



CITIZENS ADVISORY COMMITTEE

August 28, 2019

6:30 – 8:00 p.m.

McCloskey Room (#135)

*Suggested
Time:*

~6:30 p.m.

- I. Call to Order and Introductions
- II. Approval of Minutes*
- III. Communications from the Chair and Vice Chair
- IV. Reports from Officers and/or Committees
- V. Reports from Staff
 - a. IU Health Bloomington
 - b. FY 2019 Annual Listing of Obligated Projects
- VI. Old Business

~6:45 p.m.

- VII. New Business
 - a. FY 2020 – 2024 Transportation Improvement Program Amendments
 - (1) INDOT Projects*
 - (a) DES# 1900098 – SR46 Bridge superstructure replacement 6.04 miles W of SR37 @ Jacks Defeat Creek WBL
 - (b) DES# 1800371 – SR37 Intersection improvement with added turn lanes at intersection with Dillman Road in Bloomington
 - (c) DES# 1900331 – SR46 HMA overlay, structural from SR446 to West junction of SR135
 - (d) DES# 1900710 – SR46 Bridge thin deck overlay 0.75 miles West of SR37, EBL over Center Fork Stout Creek
 - (e) DES# 1900711 – SR46 Bridge thin deck overlay 0.75 miles West of SR37, WBL over Center Fork Stout Creek
 - (f) DES# 1900717 – SR46 Bridge thin deck overlay 1.49 miles West of SR37, EBL over West Fork Stout Creek
 - (g) DES# 1900718 – SR46 Bridge thin deck overlay 1.49 miles West of SR37, WBL over West Fork Stout Creek
 - (h) DES# 1902018 – Raised Pavement Markings at various locations in the Seymour District
 - (2) Monroe County Projects*
 - (a) DES# 1900405 – Karst Farm Greenway - Connector Trail
 - b. BMCMPO Bylaws Update*

- VIII. Communications from Committee Members and the Public (*non-agenda items*)
 - a. Topic suggestions for future agendas

~8:00 p.m.

- IX. Upcoming Meetings
 - a. Policy Committee – September 6, 2019 at 1:30 p.m. (Council Chambers)
 - b. Technical Advisory Committee – September 18, 2019 at 10:00 a.m. (McCloskey Room)
 - c. Citizens Advisory Committee – September 18, 2019 at 6:30 p.m. (McCloskey Room)

Adjournment

**Action Requested / Public comment prior to vote (limited to five minutes per speaker).*

Auxiliary aids for people with disabilities are available upon request with adequate notice. Please call [812-349-3429](tel:812-349-3429) or e-mail human.rights@bloomington.in.gov.

Suggested Readings:

<https://www.volpe.dot.gov/news/small-scooters-and-big-data>

<https://www.ghsa.org/issues/bicyclists-pedestrians>

<https://www.theguardian.com/environment/bike-blog/2019/jul/03/ten-common-myths-about-bike-lanes-and-why-theyre-wrong>

Fiscal Year 2019 Annual List of Obligated Projects

Bloomington-Monroe County Metropolitan Planning Organization

Contract #	DES #	Road	Location	Work Type	Program Class Name/Fund Type	Phase	Obligation Total
Indiana Department of Transportation							
R-29395	0400392	SR-45	At Liberty Dr/Hickory Leaf Dr	Intersection Safety	SEC 164 PENALTIES - FOR HSIP	CE	\$41.41
R-29395 Total							\$41.41
IR-29982	0624012	SR-45	From Kinser Pike to Pete Ellis Dr	Added Travel Lanes	NHS- NATL HIGHWAY SYS S-LU EXT	ROW	\$36,367.20
R-29982 Total							\$36,367.20
IR-33742	1006075	PR-69	Branch of Clear Creek to SR 37	I-69 Corridor Development	NATIONAL HIGHWAY PERF PROGRAM	CE	\$67,012.78
IR-33742	1006075	PR-69	Branch of Clear Creek to SR 37	I-69 Corridor Development	NHPP Exempt - FAST	CE	\$19,999.98
IR-33742	1006075	PR-69	Branch of Clear Creek to SR 37	I-69 Corridor Development	2006-STP REALLOC UNOB S112	CN	\$459,455.29
IR-33742	1006075	PR-69	Branch of Clear Creek to SR 37	I-69 Corridor Development	NHS- NATL HIGHWAY SYS	ROW	\$0.00
IR-33742	1006075	PR-69	Branch of Clear Creek to SR 37	I-69 Corridor Development	NHS- NATL HIGHWAY SYS S-LU EXT	CE	\$63,538.64
IR-33742	1006075	PR-69	Branch of Clear Creek to SR 37	I-69 Corridor Development	NATIONAL HIGHWAY PERF PROGRAM	UT	\$541,720.16
IR-33742	1006075	PR-69	Branch of Clear Creek to SR 37	I-69 Corridor Development	NHS- NATL HIGHWAY SYS S-LU EXT	ROW	\$1,972,368.04
IR-33742	1006075	PR-69	Branch of Clear Creek to SR 37	I-69 Corridor Development	NHS- NATL HIGHWAY SYS S-LU EXT	UT	\$478,851.12
IR-33742	1006075	PR-69	Branch of Clear Creek to SR 37	I-69 Corridor Development	EQ BONUS SPEC LIM S-LU EXT	ROW	\$1,114.89
IR-33742	1006075	PR-69	Branch of Clear Creek to SR 37	I-69 Corridor Development	NHS- NATL HIGHWAY SYS	UT	\$0.00
IR-33742	1006075	PR-69	Branch of Clear Creek to SR 37	I-69 Corridor Development	NHS- NATL HIGHWAY SYS	CE	\$321,174.91
IR-33742 Total							\$3,925,235.81
IR-34269	1006572	PR-69	On Bolin Ln, approx 1.25 mi W of SR 37 and 3.2 mi S of SR 37 intersection w SR 4	I-69 Corridor Development	NATIONAL HIGHWAY PERF PROGRAM	CN	\$231,655.45
IR-34269 Total							\$231,655.45
T-34708	1173647	SR-46	SR 46 and Matthews Drive at RP 47 + 08 in Ellettsville	Intersection Improvement	NATIONAL HIGHWAY PERF PROGRAM	CN	\$107,145.54
T-34708 Total							\$107,145.54
RS-34901	1296962	SR-45	From SR 46 to ECL of Unionville		Surface Transportation Block Grant (STBG) Program	CE	\$27,574.23
RS-34901	1296962	SR-45	From SR 46 to ECL of Unionville		STP- <200,000 S-LU EXT	CE	\$0.00
RS-34901	1296962	SR-45	From SR 46 to ECL of Unionville		Surface Transportation Block Grant (STBG) Program	CN	\$1,191,881.74
RS-34901 Total							\$1,219,455.97
PLC-35804	1297451	VA-1018	Bridge Load Rating Inspections Statewide	Bridge Inspection	National Highway Performance Program (NHPP) - F	PE	\$399,990.70
PLC-35804 Total							\$399,990.70
PLC-37991	1297885	PR-69	From S of Bloomington via SR37 corridor to SR39	I-69 Corridor Development	National Highway Performance Program (NHPP) - F	CN	\$190,323,826.82
PLC-37991	1297885	PR-69	From S of Bloomington via SR37 corridor to SR39	I-69 Corridor Development	National Highway Performance Program (NHPP) - F	CE	\$29,071,353.95
PLC-37991	1297885	PR-69	From S of Bloomington via SR37 corridor to SR39	I-69 Corridor Development	National Highway Performance Program (NHPP) - F	PE	\$8,253,779.78
PLC-37991	1297885	PR-69	From S of Bloomington via SR37 corridor to SR39	I-69 Corridor Development	National Highway Performance Program (NHPP) - F	CN	\$13,701,774.49
PLC-37991	1297885	PR-69	From S of Bloomington via SR37 corridor to SR39	I-69 Corridor Development	HIGH PRIORITY PROJ SEC 1702	CN	\$852,953.23
PLC-37991	1297885	PR-69	From S of Bloomington via SR37 corridor to SR39	I-69 Corridor Development	National Highway Performance Program (NHPP) - F	UT	\$5,763,953.04
PLC-37991 Total							\$247,967,641.31
PLC-37340	1382776	PR-69	I-69 Section 5 - IFA Reimbursement for Financial & Legal Consult	I-69 Corridor Development	National Highway Performance Program (NHPP) - F	PE	\$1,534,364.24
PLC-37340 Total							\$1,534,364.24
RS-37887	1383223	SR-446	E Moores Pike to SR 46	Intersection Improvement	SURFACE TRANS FLEX S-LU EXT	CN	\$3,934.81
RS-37887	1383223	SR-446	E Moores Pike to SR 46	Intersection Improvement	SURFACE TRANS FLEX-MAP-21 EXT	CE	\$2,247.22
RS-37887 Total							\$6,182.03
RS-37727	1400095	SR-37	Dillman Rd to I-69		National Highway Performance Program (NHPP) - F	CN	\$0.00
RS-37727	1400095	SR-37	Dillman Rd to I-69		National Highway Performance Program (NHPP) - F	CE	\$0.00
RS-37727 Total							\$0.00
R-41679	1801945	SR-46	From 0.44 miles W of I-69 to I-69	Roadway Reconstruction	National Highway Performance Program (NHPP) - F	CE	\$0.00
R-41679 Total							\$0.00
R-41679	1801946	SR-45	From I-69 to 0.38 miles E of I-69 (end of concrete)	Roadway Reconstruction	National Highway Performance Program (NHPP) - F	CN	\$0.00
R-41679	1801946	SR-45	From I-69 to 0.38 miles E of I-69 (end of concrete)	Roadway Reconstruction	National Highway Performance Program (NHPP) - F	CE	\$0.00
R-41679 Total							\$0.00
Indiana Department of Transportation Total							\$255,428,079.66

Source: INDOT MIS, July 2019.

Fiscal Year 2019 Annual List of Obligated Projects

Bloomington-Monroe County Metropolitan Planning Organization

Contract #	DES #	Road	Location	Work Type	Program Class Name/Fund Type	Phase	Obligation Total
City of Bloomington & BMCMPO							
R-36022	0901730	ST-1029	Tapp and Rockport intersection improvement	Intersection Modernization	Surface Transportation Block Grant (STBG)	CN	\$1,917,521.36
R-36022	0901730	ST-1029	Tapp and Rockport intersection improvement	Intersection Modernization	Surface Transportation Block Grant (STBG)	CE	\$314,718.66
R-36022 Total							\$2,232,240.02
R-36164	1297060	VA-1033	Intersection of Old SR 37 & North Dunn St & East/South approaches	Intersection Modernization	HIGHWAY SAFETY IMP PROG	CN	\$1,244,355.01
R-36164 Total							\$1,244,355.01
R-35923	1382429	ST-1001	Black Lumber Trail from Henderson St. to Walnut St.	Bicycle and Pedstrian Facilities	STP- <200,000 S-LU EXT	PE	\$0.00
R-35923	1382429	ST-1001	Black Lumber Trail from Henderson St. to Walnut St.	Bicycle and Pedstrian Facilities	STP 5-200K POP MAP21 EXTENSION	CE	\$69,119.98
R-35923 Total							\$69,119.98
R-36022	0901730	ST-1029	Tapp and Rockport intersection improvement	Intersection Modernization	STBG <200,000 Population - FAST	ROW	\$429,000.00
R-36022 Total							\$429,000.00
	1801245	1801245	MPO PL Funds	Metropolitan Planning	Unified Planning Work Program	Planning	\$204,236.00
	1801245	1801245	MPO PL Funds	Metropolitan Planning	Unified Planning Work Program	Planning	\$61,913.00
BMCMPPO Planning Total							\$266,149.00
City of Bloomington & BMCMPPO Planning Total							\$4,240,864.01

Source: INDOT MIS, July 2019.

