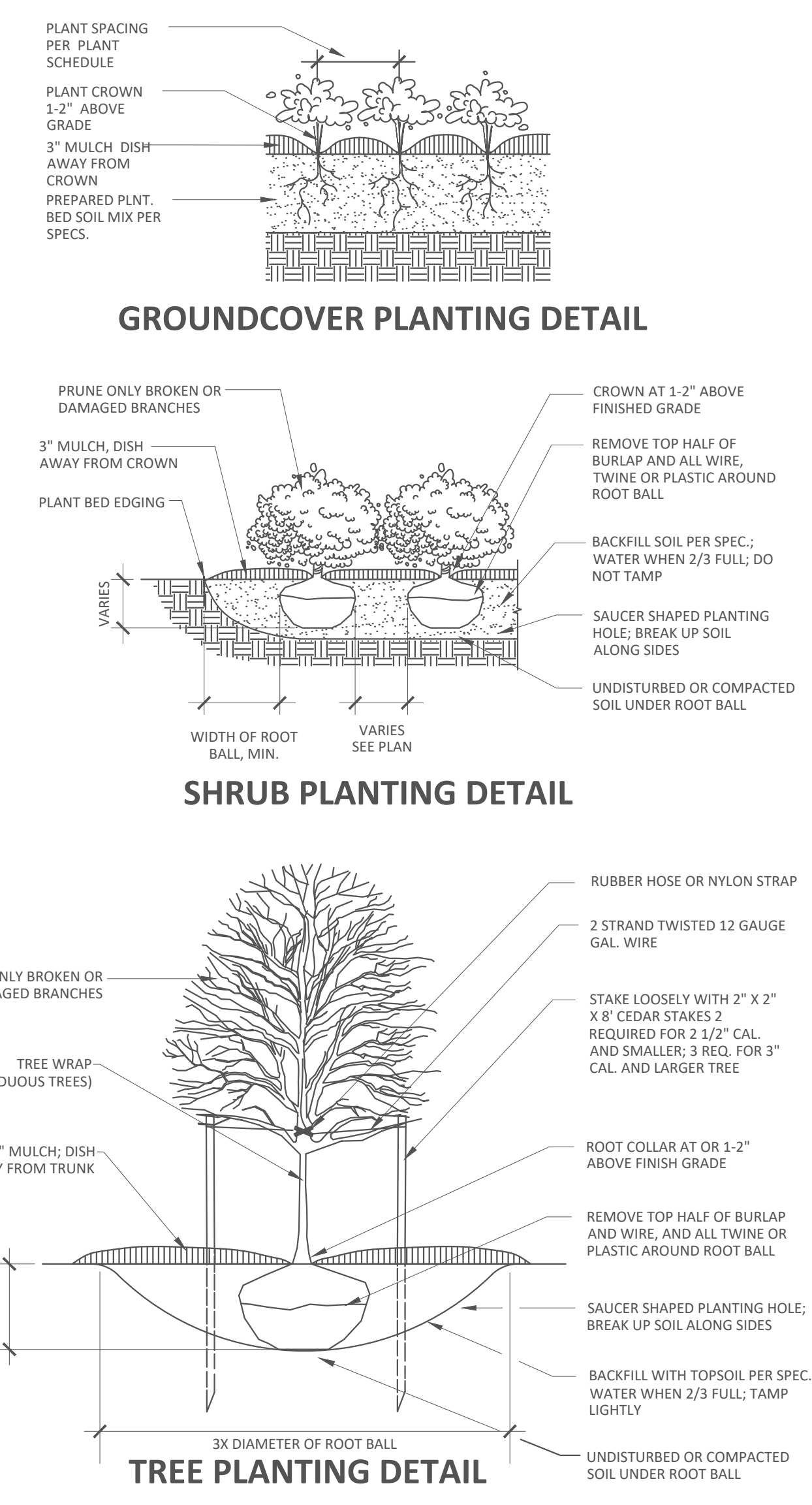
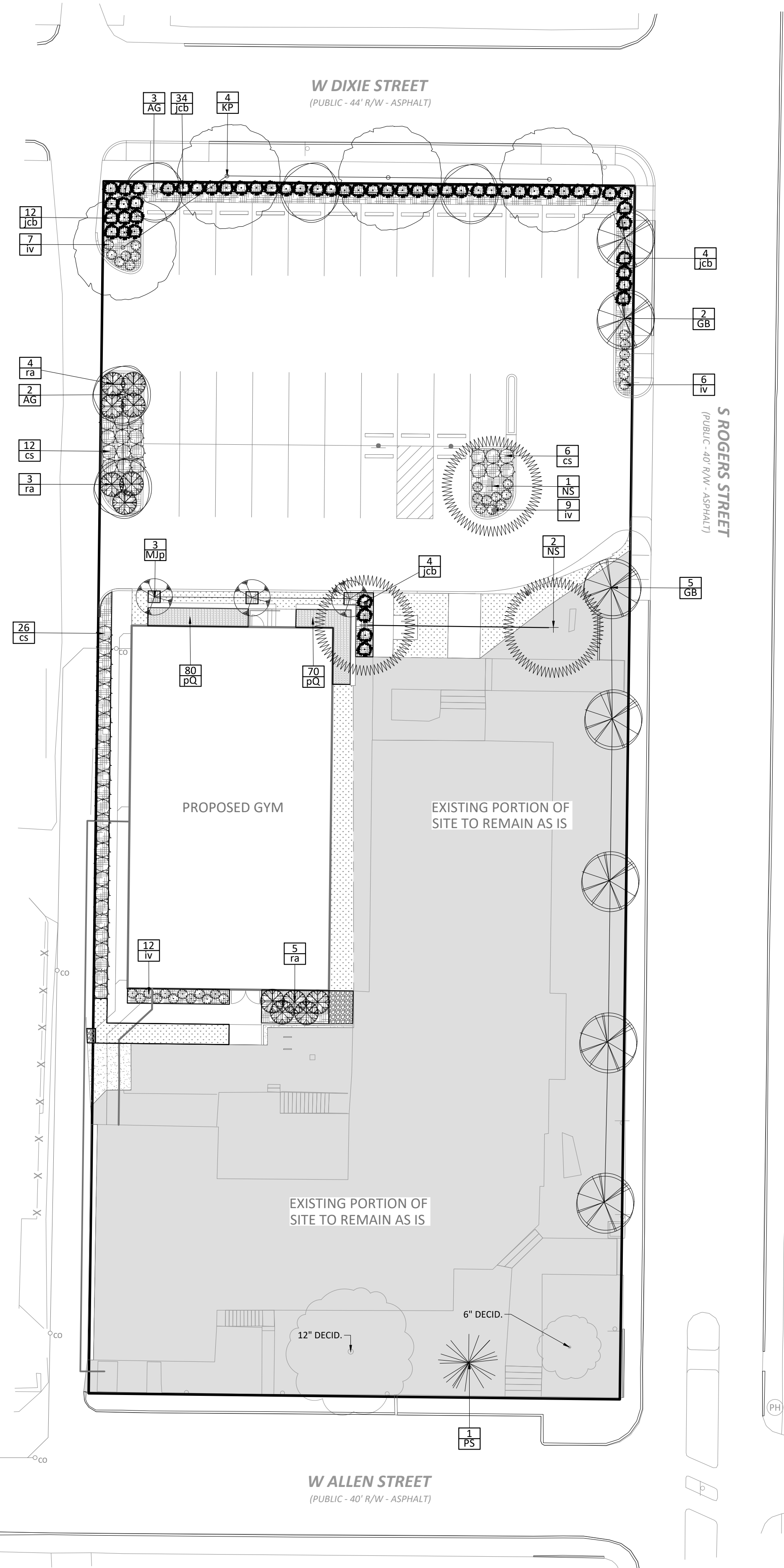
WITNESS, my hand and notarial seal this _____ day of _____, 2018.

My Commission Expires: _____

Notary Public Signature

Resident of _____ County

Printed Name



LANDSCAPE CALCULATIONS :

STREET TREES:	S. ROGERS @ 300'/40 DIXIE @ 132'/40 ALLEN @ 132'/40 (4 req. met with existing)	MIN. 7 TREES MIN. 4 TREES MIN. 0 TREES
PARKING LOT PERIMETER:	31 SPACES @ 1/4 SPACES= 31 SPACES @ 3/1 SPACE=	MIN. 8 TREES MIN. 93 SHRUBS
PARKING LOT ISLANDS:	31 SPACES @ 1/16 REQ. 1 ISLANDS=	MIN. 1 TREE
SITE INTERIOR:	NON-PVMT/BLDG AREAS @ .22 ACRES=	MIN. 2 LARGE CANOPY TREES MIN. 1 SMALL CANOPY TREE MIN. 1 EVERGREEN TREE MIN. 3 EVERGREEN SHRUBS MIN. 3 DECIDUOUS SHRUBS
TOTAL TREES =		23
TOTAL SHRUBS =		99

PLANTING SCHEDULE					
KEY	QUA.	SCIENTIFIC NAME	COMMON NAME	SIZE	CONDITION
OVERSTORY TREES					
GB	7	Ginkgo biloba 'fastigiata'	Columnar Maidenhair Tree	2" Caliper Minimum	B & B
NS	3	Nyssa sylvatica	Black Gum	2" Caliper Minimum	B & B
KP	4	Koelreuteria Paniculata 'September'	September Golden Rain Tree	2" Caliper Minimum	B & B
PS	1	Pinus strobus	Eastern White Pine	6'-8' Tall	B & B
MEDIUM AND SMALL TREES					
AG	5	Amelanchier X grandiflora 'Autumn Brilliance'	Autumn Brilliance Apple Serviceberry	Multi-stem Tree 6'-8" Tall	B & B
MJp	3	Malus 'Jarmin PP 14337'	Marilee Crabapple	6'-8' Tall	B & B
DECIDUOUS SHRUBS					
cs	44	Chaenomeles x superba 'Texas Scarlet'	Texas Scarlet Flowering Quince	3 Gallon and 18" Height Minimum	Container
iv	34	Itea virginica 'Sprich'	Little Henry Virginia Sweetpire	3 Gallon and 18" Height Minimum	Container
ra	12	Rhus aromatica 'Gro-Low'	Gro-Low Fragrant Sumac	3 Gallon and 18" Height Minimum	Container
EVERGREEN SHRUBS					
jcb	54	Juniperus chinensis 'Bue Vase'	Blue Vase Chinese Juniper	3 Gallon and 18" Height Minimum	Container
VINES					
pQ	150	Parthenocissus quinquefolia	Virginia Creeper	Plant 18" on center	Flats

NOTE : ITALICS FONT INDICATES NATIVE SPECIES OR A VARIETY/CULTIVAR OF NATIVE SPECIES

GENERAL NOTES

- A. THE CONTRACTOR SHALL LOCATE ALL UTILITIES AND VERIFY SITE CONDITION INFORMATION ON DRAWINGS PRIOR TO STARTING WORK AND PROMPTLY REPORT ANY DISCREPANCIES OR DEVIATIONS FROM THE INFORMATION SHOWN ON THE PLAN TO THE DESIGNER AND OWNER. THE OWNER IS NOT RESPONSIBLE FOR UNAUTHORIZED CHANGES OR EXTRA WORK REQUIRED TO CORRECT UNREPORTED DISCREPANCIES.
- B. THE CONTRACTOR SHALL SUPPLY ALL PLANT MATERIAL IN QUANTITIES AND CONDITIONS SUFFICIENT TO COMPLETE THE PLANTING AS SHOWN ON THE LANDSCAPE PLAN. PLANT MATERIAL QUANTITIES SHOWN ON PLAN TAKE PRECEDENCE OVER THOSE IN THE PLANT LIST.
- C. ALL PLANT MATERIAL SHALL CONFORM TO ANSI Z 60-1996 AND CURRENT ASSOCIATION OF AMERICAN NURSERYMEN STANDARDS. NO PARK GRADE MATERIAL SHALL BE ACCEPTED.
- D. SPECIMEN SIZES INDICATED ON PLANT SCHEDULE ARE MINIMUM ACCEPTABLE SIZES. LARGER SPECIMENS MAY BE UTILIZED.
- E. ALL PLANTING MASSES SHALL BE CONTAINED WITHIN MULCH BEDS AND RECEIVE 3" THICK SHREDDED HARDWOOD MULCH. ALL TREES OUTSIDE PLANTING BED AREAS SHALL RECEIVE A 5' MIN. DIAMETER MULCH RING AT BASE.
- F. ALL LANDSCAPED AREAS NOT MULCHED SHALL BE SEED OR SOODED AS INDICATED, UNLESS NOTED OTHERWISE. ALL OTHER AREAS DISTURBED, GRADED OR OTHERWISE MODIFIED BY NEW CONSTRUCTION SHALL RECEIVE 6" OF TOP SOIL AND SEED. SEE SPECIFICATIONS FOR SEEDING REQUIREMENTS.
- G. ALL PLANT MATERIAL SHALL BEAR THE SAME RELATIONSHIP TO FINISH GRADE AS THE PLANT'S ORIGINAL GRADE PRIOR TO DIGGING. ALL PLANTS SHALL BE SET PLUMB. UNLESS NOTED OTHERWISE, IT IS THE CONTRACTOR'S OPTION TO STAKE TREES. HOWEVER, IT SHALL REMAIN THE CONTRACTOR'S RESPONSIBILITY TO ASSURE PLANTS REMAIN PLUMB UNTIL THE END OF CONTRACTED GUARANTEE PERIOD.
- H. ALL PLANTINGS SHALL BE WATERED DURING THE FIRST 24 HOUR PERIOD AFTER PLANTING. WATER THOROUGHLY TO ENSURE ALL AIR POCKETS ARE REMOVED AROUND ROOT BALL.
- I. CONTRACTOR IS RESPONSIBLE FOR WATERING AND MAINTAINING PLANT MATERIAL UNTIL TIME OF ACCEPTED ESTABLISHMENT.
- J. ALL PLANTING BED EDGES TO BE SPADE CUT UNLESS SPECIFIED WITH MOW STRIP OR OTHER INSTALLED EDGING.
- K. PLACE BIODEGRADABLE STRAW BLANKET NORTH AMERICAN GREEN S150BN OR APPROVED EQUAL ON SLOPES OF OR EXCEEDING 3:1 OR AS OTHERWISE INDICATED OR DIRECTED BY ENGINEER.
- L. IF OWNER REQUESTS, PLANTS SHALL BE STAKED AND/OR FIELD-LOCATED BY DESIGNER AND CONTRACTOR. FINAL LOCATIONS OF TREES SHOULD BE ADJUSTED IF NEEDED TO AVOID OVERHEAD AND UNDERGROUND UTILITIES.
- M. ANY PLANT MATERIAL SUBSTITUTIONS INSTALLED WITHOUT APPROVAL FROM DESIGNER AND/OR OWNER SHALL BE REPLACED AT CONTRACTOR'S EXPENSE.
- N. ALL PLANTING MATERIALS, REGARDLESS OF SIZE SPECIFIED, SHALL BE OF SIZES THAT COMPLY WITH CITY OF BLOOMINGTON UDO LANDSCAPING STANDARDS.
- O. NO HEAVY MACHINERY/EQUIPMENT SHALL BE USED WITHIN ROOT ZONES OF EXISTING TREES THAT ARE TO REMAIN, EXCEPT WERE DISTURBANCE IS INDICATED. CONTRACTOR SHALL ENSURE EXISTING TREES TO REMAIN ARE PROTECTED AND FULLY PRESERVED DURING THE CONSTRUCTION/GRADING PROCESS.

