

The Board of Public Works meeting was held on Tuesday, September 18, at 5:42 pm in the Council Chambers of City Hall at Showers, 401 N. Morton Street, Bloomington, Indiana, with Kyla Cox Deckard presiding.

## **REGULAR MEETING OF THE BOARD OF PUBLIC WORKS**

Present: Kyla Cox Deckard  
Beth Hollingsworth  
Dana Palazzo

### **ROLL CALL**

City Staff:  
Liz Carter – Planning & Transportation  
Neil Kopper – Planning & Transportation  
Christina Smith – Public Works  
Michael Large – Public Works  
J.D. Boruff – Public Works  
Jackie Moore – City Legal

Hollingsworth commented on the traffic update. She thanked the City employees for their hard work and diligence while projects were on going.

### **MESSAGES FROM BOARD MEMBERS**

None

### **PETITIONS & REMONSTRANCES**

None

### **TITLE 6 VIOLATIONS**

- 1.Approval of Minutes- September 4, 2018
- 2.Resolution 2018-99: Allow Mobile Vendor to Operate in the Public Right - of -Way (Pili's Party TacoTruck#2)
- 3.Resolution 2018-100: Use of Public Street for Parks & Recreation Holiday Market (Saturday, 11/25)
- 4.Resolution 2018-101: Use of Public Street for Breast Cancer Awareness Walk (Saturday, 10/27)
- 5.Resolution 2018-102: Use of Public Street for IU Street Sprints (Saturday, 10/27)
- 6.Resolution 2018-103: Use of Public Street for Jill Behrman 5k (Saturday, 10/27)
- 7.Resolution 2018-95: Amend Use of Public Street for Bloomingfoods Co-op Vendor Fair to Change Start Time from 8am to 6am (Saturday, 9/22)
- 8.Approve Addendum # 2 Supplement for Agreement for the Purchase and Delivery of Fuel with Al Warren Oil, Heritage Petroleum, Petroleum Traders and White River Co-Op
- 9.Approval of Payroll in the amount of \$395,840.84

### **CONSENT AGENDA**

Ho Hollingsworth made a motion to approve the items on the Consent

Agenda. Palazzo seconded. Motion passed. Consent Agenda approved.

Liz Carter, Planning & Transportation, presented the Request from Pictura Gallery to Encroach into the Public Right of Way located at 204 South Rogers St. See meeting packet for details.

**Board Comments:**

Hollingsworth asked for clarification of the encroachment. Carter explained that the contractor understands that they have a limited time to complete the project and must come back to the board if they need more time to complete the project.

Palazzo made a motion to approve the Request from Pictura Gallery to Encroach into the Public Right – of –Way located at 204 South Rogers Street. Hollingsworth seconded. Motion passed. Resolution 2018-105 is approved.

Liz Carter, Planning & Transportation, presented the Request from Weddle Brothers to Use Public Right – of –Way for IU Fine Arts Construction Project. See meeting packet for details.

**Board Comments:**

Hollingsworth asked for clarification on the street closure times.

Carter explained that 13th street would be closed from 7am to 5:30pm while work is taking place. In addition, the crane will be moved when not in use to allow traffic to utilize the street.

Hollingsworth made a motion to approve the Request from Weddle Brothers to Use Public Right – of – Way for IU Fine Arts Construction Project. Palazzo seconded. Motion passed. Request is approved.

Liz Carter, Planning & Transportation, presented the Request from Sarge Rentals to Use Public Right of Way and Parking Spaces for Dumpster Placement and Construction Vehicles on Kirkwood Ave. See meeting packet for details.

**Board Comments:**

Hollingsworth asked if the parking spaces to be used were on Kirkwood Avenue or Walnut Street. Carter stated that the property has a Kirkwood Avenue address but the five parking spots would be

**NEW BUSINESS**

**Resolution 2018-105:  
Request from Pictura  
Gallery to Encroach into  
the Public Right of Way  
located at 204 South  
Rogers St.**

**Request from Weddle  
Brothers to Use Public  
Right of Way for IU Fine  
Arts Construction  
Project**

**Request from Sarge  
Rentals to Use Public  
Right of Way and  
Parking Spaces for**

on the west side of the property on Walnut Street. Hollingsworth asked about the progress of the construction project. Carter elaborated on the intentions of the contractor to complete the project in a timely manner. Carter said the contractor understands that the scaffolding is an eyesore. Hollingsworth asked about previous conversations regarding the plastic covering. Carter went on to explain that the plastic cover is imperative to keep pedestrians and patrons of local restaurants safe from debris and dust resulting from the work.

Palazzo asked for clarification regarding the location of the concrete barriers. Carter explained the barriers would not prevent usage of the east lane of Walnut Street. The barriers will create a safety enclosure restricting pedestrians from the work zone.

Hollingsworth made a motion to approve the Request from Sarge Rentals to Use Public Right of Way and Parking Spaces for Dumpster Placement and Construction Vehicles on Kirkwood Ave. Palazzo seconded. Motion passed. Request is approved.

Liz Carter, Planning & Transportation, presented the Hold Harmless Agreement for Sanitation and Snow and Ice Removal Services for Habitat for Humanity Trailview Neighborhood. See meeting packet for details.

Carter explained that the infrastructure improvements will become City inventory once completed. Carter went on to state that the City has determined the roadways are sufficient for waste and snow removal using service vehicles.

#### **Board Comments:**

Cox Deckard asks for clarification of how the one year agreement will work. Carter explained that these improvements are the responsibility of the City once approved. After the one year has passed if the predetermined corrections to infrastructure are not made by Habitat then the City will cash the bond for the project and use the funds to make the corrections that are remaining or necessary.

Palazzo made a motion to approve Hold Harmless Agreement for Sanitation and Snow and Ice Removal Services for the Habitat for Humanity Trailview Neighborhood. Hollingsworth seconded the motion. Motion passed. Agreement is approved.

Neil Kopper, Planning & Transportation, presented Supplement 2 for the Preliminary Engineering Services Contract with WSP USA, Inc. for the 2nd-Bloomfield Multimodal Safety Improvements

#### **Dumpster Placement and Construction Vehicles on Kirkwood Avenue**

#### **Approve Hold Harmless Agreement for Sanitation and Snow and Ice Removal Services for Habitat for Humanity Trailview Neighborhood**

Project. See meeting packet for details.

Hollingsworth made a motion to Approve Supplement 2 for the Preliminary Engineering Services Contract with WSP USA, Inc. for the 2nd-Bloomfield Multimodal Safety Improvements Project. Palazzo seconded. Motion passed. Supplement 2 is approved.

J.D. Boruff, Public Works, presented Agreement with Designscape Horticultural Services Inc. for Grading, Turf Installation, and Landscape Bed Maintenance at City Hall. See meeting packet for details.

**Board Comments:**

Hollingsworth asked if this agreement included maintenance of the fountain. Boruff explained that the fountain is the responsibility of the Parks Department. Boruff went on to elaborate on plans to correct the areas without grass around the fountain due to the steep grade.

Hollingsworth made a motion to Approve Agreement with Designscape Horticultural Services Inc. for Grading, Turf Installation, and Landscape Bed Maintenance at City Hall. Palazzo seconded. Motion passed. Agreement is approved.

J.D. Boruff, Public Works, presented Contract for Custodial Maintenance & Janitorial Services at City of Bloomington Facilities with SSW Enterprises, LLC. See meeting packet for details.

**Board Comments:**

Hollingsworth asked for clarification regarding the facilities that would be included in the contract. Boruff stated that the contract included PW facilities including City Hall, Street, Sanitation, Animal Control, and the Skywalk to the Fourth Street Garage.

Palazzo made a motion to approve Contract for Custodial Maintenance & Janitorial Services at City of Bloomington Facilities with SSW Enterprises, LLC. Hollingsworth seconded. Motion passed. Contract is approved.

J.D. Boruff, Public Works, presented Cleaning Services Agreement with Hoosier Power Wash for City Hall Plaza and Entry Way. See meeting packet for details.

**Board Comments:**

Hollingsworth asked if this was a yearly maintenance agreement. Boruff stated it was a 3-5 year preventative maintenance service.

Palazzo made a motion to approve Cleaning Services Agreement

**Approve Supplement 2  
for the Preliminary  
Engineering Services  
Contract with WSP USA,  
Inc. for the 2nd-  
Bloomfield Multimodal  
Safety Improvements  
Project**

**Approve Agreement  
with Designscape  
Horticultural Services  
Inc. for Grading, Turf  
Installation, and  
Landscape Bed  
Maintenance at City Hall.**

**Award Contract for  
Custodial Maintenance &  
Janitorial Services at City  
of Bloomington Facilities  
with SSW Enterprises,  
LLC**

with Hoosier Power Wash for City Hall Plaza and Entry Way.  
Hollingsworth seconded. Motion passes. Agreement is approved.

J.D. Boruff, Public Works, presented Installation of Circuits for Block Heaters on Street Division Equipment with Electric Plus. See meeting packet for details.

**Board Comments:**

Hollingsworth asked for clarification of a block heater. Boruff explained it was to ensure that the diesel engines on service vehicles would start during cold weather.

Hollingsworth made a motion to approve installation of circuits for block heaters on Street Division equipment with Electric Plus. Palazzo seconded. Motion passed. Installation agreement is approved.

Christina Smith, Public Works, presented outdoor seating permits for Scotty's Brewhouse, as well as Qudoba Mexican Restaurant.

Hollingsworth moved to approve the Claims Register for 9/10/18 to 9/21/18 in the amount of \$798,501.12. Palazzo seconded. Motion passed. Claims approved.

Cox Deckard called for adjournment. Meeting adjourned at 6:12 p.m.

Accepted by:

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Kyla Cox Deckard, President

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Beth Hollingsworth, Vice-president

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Dana Palazzo, Secretary

**Approve Cleaning  
Services Agreement with  
Hoosier Power Wash for  
City Hall Plaza and  
Entry Way**

**Approve Installation of  
Circuits for Block  
Heaters on Street  
Division Equipment with  
Electric Plus**

**STAFF REPORTS &  
OTHER BUSINESS**

**APPROVAL OF  
CLAIMS**

**ADJOURNMENT**

Date:

Attest to:

