

The Board of Public Works meeting was held on Tuesday, March 19, 2019, at 5:30 pm in the Council Chambers of City Hall at Showers, 401 N. Morton Street, Bloomington, Indiana, with Kyla Cox Deckard presiding.

**REGULAR MEETING
OF THE BOARD OF
PUBLIC WORKS**

Present: Kyla Cox Deckard
Beth H. Hollingsworth
Dana Palazzo

ROLL CALL

City Staff: Christina Smith – Public Works
Adam Wason – Public Works
Michael Large – Public Works
Melissa Hirtzel – Public Works
JD Boruff – Public Works
Jackie Moore – City Legal
Dan Backler – Planning and Transportation
Norman Mosier – Housing and Neighborhood
Development
Neil Kopper – Planning and Transportation

Beth H. Hollingsworth commented that the first day of spring is tomorrow.

**MESSAGES FROM
BOARD MEMBERS**

None

**PETITIONS &
REMONSTRANCES**

Cox Deckard opened the sealed bids for the Downtown Curb Ramp Improvements Phase II Project. Bids were received from the following companies:

**OPEN SEALED BIDS &
QUOTES**

Groomer Construction, Inc. - \$461,081.04

Milestone Contractors, L.P. - \$466,500.00

E&B Paving, Inc. - \$617,900.00

Staff will review the bids and bring a recommendation back to the Board at a later meeting date.

TITLE IV **ENFORCEMENT**

Norman Mosier, Housing and Neighborhood Development, presented Permission to Abate Property at 1426 W. 15th Street. See meeting packet for details.

Permission to Abate Property at 1426 W. 15th Street

Board Comments: Hollingsworth asked when this property was last ticketed. Mosier said just today. He confirmed he has not received a response from the owner. Adam Wason, Public Works, asked if they had tried reaching out to the listing agent of the property. Mosier said he wasn't sure if someone else has, but he will check on that.

Hollingsworth made a motion to approve Permission to Abate Property at 1426 W. 15th Street. Palazzo Seconded. Motion is passed.

Norman Mosier, Housing and Neighborhood Development, presented Permission to Abate Property at 3789 E. McCracken Way. See meeting packet for details.

Permission to Abate Property at 3789 E. McCracken Way

Hollingsworth made a motion to approve Permission to Abate Property at 3789 E. McCracken Way. Palazzo Seconded. Motion is passed.

CONSENT AGENDA

1. **Approve Minutes 3-5-19**
2. **Approve Noise Permit for Prayer For Life Walk
(Thursday, April 11th)**
3. **Approve Street Closure for 2019 Bloomington Street
Fair (Sunday, April 28th)**
4. **Resolution 2019-24: Approve Street Closure for Arts
Fair on The Square (Saturday, June 22nd)**
5. **Resolution 2019-25: Approve Street Closure for Bike to
Work Day After Party (Friday, May 17th)**
6. **Resolution 2019-26: Approve Street Closure for WIUX
Culture Shock Event (Saturday, April 20th)**
7. **Approve Temporary Closure of Right-Of-Way on SR
45/46 at the Range Road Intersection Project**
8. **Approve Acquisition from Parcel Owned by
Glick Arlington Park, LLC for W. 17th
Reconstruction and Multiuse Path Project**

9. **Approve Service Contract with Air-Master Heating and AC for HVAC Repairs**
10. **Approve Service Contract with Economy Termite & Pest Control, Inc. for Pest Control Services**
11. **Approve Service Contract with Spartan Mechanical, LLC for HVAC Repair and Maintenance**
12. **Approve Payroll**

Hollingsworth made a motion to approve the items on the consent agenda. Palazzo seconded the motion. Motion is passed. Consent agenda is approved.

NEW BUSINESS

Wason presented to Approve Contract with Lucy Software Inc., for Fleet Asset Management Software. See meeting packet for details.

Approve Contract with Lucy Software Inc., for Fleet Asset Management Software

Board Comments: Hollingsworth asked if this would be funded by Fleet Management. Wason confirmed. Wason went on to say they budgeted more for this software but ended up coming in to a lower price. Because of this, they are able to utilize the funding for other projects. Palazzo needed clarification on if we were currently using Lucy. Wason confirmed that we currently do. He gave background on the software. With this contract, it will minimize time spent on work orders and reports.

Hollingsworth asked if there will be a maintenance fee. Wason said there will be an annual fee. Cox Deckard touched on the fees with Wason.

Hollingsworth made a motion to Approve Contract with Lucy Software Inc., for Fleet Asset Management Software. Palazzo seconded. Contract is approved.