LEGEND

- 1 GB PLANT QUANTITY/ KEY
- SEED AND MULCH OVER 6" OF TOPSOIL
- HARDWOOD BARK MULCHED LANDSCAPE BEDS: INSTALL TO A MINIMUM DEPTH OF 3".
- OVERSIZE RIVER GRAVEL, MINIMUM 8" DEEP, PLACED ON LANDSCAPE FABRIC.



BRCJ
BROOKS RIGGOTT COOPER JAMES
LAND SURVEYING • CIVIL ENGINEERING • GIS
1351 West Tapp Road
Bloomington, Indiana 47403
Phone: 812.336.8277
Fax: 812.336.0817
www.brgcivil.com

BLOOMINGTON BEDFORD PAOLI



McDoel Climbing Gym
S. Rogers between Allen and Dixie St.
Bloomington IN, 47403
BRG Project No: 9425

SITE LANDSCAPE PLAN



Date: 08-29-2017 Issue: PERMITTING SET

REVISION SCHEDULE		
Rev. #	Rev. Description:	Issue Date
1	LANDSCAPE LABELS REVISED	10-12-2017
2	LANDSCAP & BIKE PKG REVISIONS	11-13-2017

Drawn By: DLN
Designed By: DLN
Checked By: WSR





Board of Public Works Staff Report

Project/Event: Approval of Agreement for Consulting Services with Crawford, Murphy & Tilly, Inc. for the Moores Pike at Clarizz Pedestrian Crossing Project

Petitioner/Representative: Planning and Transportation Department

Staff Representative: Neil Kopper, Project Engineer

Date: 08/07/2018

Report: This project was prioritized by the City Council Sidewalk Committee and will construct pedestrian crossing improvements across the west leg of the Moores Pike at Clarizz Boulevard intersection. Construction is expected to begin in late 2018 or early 2019. No right of way acquisition is anticipated for this project.

Crawford, Murphy & Tilly was previously under contract to study pedestrian improvement options at this intersection and they were selected to design this project based on their previous work and knowledge of the area. The total compensation for these services is set at a not-to-exceed amount of \$39,400

Recommendation and Supporting Justification: Staff recommends that the Board approve the Agreement for Consulting Services with Crawford, Murphy & Tilly, Inc. for the Moores Pike at Clarizz Pedestrian Crossing Project.

Recommend ☒ **Approval** ☐ **Denial** by Neil Kopper

<u>Project Approvals Timeline</u>		
<u>Approval Type</u>	<u>Status</u>	<u>Date</u>
Funding Approval	N/A	--
Design Services Contract	Current Item	08/07/2018
ROW Services Contract	N/A	--
Public Need Resolution	N/A	--
Construction Inspection Contract	N/A	--
Construction Contract	Future	2018

PROJECT NAME: Moores Pike and Clarizz Boulevard Crosswalk Improvements

AGREEMENT FOR CONSULTING SERVICES

This Agreement, entered into on this _____ day of _____, 2018, by and between the City of Bloomington Planning and Transportation Department through the Board of Public Works (hereinafter referred to as "Board"), and Crawford, Murphy & Tilly, Inc., (hereinafter referred to as "Consultant"),

WITNESSETH:

WHEREAS, the Board wishes to enhance the services it provides by engaging in efforts to receive design services necessary for future construction of pedestrian crossing improvements at the intersection of Moores Pike and Clarizz Boulevard; and

WHEREAS, the Board requires the services of a professional engineering consultant in order to perform tasks including topographic survey, coordination with utilities, and the preparation of plans, specifications and estimates, which shall be hereinafter referred to as "the Services"; and

WHEREAS, it is in the public interest that such Services be undertaken and performed; and

WHEREAS, Consultant is willing and able to provide such Services to the Board;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

Article 1. Scope of Services: Consultant shall provide required Services for the Board as set forth in Exhibit A, Scope of Services. Exhibit A is attached hereto and incorporated herein by reference as though fully set forth.

Consultant shall diligently pursue its work under this Agreement and shall complete the Services as described in Exhibit A in a timely manner. Consultant shall perform all Services as expeditiously as is consistent with professional skill and care and the orderly progress of the work.

In the performance of Consultant's work, Consultant agrees to maintain such coordination with the Board as may be requested and desirable, including primary coordination with the Planning and Transportation Department officials designated by the Board as project coordinator(s).

Consultant agrees that any information or documents, including digital GIS information, supplied by the Board pursuant to Article 3, below, shall be used by Consultant for this project only, and shall not be reused or reassigned for any purpose.

Article 2. Standard of Care: Consultant shall be responsible for completion of the Services in a manner to meet high professional standards consistent with the Consultant's profession in the location and at the time of the rendering of the services. The City Transportation and Traffic Engineer shall be the sole judge of the adequacy of Consultant's work in meeting such standards. However, the City Transportation and Traffic Engineer shall not unreasonably withhold his approval as to the adequacy of such performance.

Article 3. Responsibilities of the Board: The Board shall have the following responsibilities under this Agreement and shall meet these responsibilities in a timely manner so as not to delay the orderly progress of the Services, and Consultant shall be entitled to rely upon the accuracy and completeness of information supplied by the Board:

A. Information/Reports

Provide Consultant with reports, studies, site characterizations, regulatory decisions and similar information relating to the Services that Consultant may rely upon without independent verification unless specifically identified as requiring such verification.

B. Representative

The Board hereby designates Neil Kopper, Project Engineer, Department of Planning and Transportation ("Kopper"), to serve as the Board's representative for the project. Kopper shall have the authority to transmit instructions, receive information, interpret and define the Board's requirements and make decisions with respect to the Services.

C. Decisions

Provide all criteria and full information as to Board's requirements for the Services and make timely decisions on matters relating to the Services.

Article 4. Compensation: The Board shall pay Consultant a fee based on the payment schedule set forth in Exhibit B, Schedule of Compensation. Exhibit B is attached hereto and incorporated herein by reference as though fully set forth. The total compensation paid, including fees and expenses, shall not exceed the amount of **Thirty-Nine Thousand Four Hundred Dollars (\$39,400.00)**. This sum includes salaries, payroll taxes and insurance, employee fringe benefits, general overhead costs, profit, and project related expenses. Payments will be made according to Consultant's monthly progress statements for each phase and shall be invoiced for the work completed only.

Additional assignments or additional services not set forth in Exhibit A, changes in work, or incurred expenses in excess of the rates set forth in Exhibit B must be authorized in writing by the Board or the Board's designated representative prior to such work being performed, or expenses incurred. The Board shall not make payment for any unauthorized work or expenses. Claims for additional work or expenses must be submitted within thirty (30) days of the completion of the work or expenditure, and must be accompanied by a statement of itemized costs.

1. Timing and Format for Billing:

Invoices shall be submitted monthly for Services completed at the time of billing and are due upon receipt. Invoices shall be considered past due if not paid within forty-five (45) calendar days of the due date. Such invoices shall be prepared in a form supported by documentation as the Board may reasonably require.

Tasks shall be invoiced separately, either as separate lines on a single invoice, or on separate invoices at the Board's direction.

2. Billing Records:

Consultant shall maintain accounting records of its costs in accordance with generally accepted accounting practices. Access to such records will be provided during normal business hours with reasonable notice during the term of this Agreement and for 3 years after completion.

Article 5. Appropriation of Funds: Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by the Board are at any time not forthcoming or are insufficient, through failure of any entity, including the Board itself, to

appropriate funds or otherwise, then the Board shall have the right to terminate this Agreement without penalty as set forth in Article 7 herein.

Article 6. Schedule: Consultant shall perform the Services according to the schedule set forth in Exhibit C, Schedule. Exhibit C is attached hereto and incorporated herein by reference as though fully set forth. The time limits established by this schedule shall not be exceeded, except for reasonable cause as mutually agreed by the parties.

Article 7. Termination: In the event of a party's substantial failure to perform in accordance with the terms of this Agreement, the other party shall have the right to terminate the Agreement upon written notice. The nonperforming party shall have fourteen (14) calendar days from the receipt of the termination notice to cure or to submit a plan for cure acceptable to the other party.

The Board may terminate or suspend performance of this Agreement at the Board's prerogative at any time upon written notice to the Consultant. The Consultant shall terminate or suspend performance of the Services on a schedule acceptable to the Board, and the Board shall pay the Consultant for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to the Consultant's compensation and the schedule of services.

Upon termination or suspension of this Agreement, all finished or unfinished reports, drawings, collections of data and other documents generated by Consultant in connection with this Agreement shall become the property of the Board, as set forth in Article 11 herein.

Article 8. Identity of Consultant: Consultant acknowledges that one of the primary reasons for its selection by the Board to perform the duties described in this Agreement is the qualification and experience of the principal personnel whom Consultant has represented will be responsible there for. Consultant thus agrees that the work to be done pursuant to this Agreement shall be performed by the principal personnel described in Exhibit D, Principal Personnel, and such other personnel in the employ under contract or under the supervision of Consultant. Exhibit D is attached hereto and incorporated herein by reference as though fully set forth. The Board reserves the right to reject any of the Consultant's personnel or proposed outside professional subconsultants, and the Board reserves the right to request that acceptable replacement personnel be assigned to the project.

Article 9. Cost Estimates: All estimates of construction cost to be provided by Consultant shall represent the best judgment of Consultant based upon the information currently available and

upon Consultant's background and experience with respect to projects of this nature. It is recognized, however, that neither Consultant nor the Board has control over the cost of labor, materials or equipment, over contractors' method of determining costs for services, or over competitive bidding, market or negotiating conditions. Accordingly, Consultant cannot and does not warrant or represent that the proposals or construction bids received will not vary from the cost estimates provided pursuant to this Agreement.

Article 10. Reuse of Documents: All documents, including but not limited to, drawings, specifications and computer software prepared by Consultant pursuant to this Agreement are instruments of service in respect to this project. They are not intended or represented to be suitable for reuse by the Board or others on modifications or extensions of this project or on any other project. The Board may elect to reuse such documents; however any reuse without prior written verification or adaptation by Consultant for the specific purpose intended will be at the Board's sole risk and without liability or legal exposure to the Consultant. The Board shall indemnify and hold harmless the Consultant against all judgments, losses, damages, injuries and expenses arising out of or resulting from such reuse. Any verification or adaptation of documents by the Consultant will entitle the Consultant to additional compensation at rates to be agreed upon by the Board and the Consultant.

Article 11. Ownership of Documents and Intellectual Property: All documents, drawings and specifications, including digital format files, prepared by Consultant and furnished to the Board as part of the Services shall become the property of the Board. Consultant shall retain its ownership rights in its design, drawing details, specifications, data bases, computer software and other proprietary property. Intellectual property developed, utilized or modified in the performance of the Services shall remain the property of the Consultant.

Article 12. Independent Contractor Status: During the entire term of this Agreement, Consultant shall be an independent contractor, and in no event shall any of its personnel, agents or sub-contractors be construed to be, or represent themselves to be, employees of the Board.

Article 13. Indemnification: To the fullest extent permitted by law, Consultant shall indemnify and hold harmless the City of Bloomington, the Board, and the officers, agents and employees of the City and the Board from any and all claims, demands, damages, costs, expenses or other liability arising out of bodily injury or property damage (collectively "Claims") but only to the extent that such Claims are found on a comparative basis of fault to be caused by any negligent act or omission of Consultant or Consultant's officers, directors, partners, employees, or subconsultants in the performance of services under this Agreement.

Article 14. Insurance: During the performance of any and all Services under this Agreement, Consultant shall maintain the following insurance in full force and effect:

- a. General Liability Insurance, with a minimum combined single limit of \$1,000,000 for each occurrence and \$2,000,000 in the aggregate.
- b. Automobile Liability Insurance, with a minimum combined single limit of \$1,000,000 for each person and \$1,000,000 for each accident.
- c. Professional Liability Insurance ("Errors and Omissions Insurance") with a minimum combined single limit of \$1,000,000 for each occurrence, and \$2,000,000 in the aggregate.
- d. Workers' Compensation Insurance in accordance with the statutory requirements of Title 22 of the Indiana Code.

All insurance policies shall be issued by an insurance company authorized to issue such insurance in the State of Indiana. The City of Bloomington, the Board, and the officers, employees and agents of each shall be named as additional insured under both the General Liability Insurance and Automobile Liability Insurance policies, and the policies shall stipulate that the insurance will operate as primary insurance and that no other insurance effected by the City will be called upon to contribute to a loss hereunder.

Consultant shall provide evidence of each insurance policy to the Board prior to the commencement of work under the Agreement. Approval of the insurance by the Board shall not relieve or decrease the extent to which Consultant may be held responsible for payment of damages resulting from service or operations performed pursuant to this Agreement. If Consultant fails or refuses to procure or maintain the insurance required by these provisions, or fails or refuses to furnish the Board required proof that the insurance has been procured and is in force and paid for, Board shall have the right at Board's election to forthwith terminate the Agreement.

Article 15. Conflict of Interest: Consultant declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services required under this Agreement. The Consultant agrees that no person having any such interest shall be employed in the performance of this Agreement.

Article 16. Waiver: No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party's right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

Article 17. Severability: The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

Article 18. Assignment: Neither the Board nor the Consultant shall assign any rights or duties under this Agreement without the prior written consent of the other party; provided, however, Consultant may assign its rights to payment without the Board's consent. Unless otherwise stated in the written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.

Article 19. Third Party Rights: Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the Board and the Consultant.

Article 20. Governing Law and Venue: This Agreement shall be governed by the laws of the State of Indiana. Venue of any disputes arising under this Agreement shall be in the Monroe County Circuit Court, Monroe County, Indiana.

Article 21. Non-Discrimination: Consultant shall comply with City of Bloomington Ordinance 2.21.020 and all other federal, state and local laws and regulations governing non-discrimination in employment.

Article 22. Compliance with Laws: In performing the Services under this Agreement, Consultant shall comply with any and all applicable federal, state and local statutes, ordinances, plans, and regulations, including any and all regulations for protection of the environment. When appropriate, Consultant shall advise Board of any and all applicable regulations and approvals required by the Federal Environmental Management Agency (FEMA). Where such statutes,

ordinances, plans or regulations of any public authority having any jurisdiction on the project are in conflict, Consultant shall proceed using its best judgment only after attempting to resolve any such conflict between such governmental agencies, and shall notify the Board in a timely manner of the conflict, attempts of resolution, and planned course of action.

Article 23. Notices: Any notice required by this Agreement shall be made in writing to the addresses specified below:

Board:

City of Bloomington
Planning and Transportation Dept.
Attn: Neil Kopper
401 N. Morton Street, Suite 130
Bloomington, Indiana 47404

Consultant:

Crawford, Murphy & Tilly
Attn: Nick Batta
8790 Purdue Road
Bloomington, IN 46268

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the Board and the Consultant.

Article 24. Intent to be Bound: The Board and the Consultant each bind itself and its successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, its partners to the other party to this Agreement, and to the successors, executors, administrators, permitted assigns, legal representatives and partners of such other party in respect to all provisions of this Agreement.

Article 25. Integration and Modification: This Agreement, including all Exhibits incorporated by reference, represents the entire and integrated agreement between the Board and the Consultant. It supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement.

This Agreement may be modified only by a written amendment signed by both parties hereto.

Article 26. Verification of New Employee' Employment Status: Consultant is required to enroll in and verify the work eligibility status of all newly-hired employees through the E-Verify program. (This is not required if the E-Verify program no longer exists.) Consultant shall sign an affidavit, attached as Exhibit E, affirming that Consultant does not knowingly employ an unauthorized alien. "Unauthorized alien" is defined at 8 U.S. Code 1324a(h)(3) as a person who

is not a U.S. citizen or U.S. national and is not lawfully admitted for permanent residence or authorized to work in the U.S. under 8U.S. Code Chapter 12 or by the U.S. Attorney General.

Consultant and any of its subconsultants may not knowingly employ or contract with an unauthorized alien, or retain an employee or contract with a person that the Consultant or any of its subconsultants learns is an unauthorized alien. If the Commission obtains information that the Consultant or any of its subconsultants employs or retains an employee who is an unauthorized alien, the Commission shall notify the Consultant or its subconsultants of the Agreement violation and require that the violation be remedied within thirty (30) days of the date of notice. If the Consultant or any of its subconsultants verify the work eligibility status of the employee in question through the E-Verify program, there is a rebuttable presumption that the Consultant or its subconsultant did not knowingly employ an unauthorized alien. If the Consultant or its subconsultant fails to remedy the violation within the thirty (30) day period, the Commission shall terminate the Agreement, unless the Commission determines that terminating the Agreement would be detrimental to the public interest or public property, in which case the Commission may allow the Agreement to remain in effect until the Commission procures a new Consultant. If the Commission terminated the Agreement, the Consultant or its subconsultant is liable to the Commission for actual damages.

Consultant shall require any subconsultants performing work under this Agreement to certify to the Consultant that, at the time of certification, the subconsultant does not knowingly employ or contract with an unauthorized alien and the subconsultant has enrolled in and is participating in the E-Verify program. Consultant shall maintain on file all subconsultants' certifications throughout the term of this Agreement with the Commission.

Exhibit E is attached hereto and incorporated herein by reference as though fully set forth.

Article 27. No Collusion: Consultant is required to certify that it has not, nor has any other member, representative, or agent of Consultant, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor prevented any person from making an offer nor induced anyone to refrain from making an offer and that this offer is made without reference to any other offer. Consultant shall sign an affidavit, attached hereto as Exhibit F, affirming that Consultant has not engaged in any collusive conduct.

Exhibit F is attached hereto and incorporated herein by reference as though fully set forth.

This Agreement may be modified only by a written amendment signed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first written above.

Owner

City of Bloomington
Board of Public Works

Consultant

Crawford, Murphy & Tilly, Inc.

By: _____
Kyla Cox Deckard, President

William L. Bailey, Jr.
President

By: _____
Beth H. Hollingsworth, Vice President

By: _____
Dana Palazzo, Secretary

By: _____
Philippa M. Guthrie, Corporation Counsel

EXHIBIT A
SCOPE OF ENGINEERING SERVICES

GENERAL PROJECT INFORMATION

- A. This project is located at the intersection of Moores Pike and Clarizz Boulevard.
- B. The scope of construction is Option 4 (as defined in the alternatives report CMT completed in February 2017) that also includes installation of the RRFB devices. Schematic of this option is attached.
- C. The anticipated schedule is as follows:
 - NTP – August 10, 2018
 - Preliminary Plans to City – September 4, 2018 (assumes 1-week review period)
 - Pre-Final Plans – October 9, 2018 (assumes 1-week review period)
 - Final Plans – October 24, 2018 (provides City 1.5 weeks to compile bid documents)
 - 1st Bid Advertisement – November 2, 2018

SCOPE OF CMT SERVICES

1.0 Data Collection

- 1.1 Obtain Right of Way information (*to be completed by Bynum Fanyo*)
- 1.2 Obtain topographic survey within the limits of the attached map and as detailed in the attached survey scope. (*to be completed by Bynum Fanyo*)
- 1.3 Review survey information
- 1.4 Design guidelines (in no particular order of precedent)
 - 1.4.1 AASHTO Green Book 2011 Edition
 - 1.4.2 Indiana Design Manual
 - 1.4.3 IN-MUTCD
 - 1.4.4 NACTO Urban Street Design Guide
 - 1.4.5 PROWAG

2.0 Design

- 2.1 Utility Coordination
 - 2.1.1 Notice of project and existing utility information request
 - 2.1.2 Log existing utility information
 - 2.1.3 Utilize utility information for design decisions
 - 2.1.4 Submit preferred alternative plans to all utilities for verification and conflict reviews.
 - 2.1.5 Submit hard copies of plans to City of Bloomington Utilities for their review and records at the pre-final and final design milestones.

- 2.2 Prepare intersection details, curb ramp details, signing plans, pavement marking plans, general notes, survey control, erosion and sedimentation control plans, and maintenance of traffic plans.
- 2.3 Prepare preliminary (40%) design and submit to City for review
 - 2.3.1 Provide preliminary plans
 - 2.3.2 Provide preliminary cost estimate
- 2.4 Prepare pre-final (90%) design and submit to City for review
 - 2.4.1 Provide pre-final plans
 - 2.4.2 Provide pre-final Opinion of Probable Construction Cost
 - 2.4.3 Draft project specifications (assume INDOT Standard Specifications will be utilized with modifications as deemed necessary)
- 2.5 Prepare final plans, specifications and Opinion of Probable Construction Cost to be used for project bidding. Estimate to be unit-price basis and utilize standard INDOT pay items units.

3.0 Project Administration & Meetings

- 3.1 One on-site review meeting after preliminary plans submittal
- 3.2 Two internal team meetings
- 3.3 Project/client communications (assume 8hr/mo for 4 months)
- 3.4 Draft project manual and Quality Assurance Plan
- 3.5 Conduct a quality assurance review of deliverables
- 3.6 Conduct a constructability review
- 3.7 Bidding phase assistance (as needed basis)
 - 3.7.1 Attend pre-bid meeting
 - 3.7.2 Answer bidder's questions
 - 3.7.3 Develop bid addenda
 - 3.7.4 Review bid tabs
- 3.8 Construction phase services (as needed basis)
 - 3.8.1 Attend pre-construction conference
 - 3.8.2 Answer RFIs and shop drawings
 - 3.8.3 Site visits

DELIVERABLE

- A. Preliminary (40%) design plans and Opinion of Probable Construction Cost
- B. Final (90%) design plans, specifications and Opinion of Probable Construction Cost
- C. Plans, specifications and Opinion of Probable Construction Cost for project bidding
- D. Project CAD files

ASSUMPTIONS / EXCLUSIONS

- 1. Preliminary design will follow the preferred alternative selected in the initial study. No new alternatives will be considered.
- 2. Assumes that no new right-of-way will be purchased.
- 3. Coordination for the development of utility relocation drawings (i.e. final utility coordination) will not be needed.

4. Any right of entries needed for construction, including the acquisition of permanent right of way, temporary right of way, and/or easements, will be provided by the City.
5. Pavement design will be provided by the City.
6. SWPPP review and Rule 5 permit will not be required.
7. Assumes new RRFs will be solar-powered.
8. Assumes that existing stormwater drainage system is of sufficient capacity and no detention will be required.
9. City will administer project bidding, including compilation of the contract book, advertisements, and log of plan-holders.
10. The City will oversee inspection of the construction.

**EXHIBIT B
COMPENSATION**

This project is to be conducted on a Lump Sum basis with portions of the work being added to the total cost using a Cost Plus to a Maximum. The agreed maximum cost is Thirty-Nine Thousand Four Hundred Dollars (**\$39,400.00**). In the event that additional services are needed, additional compensation will be determined using the following rates. Additional services will only proceed with prior written approval from the Board or Planning and Transportation Department officials designated by the Board as project coordinator(s).

Classification	Hourly Rate
Principal	\$200.59
Senior Project Manager	\$191.18
Project Manager	\$146.40
Senior Engineer	\$114.18
Senior Planner	\$114.27
Engineer	\$87.32
Planner	\$80.11
Senior Technical Manager	\$134.20
Technical Manager	\$82.84
Technician II	\$86.98
Technician I	\$79.35
Administrative Assistant	\$60.48
Direct Expenses	At Cost
Subconsultants	Cost + 5%

For the purpose of budgeting and progress tracking, the project will be invoiced based on percent complete in accordance with the following fee schedule:

Moore's Pike and Clarizz Boulevard Crosswalk Improvements

Topographic Survey	\$5,000.00
Preliminary Plans	\$7,400.00
Pre-Final Plans.....	\$7,400.00
Final Plans	\$4,260.00
Data Collection.....	\$1,330.00
Utility Coordination.....	\$2,820.00
Project Management/Quality Assurance	\$5,180.00
Project Meetings.....	\$3,510.00

In addition, the following COST PLUS items will be invoiced based on the usage required to complete the tasks:

Bidding and Construction Phase Services..... \$2,500.00

EXHIBIT C
ESTIMATED PROJECT SCHEDULE

MILESTONE	ESTIMATED DATE	COMMENTS
Notice to Proceed	August 10, 2018	
Preliminary Plans	September 4, 2018	Assumes 1-week review period from City
Pre-Final Plans	October 9, 2018	Assumes 1-week review period from City
Final Plans	October 24, 2018	
1 st Bid Advertisement	November 2, 2018	

EXHIBIT D
KEY PERSONNEL

CONSULTANT will provide the following key team members to provide the services described in Exhibit A. Key team members may not be changed without the approval of the Board.

Position / Responsibility

Name

Principal in Charge

Adam Burns, PE

Project Manager

Nick Batta, PE

EXHIBIT E
AFFIDAVIT REGARDING E-VERIFY

STATE OF INDIANA)
) SS:
COUNTY OF MARION)

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the President of Crawford, Murphy & Tilly, Inc.
2. The company named herein that employs the undersigned:
 - has contracted with or is seeking to contract with the City of Bloomington to provide services; OR
 - is a subcontractor on a contract to provide services to the City of Bloomington.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an "unauthorized alien," as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein is enrolled in and participates in the E-verify program.

William J. Bailey, Jr.
President

STATE OF INDIANA)
) SS:
COUNTY OF MARION)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 2018.

Notary Public

Printed name

My Commission Expires: _____
County of Residence: _____

**EXHIBIT F
NON-COLLUSION AFFIDAVIT**

STATE OF INDIANA)
) SS:
COUNTY OF MARION)

The undersigned offeror or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

OATH AND AFFIRMATION

I affirm under the penalties of perjury that the foregoing facts and information are true and correct to the best of my knowledge and belief.

Dated this _____ day of _____, 2018.

CRAWFORD, MURPHY & TILLY, INC.
(Name of Organization)

By: _____
William J. Bailey, Jr.
President

STATE OF INDIANA)
) SS:
COUNTY OF MARION)

Subscribed and sworn to before me this _____ day of _____, 2018.

Notary Public

Printed name

My Commission Expires: _____
County of Residence: _____



Board of Public Works Staff Report

Project/Event: Dedication of Right-of-Way as part of the Summit Woods Phase 2, Section 2 Final Plat.

Petitioner/Representative: Smith Brehob/Steve Brehob

Staff Representative: Dan Backler, Public Improvements Manager

Date: 8/7/2018

Report: As part of the Sudbury Parcel O PUD, the petitioner has taken the aforementioned plat through the plat committee. Through this process a portion of right-of-way is to be dedicated to the public.

The property is a portion of a subdivision that is currently under construction. There is currently a public improvement bond in place to cover the improvements proposed in the right-of-way.

Recommendation and Supporting Justification: Staff recommends that the Board approve this dedication of right-of-way.

Recommend ☒ **Approval** ☐ **Denial** by Dan Backler

LEGAL DESCRIPTION

A part of the Southeast quarter of Section 7, Township 8 North, Range 1 West, Monroe County, Indiana, being more particularly described as follows:

Beginning at the Northeast corner of Summit Woods Phase 2 Section 1 Final Plat as recorded in Plat Cabinet D Page 166 in the Office of the Recorder, Monroe County, Indiana; thence North 63 degrees 49 minutes 59 seconds West 137.56 feet to a tangent curve concave to the Southwest having a chord bearing of North 67 degrees 48 minutes 28 seconds West, a chord length of 93.58 feet and a radius of 675.00 feet; thence along said curve an arc length of 93.65 feet; thence North 18 degrees 13 minutes 03 seconds East 155.02 feet; thence South 76 degrees 38 minutes 23 seconds East 27.12 feet; thence North 90 degrees 00 minutes 00 seconds East 38.42 feet; thence South 63 degrees 49 minutes 59 seconds East 170.35 feet; thence South 26 degrees 10 minutes 01 seconds West 120.00 feet; thence South 63 degrees 49 minutes 59 seconds East 21.07 feet; thence South 26 degrees 10 minutes 01 seconds West 50.00 feet to the Point of Beginning, containing 0.88 acres more or less.

