

AGENDA
UTILITIES SERVICE BOARD MEETING

Utilities Service Board Room
City of Bloomington Utilities
600 E. Miller Dr.
Bloomington, Indiana 47402

Julie Roberts, President
Jim Sherman, Vice President
Jason Banach
Amanda Burnham
Jean Capler
Jeff Ehman
Sam Frank
Terri Porter, ex-officio
Jim Sims, ex-officio

Monday February 4, 2019
5:00 P.M. Regular Meeting

- I. Call to Order
- II. Approval of the Minutes of Previous Meeting (Jan 22)
- III. Approval of the Claims
 - a. Standard Invoices Payables
 - b. Standard Invoices
 - c. Utility Bills
 - d. Wire Transfers
 - e. Customer Refunds
- IV. Approval of Consent Agenda
 - a. IN Rail Road Co. - \$2,5000.00 - Liberty Dr. Water Line Crossing
 - b. Precision Quality - \$2,234.25 - Networking cables at Service Center
 - c. Precision Quality - \$1,000.00 - Networking cables at Dillman & Blucher
- V. Request for Approval of 2nd Amendment to 2017 Agreement for Environmental Consulting Services with AECOM for Dyer Tank Remediation - Brad Schroeder
- VI. Old Business
- VII. New Business
- VIII. Subcommittee Reports
- IX. Staff Reports
- X. Petitions And Communications*
- XI. Adjournment

* Public comment will be limited to 5 minutes per person.

UTILITIES SERVICE BOARD MEETING
January 22, 2019

Utilities Service Board meetings are recorded electronically and are available during regular business hours in the office of the Director of Utilities.

Board President Roberts called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in the Utilities Service Board room at the City of Bloomington Utilities Service Center 600 East Miller Drive, Bloomington, Indiana.

Board members present: Julie Roberts, Amanda Burnham, Jean Capler, Jeff Ehman, Sam Frank, ex-officio Jim Sims, and ex-officio Terri Porter (came in at item 5).

Staff members present: Kevin White, Nolan Hendon, Rebekah Fiedler, Michelle Waldon, Chris Wheeler, Holly McLaughlin, Laura Pettit, and Vic Kelson.

MINUTES

Board member Burnham moved and Board member Frank seconded the motion to approve the minutes of the January 7th meeting. Motion carried, 5 ayes (2 members absent: Banach and Sherman).

CLAIMS

Burnham moved and Frank seconded the motion to approve standard claims payables as follows:

Vendor invoices submitted included \$470,649.84 from the Water Utility, \$229,342.34 from the Wastewater Utility, and \$11,041.64 from the Stormwater Utility. Total Claims approved: \$711,033.82.

Motion carried, 5 ayes (2 members absent: Banach and Sherman).

Board member Ehman asked about Synchrony Bank; that is the charge card used for Amazon purchases.

Burnham moved and Frank seconded the motion to approve standard claims as follows:

Vendor invoices submitted included \$24,327.44 from the Water Utility, \$9,125.19 from the Wastewater Utility, and \$19.32 from the Stormwater Utility. Total Claims approved: \$33,471.95.

Motion carried, 5 ayes (2 members absent: Banach and Sherman).

Burnham moved and Frank seconded the motion to approve the ACH claims as follows:

Vendor invoices submitted included \$200,236.53 from the Water Utility; \$0.00 from the Wastewater Utility; and \$0.00 from the Stormwater Utility. Total Claims approved, \$200,236.53.

Motion carried, 5 ayes (2 members absent: Banach and Sherman).

Burnham moved and Frank seconded the motion to approve the utility claims as follows:

Utility invoices submitted included \$26,910.03 from the Water Utility, \$48,338.97 from the Wastewater Utility, and \$0.00 from the Stormwater Utility. Total Claims approved: \$75,249.00.

Motion carried, 5 ayes (2 members absent: Banach and Sherman).

Burnham moved and Frank seconded the motion to approve the wire transfers, fees, and payroll in the amount of \$509,116.46. Motion carried, 5 ayes (2 members absent: Banach and Sherman).

Burnham moved and Frank seconded the motion to approve customer refunds as follows:

Refunds submitted included \$91.88 from the Water Utility, \$871.14 from the Wastewater Utility, \$0.00 from the Stormwater Utility, and \$0.00 from Sanitation. Total Claims approved: \$963.02.

Motion carried, 5 ayes (2 members absent: Banach and Sherman).

APPROVAL OF CONSENT AGENDA

CBU Director Kelson presented the following agreements recommended by staff for approval: Infrastructure Systems - Change Order #1 SCI. As none were removed from consent agenda by the Board, agreements approved.

REQUEST FOR APPROVAL OF AGREEMENT WITH LOCHMUELLER GROUP

Burnham moved and Frank seconded the motion to approve agreement. Motion carried, 5 ayes (2 members absent: Banach and Sherman).

CBU Environmental Projects Coordinator Fiedler presented agreement with Lochmueller Group for improvements to the East Water Storage Tank, such as painting. Total cost for agreement is \$40,000.00.

REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH SCHMIDT

Burnham moved and Frank seconded the motion to approve agreement. Motion carried, 5 ayes (2 members absent: Banach and Sherman).

Mike Hicks could not attend meeting, so Fiedler presented an agreement with Schmidt to assess the roofs of 17 buildings at the 3 treatment plants. Schmidt will also put together replacement plans and bid packages, and help CBU evaluate the bids after they are received. All roofs are original ranging in age from 37-51 years; the lifespan of commercial asphalt roofs is 20-30 years. The 3 worst roofs will be replaced in 2019; the others in 2020 and 2021. Burnham asked if asbestos was an issue due to roof age; CBU Director Kelson said that Schmidt would certainly be looking for that. Board member Capler asked if the roofs had issues other than age; Fiedler said that there were leaks, particularly in the Dillman mechanic service building and the intake tower.

REQUEST FOR APPROVAL OF MOU REGARDING SWITCHYARD PARK

Burnham moved and Frank seconded the motion to approve MOU. Motion carried, 5 ayes (2 members absent: Banach and Sherman).

Wheeler with City Legal presented a memorandum of understanding between City Parks Dept. and CBU. The MOU identifies structures and a berm existing in the Switchyard Park area that encroach on the utility easement and who pays for and works on what in the event that something needs to be repaired or replaced in the CBU infrastructure. Capler asked about concrete pads or other semi-permanent structures. Should existing structures or berm be in the way of a repair or replacement of the CBU infrastructure, CBU will pay for that. Any structures built after this MOU is signed that are in the way of CBU repairing or replacing infrastructure will be at Parks expense. Roberts asked about some language that is not usually in CBU contracts. Wheeler said it was because Parks and CBU were signing the document at concurrent meetings so the language allows both signature pages to be part of the contract instead of just 1 signature page.

REQUEST APPROVAL OF RESOLUTION 2019-2

Burnham moved and Frank seconded the motion to approve Resolution. Motion carried, 5 ayes (2 members absent: Banach and Sherman).

Kelson and Wheeler presented amendments to Municipal Code Title 10: Wastewater. Wheeler, previous Deputy Director John Langley, Engineering staff, and previous Pretreatment Coordinator Tamara Roberts worked with EPA to update City of Bloomington's code to match new EPA categorical requirements for industrial and prohibitive discharge. Staff also used this opportunity for housekeeping changes: grammatical and style changes that make the ordinance easier to read and understand but doesn't change intent. All enforcement other than 10-20 & 10-21 was moved into a new chapter, again to make it easier to follow. The language defining a "new" food establishment was also clarified. Staff worked over many months and submitted 3 drafts to EPA starting 3 years ago. The EPA has approved the updates and now staff is asking USB to recommend approval to the City Council. After Council approves amendments, it will then go back to the EPA for final adoption. Roberts clarified that this resolution has no changes to rates or charges and Wheeler pointed out that while this resolution does not, the USB is considering a stormwater fee change later this meeting (Resolution 2019-1).

OLD BUSINESS: None.

NEW BUSINESS: None.

SUBCOMMITTEE REPORTS:

Burnham moved and Ehman seconded the motion to recommend a \$5.95 stormwater fee being phased-in to City Council. Motion carried, 5 ayes (2 members absent: Banach and Sherman).

Finance subcommittee met prior to regular meeting and Burnham gave a report. The subcommittee discussed follow-up to the stormwater fee discussions, but did not have time to make a recommendation. In a previous resolution the USB supported an increase in the stormwater fee from \$2.70 to \$5.15. The Mayor's office asked CBU to look into funding "green infrastructure" to be $\frac{1}{4}$ or $\frac{1}{3}$ of projects, the others continuing to be "grey infrastructure". After working with consultant, CBU calculated that would be an increase to \$5.95. Kelson noted that is the residential fee; it would go up proportionally for industrial and commercial customers. Kelson also noted that the original impetus for increasing rate is still the top priority: failing infrastructure, such as Jordan river tunnel, replacing culverts, inlets, Spankers bridge, etc. Those projects would require a \$12 million bond. The additional \$4 million funding would go to green projects and be "pay-as-you-go". Kelson showed photos of green infrastructure stormwater projects in other cities, such as rain gardens and bioswirls. Most projects are on land surface, some are subsurface. The idea of green stormwater infrastructure is to retain, pretreat, then disperse stormwater into the storm system. Water falls into a basin, drains through plants, organisms, and gravel so water moves into creeks more slowly and is of better quality once it gets there. Board asked about what specific projects CBU had in mind. Kelson said they were none because green infrastructure has never been funded before so there are no designs currently. There are 2 projects with "green components" that could be used as examples: Miller showers and Trades district. Also, Kelson said the County does some green projects. Kelson said he has talked to other City Departments, Planning & Transportation and Parks in particular, about ideas for projects and past projects that could have had a green component. Ehman asked how sites and projects would be chosen. Kelson answered that as projects come up with other Departments and in-house, CBU will be looking to incorporate green infrastructure and as with all projects, the funding must be presented and approved by USB. There will also be opportunities for neighborhood grant projects.

Frank said he is trying to understand the cost-benefit and asked if there was a statistic showing the difference between the cost of a grey project vs. a green project. What is the margin? If the margin is small, going green is easy. Kelson said he would connect with Phil Peden in Engineering to look for this information. Kelson also pointed out that improved operations at the wastewater treatment plant is another cost-saving benefit. Roberts said that green infrastructure is the next wave of engineering. Big storm events combined with so much pavement and concrete creates the need for us to replace the plants we have removed. Roberts said that it is good for the community but it needs to be communicated correctly to be accepted. She suggested focus groups, connecting with Neighborhood Associations and gardening groups, looking at photos of other projects, and lots of conversations amongst staff and the Mayor's office. Lead with all the wonderful benefits for the community and insist on a maintenance crew because if it is not maintained it becomes unattractive to the public. Kelson agreed that having a dedicated maintenance crew was essential. Burnham noted that the Miller-Showers area in full bloom looks like weeds and reiterated that a knowledgeable maintenance crew would be needed. Roberts asked for data on benefits, including cost-saving, of Miller-Showers Park. Kelson noted that the water quality of Griffy Creek is far better and the MS4 (stormwater) program is judged on water quality. Kelson also noted that he has already begun conversations with the top 10 stormwater customers and Neighborhood Associations; none are opposed, but some customers asked for consideration of their budget schedules. Kelson said green stormwater infrastructure must function well, look good, and be maintained. Burnham asked for clarification of rate increase schedule: 2019 stormwater, 2020 small sewer increase, 2021 small water increase, and so on. Roberts expressed that a rate consideration schedule is something the Board has been working towards for years. Ehman asked if there was a limit on what the funds could be used for- education for example. Kelson said that these funds would be for capital projects and maintenance but education is funded through the MS4 program. Capler suggested partnering with local agencies to hire people with disabilities for maintenance crews and cited the City's current partnership as an example. Capler also noted that the Miller-Showers park is gorgeous in her opinion. Ex-officio Sims asked for more information on cost-sharing amongst Departments. Kelson said that with any project, say a street remodel, there is a design process shared by Departments and infrastructure is a part of that. Currently, a culvert or ditch will be the stormwater infrastructure. This "grey" solution is used because none of the Departments currently have funding for "green". The addition funds being discussed would be used to make up the difference should green infrastructure be used instead. Sims said he supports the idea but CBU is asking for a more than double increase in the fee. Sims urged CBU to consider the Council's point-of-view where they see all the different small increases in a resident's bills across their budgets. Sims encouraged CBU to present a strong, transparent presentation to Council to justify the cost. Sims also brought up phasing in the fee. Kelson suggested 2 phases: once in July and again when CBU does the bond. Roberts reminded that Council can change the fee or other specifics. Kelson mentioned that he is attending an internal work session with Council this Friday.

REQUEST APPROVAL OF RESOLUTION 2019-1

Burnham moved and Ehman seconded the motion to approve Resolution. Motion carried, 5 ayes (2 members absent: Banach and Sherman).

There was a discussion about the Resolution. Although the Board approved recommending \$5.95 to Council with phase-in, they did not vote on the Resolution itself and the Resolution does not mention the phase-in. While signing a Resolution is never required, it does make very clear the intentions of the USB and it is preferred by Council so Wheeler amended resolution to say "to be phased in over time" and this was approved by the Board.

STAFF REPORTS: Kelson said that many staff members were attending the AWWA conference. Board members were invited and can still go tomorrow. Two more employees passed state licensing exams: Tyler Stuary went from Wastewater Class I to Class II and Jobe Arthur in T&D passed the DSL. CBU has been aggressively working towards getting employees to pass DSL test and Jobe is the 3rd so far this year. Ehman asked if this is what the videos were for that he saw on the claims list. Kelson answered that the videos were for training both for licensing and for safety. In 2018, CBU held hundreds of safety meetings throughout all divisions and facilities. The meetings were "tailgate" conversations, peer-to-peer education, and formal trainings. Some topics are Lock-Out/Tag-Out, CPR, and Confined Space. Safety is the first agenda item at each weekly staff meeting. The next big project CBU is doing related to safety is requiring all employees to place a cone behind their parked vehicle when driving a CBU-vehicle. Many other Utilities do this and SBU was prompted to do so because ½ of incident reports in 2018 were vehicular. CBU is constantly looking for ways to improve. Roberts asked if CBU did outreach to schools to talk about being a CBU operator. Kelson answered that he did an annual talk at Edgewood High School and has been in contact with Ivy Tech about job fairs. Roberts suggested reaching out to vocational schools and schools in surrounding counties. Kelson mentioned the Board Retreat on 1/29. Some Board members did not get notice and asked to reschedule the retreat.

PETITIONS AND COMMUNICATIONS: None.

ADJOURNMENT: Burnham moved to adjourn and the meeting was adjourned at 6:11 p.m.

Julie Roberts, President

DATE

**UTILITIES SERVICE BOARD MOTION
MEETING ON FEBRUARY 04, 2019**

Paydate: 02/08/19

PAYABLES

To:	Utilities Service Board	From:	Kim Robertson
Dept.		Dept.	Accounts Payable
Sub:	Claims list filed: 01/31/19	Date:	01/31/19
	USB: 2/4/2019		
	For Period: 01/05/19 - 01/18/19	Paydate:	02/08/19
	G/L Date: 12/31/18		

Utilities Department invoices filed with the City Controller January 31, 2019 and signed by the Utilities Service Board for payment February 08, 2019 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	24,253.35
Water Construction	0.00
Water Meter Deposit	0.00
Water Sinking	0.00
Water Hydrant Meter Rental	0.00
Total of Water Utilities as per the invoice list:	<u><u>\$24,253.35</u></u>
Wastewater Operations & Maintenance	18,337.34
Wastewater Construction	0.00
Wastewater Sinking	0.00
Total of Wastewater Utilities as per the invoice list:	<u><u>\$18,337.34</u></u>
Stormwater	372,939.23
Stormwater Construction	0.00
Total of Stormwater Utility as per the invoice list:	<u><u>\$372,939.23</u></u>
Total Water Utility:	<u><u>\$24,253.35</u></u>
Total Wastewater Utility:	<u><u>\$18,337.34</u></u>
Total Stormwater Utility:	<u><u>\$372,939.23</u></u>
TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	<u><u>\$415,529.92</u></u>

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 02/08/19

Payables G/L Date: 12/31/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Stormwater O&M
Associates Four Services, LLC	1627	D18-94 - Weimer Dam Removal - 12/27/18 - ENG	329,580.00			329,580.00
Barry Company, INC	692852	5 Sloan solenoid valve cartridge for bathroom faucet - SC	487.00	194.80	292.20	
Brehob Corporation	733035	MN18-481 Controller to switch air compressors auto for equal run	1,276.25	1,276.25		
Complete Masonry Supplies, INC	83343	TD18-486 D18-96 16 5/8 x 20' Rebar at S Walnut & Wylie	489.00			489.00
Electric Plus, INC	19147	BP18-090 Connect NON potable water pump to control cabinet	1,360.00		1,360.00	
Everett J Prescott, INC	5486221	TD18-500 100 Fire line clips	334.00	334.00		
Fastenal Company	INBLM209538	Restock supplies in machine - 12/07/18 - PUR	111.96	47.88	64.08	
Fastenal Company	INBLM209821	Restock supplies in machine - 12/28/18 - PUR	83.06	34.77	48.29	
First Financial Bank, N.A.	1627 - Retainage	D18-94 - Retainage - Weimer Dam Removal - 12/27/18 - ENG	36,620.00			36,620.00
Fisher Scientific Company, LLC	4143040	Orion Ross pH probe, digital clock - LAB, MN	715.79	715.79		
Hahn Automotive Warehouse, INC (Speedway AutoParts)	19130	DR18-101 Deisel fuel sup, prestone-all vehicle	63.72		63.72	
HD Supply Facilities Maintenance - (USA Bluebook)	759226	BP18-232 Endress + Hauser prosonic s FDU91 Sensor	506.66		506.66	
HP Products Corporation	I4259383	Nitrile gloves, facial tissue, bleach, slimfold towels, adaptor-DR	356.84		356.84	
HP Products Corporation	I4260393	1 cs Sani-cloth disinfect surface wipes - DR	54.24		54.24	
Indiana Oxygen Company, INC	9179416	Monthly cylinder rental - DR	174.90		174.90	
KCI Technologies, INC	(13) 632997	D16-86 - Weimer Dam Evaluation & Design to 11/30/18 - ENG	6,246.00			6,246.00
Lawson Products, INC	9306267437	3 Battery terminal protector - MN	18.07	18.07		
Lawson Products, INC	9306323750	10 XLG Ninja ice FC gloves, 1 Med Ninja ice FC gloves - MN	100.32	100.32		
MacAllister Machinery Co, INC	R67271323312	Light tower rental - security at Griffy Plant- 12/14-01/11/19-ENV	2,761.00	2,761.00		
Mark Osborne (Control Freaks Consulting)	179Inv-DM18-163	DM18-163 16 Hrs of service work on various equip and call ins	1,680.00		1,680.00	
Mark Osborne (Control Freaks Consulting)	183Inv-MN18-562	MN18-562 4 Totalizer on filter #5 abnormal event on backwash	420.00	420.00		
Monroe County Government	012019-COBU	Misc copies made - 12/03-12/18/18 - ENG	25.00	10.00	15.00	
Office Depot, INC	246350583001	1 bx uni-ball pens, 2 custom note taking system refills - ACCT	14.10	5.64	8.46	
Office Depot, INC	248076516001	Ink cartridges, tape, sharpies, highlighters & misc - SW, TD	266.49	33.88	228.38	4.23
Office Depot, INC	251619592001	3 Receipt paper for credit card machine - AR	11.61	4.64	6.97	
Office Depot, INC	251619593001	2 bx rubber bands - AR	23.98	9.59	14.39	
P&P Golf Cars, LLC	01-46988	DM18-214 EZ-GO Delta-Q SC-48 Charger	392.03		392.03	
SimplexGrinnell, LP	85387510	DR18-102 2 Time clocks to set current time and DST for 2019	717.00		717.00	
Synchrony Bank	785537678774	TD18-606 18"X18"X36" Tool box for truck #599	233.39		233.39	
Van Ausdall & Farrar, INC	AT7082	CS18-037 8 VPSA hours - Project will entail routing documents	1,200.00	480.00	720.00	
VET Environmental Engineering, LLC	3640	W17-4113 - Griffy Water Plant Demolition 11/29-12/18/19 - ENG	17,806.72	17,806.72		

City of Bloomington Utilities
 Accounts Payable by G/L Distribution Report
 Paydate: 02/08/19

Payables G/L Date: 12/31/18

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Stormwater O&M
Wessler Engineering, INC	32966	S19-6300 - Clear water reduction program to 12/31/18 - ENG	5,015.04		5,015.04	
Young Trucking, INC	100029	Hauling sludge from Dillman WWTP - 12/28/18 - DR, OP	6,385.75		6,385.75	
Grand total:			415,529.92	24,253.35	18,337.34	372,939.23

**UTILITIES SERVICE BOARD MOTION
MEETING ON FEBRUARY 04, 2019
PAYDATE: 02/08/19**

To:	Utilities Service Board	From:	Kim Robertson
Dept.		Dept.	Accounts Payable
Sub:	Claims list filed: 01/31/19	Date:	01/31/19
	USB: 2/4/2019		
	For Period: 01/05/19 - 01/18/19	Paydate:	02/08/19
	G/L Date: 02/08/19		

Utilities Department invoices filed with the City Controller January 31, 2019 and signed by the Utilities Service Board for payment February 08, 2019 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	151,235.65
Water Construction	0.00
Water Meter Deposit	0.00
Water Sinking	0.00
Water Hydrant Meter Rental	0.00
Total of Water Utilities as per the invoice list:	\$151,235.65
Wastewater Operations & Maintenance	156,149.04
Wastewater Construction	0.00
Wastewater Sinking	0.00
Total of Wastewater Utilities as per the invoice list:	\$156,149.04
Stormwater	10,028.65
Stormwater Construction	0.00
Total of Stormwater Utility as per the invoice list:	\$10,028.65
Total Water Utility:	\$151,235.65
Total Wastewater Utility:	\$156,149.04
Total Stormwater Utility:	\$10,028.65
TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	\$317,413.34

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 02/08/19

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Stormwater O&M
Air-Master Heating & Air Conditioning	COB1808	DM18-211 AHU Tunnel heater clarifier control board installed	565.00		565.00	
Barbara Smith (Wastewater 101 LLC)	2019-01	DR19-003 Certification review course (14 Tech CEU's) 10 Employee	1,500.00		1,500.00	
BBC Pump And Equipment Company, INC	30051785	TD18-609 7.5' Fog rod w/50' of cord & level indicator, 12v power	1,125.00		1,125.00	
Biochem, INC	17713	1,800 K110 LTR Polymer for press - MN	3,342.60	3,342.60		
Black Lumber Co. INC	389245	Impact set, caulk, adhesive, spakling, premium strips - SC	56.90	22.76	34.14	
Black Lumber Co. INC	389249	Credit return for premium strips, 5 WP Screen STO - SC	10.60	4.24	6.36	
Black Lumber Co. INC	389336	Latex exterior primer, 2 1x12 poplar - SC	47.98	19.19	28.79	
Black Lumber Co. INC	389868	Bolts, washers, nuts & drill bits - SW, TD	46.26	18.50	25.44	2.32
Black Lumber Co. INC	389975	1 Box of paint rollers - stock - SW, TD	16.99	6.80	9.34	.85
Black Lumber Co. INC	K89060	20 3/8" Concrete anchors for shelving in garage - SC	17.00	6.80	9.35	.85
Bloomington Paint & Wallpaper Co	00402458	Gray paint, white paint, 1 1/2" brush, Wooster packs - BP	129.05		129.05	
Brenntag Mid-South, INC	BMS187303	Sodium hydroxide - 11.6016 @ 625.00 delivered 01/18/19 - MN	7,251.00	7,251.00		
Bruce Wilds Security, LLC	10881	24/7 Security @ Griffy Plant Grounds - 01/05-01/18/19 - PUR	10,212.00	10,212.00		
Chemtrade Chemicals Corporation	92548675	Alum - 11.055 @ 434.00 delivered 01/04/19 - MN	4,797.87	4,797.87		
Chemtrade Chemicals Corporation	92554712	Alum - 10.997 @ 434.00 delivered 01/15/19 - MN	4,772.70	4,772.70		
Chemtrade Chemicals Corporation	92558844	Alum - 11.073 @ 434.00 delivered 01/18/19 - MN	4,805.68	4,805.68		
Chemtrade Chemicals Corporation	92559921	Alum - 11.159 @ 434.00 delivered 01/22/19 - MN	4,843.01	4,843.01		
Cintas First Aid & Safety #2	5012595484	Restock first aid cabinet @ Monroe WTP 01/02/19 - MN	105.46	105.46		
Cintas First Aid & Safety #2	5012722160	Restock first aid cabinet @ Blucher WWTP 01/14/19 - BP	119.44		119.44	
City Glass of Bloomington, INC	70020	Bottom pivot assembly for door at Blucher - BP	242.69		242.69	
Core & Main, LP	J884096	PUR18-491 (3) EB2x10 Compression couplings 2" x 10"	495.00	495.00		
Core & Main, LP	J964832	PUR19-023 4", 6" and 8" MJ CAP	310.31	310.31		
Core & Main, LP	K000703	TD19-16 4 Fisher M-66 valve box locators	1,828.00	731.20	1,005.40	91.40
Core & Main, LP	K001304	PUR19-021 2 Pallets of Octocrete	3,990.00	1,596.00	2,194.50	199.50
Emedco Innovation Signs And Safety Solution	9339037031	DR19-004 Economy equipment inspection tags - stafety	36.85		36.85	
Eurofins Eaton Analytical, INC	S322217	64 Lead & copper analysis - ENV	1,536.00	1,536.00		
Eurofins Eaton Analytical, INC	S323285	Testing-Dissolved & total organic carbon, SUVA, UV - MN	185.00	185.00		
Everett J Prescott, INC	5476818	TD18-527 4 1 1/2" C2 Omni meters	5,195.36	2,078.14	3,117.22	
Everett J Prescott, INC	5495151	TD19-13 WS19-20700 69 520M Single port MXU	11,454.00	4,581.60	6,872.40	
Fastenal Company	INBLM209933	Restock supplies in machine - 01/07/19 - PUR	142.32	63.13	79.19	
Fastenal Company	INBLM210152	Restock supplies in machine - 01/18/19 - PUR	219.17	103.17	116.00	
HACH Company	11294194	MN19-020 8 Ammonia test reagents	512.54	512.54		
HP Products Corporation	I4266966	2 cs Perfect touch hot cups - SC	228.08	91.23	136.85	
HP Products Corporation	I4271096	2 cs hot cups, 4 cs towels, 1 cs paper plates, 1 cs detergent-BP	503.53		503.53	
HP Products Corporation	I4272077	2 Compact coreless side-by-side disp white - DR	9.36		9.36	
HP Products Corporation	I4272948	1 cs laundry detergent - BP	53.36		53.36	
HP Products Corporation	I4274442	2 cs Z-fold towels, 1 cs tissue, 1 cs C-pull towels - MN	398.79	398.79		
HP Products Corporation	I4278244	2 cs Kimwipes - MN	259.36	259.36		
Industrial Service & Supply, INC	56815	Coupler, 4 gaskets - TD, PUR	42.56	17.02	25.54	