Fiscal Year 2019 Annual List of Obligated Projects

Bloomington-Monroe County Metropolitan Planning Organization

Contract #	DES #	Road	Location	Work Type	Program Class Name/Fund Type	Phase	Obligation Total
Monroe County							
	0301167	Various	Ellettsville Bicycle and Pedestrian facilities	STP- ENHANCEMENT S-LU EXT	Bicycle and Pedestrian Facilities	PE	\$0.00
DES# 0301167 Total							\$0.00
	1382121	Various	Countywide Bridge Inspection and Inventory Program for Cycle Years 2014-2017	Bridge Inspection & Inventory	SURFACE TRANS FLEX-MAP-21 EXT	PE	\$91,440.00
DES# 1382121 Total							\$91,440.00
PLC-38180	1500210	Various	Countywide Bridge Inspection and Inventory Program for Cycle Years 2018-2021	Bridge Inspection & Inventory	Surface Transportation Block Grant (STBG) Pro	PE	\$243,093.12
PLC-38180 Total							\$243,093.12
R-38502	1500523	ST-1049	Fullerton Pike - Phase 2	Road Reconstruction & Safety	Surface Transportation Block Grant (STBG) Pro	CN	\$2,262,493.00
R-38502	1500523	ST-1049	Fullerton Pike - Phase 2	Road Reconstruction & Safety	Surface Transportation Block Grant (STBG) Pro	CE	\$258,240.00
R-38502 Total							\$2,520,733.00
Monroe County & Ellettsville Total							\$2,855,266.12

Source: INDOT MIS, July 2019.

STIP AMENDMENT and/or MODIFICATION REQUEST

Date: 31-Jul 2019

Amendment

Requestor: Robin Bolte

Sponsor	DES	Route	Work Type	Location	County	District	Miles	Federal Category	Asset Program - (State Projects Only)	Phase	Federal	Match	2020	2021	2022	2023	2024	Remarks	Letting Date	MPO
INDOT	1900098	SR 46	Replace Superstructure	06.04 miles W of SR 37 @ Jacks Defeat Creek WBL	Monroe	Seymour		NHPP	Bridge	PE	176,000	44,000	220,000					Amend PE phase to the current TIP/STIP in 2020	09/13/23	BMCMPO
INDOT	1900098	SR 46	Replace Superstructure	06.04 miles W of SR 37 @ Jacks Defeat Creek WBL	Monroe	Seymour		NHPP	Bridge	RW	44,000	11,000			55,000			Amend RW phase to current TIP/STIP in 2022	09/13/23	BMCMPO
INDOT	1900098	SR 46	Replace Superstructure	06.04 miles W of SR 37 @ Jacks Defeat Creek WBL	Monroe	Seymour		NHPP	Bridge	CN	1,398,888	349,722					1,748,610	Amend CN phase to FY 2024 in current TIP/STIP	09/13/23	BMCMPO
INDOT	1900098	SR46	Replace Superstructure	06.04 miles W of SR 37 @ Jacks Defeat Creek WBL	Monroe	Seymour		NHPP	Bridge	PE	60,000	15,000					75,000	Amend PE phase to the current TIP/STIP in 2024	09/13/23	BMCMPO
INDOT	1800371	SR 37	Intersect. Improv. W/ Added Turn Lanes	At intersection of Dillman Road in Bloomington	Monroe	Seymour		NHPP	Safety	PE	160,000	40,000	200,000					Amend PE phase to the current TIP/STIP in 2020	08/09/23	BMCMPO
INDOT	1800371	SR 37	Intersect. Improv. W/ Added Turn Lanes	At intersection of Dillman Road in Bloomington	Monroe	Seymour		NHPP	Safety	CN	1,209,431	302,358					1,511,789	Amend CN phase to FY 2024 in current TIP/STIP	08/09/23	BMCMPO



Bloomington/Monroe County Metropolitan Planning Organization

TIP Project Form (Updated 01/03/2017)

Transportation Improvement Program Project Request Form

NOTE: This form must be completed in its entirety in order for a new project to be considered for inclusion in the Transportation Improvement Program (TIP) **OR** to make changes to an existing project already programmed in the TIP. Please complete all parts, including signature verification and attach support materials before returning to BMCMPPO staff at the address listed below.

Mail: Bloomington/Monroe County MPO
401 N. Morton Street Suite 160
PO Box 100
Bloomington, IN 47402

-OR-

email: mpo@bloomington.in.gov
fax: (812) 349-3535

1. Public Agency Information (Fill in all applicable fields):

Monroe County City of Bloomington Town of Ellettsville xx INDOT
 Rural Transit Indiana University Bloomington Transit _____

Contact Name ([ERC](#)) Chase Schneider Phone: 812-524-3985 _____ Fax: _____

Address: 185 Agrico Lane, Seymour, IN 47274 _____

Email: ChSchneider@indot.in.gov

2. Project Information: (Fill in all applicable fields):

- Project Name: DES Number: #1900098
- Is this project already in the TIP? Yes x No
- Project Location : SR46 - 06.04milesW of SR 37 @ Jacks Defeat Creek WBL
- Brief Project Description: Replace Superstructure176000
- Support for the Project (e.g. Local plans, LRTP, TDP, etc.): _____
- Allied Projects (other projects related to this one): _____
- Does the project have an Intelligent Transportation Systems component?N/A _____
If so, is the project included in the MPO's ITS architecture? _____

3. Financial Plan:

Identify *ALL* anticipated project costs for all phases, including total anticipated project costs beyond the four years to be programmed in the TIP (i.e. outlying years). Please identify any illustrative phases or costs in *italics*.

Note: Fiscal Year runs from July 1 to June 30 (ie: FY 2016 starts 7/1/15 and ends 6/30/16.)

Phase	Funding Source	FY 2018	FY 2019	FY 2020	FY 2021	Outlying Years
PE	NHPP	\$		176,000	\$	\$ 60,000
	State	\$		44,000	\$	\$ 15,000
		\$	\$	\$	\$	\$
CN	NHPP	\$				\$ 1,398,888
	ST					\$ 349,722
		\$	\$	\$	\$	\$
RW	NHPP	\$		\$	\$	\$ 44,000
	ST	\$		\$	\$	\$ 11,000
		\$	\$	\$	\$	\$
Totals:				220,000		\$ 1,878,610

Construction Engineering/Inspection:

- Does the project include an acceptable percentage of construction costs set aside for construction engineering or inspections? Yes No x N/A

Year of Implementation Cost:

- Has a four percent (4%) inflation factor been applied to all future costs? x Yes No

4. Complete Streets

New Projects – If this is a new project to be included in the TIP, then section III **MUST** be completed.

Existing Projects – If a project is already included in the current, adopted TIP (compliant or exempt) and changes have occurred or will occur to the project which would have bearing on the Complete Streets Policy information on file, then all of section III must be updated and resubmitted for consideration.

Not Applicable – If project is subject to the Complete Streets Policy, check the **Not Applicable** box and proceed to Section 5.

Complete Streets Applicability and Compliance – Check one of the following:

Not Applicable – If project is Not Applicable, please skip to Section 5. The project is not subject to the Complete Streets Policy because it is a transit project, a non-road project, a resurfacing activity that does not alter the current/existing geometric designs of the roadway, a ‘grandfathered’ local roadway project included in the TIP before the adoption of the policy, or is a project that uses federal funds which the BMCMPPO does NOT have programming authority. *No Additional Information items (below) have to be provided for projects to which the Complete Streets Policy does not apply.*

Compliant - The project will accommodate all users of the corridor. The project is new construction or reconstruction of local roadways that will use federal funds through the BMCMPPO for **any** phase of project implementation. *Additional Information items 1-8 (below) must be submitted for compliant projects.*

Exempt - The project is unable to accommodate all users of the corridor due to certain circumstances or special constraints, as detailed in Section IV of the CS Policy. *Additional Information items 1, 4-8 (below) must be submitted for exempt projects.*

Reason for exemption: _____

Additional Information – Attach to this application form the following information as required by the Complete Streets Policy. If any fields are unknown at the time of application, the applicant may indicate that “specific information has not yet been determined.”

- 1) **Detailed Scope of Work** – Provide relevant details about the project that would be sufficient to use when seeking consulting services (detailed project description, vehicular elements, non-vehicular elements, new construction/reconstruction).
- 2) **Performance Standards** – List specific performance standards for multimodal transportation, including, but not limited to transit, pedestrian, bicycle, and automobile users, ADA and Universal Design, environmental, utilities, land use, right of way, historic preservation, maintenance of services plan, and any other pertinent design component in relation to current conditions, during implementation/construction, and upon project completion.
- 3) **Measurable Outcomes** – Identify measurable outcomes the project is seeking to attain (e.g. safety, congestion and/or access management, level-of-service, capacity expansion, utility services, etc.)
- 4) **Project Timeline** – Identify anticipated timelines for consultant selection, public participation, design, right-of-way acquisition, construction period, and completion date.
- 5) **Key Milestones** – identify key milestones (approvals, permits, agreements, design status, etc.)
- 6) **Project Cost** – Identify any anticipated cost limitations, additional funding sources, project timing, and other important cost considerations not included in the table above.
- 7) **Public Participation Process** – Describe the public participation process (types of outreach, number and type of meetings, etc.), and the benchmark goals for the project (participation rates, levels of outreach, levels of accountability and corresponding response methods to input received, etc.).
- 8) **Stakeholder List** – Identify the key parties/agencies/stakeholders/interest groups anticipated to be engaged during project development and their respective purpose and roll for being on the list.

5. Verification

I hereby certify that the information submitted as part of this form is accurate. Furthermore, if applicable, I certify the project follows the Complete Streets Policy.

Robin Bolte
Signature

07/31/19_____
Date



Bloomington/Monroe County Metropolitan Planning Organization

TIP Project Form (Updated 01/03/2017)

Transportation Improvement Program Project Request Form

NOTE: This form must be completed in its entirety in order for a new project to be considered for inclusion in the Transportation Improvement Program (TIP) OR to make changes to an existing project already programmed in the TIP. Please complete all parts, including signature verification and attach support materials before returning to BMCMPPO staff at the address listed below.

Mail: Bloomington/Monroe County MPO 401 N. Morton Street Suite 160 PO Box 100 Bloomington, IN 47402 -OR- email: mpo@bloomington.in.gov fax: (812) 349-3535

1. Public Agency Information (Fill in all applicable fields):

- Monroe County City of Bloomington Town of Ellettsville INDOT Rural Transit Indiana University Bloomington Transit

Contact Name (ERC) Brad Williamson Phone: 812-524-3971 Fax:

Address: 185 Agrico Lane, Seymour, IN 47274

Email: BWilliamson@indot.in.gov

2. Project Information: (Fill in all applicable fields):

- Project Name: DES Number: #1800371
Is this project already in the TIP? Yes No
Project Location : SR 37 at the intersection of Dillman Road in Bloomington
Brief Project Description: Intersection Improvement with Added Turn lanes
Support for the Project (e.g. Local plans, LRTP, TDP, etc.):
Allied Projects (other projects related to this one):
Does the project have an Intelligent Transportation Systems component?N/A
If so, is the project included in the MPO's ITS architecture?

3. Financial Plan:

Identify *ALL* anticipated project costs for all phases, including total anticipated project costs beyond the four years to be programmed in the TIP (i.e. outlying years). Please identify any illustrative phases or costs in *italics*.

Note: Fiscal Year runs from July 1 to June 30 (ie: FY 2016 starts 7/1/15 and ends 6/30/16.)

Phase	Funding Source	FY 2018	FY 2019	FY 2020	FY 2021	Outlying Years
PE	NHPP	\$		160000	\$	
	State	\$		40000	\$	
		\$	\$	\$	\$	\$
CN	NHPP	\$				<i>\$ 1,209,431</i>
	ST					<i>\$ 302,358</i>
		\$	\$	\$	\$	\$
RW	NHPP	\$		\$	\$	\$
	ST	\$		\$	\$	\$
		\$	\$	\$	\$	\$
Totals:				200,000		<i>1,511,789</i>

Construction Engineering/Inspection:

- Does the project include an acceptable percentage of construction costs set aside for construction engineering or inspections? Yes No x N/A

Year of Implementation Cost:

- Has a four percent (4%) inflation factor been applied to all future costs? x Yes No

4. Complete Streets

New Projects – If this is a new project to be included in the TIP, then section III **MUST** be completed.

Existing Projects – If a project is already included in the current, adopted TIP (compliant or exempt) and changes have occurred or will occur to the project which would have bearing on the Complete Streets Policy information on file, then all of section III must be updated and resubmitted for consideration.

Not Applicable – If project is subject to the Complete Streets Policy, check the **Not Applicable** box and proceed to Section 5.

Complete Streets Applicability and Compliance – Check one of the following:

- Not Applicable** – **If project is Not Applicable, please skip to Section 5.** The project is not subject to the Complete Streets Policy because it is a transit project, a non-road project, a resurfacing activity that does not alter the current/existing geometric designs of the roadway, a ‘grandfathered’ local roadway project included in the TIP before the adoption of the policy, or is a project that uses federal funds which the BMCMPPO does NOT have programming authority. *No Additional Information items (below) have to be provided for projects to which the Complete Streets Policy does not apply.*
- Compliant** - The project will accommodate all users of the corridor. The project is new construction or reconstruction of local roadways that will use federal funds through the BMCMPPO for **any** phase of project implementation. *Additional Information items 1-8 (below) must be submitted for compliant projects.*
- Exempt** - The project is unable to accommodate all users of the corridor due to certain circumstances or special constraints, as detailed in Section IV of the CS Policy. *Additional Information items 1, 4-8 (below) must be submitted for exempt projects.*

Reason for exemption: _____

Additional Information – Attach to this application form the following information as required by the Complete Streets Policy. If any fields are unknown at the time of application, the applicant may indicate that “specific information has not yet been determined.”

- 1) **Detailed Scope of Work** – Provide relevant details about the project that would be sufficient to use when seeking consulting services (detailed project description, vehicular elements, non-vehicular elements, new construction/reconstruction).
- 2) **Performance Standards** – List specific performance standards for multimodal transportation, including, but not limited to transit, pedestrian, bicycle, and automobile users, ADA and Universal Design, environmental, utilities, land use, right of way, historic preservation, maintenance of services plan, and any other pertinent design component in relation to current conditions, during implementation/construction, and upon project completion.
- 3) **Measurable Outcomes** – Identify measurable outcomes the project is seeking to attain (e.g. safety, congestion and/or access management, level-of-service, capacity expansion, utility services, etc.)
- 4) **Project Timeline** – Identify anticipated timelines for consultant selection, public participation, design, right-of-way acquisition, construction period, and completion date.
- 5) **Key Milestones** – identify key milestones (approvals, permits, agreements, design status, etc.)
- 6) **Project Cost** – Identify any anticipated cost limitations, additional funding sources, project timing, and other important cost considerations not included in the table above.
- 7) **Public Participation Process** – Describe the public participation process (types of outreach, number and type of meetings, etc.), and the benchmark goals for the project (participation rates, levels of outreach, levels of accountability and corresponding response methods to input received, etc.).
- 8) **Stakeholder List** – Identify the key parties/agencies/stakeholders/interest groups anticipated to be engaged during project development and their respective purpose and roll for being on the list.

5. Verification

I hereby certify that the information submitted as part of this form is accurate. Furthermore, if applicable, I certify the project follows the Complete Streets Policy.

Signature

07/31/19_____
Date

STIP AMENDMENT and/or MODIFICATION REQUEST

Date: 23-Jul 2019

Amendme
modificati

Requestor: Robin Bolte

Sponsor	DES	Route	Work Type	Location	County	District	Miles	Federal Category	Asset Program - (State Projects Only)	Phase	Federal	Match	2020	2021	2022	2023	2024	Remarks	Letting Date	MPO
INDOT	1900331	SR 46	HMA Overlay, Structural	SR 446 to W Jct of SR 135	Monroe	Seymour		NHPP	Roadway	PE	600,000	150,000	750,000					Amend PE phase to current TIP/STIP in 2020	11/15/23	BCMCPO
INDOT	1900331	SR 46	HMA Overlay, Structural	SR 446 to W Jct of SR 135	Monroe	Seymour		NHPP	Roadway	RW	60,000	15,000			75,000			Amend RW phase in 2022 to current TIP/STP	11/15/23	BCMCPO
INDOT	1900331	SR 46	HMA Overlay, Structural	SR 446 to W Jct of SR 135	Monroe	Seymour		NHPP	Roadway	CN	11,448,223	2,862,056					14,310,279	Amend CN phase to current TIP/STIP in 2024.	11/15/23	BCMCPO



Bloomington/Monroe County Metropolitan Planning Organization

TIP Project Form (Updated 01/03/2017)

Transportation Improvement Program Project Request Form

NOTE: This form must be completed in its entirety in order for a new project to be considered for inclusion in the Transportation Improvement Program (TIP) OR to make changes to an existing project already programmed in the TIP. Please complete all parts, including signature verification and attach support materials before returning to BMCMPPO staff at the address listed below.

Mail: Bloomington/Monroe County MPO
401 N. Morton Street Suite 160
PO Box 100
Bloomington, IN 47402
-OR- email: mpo@bloomington.in.gov
fax: (812) 349-3535

1. Public Agency Information (Fill in all applicable fields):

- Monroe County, City of Bloomington, Town of Ellettsville, INDOT, Rural Transit, Indiana University, Bloomington Transit

Contact Name (ERC) Zach Hicks Phone: 812-524-3972 Fax:

Address: 185 Agrico Lane, Seymour, IN 47274

Email: zhicks@indot.in.gov

2. Project Information: (Fill in all applicable fields):

- Project Name: DES Number: #1900331
Is this project already in the TIP? Yes No
Project Location: SR 46 from SR 446 to W Jct of SR 135
Brief Project Description: HMA Overlay Minor Structural
Support for the Project (e.g. Local plans, LRTP, TDP, etc.):
Allied Projects (other projects related to this one):
Does the project have an Intelligent Transportation Systems component?N/A
If so, is the project included in the MPO's ITS architecture?

3. Financial Plan:

Identify **ALL** anticipated project costs for all phases, including total anticipated project costs beyond the four years to be programmed in the TIP (i.e. outlying years). Please identify any illustrative phases or costs in *italics*.

Note: Fiscal Year runs from July 1 to June 30 (ie: FY 2016 starts 7/1/15 and ends 6/30/16.)

Phase	Funding Source	FY 2018	FY 2019	FY 2020	FY 2021	Outlying Years
PE	NHPP	\$		600,000\$	\$	\$
	State	\$		150,000\$	\$	\$
		\$	\$	\$	\$	\$
CN	NHPP	\$	\$			<i>\$ 11,448,223</i>
	ST					<i>\$ 2,862,056</i>
		\$	\$	\$	\$	\$
RW	NHPP	\$		\$	\$	<i>\$ 60,000</i>
	ST	\$		\$	\$	<i>\$ 15,000</i>
		\$	\$	\$	\$	\$
	Totals:			750,000		<i>\$ 14,385,279</i>

Construction Engineering/Inspection:

- Does the project include an acceptable percentage of construction costs set aside for construction engineering or inspections? Yes No x N/A

Year of Implementation Cost:

- Has a four percent (4%) inflation factor been applied to all future costs? x Yes No

4. Complete Streets

New Projects – If this is a new project to be included in the TIP, then section III **MUST** be completed.

Existing Projects – If a project is already included in the current, adopted TIP (compliant or exempt) and changes have occurred or will occur to the project which would have bearing on the Complete Streets Policy information on file, then all of section III must be updated and resubmitted for consideration.

Not Applicable – If project is subject to the Complete Streets Policy, check the **Not Applicable** box and proceed to Section 5.

Complete Streets Applicability and Compliance – Check one of the following:

Not Applicable – If project is Not Applicable, please skip to Section 5. The project is not subject to the Complete Streets Policy because it is a transit project, a non-road project, a resurfacing activity that does not alter the current/existing geometric designs of the roadway, a ‘grandfathered’ local roadway project included in the TIP before the adoption of the policy, or is a project that uses federal funds which the BMCMPPO does NOT have programming authority. *No Additional Information items (below) have to be provided for projects to which the Complete Streets Policy does not apply.*

Compliant - The project will accommodate all users of the corridor. The project is new construction or reconstruction of local roadways that will use federal funds through the BMCMPPO for **any** phase of project implementation. *Additional Information items 1-8 (below) must be submitted for compliant projects.*

Exempt - The project is unable to accommodate all users of the corridor due to certain circumstances or special constraints, as detailed in Section IV of the CS Policy. *Additional Information items 1, 4-8 (below) must be submitted for exempt projects.*

Reason for exemption: _____

Additional Information – Attach to this application form the following information as required by the Complete Streets Policy. If any fields are unknown at the time of application, the applicant may indicate that “specific information has not yet been determined.”

- 1) **Detailed Scope of Work** – Provide relevant details about the project that would be sufficient to use when seeking consulting services (detailed project description, vehicular elements, non-vehicular elements, new construction/reconstruction).
- 2) **Performance Standards** – List specific performance standards for multimodal transportation, including, but not limited to transit, pedestrian, bicycle, and automobile users, ADA and Universal Design, environmental, utilities, land use, right of way, historic preservation, maintenance of services plan, and any other pertinent design component in relation to current conditions, during implementation/construction, and upon project completion.
- 3) **Measurable Outcomes** – Identify measurable outcomes the project is seeking to attain (e.g. safety, congestion and/or access management, level-of-service, capacity expansion, utility services, etc.)
- 4) **Project Timeline** – Identify anticipated timelines for consultant selection, public participation, design, right-of-way acquisition, construction period, and completion date.
- 5) **Key Milestones** – identify key milestones (approvals, permits, agreements, design status, etc.)
- 6) **Project Cost** – Identify any anticipated cost limitations, additional funding sources, project timing, and other important cost considerations not included in the table above.
- 7) **Public Participation Process** – Describe the public participation process (types of outreach, number and type of meetings, etc.), and the benchmark goals for the project (participation rates, levels of outreach, levels of accountability and corresponding response methods to input received, etc.).
- 8) **Stakeholder List** – Identify the key parties/agencies/stakeholders/interest groups anticipated to be engaged during project development and their respective purpose and roll for being on the list.