I hereby certify that the survey work performed on the project shown hereon was performed either by me or under my direct supervision and control and that all information shown is true and correct to the best of my knowledge and belief.

Certified this 7th day of August, 2018.

Todd M. Borgman
Registered Land Surveyor No. LS21200021
State of Indiana

I affirm under the penalties for perjury, that I have taken reasonable care to redact each Social Security Number in this document unless required by law.

OWNER CERTIFICATION

The real estate described on this plat shall be and is hereby subject to the terms and Conditions of the Declaration of Covenants, Conditions and Restrictions, as well as the Facilities Maintenance Plan, which forms a part of that document. Recorded on July 25, 2016 as Instrument Number 2016010124 COV RES in the office of the Recorder of Monroe County, Indiana.

The undersigned, Joseph Kemp, Jr., President of Joe Kemp Construction, LLC, being the owner of the above described real estate, does hereby layoff, plat and subdivide the same into lots and streets in accordance with this plat. This within plat shall be known and designated Summit Woods Phase 2 Section 2.

All additional rights-of-way shown and not previously dedicated are hereby dedicated to public use.

IN WITNESS WHEREOF, Joe Kemp Construction, LLC., an Indiana Limited Liability Corporation, by Joseph Kemp Jr., President, has hereunto executed this 7th day of August, 2018.

Joseph Kemp Jr., President
Joe Kemp Construction, LLC.

STATE OF INDIANA)
COUNTY OF MONROE)

Before me, a Notary Public in and for the State of Indiana and Monroe County, personally appeared Joseph Kemp Jr., personally known to me to be the President of Joe Kemp Construction, LLC, and being the owner of the described real estate, and who acknowledged the execution of the foregoing plat for the Real Estate known as Summit Woods Phase 2 Section 2 as his voluntary act and deed for the uses and purposes therein expressed.

WITNESS my hand and Notarial Seal this 7th day of August, 2018.
My Commission Expires: 8/2/2024

Larry J. Beckman
Larry J. Beckman, NOTARY PUBLIC
a resident of Monroe County

PLAN COMMISSION AND BOARD OF PUBLIC WORKS

Under the authority provided by Chapter 174, Acts of 1947, enacted by the General Assembly of the State of Indiana and ordinance adopted by the Common Council of the City of Bloomington, Indiana, this plat was given approval by the City of Bloomington as follows:

Approved by the Board of Public Works at a meeting held:
August 7, 2018

President,

Member,

Member,

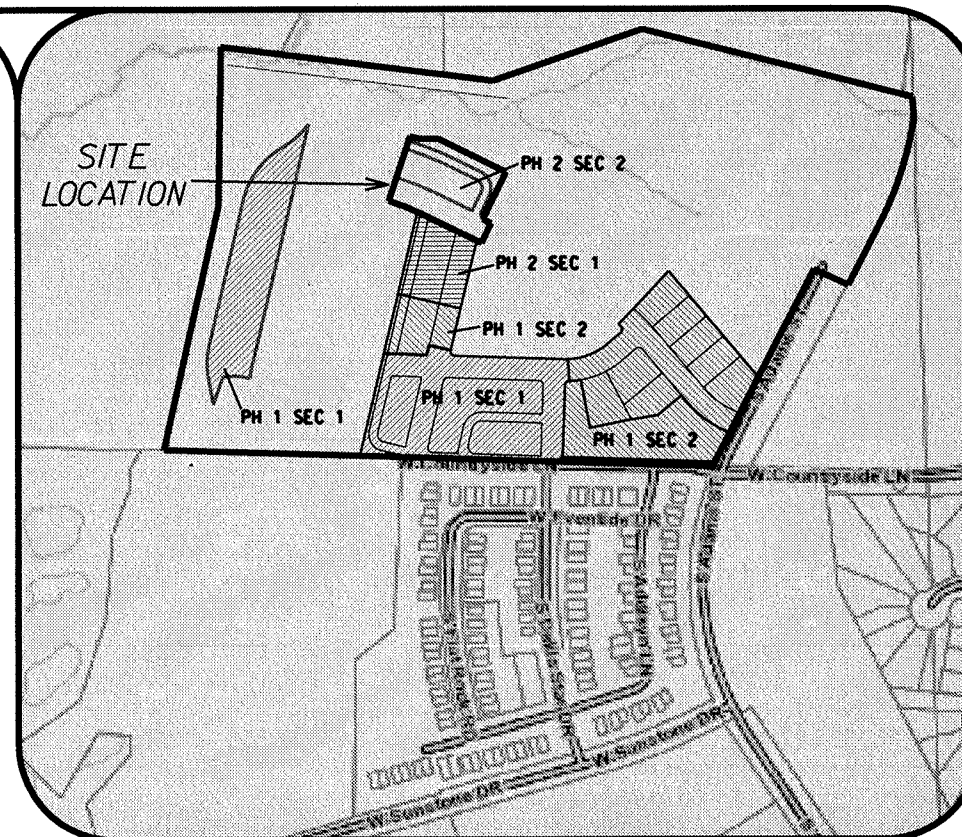
Approved by the City Plan Commission at a meeting held:
October 13, 2015

Theresa Porter, Director of Planning and Transportation

Joseph Hoffman, President of Plan Commission

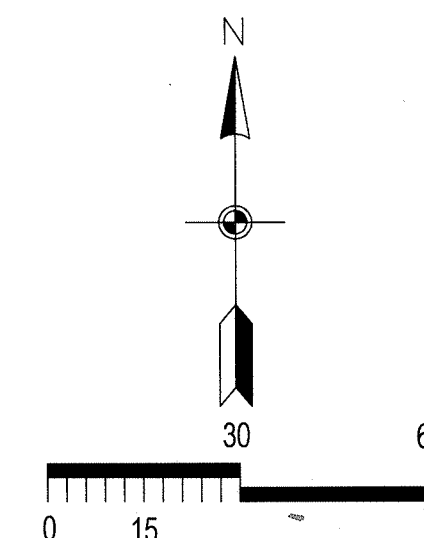
GENERAL NOTES

- Original boundary survey completed by Phil O. Tapp entitled "Sudbury Parcel 0".
- All corners to be marked with 5/8 " x 2' rebars with yellow cap.



LOCATION MAP

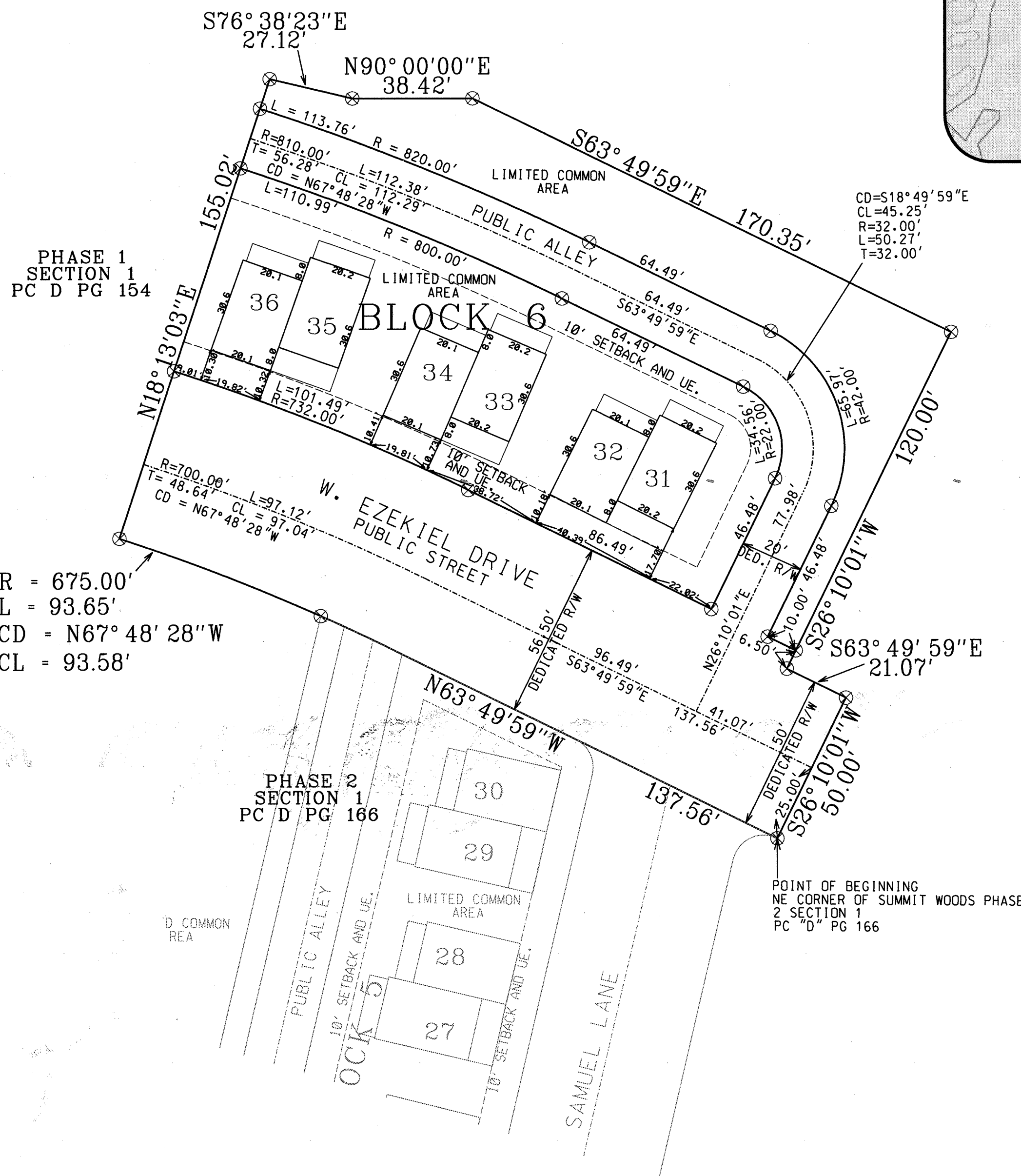
No Scale



SCALE: 1"=30'

MONUMENT LEGEND

- STONE MONUMENT
- STONE WITH X
- CONCRETE MONUMENT
- 5/8" REBAR W/ PLASTIC CAP SET
- REBAR FOUND
- IRON ROD FOUND
- FENCE POST FOUND
- RAILROAD SPIKE FOUND
- PK NAIL
- GPS MONUMENT
- HIGHWAY BOX
- EASEMENT LINE



UNIT ADDRESS TABLE	
UNIT	ADDRESS
31	1802 W. EZEKIEL DRIVE
32	1806 W. EZEKIEL DRIVE
33	1810 W. EZEKIEL DRIVE
34	1814 W. EZEKIEL DRIVE
35	1818 W. EZEKIEL DRIVE
36	1822 W. EZEKIEL DRIVE

SUMMIT WOODS PHASE 2 SECTION 2 - FINAL PLAT

PREPARED BY: SMITH BREHOB & ASSOCIATES, INC., 453 S. CLARIZZ BLVD., BLOOMINGTON, INDIANA 47401

JOB NO. 5121
PAGE 1 OF 1





Board of Public Works Claim Register

Invoice Date Range 07/30/18 - 08/10/18

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
Fund 101 - General Fund (S0101)				
Department 01 - Animal Shelter				
Program 010000 - Main				
Account 43430 - Animal Adoption Fees				
Loli Mears	01-refund adoption fee		08/10/2018	75.00
	Account 43430 - Animal Adoption Fees Totals	1		\$75.00
Account 52110 - Office Supplies				
6530 - Office Depot, INC	01-pens, sign holders		08/10/2018	26.42
6530 - Office Depot, INC	01-tape, AA batteries		08/10/2018	25.69
	Account 52110 - Office Supplies Totals	2		\$52.11
Account 52210 - Institutional Supplies				
4623 - Bayer Corporation	01-antibiotics-7/13/18		08/10/2018	137.90
4586 - Hill's Pet Nutrition Sales, INC	01-canine/puppy/feline/kitten food-7/20/18		08/10/2018	324.10
4586 - Hill's Pet Nutrition Sales, INC	01-canine/feline prescription diet food-7/13/18		08/10/2018	188.24
4586 - Hill's Pet Nutrition Sales, INC	01-prescription vet diet food-7/13/18		08/10/2018	55.17
3929 - IDEXX Laboratories, INC	01-Parvo & F/F tests		08/10/2018	1,061.43
3929 - IDEXX Laboratories, INC	01-F/F, HTW tests		08/10/2018	1,148.08
3278 - Merial, INC	01-antiparasitics		08/10/2018	725.40
4633 - Midwest Veterinary Supply, INC	01-antibiotics-Doxycycline Hyclate caps-7/12/18		08/10/2018	78.54
4633 - Midwest Veterinary Supply, INC	01-ID bands, shampoo, syringes-7/12/18		08/10/2018	231.71
4633 - Midwest Veterinary Supply, INC	01-limeplus dip-16 oz.-7/12/18		08/10/2018	23.28
4633 - Midwest Veterinary Supply, INC	01-sedation drugs-Ketamine-7/12/18		08/10/2018	74.16
4633 - Midwest Veterinary Supply, INC	01-vinyl exam gloves-L & XL-7/18/18		08/10/2018	184.80
4633 - Midwest Veterinary Supply, INC	01-needles-7/18/18		08/10/2018	76.90
4633 - Midwest Veterinary Supply, INC	01-rabbit food-Timothy hay-50lb-6/26/18		08/10/2018	36.54
4633 - Midwest Veterinary Supply, INC	01-vinyl exam gloves-L & XL-rabbit food-Timothy hay-		08/10/2018	194.94
4633 - Midwest Veterinary Supply, INC	01-2 poop pouch pet waste stations-5/30/18		08/10/2018	509.74
4633 - Midwest Veterinary Supply, INC	01-credit memo-prod. return-Bene-Bac Plus PWD-		08/10/2018	(20.18)
4666 - Zoetis, INC	01-vaccines-7/19/18		08/10/2018	836.75
	Account 52210 - Institutional Supplies Totals	18		\$5,867.50
Account 52310 - Building Materials and Supplies				
394 - Kleindorfer Hardware & Variety	01-2" casters		08/10/2018	24.95
4443 - The Sherwin Williams Company	01-paint		08/10/2018	176.44
4443 - The Sherwin Williams Company	01-refund sales tax		08/10/2018	(11.54)



Board of Public Works Claim Register

Invoice Date Range 07/30/18 - 08/10/18

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
1537 - Indiana Door & Hardware Specialties, INC	19-ACC-entry lockset with drive		08/10/2018	353.00
Account 52310 - Building Materials and Supplies Totals			4	\$542.85
Account 52430 - Uniforms and Tools				
5011 - American Arms Training Academy (Sergeants EMS)	01-ACO uniforms-J. Pritchard		08/10/2018	250.00
Account 52430 - Uniforms and Tools Totals			1	\$250.00
Account 53130 - Medical				
6529 - BloomingPaws, LLC	01-x-rays, bloodwork-7/3/18		08/10/2018	431.41
6529 - BloomingPaws, LLC	01-heartworm treatment-7/12/18		08/10/2018	109.61
3376 - Bloomington Pets Alive, INC	01-spay/neuter surgeries-7/2-7/12/18		08/10/2018	2,420.00
54639 - Shake Veterinary Services, INC (Town & Country Vet	01-spay/neuter surgeries, x-rays-7/24/18		08/10/2018	583.50
54639 - Shake Veterinary Services, INC (Town & Country Vet	01-bloodwork, x-rays, surgeries-7/13-7/17/18		08/10/2018	648.94
54639 - Shake Veterinary Services, INC (Town & Country Vet	01-bloodwork-7/26/18		08/10/2018	91.00
Account 53130 - Medical Totals			6	\$4,284.46
Account 53220 - Postage				
4487 - PMB East, INC (PakMail)	01-BOH shipping charges-7/26/18		08/10/2018	29.24
Account 53220 - Postage Totals			1	\$29.24
Account 53310 - Printing				
8002 - Safeguard Business Systems, INC	01-envelopes-no window		08/10/2018	123.91
Account 53310 - Printing Totals			1	\$123.91
Account 53610 - Building Repairs				
321 - Harrell Fish, INC	19-ACC-replace gas valves on incinerator		08/10/2018	4,557.46
321 - Harrell Fish, INC	19-ACC-repair leaking condensate line		08/10/2018	164.00
Account 53610 - Building Repairs Totals			2	\$4,721.46
Program 010000 - Main Totals			36	\$15,946.53
Department 01 - Animal Shelter Totals			36	\$15,946.53
Department 02 - Public Works				
Program 020000 - Main				
Account 46060 - Other Violations				
D Amico Ferdinand, Jr.	14-overpayment pkg citation K1600695		08/10/2018	40.00



Board of Public Works Claim Register

Invoice Date Range 07/30/18 - 08/10/18

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
Stephen W. Garstang	14-refund overpayment pkg citation A1602266		08/10/2018	40.00
Jorge Gutierrez	14-refund overpayment pkg citation E1602964		08/10/2018	40.00
Susan Lepselter	14-refund overpayment pkg citation B1701185		08/10/2018	40.00
Lindsey Lozano	14-refund overpayment pkg citations L1600769 &		08/10/2018	80.00
Philip & Elizabeth Trotzke	14-refund overpayment pkg citation E1601675		08/10/2018	40.00
Account 46060 - Other Violations Totals			6	\$280.00
Account 53160 - Instruction				
4452 - Indiana Recycling Coalition, INC	02-Conf Registration for A. Wason		08/10/2018	120.00
Account 53160 - Instruction Totals			1	\$120.00
Account 53910 - Dues and Subscriptions				
4498 - American Public Works Association	02-Annual Membership Dues for Public Works		08/10/2018	1,650.00
Account 53910 - Dues and Subscriptions Totals			1	\$1,650.00
Account 54510 - Other Capital Outlays				
6597 - CLR, INC	02-Early Completion Incentive Pay for Country Club		08/10/2018	30,000.00
Account 54510 - Other Capital Outlays Totals			1	\$30,000.00
Program 020000 - Main Totals			9	\$32,050.00
Department 02 - Public Works Totals			9	\$32,050.00
Department 04 - Economic & Sustainable Dev				
Program 040000 - Main				
Account 52110 - Office Supplies				
9523 - Freedom Business Solutions, LLC	04 - Toner for Xerox Desk Printer		08/10/2018	169.00
Account 52110 - Office Supplies Totals			1	\$169.00
Account 53960 - Grants				
746 - Early Music Associates, INC	04 - 2019 BAC Arts Grant - Blgtn Early Music -		08/10/2018	1,200.00
6572 - The Jewish Theatre of Bloomington	04 2018 BAC Art Grant		08/10/2018	1,200.00
5654 - Voces Novae, INC	04 2018 BAC Art Grant Award		08/10/2018	1,150.00
Account 53960 - Grants Totals			3	\$3,550.00
Account 53970 - Mavor's Promotion of Business				
992 - Lotus Education & Arts Foundation, INC	04 - Projection Mapping Art Installation at Lotus		08/10/2018	3,000.00
Account 53970 - Mayor's Promotion of Business Totals			1	\$3,000.00
Account 53990 - Other Services and Charaes				
6131 - Jane St John	04 - 2018 Consulting Contract		08/10/2018	4,653.75
Account 53990 - Other Services and Charges Totals			1	\$4,653.75



Board of Public Works Claim Register

Invoice Date Range 07/30/18 - 08/10/18

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
	Program 040000 - Main Totals	6		\$11,372.75
	Department 04 - Economic & Sustainable Dev Totals	6		\$11,372.75
Department 05 - Common Council				
Program 050000 - Main				
Account 53160 - Instruction				
259 - Indiana Association Of Cities & Towns (AIM)	05-2018 Municipal Law Seminar-Sherman		08/10/2018	315.00
259 - Indiana Association Of Cities & Towns (AIM)	05-2018 Municipal Law Seminar-Rhoads		08/10/2018	315.00
	Account 53160 - Instruction Totals	2		\$630.00
Account 53910 - Dues and Subscriptions				
3956 - West Publishing Corporation (Thomson Reuters)	10-West Information Charges-6/1-6/30/18		08/10/2018	314.01
	Account 53910 - Dues and Subscriptions Totals	1		\$314.01
	Program 050000 - Main Totals	3		\$944.01
	Department 05 - Common Council Totals	3		\$944.01
Department 06 - Controller's Office				
Program 060000 - Main				
Account 53730 - Machinery and Equipment Rental				
9523 - Freedom Business Solutions, LLC	06- Printer Repair Tami		08/10/2018	77.95
	Account 53730 - Machinery and Equipment Rental Totals	1		\$77.95
Account 53990 - Other Services and Charges				
818 - Everywhere Signs, LLC	18- Bicentennial flag		08/10/2018	125.00
6530 - Office Depot, INC	18- padded mailing envelopes For mailing Bicentennial		08/10/2018	45.98
	Account 53990 - Other Services and Charges Totals	2		\$170.98
	Program 060000 - Main Totals	3		\$248.93
	Department 06 - Controller's Office Totals	3		\$248.93
Department 09 - CFRD				
Program 090000 - Main				
Account 52420 - Other Supplies				
5262 - Rafi Khalid Hasan II	09-reimb food/refreshments for meet with Madela		08/10/2018	15.03
5262 - Rafi Khalid Hasan II	09-reimburse food/refreshments for meet with Madela		08/10/2018	33.90
	Account 52420 - Other Supplies Totals	2		\$48.93
Account 53230 - Travel				
6418 - Josefa Luce	09-UNIDOS US Latino Conf-reimb pkg/hotel room-		08/10/2018	318.65
	Account 53230 - Travel Totals	1		\$318.65



Board of Public Works Claim Register

Invoice Date Range 07/30/18 - 08/10/18

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
Account 53640 - Hardware and Software Maintenance				
5720 - Galaxy Digital, LLC	09- Get Connected Annual Subscription-9/1/18-8/31/19		08/10/2018	2,800.00
	Account 53640 - Hardware and Software Maintenance Totals	1		\$2,800.00
	Program 090000 - Main Totals	4		\$3,167.58
	Department 09 - CFRD Totals	4		\$3,167.58
Department 10 - Legal				
Program 100000 - Main				
Account 53120 - Special Legal Services				
6583 - Christine Popp (Popp & Bullman, Attorneys-at-Law)	10-Human Rights matter-B. McKinney & Farshchi		08/10/2018	150.00
	Account 53120 - Special Legal Services Totals	1		\$150.00
Account 53910 - Dues and Subscriptions				
3956 - West Publishing Corporation (Thomson Reuters)	10-West Information Charges-6/1-6/30/18		08/10/2018	1,256.05
	Account 53910 - Dues and Subscriptions Totals	1		\$1,256.05
	Program 100000 - Main Totals	2		\$1,406.05
Program 101000 - Human Rights				
Account 53990 - Other Services and Charges				
205 - City Of Bloomington	10 Human Rights Comm Donation to 2018 Bicentennial		08/10/2018	50.00
	Account 53990 - Other Services and Charges Totals	1		\$50.00
	Program 101000 - Human Rights Totals	1		\$50.00
	Department 10 - Legal Totals	3		\$1,456.05
Department 11 - Mayor's Office				
Program 110000 - Main				
Account 52420 - Other Supplies				
4549 - Kroger Limited Partnership I	11-drinks for fireworks crew		08/10/2018	17.66
	Account 52420 - Other Supplies Totals	1		\$17.66
	Program 110000 - Main Totals	1		\$17.66
	Department 11 - Mayor's Office Totals	1		\$17.66
Department 12 - Human Resources				
Program 120000 - Main				
Account 53230 - Travel				
5836 - Mary Caroline Buchanan Shaw	12-Travel Reimbursement \$1499.38		08/10/2018	1,499.38
5596 - Emily Fields	12-Travel Reimbursement \$1079.51		08/10/2018	1,079.51
	Account 53230 - Travel Totals	2		\$2,578.89



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
Account 53990 - Other Services and Charges				
585 - Bloomington Public Transportation Corporation	12 2nd Qt Riderhip Inv 9916		08/10/2018	360.75
6542 - The Novak Consulting Group, INC	12 Consulting Services for Dept Assessments Inv 1670		08/10/2018	21,067.00
	Account 53990 - Other Services and Charges Totals	2		<u>\$21,427.75</u>
	Program 120000 - Main Totals	4		<u>\$24,006.64</u>
	Department 12 - Human Resources Totals	4		<u>\$24,006.64</u>
Department 13 - Planning				
Program 130000 - Main				
Account 53170 - Mgt. Fee, Consultants, and Workshops				
6289 - Clarion Associates, LLC	13-UDO-services as of 6/30/18		08/10/2018	23,217.21
	Account 53170 - Mgt. Fee, Consultants, and Workshops Totals	1		<u>\$23,217.21</u>
Account 53990 - Other Services and Charges				
199 - Monroe County Government	13 - June Copies (Qty:4) 17th St. Reconstruction (J		08/10/2018	4.00
3444 - Rundell Ernstberger Associates, INC	13-Bloomington Trades District-Inv. date 4/16/18		08/10/2018	4,339.95
3444 - Rundell Ernstberger Associates, INC	13-Bloomington Trades District-6/15/18		08/10/2018	29,536.07
3444 - Rundell Ernstberger Associates, INC	13-Switchyard Park Area Study-6/15/18		08/10/2018	12,116.57
	Account 53990 - Other Services and Charges Totals	4		<u>\$45,996.59</u>
	Program 130000 - Main Totals	5		<u>\$69,213.80</u>
Program 132000 - MPO				
Account 52420 - Other Supplies				
50910 - Caliper Corporation	13 - Support for TransCAD (1 year)		08/10/2018	1,200.00
	Account 52420 - Other Supplies Totals	1		<u>\$1,200.00</u>
	Program 132000 - MPO Totals	1		<u>\$1,200.00</u>
	Department 13 - Planning Totals	6		<u>\$70,413.80</u>
Department 19 - Facilities Maintenance				
Program 190000 - Main				
Account 52310 - Building Materials and Supplies				
409 - Black Lumber Co. INC	19-CH-painting supplies-promask blue tape		08/10/2018	7.94
395 - Kirby Risk Corp	19-CH-fluorescent bulbs		08/10/2018	207.00
394 - Kleindorfer Hardware & Variety	19-CH-parts-valve seals for plumbing		08/10/2018	5.97
	Account 52310 - Building Materials and Supplies Totals	3		<u>\$220.91</u>
Account 52430 - Uniforms and Tools				
394 - Kleindorfer Hardware & Variety	19-CH-tools-basin wrench		08/10/2018	9.49



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
Account 52430 - Uniforms and Tools Totals			1	\$9.49
Account 53610 - Building Repairs				
32 - Cassady Electrical Contractors, INC	19-City Hall-repair lighting circuit at front doors		08/10/2018	340.00
4946 - Steele Commercial Cleaning, INC	19-City Hall-clean hallway carpet upstairs, clean L/M		08/10/2018	550.00
Account 53610 - Building Repairs Totals			2	\$890.00
Account 53630 - Machinery and Equipment Repairs				
227 - Otis Elevator Company	19-City Hall-elevator contract 8/1/18-7/31/19		08/10/2018	7,906.93
Account 53630 - Machinery and Equipment Repairs Totals			1	\$7,906.93
Account 53990 - Other Services and Charges				
651 - Engraving & Stamp Center, INC	19-name plates for OOTC & P&R		08/10/2018	52.51
818 - Everywhere Signs, LLC	19-P&T-directory name plate for Assistant Director-S.		08/10/2018	20.00
7570 - KNJ, LLC (Quality Collision)	19-repair of damaged BPD car-2107 Ford Sedan		08/10/2018	2,018.78
392 - Koorsen Fire & Security, INC	19-CH-service call to add relay & hook up access door		08/10/2018	1,048.95
60 - Monroe County Solid Waste Management District	19-disposal of 2 TV's.		08/10/2018	40.00
Account 53990 - Other Services and Charges Totals			5	\$3,180.24
Program 190000 - Main Totals			12	\$12,207.57
Department 19 - Facilities Maintenance Totals			12	\$12,207.57
Department 28 - ITS				
Program 280000 - Main				
Account 52420 - Other Supplies				
53442 - Paragon Micro, INC	28-Laptop Battery		08/10/2018	84.99
Account 52420 - Other Supplies Totals			1	\$84.99
Account 53170 - Mgt. Fee, Consultants, and Workshops				
5437 - Columbia Telecommunications Corporation	28-Addendum to Agreement with CTC-2/1-6/30/18		08/10/2018	2,497.50
Account 53170 - Mgt. Fee, Consultants, and Workshops Totals			1	\$2,497.50
Program 280000 - Main Totals			2	\$2,582.49
Department 28 - ITS Totals			2	\$2,582.49
Fund 101 - General Fund (S0101) Totals			89	\$174,414.01
Fund 103 - Restricted Donations				
Department 06 - Controller's Office				
Program 400102 - Animal Supplies				
Account 52210 - Institutional Supplies				
5819 - Synchrony Bank	01-10" x 3" caution step down signs		08/10/2018	10.78