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 02/08/19

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Stormwater O&M
J&S Locksmith Shop, INC	190516	20 keys made for operators & maintenance to access bldg - DR	60.00		60.00	
JCI Jones Chemicals, INC	779510	Sodium hypochlorite - 1,235 @ .7960 delivered 01/11/19 - DR	983.06		983.06	
JCI Jones Chemicals, INC	779511	Sodium hypochlorite - 3,500 @.7960 delivered 01/11/19 - MN	2,786.00	2,786.00		
JCI Jones Chemicals, INC	779956	Sodium hypochlorite - 4,664 @ .7960 delivered 01/18/19 - MN	3,712.54	3,712.54		
Jeffery D Todd (Todd Septic Tank Service)	7494	Pump & clean sewer lift station during power outage-12/24/18- TD	200.00		200.00	
John Deere Financial (Rural King)	JRNL#D30861/62	Misc sockets, socket organizer - TD	64.34	25.74	38.60	
Ken's Westside Service & Towing, LLC	19-0109-23355	TD19-26 Hauling a storage unit	255.00	102.00	153.00	
Kingscote Chemicals, INC	S7705	CS19-041 Leak detective packets 2 with and 1 without cards	133.47	53.39	80.08	
Kirby Risk Corp	S110195054.004	Credit memo for returned supplies - DR	(271.29)		(271.29)	
Kirby Risk Corp	S110200892.001	160' PFC 3/4" SCH 40 - DR	45.04		45.04	
Kirby Risk Corp	S110200892.002	Misc adapters, locknut, FS cover, conduit, WP box - DR	118.56		118.56	
Kirby Risk Corp	S110200892.003	10 Motion sensor switch for lighting project in filter bldg - DR	448.60		448.60	
Kirby Risk Corp	S110200892.004	8 Carl E9802 Hubless 2G type FS WP Box - DR	66.62		66.62	
Kirby Risk Corp	S110215518.001	2 120w power supply for filter controls - DR	569.24		569.24	
KM Repair Service, INC (Quality Repair Service)	24709	DM18-206 Replacement packing glands for pumps	820.00		820.00	
KM Repair Service, INC (Quality Repair Service)	24731	DM19-003 4 Flexible fixed tip packing pullers set	239.00		239.00	
Koorsen Fire & Security, INC	4643688	Panic button alarm monitoring - 02/01-04/30/19 - SC	83.58	33.43	50.15	
MacAllister Machinery Co, INC	R67290133202	Rental of 6" pump for tank @ Griffy - 12/11-01/11/19 - GR, TD	777.88	777.88		
Menards, INC	14662	Basic digital t-stat, indoor dryer vent kit - BP	29.98		29.98	
Menards, INC	14735	Dryer hose & clamps - BP	42.71		42.71	
Menards, INC	15038	Screwdrivers, hex lag 3 pc, med rivet, steel inserts - BP	14.74		14.74	
Menards, INC	15286	Curtains, rods, hardware - PUR	114.21	45.68	68.53	
Menards, INC	15524	Adapters, unions, bush pvc, pvc 80's, lined gloves - MN	81.03	81.03		
Menards, INC	15590	200' 2" conduit, 20 2" couplers - TD	146.35	146.35		
Menards, INC	15678	Vinyl tube, tape, steele box, outlets, voltage meter & misc - BP	209.89		209.89	
Menards, INC	15831	Misc sockets & extensions for booster stations - BS, TD, PUR	48.11	19.24	28.87	
Michael R Hicks (Employee CBU)	ENG19-003	Reimbursement for postage to mail disk - ENG	6.70	2.68	4.02	
Nalco U.S. 2, INC (Nalco Water Pretreatment)	2305409	E-MBI-005F-XX DI Express IT Service exchanger, Filter - BP	118.06		118.06	
NCL of Wisconsin, INC (North Central Labs)	417919	DL19-006 4 cs Petri dish 100 x 15mm sterile disposable	549.04	549.04		
Online Resources Corporation	3957501	Maintenance fee-electronic payments (3 months) Acct #3957501 -AR	150.00	60.00	90.00	
Paragon Micro, INC	855631	3 Microsoft Word & Excel 2019 Licenses for Blucher - BP, DIR	737.94		737.94	
Pitney Bowes, INC	1010889839	5 DM1001 Red ink cartridge for postage machine - ACCT	181.85	72.74	109.11	
R & R Products, INC	552595	PUR18-518 ANSI 3 Industrial rainwear coat large yellow	38.68		38.68	
R&S Plumbing, INC	BC19-003	Refund for overpayment made in error - Acct#20982-003 - AR	239.24		239.24	
Rogers Group, INC	0071169026	#53 Stone for stock - 01/02/19 - TD	84.73	33.89	50.84	
Royce Rolls Ringer Co	99532	6 Toilet paper dispensers, 6 snap rings for dispensers - SC	408.27	163.31	244.96	

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 02/08/19

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M	Stormwater O&M
Southern Indiana Parts, INC (Napa Auto Parts)	243237	2 12v batteries, funnel, carb cleaner, lamps - DR	164.54		164.54	
Southern Indiana Parts, INC (Napa Auto Parts)	244707	1 cs diesel fuel supplement - TD	124.56	49.82	74.74	
Southern Indiana Parts, INC (Napa Auto Parts)	245163	Lubes, oil & cleaners for vehicles - SC	273.22	109.29	163.93	
State Of Indiana	000283597	W18-4204 - Dyer Tank Remediation Agreement - ENG	487.50	487.50		
Sunbelt Rentals, INC	85838273-0001	Guard for concrete saw on truck #626 - SW, TD	104.49	41.80	57.47	5.22
Synchrony Bank	443555337876	PUR18-523 Bobrick 822-94 bottle cap	75.00	30.00	45.00	
Tyler Technologies, INC	045-243766 CBU	Support & update licensing, maintenance - 01/01-12/31/19 - DIR	24,477.70	9,791.08	14,686.62	
ULINE, INC	104548185	PUR19-014 Wire shelves 72"x36"x72" and 72"x24"x72"	772.84	193.21	193.21	386.42
ULINE, INC	104729718	PUR19-022 Shelf pallet rack starter unit, add-on & wire decking	2,154.89	861.96	1,185.19	107.74
United Parcel Service, INC	0000430948029	Shipping charges - 01/07-01/09/19 - MN, TD, PUR	172.62	14.13	158.49	
United Parcel Service, INC	0000430948039	Shipping charges - 12/26-01/18/19 - DIR, TD, PUR	176.09		176.09	
Utility Pipe Sales Co, INC	IN079365	PUR18-516 50 Meter pit extension rings 20"x24" Ford ext 2	3,950.00	3,950.00		
W.W. Grainger, INC	9051892728	PUR18-459 2019 John Deere 135g FT4 Excavator with JRB coupler	44.04		44.04	
West Side Tractor Sales CO.	B00375	PUR18-459 2019 John Deere 135g FT4 Excavator with JRB coupler	184,687.06	73,874.82	101,577.89	9,234.35
Young Environmental Solutions, INC (Pest Pros)	622703	DM19-012 Spray for flies and spiders inside & out Filter Build	700.00		700.00	
Young Trucking, INC	100125	Hauling sludge from Blucher Poole - 01/04-01/09/19 - BP, OP	1,433.14		1,433.14	
Young Trucking, INC	100126	Hauling sludge from Dillman WWTP - 01/07-01/08/19 - DR, OP	11,915.66		11,915.66	
Grand total:			317,413.34	151,235.65	156,149.04	10,028.65