5. Verification

I hereby certify that the information submitted as part of this form is accurate. Furthermore, if applicable, I certify the project follows the Complete Streets Policy.

Signature

07/24/19_____
Date

STIP AMENDMENT and/or MODIFICATION REQUEST

Date: 23-Jul 2019

Amendment
Modification

Requestor: Robin Bolte

Sponsor	DES	Route	Work Type	Location	County	District	Miles	Federal Category	Asset Program - (State Projects Only)	Phase	Federal	Match	2020	2021	2022	2023	Remarks	Letting Date	MPO
INDOT	1900710	SR 46	Bridge Thin Deck Overlay	00.75 mi W of SR 37, EBL over Center Fork Stout Creek	Monroe	Seymour		NHPP	Bridge	PE	64,000	16,000	80,000				Amend PE phase in FY 2020 to current TIP/STIP	09/15/21	BMCMPO
INDOT	1900710	SR 46	Bridge Thin Deck Overlay	00.75 mi W of SR 37, EBL over Center Fork Stout Creek	Monroe	Seymour		NHPP	Bridge	CN	197,327	49,332			246,659		Amend CN phase to current TIP/STIP in FY 2022	09/15/21	BMCMPO
INDOT	1900711	SR 46	Bridge Thin Deck Overlay	00.75 mi W of SR 37, WBL over Center Fork Stout Creek	Monroe	Seymour		NHPP	Bridge	CN	180,156	45,039			225,195		Amend CN phase to current TIP/STIP in FY 2022	09/15/21	BMCMPO
INDOT	1900717	SR 46	Bridge Thin Deck Overlay	01.49 mile W of SR 37 EBL over West Fork Stout Creek	Monroe	Seymour		NHPP	Bridge	CN	180,156	45,039			225,195		Amend CN phase to current TIP/STIP in FY 2022	09/15/21	BMCMPO
INDOT	1900718	SR 46	Bridge Thin Deck Overlay	01.49 mile W of SR 37 WBL over West Fork Stout Creek	Monroe	Seymour		NHPP	Bridge	CN	180,156	45,039			225,195		Amend CN phase to current TIP/STIP in FY 2022	09/15/21	BMCMPO



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401 N. Morton Street Suite 160 **-OR-** email: mpo@bloomington.in.gov
PO Box 100 fax: (812) 349-3535
Bloomington, IN 47402

1. Public Agency Information (Fill in all applicable fields):

- Monroe County City of Bloomington Town of Ellettsville xx INDOT
- Rural Transit Indiana University Bloomington Transit _____

Contact Name ([ERC](#)) Karlei Metcalf Phone: 812-524-3792 _____ Fax: _____

Address: 185 Agrico Lane, Seymour, IN 47274

Email: KMetcalf1@indot.in.gov

2. Project Information: (Fill in all applicable fields):

- Project Name: DES Number: #1900710
- Is this project already in the TIP? Yes x No
- Project Location : SR 46, 00.75 mi W of SR 37, EBL over Center Fork Stout Creek
- Brief Project Description: Bridge Thin Deck Overlay
- Support for the Project (e.g. Local plans, LRTP, TDP, etc.): _____
- Allied Projects (other projects related to this one): _____
- Does the project have an Intelligent Transportation Systems component?N/A _____
If so, is the project included in the MPO's ITS architecture? _____

3. Financial Plan:

Identify **ALL** anticipated project costs for all phases, including total anticipated project costs beyond the four years to be programmed in the TIP (i.e. outlying years). Please identify any illustrative phases or costs in *italics*.

Note: Fiscal Year runs from July 1 to June 30 (ie: FY 2016 starts 7/1/15 and ends 6/30/16.)

Phase	Funding Source	FY 2018	FY 2019	FY 2020	FY 2021	Outlying Years
PE	NHPP	\$		\$64000	\$	\$
	State	\$		\$16000	\$	\$
		\$	\$	\$	\$	\$
CN	STP	\$	\$			\$ 197,327
	ST					\$ 49,332
		\$	\$	\$	\$	\$
RW	NHPP	\$		\$	\$	\$
	ST	\$		\$	\$	\$
		\$	\$	\$	\$	\$
	Totals:			80,000		\$ 246,659

Construction Engineering/Inspection:

- Does the project include an acceptable percentage of construction costs set aside for construction engineering or inspections? Yes No N/A

Year of Implementation Cost:

- Has a four percent (4%) inflation factor been applied to all future costs? Yes No

4. Complete Streets

New Projects – If this is a new project to be included in the TIP, then section III **MUST** be completed.

Existing Projects – If a project is already included in the current, adopted TIP (compliant or exempt) and changes have occurred or will occur to the project which would have bearing on the Complete Streets Policy information on file, then all of section III must be updated and resubmitted for consideration.

Not Applicable – If project is subject to the Complete Streets Policy, check the **Not Applicable** box and proceed to Section 5.

Complete Streets Applicability and Compliance – Check one of the following:

- Not Applicable – If project is Not Applicable, please skip to Section 5.** The project is not subject to the Complete Streets Policy because it is a transit project, a non-road project, a resurfacing activity that does not alter the current/existing geometric designs of the roadway, a ‘grandfathered’ local roadway project included in the TIP before the adoption of the policy, or is a project that uses federal funds which the BMCMPPO does NOT have programming authority. *No Additional Information items (below) have to be provided for projects to which the Complete Streets Policy does not apply.*
- Compliant** - The project will accommodate all users of the corridor. The project is new construction or reconstruction of local roadways that will use federal funds through the BMCMPPO for **any** phase of project implementation. *Additional Information items 1-8 (below) must be submitted for compliant projects.*
- Exempt** - The project is unable to accommodate all users of the corridor due to certain circumstances or special constraints, as detailed in Section IV of the CS Policy. *Additional Information items 1, 4-8 (below) must be submitted for exempt projects.*

Reason for exemption: _____

Additional Information – Attach to this application form the following information as required by the Complete Streets Policy. If any fields are unknown at the time of application, the applicant may indicate that “specific information has not yet been determined.”

- 1) **Detailed Scope of Work** – Provide relevant details about the project that would be sufficient to use when seeking consulting services (detailed project description, vehicular elements, non-vehicular elements, new construction/reconstruction).
- 2) **Performance Standards** – List specific performance standards for multimodal transportation, including, but not limited to transit, pedestrian, bicycle, and automobile users, ADA and Universal Design, environmental, utilities, land use, right of way, historic preservation, maintenance of services plan, and any other pertinent design component in relation to current conditions, during implementation/construction, and upon project completion.
- 3) **Measurable Outcomes** – Identify measurable outcomes the project is seeking to attain (e.g. safety, congestion and/or access management, level-of-service, capacity expansion, utility services, etc.)
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5. Verification

I hereby certify that the information submitted as part of this form is accurate. Furthermore, if applicable, I certify the project follows the Complete Streets Policy.

Robin Bolte

07/25/19_____

Signature

Date



Bloomington/Monroe County Metropolitan Planning Organization

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Mail: Bloomington/Monroe County MPO 401 N. Morton Street Suite 160 PO Box 100 Bloomington, IN 47402 -OR- email: mpo@bloomington.in.gov fax: (812) 349-3535

1. Public Agency Information (Fill in all applicable fields):

- Monroe County, City of Bloomington, Town of Ellettsville, INDOT, Rural Transit, Indiana University, Bloomington Transit

Contact Name (ERC) Karlei Metcalf Phone: 812-524-3792 Fax:

Address: 185 Agrico Lane, Seymour, IN 47274

Email: KMetcalf1@indot.in.gov

2. Project Information: (Fill in all applicable fields):

- Project Name: DES Number: #1900711
Is this project already in the TIP? Yes No
Project Location: SR 46, 00.75 mi W of SR 37, WBL over Center Fork Stout Creek
Brief Project Description: Bridge Thin Deck Overlay
Support for the Project (e.g. Local plans, LRTP, TDP, etc.):
Allied Projects (other projects related to this one):
Does the project have an Intelligent Transportation Systems component?N/A
If so, is the project included in the MPO's ITS architecture?

3. Financial Plan:

Identify *ALL* anticipated project costs for all phases, including total anticipated project costs beyond the four years to be programmed in the TIP (i.e. outlying years). Please identify any illustrative phases or costs in *italics*.

Note: Fiscal Year runs from July 1 to June 30 (ie: FY 2016 starts 7/1/15 and ends 6/30/16.)

Phase	Funding Source	FY 2018	FY 2019	FY 2020	FY 2021	Outlying Years
PE	NHPP	\$		\$	\$	\$
	State	\$		\$	\$	\$
		\$	\$	\$	\$	\$
CN	STP	\$	\$			\$ <i>180,156</i>
	ST					\$ <i>45,039</i>
		\$	\$	\$	\$	\$
RW	NHPP	\$		\$	\$	\$
	ST	\$		\$	\$	\$
		\$	\$	\$	\$	\$
	Totals:					\$ <i>225,195</i>

Construction Engineering/Inspection:

- Does the project include an acceptable percentage of construction costs set aside for construction engineering or inspections? Yes No N/A

Year of Implementation Cost:

- Has a four percent (4%) inflation factor been applied to all future costs? Yes No

4. Complete Streets

New Projects – If this is a new project to be included in the TIP, then section III **MUST** be completed.

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Reason for exemption: _____

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- 1) **Detailed Scope of Work** – Provide relevant details about the project that would be sufficient to use when seeking consulting services (detailed project description, vehicular elements, non-vehicular elements, new construction/reconstruction).
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5. Verification

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Robin Bolte

07/25/19_____

Signature

Date



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1. Public Agency Information (Fill in all applicable fields):

- Monroe County City of Bloomington Town of Ellettsville xx INDOT
- Rural Transit Indiana University Bloomington Transit _____

Contact Name ([ERC](#)) Karlei Metcalf Phone: 812-524-3792 _____ Fax: _____

Address: 185 Agrico Lane, Seymour, IN 47274

Email: KMetcalf1@indot.in.gov

2. Project Information: (Fill in all applicable fields):

- Project Name: DES Number: **#1900717**
- Is this project already in the TIP? Yes x No
- Project Location : **SR 46, 1.49 mi W of SR 37, EBL over West Fork Stout Creek**
- Brief Project Description: **Bridge Thin Deck Overlay**
- Support for the Project (e.g. Local plans, LRTP, TDP, etc.): _____
- Allied Projects (other projects related to this one): _____
- Does the project have an Intelligent Transportation Systems component?N/A _____
If so, is the project included in the [MPO's ITS architecture](#)? _____

3. Financial Plan:

Identify *ALL* anticipated project costs for all phases, including total anticipated project costs beyond the four years to be programmed in the TIP (i.e. outlying years). Please identify any illustrative phases or costs in *italics*.

Note: Fiscal Year runs from July 1 to June 30 (ie: FY 2016 starts 7/1/15 and ends 6/30/16.)

Phase	Funding Source	FY 2018	FY 2019	FY 2020	FY 2021	Outlying Years
PE	NHPP	\$		\$	\$	\$
	State	\$		\$	\$	\$
		\$	\$	\$	\$	\$
CN	STP	\$	\$			\$ <i>180,156</i>
	ST					\$ <i>45,039</i>
		\$	\$	\$	\$	\$
RW	NHPP	\$		\$	\$	\$
	ST	\$		\$	\$	\$
		\$	\$	\$	\$	\$
	Totals:					\$ <i>225,195</i>

Construction Engineering/Inspection:

- Does the project include an acceptable percentage of construction costs set aside for construction engineering or inspections? Yes No N/A

Year of Implementation Cost:

- Has a four percent (4%) inflation factor been applied to all future costs? Yes No

4. Complete Streets

New Projects – If this is a new project to be included in the TIP, then section III **MUST** be completed.