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
4549 - Kroger Limited Partnership I	01-rabbit food		08/10/2018	11.22
4549 - Kroger Limited Partnership I	01-rabbit food		08/10/2018	6.96
4549 - Kroger Limited Partnership I	01-rabbit food		08/10/2018	10.78
Account 52210 - Institutional Supplies Totals			4	\$39.74
Program 400102 - Animal Supplies Totals			4	\$39.74
Program 401402 - Explorer Teen Programs				
Account 52420 - Other Supplies				
5819 - Synchrony Bank	14-Teen Academy scenario equipment		08/10/2018	367.60
Account 52420 - Other Supplies Totals			1	\$367.60
Program 401402 - Explorer Teen Programs Totals			1	\$367.60
Department 06 - Controller's Office Totals			5	\$407.34
Fund 103 - Restricted Donations Totals			5	\$407.34
Fund 270 - CC Jack Hopkins NR17-42 (\$9508)				
Department 05 - Common Council				
Program 050000 - Main				
Account 53960 - Grants				
12443 - Volunteers In Medicine Clinic Of Monroe County,INC	15-JH 2018-BioReference Lab bill (GenPath)		08/10/2018	3,229.86
Account 53960 - Grants Totals			1	\$3,229.86
Program 050000 - Main Totals			1	\$3,229.86
Department 05 - Common Council Totals			1	\$3,229.86
Fund 270 - CC Jack Hopkins NR17-42 (\$9508) Totals			1	\$3,229.86
Fund 312 - Community Services				
Department 09 - CFRD				
Program 090003 - Com Serv - Status of Women				
Account 53960 - Grants				
205 - City Of Bloomington	09-BCSW-donation-2018 Bicentennial Arts Contest		08/10/2018	300.00
Account 53960 - Grants Totals			1	\$300.00
Program 090003 - Com Serv - Status of Women Totals			1	\$300.00
Program 090004 - Com Serv- Accessibility				
Account 53990 - Other Services and Charges				
6219 - Half-Baked, LLC	09-CCA ADA Anniversary Celebration-cookies as a		08/10/2018	125.14



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
	Account 53990 - Other Services and Charges Totals	1		\$125.14
	Program 090004 - Com Serv- Accessibility Totals	1		\$125.14
Program 090015 - CFRD Dept Events				
Account 52420 - Other Supplies				
2546 - Monroe County Historical Society, INC	09-Facility usage/display supplies for Bicentennial Arts		08/10/2018	262.13
5819 - Synchrony Bank	09-backpacks for Bicentennial Arts Contest Award		08/10/2018	15.99
	Account 52420 - Other Supplies Totals	2		\$278.12
	Program 090015 - CFRD Dept Events Totals	2		\$278.12
Program 090018 - CBVN				
Account 53640 - Hardware and Software Maintenance				
5720 - Galaxy Digital, LLC	09- Get Connected Annual Subscription-9/1/18-8/31/19		08/10/2018	700.00
	Account 53640 - Hardware and Software Maintenance Totals	1		\$700.00
Account 53990 - Other Services and Charges				
891 - Lucy Schaich	09-PicMonkey Subscription renewal-photo editing and		08/10/2018	71.88
	Account 53990 - Other Services and Charges Totals	1		\$71.88
	Program 090018 - CBVN Totals	2		\$771.88
	Department 09 - CFRD Totals	6		\$1,475.14
	Fund 312 - Community Services Totals	6		\$1,475.14
Fund 401 - Non-Reverting Telecom (S1146)				
Department 25 - Telecommunications				
Program 254000 - Infrastructure				
Account 53640 - Hardware and Software Maintenance				
53442 - Paragon Micro, INC	28-Supermicro - 3 YEAR WARRANTY Exablox		08/10/2018	3,399.98
	Account 53640 - Hardware and Software Maintenance Totals	1		\$3,399.98
Account 54450 - Equipment				
6222 - Apple, INC	28-AppleCare		08/10/2018	242.00
53442 - Paragon Micro, INC	28-Capital Replacement Workstations		08/10/2018	7,639.92
53442 - Paragon Micro, INC	28-Capital Replacement Workstations		08/10/2018	1,754.97
	Account 54450 - Equipment Totals	3		\$9,636.89
	Program 254000 - Infrastructure Totals	4		\$13,036.87
	Department 25 - Telecommunications Totals	4		\$13,036.87
	Fund 401 - Non-Reverting Telecom (S1146) Totals	4		\$13,036.87



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
Fund 403 - Arts Commission Operating Department 02 - Public Works Program 020000 - Main Account 52420 - Other Supplies 4201 - One World Catering & Events (Lennie's, INC)				
	04 BAC Art Grant Reception		08/10/2018	154.40
	Account 52420 - Other Supplies Totals	1		\$154.40
	Program 020000 - Main Totals	1		\$154.40
	Department 02 - Public Works Totals	1		\$154.40
	Fund 403 - Arts Commission Operating Totals	1		\$154.40
Fund 451 - Motor Vehicle Highway(S0708) Department 20 - Street Program 200000 - Main Account 52330 - Street , Allev. and Sewer Material 334 - Irving Materials, INC 334 - Irving Materials, INC 334 - Irving Materials, INC 334 - Irving Materials, INC 334 - Irving Materials, INC 334 - Irving Materials, INC				
	20-324 S. Rose-Class A Stone-4 cy-6/19/18		08/10/2018	406.00
	20-W. 11th/N. Rogers-Class A Stone Ash-5 cy-7/10/18		08/10/2018	507.50
	20-14th/Madison-Class A Stone Ash-4.50 cy-7/12/18		08/10/2018	456.75
	20-401 S. Mitchell-Class A Stone Ash-3 cy-7/3/18		08/10/2018	304.50
	20-401 S. Mitchell-Class A Stone Ash-2.50 cy-7/5/18		08/10/2018	253.75
	20-401 S. High-Class A Stone Ash-2.50 cy-6/27/18		08/10/2018	253.75
	Account 52330 - Street , Alley, and Sewer Material Totals	6		\$2,182.25
Account 52340 - Other Repairs and Maintenance 294 - All-Phase Electric Supply, INC 313 - Fastenal Company 313 - Fastenal Company 177 - Indiana Oxygen Company, INC 395 - Kirby Risk Corp 6262 - Koenig Equipment, INC				
	20-Traffic Signal Supplies-MH lamp		08/10/2018	13.49
	20-Concrete crew-48" HD TB Prof level		08/10/2018	62.79
	20-safety supplies-ear plugs, gloves-7/19/18		08/10/2018	30.40
	20-propane for pavement markings		08/10/2018	140.56
	20-pedestal connector, 2 port		08/10/2018	134.16
	20-chainsaw supplies-woodcutter oil		08/10/2018	27.90
	Account 52340 - Other Repairs and Maintenance Totals	6		\$409.30
Account 52420 - Other Supplies 409 - Black Lumber Co. INC 409 - Black Lumber Co. INC 248 - Cosner's Ice Company 248 - Cosner's Ice Company				
	20-5lb blue chalk-P. Capps		08/10/2018	15.99
	20-single cut keys, flex knife, scraper-S. Henson		08/10/2018	13.96
	20-ice for employees-35 7# bags-7/23/18		08/10/2018	50.75
	20-ice for employees-130 7# bags-7/12/18		08/10/2018	188.50



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
313 - Fastenal Company	20-safety supplies-earplugs, gloves, tape measure		08/10/2018	71.75
394 - Kleindorfer Hardware & Variety	20-Truck #452-torch kit, nitrile gloves		08/10/2018	43.47
394 - Kleindorfer Hardware & Variety	20-Truck #409-grass hook, grass whip		08/10/2018	43.48
394 - Kleindorfer Hardware & Variety	20-Truck #452-wagon-regulator, lock, ball valve, cap,		08/10/2018	118.76
394 - Kleindorfer Hardware & Variety	20-Truck #462-Sare Rd-weed control-round up		08/10/2018	52.99
786 - Richard's Small Engine, INC	20-Tree crew-2 chains		08/10/2018	36.00
13706 - Sunbelt Rentals, INC	20-Concrete Saw Blades-14" & 16"		08/10/2018	200.00
Account 52420 - Other Supplies Totals			11	\$835.65
Account 53130 - Medical				
231 - Indiana University Health Bloomington, INC	20-H. Kinser-Drug Screen DOT 5 Panel E Screen		08/10/2018	45.00
Account 53130 - Medical Totals			1	\$45.00
Account 53630 - Machinery and Equipment Repairs				
6262 - Koenig Equipment, INC	20-repair trimmer		08/10/2018	161.82
Account 53630 - Machinery and Equipment Repairs Totals			1	\$161.82
Account 53920 - Laundry and Other Sanitation Services				
19171 - Aramark Uniform & Career Apparel Group, INC	20-uniform rental (minus payroll ded)-7/18/18		08/10/2018	74.24
19171 - Aramark Uniform & Career Apparel Group, INC	20-uniform rental (minus payroll ded)-7/11/18		08/10/2018	22.76
19171 - Aramark Uniform & Career Apparel Group, INC	20-mat/towel services-7/18/18		08/10/2018	26.39
19171 - Aramark Uniform & Career Apparel Group, INC	20-mat/towel services-7/11/18		08/10/2018	26.39
Account 53920 - Laundry and Other Sanitation Services Totals			4	\$149.78
Account 53950 - Landfill				
52226 - Hoosier Transfer Station-3140	20- Disposal Fee for Sweeper Dumps-6/27/18		08/10/2018	1,440.80
Account 53950 - Landfill Totals			1	\$1,440.80
Account 53990 - Other Services and Charges				
467 - Groomer Construction, INC	20-curbs/SW-Tamarron entrance-Tamarron Dr & Court	BC 2018-35	08/10/2018	12,650.00
467 - Groomer Construction, INC	20-Curbs/SW-Lincoln Street-300 & 500 BL	BC 2018-35	08/10/2018	19,869.03
19444 - Jeffery D Todd (Todd Septic Tank Service)	20-pump saltwater collection tanks-7/10/18		08/10/2018	150.00
Account 53990 - Other Services and Charges Totals			3	\$32,669.03
Program 200000 - Main Totals			33	\$37,893.63
Department 20 - Street Totals			33	\$37,893.63
Fund 451 - Motor Vehicle Highway(S0708) Totals			33	\$37,893.63

Fund **452 - Parking Facilities(S9502)**



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
Department 26 - Parking				
Program 260000 - Main				
Account 43160 - Lot/Garage Leases - Annual				
Jessica Fox	26-refund pkg garage permit-Jan-April-cancelled		08/10/2018	268.00
Jody McGuire	26-refund pkg garage permit-July 2018-cancelled		08/10/2018	67.00
	Account 43160 - Lot/Garage Leases - Annual Totals	2		<u>\$335.00</u>
Account 52240 - Fuel and Oil				
177 - Indiana Oxygen Company, INC	26-Pkg Garages-4 propane tanks for Tenant		08/10/2018	85.40
	Account 52240 - Fuel and Oil Totals	1		<u>\$85.40</u>
Account 53610 - Building Repairs				
6378 - ANN-KRISS, LLC	02-4th St Gar- Repair doors and sealed tile in skywalk	BC 2018-02	08/10/2018	1,371.44
3397 - Evens Time, INC	26-Maintenance contract,July 2018, for All Garages	BC 2015-71	08/10/2018	2,693.92
818 - Everywhere Signs, LLC	26-4th St Garage-removal of sign "Park"	BC 2018-50	08/10/2018	2,900.00
392 - Koorsen Fire & Security, INC	26-Morton St Garage-quarterly, 8/1-10/31/18, billing	BC 2015-22	08/10/2018	125.97
227 - Otis Elevator Company	26-4th St Garage-elevator service contract-8/1/18-		08/10/2018	8,662.37
227 - Otis Elevator Company	26-Morton St Garage-elevator-fan motor not working		08/10/2018	618.30
	Account 53610 - Building Repairs Totals	6		<u>\$16,372.00</u>
Account 53650 - Other Repairs				
227 - Otis Elevator Company	26-Morton St Garage-replace traveling cable-6/16/18		08/10/2018	12,546.36
	Account 53650 - Other Repairs Totals	1		<u>\$12,546.36</u>
	Program 260000 - Main Totals	10		<u>\$29,338.76</u>
	Department 26 - Parking Totals	10		<u>\$29,338.76</u>
	Fund 452 - Parking Facilities(\$9502) Totals	10		<u>\$29,338.76</u>
Fund 454 - Alternative Transport(\$6301)				
Department 02 - Public Works				
Program 020000 - Main				
Account 43170.0004 - Residential Neighborhood Permits Zone # 4				
DLV, Inc.	14-refund Business Residential Pkg permit-no longer in		08/10/2018	75.00
	Account 43170.0004 - Residential Neighborhood Permits Zone # 4 Totals	1		<u>\$75.00</u>
Account 46060 - Other Violations				
David Jankowski	14-overpayment pkg citation #M1604644		08/10/2018	40.00
Anya Khachatryan	14-refund overpayment pkg citation #18200202615		08/10/2018	20.00
Alexis Thodos	14-overpayment pkg citations #M1701962		08/10/2018	40.00



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
Robert E. Wilson	14-overpayment pkg citation G1604732		08/10/2018	40.00
Steven & Melissa Yadlosky	14-overpayment pkg citations G1605207 & G1605192		08/10/2018	80.00
	Account 46060 - Other Violations Totals	5		\$220.00
	Program 020000 - Main Totals	6		\$295.00
	Department 02 - Public Works Totals	6		\$295.00
	Fund 454 - Alternative Transport(S6301) Totals	6		\$295.00
Fund 601 - Cum Cap Development(S2391)				
Department 02 - Public Works				
Program 020000 - Main				
Account 52330 - Street , Alley, and Sewer Material				
19278 - Milestone Contractors, LP	20-Surface-patching/speed bump PineMeadows-15.07	BC 2018-34A	08/10/2018	645.75
	Account 52330 - Street , Alley, and Sewer Material Totals	1		\$645.75
Account 53990 - Other Services and Charges				
6247 - Transmap Corporation	20-Pavement Condition Survey/Sign Assessment-	BC 2017-89	08/10/2018	922.00
6247 - Transmap Corporation	20-Pavement Condition Survey/Sign Assessment-	BC 2017-89	08/10/2018	3,000.00
	Account 53990 - Other Services and Charges Totals	2		\$3,922.00
	Program 020000 - Main Totals	3		\$4,567.75
	Department 02 - Public Works Totals	3		\$4,567.75
	Fund 601 - Cum Cap Development(S2391) Totals	3		\$4,567.75
Fund 730 - Solid Waste (S6401)				
Department 16 - Sanitation				
Program 160000 - Main				
Account 52310 - Building Materials and Supplies				
394 - Kleindorfer Hardware & Variety	19-Sanitation-Waterless hand soap for Sanitation		08/10/2018	15.99
	Account 52310 - Building Materials and Supplies Totals	1		\$15.99
Account 52420 - Other Supplies				
53005 - Menards, INC	16-supplies for garage/carts-tarp, bungee set, cleaner		08/10/2018	167.79
53442 - Paragon Micro, INC	16-new monitor for Director-R. Carter		08/10/2018	149.99
	Account 52420 - Other Supplies Totals	2		\$317.78
Account 53140 - Exterminator Services				
51538 - Economy Termite & Pest Control, INC	19-Sanitation-sprayed for spiders-7/16/18		08/10/2018	95.00
	Account 53140 - Exterminator Services Totals	1		\$95.00
Account 53920 - Laundry and Other Sanitation Services				