**UTILITIES SERVICE BOARD MOTION
MEETING ON FEBRUARY 04, 2019
UTILITY BILLS**

To:	Utilities Service Board	From:	Kim Robertson
Dept.		Dept.	Accounts Payable
Sub:	Claims list filed: 01/28/19	Date:	01/28/19
	USB: 2/4/2019		
	For Period: 01/18/19 - 01/28/19	Paydate:	01/29/19
	G/L Date: 01/29/19		

Utilities Department invoices filed with the City Controller January 28, 2019 and signed by the Utilities Service Board for payment January 29, 2019 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	6,639.79
Wastewater Operations & Maintenance	5,784.58
Stormwater	
Total Water Utility:	\$6,639.79
Total Wastewater Utility:	\$5,784.58
Total Stormwater Utility:	\$0.00
 TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	 \$12,424.37

City of Bloomington Utilities
 Accounts Payable by G/L Distribution Report
 Paydate: 01/29/19

Utility Bills

Vendor	Invoice No.	Invoice Description	Invoice Amount	Water O&M	Wastewater O&M
AT&T	850788637 1/19	Long distance charges - Dec 2018 - BP	1.66		1.66
AT&T Mobility II, LLC	01/11/19	Service - All Depts - Inv#287268772596x01192019 - 12/12-01/11/19	2,822.52	996.10	1,826.42
AT&T Mobility II, LLC	8123600681 01/19	Service - Monroe Maint - 12/12/18-01/11/19 - MN	59.07	59.07	
City Of Bloomington Utilities	200884-001 01/19	W17-4113 - Service - 01/01-01/10/19 - Hydrant meter @ Griffy-ENG	31.59	31.59	
Duke Energy	01/28/19	Service - Dec - Jan 2019 - LS, BS, GR, TD	3,529.82	2,507.55	1,022.27
Duke Energy	41003538018 1/19	Service - 11/09-01/09/19 - BS, TD, LS	5,882.51	2,948.28	2,934.23
Smithville Telephone Co Inc	8128241616 01/19	Service - SE Pumping Station - 12/20-01/19/19 - BS	97.20	97.20	
Grand total:			12,424.37	6,639.79	5,784.58

WIRE TRANSFERS, FEES & PAYROLL FOR THE MONTH OF JANUARY, 2019

INDIANA DEPARTMENT OF REVENUE \$0.00
(SALES TAX - DECEMBER, 2018)

INDIANA DEPARTMENT OF REVENUE - RECEIPTS TAX \$0.00
1ST QUARTER UTILITY RECEIPTS TAX

NPC \$0.00
CHARGE CARD FEES - DECEMBER, 2018

FIRST FINANCIAL \$0.00
ACCOUNT ANALYSIS FEES - DECEMBER, 2018

GROSS PAYROLL \$335,901.23

2/1/2019

FICA TAX \$24,385.40

2/1/2019

TOTAL \$360,286.63

**UTILITIES SERVICE BOARD MOTION
MEETING ON FEBRUARY 04, 2019
CUSTOMER REFUNDS**

To:	Utilities Service Board	From:	Kim Robertson
Dept.		Dept.	Accounts Payable
Sub:	Claims list filed: 01/28/19	Date:	01/28/19
	USB: 2/4/2019		
	For Period: 01/12/18 - 01/25/19	Paydate:	02/08/19
	G/L Date: 02/08/19		

Utilities Department invoices filed with the City Controller January 28, 2019 and signed by the Utilities Service Board for payment February 08, 2019 as in accordance with the Utilities Service Board Resolution of August 7, 1973, be hereby approved and entered into the minutes of today's meeting. A copy of the list is filed, with any exceptions noted, is hereby attached and made a part of these proceedings.