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Signature

Date



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Contact Name ([ERC](#)) Karlei Metcalf Phone: 812-524-3792 _____ Fax: _____

Address: 185 Agrico Lane, Seymour, IN 47274

Email: KMetcalf1@indot.in.gov

2. Project Information: (Fill in all applicable fields):

- Project Name: DES Number: **#1900718**
- Is this project already in the TIP? Yes x No
- Project Location : **SR 46, 1.49 mi W of SR 37, WBL over West Fork Stout Creek**
- Brief Project Description: **Bridge Thin Deck Overlay**
- Support for the Project (e.g. Local plans, LRTP, TDP, etc.): _____
- Allied Projects (other projects related to this one): _____
- Does the project have an Intelligent Transportation Systems component?N/A _____
If so, is the project included in the **MPO's ITS architecture?** _____

3. Financial Plan:

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	State	\$		\$	\$	\$
		\$	\$	\$	\$	\$
CN	STP	\$	\$			\$ <i>180,156</i>
	ST					\$ <i>45,039</i>
		\$	\$	\$	\$	\$
RW	NHPP	\$		\$	\$	\$
	ST	\$		\$	\$	\$
		\$	\$	\$	\$	\$
	Totals:					\$ <i>225,195</i>

Construction Engineering/Inspection:

- Does the project include an acceptable percentage of construction costs set aside for construction engineering or inspections? Yes No N/A

Year of Implementation Cost:

- Has a four percent (4%) inflation factor been applied to all future costs? Yes No

4. Complete Streets

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Not Applicable – If project is subject to the Complete Streets Policy, check the **Not Applicable** box and proceed to Section 5.

Complete Streets Applicability and Compliance – Check one of the following:

- Not Applicable – If project is Not Applicable, please skip to Section 5.** The project is not subject to the Complete Streets Policy because it is a transit project, a non-road project, a resurfacing activity that does not alter the current/existing geometric designs of the roadway, a ‘grandfathered’ local roadway project included in the TIP before the adoption of the policy, or is a project that uses federal funds which the BMCMPPO does NOT have programming authority. *No Additional Information items (below) have to be provided for projects to which the Complete Streets Policy does not apply.*
- Compliant** - The project will accommodate all users of the corridor. The project is new construction or reconstruction of local roadways that will use federal funds through the BMCMPPO for **any** phase of project implementation. *Additional Information items 1-8 (below) must be submitted for compliant projects.*
- Exempt** - The project is unable to accommodate all users of the corridor due to certain circumstances or special constraints, as detailed in Section IV of the CS Policy. *Additional Information items 1, 4-8 (below) must be submitted for exempt projects.*

Reason for exemption: _____

Additional Information – Attach to this application form the following information as required by the Complete Streets Policy. If any fields are unknown at the time of application, the applicant may indicate that “specific information has not yet been determined.”

- 1) **Detailed Scope of Work** – Provide relevant details about the project that would be sufficient to use when seeking consulting services (detailed project description, vehicular elements, non-vehicular elements, new construction/reconstruction).
- 2) **Performance Standards** – List specific performance standards for multimodal transportation, including, but not limited to transit, pedestrian, bicycle, and automobile users, ADA and Universal Design, environmental, utilities, land use, right of way, historic preservation, maintenance of services plan, and any other pertinent design component in relation to current conditions, during implementation/construction, and upon project completion.
- 3) **Measurable Outcomes** – Identify measurable outcomes the project is seeking to attain (e.g. safety, congestion and/or access management, level-of-service, capacity expansion, utility services, etc.)
- 4) **Project Timeline** – Identify anticipated timelines for consultant selection, public participation, design, right-of-way acquisition, construction period, and completion date.
- 5) **Key Milestones** – identify key milestones (approvals, permits, agreements, design status, etc.)
- 6) **Project Cost** – Identify any anticipated cost limitations, additional funding sources, project timing, and other important cost considerations not included in the table above.
- 7) **Public Participation Process** – Describe the public participation process (types of outreach, number and type of meetings, etc.), and the benchmark goals for the project (participation rates, levels of outreach, levels of accountability and corresponding response methods to input received, etc.).
- 8) **Stakeholder List** – Identify the key parties/agencies/stakeholders/interest groups anticipated to be engaged during project development and their respective purpose and roll for being on the list.

5. Verification

I hereby certify that the information submitted as part of this form is accurate. Furthermore, if applicable, I certify the project follows the Complete Streets Policy.

Robin Bolte

07/25/19_____

Signature

Date

STIP AMENDMENT and/or MODIFICATION REQUEST

Date: 13-Aug 2019

Amendm
modificat
ion

Requestor: Robin Bolte

Sponsor	DES	Route	Work Type	Location	County	District	Miles	Federal Category	Asset Program - (State Projects Only)	Phase	Federal	Match	2020	2021	2022	2023	2024	Remarks	Letting Date	MPO
INDOT	1902018	Various	Raised Pavement Markings, Refurbished	Various locations in the Seymour District	Monroe	Seymour		HSIP	Safety	CN	405,000	45,000			450,000			Amend CN phase in 2022 to current TIP/STIP	09/15/21	BMCMPPO



Bloomington/Monroe County Metropolitan Planning Organization
TIP Project Form (Updated 01/03/2017)

Transportation Improvement Program Project Request Form

NOTE: This form must be completed in its entirety in order for a new project to be considered for inclusion in the Transportation Improvement Program (TIP) **OR** to make changes to an existing project already programmed in the TIP. Please complete all parts, including signature verification and attach support materials before returning to BMCMPPO staff at the address listed below.

Mail: Bloomington/Monroe County MPO
401 N. Morton Street Suite 160 **-OR-** email: mpo@bloomington.in.gov
PO Box 100 fax: (812) 349-3535
Bloomington, IN 47402

1. Public Agency Information (Fill in all applicable fields):

- Monroe County City of Bloomington Town of Ellettsville xx INDOT
- Rural Transit Indiana University Bloomington Transit _____

Contact Name ([ERC](#)) Brad Williamson Phone: 812-524-3971 _____ Fax: _____

Address: 185 Agrico Lane, Seymour, IN 47274 _____

Email: bwilliamson@indot.in.gov

2. Project Information: (Fill in all applicable fields):

- Project Name: **DES Number: #1902018**
- Is this project already in the TIP? Yes x No
- Project Location : **Various locations in the Seymour District to be determined as needed.**
- Brief Project Description: **Raised Pavement Markings in FY 2022**
- Support for the Project (e.g. Local plans, LRTP, TDP, etc.): _____
- Allied Projects (other projects related to this one): _____
- Does the project have an Intelligent Transportation Systems component? N/A _____
If so, is the project included in the [MPO's ITS architecture](#)? _____

3. Financial Plan:

Identify *ALL* anticipated project costs for all phases, including total anticipated project costs beyond the four years to be programmed in the TIP (i.e. outlying years). Please identify any illustrative phases or costs in *italics*.

Note: Fiscal Year runs from July 1 to June 30 (ie: FY 2016 starts 7/1/15 and ends 6/30/16.)

Phase	Funding Source	FY 2018	FY 2019	FY 2020	FY 2021	Outlying Years
PE	NHPP	\$		\$	\$	\$
	State	\$		\$	\$	\$
		\$	\$	\$	\$	\$
CN	STP	\$	\$			\$ 405000
	ST					\$ 45000
		\$	\$	\$	\$	\$
RW	NHPP	\$		\$	\$	\$
	ST	\$		\$	\$	\$
		\$	\$	\$	\$	\$
	Totals:					\$ 450000

Construction Engineering/Inspection:

- Does the project include an acceptable percentage of construction costs set aside for construction engineering or inspections? Yes No x N/A

Year of Implementation Cost:

- Has a four percent (4%) inflation factor been applied to all future costs? x Yes No

4. Complete Streets

New Projects – If this is a new project to be included in the TIP, then section III **MUST** be completed.

Existing Projects – If a project is already included in the current, adopted TIP (compliant or exempt) and changes have occurred or will occur to the project which would have bearing on the Complete Streets Policy information on file, then all of section III must be updated and resubmitted for consideration.

Not Applicable – If project is subject to the Complete Streets Policy, check the **Not Applicable** box and proceed to Section 5.

Complete Streets Applicability and Compliance – Check one of the following:

Not Applicable – If project is Not Applicable, please skip to Section 5. The project is not subject to the Complete Streets Policy because it is a transit project, a non-road project, a resurfacing activity that does not alter the current/existing geometric designs of the roadway, a ‘grandfathered’ local roadway project included in the TIP before the adoption of the policy, or is a project that uses federal funds which the BMCMPPO does NOT have programming authority. *No Additional Information items (below) have to be provided for projects to which the Complete Streets Policy does not apply.*

Compliant - The project will accommodate all users of the corridor. The project is new construction or reconstruction of local roadways that will use federal funds through the BMCMPPO for **any** phase of project implementation. *Additional Information items 1-8 (below) must be submitted for compliant projects.*

Exempt - The project is unable to accommodate all users of the corridor due to certain circumstances or special constraints, as detailed in Section IV of the CS Policy. *Additional Information items 1, 4-8 (below) must be submitted for exempt projects.*

Reason for exemption: _____

Additional Information – Attach to this application form the following information as required by the Complete Streets Policy. If any fields are unknown at the time of application, the applicant may indicate that “specific information has not yet been determined.”

- 1) **Detailed Scope of Work** – Provide relevant details about the project that would be sufficient to use when seeking consulting services (detailed project description, vehicular elements, non-vehicular elements, new construction/reconstruction).
- 2) **Performance Standards** – List specific performance standards for multimodal transportation, including, but not limited to transit, pedestrian, bicycle, and automobile users, ADA and Universal Design, environmental, utilities, land use, right of way, historic preservation, maintenance of services plan, and any other pertinent design component in relation to current conditions, during implementation/construction, and upon project completion.
- 3) **Measurable Outcomes** – Identify measurable outcomes the project is seeking to attain (e.g. safety, congestion and/or access management, level-of-service, capacity expansion, utility services, etc.)
- 4) **Project Timeline** – Identify anticipated timelines for consultant selection, public participation, design, right-of-way acquisition, construction period, and completion date.
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- 7) **Public Participation Process** – Describe the public participation process (types of outreach, number and type of meetings, etc.), and the benchmark goals for the project (participation rates, levels of outreach, levels of accountability and corresponding response methods to input received, etc.).
- 8) **Stakeholder List** – Identify the key parties/agencies/stakeholders/interest groups anticipated to be engaged during project development and their respective purpose and roll for being on the list.

5. Verification

I hereby certify that the information submitted as part of this form is accurate. Furthermore, if applicable, I certify the project follows the Complete Streets Policy.

Signature

08/13/19_____
Date



FY 2020-2024 Transportation Improvement Program Project Request Form

Mail: Bloomington/Monroe County MPO
401 N. Morton Street, Suite 130
Bloomington, Indiana 47402
Email: martipa@bloomington.in.gov or clemensr@bloomington.in.gov
Fax: (812) 349-3530

Section 1: Local Public Agency Information

- City of Bloomington
- Monroe County
- Town of Ellettsville
- Indiana University
- Bloomington Transit
- Rural Transit
- INDOT
- _____

Employee in Responsible Charge (ERC): Lisa Ridge, Highway Director
Phone: 812.349.2555
Email: ljridge@co.monroe.in.us

Section 2: Verification

I hereby certify that the information submitted as part of this form is complete and accurate. Furthermore, if applicable, I certify that the project complies with the BCMCMPO Complete Streets Policy.