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
19171 - Aramark Uniform & Career Apparel Group, INC	16-uniform rental (minus payroll ded)-7/18/18		08/10/2018	7.49
19171 - Aramark Uniform & Career Apparel Group, INC	16-mat/towel services-7/18/18		08/10/2018	31.87
19171 - Aramark Uniform & Career Apparel Group, INC	16-uniform rental (minus payroll ded)-7/25/18		08/10/2018	7.49
19171 - Aramark Uniform & Career Apparel Group, INC	16-mat/towel services-7/25/18		08/10/2018	31.87
Account 53920 - Laundry and Other Sanitation Services Totals			4	\$78.72
Account 53950 - Landfill				
52226 - Hoosier Transfer Station-3140	16-trash disposal fees-7/2-7/12/18		08/10/2018	10,791.60
Account 53950 - Landfill Totals			1	\$10,791.60
Program 160000 - Main Totals			9	\$11,299.09
Department 16 - Sanitation Totals			9	\$11,299.09
Fund 730 - Solid Waste (\$6401) Totals			9	\$11,299.09
Fund 801 - Health Insurance Trust				
Department 12 - Human Resources				
Program 120000 - Main				
Account 53990 - Other Services and Charges				
18539 - Life Insurance Company Of North America	12-July 2018 LINA \$32,957.04		08/10/2018	4,175.20
17785 - The Howard E. Nyhart Company, INC	12-Nyhart Admin Fee FSA/HSA Gym/Massage for 2018		08/10/2018	1,093.36
Account 53990 - Other Services and Charges Totals			2	\$5,268.56
Account 53990.1278 - Other Services and Charges Disability LTD				
18539 - Life Insurance Company Of North America	12-July 2018 LINA \$32,957.04		08/10/2018	6,467.10
Account 53990.1278 - Other Services and Charges Disability LTD Totals			1	\$6,467.10
Program 120000 - Main Totals			3	\$11,735.66
Department 12 - Human Resources Totals			3	\$11,735.66
Fund 801 - Health Insurance Trust Totals			3	\$11,735.66
Fund 802 - Fleet Maintenance(\$9500)				
Department 17 - Fleet Maintenance				
Program 170000 - Main				
Account 47120 - Sale of Property				
6038 - Haley Auction Service, LLC	17 - City Auction 5% commission fee	BC 2018-47	08/10/2018	7,975.73
6038 - Haley Auction Service, LLC	17 - auctioneer advertising fees	BC 2018-47	08/10/2018	552.00
Account 47120 - Sale of Property Totals			2	\$8,527.73
Account 52230 - Garage and Motor Supplies				
50605 - Bauer Built, INC	17-tires		08/10/2018	3,569.66



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Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
4693 - Monroe County Tire & Supply, INC	17-tires		08/10/2018	25.00
4693 - Monroe County Tire & Supply, INC	17-tires		08/10/2018	132.72
4693 - Monroe County Tire & Supply, INC	17-tires		08/10/2018	508.48
4693 - Monroe County Tire & Supply, INC	17-tires		08/10/2018	681.50
4693 - Monroe County Tire & Supply, INC	17-tires		08/10/2018	502.58
Account 52230 - Garage and Motor Supplies Totals			6	\$5,419.94
Account 52240 - Fuel and Oil				
3458 - Heritage Petroleum, LLC	17 - unleaded fuel		08/10/2018	23,213.32
Account 52240 - Fuel and Oil Totals			1	\$23,213.32
Account 52320 - Motor Vehicle Repair				
4150 - Alexander's LLC	17-#480 backing plates and seals		08/10/2018	224.40
409 - Black Lumber Co. INC	17-misc parts		08/10/2018	11.30
244 - Bloomington Ford, INC	17-misc parts		08/10/2018	10.55
244 - Bloomington Ford, INC	17-misc parts		08/10/2018	52.20
244 - Bloomington Ford, INC	17-misc parts		08/10/2018	153.28
244 - Bloomington Ford, INC	17-misc parts		08/10/2018	138.01
4335 - Circle Distributing, INC	17-misc parts		08/10/2018	153.89
4335 - Circle Distributing, INC	17-parts return credit		08/10/2018	(60.80)
4335 - Circle Distributing, INC	17-misc parts		08/10/2018	38.00
4335 - Circle Distributing, INC	17-misc parts		08/10/2018	122.16
4335 - Circle Distributing, INC	17-misc parts		08/10/2018	46.92
4335 - Circle Distributing, INC	17-parts return		08/10/2018	(11.08)
4335 - Circle Distributing, INC	17-misc parts		08/10/2018	23.77
4335 - Circle Distributing, INC	17-misc parts		08/10/2018	91.93
594 - Curry Auto Center, INC	17-#408 exhaust pipe and band clamps		08/10/2018	349.04
594 - Curry Auto Center, INC	17-misc parts		08/10/2018	135.86
594 - Curry Auto Center, INC	17-#704 diagnostics		08/10/2018	79.95
594 - Curry Auto Center, INC	17-misc parts		08/10/2018	21.20
796 - Interstate Battery System of Bloomington, INC	17-batteries		08/10/2018	351.57
796 - Interstate Battery System of Bloomington, INC	17-batteries		08/10/2018	76.00
796 - Interstate Battery System of Bloomington, INC	17-batteries		08/10/2018	366.04
52607 - Jim's Custom Trim Shop	17-#655 repair seat cushion		08/10/2018	125.00
394 - Kleindorfer Hardware & Variety	17-misc parts		08/10/2018	12.95



Board of Public Works Claim Register

Invoice Date Range 07/30/18 - 08/10/18

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
6262 - Koenig Equipment, INC	17 - ball joint		08/10/2018	28.45
5260 - M & K Holding Company	17-#961 low coolant sensor		08/10/2018	46.58
5260 - M & K Holding Company	17-#961 low coolant sensor		08/10/2018	93.16
4547 - Riddle Tractor Sales, INC	17-#483 muffler and rain cap		08/10/2018	110.14
54351 - Sternberg, INC	17-#429 Tank Air and Cable Tank		08/10/2018	651.19
54351 - Sternberg, INC	17-#854 exhaust pipe and clamp		08/10/2018	233.96
4139 - Temco Machinery, INC (Global Emergency Products)	17-#396 belt and hyd cab switch		08/10/2018	220.41
582 - Town & Country Chrysler Dodge Jeep, INC	17-#507 axle seals		08/10/2018	34.00
622 - Truck Country of Indiana, INC (Stoops Freightliner	17-#396 fan clutch rebuild kit		08/10/2018	517.01
4398 - TruckPro Holding Corporation	17-#396 slack adjuster		08/10/2018	174.64
4751 - Utility Truck & Equipment, INC	17-stk hyd filters		08/10/2018	95.87
2096 - West Side Tractor Sales Co.	17-#623 door shock/#648 striker and guard		08/10/2018	85.25
2096 - West Side Tractor Sales Co.	17-#623 door shock/#648 striker and guard		08/10/2018	133.01
2096 - West Side Tractor Sales Co.	17-#498 fuel pump		08/10/2018	123.16
Account 52320 - Motor Vehicle Repair Totals			37	\$5,058.97
Account 52420 - Other Supplies				
177 - Indiana Oxygen Company, INC	17 - gases, tools for welding and torches		08/10/2018	117.90
177 - Indiana Oxygen Company, INC	17 - gases, tools for welding and torches		08/10/2018	139.04
8181 - Lawson Products, INC	17-misc dni parts		08/10/2018	654.68
8181 - Lawson Products, INC	17-misc dni parts		08/10/2018	514.11
54917 - Vans Carburetor & Electric, INC (Vans Electrical)	17-shop alternator for start all		08/10/2018	210.57
Account 52420 - Other Supplies Totals			5	\$1,636.30
Account 53130 - Medical				
231 - Indiana University Health Bloomington, INC	17 - DOT screen - sciscoe		08/10/2018	45.00
Account 53130 - Medical Totals			1	\$45.00
Account 53620 - Motor Repairs				
4046 - Heritage-Crystal Clean, INC	17-misc services		08/10/2018	251.28
52607 - Jim's Custom Trim Shop	17-#849 repair seat		08/10/2018	435.00
4474 - Ken's Westside Service & Towing, LLC	17-towing		08/10/2018	75.00
4474 - Ken's Westside Service & Towing, LLC	17-towing		08/10/2018	75.00
4474 - Ken's Westside Service & Towing, LLC	17-towing		08/10/2018	225.00
6476 - Samuel D Wray (Wray Automotive)	17-#865 alignment		08/10/2018	50.00



Board of Public Works Claim Register

Invoice Date Range 07/30/18 - 08/10/18

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
		Account 53620 - Motor Repairs Totals	6	\$1,111.28
Account 53640 - Hardware and Software Maintenance				
3286 - Peacetree, INC (PEI Maintenance)	17 - Annual Service Agreement for FuelMaster	BC 2016-27	08/10/2018	2,390.00
		Account 53640 - Hardware and Software Maintenance Totals	1	\$2,390.00
Account 53650 - Other Repairs				
3286 - Peacetree, INC (PEI Maintenance)	17 - Reprogram FMU tp Veeder Root		08/10/2018	130.50
		Account 53650 - Other Repairs Totals	1	\$130.50
Account 53920 - Laundry and Other Sanitation Services				
19171 - Aramark Uniform & Career Apparel Group, INC	17 - Uniforms, mats and towels		08/10/2018	15.89
19171 - Aramark Uniform & Career Apparel Group, INC	17 - Uniforms, mats and towels		08/10/2018	70.51
		Account 53920 - Laundry and Other Sanitation Services Totals	2	\$86.40
		Program 170000 - Main Totals	62	\$47,619.44
		Department 17 - Fleet Maintenance Totals	62	\$47,619.44
		Fund 802 - Fleet Maintenance(\$9500) Totals	62	\$47,619.44
Fund 804 - Insurance Voluntary Trust				
Department 12 - Human Resources				
Program 120000 - Main				
Account 53990.1271 - Other Services and Charges Section 125 - URM- City				
17785 - The Howard E. Nyhart Company, INC	12-City URM 2018		07/30/2018	35.17
17785 - The Howard E. Nyhart Company, INC	12City/Util URM		07/30/2018	87.11
17785 - The Howard E. Nyhart Company, INC	12 - City URM		07/30/2018	130.42
17785 - The Howard E. Nyhart Company, INC	12-City URM 2018		07/31/2018	342.02
17785 - The Howard E. Nyhart Company, INC	12-City/Util URM		08/01/2018	85.00
17785 - The Howard E. Nyhart Company, INC	12-City/Util URM		08/02/2018	45.93
		Account 53990.1271 - Other Services and Charges Section 125 - URM- City Totals	6	\$725.65
Account 53990.1272 - Other Services and Charges Section 125 - DDC- City				
17785 - The Howard E. Nyhart Company, INC	12-City DDC 2018		07/31/2018	627.00
		Account 53990.1272 - Other Services and Charges Section 125 - DDC- City Totals	1	\$627.00
Account 53990.1273 - Other Services and Charges Term Life				
18539 - Life Insurance Company Of North America	12-July 2018 LINA \$32,957.04		08/10/2018	13,841.02
		Account 53990.1273 - Other Services and Charges Term Life Totals	1	\$13,841.02
Account 53990.1277 - Other Services and Charges Disability STD				
18539 - Life Insurance Company Of North America	12-July 2018 LINA \$32,957.04		08/10/2018	8,473.72



Board of Public Works Claim Register

Invoice Date Range 07/30/18 - 08/10/18

Vendor	Invoice Description	Contract #	Payment Date	Invoice Amount
Account 53990.1277 - Other Services and Charges Disability STD Totals			1	\$8,473.72
Account 53990.1281 - Other Services and Charges Section 125 - URM- Util				
17785 - The Howard E. Nyhart Company, INC	12City/Util URM		07/30/2018	29.32
17785 - The Howard E. Nyhart Company, INC	12-City/Util URM		08/01/2018	98.06
17785 - The Howard E. Nyhart Company, INC	12-City/Util URM		08/02/2018	25.00
Account 53990.1281 - Other Services and Charges Section 125 - URM- Util Totals			3	\$152.38
Account 53990.1283 - Other Services and Charges Health Savings Account				
17785 - The Howard E. Nyhart Company, INC	HSA EE Contributions for 2018		08/02/2018	16,140.98
Account 53990.1283 - Other Services and Charges Health Savings Account Totals			1	\$16,140.98
Program 120000 - Main Totals			13	\$39,960.75
Department 12 - Human Resources Totals			13	\$39,960.75
Fund 804 - Insurance Voluntary Trust Totals			13	\$39,960.75
Fund 978 - City 2016 GO Bond Proceeds				
Department 06 - Controller's Office				
Program 06016D - 2016 D Multi Use Paths				
Account 54310 - Improvements Other Than Building				
7059 - Eagle Ridge Civil Engineering Services, LLC	13-Rogers Road Sidepath-Inv. date 7/13/18	BC 2017-28	08/10/2018	5,225.25
7059 - Eagle Ridge Civil Engineering Services, LLC	13-Winslow Avenue Sidepath-7/13/18	BC 2017-27	08/10/2018	6,750.25
Account 54310 - Improvements Other Than Building Totals			2	\$11,975.50
Program 06016D - 2016 D Multi Use Paths Totals			2	\$11,975.50
Department 06 - Controller's Office Totals			2	\$11,975.50
Fund 978 - City 2016 GO Bond Proceeds Totals			2	\$11,975.50
			247	\$387,403.20