Water Operations & Maintenance	786.22
Wastewater Operations & Maintenance	2,107.10
Stormwater	0.00
Sanitation	0.00
Total Water Utility:	\$786.22
Total Wastewater Utility:	\$2,107.10
Total Stormwater Utility:	\$0.00
Total Sanitation Department:	\$0.00
 TOTAL WATER, WASTEWATER & STORMWATER UTILITIES	 \$2,893.32

City of Bloomington Utilities
Accounts Payable by G/L Distribution Report
Paydate: 02/08/19

CUSTOMER REFUNDS

Vendor	Invoice No.	Invoice Description	Invoice Amount	Check No.	Reason for refund	Water Funds	Wastewater Funds	Stormwater Funds	Sanitation
Barrett and Stokely	39756-022	Customer refund	\$112.97	25932	Overpayment on their Dec bill causing credit when finalized.		\$112.97		
Kimberly A Benton	33461-003	Customer refund	\$4.60	25933	Remaining credit bal after move out bill		\$4.60		
Travis Drescher	7716-003	Customer refund	\$45.00	25934	Robin G. waived the shut off fee for customer, wanted the amount refunded back to them.	\$45.00			
E and B Paving Co	200695-002	Customer refund	\$340.42	25935	2" hyd. Meter deposit		\$340.42		
Fluid Waste Services	200363-004	Customer refund	\$678.51	25936	Billing error adjustment- customer's account was not ended causing charges to be applied each month.	\$678.51			
Hunter Hoosier Court Property LLC	20270-031	Customer refund	\$23.59	25937	Dup. payment made in error in December		\$23.59		
Infrastructure Systems Inc	201067-002	Customer refund	\$624.63	25938	3" hyd. Meter deposit		\$624.63		
Lubovich Excavating	201048-001	Customer refund	\$626.33	25939	3" hyd. Meter deposit		\$626.33		
Logan McDaniel	6263-024	Customer refund	\$98.14	25940	Dup. payment made in error in Dec 2018.		\$98.14		
Pendragon Properties	18842-022	Customer refund	\$148.18	25941	Overpayment on their Jan bill causing credit when finalized.		\$148.18		
Deborah Rosenberg	4703-012	Customer refund	\$128.24	25942	Dup. payment made in error in October 2018.		\$128.24		
Kenneth Saulter	13692-002	Customer refund	\$20.60	25944	Overpayment on their Dec bill causing credit when finalized.	\$20.60			
Sarge Property Management	8927-017	Customer refund	\$42.11	25973	Credit bal after move out in January 2018.	\$42.11			
						<u>\$786.22</u>	<u>\$2,107.10</u>	<u>\$0.00</u>	<u>\$0.00</u>

\$2,893.32

22,893.32



MEMORANDUM

UTILITIES

TO: Controller, Mayor
FROM: Christopher J. Wheeler
DATE: January 30, 2019
RE: Request for Approval of Permit Agreement with Indiana Railroad for existing water main at Liberty Drive.

Funding Source: 009-U13121.

Total Dollar Amount of Contract: \$2,500.00

Expiration Date of Contract: none

Department Head Initials of Approval:

Due Date For Signature: ASAP

Record Destruction Date (Legal Dept to fill in): permanent record

LEGAL TRACKING NUMBER: 19-061

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY: Christopher J. Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE: Jay Ramey

Summary of Contract:

This is a one-time fee to establish a lifetime permit for the continued location of an existing water line running parallel to Liberty Road and crosses under real estate owned by the Indiana Railroad. This price was negotiated down from an original offer by the Indiana Railroad of \$15,000.00.



MEMORANDUM

TO: Controller
FROM: Cindy Shaw, Utilities
DATE: January 29, 2019
RE: REQUEST APPROVAL FOR SERVICES WITH PRECISION QUALITY CONTRACTING, LLC.

Funding Source: 009-56-900008-U62146
010-56-950008-U62146
011-81-950008-U62146

Total Dollar Amount of Contract: \$2,234.25

Expiration Date of Contract: April 30, 2019

Department Head Initials of Approval:

Due Date For Signature: January 24, 2019

Record Destruction Date (Legal Dept to fill in): 2029

Legal Tracking #: 19-058

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Chris Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw

Summary of Contract: Install 8 runs of Cat 6 through the Service Center, terminating (4) ends in a quad jack with Panduit mini com jacks (blue, yellow, green, red); punch down all (8) cables on an existing patch panel, leaving (4) cables coiled in the ceiling; and test and certify each run).



MEMORANDUM

TO: Controller
FROM: Cindy Shaw, Utilities
DATE: January 29, 2019
RE: REQUEST APPROVAL FOR SERVICES WITH PRECISION QUALITY CONTRACTING LLC.

Funding Source: 010-64-950008-U62146
010-65-950008-U62146

Total Dollar Amount of Contract: \$1000.00

Expiration Date of Contract: April 30, 2019

Department Head Initials of Approval:

Due Date For Signature: January 24, 2019

Record Destruction Date (Legal Dept to fill in): 2029

Legal Tracking #: 19-059

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY:

Chris Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE:

Cindy Shaw

Summary of Contract: Install new network wiring for the new time clocks at Dillman and Blucher Poole).



MEMORANDUM

UTILITIES

TO: Controller, Mayor
FROM: Brad Schroeder
DATE: January 29, 2019
RE: Request for Approval of Second Amendment to 2017 Agreement for Environmental Consulting Services with AECOM

Funding Source: Water extensions and replacements: 009-00-900000-U42720

<u>Total Dollar Amount of Contract:</u>	Original Agreement:	\$56,239.81
	First Amendment Increase:	\$ 9,235.00
	Second Amendment Increase:	<u>\$26,535.53</u>
	New Total Amount:	\$92,010.34

Expiration Date of Contract: 12/31/2019

Department Head Initials of Approval:

Due Date For Signature: ASAP

Record Destruction Date (Legal Dept to fill in): December 31, 2029

LEGAL TRACKING NUMBER: 19-060

PREVIOUSLY REVIEWED BY & RETURN SIGNED CONTRACT TO THIS ATTORNEY: Christopher Wheeler

ATTORNEY IS TO RETURN SIGNED CONTRACT TO THIS DEPARTMENTAL EMPLOYEE: Brad Schroeder

Summary of Contract:

This Second Amendment expands the scope of services to include a preparation of a Remediation Work Plan for the Dyer Water Tank site pursuant to Indiana Department of Environmental Management rules and regulations. This additional work increases the cost of the Agreement by \$26,535.53.