Lisa Ridge

8-14-2019

Employee in Responsible Charge (ERC)

Date

Section 3: Project Information

- A. Project Name: Karst Farm Greenway, Connector Trail
- B. Is project already in the TIP?
 Yes No
- C. DES # (if assigned): 1900405
- D. Project Location (detailed description of project termini): Connection between Karst Farm Greenway and Bloomington's Bloomfield Road multi-use pathway
- E. Please identify the primary project type (select only one):
 - Bicycle & Pedestrian
 - Bridge
 - Road – Intersection

Not Applicable - This project is not subject to the Complete Streets Policy because it is a transit project, a non-roadway project, a resurfacing activity that does not alter the current/existing geometric designs of the roadway, or is a project that uses federal funds for which the BMCMPPO does NOT have programming authority. *No Additional Information items (below) have to be provided for projects to which the Complete Streets Policy does not apply.*

Exempt – The LPA is requesting that this project be exempted from the Complete Streets Policy due to certain circumstances or special constraints, as detailed in Section IV of the Complete Streets Policy. Please provide a detailed explanation of why the project should be exempted. *Additional Information items I, 4-8 (below) must be submitted for Exempt projects.*

Justification for Exemption: _____

B. Additional Information:

Attach to this application form the following information as required by the Complete Streets Policy. If any items are unknown at the time of application, the applicant may indicate that “specific information has not yet been determined.” Any required information not provided at the time of this application must be reported to the MPO as soon as it becomes available.

- 1) Detailed Scope of Work – Provide relevant details about the project that would be sufficient to use when seeking consulting services (detailed project description, vehicular elements, non-vehicular elements, new construction/reconstruction).
- 2) Performance Standards – List specific performance standards for multimodal transportation, including, but not limited to transit, pedestrian, bicycle, and automobile users, ADA and Universal Design, environmental, utilities, land use, right of way, historic preservation, maintenance of services plan, and any other pertinent design component in relation to current conditions, during implementation/construction, and upon project completion.
- 3) Measurable Outcomes – Identify measurable outcomes the project is seeking to attain (e.g. safety, congestion and/or access management, level-of-service, capacity expansion, utility services, etc.).
- 4) Project Timeline – Identify anticipated timelines for consultant selection, public participation, design, right-of-way acquisition, construction period, and completion date.
- 5) Key Milestones – identify key milestones (approvals, permits, agreements, design status, etc.).
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- 8) Stakeholder List – Identify the key parties/agencies/stakeholders/interest groups anticipated to be engaged during project development and their respective purpose for being on the list.



FY 2020-2024 Transportation Alternatives Program Application

Please complete all pertinent fields and return an electronic copy to MPO staff at martipa@bloomington.in.gov or clemensr@bloomington.in.gov.

Detailed Project Description (not to exceed 250 words)

Identify the project scope, overview, objective, and any other relevant project details.

This project is to connect the Karst Farm Greenway to the Bloomington Bloomfield Road multi-use path. The project would complete the Karst Farm Greenway corridor. The proposed route would be Bloomfield Road, to Liberty Drive, to Constitution, to Curry Pike to Sierra Drive to connect to the Karst Farm Greenway.

We are requesting to modify the original route that was approved in the 2021-2024 TIP. Monroe County received the Next Level DNR grant for the completion of the Karst Farm Greenway to Ellettsville, which included this original project location.

Primary Purpose (Select one)

Please select which description best fits your project. All eligible project types are considered equally during evaluation.

- Construction of Bike/Ped Facilities
- Safe Routes to School
- Multi-use trail project

Project Elements (All that apply)

- Sidewalks
- On-street or off-street bicycle infrastructure
- Pedestrian and bicycle signals
- Maintenance or construction of recreational trail or trailhead facilities
- Traffic calming techniques
- Lighting and other infrastructure that improves bicycle and pedestrian safety
- Infrastructure projects that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs
- Safe Routes to School programming (Education, Encouragement, Enforcement, Evaluation)

Community Support (20 points maximum)

- a. Is the project supported by local planning documents? **(10 points maximum)**
Please list each planning document that supports the project and describe how it provides support.
This project is supported by the 2040 Metropolitan Transportation Plan and the 2018 Monroe County Transportation Alternative Plan

- b. Has the project received letters of support from community organizations? **(5 points maximum)**
Please include a copy of each letter.
Not at this time, this is a route modification from original application.

- c. Has the project been presented at public meetings? **(5 points maximum)**

Please list the name, date, and location of each meeting.

Yes, this has been presented at public meetings when adopting the Monroe County Transportation Alternative Plan

Safety (25 points maximum)

- a. Does the project location occur on any of the following lists in the MPO's crash reports from the previous 3 years? **(10 points maximum)**

Please check each list on which the project location appears and indicate which year's crash report the list is in.

- 'Top Locations by Crash Total' (Year(s): _____)
- 'Top Locations by Crash Rate' (Year(s): _____)
- 'Top Locations by Crash Severity' (Year(s): _____)
- 'Eligible HSIP Locations' (Year(s): _____)
- 'Top Bicycle and Pedestrian Crash Locations' (Year(s): _____)

- b. How many total crashes occurred within ¼ mile of the proposed project in the previous 3 years? **(5 points maximum)**

There are multiple roads include in this application with high crash statistics, specifically Curry Pike, which is Monroe County's highest crash road segment.

- c. How many fatal or incapacitating injury crashes occurred within ¼ mile of the proposed project in the previous 3 years? **(5 points maximum)**

0

- d. Does the proposed project improve safety for multiple user groups? **(5 points maximum)**

Please check all that apply.

- Pedestrians
- Bicyclists
- Motorists
- Transit users
- Disabled persons

Utility (25 points maximum)

- a. Does the project connect to destinations such as parks, schools, libraries, retail centers, or employment centers? **(10 points maximum)**

Please check all that apply.

- Public Park
- School
- Library



Bloomington/Monroe County Metropolitan Planning Organization

- Employment
- Retail

b. Does the proposed project connect to existing bicycling and walking networks? **(5 points maximum)**
Please check all that apply.

- Multi-use Trail
- On-street bikeway
- Sidepath
- Sidewalk
- Signed bike route

c. How many transit routes and transit stops are located within the proposed project, or are located within ¼ mile of the proposed project? **(5 points maximum)**

Seven stops along this route

d. Does the project enhance bicycle and pedestrian access for traditionally underserved populations, as identified in the MPO's Long Range Transportation Plan? **(5 points maximum)**

Yes

Project Readiness (30 points maximum)

a. What percentage of design work is currently completed for the project? **(10 points maximum)**

0

b. What percentage of the project right-of-way is owned by the project sponsor at the time of this application? **(10 points maximum)**

0

c. Is this project eligible for a categorical exclusion from NEPA reviews? **(5 points maximum)**

No

d. With the funds requested, will the project be fully funded, or a phase of the project fully funded? **(5 points maximum)** **The project will be fully funded with local and federal funds.**

PLEASE ATTACH THE FOLLOWING TO THE COMPLETED TAP APPLICATION:

- **FY 2020-2024 TIP Project Request Form**
- **Cover letter signed by the LPA Applicant**
- **Project Map**
- **NEPA Approval Letter (if applicable)**
- **Letters of support (if applicable)**



Bloomington/Monroe County Metropolitan Planning Organization

I hereby certify that the information submitted as part of this application is accurate.

Risa Ridge

Signature

8-14-2019

Date



Monroe County Highway Department

501 N. Morton St., Suite 216, Bloomington, IN 47404
(812) 349-2555 Fax (812) 349-2959
www.co.monroe.in.us

Lisa Ridge, Director

Toby Turner, Supervisor

To: Bloomington/Monroe County Metropolitan Planning Organization

Re: Route Modification to Des #1900405

Date: August 6, 2019

Dear Sir/Madam;

Monroe County requested in the FY2020-2024 Transportation Improvement Program the funding for a portion of the Karst Trail with 2024 Transportation Alternative Program (TAP) funds. The request was approved in the TIP and the funding that has been programmed is \$155,801 for Construction.

Monroe County has since received the Next Level DNR Grant funding for the construction of the trail, including this portion.

Monroe County is requesting to change the route for a different connection to the Karst Trail. The amount of the funding would not change.

Monroe County would like to change the route to connect the Karst Trail to the Bloomington multi-use path on the west side of Bloomington. The route would be from the Bloomington Road multi-use path to Liberty Drive, to Constitution, to Curry Pike, to Sierra Drive and finally to the Karst Trail. Property owners along Sierra Drive have been approached and are willing to work the County on this connection.

Monroe County is asking for support from the MPO Citizens Advisory Committee (CAC), the Technical Advisory Committee (TAC) and the MPO Policy Committee for this route modification. Again, no additional funding is being requested at this time for this modification.

Respectfully,


Lisa Ridge, ERC, Monroe County Highway Director

Bloomington/Monroe County Metropolitan Planning Organization

Operational Bylaws

Adopted:
December 9, 2005

Effective:
January 13, 2006

Amended:
February 10, 2006
March 9, 2007
March 7, 2008
January 9, 2009

Draft - Proposed Update:
September 13, 2019

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BACKGROUND

Federal legislation requires the establishment of a Metropolitan Planning Organization (MPO) in urban areas where the population exceeds 50,000 people to conduct transportation planning. The basic objective of an MPO is to encourage and to promote the development of transportation systems, embrace multiple modes of transportation, and to minimize transportation related fuel consumption and air pollution.

Indiana Governor Robert D. Orr designated the City of Bloomington Plan Commission as the MPO for the Bloomington urban area on March 4, 1982.

Locally, the Bloomington/~~Monroe~~ County Metropolitan Planning Organization (~~MPO~~~~BMCMPO~~) fulfills the MPO mission as an intergovernmental transportation policy group that manages transportation project funding for the Bloomington/~~Monroe~~ County Urbanized Area (which includes the City of Bloomington, the Town of Ellettsville, and portions of Monroe County). ~~The~~, Bloomington/~~Monroe County Transit, Rural Transit, and IU Campus Bus~~). ~~The~~ MPO is responsible for ensuring that the transportation planning program in the Urbanized Area incorporates consultation, cooperation, and coordination between the MPO, various civic organizations, and the public. All MPO decisions are endorsed by a Policy Committee upon the recommendation of both the Technical Advisory Committee and the Citizens Advisory CommitteesCommittee.

The Policy Committee (PC) consists of municipal and county elected officials, non-elected members, membership from the Bloomington Public Transportation Corporation, Indiana University, Indiana Department of Transportation (INDOT), and the Federal Highway Administration (FHWA). The Technical Advisory Committee (TAC) includes state and local planners, engineers, transit operators and other transportation-related professionals. The Citizens Advisory Committee (CAC) represents a broad cross-section of Bloomington/~~and~~ Monroe County citizen and community interests.

The public is actively encouraged to attend MPO meetings and to be involved in the transportation planning process. Meeting agendas for each of the three MPO committees are published online at www.bloomington.in.gov/mpo.

PREAMBLE

The following constitutes the bylaws, procedures, and responsibilities which shall serve to establish, organize, and guide the proper functioning of the Bloomington/~~Monroe~~ County Metropolitan Planning Organization.

This organization shall be responsible for fulfilling the requirements of the Federal-Aid Highway Act of 1962, as amended, the Urban Mass Transportation Act of 1964, as amended, and other subsequent laws setting forth requirements for transportation planning for all modes of travel. This responsibility shall be accomplished within a cooperative framework properly related to comprehensive planning on a continual basis. This organization shall also carry out any other transportation planning and programming functions as set forth in any agreements entered into by this process and the Indiana Department of Transportation, the U.S. Department of Transportation or in such manner as events shall dictate.

CHAPTER 1: GENERAL PROVISIONS

1.1 Organization Name

The name for the Metropolitan Planning Organization is the Bloomington/-Monroe County Metropolitan Planning Organization. ~~It may also be~~Previously, it was referred to as the Bloomington Area Transportation Study.

1.2 Organizational Structure

The Metropolitan Planning Organization structure shall consist of three committees:

1. Policy Committee (PC));
2. Technical Advisory Committee (TAC)); and the
3. Citizens Advisory Committee (CAC)).

1.3 MPO Staff Designation

- A. **Staff:** The City of Bloomington Planning and Transportation Department shall be the staff for the Bloomington-Monroe County Metropolitan Planning Organization. These staff include the Planning Services Manager, Senior Transportation Planner, Transportation Planner, Bicycle and Pedestrian Coordinator, Planning Technician, and Administrative Assistant.
- B. **Executive Secretary:** The City of Bloomington Planning and Transportation Department Director or the Director's designee shall serve as the Executive Secretary on behalf of the MPO.

1.4 Policies

- A. **Applicability:** All transportation policies shall apply to all committees and participants of the Bloomington/-Monroe County Metropolitan Planning Organization.
- B. **Committee Review:** The Citizens Advisory Committee and the Technical Advisory Committee shall be afforded sufficient time to comment on drafts prior to action by the Metropolitan Planning Organization Policy Committee.
- C. **Adoption:** Reports, programs, and plans become official process documents following adoption by resolution of the Metropolitan Planning Organization Policy Committee.
- D. **Multimodal Consideration:** All MPO committees shall proceed with their respective responsibilities and duties with proper consideration at all times, for all modes of transportation and associated facilities.
- E. **Coordination:** All studies undertaken by the MPO shall be coordinated with individual modal planning programs and with comprehensive planning efforts in the urban area.

- F. **Efficient Development:** Transportation planning activities shall be used to promote efficient urban development. Reasonable forecasts of land use and socioeconomic conditions shall be made to guide these activities.
- G. **Open Meetings:** All meetings of the Policy Committee, the Technical Advisory Committee, and the Citizens Advisory Committee, shall be open to the public.
- H. **Publications:** All published data and/or reports shall be made available to the public and stakeholder agencies.

1.5 Procedures

- A. **Rules of Order:** The rules of order herein contained shall govern deliberations and meetings of all MPO Committees. Any point of order applicable to the deliberations of the Committees and not contained herein shall be governed by Roberts Rules of Order.
- B. **Voting:** All MPO Committee votes shall be by voice vote; however, upon the request of at least one (1) voting member, a roll call vote shall be taken. Unless specified otherwise in these Bylaws, all motions before MPO Committees shall be decided by a majority vote. In the event of a tie vote, the motion before the Committee shall fail.
- C. **Scheduling:** All MPO Committee meetings shall be scheduled by the MPO Staff.
- D. **Meeting Notice:** At least five (5) days notice shall be provided for all MPO Committee meetings.
 - 1. Agenda: A proposed agenda shall be provided to ensure adequate preparation. Such agenda shall include the date, time and location of the Committee meeting.
 - 2. Delivery: The notice, agenda, minutes, and other Committee meeting materials may be delivered electronically.
- E. **Meeting Cancellation:** At the discretion of the ~~City of Bloomington Planning Department Director~~Executive Secretary and the approval of the Chair of the Committee, a regularly scheduled MPO Committee meeting can be canceled. Notification of the cancellation shall be made at least three (3) days prior to the date of the scheduled meeting.
- F. **Committee Chair Participation:** During ~~any~~ MPO Committee meeting, the Chair of the Committee may make motions and debate policy items, and shall not be deprived of any rights and privileges of a member by reason of acting as the presiding officer.

1.6 Amendment of Bylaws

- A. **Process:** Amendments to the MPO Bylaws shall be made according to the following process:
 - 1. Committee Review: Proposed bylaws amendments shall be placed on the agendas of the next available Technical Advisory Committee and Citizens Advisory Committee meetings. The Policy Committee shall not take action on

proposed amendments before the TAC and CAC have the opportunity to review and comment on such proposals.

2. Notice: MPO Staff shall include the proposed bylaws amendment, specifying the exact form of the amendment, in the public notice for any MPO Committee meeting at which the proposal will be reviewed.
3. Policy Committee Action: After receiving input from the TAC and CAC, the Policy Committee may vote on the proposed bylaws amendment. Amendments shall become effective upon a positive vote of 2/3 of the voting members of the Policy Committee.

B. **Staff Role:** The MPO staff shall be responsible for drafting proposed amendments for consideration by the Policy Committee.

CHAPTER 2: POLICY COMMITTEE

2.1 Purpose

The purpose of the Bloomington-Monroe County Metropolitan Planning Organization Policy Committee shall be to serve the Bloomington/Monroe County metropolitan area Metropolitan Planning Area as the official decision making body for transportation planning matters.

2.2 Responsibilities

The responsibilities of the Policy Committee shall be as follows:

- A. To give overall guidance for the transportation planning process;
- B. To have overall responsibility for review and approval of all plans and programs which are developed by the transportation planning process;
- C. To organize membership of the Technical Advisory Committee;
- D. To encourage membership and participation in the Citizens Advisory Committee;
- E. To take official action on committee recommendations and other matters pertaining to furthering the transportation planning process;
- F. To adopt transportation goals and objectives to guide the transportation planning process;
- G. To adopt the annual Unified Planning Work Program (UPWP), the Transportation Improvement Program (TIP), the Long-Range Transportation Plan, (LRTP), and other plans and reports;
- H. To submit plans and recommendations to participating agencies and obtain resolutions for adoption from governing agencies;
- I. To establish a transportation study area boundary;
- J. To change the designated membership as deemed necessary; and
- K. To ensure that citizen participation is achieved in the transportation planning process.

2.3 Membership

- A. **Members:** The membership of the Policy Committee shall be as follows:
 1. Mayor, City of Bloomington
 2. President, Monroe County Commissioners
 3. President, Monroe County Council
 4. President, City of Bloomington Common Council
 5. President, Monroe County Plan Commission

6. President, City of Bloomington Plan Commission
 7. President, Ellettsville Town Council
 8. Chair, Board of Directors, Bloomington Public Transportation Corporation
 9. Vice President & Chief Administrative Officer, Indiana University
 10. Director, City of Bloomington Public Works Department
 11. Director, Monroe County Highway Department
 12. Chair, MPO Citizens Advisory Committee
 13. Director, INDOT Seymour District
 14. FHWA, Indiana Division (Non-Voting)
 15. FTA, Region V (Non-Voting)
- B. **Alternate Representation:** If the designated Policy Committee representative for a board, commission, institution, or other organization is unable to serve on the Policy Committee, an alternate representative may be appointed by the same board, commission, institution, or organization to serve the term of the regular designee. In such cases, the regular designee shall not be required to submit a proxy statement for each meeting that the alternate representative attends.
- C. **Terms:** The voting members of the Policy Committee shall serve terms on the Committee that coincide with the terms of their respective offices.
- D. **Proxy:** Each voting member of the Policy Committee may name a proxy in writing for a particular meeting or vote.
1. Representation: The proxy shall be from the same agency, jurisdiction, or organization which the member represents.
 2. Powers: The proxy's powers shall be delineated in the written notice.
 3. Notification: The member shall be responsible for notifying the proxy of meetings, and once confirmed, notify MPO staff of the proxy representation.
 4. Committee Chair Proxy: If the Chair of the Policy Committee is absent, then the Vice-Chair shall conduct the meeting.
- E. **Additional Appointments:** Additional appointments to, or changes in the composition of, the Policy Committee shall require an amendment to these Bylaws as outlined in Section 1.6. Any Policy Committee membership changes shall be made in consultation with the Indiana Department of Transportation, the Federal Highway Administration and the Federal Transit Administration.

2.4 Officers

- A. **Officers:** The Policy Committee shall elect the following officers:
1. Chair
 2. Vice-Chair

- B. **Eligibility:** Officers of the Policy Committee shall be chosen from the voting members of the Policy Committee.
- C. **Elections:** Election of officers shall occur ~~in January~~ at the first Policy Committee meeting of each calendar year. Elections for all officers shall be by majority vote.
- D. **Duties:** The duties of the elected officers of the Policy Committee shall be as follows:
 - 1. Chair
 - a. Preside over the meetings of the Policy Committee.
 - 2. Vice-Chair
 - a. In the absence of the Policy Committee Chair, to preside over the meetings of the Policy Committee.

2.5 Meeting Procedure

- A. **Quorum:** A quorum shall consist of seven (7) voting members of the Policy Committee or their proxies.
 - 1. Committee Action: No action shall be taken by the Policy Committee without a quorum.
 - 2. Rescheduling: If a quorum is not present, those present may tentatively reschedule the meeting to another day when a quorum can be obtained.
- B. **Schedule:** Meetings of the Policy Committee shall be open to the public and be held ~~on a bimonthly basis or monthly on the second Friday of each month except for the months of July and December.~~ or as needed for special business.
- C. **Special Votes:** The Chair of the Policy Committee may request a mail, fax, or e-mail vote on issues already presented at previous meetings.
 - 1. Limitations: This practice will be used only if Federal and/or State imposed deadlines are an issue or if the vote is necessitated due to the urgency of a local, State, or Federal project.
 - 2. Committee Report: A mail, fax, or e-mail vote will be presented at the next scheduled Policy Committee meeting as part of the previous meeting minutes.

2.6 Order of Business

The business of the Policy Committee shall be taken up for consideration and disposition in the following order, unless order is suspended by unanimous consent:

- ~~1.~~ 1. Call to order by the Chair
- ~~2.~~ 2. Approval of ~~minutes~~ the Agenda
- ~~3.~~ 3. Approval of Minutes of the previous meeting
- ~~3.~~ 4. Communications from the Chair
- ~~4.~~ 5. Reports from ~~officers~~ Officers and/or ~~committees~~ Committees
- ~~5.~~ 6. Reports from the MPO ~~staff~~ Staff
- ~~6.~~ 7. Old Business

Public comment prior to vote (limited to five minutes per speaker)

8. New Business

Public comment prior to vote (limited to five minutes per speaker)

~~7. New Business~~

~~*Public comment prior to vote (limited to five minutes per speaker)*~~

89. Public comment on matters not included on the agenda

10. Communications from Committee members on matters not included in the agenda

911. Adjournment

CHAPTER 3: TECHNICAL ADVISORY COMMITTEE

3.1 Purpose

The purpose of the Technical Advisory Committee is to provide the MPO Policy Committee with technical support concerning the development of annual documents and the implementation of specific projects contained therein.

3.2 Responsibilities

The responsibilities of the Technical Advisory Committee shall be:

- A. To recommend technical methods, procedures, and standards to the Policy Committee to further the transportation planning process;
- B. To help coordinate work of operating departments and agencies participating in the transportation planning process;
- C. To discuss and recommend alternative transportation plans and programs to the Policy Committee; and
- D. To comment and make recommendations on draft reports of the Unified Planning Work Program (UPWP), the Transportation Improvement Program (TIP), the Long-Range Transportation Plan, (LRTP), and other plans and reports.

3.3 Membership

A. **Members:** The membership of the Technical Advisory Committee shall be as follows:

1. City Engineer, City of Bloomington
2. Deputy Director Public Works, City of Bloomington
3. Controller, City of Bloomington
4. Planning Director, City of Bloomington
5. Director of Operations & Development, City of Bloomington Parks and Recreation
6. Assistant Utilities Director, City of Bloomington
7. GIS Coordinator, City of Bloomington
8. Streets Superintendent, City of Bloomington
9. Assistant Director, Monroe County Highway Department
10. Director, Monroe County Planning Department
11. Auditor, Monroe County
12. Parks & Recreation ~~Administrator~~Director, Monroe County
13. GIS Coordinator, Monroe County
14. Director of Planning Services, Town of Ellettsville
15. Town Engineer, Town of Ellettsville
16. Executive Director of Transportation, Indiana University
17. General Manager, Bloomington Transit
18. Manager, Rural Transit

19. Director, Monroe County Airport
 20. Transportation Director, Monroe County Community School Corporation
 21. Transportation Director, Richland-Bean Blossom Community School Corporation
 22. Vice-Chair, Citizens Advisory Committee
 23. INDOT Planning/Programming Representative
 24. INDOT Public Transportation Representative
 25. INDOT Seymour District Office, Planning and Programming Director
 26. FHWA, Indiana Division (Non-Voting)
 27. FTA, Region V (Non-Voting)
- B. **Alternate Representation:** If the designated Technical Advisory Committee representative for a department, board, commission, institution, or other organization is unable to serve on the Technical Advisory Committee, an alternate representative may be appointed by the same department, board, commission, institution, or organization to serve the term of the regular designee. In such cases, the regular designee shall not be required to submit a proxy statement for each meeting that the alternate representative attends.
- C. **Terms:** The voting members of the Technical Advisory Committee shall serve terms on the Committee that coincide with the terms of their respective offices.
- D. **Proxy:** Each voting member of the Technical Advisory Committee may name a proxy in writing for a particular meeting or vote.
1. Representation: The proxy shall be from the same agency, jurisdiction, or organization which the member represents.
 2. Powers: The proxy's powers shall be delineated in the written notice.
 3. Notification: The member shall be responsible for notifying the proxy of meetings, and once confirmed, notify the MPO staff of the proxy representative.
 4. Committee Chair Proxy: If the Chair of the Technical Advisory Committee is absent ~~and designates a proxy~~, then the Vice-Chair shall conduct the meeting even if the Chair designates a proxy.
- E. **Additional Appointments:** Additional appointments to, or changes in the composition of, the Technical Advisory Committee shall require an amendment to these Bylaws as outlined in Section 1.6. Any Technical Advisory Committee membership changes shall be made in consultation with the Indiana Department of Transportation, the Federal Highway Administration and the Federal Transit Administration.

3.4 Officers

- A. **Officers:** The Technical Advisory Committee shall elect the following officers:
 1. Chair
 2. Vice-Chair
- B. **Eligibility:** Officers of the Technical Advisory Committee shall be chosen from the voting members of the Technical Advisory Committee.
- C. **Elections:** Election of officers shall occur in January at the first Technical Advisory Committee meeting of each calendar year. Elections for all officers shall be by majority vote.
- D. **Duties:** The duties of the elected officers of the Technical Advisory Committee shall be as follows:
 1. Chair
 - a. Preside over the meetings of the Technical Advisory Committee.
 2. Vice-Chair
 - a. In the absence of the Technical Advisory Committee Chair, to preside over the meetings of the Technical Advisory Committee.

3.5 Meeting Procedure

- A. **Quorum:** A quorum shall consist of nine (9) voting members of the Technical Advisory Committee, or their proxies.
 1. Committee Action: No action shall be taken by the Technical Advisory Committee without a quorum.
 2. Rescheduling: If a quorum is not present, those present may tentatively reschedule the meeting to another day when a quorum can be obtained.
- B. **Schedule:** Meetings of the Technical Advisory Committee shall be open to the public and be held on a monthly basis with the exception of July and December, or as needed for special business.
- C. **Special Votes:** The Chair of the Technical Advisory Committee may request a mail, fax, or e-mail vote on issues already presented at previous meetings.
 1. Limitations: This practice will be used only if Federal and/or State imposed deadlines are an issue or if the vote is necessitated due to the urgency of a local, State, or Federal project.
 2. Committee Report: A mail, fax, or e-mail vote will be presented at the next scheduled Technical Advisory Committee meeting as part of the previous meeting minutes.

3.6 Order of Business

The business of the Technical Advisory Committee shall be taken up for consideration and disposition in the following order, unless order is suspended by unanimous consent:

1. Call to order by the Chair
2. Approval of minutes the Agenda

3. Approval of Minutes of the previous meeting
34. Communications from the Chair
45. Reports from officers and/or committees
56. Reports from the MPO staff
67. Old Business
Public comment prior to vote (limited to five minutes per speaker)
78. New Business
Public comment prior to vote (limited to five minutes per speaker)
8. Communications from ~~Committee member~~the public on matters not included in the ~~agenda~~Agenda
99. Communications from Committee members on matters not included in the Agenda
10. Adjournment

CHAPTER 4: CITIZENS ADVISORY COMMITTEE

4.1 Purpose

The purpose of the Citizens Advisory Committee (CAC) is to serve as the formal means through which active citizen participation provides the Policy Committee with public input on official decision making for transportation planning matters.

4.2 Responsibilities

The responsibilities of the Citizens Advisory Committee shall be:

- A. To foster and develop citizen awareness and understanding regarding transportation policy and planning;
- B. To promote necessary interaction between citizens and the Policy Committee, the Technical Advisory Committee, and the Metropolitan Planning Organization staff; and
- C. To keep the Policy Committee, the Technical Advisory Committee, and the Metropolitan Planning Organization staff apprised of current and emerging citizen concerns in relation to transportation issues within the urban area.

4.3 Membership

A. **Members:** The membership of the Citizens Advisory Committee shall be comprised of citizens of the City of Bloomington, Monroe County and the Town of Ellettsville. Key stakeholder groups, agencies and organizations from each community should also be represented. The following groups, as well as others that may not be listed, are strongly encouraged to send a representative to participate in the Citizens Advisory Committee.

- 1. Bloomington Traffic Commission
- 2. Monroe County Traffic Commission
- 3. Indiana University Student Association
- 4. Bloomington Commission on Sustainability
- 5. Bloomington Bicycle and Pedestrian Safety Commission
- 6. Greater Bloomington Chamber of Commerce
- 7. Ellettsville Chamber of Commerce
- 8. Bloomington Environmental Commission
- 9. League of Women Voters
- 10. Bloomington Historic Preservation Commission
- 11. Bloomington Council of Neighborhood Associations

12. Bloomington Bicycle Club
13. Bloomington Board of Realtors
14. Bloomington Council for Community Accessibility
15. Downtown Bloomington, Inc.
16. Area 10 Agency on Aging
17. Bloomington Urban Enterprise Association
18. Monroe County Soil & Water Conservation District
19. INDOT, Seymour District (Non-voting)
20. FHWA, Indiana Division (Non-Voting)

- B. **Eligibility:** All citizens and organization representatives that attend Citizens Advisory Committee meetings shall be considered Committee Members.
- C. **Registration:** Anyone wishing to become a member of the Committee shall register using a form provided by the MPO Staff. Such registration shall include contact information (mailing address, phone number, email address, etc.) as well as indicate whether the member has been designated as an official representative of a community organization or agency.
- D. **Voting Privileges:** Citizens Advisory Committee members shall attend three (3) consecutive Committee meetings before they are eligible to vote on Committee business. Members may vote on Committee business as of the third consecutive meeting they attend.
- E. **Revocation of Voting Privileges:** Citizens Advisory Committee members who miss three consecutive meetings may have their voting privileges revoked with concurrence from the Chair and Vice-Chair. Exceptions may be made if the Committee member can demonstrate extenuating circumstances. A Committee member whose voting privileges have been revoked shall be required to follow the process outlined in 4.3(D) to regain voting status.

4.4 Officers

- A. **Officers:** The Citizens Advisory Committee shall elect the following officers:
1. Chair
 2. Vice-Chair
- B. **Eligibility:** Officers of the Citizens Advisory Committee shall be chosen from the voting members of the Citizens Advisory Committee.
- C. **Elections:** Election of officers shall occur in January at the first Citizens Advisory Committee meeting of each calendar year. Officers shall be elected by a secret ballot of the voting members of the Committee. Elections for all officers shall be by majority vote.

D. **Duties:** The duties of the elected officers of the Citizens Advisory Committee shall be as follows:

1. Chair
 - a. Preside over the meetings of the Citizens Advisory Committee.
 - b. Set the Agenda for Citizens Advisory Committee meetings, in consultation with the Vice-Chair and the MPO Staff.
 - c. Attend meetings of the Policy Committee as a voting member.
2. Vice-Chair
 - a. In the absence of the Committee Chair, to preside over the meetings of the Citizens Advisory Committee.
 - b. Set the Agenda for Citizens Advisory Committee meetings, in consultation with the Chair and the MPO Staff.
 - c. Attend meetings of the Technical Advisory Committee as a voting member.

4.5 Meeting Procedure

A. **Quorum:** A quorum shall consist of a simple majority of Citizens Advisory Committee members eligible to vote. At an absolute minimum, quorum shall consist of four (4) voting-eligible Committee members.

1. Committee Action: No action shall be taken by the Citizens Advisory Committee without a quorum.
2. Rescheduling: If a quorum is not present, those present may tentatively reschedule the meeting to another day when a quorum can be obtained. The members present may also conduct the meeting as an informational session, but shall not take any official action on business items.

B. **Schedule:** Meetings of the Citizens Advisory Committee shall be open to the public and be held on a monthly basis or as needed for special business.

C. **Special Votes:** The Chair of the Citizens Advisory Committee may request a mail, fax, or e-mail vote on issues already presented at previous meetings.

1. **Limitations:** This practice will be used only if Federal and/or State imposed deadlines are an issue or if the vote is necessitated due to the urgency of a local, State, or Federal project.
2. **Committee Report:** A mail, fax, or e-mail vote will be presented at the next scheduled Citizens Advisory Committee meeting as part of the previous meeting minutes.

D. **Agenda Items:** Members of the CAC may suggest agenda items at least seven (7) days prior to the next scheduled meeting.

4.6 Order of Business

The business of the Citizens Advisory Committee shall be taken up for consideration and disposition in the following order, unless order is suspended by unanimous consent.

1. Call to order by the Chair
2. ~~Approval of minutes of the previous meeting~~ Approval of ~~minutes of the previous meeting~~ Agenda

- 33. Approval of Minutes of the previous meeting
- 4. Communications from the Chair
- 45. Reports from officers and/or committees
- 56. Reports from the MPO staff
- 67. Old Business
 - Public comment prior to vote (limited at the discretion of the Chair)*
- 78. New Business
 - Public comment prior to vote (limited at the discretion of the Chair)*
- 89. Communications from the public on matters not included in the agenda.
- 10. Communications from Committee members on matters not included in the agenda
- 911. Adjournment