Board of Public Works Claim Register

Invoice Date Range 07/25/18 - 07/25/18

Special Utility Claims

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 101 - General Fund (S0101)										
Department 01 - Animal Shelter										
Program 010000 - Main										
Account 53210 - Telephone										
13969 - AT&T Mobility II, LLC	PWDIVX07192018	02-PW Division cell phone charges 6/12-	Paid by Check # 68133		07/25/2018	07/25/2018	07/25/2018		07/25/2018	242.11
13969 - AT&T Mobility II, LLC	PWDIVX05192018A	02-PW Division-cell phone charges-4/12-	Paid by Check # 68135		07/25/2018	07/25/2018	07/25/2018		07/25/2018	166.42
Account 53210 - Telephone Totals									Invoice Transactions 2	\$408.53
Account 53510 - Electrical Services										
223 - Duke Energy	FACSUM-07/16/18	19-CH/off site facilities-elect summary billing-	Paid by Check # 68140		07/25/2018	07/25/2018	07/25/2018		07/25/2018	1,963.36
Account 53510 - Electrical Services Totals									Invoice Transactions 1	\$1,963.36
Program 010000 - Main Totals									Invoice Transactions 3	\$2,371.89
Department 01 - Animal Shelter Totals									Invoice Transactions 3	\$2,371.89
Department 12 - Human Resources										
Program 120000 - Main										
Account 53210 - Telephone										
13969 - AT&T Mobility II, LLC	HRX07192018	12-cell phone charges 6/12-7/11/18	Paid by Check # 68130		07/25/2018	07/25/2018	07/25/2018		07/25/2018	23.03
Account 53210 - Telephone Totals									Invoice Transactions 1	\$23.03
Program 120000 - Main Totals									Invoice Transactions 1	\$23.03
Department 12 - Human Resources Totals									Invoice Transactions 1	\$23.03
Department 19 - Facilities Maintenance										
Program 190000 - Main										
Account 53210 - Telephone										
13969 - AT&T Mobility II, LLC	PWDIVX07192018	02-PW Division cell phone charges 6/12-	Paid by Check # 68133		07/25/2018	07/25/2018	07/25/2018		07/25/2018	184.67
13969 - AT&T Mobility II, LLC	PWDIVX05192018A	02-PW Division-cell phone charges-4/12-	Paid by Check # 68135		07/25/2018	07/25/2018	07/25/2018		07/25/2018	177.24
Account 53210 - Telephone Totals									Invoice Transactions 2	\$361.91
Account 53510 - Electrical Services										
223 - Duke Energy	FACSUM-07/16/18	19-CH/off site facilities-elect summary billing-	Paid by Check # 68140		07/25/2018	07/25/2018	07/25/2018		07/25/2018	6,087.29
Account 53510 - Electrical Services Totals									Invoice Transactions 1	\$6,087.29
Program 190000 - Main Totals									Invoice Transactions 3	\$6,449.20
Department 19 - Facilities Maintenance Totals									Invoice Transactions 3	\$6,449.20
Department 28 - ITS										
Program 280000 - Main										
Account 53210 - Telephone										
13969 - AT&T Mobility II, LLC	ITSX07192018	28-cell phone charges 6/12-7/11/18	Paid by Check # 68131		07/25/2018	07/25/2018	07/25/2018		07/25/2018	754.48
Account 53210 - Telephone Totals									Invoice Transactions 1	\$754.48
Program 280000 - Main Totals									Invoice Transactions 1	\$754.48
Department 28 - ITS Totals									Invoice Transactions 1	\$754.48
Fund 101 - General Fund (S0101) Totals									Invoice Transactions 8	\$9,598.60
Fund 401 - Non-Reverting Telecom (S1146)										
Department 25 - Telecommunications										
Program 256000 - Services										
Account 53150 - Communications Contract										
4170 - Comcast Cable Communications, INC	401NMRTN-071818	28-401 N Morton St-business internet-8/1-	Paid by Check # 68137		07/25/2018	07/25/2018	07/25/2018		07/25/2018	155.85
Account 53150 - Communications Contract Totals									Invoice Transactions 1	\$155.85
Program 256000 - Services Totals									Invoice Transactions 1	\$155.85
Department 25 - Telecommunications Totals									Invoice Transactions 1	\$155.85
Fund 401 - Non-Reverting Telecom (S1146) Totals									Invoice Transactions 1	\$155.85
Fund 451 - Motor Vehicle Highway(S0708)										
Department 20 - Street										
Program 200000 - Main										
Account 53210 - Telephone										
13969 - AT&T Mobility II, LLC	PWDIVX07192018	02-PW Division cell phone charges 6/12-	Paid by Check # 68133		07/25/2018	07/25/2018	07/25/2018		07/25/2018	165.12
13969 - AT&T Mobility II, LLC	PWDIVX05192018A	02-PW Division-cell phone charges-4/12-	Paid by Check # 68135		07/25/2018	07/25/2018	07/25/2018		07/25/2018	163.12
Account 53210 - Telephone Totals									Invoice Transactions 2	\$328.24
Account 53510 - Electrical Services										
223 - Duke Energy	FACSUM-07/16/18	19-CH/off site facilities-elect summary billing-	Paid by Check # 68140		07/25/2018	07/25/2018	07/25/2018		07/25/2018	198.10
Account 53510 - Electrical Services Totals									Invoice Transactions 1	\$198.10
Account 53530 - Water and Sewer										
208 - City Of Bloomington Utilities	STRHYDR-JUNE 18	19-Street Dept fire hydrant-water/sewer bill-	Paid by Check # 68136		07/25/2018	07/25/2018	07/25/2018		07/25/2018	41.84
Account 53530 - Water and Sewer Totals									Invoice Transactions 1	\$41.84
Program 200000 - Main Totals									Invoice Transactions 4	\$568.18
Department 20 - Street Totals									Invoice Transactions 4	\$568.18
Fund 451 - Motor Vehicle Highway(S0708) Totals									Invoice Transactions 4	\$568.18
Fund 452 - Parking Facilities(S9502)										
Department 26 - Parking										
Program 260000 - Main										
Account 53210 - Telephone										



Board of Public Works Claim Register

Invoice Date Range 07/25/18 - 07/25/18

Special Utility Claims

13969 - AT&T Mobility II, LLC

PKGGARX07192018	26-Pkg Garages-cell phone charge 6/12-	Paid by Check # 68132	07/25/2018	07/25/2018	07/25/2018	07/25/2018	110.56
			Account 53210 - Telephone Totals		Invoice Transactions 1		\$110.56

Account 53510 - Electrical Services
223 - Duke Energy

FACSUM-07/16/18	19-CH/off site facilities-elect summary billing-	Paid by Check # 68140	07/25/2018	07/25/2018	07/25/2018	07/25/2018	4,654.09
			Account 53510 - Electrical Services Totals		Invoice Transactions 1		\$4,654.09
			Program 260000 - Main Totals		Invoice Transactions 2		\$4,764.65
			Department 26 - Parking Totals		Invoice Transactions 2		\$4,764.65
			Fund 452 - Parking Facilities(\$9502) Totals		Invoice Transactions 2		\$4,764.65

Fund 730 - Solid Waste (\$6401)
Department 16 - Sanitation
Program 160000 - Main
Account 53210 - Telephone

13969 - AT&T Mobility II, LLC

PWDIVX07192018	02-PW Division cell phone charges 6/12-	Paid by Check # 68133	07/25/2018	07/25/2018	07/25/2018	07/25/2018	275.41
PWDIVX05192018A	02-PW Division-cell phone charges-4/12-	Paid by Check # 68135	07/25/2018	07/25/2018	07/25/2018	07/25/2018	298.18
			Account 53210 - Telephone Totals		Invoice Transactions 2		\$573.59

Account 53510 - Electrical Services
223 - Duke Energy

FACSUM-07/16/18	19-CH/off site facilities-elect summary billing-	Paid by Check # 68140	07/25/2018	07/25/2018	07/25/2018	07/25/2018	287.37
			Account 53510 - Electrical Services Totals		Invoice Transactions 1		\$287.37
			Program 160000 - Main Totals		Invoice Transactions 3		\$860.96
			Department 16 - Sanitation Totals		Invoice Transactions 3		\$860.96
			Fund 730 - Solid Waste (\$6401) Totals		Invoice Transactions 3		\$860.96

Fund 802 - Fleet Maintenance(\$9500)
Department 17 - Fleet Maintenance
Program 170000 - Main

Account 53210 - Telephone

13969 - AT&T Mobility II, LLC

PWDIVX07192018	02-PW Division cell phone charges 6/12-	Paid by Check # 68133	07/25/2018	07/25/2018	07/25/2018	07/25/2018	40.40
PWDIVX05192018A	02-PW Division-cell phone charges-4/12-	Paid by Check # 68135	07/25/2018	07/25/2018	07/25/2018	07/25/2018	40.42
			Account 53210 - Telephone Totals		Invoice Transactions 2		\$80.82

Account 53510 - Electrical Services
223 - Duke Energy

FACSUM-07/16/18	19-CH/off site facilities-elect summary billing-	Paid by Check # 68140	07/25/2018	07/25/2018	07/25/2018	07/25/2018	373.59
			Account 53510 - Electrical Services Totals		Invoice Transactions 1		\$373.59
			Program 170000 - Main Totals		Invoice Transactions 3		\$454.41
			Department 17 - Fleet Maintenance Totals		Invoice Transactions 3		\$454.41
			Fund 802 - Fleet Maintenance(\$9500) Totals		Invoice Transactions 3		\$454.41
			Grand Totals		Invoice Transactions 22		\$16,402.65

REGISTER OF SIHO CLAIMS

Board: Board Of Public Works

	Date:	Type of Claim	FUND	Description	Bank Transfer	Amount
1	6/29/2018	EFT	804	FLEX	7/2/2018	110.37
2	6/30/2018	EFT	804	FLEX	7/2/2018	123.93
3	7/1/2018	EFT	804	FLEX	7/2/2018	30.35
4	7/3/2018	EFT	801	FLEX-DDC	7/3/2018	675.74
5	7/2/2018	EFT	804	FLEX	7/3/2018	93.62
6	7/3/2018	EFT	800	Workers Comp	7/3/2018	1,030.40
7	7/3/2018	EFT	804	FLEX	7/5/2018	188.60
8	7/4/2018	EFT	804	FLEX	7/5/2018	304.98
9	7/5/2018	EFT	801	H.S.A. EE	7/5/2018	16,219.06
10	7/5/2018	EFT	804	FLEX	7/6/2018	58.41
11	7/6/2018	EFT	801	CIGNA	7/10/2018	35,742.14
12	7/6/2018	EFT	801	IACT	7/10/2018	781,396.37
13	7/5/2018	EFT	804	FLEX	7/6/2018	58.41
14	7/6/2018	EFT	804	FLEX	7/9/2018	70.00
15	7/7/2018	EFT	804	FLEX	7/9/2018	44.62
16	7/8/2018	EFT	804	FLEX	7/9/2018	7.19
17	7/10/2018	EFT	801	H.S.A. ER	7/10/2018	677.10
18	7/10/2018	EFT	804	FLEX-DDC	7/10/2018	399.34
19	7/10/2018	EFT	804	FLEX	7/11/2018	109.38
20	7/11/2018	EFT	804	FLEX	7/13/2018	181.49
21	7/12/2018	EFT	804	FLEX	7/13/2018	325.51
22	7/13/2018	EFT	801	Gym/Massage	7/13/2018	2,754.19
27	7/13/2018	EFT	801	Gym/Massage	7/13/2018	1,708.96
28	7/13/2018	EFT	804	FLEX	7/16/2018	155.00
29	7/14/2018	EFT	804	FLEX	7/16/2018	673.33
26	7/15/2018	EFT	804	FLEX	7/16/2018	25.00
30	7/16/2018	EFT	804	FLEX	7/17/2018	67.76
25	7/17/2018	EFT	804	FLEX-DDC	7/18/2018	373.99
24	7/18/2018	EFT	800	Workers Comp	7/19/2018	257.60
23	7/17/2018	EFT	804	FLEX	7/19/2018	260.59
31	7/18/2018	EFT	801	H.S.A. EE	7/19/2018	16,149.06
32	7/18/2018	EFT	804	FLEX	7/19/2018	188.80
33	7/19/2018	EFT	804	FLEX	7/23/2018	298.66
34	7/20/2018	EFT	804	FLEX	7/23/2018	815.03
35	7/21/2018	EFT	804	FLEX	7/23/2018	223.03
36	7/22/2018	EFT	804	FLEX	7/23/2018	106.66
37	7/23/2018	EFT	804	FLEX	7/25/2018	252.50
38	7/24/2018	EFT	804	FLEX	7/25/2018	237.00
39	7/24/2018	EFT	804	FLEX	7/25/2018	64.99
40	7/25/2018	EFT	800	Workers Comp	7/26/2018	39,911.22
41	7/25/2018	EFT	800	Workers Comp	7/26/2018	6,880.31
42	7/25/2018	EFT	804	FLEX	7/26/2018	653.66
43	7/26/2018	EFT	804	FLEX	7/27/2018	733.99
44	7/27/2018	EFT	804	FLEX	7/31/2018	130.42
45	7/28/2018	EFT	804	FLEX	7/31/2018	116.43
46	7/29/2018	EFT	804	FLEX	7/31/2018	35.17
47	7/30/2018	EFT	804	FLEX	7/31/2018	342.02
48	7/31/2018	EFT	804	FLEX-DDC	7/31/2018	627.00
49		EFT	801	CIGNA		
50		EFT	804	FLEX		
51		EFT	804	FLEX		
52		EFT	804	FLEX		

911,919.38

ALLOWANCE OF CLAIMS

\$ 911,919.38

Dated this _____ day of _____ year of 20_____.

I herby certify that each of the above listed voucher(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.8.

Fiscal Office _____

REGISTER OF SPECIAL CLAIMS

Board: Board of Public Works Claim Register

Date:	Type of Claim	FUND	Description	Bank Transfer	Amount
	Bank Fees				
8/10/2018	Claims				387,403.20
7/25/2018	Sp Utility Cks				16,402.65
7/31/2018	Month Of July HSA/WorkComp/MT & Gym/CIGNA				911,919.38
					<u>1,315,725.23</u>

ALLOWANCE OF CLAIMS

We have examined the claims listed on the foregoing register of claims, consisting of claims, and except for the claims not allowed as shown on the register, such claims are hereby allowed in the total amount of \$ 1,315,725.23

Dated this ____ day of _____ year of 20____.

Kyla Cox Deckard, President

Beth H. Hollingsworth, Vice-President

Dana Palazzo, Secretary

I hereby certify that each of the above listed voucher(s) or bill(s) is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Fiscal Office_____