Neil Kopper, Planning and Transportation, presented to Approve Addendum #1 for the Kirkwood Maintenance and Downtown Alleys Projects with Eagle Ridge Civil Engineering Services, LLC. See meeting packet for details.

Approve Addendum #1 for the Kirkwood Maintenance and Downtown Alleys Projects with Eagle Ridge Civil Engineering Services, LLC

Palazzo made a motion to Approve Addendum #1 for the Kirkwood Maintenance and Downtown Alleys Projects with Eagle Ridge Civil Engineering Services, LLC. Hollingsworth seconded. Motion is passed.

Kopper presented Resolution 2019-27: Approve Public Need of Right-of-Way Acquisition for the 17th/Dunn Traffic Signal Replacement Project. See meeting packet for details.

Board Comments: Hollingsworth asked Kopper what he meant by geometric improvements. Kopper said currently the intersection has no cross walk or curb ramps for the pedestrians. There is also no left turn lane for traffic. With the new improvements they would add a cross walk, curb ramp, and left turn lane.

Hollingsworth made a motion to Approve Resolution 2019-27: Approve Public Need of Right-of-Way Acquisition for the 17th/Dunn Traffic Signal Replacement Project. Palazzo seconded. Motion is passed.

Kopper presented Approve Addendum #1 for Preliminary Engineering Services for the 17th/Dunn and 17th/Madison/Kinser Traffic Signal Replacement Projects. See meeting packet for details.

Board Comments: Hollingsworth asked if the traffic signals have the ability with emergency vehicles to change the traffic flow. Kopper said many of them do, mostly with the fire department. Palazzo wanted to mention how helpful the timeline was on Kopper's staff report.

Palazzo made a motion to Approve Addendum #1 for Preliminary Engineering Services for the 17th/Dunn and 17th/Madison/Kinser Traffic Signal Replacement Projects. Hollingsworth seconded. Motion is passed.

Dan Backler, Planning and Transportation, presented Resolution 2019-28: Approve Right-of-Way Encroachment at 868 S. Woodcrest Drive. See meeting packet for details.

**Resolution 2019-27:
Approve Public Need of
Right-of-Way Acquisition
for the 17th/Dunn Traffic
Signal Replacement
Project**

**Approve Addendum #1
for Preliminary
Engineering Services for
the 17th/Dunn and
17th/Madison/Kinser
Traffic Signal
Replacement Projects**

**Resolution 2019-28:
Approve Right-of-Way
Encroachment at 868 S.
Woodcrest Drive**

Board Comments: Hollingsworth stated she drove by the property and said this is a significant project that needs to be done.

Palazzo made a motion to Approve Resolution 2019-28: Approve Right-of-Way Encroachment at 868 S. Woodcrest Drive. Hollingsworth seconded. Motion is passed.

Wason presented to Approve Settlement Agreement and Dedication of Right-of-Way at West 1st Street and Euclid Avenue. See meeting packet for details.

Board Comments: Cox Deckard asked if the City was maintaining the Right-of-Way. Wason confirmed and said he will come back to a future meeting date with some encroachment agreements.

Hollingsworth made a motion to Approve Settlement Agreement and Dedication of Right-of-Way at West 1st Street and Euclid Avenue. Palazzo seconded. Motion is passed.

JD Boruff, Public Works, presented to Approve Service Contract with Wylie's Floor Covering, Inc. for Installation of Flooring at Fire Station #1. See meeting packet for details.

Hollingsworth made a motion to Approve Service Contract with Wylie's Floor Covering, Inc. for Installation of Flooring at Fire Station #1. Palazzo seconded. Motion is passed.

Wason said last week was a quiet week in Bloomington. They were able to get quite a lot of street sweeping done with less traffic. Wason states work will pick up with the sanitation department due to spring coming up. A lot of downtown and neighborhood cleanups will be coming up. Wason is hoping for sunshine to come our way.

Hollingsworth made a motion to approve claims in the amount of \$2,382,526.90. Palazzo seconded the motion. Motion is passed. Claims are approved.

Approve Settlement Agreement and Dedication of Right-of-Way at West 1st Street and Euclid Avenue

Approve Service Contract with Wylie's Floor Covering, Inc. for Installation of Flooring at Fire Station #1

STAFF REPORTS & OTHER BUSINESS

APPROVAL OF CLAIMS

Cox Deckard called for adjournment. Meeting adjourned at 5:58 P.M.

ADJOURNMENT

Accepted by:

Kyla Cox Deckard, President

Beth H. Hollingsworth, Vice-president

Dana Palazzo, Secretary

Date:

Attest to: